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Website: [www.miamilakes-fl.gov](http://www.miamilakes-fl.gov)

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### CONTRACTOR REGISTRATION

In order for contractors to apply for permits from this jurisdiction, it is mandatory to register with us by submitting the following requirements in the valid and current state:

Qualifier's Name: \_\_\_\_\_

Company/Business Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell/Other: \_\_\_\_\_

Email: \_\_\_\_\_

Company/Business Address: \_\_\_\_\_

Qualified Business (QB) Lic. #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Federal Tax Id#: \_\_\_\_\_

License Type: \_\_\_\_\_

License Expiration Date: \_\_\_\_\_

### QUALIFICATION CHECKLIST

Copies of all applicable documents must be provided

- State Certification
- State Registration
- Qualified Business License
- Certificate of Competency
- Business Tax Receipt (Formerly Occupational License)
- Liability Insurance
- Workers' Comp Insurance
- Workers' Comp Certificate of Exemption (Affidavit Required)
- Driver's License
- State Fire Marshall License

**\*\*NOTE: PLEASE BE ADVISED THAT ALL QUALIFICATIONS ARE SUBJECT TO VERIFICATION BEFORE ISSUANCE OF PERMIT. ALL CERTIFICATES OF INSURANCE MUST BE EMAILED DIRECTLY FROM THE INSURANCE COMPANY WITH A COVER LETTER AND A DESCRIPTION INDICATING THE SPECIFIC TRADES COVERED UNDER THE POLICY. NO EXCEPTIONS WILL BE MADE.**

Qualifier's Signature: \_\_\_\_\_