

# **Town of Miami Lakes**

## **First Budget Meeting FY 2010-2011**

**September 16, 2010**



# TOWN OF MIAMI LAKES, FLORIDA

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**Town Council**

Mayor Michael Pizzi  
Vice Mayor Nick Perdomo  
Councilmember Mary Collins  
Councilmember George Lopez  
Councilmember Robert Meador II  
Councilmember Richard Pulido  
Councilmember Nancy Simon

**AGENDA**  
**FIRST BUDGET HEARING**  
**September 16, 2010**  
**5:01 p.m.**  
**Royal Oaks Park Community Center**  
16500 NW 87 Avenue  
Miami Lakes, Florida 33018

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE/ MOMENT OF SILENCE
4. ORDINANCES FOR FIRST READING:
  - A. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING THE MILLAGE RATE OF THE TOWN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR NOTICE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey) Page 13
  - B. AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF MIAMI LAKES FOR FISCAL YEAR 2010-2011; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CARRYOVER OF FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey) Page 18
5. FUTURE MEETING DATES:


September 28, 2010 Second Budget Hearing, 16500 NW 87 Avenue, Miami Lakes 5:01 PM  
October 12, 2010 Regular Council Meeting, 16500 NW 87 Avenue, Miami Lakes 6:30 PM
6. ADJOURNMENT:

This meeting is open to the public. A copy of this Agenda and the backup therefore, has been posted on the Town of Miami Lakes Website at [townofmiamilakes.com](http://townofmiamilakes.com) and is available at Town Hall, 15700 NW 97<sup>th</sup> Avenue, Miami Lakes, FL. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact Town Hall at 305-364-6100 four days prior to the meeting. Anyone wishing to appeal any decision made by the Miami Lakes Town Council with respect to any matter considered at this meeting or hearing will need a record of the proceedings and for such purpose, may need to ensure that a verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. Any member of the public wishing to speak on a public hearing matter on this Agenda or under public comments for items not on this Agenda, should fill out a speaker card and provide it to the Town Clerk, prior to commencement of the meeting. Any person presenting documents to the Town Council should provide the Town Clerk with a minimum of 12 copies.



# TOWN OF MIAMI LAKES MEMORANDUM

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**To:** Honorable Mayor and Town Council  
**From:** Alex Rey, Town Manager   
**Subject:** Millage for Fiscal Year 2010-11 and Proposed Budget  
**Date:** September 16, 2010

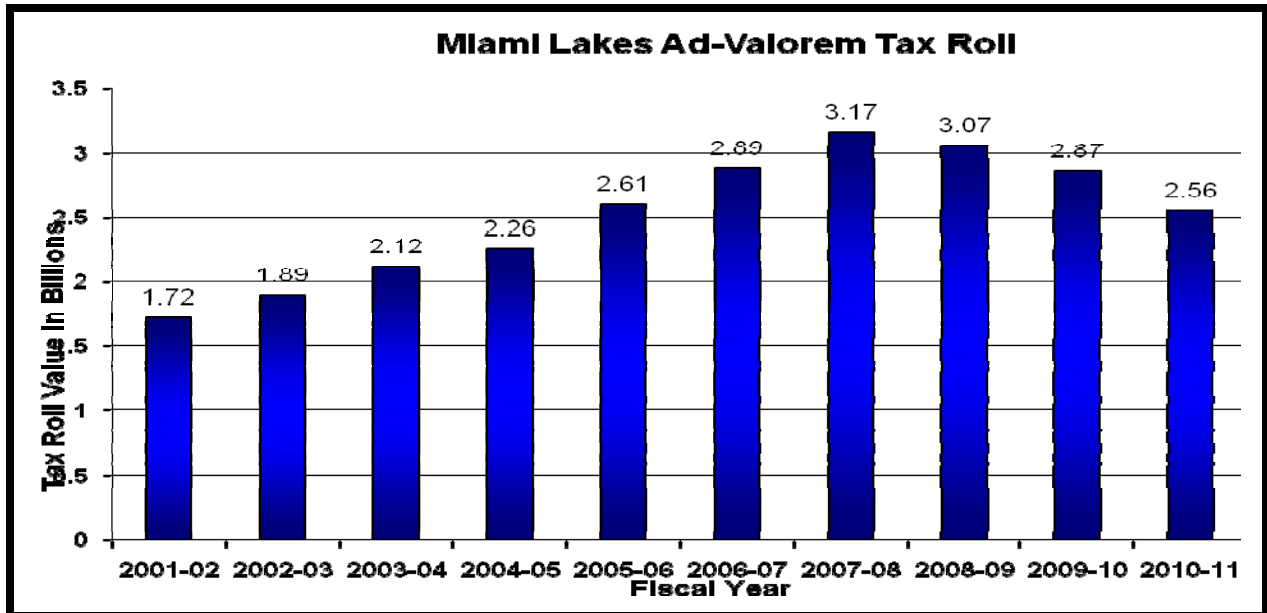
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## Recommendation

It is recommended that Town Council approves a millage rate for Fiscal Year 2010-11 at 2.447 mills, which is \$2.447 per \$1,000 of assessed property value. This millage rate is 7.73% below the roll back rate of 2.6521. The proposed millage rate can be adopted by a single majority vote.

## Background

The tax roll certified by the Property Appraiser on July 1, 2010 reflects a reduction in assessed taxable value. The adjusted taxable value of real property for operating purposes is \$2,556,808,384. At the proposed millage rate of 2.447 and calculated at the 95%, it is expected to yield \$5,943,664 in property tax revenue; a reduction of \$736,000 from last year's approved level. As depicted in the table below, the ad-valorem tax roll for the Town is comparable to Fiscal Year 2005-06 levels.

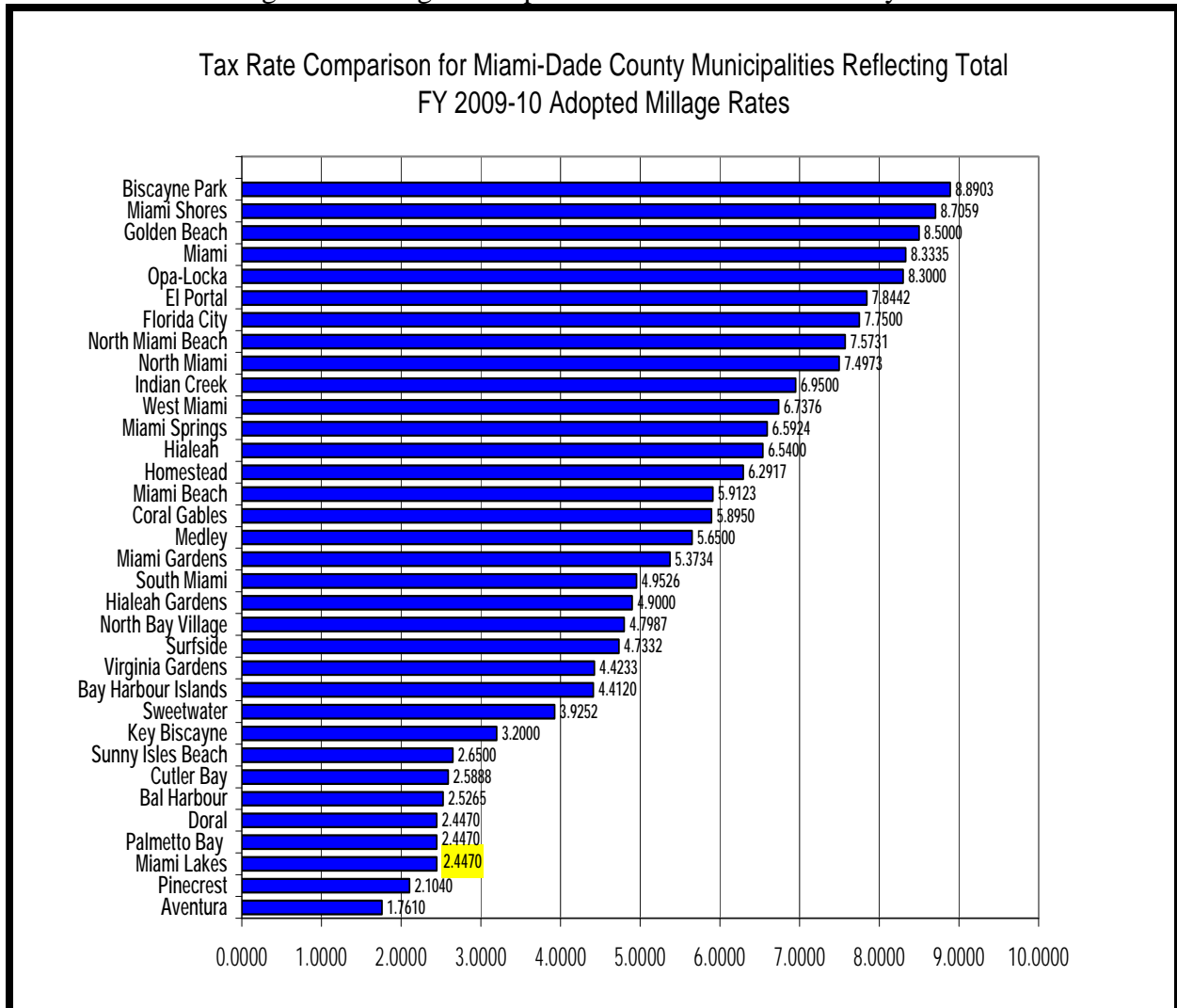


Balancing the priorities of the community with the need to ensure long term sustainability is increasingly important during these difficult financial times, however, like in life, every difficult situation also presents us with the opportunity and the challenge to reassess and improve the way we have done things in the past. Shortly after my appointment, I started to reassess the allocation of resources in the Town, and below I will outline some of my proposed changes to current operations. There are other initiatives and changes that are not ready to be incorporated in the Budget at this point, that I will bring forward to the Council at a later date.

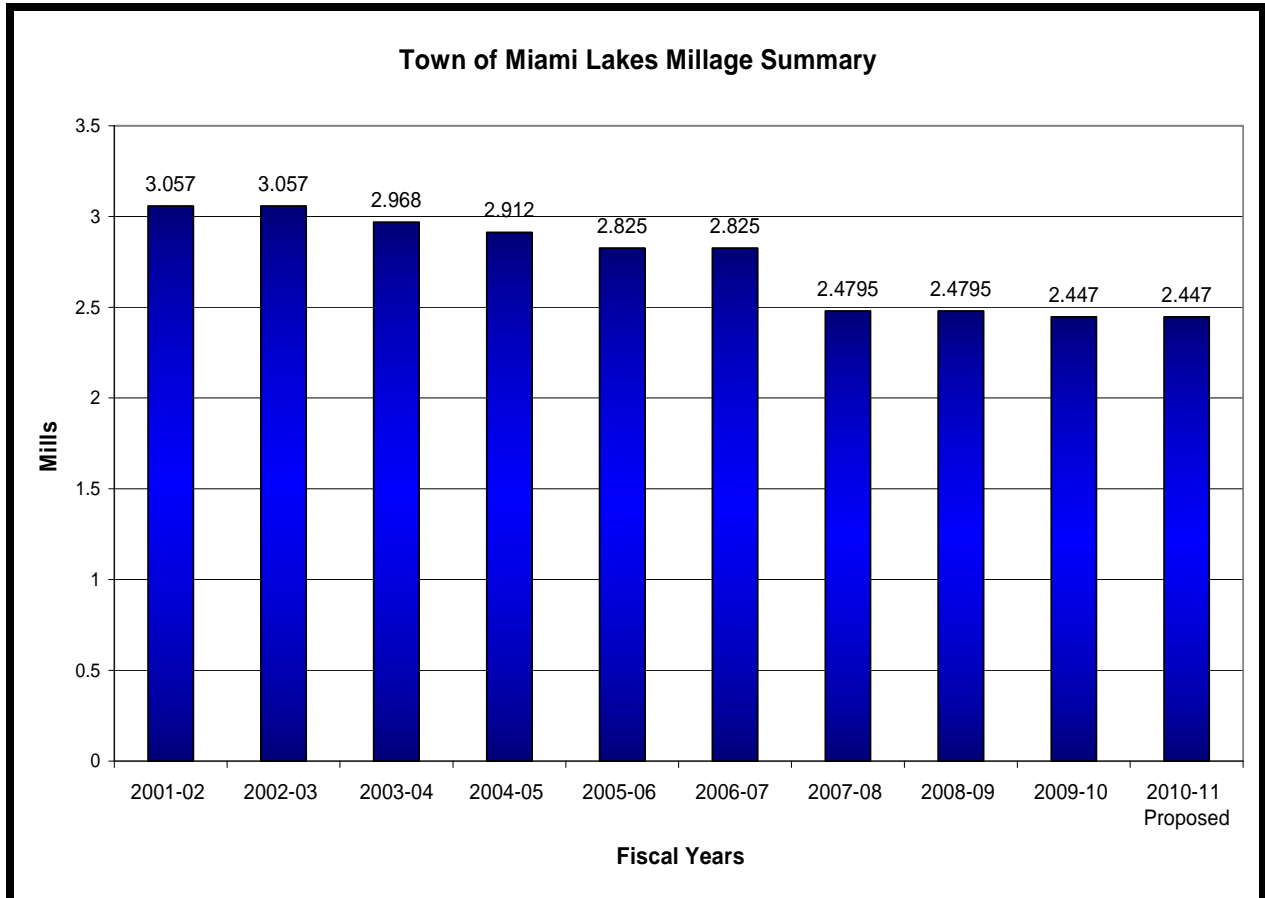
Over the next week, I will meet individually with the Mayor and Councilmembers to discuss the proposed initiatives in more detail.

**Millage Rate**

The Town of Miami Lakes continues to have one of the lowest millage rates in Miami-Dade County. As reflected in the table below, the Fiscal Year 2009-10 adopted millage rate of 2.447 is the third lowest millage rate among municipalities in Miami-Dade County.



The Town of Miami Lakes has implemented millage reductions over the last ten years, resulting in adjustments of the millage rate from 3.057 to 2.447 for an overall reduction of 0.61 mills. At the same time the quality and quantity of the services provided by the Town has increased.



**The rolled-back rate for FY 2010-11 is 2.6521**

### **General Fund Revenues**

The property taxes are the primary source of funding for all Town services. Revenues are also derived from franchise and utility taxes, business license and permit fees, State Revenue Sharing, Half-Cent Sales Tax and user fees for services, fines, and interest income.

**Total revenues in the Proposed Budget for FY 2010-11 are \$15,447,605 which is essentially at the same level of the prior year's approved budget.**

### **General Fund Expenses**

**The Proposed General Fund Operating Budget is \$14,870,587, which is over \$400,000 less than the current year's proposed budget. The budget also includes a transfer of \$577,018 to the Capital Budget to fund new projects in the Town.**

**SIGNIFICANT BUDGET ISSUES FOR FY 2010-11**

- **Franchise Fee for Solid Waste** Shortly after incorporation, the Town adopted a solid waste franchise fee. At the same time, the Town raised the millage from 2.447 to 3.057, given this increase in property taxes, the Town Council felt that it would be too much of an impact to the community to have both in place and the franchise fees were suspended.

Over the following 8 years, the Town began a steady but continuous process to get the millage back to the original 2.447, which has now been achieved. It is therefore recommended that we re-establish the solid waste franchise fee effective April 2011. This date would allow us to effectively communicate with all affected parties, and establish a collection and monitoring process. This fee is expected to generate approximately \$175,000 per year.

- **Red-Light Cameras** At the last session of the Florida Legislature, SB2166 was approved authorizing municipalities to use traffic infraction detectors (a.k.a. red-light cameras) and provides for the placement and installation of detectors on certain roads, effective July 1, 2010. The objective of the red-light cameras is to increase the safety of residents, and the general public, as a result, red light cameras are going-up all around the State.

I am recommending that we begin the process of documenting the appropriate corridors where cameras may be deployed, selecting a vendor and implementing this process. A small amount, \$50,000, was added in the Proposed Budget for us to initiate the discussion as to the potential benefits of this program, but not as a revenue solution for the next year's fiscal challenges.

- **Merits and Cost of Living Increases** The Proposed Budget does not include any adjustments for individual merits or across the board cost of living increases. Given the fact that currently the consumer price index is essentially flat and that our property tax values continue to decline, I believe this is fair and equitable proposition for both the Town and its employees.

However, in order to motivate our employees, I am proposing to assess the performance of each Department with regard to their ability to meet stated objectives and generate savings above the approved budget in September 2011. Based on the overall financial condition at that time and their individual assessments, individual bonuses may be recommended.

- **Deputy Town Manager** As a result of the continuous decline in property taxes, I have re-evaluated the need for all of the positions in the budget. Given my hands-on management style, I do not see a need for a full-time Deputy Town Manager position in the Town, at this time; therefore I am recommending that the position be frozen for a period of six months while I reassess the needs of the Town in other areas. After 6 months, I will make a recommendation to permanently delete the positions or use it to meet a need. From the resulting savings, I will allocate \$20,000 that may be used to

compensate a Department Director(s), for performing Assistant Town Manager duties in addition to their regular responsibilities. This proposal will save in excess of \$50,000 per year.

- **Grants Manager** The Town currently has budgeted a grants manager position with a salary of \$55,000, I believe that at this salary level, it is difficult to recruit someone with the necessary experience, therefore, I am proposing that we enter into an agreement with another municipality to share this resource. One of the added benefits to this approach is that much of the research time that is part of this function will be shared by both entities. Therefore, the monies allocated in the budget may not come from a salary line item.
- **Public Information Officer (PIO)/Procurement Manager** The Proposed Budget also recommends the elimination of the Public Information Officer position; and the transfer of those responsibilities to the Assistant to the Mayor. In lieu of this position, I recommend that a Procurement Manager position be re-established.

By virtue of being a municipality that contracts out most of the services, I strongly believe that a professional procurement manager will make a significant contribution to the organization and in the long run it will result in savings to the Town.

- **Town Hall** The Proposed Budget assumes that we remain in the current facility with rent payments \$335,853 per year. Over the next month, we will solidify a plan of action for the short and long term, and adjust the rent/mortgage payments for FY 2010-11 accordingly.

However, we are setting monies aside in the capital budget for the purchase of furniture (\$250,000), real estate legal costs (\$25,000) and moving expenses (\$5,000).

- **Police Administrative Overhead** Another proposed adjustment as we try to roll back our staffing levels to FY 2006-07 levels, relates to the overhead in the Police Department. Over the years, this overhead has grown from a single Lieutenant, to a Lieutenant and a Captain, to a Lieutenant, a Captain and a Major. I believe that given our economic situation, it is time to reverse that trend, as the additional overhead brings little direct benefit to the safety of our residents.

Based on the recommendation from our Police Major, I am recommending the elimination of the Police Captain position from our command staff; this will save approximately \$190,000 per year from the budget. Additionally, the Major has proposed other staff transfers that will save approximately \$70,000 per year.

- **Building Department Demand Base Staffing Re-Adjustment** Over the last couple of years, the demand for building permits as well as building revenues have declined. As a matter of fiscal policy, the Town has always strived to have all Building Department operations cover their cost. The estimated revenues for the Building Department next year are around \$775,000; therefore, the Building Department staff will be reduced by

two full time employees, one receptionist and one permit clerk. Additionally, the Chief Building Inspector will move from full-time to part-time status working 32 hours per week; with these adjustments the cost of the operation will be approximately \$793,000.

- **Budgeting for Staff Salaries** The Proposed Budget lists the salaries of all of the Town's employees for the sake of transparency and provides a copy of the salary range for each position as an attachment to the budget. It is important to understand that the ability to increase or reduce individual salaries; or negotiate new employee salaries, within the approved compensation ranges, is a function of the employees' supervisor, and ultimately the Town Manager. Per the Town Charter, the only person who reports and works directly for the Town Council is the Town Manager.
- **Line Items Budget Limits** I am recommending to the Council that the budget expenditure control be done at the departmental level. This modification will allow for the prioritization of resource allocation within approved expenditure authority throughout the FY. This will require an ordinance change removing expenditure authority from individual line items and will permit those responsible for budget implementation to develop alternative savings plans throughout the fiscal year, consistent with my proposed merit evaluation proposal.

The proposed change to the budget approval process will result in efficiencies for administration and the Town Council, by reducing the volume of resolutions reallocating individual line items the completion of annual financial statements, and in some cases, payments to vendors will occur faster. The recommended modification is consistent with best practices throughout the State and Country, adoption of the modification would signify the Council's trust in me to fulfill my duties as the Town Manager.

- **Marina Operations** The marina and non-motorized boat launch facility was completed in September 2009. Originally, the plan was to outsource its operations to a private/non-profit vendor. An RFP was released in October 2009 and there were no responses to the RFP. Since then, the Parks Department has made numerous attempts to secure a vendor/organization to provide services at the area and interest has been limited. As a project funded by a State Grant program, it must be open for public use.

A request of \$50,000 is being made in the FY 2010-11 budget to hire a dock master/marina manager (contractual position), develop an operational plan, purchase start-up equipment (life vests, watercraft, fishing equipment) and begin operations/recreational programming in the area. The Marina is a unique recreational venue in the Northwest Miami-Dade County area and was developed with the intent to provide recreational aquatic programming for the Town's residents. Planned programming efforts include non-motorized watercraft lessons, fishing lessons, watercraft safety lessons, and watercraft rentals. Additionally, there is the potential for future partnerships with Rowing clubs and eco-recreation providers.

- **Committee Budgets** It is recommended that the Committee budgets are allocated at the same level as the current year. Though many of the committee's events and programs do have merit and benefit our residents, given the stagnation of the Town's revenues, it is better to maintain the committees at their current budget. The table summarizes their request and proposed funding for FY 2010-11.

**Town Committee Budget Comparison and Recommendation**  
**FY 2009-10 versus FY 2010-11**

COMMITTEE	FY 2009- 2010	FY 10-11 <i>Request or Recommendation</i>	FY 10-11 <i>Recommendation</i>
10th Anniversary Committee	\$25,000	\$10,000	\$10,000
Beautification and Environmental Sustainability Committee	\$6,000	\$6,000 (\$20,000 Request to increase Matching grant program in Capital Fund from \$5,000)	\$6,000
Cultural Affairs Committee	\$39,850	\$53,550	\$39,850
Economic Development Committee	\$21,250	\$48,500	\$21,250
Education Advisory Board	\$53,000	\$90,000	\$53,000
Elderly Affairs Committee	\$30,000	\$30,000	\$30,000
Youth Activities Task Force	\$40,000	\$35,000	\$35,000
Public Safety Committee	0	0	0
Historical Society Committee	0	0	0
Veterans Ad Hoc Committee	0	0	0
Senior Mobility Committee	0	0	0
Committee Chair Committee	0	0	0
<b>TOTAL</b>	<b>\$215,100</b>	<b>\$273,050</b>	<b>\$195,100</b>
<b>Special Event Support Expenses</b> (Police/Supplementary Staff Support for events)	<b>\$75,000</b>		

In addition, we are listing the special event support cost provide by the Police Department, those cost are reflected in the Police Overtime budget.

- **Town-Wide Reserves** The proposed budget recommends a reserve of \$83,300 for an expected increase in the Florida Retirement Systems expected on July 1, 2011. This increase will affect the Police Department and all Town employees; and a reserve of \$37,890 to adjust for anticipated appeals to the property value assessments consistent with the reductions experienced in the current year.
- **Information Technology Infrastructure Investments** Though this is hard budget year, there is a critical need to replace the software systems for the accounting and the building development process functions.

The Town accounting processes have continued to growth in size and complexity, and the basic system that the Town has used since its inception has been outgrown, and does not possess the reporting tools and the data integrity for an operation of this size. The new system will integrate a procurement system that will keep track of approval processes and encumber the funds as soon as contracts are executed. It is estimated that this system will cost about \$100,000.

The Town's current Building Permitting system is outdated and the version that the Town utilizes is no longer maintained by the vendor. A new system ensures our process is more efficient and business friendly. The new technology will allow permit applications to be submitted on-line, plans to be submitted and reviewed electronically; billing and payments conducted on-line, and will include the development process from the initial board approval until a Business Tax License is issued. The basic cost of this system is about \$200,000.

### **Capital Budget Projects for FY 2010-11**

The main capital projects schedule to be worked on FY 2010-11 are as follows:

- **Miami Lakeway North East of Ludlum** – \$760,000. These resurfacing improvements will include the portion of Miami Lakeway North between Celebration Point and Miami Lakes Drive and NW 153<sup>rd</sup> Street from Miami Lakeway North to NW 60<sup>th</sup> Avenue. The project will also include drainage system improvements such as new storm water inlets, a new outfall connection, and an exfiltration trench for water quantity and quality treatment. New pavement markings and signage will be included as well.

This project will complete resurfacing projects classified as Fair 2 in the Roadway Assessment Report. The project is currently designed, permitted and schedule for completion in March of 2011, and is primarily funded with Federal stimulus money.

- **Bull Run, Main Street, and Meadow Walk** – \$1,197,000. This project is located west of Ludlum Road, in the west section of the Miami Lakes downtown area. Bull Run provides access to the Town Center area, the Fountain House Development, the Meadow Walk Development, and a 2.2-acre Town Park. The project will consist of resurfacing and drainage system improvements such as new storm water inlets and exfiltration trench

for water quantity and quality treatment. New pavement markings and signage will be included as well. This project will address resurfacing projects classified as Fair 5 in the Roadway Assessment Report.

This project was scheduled for completion in the current year but it was not commenced. It is anticipated that the project schedule for design, permitting, and construction is 16 to 18 months.

- **Miami Lakes Drive from Miami Lakeway North to Cowpen - \$70,000.** This project will include resurfacing, localized drainage improvements, pavement markings, and signage included in the Storm Water Capital Budget. This project will address resurfacing projects classified as Fair 5 in the Roadway Assessment Report. It is anticipated that the project schedule for design, permitting, and construction is 8 to 10 months.
- **Miami Lakeway North West of Ludlum – \$160,000.** These resurfacing improvements will include the portion of Miami Lakeway North between Miami Lakes Drive and Ludlum Road west of Ludlum. This project will include resurfacing, localized drainage improvements, pavement markings, and signage included in the Storm Water Capital Budget. This project will complete resurfacing projects classified as Fair 5 in the Roadway Assessment Report. It is anticipated that the project schedule for design, permitting, and construction is 10 to 12 months.
- **Lake Patricia – \$410,000.** This project will allow the Town to resurface roadways in the Lake Patricia neighborhood. The project is generally located east of Ludlum Road and south Miami Lakeway South, in the southeast residential section of Town. This project represents the roadways classified as Fair 6 in the Town’s Roadway Assessment Report that only require minor drainage improvements included in the Storm Water Capital Improvement budget. It is anticipated that the project schedule for design, permitting, and construction is 16 to 18 months.

### **Parks Capital Project Summaries**

- **Florinda Estates Park Development, 8767 NW 139 Street - \$84,000.** This park development project includes the installation of a playground, swing set, shade shelter, and additional site improvements such as connecting sidewalks and landscaping. Presently, the Town is scheduled to begin construction this fall with a completion date of spring 2011. The Town was awarded a Florida Recreation and Development Assistance program grant in the amount of \$67,127 to assist in the development of the project.
- **NW 170 ST Greenway Development - \$200,000.** Town staff is in the process of finalizing preliminary design of a greenway which will include a multi-use trail, observation and picnic areas using the public right of way (ROW) on the south side of NW 170<sup>th</sup> Street between NW 89<sup>th</sup> Avenue and NW 77<sup>th</sup> Court. The development of this

section of ROW would provide much needed aesthetic improvements to the property while also providing for safe bicycle and pedestrian access.

The Greenway will be completed in phases as funding is made available. The first phase will consist of the development of a multi-use trail for pedestrian and bicycle access, signage, rest areas, water fountain and amenities such as benches and waste containers, and the installation of a boardwalk-style perimeter fence from NW 89<sup>th</sup> Avenue east to NW 87<sup>th</sup> Avenue. Presently, the Town is scheduled to begin construction this Fall with a completion date of Summer 2011. The Town was awarded a \$100,000 Land and Water Conservation Fund grant to assist in the development of this area.



*Town of Miami Lakes*

Office of Town Clerk  
15700 NW 67<sup>th</sup> Ave  
Miami Lakes, Florida 33014

**ITEM 4 A**

**ORDINANCE NO. 2010- \_\_\_\_\_**

**AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, ADOPTING THE MILLAGE RATE OF THE TOWN FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR NOTICE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Section 200.065, Florida Statutes, the Miami-Dade County Property Appraiser (“Property Appraiser”) has certified the taxable value within the Town of Miami Lakes (the “Town”) for the year 2010 which includes all real property within the Town; and

**WHEREAS**, on July 13, 2010, the Town Council adopted Resolution No. 10-831 determining the proposed millage rate for the fiscal year commencing October 1, 2010 and further scheduled public hearings on the millage rate as required by Section 200.065, Florida Statutes, the first hearing to be held on Thursday, September 16, 2010 at 5:01 P.M., at Royal Oaks Park Community Center, 16500 NW 87 Avenue, Miami Lakes, FL 33018, and the second to be held on Tuesday, September 28, 2010 at 5:01 P.M. at Royal Oaks Park Community Center, 16500 NW 87 Avenue, Miami Lakes, FL 33018; and

**WHEREAS**, the Town Council and the Town Manager have reviewed the proposed Fiscal Year 2010-2011 Budget for the Town and have considered an estimate of the necessary expenditures contemplated for in the Budget and have determined that the levy set forth below provides the necessary funds for such expenditures.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:**



Councilmember George Lopez \_\_\_\_\_  
Councilmember Robert Meador \_\_\_\_\_  
Councilmember Richard Pulido \_\_\_\_\_  
Councilmember Nancy Simon \_\_\_\_\_

PASSED AND ADOPTED on first reading this \_\_\_\_ day of September, 2010.

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The foregoing Ordinance was offered by Councilmember \_\_\_\_\_, who moved its adoption on second reading. The motion was seconded by Councilmember \_\_\_\_\_, and upon being put to a vote, the vote was as follows:

Mayor Michael Pizzi \_\_\_\_\_  
Vice Mayor Nick Perdomo \_\_\_\_\_  
Councilmember Mary Collins \_\_\_\_\_  
Councilmember George Lopez \_\_\_\_\_  
Councilmember Robert Meador \_\_\_\_\_  
Councilmember Richard Pulido \_\_\_\_\_  
Councilmember Nancy Simon \_\_\_\_\_

PASSED AND ADOPTED on second reading this \_\_\_\_ day of September, 2010.

\_\_\_\_\_  
MICHAEL PIZZI  
MAYOR

ATTEST:

\_\_\_\_\_  
MARJORIE TEJEDA  
TOWN CLERK

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY FOR USE ONLY BY THE  
TOWN OF MIAMI LAKES:

\_\_\_\_\_  
WEISS, SEROTA, HELFMAN, PASTORIZA,  
COLE & BONISKE, P.L.  
TOWN ATTORNEY



*Town of Miami Lakes*

Office of Town Clerk  
15700 NW 67<sup>th</sup> Ave  
Miami Lakes, Florida 33014

**ITEM 4 B**

ORDINANCE NO. 2010- \_\_\_\_\_

**AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF MIAMI LAKES FOR FISCAL YEAR 2010-2011; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CARRYOVER OF FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Miami Lakes (the “Town”) is a municipality located in Miami-Dade County, Florida; and

**WHEREAS**, public hearings as required by Section 200.065, Florida Statutes were held by the Town on Thursday, September 16, 2010 and Tuesday, September 28, 2010 at 5:01 p.m. at Royal Oaks Park Community Center, Miami Lakes, FL 33018; and

**WHEREAS**, the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2.**     **Budget Adoption.** The Budget for Fiscal Year 2010-11 (the “Budget”), a copy of which is attached hereto as Exhibit “A” is approved and adopted and shall become effective on October 1, 2010.

**Section 3.**     **Expenditure of funds.** The Town Manager or his/her designee is authorized to expend or contract for expenditures such funds as are necessary for the operation of the Town

government in accordance with the Budget. The Town Manager may transfer any unencumbered line item allocation of funds, or any portion thereof, to another line item classification within the same department.

**Section 4.** **Amendments.** Upon the passage and adoption of the Budget, if the Town Council determines that a department, category total or line item will exceed its original allocation, the Town Council is authorized to modify any department, category total or line item of the Budget by resolution so long as the modification does not exceed the Town's total budgeted funds for the Fiscal Year 2010-11.

**Section 5.** **Carryover of funds.** Funds from the Town's Fiscal Year 2009-10 Budget, not expended during the current Fiscal Year 2009-10, may be used and expended during the Fiscal Year 2010-11.

**Section 6.** **Conflicts.** All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

**Section 7.** **Severability.** The provisions of this Ordinance are deemed to be severable, if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of the Ordinance, but shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**Section 8.** **Effective date.** This Ordinance shall be effective upon adoption on second reading.

The foregoing Ordinance was offered by Councilmember \_\_\_\_\_, who moved its adoption on first reading. The motion was seconded by \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Mayor Michael Pizzi	_____
Vice Mayor Nick Perdomo	_____
Councilmember Mary Collins	_____
Councilmember George Lopez	_____
Councilmember Robert Meador	_____
Councilmember Richard Pulido	_____
Councilmember Nancy Simon	_____

PASSED AND ADOPTED on first reading this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

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Mayor Michael Pizzi	_____
Vice Mayor Nick Perdomo	_____
Councilmember Mary Collins	_____
Councilmember George Lopez	_____
Councilmember Robert Meador	_____
Councilmember Richard Pulido	_____
Councilmember Nancy Simon	_____

PASSED AND ADOPTED on second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
MICHAEL PIZZI  
MAYOR

ATTEST:

\_\_\_\_\_  
MARJORIE TEJEDA  
TOWN CLERK

APPROVED AS TO FORM AND LEGAL  
SUFFICIENCY FOR USE ONLY BY THE  
TOWN OF MIAMI LAKES:

\_\_\_\_\_  
WEISS, SEROTA, HELFMAN, PASTORIZA,  
COLE & BONISKE, P.L.  
TOWN ATTORNEY

# *Town of Miami Lakes*



## *Proposed Operating and Capital Budget FY 2010-11*

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# *Budget Message*



# TOWN OF MIAMI LAKES MEMORANDUM

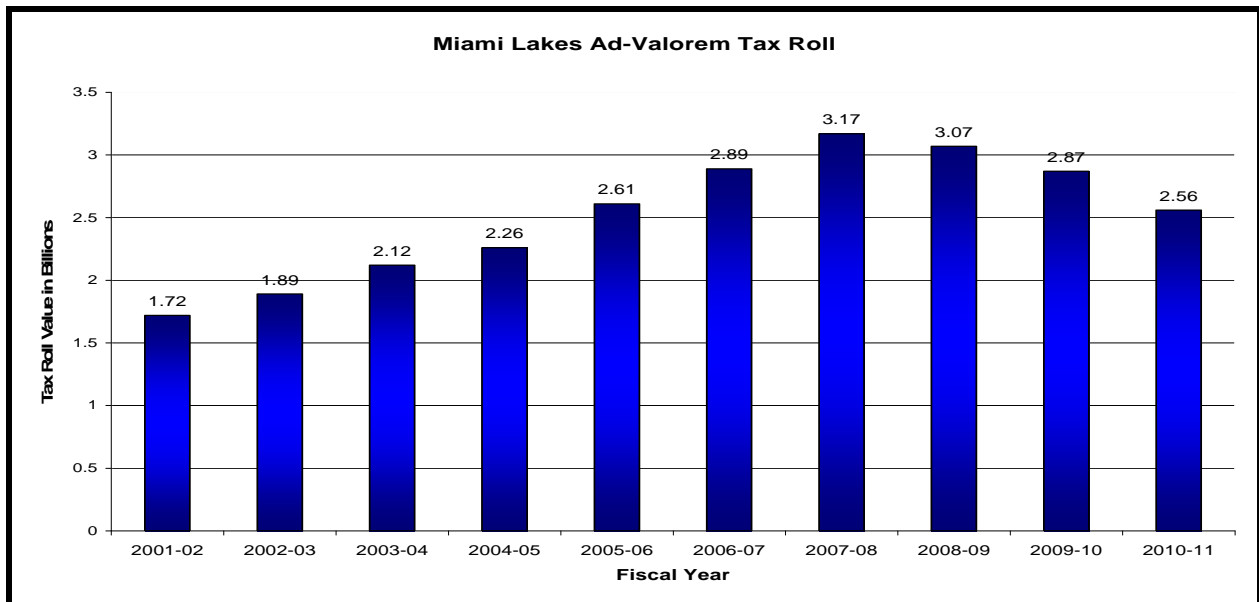
**To:** Honorable Mayor and Town Council  
**From:** Alex Rey, Town Manager   
**Subject:** Millage for Fiscal Year 2010-11 and Proposed Budget  
**Date:** September 16, 2010

## Recommendation

It is recommended that Town Council approves a millage rate for Fiscal Year 2010-11 at 2.447 mills, which is \$2.447 per \$1,000 of assessed property value. This millage rate is 7.73% below the roll back rate of 2.6521. The proposed millage rate can be adopted by a single majority vote.

## Background

The tax roll certified by the Property Appraiser on July 1, 2010 reflects a reduction in assessed taxable value. The adjusted taxable value of real property for operating purposes is \$2,556,808,384. At the proposed millage rate of 2.447 and calculated at the 95%, it is expected to yield \$5,943,664 in property tax revenue; a reduction of \$736,000 from last year's approved level. As depicted in the table below, the ad-valorem tax roll for the Town is comparable to Fiscal Year 2005-06 levels.

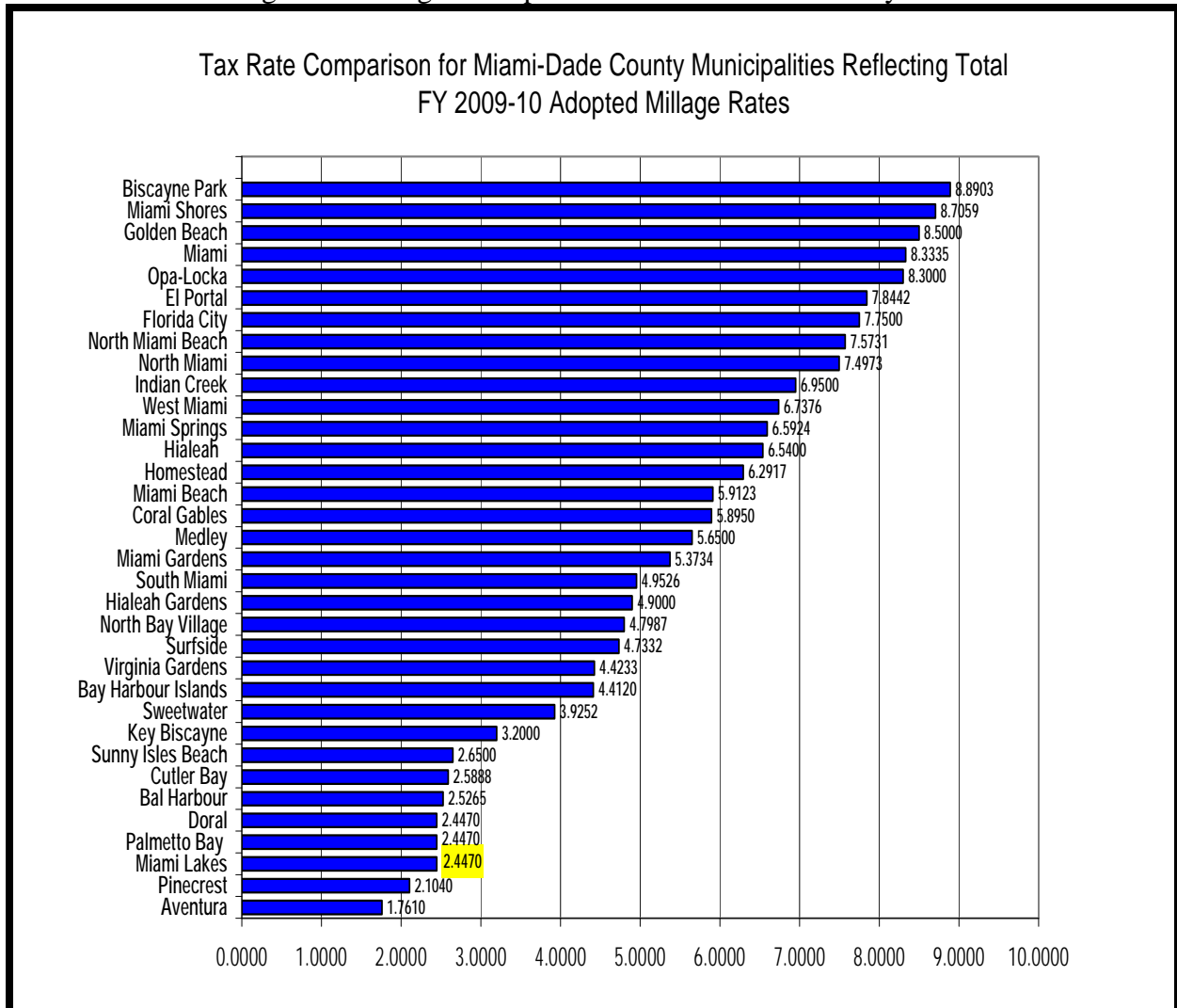


Balancing the priorities of the community with the need to ensure long term sustainability is increasingly important during these difficult financial times, however, like in life, every difficult situation also presents us with the opportunity and the challenge to reassess and improve the way we have done things in the past. Shortly after my appointment, I started to reassess the allocation of resources in the Town, and below I will outline some of my proposed changes to current operations. There are other initiatives and changes that are not ready to be incorporated in the Budget at this point, that I will bring forward to the Council at a later date.

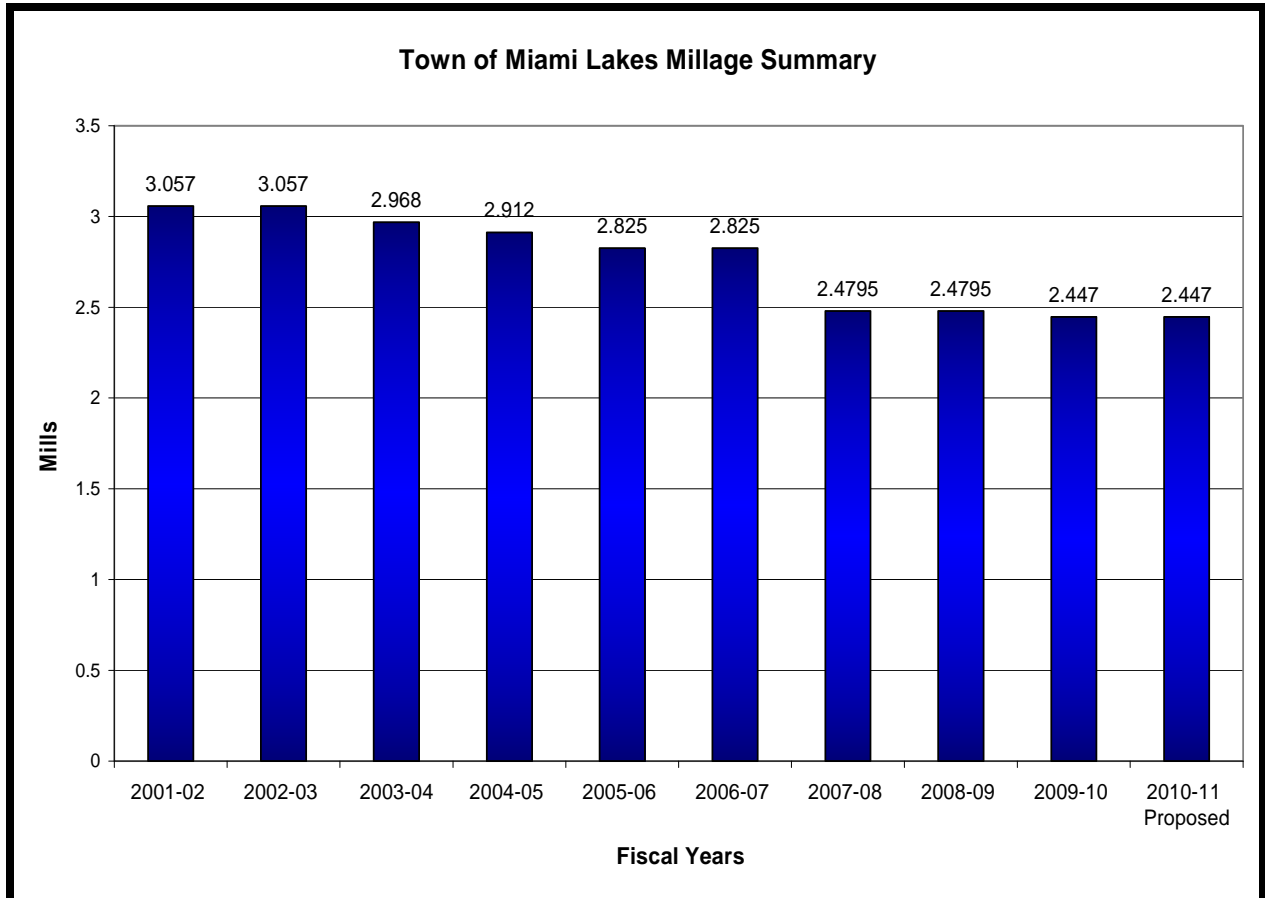
Over the next week, I will meet individually with the Mayor and Councilmembers to discuss the proposed initiatives in more detail.

**Millage Rate**

The Town of Miami Lakes continues to have one of the lowest millage rates in Miami-Dade County. As reflected in the table below, the Fiscal Year 2009-10 adopted millage rate of 2.447 is the third lowest millage rate among municipalities in Miami-Dade County.



The Town of Miami Lakes has implemented millage reductions over the last ten years, resulting in adjustments of the millage rate from 3.057 to 2.447 for an overall reduction of 0.61 mills. At the same time the quality and quantity of the services provided by the Town has increased.



**The rolled-back rate for FY 2010-11 is 2.6521**

### **General Fund Revenues**

The property taxes are the primary source of funding for all Town services. Revenues are also derived from franchise and utility taxes, business license and permit fees, State Revenue Sharing, Half-Cent Sales Tax and user fees for services, fines, and interest income.

**Total revenues in the Proposed Budget for FY 2010-11 are \$15,447,605 which is essentially at the same level of the prior year's approved budget.**

### **General Fund Expenses**

**The Proposed General Fund Operating Budget is \$14,870,587, which is over \$400,000 less than the current year's proposed budget. The budget also includes a transfer of \$577,018 to the Capital Budget to fund new projects in the Town.**

### **SIGNIFICANT BUDGET ISSUES FOR FY 2010-11**

- **Franchise Fee for Solid Waste** Shortly after incorporation, the Town adopted a solid waste franchise fee. At the same time, the Town raised the millage from 2.447 to 3.057, given this increase in property taxes, the Town Council felt that it would be too much of an impact to the community to have both in place and the franchise fees were suspended.

Over the following 8 years, the Town began a steady but continuous process to get the millage back to the original 2.447, which has now been achieved. It is therefore recommended that we re-establish the solid waste franchise fee effective April 2011. This date would allow us to effectively communicate with all affected parties, and establish a collection and monitoring process. This fee is expected to generate approximately \$175,000 per year.

- **Red-Light Cameras** At the last session of the Florida Legislature, SB2166 was approved authorizing municipalities to use traffic infraction detectors (a.k.a. red-light cameras) and provides for the placement and installation of detectors on certain roads, effective July 1, 2010. The objective of the red-light cameras is to increase the safety of residents, and the general public, as a result, red light cameras are going-up all around the State.

I am recommending that we begin the process of documenting the appropriate corridors where cameras may be deployed, selecting a vendor and implementing this process. A small amount, \$50,000, was added in the Proposed Budget for us to initiate the discussion as to the potential benefits of this program, but not as a revenue solution for the next year's fiscal challenges.

- **Merits and Cost of Living Increases** The Proposed Budget does not include any adjustments for individual merits or across the board cost of living increases. Given the fact that currently the consumer price index is essentially flat and that our property tax values continue to decline, I believe this is fair and equitable proposition for both the Town and its employees.

However, in order to motivate our employees, I am proposing to assess the performance of each Department with regard to their ability to meet stated objectives and generate savings above the approved budget in September 2011. Based on the overall financial condition at that time and their individual assessments, individual bonuses may be recommended.

- **Deputy Town Manager** As a result of the continuous decline in property taxes, I have re-evaluated the need for all of the positions in the budget. Given my hands-on management style, I do not see a need for a full-time Deputy Town Manager position in the Town, at this time; therefore I am recommending that the position be frozen for a period of six months while I reassess the needs of the Town in other areas. After 6 months, I will make a recommendation to permanently delete the positions or use it to meet a need. From the resulting savings, I will allocate \$20,000 that may be used to

compensate a Department Director(s), for performing Assistant Town Manager duties in addition to their regular responsibilities. This proposal will save in excess of \$50,000 per year.

- **Grants Manager** The Town currently has budgeted a grants manager position with a salary of \$55,000, I believe that at this salary level, it is difficult to recruit someone with the necessary experience, therefore, I am proposing that we enter into an agreement with another municipality to share this resource. One of the added benefits to this approach is that much of the research time that is part of this function will be shared by both entities. Therefore, the monies allocated in the budget may not come from a salary line item.
- **Public Information Officer (PIO)/Procurement Manager** The Proposed Budget also recommends the elimination of the Public Information Officer position; and the transfer of those responsibilities to the Assistant to the Mayor. In lieu of this position, I recommend that a Procurement Manager position be re-established.

By virtue of being a municipality that contracts out most of the services, I strongly believe that a professional procurement manager will make a significant contribution to the organization and in the long run it will result in savings to the Town.

- **Town Hall** The Proposed Budget assumes that we remain in the current facility with rent payments \$335,853 per year. Over the next month, we will solidify a plan of action for the short and long term, and adjust the rent/mortgage payments for FY 2010-11 accordingly.

However, we are setting monies aside in the capital budget for the purchase of furniture (\$250,000), real estate legal costs (\$25,000) and moving expenses (\$5,000).

- **Police Administrative Overhead** Another proposed adjustment as we try to roll back our staffing levels to FY 2006-07 levels, relates to the overhead in the Police Department. Over the years, this overhead has grown from a single Lieutenant, to a Lieutenant and a Captain, to a Lieutenant, a Captain and a Major. I believe that given our economic situation, it is time to reverse that trend, as the additional overhead brings little direct benefit to the safety of our residents.

Based on the recommendation from our Police Major, I am recommending the elimination of the Police Captain position from our command staff; this will save approximately \$190,000 per year from the budget. Additionally, the Major has proposed other staff transfers that will save approximately \$70,000 per year.

- **Building Department Demand Base Staffing Re-Adjustment** Over the last couple of years, the demand for building permits as well as building revenues have declined. As a matter of fiscal policy, the Town has always strived to have all Building Department operations cover their cost. The estimated revenues for the Building Department next year are around \$775,000; therefore, the Building Department staff will be reduced by

two full time employees, one receptionist and one permit clerk. Additionally, the Chief Building Inspector will move from full-time to part-time status working 32 hours per week; with these adjustments the cost of the operation will be approximately \$793,000.

- **Budgeting for Staff Salaries** The Proposed Budget lists the salaries of all of the Town's employees for the sake of transparency and provides a copy of the salary range for each position as an attachment to the budget. It is important to understand that the ability to increase or reduce individual salaries; or negotiate new employee salaries, within the approved compensation ranges, is a function of the employees' supervisor, and ultimately the Town Manager. Per the Town Charter, the only person who reports and works directly for the Town Council is the Town Manager.
- **Line Items Budget Limits** I am recommending to the Council that the budget expenditure control be done at the departmental level. This modification will allow for the prioritization of resource allocation within approved expenditure authority throughout the FY. This will require an ordinance change removing expenditure authority from individual line items and will permit those responsible for budget implementation to develop alternative savings plans throughout the fiscal year, consistent with my proposed merit evaluation proposal.

The proposed change to the budget approval process will result in efficiencies for administration and the Town Council, by reducing the volume of resolutions reallocating individual line items the completion of annual financial statements, and in some cases, payments to vendors will occur faster. The recommended modification is consistent with best practices throughout the State and Country, adoption of the modification would signify the Council's trust in me to fulfill my duties as the Town Manager.

- **Marina Operations** The marina and non-motorized boat launch facility was completed in September 2009. Originally, the plan was to outsource its operations to a private/non-profit vendor. An RFP was released in October 2009 and there were no responses to the RFP. Since then, the Parks Department has made numerous attempts to secure a vendor/organization to provide services at the area and interest has been limited. As a project funded by a State Grant program, it must be open for public use.

A request of \$50,000 is being made in the FY 2010-11 budget to hire a dock master/marina manager (contractual position), develop an operational plan, purchase start-up equipment (life vests, watercraft, fishing equipment) and begin operations/recreational programming in the area. The Marina is a unique recreational venue in the Northwest Miami-Dade County area and was developed with the intent to provide recreational aquatic programming for the Town's residents. Planned programming efforts include non-motorized watercraft lessons, fishing lessons, watercraft safety lessons, and watercraft rentals. Additionally, there is the potential for future partnerships with Rowing clubs and eco-recreation providers.

- **Committee Budgets** It is recommended that the Committee budgets are allocated at the same level as the current year. Though many of the committee's events and programs do have merit and benefit our residents, given the stagnation of the Town's revenues, it is better to maintain the committees at their current budget. The table summarizes their request and proposed funding for FY 2010-11.

**Town Committee Budget Comparison and Recommendation**  
**FY 2009-10 versus FY 2010-11**

COMMITTEE	FY 2009- 2010	FY 10-11 <i>Request or Recommendation</i>	FY 10-11 <i>Recommendation</i>
10th Anniversary Committee	\$25,000	\$10,000	\$10,000
Beautification and Environmental Sustainability Committee	\$6,000	\$6,000 (\$20,000 Request to increase Matching grant program in Capital Fund from \$5,000)	\$6,000
Cultural Affairs Committee	\$39,850	\$53,550	\$39,850
Economic Development Committee	\$21,250	\$48,500	\$21,250
Education Advisory Board	\$53,000	\$90,000	\$53,000
Elderly Affairs Committee	\$30,000	\$30,000	\$30,000
Youth Activities Task Force	\$40,000	\$35,000	\$35,000
Public Safety Committee	0	0	0
Historical Society Committee	0	0	0
Veterans Ad Hoc Committee	0	0	0
Senior Mobility Committee	0	0	0
Committee Chair Committee	0	0	0
<b>TOTAL</b>	<b>\$215,100</b>	<b>\$273,050</b>	<b>\$195,100</b>
<b>Special Event Support Expenses</b> <b>(Police/Supplementary Staff Support for events)</b>	<b>\$75,000</b>		

In addition, we are listing the special event support cost provide by the Police Department, those cost are reflected in the Police Overtime budget.

- **Town-Wide Reserves** The proposed budget recommends a reserve of \$83,300 for an expected increase in the Florida Retirement Systems expected on July 1, 2011. This increase will affect the Police Department and all Town employees; and a reserve of \$37,890 to adjust for anticipated appeals to the property value assessments consistent with the reductions experienced in the current year.
- **Information Technology Infrastructure Investments** Though this is hard budget year, there is a critical need to replace the software systems for the accounting and the building development process functions.

The Town accounting processes have continued to growth in size and complexity, and the basic system that the Town has used since its inception has been outgrown, and does not possess the reporting tools and the data integrity for an operation of this size. The new system will integrate a procurement system that will keep track of approval processes and encumber the funds as soon as contracts are executed. It is estimated that this system will cost about \$100,000.

The Town's current Building Permitting system is outdated and the version that the Town utilizes is no longer maintained by the vendor. A new system ensures our process is more efficient and business friendly. The new technology will allow permit applications to be submitted on-line, plans to be submitted and reviewed electronically; billing and payments conducted on-line, and will include the development process from the initial board approval until a Business Tax License is issued. The basic cost of this system is about \$200,000.

### **Capital Budget Projects for FY 2010-11**

The main capital projects schedule to be worked on FY 2010-11 are as follows:

- **Miami Lakeway North East of Ludlum** – \$760,000. These resurfacing improvements will include the portion of Miami Lakeway North between Celebration Point and Miami Lakes Drive and NW 153<sup>rd</sup> Street from Miami Lakeway North to NW 60<sup>th</sup> Avenue. The project will also include drainage system improvements such as new storm water inlets, a new outfall connection, and an exfiltration trench for water quantity and quality treatment. New pavement markings and signage will be included as well.

This project will complete resurfacing projects classified as Fair 2 in the Roadway Assessment Report. The project is currently designed, permitted and schedule for completion in March of 2011, and is primarily funded with Federal stimulus money.

- **Bull Run, Main Street, and Meadow Walk** – \$1,197,000. This project is located west of Ludlum Road, in the west section of the Miami Lakes downtown area. Bull Run provides access to the Town Center area, the Fountain House Development, the Meadow Walk Development, and a 2.2-acre Town Park. The project will consist of resurfacing and drainage system improvements such as new storm water inlets and exfiltration trench

for water quantity and quality treatment. New pavement markings and signage will be included as well. This project will address resurfacing projects classified as Fair 5 in the Roadway Assessment Report.

This project was scheduled for completion in the current year but it was not commenced. It is anticipated that the project schedule for design, permitting, and construction is 16 to 18 months.

- **Miami Lakes Drive from Miami Lakeway North to Cowpen - \$70,000.** This project will include resurfacing, localized drainage improvements, pavement markings, and signage included in the Storm Water Capital Budget. This project will address resurfacing projects classified as Fair 5 in the Roadway Assessment Report. It is anticipated that the project schedule for design, permitting, and construction is 8 to 10 months.
- **Miami Lakeway North West of Ludlum – \$160,000.** These resurfacing improvements will include the portion of Miami Lakeway North between Miami Lakes Drive and Ludlum Road west of Ludlum. This project will include resurfacing, localized drainage improvements, pavement markings, and signage included in the Storm Water Capital Budget. This project will complete resurfacing projects classified as Fair 5 in the Roadway Assessment Report. It is anticipated that the project schedule for design, permitting, and construction is 10 to 12 months.
- **Lake Patricia – \$410,000.** This project will allow the Town to resurface roadways in the Lake Patricia neighborhood. The project is generally located east of Ludlum Road and south Miami Lakeway South, in the southeast residential section of Town. This project represents the roadways classified as Fair 6 in the Town’s Roadway Assessment Report that only require minor drainage improvements included in the Storm Water Capital Improvement budget. It is anticipated that the project schedule for design, permitting, and construction is 16 to 18 months.

### **Parks Capital Project Summaries**

- **Florinda Estates Park Development, 8767 NW 139 Street - \$84,000.** This park development project includes the installation of a playground, swing set, shade shelter, and additional site improvements such as connecting sidewalks and landscaping. Presently, the Town is scheduled to begin construction this fall with a completion date of spring 2011. The Town was awarded a Florida Recreation and Development Assistance program grant in the amount of \$67,127 to assist in the development of the project.
- **NW 170 ST Greenway Development - \$200,000.** Town staff is in the process of finalizing preliminary design of a greenway which will include a multi-use trail, observation and picnic areas using the public right of way (ROW) on the south side of NW 170<sup>th</sup> Street between NW 89<sup>th</sup> Avenue and NW 77<sup>th</sup> Court. The development of this

section of ROW would provide much needed aesthetic improvements to the property while also providing for safe bicycle and pedestrian access.

The Greenway will be completed in phases as funding is made available. The first phase will consist of the development of a multi-use trail for pedestrian and bicycle access, signage, rest areas, water fountain and amenities such as benches and waste containers, and the installation of a boardwalk-style perimeter fence from NW 89<sup>th</sup> Avenue east to NW 87<sup>th</sup> Avenue. Presently, the Town is scheduled to begin construction this Fall with a completion date of Summer 2011. The Town was awarded a \$100,000 Land and Water Conservation Fund grant to assist in the development of this area.



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# *Introduction*

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## *Guide for Readers*

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The Fiscal Year 2010-11 Annual Operating and Capital Budget for the Town of Miami Lakes, Florida is intended to serve three purposes:

*The Budget as a  
Policy Guide*

As a policy document, the budget serves to inform the reader about the organization-wide financial and programmatic policies and goals that address long-term concerns and issues, as well as short-term financial and operational policies that guide the development of the budget for the upcoming year. This budget document details the services the Town will provide during the twelve-month period from October 1, 2010 through September 30, 2011.

*The Budget as a  
Financial Plan*

As a financial plan, the budget details the costs associated with providing municipal services and shows how the services will be funded. The General Fund Section includes a summary and detailed description of all revenues and expenditures. The budget document explains the underlying assumption for the revenue estimates and discusses significant revenue trends. The Special Projects Fund section underlines the revenue and expenses for transportation, transit, police impact fees, and Stormwater. The Capital Project Fund section details a five year plan for all capital projects within the Town.

*The Budget as a  
Communication  
Device*

As a communication device, the budget provides summary information to aid the reader in interpreting the document. Text is included for better understanding of the revenue sources and the explanation of changes in the Proposed Budget FY 2010-11.

*Town of Miami Lakes*

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*Mayor and Town Council*

Michael Pizzi, Mayor  
Nick Perdomo, Vice Mayor  
Mary Collins, Councilmember  
George Lopez, Councilmember  
Robert Meador II, Councilmember  
Richard Pulido, Councilmember  
Nancy Simon, Councilmember

*Appointed Officials*

Alex Rey  
*Town Manager*

Marjorie Tejeda  
*Town Clerk*

Mitch Bierman  
Weiss, Serota, Helfman, Pastoriza, Cole & Boniske, P.A.  
*Town Attorney*

*Senior Personnel*

Ignacio Alvarez, Town Police Commander, Miami-Dade Police Department  
Tony Lopez, Parks and Recreation Director  
David Ofstein, Planning, Zoning & Code Compliance Director  
Eliezer Palacio, Building Director  
Gary Ratay, Town Engineer, Kimley-Horn & Associates, Inc.  
Amber Riviere, Interim Finance Director  
TBD, Public Works Director

Mayor - Council - Manager Form of Government

## *Introduction*

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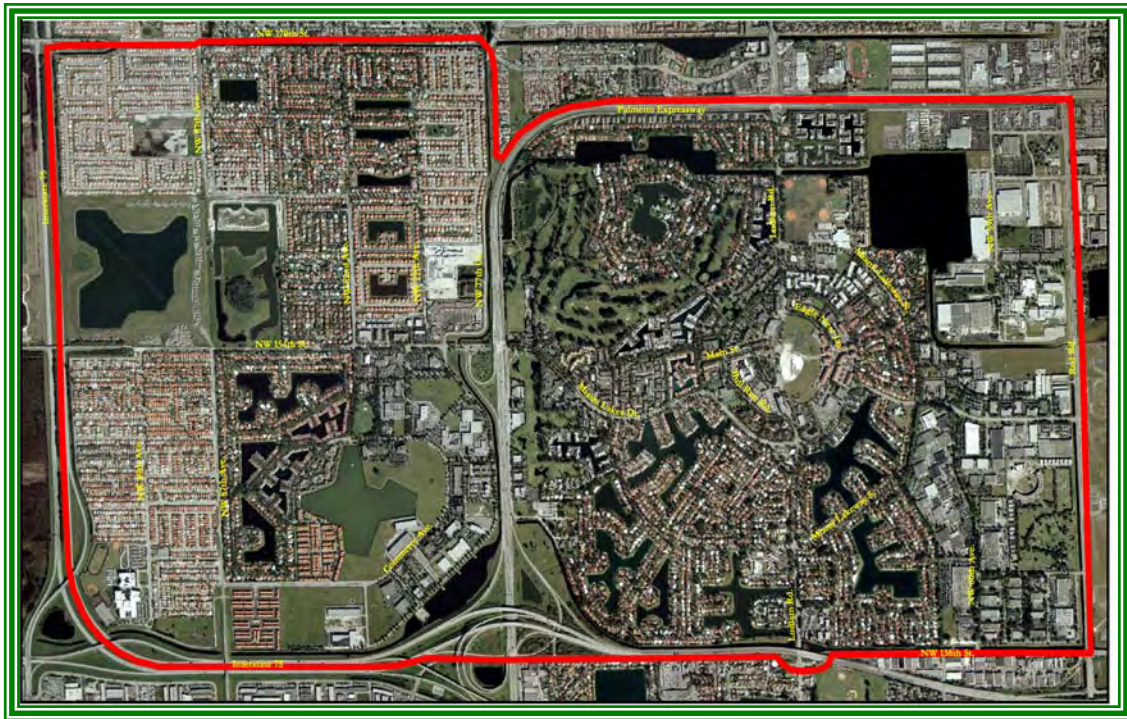
Miami Lakes incorporated on December 5, 2000 and is one of thirty-five municipalities in Miami-Dade County, Florida. Conveniently located just 16 miles north of Downtown Miami and 10 miles from Miami International Airport, our Town is home to approximately 29,300 residents. Encompassing about 6.8 square miles, our boundaries are NW 170th Street and the Palmetto Expressway (826) to the north, NW 138th Street to the south, NW 57th Avenue (Red Road) to the east, and Interstate 75 to the west. The Town is governed by a seven-member Council and operates under the Mayor-Council-Manager form of government.

Miami Lakes is known as one of the most beautiful residential areas in South Florida for its tree lined streets, large estate lots, and extremely low crime rate.

We provide our residents with friendly and helpful service through our departments, including the Office of the Town Manager, Office of the Town Clerk, Administration, Finance, Building, Planning, Zoning and Code Compliance, Parks and Recreation, Public Works and Police Departments.

The Town of Miami Lakes is described by residents as a peaceful and tranquil town. Our many assets provide for a superior quality of life in a unique hometown atmosphere while enjoying the amenities of urban Miami.

## **TOWN OF MIAMI LAKES BOUNDARIES**

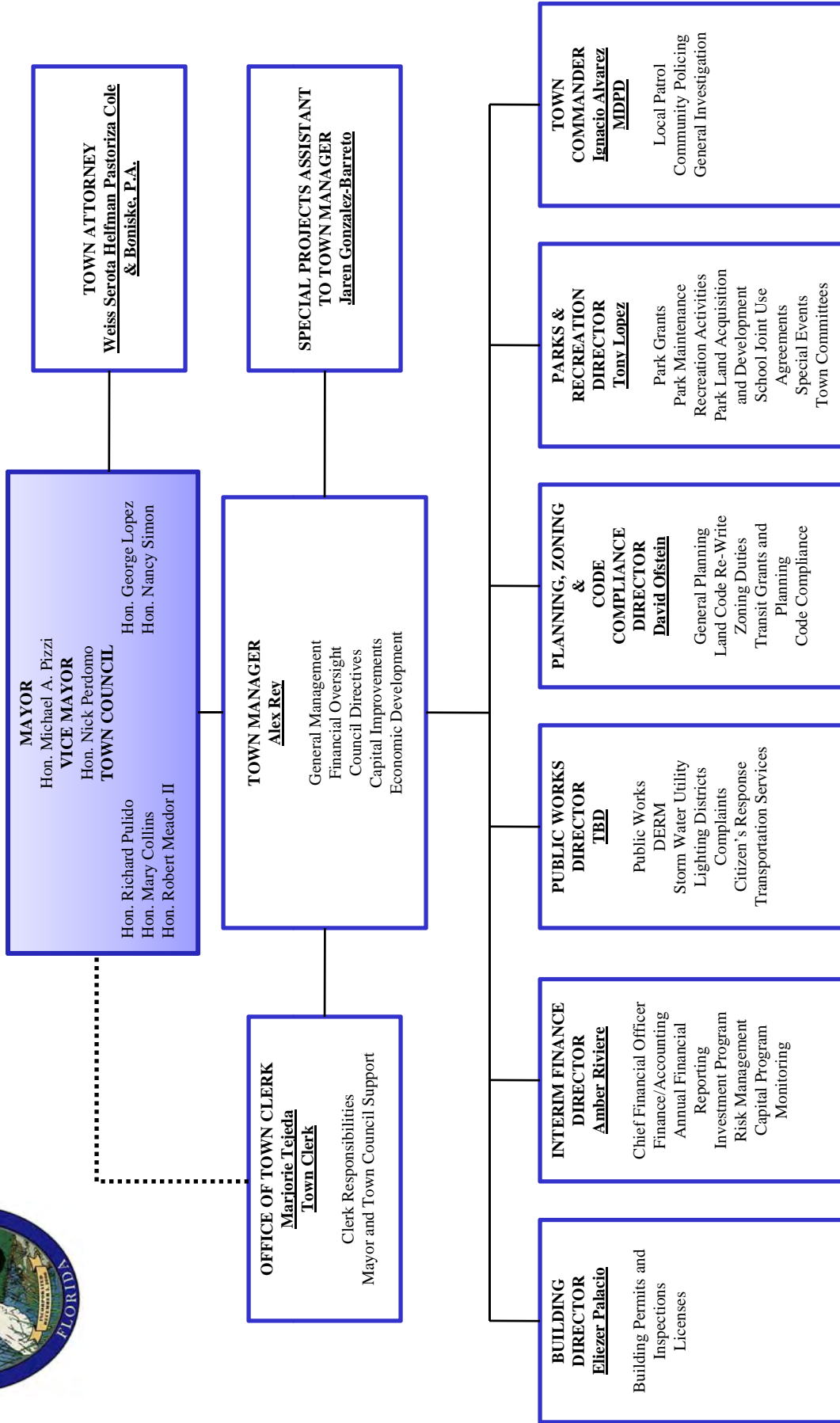




# *Functional Organizational Chart*

# Town of Miami Lakes

## FUNCTIONAL ORGANIZATIONAL CHART FY 2010-11





# *Staffing Positions By Department*

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# TOWN OF MIAMI LAKES

## Staffing Positions by Department

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	Proposed FY 2010-11
<b>Full Time</b>					
Town Clerk	1.0	1.0	1.0	1.0	1.0
Deputy Town Clerk	0.0	1.0	1.0	1.0	1.0
Administrative Assistant to the Mayor & Council	2.0	1.0	1.0	2.0	2.0
<b>FT Sub-Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>4.0</b>	<b>4.0</b>
<b>TOWN ADMINISTRATION</b>					
<b>Full Time</b>					
Town Manager	1.0	1.0	1.0	1.0	1.0
Assistant Town Manager	1.0	1.0	1.0	1.0	0.0
Finance Director	1.0	1.0	1.0	1.0	1.0
Controller	0.0	0.0	1.0	0.0	0.0
Senior Accountant	1.0	1.0	1.0	1.0	1.0
Receptionist	1.0	1.0	1.0	1.0	1.0
Procurement Officer	1.0	1.0	1.0	0.0	1.0
Administrative Assistant to the Town Manager	1.0	1.0	1.0	1.0	1.0
Network Administrator	1.0	1.0	1.0	1.0	0.0
Grantswriter	0.0	0.0	0.0	1.0	1.0
Communications Director	0.0	0.0	0.0	1.0	0.0
<b>FT Sub-Total</b>	<b>8.0</b>	<b>8.0</b>	<b>9.0</b>	<b>9.0</b>	<b>7.0</b>
<b>Part Time</b>					
HR Specialist	0.0	1.0	1.0	1.0	1.0
Senior Accountant	1.0	1.0	1.0	1.0	1.0
<b>PT Sub-Total</b>	<b>1.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>BUILDING</b>					
<b>Full Time</b>					
Building Official	1.0	1.0	1.0	1.0	1.0
Building Administrator	1.0	1.0	0.0	0.0	0.0
Chief Building Inspector	0.0	0.0	1.0	1.0	1.0
Permit Clerk Supervisor (*)	0.0	0.0	1.0	1.0	1.0
Permit Clerk	1.0	2.0	2.0	2.0	1.0
Receptionist - Building	1.0	1.0	1.0	1.0	0.0
<b>FT Sub-Total</b>	<b>4.0</b>	<b>5.0</b>	<b>6.0</b>	<b>6.0</b>	<b>4.0</b>
<b>* Transition from contracted to in-house</b>					

# TOWN OF MIAMI LAKES

## Staffing Positions by Department

	FY 2006-07	FY 2007-08	FY 2008-09	FY 2009-10	Proposed FY 2010-11
<b>PLANNING ZONING AND CODE</b>					
<i>Full Time</i>					
Planning, Zoning and Code Compliance Director	1.0	1.0	1.0	1.0	1.0
Senior Planner	1.0	1.0	1.0	1.0	1.0
Code Compliance Manager	1.0	1.0	1.0	1.0	1.0
Special Projects Assistant	0.0	0.0	0.0	1.0	1.0
<b>FT Sub-Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>4.0</b>	<b>4.0</b>
<i>Part Time</i>					
Zoning Official	1.0	1.0	1.0	1.0	1.0
<b>PT Sub-Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>
<b>PARKS AND RECREATION</b>					
<i>Full Time</i>					
Parks and Recreation Director	1.0	1.0	1.0	1.0	1.0
Committee & Event coordinator	1.0	1.0	1.0	1.0	1.0
Recreation Operations Manager	1.0	1.0	1.0	1.0	1.0
Parks Operations Manager	0.0	0.0	1.0	1.0	1.0
Park Maintenance Coordinator	1.0	1.0	1.0	1.0	1.0
<b>FT Sub-Total</b>	<b>4.0</b>	<b>4.0</b>	<b>5.0</b>	<b>5.0</b>	<b>5.0</b>
<i>Part Time</i>					
Recreation Aide	3.0	3.0	3.0	3.0	3.0
<b>PT Sub-Total</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>
<b>PUBLIC WORKS</b>					
<i>Full Time</i>					
Public Works Director	1.0	1.0	1.0	1.0	1.0
Quality Assurance Inspector	1.0	1.0	1.0	1.0	1.0
<b>FT Sub-Total</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>ZONING AND ENFORCEMENT</b>					
<i>Full Time</i>					
Zoning and Enforcement Director/ Assistant Town Manager	0.0	0.0	1.0	0.0	0.0
<b>FT Sub-Total</b>	<b>0.0</b>	<b>0.0</b>	<b>1.0</b>	<b>0.0</b>	<b>0.0</b>
<b>GENERAL FUND SUMMARY</b>					
<b>Full Time</b>	24.0	25.0	29.0	30.0	26.0
<b>Part Time</b>	5.0	6.0	6.0	6.0	6.0
<b>SPECIAL PROJECT FUND</b>					
<b>STORMWATER UTILITY</b>					
<i>Full Time</i>					
Stormwater Engineer	0.0	0.0	1.0	1.0	1.0



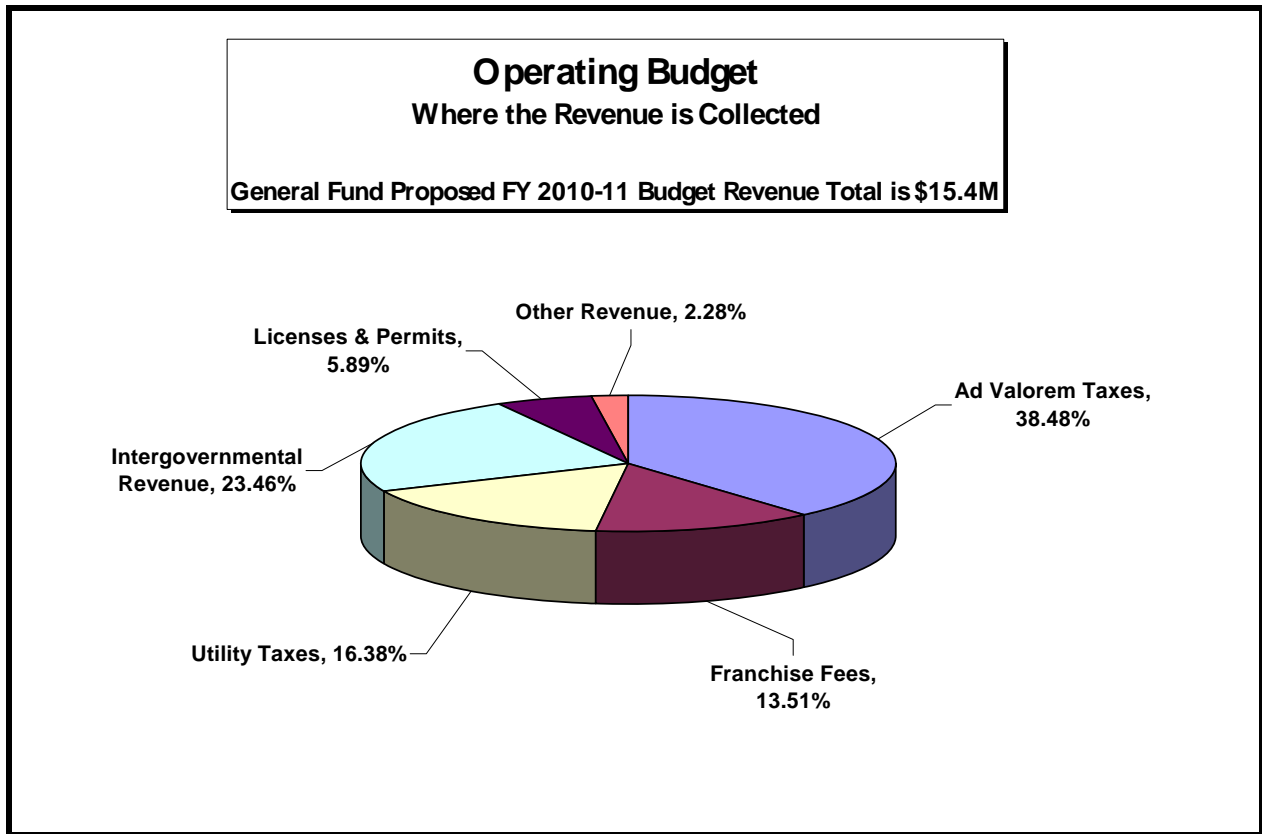
# *General Fund*

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Revenue Detail

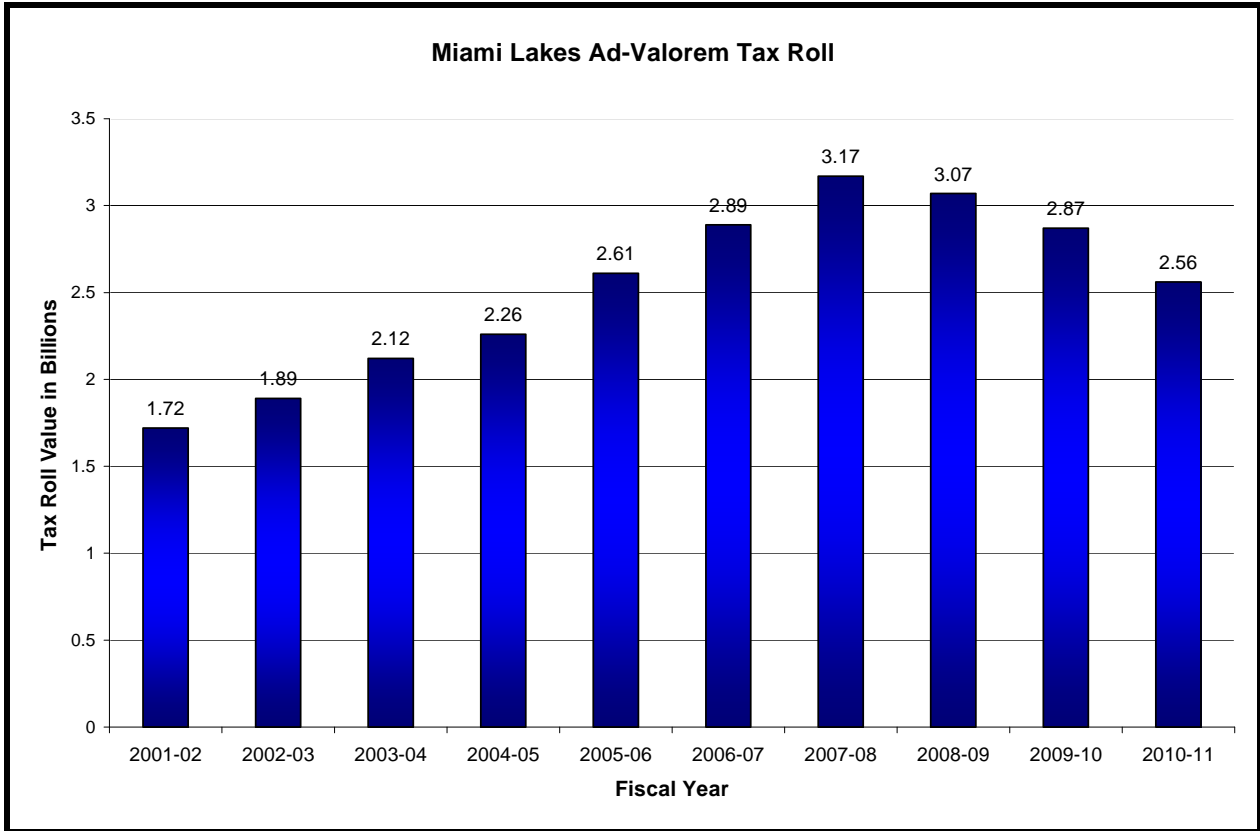
General

The total revenues estimated for Fiscal Year 2010-11 are approximately \$15,447,605 million. As depicted in the graph below, the largest revenue source for the Town comes from Ad-Valorem Taxes.

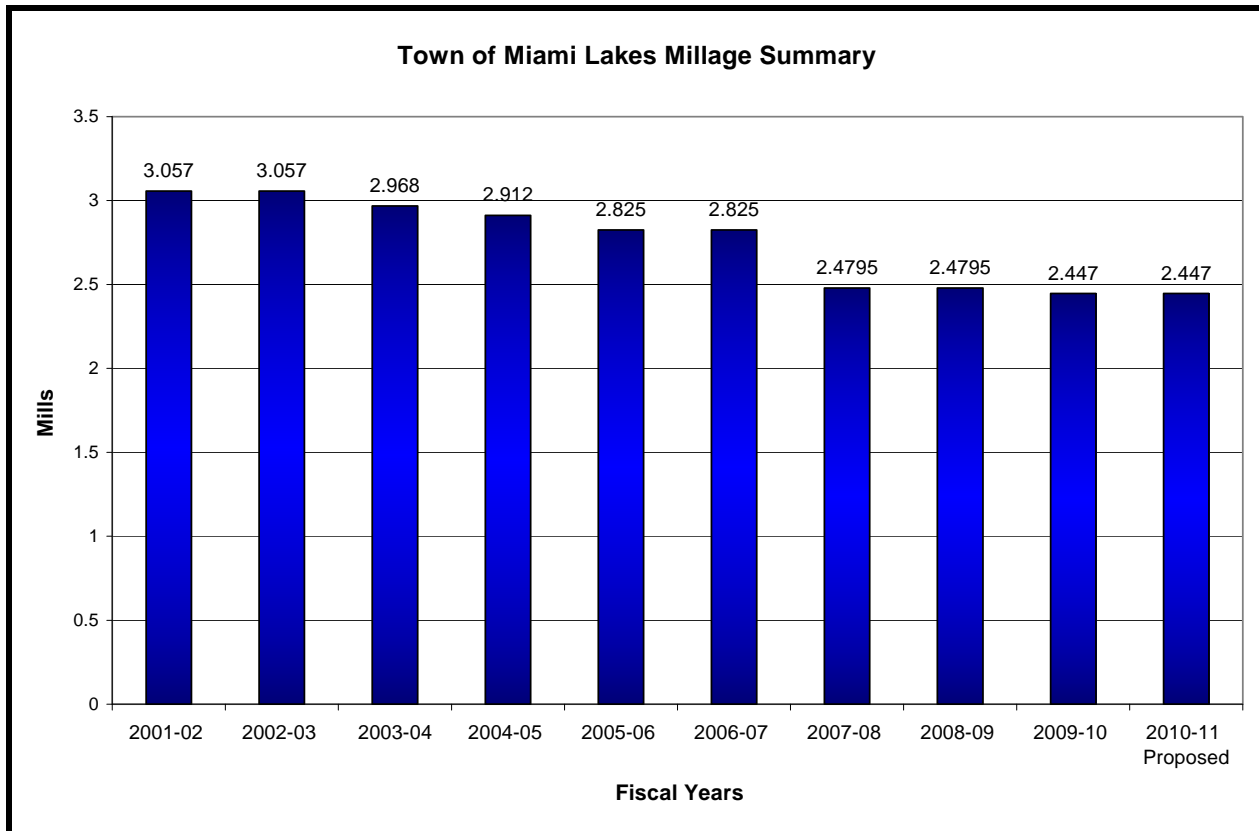


<b>Revenues FY 2010-11</b>	
<i>Revenue Source</i>	<i>Proposed Budget FY 2010-11</i>
Ad Valorem Taxes	\$5,943,685
Franchise Fees	\$2,087,500
Utility Taxes	\$2,530,000
Intergovernmental Revenue	\$3,623,450
Licenses & Permits	\$910,270
Other Revenue	\$352,700
<i>TOTAL</i>	\$15,447,605

*Ad-Valorem Taxes*



The July 1, 2010 estimated Certified Taxable Value for the Town is approximately \$2.56 which represents a decrease of \$310 million from the previous year's estimate.



The Town has been reducing its millage rate over the last ten years; the overall millage reduction is approximately 20% for that period. For the third year in a roll there is a negative growth in the tax roll.

The Proposed Millage Rate for FY 2010-11 is 2.447 mills, which is the same at the previous year. This represents approximately \$736,192 less than the revenue budgeted last year at the same millage rate.

The proposed millage will generate \$5,943,685 of Ad Valorem revenue budgeted at a 95% collection rate.

*Franchise Fees - Electricity*

The franchise fee revenue for electricity is generated from electricity sales within the Town of Miami Lakes. Through an inter-local agreement with Miami-Dade County, the Town will receive 100% of the revenues generated within the Town by Florida Power and Light Franchise Fees totaling approximately \$2,087,500 per year based on this year’s revenues. The payment is received once a year in August. We have been alerted by the County that we should not expect an increase in this revenue stream for the current year. Consequently, we have also budget the same amount for next year.

*Franchise Fees - Solid Waste*

the Town could generate \$150,000 to \$200,000 in solid waste franchise fees.

The Town Council suspended the collection of franchise fees based on 15% of the total gross receipts. The Town has currently opted to waive the collection of franchise fee. It is estimated that

*Utility Tax - Electricity*

FY 2009-10 Budget. The Electric Utility customer's electric bill.

Section 166.231(A), Florida Statutes authorizes the Town to collect Utility Taxes. The total Utility Tax revenue is estimated to be \$2,530,000, which reflects an increase of \$445,000 or 21% from the Tax is derived from a 10% tax levied on each

*Utility Tax - Water*

The Water Utility Tax is derived from a 10% tax levied upon each customer's water bill generating estimated revenue of \$260,000.

*Utility Tax - Gas*

The Gas Utility Tax is derived from a 10% tax levied on each customer's gas bill generating an estimated \$50,000 in utility tax revenue.

*Simplified Communication Tax*

Television and the Utility Tax for Telecommunication. The Tax is applied to all communications services bills issued to customers on and after October 1, 2001. The Town is anticipating \$1,528,000 in revenues based on an estimate from the Florida Department of Revenue.

This Simplified Communication Tax combines State and local communications services taxes consolidating the Franchise Fees for Telecommunications, Franchise Fees for Cable

*State Sharing Revenue*

Special Fuel and Motor Fuel Use Tax. The Town is anticipating receiving \$603,250 for FY 2010-11 based on 95% of the Florida Department of Revenue estimate, which represents an increase of \$56,450 from the current year budget.

The State Sharing Revenue program was created by the State Legislature to ensure a minimum level of revenue parity across units of local government. It includes a percentage of sales tax and the

*Alcoholic Beverage Tax*

The taxes imposed under SS 561.14(6), 563.02, 564.02, 565.02(1), (4), and (5), and 565.03, F.S., are subject to having a portion redistributed to eligible municipalities. The Town is anticipating receiving approximately \$14,000 per year for FY 2010-11.

The Alcoholic Beverage Tax represents a portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers,

*Half-Cent Sales Tax*

This Half-Cent Sales Tax is the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. The program's primary purpose is to provide relief from Ad-Valorem and utility taxes in addition to providing municipalities with revenues for local programs. The Town is anticipating approximately \$1,475,000 in revenues from this source for FY 2010-11 based on 97% of the Florida Department of Revenue estimates.

*Business Tax Receipt*

A Business Tax Receipt (formerly known as an Occupational License), is required for any business performing services or selling goods, advertising goods for sale, or advertising the performance of services for a fee. It is expected that Business Tax Receipts will generate \$100,000 based on the invoice amount for next Fiscal Year. This amount includes a share of the County's Business Tax Receipts.

*Building and Zoning Permits*

The Building and Zoning Permit revenues have been combined for tracking purposes. Permit fees are adjusted annually based on changes in the Consumer Price Index (CPI). The objective of this revenue source is to off-set the cost of providing the related services. The estimated revenue for the current year is approximately \$743,920.

*Building -- Technology Fee*

The Town adopted the Technology Surcharge as part of its Fee Schedule in order to cover the cost of Information Technology improvements. It is expected that this fee will generate approximately \$50,000 in FY 2010-11 based on the current year's projection.

*Development Approval Fees*

The Town is estimating revenues of \$14,350 in FY 2010-11 for applications for variances, site plan reviews, plats, rezoning and any other development approvals.

*Public Works Permit Reviews*

The Town is estimating revenues of \$4,000 in FY 2009-10 for Public Works Permits based on the current year's experience.

*Alarm Registration Fees*

Per Ordinance 02-16, the Town of Miami Lakes requires registration of burglar alarm systems and payment of an annual registration fee. The registration period is July 1<sup>st</sup> through June 30<sup>th</sup> of each calendar year. The Town is anticipating receiving \$12,000 based on current alarm registration levels.

*Code Violation Fines*

The Code Violation Fines are for violations of the zoning code. The Town began assessing fines in FY 2003-04 and process cases through the Special Master. The Town is anticipates receiving

\$100,000 for FY 2010-11.

*Police – Traffic Fines/Forfeitures*

The Traffic Fines/Forfeitures revenue is a statutory share of traffic and parking collections. The Town receives a share for Traffic fines, Parking fines, Misdemeanor fines and Law Enforcement

Training Fund (L.E.T.T.F.). Based on the increased effort to reduce speeding, the Town is anticipating receiving \$15,000 in revenues in FY 2010-10.

*School Crossing Guards*

The Town is entitled to receive a special parking ticket surcharge earmarked to support the cost of the school crossing guard program. The Town is anticipating receiving \$32,000 based on historical

data. This is the same level as the current year budget.

*Lien Inquiry Letters*

The Town anticipating receiving \$7,000 for FY 2009-10 which is less than half of the prior year's levels.

*Miscellaneous Revenue*

The Town is anticipating on receiving \$1,000 in miscellaneous revenue for FY 2010-11.

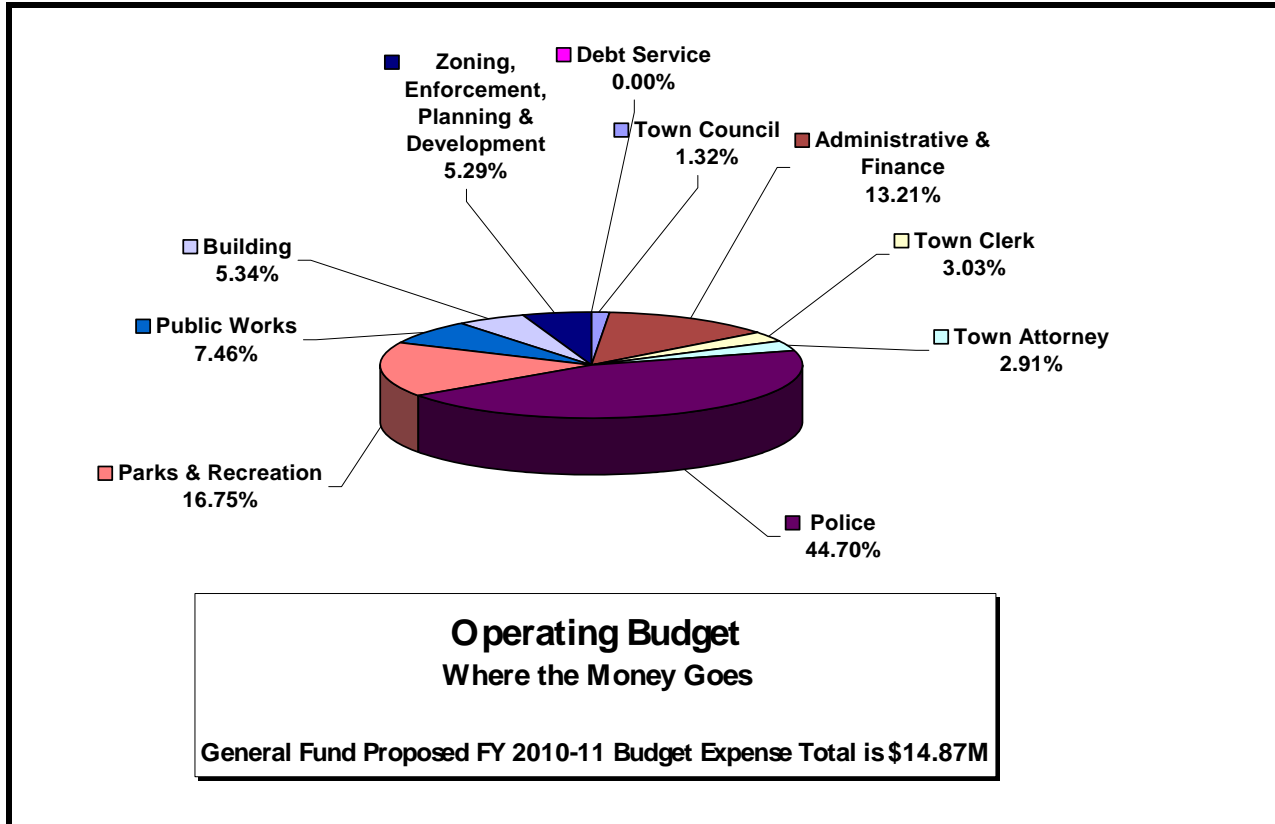
*Donations*

This source will not be budgeted; the Town will recognize the revenue as it occurs.

Expense Detail

General

The Town's Proposed Budget for FY 2010-11 is \$15,447,605 with a total of \$14,870,587 in departmental operating expenses. This represents an increase of \$ 68,963 from the current year's Adopted Budget Revenues and a decrease of \$428,389 in departmental operating expenses.



Departmental Expenses FY 2010-11	
Department	Proposed Budget FY 2010-11
Town Council	\$196,762
Administrative & Finance	\$1,964,705
Town Clerk	\$449,959
Town Attorney	\$432,500
Police	\$6,646,862
Parks & Recreation	\$2,491,107
Public Works	\$1,108,963
Building	\$793,453
Zoning, Enforcement, Planning & Development	\$786,276
Debt Service	\$0
<b>TOTAL</b>	<b>\$14,870,587</b>

*Town Council*

The Town Council's Proposed Budget for FY 2010-11 of \$196,762 represents a decrease of approximately \$29,120 or 13% less than the FY 2009-10 Adopted Budget. This reduction is mainly driven by the transfer of the Assistant to the Mayor and Council to the Town Clerk's Office and the change in the assumption regarding the number of Council members health benefits from family members.



The Budget also assumes that three council members will receive Life and Health Insurance. All other recurring expenses are essentially at the same level as last year.

*Administration, Finance & Reserve*

The Administration & Finance Department's Proposed Budget for FY 2010-11 is \$1,964,705 and represents a decrease of \$20,712 or 1% from FY 2009-10 Adopted Budget.

The decrease is primarily driven by reductions to staffing reductions. The Proposed Budget also assumes no cost of living increases.

*Town Clerk*

The Office of the Town Clerk's Proposed Budget for FY 2010-11 of \$449,959 represents an increase of approximately \$102,536 or 30% from FY 2009-10 Adopted Budget. The budget includes the cost of codification, agenda management system, and legal advertisement.

*Town Attorney*

The Town Attorney's Proposed Budget for FY 2010-11 of \$432,500 represents an increase of approximately \$132,500 or 44% from FY 2009-10 Adopted Budget. The increase is mainly driven by the inclusion of rewriting the Commercial Section of the Land Development Code (\$50,000) which was originally in the Planning, Zoning, and Code Compliance budget. The budget includes the fixed rate legal services of Weiss Serota Helfman Pastoriza Cole & Boniske, P.L. (\$270,000) who serve as the Town's Attorney.

Litigation is presently covered in the fixed rate agreement with Gonzalo Dorta, P.A. (\$40,000) with \$5,000 for incidentals.

*Police*

The Police Department’s Proposed Budget for FY 2010-11 of \$6,646,862 represents a decrease of approximately \$415,835 or 6% from FY 2009-10 Adopted Budget.

The Proposed Budget FY 2010-11 also includes \$484,000 allocated for overtime to cover for court time and special targeted programs, such as Main Street patrolling, addressing sporadic increases in crimes, and any other incidents that require augmenting resources on a temporary basis.

The Proposed Budget includes staffing adjustments and the reduction of one police captain.

<b>POLICE PERSONNEL</b>	<b>Proposed</b>
Town Commander - Major	1
Executive Officer - Captain	0
Lieutenant	1
Sergeants	5
Police Officers	
Uniform Officer	28
Detective	3
Bike	4
Motorcycle	4
Community Service (CSO)	1
Administrative Support	2
Police Service Aid (PSA)	1
<b>TOTAL</b>	<b>50</b>

*Parks, Recreation and Culture*

The Parks, Recreation, and Culture’s Proposed Budget for FY 2010-11 of \$2,491,107 represents a decrease of approximately \$80,147 or 3% from FY 2009-10 Adopted

Budget.



The Town has significantly enhanced the quality and quantity of recreational programming. The recreation programming includes tai-chi, arts and crafts, martial arts, acting, painting for seniors, and painting for toddlers, Spanish and ballet/jazz dance classes at the Miami Lakes Community Center West. Many of these classes have moved to the new community center at Royal Oaks Park.

*Public Works*

The Public Works Proposed Budget for FY 2010-11 of \$1,108,963 represents an increase of approximately \$94,326 or 9% from FY 2009-10 Adopted Budget.



*Building*

The Building Department's Proposed Budget for FY 2010-11 of \$793,453 represents a decrease of approximately \$125,343 or 14% from FY 2009-10 Adopted Budget.

Adopted Budget.

The decrease is mainly driven by the reduction on staffing due to the slowdown in the construction industry and subsequently a reduction in permit revenue.



*Reserve and Transfers*

The Reserve for FY 2010-11 has been budgeted at \$121,190 due to lack of funds to fully fund at the same level as prior years. Transfers to Capital are \$455,828 and include expenses associated with park improvements, software purchases and moving expense.

# Town of Miami Lakes

## General Fund Summary

	Actual Ending Balance FY 08-09	Approved FY 09-10	Projected Ending Balance FY 09-10	Proposed FY 10-11	Change from Prior Year's Budget
<b>Revenues</b>					
Ad Valorem Taxes	\$7,433,753	\$6,679,877	\$6,577,606	\$5,943,685	(\$736,192)
Franchise Fees	\$1,967,915	\$1,967,915	\$2,008,171	\$2,087,500	\$119,585
Utility Taxes	\$2,560,677	\$2,085,000	\$2,515,313	\$2,530,000	\$445,000
Intergovernmental Revenue	\$3,923,976	\$3,511,500	\$3,621,411	\$3,623,450	\$111,950
Licenses & Permits	\$810,292	\$714,350	\$1,039,006	\$910,270	\$195,920
Fines and Forfeitures	\$305,396	\$342,000	\$229,900	\$282,000	(\$60,000)
Miscellaneous Revenues	\$228,250	\$78,000	\$84,850	\$70,700	(\$7,300)
Hurricane Reimbursement	\$1,258,235	\$0	\$204,522	\$0	\$0
Prior-Year Carry-Over Funds	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$18,488,494</b>	<b>\$15,378,642</b>	<b>\$16,280,779</b>	<b>\$15,447,605</b>	<b>\$68,963</b>
<b>Expenses</b>					
Town Council	\$218,441	\$225,882	\$202,647	\$196,762	(\$29,120)
Administrative & Finance	\$1,836,461	\$1,985,417	\$1,900,211	\$1,964,705	(\$20,712)
Town Clerk	\$332,768	\$347,423	\$374,211	\$449,959	\$102,536
Town Attorney	\$669,680	\$300,000	\$473,000	\$432,500	\$132,500
Police	\$6,661,648	\$7,062,697	\$7,054,219	\$6,646,862	(\$415,835)
Parks, Recreation & Culture	\$2,375,110	\$2,571,254	\$2,460,797	\$2,491,107	(\$80,147)
Public Works	\$1,674,337	\$1,014,637	\$1,059,054	\$1,108,963	\$94,326
Building	\$948,267	\$918,796	\$914,853	\$793,453	(\$125,343)
Zoning, Enforcement, Planning and Development	\$855,127	\$872,869	\$805,927	\$786,276	(\$86,593)
Reserve & Payments to governments	\$0	\$0	\$0	\$0	\$0
<b>Total Expenses</b>	<b>\$15,571,840</b>	<b>\$15,298,975</b>	<b>\$15,244,918</b>	<b>\$14,870,587</b>	<b>(\$428,389)</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$2,916,654</b>	<b>\$79,667</b>	<b>\$1,035,861</b>	<b>\$577,018</b>	
<b>Other Financing Sources (Uses)</b>					
Special Projects Fund	\$0	\$0	\$0	\$0	\$0
Capital Projects Fund	\$0	\$0	\$654,341	\$455,828	\$455,828
Reserve	\$0	\$0		\$121,190	\$121,190
					\$0
<b>Total Other Financing Sources (Uses)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$654,341</b>	<b>\$577,018</b>	<b>\$577,018</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$2,916,654</b>	<b>\$79,667</b>	<b>\$381,520</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

		Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
<b>Revenues</b>						
	3100001 - ADMINISTRATIVE FEES	138,009		750		Transferred @ year end- Stormwater Adm Fees
	3110000 - AD VALOREM TAXES - TOTALS					
	3110010 - AD VALOREM TAXES - CURRENT	7,323,887	6,679,877	6,425,904	5,943,685	Assumption for FY 10 based on actuals thru Jul and historical collections for Aug & Sep
	3110020 - AD VALOREM TAXES DELINQUENT	109,866		151,702		delinquency
	3110000 - AD VALOREM TAXES - TOTALS - Other	0				
	<b>Total 3110000 - AD VALOREM TAXES - TOTALS</b>	<b>7,433,753</b>	<b>6,679,877</b>	<b>6,577,606</b>	<b>5,943,685</b>	
	3130000 - FRANCHISE FEES - TOTAL					
	3130010 - FRANCHISE FEES - ELECTRICITY	1,967,915	1,967,915	2,008,171	2,000,000	Payment from County
	3130070 - FRANCHISE FEES - SOLID WASTE-	0			87,500	Based on 15% Rate Mia-Dade Solid Waste Estimate. Assume April 1, 2011 implementation
	<b>Total 3130000 - FRANCHISE FEES - TOTAL</b>	<b>1,967,915</b>	<b>1,967,915</b>	<b>2,008,171</b>	<b>2,087,500</b>	
	3140000 - UTILITY SERVICES TAXES - TOTALS					
	3140010 - UTILITY SERV TAX - ELECTRICITY	2,255,833	1,850,000	2,200,000	2,220,000	Based on trends
	3140030 - UTILITY SERV TAX - WATER	259,397	195,000	262,827	260,000	Based on trends, and slight increase next year
	3140040 - UTILITY SERV TAX - GAS	45,446	40,000	52,487	50,000	Based on trends
	<b>Total 3140000 - UTILITY SERVICES TAXES - TOTALS</b>	<b>2,560,677</b>	<b>2,085,000</b>	<b>2,515,313</b>	<b>2,530,000</b>	
	3150010 - COMMUNICATIONS SERVICES TAX	1,776,558	1,500,000	1,584,438	1,528,000	Based on State DOR estimates
	3160000 - LOCAL BUSINESS TAX	119,377	95,000	127,356	100,000	Based on trends, assuming slight rebound in economy
	3220000 - PERMITS AND LICENSES					
	3220010 - BUILDING PERMITS					
	3220011 - BLDG PERMITS - TECHNOLOGY FEE	43,514	25,000	87,167	50,000	Based on current year estimates
	3220012 - BLDG PERMITS- LOST PLANS			4,759	2,000	lost plans
	3220020 - ZONING FEES	26,824		27,489	25,000	
	3220010 - BUILDING PERMITS - Other	573,693	560,000	751,924	700,000	Based on current year estimates



**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

	Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
Total 5012 · HURRICANE REIMB- FHWA	309,278				
5014 · HURRICANE FRANCES	7,675				
3315010 · GRANT/FEDERAL-HURRICANE REIMB - Other	0				
Total 3315010 · GRANT/FEDERAL-HURRICANE REIMB	1,258,235				
5013 · TROPICAL STORM FAY					
3315016 · TROPICAL STORM FAY			12,232		
Total 5013 · TROPICAL STORM FAY			12,232		
Total 3315010 · GRANT/FEDERAL-HURRICANE REIMB			19,396		
3345010 · GRANT/STATE-HURRICANE REIMB-DCA					
5017 · WILMA STATE REIMBURSEMENT			185,125		No Receivable
Total 3345010 · GRANT/STATE-HURRICANE REIMB-DCA			185,125		

**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

			Actual Ending Balance	Adopted Budget	Projected Year End Balance	Proposed Budget				Comments
			FY 2008-09	FY 09-10	FY 09-10	FY 10-11				
3350000	STATE SHARED REVENUES TOTALS									
	3350012	STATE REVENUE SHARING								
		3350	71.51% SALES TAX	423,927						
		3351	28.48% 8 CENT MOTOR FUEL TAX	168,836						
		3352	.01% SPECIAL/MOTOR FUEL USE TAX	59						
		3350012	STATE REVENUE SHARING - Other	0	546,800	603,250				Based on State DOR estimates adjusted to 95% based on actual experience
	Total	3350012	STATE REVENUE SHARING	592,822	546,800	603,250				
	3350018	HALF CENT SALES TAX	1,537,208	1,450,000	1,475,000	1,475,000				Based on current trends (currently receiving 125k per month)
	Total	3350000	STATE SHARED REVENUES TOTALS	2,130,031	1,996,800	2,078,250				
3370000	POLICE GRANTS									
	3342010	GRANT/LOCAL LAW ENF BLOCK GRANT	0							
	3372010	GRANT - BYRNE GRANT	3,205							Grant
	3370000	POLICE GRANTS - Other		3,200	1,000	3,200				Based on current year revenues
	Total	3370000	POLICE GRANTS	3,205	3,200	3,200				
3400000	OTHER									
	3410090	OTHER CHARGES AND FEES - CLERK	1,824		2,300					
	3410091	LOBBYIST REGISTRATION	155		2,400					
	3470020	PARKS - SERVICES & RENTAL FEES	0		600					
	3490010	LIEN INQUIRY LETTERS	8,789	7,000	10,500	8,000				Based on actuals received to date
	3490020	FDOT-LANDSCAPE MAINT	5,078	0	1,700	1,700				Recurring Revenue
	3690000	OTHER MISCELLANEOUS REVENUES	750	1,000	1,000	1,000				
	Total	3400000	OTHER	16,595	8,000	18,500	10,700			
3500000	FINES & FORFEITS									
	3510020	POLICE - TRAFFIC FINES	113,189	160,000	99,000	100,000				Based on current year trend
						50,000				
	3510030	POLICE - L.E.T.T.F.	4,803		4,000					

**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

	Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
3510040 · SCHOOL CROSSING GUARDS	44,205	32,000	26,000	32,000	Based on current year trend
3540010 · CODE VIOLATION FINES	143,198	150,000	95,000	100,000	Based on historic activity...
3590020 · PARK FINES			5,400		
<b>Total 3500000 · FINES &amp; FORFEITS</b>	<b>305,396</b>	<b>342,000</b>	<b>229,400</b>	<b>282,000</b>	
<b>3600000 · MISCELLANEOUS REVENUES</b>					
3610010 · INTEREST INCOME	73,632	70,000	60,000	60,000	Based on reduced fund balance and lower interest rates
3610030 · INSURANCE CLAIMS					
3660000 · CONTRIBUTIONS & DONATIONS			5,300		
3600000   MISCELLANEOUS REVENUES- Other			300		
<b>Total 3600000 · MISCELLANEOUS REVENUES</b>	<b>73,632</b>	<b>70,000</b>	<b>65,600</b>	<b>60,000</b>	Misc. revenue
3642110 · PRIOR YEAR'S CARRY-OVER FUNDS					
<b>Total 3642110 · DISPOSITION OF POLICE VEHICLES</b>	<b>14</b>				Estimates surplus based on prior year budget
<b>Total Revenues</b>	<b>18,488,494</b>	<b>15,378,642</b>	<b>16,280,779</b>	<b>15,447,605</b>	









**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

			Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
	<b>5120000 · ADMINISTRATION</b>						
	5121210 · ADM - SALARIES & WAGES					753,086	Current Salary and Wages
	200 · TOWN MANAGER		1,931	165,000	184,977		\$188,000
	201 · ASST. TOWN MANAGER		1,170	100,000	105,060		\$65,000
	202 · FINANCE DIRECTOR		956	81,741	83,376		\$90,000
	203 · HR			44,000	37,000		\$37,000
	204 · PROCUREMENT/PUBLIC RELATIONS			0	0		\$75,000
	205 · RECEPTIONIST		410	35,360	36,068		\$32,000
	206 · SR. ACCOUNTANT		878	75,000	76,500		\$76,500
	207 · SR. ACCOUNTANT- PT		913	78,000	79,560		\$79,560
	208 · IT/NETWORK ANALYST		679	58,000	38,093		\$0
	209 · MANAGER'S ASSISTANT		574	49,050	50,026		\$50,026
	210 · GRANT WRITER			44,500	16,688		\$60,000
	211 · COMMUNICATIONS DIRECTOR		592	55,000	55,000		\$0
	212 · COLA			13,723	0		\$0
	213 · MERIT			0	0		No Merit to be given in FY 10-11
	214 · EMPLOYEE BONUSES			0			
	5121210 · ADM - SALARIES & WAGES - Other		587,874				
	<b>Total 5121210 · ADM - SALARIES &amp; WAGES</b>		<b>595,975</b>	<b>799,374</b>	<b>762,348</b>	<b>753,086</b>	
	5121290 · ADM - EMPLOYEE BONUSES		2,500				
	5121410 · ADM - OVERTIME		252				
	5122110 · ADM - PAYROLL TAXES		45,758	61,152	67,667	52,577	Calculated based on salaries
	5122222 · RETIREMENT						
	5122210 · ADM - RETIREMENT CONTRIBUTIONS		61,312	82,584	82,584	84,247	Based on FRS Rates 7-1-10 to 6-30-11
	5122220 · ADM- DEFERRED COMPENSATION PLAN		8,319		9,000	2,500	Contractual Requirement
	<b>Total 5122222 · RETIREMENT</b>		<b>69,631</b>	<b>82,584</b>	<b>91,584</b>	<b>86,747</b>	
	5122310 · ADM - HEALTH & LIFE INSURANCE						
	5122311 · ADM- HEALTH INSURANCE ALLOWANCE		34,292	92,114	91,197	85,000	
	5122310 · ADM - HEALTH & LIFE INSURANCE - Other		51,724				







**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

	Actual Ending Balance	Adopted Budget	Projected Year End Balance	Proposed Budget	Comments
	FY 2008-09	FY 09-10	FY 09-10	FY 10-11	
5136410 · ADM - CAP OUTLAY FURNIT/EQUIP		50,000	5,000	5,000	Transfer to Cap Fund \$100,000 (see 5135220)
<b>Total 5136412 · CAPITAL OUTLAY</b>	0	50,000	5,000	5,000	
<b>Total 5120000 · ADMINISTRATION</b>	1,814,072	1,985,417	1,900,211	1,964,705	

**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

	Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
<b>5140000 · TOWN ATTORNEY</b>					
5143110 · LEGAL - GENERAL LEGAL	397,894	160,000	315,000	270,000	Weiss Sarota Base Fee
5143111 · LEGAL - HURRICANE-RELATED ISSUES	12,562	0	0	0	None budgeted for, will realize when occur
5143112 · LEGAL - CHARTER REVISION	218		6,000		
5143113 · LEGAL - TELECOMMUNICATIONS	456				check all projections for Legal
5143120 · LEGAL - CODE ENFORCEMENT	64,348	50,000	6,000	7,500	Support included in base rate. Lien foreclosure only.
5143130 · LEGAL - LAND DEVEL APPLICATIONS	94,714	45,000	45,000	45,000	Reduced because some work done by in-house staff
514XXX · LEGAL - REWRITE OF LAND DEV CODE				50,000	Complete Commercial Section of Code
5143140 · LEGAL - COMPREHENSIVE PLAN	14,407	0		0	Included in General Support fixed rate
5143150 · LEGAL - REAL PROPERTY	4,080	5,000	5,000	5,000	Based on current contract
5143161 · LITIGATION - LITIGATION SUPPORT - WEISS			48,000	10,000	
5143161 · LITIGATION - FIXED RATE	81,001	40,000	48,000	45,000	Base Fee of \$40K + Incidentals
<b>Total 5140000 · TOWN ATTORNEY</b>	<b>669,680</b>	<b>300,000</b>	<b>473,000</b>	<b>432,500</b>	

**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

		Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
<b>5150000 · BUILDING</b>						
<b>5151412 · SALARIES</b>						
5151210 · BUILDING - SALARIES & WAGES					291,859	Current Salary and Wages
400 · BUILDING OFFICIAL		1,339	114,421	116,709	0	\$116,709.00
401 · CHIEF BUILDING INSPECTOR		1,024	87,550	89,301	0	\$71,440.80 Assumes 32 hrs/wk
402 · LEAD PERMIT CLERK		627	53,560	54,631	0	\$54,631.00
403 · PERMIT CLERK-1		557	48,115	49,078	0	\$49,078.00
404 · PERMIT CLERK 2		557	48,115	49,078	0	Position eliminated
405 · RECEPTIONIST		439	37,923	38,681	0	Position eliminated
406 · COLA			7,794		0	Assumes no COLA
407 · MERIT			0		0	No Merit to be given in 10-11
5151210 · BUILDING - SALARIES & WAGES - Other		391,001				
<b>Total 5151210 · BUILDING - SALARIES &amp; WAGES</b>		<b>395,545</b>	<b>397,478</b>	<b>397,478</b>	<b>291,859</b>	
5151410 · BUILDING - OVERTIME		2,815	0			
<b>Total 5151412 · SALARIES</b>		<b>398,359</b>	<b>397,478</b>	<b>397,478</b>	<b>291,859</b>	
5152110 · BUILDING - PAYROLL TAXES		30,117	30,407	30,407	22,327	Based on salaries
<b>5152312 · FRINGE BENEFITS</b>						
5152210 · BUILDING- RETIREMENT CONTRIB		40,608	39,152	38,384	31,433	Based on salaries
5152310 · BUILDING-HEALTH&LIFE INSURANCE						
5152311 · BUILDING- HEALTH INSUR ALLOWANCE		1,506				
5152310 · BUILDING-HEALTH&LIFE INSURANCE - Other		46,083	50,244	50,244	34,244	Assumes \$8k/per person + Health Allowance
<b>Total 5152310 · BUILDING-HEALTH&amp;LIFE INSURANCE</b>		<b>47,589</b>	<b>50,244</b>	<b>50,244</b>	<b>34,244</b>	Director and Inspector car stipend, gas, insurance, and maintenance
5154611 · BUILDING - CAR ALLOWANCE		12,009	12,000	12,000	12,000	
<b>Total 5152312 · FRINGE BENEFITS</b>		<b>100,206</b>	<b>101,396</b>	<b>100,628</b>	<b>77,677</b>	
5153412 · BUILDING-JANITORIAL SERVICES		6,422	5,500	5,500	5,500	Allocated based on square footage
5153427 · CONTRACTUAL-SERVICES						Contract with M. T. Causley for permit clerks and inspectors
5153160 · BUILDING-ADMINISTRATIVE SUPPORT		41,151			43,870	
5153419 · BUILDING- STRUCTURAL SERVICES		47,313			48,030	
5153426 · BUILDING - PLAN REVIEW		217,002			188,100	

**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

			Actual Ending Balance	Adopted Budget	Projected Year End Balance	Proposed Budget			Comments
			FY 2008-09	FY 09-10	FY 09-10	FY 10-11			
			0	280,000	280,000				Direct contract for services, reducing hours for roofing inspector
		5153427 · CONTRACTUAL-SERVICES - Other							
		<b>Total 5153427 · CONTRACTUAL-SERVICES</b>	305,465	280,000	280,000	280,000			
		5154110 · BUILDING - TELEPHONE & FAX	1,123	1,000	700	700			Allocated based on usage
		5154130 · BUILDING - CELL PHONES	9,645	6,175	5,000	6,200			Based on renegotiated contract
		5154131 · BUILDING-REMOTE ACCESS DEVICES		3,000	3,000	3,000			
		5154310 · BUILDING - ELECTRICITY	3,730	3,500	3,500	3,500			Based on historical cost
		5154412 · ELECTRONIC RECORDS STORAGE				15,000			Purchase large scanner
		5154413 · RENT & STORAGE							
		5154410 · BUILDING - RENT		55,140	55,140	55,140			16.5% of rent payment
		5154413 · RENT & STORAGE - Other	53,019	2,200	2,200				2148 to be moved
		<b>Total 5154413 · RENT &amp; STORAGE</b>	53,019	55,140	57,340	55,140			
		5154420 · BUILDING - COPIER LEASE/MAINT	675	1,500	1,200	1,200			Maintenance only, copier is owned by Town as of FY 09
		5154610 · BUILDING - REPAIRS & MAINT	0	500	500	500			Based on historical cost
		5154710 · BUILDING - PRINTING & BINDING	1,630	1,200	800	600			Forms
		5155110 · BUILDING - OFFICE SUPPLIES	8,178	6,500	4,700	5,000			Paper and supplies for office personnel
		5155210 · BUILDING - UNIFORMS & BADGES	0	500	200	250			
		5155222 · VEHICLE OPERATION AND MAINTENAN							Taken away because of car stipend
		5156099 · BUILDING FURN/EQUIP NON-CAPITAL	1,112	0	1,400				
		5156410 · BUILDING - CAPITAL OUTLAY	0	0	1,500	0			
		5156411 · BUILDING-COMPUTER AUTOMATION							
		5153132 · BUILDING - ADT CONSULTANT	28,584		5,000				
		5156411 · BUILDING-COMPUTER AUTOMATION - Other	0	25,000	16,000	0			100k Transfer to Capital Fund
		<b>Total 5156411 · BUILDING-COMPUTER AUTOMATION</b>	28,584	25,000	21,000	25,000			Support transition into the new system
		<b>Total 5150000 · BUILDING</b>	948,267	918,796	914,853	793,453			



**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

	Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
<b>5163400 · PRINTING/ELECTRONIC RECORDS</b>					
5164710 · PLANNING - PRINTING EXPENSE	7,424				
5163400 · PRINTING/ELECTRONIC RECORDS - Other		10,000	6,000	5,000	
<b>Total 5163400 · PRINTING/ELECTRONIC RECORDS</b>	7,424	10,000	6,000	5,000	
<b>5163420 · PLANNING - SITE PLAN REVIEWS</b>	2,472	10,000	5,000	5,000	Based on site plan request-cost recovery
5164130 · CELL PHONES	144				
550 · CELL PHONES-PLANNING		1,000	1,500	1,250	Over budget
551 · CELL PHONES- CODE ENF		3,200	2,000	2,000	Based on current level
<b>Total 5164130 · CELL PHONES</b>		4,200	3,500	3,250	
<b>5164900 · SPECIAL MASTER</b>		1,000	1,000	1,000	Based on 11 annual hearings at \$150 per hearing
5164911 · CODE ENFORCEMENT REIMB EXP	458	2,200	1,000	1,000	
5164912 · CODE ENF-UNIFORMS/BADGES		500	250	250	Provides for no new Staff Uniforms
5164914 · RECORDING					
5164910 · PLANNING - RECORD VARIANCE RES		1,500	500	1,000	Recording fees are reimbursable
5164913 · CODE ENF-LIEN RECORDING		6,400	6,000	6,000	Based on actual expenditures
<b>Total 5164914 · RECORDING</b>	0	7,900	6,500	7,000	
<b>Total 5160000 · PLANNING AND DEVELOPMENT</b>	314,418	872,869	805,927	786,276	
<b>Total 5180000 · ZONING &amp; ENFORCEMENT</b>	540,709				Merged with Planning



**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

	Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
5216099 - POL-UNIFORMS/FURN/EQUIP NON-CAP	8,192	10,000	6,000	6,000	
5216410 - POL - CAP OUTLAY FURNIT/EQUIP	0	0	0	0	Impact fees are available for capital cost
5217212 - VEHICLE LOAN PAYMENT					
5217110 - POL- VEHICLE LOAN PRINCIPAL	119,238				
5217210 - POL - VEHICLE LOAN INTEREST	19,456				
5217212 - VEHICLE LOAN PAYMENT - Other	0	139,000	139,000	139,000	Based on quarterly pmts of \$17,186 + \$17,487
<b>Total 5217212 - VEHICLE LOAN PAYMENT</b>	<b>138,695</b>	<b>139,000</b>	<b>139,000</b>	<b>139,000</b>	
<b>Total 5210000 - POLICE</b>	<b>6,661,648</b>	<b>7,062,697</b>	<b>7,054,219</b>	<b>6,646,862</b>	







**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

		Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
<b>5720000 · PARKS AND RECREATION</b>						
	<b>5721210 · PARKS - SALARIES &amp; WAGES</b>				379,790	Current Salary and Wages
	600 · PARKS & RECREATION DIRECTOR	1,056	90,238	92,043		\$92,043
	601 · REC AID -1	181	24,840	24,840		\$24,840
	602 · REC AID-2	275	25,000	25,000		\$25,000
	603 · PARKS MAINT COORDINATOR	523	44,663	45,556		\$45,556
	604 · RECREATION OPERATION MANAGER	609	61,350	62,577		\$62,577
	605 · COMMITTEES & SPECIAL EVENTS	593	50,759	51,774		\$51,774
	606 · PARKS OPERATION MANAGER	718	55,000	54,362		\$55,000
	607 · REC AID -3	351	23,000	23,000		\$23,000
	608 · COLA		4,940	0	0	No COLA assumed
	609 · MERIT		0	0	0	No merit to be given in 10-11
	5721210 · PARKS - SALARIES & WAGES - Other	316,394				
	<b>Total 5721210 · PARKS - SALARIES &amp; WAGES</b>	<b>320,699</b>	<b>379,790</b>	<b>379,152</b>	<b>379,790</b>	
	5721410 · PARKS - OVERTIME	217	0	600	1,000	Converted positions to salary base
	5722110 · PARKS - PAYROLL TAXES	24,031	29,054	29,005	29,054	Based on salaries
	5722310 · FRINGE BENEFITS					
	5722210 · PARKS - RETIREMENT CONTRIB	31,683	37,409	37,409	41,893	Based on salaries, assumes rec. aids will receive benefits
	5722311 · PARKS-HEALTH INSUR ALLOWANCE	1,506	41,870	41,870	41,870	Based on salaries, previously combine with retirement under benefits
	5722312 · PARKS- HEALTH INSURANCE					
	5722310 · FRINGE BENEFITS - Other	32,627				
	<b>Total 5722310 · FRINGE BENEFITS</b>	<b>65,816</b>	<b>79,279</b>	<b>79,279</b>	<b>83,763</b>	
	5723110 · PARKS-CONSULTANT SERVICES	16,799	30,000	30,000	20,000	\$10,000 National Recreation and Parks Association Accreditation Process; \$10,000 Grant Writing/Technical/Planning Support
	5723160 · PARKS-TEMP ADM SUPPORT	8,403	5,000	6,255	10,000	Parks University Student Internship Program
	5724010 · PARKS - OPERATING MILEAGE REIMB	1,680	2,500	2,500	2,500	Includes Fuel
	5724110 · PARKS - CELLULAR PHONES	3,920	3,575	4,250	3,000	Based on five telephones (at renegotiated rate) and one air card

**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

		Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
	<b>5724210 - PARKS- MINI/PICNIC PARKS TOTALS</b>					
		1,149	125,000	75,000	75,000	Facility repairs, plumbing repairs, sidewalk repairs/replacement, sod repairs/replacement, tot lots repairs, pavilion repairs, amenity repairs, misc. repairs
	<b>5723400 - MINI/PICNIC PARKS GEN REPAIRS</b>					Janitorial to be fully eliminated part of Pocket Parks contract
	5723410 - MINI/PICNIC PARKS JANITORIAL	19,643		15,000	15,000	
	5724310 - MINI/PICNIC PARKS UTILITIES	66,883	56,000	56,000	56,000	
	5724611 - MINI/PICNIC PARKS-IMPRV NON-CAP	88,452		7,500	7,500	
	<b>5724612 - MINI PARKS-DAILY MAINTENANCE</b>					
	5724610 - MINI/PICNIC PARKS MAINTENANCE	279,698	305,000	254,100	250,000	Contract with Groundkeepers \$244,800; \$5,200 for Special Event/Contingency Support
	<b>Total 5724612 - MINI PARKS-DAILY MAINTENANCE</b>	279,698	305,000	254,100	250,000	
	<b>5726310 - PARKS CAPITAL OUTL MINI/PICNIC</b>					
	5726310 - PARKS CAPITAL OUTL MINI/PICNIC	17,493	5,000	3,000	25,000	\$15,000 Re-Roof P74W Facilities; \$10,000 amenities replacement-tables/benches/waste receptacles
	<b>Total 5724210 - PARKS- MINI/PICNIC PARKS TOTALS</b>	473,319	491,000	410,600	428,500	
	<b>5724220 - MIAMI LAKES PARK/ TOTALS</b>					
	5723420 - PARKS-MIAMI LAKES PARK-SECURITY		0			Electricity \$100,000, Waste \$20,000, Phones \$4,000, Water \$2,000
	5724320 - MIAMI LAKES PARK UTILITIES	116,099	126,000	126,000	126,000	Contract with Valley Crest \$440,756; \$4,200 for Special Event/Contingency Support
	5724620 - MIAMI LAKES PARK MAINTENANCE	450,552	490,756	445,000	445,000	Facility repairs, plumbing repairs, sidewalk repairs/replacement, sod repairs/replacement, playground repairs, pavilion repairs, amenity repairs, misc. repairs
	<b>5724621 - MIAMI LAKES PARK/IMPROV NON_CAP</b>					Hire Marina Manager/Dock master \$30,000; \$20,000 start-up costs, equipment
	572XXXX - MIAMI LAKES MARINA OPERATIONS				50,000	
	5724992 - PARKS- HURRICANE WILMA 10-24-05	29,933				
	<b>5726099 - PARKS- FURNITURE/EQUIP NON-CAP</b>		2,000	2,000	1,500	Replacement of old/damaged furniture/purchase of new furniture





**TOWN OF MIAMI LAKES GENERAL FUND  
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		Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
						\$10,000 New Ice machines at MLCC West, East, MLOP; \$5,000 Dumpster Enclosures at Parks
	5726412 · CAPITAL OUTLAY - Other	2,411	15,000	16,556	15,000	
	<b>Total 5726412 · CAPITAL OUTLAY</b>	2,411	15,000	16,556	15,000	
	<b>5744912 · CULTURAL AFFAIRS</b>					
	5744910 · SPEC EVENTS - CULTURAL AFFAIRS	28,565	39,850	39,850	39,850	Farmers market marketing \$4,250; Paint a Picture for Mom \$750, "Our Town" Painting Competition posters and awards \$450; Fishing Tournament posters and awards \$500; Three concert, music \$15,000; Holiday book reading, performers \$4,000; 4th of July entertainment \$2,500; two car shows, dj's \$2,400; Concert on the Fairway Music Concert Series \$10,000.
	<b>Total 5744912 · CULTURAL AFFAIRS</b>	28,565	39,850	39,850	39,850	
	<b>5744915 · SPEC EVENTS - BLACK BOX THEATER</b>					
	5744915 · SPEC EVENTS - BLACK BOX THEATER	12,000	12,000	12,000	12,000	Same level of funding
	<b>5744920 · SPEC EVENTS- YOUTH TASK FORCE</b>					
	5744920 · SPEC EVENTS- YOUTH TASK FORCE	28,125	40,000	40,000	40,000	Movies in Park \$9,000 (3 events), Essay Writing Contest \$250, Halloween Haunted House \$6,250, Break dancing Competition \$1,500, Special Need Children Activities \$3,000, Miami Lakes Rocks \$10,000 (2 events), Easter Egg Hunt \$2,500, Sweetheart Dance \$3,000, Bike Rodeo \$4,500
	<b>5744930 · SPEC EVENTS- ELDERLY AFFAIRS</b>					
	5744933 · GRANT A MATTER OF BALANCE NET					
	5744931 · A MATTER OF BALANCE EXPENSES	(1,041)				
	<b>Total 5744933 · GRANT A MATTER OF BALANCE NET</b>	(1,041)				Grant period has ended; can be removed
	5744934 · SENIOR GAMES	5,942				
	<b>5744930 · SPEC EVENTS- ELDERLY AFFAIRS - Other</b>					
	5744930 · SPEC EVENTS- ELDERLY AFFAIRS - Other	10,706	30,000	30,000	30,000	4 Sr Socials @\$4K ea., Health & Wellness \$2500, Sr. Games \$5K, Sr. Commun Assess \$4K, 4 Sr. Lectures @\$500 ea., Sr. Transp Bus Serv \$500
	<b>Total 5744930 · SPEC EVENTS- ELDERLY AFFAIRS</b>	16,648	30,000	30,000	30,000	

**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

				Actual Ending Balance	Adopted Budget	Projected Year End Balance	Proposed Budget		Comments
				FY 2008-09	FY 09-10	FY 09-10	FY 10-11		
				0	6,000	6,000	26,000		Neighborhood Matching Grant (\$20,000), Earth day (\$2,000), Public Outreach (\$1,000), Landscape (\$3,000)
	5744940	S/E BEAUTIFICATION COMMITTEE							
	5744950	SPEC EVENTS-ECONOMIC DEVEL COM		23,686	21,250	21,250	21,250		Mailings and refreshments for two Business Seminars @ \$1,000 per events; Miami Lakes Chamber Showcase \$1,000 for table; Jingle Down Main Street \$7,500 donation and \$2,500 for barricades, Business Visitation Plaques \$500; Welcome Packet \$3,000, \$4,750 TML Business Promotion
	5744960	SPEC EVENT-EDUCATIONAL ADVISORY		83,272	53,000	53,000	53,000		SAT Prep Classes \$9,000, School Site Enhancement/Educational Programs \$37,000, Kids ID Cards \$1,500, Youth Internship Funding \$500, Imagination Library, \$5,000
	5744992	SPECIAL EVENTS							
		5744990	SPEC EVENTS- VETERAN'S DAY	2,475	5,000	5,000	5,000		
		5744991	SPECIAL EVENTS-RENAISSANCE	(6,393)					
		5744993	SPECIAL EVENTS- EARTH DAY	4,593	5,000	5,000	5,000		
		5744994	SPECIAL EVENTS- 4TH OF JULY	20,000	20,000	20,000	20,000		Annual Contract for Fireworks
		5744996	10TH YEAR ANNIVERSARY		25,000	32,000	10,000		\$10,000 to finish the Calendar Year-Final Celebratory Event
		Total 5744992	SPECIAL EVENTS	20,675	55,000	62,000	40,000		4th of July Events, fireworks \$20k; Veteran's Day Parade \$5,000; Earth Day Event \$5,000
		5725110	PARKS-OFFICE SUPPLIES	351					
		Total 5720000	PARKS AND RECREATION	2,375,110	2,571,254	2,460,797	2,491,107		

**TOWN OF MIAMI LAKES GENERAL FUND  
Preliminary Budget  
FY 2010-11**

	Actual Ending Balance FY 2008-09	Adopted Budget FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Comments
<b>Total Departmental Expenses</b>	15,549,451	15,298,975	15,244,918	14,870,587	
<b>Additional Expenses (Exp Reduction)</b>					
COMPENSATED ABSENCES	22,389				Included in Administration and Finance for presentation purposes
TRANSFER TO CAPITAL BUDGET					
IT Software Acquisition			100,000	250,000	\$100k Fin Software, \$200k Building Dept Software + \$50K for data conversion expenses
New Building real estate legal cost				25,000	
Boundless Playground			64,341		To complete project funding
Royal Oaks Park			240,000	45,828	To complete community center
Park Development - Florinda Estates				30,000	Completion of funding for project
NW 170 St Greenway Development - Bike Path				100,000	Matching grant requirement
Moving Cost				5,000	Assumes new facility is selected
Building Furniture			250,000		Assumes new facility is selected
FRS JUL 2011 ADJUSTMENT/CONTINGENCY				83,300	Reserve for FRS increase in July 2011
NON DEPARTMENTAL RESERVE FOR REVENUE SHORTAGES				37,890	Due to property appeals collections are approx. 2% less than budget.
<b>Total ADDITIONAL EXPENSES (EXP REDUCTION)</b>	22,389	0	654,341	577,018	
<b>Total Expenses</b>	15,571,840	15,298,975	15,899,259	15,447,604	
<b>Excess (Deficiency) Revenues over Expenditures</b>	2,916,654	79,667	381,520	0	



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# *Special Projects Fund*

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*Special Projects Fund*

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TRANSPORTATION, TRANSIT AND POLICE IMPACT FEES

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*Local Option Gas Tax*

Local Option Gas tax is derived from the six (6) cents which is imposed on Motor and Diesel Fuels. For Fiscal Year 2010-11, the Town is anticipates receiving a total of \$382,000. Additionally, the estimated carry-over funds are budgeted at \$272,000 for a total budget of \$654,000.

This funding is limited to transportation related activities. The activities funded for FY 2010-11 include: road system maintenance with \$200,000 for pot-hole repair, signage repair and general public works activities. \$140,000 for trip hazard sidewalk replacement and \$40,000 allocated for stripping. There is no transfer to the capital program in the FY 2010-11 Proposed Budget.

*Transit Sales Tax*

The Town is anticipating revenues of \$750,375 for Fiscal Year 2010-11, which include \$167,375 from the Public Transportation (PTP) Sales Tax dedicated to transit operations, \$271,765 from a Federal Grant for bus purchase and shelters, a required local match of \$52,000, and \$13,000 in carry-over funds; for a total of \$746,140. FY 2010-11 Proposed Budget also includes \$10,000 for traffic studies, \$50,000 for traffic calming devices, and \$10,000 to enhance crosswalks throughout the Town.

*Police Impact Fees*

Impact fees are paid based on new construction. The Police Impact Fees are budgeted under the Special Project Fund to ensure that they are not committed with routine operating expenses due to the downturn in the economy the Town is not projecting to receive impact fees during FY 2010-11.

## Town of Miami Lakes

Special Revenue Fund		Actual Ending Balance FY 08-09	Approved FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Description
<b>Transportation</b>						
<b>Revenues &amp; Other Resources</b>						
<b>Local Option Gas Tax - 6 cents</b>						
Current Year Revenue	\$386,800	\$357,830	\$372,000	\$382,000		Estimate provided by DOR
Disaster Relief Funding - Hurricane Reimb.	\$0	\$0		\$0		
Prior-Year Carry-Over Funds	\$36,198	\$166,198		\$272,000		
	<u>\$422,998</u>	<u>\$524,028</u>	<u>\$372,000</u>	<u>\$654,000</u>		
<b>Local Option Gas Tax - 6 cents</b>						
Road System Maintenance	\$323,356	\$150,000			\$200,000	Pot-hole repair, signage and general public works activities
Transfer to Public Works Gen Fund			\$100,000			
Sidewalk Replacement	\$79,642	\$140,000		\$140,000		Continue to replace trip-hazard sidewalks
Hurricane cost	\$0	\$0		\$0		
Stripping and signs	\$20,000	\$40,000		\$40,000		Neighborhood stripping
Transfer to Capital	\$0	\$0		\$0		No Transfer to Capital Budget
	<u>\$422,998</u>	<u>\$330,000</u>	<u>\$100,000</u>	<u>\$380,000</u>		
<b>Reserved for Road System</b>	\$0	\$194,028	\$272,000	\$274,000		

## Town of Miami Lakes

Special Revenue Fund		Actual Ending Balance FY 08-09	Approved FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Description
<b>Transportation Sales Tax - Transit Portion</b>						
Transit Revenue 20% share of PTP	\$170,883	\$150,000	\$162,500	\$167,375		20% of Half Cent - transit uses only
Transfer from General Fund	\$0	\$0	\$0	\$0		
Federal Grant for bus purchase	\$294,000	\$570,000	\$0	\$242,000		Requires local match of \$52,000 for a total project cost of \$294,000
Federal Grant for Bus Shelters	\$63,000	\$0	\$0	\$271,765		No match requirement
State Grant for Bus purchase	\$119,187	\$0	\$0	\$52,000		
State Grant for Operations	\$42,721	\$0	\$0	\$0		
Administration Revenue 5% of PTP	\$59,280	\$106,752	\$0	\$13,000		
Prior- Year Carry-Over Funds	\$749,071	\$826,752	\$162,500	\$746,140		
<b>Transit Improvements (Transp Sales Tax)</b>						
<b>FTA Grant for Bus Shelter</b>						
Shelters				\$258,176		
Administration Expense				\$13,589		
Subtotal				\$271,765		
<b>FTA Grant for Trolley</b>						
Bus Purchase				\$150,600		
Bus Signage				\$60,000		
Operations and Maintenance				\$54,000		
Administration Expense				\$29,400		
Subtotal				\$294,000		
Bus Shelters - New	\$0	\$0				Completed in 2007
Bus Shelters - Repairs & Maintenance	\$13,600	\$13,000	\$13,000	\$13,000		Maintenance contract for cleaning
Bus Shelters/Bus - Property Insurance	\$9,000	\$6,500	\$6,500	\$6,500		Includes Ins. For bus and bus shelters
Bus Benches	\$0	\$0	\$0	\$0		
Administration Program: transit 5%	\$0	\$0	\$0	\$0		
Bus Acquisition	\$238,374	\$0	\$0	\$0		
Bus Circulator Expenses	\$0	\$60,000	\$60,000	\$0		Funding provided by County on Use it our Lose it basis
Bus purchase	\$420,000	\$570,000	\$0	\$0		

## Town of Miami Lakes

### Special Revenue Fund

	Actual Ending Balance FY 08-09	Approved FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	
Administration Expense	\$42,721	\$0			Removed per CPA recommendation
Traffic Studies	\$0	\$10,000	\$10,000	\$10,000	Includes long range plan update and traffic light on 162nd St.
Traffic Calming	\$25,376	\$50,000	\$50,000	\$50,000	Traffic circles in Royal Oaks area
Crosswalks	\$0	\$10,000	\$10,000	\$10,000	
	\$749,071	\$719,500	\$149,500	\$655,265	Based on recommendation from Transportation Master Plan
Reserved for Transit	\$0	\$107,252	\$13,000	\$90,875	
<b>Impact Fees - Police</b>					
Current Year Revenue	\$10,000	\$3,000	\$0	\$0	Revenues collected as per Police Impact Fee Ordinance
Prior-Year Carry-Over Funds	\$161,373	\$0	\$0	\$0	
	\$171,373	\$3,000	\$0	\$0	
<b>Police Impact Fees - Capital Projects</b>	\$171,373	\$3,000	\$0	\$0	
<b>Reserved for Police</b>	\$0	\$0	\$0	\$0	
<b>Other</b>					Based on Current Trends
Interest Income	\$2,000	\$3,500			
Prior-Year Carry-Over Funds	\$81,136	\$11,300			
	\$83,136	\$14,800	\$0	\$0	
<b>Other</b>					
Operating Reserve	\$83,136	\$14,000	\$0	\$0	
Unreserved	\$0	\$800	\$0	\$0	
<b>Total Revenues &amp; Other Resources</b>	\$1,426,578	\$1,368,580	\$534,500	\$1,400,140	
<b>Total Expenditures</b>	\$1,426,578	\$1,170,752	\$262,500	\$1,126,140	
<b>Excess (Deficiency) of Revenues &amp; Other Resources over Expenditures</b>	\$0	\$197,828	\$272,000	\$274,000	

*Special Projects Fund*

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STORMWATER

*Stormwater Utility*

Stormwater Utility Revenue collections are based on a rate of \$4.50 per Equivalent Residential Unit, a rate maintained since the implementation of the Stormwater Utility. In FY 2010-11, the Town anticipates receiving approximately \$975,000 of Stormwater Utility Revenue this coupled with \$1,120,693 carryover revenue and \$19,500 in interest income from the prior fiscal year provides for \$2,115,193 in total revenue.

The proposed budget includes all of the cost of operating the utility as well as street sweeping, canal, and drainage cleaning and an \$800,000 transfer to the Capital Fund for Stormwater projects.

## Town of Miami Lakes Storm Water Fund

	Actual Ending Balance FY 08-09	Adopted FY 09-10	Projected Year End Balance FY 09-10	Proposed Budget FY 10-11	Description
<b>Stormwater Revenues</b>					
Stormwater Utility Revenue	\$975,833	\$850,000	\$975,000	\$975,000	Based on current trends
Retro-Billing Adjustment Oct '03 to Sept '05		\$0	\$0	\$0	
Disaster Relief Funding - Hurricane Reimb.		\$0	\$0	\$0	
Interest Income	\$25,174	\$15,000	\$19,500	\$19,500	
Prior-Year Carry-Over Funds	\$1,343,801	\$1,574,093	\$1,574,093	\$1,120,693	Assumes 2% interest earnings
<b>Total Revenues &amp; Other Resources</b>	<b>\$2,344,808</b>	<b>\$2,439,093</b>	<b>\$2,568,593</b>	<b>\$2,115,193</b>	
<b>Stormwater Expenses</b>					
Transfer to Capital for renovations	\$0	\$1,379,778	\$600,000	\$800,000	
Salaries	\$0	\$52,000	\$0	\$0	Stormwater employee is a contractor; no payroll budgeted
Payroll Taxes	\$0	\$3,978	\$0	\$0	Clean Catch basins & Manholes - 1/2 per year -- Pipe Flushing - 1/5 per year -- Exfiltration Trench Cleaning - 1/5 per year
Benefits	\$0	\$5,122	\$0	\$0	24 sweeping cycles per year at 2,500 /ea
System Maintenance	\$268,142	\$200,000	\$200,000	\$200,000	Debris removal \$50,700, herbicide treatment \$32,300, mechanical harvesting \$70,500, culvert cleaning below water \$12,500, obstruction removal \$2,500
Street Sweeping and Litter Collection	\$63,494	\$60,000	\$75,000	\$75,000	As per County interlocal agreement - including DERM monitoring
Canal Maintenance	\$86,416	\$139,050	\$139,050	\$168,500	Engineer review of Model
Hurricane Costs	(\$1,572)	\$0	\$0	\$0	Includes swale inspections and private system monitoring as required by NPDES
NPDES - MS4 Permit Monitoring Fee to DERM	\$23,850	\$23,850	\$23,850	\$23,850	Master Plan needs to be update. Last update in 2006.
NPDES - Computer Discharge Model	\$17,908	\$15,000	\$15,000	\$15,000	As per County interlocal agreement - fee to collect Stormwater charges
Inspection of private Stormwater systems and swales	\$39,292	\$20,000	\$52,000	\$52,000	
Master Plan Update	\$0	\$0	\$0	\$75,000	
WASD Fee Collection	\$30,836	\$32,000	\$32,000	\$32,000	

Professional Services - Engineering		\$38,000	\$38,000	\$38,000	\$38,000
Professional Services - Legal		\$16,489	\$10,000	\$10,000	\$10,000
Stormwater Utility Director		\$0	\$0	\$0	\$20,000
Stormwater Utility Administration		\$100,000	\$0	\$0	\$0
Minor Repairs and Improvements		\$39,455	\$100,000	\$100,000	\$100,000
Contingency		\$0	\$50,000	\$50,000	\$50,000
Membership and dues		\$0	\$1,000	\$1,000	\$1,000
Training, including travel		\$99	\$2,000	\$2,000	\$2,000
Community Rating System - FEMA Program		\$16,686	\$15,000	\$15,000	\$65,000
Public Outreach and Workshops for MS4 Permit		\$0	\$25,000	\$25,000	\$25,000
Debt Service Payment - Stormwater		\$69,620	\$70,000	\$70,000	\$70,000
<b>Total Stormwater Expenses</b>		<b>\$770,715</b>	<b>\$2,241,778</b>	<b>\$1,447,900</b>	<b>\$1,822,350</b>
<b>Excess (Deficiency) of Revenues /Expenditures</b>		<b>\$1,574,093</b>	<b>\$197,315</b>	<b>\$1,120,693</b>	<b>\$292,843</b>

Engineer fee for SW work  
 Legal Fee for SW work  
 Reimburse a portion of PW Director  
 Overhead charges for support of utility  
 As per Stormwater Management Master Plan  
 Memberships for certifications  
 Flood Management program -- Target to reduce rating  
 from six to five.  
 Required for NPDES and CRS annual certifications



# *Capital Fund*

*Capital Project Fund*

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The Proposed Capital Budget consists primarily of four programs: Parks Development, Transportation Improvements, Stormwater Improvements and a newly added facilities development program. The total budgeted expense for all four areas is \$3,931,439 for FY 2010-11.

The Transportation Improvement program is based on the Road Improvement Report that was completed by Kimley-Horn in August, 2002. This program has been modified to ensure that road resurfacing projects are coordinated with Stormwater improvements.

*Capital Program Allocation for FY 2010-11*

The primary transportation and Stormwater capital projects schedule to be worked on FY 2010-11 are as follows:

*Transportation*

- **Miami Lakeway North east of Ludlum** – \$760,000. These resurfacing improvements will include the portion of Miami Lakeway North between Celebration Point and Miami Lakes Drive and NW 153<sup>rd</sup> Street from Miami Lakeway North to NW 60<sup>th</sup> Avenue. The project will also include drainage system improvements such as new storm water inlets, a new outfall connection, and an exfiltration trench for water quantity and quality treatment. New pavement markings and signage will be included as well.

This project will complete resurfacing projects classified as Fair 2 in the Roadway Assessment Report. The project is currently designed, permitted and schedule for completion in March of 2011, and is primarily funded with Federal stimulus money.

- **Bull Run, Main Street, and Meadow Walk** –\$1,197,000. This project is located west of Ludlum Road, in the west section of the Miami Lakes downtown area. Bull Run provides access to the Town Center area, the Fountain House Development, the Meadow Walk Development, and a 2.2-acre Town Park. The project will consist of resurfacing and drainage system improvements such as new storm water inlets and exfiltration trench for water quantity and quality treatment. New pavement markings and signage will be included as well. This project will address resurfacing projects classified as Fair 5 in the Roadway Assessment Report.

This project was scheduled for completion in the current year but it was not commenced. It is anticipated that the project schedule for design, permitting, and construction is 16 to 18 months.

- **Miami Lakes Drive from Miami Lakeway North to Cowpen** - \$70,000. This project will include resurfacing, localized drainage improvements, pavement markings, and signage included in the Storm Water Capital Budget. This project will address

resurfacing projects classified as Fair 5 in the Roadway Assessment Report. It is anticipated that the project schedule for design, permitting, and construction is 8 to 10 months.

- **Bull Run, Main Street, and Meadow Walk** –\$1,197,000. This project is located west of Ludlum Road, in the west section of the Miami Lakes downtown area. Bull Run provides access to the Town Center area, the Fountain House Development, the Meadow Walk Development, and a 2.2-acre Town Park. The project will consist of resurfacing and drainage system improvements such as new storm water inlets and exfiltration trench for water quantity and quality treatment. New pavement markings and signage will be included as well. This project will address resurfacing projects classified as Fair 5 in the Roadway Assessment Report.
- **Miami Lakeway North West of Ludlum** – \$160,000. These resurfacing improvements will include the portion of Miami Lakeway North between Miami Lakes Drive and Ludlum Road west of Ludlum. This project will include resurfacing, localized drainage improvements, pavement markings, and signage included in the Storm Water Capital Budget. This project will complete resurfacing projects classified as Fair 5 in the Roadway Assessment Report. It is anticipated that the project schedule for design, permitting, and construction is 10 to 12 months.
- **Lake Patricia** – \$ 410,000. This project will allow the Town to resurface roadways in the Lake Patricia neighborhood. The project is generally located east of Ludlum Road and south Miami Lakeway South, in the southeast residential section of Town. This project represents the roadways classified as Fair 6 in the Town’s Roadway Assessment Report that only require minor drainage improvements included in the Storm Water Capital Improvement budget. It is anticipated that the project schedule for design, permitting, and construction is 16 to 18 months.

### *Parks Development*

- **Florinda Estates Park Development, 8767 NW 139 Street** - \$91,074. This park development project includes the installation of a playground, swing set, shade shelter, and additional site improvements such as connecting sidewalks and landscaping. Presently, the Town is slated to begin construction this fall with a completion date of spring 2011. The Town was awarded a Florida Recreation and Development Assistance program grant in the amount of \$67,127 to assist in the development of the project.
- **NW 170 ST Greenway Development-** \$200,000. Town staff is in the process of finalizing preliminary design of a greenway which will include a multi-use trail, observation and picnic areas using the public right of way (ROW) on the south side of NW 170<sup>th</sup> Street between NW 89<sup>th</sup> Ave. and NW 77<sup>th</sup> Court. The development of this section of ROW would provide much needed aesthetic improvements to the property while also providing for safe bicycle and pedestrian access.

The Greenway will be completed in phases as funding is made available. The first phase will consist of the development of a multi-use trail for pedestrian and bicycle access, signage, rest areas, water fountain and amenities such as benches and waste containers, and the installation of a boardwalk-style perimeter fence from NW 89 Avenue east to NW 87 Avenue. Presently, the Town is slated to begin construction this Fall with a completion date of Summer 2011. The Town was awarded a \$100,000 Land and Water Conservation Fund grant to assist in the development of this area.

Capital Project Fund									
	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	TOTAL PROJECT COST FY 2010-2016
<b>TOWN OF MIAMI LAKES CAPITAL PROJECTS FUND</b>									
<b>Park Improvements Revenues</b>									
Park Impact Fees- Transfer from Operating Budget	\$20,000	\$3,323	\$0	\$0	\$0	\$0			\$0
Park Impact Fees Collected				\$100,000					\$3,323
SNP for 169th Terrace									\$100,000
State Grants-Florida Land and Water Grant NW 170ST Greenway- Bike Path	\$100,000	\$0	\$100,000						\$100,000
State Grants-Florida Recreational and Development Grant- Boundless Playground-ML	\$112,500	\$112,500	\$0						\$112,500
State Grants-Florida Recreational and Development Grant- Florida Estates	\$67,127	\$0	\$67,127						\$67,127
Florida Estate Land In-Kind Contribution									\$0
County's General Obligation Bond Program for ROP	\$0								\$0
Interest	\$3,000	\$478							\$478
Donations for Boundless Playground		\$32,829	\$0						\$32,829
County SNP Funds		\$246,100							\$246,100
Transfer from Fund Balance		\$0							
GOB Revenues funding pending to be received		\$207,642							\$207,642
Transfer from General Fund - Match for FRDAP for Boundless Playground	\$0	\$0	\$0						\$0
Supplemental Transfer from General Fund for Boundless Playground		\$64,341							\$64,341
Transfer from General Fund - Match for FRDAP for 169 Terr	\$0		\$100,000						\$100,000
Transfer from General Fund - Match for Florida L & W NW 170 S1 Greenway Project		\$0	\$100,000						\$100,000
Transfer from General Fund - Match for Florida Estates		\$0	\$30,000						\$30,000
Transfer from General Fund - to complete Royal Oaks Park		\$240,000	\$45,828						\$285,828
Transfer from General Fund - Misc				\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Transfer from General Fund Tot Lot Renovations/Irrigation			\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sub-total Transfer from General Fund</b>	\$0	\$304,341	\$175,828	\$300,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,580,169
<b>Sub-total Revenues</b>	\$302,627	\$661,113	\$589,055	\$400,000	\$200,000	\$200,000	\$200,000	\$200,000	\$2,450,168
Prior-Year Carry-over Funds									
	-\$445,512	-\$445,512	-\$288,726	\$12,829	\$207,829	\$177,829	\$247,829	\$447,829	
<b>Park Improvements Total Revenues</b>	<b>-\$142,885</b>	<b>\$215,601</b>	<b>\$300,329</b>	<b>\$412,829</b>	<b>\$407,829</b>	<b>\$377,829</b>	<b>\$447,829</b>	<b>\$647,829</b>	
<b>Park Improvement Expenses</b>									
<b>Royal Oaks Park</b>									
Pre-Construction Site Work									
Architectural services MC Harry Weiss Serola GOB		\$10,356	\$0						\$10,356
Kimley-Horn Oversight		\$5,025	\$0						\$5,025
Art in Public Places for Community Center Permit Fees	\$30,000	\$24,375	\$15,000						\$39,375
Construction of Phase III- Community Center	\$170,000	\$170,000	\$0						\$25,990
									\$170,000
<b>Total</b>	<b>\$200,000</b>	<b>\$238,584</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$253,584</b>
<b>Grand Total for Royal Oaks Park</b>	<b>\$200,000</b>	<b>\$238,584</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$253,584</b>

Capital Project Fund									
	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	TOTAL PROJECT COST FY 2010-2016
<b>TOWN OF MIAMI LAKES CAPITAL PROJECTS FUND</b>									
Acquisition & Development of Tot-Lots/Mini-Parks									
Rehab existing tot-lots	\$0				\$125,000				\$250,000
Rehab tot-lots irrigation	\$0		\$0	\$0	\$100,000				\$100,000
Park Development - Florida Estates	\$98,750	\$11,074	\$80,000						\$91,074
Park Development at 169 Terr and 89 Court	\$100,000	\$0	\$0	\$200,000					\$200,000
NW 170 St Greenway Development - Bike Path	\$200,000	\$7,500	\$192,500						\$200,000
Miami Lakes Pool	\$0								\$0
Miami Lakes Youth Center									\$0
Funding for Beautification; matching grant	\$5,000			\$5,000					\$15,000
Miami Lakes Park - General Improvements									\$0
Kimley Horn Marina and FRDAP grant improvements									\$0
Boundless Playground	\$200,000	\$247,169	\$0	\$0	\$0	\$0	\$0	\$0	\$247,169
Miami Lakes Community Center									\$0
Construction Park Re-development program	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grand Total for Miami Lakes Park	\$200,000	\$247,169	\$0	\$0	\$0	\$0	\$0	\$0	\$247,169
<b>Total Expenses - All Parks</b>	<b>\$ 803,750</b>	<b>\$ 504,327</b>	<b>\$ 287,500</b>	<b>\$ 205,000</b>	<b>\$ 230,000</b>	<b>\$ 130,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,356,827</b>
Surplus or Deficit	-\$946,635	-\$288,726	\$12,829	\$207,829	\$177,829	\$247,829	\$447,829	\$647,829	
<b>Transportation Improvements</b>									
Revenues									
Half Cent Sales Transportation Tax	\$592,250	\$650,000	\$669,500	\$689,585	\$710,273	\$731,581	\$753,528	\$776,134	\$4,980,600
Transfer from General Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Special Project Fund - Local Option Six Cent Gas Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Local Option Gas Tax - Three Cents	\$147,609	\$144,000	\$152,038	\$156,599	\$156,599	\$161,297	\$161,297	\$166,136	\$1,097,964
Sub-total Revenues	\$739,859	\$794,000	\$821,538	\$846,184	\$866,871	\$892,877	\$914,825	\$942,270	\$6,078,564
Prior-Year Carry-over Funds	\$1,331,456	\$1,331,457	\$1,233,315	\$395,950	\$1,752,036	\$1,810,358	\$1,375,853	\$955,133	
<b>Total</b>	<b>\$2,071,315</b>	<b>\$2,125,457</b>	<b>\$2,054,853</b>	<b>\$1,242,133</b>	<b>\$2,618,907</b>	<b>\$2,703,235</b>	<b>\$2,290,678</b>	<b>\$1,897,403</b>	
Expenses									
NW 87th Ave - Landscaping/Irrigation/Light									\$100,000
Landscaping and Irrigation North of 163St	\$100,000	\$0		\$100,000	\$0	\$0			
Improvements Based on Road Assessment Report									
1 Miami Lakeway N (East of Ludlam) (D)	\$54,000	\$0	\$54,000						\$54,000
2 Lake Patricia (D)	\$0	\$0	\$100,000	\$0					\$100,000
3 NW 60th Avenue between 138th and Miami Lakes Drive	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$150,000
4 NE Industrial Area	\$0	\$0	\$0				\$140,000		\$140,000
5 Bull Run, Main Street & Meadow Walk (D)	\$127,000	\$0	\$0	\$127,000					\$127,000
6 Miami Lakes Drive from MLN to Cowpen	\$70,000	\$0	\$70,000						\$70,000
7 Miami Lakeway North MLD to Ludlum	\$160,000	\$0	\$160,000						\$160,000
9 Lake Martha (D)				\$300,000					\$300,000
14 Business Park East	\$23,000	\$3,580	\$0				\$140,000		\$143,580
15 Replace Street Name Signs	\$23,000	\$4,730	\$0	\$0	\$0				\$4,730

Capital Project Fund										TOTAL PROJECT COST FY 2010-2016
	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget		
<b>TOWN OF MIAMI LAKES CAPITAL PROJECTS FUND</b>										
16 Entrance Features at seven locations (3 completed)	\$75,000	\$7,025	\$0	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$167,025
17 Contingency sidewalks/curbing	\$35,000		\$30,000	\$30,000	\$30,000					\$90,000
18 Street Lighting Assessment and Updaling	\$175,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19 Traffic Calming for (Loch Ness, 154 St & 77 Cr. 148 St & 89 Ave)	\$65,000	\$49,764	\$65,000	\$55,000	\$55,000					\$224,764
20 Commerce Way										
21 Eagle Nest										
21 Various Projects (mainly resurfacing + New Median)	\$54,000		\$50,000							\$50,000
<b>Total</b>	\$838,000	\$65,099	\$679,000	\$287,000	\$460,000	\$0	\$280,000	\$0	\$0	\$1,771,099
Transfer to Stormwater Capital Account	\$0	\$250,000	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$650,000
<b>Total Expenses</b>	\$838,000	\$315,099	\$679,000	\$287,000	\$460,000	\$400,000	\$280,000	\$0	\$0	\$2,421,099
<b>Annual Surplus (Deficit)</b>	\$1,233,315	\$1,810,358	\$1,375,853	\$955,133	\$2,158,907	\$2,303,235	\$2,010,678	\$1,897,403		
(D) Denotes project will be part of a drainage improvement										
<b>Stormwater Improvements</b>										
<b>Revenues</b>										
Transfer from Stormwater Operating Acct.	\$1,379,778	\$600,000	\$800,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$2,400,000
Transfer from Parks - Miami Lakes Parking Lot										\$0
Transfer from Transportation Funds- Miami Lakeway North										\$0
County's General Obligation Bond Program										\$0
Interlocal from MD School Board										\$0
Federal Stimulus Funding	\$600,000	\$0	\$611,900							\$611,900
State Grants	\$200,000	\$200,000	\$200,000	\$200,000	\$300,000	\$200,000	\$0	\$0	\$0	\$900,000
Transfer from Transportation Funds	\$200,000	\$250,000	\$0	\$0	\$0	\$400,000	\$0	\$0	\$0	\$650,000
<b>Sub-total Revenues</b>	\$2,379,778	\$850,000	\$1,611,900	\$400,000	\$500,000	\$800,000	\$0	\$0	\$0	\$4,161,900
Prior-Year Carry-over Funds	\$0	-\$471,762	\$267,177	\$444,138	\$214,138	\$384,138	\$954,138	\$744,138	\$2,136,105	
<b>Total</b>	\$2,379,778	\$378,238	\$1,879,077	\$444,138	\$714,138	\$1,184,138	\$954,138	\$744,138		
<b>Expenses</b>										
Miami Lakeway North - South of Celebration Point Road and Drainage Improvements-										
1 Design Build, Total contract \$639,717	\$1,065,000	\$104,011	\$481,989							\$586,000
2 Miami Lakeway N. - Road and Drainage Improvements - CEI (Per Fed Mandate)	\$150,000	\$7,050	\$112,950							\$120,000
3 Bull Run, Main Street & Meadow Walk	\$870,000	\$0	\$870,000	\$200,000						\$1,070,000
8 Drainage associated with Miami Lakeway North from MLD to Ludlam	\$30,000		\$30,000		\$200,000		\$50,000			\$30,000
9 Northeast Industrial areas										\$250,000
10 Lake Patricia			\$310,000	\$0	\$0					\$310,000
11 Business Park East						\$0	\$160,000			\$160,000
12 Lake Martha					\$300,000					\$300,000
13 Cowpen, Gage, Meadow walk										\$0
14 Lochness										\$0
15 Lake Elizabeth										\$0
16 Various Localized Drainage Improvements	\$30,000		\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$0	\$120,000
<b>Total</b>	\$2,145,000	\$111,061	\$1,834,939	\$230,000	\$330,000	\$230,000	\$210,000	\$0	\$0	\$2,946,000
<b>Annual Surplus (Deficit)</b>	\$234,778	\$267,177	\$44,138	\$214,138	\$384,138	\$954,138	\$744,138	\$744,138		NA
<b>Fund Balance</b>	\$234,778	\$267,177	\$44,138	\$214,138	\$384,138	\$954,138	\$744,138	\$744,138		NA

Capital Project Fund									
	FY 2009-10 Budget	FY 2009-10 Projection	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	FY 2014-15 Budget	FY 2015-16 Budget	TOTAL PROJECT COST FY 2010-2016
<b>TOWN OF MIAMI LAKES CAPITAL PROJECTS FUND</b>									
Facilities and Equipment Development									
Revenues									
County's General Obligation Bond Program	\$0		\$500,000	\$0	\$0				\$500,000
State Grant					\$0	\$0			\$0
Transfer from General Fund	\$0	\$350,000	280,000		\$0	\$0			\$630,000
Carry-over Funds	\$0		\$0	-\$350,000	\$0	\$0			-\$350,000
Sub-total Revenues	\$0	\$350,000	\$780,000	\$0	\$0	\$0	\$0	\$0	\$1,130,000
Expenses									
Police station (part of Building Acquisition)									\$500,000
Accounting Software			\$100,000						\$100,000
Permitting System Software			\$250,000						\$250,000
Furniture Purchase			\$250,000						\$250,000
Moving Expenses			\$5,000						\$5,000
Legal cost of real estate acquisition			\$25,000						\$25,000
Sub-total Expenses	\$0	\$0	\$1,130,000	\$0	\$0	\$0	\$0	\$0	\$1,130,000
Annual Surplus (Deficit)	\$0	\$350,000	-\$350,000	\$0	\$0	\$0	\$0	\$0	\$0



# *Notes*