

**Adopted Operating
and
Capital Budget
FY 2019-20**



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Budget Message



Town of Miami Lakes Memorandum

To: Honorable Mayor & Councilmembers
From: Edward Pidermann, Town Manager
Subject: Adoption of Millage Rate for FY 2019-20
Date: September 24, 2019

Recommendation:

It is recommended that the Town Council adopt the millage rate for Fiscal Year 2019-20 at 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value. This is the same millage rate as adopted for prior year, and remains one of the lowest in Miami-Dade County. The proposed millage rate is expected to yield \$7,394,424 in ad valorem revenue at 95% of value based on July 1, 2019 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

Attachments:

Ordinance in 2nd Reading FY 2019-20



Town of Miami Lakes Memorandum

To: Honorable Mayor & Councilmembers
From: Edward Pidermann, Town Manager
Subject: Adoption of Budget for FY 2019-20 - Changes from 1st Reading
Date: September 24, 2019

Recommendation:

It is recommended that the Town Council adopt the Fiscal Year 2019-20 Budget as amended on second reading and presented in Exhibit A to the Ordinance.

Background

The Town Manager's FY 2019-20 Budget Message presented at the First Budget Hearing on September 10, 2019 is attached for reference.

CHANGES FROM FIRST READING

GENERAL FUND

There are four modifications made to the Proposed Fiscal Year 2019-20 General Fund Budget as directed by Town Council at the First Budget Hearing held on September 10, 2019. These modifications include 1) restoring Mayor/Council Subscriptions & Membership, 2) restoring Mayor/Council Travel & Per Diem, 3) restoring Administration Subscriptions & Memberships, and 4) adjusting legal services retainage. Staff was directed to provide recommendations to accommodate these changes in the FY 2019-20 General Fund Operating Budget.

In addition to the above modifications, the Budget was also adjusted to include \$10,000 to the Special Needs Advisory Board.

The changes are described below and summarized in the attachment to this memorandum.

1. Restore Mayor /Council Subscriptions & Membership – \$7,000

Staff was directed to restore publications and membership line item in order to maintain memberships with the Florida League of Cities (\$4,000) and the Miami-Dade League of Cities (\$3,000). These memberships provide organizational framework for municipalities to work together in a united and coordinated way.

2. Restore Mayor/ Council Travel & Per Diem – \$15,000

Staff was directed to restore travel and per diem line item for transportation, hotel accommodations and meals for the Mayor (\$3,000) and Council (\$2,000 each) in order to attend conferences.

3. Restore Administration Subscriptions & Memberships – \$1,000

Staff was directed to restore subscriptions and membership line item in order to maintain the Miami-Dade County City Managers Associations (\$1,000) membership.

4. Legal Services Adjustment - \$25,000

Staff was directed to increase the Town Attorney’s legal services by \$25,000 successive of a six-month review. Our full-time attorney services reflect the time dedicated to special call and regular council meetings, fielding and doing legal research, preparing ordinance and resolutions, and assisting the Procurement Manager and others with legal issues regarding contracts for building, land use and code enforcement.

5. Committee Adjustment – Special Needs Advisory Board - \$10,000

Presently, the FY 2019-2020 Proposed Budget does not include funds for the Special needs Advisory Board. The Town Manager directed staff to fund this committee line item (\$10,000).

The above items represent a redistribution of funds and has no impact to the General Fund Budget and is reflected in attachment to the Ordinance – Exhibit. The budget line items impacted are highlighted in Attachment 1 – Summary of Changes.

SPECIAL REVENUE FUND

There are three modifications made to the Proposed Fiscal Year 2019-20 Special Taxing District Budget as directed by Town Council at the First Budget Hearing. These modifications include reducing the assessment rate for 1) Loch Lomond 2) Royal Oaks Section One, and 3) Royal Oaks East.

The changes are described below:

1. Loch Lomond

During the budget process the Loch Lomond board requested to approve a golf cart as their rover vehicle. Golf carts are not permitted on public roadways so no change to the vehicle rate was made at that time. However, Low Speed Vehicles are permitted thus allowing a reduction to the vehicle hourly rate. This reduction to the vehicle rate allowed for a total reduction of \$236.60 to their assessment rate. The proposed special assessment is being reduced from \$2,726.40 to \$2,489.80 for FY20.

2. Royal Oaks Section One

During the budget process this district was unsuccessful in obtaining a quorum. Council requested staff review the budget in order to reduce the reserves and the special assessment rate for FY20. The reserves were capped at fifteen percent (15%) and a capital improvement line item was also established at fifteen percent (15%) from the total operating budget. The proposed special assessment is being reduced from \$800.14 to \$706.89 for FY20.

3. Royal Oaks East

Council requested staff review the budget in order to reduce the reserves and the special assessment rate for FY20. The reserves were capped at twenty percent (20%) and a capital improvement line item was also established at twenty percent (20%) from the total operating budget. The proposed special assessment is being reduced from \$977.73 to \$769.33 for FY 20.

It should be noted that these adjustments reduce the total Special Taxing Districts Fund from \$1,853,723 to \$1,739,778.

CAPITAL PROJECTS FUND

The Proposed Budget on first reading includes a transfer of \$125,000 from the People's Transportation Plan (PTP 80%) to the Capital Projects Fund for Royal Oaks Drainage Improvement project. The budget line item detail reflects an inter-fund transfer of \$125,000 from PTP 80% to the Transportation Improvement budget, and an intra-fund transfer of \$125,000 from Transportation Improvement to Stormwater Improvement within the Capital Projects Fund. To create accounting efficiency and transparency, the intra-fund transfer has been eliminated to reflect a direct transfer of funds from PTP (80%) to the Stormwater Improvement fund. It should be noted that this adjustment has no impact to Royal Oaks Drainage project allocation (\$919,907), however, it reduces the total Capital Projects Fund from \$11,750,590 to \$11,625,590.

ATTACHMENTS:

FY 2019-20 Budget Message
Attachment 1 – Summary of Changes
Exhibit A – FY 2018-2019 Budget Line Item Detail
Budget Ordinance in Second Reading

Attachment 1

TOWN OF MIAMI LAKES FY 2019-20 Proposed Budget Summary of Changes

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT 1ST HEARING	PROPOSED BUDGET AT 2ND HEARING	NET CHANGE INCREASE/ (DECREASE)
GENERAL FUND			
General Fund Expenses			
Travel & Per Diem (Mayor & Council)	\$0	\$15,000	\$15,000
Subscriptions & Memberships (Mayor & Council)	\$0	\$7,000	\$7,000
Subscriptions & Memberships (Administration)	\$1,000	\$2,000	\$1,000
Special Needs Advisory Board (Committee's)	\$0	\$10,000	\$10,000
Legal Services (Town Attorney)	\$175,000	\$200,000	\$25,000
Administrative Support (Administration)	\$3,000	\$0	(\$3,000)
Printing & Binding (Parks & Recreation)	\$2,500	\$0	(\$2,500)
Town Engineers (Public Works)	\$25,000	\$15,000	(\$10,000)
Permits & Plans Review (Public Works)	\$40,000	\$35,000	(\$5,000)
Legal Routine Litigation Reserve (Town Attorney)	\$25,000	\$15,000	(\$10,000)
Computer Software Licenses (Information Systems)	\$129,074	\$124,074	(\$5,000)
Parks-Capital Outlay (Park West)	\$10,000	\$0	(\$10,000)
Social Media Plan (Communications)	\$27,000	\$14,500	(\$12,500)
Total General Fund Expenses			\$0



TOWN OF MIAMI LAKES

MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Edward Pidermann, Town Manager

Subject: FY 2019-20 Budget Message

Date: September 10, 2019

Recommendation

It is recommended that Town Council approve the millage rate for Fiscal Year 2019-20 at 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and it remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield \$7,394,424 in ad valorem revenue at 95% of value based on the July 1, 2019 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that Town Council adopt Fiscal Year 2019-20 Budget on First Reading of Ordinance, as proposed.

Background

As the Town enters a seventh year of economic growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communication and transparency, police resources to accommodate a growing population, beautification projects and improved response times to requests for service through new technologies and process improvement.

The Town's economic development goal is to reinforce, strengthen and promote the livability and sustainability of our neighborhoods, commercial and industrial areas in the face of the current economic climate and changing needs of the population. As such, maintaining the Town's credit rating remains an important part of the Town's plan for sustainable recovery and prosperity. On May 15, 2018, Moody's Investor Service upgraded the Town's bond rating from 'Aa3' to 'Aa2'. Moody's, in commenting on the basis for upgrading the ratings noted that the Town benefits from low debt and pension burdens and a strong stable financial position. Additionally, in 2017, Fitch Ratings upgraded the special obligation bonds rating from 'AA' to 'AA+'. The upgrade focused

on the Town's solid revenue framework and expenditure flexibility, nominal fixed carrying costs and low long-term liability burden. The Town's financial position will continue to remain strong with continued development, and as property values increase and thereby generating more property tax revenues.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication and innovation/technology. Each goal area is supported by Objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan require funding from the General Fund, including beautification and communication initiatives. Specific initiatives discussed at the May 23rd Budget Workshop are a part of the Fiscal Year 2019-20 Business Plan and included in the Proposed Budget; however, several of these initiatives are currently unfunded due to the lack of available resources, which will be discussed later in this memorandum.

FY 2019-20 PROPOSED BUDGET

The proposed budget is a deliberate balance of revenues and expenditures prepared in accordance with the State of Florida's Truth in Millage process and best serves the Town's prioritization for provision of core services and the Council's Strategic Plan Initiatives. It balances the Town's financial resources with current programming and service levels while maintaining a solid financial position. We were able to balance this fiscal year's budget with recurring revenues, expense savings, deferral of filling vacancies, reducing operational outlays, and transferring funds from fund balance and our capital project funds, which allow us to maintain the current level of services expected by our residents and the business community.

The total Budget for Fiscal Year 2019-20 including all Funds is \$46,128,404 as shown in the table below. This represents a decrease of \$4,077,476 or -9.82% as compared to Fiscal Year 2018-19 Adopted Budget, which is primarily attributed to less grants awarded, a decrease in general revenues, and building permits. The details of the decrease are discussed later in this memorandum.

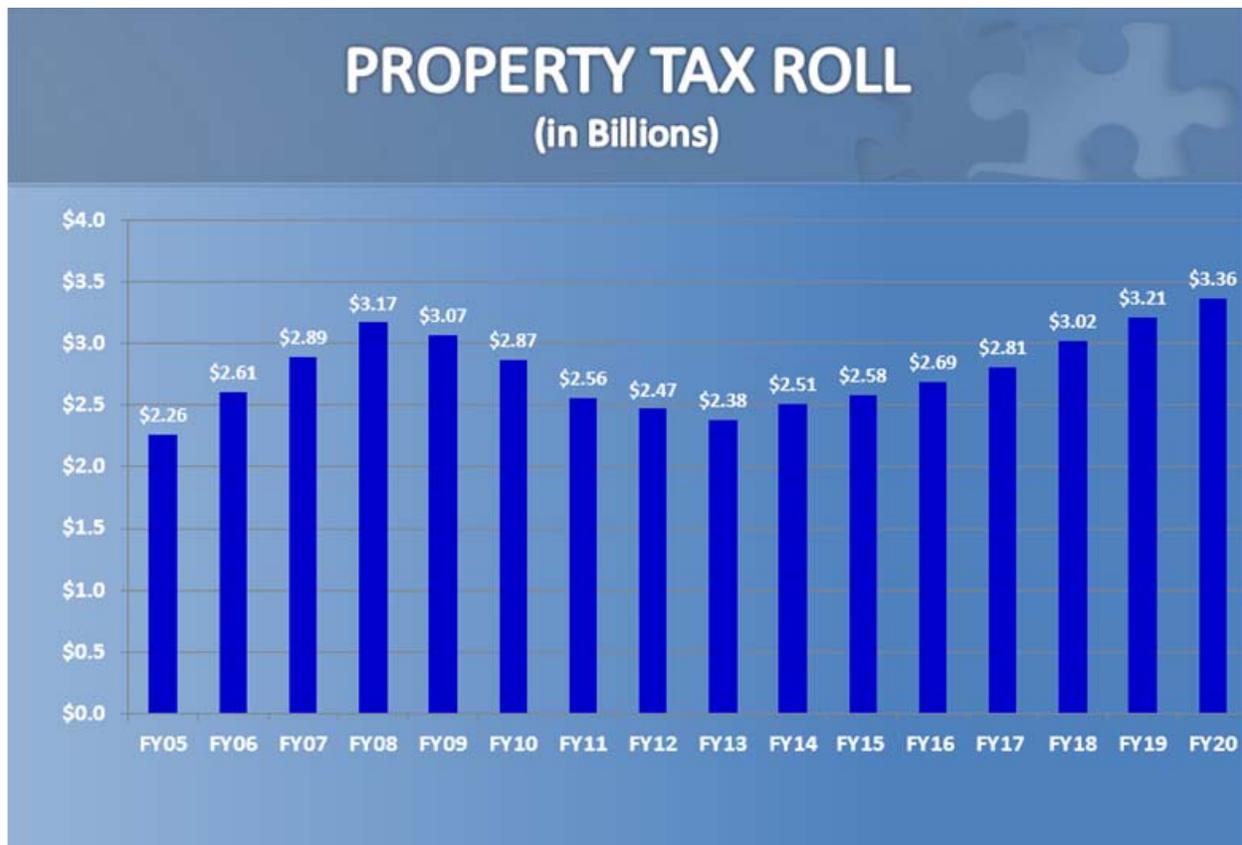
BUDGET SUMMARY								
Town of Miami Lakes - FY2019-20								
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF MIAMI LAKES ARE 3.2% LESS THAN LAST YEARS TOTAL OPERATING EXPENDITURES								
Millage per \$1,000								
General Fund Millage: 2.3127								
<i>The General Fund Millage is 3.32 percent higher than the State defined Rolled Back Rate</i>								
ESTIMATED REVENUES	General Fund	Special Revenue Funds	Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Stormwater Utility Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per \$1,000 = 2.3127	7,444,424	-	-	-	-	-	-	7,444,424
Non-Ad Valorem Assessment	-	1,607,670	-	-	-	-	-	1,607,670
Franchise Fees	390,000	-	-	-	-	-	-	390,000
Charges for Services	174,000	-	-	-	-	1,142,370	-	1,316,370
Utility Service Taxes	2,689,601	-	585,399	-	-	-	-	3,475,000
Intergovernmental Revenue	4,526,000	1,740,645	-	169,448	8,671,138	-	-	15,107,231
Licenses and Permits	424,500	2,271,084	-	-	-	-	-	2,695,584
Fines & Forfeitures	185,000	35,000	-	-	-	-	-	220,000
Loan Proceeds	-	-	-	-	-	-	-	-
Miscellaneous Revenue	132,650	90,000	-	-	25,000	5,000	-	252,650
TOTAL SOURCES	16,166,175	5,744,399	585,399	169,448	8,696,138	1,147,370	-	32,508,929
Transfers In	420,000	-	-	583,399	1,583,634	-	344,557	2,931,590
Fund Balances/Reserves/Net Assets	4,116,369	4,595,780	-	354,919	1,620,818	-	-	10,687,886
TOTAL REVENUES, TRANSFERS & BALANCES	20,702,544	10,340,179	585,399	1,107,766	11,900,590	1,147,370	344,557	46,128,404
ESTIMATED EXPENDITURES								
General Government	2,600,458	0	2,000	-	-	-	206,734	2,809,192
Transportation	1,295,600	1,289,905	-	-	7,415,158	-	-	10,000,663
Public Safety	8,817,140	1,620,272	-	-	-	-	93,030	10,530,443
Parks, Recreation & Community Engagement	3,265,978	-	-	-	1,052,197	-	-	4,318,175
Physical Environment	0	0	-	-	2,839,907	896,530	-	3,736,437
Building, Code, Planning & Zoning	557,358	2,512,559	-	-	-	-	44,792	3,114,709
Debt Services	141,194	0	-	903,259	-	85,840	-	1,130,293
TOTAL EXPENDITURES	16,677,728	5,422,737	2,000	903,259	11,307,262	982,370	344,557	35,639,912
Transfers Out	299,764	1,338,426	583,399	-	420,000	165,000	-	2,806,590
Fund Balances/Reserves/Net Assets	3,725,052	3,579,016	-	204,507	173,328	-	-	7,681,903
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES	20,702,544	10,340,179	585,399	1,107,766	11,900,590	1,147,370	344,557	46,128,404
<small>THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.</small>								

I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

Property Tax Roll Value

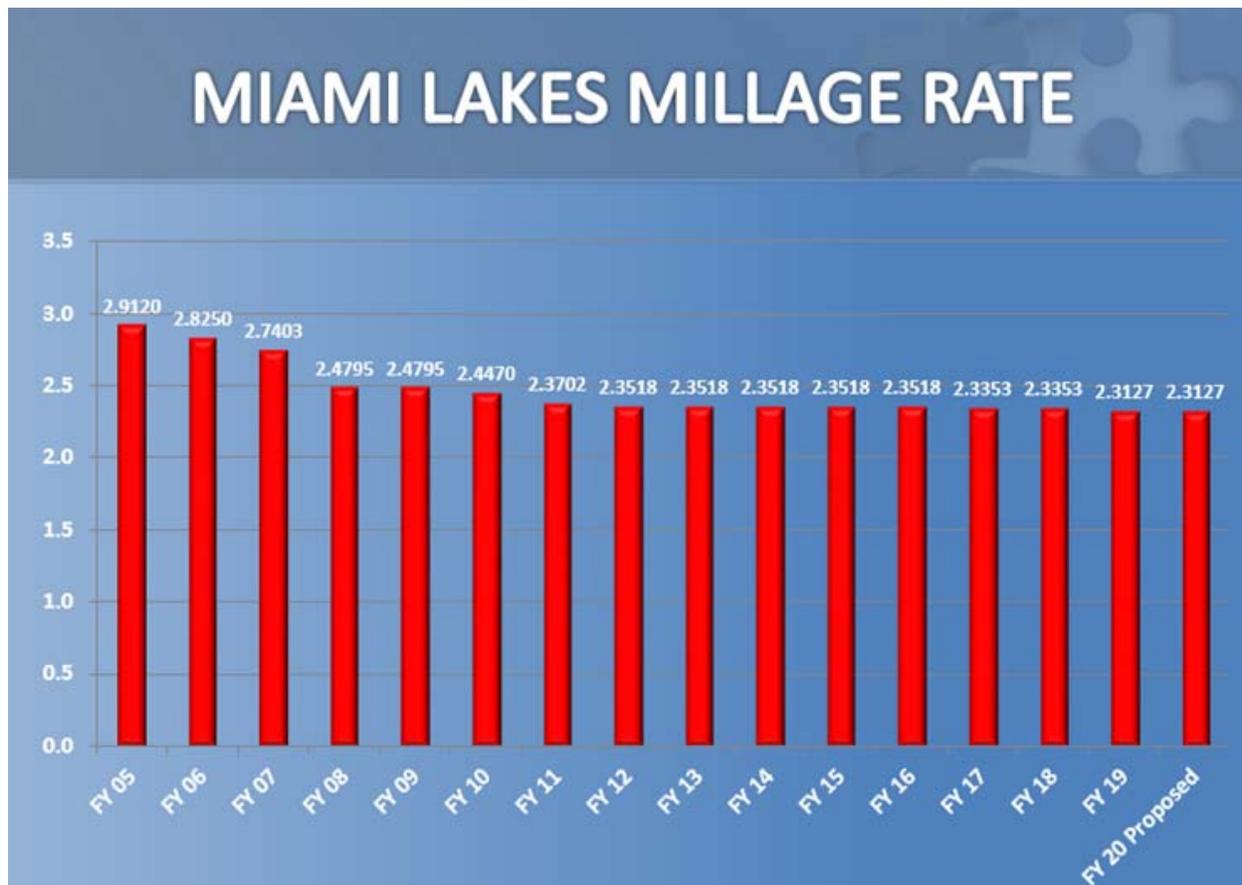
The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2019 reflects a gross taxable value of \$3,365,592,016, which includes an increase of \$55,244,829 in new construction and improvements. As compared to the certified taxable value for the previous year of \$3,185,477,666, the July 1, 2019 figures shows an increase of \$180.1 million or 5.65%, a positive economic indicator of the continued increase in both residential and commercial property developments.

As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2014 reflecting continuous economic recovery and growth, and in FY19 we surpassed the FY 2008 Property Tax Roll.



Millage Rate

At the July 16, 2019 Town Council Meeting, the Council established the proposed millage rate 'cap' at 2.8899 mills, which is \$2.8899 per \$1,000 of assessed property value, via Resolution No. 19-1624. This is a 0.5772 or 29.85% increase from the prior fiscal year millage rate of 2.3127. In keeping the millage rate flat we will continue to be the sixth lowest millage rate among the thirty-five municipalities in Miami-Dade County, and well below the statutory limit of 10.0 mills. Since its first year of incorporation, the Town has steadily reduced the millage rate, and maintained the same low rate since 2012 for five consecutive years. In 2017, the millage rate was reduced to 2.3353 mills, and in 2019 was further reduced to an all-time low of 2.3127 the same as the current year's proposed rate. The Proposed Budget provides for no increase to the millage rate, remaining unchanged at 2.3127 mills for the second consecutive year.



Rolled-Back Rate

Based on the proposed millage rate of 2.3127, the rolled-back rate for FY 2019 is 2.2252. The rolled-back rate would provide the same ad valorem tax revenue as was levied during the prior year exclusive of new construction and improvements. The proposed millage rate of 2.3127 is 3.92% higher than the current year aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action. The Town's prior year final gross taxable value is \$3,185,477,666 which is \$180.1 million less than the preliminary July 1 base roll figure of \$3,365,592,016. The rolled-back rate would generate \$278,805 less in ad valorem revenue as compared to the proposed rate of 2.3127.

Ad Valorem Revenue

The FY 2019-20 Budget was developed using the proposed millage rate of 2.3127. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes) in the amount of \$7,394,424. The impact is approximately \$360,678 or 5.13% increase in ad valorem revenue for the General Fund.

II. FY 2019-20 BUDGET HIGHLIGHTS – BY FUND

GENERAL FUND

The FY 2019-20 Proposed General Fund Operating Budget totals \$20,702,544 and includes \$4,116,369 in unassigned fund balance which is discussed later in this memorandum. The General Fund Operating Budget is 35,639,912, an overall decrease of approximately \$1,181,853 or 3.21% as compared to the prior year's Adopted Budget. The Budget includes \$382,000 carry-over from the prior year which is allocated to re-program the litigation reserves (\$342,500) and a reserve for committees in the event donations are received to offset requested increases (\$40,000).

In addition to the core services, this year's budget provides funding for tree trimming to provide aesthetics, tree pruning along the Town's major corridors, additional mowing cycles on Palmetto Circle, parks grounds improvements, and reserves for litigation and committees' donations. The budget also accommodates increases to health insurance cost, as well as the increased cost of base police patrol services passed through our contract with Miami-Dade County.

A summary of the General Fund Budget is presented below comparing FY 2019-20 Proposed Budget to the FY 2018-19 Year-end Projection.

ACCOUNT NAME/DEPARTMENT	FY2017-18 ACTUALS	FY2018-19 AMENDED BUDGET	FY2018-19 YEAR-END PROJECTION	FY2019-20 PROPOSED BUDGET	VARIANCE - AMENDED VS PROPOSED	% CHANGE	VARIANCE YEAR-END PROJECTION VS PROPOSED	% CHANGE
Revenues								
Ad Valorem Taxes	\$6,753,219	\$7,111,200	\$7,183,890	\$7,444,424	\$333,224	4.69%	\$260,534	3.63%
Franchise Fees	\$1,272,507	\$1,275,000	\$1,130,788	\$390,000	(\$885,000)	-69.41%	(\$740,788)	-65.51%
Utility Service Tax	\$3,064,538	\$3,325,501	\$2,776,168	\$2,889,601	(\$435,900)	-13.11%	\$113,433	4.09%
Intergovernmental Revenues	\$4,414,968	\$4,522,810	\$4,512,330	\$4,526,000	\$3,190	0.07%	\$13,670	0.30%
Permits & Fees (Non-Building Dept.)	\$475,492	\$433,500	\$373,347	\$424,500	(\$9,000)	-2.08%	\$51,153	13.70%
Fines & Forfeitures	\$193,842	\$195,000	\$183,388	\$185,000	(\$10,000)	-5.13%	\$1,612	0.88%
Miscellaneous Revenues	\$373,609	\$421,707	\$324,617	\$306,650	(\$115,057)	-27.28%	(\$17,967)	-5.53%
Sub-total Recurring Revenues	\$16,548,174	\$17,284,718	\$16,484,528	\$16,166,175	(\$1,118,543)	-6.47%	(\$318,353)	-1.93%
Transfers In	0	\$0	\$0	\$420,000	\$420,000		\$420,000	
Prior Year Carry-Over Funds	27,890	\$1,275,000	\$1,275,000	\$773,817	(\$501,183)	-39.31%	(\$501,183)	-39.31%
Sub-total Other Revenues	27,890	\$1,275,000	\$1,275,000	\$1,193,817	(\$81,183)	-6.37%	(\$81,183)	-6.37%
Total Revenues	16,576,064	\$18,559,718	\$17,759,528	\$17,359,992	(\$1,199,726)	-6.46%	(\$399,536)	-2.25%
Expenditures								
Town Mayor & Council	357,897	\$393,607	361,877	\$339,608	(\$53,999)	-13.72%	(\$22,269)	-6.15%
Town Clerk	149,766	\$255,315	230,793	\$206,247	(\$49,068)	-19.22%	(\$24,546)	-10.64%
Town Attorney	321,685	\$255,000	253,439	\$200,000	(\$55,000)	-21.57%	(\$53,439)	-21.09%
Administration	1,994,136	\$2,101,257	1,877,267	1,854,603	(246,654)	-11.74%	(22,664)	-1.21%
Police & School Crossing Guards	8,224,739	\$8,616,691	8,781,718	8,817,140	200,449	2.33%	35,422	0.40%
Planning & Zoning	458,546	443,689	241,919	245,304	(198,385)	-44.71%	3,385	1.40%
Code Compliance	114,519	\$115,110	302,801	312,054	196,944	171.09%	9,253	3.06%
Parks & Recreation	2,396,426	\$2,569,060	2,531,083	2,737,055	167,994	6.54%	205,972	8.14%
Community Outreach & Engagement	522,441	\$620,687	357,192	\$344,823	(\$275,864)	-44.44%	(\$12,368)	-3.46%
Special Events - Committees	214,849	\$331,222	339,328	184,100	(147,122)	-44.42%	(155,228)	-45.75%
Public Works	962,576	\$1,270,006	\$1,088,593	\$1,295,600	\$25,594	2.02%	\$207,006	19.02%
QNIP	153,423	\$48,855	48,855	141,194	92,339	189.01%	92,339	189.01%
Non-Departmental	0	\$510,930	\$502,222	\$382,500	(\$128,430)	-25.14%	(\$119,722)	-23.84%
Sub-total Expenditures	15,871,003	\$17,531,429	\$16,917,085	\$17,060,230	(\$471,199)	-2.69%	\$143,144	0.85%
Transfers Out	0	\$1,028,289	\$1,039,311	\$299,764	(\$728,525)	-70.85%	(\$739,547)	-71.16%
Total Expenditures	15,871,003	\$18,559,718	\$17,956,396	\$17,359,992	(\$1,199,726)	-6.46%	(\$596,403)	-3.32%
Excess (Deficiency) of Revenues over Expenditures	\$ 705,060	\$0	(\$196,869)	\$0	(\$0)		\$196,867	

FACTORS AFFECTING FY 2019-20 PROPOSED BUDGET

I. REVENUES

General Fund Revenues are primarily unrestricted in nature and fund a variety of services including town administration, police patrol, general public works, community outreach and parks services. Property Taxes remain the Town's largest revenue source, comprising 43% of FY2020 budgeted General Fund revenues, followed by Intergovernmental Revenues (i.e. Half-Cent Sales Tax, Communications Services Tax and State Revenue Sharing) at 26%, followed by Utility Services Taxes 17%, Other Revenues (7%), Miscellaneous Revenues (2%), Franchise Fees (2%), Licenses & Permits (2%) and Fines & Forfeitures (1%).

The total revenues available for allocation in FY20 General Fund Budget is \$17,359,992 including carryovers and transfers. As compared to the prior year's projections and as indicated in the chart above, this represents a decrease of approximately \$399,536 or 2.25%. The decrease is directly the result of the loss of the Miami Dade Franchise Fee agreement \$740,788 or -65.51%. Ad Valorem Taxes increased \$260,534 or 3.63%, Utility Services Taxes increased \$113,433 or 4.1%, and Intergovernmental Revenues had a modest increase of \$13,670, which is State estimated pass-through revenues.

II. EXPENSES/SIGNIFICANT BUDGET CHANGES

The FY 2019-20 Proposed Expense Budget is \$596,403 or 3.32% less than the year-end projected expenses. This is a direct result of several austerity measures taken (\$548,406) in order to meet the revenue shortfall and maintain current service levels. This allows the Budget to provide for the increase in base police patrol services that is passed through the Town's contract with Miami-Dade County, as well as increases in the cost of providing services and maintenance of our infrastructure.

The significant changes affecting the Proposed Budget are described below:

- **Staffing** – The General Fund Budget includes 33.5 full-time equivalent positions, 7 part-time, 8 seasonal and 7 part-time seasonal positions. However, the Procurement Specialist and Capital Improvement's Manager positions will be unfunded and remain vacant in FY20 until funds become available. The deferment of filling these vacancies allowed for a total savings of \$168,256 to the General Fund Budget.

In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased slightly from 8.26% to 8.47% for regular employees as of July 1, 2019. The rate increase has no significant impact to the Budget.
- **Group Health Insurance** – Based on prior years' trend, we are anticipating a 20% increase in group health insurance premiums. In keeping with the Employee Retention Program, the Town has implemented various wellness activities with the goal of reducing health care premium cost and improving employee morale.
- **Police Services** – The Police Department's Budget of \$8,910,170 includes contracted police patrol services and the school crossing guards, and represents 51% of the General Fund operating budget, and an overall increase of approximately \$200,483 or 2.30% as compared to prior year Amended Budget. This is primarily a result of the union

negotiated agreement for Miami Dade Police Department that are passed through to the Town. The increased cost of the base police patrol services contract for FY 2020 is \$330,000.

The chart below is a summary of net change for contracted Police Patrol Services:

POLICE PATROL SERVICES	FY 2017-18	FY 2018-19	FY 2019-20	NET CHANGE	
	ADOPTED BUDGET	AMENDED BUDGET	PROPOSED BUDGET		
- Police Salaries	\$4,462,451	\$4,590,800	\$4,722,257	\$131,457	2.86%
- Overtime	320,000	320,000	340,000	\$20,000	6.25%
- Social Security	275,252	308,000	290,008	(\$17,992)	-5.84%
- Retirement	1,053,719	1,118,000	1,086,783	(\$31,217)	-2.79%
- Group Health Insurance	637,500	714,000	714,000	\$0	0.00%
- Other fringe benefits	137,949	103,000	240,092	\$137,092	133.10%
Total Personnel Services	6,886,871	7,153,800	7,393,140	\$239,340	3.35%
Fleet Maintenance & Operations	539,878	473,400	534,498	\$61,098	12.91%
Insurance	282,900	266,100	279,300	\$13,200	4.96%
County Overhead Cost	436,351	479,700	496,062	\$16,362	3.41%
TOTAL PATROL SERVICES	\$8,146,000	\$8,373,000	\$8,703,000	\$330,000	3.94%

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees is included in Non-Departmental. This amount is the balance carried over from the prior year’s reserve for legal fees (\$342,500).
- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting and technical support to the proprietary and special revenue funds. As such, these Funds reimburse the General Fund a percentage of total cost for services provided, which is shown as a reimbursement to salaries in Administration Department for transparency purposes. These include the Building Department (\$257,575), Stormwater Utility (\$76,948), CITT Peoples Transportation Plan (\$67,500) and the six Special Taxing Districts (\$140,188).
- **Committees** – The FY 2020 Budget provides for a total allocation of \$184,100. Committee budgets were presented to Council at the 2nd Budget Workshop held on July 8th, 2019 with justifications presented to the Council for their budget requests. However, the committee’s budgets were reduced by \$47,750 during the budget process. It should be noted that \$40,000 is held in reserves in the Non-Departmental section of the budget in the event donations are received to offset the requested increases.

- **Transfers** - The Budget provides for the transfer of the Facilities Maintenance Fund (\$206,734) for the General Fund's portion of Government Center facility.

III. FUND BALANCE

In accordance with the Town's audited financials as reported in the FY 2017-18 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY 2019-20 is \$5,048,869. Council approved a carryforward budget transfer of \$1,275,000 surplus in FY 2018-2019. This decreased the General Fund's unassigned fund balance to an estimated \$3,773,869.

The FY 2019-20 Budget includes (\$342,500) carry-over from the prior year fund balance to re-program the litigation reserves, increasing the unassigned fund balance to \$4,116,369. Of the \$4,116,369 fund balance, \$431,317 will be utilized and appropriated in the General Fund Operating Revenue Budget as a reserve from fund balance in FY19-20, and \$500,00 is also earmarked for Hurricane Irma disallowance, leaving an unassigned fund balance of \$3,185,052.

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. Given that, \$2,603,999 from the fund balance is required to remain as Reserves, which leaves the Town with an undesignated or unrestricted reserve of \$581,053.

IV. UNFUNDED NEEDS/UNADDRESSED ITEMS

The FY 2019-20 Proposed General Fund Budget does not include funding for various projects and initiatives identified as priorities or are necessary for operational purposes. Staff has identified and assessed several items that need to be addressed to meet the recommended service level. In order to meet this level of service, it would cost an estimated \$2,279,900 annually; the budget provides for approximately 25% of this recommended amount. These items include streetlight improvement and maintenance, roadway resurfacing, tree trimming and installation, sidewalk, valley gutters, and potholes repairs. Other unfunded needs and unaddressed items include:

- **Sinking Fund- Facilities Renewal & Replacement Plan \$150,000** – The Town of Miami Lakes has made significant investments into our community with the construction of new facilities and or refurbished facilities, such as our community center, youth center, town hall and club house. Funding future renewal and replacement of these facilities is crucial. As such a sinking fund was created, in order to implement this program funding will be required annually.
- **Merit/Cost of Living - \$61,000** – As a result of salary surveys conducted in 2017, an employee retention plan was developed which provided for a 2% cost of living adjustment in 2017, 2018, and 2019. This year's budget does not include an across the board adjustment for additional compensation or cost of living increase.

- **West Lakes Neighborhood Reforestation Program \$100,000** – The Beautification Master Plan has identified trees per street for reforestation in the West Lakes neighborhood for a total of \$500,000 phased over a 5-year period. The goal is to enhance the visual appearance of the neighborhood by removing invasive swale trees and installing native trees consistent with the Town’s Tree Management Plan. This project was funded for 3 consecutive years in FY17, FY18, FY19 from general funds (\$227,011) and grant awards (\$53,530) for the removal and replacement of 3/5 of the canopy. Additional funding is required at \$100,000 each year over the next 2 years to complete the program.
- **Implement Beautification Enhancements at Cul-de-sac-\$90,000** - The Beautification Master Plan has identified cul-de-sac’s located in residential neighborhoods with native plant material that are drought resistant. These cul-de-sacs currently exist in a variety of conditions from full sun, to full shade and many conditions in between with inadequate irrigation. The goal for this project is to beautify the cul-de-sacs to be more consistent and uniform with the Town’s landscape palette and Beautification Master Plan.
- **New Virtual Town Hall (website) \$60,000** – Funding is required to develop and brand Miamilakes-fl.gov as a technology hub for all digital services available to key stakeholders including businesses, residents, visitors, employees and government. This will encourage citizenship engagement, web traffic, social media engagement, reduce walk-in, phone calls and customer service hours.
- **Sustainability Action Plan \$50,000** – A sustainable city is one that builds economic, environmental, and social prosperity while ensuring it has essential resources for future generations. The goal is to reduce energy consumption, conserve resources, support economic growth and enhance quality of life. Funds are required to contract with a consultant to perform a sustainability study to taking steps towards a greener, more resilient and sustainable Miami Lakes.
- **Smart Cities Strategic Road Map \$25,000** – A goal of the 2025 Strategic Master Plan is for the Town to achieve national recognition as a model town for creativity, education, innovation, use of technology, and safety. The Town Council agrees by way of Resolution 17-1441 approved in May 2017 that it is in the best interest of the Town to pursue and develop a Smart Cities Strategic Road Map that will allow the Town to develop policy and identify potential public and private funding opportunities for these initiatives. Funds are required to contract with a consultant to develop this road map.

SPECIAL REVENUE FUNDS

Building Department Fund – The Building Department’s FY20 Proposed Budget is \$4,038,442. This budget reflects a decrease in revenues of approximately \$626,561 or 13.43% as the new residential construction and development that began in FY 2016 has begun to taper off. Notwithstanding, construction and development continues to be steady and robust, and as such, we are anticipating \$1.2 million in revenues from building permit activities. The operating cost of the Building Department including staffing and inspections services is \$2,512,559, and a reimbursement of \$257,575 to the General Fund for administrative support. The Fund reflects a healthy fund balance of \$2,600,442.

Impact Fees Fund – This Fund includes parks, public safety and a contribution in lieu of road impact fees from new developments including Lucida Apartment Building and Alari Office Building. Revenues from these developments including carry-over from prior year and interest income are estimated at \$1,482,896 from parks impact fees, \$143,889 from public safety impact fees, and \$273,634 contribution from developer in lieu of road impact fees. The total FY 2019-20 Proposed Budget is \$1,900,419 and can only be used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development. Funds are allocated for Bridge Park (\$200,000 transfer to Capital Fund), license plate recognition software (\$143,889), and widening of NW67th Avenue (\$273,634). This Fund has a reserve of \$1,282,896.

Mobility Fee Trust Account Fund – Per Ordinance 16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town’s Capital Improvement Element (CIE) of the Comprehensive Plan. Revenues are estimated at \$217,750 from Lucida Apartment Building & Alari Office Building development. Funds are to be transferred to the Capital Projects Fund for the construction of Business Park East (NW 60th Avenue-\$100,000). This Fund has \$117,750 in reserves.

People’s Transportation Plan – The total proposed budget for FY 2019-20 is \$1,305,000 and includes 80% share of revenues from the half-cent discretionary sales surtax (\$1,080,000), prior year carry-over funds (\$106,566) and interest income (\$10,000). The budget provides for staffing at 50% of cost to manage the programs for planning, mobility and implementation of the Transportation Summit initiatives. The budget also includes funding for street lighting utilities and its maintenance (\$250,000), funds for traffic studies as needed and other transportation related activities. A transfer of \$720,000 to the Capital Projects Fund is budgeted for NW 59 Avenue extension project (\$475,000) Royal Oaks drainage (\$125,000), 67th Avenue Widening (\$90,000) and 60th Avenue roadway improvement (\$30,000). This fund has no reserves.

Transit – The budget includes the 20% share of revenues from the half-cent discretionary sales surtax (\$270,000), Freebee Advertising (\$30,000) and prior year carry-over funds (\$93,371) for a total budget of \$393,371. These funds are restricted for transit operations and cover the full cost of operating the on-demand/flex route circulator service, and maintenance of bus shelters and

bus stop signs. Staffing is funded at 50% of cost to manage the program, transit and traffic issues. This fund has a reserve of \$8,862.

Transportation Gas Tax Fund – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights of ways, road striping and signs, etc. At the proposed budget of \$402,537, the Town will maintain the same level of service as the prior year with a reserve of \$11,892.

Special Taxing Districts – In 2014, Town residents who were living within special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for special taxing districts within their municipalities. Once the amendment was approved, the residents of six special taxing districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts’ boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town.

The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates. Their recommendations are included in the Proposed Budget for Fiscal Year 2019-20.

DEBT SERVICE FUND

The Debt Service Fund for FY 2019-20 includes the Series 2010, Special Obligation Bond interest payment (\$521,709), principal payment (\$380,000) and fees (\$1,550) for Government Center, which is funded by the Electric Utility Tax revenues of \$583,399 and Federal Direct Payment subsidy (interest reimbursement) estimated at \$169,448.

CAPITAL PROJECTS FUND

The Five-Year Capital Improvement Program aligns with the Town’s 2025 Strategic Plan. Mobility remains the Town’s #1 strategic goal. For FY 2019-20, investment in transportation projects represent \$7,415,158 or 63.10% of the Capital Improvement Program, followed by \$1,495,525 or 12.73% investment in parks and facilities improvements, and \$2,839,907 or 24.17% investment in stormwater improvements. The Capital Projects Budget totals \$11,750,590 and projects are grouped into the three categories as summarized below:

- **Parks and Facilities Improvements** - Parks capital improvements for FY 2019-20 total \$1,481,163 and include funds to begin construction on Bridge Park for the survey and design (\$200,000), MLOP Master Plan to complete the design and commence construction (\$514,197), MLOP Storage Facility to replace roof and air condition unit (188,000), Par 3 design for passive park use (\$150,000), and a reversal of funding for MLOP Masterplan

back to the General Fund (\$420,000). Funds are available from loan proceeds, grant award, Parks Impact Fees, and developer's contribution for parks improvement. Facilities improvements fund has a reserve of \$14,362, and parks has a reserve of \$8,966.

- **Transportation Improvements** – Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, County Investment Grant Program, Peoples' Transportation Plan (PTP 80%), Mobility Fees, Developer's Contribution in lieu of Road Impact Fees, Interest Income for a total of \$7,415,158. This amount is appropriated among various projects including NW 59th Avenue Extension that includes the Public Works Storage Yard and the Boat Yard (\$5,184,299), complete street implementation at Business Park East on NW 60th Avenue (\$812,914), construction of Safe Routes to School (\$847,330), Palmetto and NW 67th Avenue Widening (\$445,615), and a transfer to CIP Stormwater for Royal Oaks Drainage Project (125,000).
- **Stormwater Improvements** – Two major projects are budgeted for FY 2019-20: West Lake Roadway & Drainage Improvement- Phase III (\$1,920,000) and Royal Oaks Drainage & Roadway Improvement – Phase 1 (\$919,907). Revenue sources for these projects include a DHA/FEMA Grant, FDEP Grant, State of Florida legislative appropriation, Stormwater Utility Fees and PTP 80% funds.

STORMWATER UTILITY FUND

Stormwater Utility fees for FY 2019-20 are essentially at the same level as the prior year. The Stormwater rate is \$4.50 per Equivalent Residential Unit (ERU) and has remained unchanged since the creation of the Utility. The Town anticipates receiving \$1,142,370 in Stormwater utility fees for FY 2019-20. Funds are appropriated for the Stormwater Rate study (\$40,300) to be conducted in FY19-20, and a transfer to the Capital Projects Fund (\$165,000) towards funding Royal Oaks Drainage Improvement project.

FACILITY MAINTENANCE FUND

This internal service fund captures all costs associated with the operations, maintenance and repairs of the Town's Government Center. The cost of centralized services is allocated among the General Fund's Administration and Police Departments, and the Building Department Fund. The FY 2019-20 Budget totals \$344,557.

Conclusion

We are pleased to present a structurally balanced budget that provides a responsible allocation of public resources that maintains the Town of Miami Lakes as a safe, attractive and vibrant community. This budget adequately provides for the operational needs of the Town with no increase to the millage rate. Notwithstanding, the cost of doing business continues to increase, public safety, healthcare, construction and maintenance services continue to rise, and the Town's

capital infrastructure must be maintained and improved. There are challenges expected in the coming years and we will need to foster a climate that promotes economic development as well as explore new revenue initiatives beyond ad valorem to be able to accomplish the goals set forth by the 2025 Strategic Plan. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents.



**Functional Organizational and
Staffing Positions by Department
Charts**

Town of Miami Lakes

Mayor and Town Council

Manuel Cid, Mayor
Nelson Rodriguez, Vice Mayor
Carlos O. Alvarez, Councilmember
Luis Collazo, Councilmember
Joshua Dieguez, Councilmember
Jeffrey Rodriguez, Councilmember
Marilyn Ruano, Councilmember

Appointed Officials

Edward Pidermann, Town Manager
Gina Inguanzo, Town Clerk
Raul Gastesi, Esq., Town Attorney

Senior Personnel

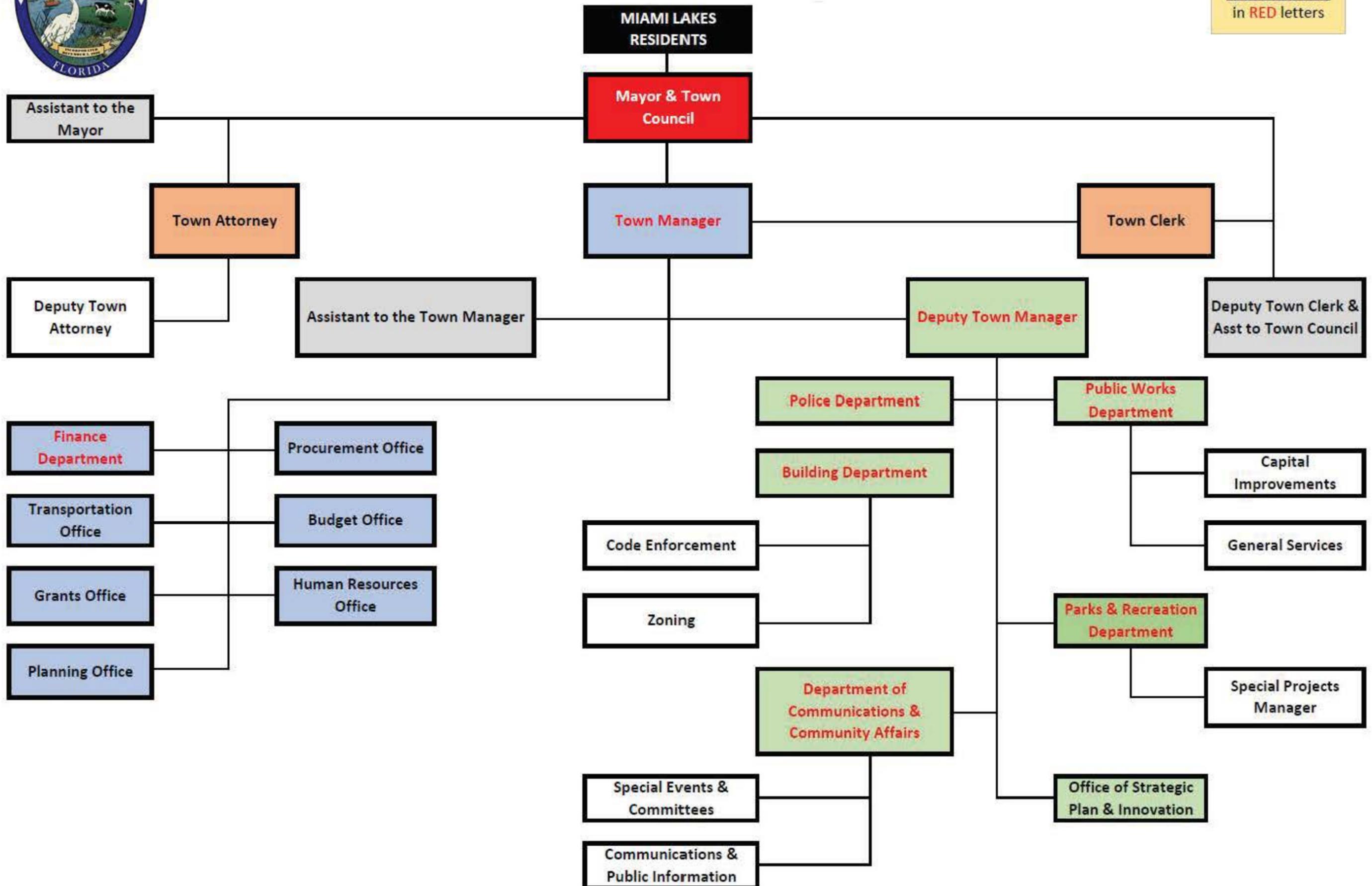
Carlos Acosta, Public Works Director
Daniel Angel, Parks & Recreation Director
Clarisell de Cardenas, Community Outreach Director
Ismael Diaz, Chief Financial Officer
Tony Lopez, Deputy Town Manager
Javier Ruiz, Major – Miami-Dade Police Department
Eliezer Palacio, Building Official

Mayor - Council - Manager Form of Government



Town of Miami Lakes FUNCTIONAL ORGANIZATIONAL CHART

Executive Staff
in RED letters



TOWN OF MIAMI LAKES

Positions by Department	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Comments
Mayor and Town Council						
<i>Full Time</i>						
Assistant to the Mayor	1	1	1	1	1	
Assistant to the Council/Deputy Town Clerk	1	1	1	1	1	
FT Sub-Total	2	2	2	2	2	
Town Clerk						
<i>Full Time</i>						
Town Clerk	1	1	1	1	1	
FT Sub-Total	1	1	1	1	1	
<i>Part Time</i>						
Deputy Town Clerk	0	0	0	0	0	
PT Sub-Total	0	0	0	0	0	
Town Administration						
<i>Full Time</i>						
Town Manager	1	1	1	1	1	
Deputy Town Manager	1	1	1	1	1	
Chief Financial Officer	1	1	1	1	1	
Administration Services Manager	1	1	1	1	0	Reclassified to Procurement Manager
Strategic & Performance Improvement Manager	0	0	0	1	1	
Comptroller/Senior Accountant	1	1	1	1	1	
Budget Officer	1	1	1	1	1	
Accountant	1	1	1	1	1	
Procurement Manager	1	1	1	0	1	
Procurement Specialist/Secretary	1	1	1	1	1	Defer filling of Vacancy in FY20
Assistant to the Town Manager	1	1	1	1	1	
Special Projects Manager	0	0	0	1	1	Liaison for Special Taxing Districts
Accounting Technician	0	1	1	1	1	
Grants Writer	1	1	1	1	1	
FT Sub-Total	11	12	12	13	13	
<i>Part Time</i>						
HR Specialist	1	1	1	1	1	
Receptionist	0	1	1	1	1	
PT Sub-Total	2	2	2	2	2	
Building and Zoning						
<i>Full Time</i>						
Building Official	1	0	0	0	0	
Chief Building Inspector	1	0	0	0	0	
Senior Building Inspector	1	0	0	0	0	
Permit Clerk Supervisor	1	0	0	0	0	
Permit Clerk	3	0	0	0	0	
Facilities Maintenance Coordinator	1	0	0	0	0	
Records Management - Scanning	1	0	0	0	0	
FT Sub-Total	9	0	0	0	0	
<i>Part Time</i>						
Zoning Official	1	2	2	2	2	
Permit Clerk	0	0	0	0	0	
PT Sub-Total	1	2	2	2	2	
Code Compliance						
<i>Full Time</i>						
Director of Administration	0	0	0	0	0	
Code Compliance Manager	1	1	0.5	0.5	0.5	Partially funded in Building Department
Code Compliance Supervisor	0	0	1	1	1	
FT Sub-Total	1	1	1.5	1.5	1.5	

TOWN OF MIAMI LAKES

Positions by Department	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	Comments
GENERAL FUND SUMMARY						
Full time	40	32.5	30	32.5	33.5	
Part time	5	4	5	5	7	
Seasonal	8	8	8	8	8	
Part Time/Seasonal	7	7	7	7	7	
SPECIAL REVENUE FUND - TRANSPORTATION						
<i>Full Time</i>						
Senior Transportation Manager	0	1	1	1	1	
Transit Coordinator	1	0	0	0	0	
FT Sub-Total	1	1	1	1	1	
BUILDING FUND						
<i>Full Time</i>						
Building Official	0	1	1	1	1	
Chief Building Inspector	0	1	1	1	1	
Senior Building Inspector	0	1	1	1	1	
Building Inspector 1	0	0	1	1	1	
Permit Clerk Supervisor	0	1	1	1	1	
Code Compliance Manager	0	0	0.5	0.5	0.5	Partially funded in Code Compliance
Permit Clerk	0	3	4	4	6	1 New Position
Records Management - Scanning	0	1	1	1	0	Reclassified to Permit Clerk
Receptionist	0	0	0	1	0	
Office Specialist	0	0	1	1	2	
FT Sub-Total	0	8	11.5	12.5	13.5	
Part Time Building Inspectors and Plan Reviewers	based on hours					
STORMWATER UTILITY FUND						
<i>Full Time</i>						
Public Works Director	0.5	0.5	0.5	0.5	0.5	Partially funded in Public Works
Public Works Manager	0	0	1	0.5	0.5	Partially funded in Public Works
Stormwater Analyst/Office Specialist	1	1	1	0	0	Transferred to Public Works
Vacuum Truck Driver	1	1	1	1	1	
Vacuum Truck Driver Assistant	1	1	1	1	1	
FT Sub-Total	3.5	3.5	4.5	3	3	
FACILITY MAINTENANCE FUND						
<i>Full Time</i>						
Facility Maintenance Coordinator	0	1	1	1	0	Reclassified to General Services Manager
General Services Manager	0	0	0	0	1	
FT Sub-Total	0	1	1	1	1	



General Fund

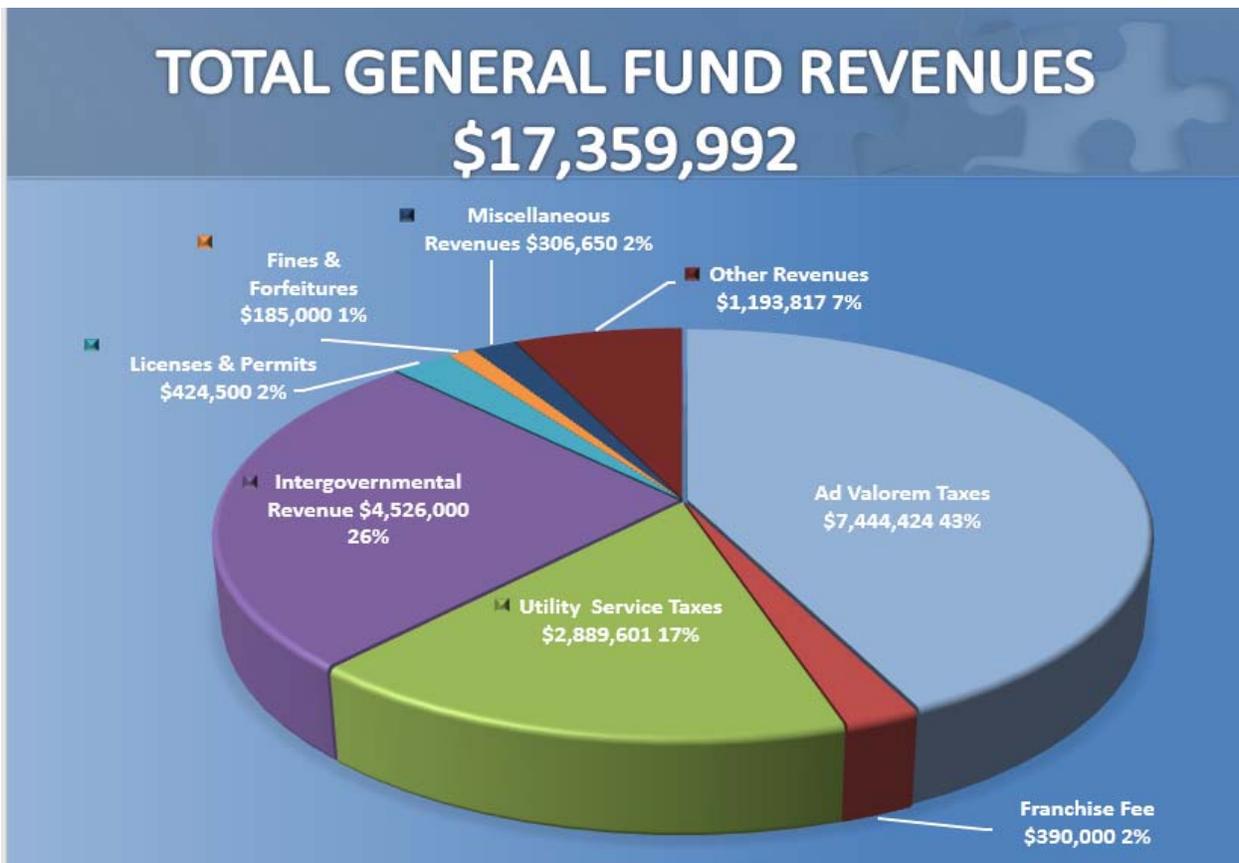
Town of Miami Lakes FY 2019-20 Adopted Budget

General Fund Revenue Detail

General Fund

The Adopted General Fund Operating Revenue Budget for Fiscal Year 2019-20 is \$17,359,992, an overall decrease of \$1,199,726 or -6.5% as compared to prior year's Amended Budget. This is a direct result of the loss of the Miami Dade County FPL Franchise Fee agreement; a decrease of \$885,000 or -69.4% compared to prior year's Amended Budget. Utility Service Tax revenues also experienced a decline of \$435,900 or -13.1% as compared to prior year's Amended Budget. However, Ad Valorem revenues increased by 333,224 or 4.7% as compared to prior year's Amended Budget and continues to increase annually.

As depicted in the graph below, the largest revenue source for the Town comes from Ad Valorem Taxes (43%), followed by Intergovernmental Revenues (26%), Utility Services Taxes (17%), Other Revenues (7%), Miscellaneous Revenues (2%), Franchise Fees (2%), Licenses & Permits (2%) and Fines & Forfeitures (1%).



Town of Miami Lakes FY 2019-20 Adopted Budget

Ad Valorem Taxes

Chapter 166 of the Florida Statutes authorizes ad valorem or property taxes. The Florida Constitution limits local governments to a maximum levy of 10 mills of ad valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the Town which is provided by the County Property Appraiser.

The revenue is budgeted at 95% of the gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes. As illustrated in the Town’s Fiscal Year 2018 Comprehensive Annual Financial Report shown below, the Town historically collects between 93% and 95% of Ad Valorem taxes levied. In FY 2018, the Town collected 95.84% in taxes levied. Taxpayers who pay prior to February of 2019 may receive up to a 4% discount. Therefore, the Town’s 95% budgeted amount could potentially overestimate the expected Ad Valorem revenue; however, per Florida Statute, the Town is required to budget no less than 95%.

TOWN OF MIAMI LAKES, FLORIDA
REVENUE CAPACITY
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS
(IN THOUSANDS)

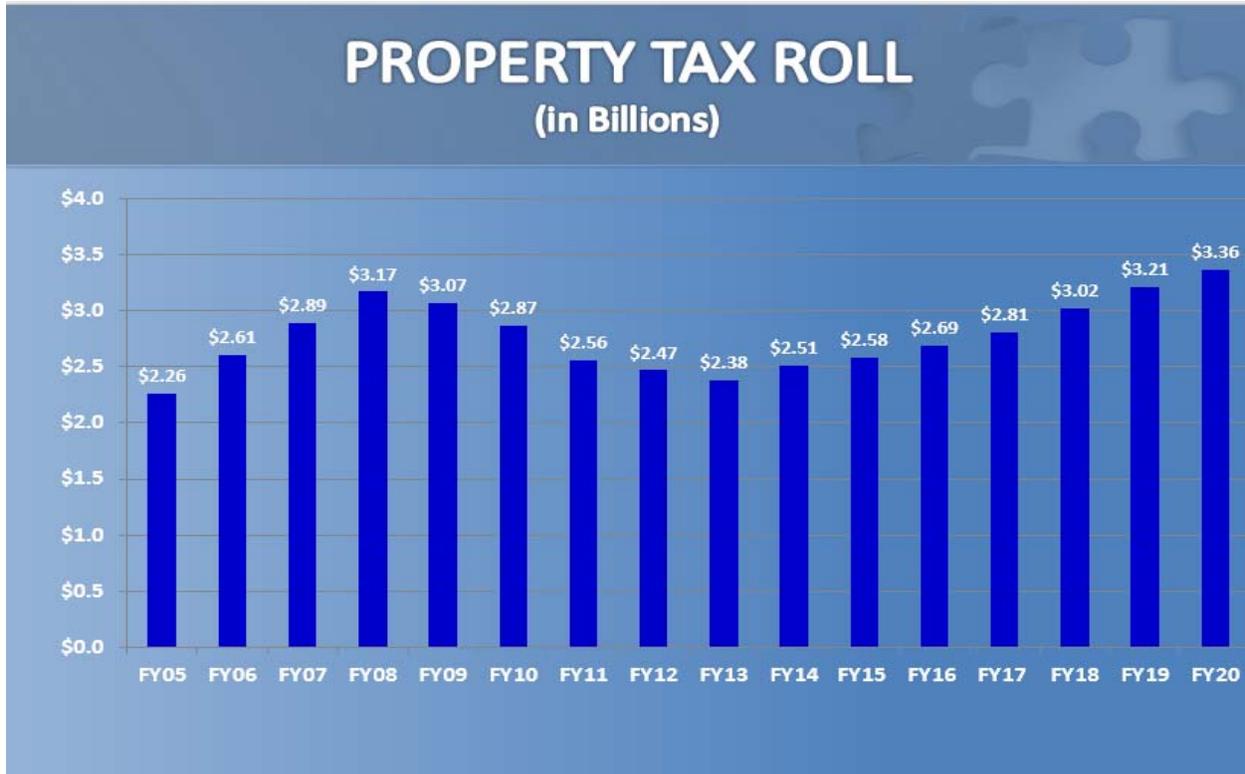
Fiscal Year ended September 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections To Date	
		Net Amount Levied	Percentage of Levy		Amount	Percentage of Levy
2009	7,840	7,384	94.19%	50	7,434	94.82%
2010	6,771	6,414	94.73%	56	6,470	95.55%
2011	6,060	5,757	95.00%	51	5,808	95.84%
2012	5,807	5,258	90.55%	n/a	n/a	n/a
2013	5,517	4,785	86.73%	473	5,258	95.31%
2014	5,904	5,525	93.58%	n/a	n/a	n/a
2015	6,056	5,785	95.53%	85	5,870	96.93%
2016	6,329	5,872	92.78%	95	5,967	94.28%
2017	6,607	6,164	93.29%	103	6,267	94.85%
2018	7,046	6,601	93.69%	152	6,753	95.84%

Source: Miami-Dade County Property Tax Collector

Property Tax Roll Value

The tax roll for Town of Miami Lakes as certified by the Property Appraiser on July 1, 2019 reflects a gross taxable value of \$3,365,592,016 which includes an increase of \$55,244,829 in new construction, additions, deletions and rehabilitative improvements. As compared to the certified taxable value for the previous year of \$3,213,878,488, this amount reflects an increase in gross taxable value of \$151,713,528 or 5%. As seen in the chart below, property values have been steadily climbing which is indicative of continuous economic recovery and growth.

Town of Miami Lakes FY 2019-20 Adopted Budget



Millage Rate

The millage rate adopted for FY 2019-20 is 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value. This rate remains one of the lowest rates in Miami-Dade County as compared to the other municipal rates. This rate will generate approximately \$7,394,424 of ad valorem revenue budgeted at 95% collection rate.

The adopted millage rate is 3.92% higher than the rolled-back rate of 2.2255. The rolled back rate is defined by Truth in Millage (TRIM) as the rate that generates the same tax revenue as the current year, less new construction, additions, deletions and rehabilitative improvements. The rolled back rate of 2.2255 would generate \$278,805 less in ad valorem revenue than the adopted millage rate of 2.3127.

The Budget also includes \$50,000 for Delinquent Ad Valorem revenues which the Town anticipates receiving based on collections over the past years. The total Ad Valorem Revenues for FY 2019-20 is \$7,444,424.

Town of Miami Lakes FY 2019-20 Adopted Budget

MIAMI LAKES MILLAGE RATE



AD VALOREM TAXES



Town of Miami Lakes FY 2019-20 Adopted Budget

Franchise Fees - Electricity

Franchise Fees are established by franchise agreements between a municipality and private service providers. Franchise Fees are negotiated with the utility company for the use of municipal rights-of-ways. Miami-Dade County currently has an agreement with Florida Power & Light (FPL) covering the boundaries of Miami Lakes. Through an inter-local agreement with the County, the Town of Miami Lakes receives 100% of the revenues generated within the Town minus its proportional share of the taxes paid by FPL for power generating facilities. The payment is received once a year in August. In FY 2014, a new reactor in Turkey Point was added to the tax roll requiring FPL to pay additional taxes, and thereby reducing the franchise fee payment. As a result, revenues decreased by approximately \$400,000 or 26%, and further decreased another \$220,000 or 20% in FY 2017.

On May 25, 1990, Miami-Dade County executed a 30-year electrical franchise agreement with FPL. Municipalities that incorporated after the effective date of the County FPL agreement were prohibited from executing independent franchise agreements with FPL during the County FPL agreement 30-year timespan. The Town of Miami Lakes was incorporated on December 5, 2000, and therefore currently covered under the County - FPL Agreement. This agreement is set to expire in May 2020.

On August 27th, 2019, the Town adopted its own Franchise Fee agreement with Florida Power and Light (FPL) that will take effect on June 1, 2020. Through this agreement the Town will generate an estimated \$390,000 in revenue at the rate of a 3% surcharge on utility fees in FY 19-20. As a result, revenues decreased by approximately \$885,000 in FY2019-20 as compared to the FY18-19 Amended Budget.

The chart below illustrates revenue collections for FPL Franchise Fees.

Town of Miami Lakes FY 2019-20 Adopted Budget



Utility Services Taxes

Section 166.231(A) of the Florida Statutes provides that a municipality may levy a tax, not to exceed 10 percent, on the purchase of electricity, water and natural gas services.

The current year combined Utility Services Tax is \$2,889,601.

Utility Service Tax – Electricity

The Town collects utility tax for the use of electricity. Revenues are derived from a 10% tax levied on each customer's electric bill charged by Florida Power & Light (FPL) within the boundaries of the Town. A portion of the revenue is pledged against the Series 2010 Special Obligation Bond which matures in 2040. The bond covenant requires that the electric utility tax revenue is first utilized to make the debt service payments. The FY 2019-20 estimated net revenue is \$2,414,601, a 5% increase as compared to the prior year's projection.

Town of Miami Lakes FY 2019-20 Adopted Budget

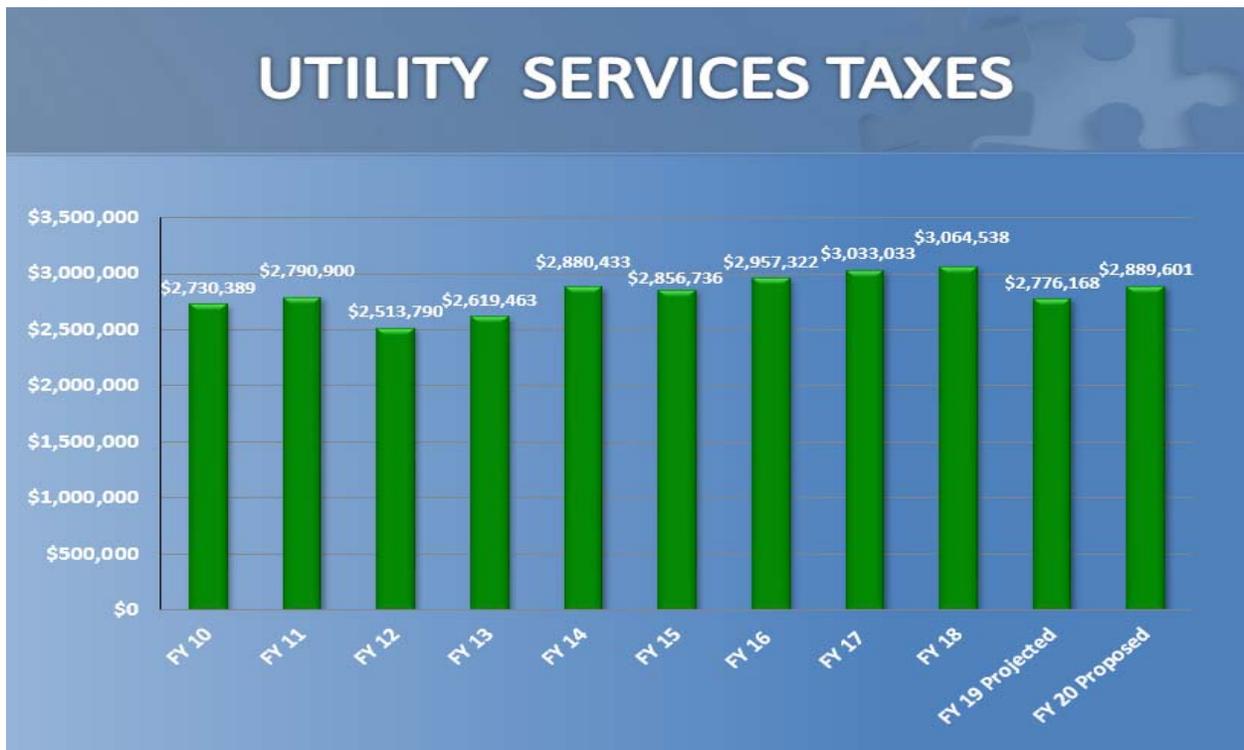
Utility Service Tax - Water

The Town charges a 10% utility tax on water consumption on each customer's water bill that receives service within the boundaries of the Town. Miami Dade County bills, collects, and remits the revenue to the Town of Miami Lakes. Revenues increase as water rates and consumption increases. FY 2019-20 revenue is estimated at \$410,000 or a -3% decrease over the prior year's projection.

Utility Service Tax - Gas

The Gas Utility Tax is also derived from a 10% tax levied on each customer's gas bill that receives metered or bottled gas service within the boundaries of the Town and is expected to generate \$65,000 in revenues for FY 2019-20, a 5% decrease over the prior year's projection.

The chart below illustrates the total revenue collections for the three sources of Utility Services Tax.



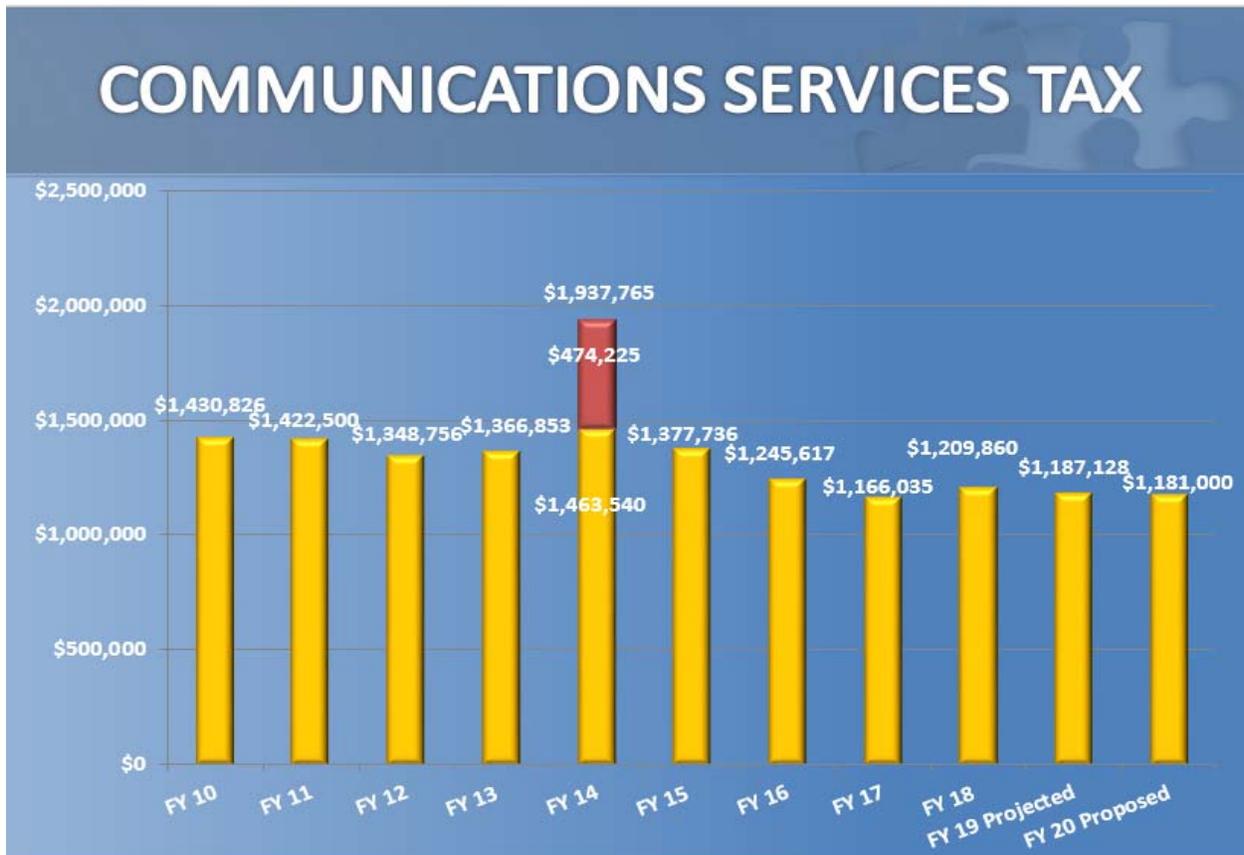
Communications Services Tax

Communication Services Tax (CST) became effective on October 1, 2001 and applies to the transmission of voice, data, audio, video or other information services, including cable services. The tax is imposed on retail sales of communications services which originate or terminate in Florida and which are billed to an address within the Town's

Town of Miami Lakes FY 2019-20 Adopted Budget

boundaries. Chapter 202, Florida Statutes (2001) permits each jurisdiction to adopt its local communications service tax rate, and in accordance with this authority, the Town of Miami Lakes communication services tax rate is 5.22%. CST is collected and distributed by the State of Florida.

Communications Services Tax accounts for approximately 7% of General Fund revenues. Despite an audit which recovered approximately \$475,000 in FY 2014, this revenue source has continued to experience a gradual decrease since its peak in FY 2009. This is due to competition in the wireless market, decreased demand for residential telephone and cable, and changes by the State legislature. In FY 2017, a refund claim from AT&T Mobility for internet access charges further reduced revenues by approximately \$125,000 or 10%. The Town anticipates gross revenues in the amount of \$1,181,000 in FY2019-20.

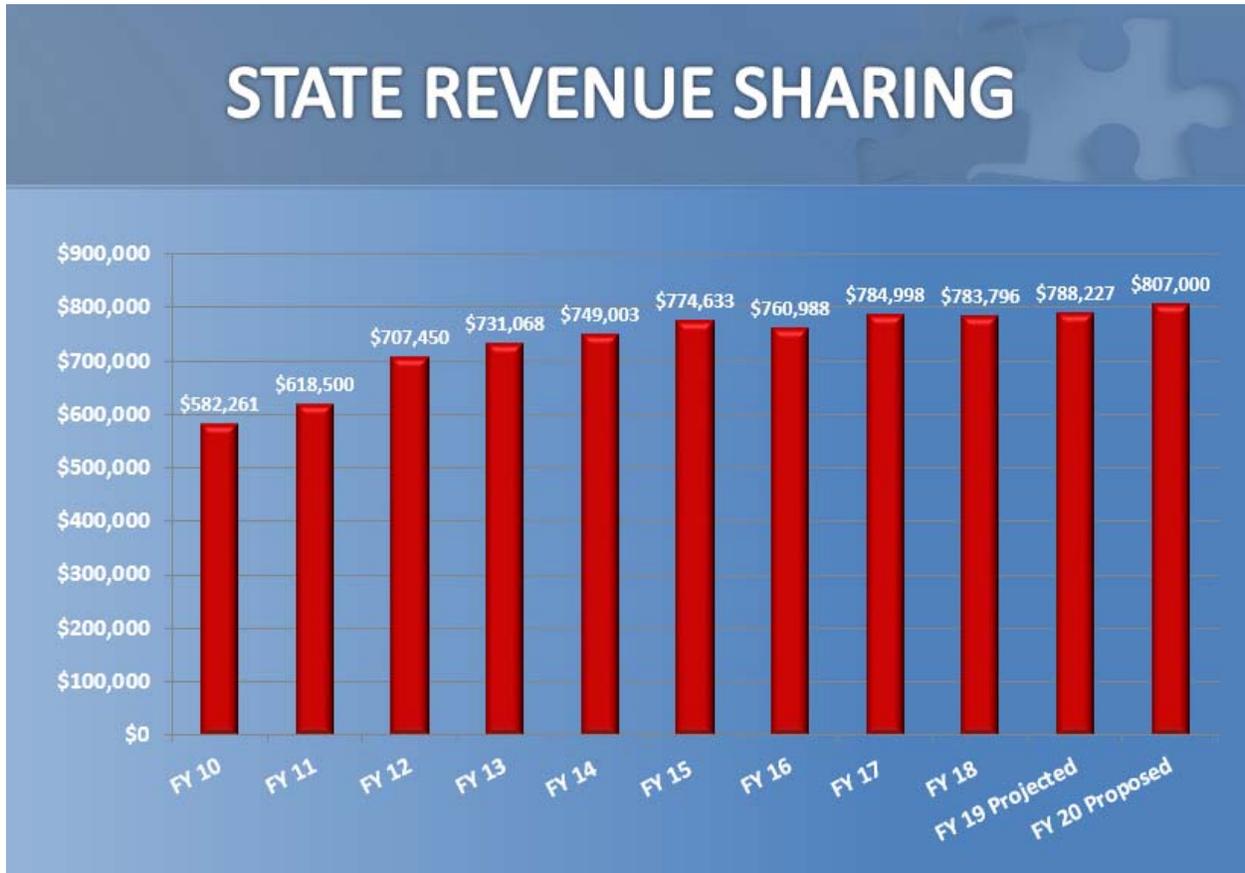


State Sharing Revenue

The State Revenue Sharing program was created by the State Legislature to ensure a minimum level of revenue parity across units of local government. It includes a percentage of sales tax and the Special Fuel and Motor Fuel Use Tax. The Town anticipates receiving \$807,000 in FY 2019-20 based on

Town of Miami Lakes FY 2019-20 Adopted Budget

the Florida Department of Revenue estimate, a slight increase from prior year's projection.



Alcoholic Beverage Tax

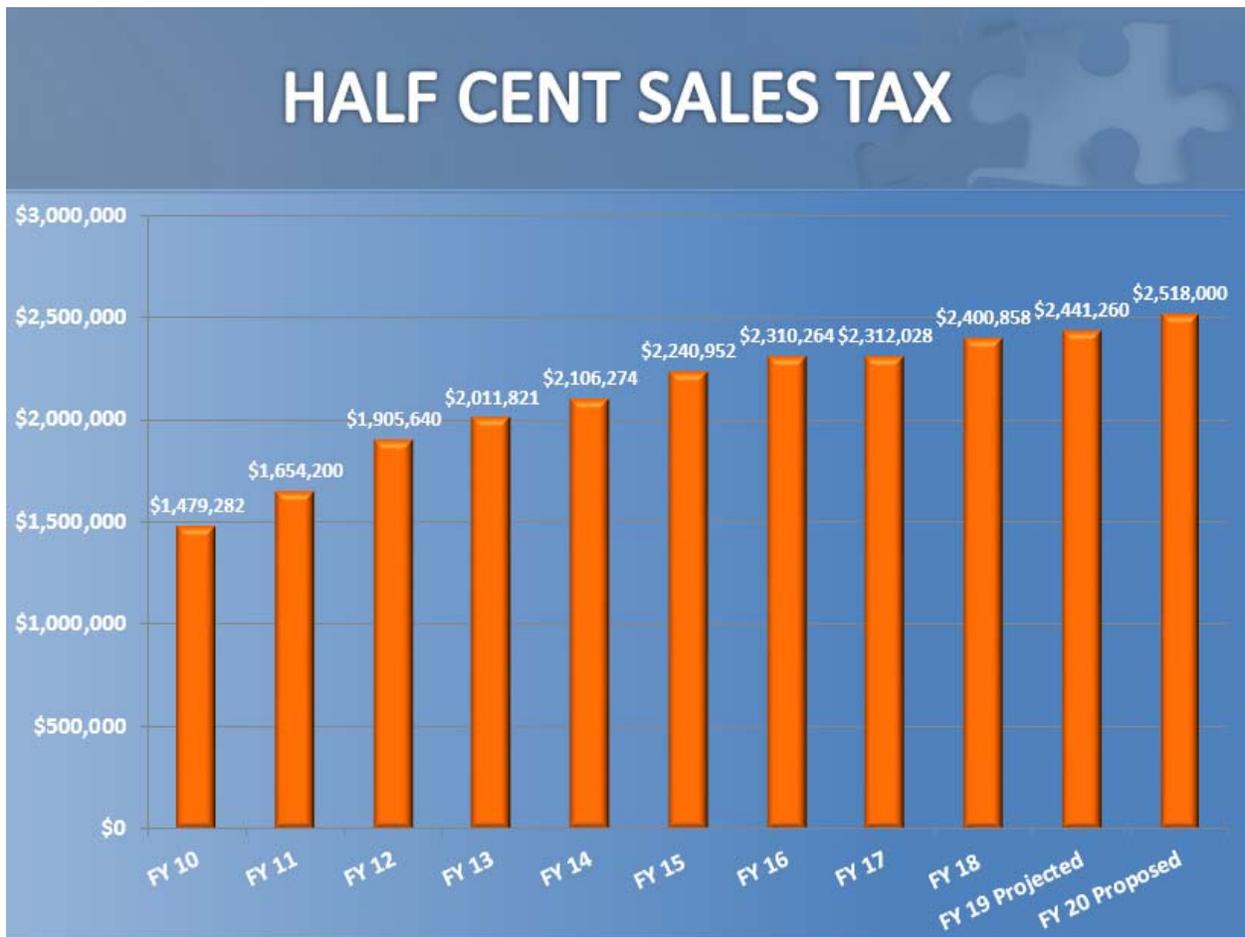
The Alcoholic Beverage Tax represents a portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents, and importers of alcoholic beverages and collected within a municipality in Florida. The taxes imposed under FS 561.14(6), 563.02, 564.02, 565.02(1), (4), and (5), and 565.03, are subject to having a portion redistributed to eligible municipalities. The Town anticipates receiving approximately \$20,000 in FY 2019-20, approximately the same as the prior year's projections.

Half-Cent Sales Tax

Authorized in 1982 under Sections 202.18(2), 212.20(6), and 218.60-.67 of the Florida Statutes, the Local Government Half-Cent Sales Tax generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing municipalities with revenues for local programs. Based on the Florida

Town of Miami Lakes FY 2019-20 Adopted Budget

Department of Revenue estimates, FY 2019-20 Budget is \$2,518,000, a slight increase over the current year's projections.



Business Tax Receipt

A Business Tax Receipt (BTR) is required for any business performing services or selling goods, advertising goods for sale, or advertising the performance of services for a fee within Town boundaries. It is expected that Business Tax Receipts will generate \$160,000 in revenues FY 2019-20. This amount includes a share of the County's Business Tax Receipts. Revenues generated from BTRs are reinvested in the business community through the Economic Development Committee, marketing initiatives and promotional support including the Town's business app, Miami Lakes Marketplace.

Zoning Permits and Fees

The estimated revenue for FY 2019-20 includes zoning fees, hearings, verification letters, site plan review fees, fine violations and staff cost for a total of \$178,500. The fee

Town of Miami Lakes FY 2019-20 Adopted Budget

structure for zoning permits is designed to off-set the cost of providing these zoning services.

Public Works Permit

prior year's trend.

With the implementation of review fees for public works permits, the Town estimates collecting \$35,000 in revenues based on the

False Alarm Fees

systems for a one-time fee of \$10. There is no annual renewal fee, however alarm users must update their contact information when relocating or moving, and when changing alarm service providers. Fines are imposed for false alarm incidents to offset the cost of deployed Police resources. The false alarm fine for unregistered alarms is \$50 on the first instance. A tiered fine schedule is imposed on the third and subsequent false alarm instances for registered alarm users. Revenues for FY 2019-20 are anticipated at \$51,000 which accounts for the cost of administering the program.

Per Ordinance 14-179, the Town of Miami Lakes False Alarm Reduction Program (FARP) requires registration of burglar alarm

With the implementation of the false alarm program, over the past two years the Town continues to experience reductions in Police calls for service for false alarms.

Code Violation Fines

be noted that the Town implemented a Lien Amnesty Program in FY 2015 which terminated in the first quarter of FY 2016. This Program provided for an amnesty period where liens for violations that have been cured were settled at reduced rates. The program had great results, and almost 30% of existing liens were eliminated and properties brought into compliance.

The Code Violation Fines are for violations of the zoning code. Revenues are budgeted at \$120,000 based on prior years trend. It should

Police – Traffic

(L.E.T.F.). Revenues for FY 2019-20 are estimated at \$30,000.

The Traffic Fines/Forfeitures revenue is a statutory share of traffic and parking collections. The Town receives a share for

School Crossing Guards

program. Revenues are estimated at \$35,000 for FY 2019-20.

The Town is entitled to receive a special parking ticket surcharge earmarked to support the cost of the school crossing guard

Town of Miami Lakes FY 2019-20 Adopted Budget

Lien Inquiry Letters

Lien letters are requested by title insurance companies or individuals to verify that there are no open or expired permits, open violations or liens on a property. The service is typically requested at time of purchase or refinance of a property. Revenues are estimated at \$32,000, approximately the same amount as the prior year's projections.

Park Rental Fees & Revenue Sharing Program

The Town anticipates a 30% increase in facility rental revenue and program revenue sharing due to the newly constructed Youth Center at Park East and the Clubhouse at Miami Lakes Optimist Park being fully operational in FY 2019. Revenues are budgeted at \$130,000 for FY19-20.

Other Revenues

This Budget includes a carry-over of \$342,500 to re-program the litigation reserve that was not utilized in prior year. It also includes a reversal of funding for MLOP Masterplan back to the General Fund from the Capital projects fund (\$420,000) and a reserve from fund balance will be utilized and appropriated in the General Fund Operating Revenue Budget in FY19-20.

Fund Balance

The unrestricted fund balance at the beginning of FY18-19 was \$5,048,869 per the audited financials. The council approved a carryforward budget transfer of \$1,275,000 surplus in FY18-19 thus reducing the fund balance to \$3,773,869. This Budget includes a carry-over of \$342,500 to re-program the litigation reserve that was not utilized from the \$1,275,000, increasing the fund balance to \$4,116,369. Of the \$4,116,369 fund balance, \$500,000 is earmarked for Hurricane Irma disallowances, and \$431,317 will be utilized and appropriated in the General Fund Operating Revenue Budget in FY19-20. Leaving an unassigned fund balance of \$3,185,052 which represents 18.4% of the General Fund Budget.

From the unassigned fund balance, \$2,603,999 or 15% of the General Fund Operating Budget is required to remain as reserves, which leaves the General Fund with an estimated undesignated and unrestricted reserve of \$581,053.

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND REVENUE**

ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR-END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
<u>Ad Valorem Taxes</u>							
Current Ad Valorem Taxes	5,767,274	6,222,718	7,061,200	7,061,200	6,644,780	7,394,424	Based on estimated tax roll of \$3.36 billion at the current tax rate of 2.3127 at 95%.
Current Ad Valorem Taxes - Pers. Prop.	397,043	378,725	-	-	388,965	-	-
AV Tax Sales & Other taxes	-	-	-	-	-	-	-
Delinquent Ad Valorem Taxes	102,860	151,776	50,000	50,000	150,145	50,000	-
Sub-total: Taxes	\$ 6,267,176	\$ 6,753,219	\$ 7,111,200	\$ 7,111,200	\$ 7,183,890	\$ 7,444,424	
<u>Franchise Fees</u>							
Franchise Fees - Electricity	925,699	1,272,507	1,275,000	1,275,000	1,130,788	390,000	Based on a 3% Franchise Fee surcharge.
Sub-total: Franchise Fees	\$ 925,699	\$ 1,272,507	\$ 1,275,000	\$ 1,275,000	\$ 1,130,788	\$ 390,000	
<u>Utility Service Tax</u>							
Utility Service Tax - Electricity	2,548,480	2,597,842	2,850,501	2,850,501	2,287,364	2,414,601	Net of Debt Service payment and escrowed Principal (\$230,000) and Interest (\$353,399) and fees (\$2,000).
Utility Service Tax - Water	416,688	401,742	410,000	410,000	420,832	410,000	Based on prior year's trends.
Utility Service Tax - Gas	67,864	64,953	65,000	65,000	67,972	65,000	Based on prior year's trends.
Sub-total: Utility Services Tax	\$ 3,033,033	\$ 3,064,538	\$ 3,325,501	\$ 3,325,501	\$ 2,776,168	\$ 2,889,601	
<u>Intergovernmental Revenues</u>							
Communications Service Tax	1,166,035	1,209,860	1,224,864	1,224,864	1,187,128	1,181,000	Based on state revenue estimates.
State Revenue Sharing	784,998	783,796	780,190	780,190	788,227	807,000	Based on state revenue estimates.
Alcoholic Beverage License	14,470	20,454	20,000	20,000	17,460	20,000	Based on prior year's trends.
Disaster - Hurricane Irma	528,635	-	-	-	-	-	-
Grants - Byrne Grant	9,125	-	1,800	1,800	8,079	-	-
Grants - VARIOUS	-	-	5,500	5,500	-	-	-

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND REVENUE**

ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR-END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
School Board Contribution for Public Safety	-	-	70,176	70,176	70,176		-
Half-cent Sales Tax	2,312,028	2,400,858	2,420,280	2,420,280	2,441,260	2,518,000	Based on state revenue estimates.
Sub-total: Intergovernmental	\$ 4,815,291	\$ 4,414,968	\$ 4,522,810	\$ 4,522,810	\$ 4,512,330	\$ 4,526,000	
<u>Permits & Fees</u>							
<u>Building Department Revenues:</u>							
Local Business Licenses: TOML	100,576	123,914	120,000	120,000	77,830	120,000	Based on prior year's trends.
Local Business Licenses: County	39,301	41,480	40,000	40,000	46,929	40,000	Based on prior year's trends.
False Alarm Fees	63,281	51,705	62,000	62,000	49,735	51,000	Based on prior year's trends.
Zoning Hearings	9,200	5,000	9,500	9,500	2,700	5,000	Based on prior year's trends.
Administrative Site Plan Review	500	700	1,000	1,000	600	500	Based on prior year's trends.
Zoning Letters	6,050	10,200	11,000	11,000	3,600	10,000	Based on prior year's trends.
Zoning Fees	161,380	165,674	120,000	120,000	138,283	130,000	Based on prior year's trends.
Staff Costs	16,499	11,119	5,000	5,000	72	5,000	Based on prior year's trends.
Fine Violation Interest	46,847	28,277	30,000	30,000	14,138	28,000	Based on prior year's trends.
Administrative Variances	-	2,200	-	-	350		Based on prior year's trends.
<u>Planning Department Revenues:</u>	\$443,634	\$440,269	\$398,500	\$398,500	\$334,237	\$389,500	
Public Works Permits	103,484	35,223	35,000	35,000	39,110	35,000	Based on prior year's trends.
Sub-total: Permits & Fees	\$ 547,118	\$ 475,492	\$ 433,500	\$ 433,500	\$ 373,347	\$ 424,500	
<u>Fines & Forfeitures</u>							
Police Forfeitures	-	-	-	-		-	
Police Traffic Fines	25,305	24,494	25,000	25,000	35,928	25,000	Based on prior year's trends.
Police - L.E.T.F.	2,897	2,925	2,000	2,000	2,738	3,000	Based on prior year's trends.
Public School Crossing Guards	37,477	45,649	35,000	35,000	39,837	35,000	Based on prior year's trends.

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND REVENUE**

ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR-END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
Code Violation Fines	153,884	118,590	125,000	125,000	97,560	120,000	Based on prior year's trends.
Police Parking Fines	5,324	2,184	8,000	8,000	7,325	2,000	Based on prior year's trends.
Sub-total: Fines & Forfeitures	\$ 224,887	\$ 193,842	\$ 195,000	\$ 195,000	\$ 183,388	\$ 185,000	
<u>Miscellaneous Revenues</u>							
Interest Income	41,217	29,457	50,000	50,000	35,000	30,000	Interest earnings allocated by Fund type, expected total \$110,000.
Other Charges & Fees - Clerk's	3,803	2,551	2,390	2,390	2,500	2,500	Based on prior year's trends.
Lobbyist Registration	7,875	7,250	7,000	7,000	3,400	3,700	Based on prior year's trends.
Park - Services & Rental Fees	92,089	107,994	118,000	118,000	118,000	100,000	Based on first year estimate.
Revenue Sharing Programs	35,513	32,619	15,000	15,000	30,000	30,000	Per revenue sharing agreement with provider.
Lien Inquiry Letters	35,977	33,820	32,000	32,000	25,400	32,000	Based on prior year's trends.
FDOT - Landscape Maintenance	5,786	5,788	5,800	5,800	5,800	5,800	Pursuant to State agreement.
Contributions & Donations	50,249	86,114	46,000	118,517	72,517	40,000	Anticipated Donations for Committees (\$40,000).
Insurance Claims	509,352	60,221	72,000	72,000	20,000	61,650	Calculated based on 30% of payments of \$342,500, minus 40% for attorney.
Miscellaneous Revenues - Other	2,778	7,795	1,000	1,000	12,000	1,000	Based on prior year's trends.
Sub-total: Miscellaneous Revenues	\$ 784,639	\$ 373,609	\$ 349,190	\$ 421,707	\$ 324,617	\$ 306,650	
<u>Interfund & Equity Transfers</u>							
Interfund transfer: Storm water Management Fee	-	629	-	-	-	-	-
Prior Year Carry Over Funds	-	-	506,000	1,275,000	1,275,000	342,500	FY19 Litigation Reserve carryover.
Interfund transfers from Building Department Fund	616	4,302	-	-	-	-	-
Interfund transfers from Special Revenue Fund	174,490	2,760	-	-	-	-	-

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND REVENUE**

ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR-END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
Interfund transfers from Capital Projects	111,416	3,249	-	-		420,000	Reversal of funding for MLOP Masterplan back to the General Fund.
Interfund transfers from Disaster Fund	-	16,950	-	-		-	-
Appropriation from RESERVED Fund Balance	-	-	-	-		431,317	-
Sub-total: Contributions	\$ 286,522	\$ 27,890	\$ 506,000	\$ 1,275,000	-\$ 1,275,000	\$ 1,193,817	
Total General Fund Revenue	\$ 16,884,363	\$ 16,576,064	\$ 17,718,201	\$ 18,559,718	\$ 17,759,528	\$ 17,359,992	

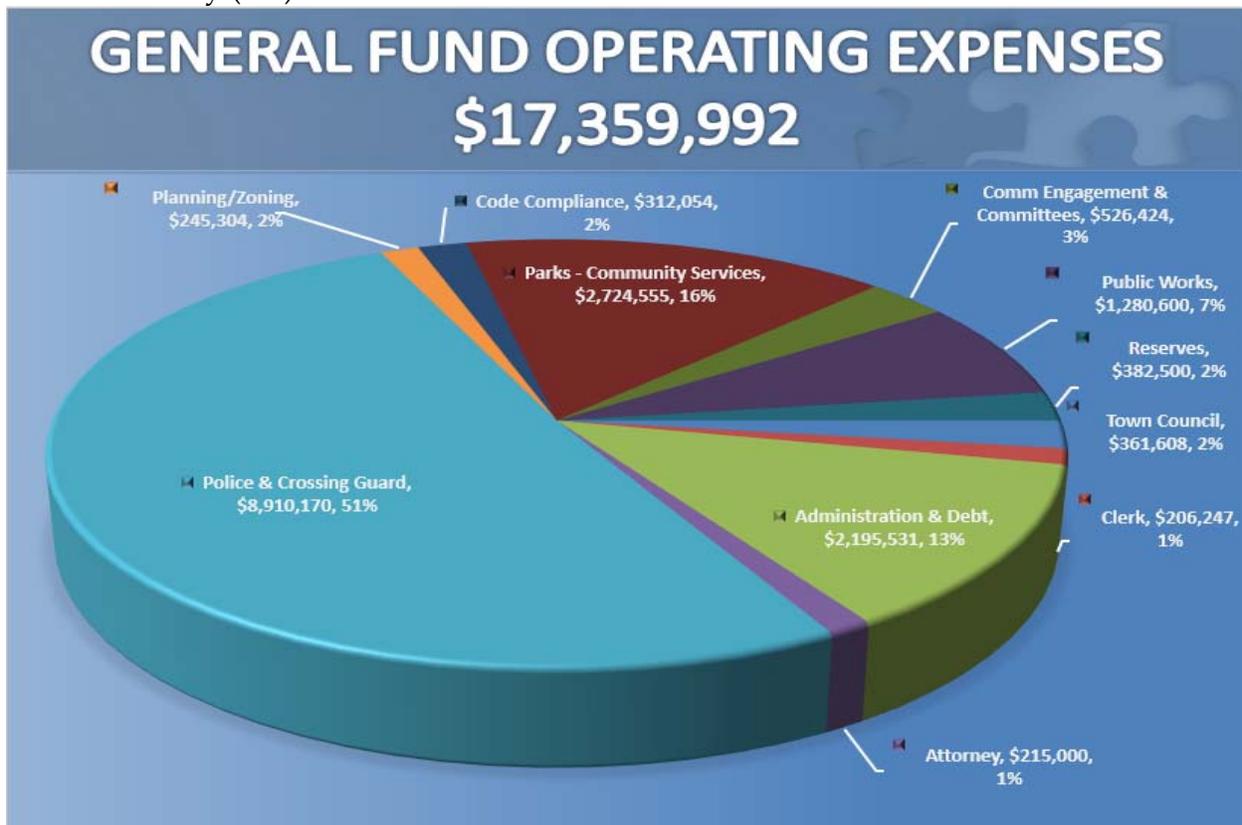
Town of Miami Lakes FY 2019-20 Adopted Budget

General Fund Expenditure Detail

General Fund

The Adopted General Fund Operating Expenditure Budget for FY2019-2020 is \$17,359,992, a decrease of \$1,199,726 or -6.46% from FY 2018-19 Amended Budget. As compared to prior year's expenditure projections, this budget reflects a decrease of \$596,405 or 3.32%. This reduction is attributed to the decrease in revenue sources specifically the FPL Franchise Fee and Electric Utility Tax. Several austerity measures were taken in the of amount \$548,406 in order to mitigate this revenue loss. Details will be mentioned throughout this memorandum. This budget does not include any carryforward amounts from prior year for one-time expenditure to the Capital Projects Fund.

As depicted in the chart below, the largest expenditure source for the Town comes from Police (51%), followed by Parks & Recreation (16%), Administration & Debt (13%), Public Works (7%), Community Engagement & Committees (3%), Reserves (2%), Mayor & Council (2%), Code Compliance (2%), Planning & Zoning (2%), Town Clerk (1%), and Town Attorney (1%).



Town of Miami Lakes FY 2019-20 Adopted Budget

Mayor and Town Council

The FY 2019-20 Adopted Budget for the Town Council is \$361,608 which remains static as compared to FY 2019 year-end projection. However, this is a decrease of \$31,999 as compared to the FY 2019 Amended Budget. This decrease is primarily a result of several austerity measures taken by reducing 1.) subscriptions & memberships by \$2,500, 2.) education & training by \$6,500, and 3.) small equipment by \$2,000, for a total savings of \$11,000. Other reoccurring changes include an increase in health insurance (\$16,613), and a modest increase in FRS contribution from 8.26% to 8.47%. The Budget also assumes a Consumer Price Index (CPI) adjustment of 3% for Councilmember's stipends. All other expenses are essentially at the same level as prior years.

Office of the Town Clerk

The Adopted Budget for the Office of the Town Clerk is \$206,247, which represents a net decrease of \$24,546 or 10.64% from the FY 2019 year-end projection. This is primarily a result of the austerity measures taken to reduce the cost for the council seat General elections (\$25,000). Other recurring expenses are essentially at the same level as prior years.

Town Attorney

The FY 2019-20 Adopted Budget for the Town Attorney is \$215,000 which represents a net decrease of \$38,439 or 15.17% as compared to the FY2019 year-end projection. This decrease is due to the exclusion of funds for the Town's defense of the Public Official's claims to legal fees and case costs. The legal services retainage increased by \$25,000 and the routine legal litigation reserve was reduced by \$10,000 during the budget process. It should also be noted that an allocation of \$342,500 to re-program the Litigation Reserves in Non-Departmental is included in the FY 2020 Budget for the potential settlement of legal fees.

Administration

Administration includes expenditures for the Office of the Town Manager, Budget, Grants, Finance, Procurement, Human

Town of Miami Lakes FY 2019-20 Adopted Budget

Resources, Information Technology, Communications and Strategic Planning. The FY 2019-20 Adopted Budget for Administration including (\$206,734) transfers is \$2,054,337. This represents a \$765,825 or 27.16% decrease in expenses as compared to the prior year's projection due to several austerity measures taken and the absence of transfers to other funds as compared to prior year.

Significant changes to the FY 2019-20 Administration Budget during the budget process include the following austerity measures: 1.) defer filling of the vacant Procurement Specialist (\$60,902), 2.) reduced lobbyist services (\$24,000), 3.) reduced wellness activities (\$5,000), 4.) deferred travel & per diem (\$10,000), 5.) reduced Town branding (\$3,000), 6.) reduced administrative support (\$3,000) 7.) subscriptions & memberships (\$7,500), and 8.) deferred training & education (\$10,000) a total of \$123,402 in savings. Other changes include increase in group health insurance (\$87,974), increased property insurance (\$36,917) and a modest increase in FRS contribution from 8.26% to 8.47% for FY19-20.

The Adopted Budget for Information Technology, a subsection of Administration, is \$339,964 which is \$38,869 or 10.26% less than the FY 2019 year-end projection. This is a result of austerity measures taken by reducing 1) training & education (\$10,000) and 2) I.T. software (\$27,000) for a total of \$37,000. Other recurring changes include Town's IT Master Plan, investments in information technology hardware and software as well as replacement servers, laptops, workstations and network storage peripherals (\$32,000). The Budget also includes funds for the annual cost of the various network warranties, software, web support and security licenses (\$124,074), phone system, internet, supplies and mobile support (\$37,290), contractual services for core IT service and web support is also included in the Budget (\$146,600).

The Adopted Budget for Administrative transfers is \$206,734 which is \$786,284 or 79.18% less than the FY19 year-end projection. Administration's allocation of Town Hall facility operations and maintenance expenses are accounted for in a single line item transfer to the Facilities Maintenance Fund (\$206,734). No other transfers are budgeted for in FY20.

Performance Measures

to the Town's website.

Workload metrics for Administration include, but are not limited to, the number of grant submissions as well as the numbers of visitors

Town of Miami Lakes FY 2019-20 Adopted Budget

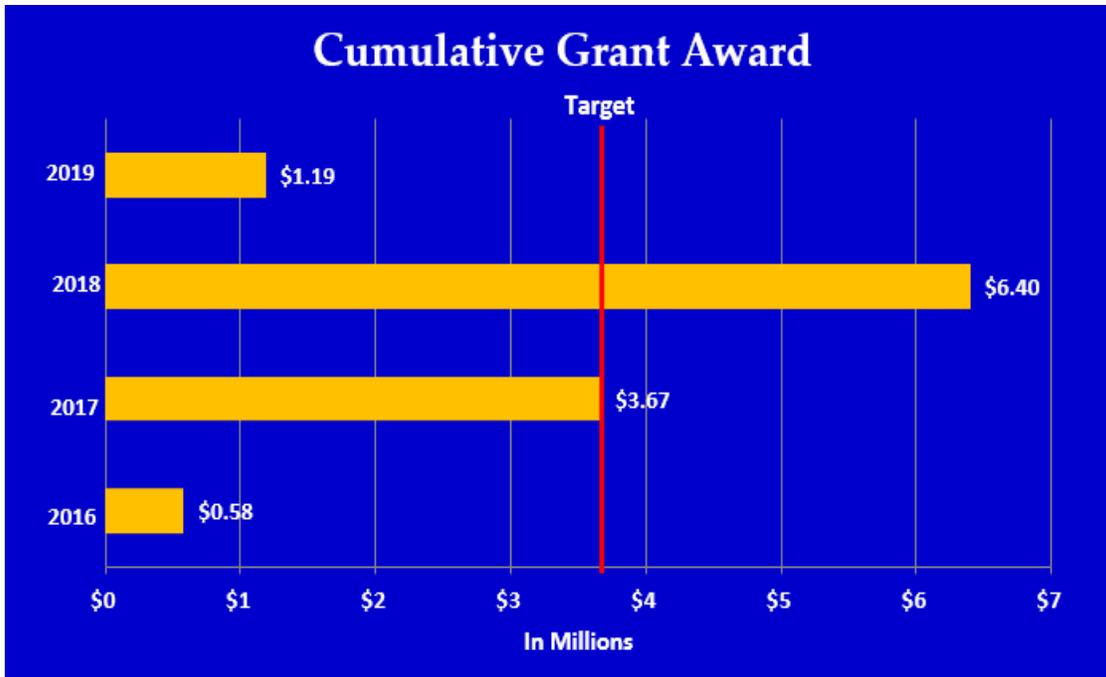


Fig.1: Total grant pursued and submitted from FY2016 to FY19 YTD. A historical record-high level of \$6,430,838 in grants have been awarded in FY18 YTD. In FY19 a total of \$1,186,645 have been awarded as of the 3rd quarter of FY19, which include FDOT Safe Routes to School (\$241,143), FDLE Resource Officers for Bob Graham (\$4,206), FDLE Resources Officers for K-8 Center (\$3,873), MDC Neat Street Tree Matching Grant (\$37,423) and FDOT Crosswalks Improvements (\$900,000).

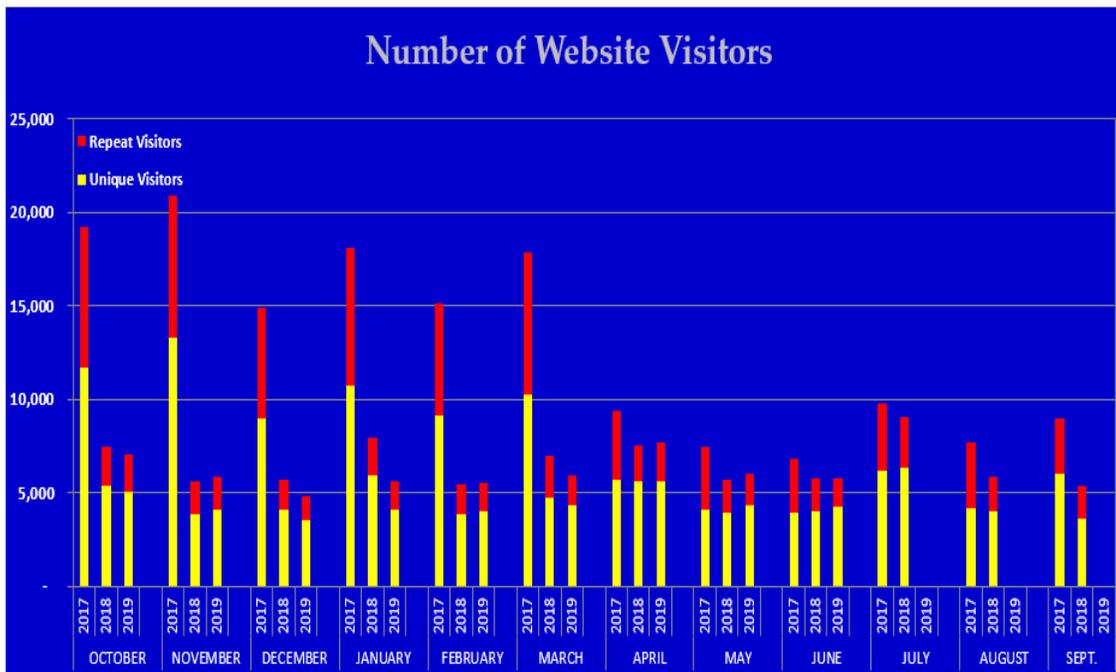


Fig.2: Total number of website visitors during 3rd quarter of FY19 website views reached 54,356 total visits. The number of repeat visitors accessing the website reached 15,025 and unique visitors accessing the website reached 39,331.

Town of Miami Lakes FY 2019-20 Adopted Budget

Police Department

The Police Department's Budget include both police patrol services and school crossing guards and totals \$8,910,170 for FY 2019-20 which represents 51% of the Town's total General Fund Budget and an overall increase of \$200,483 or 2.30% as compared to FY 2019 Amended Budget.

Police services are provided through a contract with Miami Dade County. The budget for base police patrol services excluding miscellaneous supplies and building operating expenses is \$8,703,000 approximately \$330,000 or 4.0% increase over FY 2019 Amended Budget. This increase is primarily a result of the union negotiated agreement for Miami Dade Police Department effective October 2018 that are passed through to the Town. Increases to police patrol services include salaries and fringes (\$239,340) and county overhead cost (\$16,362), fleet maintenance and operations (\$61,098), and insurance cost (\$13,200).

Miami Lakes Police Department is staffed by 47 sworn personnel and 4 non-sworn. The Department provides Uniform Patrol Services 24/7, has a Neighborhood Resource Unit comprised of motorcycle units, bicycle units, community service offices and a criminal intelligence officer, a General Investigations Unit who conduct follow-up investigations on larceny, burglaries, assaults and auto thefts. Citizens can access the Police Station at Town Hall Monday through Friday from 8:00 am to 5:00 pm for special services such as watch orders, fingerprints, background checks, police reports, public records requests, crime analysis, off duty permits and for general public safety questions.

Building expenses and miscellaneous supplies for the Police Department as well as the School Crossing Guards are essentially budgeted at the same level as the prior year.

Performance Measures

The Police Department continues to work diligently to ensure the safety of our residents. The Town has seen an increase in crime reporting over the last several years as community involvement in policing has grown and citizens gain more confidence in their police officers. Additionally, as crimes are now captured via video surveillance cameras, citizens are motivated to report the crime and provide the leads to investigators resulting in a higher rate of community involvement.

Town of Miami Lakes FY 2019-20 Adopted Budget

The charts below present some of the key performance measures of the Department.

POLICE PERSONNEL	FY 2019-20
Town Commander – Major	1
Lieutenant	1
Sergeants	6
Police Officers:	
Uniform Officer	26
Detective	3
Traffic	4
Bike	5
Community Service	1
Administrative Support	2
Police Service Aide (PSA)	2
TOTAL	51

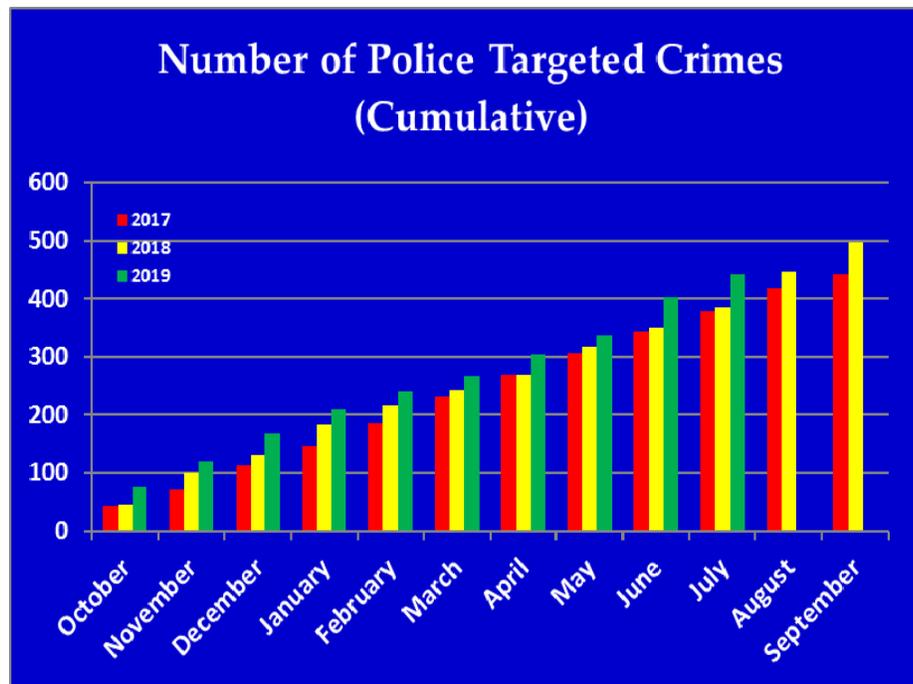


Fig.3: Cumulative number of police targeted crimes over the past three years. Targeted crimes are crimes singled out to be tracked and targeted with police manpower.

Town of Miami Lakes FY 2019-20 Adopted Budget

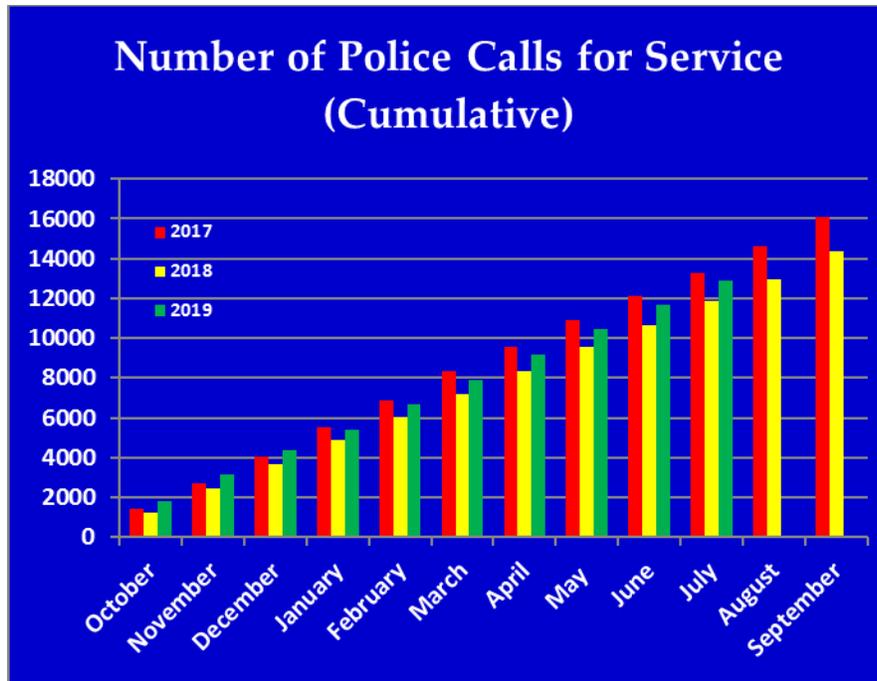


Fig.4: The number of Police calls for service decreased between 2017 and 2018. However, has had a small increase between 2018 and 2019. The Department strives to attend to every phone call received to ensure that each resident is assisted.

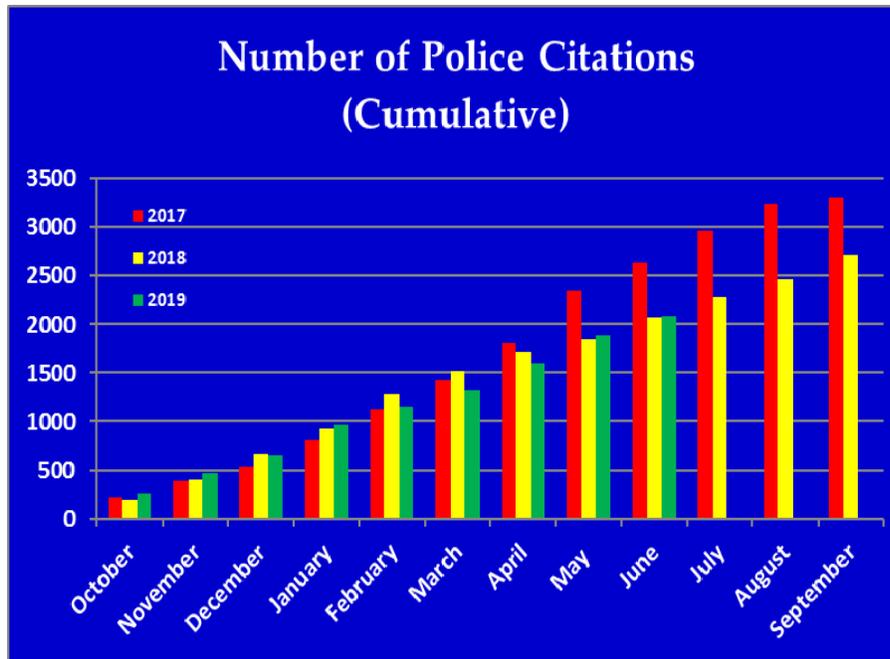


Fig.5: Police citations issued have dropped significantly due to an increase in driver compliance. The Neighborhood Traffic Unit (NTU) is responsible for conducting traffic initiatives at designated critical intersections, anti-speed campaigns and enforcement operations while incorporating traffic enforcement best practices.

Town of Miami Lakes FY 2019-20 Adopted Budget

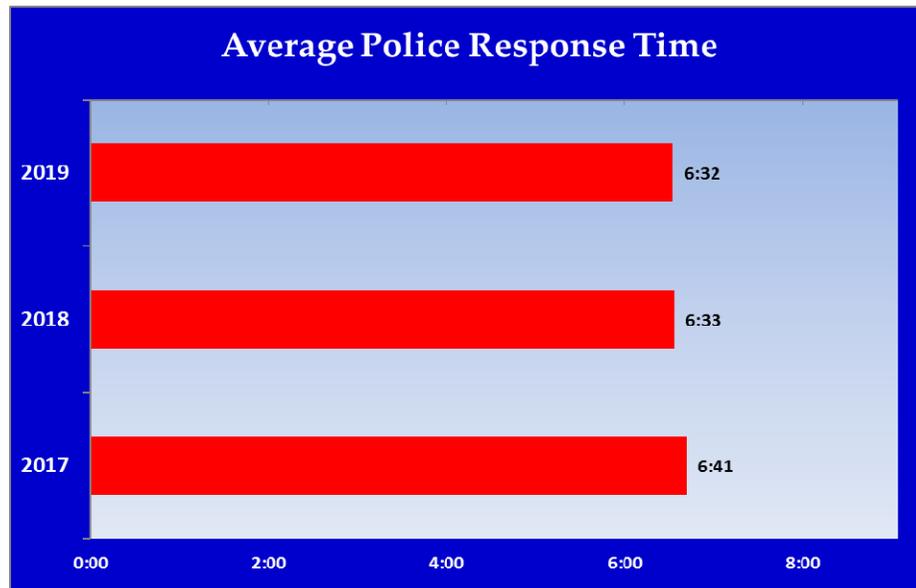


Fig.6: The FY19 average response time of 6:32 is well under our contractual goal, which states that the average response time must remain under 8 minutes.

Planning & Zoning and Code Compliance

The Planning and Zoning Department is responsible for preparing plans and regulatory tools to provide for the growth and enhancement of Miami Lakes, as well as gathering, updating and analyzing demographic, environmental, transportation and infrastructure data needed by other Town departments. Code Compliance is responsible for assuring that all commercial, industrial and residential properties comply with the Town's Code.

FY 2019-20 total Budget for Planning and Zoning is \$245,304 and consists of a Senior Planner, two part-time Zoning Officials for review and approval of major developments, special projects or planning studies. Operating expenses are essentially at the same level as the prior year.

The Code Compliance division is budgeted at \$312,054 and reflects a \$9,253 or 3.06% increase as compared to year-end projections. The division consists of a Code Compliance Supervisor, Code Compliance Manager budgeted at 50% of cost (other 50% in Building Department Fund), and three contracted Code Compliance Officers. Other changes include increase in group health insurance and a modest increase in FRS contribution from 8.26% to 8.47%. Operating expenses are essentially at the same level

Town of Miami Lakes FY 2019-20 Adopted Budget

as the prior year except for the austerity measure to reduce the lien recordings by \$1,000.

Performance Measures

The charts below represent some of the key activities handled by this unit: zoning verification letter requests, site plan review and public hearing applications, the number of days for review of site plan applications, the number of Code cases filed, and the amount collected in fines. The number of zoning verification letter requests received is an indication of the customer service-oriented approach the Town cherishes where applicants are encouraged to meet with staff from our permitting departments to plan development opportunities early in the process. The trends below are due to code interpretations that no longer require formal approval of public hearings.

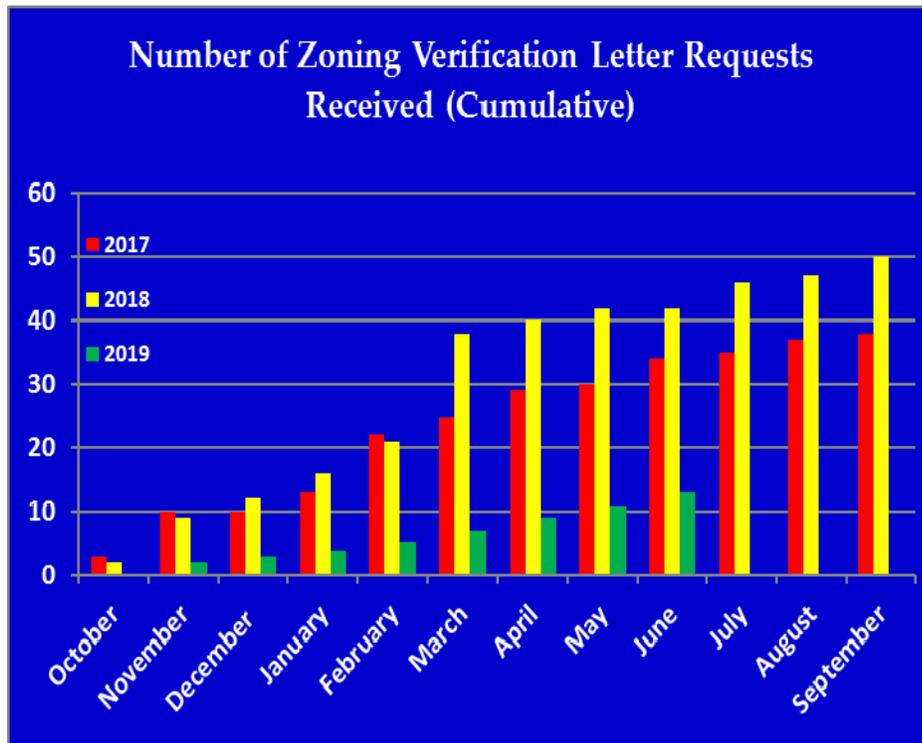


Fig.7: Cumulative number of zoning verification letter requests received totals 13 at the end of the first quarter for FY19. A verification letter is a written confirmation of the Town’s current zoning designation of the subject property and/or whether a specific use is permitted on the subject property

Town of Miami Lakes FY 2019-20 Adopted Budget

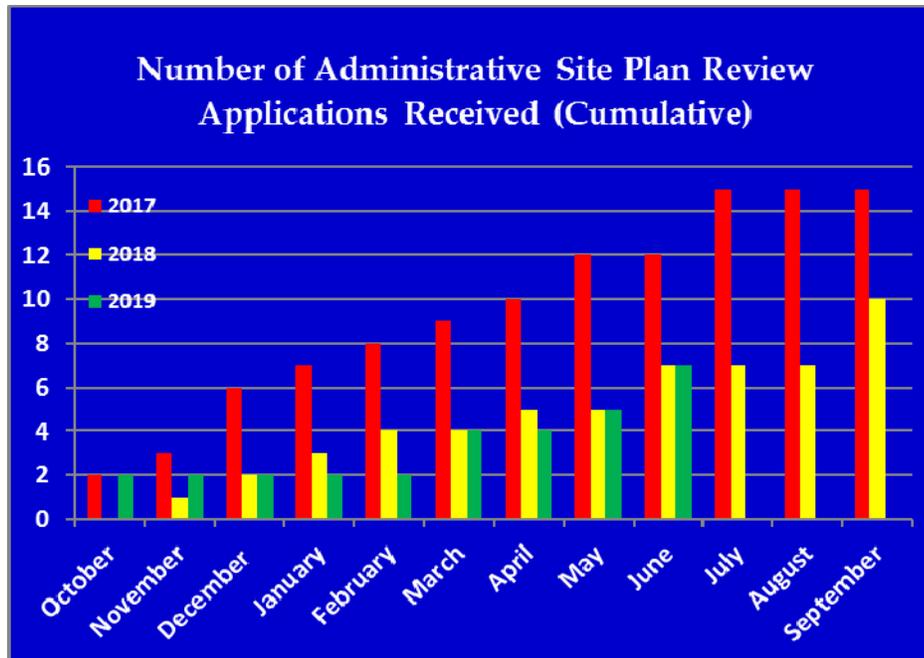


Fig.8: Cumulative number of administrative site plan review applications received over the past three years. Site plan applications are required for all new developments or changes to existing developments.

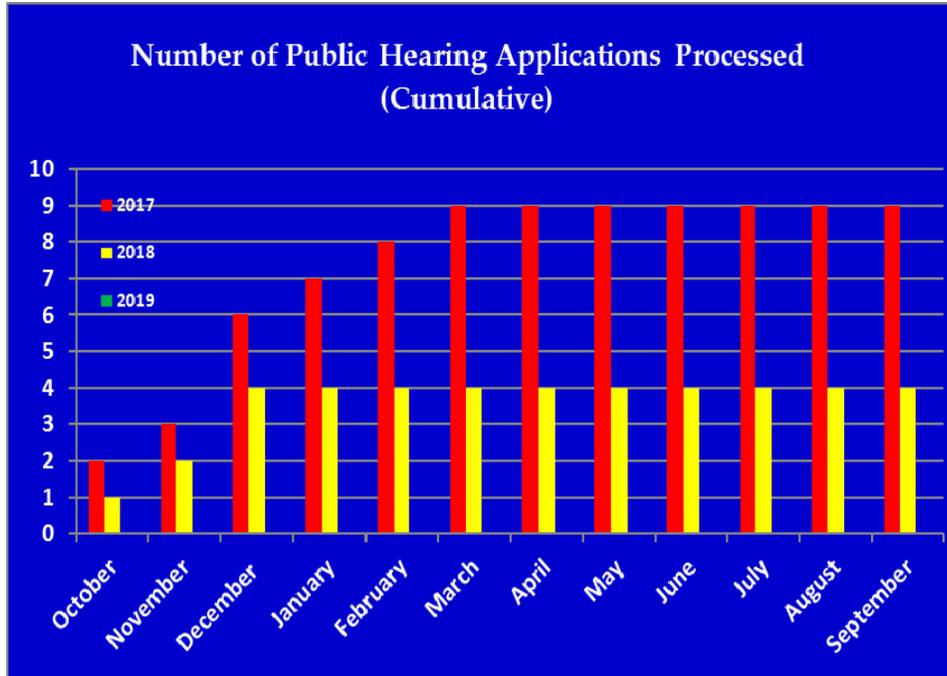


Fig.9: Cumulative number of public hearing applications processed over the past three years. Public hearing applications are required for zoning requests of substantial nature. As of the 3rd quarter of FY19 no public hearing applications have been processed.

Town of Miami Lakes FY 2019-20 Adopted Budget

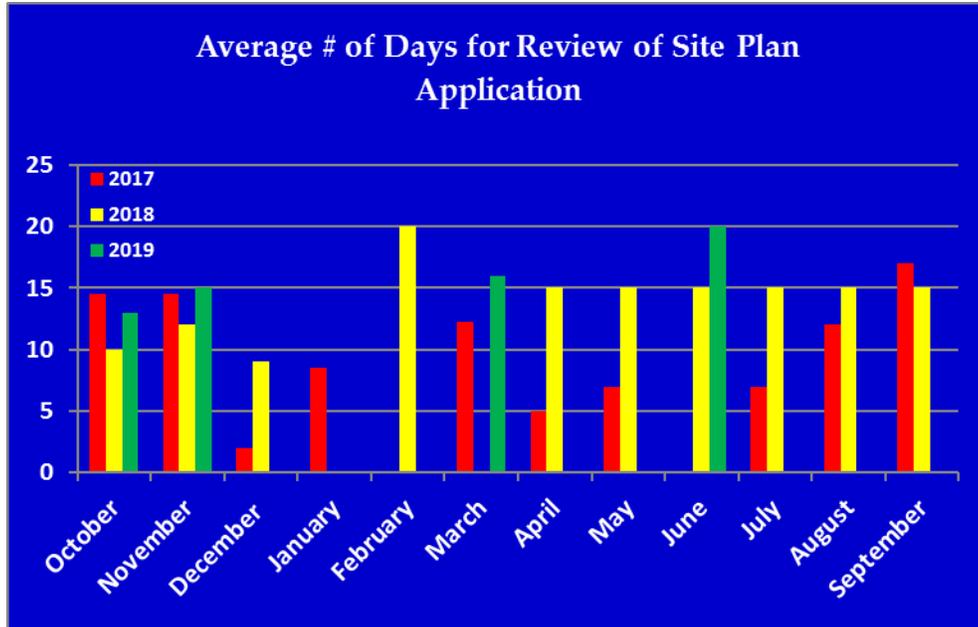


Fig.10: Average number of days the Planning & Zoning Department takes to review site plan applications is within 14 business days for FY19.

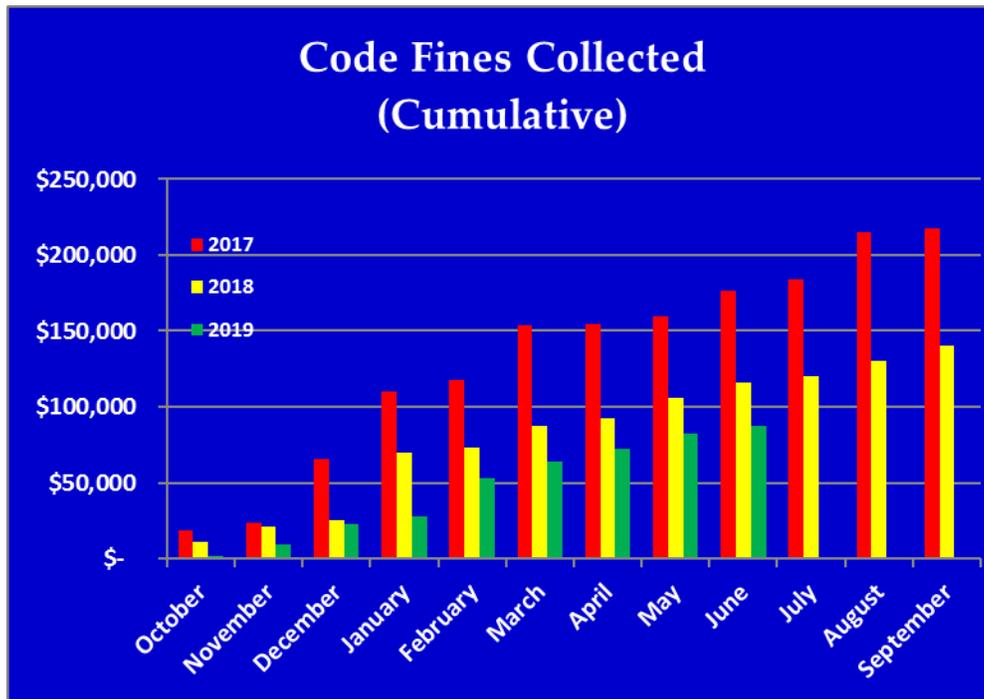


Fig.11: Cumulative number of code fines collected over the past three years. The Town continues to experience more voluntary code compliance from residents and businesses.

Town of Miami Lakes FY 2019-20 Adopted Budget

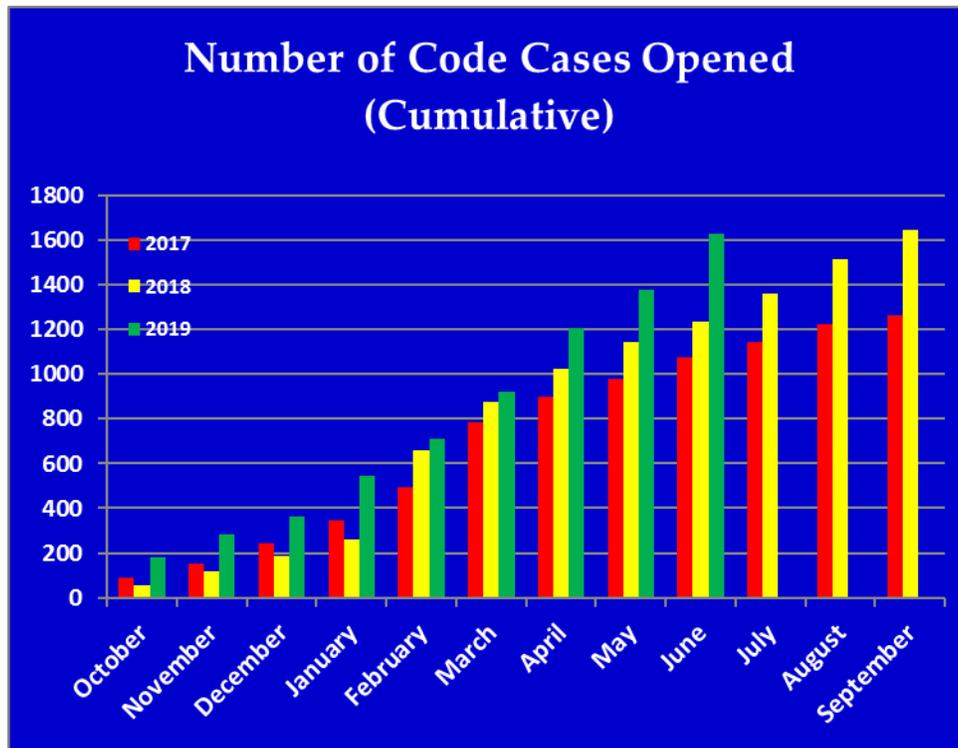


Fig.12: Cumulative number of code cases opened over the past three years. The Department has maintained its level of proactive monitoring and notification.

On-Demand Transit

In May 2018, the Miami-Dade County Board of Commissioners passed an amendment to the (CITT) Citizens' Independent Transportation Trust ordinance that governs the expenditure of surtax funds, allowing the use of Peoples Transportation Plan (PTP) funds for limited on-demand service for seniors and mobility impaired persons effective November 11, 2018. See Special Revenue Funds.

Parks and Recreation Department

The Parks and Recreation Department FY 2019-20 Adopted Budget totals \$2,724,555 and represents 16% of the General Fund's Expenditure Budget. The Department oversees the operation and maintenance of the Town's 101 parks and 120 acres of park land, 6 lakefront beaches, arbor management, greenways and trails, beautification and athletic programming.

Town of Miami Lakes FY 2019-20 Adopted Budget

As compared to the FY19 Amended Budget, the Parks Department's budget decreased \$122,231 or -4.29% mainly due to elimination of a vacant program coordinator position and several austerity measure such as 1) deferred installation of a new pump station at Picnic Park West (\$27,000) 2.) reduction of Picnic Park West capital outlay (\$10,000) and 2.) reduction of printing and binding (\$2,500). The budgeted allocations for the 3 community centers, 2 active/community parks and mini parks includes telephone service, utilities, grounds maintenance, facility maintenance and repairs as follows: Royal Oaks Park and Roberto Alonso Community Center (\$568,130), Park East and the Youth Center (\$140,571), Mary Collins Community Center at Park West (\$159,800), Miami Lakes Optimist Park & Clubhouse (\$648,268) and the 101 mini parks (\$418,150).

Performance Measures

A key performance measure for the Parks - Community Services Department is the number of facility rentals. With the opening of Park East Youth Center, the Town now offers two indoor facilities to rent on weekends.

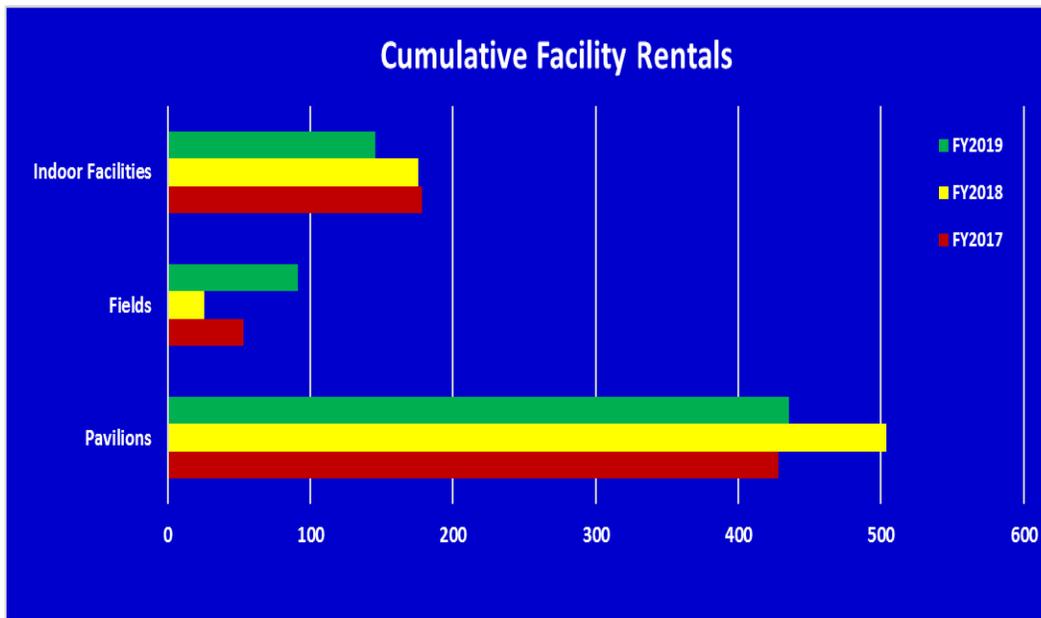


Fig.13: Total number of facilities, field and pavilion rentals for the 3rd quarter of FY19 has been consistent with previous years' third quarters. There were 671 rentals, consisting of 435 pavilion, 91 fields, and 145 indoor facility rentals.

Town of Miami Lakes FY 2019-20 Adopted Budget

Community Outreach and Engagement Department

The Community Outreach and Engagement Department consists of Economic Development, Communications, Special Events and 10 Committees for a total budget of \$526,424. This Department works with the community at large to create a sustained level of openness and accountability between the Town and its residents to achieve better communication, transparency, and public participation on all issues. It manages the recreation programs for all ages and is the point of contact for the residents and business community.

The Town provides funding for the Veterans Day Parade (\$6,000) and 4th of July fireworks show (\$30,000) annually and seeks donations from the business community and individuals to supplement these events. The Budget also provides for media strategy implementation (\$14,500) including hardware, software and advertisements, as well as funding for pop-up events (\$10,000) to promote economic development.

The Committees total FY 2019-20 Adopted Budget is provided for at \$194,100. As part of the austerity measures taken by the Town committee budgets were reduced by \$37,750 and the social media plan was reduced by \$12,500 from the original budget proposal. In addition, the Budget allocates \$40,000 in reserves to offset potential donations and sponsorships to fund specific events and enhance certain programs and activities.

Public Works Department and Green Space

The Department is responsible for the operations, maintenance and improvements of the Town's infrastructure. This includes canal cleaning, street sweeping, litter debris pick up, sign repairs and replacement, sidewalk repairs, roadway repairs, storm drains, streetlights, and curbs. Additionally, the Department is responsible for regulating and permitting construction within the Town's Public Right of Way (PROW) and managing small capital improvement projects. Many of these activities are funded through the Special Revenue Fund and Stormwater Utility Fund and discussed in those sections of the Budget. The Public Works General Fund Budget includes Administration (\$362,102) and Green Space (\$918,498) for a total Departmental Budget of \$1,280,600 or almost 7% of the General Fund.

Town of Miami Lakes FY 2019-20 Adopted Budget

The Public Works Administration General Fund Budget of \$362,102 for FY 2019-20 represents a net increase of \$18,720 or 4.26% from the prior year's projection. The increase is mainly attributed to funding professional contract services to provide technical assistance and inspection support as needed on town-wide projects. This budget also includes the following austerity measures 1.) defer filling of the Capital Improvements Manager position, 2.) reductions of Town Engineering (\$10,000) and 3.) reduction of permit plans review (\$5,000).

Funding for the Public Works Director and PW Engineer at 50% of cost of salary and benefits, the PW Coordinator, contractual services for plan reviews and inspections, operating supplies and vehicle maintenance. The public works permit fee revenue offsets the cost of the plan's reviewer.

Public Works – Green Space General Fund Budget of \$918,498 is approximately \$173,286 or 23.25% more than the prior year's projection. This increase is attributed to full reinstatement of tree trimming services and the addition of six (6) mowing cycles (27,000) on Palmetto Circle to comply with FDOT Joint Participation Agreement and other maintenance contracts.

The Town's tree trimming service contract is based on a three-year cycle and includes aesthetic pruning along the major corridors. Partial service was suspended in FY18 due to the cost of removing the hangers resulting from Hurricane Irma, that will not be funded by FEMA. The FY 2019-20 budget provides for the full reinstatement of tree trimming service (\$262,879), new tree plantings (\$55,000), and supplemental funding for the removal of invasive, hazardous, or dead trees (\$30,000).

With the exception of the above, the Budget provides for the same level of service as in the prior year for our right-of-way grounds maintenance contractual service (\$248,235), FDOT ROW maintenance (\$16,500) and enhanced supplemental cycles (\$32,460), flowers/landscape beds and cul-de-sac (\$81,624), litter and debris/doggie stations (\$122,000), miscellaneous repairs including plumbing, electrical and handyman services (\$15,000), as well as ROW utilities (\$49,000). This budget also includes the following austerity measures 1.) reduction of right-a-way electricity \$3,000 and 2.) reduction of Public Works entry maintenance (\$1,900).

Performance Measures

A key performance measure tracked on our Green Space rights-of-ways is the number of trees trimmed. The Town has a total of 17,832 trees which are all trimmed over a period of three years.

Town of Miami Lakes FY 2019-20 Adopted Budget

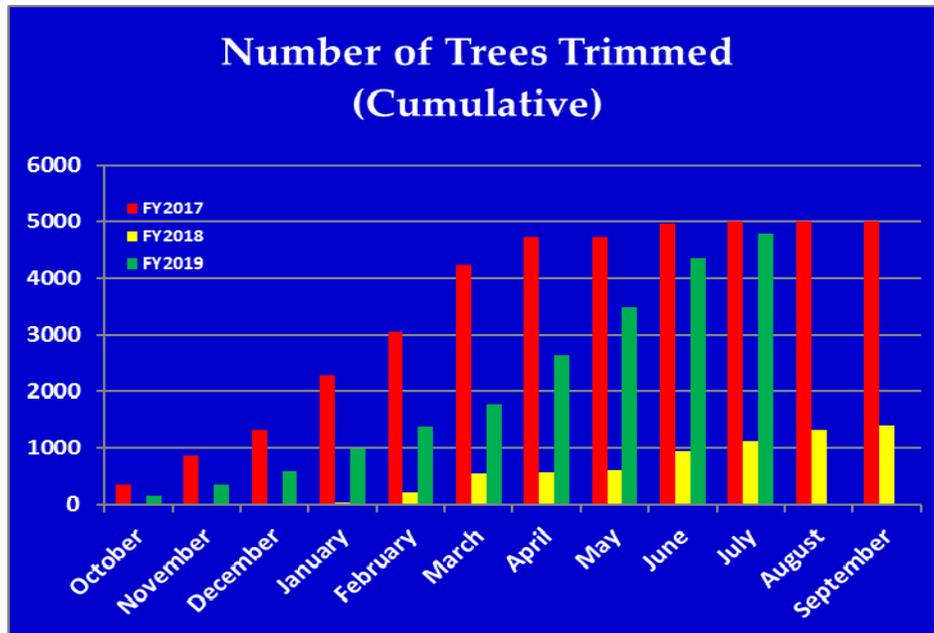


Fig.14: Cumulative number of trees trimmed on a monthly basis over the past three years. The decrease in routine tree trimming in FY18 is due to Hurricane Irma, where resources were reallocated to hurricane debris pick up and other recovery efforts.

Transfers, Reserves and Fund Balance

Transfers: The FY 2019-20 General Fund Budget has a transfer to the Facilities Maintenance Fund for Administration (\$206,734) and the Police Department's (\$93,030) portion of Government Center building expenses.

Reserves: The General Fund Operating Budget includes \$382,500 in reserves in Non-Departmental for the following: litigation/legal fee settlement (\$342,500), reserves to offset donations/contributions for Committees' (\$40,000). Other changes include deferring the mandated annual contribution to the Sinking Fund (\$150,000) for facility, equipment and infrastructure renewal and replacement.

Fund Balance: In accordance with the Town's audited financials as reported in the FY 2017-18 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY 2018-19 is \$5,048,869. Council approved a carryforward budget transfer of \$1,275,000 surplus in FY 2018-2019. This decreased the General Fund's unassigned fund balance to an estimated \$3,773,869.

Town of Miami Lakes FY 2019-20 Adopted Budget

This current Budget includes a carry-over of \$342,500 to re-program the litigation reserve that was not utilized from the \$1,275,000, increasing the fund balance to \$4,116,369. Of the \$4,116,369 fund balance, \$500,000 is earmarked for Hurricane Irma disallowances, and \$431,317 will be utilized and appropriated in the General Fund Operating Revenue Budget in FY19-20. Leaving an unassigned fund balance of \$3,185,052.

From the unassigned fund balance, \$2,603,999 or 15% of the General Fund Operating Budget is required to remain as reserves, which leaves the General Fund with an estimated undesignated and unrestricted reserve of \$581,053.

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
GENERAL FUND EXPENDITURES								
TOWN COUNCIL AND MAYOR								
0011101-511000	EXECUTIVE SALARIES-MAYOR	\$16,846	\$18,513	\$18,838	\$18,838	\$19,077	\$19,649	Current salary and wages for Mayor as per Town Charter Sec. 2.6 (Ordinance 18-218).
0011101-512000	REGULAR SALARIES	\$76,287	\$84,695	\$90,000	\$90,000	\$99,910	\$92,070	Current salary and wages for Administrative Assistant to the Mayor and Administrative Assistant to Town Council salaries.
0011101-514000	OVERTIME	\$4,990	\$5,848	\$0	\$0	\$102	\$0	Overtime as needed.
0011101-521000	PAYROLL TAXES	\$13,507	\$14,615	\$15,509	\$15,509	\$16,405	\$15,989	Calculated based on 7.65% of salaries.
0011101-522000	FRS RETIREMENT CONTRIBUTION	\$7,155	\$8,640	\$8,990	\$8,990	\$9,886	\$9,470	Rate increase from 8.26% to 8.47% thru Jul '20.
0011101-522010	DEFERRED COMP-457	\$306	\$0	\$0	\$0	\$0	\$0	\$0 -
0011101-523000	HEALTH INSURANCE	\$60,637	\$86,416	\$89,887	\$89,887	\$58,217	\$67,099	Includes medical, dental, vision and life for Town Council, Assistant to Mayor and Assistant to Council.
0011101-523001	HEALTH INSURANCE MAYOR	\$5,677	-\$1,505	\$21,992	\$21,992	\$17,613	\$25,344	Includes medical, dental, vision for Mayor.
0011101-523003	HEALTH INSURANCE ALLOWANCE	\$7,238	\$0	\$0	\$0	\$0	\$0	\$0 -
0011101-523100	WIRELESS STIPEND	\$836	\$960	\$960	\$960	\$960	\$960	Stipend for Mayor's assistant & Council assistant at \$40 a month each.
0011101-540000	TRAVEL & PER DIEM	\$13,378	\$5,789	\$10,000	\$15,000	\$15,000	\$15,000	Transportation, hotel accommodation and meals for Mayor (\$3,000) and Council (\$2,000 each) attendance to conferences.
0011101-540010	CAR ALLOWANCE-MAYOR	\$7,061	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200	Allowance of \$600 a month for Mayor per Town Charter Sec 2-52.
0011101-540011	CAR ALLOWANCE-COUNCIL	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	Allowance of \$500 a month for each Councilmember.
0011101-540020	EXPENSE ALLOWANCE MAYOR & COUNCIL	\$49,417	\$49,553	\$50,693	\$50,693	\$52,257	\$54,093	Adjusted by CPI (estimated 3%) as per Town Charter Sec 2.6.
0011101-541001	REMOTE ACCESS DEVICE DATA PLAN	\$0	\$3,074	\$3,648	\$3,648	\$3,648	\$3,648	Data plan for 7 iPads & Facebook Live average of \$38 a month.
0011101-541010	MOBILE PHONES	\$5,543	\$2,776	\$3,672	\$3,672	\$4,346	\$4,176	6 mobile phones average of \$58 a month.
0011101-547000	PRINTING & BINDING	\$406	\$437	\$1,000	\$1,000	\$700	\$1,000	Business cards for Mayor & Councilmembers and other materials.
0011101-548100	STATE OF THE TOWN ADDRESS	\$1,804	\$0	\$5,000	\$5,000	\$128	\$0	\$0 -
0011101-548107	TOY DRIVE	\$997	\$0	\$1,000	\$1,000	\$0	\$0	\$0 -
0011101-548160	VOLUNTEER APPRECIATION	\$1,505	\$0	\$0	\$0	\$0	\$0	\$0 -
0011101-549010	COUNCIL DISCRETIONARY FUND	\$55	\$47	\$700	\$700	\$0	\$700	Miscellaneous discretionary activities as approved by Council.
0011101-549200	MISCELLANEOUS EXPENSE	\$427	\$0	\$0	\$0	\$2,500	\$0	Miscellaneous expenses.
0011101-549443	MAYOR'S GALA	\$0	\$18,038	\$0	\$0	\$0	\$0	\$0 -
0011101-552010	UNIFORMS	\$417	\$522	\$360	\$360	\$360	\$360	Includes 1 shirt at \$40 each for Mayor, Council and assistants.
0011101-552042	MEETING SET UP	\$0	\$95	\$300	\$300	\$300	\$300	Set-up costs for meetings.
0011101-552044	COUNCIL AWARDS	\$1,591	\$748	\$1,250	\$1,250	\$1,250	\$1,250	Includes awards, proclamations and framing.
0011101-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$8,737	\$13,188	\$14,808	\$14,808	\$9,916	\$7,000	Florida League of Cities (\$4,000) & MDC League of Cities (\$3,000).

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
0011101-554010	EDUCATION & TRAINING	\$5,245	\$2,249	\$6,800	\$6,800	\$5,000	\$300	Registration at conferences and training.
0011101-564004	SMALL EQUIPMENT	\$1,405	\$0	\$0	\$0	\$1,102	\$0	-
TOTAL TOWN COUNCIL EXPENDITURES:		\$327,469	\$357,897	\$388,607	\$393,607	\$361,877	\$361,608	
TOWN CLERK								
0011201-512000	REGULAR SALARIES	\$70,754	\$78,485	\$81,600	\$81,600	\$83,477	\$83,477	Current salary and wages.
0011201-521000	PAYROLL TAXES	\$6,058	\$6,469	\$6,242	\$6,242	\$6,386	\$6,386	Calculated based on 7.65% of salary.
0011201-522000	FRS RETIREMENT CONTRIBUTION	\$5,383	\$6,249	\$6,740	\$6,740	\$6,936	\$7,076	Rate increase from 8.26% to 8.47% thru Jul '20.
0011201-523000	HEALTH & LIFE INSURANCE	\$318	\$10,026	\$9,949	\$9,949	\$9,991	\$9,988	Includes medical, dental, vision and life.
0011201-523003	HEALTH INSURANCE ALLOWANCE	\$8,400	\$0	\$0	\$0	\$0	\$0	Health insurance allowance.
0011201-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$480	\$480	\$480	Stipend for Town Clerk at \$40 a month.
0011201-531020	TOWN CLERK AGENDA MANAGER	\$19,658	\$20,100	\$65,228	\$65,228	\$18,650	\$2,900	Sign language and interpreter services.
0011201-541001	REMOTE ACCESS DEVICE DATA PLAN	\$433	\$433	\$480	\$480	\$480	\$480	iPad data plan for Town Clerk at \$40 a month.
0011201-544000	RENTALS & LEASES	\$2,164	\$2,143	\$2,436	\$2,436	\$2,544	\$2,700	Outside storage facility for Town Clerk.
0011201-547010	TOWN CLERK CODIFICATION	\$2,881	\$6,575	\$11,000	\$11,000	\$6,500	\$8,800	Assumes codification of one ordinance per meeting (\$800/ordinance).
0011201-549030	TOWN CLERK LEGAL ADVERTISING	\$20,713	\$12,929	\$18,040	\$18,040	\$16,040	\$18,040	Advertisement of ordinances, budget hearings, land development code issues, and committee meetings.
0011201-549080	TOWN CLERK ELECTION COSTS	\$68,872	\$3,352	\$50,000	\$50,000	\$17,000	\$5,000	Preliminary Costs for Nov. 2020 -General Election for 4 seats (\$5,000).
0011201-552000	OPERATING SUPPLIES	\$0	\$75	\$0	\$0	\$1,550	\$0	-
0011201-554010	EDUCATION & TRAINING	\$1,179	\$410	\$650	\$650	\$650	\$650	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification (\$450). Ethics Training (\$200).
0011201-566000	COMPUTER SOFTWARE	\$0	\$0	\$0	\$0	\$57,500	\$0	FY19 includes purchase of Software.
0011201-566002	SOFTWARE LICENSES	\$1,920	\$2,040	\$2,470	\$2,470	\$2,610	\$60,270	Escribe license renewal (\$57,500), License renewal for Public Records Request (\$2,160) and Candidate Financing Reporting (\$430), Zoom Public Comments license (\$180).
TOTAL TOWN CLERK EXPENDITURES:		\$209,212	\$149,766	\$255,315	\$255,315	\$230,793	\$206,247	
TOWN ATTORNEY								
0011401-531140	LEGAL-GENERAL LEGAL	\$150,000	\$151,000	\$150,000	\$150,000	\$166,667	\$200,000	Based on monthly retainage of \$16,666.
0011401-531230	LEGAL-ROUTINE LITIGATION RESERVE	\$36,008	\$57,378	\$50,000	\$50,000	\$33,333	\$15,000	All litigation expenses by Town Attorney.
0011401-531230	M. PIZZI LITIGATION/INSURANCE RECOVERY	\$373,643	\$102,600	\$0	\$50,000	\$50,000	\$0	FY19 includes Town's defense for M. Pizzi reimbursement claims.
0011401-531230	TMSC-MANAGER SELECTION COMMITTEE	\$0	\$10,707	\$0	\$5,000	\$3,439	\$0	-
TOTAL TOWN ATTORNEY EXPENDITURES:		\$559,652	\$321,685	\$200,000	\$255,000	\$253,439	\$215,000	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
TOWN ADMINISTRATION								
0011311-512000	REGULAR SALARIES	\$1,042,265	\$1,105,904	\$1,149,858	\$1,143,118	\$1,080,153	\$1,169,594	Current salary and wages for administrative staff.
0011311-512002	TRANSFER SRF TRANSIT 5% ADM	-\$15,784	-\$12,882	-\$12,000	-\$12,000	-\$12,769	-\$13,500	Allocation for administrative support.
0011311-512003	TRANSFER CPF TRANSP 5% ADM	-\$44,798	-\$51,529	-\$48,750	-\$48,750	-\$50,371	-\$54,000	Allocation for administrative support.
0011311-512006	ADM SUPPORT TO SWF	-\$32,000	-\$129,414	-\$98,606	-\$98,606	-\$90,772	-\$76,948	Allocation for administrative support.
0011311-512010	ADM SUPPORT TO BUILDING	-\$123,643	-\$180,174	-\$235,682	-\$235,682	-\$216,253	-\$257,575	Allocation for administrative support.
0011311-512999	COST OF LIVING ADJUSTMENT/BONUS	\$0	\$0	\$62,067	\$62,067	\$0	\$0	-
0011311-513013	ADM SUPPORT TO SPECIAL TAXING DISTRICTS	\$0	\$0	-\$127,428	-\$127,428	-\$127,428	-\$140,188	Allocation for administrative support.
0011311-514000	OVERTIME	\$2,420	\$2,329	\$3,000	\$3,000	\$3,000	\$3,000	Overtime as needed.
0011311-516000	COMPENSATED ABSENCES	\$0	\$0	\$0	\$38,000	\$37,486	\$0	-
0011311-521000	PAYROLL TAXES	\$75,036	\$79,367	\$83,993	\$83,993	\$83,119	\$85,226	Calculated based on 7.65% of salaries.
0011311-522000	FRS RETIREMENT CONTRIBUTION	\$93,417	\$100,934	\$98,443	\$98,443	\$86,367	\$84,057	Rate increase from 8.26% to 8.47% thru Jul '20.
0011311-522010	ICMA 457 PL	\$19,507	\$20,902	\$26,704	\$26,704	\$55,352	\$45,230	Town Manager's benefits per agreement.
0011311-523000	HEALTH & LIFE INSURANCE	\$87,559	\$148,366	\$177,917	\$177,917	\$107,200	\$195,073	Includes medical, dental, vision and life.
0011311-523003	HEALTH INSURANCE ALLOWANCE	\$41,991	\$0	\$0	\$0	\$0	\$0	-
0011311-523100	WIRELESS STIPEND	\$1,198	\$1,229	\$1,440	\$1,440	\$960	\$1,440	Allowance for Deputy Town Manager, Asst to Town Manager, and Special Projects Manager.
0011311-531000	PROFESSIONAL SERVICES	\$35,132	\$72,371	\$81,000	\$81,000	\$37,411	\$25,000	Funding for Investment and Debt Service advisor.
0011311-531090	INTERGOVERNMENTAL RELATIONS (LOBBYIST)	\$48,000	\$48,000	\$48,000	\$55,500	\$55,500	\$24,000	Lobbyist services Resolution 2016-1411.
0011311-532000	ACCOUNTING & PAYROLL	\$24,299	\$26,649	\$25,500	\$25,500	\$25,500	\$25,500	Based on contract with ADP. Includes upgrades for employee self service and time and attendance tracking.
0011311-532001	INDEPENDENT AUDIT	\$42,000	\$49,547	\$53,500	\$53,500	\$48,000	\$54,500	Regular audit including single audit for grant funds per contract 2018-02 / Resolution 17-1494. Includes OPEB audit.
0011311-532002	ADM HEALTH SPENDING ACCT/WELLNESS	\$11,194	\$9,872	\$10,000	\$10,000	\$10,000	\$5,000	Wellness activities including 5K Run, etc. to reduce health care premium cost.
0011311-533001	BACKGROUND CHECKS	\$1,100	\$610	\$1,500	\$1,500	\$800	\$1,500	Assumes same level of background checks and drug screening for new employees.
0011311-540000	TRAVEL & PER DIEM	\$6,881	\$12,299	\$10,000	\$10,000	\$7,500	\$0	Educational travel for staff development.
0011311-540010	CAR ALLOWANCE	\$6,000	\$6,000	\$6,000	\$6,000	\$0	\$7,800	Per Town Manager's contract.
0011311-541000	TELEPHONE SERVICES	\$0	\$0	\$680	\$680	\$0	\$0	-
0011311-541001	REMOTE ACCESS DEVICE DATA PLAN	\$0	\$1,454	\$680	\$680	\$680	\$680	iPad data service (\$580) and emergency data phones (\$100).
0011311-541010	MOBILE PHONES	\$784	\$0	\$0	\$0	\$0	\$0	-
0011311-542000	POSTAGE & DELIVERY	\$12,912	\$14,215	\$17,650	\$17,650	\$17,631	\$17,650	Includes rental of postage machine & supplies (\$2,650), courier services (\$1,000) and postage (\$14,000).
0011311-543000	UTILITY SERVICES-ADM	\$628	\$0	\$0	\$0	\$0	\$0	-
0011311-544000	RENTALS & LEASES	\$30	\$0	\$0	\$0	\$0	\$0	-
0011311-544010	COPIER LEASE	\$15,826	\$15,825	\$16,270	\$16,270	\$16,270	\$16,700	Rental of Toshiba copy machines and supplies.

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
0011311-545000	ADM - INSURANCE	\$220,239	\$207,578	\$226,083	\$226,083	\$226,083	\$263,000	General Fund portion of Policy for property insurance and workers compensation (Resolution 16-1400). Allocation to Building, Transportation and Stormwater Fund.
0011311-546000	REPAIR & MAINTENANCE-CONTRACTS	-\$681	\$464	\$0	\$0	\$0	\$0 -	
0011311-547000	PRINTING & BINDING	\$1,791	\$1,702	\$1,500	\$1,500	\$1,500	\$1,500	Business cards, flyers, Town maps, etc.
0011311-548000	TOWN BRANDING & STRATEGIC PLAN	\$57,657	\$9,942	\$8,000	\$8,000	\$7,000	\$5,000	Printed Marketing Materials and promotional items.
0011311-548010	ADVERTISEMENT RECRUITMENT	\$1,050	\$75	\$1,000	\$1,000	\$500	\$1,000	Advertising of Town employment and internship opportunities.
0011311-549070	ADMINISTRATIVE SUPPORT	\$7,415	\$0	\$3,000	\$3,000	\$0	\$0	Temporary support to cover vacations.
0011311-549071	INVESTMENT ADVISORY SERVICE	\$7,000	\$4,667	\$7,000	\$7,000	\$9,333	\$7,000	Investment Advisory services per agreement.
0011311-549090	FINANCIAL INSTITUTION FEES	\$9,174	\$9,460	\$10,000	\$10,000	\$7,527	\$3,000	Bank transaction fees.
0011311-549093	CREDIT CARD FEES	\$0	\$460	\$0	\$0	\$449	\$500	Administration's portion of credit card fees. Allocation to Admin, Building and Parks.
0011311-549200	MISCELLANEOUS EXPENSE	\$355	\$0	\$0	\$0	\$750	\$0 -	
0011311-549260	HURRICANE EXPENSES	\$3,996	\$145	\$2,500	\$2,500	\$2,000	\$2,500	Supplies for hurricane preparedness.
0011311-549290	LICENSES & PERMITS	\$777	\$40	\$0	\$0	\$0	\$0 -	
0011311-549300	BACKGROUND CHECKS	\$0	\$0	\$0	\$0	\$0	\$0 -	
0011311-551000	OFFICE SUPPLIES	\$23,246	\$181	\$0	\$0	\$0	\$0 -	
0011311-552000	OPERATING SUPPLIES	\$0	\$153	\$0	\$0	\$0	\$0 -	
0011311-552010	UNIFORMS	\$505	\$1,712	\$2,600	\$2,600	\$2,000	\$2,400	1 shirt at \$40 each for all General Fund employees.
0011311-553090	NON-CAPITAL OUTLAY	\$0	\$629	\$0	\$0	\$0	\$0 -	
0011311-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$10,023	\$8,512	\$7,950	\$7,950	\$8,334	\$2,000	Includes MDCCMA (\$1,000) and other publications and memberships (\$1,000).
0011311-554010	EDUCATION & TRAINING	\$34,431	\$19,261	\$10,000	\$10,000	\$7,500	\$0 -	
0011311-555500	ADM-FURNITURE/EQUIP NON-CAP	\$0	\$0	\$1,000	\$1,000	\$0	\$0 -	
SUB-TOTAL ADMINISTRATION EXPENDITURES:		\$1,728,931	\$1,606,856	\$1,632,369	\$1,671,129	\$1,448,311	\$1,507,639	

INFORMATION SYSTEMS

0011341-531030	NETWORK SUPPORT	\$119,700	\$109,200	\$114,660	\$114,660	\$135,200	\$135,200	Professional services contract with Lansight Technology \$11,266 monthly per Resolution 18-1571. Year 2 of 5.
0011341-531040	WEB SUPPORT	\$7,535	\$9,800	\$8,400	\$8,400	\$8,400	\$11,400	Professional service contract with Xomatech for website hosting \$2,400, ongoing website enhancements \$6,000, and maintaining ADA compliance \$3,000.
0011341-531060	VOICE SUPPORT	\$4,558	\$1,478	\$6,200	\$6,200	\$1,680	\$4,370	CISCO Smartnet phone system support \$2,750 and VOIP backup phones \$1,620.
0011341-541030	INTERNET SERVICES	\$14,424	\$14,424	\$17,460	\$17,460	\$16,120	\$19,920	Internet at \$1260 per month and Cable TV service + Back Up Internet \$400 per month.

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
0011341-551000	IT SUPPLIES	\$11,374	\$8,634	\$13,000	\$13,000	\$13,000	\$13,000	Operating supplies including accessories, network storage, peripherals, cabling, and battery back up.
0011341-552000	SOFTWARE & SMALL EQUIPMENT	\$413	\$0	\$0	\$0	\$0	\$0	-
0011341-564000	MACHINERY & EQUIPMENT	\$21,170	\$24,128	\$32,000	\$32,000	\$32,000	\$32,000	IT Replacement Plan: Hardware Annual Refreshment: \$17,000 (1/3) + One (1) server/controlled Active Directory \$13,000 and network equipment \$2,000.
0011341-566000	SOFTWARE	\$0	\$13,094	\$30,000	\$90,240	\$68,240	\$0	-
0011341-566002	COMPUTER SOFTWARE LICENSES	\$117,603	\$97,558	\$108,168	\$108,168	\$104,193	\$124,074	Annual licenses: Dell server warranty (\$10,483), financial management system (\$32,592), park reservation (\$8,000), GIS (\$8,400), Document Management System (\$7,134), Citizen Response System (\$15,000), Microsoft licensing (90 seats @ \$19,612), CDW licenses (\$11,635) and various other network and security licenses (\$11,218).
SUB-TOTAL INFORMATION SYSTEMS:		\$296,777	\$278,316	\$329,888	\$390,128	\$378,833	\$339,964	
ADMINISTRATION - TRANSFERS								
0011361-512902	CLASS B - FORCE ACCOUNT	-\$10,008	-\$15,502	\$0	\$0	\$0	\$0	-
0011361-512903	CLASS A - FORCE ACCOUNT	-\$83,630	-\$61,562	\$0	\$0	\$0	\$0	-
0011361-580002	RESERVE FOR COMMITTEES FUTURE DONATIONS	\$0	\$0	\$40,000	\$40,000	\$0	\$0	-
0011361-591010	TRANSFER TO SPECIAL REVENUE FUND	\$11,416	\$0	\$0	\$0	\$0	\$0	-
0011361-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	\$195,637	\$169,292	\$206,657	\$206,657	\$214,259	\$206,734	Administration's portion of Town Hall building expenses at 60% of total cost.
0011361-591020	TRANSFER OUT - CIP PARKS	\$484,172	\$0	\$106,000	\$728,636	\$728,636	\$0	-
0011361-591052	TRANSF -CPF/FACILITIES & EQUIP	\$0	\$0	\$0	\$0	\$0	\$0	-
0011361-591059	TRANSFER OUT TO EUT	\$0	\$16,738	\$0	\$0	\$50,123	\$0	-
0011361-591072	TRANSFER TO DISASTER FUND	\$528,635	\$0	\$0	\$0	\$0	\$0	-
SUB-TOTAL ADMINISTRATION TRANSFERS:		\$1,126,221	\$108,965	\$352,657	\$975,293	\$993,018	\$206,734	
TOTAL ADMINISTRATION EXPENDITURES:		\$3,151,929	\$1,994,136	\$2,314,914	\$3,036,550	\$2,820,162	\$2,054,337	
POLICE								
0012102-534030	POL - PATROL SERVICES	\$7,226,806	\$7,754,214	\$8,053,000	\$8,053,000	\$8,190,631	\$8,363,000	Contract police patrol services.
0012102-534035	POLICE OVERTIME	\$281,824	\$285,624	\$320,000	\$320,000	\$320,000	\$340,000	Overtime as needed.
0012102-534035 OTSCH	PUBLIC SCHOOL SECURITY - OVERTIME	\$0	\$0	\$130,000	\$130,000	\$157,478	\$0	-
0012102-534080	PROSECUTION-CRIMINAL VIOLATION	\$33	\$17	\$100	\$100	\$217	\$200	Ordinance violation review.
0012102-541010	MOBILE PHONES	\$1,839	\$2,994	\$5,600	\$5,600	\$5,232	\$5,600	Includes 8 phones for command officers and undercover operations.
0012102-543010	POLICE UTILITIES	\$283	\$0	\$0	\$0	\$0	\$0	-
0012102-544020	POLICE COPIER COSTS	\$1,662	\$1,379	\$2,000	\$2,000	\$1,600	\$1,800	Toshiba copier lease.
0012102-546000	REPAIR & MAINTENANCE	\$252	\$0	\$0	\$0	\$0	\$0	-
0012102-546010	REPAIR & MAINTENANCE-VEHICLES	\$3,879	\$0	\$2,500	\$2,500	\$3,000	\$2,500	Smart sign maintenance.
0012102-547000	PRINTING & BINDING	\$45	\$235	\$0	\$0	\$620	\$600	

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ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
0012102-549200	MISCELLANEOUS EXPENSE	\$666	\$222	\$800	\$800	\$800	\$800	Auto tag renewal and miscellaneous items as needed for public safety.
0012102-551000	OFFICE SUPPLIES	\$3,485	\$38	\$0	\$0	\$0	\$0	
0012102-552000	OPERATING SUPPLIES	\$3,756	\$9,293	\$3,000	\$3,000	\$4,000	\$3,000	Special Department supplies including bicycles, repair parts, cameras.
0012102-552010	UNIFORMS	\$0	\$3,622	\$3,000	\$3,000	\$0	\$2,500	Patches, motor wings, etc.
0012102-552020	FUEL & LUBRICANTS	\$32	\$20	\$1,000	\$1,000	\$0	\$500	Fuel as needed for transport of smart signs.
0012102-554000	MEMBERSHIPS & SUBSCRIPTIONS	\$0	\$225	\$225	\$225	\$225	\$225	MDC Association of Police Chiefs membership.
0012102-554010	POLICE CRIME PREVENT TRAIN	\$1,689	\$0	\$3,000	\$3,000	\$1,500	\$2,000	Crime prevention training estimated registration, per diem and hotel (\$1,400) and attendance to annual Law Enforcement Awards Gala 6 tickets at \$100 each.
0012102-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	\$88,037	\$76,181	\$92,996	\$92,996	\$96,416	\$93,030	Police Department portion of Town Hall building expenses at 27% of total cost.
SUB-TOTAL POLICE EXPENDITURES:		\$7,614,288	\$8,134,063	\$8,617,221	\$8,617,221	\$8,781,720	\$8,815,755	
SCHOOL CROSSING GUARDS								
0012112-512000	REGULAR SALARIES	\$72,342	\$73,998	\$76,000	\$76,000	\$79,589	\$77,752	Current salary and wages.
0012112-521000	PAYROLL TAXES	\$5,238	\$5,661	\$5,814	\$5,814	\$6,089	\$5,948	Calculated based on 7.65% of salaries.
0012112-522000	FRS RETIREMENT CONTRIBUTION	\$5,425	\$5,528	\$6,278	\$6,278	\$6,613	\$6,591	Rate increase from 8.26% to 8.47% thru Jul '20.
0012112-552000	OPERATING SUPPLIES	\$274	\$0	\$750	\$750	\$500	\$500	Includes stop signs, whistles and lanyards.
0012112-552010	UNIFORMS	\$3,000	\$4,667	\$3,000	\$3,000	\$3,000	\$3,000	Includes \$150 stipend for pants and shoes per guard \$1,350 and \$1,650 for shirts, raincoat, safety vest, light jacket and hat for 9 guards.
0012112-554010	EDUCATION & TRAINING	\$1,165	\$822	\$624	\$624	\$624	\$624	Interpreter services to assist with training.
SUB-TOTAL SCHOOL CROSSING GUARDS:		\$87,444	\$90,676	\$92,466	\$92,466	\$96,414	\$94,415	
TOTAL POLICE EXPENDITURES:		\$7,701,731	\$8,224,739	\$8,709,687	\$8,709,687	\$8,878,134	\$8,910,170	
PLANNING								
0011501-512000	REGULAR SALARIES	\$109,800	\$121,508	\$85,000	\$85,000	\$86,955	\$86,955	Current salary and wages.
0011501-521000	PAYROLL TAXES	\$9,587	\$8,792	\$6,503	\$6,503	\$6,652	\$6,652	Calculated based on 7.65% of salaries.
0011501-522000	FRS RETIREMENT CONTRIBUTION	\$5,333	\$9,824	\$7,021	\$7,021	\$7,225	\$7,371	Rate increase from 8.26% to 8.47% thru Jul '20.
0011501-523000	HEALTH & LIFE INSURANCE	\$10,123	\$11,169	\$14,628	\$14,628	\$20,828	\$25,344	Includes medical, dental, vision and life.
0011501-523100	WIRELESS STIPEND	\$443	\$425	\$480	\$480	\$0	\$0	
0011501-549093	CREDIT CARD FEES	\$0	-\$20	\$0	\$0	\$0	\$0	
0011521-531000	PROFESSIONAL SERVICES	\$54,195	\$40,591	\$20,000	\$20,000	\$0	\$0	
0011521-534110	PLANNING-SITE PLAN REVIEW	\$0	\$0	\$500	\$500	\$0	\$0	
0011521-547000	PRINTING & BINDING	\$1,667	\$248	\$1,000	\$1,000	\$500	\$1,000	Printing of large plans.
0011521-549040	PLANNING RECORDING VAR FEES	\$0	-\$348	\$0	\$0	\$0	\$0	
SUB-TOTAL PLANNING:		\$191,150	\$192,189	\$135,132	\$135,132	\$122,160	\$127,322	

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CODE COMPLIANCE								
0011532-512000	REGULAR SALARIES	\$72,418	\$86,251	\$102,496	\$102,496	\$104,854	\$104,853	Salaries for Code Compliance Manager at 50%, and Code Compliance Supervisor.
0011532-521000	PAYROLL TAXES	\$4,299	\$6,392	\$7,841	\$7,841	\$8,021	\$8,480	Calculated based on 7.65% of salaries.
0011532-522000	FRS RETIREMENT CONTRIBUTION	\$5,350	\$6,949	\$8,466	\$8,466	\$8,712	\$8,888	Rate increase from 8.26% to 8.47% thru Jul '20.
0011532-523000	HEALTH & LIFE INSURANCE	\$13,048	\$21,012	\$21,042	\$21,042	\$20,170	\$22,660	Includes medical, dental, vision and life.
0011532-523003	HEALTH INSURANCE ALLOWANCE	\$954	\$0	\$0	\$0	\$0	\$0	-
0011532-523100	WIRELESS STIPEND	\$0	\$358	\$480	\$480	\$480	\$480	Cell phone stipend for Code Compliance Supervisor.
0011532-531260	SPECIAL MASTER	\$3,000	\$3,000	\$3,600	\$3,600	\$3,000	\$3,000	Assumes \$250 per hearing, 12 hearings/year for Special Master.
0011532-534130	CONTRACT CODE ENF SER	\$147,056	\$106,972	\$121,812	\$121,812	\$119,730	\$121,812	1 full-time and 2 part-time contracted Code Enforcement Officers.
0011532-540011	CAR ALLOWANCE	\$0	\$4,385	\$6,000	\$6,000	\$6,000	\$6,000	Car allowance for Code Compliance Supervisor.
0011532-541001	REMOTE ACCESS DEVICE DATA PLAN	\$144	\$866	\$960	\$960	\$912	\$960	Data plans for Code Officers field services.
0011532-541010	MOBILE PHONES	\$988	\$139	\$360	\$360	\$72	\$120	Cell phone for on-call Code Officer.
0011532-546400	ABANDONED PROPERTY MAINTENANCE	\$250	\$1,932	\$1,000	\$1,000	\$0	\$1,000	Boarding up of windows, lawn mowing and clearing of abandoned property.
0011532-549041	CODE ENF LIEN RECORDING	\$5,706	\$6,324	\$8,000	\$8,000	\$6,000	\$7,000	Recording of liens.
0011532-549094	ALARM MONITORING PROGRAM	\$26,269	\$21,777	\$25,000	\$25,000	\$24,850	\$25,000	Cost of third party administration of False Alarm Reduction Program and Collection Agency to recover cost; fully offset by revenues.
0011532-552010	UNIFORMS	\$434	\$0	\$0	\$0	\$0	\$300	Uniforms for field personnel.
0011532-554010	EDUCATION & TRAINING	\$1,947	\$0	\$1,500	\$1,500	\$0	\$1,500	FACE training, GIS training and other.
SUB-TOTAL CODE COMPLIANCE:		\$281,862	\$266,357	\$308,557	\$308,557	\$302,801	\$312,054	
TRANSIT								
0014404-534150	DEMAND SERVICES - CONTRACT	\$77,249	\$115,575	\$0	\$0	\$0	\$0	-
SUB-TOTAL TRANSIT:		\$77,249	\$115,575	\$0	\$0	\$0	\$0	\$0
TOTAL PLANNING, CODE COMPLIANCE & TRANSIT EXPENDITURES:		\$550,260	\$574,121	\$443,689	\$443,689	\$424,960	\$439,375	
QNIP								
0011701-571000	QNIP DEBT SERVICE - PRINCIPAL	\$104,980	\$150,845	\$46,607	\$46,607	\$46,607	\$139,302	
0011701-572000	QNIP DEBT SERVICE - INTEREST	\$48,443	\$2,578	\$2,248	\$2,248	\$2,248	\$1,892	
TOTAL QNIP EXPENDITURES:		\$153,423	\$153,423	\$48,855	\$48,855	\$48,855	\$141,194	
BUILDING								
0012402-591037	TRANSFER OUT TO BUILDING FUND	\$269,616	\$0	\$0	\$0	\$0	\$0	-
SUB-TOTAL BUILDING EXPENDITURES:		\$269,616	\$0	\$0	\$0	\$0	\$0	See Building Department Fund.

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ZONING								
0012402-512000	REGULAR SALARIES	\$98,667	\$97,833	\$99,310	\$99,310	\$103,277	\$101,598	Salaries for Zoning staff for 2 part-time Zoning Officials.
0012402-521000	PAYROLL TAXES	\$5,966	\$7,481	\$7,597	\$7,597	\$7,901	\$7,772	Calculated based on 7.65% of salaries.
0012402-522000	FRS RETIREMENT CONTRIBUTION	\$9,921	\$9,187	\$8,203	\$8,203	\$8,581	\$8,612	Rate increase from 8.26% to 8.47% thru Jul '20.
0012402-523000	HEALTH & LIFE INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	-
0012402-534110	CONTRACTUAL SERVICES	-\$450	\$18	\$0	\$0	\$0	\$0	-
	SUB-TOTAL ZONING EXPENDITURES	\$114,105	\$114,519	\$115,110	\$115,110	\$119,759	\$117,982	
	TOTAL BUILDING & ZONING EXPENDITURES:	\$383,721	\$114,519	\$115,110	\$115,110	\$119,759	\$117,982	
PARKS & RECREATION								
0017207-512000	REGULAR SALARIES	\$294,352	\$326,267	\$337,645	\$337,645	\$368,400	\$361,248	Current salary and wages for Parks staff.
0017207-514000	OVERTIME	\$873	\$1,012	\$1,000	\$1,000	\$500	\$1,000	Hourly employee overtime required to support events & activities.
0017207-521000	PAYROLL TAXES	\$24,345	\$24,087	\$25,830	\$25,830	\$28,183	\$27,635	Calculated based on 7.65% of salaries.
0017207-522000	FRS RETIREMENT CONTRIBUTION	\$24,754	\$27,480	\$27,889	\$27,889	\$30,608	\$30,623	Rate increase from 8.26% to 8.47% thru Jul '20.
0017207-523000	HEALTH & LIFE INSURANCE	\$49,784	\$63,369	\$75,032	\$75,032	\$75,072	\$111,790	Includes medical, dental, vision and life.
0017207-523003	HEALTH INSURANCE ALLOWANCE	\$7,868	\$0	\$0	\$0	\$0	\$0	Health insurance allowance.
0017207-523100	WIRELESS STIPEND	\$2,511	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	Stipend for Director of Parks, Greenspace Superintendent, Arborist, and 2 field operations employees.
0017207-531000	PROFESSIONAL SERVICES	\$78,780	\$81,120	\$82,742	\$82,742	\$25,012	\$0	-
0017207-540000	TRAVEL & PER DIEM	\$744	\$1,683	\$1,560	\$1,560	\$1,560	\$1,560	Mileage reimbursement.
0017207-546010	REPAIR & MAINTENANCE-VEHICLES	\$2,838	\$10,149	\$5,000	\$5,000	\$5,000	\$5,000	Maintenance and repairs of 4 vehicles.
0017207-547000	PRINTING & BINDING	\$0	\$1,666	\$2,500	\$2,500	\$2,000	\$0	-
0017207-549070	ADMINISTRATIVE SUPPORT	\$9,648	\$0	\$0	\$0	\$0	\$0	-
0017207-549093	CREDIT CARD FEES	\$240	\$4,057	\$1,860	\$1,860	\$2,760	\$3,000	Includes credit card transaction fees for Parks.
0017207-549200	MISCELLANEOUS EXPENSE	\$612	\$469	\$700	\$700	\$700	\$700	Property taxes for Palm Springs N, Sec A (\$200) and Royal Oaks Security Guard Gate (\$500).
0017207-549300	COACHES BACKGROUND CHECK	\$3,675	\$6,660	\$5,000	\$5,000	\$5,000	\$5,000	Background checks for all program coaches, instructors & volunteers.
0017207-549310	CHECK CERTIFICATION CLINIC	\$3,129	\$1,300	\$2,500	\$2,500	\$1,500	\$2,500	Certification provided by National Alliance of Youth Coaches.
0017207-552020	FUEL & LUBRICANTS	\$3,592	\$3,947	\$4,500	\$4,500	\$3,254	\$4,500	For 4 CLS vehicles.
	SUB-TOTAL PARKS SERVICES:	\$507,744	\$555,666	\$576,158	\$576,158	\$551,949	\$556,956	
ROYAL OAKS PARK								
0017217-534010	JANITORIAL SERVICES	\$0	\$60,768	\$60,880	\$60,880	\$60,380	\$60,880	Custodial services \$4,990 monthly. Additional emergency services of \$1,000.
0017217-541000	TELEPHONE SERVICES	\$9,784	\$10,333	\$11,000	\$11,000	\$10,252	\$11,000	Local and WIFI voice calling.
0017217-543000	UTILITY SERVICES	\$95,429	\$89,989	\$100,000	\$100,000	\$95,601	\$100,000	FPL \$80,000, water & sewer (\$4,900), and waste removal (15,100).

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0017217-546000	REPAIR & MAINTENANCE-CONTRACT	\$330,942	\$284,412	\$285,000	\$285,000	\$268,672	\$285,000	Grounds Maintenance Contract \$285,000.
0017217-546003	REPAIR & MAINTENANCE-GROUNDS	\$20,243	\$51,969	\$83,000	\$83,000	\$68,000	\$75,000	General grounds repairs including irrigation, sod, electrical, plumbing and field equipment (\$42,300), Frazee Mowing (\$18,700), Pathway Repairs (\$6,000), Fence Repairs (\$8,000).
0017217-546300	REPAIR & MAINTENANCE-FACILITY	\$49,317	\$44,664	\$31,250	\$31,250	\$31,250	\$31,250	Facility repairs including electrical and plumbing (\$11,500), pest control(\$400), air condition (\$2,000), handyman services (\$12,000), fire and burglar alarm signals (\$2,950), AC and light monitoring (\$2,400).
0017217-553090	NON-CAPITAL OUTLAY	\$5,050	\$4,831	\$5,000	\$5,000	\$5,000	\$5,000	Non-capital equipment replacement.
0017217-564000	MACHINERY & EQUIPMENT	\$2,899	\$20,727	\$0	\$14,275	\$14,123	\$0 -	
SUB-TOTAL ROYAL OAKS PARK:		\$513,663	\$567,693	\$576,130	\$590,405	\$553,278	\$568,130	
PARK EAST YOUTH CENTER								
0017227-512000	REGULAR SALARIES	\$46,561	\$35,364	\$35,000	\$35,000	\$35,529	\$35,805	Current salary and wages.
0017227-521000	PAYROLL TAXES	\$2,915	\$2,705	\$2,678	\$2,678	\$2,718	\$2,739	Calculated based on 7.65% of salary.
0017227-522000	FRS RETIREMENT CONTRIBUTION	\$3,193	\$2,475	\$2,891	\$2,891	\$2,952	\$3,035	Rate increase from 8.26% to 8.47% thru Jul '20.
0017227-523000	HEALTH & LIFE INSURANCE	\$4,683	\$5,107	\$11,744	\$11,744	\$10,900	\$14,452	Includes medical, dental, vision and life.
0017227-523100	WIRELESS STIPEND	\$480	\$268	\$480	\$480	\$480	\$0 -	
0017227-534010	JANITORIAL SERVICES	\$30,577	\$29,443	\$27,040	\$27,040	\$26,040	\$27,040	Custodial services \$2,170 monthly. Additional emergency services of \$1,000.
0017227-541000	TELEPHONE SERVICES	\$5,341	\$4,060	\$4,500	\$4,500	\$2,874	\$3,500	WIFI services, phones, fire and burglar alarms.
0017227-543000	UTILITY SERVICES	\$9,756	\$10,817	\$14,070	\$14,070	\$12,065	\$13,000	FPL (6,000), water & sewer (\$4,000), and waste removal (\$3,000).
0017227-546000	REPAIR & MAINTENANCE-CONTRACT	\$9,511	\$12,404	\$12,500	\$12,500	\$12,500	\$13,000	Base ground maintenance.
0017227-546003	REPAIR & MAINTENANCE-GROUNDS	\$3,930	\$1,952	\$5,000	\$5,000	\$5,000	\$5,000	General grounds repairs including irrigation, sod, landscape repairs and handyman services.
0017227-546300	REPAIR & MAINTENANCE-FACILITY	\$13,903	\$17,683	\$18,000	\$18,000	\$18,000	\$18,000	Operating costs for facility handyman/general repairs (\$7,640), Electrical (\$3,000), Plumbing (\$3,000), A/C maintenance (\$1,500), pest control (\$360), and Art in Public Places maintenance (\$2,500).
0017227-549200	MISCELLANEOUS EXPENSE	\$494	\$0	\$0	\$0	\$0	\$0 -	
0017227-553090	NON-CAPITAL OUTLAY-PARK IMPROVEMENT	\$811	\$224	\$5,000	\$5,000	\$0	\$5,000	Non-capital equipment replacement.
0017227-563001	INFRASTRUCTURE	\$8,040	\$0	\$0	\$0	\$0	\$0 -	
0017227-564000	MACHINERY AND EQUIPMENT	\$4,064	\$0	\$0	\$0	\$0	\$0 -	
SUB-TOTAL PARK EAST YOUTH CENTER:		\$144,258	\$122,502	\$138,903	\$138,903	\$129,059	\$140,571	
PARK WEST - MARY COLLINS COMMUNITY CENTER								
0017237-534010	JANITORIAL SERVICES	\$39,857	\$41,640	\$48,880	\$48,880	\$48,380	\$48,880	Custodial services \$3,990 monthly. Additional emergency services of \$1,000.
0017237-541000	TELEPHONE SERVICES	\$2,287	\$4,226	\$4,920	\$4,920	\$4,524	\$4,920	WIFI services, phones, fire and burglar alarms.
0017237-543000	UTILITY SERVICES	\$22,812	\$21,437	\$22,700	\$22,700	\$22,657	\$23,500	FPL, water and sewer, and waste removal.
0017237-546000	REPAIR & MAINTENANCE-CONTRACT	\$19,300	\$22,868	\$30,850	\$30,850	\$20,524	\$33,000	Base ground maintenance.

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0017237-546003	REPAIR & MAINTENANCE-GROUNDS	\$6,848	\$7,075	\$7,500	\$7,500	\$6,500	\$7,500	General grounds repair, irrigation, sod, landscaping and maintenance, including handyman services.
0017237-546300	REPAIR & MAINTENANCE-FACILITY	\$24,094	\$27,834	\$27,000	\$27,000	\$25,000	\$27,000	General facility repairs and maintenance including plumbing and electrical (\$5,700), handyman services (\$14,000), fire alarm monitoring (\$2,100), pest control (\$400), a/c maintenance and monitoring (\$4,800).
0017237-553090	PARKS IMPROVEMENT - OPERATING	\$3,512	\$7,725	\$5,000	\$5,000	\$1,542	\$15,000	Replace Playground Benches (\$6,000), Paint Playground Structure (\$9,000).
0017237-563000	INFRASTRUCTURE	\$12,566	\$0	\$0	\$0	\$0	\$0	-
0017237-564000	MACHINERY & EQUIPMENT	\$4,064	\$9,685	\$21,000	\$10,034	\$10,000	\$0	-
0017237-569000	PARKS - CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$10,000	\$0	-
SUB-TOTAL PARK WEST:		\$135,340	\$142,490	\$167,850	\$156,884	\$149,127	\$159,800	
MIAMI LAKES OPTIMIST PARK								
0017247-534010	JANITORIAL SERVICES	\$0	\$6,300	\$26,200	\$26,200	\$26,807	\$26,200	Custodial services \$2,100 monthly. Additional emergency services of \$1,000.
0017247-541000	TELEPHONE SERVICES	\$9,693	\$10,436	\$12,000	\$12,000	\$6,863	\$7,000	WIFI services, phones, fire and burglar alarms.
0017247-543000	UTILITY SERVICES	\$99,632	\$94,403	\$112,000	\$112,000	\$72,749	\$76,668	FPL (\$60,000) water & sewer (\$6,000), and waste removal (\$10,668).
0017247-546000	REPAIR & MAINTENANCE-CONTRACT	\$494,310	\$487,629	\$456,000	\$456,000	\$456,000	\$456,000	Base contract with Brightview \$456,000.
0017247-546003	REPAIR & MAINTENANCE-GROUNDS	\$38,295	\$35,153	\$40,000	\$49,000	\$55,000	\$41,500	General grounds repairs including irrigation (\$10,000), sod (\$10,000), electrical and plumbing (15,000) and handyman services (\$5,000), portable toilets (\$1500).
0017247-546300	REPAIR & MAINTENANCE-FACILITY	\$8,556	\$15,075	\$20,000	\$20,000	\$20,000	\$20,000	General facility repairs including handyman services (\$10,000), fire alarm monitoring (\$3,000), a/c maintenance (\$2,400), Art in Public Places maintenance (\$2,585), pest control (\$300).
0017247-548150-SPTHF	SPORTS HALL OF FAME	\$0	\$383	\$400	\$400	\$680	\$400	Annual Sports Hall of Fame ceremony.
0017247-553055	MIAMI LAKES PARK MARINA OPERATIONS	\$70	\$0	\$1,000	\$1,000	\$0	\$500	Bait & tackle.
0017247-553090	MIAMI LAKES PARK/IMPROVEMENTS	\$18,033	\$10,027	\$20,000	\$11,000	\$6,000	\$20,000	Park facility improvements including athletic equipment.
0017247-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$5,000	\$5,000	\$0	-
SUB-TOTAL MIAMI LAKES OPTIMIST PARK:		\$668,589	\$659,406	\$687,600	\$692,600	\$649,099	\$648,268	
MINI PARKS								
0017257-543000	UTILITY SERVICES	\$24,747	\$34,043	\$24,000	\$24,000	\$32,829	\$31,000	FPL (\$20,000) and Water & Sewer (\$11,000).
0017257-546000	REPAIR & MAINTENANCE-CONTRACT	\$186,964	\$219,712	\$290,000	\$290,000	\$195,566	\$290,000	Grounds maintenance contract with Superior (\$192,000), annual wood fiber playground mulch replenishment (\$45,000). Beach Park maintenance contract with SFM (\$53,000) includes bi-annual sand refurbishment.

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0017257-546003	REPAIR & MAINTENANCE-GROUNDS	\$35,698	\$60,806	\$63,610	\$63,610	\$19,610	\$64,650	General grounds repairs including irrigation, sod, debris removal and K-9 Cove maintenance (\$43,000), lake maintenance (12,000), tot lot pressure cleaning (\$8,000), handyman services (\$1,000) and pest control (\$650).
0017257-546025	MINI PARKS-TREE TRIMMING	\$27,060	\$27,365	\$27,500	\$27,500	\$27,500	\$27,500	Various contracts to supplement off year of three year trimming cycle, includes annual cycle for palms.
0017257-555500	FURNITURE & NON CAPITAL OUTLAY	\$12,148	\$2,743	\$5,000	\$5,000	\$1,000	\$5,000	Pocket parks and playground amenities replacement as needed.
SUB-TOTAL MINI PARKS:		\$286,617	\$344,669	\$410,110	\$410,110	\$276,505	\$418,150	
BARBARA GOLEMAN								
0017267-546080	BARBARA GOLEMAN MAINTENANCE	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	Per agreement-Resolution 02-100.
SUB-TOTAL BARBARA GOLEMAN:		\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
TOTAL PARKS - COMMUNITY SERVICES:		\$2,260,211	\$2,396,426	\$2,560,751	\$2,569,060	\$2,313,016	\$2,495,875	
RECREATION SERVICES								
0017907-512000	REGULAR SALARIES	\$302,228	\$201,116	\$186,447	\$186,447	\$147,220	\$151,082	Current salary and wages.
0017907-514000	OVERTIME	\$124	\$242	\$0	\$0	\$0	\$0	-
0017907-516000	COMPENSATED ABSENCES - CURRENT	\$109	-\$6,196	\$0	\$0	\$0	\$0	-
0017907-521000	PAYROLL TAXES	\$21,663	\$14,898	\$14,263	\$14,263	\$11,262	\$11,558	Calculated based on 7.65% of salary.
0017907-522000	FRS RETIREMENT CONTRIBUTION	\$22,565	\$16,092	\$15,400	\$15,400	\$12,232	\$12,807	Rate increase from 8.26% to 8.47% thru Jul '20.
0017907-523000	HEALTH & LIFE INSURANCE	\$28,754	\$13,212	\$35,231	\$35,231	\$23,503	\$28,903	Includes medical, dental, vision and life.
0017907-523003	HEALTH INSURANCE ALLOWANCE	\$65	\$1,371	\$0	\$0	\$0	\$0	Health insurance allowance.
0017907-523100	WIRELESS STIPEND	\$1,301	\$858	\$1,440	\$1,440	\$960	\$1,440	Stipend for Leisure Services Manager and 2 Programs Coordinators.
0017907-548202	YOUTH CENTER COMMUNITY PROGRAMS	\$11,212	\$7,851	\$10,055	\$10,055	\$8,000	\$8,000	Bus transportation for educational and community service opportunity field trips, equipment and supplies for workshops and theme nights, monthly punch card prizes, movie licensing, entry fees, etc., t-shirts, and open house.
0017907-549093	CREDIT CARD FEES	\$125	\$0	\$0	\$0	\$0	\$0	-
0017907-549403	TOWN COMMUNITY PROGRAMS	\$14,683	\$13,591	\$14,890	\$14,890	\$14,890	\$14,890	Annual recitals (\$2990), supplies for table tennis, archery, painting showcase & other (\$7,600), arts & craft and fitness for special needs adults (\$2,300), SAFE Flight Program (\$2,000).
0017907-552010	UNIFORMS	\$78	\$0	\$0	\$0	\$0	\$0	-
0017927-549405	SOCIAL MEDIA TECH SUMMIT	\$0	\$4,519	\$0	\$0	\$0	\$0	-
SUB-TOTAL RECREATION SERVICES:		\$402,907	\$267,555	\$277,726	\$277,726	\$218,067	\$228,680	

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ECONOMIC DEVELOPMENT								
0017937-512000	REGULAR SALARIES	\$0	\$0	\$69,560	\$69,560	\$68,674	\$71,158	Current salary and wages for Community and Special Events Coordinator and Office Clerk.
0017937-521000	PAYROLL TAXES	\$0	\$0	\$5,321	\$5,321	\$5,254	\$5,444	Calculated based on 7.65% of salary.
0017937-522000	FRS RETIREMENT CONTRIBUTION	\$0	\$0	\$5,746	\$5,746	\$5,706	\$6,032	Rate increase from 8.26% to 8.47% thru Jul '20.
0017937-523000	HEALTH & LIFE INSURANCE	\$0	\$0	\$10,280	\$10,280	\$8,943	\$9,988	Includes medical, dental, vision and life.
0017937-523100	WIRELESS STIPEND	\$0	\$0	\$480	\$480	\$480	\$480	Stipend for Community & Special Events Coordinator \$40 a month.
0017937-531000	PROFESSIONAL SERVICES	\$0	\$6,848	\$28,350	\$28,350	\$45,098	\$3,600	Special Needs Advisory Board Liaison \$3,600.
SUB-TOTAL ECONOMIC DEVELOPMENT:		\$0	\$6,848	\$119,737	\$119,737	\$134,154	\$96,701	
COMMUNICATIONS								
0017947-512000	REGULAR SALARIES	\$0	\$90,511	\$26,520	\$26,520	\$27,426	46,631	Current salary and wages for Part-time Information Specialist & Marketing & Digital Services Specialist.
0017947-521000	PAYROLL TAXES	\$0	\$7,537	\$2,029	\$2,029	\$2,098	3,567	Calculated based on 7.65% of salary.
0017947-522000	FRS RETIREMENT CONTRIBUTION	\$0	\$6,905	\$2,191	\$2,191	\$2,279	3,953	Rate increase from 8.26% to 8.47% thru Jul '20.
0017947-523000	HEALTH & LIFE INSURANCE	\$0	\$1,339	\$0	\$0	\$0	\$0	-
0017947-523100	WIRELESS STIPEND	\$0	\$366	\$0	\$0	\$366	\$0	-
0017947-541300	SOCIAL MEDIA PLAN	\$0	\$0	\$0	\$27,000	\$27,000	\$14,500	Social Media Strategy.
SUB-TOTAL COMMUNICATIONS:		\$0	\$106,657	\$30,740	\$57,740	\$59,169	\$68,651	
SPECIAL EVENTS								
0017957-512000	REGULAR SALARIES	\$67,993	\$80,460	\$87,720	\$87,720	\$89,738	\$89,738	Director's current salary and wages.
0017957-521000	PAYROLL TAXES	\$4,412	\$5,620	\$6,710	\$6,710	\$6,865	\$6,865	Calculated based on 7.65% of salary.
0017957-522000	FRS RETIREMENT CONTRIBUTION	\$5,145	\$6,385	\$7,246	\$7,246	\$7,456	\$7,607	Rate increase from 8.26% to 8.47% thru Jul '20.
0017957-523000	HEALTH & LIFE INSURANCE	\$10,578	\$17,862	\$14,628	\$14,628	\$13,440	\$16,282	Includes medical, dental, vision and life.
0017957-523003	HEALTH INSURANCE ALLOWANCE	\$954	\$0	\$0	\$0	\$0	\$0	-
0017957-523100	WIRELESS STIPEND	\$443	\$462	\$480	\$480	\$480	\$480	Stipend for Community Outreach & Engagement Director \$40 a month.
0017957-549418	SPECIAL EVENTS VETERANS DAY	\$5,786	\$5,169	\$6,000	\$8,700	\$9,891	\$6,000	Veterans Day Parade.
0017957-549421	SPECIAL EVENTS 4TH JULY	\$25,000	\$25,423	\$30,000	\$30,000	\$26,000	\$30,000	Fireworks and barge.
0017957-549429	OTHER EVENTS	\$0	\$0	\$10,000	\$10,000	\$10,000	\$10,000	Pop Up Events to promote Economic Development.
SUB-TOTAL SPECIAL EVENTS:		\$120,310	\$141,382	\$162,784	\$165,484	\$163,869	\$166,972	
COMMITTEES								
NEIGHBORHOOD IMPROVEMENT COMMITTEE								
0017447-548159	AWARD-BEAUTIFICATION AWARDS	\$0	\$0	\$2,000	\$2,000	\$1,337	\$750	
0017447-548159	HOA-QUARTERLY MEETINGS	\$0	\$50	\$500	\$500	\$200	\$200	

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0017447-548159	LAKE-LAKE AWARENESS MONTH	\$0	\$1,006	\$0	\$0	\$0	\$200	
0017447-548159	PEDES-PEDESTRIAN & BIKE INITIATIVES	\$0	\$0	\$6,000	\$6,000	\$6,963	\$5,500	
0017447-548159	PROJ-COMMUNITY PROJECTS/HOME IMPROVEMEN	\$0	\$417	\$500	\$500	\$500	\$0	
	TOTAL NEIGHBORHOOD IMPROVEMENT	\$0	\$1,473	\$9,000	\$9,000	\$9,000	\$6,650	
	COMMITTEE:							
CULTURAL AFFAIRS COMMITTEE								
0017307-548151	CULTURAL AFFAIRS COMMITTEE	\$412	\$0	\$0	\$0	\$0	\$0	
0017307-548151	BASEL-ART BASEL MIAMI LAKES	\$836	\$1,297	\$1,500	\$1,500	\$1,000	\$500	
0017307-548151	BLACK-BLACK HISTORY MONTH CONCERT	\$3,351	\$3,552	\$3,750	\$3,750	\$3,396	\$3,000	
0017307-548151	BOOK-BOOK READING	\$492	\$426	\$750	\$750	\$723	\$750	
0017307-548151	COF-CONCERT ON THE FAIRWAY	\$7,759	\$9,023	\$10,500	\$11,515	\$21,991	\$10,500	
0017307-548151	CON-CONCERTS	\$4,744	\$4,511	\$4,500	\$4,625	\$4,625	\$5,000	
0017307-548151	FILM-CLASSIC FILM IN THE PARK	\$635	\$0	\$0	\$0	\$0	\$0	
0017307-548151	FOUR-FOURTH OF JULY	\$16,657	\$15,879	\$11,500	\$11,500	\$11,500	\$11,000	
0017307-548151	FT-FISHING TOURNAMENT	\$479	\$448	\$500	\$500	\$500	\$500	
0017307-548151	HISP-HISPANIC HERITAGE	\$9,951	\$4,593	\$10,500	\$11,500	\$5,000	\$3,000	
0017307-548151	MLK-MARTIN LUTHER KING EVENT	\$0	\$0	\$0	\$500	\$1,055	\$0	
0017307-548151	S FLI-SPRING FLING(PAINT A PICTURE)	\$537	\$581	\$600	\$600	\$600	\$750	
0017307-548151	SCOT-SCOTTISH AMERICAN HERITAGE MONTH	\$600	\$1,000	\$1,000	\$1,000	\$1,600	\$0	
0017307-548151	WOMEN-WOMEN HISTORY MONTH	\$989	\$1,962	\$2,250	\$2,250	\$2,848	\$2,000	
	TOTAL CULTURAL AFFAIRS COMMITTEE:	\$47,444	\$43,271	\$47,350	\$49,990	\$54,838	\$37,000	
ECONOMIC DEVELOPMENT COMMITTEE								
0017457-549200	ECODV-MISCELLANEOUS EXPENSES	\$3,268	\$119	\$0	\$0	\$0	\$0	
0017457-549200	MARKE-MARKETING MATERIALS	\$10,601	\$7,306	\$14,000	\$14,500	\$14,850	\$10,000	
0017457-549200	ML CH-CHAMBER EXPO	\$7,000	\$7,000	\$12,000	\$12,000	\$10,000	\$10,000	
0017457-549200	REALT-REALTOR EVENTS	\$1,801	\$3,105	\$5,200	\$5,550	\$5,550	\$0	
0017457-549200	SHOWS-TRADE SHOWS CONVENTIONS	\$3,488	\$1,383	\$3,000	\$2,500	\$2,500	\$0	
	TOTAL ECONOMIC DEVELOPMENT COMMITTEE:	\$26,159	\$18,913	\$34,200	\$34,550	\$32,900	\$20,000	
EDUCATION ADVISORY BOARD								
0017407-548156	EDUCATIONAL ADVISORY BOARD	\$826	\$0	\$0	\$0	\$0	\$0	
0017407-548156	APLAN-AP LANGUAGE ARTS PROGRAM	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,500	
0017407-548156	EVENT-TOWN EVENTS	\$0	\$822	\$2,000	\$2,000	\$2,000	\$1,000	
0017407-548156	FRIEN-FRIENDS OF THE LIBRARY	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
0017407-548156	IMAG-IMAGINATION LIBRARY	\$2,541	\$3,045	\$4,000	\$4,000	\$4,000	\$4,000	
0017407-548156	MISC-MISCELLANEOUS EXPENSES	\$169	\$0	\$300	\$300	\$300	\$0	
0017407-548156	SAT-SAT/ACT PREP COURSES	\$1,325	\$0	\$12,000	\$12,000	\$12,000	\$0	

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0017407-548156	STEM-ELECTIVE COURSES	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
0017407-548156	TECH-TECHNOLOGY & MEDIA	\$0	\$0	\$12,000	\$12,000	\$12,000	\$0	
0017407-548156	TEST STANDARDIZED TESTING SUPPORT	\$9,300	\$0	\$0	\$0	\$0	\$0	
TOTAL EDUCATIONAL ADVISORY BOARD:		\$54,161	\$43,867	\$70,300	\$70,300	\$70,300	\$45,500	
ELDERLY AFFAIRS COMMITTEE								
0017417-548150	ELDERLY AFFAIRS COMMITTEE	\$348	\$688	\$0	\$0	\$0	\$0	
0017417-548150	BEEFR-TRANSPORTATION BEE FREE (SAT & SUN)	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500	
0017417-548150	BOXIN-ROCK STEADY BOXING	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500	
0017417-548150	DOMT-DOMINO TOURNAMENT	\$0	\$0	\$0	\$3,010	\$3,010	\$0	
0017417-548150	FORU-COMMUNITY FORUMS	\$1,168	\$1,179	\$2,500	\$3,100	\$3,100	\$1,000	
0017417-548150	HF-EAC-HEALTH FAIR	\$1,226	\$991	\$500	\$6,372	\$6,372	\$500	
0017417-548150	METET-MEET & EAT	\$5,299	\$12,472	\$7,800	\$7,800	\$8,517	\$7,000	
0017417-548150	MISC-MISCELLANEOUS EXPENSE	\$2,249	\$0	\$500	\$500	\$500	\$500	
0017417-548150	SENIO-SENIOR FIELD TRIP	\$5,806	\$5,950	\$6,000	\$6,750	\$6,750	\$6,000	
0017417-548150	SG-SENIOR GAMES	\$2,276	\$2,461	\$0	\$0	\$0	\$0	
0017417-548150	SNAB-SPECIAL NEEDS ADVISORY BOARD	\$0	\$300	\$0	\$20,043	\$20,043	\$10,000	
0017417-548150	SS-SENIOR SOCIAL	\$14,492	\$12,833	\$15,200	\$18,418	\$18,418	\$12,000	
TOTAL ELDERLY AFFAIRS COMMITTEE:		\$32,864	\$36,876	\$37,500	\$70,993	\$71,710	\$42,000	
YOUTH ACTIVITIES TASK FORCE								
0017427-548150	YOUTH ACTIVITIES TASK FORCE	\$545	\$0	\$0	\$0	\$0	\$0	
0017427-548154	BR-BICYCLE RODEO	\$5,626	\$5,271	\$4,700	\$4,700	\$5,451	\$5,000	
0017427-548154	HHH-HALLOWEEN HAUNTED HOUSE	\$12,092	\$16,365	\$26,500	\$30,700	\$25,968	\$15,000	
0017427-548154	ICE-ICE CREAM SOCIAL	\$3,789	\$4,517	\$500	\$500	\$5,339	\$500	
0017427-548154	JUST-JUST RUN	\$844	\$1,355	\$1,000	\$1,000	\$476	\$1,000	
0017427-548154	MISC-MISCELLANEOUS EXPENSE	\$0	\$189	\$0	\$0	\$0	\$0	
0017427-548154	MP-MOVIES IN THE PARK	\$22,529	\$18,982	\$7,500	\$10,827	\$8,856	\$7,500	
0017427-548154	RELAY-RELAY FOR LIFE	\$113	\$0	\$0	\$0	\$0	\$0	
0017427-548154	SPORT-SPORTS PALOOZA/PRO SPORTS DAY	\$3,683	\$2,177	\$0	\$0	\$0	\$0	
0017427-548154	SPRIN-SPRING FLING	\$7,540	\$9,705	\$4,500	\$9,262	\$13,293	\$7,000	
0017427-548154	SUM-SUMMER YOUTH EMPLOYMENT INITIATIVE	\$320	\$133	\$300	\$300	\$300	\$150	
0017427-548154	WINTR-WINTERFEST	\$0	\$4,860	\$0	\$0	\$0	\$0	
TOTAL YOUTH ACTIVITIES TASK FORCE:		\$57,082	\$63,553	\$45,000	\$57,289	\$59,683	\$36,150	
PUBLIC SAFETY COMMITTEE								
0012122-548157	PUBLIC SAFETY COMMITTEE	\$0	\$526	\$0	\$0	\$0	\$0	
0012122-548157	BRKF-POLICE APPRECIATION BREAKFAST	\$1,628	\$1,381	\$1,000	\$1,500	\$2,362	\$1,500	
0012122-548157	CERT-TRAINING (CPR, AED, CERT, SELF-DEFENSE)	\$0	\$112	\$250	\$250	\$0	\$250	
0012122-548157	EDMAT-EDUCATIONAL MATERIALS	\$300	\$600	\$750	\$750	\$65	\$250	
0012122-548157	SHIRT-SHIRTS & SUPPLIES	\$0	\$0	\$600	\$600	\$436	\$300	
TOTAL PUBLIC SAFETY COMMITTEE:		\$1,928	\$2,619	\$2,600	\$3,100	\$2,863	\$2,300	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
VETERANS AFFAIRS COMMITTEE								
0017437-548158	SKRUN-VETERAN 5K RUN	\$0	\$0	\$3,500	\$33,600	\$30,100	\$0	
0017437-548158	CARE-CARE PACKAGE DRIVE	\$0	\$94	\$1,000	\$1,000	\$1,000	\$500	
0017437-548158	FLAG-FLAG RETIREMENT CEREMONY	\$9	\$0	\$0	\$0	\$0	\$0	
0017437-548158	ML VE-MEMORIAL HONOR FUND	\$37	\$467	\$500	\$500	\$500	\$250	
0017437-548158	MTB-MILITARY TRIBUTE BANNER	\$0	\$3,716	\$0	\$0	\$5,584	\$2,500	
0017437-548158	PLAQU-PURCH TREES W/PLAQUES	\$34	\$0	\$900	\$900	\$850	\$1,000	
0017437-548158	V COM-VETERANS COMMITTEE SHIRTS	\$0	\$0	\$0	\$0	\$0	\$250	
	TOTAL VETERANS AFFAIRS COMMITTEE:	\$80	\$4,276	\$5,900	\$36,000	\$38,034	\$4,500	
	TOTAL COMMITTEES:	\$219,718	\$214,849	\$251,850	\$331,222	\$339,328	\$194,100	
	TOTAL COMMUNITY OUTREACH & ENGAGEMENT:	\$742,935	\$737,290	\$842,837	\$951,909	\$914,587	\$755,104	
PUBLIC WORKS								
0014104-512000	REGULAR SALARIES	\$104,136	\$125,201	\$205,200	\$205,200	\$168,185	\$145,808	Current salary and wages for PW Coordinator, and 50% funding for PW Director and PW Engineer.
0014104-521000	PAYROLL TAXES	\$8,524	\$9,004	\$15,698	\$15,698	\$12,866	\$11,154	Calculated based on 7.65% of salaries.
0014104-522000	FRS RETIREMENT CONTRIBUTION	\$7,552	\$8,075	\$16,950	\$16,950	\$13,974	\$12,360	Rate increase from 8.26% to 8.47% thru Jul '20.
0014104-523000	HEALTH & LIFE INSURANCE	\$6,579	\$12,077	\$29,203	\$29,203	\$21,996	\$23,946	Includes medical, dental, vision and life.
0014104-523003	HEALTH INSURANCE ALLOWANCE	\$452	\$0	\$0	\$0	\$0	\$0	-
0014104-523100	WIRELESS STIPEND	\$447	\$480	\$480	\$480	\$480	\$480	50% Stipend for PW Director and PW Engineer.
0014104-531000	PROFESSIONAL SERVICES	\$14,067	\$0	\$0	\$0	\$0	\$0	-
0014104-531300	TOWN ENGINEER	\$14,843	\$13,463	\$0	\$0	\$0	\$15,000	Town wide projects, technical assistance, and inspection support, as needed.
0014104-534110	PERMITS PLAN REVIEW	\$44,045	\$29,414	\$45,840	\$45,840	\$21,318	\$35,000	Independent Contractor for plans review and inspections. Offset by PW Permit revenues.
0014104-546000	REPAIR & MAINTENANCE-STREET LIGHTS	\$0	\$0	\$70,000	\$70,000	\$70,000	\$70,000	Maintenance and repairs of street lights not owned by FPL.
0014104-546010	REPAIR & MAINTENANCE-VEHICLES	\$555	\$1,813	\$4,000	\$4,000	\$2,500	\$4,000	Maintenance for 2 PW vehicles.
0014104-549141	UNDERGROUND UTILITY LOCATION	\$48,383	\$33,821	\$41,530	\$41,530	\$25,015	\$33,353	Underground utility markings: High Tech (\$31,200), Sunshine state one call (\$2,153).
0014104-549200	MISCELLANEOUS EXPENSE	\$2,697	\$2,607	\$3,000	\$3,000	\$2,000	\$3,000	Removal of holiday banners and other PW miscellaneous items.
0014104-552000	OPERATING SUPPLIES	\$2,638	\$3,844	\$3,000	\$3,000	\$2,000	\$3,000	Banners, chlorine, tools, materials for field work.
0014104-552010	UNIFORMS	\$40	\$0	\$0	\$0	\$0	\$0	Uniforms expense moved to Administration in FY17-18.
0014104-552020	FUEL & LUBRICANTS	\$2,640	\$0	\$3,000	\$3,000	\$2,766	\$3,000	Fuel and lubricants for 2 PW vehicles.
0014104-555500	FURN & EQUIP NON CAPITAL	\$1,141	\$1,991	\$2,000	\$2,000	\$281	\$2,000	Signage, barricades and other PW equipment.
	SUB-TOTAL PUBLIC WORKS ADMINISTRATION:	\$258,740	\$241,791	\$439,901	\$439,901	\$343,382	\$362,102	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
GENERAL FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
PUBLIC WORKS - GREEN SPACE								
0014124-543010	RIGHT-OF-WAY ELECTRICITY	\$8,253	\$7,734	\$10,000	\$10,000	8,555	\$7,000	Electricity for entrance features, fountains and pumps.
0014124-543020	WATER	\$44,006	\$37,524	\$45,000	\$45,000	35,296	\$42,000	Water & sewer utility expense.
0014124-546000	REPAIR & MAINTENANCE	\$384,781	\$390,603	\$490,405	\$490,405	\$420,160	\$515,819	Grounds (\$248,235), FDOT ROW (\$16,500), Flowers, landscape beds and cul-de-sac (\$81,624), litter, debris and doggie stations (\$122,000), miscellaneous repairs including plumbing, electrical and handyman services (\$15,000). Enhanced services - FDOT 6 supplemental cycles (\$5,460) and FDOT 18 cycles on Palmetto Circle (\$27,000).
0014124-546001	PUBLIC WORK ENTRY MAINTENANCE	\$5,257	\$7,190	\$4,700	\$4,700	3,200	\$2,800	Includes maintenance and painting of entrance features at 154th and 87th Avenues.
0014124-546002	EXTERMINATION SERVICES	\$1,980	\$395	\$3,000	\$3,000	\$1,000	\$3,000	Extermination of rodents, bees, dead animals, etc.
0014124-546020	PW TREE REMOVAL	\$18,788	\$49,076	\$22,000	\$22,000	22,000	\$30,000	Removal of invasive, hazardous or dead trees.
0014124-546025	TREE TRIMMING	\$192,667	\$60,206	\$200,000	\$200,000	200,000	\$262,879	Per contract based on 3 year cycle of 8,123 per cycle (\$165,972) ; Phase 3 includes annual cycle for aesthetic pruning along major corridors (\$64,951) and annual palm pruning (\$31,956).
0014124-546030	NEW TREE PLANTING	\$49,514	\$52,482	\$55,000	\$55,000	55,000	\$55,000	Tree Planting.
	SUB-TOTAL PW-GREEN SPACE:	\$705,245	\$605,210	\$830,105	\$830,105	\$745,212	\$918,498	
	TOTAL PUBLIC WORKS EXPENDITURES:	\$963,985	\$847,001	\$1,270,006	\$1,270,006	\$1,088,593	\$1,280,600	
NON-DEPARTMENTAL								
0011371-519100	BAD DEBT EXPENSE- EMPLOY TAX 1	\$2,205	\$0	\$0	\$0	\$0	\$0	-
0011371-519110	BAD DEBT EXPENSE- ALARMS	\$85,038	\$0	\$0	\$0	\$0	\$0	-
0011371-593490	SPECIAL ITEM, FEMA REIMB	\$0	\$0	\$0	\$0	\$9,722	\$0	-
0011371-581000	RESERVE FOR COMMITTEES FUTURE DONATIONS	\$0	\$0	\$0	\$0	\$0	\$40,000	Reserves offset by donations/contributions.
0011371-581000	OPERATING SURPLUS	\$0	\$0	\$18,430	\$18,430	\$0	\$0	-
0011371-581002	RESERVE FOR RENEWAL AND REPLACEMENT - SINKING FUND	\$0	\$0	\$150,000	\$150,000	\$150,000	\$0	Reserve for facility, equipment and infrastructure renewal and replacement. Ordinance 19-236.
0011371-581001	RESERVE FOR LITIGATION/SETTLEMENT	\$0	\$0	\$400,000	\$342,500	\$342,500	\$342,500	Reserve for legal fee settlements.
	TOTAL NON-DEPARTMENTAL:	\$87,243	\$0	\$568,430	\$510,930	\$502,222	\$382,500	
TOTAL GENERAL FUND EXPENDITURES:		\$17,091,773	\$15,871,003	\$17,718,200	\$18,559,718	\$17,956,396	\$17,359,992	



Special Revenue Funds

Transportation Gas Tax
Transit – (PTP 20%)
Tree Ordinance – Black Olive Removal
Peoples’ Transportation Plan (PTP 80%)
Mobility Fee Trust Account
Special Revenues - Other
Impact Fees Fund
Building Department Fund
Special Taxing Districts
Disaster Fund

Town of Miami Lakes FY 2019-20 Adopted Budget

Special Revenue Fund Detail

Special Revenue Funds are established to account for revenues that are restricted by statute or ordinance for a specific purpose.

Local Option Gas Tax

Pursuant to Florida Statute 336.025(1)(a), the Local Option Gas tax is derived from the six (6) cents tax imposed by Miami-Dade County on every gallon of motor and diesel fuel sold in the county. For FY 2019-20, the Town anticipates receiving approximately \$390,645 with a carryforward fund balance of \$11,892, for a total budget of \$402,537.

The funds are restricted for transportation related activities which includes sidewalk replacement (\$201,537) and pressure cleaning (\$60,000), road system maintenance (\$80,000), ADA compliance of our public rights-of-way (\$25,000), pothole repairs (\$20,000), signage replacement and striping of crosswalks (\$16,000). This budget has \$0 in reserves.

Performance Measures

The principal measures of performance for Gas Tax funding are the square footage of sidewalks pressure cleaned, and the cumulative number of potholes/sinkholes and street signs repaired.

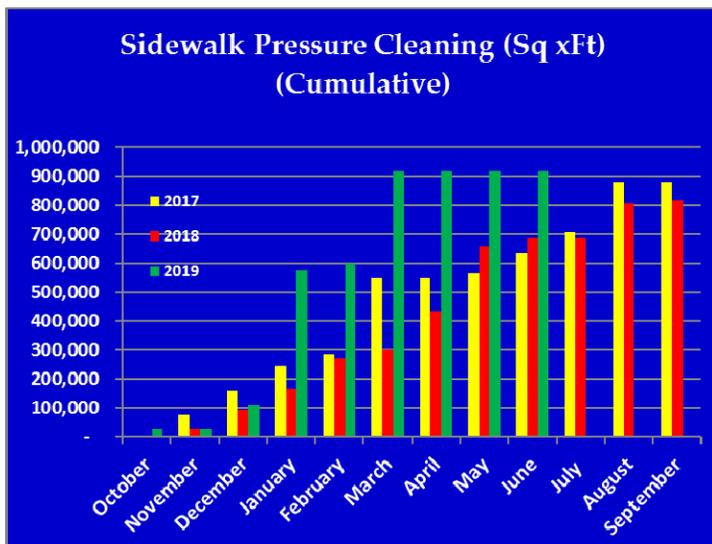


Fig.1: Cumulative number of sidewalks pressure cleaned in FY19 as of the 3rd quarter was 916,930 sq. ft. Areas cleaned include the Town's major corridors such as Miami Lakeway N and S, NW 82nd Avenue, Fairway Drive, Main Street, the underpass at NW 154th Street and sidewalks adjacent to all schools.

Town of Miami Lakes FY 2019-20 Adopted Budget

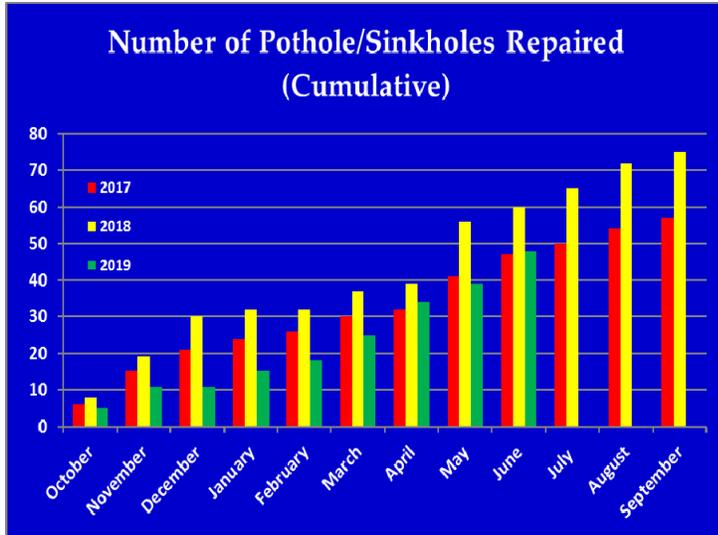


Fig.2: The number of pothole/sinkholes repaired at the end of the 3rd quarter of FY19 was 48. Potholes typically develop in wet and mucky conditions. This measure has decreased significantly from 2018 due to the completion of roadway resurfacing and drainage projects, and the department’s proactive inspections.



Fig.3: Signs are repaired when damaged or fading. The increase in FY18 is because of the effects of Hurricane Irma. A total of 24 street signs have been repaired as at the end of the 3rd quarter of FY19.

People’s Transportation Plan

Pursuant to Florida Statute 212.055 (1) Miami-Dade County levies a half-cent discretionary sales surtax on sales, use, rentals, admissions and other transactions as specified in the Statute. The Citizen’s Independent Transportation Trust (CITT) administers, collects and distributes the surtax proceeds to the municipalities. The Town anticipates receiving \$1,350,000 for FY 2019-20. People’s Transportation Plan funds are allocated and restricted to 80% transportation activities and 20% transit activities.

The People’s Transportation Plan (PTP 80%) total budget for FY 2019-20 is \$1,196,566; this includes the 80% share of revenues (\$1,080,000), interest income (\$10,000) and prior year carry-over funds (\$106,566). Funds are allocated for street lighting utilities (\$250,000), traffic studies related to the implementation of projects identified at the Transportation Summit (\$97,000), maintenance of our greenway bike paths (\$7,996),

Town of Miami Lakes FY 2019-20 Adopted Budget

transfer to Capital Projects Fund for transportation related improvement projects including NW 59th Avenue extension (\$475,000), Royal Oaks Roadway and Drainage Improvement (\$125,000), Palmetto 67th Avenue widening project (\$90,000), NW 60th Avenue project (\$30,000) and staffing at 50% of cost to manage the program (\$110,494). This Fund has \$11,076 in reserves.

Performance Measures

The principal measure of performance for PTP 80% funded activities is the percentage of streetlights working.

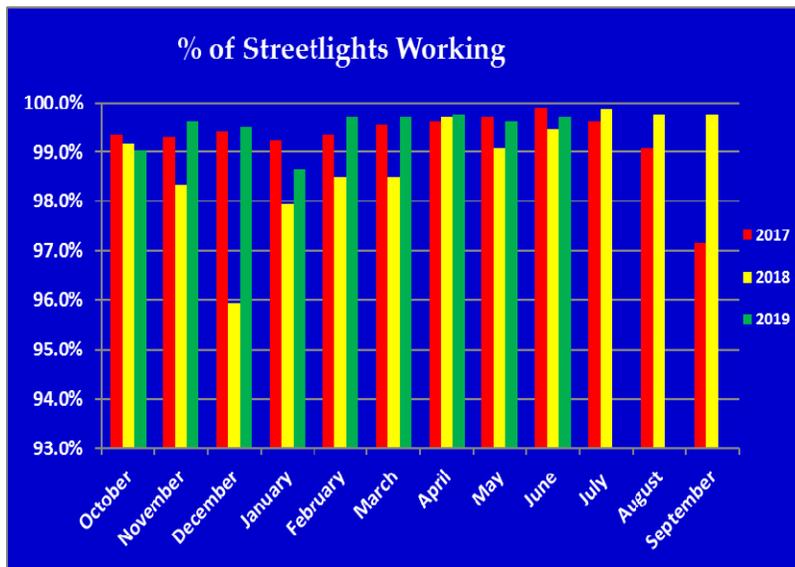


Fig.4: There are currently 2,047 streetlights in Miami Lakes of which 915 are owned by the Town. Over the 3rd quarter of FY19, approximately 99.7% of streetlights were working (an average of only 2 streetlights not working per month). The Town continues to work with FPL to enhance the quality of service being provided to our residents.

Transit

As mentioned above, at least 20% of the half-cent sales discretionary surtax proceeds are to be used specifically for transit related operations. The total budget for FY 2019-20 is \$393,371 which includes the 20% PTP share of \$270,000, Freebee advertisement \$30,000 and \$93,371 in prior year carry-over funds.

The Town's two circulator buses (the 'Moover') were launched in July 2012 to provide safe and efficient transportation service to the community and to ensure the availability of public transportation service to the public via a fixed route system. In May 2018, the Miami-Dade County Board of Commissioner's passed an amendment to the Citizens Independent Transportation Trust (CITT) ordinance to allow the use of on-demand transportation services as a PTP eligible expense effective November 2018. This has allowed the Town to convert the current Moover circulator service to an on-demand/flex route to provide point to point public transportation through the Town of Miami Lakes. Beginning October 1, 2019, this service will operate three (3) vehicles

Town of Miami Lakes FY 2019-20 Adopted Budget

running 7 days per week and is funded at \$250,000 for FY2020. The budget also provides for traffic studies as needed (\$20,000), repair, maintenance and insurance of 23 bus shelters and bus stop signs (\$39,765), the production of marketing materials to support the transit program (\$5,000), and administrative expenses and staffing at 50% of cost to manage the program (\$69,744). This Fund has \$8,862 in reserves.

Performance Measures

ridership.

The principal measure of performance for Transit Surtax (PTP 20%) funded function is



Fig.5: Cumulative number of riders for all bus routes is 33,161 at the end of 3rd quarter, with 16,195 on the Moover route and 16,966 from Freebee service. In April the Moover service was discontinued. Chart reflects an increase in ridership as compared to the prior years.

Tree Removal Program

To conserve, promote, protect, restore and improve the tree canopy of the Town, Ordinance No. 12-151 requires a permit for tree removals. Black olive trees in the Town are a nuisance and the Town has a 15-year replacement program for the removal of these trees in phases to mitigate the impact to the tree canopy. The approach is to remove trees designated to be dead, critical or in poor condition first, and then proceed to those trees that are in fair condition. Residents can expedite the removal of a tree that is in fair condition by opting for the Expedited Tree Removal Program.

To conserve, promote, protect, restore and improve the tree canopy of the Town, Ordinance No. 12-151 requires a permit for tree removals. Black olive trees in the

In FY20, revenues from the program are estimated at \$10,000 with a carryforward fund balance of \$27,370, for a total budget of \$37,370 to offset the cost of removing and replacing those trees. To fully fund the 15-year replacement plan, the program would need to be funded at approximately \$85,000 per year.

Mobility Fee Trust Account Fund

Ordinance No. 16-192 establishes a mobility fee that will fund multi-modal transportation improvements

Town of Miami Lakes FY 2019-20 Adopted Budget

and encourage development that better mitigate impacts on the transportation system, in lieu of the traditional transportation concurrency fee. The fee is applied to land development projects for the establishment of a land use or change of a land use, that apply for a building permit and/or certificate of use and is restricted for infrastructure capital improvements and improving the multimodal network included in the Town's Capital Improvement Element (CIE) of the Comprehensive Plan. The fee is calculated as outlined in the Mobility Fee Ordinance, paid directly to the Town, and deposited to a Mobility Fee Trust Account Fund.

For FY 2019-20 revenues are estimated at \$217,750 from Lucida Apartment Building and Alari Office Building developments. Funds are to be transferred to the Capital Projects Fund for design services to include bicycle lanes, sidewalk and crosswalk improvements at NW 60th Avenue (Business Park East - \$100,000). This Fund has \$117,750 in reserves.

Special Revenues - Other

This sub-fund includes a one-time contribution of \$300,000 from the Lennar Development that was received in FY 2016 and restricted for educational projects and programs, per agreement. Approval was granted for the allocation of funds to supplement Miami-Dade County School Board contribution for enhanced security in the two K-8 public schools of the Town of Miami Lakes. The FY 2019-20 Budget remains at \$300,000 in reserves for future educational projects and programs.

Impact Fees Fund

Pursuant to Section 163.31801 of the Florida Statute, impact fees are an important source of revenue for a local government to use in funding the infrastructure necessitated by new growth. Impact fees are paid by developers to offset the cost to adequately serve the impacts and demands of new development. Two types of Impact Fees, Parks and Public Safety, are collected by Miami-Dade County on behalf of the Town and the revenues are captured in the Impact Fee Fund to fund capital improvements, capital facility and capital equipment attributable to new developments.

Parks Impact Fees are collected: 1) to offset the impact of residential development on park open space, and 2) to address the need for improvements to local park property.

- 1) Open Space - Revenues for FY 2019-20 are estimated at \$175,000 from new developments including Lucida Apartments, and Alari Office Building, with a carryforward fund balance of \$1,067,205, totaling \$1,242,205. The amount of

Town of Miami Lakes FY 2019-20 Adopted Budget

\$200,000 is transferred to the Capital Projects Fund for construction of Bridge Park – Phase 1. This Fund has \$1,042,205 in reserves.

- 2) Improvements – Revenues for FY 2019-20 are estimated at \$175,000 from new developments including Lucida Apartments, and Alari Office Building, and a carryforward fund balance of \$65,691, totaling \$240,691. This fund has \$240,691 in reserves for future projects.

Public Safety (Police) impact fees are intended to offset the cost of additional capital resources required to maintain adequate police protection for the existing population and to accommodate projected population growth due to new development. Revenues for FY 2019-20 are estimated at \$66,700 from new developments including Lucida Apartments, and Alari Office Building, and a carryforward fund balance of \$77,189 for a total budget of \$143,889. The budget is earmarked for the purchase and implementation of a license plate recognition software (\$143,889). This software is an effective public safety tool used to enhance law enforcement and investigative capabilities while promoting a safe and secure environment for our residents. This Fund has no reserves.

In lieu of payment of Road Impact Fees, Miami-Dade County approved for Town Center Developer to contribute towards the widening of NW 67th Avenue at the Palmetto (\$547,268). As per agreement with the developer, 50% of the contract was paid in FY2019, and the remaining \$273,634 due in FY2020. A sub-fund **Road Impact Fees (Contribution in Lieu of)** was created to account for the contribution with a transfer to the Capital Projects Fund to record the expenses of this project which is currently underway.

Building Department Fund

The Building Department safeguards public health, safety and general welfare through the administration and enforcement of the Florida Building Code to ensure the highest level of building code compliance. The Department performs plans review for all commercial and residential construction, mandatory inspections for all phases of construction to ensure compliance with building safety regulations, collects permit fees and issues permits for residential and commercial construction, issues Certificates of Completion, Certificates of Occupancy and Business Tax Receipts. Per State Statute, fees generated by the Building Department are restricted for building permitting and inspection activities. In FY 2016-17, the Building department activities were separated from the General Fund, and a new Building Department Fund created to more accurately account for the receipts of building permit fees, related revenues and expenditures. Zoning function revenues and expenses, as well as Business Tax Receipt

Town of Miami Lakes FY 2019-20 Adopted Budget

revenues and expenditures remain in the General Fund as these functions are not regulated by the Florida Building Code.

The FY 2019-20 Budget for the Building Department Fund totals \$4,038,442, an overall decrease of \$626,561 or -13.43% over FY19 year-end projections. Revenues include \$1,230,000 in building permit fees, technology fee of \$123,000, building permit violation fee, lost plans, and interest income \$85,000 and a carryforward fund balance of \$2,600,442.

The operating cost for FY 2019-20 is \$2,175,396 and includes 13.5 FTEs, contractual services for building inspection and plans review in support of new residential construction, licensing and support of the Building permitting software TRAKiT, credit card transaction fees, other miscellaneous expenses. The budget includes \$124,380 in capital expenditure, as well as reimbursement of \$257,575 to the General Fund for administrative support provided by the General Fund. This Fund has a reserve of \$1,481,091 and is expected to decrease as the new developments progress through the permitting process over the next several years.

Performance Measures

The principal measures of performance for the Building Department Fund are the number of building permits issued, the amount of fees collected and the number of inspections conducted. There are other key measures that the Town monitors internally, such as the turn-around time for permit review to ensure that all inspections are performed within 24 hours of being requested.

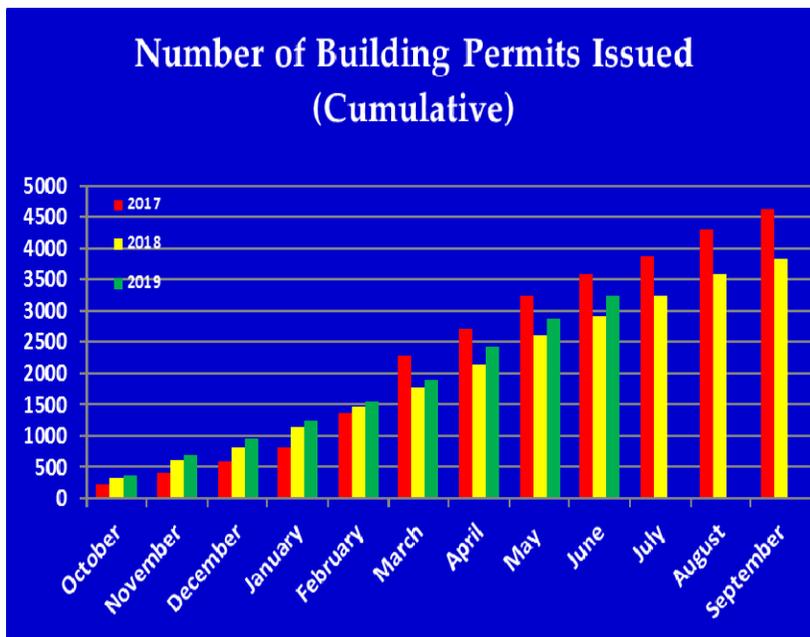


Fig.6: Cumulative number of Building Permits issued in FY19 at end of 3rd quarter has reached 3,231, primarily due to two new major residential developments.

Town of Miami Lakes FY 2019-20 Adopted Budget

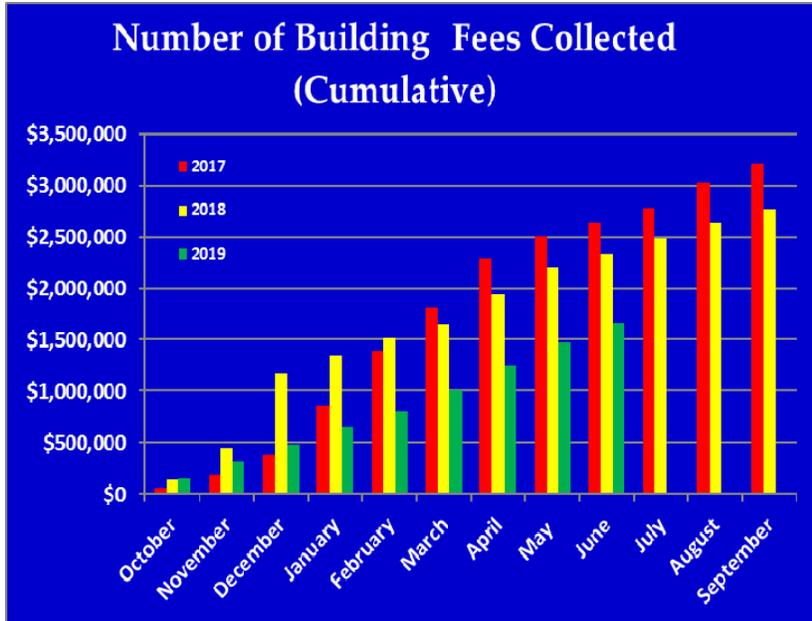


Fig.7: Cumulative amount of Building Permit Fees collected totals \$1,662,166 in FY19 as at 3rd quarter, which is slightly lower than FY18.

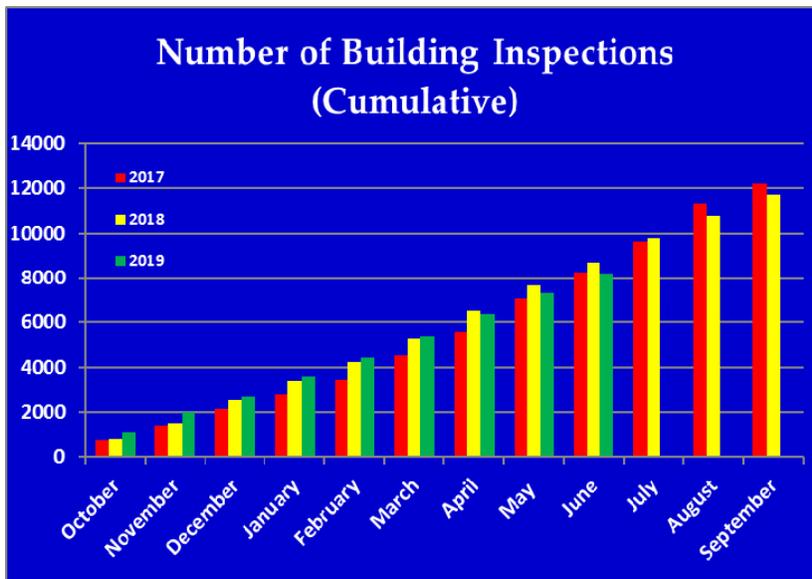


Fig.8: The cumulative number of Building Inspections performed in FY19 as at 3rd quarter. A total of 8,174 inspections was conducted thus far, and the Building Department continues to work diligently to provide excellent service while keeping up with the increased number of requests.

Special Taxing Districts

In 2014, Town residents who were living within special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for special taxing districts within their municipalities. Once the amendment was approved, the residents of six special taxing districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote

Town of Miami Lakes FY 2019-20 Adopted Budget

ratifying the transfer to the Town. The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates.

The Special Taxing Districts sub-fund of the Special Revenue Fund was created to account for the cost to provide public improvements and special services through a non-ad valorem assessment. Non-ad valorem assessments represent a cost share assigned to a group of properties to pay all or part of the cost associated with a specific public service or improvement, such as security guard services, lighting, lake, and landscape maintenance, primarily benefitting those properties. The Town of Miami Lakes will provide security guard services to four Districts, and lake maintenance to two Districts.

The FY 2019-20 Adopted Budget for all Districts total \$1,739,778 and includes the following rates for each District:

- Loch Lomond Security Guards - \$2,489.80
- Royal Oaks East Security Guards - \$769.33
- Royal Oaks Section 1 Security Guards - \$706.89
- Miami Lakes Section 1 Security Guards - \$285.37
- Lake Hilda Lake Maintenance - \$157.92
- Lake Patricia Lake Maintenance - \$231.46

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL REVENUE FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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SPECIAL REVENUE FUND

TRANSPORTATION GAS TAX

REVENUE								
1014134-312410	1ST LOCAL OPT GAS TAXES - 6c	\$415,546	\$404,010	\$395,000	\$395,000	\$403,193	\$390,645	Based on Dept. of Revenue estimate.
1014134-370003	SR TRANSP BUDGET CARRYFORWARD	\$0	\$0	\$111,940	\$173,699	\$173,699	\$11,892	Prior year fund balance carryforward.
TOTAL REVENUES		\$415,546	\$404,010	\$506,940	\$568,699	\$576,892	\$402,537	
EXPENDITURE								
1011311-591040	TRANSFERS OUT-GENERAL FUND	\$0	\$920	\$0	\$0	\$0	\$0	-
1014134-531355	TRANSP- ADA COMPLIANCE	\$27,272	\$13,200	\$25,000	\$25,000	\$25,000	\$25,000	Sidewalk repairs for ADA compliance.
1014134-546190	ROADS - POT HOLE REPAIRS	\$9,356	\$19,317	\$20,000	\$20,000	\$19,250	\$20,000	Continuation of town-wide pothole repairs.
1014134-546191	SIDEWALK PRESSURE CLEANING	\$82,545	\$76,529	\$80,000	\$84,900	\$84,900	\$60,000	Sidewalks throughout Town and main roads.
1014134-546200	ROADS - SIDEWALK REPLACEMENT	\$138,367	\$147,303	\$170,000	\$235,100	\$235,100	\$201,537	Complete replacement of trip hazard and sidewalks Town wide, as necessary.
1014134-546210	ROADS - STRIPING & SIGNS	\$12,326	\$10,052	\$20,000	\$20,000	\$20,750	\$16,000	Sign replacement and roadway striping improvement.
1014134-549002	ROADS - CONTINGENCY	\$0	\$0	\$111,940	\$3,699	\$0	\$0	Contingency for transportation project needs.
1014134-553400	TRANSP - ROAD SYSTEM MAINT	\$85,677	\$72,606	\$80,000	\$80,000	\$80,000	\$80,000	60% roadway repairs and 40% median repairs (Irrigation and non-capital beautification improvements).
1014134-591041	TRANSFER TO CAPITAL PROJECTS FUND	\$0	\$0	\$0	\$100,000	\$100,000	\$0	-
TOTAL EXPENDITURES		\$355,543	\$339,927	\$506,940	\$568,699	\$565,000	\$402,537	

TRANSIT

REVENUE								
1014414-369905	BEEFR CONTRIBUTIONS & DONATIONS-FREEBEE ADVERTISI	\$0	\$0	\$0	\$0	\$30,000	\$30,000	Freebee Advertising.
1014414-335180	COUNTY TRANSIT SURTAX 20% SALES TAX	\$242,327	\$257,645	\$240,000	\$240,000	\$255,385	\$270,000	20% of Half Cent Surtax for transit use only.
1014414-370006	SR TRANSIT 20% PTP CARRYFORWARD	\$0	\$0	\$144,888	\$220,146	\$220,146	\$93,371	Prior year fund balance carryforward.
TOTAL REVENUES		\$242,327	\$257,645	\$384,888	\$460,146	\$505,531	\$393,371	
EXPENDITURE								
1014414-512000	REGULAR SALARIES	\$27,360	\$39,885	\$39,270	\$39,270	\$45,803	\$40,173	Salary and wages for full-time employee to manage transit and traffic issues at 50% of cost.
1014414-512999	COST OF LIVING ADJUSTMENT/BONUS	\$0	\$0	\$1,047	\$1,047	\$0	\$0	No FY20 budget.
1014414-521000	PAYROLL TAXES	\$2,432	\$3,029	\$3,004	\$3,004	\$3,504	\$3,073	Calculated based on 7.65% of salaries.
1014414-522000	FRS RETIREMENT CONTRIBUTION	\$2,418	\$3,582	\$3,244	\$3,244	\$3,338	\$3,405	Rate increase from 8.26% to 8.47% thru Jul '20.
1014414-523000	HEALTH & LIFE INSURANCE	\$4,202	\$10,078	\$6,529	\$6,529	\$5,876	\$7,342	Includes medical, dental, vision and life.
1014414-531000	PROFESSIONAL SERVICES	\$1,933	\$0	\$0	\$0	\$0	\$0	No FY20 budget.
1014414-531390	TRAFFIC STUDIES	\$0	\$29,432	\$20,000	\$55,568	\$33,000	\$20,000	Traffic studies as needed.
1014414-534141	TRANSIT BUS CIRCULATOR (FREEBEE)	\$121,336	\$110,930	\$228,000	\$228,000	\$270,901	\$250,000	Two regular Feebee & one large vehicle operation.
1014414-540000	TRAVEL & PER DIEM	\$475	\$981	\$1,500	\$1,500	\$1,000	\$1,250	Tolls, mileage, airfare to meetings & conferences.
1014414-545000	TRANSIT BUS SHELTER INSURANCE	\$25,665	\$26,584	\$29,896	\$29,896	\$30,025	\$30,925	Insurance for buses and bus shelters.
1014414-546000	REPAIR & MAINTENANCE-TRANSIT BUS SHELTERS	\$6,242	\$10,135	\$0	\$0	\$0	\$8,840	Repair and maintenance of 23 bus shelters and bus stop

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL REVENUE FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
1014414-546007	REPAIR & MAINTENANCE-GPS	\$4,967	\$4,643	\$0	\$0	\$2,444	\$0 -	
1014414-546010	REPAIR & MAINTENANCE-VEHICLES	\$43,532	\$42,553	\$10,000	\$10,000	\$0	\$0 -	
1014414-548000	MARKETING PROMOTIONAL SUPPORT	\$194	\$0	\$5,000	\$5,000	\$2,500	\$5,000	Production of marketing materials and promotional support for Transit Program.
1014414-549002	CONTINGENCY	\$0	\$0	\$24,398	\$64,088	\$0	\$8,863	Reserve for transit project needs.
1014414-549350	TRANSIT ADMIN PROG EXP5%	\$12,116	\$12,882	\$12,000	\$12,000	\$12,769	\$13,500	Administrative expense.
1014414-549442	CAR CHARGING STATION	\$0	\$1,259	\$0	\$0	\$0	\$0 -	
1014414-552020	FUEL & LUBRICANTS	\$25,410	\$25,788	\$0	\$0	\$0	\$0 -	
1014414-554010	EDUCATION & TRAINING	\$120	\$1,301	\$1,000	\$1,000	\$1,000	\$1,000	Registration for training & conferences.
1014414-591040	TRANSFERS OUT-GENERAL FUND	\$174,490	\$0	\$0	\$0	\$0	\$0 -	
	TOTAL EXPENDITURES	\$452,893	\$323,063	\$384,888	\$460,146	\$412,160	\$393,371	

IMPACT FEES - POLICE

REVENUE

1012102-324220	IMPACT FEES - PUBLIC SAFETY	\$0	\$0	\$0	\$0	\$0	\$0	
1012102-381304	TRANSF FROM POLICE IMPACT FEES - FD105	\$36,475	\$0	\$0	\$0	\$0	\$0	
1012102-370005	SPEC REV POLICE BUD CARRYFWD	\$0	\$0	\$0	\$0	\$0	\$0	
	TOTAL REVENUES	\$36,475	\$0	\$0	\$0	\$0	\$0	

EXPENDITURE

1012102-580001	POLICE IMPACT FEE EXP	\$0	\$0	\$0	\$0	\$0	\$0	
1012102-591050	TRANSFER OUT - CIP FUND	\$0	\$0	\$0	\$0	\$0	\$0	
	TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	

TREE ORDINANCE - BLACK OLIVE REMOVAL PROGRAM

REVENUE

1012412-329401	BLACK OLIVE PROGRAM-FEE	\$423	\$6,658	\$2,500	\$2,500	\$3,565	\$2,500	Program fee.
1012412-329402	TREE REMOVAL PROGRAM-FEE	\$3,694	\$24,647	\$5,000	\$5,000	\$7,500	\$7,500	Program fee.
1012412-381119	TRANSF IN FROM GENERAL FUND	\$11,416	\$0	\$0	\$0	\$0	\$0 -	
1012412-370007	BUDGET CARRYFORWARD	\$0	\$0	\$23,227	\$23,227	\$31,305	\$27,370	Prior year fund balance carryforward.
	TOTAL REVENUES	\$15,533	\$31,305	\$30,727	\$30,727	\$42,370	\$37,370	

EXPENDITURE

1012412-531205	BLACK OLIVE TREE PROGRAM	\$27,450	\$0	\$30,727	\$30,727	\$15,000	\$37,370	Tree removal and replacement expense.
	TOTAL EXPENDITURES	\$27,450	\$0	\$30,727	\$30,727	\$15,000	\$37,370	

PEOPLE'S TRANSPORTATION PLAN (PTP 80%)

REVENUE

1014114-329123	STAFF COSTS	\$0	\$25	\$0	\$0	\$0	\$0	
1014114-335185	TRANSPORTATION 80% PTP	\$969,308	\$1,030,582	\$975,000	\$975,000	\$1,007,411	\$1,080,000	80% of Half Cent Surtax allocation.
1014114-361100	INTEREST INCOME	\$7,052	\$12,093	\$5,000	\$5,000	\$23,000	\$10,000	Interest income from Investment Portfolio.

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL REVENUE FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
1014114-369300	INSURANCE CLAIMS	\$8,060	\$7,984	\$0	\$0	\$0	\$0	FY18 Claims for light pole accidents.
1014114-370002	TRANSPORTATION BUDGET CARRYFORWARD	\$0	\$0	\$122,122	\$215,282	\$215,282	\$106,566	Prior year fund balance carryforward.
	TOTAL REVENUES	\$984,420	\$1,050,684	\$1,102,122	\$1,195,282	\$1,245,693	\$1,196,566	
	EXPENDITURE							
1014114-512000	REGULAR SALARIES	\$26,887	\$38,885	\$39,270	\$39,270	\$40,173	\$40,173	Salary and wages for full-time employee to manage transit and traffic issues (Transportation Manager at 50%).
1014114-512999	COST OF LIVING ADJUSTMENT/BONUS	\$0	\$0	\$1,047	\$1,047	\$0	\$0	-
1014114-521000	PAYROLL TAXES	\$994	\$2,975	\$3,004	\$3,004	\$3,073	\$3,073	Calculated based on 7.65% of salaries.
1014114-522000	FRS RETIREMENT CONTRIBUTION	\$901	\$2,634	\$3,244	\$3,244	\$3,338	\$3,405	Rate increase from 8.26% to 8.47% thru Jul '20.
1014114-523000	HEALTH & LIFE INSURANCE	\$0	\$562	\$6,529	\$6,529	\$5,876	\$7,342	Includes medical, dental, vision and life.
1014114-531000	PROFESSIONAL SERVICES	\$18,281	\$1,815	\$0	\$0	\$0	\$0	-
1014114-531391	TRANSPORTATION STUDIES	\$23,816	\$57,697	\$20,000	\$49,300	\$69,000	\$97,000	NW 155th St Feasibility Study (\$33,000). Fairway Dr Pedestrian/Vehicle Study (\$39,000). Studies as needed (25,000).
1014114-540000	TRAVEL & PER DIEM	\$0	\$0	\$0	\$0	\$1,400	\$2,500	Tolls, mileage, airfare to meetings & conferences.
1014114-543010	STREET LIGHTING UTILITIES	\$284,673	\$255,483	\$254,400	\$254,400	244,607	\$250,000	Street lighting utility expense. Reduction of expenses due to conversion of Town owned street lights to LED.
1014114-546000	REPAIRS & MAINTENANCE-STREET LIGHTING	\$67,640	\$77,490	\$70,000	\$53,000	\$0	\$0	Maintenance and repairs of street lights not owned by FPL. Moved to General Fund.
1014114-546008	REPAIR & MAINTENANCE-BIKEPATHS/GREENWAY	\$13,502	\$553	\$5,878	\$5,878	\$5,870	\$7,996	Repair and maintenance of greenway bike path.
1014114-549002	CONTINGENCY	\$0	\$0	\$0	\$15,440	\$0	\$11,076	Contingency for Transportation project needs.
1014114-549350	ADMIN PTP EXP 5%	\$48,465	\$51,529	\$48,750	\$48,750	\$50,371	\$54,000	Administrative expense.
1014114-563004	LIGHT POLE	\$16,120	\$0	\$0	\$0	\$0	\$0	-
1014114-563612	LED LIGHT RETROFIT	\$258,382	\$112,387	\$0	\$0	\$0	\$0	-
1014114-591041	TRANSFER CAPITAL-TRANSPORTATION	\$26,276	\$825,000	\$650,000	\$715,420	\$715,420	\$720,000	FY20 transfer for 59th Ave Extension (\$475,000), Royal Oaks Drainage Phase 1 (\$125,000) Palmetto and NW 67th Avenue Widening Project (\$90,000 contingency and design), and NW 60th Avenue (\$30,000). FY19 transfer for 59th Ave extension (\$500,000) and Stormwater Drainage Projects(\$150,000). FY18 includes transfer to Capital Projects Fund for bike path striping at 89th Avenue and Commerce Way (\$50,000) and 59th Avenue extension (\$775,000).
	TOTAL EXPENDITURES	\$785,937	\$1,427,009	\$1,102,122	\$1,195,282	\$1,139,127	\$1,196,565	

MOBILITY FEE TRUST ACCOUNT FUND

REVENUE

1014184-329002	MOBILITY FEE	\$3,462	\$97,616	\$335,000	\$335,000	\$40,598	\$217,750	Fees from Lucida Apartments & Alari Office Building.
101-370008	BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$4,744	\$0	-

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL REVENUE FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
TOTAL REVENUES		\$3,462	\$97,616	\$335,000	\$335,000	\$45,342	\$217,750	
<u>EXPENDITURE</u>								
1014184-531000	PROFESSIONAL SERVICES	\$0	\$0	\$20,500	\$20,500	\$24,347	\$0 -	
1014184-531390	TRAFFIC STUDIES	\$0	\$78,738	\$0	\$0	\$2,576	\$0 -	
1014184-549002	CONTINGENCY RESERVES	\$0	\$0	\$0	\$0	\$0	\$117,750	Reserve for future projects.
1014184-591041	TRANSFER TO CAPITAL-TRANSPORTATION	\$468,000	\$208,870	\$314,500	\$314,500	\$18,419	\$100,000	Transfer for NW 60th Avenue Business Park East. FY19 Transfer to Capital for Windmill Gate Road improvement.
TOTAL EXPENDITURES		\$468,000	\$287,608	\$335,000	\$335,000	\$45,342	\$217,750	
SPECIAL REVENUES - OTHER								
<u>REVENUE</u>								
1011361-329003	CONTRIBUTION FROM DEVELOPER	\$300,000	\$0	\$0	\$0	\$0	\$0 -	
1011361-370009	BUDGET CARRYFORWARD	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000	Contribution for educational purposes.
TOTAL REVENUES		\$300,000	\$0	\$300,000	\$300,000	\$300,000	\$300,000	
<u>EXPENDITURE</u>								
1011361 581040	TRANSFER TO GENERAL FUND	\$0	\$0	\$0	\$0	\$0	\$0 -	
1011361 549002	CONTINGENCY FOR EDUCATION	\$0	\$0	\$300,000	\$300,000	\$0	\$300,000	Reserve for future educational projects and programs.
TOTAL EXPENDITURES		\$0	\$0	\$300,000	\$300,000	\$0	\$300,000	
TOTAL SPECIAL REVENUE FUND REVENUES:		\$1,997,763	\$1,841,260	\$2,659,677	\$2,889,854	\$2,715,829	\$2,547,594	
TOTAL SPECIAL REVENUE FUND EXPENDITURES:		\$2,089,823	\$2,377,608	\$2,659,677	\$2,889,854	\$2,176,630	\$2,547,594	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
IMPACT FEES FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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IMPACT FEES FUND

PARKS IMPROVEMENT

REVENUES

1057207-324270 PIMP	PARKS IMPACT FEES - IMPROVEMENTS	\$491,916	\$502,797	\$670,000	\$670,000	\$200,000	\$175,000	Impact fees from Lucida Apartments and Alari Office Building developments.
105-361100	INTEREST INCOME	\$1,929	\$24,192	\$0	\$0	\$28,500	\$0 -	
1057207-370001 PIMP	PARKS BUDGET CARRYFORWARD	\$0	\$0	\$158,743	\$158,743	\$165,934	\$65,691	Prior year fund balance carryforward.
TOTAL REVENUES		\$493,845	\$526,989	\$828,743	\$828,743	\$394,434	\$240,691	

EXPENDITURES

1057207-591035 PIMP	TRANSFER TO CPF - PARKS (PIMP)	\$684,900	\$170,000	\$828,743	\$828,743	\$328,743	\$0 -	
1057207-549002 PIMP	CONTINGENCY - IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$240,691	Reserve for future projects.
TOTAL EXPENDITURES		\$684,900	\$170,000	\$828,743	\$828,743	\$328,743	\$240,691	

PARKS OPEN SPACE

REVENUES

1057207-324270 POS	PARKS IMPACT FEES - OPEN SPACE	\$526,871	\$486,080	\$670,000	\$670,000	\$210,000	\$175,000	Impact fees from Lucida Apartments and Alari Office Building developments.
1057207-361100	INTEREST INCOME	\$0	\$2,377	\$0	\$0	\$500	\$0 -	
1057207-370001 POS	PARKS BUDGET CARRYFORWARD	\$0	\$0	\$893,249	\$893,249	\$881,705	\$1,067,205	Prior year fund balance carryforward.
TOTAL REVENUES		\$526,871	\$488,456	\$1,563,249	\$1,563,249	\$1,092,205	\$1,242,205	

EXPENDITURES

1057207-591035 POS	TRANSFER TO CPF - PARKS (POS)	\$50,000	\$83,622	\$0	\$0	\$25,000	\$200,000	Transfer to Capital Projects Fund for design of Bridge Park.
1057207-549002 POS	CONTINGENCY - OPEN SPACE	\$0	\$0	\$1,563,249	\$1,563,249	\$0	\$1,042,205	Reserve for future projects.
TOTAL EXPENDITURES		\$50,000	\$83,622	\$1,563,249	\$1,563,249	\$25,000	\$1,242,205	

PUBLIC SAFETY IMPACT FEES

REVENUES

1052102-324220	PUBLIC SAFETY IMPACT FEES	\$182,642	\$231,029	\$310,000	\$310,000	\$75,396	\$66,700	Impact fees from Lucida Apartments and Alari Office Building developments.
1052102-361100	INTEREST INCOME	\$867	\$406	\$0	\$0	\$800	\$0 -	
1052102-370015	PUBLIC SAFETY BUDGET CARRYFORWARD	\$0	\$0	\$120,597	\$120,597	\$121,531	\$77,189	Prior year fund balance carryforward.
TOTAL REVENUES		\$183,509	\$231,434	\$430,597	\$430,597	\$197,727	\$143,889	

EXPENDITURES

1052102-549002	CONTINGENCY	\$0	\$0	\$185,597	\$185,597	\$0	\$0 -	
1052102-564000	LICENSE PLATE RECOGNITION SOFTWARE	\$9,897	-\$9,897	\$200,000	\$200,000	\$105,460	\$143,889	Includes purchase and installation of license plate recognition software.

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
IMPACT FEES FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
1052102-564000	MOBILE SPEED RADAR	\$0	\$0	\$45,000	\$45,000	\$15,078	\$0 -	
1052102-581022	TRANSFER TO CIP-FACILITIES	\$0	\$30,865	\$0	\$0	\$0	\$0 -	
1052102-591010	TRANSFER TO SRF	\$36,475	\$0	\$0	\$0	\$0	\$0 -	
1052102-591022	TRANSFER TO CPF-FACILITIES	\$110,000	\$147,085	\$0	\$0	\$0	\$0 -	
	TOTAL EXPENDITURES	\$156,372	\$168,053	\$430,597	\$430,597	\$120,538	\$143,889	
ROAD IMPACT FEES (IN LIEU OF)								
REVENUES								
1054144-324230	IMPACT FEES ROAD	\$0	\$0	\$641,934	\$699,269	\$446,873	\$273,634	Balance from Graham Companies in lieu of impact fees for 67th Avenue Widening project.
	TOTAL REVENUES	\$0	\$0	\$641,934	\$699,269	\$446,873	\$273,634	
EXPENDITURES								
1054144-581050	TRANSFER TO CPF - TRANSPORTATION IMPRV	\$0	\$0	\$641,934	\$699,269	\$446,873	\$273,634	Transfer for 67th Avenue Widening Project.
	TOTAL EXPENDITURES	\$0	\$0	\$641,934	\$699,269	\$446,873	\$273,634	
TOTAL IMPACT FEE FUND REVENUES:		\$1,204,225	\$1,246,880	\$3,464,523	\$3,521,858	\$2,131,239	\$1,900,419	
TOTAL IMPACT FEE FUND EXPENDITURES:		\$891,272	\$421,675	\$3,464,523	\$3,521,858	\$921,154	\$1,900,419	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
BUILDING DEPARTMENT FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
BUILDING DEPARTMENT FUND								
REVENUE								
107-361100	INTEREST INCOME	\$0	\$56,570	\$0	\$0	\$0	\$0 -	
1072402-322111	BUILDING PERMITS-LOST PLANS	\$7,132	\$12,049	\$10,000	\$10,000	\$10,398	\$10,000	Based on prior year's trend.
1072402-322113	BUILDING PERMITS	\$2,757,844	\$2,289,390	\$2,000,000	\$2,000,000	\$1,816,733	\$1,230,000	Includes new development: Alari, Lucida, and other.
1072402-322114	BUILDING PERMITS-VIOLATION FEE	\$61,637	\$42,928	\$50,000	\$50,000	\$33,652	\$35,000	
1072402-329123	STAFF COSTS	\$0	\$29	\$0	\$0	\$0	\$0 -	
1072402-354110	CODE COMPLIANCE EARLY PAYMENTS	\$561	\$0	\$0	\$0	\$250	\$0 -	
1072402-361100	INTEREST INCOME	\$9,389	\$0	\$10,000	\$10,000	\$70,000	\$40,000	Interest income from Investment Portfolio.
1072402-370000	FUND BALANCE CARRYFORWARD	\$0	\$0	\$2,544,366	\$2,544,366	\$2,528,710	\$2,600,442	Prior year fund balance carryforward.
1072402-380900	MISCELLANEOUS INCOME	\$84	\$0	\$0	\$0	\$0	\$0 -	
1072402-381109	TRANSFER FROM GENERAL FUND	\$269,616	\$0	\$0	\$0	\$0	\$0 -	
1072432-322110	BUILDING PERMITS-TECHNOLOGY FEE	\$290,825	\$287,226	\$200,000	\$200,000	\$205,260	\$123,000	Based on 10% of permit revenues.
	TOTAL REVENUES	\$3,397,089	\$2,688,192	\$4,814,366	\$4,814,366	\$4,665,003	\$4,038,442	
EXPENDITURE								
1072402-512000	REGULAR SALARIES	\$865,896	\$1,088,872	\$1,201,717	\$1,201,717	\$1,131,979	\$1,265,583	Current salary and wages.
1072402-512999	COST OF LIVING ADJUSTMENT/BONUS	\$0	\$0	\$32,037	\$32,037	\$0	\$0 -	
1072402-514000	OVERTIME	\$2,118	\$930	\$0	\$0	\$12,435	\$2,500	Overtime as needed.
1072402-521000	PAYROLL TAXES	\$66,446	\$82,627	\$92,292	\$92,292	\$86,750	\$97,324	Calculated based on 7.65% of salaries.
1072402-522000	FRS RETIREMENT CONTRIBUTION	\$64,500	\$84,238	\$99,178	\$99,178	\$93,909	\$107,134	Rate increase from 8.26% to 8.47% thru Jul '20.
1072402-523000	HEALTH & LIFE INSURANCE	\$78,606	\$93,278	\$154,690	\$154,690	169,533	\$217,587	Includes medical, dental, vision and life.
1072402-523003	HEALTH INSURANCE ALLOWANCE	\$12,001	\$10,995	\$0	\$0	\$0	\$0 -	
1072402-523100	WIRELESS STIPEND	\$1,936	\$2,077	\$2,400	\$2,400	\$1,920	\$2,400	Stipend for Building Official, Chief Building Inspector and Senior Building Inspector, Supervisor and Permit Clerk.
1072402-531000	PROFESSIONAL SERVICES	\$176,007	\$154,309	\$225,000	\$225,000	\$114,300	\$225,000	Contractual services under ICA.
1072402-534110	BUILDING CONTRACTUAL SERVICES	\$3,375	\$7,111	\$7,500	\$7,500	\$0	\$0 -	
1072402-540000	TRAVEL & PER DIEM	\$0	\$10	\$2,500	\$2,500	\$1,000	\$4,000	Travel to user conference.
1072402-540010	CAR ALLOWANCE	\$18,000	\$19,962	\$24,000	\$24,000	\$21,200	\$24,000	Allowance for Building Official, Chief Building Inspector, Senior Building Inspector, and Building Inspector.
1072402-541010	MOBILE PHONES	\$6,867	\$0	\$0	\$0	\$0	\$0 -	
1072402-544010	BUILDING COPIER LEASE	\$1,767	\$1,635	\$2,220	\$2,220	\$1,800	\$2,200	Building's copier rental and usage.
1072402-545000	INSURANCE	\$0	\$42,873	\$62,327	\$62,327	\$64,069	\$75,000	Property and liability insurance, workers compensation.
1072402-546000	REPAIR & MAINTENANCE-CONTRACTS	\$120	\$0	\$0	\$0	\$0	\$0 -	
1072402-547000	PRINTING & BINDING	\$0	\$616	\$600	\$600	\$300	\$600	Business cards and printed materials.
1072402-549002	CONTINGENCY RESERVE	\$0	\$0	\$2,523,916	\$2,523,916	\$0	\$1,481,091	Reserve for additional expenses related to increase in permit activity.
1072402-549070	ADMINISTRATIVE SUPPORT	\$123,643	\$180,174	\$235,682	\$235,682	\$216,253	\$257,575	Overhead charges for administrative support of Building activities.

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
BUILDING DEPARTMENT FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
1072402-549093	CREDIT CARD FEES	\$49,466	\$39,777	\$46,975	\$46,975	\$46,975	\$47,000	Credit card transaction fees for Building Department - TRAKIT - web and counter.
1072402-551000	OFFICE SUPPLIES	\$2,640	\$0	\$0	\$0	\$0	\$0	
1072402-552000	ISF-M OPERATING SUPPLIES	\$0	\$1,297	\$0	\$0	\$800	\$0	
1072402-552010	UNIFORMS	\$3,939	\$3,999	\$4,000	\$4,000	\$3,000	\$4,000	Includes 1 shirt for office staff and 5 shirts for field staff with name and Town logo, raincoats.
1072402-554000	PUBLICATIONS & MEMBERSHIPS	\$989	\$2,157	\$1,280	\$1,280	\$1,280	\$2,500	South Florida Building Officials membership / ASFPM.
1072402-554010	EDUCATION & TRAINING	\$0	\$2,595	\$2,500	\$2,500	\$2,500	\$4,000	Registration and training at conferences.
1072402-564000	MACHINERY & EQUIPMENT	\$6,805	\$0	\$0	\$0	\$0	\$0	
1072402-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	\$42,388	\$36,680	\$44,776	\$44,776	\$46,423	\$44,792	Building Department's portion of Town Hall building expenses at 13% of total cost.
1072402-591040	TRANSFER OUT-GENERAL FUND	\$616	\$0	\$0	\$0	\$0	\$0	
		\$1,528,123	\$1,856,212	\$4,765,590	\$4,765,590	\$2,016,425	\$3,864,286	
1072432-531080	ELECT RECORDS STORAGE/DIGITAL IMAGING	\$3,143	\$6,301	\$6,000	\$6,000	\$6,600	\$7,000	Digitization and printing of large plans.
1072432-541001	REMOTE ACCESS DEVICE DATA PLAN	\$649	\$7,636	\$8,740	\$8,740	\$7,500	\$8,740	Cell phones and data plans for inspector field devices. Floater iPad (\$480) data plan used for credit card payments.
1072432-546500	REPAIR & MAINTENANCE-SOFTWARE	\$38,294	\$39,714	\$34,036	\$34,036	\$34,036	\$34,036	Includes annual license & support for ITRAKit permitting system (\$33,336) and AutoCAD system (\$700).
1072432-564000	MACHINERY & EQUIPMENT	\$0	\$6,634	\$0	\$0	\$0	\$86,600	Computers, monitors, iPad, printers and server for Trakit upgrade- transfer from Technology Fund.
1072432-566000	SOFTWARE	\$0	\$65,560	\$0	\$0	\$0	\$37,780	Additional Customization for Permit Software.
		\$42,087	\$125,846	\$48,776	\$48,776	\$48,136	\$174,156	
	TOTAL BUILDING DEPARTMENT REVENUES	\$3,397,089	\$2,688,192	\$4,814,366	\$4,814,366	\$4,665,003	\$4,038,442	
	TOTAL BUILDING DEPARTMENT EXPENSES:	\$1,570,210	\$1,982,058	\$4,814,366	\$4,814,366	\$2,064,561	\$4,038,442	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY 2018-19 ADOPTED BUDGET	FY 2018-19 YEAR END PROJECTION	FY 2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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SPECIAL TAXING DISTRICTS

MIAMI LAKES SECTION ONE - 1701

<i>Number of Units</i>	841.00	841.00
<i>Assessment Rate per Unit</i>	\$285.37	\$285.37
<i>Total Guard Service Hours</i>	8,760	8,760
<i>Total Vehicle Hours</i>	-	-
<i>Total Holiday Hours</i>	192	192
<i>Guard Hourly Rate</i>	14.35	15.50
<i>Vehicle Hourly Rate</i>		

REVENUES

1111601-312415	SPECIAL ASSESMENT AT 100%	239,996	228,240	239,996
1111601-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	(12,000)		(12,000)
1111601-329020	STD TRANSPONDERS	-	1,700	1,000
1111601-370016	CARRYOVER	-	2,885	46,018
	TOTAL REVENUE	\$227,996	\$232,825	275,014

EXPENSES

1111601-533002	SECURITY SERVICES - GUARD	125,706	125,781	135,780
1111601-533002	SECURITY GUARD HOLIDAY COST	1,378	-	-
1111601-533002	POLICE OFF DUTY FOR EVENTS	-	-	-
1111601-533002	SECURITY SERVICES - VEHICLE	-	-	-
	OPERATING SECURITY COST SUBTOTAL	\$127,084	\$125,781	\$135,780

1111601-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	-	-	6,845
1111601-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	23,840	23,840	17,194
	ADMINISTRATIVE COST SUBTOTAL	\$23,840	\$23,840	\$24,039

1111601-534010	JANITORIAL SERVICES	1,000	1,250	1,500
1111601-541000	TELEPHONE SERVICES	-	446	500
1111601-541010	MOBILE PHONES	500	-	-
1111601-543000	UTILITY SERVICES-ELECTRICITY	1,200	692	1,100
1111601-543020	UTILITY SERVICES-WATER & SEWER	600	140	500
1111601-546000	REPAIR & MAINTENANCE-MAJOR	2,500	8,090	49,000 Other outside maintenance
1111601-546000	REPAIR & MAINTENANCE-OTHER SUPPLIES	1,500	-	-
1111601-546002	EXTERMINATOR SERVICES	200	169	200 \$16 monthly
1111601-546003	REPAIR & MAINTENANCE-GROUNDS	0	19,600	6,000
1111601-546021	GATE EQUIPMENT & REPAIRS	1,500	6,225	6,000

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY 2018-19 ADOPTED BUDGET	FY 2018-19 YEAR END PROJECTION	FY 2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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SPECIAL TAXING DISTRICTS

1111601-547000	PRINTING & BINDING	200	114	200	
1111601-548020	GENERAL ADVERTISEMENTS	250	461	500	
1111601-549311	TRANSPONDERS	-	-	1,000	
	OPERATING COST SUBTOTAL	\$9,450	\$37,186	\$66,500	
1111601-549002	CONTINGENCY RESERVE	67,622	-	48,695	
	TOTAL MIAMI LAKES SECTION ONE EXPENDITURES	\$227,996	\$186,808	\$275,014	

LOCH LOMOND - 1700

<i>Number of Units</i>	<i>188.00</i>	<i>188.00</i>	
<i>Assessment Rate per Unit</i>	<i>\$2,726.40</i>	<i>\$2,489.80</i>	<i>Assessment rate was reduced by \$236.60 from prior year.</i>
<i>Total Guard Service Hours</i>	<i>17,520</i>	<i>17,520</i>	
<i>Total Vehicle Hours</i>	<i>8,760</i>	<i>8,760</i>	
<i>Total Holiday Hours</i>	<i>288</i>	<i>288</i>	
<i>Guard Hourly Rate</i>	<i>21.12</i>	<i>20.50</i>	<i>New security contract hourly rate was reduced by .62</i>
<i>Vehicle Hourly Rate</i>	<i>1.50</i>	<i>0.50</i>	<i>(LSV) Low Speed Vehicle Rate.</i>

1111611-312415	SPECIAL ASSESMENT AT 100%	\$512,563	\$488,483	\$468,082	
1111611-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	(\$25,628)	\$0	(\$23,404)	
1111611-329020	STD TRANSPONDERS	\$0	\$0	\$0	
1111611-370016	CARRYOVER	(\$20,000)	(\$10,614)	\$6,385	
	TOTAL REVENUES	\$466,935	\$477,869	\$451,063	

EXPENSES

1111611-533002	SECURITY SERVICES-GUARD	\$370,022	\$368,183	\$359,160	
1111611-533002	SECURITY GUARD HOLIDAY COST	\$3,041	\$0	\$0	
1111611-533002	POLICE OFF DUTY FOR HALLOWEEN	\$300	\$0	\$0	
1111611-533002	SECURITY SERVICES VEHICLE	\$13,140	\$12,853	\$4,380	
	OPERATING SECURITY COST SUBTOTAL	\$370,022	\$381,036	\$363,540	

1111611-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$0	\$0	\$6,845	
1111611-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$37,840	\$37,840	\$26,905	
	ADMINISTRATIVE COST SUBTOTAL	\$37,840	\$37,840	\$33,750	

1111611-534010	JANITORIAL SERVICES	\$1,000	\$1,250	\$1,440	Services per week.
1111611-541000	TELEPHONE SERVICES	\$0	\$533	\$550	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY 2018-19 ADOPTED BUDGET	FY 2018-19 YEAR END PROJECTION	FY 2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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SPECIAL TAXING DISTRICTS

1111611-543000	UTILITY SERVICES-ELECTRICITY	\$1,200	\$840	\$1,200	
1111611-546000	REPAIR & MAINTENANCE	\$3,500	\$0	\$0	
1111611-546000	REPAIR & MAINTENANCE-OTHER SUPPLIES	\$35,852	\$42,047	\$10,000	Other outside maintenance
1111611-546000	BUILDING MATERIALS	\$700	\$0	\$0	
1111611-546000	CLEANING SUPPLIES FOR THE GUARD HOUSE	\$100	\$0	\$0	
1111611-546000	SAFETY EQUIPMENT & SUPPLIES FOR MAINTENANCE CREW	\$100	\$0	\$0	
1111611-546002	EXTERMINATOR SERVICES	\$200	\$169	\$200	\$16 monthly
1111611-546003	REPAIR & MAINTENANCE-GROUNDS	\$0	\$5,748	\$4,000	
1111611-546021	GATE EQUIPMENT & REPAIRS	\$1,500	\$1,535	\$7,000	
1111611-547000	PRINTING & BINDING	\$200	\$26	\$200	
1111611-548020	GENERAL ADVERTISEMENTS	\$250	\$461	\$250	
1111611-549080	STD ELECTION COSTS	\$1,700	\$0	\$0	
1111611-549311	TRANSPONDERS	\$0	\$0	\$0	
	GENERAL OPERATING COST SUBTOTAL	\$46,302	\$52,608	\$24,840	
1111611-549002	CONTINGENCY RESERVE	\$12,771	\$0	\$28,933	
	TOTAL LOCH LOMOND EXPENDITURES	\$466,935	\$471,484	\$451,063	

ROYAL OAKS SECTION ONE - 1702

<i>Number of Units</i>	589.00	589.00	
<i>Assessment Rate per Unit</i>	\$800.14	\$706.89	<i>Assessment rate reduced by \$93.25 from prior year.</i>
<i>Total Guard Service Hours</i>	17,520	17,520	
<i>Total Vehicle Hours</i>	-	-	
<i>Total Holiday Hours</i>	384	384	
<i>Guard Hourly Rate</i>	21.12	17.17	
<i>Vehicle Hourly Rate</i>	1.5	1.6	

REVENUES

1111621-312415	SPECIAL ASSESMENT AT 100%	471,280	450,630	416,358
1111621-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	(23,564)	-	(20,818)
1111621-329020	STD TRANSPONDERS	-	495	1,000
1111621-370016	CARRYOVER	-	26,728	67,518
	TOTAL REVENUE	\$447,716	\$477,853	\$464,058

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY 2018-19 ADOPTED BUDGET	FY 2018-19 YEAR END PROJECTION	FY 2019-20 ADOPTED BUDGET	BUDGET COMMENTS
SPECIAL TAXING DISTRICTS					
EXPENSES:					
1111621-533002	SECURITY SERVICES	370,022	358,170	300,818	
1111621-533002	SECURITY GUARD HOLIDAY COST	4,055	-	-	
1111621-533002	POLICE OFF DUTY FOR EVENTS	-	-	-	
1111621-533002	SECURITY SERVICES-VEHICLE	-	-	-	
	OPERATING SECURITY COST SUBTOTAL	\$374,077	\$358,170	\$300,818	
1111621-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	5,709	5,709	13,690	
1111621-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	25,900	25,900	26,023	
	ADMINISTRATIVE COST SUBTOTAL	\$31,609	\$31,609	\$39,713	
1111621-534010	JANITORIAL SERVICES	1,800	2,500	2,500	
1111621-541000	TELEPHONE SERVICES	-	542	601	
1111621-541010	MOBILE PHONES	960	-	-	
1111621-543000	UTILITY SERVICES-ELECTICITY	3,100	2,119	3,100	
1111621-543020	UTILITY SERVICES-WATER & SEWER	3,000	333	3,000	
1111621-546000	REPAIRS & MAINTENANCE	3,000	7,587	8,000	Other outside maintenance
1111621-546000	MAJOR REPAIR & MAINTENANCE SUPPLIES	5,000	-	-	
1111621-546002	EXTERMINATOR SERVICES	400	368	400	\$31 monthly
1111621-546021	GATE EQUIPMENT & REPAIRS	3,000	4,869	6,000	
1111621-547000	PRINTING & BINDING	200	79	200	
1111621-548020	GENERAL ADVERTISEMENTS	250	458	800	
1111621-549311	TRANSPONDERS	-	1,700	1,000	
	OPERATING COST SUBTOTAL	\$20,710	\$20,556	\$25,601	
1111621-563000	CAPITAL - INFRASTRUTURE	\$0	\$0	\$48,963	
	CAPITAL OUTLAY COST SUBTOTAL	\$0	\$0	\$48,963	
1111621-549002	CONTINGENCY RESERVE	\$21,320	\$0	\$48,963	
	TOTAL ROYAL OAKS SECTION ONE EXPENDITURES	\$447,716	\$410,335	\$464,058	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY 2018-19 ADOPTED BUDGET	FY 2018-19 YEAR END PROJECTION	FY 2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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SPECIAL TAXING DISTRICTS

ROYAL OAKS EAST - 1703

<i>Number of Units</i>	533.50		533.50	
<i>Assessment Rate per Unit</i>	\$977.73		\$769.33	<i>Assessment rate reduced by \$208.40 from prior year.</i>
<i>Total Guard Service Hours</i>	17,520		17,520	
<i>Total Vehicle Hours</i>	-		-	
<i>Total Holiday Hours</i>	384		384	
<i>Guard Hourly Rate</i>	21.12		17.17	
<i>Vehicle Hourly Rate</i>	1.50		1.55	

REVENUES

1111631-312415	SPECIAL ASSESSMENT AT 100%	\$521,619	\$495,551	410,438
1111631-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	(\$26,081)	\$0	(\$20,522)
1111631-329020	STD TRANSPONDERS	\$0	\$910	\$1,000
1111631-370016	CARRYOVER	\$0	\$30,134	\$117,760
	TOTAL REVENUES	\$495,538	\$526,595	\$508,676

EXPENSES

1111631-533002	SECURITY SERVICES	\$370,022	\$357,893	\$300,818
1111631-533002	SECURITY GUARD HOLIDAY COST	\$4,055	\$0	\$0
1111631-533002	POLICE OFF DUTY FOR EVENTS	\$0	\$0	\$0
1111631-533002	SECURITY SERVICES-VEHICLE	\$0	\$0	\$0
	OPERATING SECURITY COST SUBTOTAL	\$374,077	\$357,893	\$300,818

1111631-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$5,709	\$5,709	\$13,690
1111631-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$25,900	\$25,900	\$26,709
	ADMINISTRATIVE COST SUBTOTAL	\$31,609	\$31,609	\$40,399

1111631-534010	JANITORIAL SERVICES	\$1,800	\$2,500	\$2,500	
1111631-541000	TELEPHONE SERVICES	\$0	\$529	\$961	
1111631-541010	MOBILE PHONES	\$960	\$0	\$0	
1111631-543000	UTILITY SERVICES-ELECTRICITY	\$3,100	\$2,320	\$3,100	
1111631-543020	UTILITY SERVICES-WATER & SEWER	\$1,500	\$1,436	\$1,500	
1111631-546000	REPAIRS & MAINTENANCE-MAJOR	\$3,000	\$8,847	\$15,000	<i>Other outside maintenance</i>
1111631-546000	REPAIRS & MAINTENANCE-OTHER SUPPLIES	\$5,000	\$0	\$5,000	
1111631-546002	EXTERMINATOR SERVICES	\$400	\$337	\$400	<i>\$31 monthly</i>
1111631-546021	GATE EQUIPMENT & REPAIRS	\$3,000	\$2,829	\$3,000	
1111631-547000	PRINTING & BINDING	\$200	\$73	\$200	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY 2018-19 ADOPTED BUDGET	FY 2018-19 YEAR END PROJECTION	FY 2019-20 ADOPTED BUDGET	BUDGET COMMENTS
SPECIAL TAXING DISTRICTS					
1111631-548020	GENERAL ADVERTISEMENTS	\$250	\$461	\$1,000	
1111631-549311	TRANSPONDERS	\$0	\$0	\$1,000	
	OPERATING COST SUBTOTAL	\$19,210	\$19,333	\$33,661	
1111631-563000	CAPITAL-INFRASTRUCTURE	\$0	\$0	\$66,899	
	CAPITAL OUTLAY COST SUBTOTAL	\$0	\$0	\$66,899	
1111631-549002	CONTINGENCY RESERVE	\$70,642	\$0	\$66,899	
	TOTAL ROYAL OAKS EAST EXPENDITURES	\$495,538	\$408,835	\$508,676	

LAKE PATRICIA - 1704					
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	<i>Number of Units</i>	72.5		72.5	
	<i>Assessment Rate per Unit</i>	\$231.46		\$231.46	
	<i>Bacterial Testing</i>	0		0	
	<i>Fish Stocking</i>	1,000		1,100	
	<i>Number of cycles</i>	12		12	
	<i>Number of summer cycles</i>	6		6	
REVENUES					
1111641-312415	SPECIAL ASSESMENT AT 100%	\$16,781	\$15,953	\$16,781	
1111641-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	(\$839)	\$0	(\$839)	
1111641-370016	CARRYOVER	\$0	\$1,259	\$3,535	
	TOTAL REVENUES	\$15,942	\$17,212	\$19,477	
EXPENDITURES					
1111641-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$1,342	\$1,342	\$1,196	
	ADMINISTRATIVE COST SUBTOTAL	\$1,342	\$1,342	\$1,196	
1111641-542000	FREIGHT & POSTAGE	\$200	\$0	\$200	
1111641-546101	WATER TREATMENT SERVICE	\$11,900	\$11,900	\$11,900	
1111641-546101	OTHER CHARGES FOR WATER TREATMENT	\$1,500	\$0	\$1,500	
1111641-547000	PRINTING & BINDING	\$0	\$10	\$50	
1111641-548020	GENERAL ADVERTISEMENTS	\$200	\$425	\$424	
	OPERATING COSTS SUBTOTAL	\$13,800	\$12,335	\$14,074	
1111641-549002	CONTINGENCY RESERVE	\$800	\$0	\$4,207	
	TOTAL LAKE PATRICIA EXPENDITURES	\$15,942	\$13,677	\$19,477	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY 2018-19 ADOPTED BUDGET	FY 2018-19 YEAR END PROJECTION	FY 2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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SPECIAL TAXING DISTRICTS

LAKE HILDA - 1705

<i>Number of Units</i>	111	111
<i>Assessment Rate per Unit</i>	\$157.92	157.92
<i>Number of cycles</i>	12	12
<i>Number of summer cycles</i>	6	6

REVENUES

1111651-312415	SPECIAL ASSESMENT AT 100%	\$17,529	\$16,645	\$17,529
1111651-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	(\$876)	\$0	(\$876)
1111651-370016	CARRYOVER	(\$2,165)	\$1,814	\$4,837
TOTAL REVENUES		\$14,488	\$18,459	\$21,490

EXPENDITURES

1111651-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$1,188	\$1,188	\$1,091
ADMINISTRATIVE COST SUBTOTAL		\$1,188	\$1,188	\$1,091
1111651-542000	FREIGHT & POSTAGE	\$100	\$0	\$100
1111651-546101	WATER TREATMENT SERVICE	\$10,800	\$10,500	\$12,300
1111651-546101	OTHER CHARGES FOR WATER TREATMENT	\$1,500	\$1,500	\$0
1111651-547000	PRINTING & BINDING	\$0	\$16	\$20
1111651-548020	GENERAL ADVERTISEMENTS	\$200	\$417	\$420
OPERATING COSTS SUBTOTAL		\$12,600	\$12,433	\$12,840
1111651-549002	CONTINGENCY RESERVE	\$700	\$0	\$7,559
TOTAL LAKE HILDA EXPENDITURES		\$14,488	\$13,621	\$21,490

TOTAL SPECIAL TAXING DISTRICT REVENUES:	\$ 1,668,615	\$ 1,750,813	\$ 1,739,778
TOTAL SPECIAL TAXING DISTRICT EXPENDITURES:	\$ 1,668,615	\$ 1,504,760	\$ 1,739,778

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
DISASTER FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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DISASTER FUND

REVENUES

109-331524	FEDERAL GRANT	\$1,222,352	\$2,877,152	\$0	\$0	\$0	\$0 -	
109-381109	TRANSFER FROM GENERAL FUND	\$528,635	\$0	\$0	\$0	\$0	\$0 -	
TOTAL REVENUES		\$1,750,987	\$2,877,152	\$0	\$0	\$0	\$0	

EXPENDITURE

1091311-XXXXXX	ADMINISTRATIVE	\$0	\$60,255	\$0	\$0	\$0	\$0 -	
1092102-XXXXXX	EMERGENCY PROTECTIVE MEASURES	\$423,879	\$34,824	\$0	\$0	\$0	\$0 -	
1094104-XXXXXX	ROADS AND BRIDGES	\$7,019	\$111,538	\$0	\$0	\$0	\$0 -	
1097207-XXXXXX	DEBRIS REMOVAL & MONITORING	\$1,114,105	\$2,518,067	\$0	\$0	\$0	\$0 -	
1097217-XXXXXX	BUILDING REPAIRS (FACILITIES)	\$0	\$28,259	\$0	\$0	\$0	\$0 -	
1097237-XXXXXX	BUILDING REPAIRS (FACILITIES)	\$199,642	\$30,899	\$0	\$0	\$0	\$0 -	
1097247-XXXXXX	BUILDING REPAIRS (FACILITIES)	\$6,342	\$24,347	\$0	\$0	\$0	\$0 -	
1097257-XXXXXX	PARKS REPAIRS	\$0	\$68,964	\$0	\$0	\$0	\$0 -	
TOTAL EXPENDITURES		\$1,750,987	\$2,877,152	\$0	\$0	\$0	\$0	



**Electric Utility Tax Revenue
and
Debt Service Fund**

Town of Miami Lakes FY 2019-20 Adopted Budget

*Electric Utility Tax Revenue
and
Debt Service Fund*

Electric Utility Tax Revenue

The Series 2010, Special Obligation Bond Covenant requires that the electrical utility tax revenue is first utilized to make the debt service payment. The

Electric Utility Tax Revenue Fund was therefore created to ensure the appropriate capture of the revenue and the fees associated with the maintenance of the debt. All unused funds are transferred to the General Fund for general operations.

The Total Electric Utility Tax revenue for FY 2019-20 is budgeted at \$3,000,000, a decrease of \$810 or 0.03% over the current year projections. A transfer to the Debt Service Fund in the amount of \$583,399 is budgeted, and \$2,414,601 transfer to the General Fund. The annual dissemination service fee is estimated at \$2,000.

Debt Service Fund

The Bond and Notes covenants require that all debt service-related revenues and expenditures are tracked in a separate fund. This Fund accounts for the servicing of all outstanding long-

term obligations except those payable from Enterprise Funds. The Debt Service Fund for FY 2019-20 includes the Series 2010 Special Obligation Bond for construction of Government Center.

The Series 2010 Bond Holder interest payment for FY 2019-20 is \$521,709 and the Federal Direct Payment (interest reimbursement) is estimated at \$169,448. The difference between these two amounts (\$352,261) represents the Town's portion of the debt service which is paid using the Electric Utility Tax revenues. The first principal payment (\$380,000) on the Bond is due December 1, 2019.

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
ELECTRIC UTILITY TAX REVENUE FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
ELECTRIC UTILITY TAX REVENUE								
<u>REVENUES</u>								
103-314100	ELECTRIC UTILITY SERVICE TAX	\$2,924,957	\$2,965,913	\$3,223,246	\$3,223,246	\$3,023,896	\$3,000,000	Utility tax levied on customer's electric bill.
103-314101	ELECTRIC UTILITY SERVICE TAX TO GF	-\$2,550,480	-\$2,597,842	-\$2,850,501	-\$2,850,501	-\$2,310,450	-\$2,414,601	Net of debt service to General Fund.
103-381210	TRANSFER GF ELEC UTIL	\$0	\$16,738	\$0	\$0	\$50,123	\$0 -	
	TOTAL REVENUES	\$374,477	\$384,808	\$372,745	\$372,745	\$763,569	\$585,399	
<u>EXPENDITURES</u>								
1038108-531000	PROFESSIONAL SERVICES	\$0	\$14,738	\$0	\$0	\$0	\$0 -	
1038108-549091	ANNUAL DISSEMINATION AGENT FEE	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
1038108-591062	TRANSFER TO TOWN FOUNDATION	\$0	\$0	\$0	\$0	\$48,123	\$0 -	
1038108-591070	TRANSFER TO DEBT SERVICE FUND	\$372,223	\$398,863	\$370,745	\$370,745	\$711,446	\$583,399	Transfer to pay debt service on Bond, Series 2010.
	TOTAL EXPENDITURES	\$374,223	\$415,600	\$372,745	\$372,745	\$761,569	\$585,399	

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
DEBT SERVICE FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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DEBT SERVICE FUND

REVENUES

200-361100	INTEREST INCOME	\$13,598	\$13,550	\$0	\$0	\$15,000	\$0	
200-370000	DEBT SERVICE FUND BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$0	\$354,919	
200-381212	TRANSFER IN FROM ELEC UTIL FD	\$372,223	\$398,863	\$370,745	\$370,745	\$711,446	\$583,399	
200-384002	FEDERAL DIRECT PAYMENT	\$178,728	\$179,304	\$179,304	\$179,304	\$180,072	\$169,448	
	TOTAL REVENUES	\$564,549	\$591,717	\$550,049	\$550,049	\$906,518	\$1,107,766	

EXPENDITURES

2001731-549002	CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$0	\$204,507	
2001731-549090	FINANCIAL INSTITUTION FEES	\$2,700	\$0	\$1,350	\$1,350	\$2,700	\$1,350	
2001731-549092	8038 CP PREPARATION FEES	\$400	\$0	\$200	\$200	\$400	\$200	
2001731-571000	SERIES 2010 PRINCIPAL	\$0	\$0	\$0	\$0	\$0	\$380,000	
2001731-572000	SERIES 2010 INTEREST	\$548,499	\$548,499	\$548,499	\$548,499	\$548,499	\$521,709	
	TOTAL EXPENDITURES	\$551,599	\$548,499	\$550,049	\$550,049	\$551,599	\$1,107,766	



**Capital Projects Fund
Infrastructure Sinking Fund
and
Five-Year Capital Improvement Plan**

Town of Miami Lakes FY 2019-20 Adopted Budget

Capital Projects Fund Detail

The Capital Improvement Program aligns with the Town's 2015-2025 Strategic Plan where mobility remains the Town's #1 strategic goal. The FY 2019-20 Capital Projects Fund Budget includes many of these initiatives with investment in transportation projects representing 63% of the Capital Improvement Program, followed by 24% in stormwater improvements, and 13% investment in parks and facilities improvements.

The Capital Projects Fund is established to account for all resources used for the acquisition of fixed assets or construction of major capital projects. Money is typically transferred to this Fund from other Funds for these projects. The Budget for FY 2019-20 totals \$11,625,590 which includes \$420,000 transfer back to the General Fund. Projects are grouped according to the four sub-fund categories as summarized below:

Facilities and Equipment

The amount in this sub-fund category (\$14,362) represents a balance carry-forward from the prior year, which is reserved for future facilities and equipment improvement.

Parks Development

- **Miami Lakes Optimist Park Master Plan**

Total Estimated Project Cost is \$10 to \$17.5 million; FY 2019-20 Budget is \$514,197

The Town Council adopted the Miami Lakes Optimist Park Master Plan in 2003; while many of the proposed improvements have been completed, the Plan also includes concession stand and bathroom facility (\$1 million), rebuilding the tennis and basketball courts (\$350,000), new sports field lighting (\$1.2 million), field and fencing reconfiguration (\$3.5 million), a walking trail throughout the park with exercise amenities (\$700,000), new site furnishings (\$390,000), site earthwork and landscaping (\$2 million), additional parking area and resurface existing parking lot (\$815,000), optional airnasium (\$500,000) and construction cost (\$6 million).

Town of Miami Lakes FY 2019-20 Adopted Budget

In FY2018, a contract for field design work was awarded for \$470,000 which is approximately 38% complete. FY2020 Budget provides funding for the completion of the field design work and construction documents.

- **Optimist Park Storage Facility**

Total Estimated Project Cost \$230,000; FY 2019-20 Budget is \$188,000.

The prior year Adopted Budget included \$80,000 to replace the roof and renovate the interior of the storage facility at Optimist Park. Due to a change in scope, the budget was amended to add \$150,000 to completely remodel the structure, update electrical, plumbing and mechanical systems to meet current Code, reconfigure interior spaces making the building ADA accessible, and aesthetically update the exterior of the building to make it consistent with MLOP Clubhouse. Design was completed in FY2019 and construction is expected to be completed in FY2020.

- **Par 3 Park**

Total Estimated Project Cost is \$4.7 million; FY 2019-20 Budget is \$150,000.

Funded from developer contribution, the budget allocation is for design work to turn a Par 3 Golf Course into a multi-use central park with areas for kids to play, fitness activities, and a transit park-and-ride.

- **Bridge Park – Phase 1**

Total estimated project cost - \$215,000; FY2020 Budget - \$200,000.

The Town is exploring the potential development of the Miami Lakes Bridge Park located on the I-75 Highway overpass at the western boundary of NW 154th Street. The project would extend west from the Town's boundary into the City of Hialeah along NW 154th Street and connect to a planned large regional park in Hialeah. The Park will include bike lanes, walking paths and greenery and provide public green and recreational space to benefit existing residents and the adjacent new homes and commercial development.

In FY2019, Town Council approved the Conceptual Design for Phase 1 of the 1-5-4 Bridge Park. Phase 1 consists of constructing the Entry Plaza for the 1-5-4 Bridge Park & Greenway with shared use paths, central area with benches, feature canopy tree, landscape islands containing native trees, plants, and lighting. The FY2019-20 Budget includes funding from Parks Open Space Impact Fees for construction.

Town of Miami Lakes FY 2019-20 Adopted Budget

Transportation Improvements and Stormwater Improvements

The
Transportation
Improvement
Program is based

on the results of the Roadway Assessment Report that was completed in 2011, as well as the 2015 Transportation Summit recommendations; the Stormwater Improvement Program is based on the results of the Stormwater Master Plan Update completed in 2012. These programs were developed to ensure that road resurfacing projects are coordinated with drainage improvements. For FY 2019-20, these projects are funded from State grants, Infrastructure Gas Tax funds, Transportation Sales Tax, Stormwater Utility, Mobility fees and Contribution from Developer In Lieu of Road Impact Fees.

As part of its Stormwater Master Plan, over the last few years the Town of Miami Lakes has undertaken a series of projects to protect surface water quality and reduce flooding within the Town. These projects are comprised of both roadway and drainage components and the cost is typically split between the Transportation and Stormwater sub-funds. Drainage projects are completed by resurfacing the roadway, pavement markings, signage and when applicable, landscaping and irrigation. Stormwater improvements typically include the addition of catch basins, French drains, and manholes to provide water quality and quantity treatment. Projects funded in the FY 2019-20 Budget include:

- **West Lake Roadway and Drainage Improvement – Phase III**

Total Estimated Project Cost is \$1.96 million; FY 2019-20 Budget is \$1,920,000.

The Stormwater Master Plan identified the West Lakes area as a priority for stormwater improvements. The project consists of a complete drainage system retrofit and installation of drainage pipes in residential arterial roads and exfiltration trenches (French Drains) connecting to existing underground infrastructure, leading to an outfall. New structures and inlets will increase capacity.

The project has been designed and is currently under permit. The Town received \$600,000 in State Legislative funding towards Phases 1 and II which were completed in FY2016 and FY2017, respectively. The underground infrastructure installed during Phase I and Phase II is the main system which West Lakes Drainage Improvements Phase III new structures and inlets will intersect, completing this drainage system. In FY2018, the Town received \$1,462,499.95 in grant funding from the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) through the State of Florida, and \$500,000 in State Legislative funds for West Lake Drainage

Town of Miami Lakes FY 2019-20 Adopted Budget

Improvement Phase III. This total funding of \$1,962,500 will complete the project in FY2020.

- **Royal Oaks Roadway and Drainage Improvement – Phase I**

Total Estimated Project Cost is \$1.25 million; FY 2019-20 Budget is \$919,907

The Royal Oaks community in the northwestern portion of the Town continues to be adversely impacted by flooding events, and therefore, is addressed as a priority project in the Stormwater Master Plan. The project includes construction of the drainage system which consists of installation of stormwater pipes, exfiltration trenches (French Drains) and catch basins, and restoration and resurfacing of the existing roadway surfaces. The project areas encompass over 24 acres of residential property as follows: Area 1 - NW 164th Street to NW 165th Terrace from NW 87th Avenue to NW 84th Court, and Area 2 – NW 167th Terrace to NW 169th Terrace from 81st Avenue to NW 79th Avenue.

The Town received \$500,000 in State Legislative funds in FY2018 and is matched by Stormwater Utility funds \$418,500 and Transportation funds \$275,000, for a total of \$1,193,500. Project construction cost is fully funded, and the contingency is funded at 50%. The project is currently underway and is expected to be completed in FY2020.

- **NW 59th Avenue Extension, Public Works Storage Yard and Boat Yard**

Total Estimated Project Cost is \$8 million; FY 2019-20 Budget is \$5,184,299.

The project includes the purchase of a 5.86-acre parcel from Miami-Dade Aviation Department to design and construct a bridge and roadway improvement, extending from NW 59th Avenue over the C-8 Canal south to NW 154th Street, thereby providing public access that will facilitate increased economic opportunities, commerce and local jobs. The project will also include a storage yard for Public Works materials and equipment, and a boat storage facility for the nautical public to be operated by the private sector through a revenue sharing agreement with the Town.

In FY2018 the Town was awarded a \$3.6 million competitive grant from FDOT for the construction of the NW 59th Avenue project. Per the award letter, design (\$240,000) and land acquisition (900,000) to commence in FY2019, and construction (\$2,401,500) and construction engineering and inspection (\$72,500) in FY2020. Additionally, the budget allocation includes \$1,200,000 from PTP 80%, for a total FY 2019-20 budget of \$5,184,299.

The Town is in the process of securing approval from the Florida Aviation Administration and South Florida Water Management District to be able to use the property for the above-mentioned intended uses.

Town of Miami Lakes FY 2019-20 Adopted Budget

- **Safe Routes to School**

Total Estimated Project Cost is \$1.2M; FY 2019-20 Budget is \$847,330.

The Town was initially awarded a grant from FDOT through the Local Agency Program in 2014 in the amount of \$200,000 with a Town match of \$121,500 for a greenway trail along the east side of Miami Lakeway North/South between Miami Lakes K-8 and Miami Lakes Middle Schools. In FY2017 FDOT awarded an additional \$18,073 towards the design and a bat survey which was completed. The design includes a meandering trail for bicyclists and pedestrians with high emphasis crosswalks and bollards to provide additional caution and limit access to motorized vehicles, as well as landscaping.

In FY2018 FDOT awarded another \$302,484 towards construction, and \$49,154 for construction engineering inspections. In FY 2019 another \$200,000 was awarded for construction with an increase in Town match of \$126,461. These amounts are expected to fully fund construction and complete the project in FY2020.

- **Business Park East (NW 60th Avenue)**

Total Estimated project cost is \$1.56 million; FY 2019-20 Budget is \$812,914.

The Town received a grant award for \$1,000,000 from FDOT through the Transportation Alternative Program (TAP) and requires a Town match of \$400,000 for bicycle and pedestrian improvements. The grant is to fund the construction of bicycle lanes, sidewalks, crosswalks and ADA compliant intersections with curb ramps at Business Park East which covers the area along NW 60th Avenue from NW 139th Street to Miami Lakes Drive. Planning, assessment, survey and design work was completed, and construction commenced in FY2019. The projected is scheduled to be completed in FY2020.

- **Palmetto and NW 67th Avenue Widening Project**

Total Estimated Project Cost is \$700,000; FY 2019-20 Budget is \$445,615.

As part of the Transportation Improvement Initiative outlined in the Town's Strategic Plan, widening the roadway at NW 67th Avenue and SR 826/Palmetto by incorporating an additional thru lane for northbound traffic flow will reduce traffic congestion and improve vehicular movement. This project is funded by a contribution in lieu of road impact fees (\$547,268) from Town Center Developer and covers construction costs. Design, construction administration and contingency are funded by the Town at approximately \$152,730.

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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CAPITAL PROJECTS FUND

FACILITIES AND EQUIPMENT IMPROVEMENT

REVENUES

3013903-361100	INTEREST INCOME	\$15,993	\$0	\$0	\$0	\$0	\$0	
3013903-370000-FAC	CAP PROJ BUDGET CARRYFORWARD	\$110,000	\$0	\$26,967	\$44,531	\$44,531	\$14,362	Prior year carryforward fund balance.
3013903-381114	TRANSFER FROM IMPACT FEE FUND - POLICE	\$0	\$177,950	\$0	\$0	\$0	\$0	
TOTAL REVENUES		\$125,993	\$177,950	\$26,967	\$44,531	\$44,531	\$14,362	

EXPENDITURES

3013903-534004	PERMIT FEES	\$0	\$1,333	\$0	\$0	\$0	\$0	-
3013903-549002	RESERVE FOR FACILITIES & EQUIP IMPROV	\$0	\$0	\$26,967	\$26,967	\$0	\$14,362	Reserve for Facilities and Equipment Improvement projects.
3013903-564000	MACHINERY & EQUIPMENT	\$14,280	\$255,964	\$0	\$17,564	30,169	\$0	-
3013903-581040	TRANSFER TO GENERAL FUND	\$111,416	\$0	\$0	\$0	\$0	\$0	-
TOTAL EXPENDITURES		\$125,696	\$257,297	\$26,967	\$44,531	\$30,169	\$14,362	

PARKS IMPROVEMENTS

REVENUES

301-334726	PARKS GRANTS BIKE PATH	\$0	\$0	\$0	\$0	\$0	\$0	
301-337205-G1807	GRANT-NEAT STREET MIAMI	\$0	\$16,107	\$0	\$37,423	\$37,423	\$0	-
301-369300	SETTLEMENTS/INSURANCE CLAIMS	\$21,749	\$0	\$0	\$0	\$0	\$0	-
301-370001	CAP PARKS BUDGET CARRYFORWARD	\$0	\$0	\$403,882	\$619,868	\$619,868	\$1,281,163	Prior year carryforward fund balance.
301-380900	MISCELLANEOUS INCOME	\$0	\$293	\$0	\$0	\$0	\$0	-
301-381106	TRANS FR GENERAL FUND - PARKS	\$484,172	\$0	\$106,000	\$728,636	\$728,636	\$0	-
301-381115-PIMP	TRANS FR PARKS IMPACT FEE FD - IMPROV	\$684,900	\$170,000	\$828,743	\$828,743	\$328,743	\$0	-
301-381115-POS	TRANS FR PARKS IMPACT FEE FD - OPEN SPACE	\$50,000	\$83,622	\$0	\$0	\$25,000	\$200,000	Transfer for Bridge Park design.
3017207-337206-G1705	WEST LAKE NEIGHBORHOOD REFOR	\$0	\$15,000	\$0	\$0	\$0	\$0	-
3017217-331905-G1802	FLORIDA DEPT OF AGRICULTURE & CONSUMER	\$0	\$0	\$225,000	\$225,000	\$193,500	\$0	-
TOTAL REVENUES:		\$1,240,821	\$285,022	\$1,563,625	\$2,439,670	\$1,933,170	\$1,481,163	

EXPENDITURES

3017207-591040	TRANSFERS OUT GENERAL FUND	\$0	\$0	\$0	\$0	\$0	\$420,000	Reducing MLOP Master Plan funding.
3011361-591040	TRANSFERS OUT GENERAL FUND	\$0	\$3,249	\$0	\$0	\$0	\$0	
3017207-549002	CIP RESERVE FOR PARKS	\$0	\$0	\$0	\$10,175	\$0	\$8,966	Reserve for future parks improvement projects.
3017207-563003	WEST LAKE NEIGHBORHOOD REFORESTATION PROGRAM	\$5,237	\$175,304	\$0	\$100,000	\$100,000	\$0	-
3017207-563505	DOG PARK	\$154,572	\$0	\$0	\$0	\$0	\$0	-
3017207-563610	NIC BEAUTIFICATION MATCHING GRANT PROGRAM	\$0	\$0	\$0	\$5,000	\$5,000	\$0	-
3017327-562065	SENIOR CENTER BUILDOUT	\$0	\$0	\$500,000	\$500,000	\$0	\$0	-

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
TOTAL ADMINISTRATIVE PROJECTS:		\$159,809	\$178,553	\$500,000	\$615,175	\$105,000	\$428,966	
3017207-563610-G1703	FDOT HIGHWAY BEAUTIFICATION	\$3,523	\$0	\$0	\$0	\$0	\$0 -	
TOTAL GREENWAY AND TRAILS:		\$3,523	\$0	\$0	\$0	\$0	\$0	
3017217-563000	ROP BALLFIELDS IMPROVEMENTS	\$46,165	\$5,177	\$0	\$0	\$0	\$0 -	
3017217-563000-G1802	ROP SPORTS FIELDS LED RETROFIT	\$0	\$0	\$250,000	\$250,000	\$215,000	\$0 -	
TOTAL ROYAL OAKS PARK PROJECTS:		\$46,165	\$5,177	\$250,000	\$250,000	\$215,000	\$0	
3017227-563536	MINI PARKS COMM CENT EAST	\$17,150	\$5,950	\$0	\$0	\$5,709	\$0 -	
TOTAL PARK -EAST (YOUTH CENTER):		\$17,150	\$5,950	\$0	\$0	\$5,709	\$0	
3017237-563530	MINI PARKS IMPROVEMENTS-PLAYGROUND RENOVAT	\$0	\$0	\$0	\$85,966	\$85,966	\$0 -	
3017237-563537	MINI PARKS COMM CENT WEST	\$74,394	\$50,738	\$0	\$0	\$0	\$0 -	
TOTAL PARK -WEST (MARY COLLINS):		\$74,394	\$50,738	\$0	\$85,966	\$85,966	\$0	
3017247-562000	MLOP CLUBHOUSE/FURNITURE & FIXTURES	\$542,676	\$11,078	\$0	\$0	\$0	\$0 -	
3017247-562060	MLOP MARINA	\$9,171	\$0	\$0	\$0	\$0	\$0 -	
3017247-563001	MLOP STORAGE FACILITY	\$48,024	\$14,400	\$80,000	\$230,000	\$42,000	\$188,000	Re-budget funds to replace roof, A/C unit, renovate bathrooms and refurbish interior.
3017247-563618	MLOP MASTER PLAN	\$0	\$46,766	\$553,625	\$998,529	\$64,332	\$514,197	Funding to complete the design work at MLOP and the remainder towards the construction phase.
3017247-564000	MACHINERY AND EQUIPMENT	\$59,038	\$0	\$0	\$0	\$0	\$0 -	
3017247-567000	MLOP WORKS OF ART/COLLECTIONS	\$1,500	\$9,500	\$0	\$15,000	\$14,000	\$0 -	
TOTAL MIAMI LAKES OPTIMIST PARK		\$660,409	\$81,744	\$633,625	\$1,243,529	\$120,332	\$702,197	
3017257-563541	RE SODDING POCKET PARKS	\$0	\$114,592	\$0	\$0	\$0	\$0 -	
3017257-564000	MACHINERY & EQUIPMENT-MINI PARKS IMPRO.	\$119,114	\$39,751	\$0	\$65,000	\$65,000	\$0 -	
TOTAL MINI PARKS		\$119,114	\$154,343	\$0	\$65,000	\$65,000	\$0	
3017277-563538	BRIDGE PARK	\$0	\$0	\$0	\$0	\$15,000	\$200,000	Survey and design of Bridge Park.
3017287-563540	PAR 3 PARK	\$0	\$0	\$150,000	\$150,000	\$0	\$150,000	Re-budget funds for design of Par 3 Park.
3017297-563539	PASSIVE PARK DEVELOPMENT	\$0	\$0	\$30,000	\$30,000	\$40,000	\$0 -	
3017317-531000	MADDEN'S HAMMOCK PARK/PROF SERVICES	\$0	\$11,419	\$0	\$0	\$0	\$0 -	
TOTAL PASSIVE PARK DEVELOPMENT		\$0	\$11,419	\$180,000	\$180,000	\$55,000	\$350,000	
TOTAL PARKS IMPROVEMENTS EXPENDITURES		\$1,080,565	\$487,924	\$1,563,625	\$2,439,670	\$652,007	\$1,481,163	

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
TRANSPORTATION IMPROVEMENTS								
REVENUES								
301-331492-G1401	FEDERAL GRANT-TRANSPORTATION ALTERNATIVE PROGRAM (TAP)	\$0	\$0	\$1,000,000	\$1,000,000	\$0	\$1,000,000	Re-budget Tap Grant Award for Complete Streets Business Park East project to include town wide bicycle and pedestrian improvements.
301-334202	SAFE ROUTES TO SCHOOL GRANT	\$28,073	\$0	\$521,638	\$721,638	\$0	\$721,638	Re-budget LAP grant funding for Safe Routes to School project including construction and CEI costs.
301-361100	INTEREST INCOME	\$0	\$42,715	\$16,000	\$16,000	\$40,000	\$25,000	Interest income from Investment Portfolio.
3014134-312420	SECOND LOCAL OPT GAS TAX - 3 CENT	\$161,504	\$155,025	\$152,000	\$152,000	\$155,599	\$155,000	1 to 5 cent tax per Florida Statute 336.025. Based on Department of Revenue estimates.
3014134-331903-G1606	MPO GRANT - COMPLETE STREETS	\$22,275	\$17,725	\$0	\$0	\$0	\$0	-
3014134-331907-G1805	COUNTY GRANT - CIGP - NW 59 AVE RDWY EXTENSION	\$0	\$0	\$1,140,500	\$1,140,500	\$0	\$3,614,500	Re-budget County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award \$3,614,500. FY19 Budget for design and land acquisition, Construction and CEI (\$2.474M).
3014134-334203-G1409	GRANT-154TH & PALMETTO-G1409	\$0	\$38,563	\$0	\$0	\$0	\$0	-
3014134-337207-G1801	TPO GRANT - SMART MOBILITY	\$0	\$0	\$40,000	\$40,000	\$40,000	\$0	-
3014134-369300	INSURANCE CLAIMS	\$0	\$0	\$0	\$0	\$0	\$0	-
3014134-370003	TRANSPORTATION CARRYFORWARD	\$0	\$0	\$883,577	\$1,066,256	\$1,066,256	\$805,386	Prior year carryforward fund balance.
3014134-381111	TRANSF FR SPECIAL REVENUE FUND - PTP 80%	\$26,276	\$825,000	\$650,000	\$715,420	\$715,420	\$595,000	Transfer from PTP 80% towards 59 Ave Extension Project (\$4750,000), contingency and design of 67th Avenue Widening Project (\$90,000), and NW 60th Avenue (\$30,000).
3014134-381134	TRANS FROM RDWY IMPROV/GAS TAX	\$0	\$0	\$0	\$100,000	\$100,000	\$0	-
3014144-381304-00001	TRANSF FRM DEVELOPER CONTRIBUTION IN LIEU OF ROAD IMPACT FEE FUND	\$0	\$0	\$641,934	\$699,269	\$446,873	\$273,634	Funds rebudgeted for design and construction of 67th Avenue Widening Project (50% balance).
3014184-381120	TRANSFER FROM SRF MOBILITY FEE FUND	\$468,000	\$208,870	\$314,500	\$314,500	\$18,419	\$100,000	FY19 Transfer to Capital for Business Park East (NW60th Avenue) project.
TOTAL REVENUES		\$706,128	\$1,287,897	\$5,360,149	\$5,965,583	\$2,582,567	\$7,290,158	
EXPENDITURES								
3014134-531336-G1801	SMART MOBILITY & FUTURE TECHNOLOGY	\$0	\$0	\$50,000	\$50,000	\$50,000	\$0	-
3014134-534200	TRANSPORTATION STUDY	\$9,029	\$4,266	\$0	\$0	\$4,560	\$0	-
3014134-546230	TRAFFIC CALMING	\$0	\$0	\$187,502	\$564	\$0	\$0	-
3014134-563011	CIP RESERVE FOR TRANSPORT	\$11,880	\$0	\$0	\$0	\$0	\$0	-
3014134-563011	BUS SHELTER ACQUISITION	\$11,880	\$0	\$0	\$0	\$0	\$0	-

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
3014134-563029	59TH AVENUE EXTENSION, PUBLIC WORKS STORAGE YARD AND BOAT YARD	\$14,760	\$68,240	\$2,340,500	\$2,342,799	\$107,500	\$5,184,299	Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost \$8M.
3014134-563059	TRANSP LAKE MARTHA IMPROV	\$6,111	\$0	\$0	\$0	\$0	\$0	-
3014134-563060	TRANSP LAKE SARAH IMPROV	\$7,479	\$636,812	\$0	\$59,500	\$59,500	\$0	
3014134-563065	SAFE ROUTES TO SCHOOL ALONG MLS	\$28,303	\$18,001	\$685,400	\$1,043,861	\$200,000	\$847,330	Construction of Safe Routes to School project to be completed in FY20.
3014134-563066	HUTCHINSON ROADWAY & DRAINAGE IMPR	\$52,753	\$0	\$0	\$0	\$0	\$0	-
3014134-563067	64th AVENUE MILLING AND RESURFACING	\$32,408	\$0	\$0	\$0	\$0	\$0	-
3014134-563201	BEAUTIFICATION- Entrance Feature	\$136,582	\$0	\$0	\$0	\$0	\$0	-
3014134-563201-FDOT	BEAUTIFICATION FDOT	\$138,914	\$0	\$0	\$0	\$0	\$0	-
3014134-563202	WINDMILL GATE ROAD IMPROVEMENTS	\$11,356	\$7,731	\$190,000	\$125,000	\$121,484	\$0	-
3014134-563204	GREENWAY AND TRAILS STRIPING	\$4,224	\$0	\$0	\$0	\$0	\$0	-
3014134-563607-G1606	COMPLETE STREETS IMPLEMENTATION PLAN	\$46,959	\$10,652	\$0	\$0	\$0	\$0	-
3014134-563608	COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH AVE)	\$79,738	\$122,768	\$1,115,000	\$1,362,914	\$550,000	\$812,914	FY17 include planning, assessment, survey and approx. 30% of design of project at Business Park East and Main Street East. FY18 funding completes the design for construction to commence in FY19. Project includes bicycle lanes, sidewalk and crosswalk improvements along NW 60th Avenue from NW 139th Street to Miami Lakes Drive.
3014134-563617	MIAMI LAKEWAY SOUTH RESURFACE	\$0	\$32,787	\$200,000	\$259,659	\$238,079	\$0	-
3014134-564000	MACHINERY & EQUIPMENT	\$0	\$13,655	\$0	\$0	\$0	\$0	-
3014134-591030	TRANSF TO STORMWATER CIP	\$0	\$0	\$150,000	\$150,000	\$150,000	\$0	FY19 Transfer to CIP Stormwater for Royal Oaks Drainage project.
3014144-563725-00001	PALMETTO & NW 67TH AVENUE WIDENING	\$48,187	\$756	\$441,747	\$499,082	\$189,837	\$445,615	67th Avenue Widening Project to include design, permitting and construction administration to add an additional through lane at NW 67th Avenue and Palmetto.
3014184-563609	NW 146/159 STREET UNDERPASSES	\$4,238	\$514,498	\$0	\$0	\$0	\$0	-
3014184-563613	160TH STREET UNDERPASS BRIDGE	\$4,239	\$0	\$0	\$0	\$0	\$0	-
3014184-563614	ADAPTIVE SIGNALIZATION PROGRAM	\$35,133	\$92,960	\$0	\$72,204	106,221	\$0	-
3014184-563615	82ND AVENUE & OAK LANE RECONFIGURATION	\$16,775	\$72,812	\$0	\$0	\$0	\$0	-
	TOTAL EXPENDITURES:	\$689,068	\$1,595,938	\$5,360,149	\$5,965,583	\$1,777,181	\$7,290,158	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
STORMWATER IMPROVEMENTS								
REVENUES								
301-381111	TRANSF IN-PEOPLES TRANSPORTATION PRGM	\$0	\$0	\$150,000	\$150,000	\$150,000	\$125,000	Transfer from PTP towards drainage portion of budgeted projects - Royal Oaks Drainage.
3013803-331906-G1806	FEMA - WEST LAKE PHASE 3	\$0	\$0	\$1,462,500	\$1,462,500	\$22,500	\$1,440,000	Rebudget FEMA Funding through the State of Florida for West Lake Phase 3.
3013803-334360-LKSAR	STORMWATER GRANTS-LAKE SARAH	\$0	\$0	\$0	\$425,000	\$425,000	\$0 -	
3013803-334361-G1706	STORMWATER GRANTS-CANAL STABILIZATION	\$756,709	\$0	\$875,000	\$1,000,000	\$260,000	\$740,000	Rebudget Canal Bank Stabilization grant - Phase 2 for reimbursement.
3013803-334362-G1803	STATE LEGISLATIVE GRANT - ROYAL OAKS DRAINAGE	\$0	\$0	\$500,000	\$500,000	\$0	\$500,000	Rebudget Legislative Award for Royal Oaks Drainage Phase 1.
3013803-334507-G1804	STATE LEGISLATIVE GRANT - WEST LAKE PHASE 3	\$0	\$0	\$500,000	\$500,000	\$0	\$500,000	Rebudget Legislative Award for West Lakes Drainage Phase 3.
3013803-370004	CAPITAL SW BUDGET CARRYFORWD	\$0	\$0	\$0	-\$356,482	(\$356,482)	(\$630,093)	Prior year fund balance carryforward.
3013803-381400	TRANSF IN-STORMWATER	\$468,967	\$150,000	\$350,000	\$290,500	\$253,500	\$165,000	Transfer from Stormwater Utility Fund towards Royal Oaks Drainage.
	TOTAL REVENUES:	\$1,225,676	\$150,000	\$3,837,500	\$3,971,518	\$754,518	\$2,839,907	
EXPENDITURES								
3013803-563039	WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	\$0	\$4,000	\$1,962,500	\$1,980,000	\$60,000	\$1,920,000	Total project cost is estimated at \$1.96M. Design was completed in FY14 as part of West Lake Phase 1 Project. Bidding in FY19 and construction to commence in FY20.
3013803-563041	ROYAL OAKS DRAINAGE & ROADWAY IMPROVS	\$0	\$3,306	\$1,000,000	\$943,194	\$325,000	\$919,907	Total project cost estimated at \$2 million. Design completed in FY14 (\$120,000); bidding and construction of Phase 1 to commence in FY19 and Phase 2 in FY20.
3013803-563042	CANAL BANK STABILIZATION - PHASE 1	\$768,976	\$13,337	\$0	\$0	\$0	\$0 -	
3013803-563042-G1706	CANAL BANK STABILIZATION - PHASE 2	\$29,174	\$50,723	\$875,000	\$906,766	\$906,766	\$0 -	
3013803-563059	LAKE MARTHA DRAINAGE IMPROVEMENT	\$4,074	\$0	\$0	\$0	\$0	\$0 -	
3013803-563060	LAKE SARAH IMPROVEMENT	\$222,986	\$1,218,600	\$0	\$110,500	92,845	\$0 -	
3013803-563066	HUTCHINSON ROADWAY & DRAINAGE IMPR	\$29,697	\$0	\$0	\$0	\$0	\$0 -	
3013803-581000	OPERATING CONTINGENCY- STORM	\$0	\$0	\$0	\$31,058	\$0	\$0 -	
	TOTAL EXPENDITURES:	\$1,054,907	\$1,289,967	\$3,837,500	\$3,971,518	\$1,384,611	\$2,839,907	
	TOTAL CAPITAL FUND PROJECTS REVENUES	\$3,298,618	\$1,900,870	\$10,788,241	\$12,421,302	\$5,314,786	\$11,625,590	
	TOTAL CAPITAL FUND PROJECTS EXPENDITURES	\$2,950,236	\$3,631,125	\$10,788,241	\$12,421,302	\$3,843,968	\$11,625,590	

TOWN OF MIAMI LAKES
 FY 2019-20 ADOPTED BUDGET
 INFRASTRUCTURE SINKING FUND
 Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
INFRASTRUCTURE SINKING FUND								
307-381109	TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0	\$150,000	\$0 -	
307-370000	BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$0	\$150,000	Prior year carryforward fund balance.
		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$150,000</u>	<u>\$150,000</u>	
307-549002	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$150,000	
		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$150,000</u>	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	COMMENTS
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FACILITIES AND EQUIPMENT IMPROVEMENT

REVENUES

TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0	\$0	\$0 Transfer from General Fund.
CAP PROJ BUDGET CARRYFORWARD	\$14,362	\$0	\$0	\$0	\$0	\$0 Prior year carryforward sub-fund balance.
TOTAL REVENUES	\$14,362	\$0	\$0	\$0	\$0	

EXPENDITURES

RESERVE FOR FACILITIES AND EQUIPMENT IMPROV	\$14,362	\$0	\$0	\$0	\$0	\$0 Reserve for Facilities and Equipment Improvement projects.
FACILITY RENEWAL AND REPLACEMENT	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$14,362	\$0	\$0	\$0	\$0	

PARKS IMPROVEMENT

REVENUES

GF TRANSF BEAUTIFCATION GRANT MATCH	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000 General Fund transfer of Town's matching grant for Neighborhood Improvement.
GF TRANSF WEST LAKE REFORESTATION	\$0	\$100,000	\$100,000	\$0	\$0	\$0 General Fund transfer for West Lake Neighborhood Reforestation.
TRANSF IN- PARKS IMPACT FEE FUND - OPEN SPACE	\$200,000	\$1,000,000	\$0	\$0	\$0	\$0 Transfers from Parks Impact Fee Fund - Open Space for Bridge Park design in FY20 and Par 3 Park construction in FY21.
TRANSF IN- PARKS IMPACT FEE FUND - IMPROVEMENTS	\$0	\$500,000	\$0	\$0	\$0	\$0 Transfer from Parks Improvement Impact Fee Fund in FY20 for build-up of Senior Center interior.
CAP PARKS BUDGET CARRYFORWARD	\$1,281,163	\$8,966	\$8,966	\$0	\$0	\$0 Prior year carryforward sub-fund balance.
TOTAL REVENUES:	\$1,481,163	\$1,618,966	\$118,966	\$10,000	\$10,000	

EXPENDITURES

TRANSFER OUT TO GENERAL FUND	\$420,000	\$0	\$0	\$0	\$0	\$0 Transfer to General Fund.
CIP RESERVE FOR PARKS	\$8,966	\$8,966	\$8,966	\$0	\$0	\$0 Reserve for future parks improvement projects.
SENIOR CENTER INTERIOR BUILDUP	\$0	\$500,000	\$0	\$0	\$0	\$0 Interior build up of a 6,000 square foot shell building for a senior community/activity center.
NIC BEAUTIFCATION MATCHING GRANT PROGRAM	\$0	\$10,000	\$10,000	\$10,000	\$10,000	Grant match funding for neighborhood improvement.
TOTAL CLS ADMINISTRATIVE PROJECTS:	\$428,966	\$518,966	\$18,966	\$10,000	\$10,000	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	COMMENTS
WESTLAKE NEIGHBORHOOD REFORESTATION	\$0	\$100,000	\$100,000	\$0	\$0	\$0 Phases 4 and 5 of removal and replacement of tree canopy in West Lake neighborhood.
FDOT HIGHWAY BEAUTIFICATION	\$0	\$0	\$0	\$0	\$0	
BMP - 154TH STREET AND PALMETTO	\$0	\$0	\$0	\$0	\$0	
TOTAL GREENWAY AND TRAILS	\$0	\$100,000	\$100,000	\$0	\$0	
MLOP MASTER PLAN	\$514,197	\$0	\$0	\$0	\$0	\$0 Funding to complete MLOP Master Plan design and construction documents.
AIRNASIUM (MLOP MASTER PLAN OPTION)	\$0	\$0	\$0	\$0	\$0	\$0 Option for MLOP Master Plan.
MLOP STORAGE FACILITY	\$188,000	\$0	\$0	\$0	\$0	\$0 Complete remodel and update of structure to meet current Code, and reconfigure interior for ADA compliance.
TOTAL MIAMI LAKES OPTIMIST PARK:	\$702,197	\$0	\$0	\$0	\$0	
BRIDGE PARK	\$200,000	\$0	\$0	\$0	\$0	\$0 Phase 1 construction of entry plaza with shared use paths, central area with benches, feature canopy, landscape islands containing native trees, plants and lighting.
PAR 3 PARK	\$150,000	\$1,000,000	\$0	\$0	\$0	\$0 Funding for design in FY20 from developer's contribution. Construction to commence in FY21 from Open Space Impact Fee funds. Total estimated project cost \$4.7M.
TOTAL PASSIVE PARK	\$350,000	\$1,000,000	\$0	\$0	\$0	
TOTAL PARKS IMPROVEMENTS EXPENDITURES	\$1,481,163	\$1,618,966	\$118,966	\$10,000	\$10,000	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	COMMENTS
TRANSPORTATION IMPROVEMENT						
REVENUES						
FEDERAL GRANT - TRANSPORTATION ALTERNATIVE PROGRAM (TAP)	\$1,000,000	\$0	\$0	\$1,541,544	\$1,000,000	FY19 FDOT TAP grant for Complete Streets Business Park East project that includes bicycle, sidewalk and crosswalk improvements. FY23 FDOT TAP Grant for Business Park West project at 79th Court (\$1,000,000) and Greenway 2.0 (\$541,544). FY2025 FDOT TAP Grant for the Fairway Improvements Project (\$900,000).
SAFE ROUTES TO SCHOOL	\$721,638	\$56,267	\$0	\$184,876		\$0 FY20 includes funding for grant award from FDOT to complete construction of Safe Routes to School project between Miami Lakes K8 and ML Middle Schools (\$721,638). FDOT Grant awarded for FY21 to FY23 for Bob Graham Education Center (\$241,143).
INTEREST INCOME	\$25,000	\$20,000	\$20,000	\$15,000	\$10,000	Interest income from Investment Portfolio.
SECOND LOCAL OPTION GAS TAX 3 cent	\$155,000	\$155,000	\$160,000	\$160,000	\$160,000	1 to 5 cent tax per Florida Statute 336.025.
COUNTY GRANT (CIGP)	\$3,614,500	\$0	\$0	\$0		\$0 County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award \$3,614,500. FY19 Budget for design and land acquisition. Construction and CEI (\$2.474M) to be budgeted in FY20.
TRANSFER IN- SRF PTP 80%	\$595,000	\$600,000	\$625,000	\$625,000	\$625,000	Transfers from Special Revenue Fund PTP 80% (half-cent discretionary sales surtax) for transportation related and roadway improvement capital projects.
TRANSFER IN - SRF PTP 20%	\$0	\$200,000	\$0	\$0		\$0 Transfers from Special Revenue Fund PTP 20% Transit (half-cent discretionary sales surtax) for Park and Ride design.
CONTRIBUTION IN LIEU OF ROAD IMPACT FEE	\$273,634	\$200,000	\$5,352,652	\$0		\$0 FY2020 for Palmetto and 67th Avenue widening project. FY2021-22 Funding Park and Ride Design and the underpasses at 146th/159th Streets.
TRANSFER IN- MOBILITY FEE FUND	\$100,000	\$0	\$0	\$0		\$0 Transfers from Mobility Fee Trust Account Fund for projects as identified.
CAPTRANSP BUDGET CARRYFORWARD	\$805,386	\$0	\$25,000	\$80,000	\$321,459	Prior year carryforward sub-fund balance.
TOTAL REVENUES	\$7,290,158	\$1,231,267	\$6,182,652	\$2,606,420	\$2,116,459	

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	COMMENTS
EXPENDITURES						
CIP RESERVE FOR TRANSPORT	\$0	\$25,000	\$80,000	\$321,459	\$206,459	Contingency for transportation project needs.
59TH AVENUE EXTENSION, PUBLIC WORKS STORAGE YARD AND BOAT YARD	\$5,184,299	\$750,000	\$0	\$0	\$0	\$0 Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost \$5.8M.
SAFE ROUTES TO SCHOOL	\$847,330	\$56,267	\$0	\$184,876	\$0	Design and construction of Safe Routes to School. Bob Graham Education Center project to include widening eastside school campus sidewalk, reconstruct crosswalks and connector ramps along NW 79th Avenue from NW 167 Terr to NW 155 Street and NW 82 Ave at NW 162 Street.
PALMETTO AND NW 67 AVE WIDENING	\$445,615	\$0	\$0	\$0	\$0	\$0 NW 67th Avenue Widening Project to add an additional through lane at NW 67th Avenue and Palmetto.
PARK AND RIDE	\$0	\$200,000	\$1,600,000	\$0	\$0	\$0 Design and construction of Park and Ride project.
MIAMI LAKES GREEN/NW 77TH CT GREENWAY SOUTH	\$0	\$0	\$0	\$0	\$0	\$0 FY2026 A grant awarded for construction between 154th Street and the Dog Park (\$600K). FY17 funding for design for construction to commence in FY18.
COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH AVE)	\$812,914	\$0	\$0	\$0	\$0	\$0 Funding completes the design, planning, assessment and survey phase, and commence construction of project at Business Park East and Main Street East which includes bicycle lanes, sidewalk and crosswalk improvements along NW 60th Avenue from NW 139th Street to Miami Lakes Drive.
COMPLETE STREETS IMPLEMENTATION : BUSINESS PARK WEST (NW 79TH COURT TO NW 146TH STREET)	\$0	\$0	\$335,459	\$1,558,541	\$0	FY22 funding completes the design, planning, assessment and survey phase, and FY23 commence construction of project at Business Park West which includes bicycle lanes, sidewalk and crosswalk improvements along NW 79th Court to NW 146th Street.
COMPLETE STREETS IMPLEMENTATION: 59TH AVENUE TRANSPORTATION IMPROVEMENTS PROJECT	\$0	\$0	\$0	\$0	\$1,610,000	Funding completes the design, planning, assessment and survey phase of project which includes bicycle lanes, sidewalk and crosswalk improvements along NW 59th Avenue from NW 167th Street to NW 154th Street. FDOT Grant funding (\$1M) for construction to be programmed in FY24.

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	COMMENTS
FAIRWAY DRIVE BIKE LAND AND CROSSWALK IMPROVEMENTS	\$0	\$0	\$0	\$0	\$300,000	Create a bike route from Fairway Drive from Miami Lakes Drive to Miami Lakeway North. Construction to commence in FY2025 with grant funding (\$900,000).
146TH/160th STREET UNDERPASS BRIDGES	\$0	\$200,000	\$3,900,487	\$0	\$0	Design of Underpass bridge at 160th Street and Palmetto in FY18. Construction of underpass (\$3.9M) to commence in FY20 and include a pedestrian bridge (\$75,000).
MIAMI LAKES GREEN 2.0 - 146TH STREET GREENWAY	\$0	\$0	\$266,706	\$541,544	\$0	Reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue to two lanes with bike lanes and landscaped paths. Grant awarded for FY23 (\$541,544) and Town match (\$266,656).
TRANSFER TO STORMWATER - CIP	\$0	\$0	\$0	\$0	\$0	Funding towards roadway portion of Royal Oaks Drainage and Roadway projects.
TOTAL EXPENDITURES:	\$7,290,158	\$1,231,267	\$6,182,652	\$2,606,420	\$2,116,459	

STORMWATER IMPROVEMENT

REVENUES

FEDERAL STIMULUS GRANT - (WEST LAKE PHASE 3)	\$1,440,000	\$0	\$0	\$0	\$0	\$0 FEMA Funding through the State of Florida for West Lake Drainage Phase 3.
LEGISLATIVE GRANTS (WEST LAKE PHASE 3)	\$500,000	\$0	\$0	\$0	\$0	\$0 Legislative Award for West Lake Drainage Phase 3
LEGISLATIVE GRANTS (ROYAL OAKS)	\$500,000	\$2,000,000	\$0	\$0	\$0	\$0 Legislative Award for Royal Oaks Drainage Phase 1. Anticipated Legislative grant in FY21 for Phase 2.
STORMWATER GRANTS	\$740,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000 FY20 Canal Bank Stabilization Phase II grant. Outgoing years anticipated grants for drainage projects.
TRANSFER IN FR CPF-TRANSPORTATION	\$125,000	\$0	\$0	\$0	\$0	\$0 Transfer in from PTP 80%

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2019-20	FY2020-21	FY2021-22	FY2022-23	FY2023-24	COMMENTS
TRANSF IN-STORMWATER	\$165,000	\$250,000	\$250,000	\$250,000	\$250,000	Transfer from Stormwater Utility Fund towards the drainage portion of projects as identified. Funding assumes increase in Stormwater Utility revenues.
CAPITAL SW BUDGET CARRYFORWD	-\$630,093	\$0	\$500,000	\$0	\$500,000	Prior year carryforward sub-fund balance.
TOTAL REVENUES:	\$2,839,907	\$2,500,000	\$1,000,000	\$500,000	\$1,000,000	
EXPENDITURES						
WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	\$1,920,000	\$0	\$0	\$0		\$0 Total project cost is estimated at \$1.96M. Design was completed in FY14 as part of West Lake Phase 1 Project. Bidding and construction to commence in FY20.
ROYAL OAKS DRAINAGE & ROADWAY IMPROVS	\$919,907	\$2,000,000	\$0	\$0		\$0 Total project cost for Phase 1 estimated at \$1.25 million. Design completed in FY14 (\$120,000); bidding and construction commenced in FY19, to be completed in FY20. Phase 2 anticipated for FY21.
CANAL BANK STABILIZATION - PHASE III	\$0	\$0	\$1,000,000	\$0		\$0 Phase 3 stabilization of canal banks anticipated.
OPERATING CONTINGENCY- STORM	\$0	\$500,000	\$0	\$500,000	\$1,000,000	Contingency for Stormwater capital project needs.
TOTAL EXPENDITURES:	\$2,839,907	\$2,500,000	\$1,000,000	\$500,000	\$1,000,000	
TOTAL CAPITAL FUND PROJECTS REVENUES	\$11,625,590	\$5,350,233	\$7,301,618	\$3,116,420	\$3,126,459	
TOTAL CAPITAL FUND PROJECTS EXPENDITURES	\$11,625,590	\$5,350,233	\$7,301,618	\$3,116,420	\$3,126,459	



**Stormwater Utility Fund
and
Facilities Maintenance Fund**

Town of Miami Lakes FY 2019-20 Adopted Budget

Stormwater Utility Fund Detail

Stormwater Utility

Enterprise Funds are used to finance and account for the acquisition, operation, and maintenance of facilities and services that are intended to be entirely or predominantly self-supporting through the collection of charges from external customers. The Stormwater Utility Fund is an enterprise fund that was established to account for the operation, maintenance and capital improvement costs of a storm water collection system providing services to all residents of the Town and all commercial properties.

The Stormwater rate is \$4.50 per Equivalent Residential Unit (ERU) and has remained unchanged since the creation of the Utility. The Town anticipates receiving \$1,142,370 in stormwater utility fees for FY 2019-20 which is approximately 5% higher than the prior year's projected revenues. In FY17 we completed an internal audit on residential properties which added 1,986 unbilled residential dwellings. In FY18 an internal audit on commercial properties resulted in the addition of 418.80 ERUs. Revenues also include \$5,000 in interest earnings and no carryforward fund balance, for a total budget of \$1,147,370.

The FY 2019-20 Budget includes all costs for operating the utility: street sweeping, drainage cleaning provided by in-house support and the Town's own vacuum truck, chemical treatment and maintenance of canals, inspection services, as well as drainage repairs and improvements per the Stormwater Master Plan. In addition, the Fund pays the proportionate share of annual debt service to Miami Dade County on Stormwater Utility Revenue Bond, Series 2013 (\$70,106) for drainage projects, and a FEMA-funded canal dredging project at NW 57th Avenue (\$15,734). Debt service will terminate in 2024 and 2026, respectively. Funds are also appropriated for the Stormwater rate study (\$40,300), and a transfer to the Capital Projects Fund (\$165,000) for Royal Oaks Drainage roadway and drainage improvement. The Fund has no reserves in this year's budget.

The Town was awarded a rating of 6 in 2017 from the Insurance Services Organization (ISO) for the Community Rating System (CRS). This rating affords Town resident and businesses a discount on their flood insurance premium due to the Town's flood mitigation efforts. This represents about \$600,000 in savings of flood insurance payments made by our residents and businesses. In addition, the mitigation efforts spearheaded by the Building and Public Works Departments reduce flood events

Town of Miami Lakes FY 2019-20 Adopted Budget

throughout town. The Town continues to work towards achieving a lower (better) rating over the next few years.

Performance Measures

A key activity of the Stormwater Utility Fund is the cleaning of catch basins and manholes. Catch basins and manhole cleaning mainly takes place during the 'dry season' from November to April.

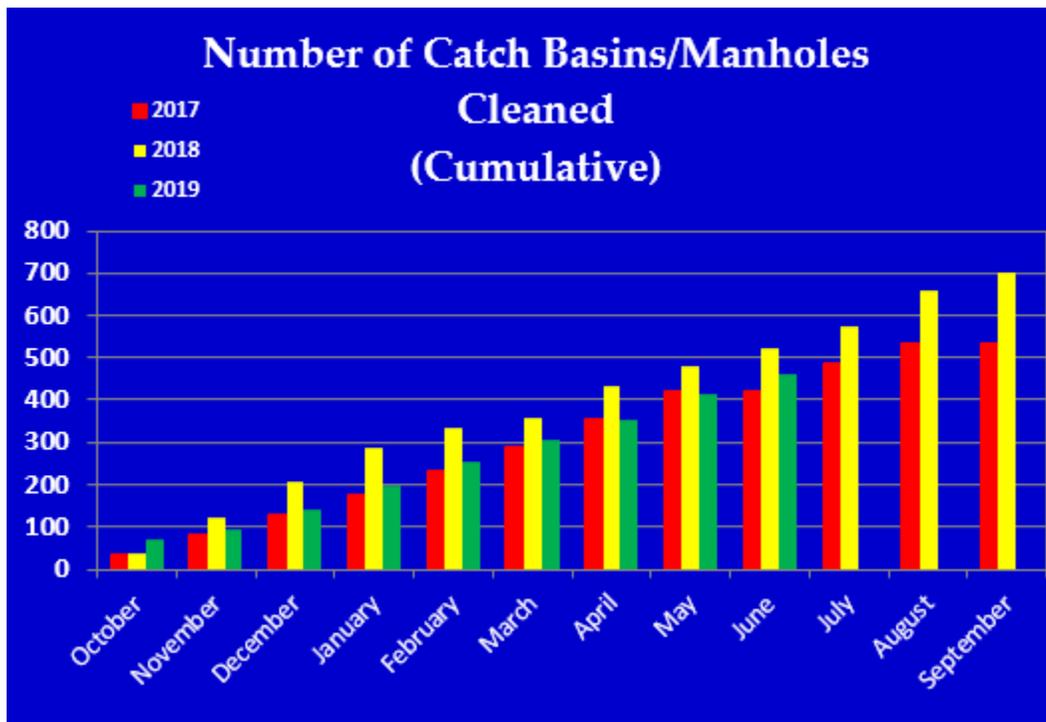


Fig.1: Cumulative number of catch basins/manholes cleaned in FY2019 as of the 3rd quarter was 2,295, averaging approximately 255 manholes per month.

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
STORMWATER UTILITY FUND								
REVENUES								
401-343900	STORMWATER UTILITY FEES	\$1,034,314	\$1,043,899	\$1,100,000	\$1,100,000	\$1,083,767	\$1,142,370	Based on 21,155 ERUs at \$4.50 per ERU.
401-361100	INTEREST EARNINGS	\$47,104	\$8,276	\$40,000	\$40,000	\$5,600	\$5,000	Interest earnings based on percentage of Stormwater Investment Portfolio.
401-366010	CONTRIBUTIONS & DONATIONS	\$0	\$1,260	\$0	\$0	\$0	\$0 -	
401-370004	STORMWATER BUDGET CARRYFORWD	\$0	\$0	\$181,351	\$230,717	\$206,814	\$0 -	
401-381000	INTER-FUND TRANSFERS	\$1,052,142	\$0	\$0	\$0	\$0	\$0	
401-381110	TRANSFER FROM CAPITAL	\$0	\$1,286,662	\$0	\$0	\$0	\$0 -	
	TOTAL REVENUES:	\$2,133,560	\$2,340,097	\$1,321,351	\$1,370,717	\$1,296,181	\$1,147,370	
EXPENDITURES								
4013803-546180	WASAD FEE COLLECTION	\$30,759	\$33,339	\$36,220	\$36,220	\$35,862	\$36,400	WASD fee to collect stormwater charges (approx. 35,000 bills at \$1.04).
4013803-549060	STORMWATER ADMINISTRATION	\$32,000	\$129,414	\$98,606	\$98,606	\$90,772	\$76,948	Overhead charges for support of Utility at 8.5%.
4013803-549100	PUBLIC OUTREACH/WORKSHOPS	\$400	\$0	\$3,000	\$3,000	\$0	\$3,000	Required for NPDES and CRS annual certifications.
4013803-554000	PUBLICATIONS & MEMBERSHIPS	\$339	\$800	\$1,000	\$1,000	\$800	\$1,000	Required for CRS: American Association of Flood Plain Managers, FL SW Association & FL Flood Management Association.
4013803-554010	EDUCATION & TRAINING	\$3,760	\$2,398	\$3,205	\$3,205	\$2,500	\$3,000	Mandated training to maintain certification.
4013803-559030	DEPR EQUIP & FURNIT	\$31,011	\$31,011	\$0	\$0	\$0	\$0 -	
4013803-559040	DEPRECIATION INFRASTRUCTURE	\$203,893	\$285,267	\$0	\$0	\$0	\$0 -	
4013803-570000	S/W UTIL REVENUE BOND DEBT	\$0	\$19,011	\$69,326	\$69,326	\$69,326	\$70,106	QNIP Debt service payments.
4013803-570011	FEMA FUNDED CANAL DREDGING PAYMENT	\$15,279	\$1,879	\$15,679	\$15,679	\$15,734	\$15,734	Payment for FEMA-funded canal dredging project - Year 4 of 10.
4013803-591030	TRANSFER TO CAP PROJECTS FD	\$468,967	\$150,000	\$350,000	\$290,500	\$253,500	\$165,000	Transfer for capital improvement projects for Royal Oaks Drainage.
4013803-591040	TRANSFERS OUT-GENERAL FUND	\$0	\$629	\$0	\$0	\$0	\$0 -	
	TOTAL STORMWATER UTILITY EXPENSES	\$786,409	\$653,749	\$577,036	\$517,536	\$468,494	\$371,188	
4013813-531370	NPDES COMPUT. DISCHARGE MOD	\$805	\$805	\$1,000	\$1,000	\$805	\$1,000	Annual regulatory program and surveillance fees.
4013813-546150	NPDES PERMIT FEES	\$25,813	\$13,533	\$16,545	\$16,545	\$15,545	\$16,545	Annual payment to DERM for Water Quality Monitoring, Best Management Practices and Basin Management Action Plan per Interlocal Agreement.
	TOTAL NPDES COSTS	\$26,618	\$14,338	\$17,545	\$17,545	\$16,350	\$17,545	
4013823-512000	REGULAR SALARIES	\$177,257	\$230,202	\$164,138	\$164,138	160,909	\$177,956	Salary for PW Director and PW Engineer (50%), and 2 Vacuum Truck Operators.
4013823-512999	COST OF LIVING ADJUSTMENT/BONUS	\$0	\$0	\$4,376	\$4,376	\$0	\$0 -	
4013823-514000	OVERTIME	\$4,456	\$2,989	\$1,000	\$1,000	\$0	\$1,000	Additional hours as needed for vac truck operations.
4013823-516000	COMPENSATED ABSENCES - CURRENT	\$5,625	-\$153	\$0	\$0	\$0	\$0	Sick and vacation payout.

TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
4013823-521000	PAYROLL TAXES	\$15,022	\$19,123	\$12,557	\$12,557	12,310	\$13,614	Calculated based on 7.65% of salaries.
4013823-522000	FRS RETIREMENT CONTRIBUTION	\$19,002	\$31,528	\$13,558	\$13,558	13,369	\$15,085	Rate increase from 8.26% to 8.47% thru Jul '20.
4013823-523000	HEALTH & LIFE INSURANCE	\$11,152	\$35,676	\$36,307	\$36,307	33,385	\$42,862	Includes medical, dental, vision and life.
4013823-523001	HEALTH ALLOWANCE	\$14,667	\$0	\$0	\$0	\$0	\$0	-
4013823-523100	WIRELESS STIPEND	\$609	\$849	\$1,200	\$1,200	\$480	\$960	Cell phone stipend for PW Director, PW Engineer (50%), and 1 Vacuum Truck Operator.
4013823-531000	PROFESSIONAL SERVICES-LAKE QUALITY ASSESSMENT	\$1,062	\$21,158	\$0	\$28,842	\$27,665	\$0	-
4013823-531000	PROFESSIONAL SERVICES-SW UTILITY RATE STUDY	\$0	\$0	\$0	\$0	\$0	\$40,300	Stormwater Rate Study.
4013823-531001	PROFESSIONAL SERVICES-ENGINEERING/LEGAL	\$14,098	\$0	\$0	\$0	\$0	\$0	-
4013823-531212	MASTER PLAN UPDATE	\$0	\$39,821	\$0	\$20,524	\$20,524	\$0	-
4013823-531331	STORMWATER INSPECTOR	\$47,179	\$48,795	\$50,000	\$50,000	\$50,000	\$50,000	Inspection services for stormwater operations.
4013823-541001	REMOTE ACCESS DEVICE DATA PLAN	\$0	\$794	\$960	\$960	\$866	\$960	Data plan for field personnel devices.
4013823-541010	MOBILE PHONES	\$722	\$0	\$0	\$0	\$0	\$0	-
4013823-545000	INSURANCE	\$0	\$10,200	\$16,594	\$16,594	\$16,981	\$16,594	Property and liability insurance and workers compensation.
4013823-546000	REPAIR & MAINTENANCE-CLEAN BASINS PIPES TRENCH	\$19,017	\$42,111	\$49,500	\$49,500	\$40,000	\$49,500	Tipping/dumping fee to MDC for vac truck solid waste (\$27,000); annual cleaning of 92 outfalls (\$12,500), on call cleaning services for drainage system (\$10,000).
4013823-546120	MINOR REPAIRS & IMPROVEMENTS	\$37,499	\$67,050	\$20,000	\$20,000	\$20,000	\$29,700	Roadway and drainage restoration per Stormwater Management Master Plan.
4013823-546130	COMMUNITY RATING SYSTEM	\$0	\$7,435	\$2,000	\$2,000	\$8,037	\$2,000	Flood management program to reduce resident flood insurance premiums.
4013823-546160	STREET SWEEPING	\$22,423	\$19,294	\$32,000	\$32,000	\$32,000	\$35,000	Contract street sweeping 62.5 lane miles of roadway bi-weekly.
4013823-546161	REPAIR & MAINTENANCE	\$10,011	\$7,374	\$15,000	\$15,000	\$5,000	\$15,000	Vac truck and GPS system repair and maintenance.
4013823-546170	CANAL MAINTENANCE	\$161,631	\$244,736	\$252,956	\$312,456	\$304,836	\$253,106	Miami-Dade County contract chemical treatment of canals (\$158,918). Monthly maintenance of canals including above surfacing cleaning (\$55,728), slope mowing- 9 cycles (\$28,730), vegetation, algae and herbicidal treatment (\$7,095), rodent control (\$864) and HOAs maintenance fee (\$1,620).
4013823-549200	MISCELLANEOUS EXPENSE	\$144	\$0	\$0	\$0	\$0	\$0	-
4013823-552010	UNIFORMS	\$423	\$590	\$1,400	\$1,400	\$700	\$1,400	Uniforms for 2 Vac truck operators (\$1,250), and shirts for PW Engineer and inspectors (\$150).
4013823-552020	FUEL & LUBRICANTS	\$6,678	\$11,522	\$13,000	\$13,000	\$12,028	\$13,000	Gas, oil and lubricants for Vac truck and pressure cleaning equipment.
4013823-564000	MACHINERY & EQUIPMENT	\$1,825	\$0	\$0	\$0	\$0	\$0	-
4013823-566002	COMPUTER SOFTWARE/LICENSES	\$0	\$10,455	\$40,224	\$40,224	\$45,100	\$600	AutoCAD licenses renewal (\$600). FY19 includes purchase of asset management software.
TOTAL STORMWATER OPERATING		\$570,501	\$851,547	\$726,770	\$835,636	\$804,190	\$758,637	
TOTAL STORMWATER UTILITY REVENUES		\$2,133,560	\$2,340,097	\$1,321,351	\$1,370,717	\$1,296,181	\$1,147,370	
TOTAL STORMWATER UTILITY EXPENDITURES		\$1,383,527	\$1,519,634	\$1,321,351	\$1,370,717	\$1,289,034	\$1,147,370	

Town of Miami Lakes FY 2019-20 Adopted Budget

Facilities Maintenance Fund Detail

Facilities Maintenance Fund

Internal Service Funds are used to account for operations that provide services to other departments on a cost-reimbursement

basis. The Facilities Maintenance Fund captures all costs associated with the operations, maintenance and repairs of the Town's Government Center. The cost of centralized services is allocated between the General Fund (Administration 60% and Police Department 27%) and the Building Department Fund (13%). This includes salary and benefits for one full time position, utilities, custodial and contractual maintenance services. The FY 2019-20 Budget is \$344,557.

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
FACILITY MAINTENANCE FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
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FACILITY MAINTENANCE FUND

REVENUES								
501-381116	TRANSFER FROM GENERAL FUND-ADMINISTRATION	\$195,637	\$169,292	\$206,657	\$206,657	\$214,258	\$206,734	Administration's portion of building expenses.
501-381117	TRANSFER FROM GENERAL FUND-POLICE	\$88,037	\$76,181	\$92,996	\$92,996	\$96,416	\$93,031	Police Dept's portion of building expenses.
501-381118	TRANSFER FROM BUILDING FUND	\$42,388	\$36,680	\$44,776	\$44,776	\$46,423	\$44,792	Building Dept's portion of building expenses.
TOTAL FACILITY MAINTENANCE REVENUES:		\$326,062	\$282,153	\$344,429	\$344,429	\$357,097	\$344,557	

EXPENDITURES								
5011901-512000	REGULAR SALARIES	\$49,471	\$58,777	\$59,160	\$59,160	\$70,897	\$70,000	Salary for General Services Manager (title changed from Facilities Maintenance Coordinator).
5011901-512999	COST OF LIVING ADJUSTMENT/BONUS	\$0	\$0	\$1,577	\$1,577	\$0	\$0	-
5011901-521000	PAYROLL TAXES	\$3,560	\$4,443	\$4,526	\$4,526	\$5,424	\$5,355	Calculated based on 7.65% of salaries.
5011901-522000	FRS RETIREMENT CONTRIBUTION	\$3,739	\$4,670	\$4,887	\$4,887	\$5,890	\$5,934	Rate increase from 8.26% to 8.47% thru Jul '20.
5011901-523000	HEALTH & LIFE INSURANCE	\$8,374	\$9,067	\$11,744	\$11,744	\$11,752	\$14,452	Includes medical, dental, vision and life.
5011901-523100	WIRELESS STIPEND	\$443	\$480	\$480	\$480	\$480	\$480	Cell phone stipend.
5011901-534010	JANITORIAL SERVICES	\$0	\$60,580	\$58,000	\$58,000	\$58,000	\$58,000	Custodial services for Government Center at \$4,750 monthly. Additional emergency services of \$1,000.
5011901-541000	TELEPHONE SERVICES	\$14,558	\$14,056	\$15,240	\$15,240	\$18,405	\$19,200	Includes allocation for AT&T fax line and fire alarm including emergency phones (\$12,000), and Suncom phone service (\$7,200) for Town Hall.
5011901-541001	REMOTE ACCESS DEVICE DATA PLAN	\$0	\$289	\$960	\$960	\$876	\$960	Data Plan for handyman crew devices.
5011901-543000	UTILITY SERVICES	\$63,134	\$55,533	\$65,163	\$65,163	\$53,681	\$59,800	Includes Administration's allocation of Government Center expenses: FP&L (\$53,000), water and sewer (\$5000) and waste removal (\$1,800).
5011901-546000	REPAIR & MAINTENANCE	\$143,930	\$57,864	\$76,500	\$76,500	\$69,403	\$70,000	Government Center contractual expenses for landscaping (\$4,000), A/C maintenance (\$8,520) and A/C monitoring (\$2,400), fire alarm monitoring (\$3,000), plumbing and electrical (\$12,000), handyman service (\$25,000); elevator services (\$6,000), recycling (\$1,080), and other maintenance supplies (\$8,000).
5011901-546010	REPAIR & MAINTENANCE-VEHICLES	\$0	\$0	\$500	\$500	\$500	\$500	Vehicle maintenance.
5011901-549260	HURRICANE EXPENSES	\$21,372	\$145	\$1,500	\$1,500	\$1,500	\$1,500	Hurricane related expenses: equipment, fuel, tools, etc.
5011901-551000	OFFICE SUPPLIES	\$148	\$19,234	\$36,500	\$36,500	\$25,000	\$30,000	Office supplies for all departments including holiday decorations.
5011901-552000	OPERATING SUPPLIES	\$1,113	\$0	\$0	\$0	\$0	\$0	-
5011901-552020	FUEL & LUBRICANTS	\$1,008	\$1,720	\$4,000	\$4,000	\$3,550	\$4,000	Fuel for vehicle (\$1,500) and generator (\$2,500).

**TOWN OF MIAMI LAKES
FY 2019-20 ADOPTED BUDGET
FACILITY MAINTENANCE FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2016-17 ACTUALS	FY2017-18 ACTUALS	FY2018-19 ADOPTED BUDGET	FY2018-19 REVISED BUDGET	FY2018-19 YEAR END PROJECTION	FY2019-20 ADOPTED BUDGET	BUDGET COMMENTS
5011901-554000	PUBLICATIONS & MEMBERSHIPS	\$0	\$0	\$342	\$342	\$342	\$476	Memberships for Facility Management Professional (\$210); Membership for Project Management Institute (\$134); and Amazon Prime for delivery of supplies (\$132).
5011901-554010	EDUCATION & TRAINING	\$4,798	\$2,343	\$2,000	\$2,000	\$2,000	\$2,500	Project Management Professional Course Prep (\$2,000) and Exam (\$500).
5011901-559040	DEPRECIATION INFRASTRUCTURE	\$0	\$606	\$0	\$0	\$0	\$0	-
5011901-564000	MACHINERY & EQUIPMENT	\$101	\$0	\$0	\$0	\$28,000	\$0	FY19 include installation of security access system at Town Hall and wiring of the building for internet bandwidth and Cable TV.
5011901-566002	COMPUTER SOFTWARE LICENSES	\$1,331	\$1,331	\$1,350	\$1,350	\$1,398	\$1,400	Facility Dude License.
TOTAL FACILITY MAINTENANCE EXPENDITURES:		\$317,078	\$291,137	\$344,429	\$344,429	\$357,097	\$344,557	



NOTES
