

MINUTES
Parliamentarian Workshop
February 11, 2021
6:30 P.M
Government Center
6601 Main Street
Miami Lakes, Florida 33014

1. Call to Order:

Meeting was called to order at 6:47 p.m.

Present at the workshop were: Councilmember Marilyn Ruano, Vice Mayor Luis Collazo and, Mayor Manny Cid

Also present at the workshop were: Town Attorney Raul Gastesi; Town Deputy Attorney Lorenzo Cobiella; Town Clerk Gina Inguanzo; Deputy Clerk Ashley Shepple

Mr. Hernando Medina, a longtime resident and experienced parliamentarian, was present.

The following committee chairs were present via Zoom: Chairman of Blasting Advisory Board Miguel Martinez, Chairwoman of Special Needs Advisory Board Vivian Levy, and Chairman of Economic Development Committee Jorge Alvarez, and Chairman of Education Advisory Board Mario Pinera.

2. Moment of Silence:

Town Deputy Attorney Lorenzo Cobiella led the moment of silence.

3. Pledge of Allegiance:

Town Attorney Raul Gastesi led the pledge.

4. Public Comments:

No public comments.

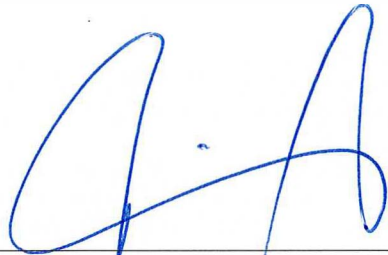
5. Items for Discussion:

Mr. Hernando Medina, a longtime resident and experienced parliamentarian, gave a presentation to reinforce principles of the procedure in reference and review the basics of Robert's Rules of

Order. He answered questions about public comments timing, changing the order of business during council meetings, quorum for council meetings, and committee meetings.


6. Adjournment:

This meeting was adjourned at 8:21 p.m.



Manny Cid, Mayor

Attest:



Gina M. Inguanzo, Town Clerk