

# TOWN OF MIAMI LAKES, FLORIDA

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## Town Council

Mayor Michael Pizzi

Vice Mayor Nick Perdomo

Councilmember Mary Collins

Councilmember Tim Daubert

Councilmember Nelson Hernandez

Councilmember Ceasar Mestre

Councilmember Richard Pulido

## **AGENDA**

### **TOWN COUNCIL MEETING**

**July 12, 2011**

**6:30 PM**

### **Royal Oaks Park Community Center**

16500 NW 87<sup>th</sup> Avenue

Miami Lakes, Florida 33018

1. CALL TO ORDER:
2. ROLL CALL:
3. INVOCATION/MOMENT OF SILENCE:
4. PLEDGE OF ALLEGIANCE:
5. PUBLIC COMMENTS
6. ORDER OF BUSINESS (DEFERRALS/ADDITIONS/DELETIONS):
7. COMMITTEE REPORTS:
8. CONSENT AGENDA:
  - A. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA WAIVING THE COMPREHENSIVE COUNCIL MEETING AND AGENDA PROCEDURES; WAIVING THE TOWN'S PROCUREMENT PROCEDURES; AUTHORIZING THE TOWN MANAGER TO PURCHASE SUPPLIES, MATERIALS, SERVICES OR EQUIPMENT BETWEEN JULY 12, 2011 AND SEPTEMBER 13, 2011, IN EXCESS OF THE DOLLAR AMOUNTS AUTHORIZED IN ORDINANCE NO. 09-115, THE TOWN'S PURCHASING PROCEDURES ORDINANCE; AUTHORIZING THE TOWN MANAGER TO EXECUTE GRANT AGREEMENTS; AUTHORIZING THE TOWN MANAGER TO AWARD ANY BIDS AND/OR PROPOSALS FOR DISASTER

**RECOVERY RELIEF; REQUIRING TOWN COUNCIL RATIFICATION OF THE PURCHASES AT TOWN COUNCIL'S FIRST REGULARLY SCHEDULED COUNCIL MEETING IN SEPTEMBER OF 2011; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE ANY REQUIRED DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)**

- B. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO APPROVE AWARD OF A THREE (3) YEAR NON-COMPETITIVE CONTRACT FOR THE REPAIR OF SIDEWALK TRIP HAZARDS, IN AN AMOUNT NOT TO EXCEED \$40,000.00 PER YEAR, TO FLORIDA SIDEWALK SOLUTIONS, PURSUANT TO SECTION 2(H)(3) OF THE PROCUREMENT CODE; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Rey)**
- C. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO REJECT ALL RESPONSES TO RFP 2011-04, AND TO AWARD A CONTRACT UNDER SECTION 2.H.(2) OF THE PROCUREMENT CODE BY ACCESSING A MEDLEY, FLORIDA CONTRACT AWARD TO AMERICAN TRAFFIC SOLUTIONS (ATS) FOR A TRAFFIC INFRACTION DEVICE PROGRAM, ALSO KNOWN AS A RED LIGHT CAMERA PROGRAM; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Rey)**
- D. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO APPROVE AWARD OF CONTRACT FOR ITB 2011-07, CROOKED PALM NEIGHBORHOOD RESURFACING IMPROVEMENTS, IN THE AMOUNT OF \$25,250.00 TO HORIZON CONTRACTORS, INC.; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Rey)**

- E. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO APPROVE AWARD OF CONTRACTS FOR ITB 2011-08, FOR MISCELLANEOUS ELECTRICAL SERVICES, TO ELECTRICAL CONTRACTING SERVICES, INC.; PRIME ELECTRICAL CONTRACTORS, INC.; AND G&R ELECTRIC CORP., FOR THREE (3) YEAR CONTRACTS, IN AN AMOUNT NOT TO EXCEED A TOTAL ANNUAL COST OF \$105,000.00; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Rey)**
- F. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO APPROVE AWARD OF CONTRACTS WITH: PLAYWORLD SYSTEMS/PLAYMORE RECREATIONAL PRODUCTS AND SERVICES FOR THE PURCHASE OF PLAYGROUND EQUIPMENT AT FIVE (5) TOWN PARK SITES, IN THE AMOUNT OF \$57,908.15; AND LANDAR CO. FOR THE PURCHASE OF PLAYGROUND SAFETY SURFACING IN THE AMOUNT OF \$29,920, FOR PHASE V PARK RENOVATIONS; AND WITH PLAYWORLD RECREATIONAL PRODUCTS FOR THE INSTALLATION OF THE EQUIPMENT IN THE AMOUNT \$18,167.10; ALL BY ACCESSING CONTRACTS OF OTHER GOVERNMENTAL ENTITIES PURSUANT TO SECTION 2(H)(2) OF THE PROCUREMENT CODE; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACTS; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACTS; AUTHORIZING THE TOWN MANAGER TO ACCESS OTHER GOVERNMENT COUNTRACTS FOR FUTURE PURCHASES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.(Rey)**
- G. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AUTHORIZING THE TOWN MANAGER TO ENTER INTO NEGOTIATION WITH CRW SYSTEMS, INC. (CRW) AND EXECUTE A CONTRACT WITH CRW, THE HIGHEST RANKING FIRM FOR A CONTRACT, IN AN AMOUNT NOT TO EXCEED \$250,000, FOR THE PURCHASE AND IMPLEMENTATION OF A BUILDING ENTERPRISE PERMITTING SYSTEM; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING**

**FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Rey)**

**9. ORDINANCES – FIRST READING:**

**10. ORDINANCES – SECOND READING (PUBLIC HEARING):**

**A. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, AMENDING ORDINANCE NO. 10-125; AMENDING THE TOWN'S BUDGET FOR THE 2010-2011 FISCAL YEAR; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)**

**B. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA AMENDING CHAPTER 33 "ZONING" BY AMENDING ARTICLE 4, "ZONING DISTRICT REGULATIONS", OF THE TOWN'S LAND DEVELOPMENT CODE BY AMENDING DIVISION 4.3(e)(2), "MINOR SITE PLAN CHANGES FOR EXISTING TOWNHOUSES", TO MODIFY THE REQUIREMENTS FOR ADMINISTRATIVE SITE PLAN REVIEW FOR DRIVEWAY REPLACEMENTS/MODIFICATION IN AN RU-TH DISTRICT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE. (Pizzi)**

**11. RESOLUTIONS:**

**A. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA; REESTABLISHING THE FRANCHISE FEE; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)**

**B. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA; DETERMINING THE PROPOSED MILLAGE RATE, AND THE DATE, TIME AND PLACE FOR THE FIRST AND SECOND BUDGET HEARINGS FOR FISCAL YEAR 2011-12; AS REQUIRED BY LAW; DIRECTING THE TOWN CLERK TO FILE SAID RESOLUTION WITH THE PROPERTY APPRAISER OF MIAMI-DADE COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)**

**C. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO APPROVE THE EXTENSION FOR FLORIDA TURF LANDSCAPING CONTRACT FROM SEPTEMBER 30, 2011 TO SEPTEMBER 30, 2012 AND THE GROUNDSKEEPER POCKET PARK MAINTENANCE CONTRACT FROM MAY 4, 2012 TO SEPTEMBER 20, 2012, TO ALLOW FOR CONCURRENT EXPIRATION OF BOTH**

**CONTRACTS; PROVIDING FOR INCORPORATION OF RECITALS;  
PROVIDING FOR AN EFFECTIVE DATE. (Rey)**

**D. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING A CONTRACT WITH TYLER TECHNOLOGIES FOR THE PURCHASE AND IMPLEMENTATION OF A FINANCIAL MANAGEMENT ENTERPRISE SYSTEM, IN AN AMOUNT NOT TO EXCEED \$225,000.00; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (Rey)**

**E. A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA APPROVING A RETAINER AGREEMENT WITH GREENSPOON MARDER ATTORNEYS AT LAW AS INTERIM TOWN ATTORNEY; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE RETAINER AGREEMENT; AND PROVIDING FOR AN EFFECTIVE DATE. (Town Attorney)**

**12. NEW BUSINESS:**

- A. Allocation of Neighborhood Matching Funds (Pizzi)**
- B. Town Computer Services (Perdomo)**
- C. Council Rules and Procedures (Pulido)**

**13. REPORTS:**

**A. MAYOR AND COUNCILMEMBER REPORTS:**

- 1. Town Public Relations Policy (Pulido)**
- 2. Town Charter (Pulido)**

**B. MANAGER'S REPORT:**

**C. ATTORNEY'S REPORTS:**

**14. FUTURE MEETING DATES:**

**July 14, 2011 Council Workshop 15150 NW 79<sup>th</sup> Court Miami Lakes 33016  
September 13, 2011 Regular Council Meeting 16500 NW 87<sup>th</sup> Avenue Miami Lakes 33018**

**15. ADJOURNMENT:**

This meeting is open to the public. A copy of this Agenda and the backup therefore, has been posted on the Town of Miami Lakes Website at [www.miamilakes-fl.gov](http://www.miamilakes-fl.gov) and is available at Town Hall, 15150 NW 79<sup>th</sup> Avenue, Miami Lakes, FL. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact Town Hall at 305-364-6100 two days prior to the meeting.

Anyone wishing to appeal any decision made by the Miami Lakes Town Council with respect to any matter considered at this meeting or hearing will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based.

Any member of the public wishing to speak on a public hearing matter on this Agenda or under public comments for items not on this Agenda, should fill out a speaker card and provide it to the Town Clerk, prior to commencement of the meeting. Any person presenting documents to the Town Council should provide the Town Clerk with a minimum of 12 copies.