

**Adopted  
Operating  
and  
Capital Budget  
FY 2021-2022**



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## **Budget Message**

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# ***TOWN OF MIAMI LAKES***

## ***MEMORANDUM***

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**To:** Honorable Mayor and Town Councilmembers

**From:** Edward Pidermann, Town Manager

**Subject:** FY 2021-22 Proposed Budget - Changes at 2<sup>nd</sup> Reading

**Date:** September 23, 2021

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### **Background**

At the September 22, 2021, Budget Hearing, the Town Council amended and subsequently adopted the Fiscal Year 2021-22 Budget on second reading as presented in Exhibit A.

### **CHANGES AT SECOND READING**

As directed by the Town Council, the proposed cost of living adjustment (COLA) of 2.8% was modified. The amendment is to reflect that any employee above the median hourly wage would receive a COLA of 1.9% and any employee below the median hourly wage would receive a COLA of 2.8%. The remaining balance after the COLA adjustment would be allocated towards the bonus pay for all Town staff across all funds.

### **GENERAL FUND**

In addition to the above-mentioned changes the following modifications were made:

- Reduced Franchise Fee Surplus by \$900,000 (Both Revenue & Expense)
- Reduced Legal Reserve balance by \$40,000 (Both carryforward Revenue & Expense)
- Reduced Mayor Council Travel & Per Diem by \$12,000
- Reduced Mayor Education & Training by \$6,500
- Reduced Administration Health & Wellness by \$5,000

The total amount of \$23,500 of these reductions was reallocated as follows:

- Veterans Affairs Committee - \$10,000
- Public Safety Committee - \$2,000
- Furniture & Non-Capital Outlay (Parks & Recreation – K-9 Cove)- \$2,100
- Salary & Fringe Benefits (Town Clerk)
  - Regular Salary - \$7,659
  - Payroll Taxes - \$719
  - FRS - \$1,022

These General Fund changes are reflected in the chart below:

**TOWN OF MIAMI LAKES**  
**FY 2021-2022 Adopted Budget**  
**Summary of Changes**

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT 2ND HEARING	COLA ADJUSTMENT	ADOPTED BUDGET AT 2ND HEARING	NET CHANGE	BUDGET COMMENTS
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**GENERAL FUND**

<b>General Fund Expenses</b>					
Franchise Fee Surplus (Revenue)	(\$900,000)		\$0	\$900,000	
Franchise Fee Surplus (Expense)	\$900,000		\$0	(\$900,000)	
<hr/>					
General Fund Carryforward (Revenue)	(\$195,000)		(\$155,000)	\$40,000	
Reserve for Litigation/Settlement (Expense)	\$200,000		\$160,000	(\$40,000)	
<hr/>					
Travel & Per Diem (Mayor & Council)	\$15,000		\$3,000	(\$12,000)	
Education & Training (Mayor & Council)	\$6,500		\$0	(\$6,500)	
Health & Wellness (Administration)	\$5,000		\$0	(\$5,000)	
Furniture & Non Capital Outlay (Parks)	\$5,000		\$7,100	\$2,100	For K-9 Cove
Public Safety (Committee)	\$2,800		\$4,800	\$2,000	For Police Breakfast
Veterans Affairs (Committee)	\$5,000		\$15,000	\$10,000	For Military Tribute Banners
Salary (Town Clerk)	\$88,389	\$87,615	\$95,274	\$7,659	
Payroll Taxes (Town Clerk)	\$6,762	\$6,703	\$7,422	\$719	
FRS (Town Clerk)	\$9,621	\$9,537	\$10,558	\$1,021	
<b>Total General Fund Expenses</b>				<u><u>(\$0)</u></u>	

**Attachments:**

Exhibit A - FY2021-22 Adopted Budget Line-Item Detail



# TOWN OF MIAMI LAKES MEMORANDUM

**To:** Honorable Mayor and Town Councilmembers

**From:** Edward Pidermann, Town Manager

**Subject:** FY 2021-22 Proposed Budget - Changes from 1<sup>st</sup> Reading

**Date:** September 22, 2021

## Recommendation

It is recommended that the Town Council adopt the Fiscal Year 2021-22 Budget as amended on first reading and presented in Exhibit A to the Ordinance.

## CHANGES FROM FIRST READING

### GENERAL FUND

A modification was made to the Proposed Fiscal Year 2021-22 General Fund Budget as directed by Town Council at the First Budget Hearing held on September 7, 2021, to reallocate funds to accommodate the Senior Citizen Rebate (\$72,000). The modification is as follows:

- Reallocating funds from the Parks Reservations Software (\$60,000) and the Town Website (\$12,000) line item as reflected in the chart below:

**TOWN OF MIAMI LAKES  
FY 2021-22 Proposed Budget  
Summary of Changes**

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT 1ST HEARING	PROPOSED BUDGET AT 2ND HEARING	NET CHANGE INCREASE/ (DECREASE)
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**GENERAL FUND**

General Fund Expenses			
Senior Citizen Rebate(Non-departmental)	\$0	\$72,000	\$72,000
Software (Parks & Recreation)	\$60,000	\$0	(\$60,000)
Town Website (Administration)	\$100,000	\$88,000	(\$12,000)
<b>Total General Fund Expenses</b>			\$0

FY2021-22 Proposed Budget-Changes from 1st Reading  
September 22, 2021

**Attachments:**

Exhibit A-FY2021-22 Proposed Budget Line-Item Detail on Second Reading  
Ordinance on Second Reading FY2021-22 Budget



# ***TOWN OF MIAMI LAKES***

## ***MEMORANDUM***

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**To:** Honorable Mayor and Town Councilmembers

**From:** Edward Pidermann, Town Manager

**Subject:** FY 2021-22 Budget Message

**Date:** September 7, 2021

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### **Recommendation**

It is recommended that Town Council approve the millage rate for Fiscal Year 2021-22 at 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and it remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield \$8,277,160 in ad valorem revenue at 95% of value based on the July 1, 2021, estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that Town Council adopt Fiscal Year 2021-22 Budget on First Reading of Ordinance, as proposed.

### **Background**

As the Town enters its tenth year of economic growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communication and transparency, police resources to accommodate a growing population, beautification projects and improved response times to requests for service through new technologies and process improvement.

The Town's economic development goal is to reinforce, strengthen and promote the livability and sustainability of our neighborhoods, commercial and industrial areas in the face of the current economic climate and changing needs of the population. As such, maintaining the Town's strong credit rating remains an important part of the Town's plan for sustainable recovery and prosperity. In December 2020, Fitch Ratings reaffirmed the Special Obligation Bonds, Series 2010, a rating of 'AA+' with a stable outlook. This reflects the Town's solid revenue framework and expenditure flexibility, nominal fixed carrying costs and low long-term liability burden. In addition, with the recent issuance of the \$15.5 million Stormwater Bond, Series 2021, Fitch



assigned a rating of 'A+' and Moody's Investors Service assigned an initial A1 rating, indicating the Town's ability to meet its debt obligations and strong stable financial position. The Town's financial position will continue to remain strong with continued development, and as property values increase and thereby generating additional property tax revenues.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication, and innovation/technology. Each goal area is supported by objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan may require funding from the General Fund, including beautification and communication initiatives. Specific initiatives were discussed at the Strategic Plan Retreat held on March 19<sup>th</sup> and 20<sup>th</sup> 2021.

### **FY2021-22 PROPOSED BUDGET**

The proposed budget is a deliberate balance of revenues and expenditures prepared in accordance with the State of Florida's Truth in Millage process and best serves the Town's prioritization for provision of core services and the Council's Strategic Plan Initiatives. It balances the Town's financial resources with current programming and service levels while maintaining a solid financial position.

The total Budget for Fiscal Year 2021-22 including all Funds is \$82,406,127 as shown in the table below. This represents an increase of \$39,545,749 or 92.27% as compared to Fiscal Year 2020-21 Adopted Budget, which is primarily attributed to the issuance of the Stormwater Series 2021 Bond and the American Rescue Plan Act funds. The details of the increase are discussed later in this memorandum.

<b>BUDGET SUMMARY</b>								
<b>Town of Miami Lakes - FY2021-2022</b>								
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF MIAMI LAKES ARE 14.82%								
MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES								
Millage per \$1,000								
General Fund Millage: 2.3127								
<i>The General Fund Millage is 4.33% percent higher than the State defined Rolled Back Rate</i>								
ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Enterprise Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per \$1,000 = 2.3127	8,327,160	-	-	-	-	-	-	8,327,160
Non-Ad Valorem Assessment	-	1,397,560	-	-	-	-	-	1,397,560
Franchise Fees	2,100,000	-	-	-	-	-	-	2,100,000
Charges for Services	140,288	-	-	-	-	2,616,364	-	2,756,652
Utility Service Taxes	3,055,000	-	527,065	-	-	-	-	3,582,065
Intergovernmental Revenue	4,655,913	1,839,352	-	167,536	6,454,629	7,855,138	-	20,972,568
Licenses and Permits	391,901	3,274,843	-	-	-	-	-	3,666,744
Fines & Forfeitures	180,000	15,000	-	-	-	-	-	195,000
Miscellaneous Revenue	71,000	54,500	-	-	-	2,000	-	127,500
<b>TOTAL SOURCES</b>	<b>18,921,262</b>	<b>6,581,255</b>	<b>527,665</b>	<b>167,536</b>	<b>6,454,629</b>	<b>10,473,502</b>	<b>-</b>	<b>43,125,849</b>
Transfers In	-	76,000	-	525,665	3,157,108	-	444,582	4,203,355
Fund Balances/Reserves/Net Assets	3,088,672	4,199,703	-	298,990	1,845,080	25,644,477	-	35,076,923
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<b>22,009,935</b>	<b>10,856,958</b>	<b>527,665</b>	<b>992,191</b>	<b>11,456,817</b>	<b>36,117,979</b>	<b>444,582</b>	<b>82,406,127</b>
<b>ESTIMATED EXPENDITURES</b>								
General Government	\$3,786,530	-	2,000	-	94,968	-	266,749	4,150,247
Transportation	\$1,278,993	\$1,359,735	-	-	8,173,695	-	-	10,812,423
Public Safety	8,863,377	\$1,599,021	-	-	-	-	120,037	10,582,436
Parks, Recreation & Community Engagement	\$3,423,565	\$18,906	-	-	1,939,826	-	-	5,377,297
Physical Environment	-	-	-	-	804,867	1,177,462	-	1,982,329
Building, Code, Planning & Zoning	528,149	\$2,127,998	-	-	-	-	57,796	2,713,943
Debt Services	141,851	-	-	711,757	-	958,687	-	1,812,305
<b>TOTAL EXPENDITURES</b>	<b>18,022,476</b>	<b>5,000,661</b>	<b>2,000</b>	<b>711,757</b>	<b>11,013,356</b>	<b>2,136,149</b>	<b>444,582</b>	<b>37,430,981</b>
Transfers Out	793,787	2,883,904	525,665	-	-	-	-	4,203,355
Fund Balances/Reserves/Net Assets	3,193,672	\$2,872,394	-	280,434	443,461	33,981,830	-	40,771,791
<b>TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES</b>	<b>22,009,935</b>	<b>10,856,958</b>	<b>527,665</b>	<b>992,191</b>	<b>11,456,817</b>	<b>36,117,979</b>	<b>444,582</b>	<b>82,406,127</b>

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.

## I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

### Property Tax Roll Value

The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2021, reflects a gross taxable value of \$3,767,371,566, which includes an increase of \$28,578,299 in new construction, and improvements. As compared to the taxable value for the previous year of \$3,636,955,722, the July 1, 2021, figures show an increase of \$130.4 million or 3.6%, a positive economic indicator of the continued increase in both residential and commercial property developments.

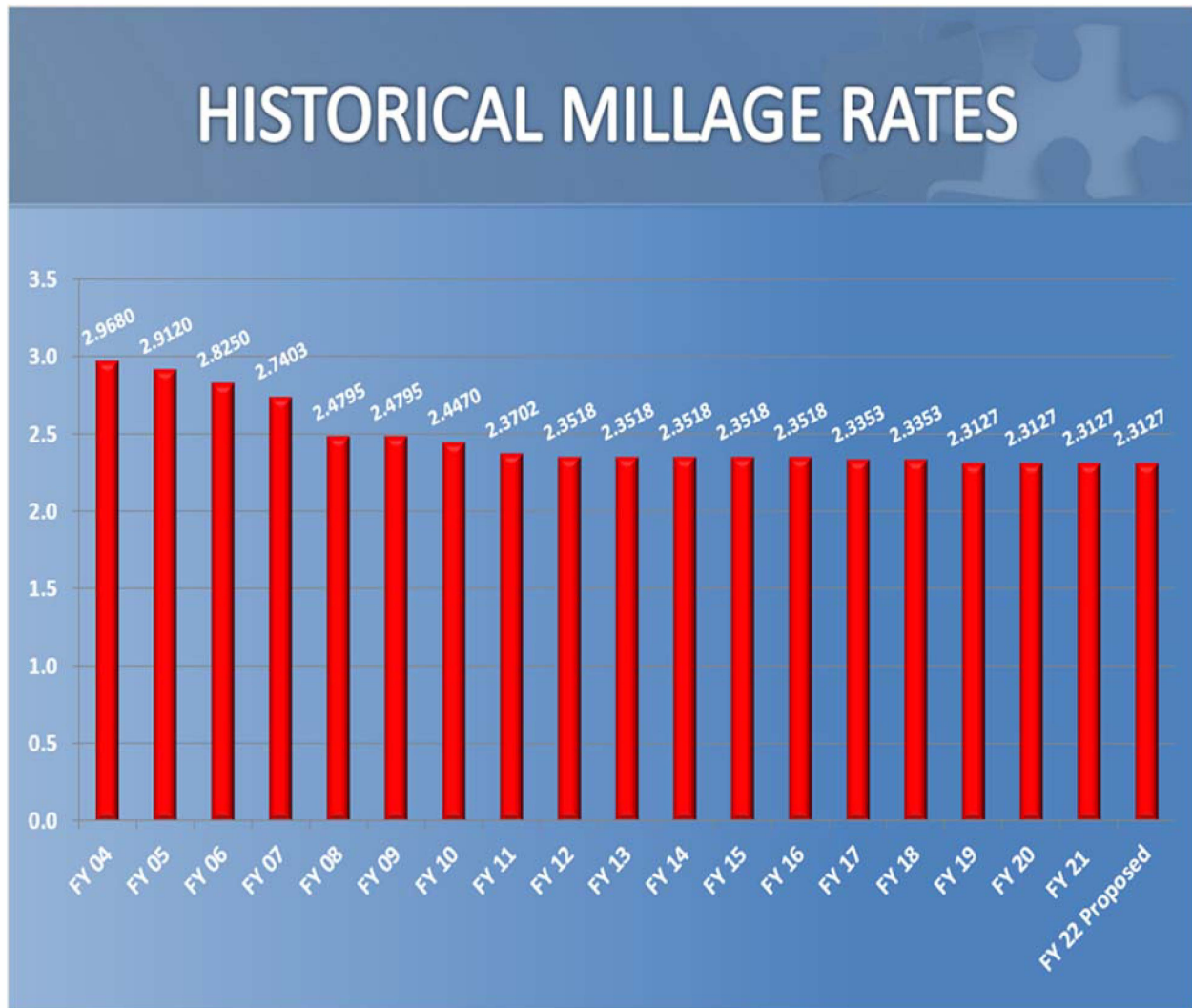
As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2013 reflecting continuous economic recovery and growth.



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### Millage Rate

At the July 20, 2021, Town Council Meeting, the Council established the proposed millage rate 'cap' at 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value, via Resolution No. 21-1761. In keeping the millage rate flat we will continue to be the sixth lowest millage rate among the thirty-four municipalities in Miami-Dade County, and well below the statutory limit of 10.0 mills. Since its first year of incorporation, the Town has steadily reduced the millage rate, and maintained the same low rate since 2012 for five consecutive years. In 2017, the millage rate was reduced to 2.3353 mills for two consecutive years, and in 2019 was further reduced to an all-time low of 2.3127, the same as the current year's proposed rate. The Proposed Budget provides for no increase to the millage rate, remaining unchanged at 2.3127 mills for the fourth consecutive year.



### **Rolled-Back Rate**

The rolled-back rate is defined by the Truth in Millage (TRIM) as the rate that generates the same tax revenue as the current year, less new construction, additions, deletions, and rehabilitative improvements. Based on the proposed millage rate of 2.3127, the rolled-back rate for FY 2022 is 2.2168. This rolled-back rate would generate \$343,226 less in ad-valorem revenue than the millage rate of 2.3127. The proposed millage rate of 2.3127 is 4.33% higher than the current year aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action.

### **Ad Valorem Revenue**

The FY 2021-22 Budget was developed using the proposed millage rate of 2.3127. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes)

in the amount of \$8,277,160. The impact is approximately \$286,532 increase in ad valorem revenue for the General Fund.

## **II. FY2021-22 BUDGET HIGHLIGHTS – BY FUND**

### **GENERAL FUND**

The FY2021-22 General Fund Budget totals \$22,009,935 which includes \$3,088,672 in fund balance reserves which is discussed later in this memorandum. The total General Fund Operating Budget is \$19,116,262 an overall increase of \$1,757,700 or 10.13% as compared to the prior year's Adopted Budget. The budget includes \$195,000 in carryforward funds from prior year for litigation/legal fee settlement (\$135,000) and developer contributions to be utilized specifically for educational purposed (\$60,000).

In addition, this year's budget provides funding for infrastructure renewal and replacement, a new Town website, a new Parks reservation software, increases to FRS, a 2.8% cost of living adjustment and performance based merit/bonus for Town staff, as well as the cost of base police patrol services passed through our contract with Miami-Dade County.

A summary of the General Fund Budget is presented below displaying the FY2020-21 Adopted, Amended and Year-end Projection, and comparing the FY2021-22 Proposed Budget to prior years Adopted Budget.

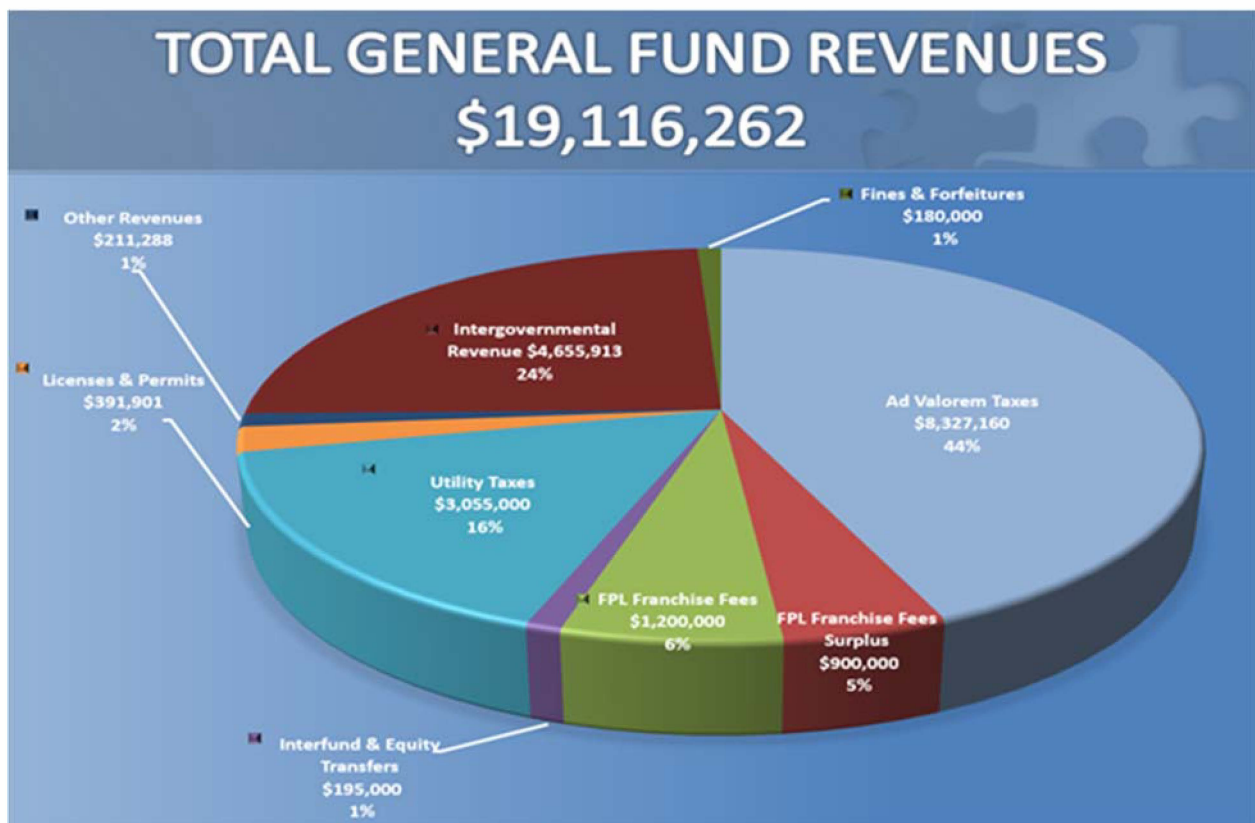
FY2021-22 Proposed Budget  
September 7, 2021

ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 PROPOSED BUDGET	FY2020-21 ADOPTED VS FY2021-22 PROPOSED	% CHANGE
<b>Revenues</b>							
Ad Valorem Taxes	\$7,417,552	\$8,040,628	\$8,040,628	\$8,170,221	\$8,327,160	\$286,532	3.56%
FPL Franchise Fee	\$455,233	\$1,208,000	\$1,208,000	\$1,188,279	\$1,200,000	(\$8,000)	-0.66%
<b>FPL Franchise Fee-Surplus</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>0.00%</b>
Utility Service Tax	\$3,094,610	\$2,994,009	\$2,994,009	\$3,108,529	\$3,055,000	\$60,391	2.04%
Communications Service Tax	\$1,027,768	\$982,855	\$982,855	\$951,359	\$999,399	\$16,544	1.68%
State Revenue Sharing	\$768,367	\$778,673	\$778,673	\$737,944	\$1,080,691	\$302,018	38.79%
Alcoholic Beverage License	\$15,860	\$20,000	\$20,000	\$16,379	\$17,000	(\$3,000)	-15.00%
Half-cent Sales Tax	\$2,122,781	\$2,340,508	\$2,340,508	\$2,498,440	\$2,555,337	\$214,829	9.18%
Permits & Fees (Non-Building Dept.)	\$377,316	\$388,901	\$388,901	\$398,370	\$331,901	\$3,000	0.77%
Fines & Forfeitures	\$195,264	\$195,000	\$195,000	\$121,469	\$180,000	(\$15,000)	-7.69%
Miscellaneous Revenues	\$315,910	\$211,288	\$211,288	\$203,011	\$211,288	\$0	0.00%
<b>Sub-total Recurring Revenues</b>	<b>\$15,790,662</b>	<b>\$17,159,862</b>	<b>\$17,159,862</b>	<b>\$17,394,001</b>	<b>\$18,917,776</b>	<b>\$1,757,914</b>	<b>10.24%</b>
Interfund Transfers	551,552	-	100,000	100,000	-	-	0.00%
Grants	213,545	-	876,312	1,039,218	3,486	3,486	0.00%
Transfers In	431,317	-	469,000	469,000	-	-	0.00%
Prior Year Carry-Over Funds	489,160	198,700	750,798	750,798	195,000	(3,700)	-1.86%
<b>Sub-total Other Revenues</b>	<b>1,685,574</b>	<b>198,700</b>	<b>\$2,196,110</b>	<b>\$2,359,016</b>	<b>\$198,486</b>	<b>(\$214)</b>	<b>-0.11%</b>
<b>Total Revenues</b>	<b>\$17,476,236</b>	<b>\$17,358,562</b>	<b>\$19,355,972</b>	<b>\$19,753,017</b>	<b>\$19,116,262</b>	<b>\$1,757,700</b>	<b>10.13%</b>
<b>Expenditures</b>							
Town Mayor & Council	\$328,965	\$366,060	\$366,060	\$345,040	\$367,434	\$1,374	0.38%
Town Clerk	\$185,612	\$220,954	\$265,775	\$243,798	\$206,576	(\$14,378)	-6.51%
Town Attorney	\$351,476	\$215,000	\$330,000	\$314,170	\$215,000	\$0	0.00%
Administration	\$2,184,753	\$1,979,173	\$2,022,252	\$1,987,598	\$2,097,519	\$118,346	5.98%
Police & School Crossing Guards	\$8,495,198	\$8,597,051	\$8,815,972	\$9,280,795	\$8,860,577	\$263,526	3.07%
Planning & Zoning	\$211,488	\$191,197	\$191,197	\$184,989	\$197,891	\$6,694	3.50%
Code Compliance	\$300,804	\$327,049	\$327,049	\$320,607	\$330,258	\$3,209	0.98%
Parks & Recreation	\$2,477,791	\$2,613,993	\$2,667,593	\$2,574,755	\$2,846,598	\$232,605	8.90%
Community Outreach & Engagement	\$331,483	\$384,761	\$384,761	\$356,696	\$392,097	\$7,336	1.91%
Committees'	\$227,999	\$181,100	\$255,933	\$258,385	\$187,670	\$6,570	3.63%
Public Works	\$1,111,167	\$1,168,394	\$1,314,563	\$1,237,830	\$1,278,993	\$110,599	9.47%
GNIP	\$141,194	\$141,538	\$141,538	\$141,538	\$141,861	\$323	0.23%
Non-Departmental	\$0	\$238,700	\$889,173	\$889,173	\$300,000	\$61,300	25.68%
<b>FPL Franchise Fee Surplus</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>0.00%</b>
<b>Sub-total Expenditures</b>	<b>\$16,347,930</b>	<b>\$16,624,970</b>	<b>\$17,971,866</b>	<b>\$18,135,374</b>	<b>\$18,322,476</b>	<b>\$1,697,506</b>	<b>10.21%</b>
Transfers Out	\$377,508	\$733,592	\$1,384,106	\$1,351,991	\$793,787	\$60,195	8.21%
<b>Total Expenditures</b>	<b>\$16,725,438</b>	<b>\$17,358,562</b>	<b>\$19,355,972</b>	<b>\$19,487,364</b>	<b>\$19,116,262</b>	<b>\$1,757,700</b>	<b>10.13%</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$750,798</b>	<b>\$0</b>	<b>\$0</b>	<b>\$265,653</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>

## FACTORS AFFECTING FY 2021-22 PROPOSED BUDGET

### I. REVENUES

General Fund Revenues are primarily unrestricted in nature and fund a variety of services including town administration, police patrol, public works, community outreach and parks services. Property Taxes remain the Town's largest revenue source, comprising of Ad Valorem Taxes (44%), followed by Intergovernmental Revenues (24%), Utility Services Taxes (16%), Franchise Fees (6%), Franchise Fee Surplus (5%), Licenses & Permits (2%), Other Miscellaneous Revenues (1%), Interfund transfers (1%) and Fines & Forfeitures (1%).



This budget proposes an FPL Franchise Fee surcharge of 6%, in accordance with Town Ordinance 19-247 any monies in excess of the 3% Franchise Fee dollars would be used specifically for Town infrastructure projects effective October 1, 2021. These revenues that are in excess (\$900,000) will be offset by the FPL Franchise Fee Surplus expenses.

The total revenues available for allocation in FY2021-22 General Fund Budget is \$19,116,262 including \$195,000 in carry-over funds from prior year which represents the balance from the litigation reserve (\$135,000) and developer contributions that is to be utilized specifically for educational purposes only (\$60,000).

As compared to the Adopted budget and indicated in the summary chart above, several revenue categories have increased. The increases are a direct result of the following: increased property values (\$286,532), proposed FPL Franchise Fee surcharge at 6% (\$900,000), State Revenue Sharing (\$302,018) and Half Cent Sales Tax (\$214,829).

## II. EXPENSES

The FY2021-22 Operating Expense Budget is \$1,757,700 or 10.13% more than the prior adopted budget.

The significant changes affecting the Proposed Budget are described below:

- **Staffing** – The General Fund Budget includes 31.5 full-time equivalent positions, 6 part-time, 9 seasonal and 7 part-time seasonal positions. Currently there are 2 vacant position which include Part-time Zoning Official, Part-time Information Specialist and Arborist/Field Inspector. The Arborist/Field Inspector was converted to an ICA for FY22. At this time, the Town will defer filling the part-time Zoning Official and Arborist/Field Inspector.

In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **Merit and Cost of Living** – As a result of salary surveys conducted in 2017, an employee retention plan was developed which provided for a 2% cost of living adjustment in 2017 and 2018. An across-the-board adjustment for additional compensation or cost of living increase of 2.36% was assumed in FY 2019 and a 3% in FY2020. At this time, a 2.8% cost of living adjustment is proposed along with a merit/ bonus, ranging from 0%-1.5% based on employee performance in FY 2022.
- **FRS Contribution** – The Florida Retirement System employer contribution rate increased from 10% to 10.82% for regular employees as of July 1, 2021.
- **Group Health Insurance** – We are anticipating a 17% increase in group health insurance premium over the current year (FY2020-21) projected actuals. This will be a saving when comparing FY2021 year-end projections to FY2022 proposed budget.
- **Police Services** – The Police Department’s Budget which includes contracted police patrol services, and the school crossing guards, represents 46% of the Town’s total General Fund Budget.



The Police Department's Budget includes police patrol services (\$8,861,029) and school crossing guards (\$119,585), and totals \$8,980,615 for FY 2021-22 which represents 46% of the Town's total General Fund Budget an overall increase of \$281,750 or 3.24% as compared to FY 2020-21 Adopted. This is primarily the result of fringe, overtime, and retirement increases.

The chart below is a summary of net change for contracted Police Patrol Services:

POLICE PATROL SERVICES	FY 2020-21 AMENDED BUDGET	FY 2020-21 YEAR-END PROJECTION	FY 2021-22 PROPOSED BUDGET	NET CHANGE	
				FY21 AMENDED VS. FY22 PROPOSED	
- Police Salaries	\$4,666,926	\$4,818,378	\$4,781,844	\$114,918	2%
- Overtime	300,000	679,529	350,000	\$50,000	17%
- Social Security	286,416	430,815	320,859	\$34,443	12%
- Retirement	1,041,071	1,415,160	1,239,847	\$198,776	19%
- Group Health Insurance	688,500	684,946	688,500	\$0	0%
- Other fringe benefits	248,831	18,989	98,911	(\$149,920)	-60%
<b>Total Personnel Services</b>	<b>7,231,744</b>	<b>8,047,817</b>	<b>7,479,961</b>	<b>\$248,217</b>	<b>3%</b>
<b>Fleet Maintenance &amp; Operations</b>	<b>531,329</b>	<b>473,873</b>	<b>531,300</b>	<b>(\$29)</b>	<b>0%</b>
<b>Insurance</b>	<b>279,300</b>	<b>213,914</b>	<b>276,200</b>	<b>(\$3,100)</b>	<b>-1%</b>
<b>County Overhead Cost</b>	<b>428,627</b>	<b>427,637</b>	<b>428,600</b>	<b>(\$27)</b>	<b>0%</b>
<b>TOTAL PATROL SERVICES</b>	<b>\$8,471,000</b>	<b>\$9,163,242</b>	<b>\$8,716,061</b>	<b>\$245,061</b>	<b>2.9%</b>

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees is included in the non-departmental section of this budget. The amount is the balance carried over from the prior year's reserve for legal fees of \$135,000 and an additional \$65,000 has been assigned for a total legal reserve budget of \$200,000.
- **FPL Franchise Fee Surplus** – This budget proposes an FPL Franchise Fee surcharge increase of 3%. If approved, the 3% increase will generate an estimated \$900,000 in additional revenues. In accordance with Town Ordinance 19-247 any monies in excess of 3% Franchise Fee dollars would be used specifically for Town infrastructure projects effective October 1, 2021. If approved, the new Franchise Fee rate would be 6%. Please note that the Franchise Fee expenses are offset by the FPL Franchise Fee Surplus Revenue and are proposed to be allocated as follows:
  1. Street Repair & Paving -\$362,000
  2. Sidewalk Repair & Replacement -\$177,347
  3. Street Light Repair -\$208,000
  4. Tree Trimming -\$92,653
  5. Tree Removal-\$20,000
  6. Tree Planting -\$40,000

7. Transfers Out – Stormwater - \$0.00

- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting, and technical support to the proprietary and special revenue funds. As such, these Funds reimburse the General Fund a percentage of total cost for services provided, which is shown as an offset to salaries in Administration Department for transparency purposes. These include CITT Peoples Transportation Plan (\$65,148), Stormwater Utility (\$216,320), Building Department (\$207,509), and the six Neighborhood Service Districts (\$136,938).
- **Committees** – The FY 2021-22 budget provides for a total allocation of \$187,670 to the Committees. It should be noted that \$40,000 is held in reserves in the Non-Departmental section of the budget in the event donations are received to offset the requested increases.
- **Transfers** – The FY2021-22 General Fund Budget has a transfer to the Facilities Maintenance Fund for Administration (\$266,749) and the Police Department’s (\$120,037) portion of Government Center building expenses. This budget includes a mandated annual contribution to the Infrastructure Sinking Fund (\$150,000) for facility, equipment and infrastructure renewal and replacement.
- **Reserves** - The General Fund Operating Budget includes \$300,000 in reserves in Non-Departmental for the following: litigation/legal fee settlement (\$200,000), reserves to offset donations/contributions for Committees (\$40,000), and reserves for developer contributions to be utilized specifically for educational purposes (\$60,000).

### III. FUND BALANCE

In accordance with the Town’s audited financials as reported in the FY2019-20 Comprehensive Annual Financial Report, the General Fund unassigned fund balance at the beginning of FY2020-21 was \$4,011,667. In the FY2020-21 budget process the Town Council approved to carry forward a balance of \$198,700 of legal reserves leaving a fund balance amount of \$3,812,967 which was 21.97% of the total FY2020-21 general fund adopted budget. On February 9, 2021, the Town Council also approved to utilize fund balance reserves to fund several infrastructure projects in the amount of \$469,000 which reduced the fund balance amount to \$3,343,967. On April 13, 2021, the Town Council also approved to carryforward the FY2019-20 budgetary surplus of \$552,098 into FY2020-21. This reduced the fund balance to \$2,791,869. Of the \$552,098 budgetary surplus \$101,803 was allocated to a contingency reserve line item and not be utilized for a total reserve fund balance of \$2,893,672.

The Town’s reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. The current fund balance amount of \$2,893,672 meets the 15% requirement at 15.14%. During the November 2019 Council Meeting the Council instructed the Town Manager and Town Attorney to amend the Town Code to

provide for a gradual three-year increase of the Town reserves from 15% to 20%. Beginning in fiscal year 2022, the fund balance reserve shall increase to a minimum of 20%. However, on March 9, 2021, the Town Council passed Ordinance 21-273 and voted to extend the increase from fiscal year 2022 to fiscal year 2023 and changed the general fund reserve to equal an average of two months of the total adopted general fund expenditures budget.

### **SPECIAL REVENUE FUNDS**

**Building Department Fund** – The Building Department’s FY2021-22 Budget is \$3,338,532. This budget reflects a decrease in revenues of approximately \$202,842 or 5.73% as compared to the FY 2020-21 adopted budget. The new residential construction and development that began in FY 2016 has begun to taper off. Notwithstanding, construction and development continues to be steady and robust, and as such, we are anticipating \$1.2 million in revenues from building permit activities.

The Building Administrative revenues include building permit fees (\$1,200,000), building permit violation fee (\$15,000), lost plans (\$5,000), interest income (\$20,000) and a carryforward fund balance of \$1,166,873 that is specific to the building operations and administration only. The total administrative expenditure budget for FY2021-22 is \$2,406,873 with a reserve of \$478,659.

The Building Technology sub-fund revenues include \$123,000 in technology fees and a projected carryforward fund balance of \$808,659 that is specific to building technology only. The total Technology expenditure budget for FY2021-22 is \$931,659 with a reserve of \$674,079.

**Impact Fees Fund** – This Fund includes parks, public safety, and a in lieu of road impact fees from new developments. Revenues from these developments including carry-over from prior year and interest income are estimated at \$1,072,516 for parks impact fees, \$97,196 for public safety impact fees, and lieu of road impact fees \$1,897,638. The total FY2021-22 Budget is \$3,067,350 and can only be used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development. This Fund has a reserve of \$1,072,516.

**Mobility Fee Trust Account Fund** – Per Ordinance 16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town’s Capital Improvement Element (CIE) of the Comprehensive Plan. Revenues are estimated at \$41,205 with a carryforward balance of \$343,787 for a total budget of \$384,992. Of the total amount budgeted \$300,000 will be transferred to the Capital Projects Fund towards 59<sup>th</sup> Avenue Roadway extension project. This fund has \$84,992 in reserves.

**People’s Transportation Plan** – The Citizen’s Independent Transportation Trust (CITT) administers, collects, and distributes the surtax proceeds to the municipalities. The Town anticipates receiving a total of \$1,302,952 in surtax proceeds for FY2021-22.

The People's Transportation Plan (PTP) total budget for FY 2021-22 is \$1,010,874; this includes 75% share of surtax proceeds (\$977,214), interest income (\$5,000) and prior year carry-over funds (\$28,660). Funds are allocated for street lighting utilities (\$250,000), traffic studies related to the implementation of projects (\$30,912), maintenance of our greenway bike paths (\$8,000), administrative expenses (\$48,861), education and training (\$3,500) and staffing at 50% of cost to manage the program (\$49,601). This budget also includes transfers to the Capital Projects Fund for transportation related improvement projects which include, NW 59th Avenue Roadway Extension project (\$353,294), and Miami Lakes 2.0: 146th Street (\$266,706). This Fund has \$0 in reserves.

**Transit** – The total Transit budget for FY2021-22 is \$515,963; this includes the 25% share of revenues from the half-cent discretionary sales surtax (\$325,738), Freebee Advertising (\$17,500), Freebee Expansion Grant (\$171,130) and prior year carry-over funds (\$1,595). These funds are restricted for transit operations and cover the cost for the Freebee service which operates four vehicles running seven days per week and is funded at \$372,774. The budget also provides storage of two Town owned Moover buses (\$8,000), promotional support for Transit program (\$3,000), insurance of 23 bus shelter and bus stop signs (\$29,318), repairs and maintenance of bus shelters (\$35,983), administrative expenses (\$16,287), education (\$1,000) and staffing at 50% of cost to manage the program (\$49,601). This fund has \$0 in reserves.

**Transportation Gas Tax Fund** – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights of ways, road striping and signs, etc. At the proposed budget of \$365,270, with a carryforward fund balance of \$11,628, and a transfer in from the General Fund of \$76,000 for a total budget of \$452,898. This fund has no reserves.

**Neighborhood Service Districts** – In 2014, Town residents who were living within special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for special taxing districts within their municipalities. Once the amendment was approved, the residents of six special taxing districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town.

The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates. Their recommendations are included in the Proposed Budget for Fiscal Year 2021-22.

DISTRICT NAME	DISTRICT TYPE	FY2020-21 ADOPTED ASSESMENT RATE	FY2021-22 PROPOSED ASSESMENT RATE	VARIANCE
Miami Lakes Section One	Security Guard	\$208.37	\$208.37	\$0.00
Loch Lomond	Security Guard	\$2,489.80	\$2,489.80	\$0.00
Royal Oaks Section One	Security Guard	\$706.89	\$706.89	\$0.00
Royal Oaks East	Security Guard	\$706.89	\$706.89	\$0.00
Lake Patricia	Lake Maintenance	\$231.46	\$231.46	\$0.00
Lake Hilda	Lake Maintenance	\$157.92	\$157.92	\$0.00

All Neighborhood Service District assessment rates remain static.

**DEBT SERVICE FUND**

The Debt Service Fund budget for FY 2021-22 is \$992,191, this includes a carryforward balance of \$298,990, Electric Utility Tax revenues (\$525,665) and The Federal Direct Payment subsidy (interest reimbursement) is estimated at \$167,536. The expenditure budget includes the Series 2010, Special Obligation Bond interest payment is \$500,207, principal payment \$210,000 and fees of \$1,550, This fund has a reserve of \$280,434.

**CAPITAL PROJECTS FUND**

The Five-Year Capital Improvement Program aligns with the Town’s 2025 Strategic Plan. Mobility remains the Town’s #1 strategic goal. The FY 2021-22 investment in transportation projects represent \$8,346,632 of the Capital Improvement Program, followed by \$1,838,553 investment in parks, \$850,868 investment in stormwater improvements, and \$54,968 in facilities and equipment improvements. The Capital Projects Budget totals \$11,091,021, projects are grouped into the four categories as summarized below:

- **Facilities & Equipment Improvements**-Facilities capital improvements budget for FY2021-22 is \$54,968. The Town went out to bid twice for this project, and both bids were canceled due to bids coming in higher than expected. The Town Council approved the award of a contract however the contractor was unable to perform all aspects of the work. A new security fencing contract will be brought before the Town Council at the September 7, 2021 meeting.
- **Parks Improvements** - Parks capital improvements budget for FY 2021-22 total \$1,838,553 and include funds for Jakey Duque Park (Bridge Park) (\$80,827), MLOP Master Plan (\$639,398), MLOP Storage Facility (189,601), and Par 3 design for passive park use (\$150,000), Senior Center (\$250,000), and Roberto Alonso Community Center Critical Facility Energy Resiliency Project to fund the design, permit, purchase, and install a new generator to fully power this critical facility as the Town’s designated backup/alternate EOC (\$525,000). This fund has a reserve of \$3,727.

- **Transportation Improvements** – Transportation capital improvements budget for FY2021-22 total \$8,346,632. Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, County Investment Grant Program, Peoples’ Transportation Plan (PTP), and Mobility Fees. This amount is appropriated among various projects including NW 59<sup>th</sup> Avenue Extension (\$7,541,013), Safe Routes to School Safe Miami Lakeway (\$109,641), Routes to School Bob Graham (\$26,267), Miami Lakes Green 2.0 (146<sup>th</sup> Street Greenway) (\$266,706) and Street Light Improvements Project (\$230,068), this fund also includes a reserve for future projects of \$172,937.
- **Stormwater Improvements** – Stormwater capital improvements budget for FY2021-22 total \$850,868. Revenue sources for stormwater projects include a FEMA grant, State of Florida legislative grants and LAP grant appropriations. The major projects budgeted for FY2021-22 include West Lake Roadway & Drainage Improvement- Phase III (\$142,303), NW 83<sup>rd</sup> Place roadway & drainage (\$289,095), and Royal Oaks First Addition (\$373,470), this fund also include a contingency reserve of \$46,001.

### **INFRASTRUCTURE SINKING FUND**

On January 15, 2019, the Town Council adopted Ordinance 2019-236 creating a Long-Term Infrastructure Renewal and Replacement Fund. The Town shall transfer a minimum of \$150,000 to the Long-Term Infrastructure Renewal and Replacement Fund on a yearly basis that can be adjusted and budgeted annually for the renewal and replacement of certain general fund assets. Funds may only be used for the renewal and replacement of capital assets as defined by Generally Accepted Accounting Principles (GAAP) and are identified and accounted for by the Town Financial Records.

The Infrastructure Sinking Fund FY2021-22 budget includes \$150,000 mandated contribution and \$215,796 prior year carryforward fund balance for a total budget of \$365,796. This amount is appropriated among various projects including the replacement of one A/C unit at Town Hall (\$40,000), a second A/C unit at the Robert Alonso Community Center, the replacement of partitions (\$35,000) and cabinets (\$30,000) at the Mary Collins Community Center. This budget also includes a reserve balance of \$220,796.

### **ENTERPRISE FUND**

- **Stormwater Utility Fund**- The Stormwater Utility rate of \$4.50 per Equivalent Residential Unit (ERU) had remained unchanged since the creation of the Utility in 2003. In FY2020, a Stormwater Rate study was conducted to determine an appropriate rate that would address the fiscal and drainage needs within our community, and in FY2021 the Council adopted a new rate of \$10.50 per ERU. The Town anticipates receiving \$2,616,364 in Stormwater utility fees. Revenues also include \$2,000 in interest earnings and \$193,417 in fund balance carryforward, for a total budget of \$2,811,781 in FY2021-22.

- **Stormwater Series 2021 Bond-In** March 2021 the Town Council passed an ordinance providing the requisite authority to issue its Stormwater Utility System Revenue Bonds to address a portion of the Town's Stormwater infrastructure needs. On July 8, 2021, the Town of Miami Lakes Series 2021 were issued and sold, raising \$18.26 million, including an 18 percent premium above the stated par amount of \$15.5 million. The bonds will cost the Town 2.77% over 30 years. Repayment will come from the Town's stormwater utility fee, which is set at \$10.50 per month per household or commercial equivalents. The Stormwater Series 2021 Bond Fund total budget for FY 2021-22 is \$17,595,922.
- **American Rescue Plan Act-** The Town is eligible to receive \$15,710,276, of which fifty percent (\$7,855,138) is expected to be awarded in the fall of 2021, and the remainder in the summer of 2022 (\$7,855,138). On May 11, 2021, the Town Council approved that the funds from the American Rescue Plan Act be utilized for Stormwater capital improvement projects to enhance the impact of the Stormwater bond funds.

#### **FACILITY MAINTENANCE FUND**

This internal service fund captures all costs associated with the operations, maintenance, and repairs of the Town's Government Center. The cost of centralized services is allocated among the General Fund's Administration and Police Departments, and the Building Department Fund. The FY 2021-22 Budget totals \$444,582.

#### **Conclusion**

We are pleased to present a structurally balanced budget that provides a responsible allocation of public resources that maintains the Town of Miami Lakes as a safe, attractive, and vibrant community. This budget adequately provides for the operational needs of the Town with no increase to the millage rate. Notwithstanding, the cost of doing business continues to increase, public safety, construction, and maintenance services continue to rise, and the Town's capital infrastructure must be maintained and improved. There are challenges expected in the coming years and we will need to foster a climate that promotes economic development as well as explore new revenue initiatives beyond ad valorem to be able to accomplish the goals set forth by the 2025 Strategic Plan. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents.



**Functional Organizational Chart  
&  
Staffing Positions by Department**

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# Town of Miami Lakes FY2021-22 Adopted Budget

## *Town of Miami Lakes*

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### **Mayor and Town Council**

Manuel Cid, Mayor

Luis Collazo, Vice Mayor

Carlos O. Alvarez, Councilmember

Joshua Dieguez, Councilmember

Antonio Fernandez, Councilmember

Jeffrey Rodriguez, Councilmember

Marilyn Ruano, Councilmember

### **Appointed Officials**

Edward Pidermann, Town Manager

Gina Inguanzo, Town Clerk

Raul Gastesi, Esq., Town Attorney

### **Senior Personnel**

Carlos Acosta, Public Works Director

Daniel Angel, Building Director

Jeremy Bajdaun, Parks & Recreation Director

Clarisell de Cardenas, Community Outreach Director

Ismael Diaz, Chief Financial Officer

Tony Lopez, Deputy Town Manager

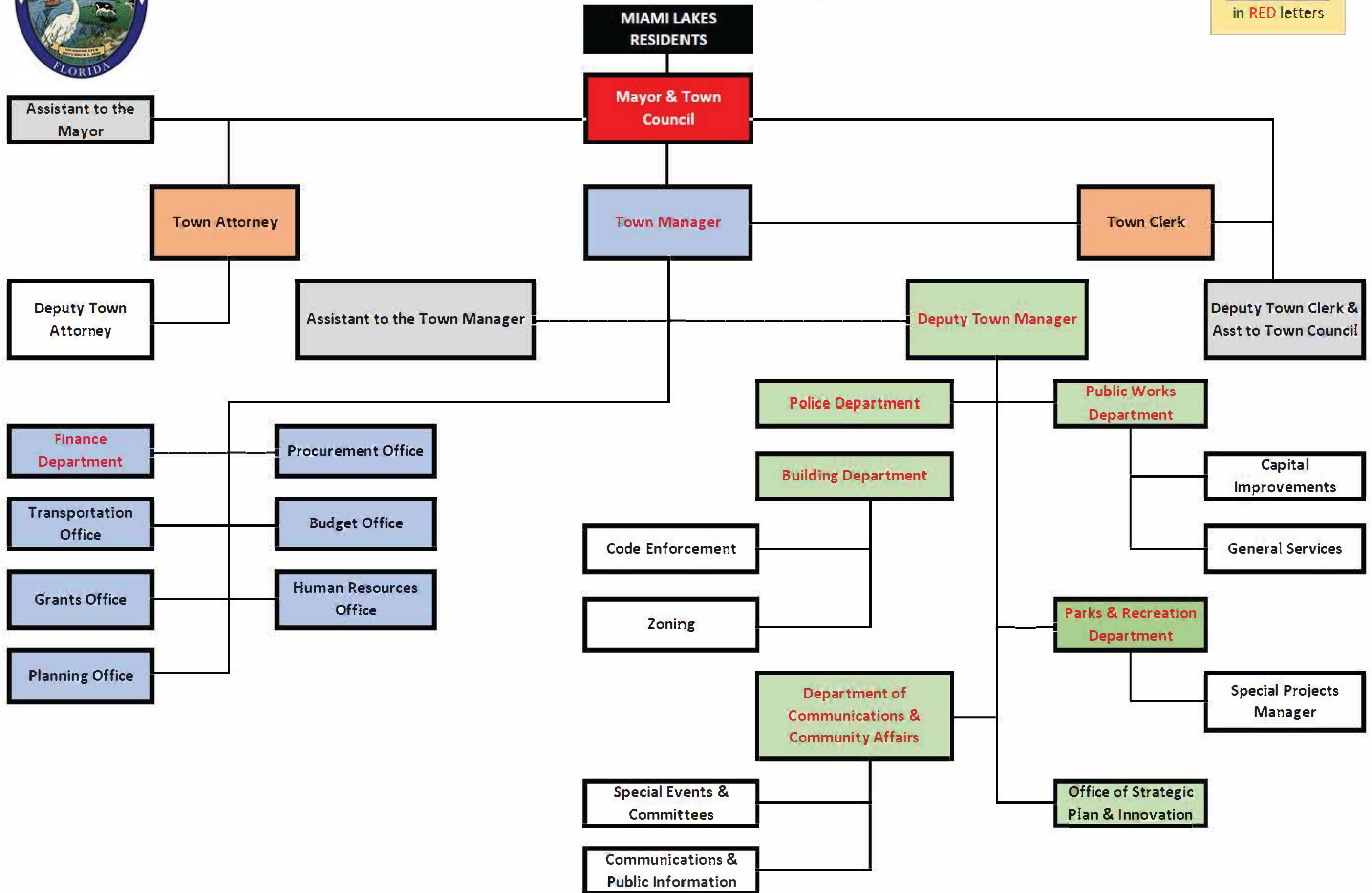
Javier Ruiz, Major – Miami-Dade Police Department

*Mayor - Council - Manager Form of Government*



# Town of Miami Lakes FUNCTIONAL ORGANIZATIONAL CHART

Executive Staff  
in RED letters



# TOWN OF MIAMI LAKES

Positions by Department	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Comments
<b>Mayor and Town Council</b>						
<i>Full Time</i>						
Assistant to the Mayor	1	1	1	1	1	
Assistant to the Council/Deputy Town Clerk	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Town Clerk</b>						
<i>Full Time</i>						
Town Clerk	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Town Administration</b>						
<i>Full Time</i>						
Town Manager	1	1	1	1	1	
Deputy Town Manager	1	1	1	1	1	
Chief Financial Officer	1	1	1	1	1	
Administration Services Manager	1	1	0	0	0	
Strategic & Performance Improvements Manager	0	1	1	1	1	
Comptroller/Senior Accountant	1	1	1	1	1	
Budget Officer	1	1	1	1	1	
Accountant	1	1	1	1	1	
Procurement Manager	1	0	1	1	1	
Procurement Specialist	1	1	1	1	0	Defer filling of vacancy in FY20 & FY21. Removed in FY22.
Assistant to the Town Manager	1	1	1	1	1	
Special Projects Manager	0	1	1	1	1	
Accounting Technician	1	1	1	1	1	
Grants & Governmental Affairs Manager	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>12</b>	
<i>Part Time</i>						
HR Specialist	1	1	1	1	1	
Receptionist	1	1	1	1	1	
<b>PT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Zoning</b>						
<i>Part Time</i>						
Zoning Official	2	2	2	2	2	Defer filling of 1 vacancy in FY21 & FY22 (unfunded).
<b>PT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Code Compliance</b>						
<i>Full Time</i>						
Code Compliance Manager	0.5	0.5	0.5	0.5	0.5	Partially funded in Building Department.
Code Compliance Supervisor	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	<b>1.5</b>	
<b>Planning</b>						
<i>Full Time</i>						
Planning Director	1	0	0	0	0	
Principal Planner	0	1	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Community Services</b>						
<i>Full Time</i>						
Chief of Operations	0.5	0.5	0	0	0	
Parks & Recreation Director	0.0	0.0	1	1	1	
Greenspace Maintenance Superintendent	1	1	1	1	1	
Arborist/Field Inspector	1	1	1	1	1	Defer filling for FY22 / Converted to ICA for FY22.
Parks & Athletics Manager	1	1	1	1	1	
Leisure Services Manager	1	1	1	1	1	

# TOWN OF MIAMI LAKES

Positions by Department	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Comments
Leisure Services Specialist	1	1	1	1	1	
Programs Coordinator	2	3	3	2	2	
Leisure Services Specialist/Office Specialist	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>8.5</b>	<b>9.5</b>	<b>10.0</b>	<b>9.0</b>	<b>9.0</b>	
<b>Part Time/Seasonal</b>						
Crossing Guards	7	7	7	7	8	1 new position to enhance staffing at MLK-8.
<b>PT/Seasonal Sub-Total</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>	
<b>Community Outreach and Engagement</b>						
Community Outreach & Engagement Director	1	1	1	1	1	
Community Outreach & Engagement Manager	1	0	0	0	0	
Communications & Economic Development Manager	1	0	0	0	0	
Committee and Special Events Coordinator	0	1	1	1	1	
Marketing & Digital Services Specialist	0	0	0	1	1	
<b>FT Sub-Total</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>	
<b>Part-time</b>						
Information Specialist	1	1	1	1	1	
Marketing & Digital Services Specialist P/T	0	0	1	0	0	
Office Assistant	0	0	1	1	1	
<b>PT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>2</b>	
<b>Seasonal</b>						
Class Instructors	8	8	8	8	8	
<b>Seasonal Sub-Total</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	
<b>Public Works</b>						
<b>Full Time</b>						
Chief of Operations	0.5	0.5	0	0	0	
Public Works Director	0.5	0.5	0.5	0.5	0.5	Partially funded in Stormwater
Public Works Engineer	0	0.5	0.5	0.5	0.5	Partially funded in Stormwater
Capital Improvements Projects Manager	0	0	1	1	0	Deferred filling of position in FY20 & FY21. Removed from GF in FY22 and funded in Stormwater.
Public Works Manager	0	0	0	0	1	Position reclassified from Public Works Coordinator
Public Works Coordinator	0	0	1	1	0	Position reclassified to Public Work Manager
Office Specialist	0	1	0	0	0	
<b>FT Sub-Total</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>2</b>	
<b>Part Time</b>						
Public Works Senior Designer	0	0	0	0	0	
<b>PT Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GENERAL FUND SUMMARY</b>						
<b>Full time</b>	<b>30</b>	<b>32.5</b>	<b>33.5</b>	<b>33.5</b>	<b>31.5</b>	
<b>Part time</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>6</b>	<b>6</b>	
<b>Seasonal</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	
<b>Part Time/Seasonal</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>	
<b>SPECIAL REVENUE FUND - TRANSPORTATION</b>						
<b>Full Time</b>						
Senior Transportation Manager	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>BUILDING FUND</b>						
<b>Full Time</b>						
Building Official	1	1	1	1	1	
Building Director	0	0	0	0	1	New position
Chief Building Inspector	1	1	1	1	0	Removed
Senior Building Inspector	1	1	1	1	0	Position convert to part-time
Building Inspector	1	1	1	1	1	
Building Services Supervisor	0	0	0	0	1	Position reclassified from Permit Clerk Supervisor
Permit Clerk Supervisor	1	1	1	1	0	Position reclassified to Building Services Supervisor
Code Compliance Manager	0.5	0.5	0.5	0.5	0.5	Partially funded in General Fund

# TOWN OF MIAMI LAKES

Positions by Department	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Comments
Permitting Systems Business Analyst	0	0	0	0	1	Reclassified Permit Clerk position to Permitting Systems Business Analyst.
Permit Clerk	4	4	6	6	3	1 Permit Clerk reclassified to permitting Systems Business Analyst, 1 full-time Permit Clerk converted to a Part-time and 1 Permit Clerk employee transferred to the Facilities Maintenance Department.
Records Management - Scanning	1	1	0	0	0	
Receptionist	0	1	0	1	1	
Office Specialist	1	1	2	1	1	
<b>FT Sub-Total</b>	<b>11.5</b>	<b>12.5</b>	<b>13.5</b>	<b>13.5</b>	<b>10.5</b>	
<b>Part Time</b>						
Permit Clerk P/T	0	0	0	0	1	Converted a full-time Permit Clerk to a part-time position
Senior Building Inspector P/T	0	0	0	0	1	Converted from Full-time to Part-time.
Part Time - Building Inspectors & Plan Reviewers	-	-	-	-	-	Based on hours
<b>PT Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	
<b>STORMWATER UTILITY FUND</b>						
<b>Full Time</b>						
Public Works Director	0.5	0.5	0.5	0.5	0.5	Partially funded in Public Works
Public Works Manager	1	0.5	0.5	0	0	
Public Works Engineer	0	0	0	0.5	0.5	Partially funded in Public Works
Stormwater Analyst/Office Specialist	1	0	0	0	0	
Capital Projects Manager	0	0	0	0	1	New position.
Vacuum Truck Driver	1	1	1	1	1	
Vacuum Truck Driver Assistant	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>4.5</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>4.0</b>	
<b>FACILITY MAINTENANCE FUND</b>						
<b>Full Time</b>						
Facility Maintenance Coordinator	1	1	0	0	0	
General Services Manager	0	0	1	1	1	
Facilities Coordinator	0	0	0	0	1	Employee transferred from the Building Department.
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	



## General Fund

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# Town of Miami Lakes FY 2021-22 Adopted Budget

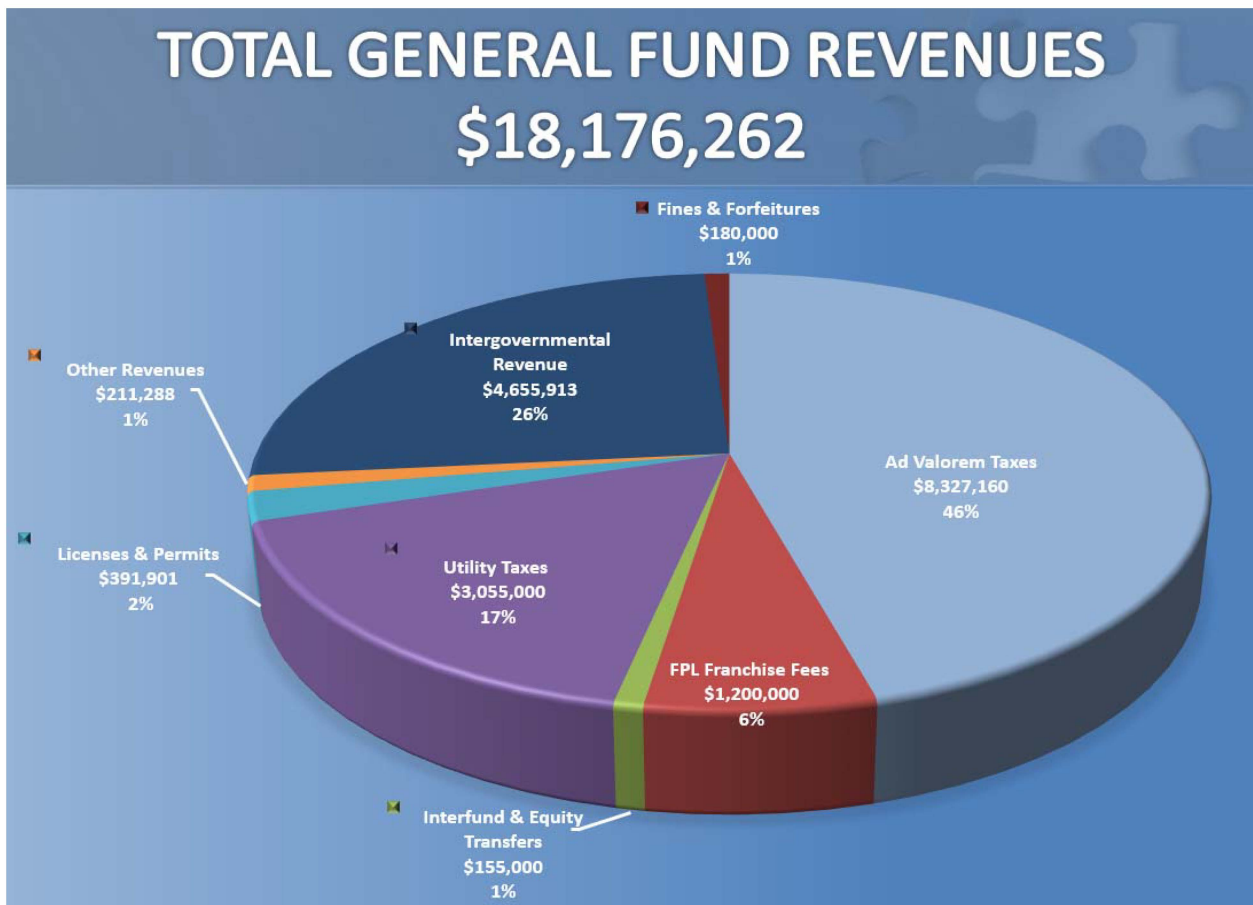
## General Fund Revenues

### General Fund

The General Fund Operating Revenue Budget for Fiscal Year 2021-22 is \$18,176,262 an overall increase of \$817,700 or 4.71% as compared to prior year's Adopted Budget.

Ad Valorem revenues increased by 286,532 or 3.56% as compared to prior year's Adopted Budget and continues to increase annually. All other revenue categories including intergovernmental revenues, permits & fees, and other miscellaneous revenues have some slight revenue variances.

As depicted in the graph below, the largest revenue source for the Town comes from Ad Valorem Taxes (46%), followed by Intergovernmental Revenues (26%), Utility Services Taxes (17%), Franchise Fees (6%), Licenses & Permits (2%), Other Revenues (1%), Interfund transfers (1%) and Fines & Forfeitures (1%).



# Town of Miami Lakes FY 2021-22 Adopted Budget

## Ad Valorem Taxes

Chapter 166 of the Florida Statutes authorizes ad valorem or property taxes. The Florida Constitution limits local governments to a maximum levy of 10 mills of ad valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the Town which is provided by the County Property Appraiser.

The revenue is budgeted at 95% of the gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes. As illustrated in the Town’s Fiscal Year 2020 Comprehensive Annual Financial Report shown below, the Town historically collects an average of 92.3% of Ad Valorem taxes levied. In FY 2020, the Town collected 95.30% in taxes levied. Taxpayers who pay prior to February may receive up to a 4% discount. Therefore, the Town’s 95% budgeted amount could potentially overestimate the expected Ad Valorem revenue; however, per Florida Statute, the Town is required to budget no less than 95%.

**TOWN OF MIAMI LAKES, FLORIDA**  
REVENUE CAPACITY  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS  
(IN THOUSANDS)

Fiscal Year ended September 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections To Date	
		Net Amount Levied	Percentage of Levy		Amount	Percentage of Levy
2011	6,060	5,757	95.00%	51	5,808	95.84%
2012	5,807	5,258	90.55%	n/a	n/a	n/a
2013	5,517	4,785	86.73%	473	5,258	95.31%
2014	5,904	5,525	93.58%	n/a	n/a	n/a
2015	6,056	5,785	95.53%	85	5,870	96.93%
2016	6,329	5,872	92.78%	95	5,967	94.28%
2017	6,607	6,164	93.29%	103	6,267	94.85%
2018	7,046	6,601	93.69%	152	6,753	95.84%
2019	7,433	6,980	93.90%	169	7,148	96.17%
2020	7,784	7,244	93.06%	174	7,418	95.30%

Source: Miami-Dade County Property Tax Collector

## Where do your property tax dollars go?

Property tax revenues are levied by the following:

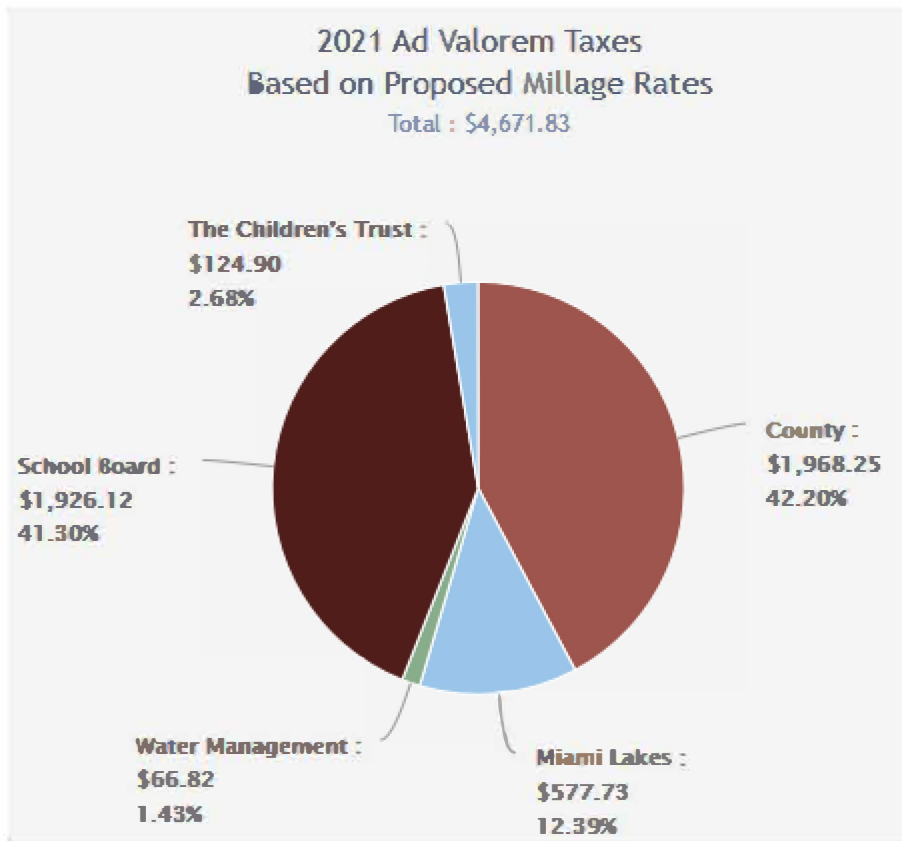
- Miami-Dade County
- Public Schools
- Cities/Municipalities (Town of Miami Lakes)



## *Town of Miami Lakes FY 2021-22 Adopted Budget*

- South Florida Water Management District
- Children's Trust

The chart below depicts the distribution of property taxes for a sample home with the taxable property value of \$ \$249,807 and property taxes of \$4,671.83. The Town of Miami Lakes receives only \$577.73 or 12.39% of the taxes in this example.



For more information or for a breakdown of your own property tax dollars distribution please visit Miami Dade County Property Appraisers Office website and use the Tax Visualizer at <https://www.miamidade.gov/pa/tax.html>

The Tax Visualizer lets you see how your property tax dollars are distributed graphically in a pie chart view like the example above. You can also see how your millage rate compares to other taxing jurisdictions in Miami-Dade County.

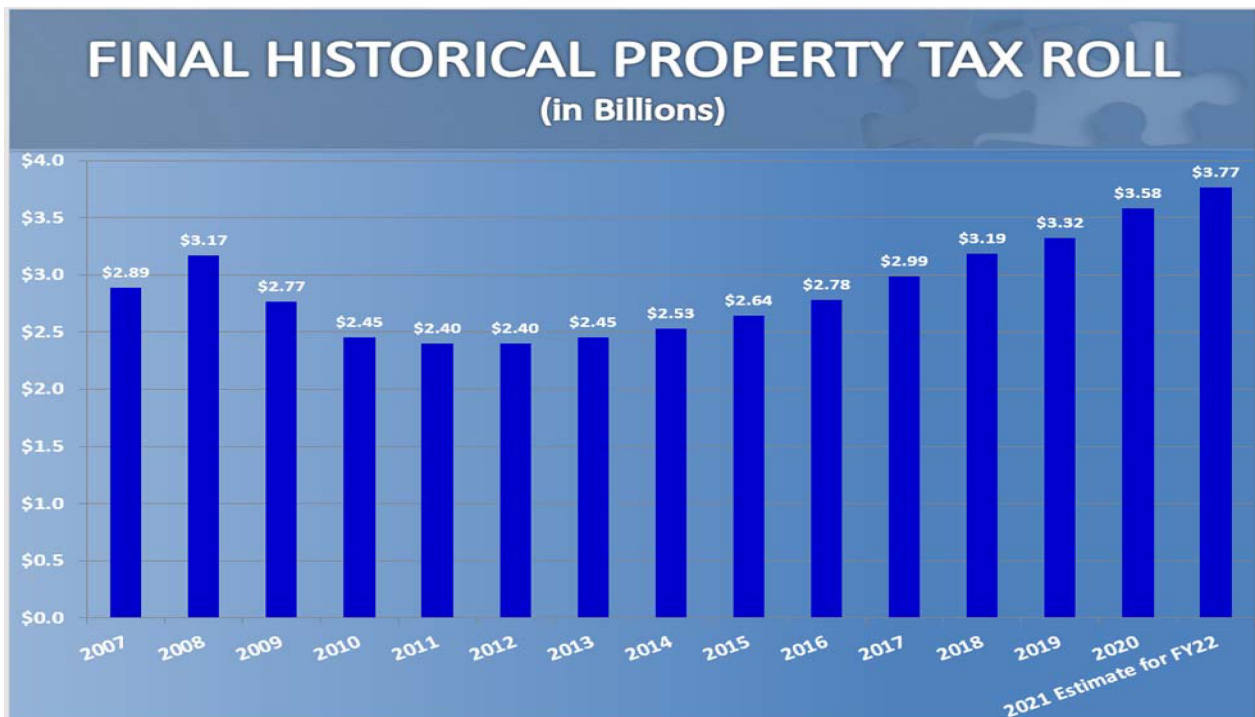
# Town of Miami Lakes FY 2021-22 Adopted Budget

See your tax dollars at work.



## Property Tax Roll Value

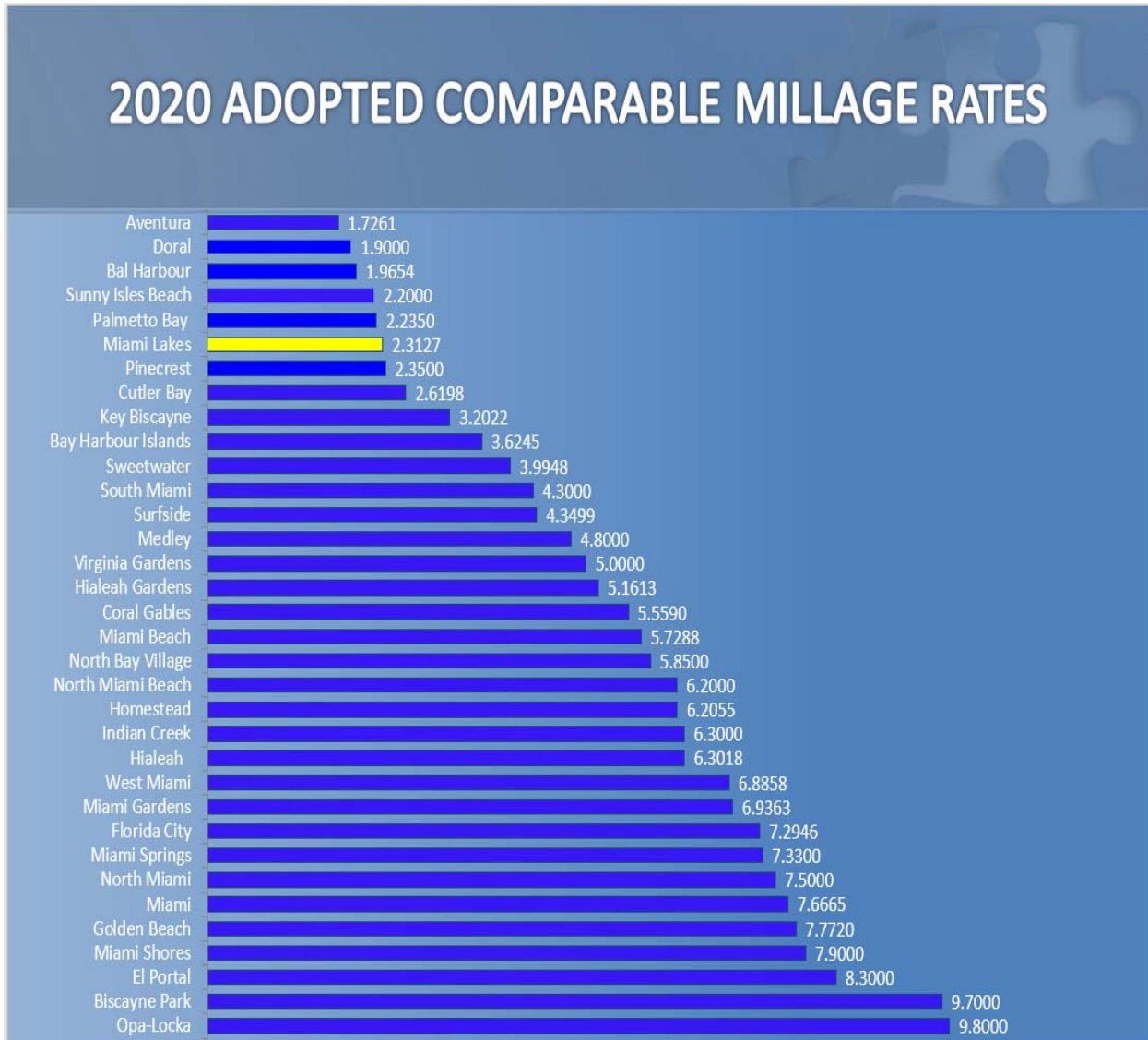
The tax roll for Town of Miami Lakes as certified by the Property Appraiser on July 1, 2021, reflects a gross taxable value of \$3,767,371,566 which includes an increase of \$28,578,299 in new construction, additions, deletions, and rehabilitative improvements. As compared to the July 1, 2020, taxable value for the previous year of \$3,636,955,722, this amount reflects an increase in gross taxable value of \$130,415,844 or 3.6%. As seen in the chart below, property values have been steadily climbing which is indicative of continuous economic recovery and growth.



# Town of Miami Lakes FY 2021-22 Adopted Budget

## Millage Rate

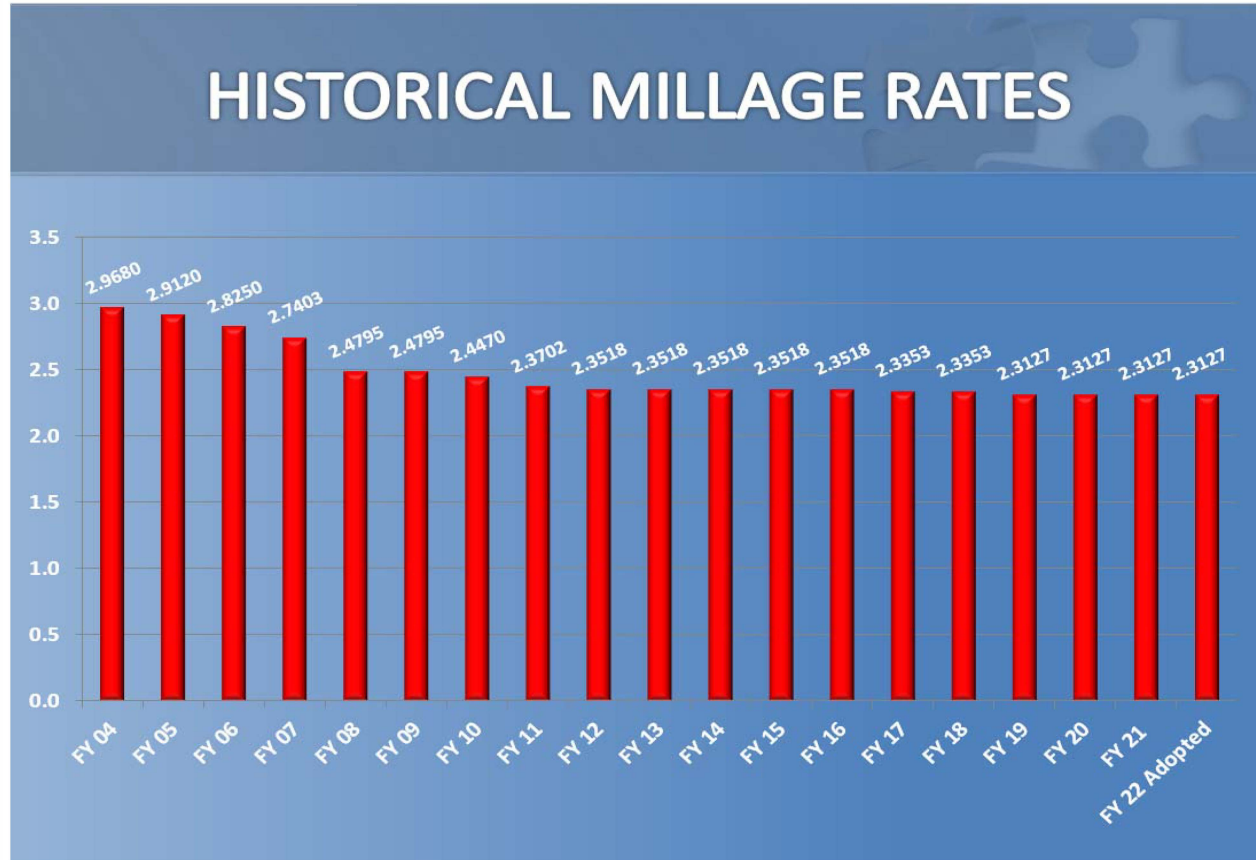
The millage rate for FY2021-22 is 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value. This rate remains the same as the prior years adopted millage rate and remains one of the lowest rates in Miami-Dade County as compared to the other municipal rates. This rate will generate approximately \$8,277,160 of ad valorem revenue budgeted at 95% collection rate.



The millage rate is 4.33% higher than the rolled-back rate of 2.2168. The rolled back rate is defined by Truth in Millage (TRIM) as the rate that generates the same tax revenue as the current year, less new construction, additions, deletions, and rehabilitative improvements. The rolled back rate of 2.2168 would generate \$343,226 less in ad valorem revenue than the millage rate of 2.3127.

## Town of Miami Lakes FY 2021-22 Adopted Budget

The Budget also includes \$50,000 for Delinquent Ad Valorem revenues which the Town anticipates receiving based on collections over the past years. The total Ad Valorem Revenues for FY 2021-22 is \$8,327,160.



# Town of Miami Lakes FY 2021-22 Adopted Budget

## Franchise Fees - Electricity

Franchise Fees are established by franchise agreements between a municipality and private service providers. Franchise Fees are negotiated with the utility company for the

use of municipal rights-of-ways. Miami-Dade County had an agreement with Florida Power & Light (FPL) covering the boundaries of Miami Lakes. Through that inter-local agreement with the County, the Town of Miami Lakes received 100% of the revenues generated within the Town minus its proportional share of the taxes paid by FPL for power generating facilities.

On May 25, 1990, Miami-Dade County executed a 30-year electrical franchise agreement with FPL. Municipalities that incorporated after the effective date of the County FPL agreement were prohibited from executing independent franchise agreements with FPL during the County FPL agreement 30-year timespan. The Town of Miami Lakes was incorporated on December 5, 2000, and therefore was covered under the County - FPL Agreement. The agreement expired in May 2020.

On August 27th, 2019, the Town adopted its own Franchise Fee agreement with Florida Power and Light (FPL) that became effective on June 1, 2020. Through this agreement the Town will generate an estimated \$1,200,000 annually in revenue at the rate of a 3% surcharge on utility fees.

The chart below illustrates revenue collections for FPL Franchise Fees.



# *Town of Miami Lakes FY 2021-22 Adopted Budget*

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## ***Utility Services Taxes***

Section 166.231(A) of the Florida Statutes provides that a municipality may levy a tax, not to exceed 10 percent, on the purchase of electricity, water, and natural gas services.

The current year combined Utility Services Tax is \$3,055,000.

### **Utility Service Tax – Electricity**

The Town collects utility tax for the use of electricity. Revenues are derived from a 10% tax levied on each customer's electric bill charged by Florida Power & Light (FPL) within the boundaries of the Town. A portion of the revenue is pledged against the Series 2010 Special Obligation Bond which matures in 2040. The bond covenant requires that the electric utility tax revenue be first utilized to make the debt service payments. The FY 2021-22 estimated net revenue is \$2,520,000, a 0.64% increase as compared to the prior year's adopted budget.

### **Utility Service Tax - Water**

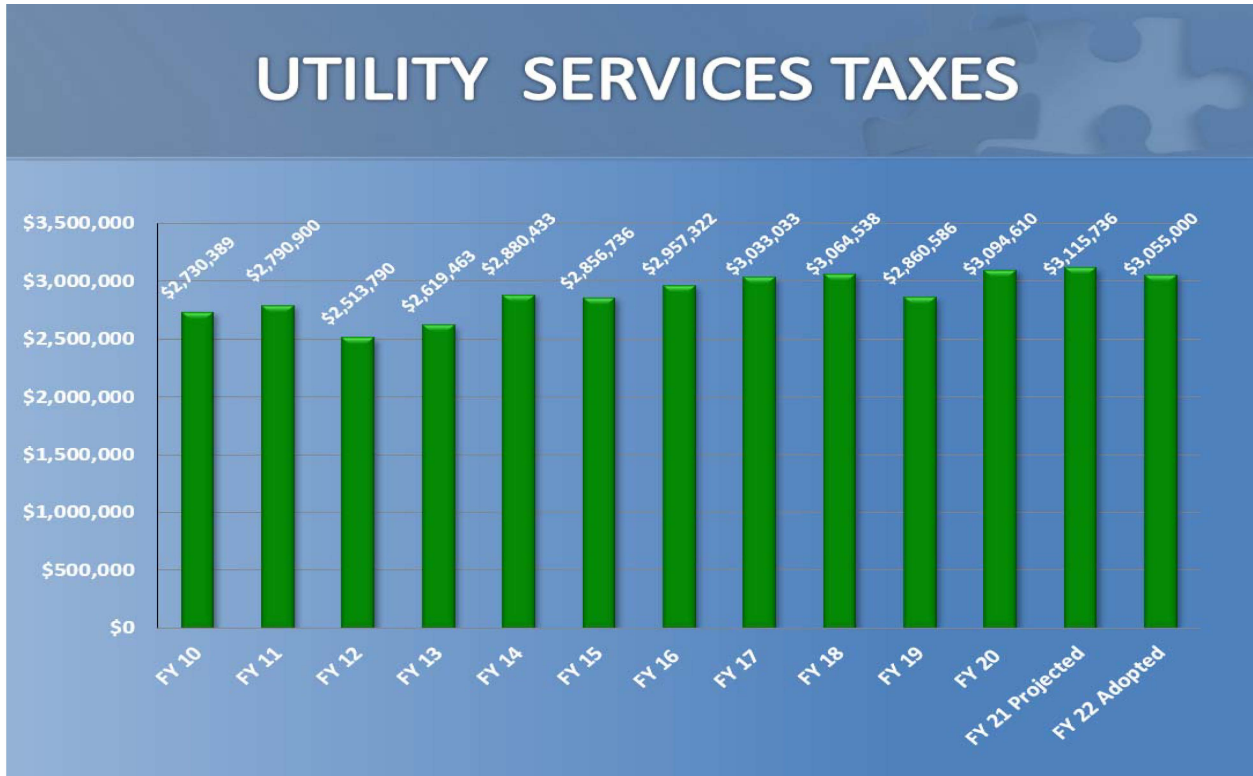
The Town charges a 10% utility tax on water consumption on each customer's water bill that receives service within the boundaries of the Town. Miami Dade County bills, collects, and remits the revenue to the Town of Miami Lakes. Revenues increase as water rates and consumption increases. FY 2021-22 revenue is estimated at \$460,000 or an 8.24% increase as compared to the prior year's adopted budget.

### **Utility Service Tax – Gas**

The Gas Utility Tax is also derived from a 10% tax levied on each customer's gas bill that receives metered or bottled gas service within the boundaries of the Town and is expected to generate \$75,000 or a 15.38% increase as compared to the prior year's adopted budget.

The chart below illustrates the total revenue collections for the three sources of Utility Services Tax.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*



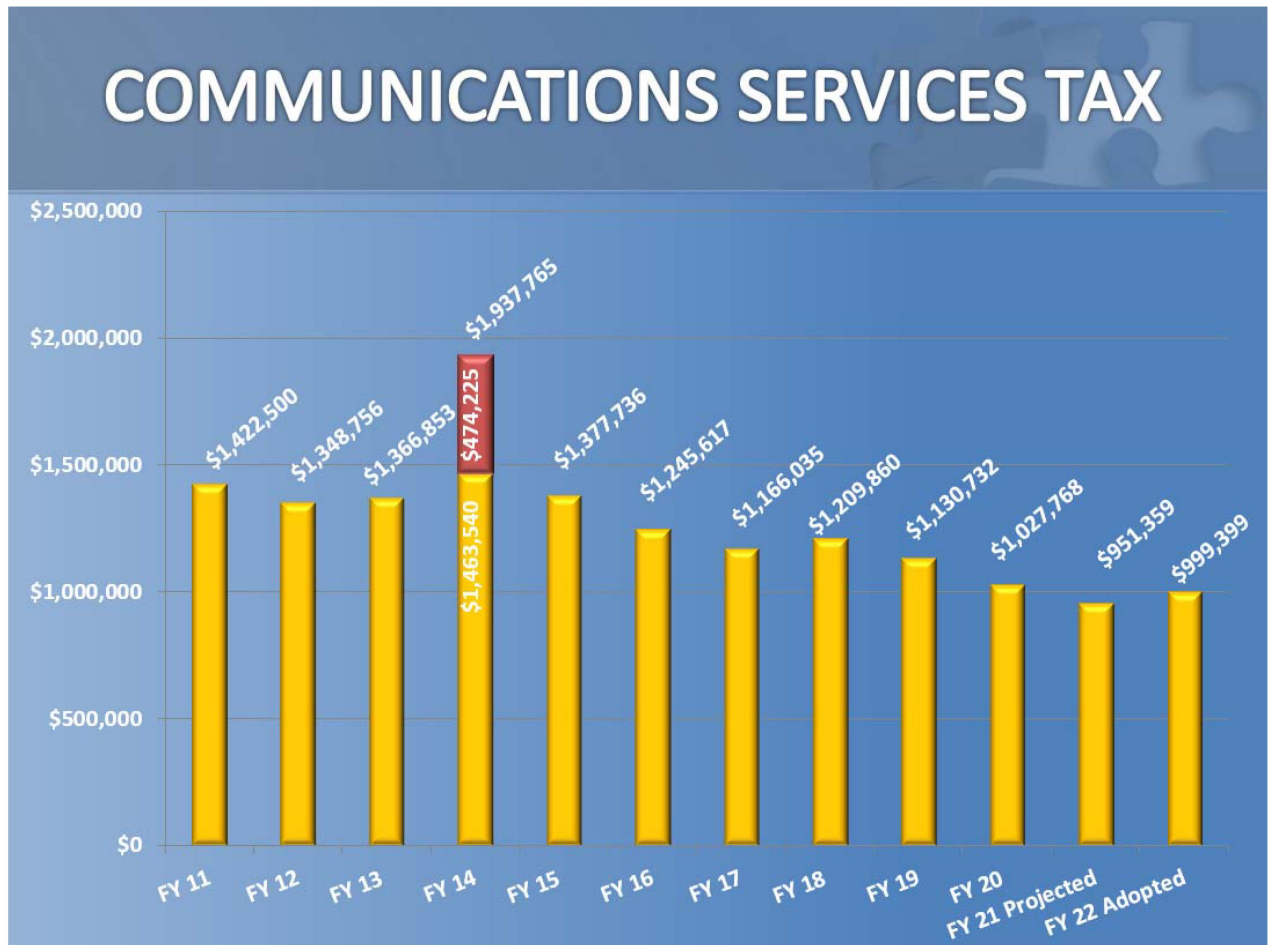
### *Communications Services Tax*

Communication Services Tax (CST) became effective on October 1, 2001, and applies to the transmission of voice, data, audio, video, or other information services, including cable services. The tax is imposed on retail

sales of communications services which originate or terminate in Florida, and which are billed to an address within the Town’s boundaries. Chapter 202, Florida Statutes (2001) permits each jurisdiction to adopt its local communications service tax rate, and in accordance with this authority, the Town of Miami Lakes communication services tax rate is 5.22%. CST is collected and distributed by the State of Florida.

Despite an audit which recovered approximately \$475,000 in FY 2014, this revenue source has continued to experience a gradual decrease since its peak in FY 2009. This is due to competition in the wireless market, decreased demand for residential telephone and cable, and changes by the State legislature. In FY 2017, a refund claim from AT&T Mobility for internet access charges further reduced revenues by approximately \$125,000 or 10%. The Town anticipates gross revenues in the amount of \$999,399 or a slight 1.68% increase as compared to the prior year’s adopted budget in FY2021-22.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

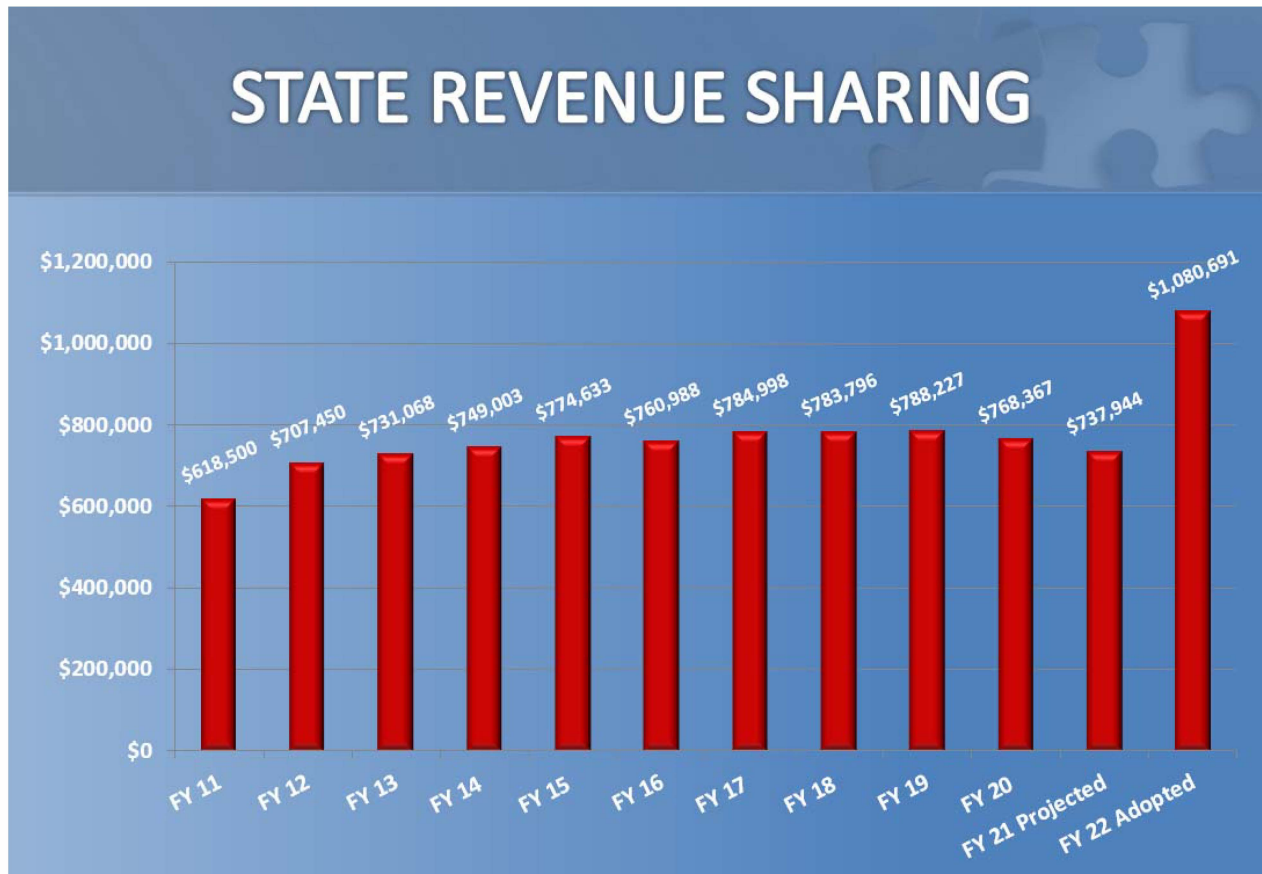


### *State Revenue Sharing*

The State Revenue Sharing program was created by the State Legislature to ensure a minimum level of revenue parity across units of local government. It includes a percentage of sales tax and the Special Fuel and Motor Fuel Use Tax. The Town anticipates receiving \$1,080,691 in FY 2021-22 based on the Florida Department of Revenue estimate, an increase of \$302,018 or 38.79% from prior years adopted budget.



# Town of Miami Lakes FY 2021-22 Adopted Budget



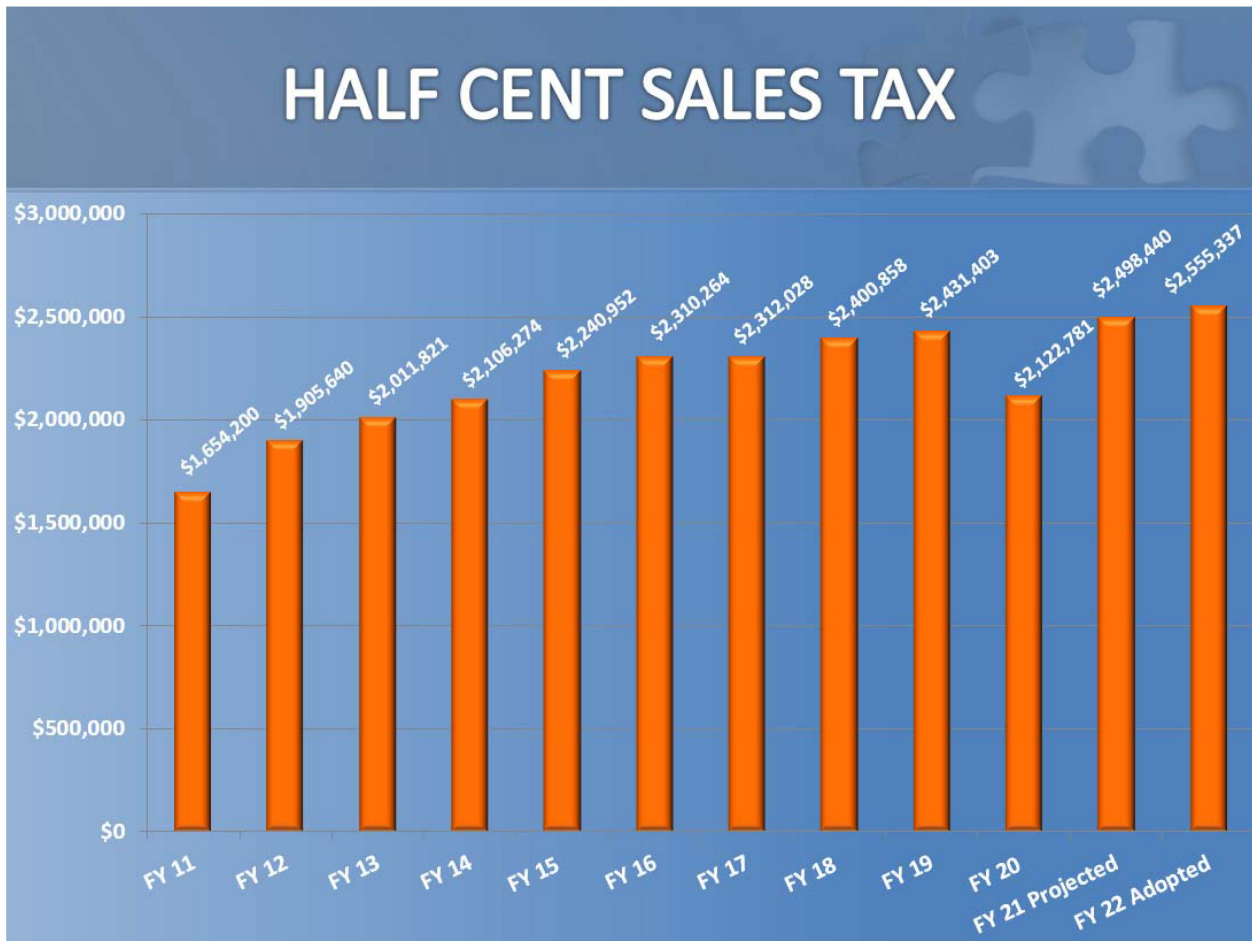
### Alcoholic Beverage Tax

The Alcoholic Beverage Tax represents a portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents, and importers of alcoholic beverages and collected within a municipality in Florida. The taxes imposed under FS 561.14(6), 563.02, 564.02, 565.02(1), (4), and (5), and 565.03, are subject to having a portion redistributed to eligible municipalities. The Town anticipates receiving approximately \$17,000 in FY2021-22, approximately the same as the prior year's projections.

### Half-Cent Sales Tax

Authorized in 1982 under Sections 202.18(2), 212.20(6), and 218.60-.67 of the Florida Statutes, the Local Government Half-Cent Sales Tax generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing municipalities with revenues for local programs. Based on the Florida Department of Revenue estimates, FY2021-22 Budget is \$2,555,337, an increase of \$214,829 or 9.18% as compared to the prior years adopted budget.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*



### ***Business Tax Receipt***

A Business Tax Receipt (BTR) is required for any business performing services or selling goods, advertising goods for sale, or advertising the performance of services for a fee within Town boundaries. It is expected that Business Tax Receipts will generate \$140,000 in revenues FY 2021-22. This amount includes a share of the County’s Business Tax Receipts. Revenues generated from BTRs are reinvested in the business community through the Economic Development Committee, marketing initiatives and promotional support.

### ***Zoning Permits and Fees***

The estimated revenue for FY 2021-22 includes zoning fees, hearings, verification letters, site plan review fees, fine violations and staff cost for a total of \$162,000. The fee structure for zoning permits is designed to off-set the cost of providing these zoning services.

### ***Public Works Permit***

With the implementation of review fees for public works permits, the Town estimates

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

collecting \$35,000 in revenues based on the prior year's trend.

### *False Alarm Fees*

Per Ordinance 14-179, the Town of Miami Lakes False Alarm Reduction Program (FARP) requires registration of burglar alarm systems for a one-time fee of \$10. There is no annual renewal fee, however alarm users must update their contact information when relocating or moving, and when changing alarm service providers. Fines are imposed for false alarm incidents to offset the cost of deployed Police resources. The false alarm fine for unregistered alarms is \$50 on the first instance. A tiered fine schedule is imposed on the third and subsequent false alarm instances for registered alarm users. Revenues for FY 2021-22 are anticipated at \$54,901 which accounts for the cost of administering the program.

With the implementation of the false alarm program the Town continues to experience reductions in Police calls for service for false alarms.

### *Code Violation Fines*

The Code Violation Fines are for violations of the zoning code. Revenues are budgeted at \$110,000 based on prior years trend. It should be noted that the Town implemented a Lien Amnesty Program in FY 2015 which was terminated in the first quarter of FY 2016. This Program provided for an amnesty period where liens for violations that have been cured were settled at reduced rates. The program had great results, and almost 30% of existing liens were eliminated and properties brought into compliance.

### *Police – Traffic*

The Traffic Fines/Forfeitures revenue is a statutory share of traffic and parking collections. The Town receives a share for Traffic fines, Parking fines, Misdemeanor fines and Law Enforcement Training Fund (L.E.T.F.). Revenues for FY 2021-22 are estimated at \$35,000.

### *School Crossing Guards*

The Town is entitled to receive a special parking ticket surcharge earmarked to support the cost of the school crossing guard program. Revenues are estimated at \$35,000 for FY 2021-22.

### *Lien Inquiry Letters*

Lien letters are requested by title insurance companies or individuals to verify that there are no open or expired permits, open violations, or liens on a property. The service is typically requested at time of purchase or refinance of a property. Revenues are estimated at \$25,000 for FY2021-22.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

### *Park Rental Fees & Revenue Sharing Program*

budgeted at \$105,000 for FY2021-22.

The Town anticipates facility rental revenue and program revenue sharing to remain static as compared to prior years adopted budget in order to remain conservative due to the Covid19 pandemic. Revenues are

### *Other Revenues*

utilized in the prior year for educational purposes.

This Budget includes a carry-over of \$95,000 to re-program the litigation reserve that was not utilized in prior year, and \$60,000 in developer contribution that was transferred from the special revenue that was not

### *Fund Balance*

\$4,011,667. In the FY2020-21 budget process the Town Council approved to carry forward a balance of \$198,700 of legal reserves leaving a fund balance amount of \$3,812,967 which was 21.97% of the total FY2020-21 general fund adopted budget. On February 9, 2021, the Town Council also approved to utilize fund balance reserves to fund several infrastructure projects in the amount of \$469,000 which reduced the fund balance amount to \$3,343,967. On April 13, 2021, the Town Council also approved to carryforward the FY2019-20 budgetary surplus of \$552,098 into FY2020-21. This reduced the fund balance to \$2,791,869. Of the \$552,098 budgetary surplus \$101,803 was allocated to a contingency reserve line item and not be utilized for a total reserve fund balance of \$2,893,672.

In accordance with the Town's audited financials as reported in the FY2019-20 Comprehensive Annual Financial Report, the General Fund unassigned fund balance at the beginning of FY2020-21 was

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. The current fund balance amount of \$2,893,672 meets the 15% requirement at 15.92%. During the November 2019 Council Meeting the Council instructed the Town Manager and Town Attorney to amend the Town Code to provide for a gradual three-year increase of the Town reserves from 15% to 20%. Beginning in fiscal year 2022, the fund balance reserve shall increase to a minimum of 20%. However, on March 9, 2021, the Town Council passed Ordinance 21-273 and voted to extend the increase from fiscal year 2022 to fiscal year 2023 and changed the general fund reserve to equal an average of two months of the total adopted general fund expenditures budget.

**TOWN OF MIAMI LAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**GENERAL FUND REVENUE**  
**Detail by Line Item**

ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b><u>Ad Valorem Taxes</u></b>						
Current Ad Valorem Taxes	6,870,017	7,990,628	7,990,628	7,606,323	8,277,160	Based on estimated tax roll of \$3.77 billion at the current tax rate of 2.3127 at 95%
Current Ad Valorem Taxes - Pers. Prop.	373,591	-	-	411,020	-	
Delinquent Ad Valorem Taxes	173,944	50,000	50,000	152,878	50,000	
<b>Sub-total: Taxes</b>	<b>\$ 7,417,552</b>	<b>\$ 8,040,628</b>	<b>\$ 8,040,628</b>	<b>\$ 8,170,221</b>	<b>\$ 8,327,160</b>	
<b><u>Franchise Fees</u></b>						
Franchise Fees - Electricity	455,233	1,208,000	1,208,000	1,179,042	1,200,000	
Franchise Fees - Electricity Surplus	-	-	-	-	0	
<b>Sub-total: Franchise Fees</b>	<b>\$ 455,233</b>	<b>\$ 1,208,000</b>	<b>\$ 1,208,000</b>	<b>\$ 1,179,042</b>	<b>\$ 1,200,000</b>	Based on a 6% Franchise Fee surcharge.
<b><u>Utility Service Tax</u></b>						
Utility Service Tax - Electricity	2,548,710	2,504,009	2,504,009	2,570,083	2,520,000	Based on prior year's trends.
Utility Service Tax - Water	470,140	425,000	425,000	468,199	460,000	Based on prior year's trends.
Utility Service Tax - Gas	75,761	65,000	65,000	77,454	75,000	Based on prior year's trends.
<b>Sub-total: Utility Services Tax</b>	<b>\$ 3,094,610</b>	<b>\$ 2,994,009</b>	<b>\$ 2,994,009</b>	<b>\$ 3,115,736</b>	<b>\$ 3,055,000</b>	
<b><u>Intergovernmental Revenues</u></b>						
Communications Service Tax	1,027,768	982,855	982,855	951,359	999,399	Florida Department of Revenue estimates expected in August.
State Revenue Sharing	768,367	778,673	778,673	737,944	1,080,691	Based on Florida Department of Revenue estimates.
Alcoholic Beverage License	15,860	20,000	20,000	16,379	17,000	Based on prior year's trends.
Grants - Byrne Grant	-	-	-	-	3,486	
Grants-CARES ACT-FEMA	-	-	-	161,409	-	
Grants-COVID19-CARES Act Operating	90,845	-	323,942	353,816	-	
Grants-COVID19-Emergency Supplemental Funding	122,700	-	-	-	-	

**TOWN OF MIAMI LAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**GENERAL FUND REVENUE**  
**Detail by Line Item**

ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
Grants-CARES Act- New Programs	-	-	552,370	523,993	-	
Half-cent Sales Tax	2,122,781	2,340,508	2,340,508	2,498,440	2,555,337	Based on Florida Department of Revenue estimates.
<b>Sub-total: Intergovernmental</b>	<b>\$ 4,148,321</b>	<b>\$ 4,122,036</b>	<b>\$ 4,998,348</b>	<b>\$ 5,243,340</b>	<b>\$ 4,655,913</b>	
<b>Permits &amp; Fees</b>						
Local Business Licenses: TOML	59,211	100,000	100,000	111,814	100,000	Based on trends
Local Business Licenses: County	37,616	40,000	40,000	31,655	40,000	Based on prior year's trends
False Alarm Fees	43,905	\$54,901	54,901	\$33,540	\$54,901	
Zoning Hearings	4,350	4,000	4,000	4,800	4,000	Based on prior year's trends
Administrative Site Plan Review	500	500	500	150	500	
Zoning Letters	3,400	3,500	3,500	6,700	3,500	Based on prior year's trends
Zoning Fees	161,198	130,000	130,000	166,452	133,000	Based on prior year's trends
Staff Costs	4,632	1,000	1,000	1,388	1,000	Based on prior year's trends
Fine Violation Interest	38,749	20,000	20,000	6,533	20,000	Based on prior year's trends
<b><u>Planning Department Revenues:</u></b>	<b>\$353,560</b>	<b>\$353,901</b>	<b>\$353,901</b>	<b>\$363,032</b>	<b>\$356,901</b>	
Public Works Permits	23,757	35,000	35,000	35,339	35,000	Based on prior year's trends
<b>Sub-total: Permits &amp; Fees</b>	<b>\$ 377,316</b>	<b>\$ 388,901</b>	<b>\$ 388,901</b>	<b>\$ 398,371</b>	<b>\$ 391,901</b>	
<b>Fines &amp; Forfeitures</b>						
Police Traffic Fines	32,736	25,000	\$ 25,000	8,676	30,000	
Police - L.E.T.F.	2,147	3,000	\$ 3,000	1,552	3,000	
Public School Crossing Guards	30,147	35,000	\$ 35,000	30,144	35,000	
Code Violation Fines	125,885	130,000	\$ 130,000	78,850	110,000	
Police Parking Fines	4,350	2,000	\$ 2,000	2,247	2,000	Based on prior year's trends
<b>Sub-total: Fines &amp; Forfeitures</b>	<b>\$ 195,264</b>	<b>\$ 195,000</b>	<b>\$ 195,000</b>	<b>\$ 121,469</b>	<b>\$ 180,000</b>	

**TOWN OF MIAMI LAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**GENERAL FUND REVENUE**  
**Detail by Line Item**

ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b><u>Miscellaneous Revenues</u></b>						
Interest Income	83,330	20,000	20,000	32,199	20,000	-
Other Charges & Fees - Clerk's	1,642	1,000	1,000	870	1,000	Based on prior year's trends.
Lobbyist Registration	6,875	3,500	3,500	4,625	3,500	Based on prior year's trends.
Park - Services & Rental Fees	27,950	85,000	85,000	58,549	85,000	
Revenue Sharing Programs	14,628	20,000	20,000	729	20,000	
Lien Inquiry Letters	28,500	25,000	25,000	37,205	25,000	Based on prior year's trends.
FDOT - Landscape Maintenance	5,788	5,788	5,788	5,788	5,788	Based on prior year's trends.
Contributions & Donations	141,743	40,000	40,000	34,837	40,000	Anticipated Donations for Committees.
Insurance Claims	-	10,000	10,000	19,372	10,000	-
Miscellaneous Revenues - Other	5,454	1,000	1,000	8,837	1,000	Based on prior year's trends.
<b>Sub-total: Miscellaneous Revenues</b>	<b>\$ 315,910</b>	<b>\$ 211,288</b>	<b>\$ 211,288</b>	<b>\$ 203,011</b>	<b>211,288</b>	
<b><u>Interfund &amp; Equity Transfers</u></b>						
Prior Year Carry Over Funds	489,160	198,700	750,798	750,798	155,000	Legal reserve balance (\$95,000) and developer contribution for education (\$60,000).
Interfund transfers from Building Department Fund	-	-	-	-	-	
Interfund transfers from Special Revenue Fund	-	-	100,000	100,000	-	
Interfund transfers from Capital Projects	420,000	-	-	-	-	
Interfund transfers from Electric Utility	-	-	-	-	-	
Interfund transfers from Disaster Fund	-	-	-	-	-	
Contributions from Grants, Bonds & Debt Service	-	-	-	-	-	
Contribution Fund Balance - POL PGM	-	-	-	-	-	

TOWN OF MIAMI LAKES  
 FY2021-2022 ADOPTED BUDGET  
 GENERAL FUND REVENUE  
 Detail by Line Item

ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
Contribution Fund Balance	-	-	-	-	-	
Interfund transfer from Series 2010	131,552	-	-	-	-	
Interfund transfers from Town Foundation	-	-	-	-	-	
Appropriation from Prior Year Surplus-Operating	-	-	-	-	-	
Appropriation from RESERVED Fund Balance	431,317	-	469,000	469,000	-	
<b>Sub-total: Contributions</b>	<b>\$ 1,472,029</b>	<b>\$ 198,700</b>	<b>\$ 1,319,798</b>	<b>\$ 1,319,798</b>	<b>\$ 155,000</b>	
<b>Total General Fund Revenue</b>	<b>\$ 17,476,236</b>	<b>\$ 17,358,562</b>	<b>\$ 19,355,972</b>	<b>\$ 19,750,988</b>	<b>\$ 18,176,262</b>	



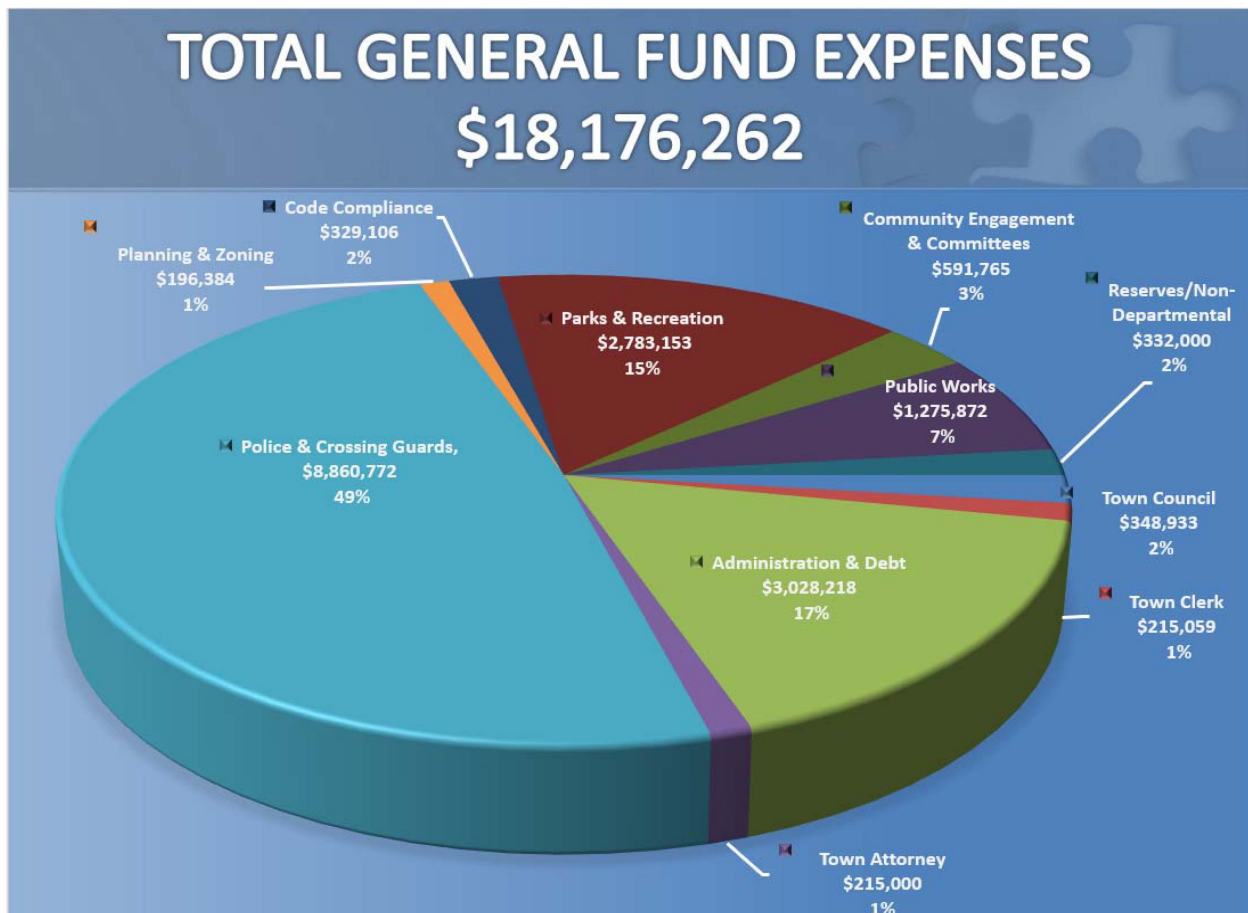
# Town of Miami Lakes FY 2021-22 Adopted Budget

## General Fund Expenditures

### General Fund

The General Fund Operating Expenditure Budget for FY 2021-22 is \$18,176,262, an increase of \$817,700 or 4.71% from FY 2020-21 Adopted Budget. This budget does not include any carryforward amounts from prior year for one-time expenditures to the Capital Projects Fund but does however carryforward a legal reserve balance of \$95,000 and developer contributions to be used specifically for educational purposes of \$60,000.

As depicted in the chart below, the largest expenditure source for the Town comes from Police (49%), followed by Administration & Debt (17%), Parks & Recreation (15%), Public Works (7%), Community Engagement & Committees (3%), Mayor & Council (2%), Code Compliance (2%), Reserves/Non-Departmental (2%), Town Clerk (1%), and Town Attorney (1%) and Planning & Zoning (1%). Details will be mentioned below for these operating expenses.



## *Town of Miami Lakes FY 2021-22 Adopted Budget*

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### *Mayor & Town Council*

The FY 2021-22 Budget for the Town Council is \$348,933 a decrease of \$17,127 or 4.68% from FY 2020-21 Adopted Budget. This budget assumes a Consumer Price Index (CPI) adjustment of 3% for Councilmember's, a cost-of-living adjustment for staff and an FRS rate increase from 10% to 10.82%. This budget also reflects group health insurance premium savings when compared to FY2021 adopted budget, which is why this budget had no overall increase. All other expenses are essentially at the same level as prior year.

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### *Office of the Town Clerk*

The FY 2021-22 Budget for the Office of the Town Clerk is \$215,059 which represents a decrease of \$5,895 or 2.67% from FY2020-21 Adopted Budget. This is primarily a result no election costs for general elections and the removal of the outside storage account. Other recurring expenses are essentially at the same level as prior years apart from the cost-of-living adjustment and FRS rate increase from 10% to 10.82%.

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### *Town Attorney*

The FY 2021-22 Budget for the Town Attorney is \$215,000 which remains static when compared to the FY 2020-21 adopted budget. The legal reserve was utilized to fund several ongoing litigations during the prior year. It should also be noted that the legal reserve carryforward balance of \$95,000 has been re-programed and an additional \$65,000 has been assigned for a total legal reserve budget of \$160,000 and is allocated in the non-Departmental section of the FY 2021-22 Budget to be utilized for the potential settlement of legal fees.

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### *Administration*

Administration includes expenditures for the Office of the Town Manager, Budget, Grants, Finance, Procurement, Human Resources, and Information Technology. The FY 2021-22 Budget for Administration including transfers (\$673,750) is \$2,766,320. This represents a \$155,369 or 5.95% increase in expenses as compared to the prior year adopted budget.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

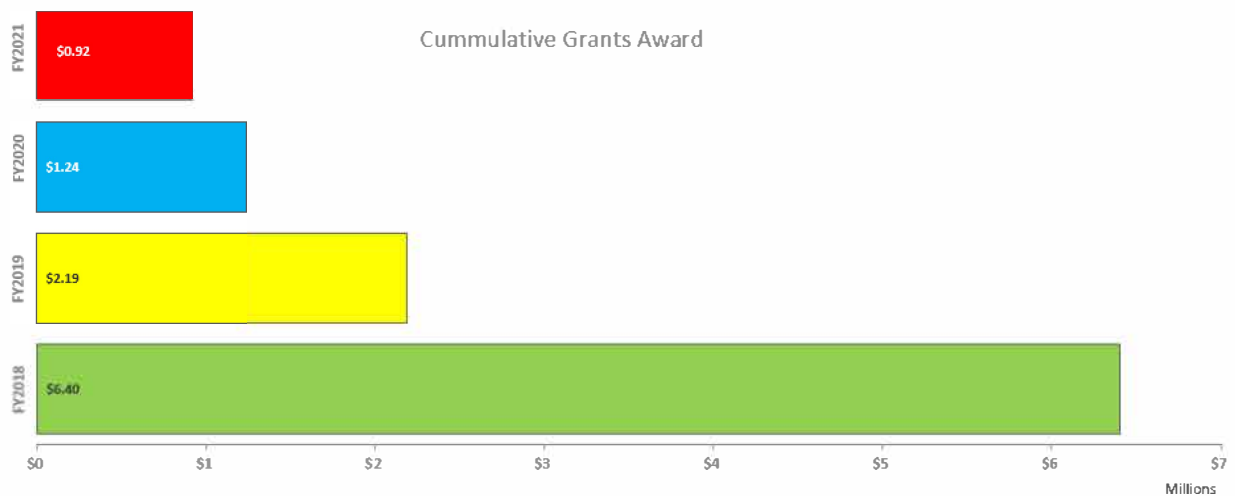
The Budget for Information Technology, a subsection of Administration, is \$365,804 which is \$22,085 or 6.43% more than the FY 2020-21 adopted budget. This budget includes Town’s IT Master Plan, investments in information technology hardware and software as well as replacement servers, laptops, workstations, and network storage peripherals (\$32,000). The Budget also includes funds for the annual cost of the various network warranties, software, web support and security licenses including a new antivirus threat response software (\$148,584), phone system, internet, supplies and mobile support (\$38,120), contractual services for core IT service and web support is also included in the Budget (\$147,100).

The budget for administrative transfers is \$673,750 which is \$41,972 or 6.64% more than the FY 20120-21 adopted budget. Administration’s allocation of Town Hall facility operations and maintenance expenses are accounted for in a single line-item transfer to the Facilities Maintenance Fund (\$266,750). Additionally, a transfer to the Parks Capital Projects Fund for the completion of the Street Lights Project (\$171,000), Facilities Capital Projects fund to the Police security fencing (\$10,000) and Special Revenue Fund- Gas Tax to fund road maintenance, sidewalk improvements and repairs (\$76,000) is also accounted for. Finally, this budget also includes the mandated annual contribution to the Infrastructure Fund (\$150,000) for facility, equipment and infrastructure renewal and replacement. No other transfers are budgeted for in FY 2021-22.

### *Performance Measures*

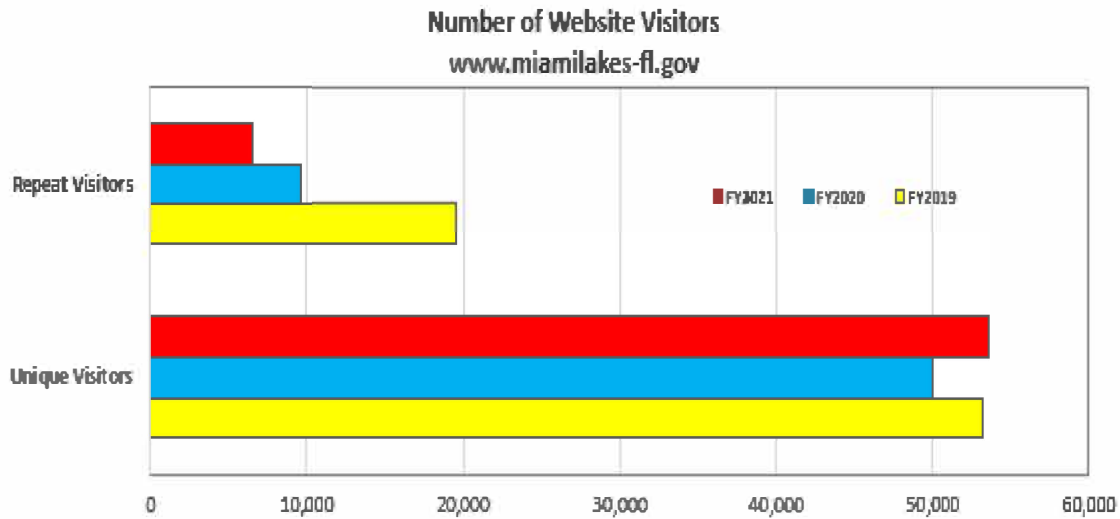
Workload metrics for Administration include, but are not limited to, the number of grant submissions as well as the numbers of visitors

to the Town’s website.



**Fig.1:** Total grant pursued and submitted from FY2018 to FY21 YTD. A historical record-high level of \$6,430,838 in grants have been awarded in FY18. In FY19 a total of \$2,187,000, in FY20 \$1,235,005 and \$919,404 have been awarded as of the 3<sup>rd</sup> quarter of FY21).

# Town of Miami Lakes FY 2021-22 Adopted Budget



**Fig.2:** Total number of website visitors during 3<sup>rd</sup> quarter of FY21 website views reached 60,069 total visits. The number of repeat visitors accessing the website reached 6,488 and unique visitors accessing the website reached 53,581.

## Police Department

The Police Department's Budget includes police patrol services (\$8,861,029) and school crossing guards (\$119,780) and totals \$8,980,809 for FY 2021-22 which represents 46% of the Town's total General Fund Budget and an overall increase of \$281,944 or 3.24% as compared to FY 2020-21 Adopted Budget.

Police services are provided through a contract with Miami Dade County. The budget for base police patrol services excluding miscellaneous supplies and building operating expenses is \$8,716,061 approximately \$245,061 or 2.89% more than the FY 2020-21 Adopted Budget. Increases to patrol services includes salary, fringe, overtime, and county overhead cost.

Miami Lakes Police Department is staffed by 47 sworn personnel and 4 non-sworn. The Department provides Uniform Patrol Services 24/7, has a neighborhood resource unit, community service officers, neighborhood traffic unit, and a general investigations unit who conduct follow-up investigations on larceny, burglaries, assaults and auto thefts. Citizens can access the Police Station at Town Hall Monday through Friday from 8:00 am to 5:00 pm for special services such as watch orders, fingerprints, background

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

checks, police reports, public records requests, crime analysis, off duty permits and for general public safety questions.

Building expenses and miscellaneous supplies for the Police Department are essentially budgeted at the same level as the prior year apart from the addition of one new School Crossing Guards that was added to the budget to enhance staffing at the Miami Lakes K-8 Center.

### *Performance Measures*

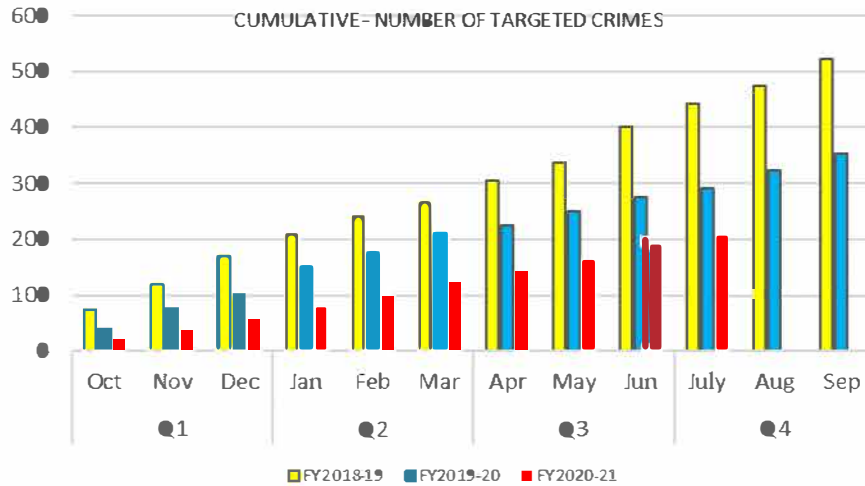
The Police Department continues to work diligently to ensure the safety of our residents.

The Town has seen an increase in crime reporting over the last several years as community involvement in policing has grown and citizens gain more confidence in their police officers. Additionally, as crimes are now captured via video surveillance cameras, citizens are motivated to report the crime and provide the leads to investigators resulting in a higher rate of community involvement.

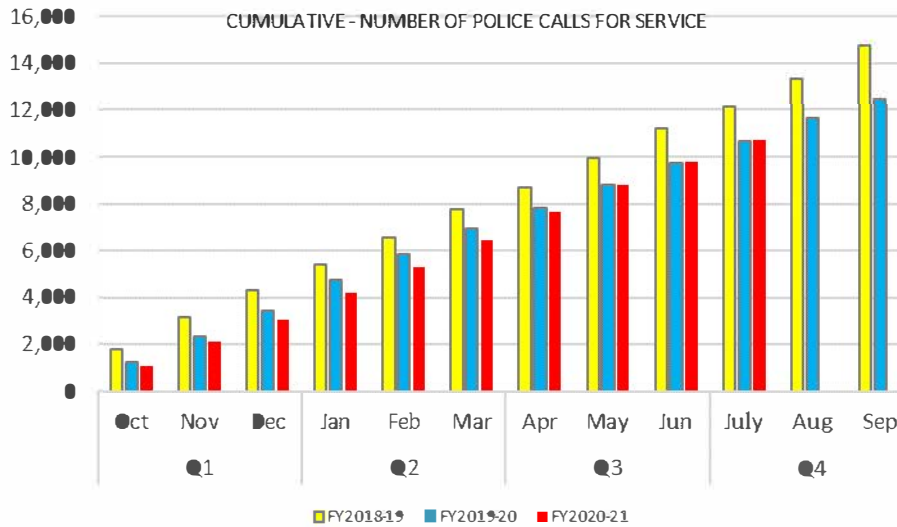
The charts below present some of the key performance measures of the Department.

<b>POLICE PERSONNEL</b>	<b>FY 2021-22</b>
Town Commander – Major	1
Lieutenant	1
Sergeants	5
Police Officers:	
Uniform Officer	27
Detective	3
Traffic	4
Bike	5
Community Service	1
Administrative Support	2
Police Service Aide (PSA)	2
<b>TOTAL</b>	<b>51</b>

# Town of Miami Lakes FY 2021-22 Adopted Budget



**Fig.3:** Cumulative number of police targeted crimes over the past three years. Targeted crimes are crimes singled out to be tracked and targeted with police manpower.



**Fig.4:** The number of Police calls for service had a small decrease between 2019 and 2020 and continues to decrease as of the 3<sup>rd</sup> quarter of 2021. The Department strives to attend to every phone call received to ensure that each resident is assisted.

# Town of Miami Lakes FY 2021-22 Adopted Budget

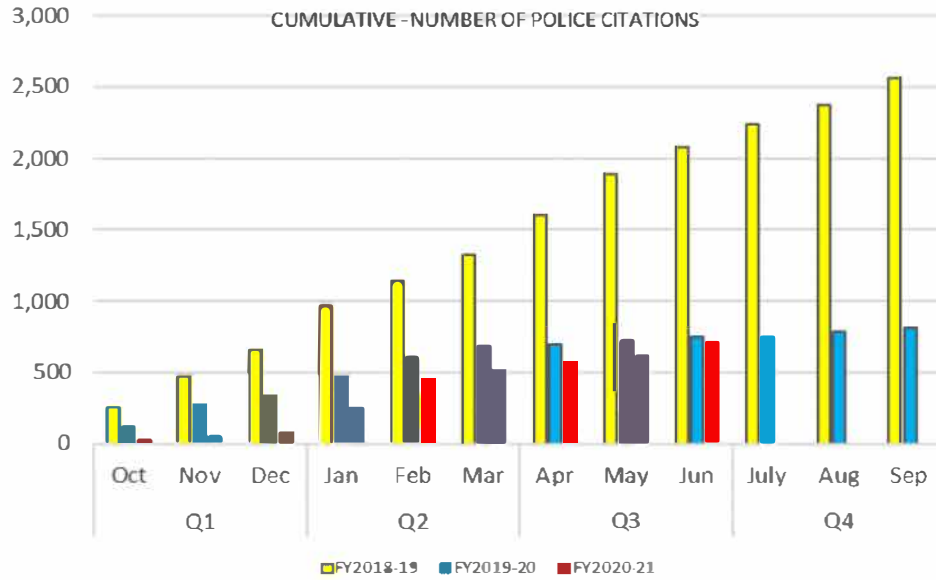


Fig.5: Police citations issued have dropped significantly due to an increase in driver compliance. The Neighborhood Traffic Unit (NTU) is responsible for conducting traffic initiatives at designated critical intersections, anti-speed campaigns and enforcement operations while incorporating traffic enforcement best practices.

## Average Police Response Time

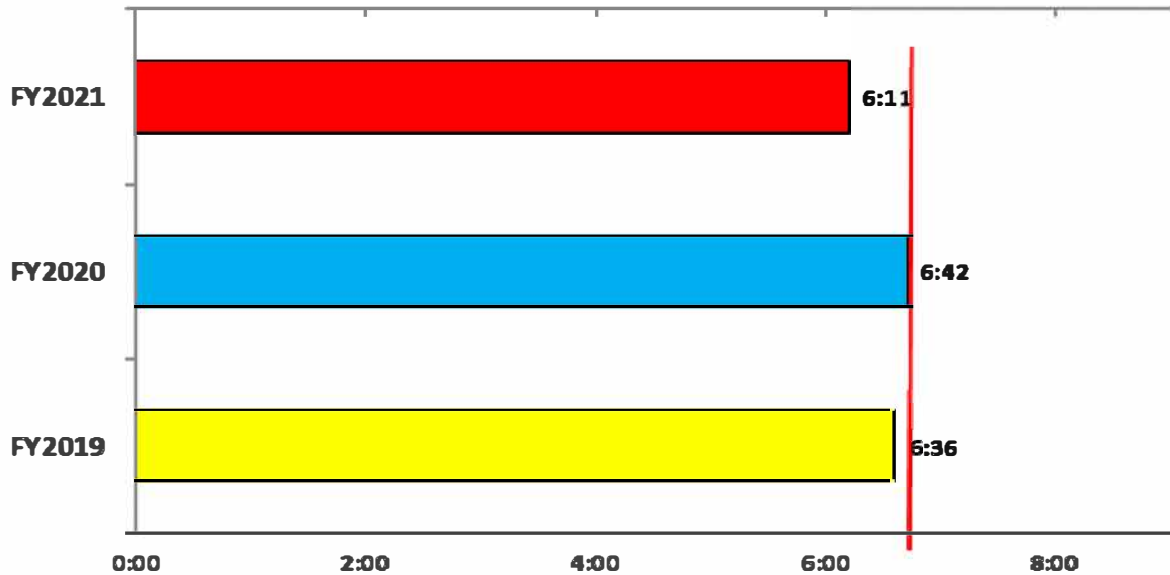


Fig.6: The FY21 average response time of 6:11 is well under our contractual goal, which states that the average response time must remain under 8 minutes.

# *Town of Miami Lakes FY 2021-22 Adopted Budget*

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## *Planning & Zoning and Code Compliance*

The Planning and Zoning Department is responsible for preparing plans and regulatory tools to provide for the growth and enhancement of Miami Lakes, as well as gathering, updating and analyzing demographic, environmental, transportation and infrastructure data needed by other Town departments. Code Compliance is responsible for assuring that all commercial, industrial, and residential properties comply with the Town's Code.

FY 2021-22 total Budget for Planning is \$133,813 and Zoning is \$62,571 and consists of a Senior Planner, one part-time Zoning Officials for review and approval of major developments, special projects, or planning studies. Operating expenses are essentially at the same level as the prior year.

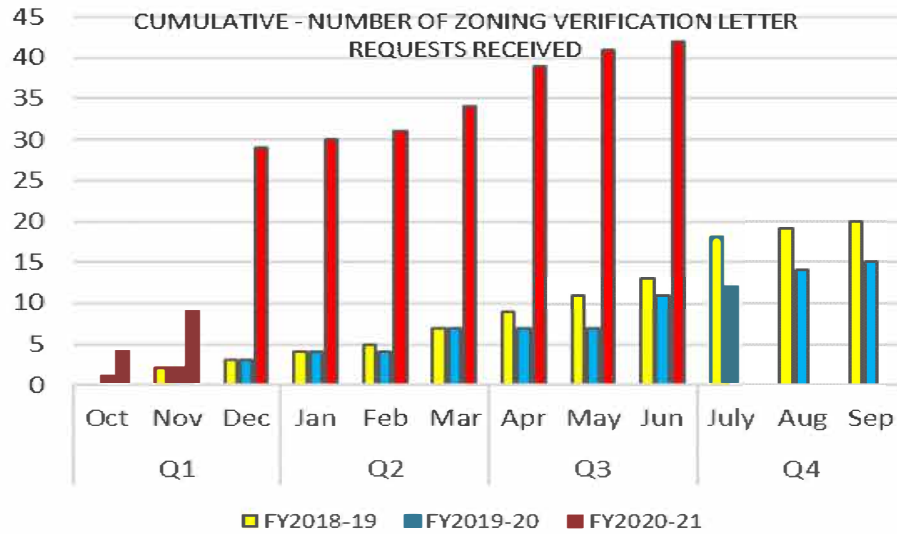
The Code Compliance division is budgeted at \$329,106 and reflects a \$2,057 or 0.63% increase as compared to the Adopted Budget. The division consists of a Code Compliance Supervisor, Code Compliance Manager budgeted at 50% of cost (other 50% in Building Department Fund), and three contracted Code Compliance Officers. Other changes include a cost-of-living adjustment, increase in fringe benefits and in FRS contribution from 10% to 10.82%. Operating expenses are essentially at the same level as the prior year.

## *Performance Measures*

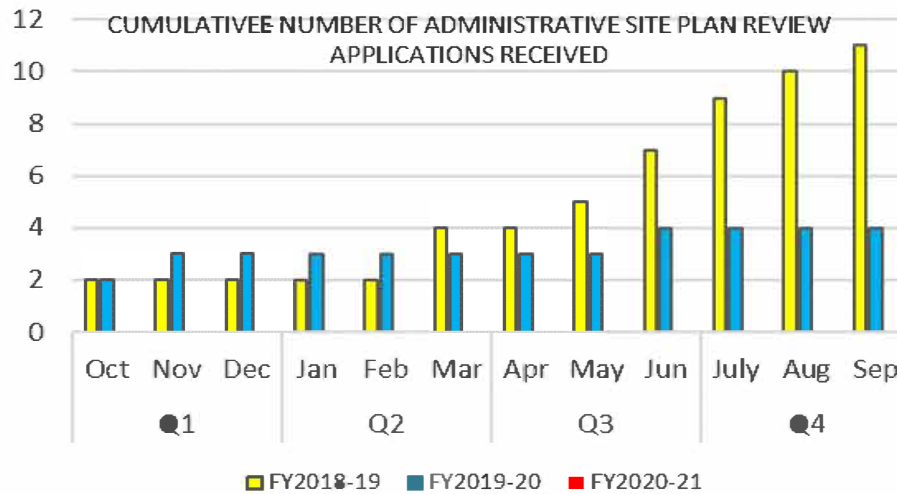
The charts below represent some of the key activities handled by this unit: zoning verification letter requests, site plan review and public hearing applications, the number of days for review of site plan applications, the number of Code cases filed, and the amount collected in fines. The number of zoning verification letter requests received is an indication of the customer service-oriented approach the Town cherishes where applicants are encouraged to meet with staff from our permitting departments to plan development opportunities early in the process. The trends below are due to code interpretations that no longer require formal approval of public hearings.



# Town of Miami Lakes FY 2021-22 Adopted Budget

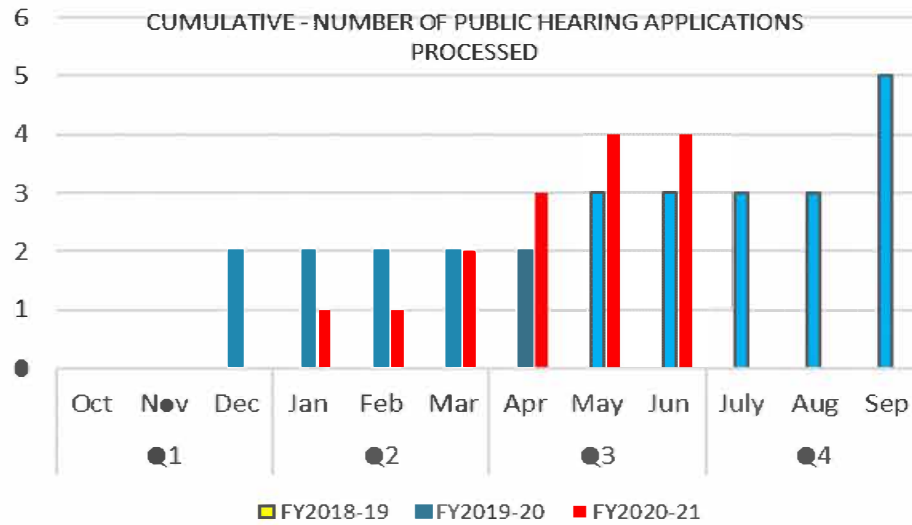


**Fig.7:** Cumulative number of zoning verification letter requests received totals 42 at the end of the third quarter for FY21. A verification letter is a written confirmation of the Town’s current zoning designation of the subject property and/or whether a specific use is permitted on the subject property

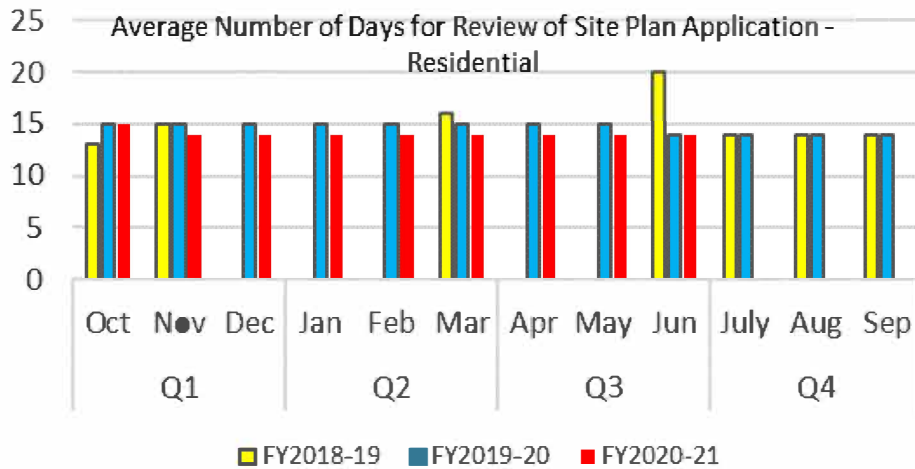


**Fig.8:** Cumulative number of administrative site plan review applications received over the past three years. Site plan applications are required for all new developments or changes to existing developments.

# Town of Miami Lakes FY 2021-22 Adopted Budget



**Fig.9:** Cumulative number of public hearing applications processed over the past three years. Public hearing applications are required for zoning requests of substantial nature. In FY2019 no public hearing applications were processed. As of the 3<sup>rd</sup> quarter of FY21 only 4 public hearing applications have been processed.



**Fig.10:** Average number of days the Planning & Zoning Department takes to review site plan applications is within 14 business days for FY21.

## Town of Miami Lakes FY 2021-22 Adopted Budget

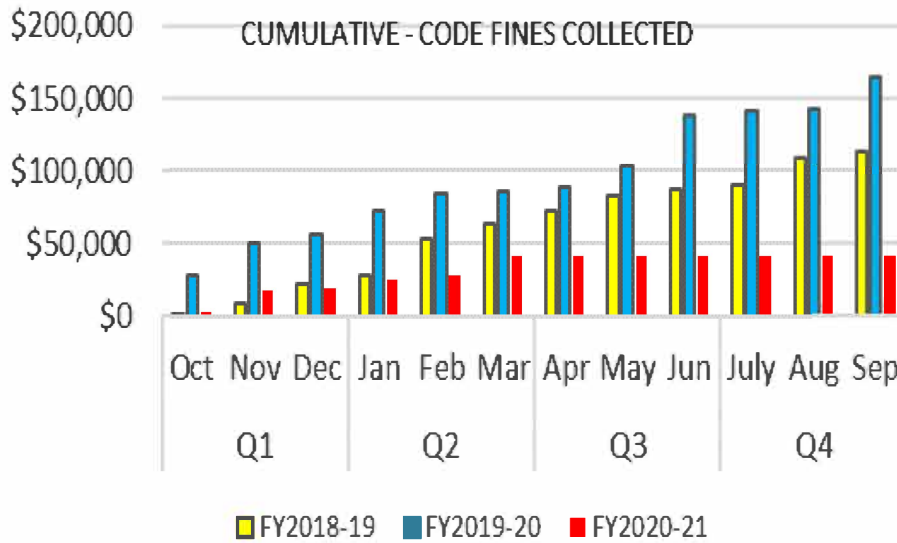


Fig.11: Cumulative number of code fines collected over the past three years.

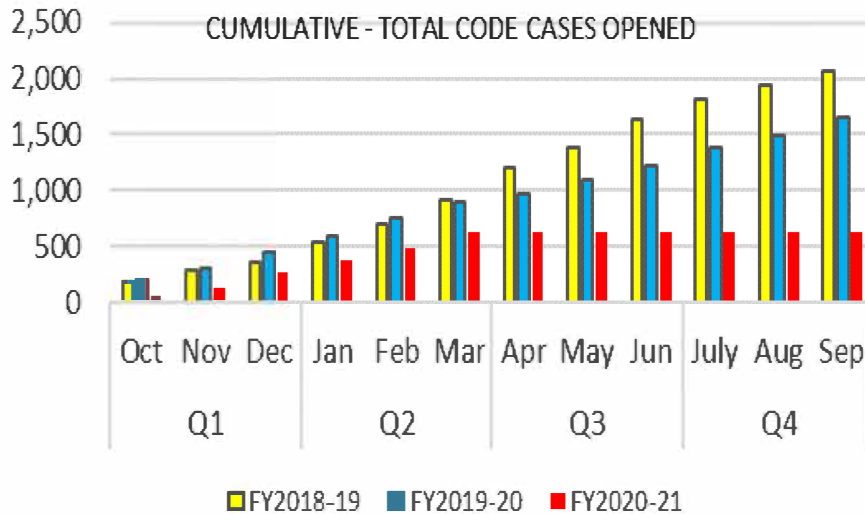


Fig.12: Cumulative number of code cases opened over the past three years. As of the 3<sup>rd</sup> quarter 1,004 code cases have been opened. The Department has maintained its level of proactive monitoring and notification.

### On-Demand Transit

In May 2018, the Miami-Dade County Board of Commissioners passed an amendment to the (CITT) Citizens' Independent Transportation Trust ordinance that governs the expenditure of surtax

# Town of Miami Lakes FY 2021-22 Adopted Budget

funds, allowing the use of Peoples Transportation Plan (PTP) funds for limited on-demand service for seniors and mobility impaired persons effective November 11, 2018. See Special Revenue Funds.

## Parks & Recreation Department

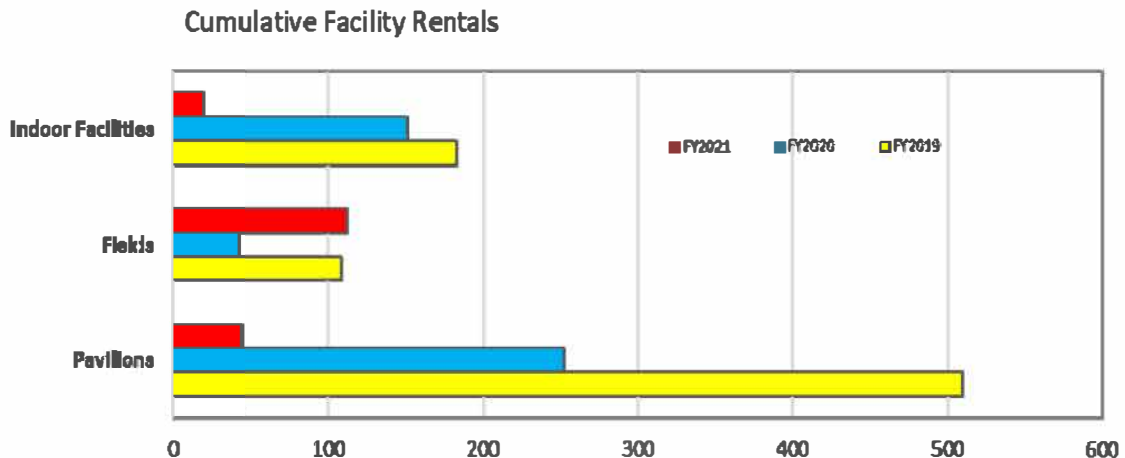
The Parks and Recreation Department FY 2021-22 Budget totals \$2,783,153 and represents 15% of the General Fund Budget. The Department oversees the operation and maintenance of the Town's

101 parks and 120 acres of park land, 6 lakefront beaches, arbor management, greenways and trails, beautification, and athletic programming.

As compared to the FY 2020-21 Adopted Budget, the Parks Department's budget increased \$169,160 or 6.47%. This increase is attributed to the reinstatement bi-annual mulch cycles, beach sand refurbishment, increases in utilities, repairs & maintenance and a cost-of-living adjust and FRS rate increase. The budgeted allocations for the 4 community centers, 2 athletic parks, 2 neighborhood parks and mini parks includes telephone service, utilities, grounds maintenance, facility maintenance and repairs as follows: Royal Oaks Park and Roberto Alonso Community Center (\$552,887), Park East and the Youth Center (\$147,593), Mary Collins Community Center at Park West (\$167,610), Miami Lakes Optimist Park & Clubhouse (\$738,335) and the 101 mini parks (\$417,750).

## Performance Measures

A key performance measure for the Parks - Community Services Department is the number of facility rentals.



# Town of Miami Lakes FY 2021-22 Adopted Budget

**Fig.13:** Total number of facilities, field, and pavilion rentals has decreased compared to prior years due to the onset of Covid19 and park closures. As of the 3rd quarter of FY21, there were 176 rentals, consisting of 44 pavilion, 112 fields, and 20 indoor facility rentals

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## *Communications & Community Affairs Department*

The Community Outreach and Engagement Department consists of Economic Development, Communications, Special Events and 10 Committees for a total budget of \$591,765. This Department works with the community at large to create a sustained level of openness and

accountability between the Town and its residents to achieve better communication, transparency, and public participation on all issues, and is the point of contact for the residents and business community.

The Town provides funding for the Veterans Day Parade (\$6,000), 4<sup>th</sup> of July firework show (\$30,000), and annually seeks donations from the business community and individuals to supplement these events. The Budget also provides for media strategy implementation (\$15,000) including hardware, software, and advertisements, as well as funding for pop-up events (\$15,000) to promote economic development.

The Committees total FY 2021-22 Budget is provided for at \$199,670. In addition, the Budget allocates \$40,000 in the non-Departmental section of the budget in reserves to offset potential donations and sponsorships to fund specific events and enhance certain programs and activities.

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## *Public Works Department & Green Space*

The Department is responsible for the operations, maintenance, and improvements of the Town's infrastructure. This includes canal cleaning, street sweeping, litter debris

pick up, sign repairs and replacement, sidewalk repairs, roadway repairs, storm drains, streetlights, and curbs. Additionally, the Department is responsible for regulating and permitting construction within the Town's Public Right of Way (PROW) and managing small capital improvement projects. Many of these activities are funded through the Special Revenue Fund and Stormwater Utility Fund and discussed in those sections of the Budget. The Public Works General Fund Budget includes Administration (\$425,023)

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

and Green Space (\$850,849) for a total Departmental Budget of \$1,275,872 or 7% of the General Fund.

**The Public Works Administration** General Fund Budget of \$425,023 for FY 2021-22 represents a net increase of \$59,729 or 16.35% from the prior year Adopted Budget. The change is mainly attributed to increases to salary, fringe benefits and in FRS contribution from 10% to 10.82%.

Funding for the Public Works Director and PW Engineer at 50% of cost of salary and benefits, the PW Manager, contractual services for plan reviews and inspections, operating supplies, and vehicle maintenance. The public works permit fee revenue offsets the cost of the plan's reviewer.

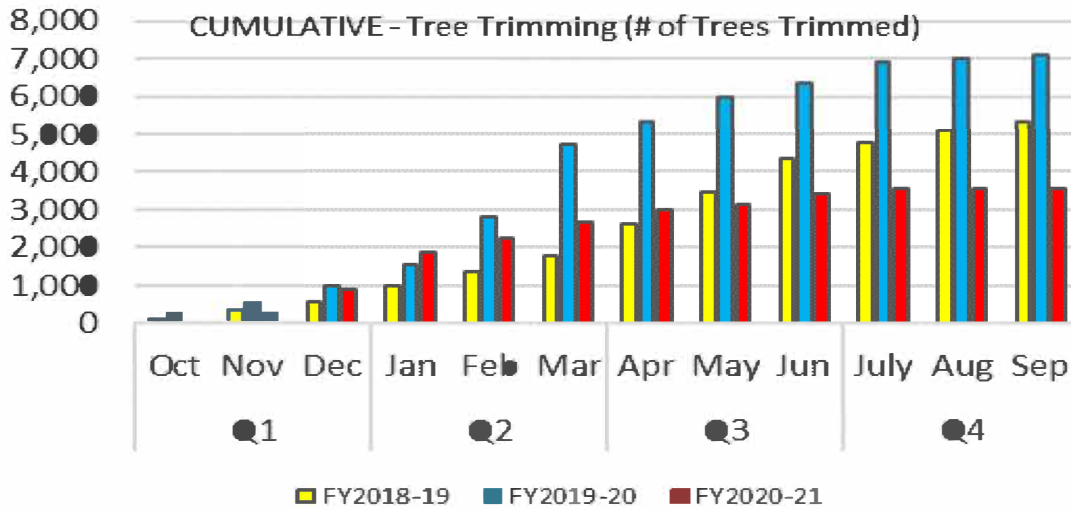
**Public Works – Green Space** General Fund Budget of \$850,849 is approximately \$47,749 or 5.95% less than the prior year's Adopted Budget. This increase is attributed to the reinstatement of right-of-way mulching to reduced mulch cycles and to litter control services from 5 day to 7 days a week.

The FY 2021-22 budget provides for tree trimming service (\$190,020), new tree plantings (\$54,281), and supplemental funding for the removal of invasive, hazardous, or dead trees (\$28,498). This budget also provides for right-of-way grounds maintenance contractual service (\$256,000), FDOT ROW maintenance (\$23,900), flowers/landscape, supplemental cycles (\$23,850) beds and cul-de-sac (\$65,000), litter and debris/doggie stations (\$137,000), miscellaneous repairs including plumbing, electrical and handyman services (\$15,000), exterminations services of rodents, bees, and dead animals (\$4,000), and entry feature maintenance (\$2,800), as well as ROW utilities (\$50,500).

### *Performance Measures*

A key performance measure tracked on our Green Space rights-of-ways is the number of trees trimmed. The Town has an estimated total of 17,832 trees which are all trimmed over a period of three years.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*



**Fig.14:** Cumulative number of trees trimmed monthly over the past three years. The number of trees trimmed at the end of the 3<sup>rd</sup> quarter for FY21 is 3,569.

### *Transfers, Reserves and Fund Balance*

**Transfers:** The FY 2021-22 General Fund Budget has a transfer to the Facilities Maintenance Fund for Administration (\$266,750) and the Police Department’s (\$120,037) portion of Government Center building expenses. This budget also includes the mandated annual contribution to the Infrastructure Fund (\$150,000) for facility, equipment and infrastructure renewal and replacement. Additionally, a transfer to the Parks Capital Projects Fund for the completion of the Street Lights Project (\$171,000), Facilities Capital Projects fund to the Police security fencing (\$10,000) and Special Revenue Fund- Gas Tax to fund road maintenance, sidewalk improvements and repairs (\$76,000) is also accounted for. No other transfers are budgeted for in FY 2021-22.

**Non-departmental / Reserves:** The General Fund Operating Budget includes \$332,000 in non-Departmental for the following: litigation/legal fee settlement (\$160,000), reserves from developer contributions to utilized specifically for educational purposes (\$60,000), reserves to offset donations/contributions for Committees (\$40,000) and the Senior Citizen Relief Program (\$72,000).

**Fund Balance:** In accordance with the Town’s audited financials as reported in the FY2019-20 Comprehensive Annual Financial Report, the General Fund unassigned fund balance at the beginning of FY2020-21 was \$4,011,667. In the FY2020-21 budget process the Town Council approved to carry forward a balance of \$198,700 of legal reserves

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

leaving a fund balance amount of \$3,812,967 which was 21.97% of the total FY2020-21 general fund adopted budget. On February 9, 2021, the Town Council also approved to utilize fund balance reserves to fund several infrastructure projects in the amount of \$469,000 which reduced the fund balance amount to \$3,343,967. On April 13, 2021, the Town Council also approved to carryforward the FY2019-20 budgetary surplus of \$552,098 into FY2020-21. This reduced the fund balance to \$2,791,869. Of the \$552,098 budgetary surplus \$101,803 was allocated to a contingency reserve line item and not be utilized for a total reserve fund balance of \$2,893,672.

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. The current fund balance amount of \$2,893,672 meets the 15% requirement at 15.92%. During the November 2019 Council Meeting the Council instructed the Town Manager and Town Attorney to amend the Town Code to provide for a gradual three-year increase of the Town reserves from 15% to 20%. Beginning in fiscal year 2022, the fund balance reserve shall increase to a minimum of 20%. However, on March 9, 2021, the Town Council passed Ordinance 21-273 and voted to extend the increase from fiscal year 2022 to fiscal year 2023 and changed the general fund reserve to equal an average of two months of the total adopted general fund expenditures budget.



**TOWN OF MIAMILAKES  
FY2021-2022 ADOPTED BUDGET  
GENERAL FUND EXPENDITURES  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>GENERAL FUND EXPENDITURES</b>							
<b>TOWN COUNCIL &amp; MAYOR</b>							
0011101-511000	EXECUTIVE SALARIES-MAYOR	\$19,439	\$20,022	\$20,022	\$19,744	\$20,373	Current salary and wages for Mayor as per Town Charter Sec. 2.6 (Ordinance 18-218).
0011101-512000	REGULAR SALARIES	\$92,722	\$94,832	\$94,832	\$91,310	\$97,487	Current salary and wages for Administrative Assistant to the Mayor and Administrative Assistant to Town Council salaries.
0011101-521000	PAYROLL TAXES	\$15,023	\$16,308	\$16,308	\$16,017	\$16,597	Calculated based on 7.65% of salaries.
0011101-522000	FRS RETIREMENT CONTRIBUTION	\$9,883	\$11,512	\$11,512	\$11,316	\$12,829	Rate increase from 10% to 10.82% thru Jul '22.
0011101-523000	HEALTH INSURANCE	\$44,815	\$70,629	\$70,629	\$51,417	\$51,960	Includes medical, dental, vision and life for Town Council, Assistant to Mayor and Assistant to Council.
0011101-523001	HEALTH INSURANCE MAYOR	\$19,030	\$29,684	\$29,684	\$19,397	\$24,633	Includes medical, dental, vision for Mayor.
0011101-523003	HEALTH INSURANCE ALLOWANCE	\$9,756	\$0	\$0	\$9,533	\$0	
0011101-523100	WIRELESS STIPEND	\$960	\$960	\$960	\$960	\$960	Stipend for Mayor's assistant & Council assistant at \$40 a month each.
0011101-540000	TRAVEL & PER DIEM	\$3,752	\$3,000	\$3,000	\$2,450	\$3,000	Transportation, hotel accommodation and meals for Mayor attendance to conferences.
0011101-540010	CAR ALLOWANCE-MAYOR	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200	Allowance of \$600 a month for Mayor per Town Charter Sec 2-52.
0011101-540011	CAR ALLOWANCE-COUNCIL	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	Allowance of \$500 a month for each Councilmember.
0011101-540020	EXPENSE ALLOWANCE MAYOR & COUNCIL	\$53,515	\$55,121	\$55,121	\$54,265	\$55,893	Adjusted by CPI (estimated 3%) as per Town Charter Sec 2.6.
0011101-541001	REMOTE ACCESS DEVICE DATA PLAN	\$3,030	\$3,648	\$3,648	\$3,035	\$3,612	Data plan for 7 iPads & Facebook Live average of \$43 a month.
0011101-541010	MOBILE PHONES	\$3,607	\$4,176	\$4,176	\$3,394	\$3,960	6 mobile phones average of \$55 a month.
0011101-547000	PRINTING & BINDING	\$194	\$1,000	\$1,000	\$500	\$1,000	Business cards for Mayor & Councilmembers and other materials.
0011101-548100	STATE OF THE TOWN ADDRESS-SOT	\$0	\$0	\$0	\$32	\$150	
0011101-548103	ALL AMERICAN CITY EXPENSES	\$750	\$0	\$0	\$750	\$750	
0011101-549443	MAYOR'S GALA-MAGAL	\$0	\$0	\$0	\$4,995	\$0	
0011101-552010	UNIFORMS	\$151	\$360	\$360	\$150	\$360	Includes 1 shirt at \$40 each for Mayor, Council and assistants.
0011101-552042	MEETING SET UP	\$30	\$300	\$300	\$154	\$300	Set-up costs for meetings.
0011101-552044	COUNCIL AWARDS	\$615	\$1,250	\$1,250	\$1,250	\$1,250	Includes awards, proclamations and framing.
0011101-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$7,058	\$10,058	\$10,058	\$10,317	\$10,619	Florida League of Cities (\$4,619), MDC League of Cities (\$3,000) and Miami Lakes Chamber of Commerce Membership (\$3,000).
0011101-554010	EDUCATION & TRAINING	\$1,436	\$0	\$0	\$854	\$0	Registration at conferences and training.
	<b>TOTAL TOWN COUNCIL EXPENDITURES</b>	<b>\$328,965</b>	<b>\$366,060</b>	<b>\$366,060</b>	<b>\$345,040</b>	<b>\$348,933</b>	
<b>TOWN CLERK</b>							
0011201-512000	REGULAR SALARIES	\$84,710	\$85,981	\$85,981	\$85,981	\$95,274	Current salary and wages.
0011201-521000	PAYROLL TAXES	\$7,234	\$6,578	\$6,578	\$6,578	\$7,422	Calculated based on 7.65% of salary.
0011201-522000	FRS RETIREMENT CONTRIBUTION	\$7,801	\$8,618	\$8,618	\$8,761	\$10,558	Rate increase from 10% to 10.82% thru Jul '22.
0011201-523000	HEALTH & LIFE INSURANCE	\$369	\$10,018	\$10,018	\$247	\$10,226	Includes medical, dental, vision and life.
0011201-523003	HEALTH INSURANCE ALLOWANCE	\$9,756	\$0	\$0	\$9,541	\$0	Health insurance allowance.
0011201-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$480	\$480	Stipend for Town Clerk at \$40 a month.
0011201-531020	TOWN CLERK AGENDA MANAGER	\$0	\$1,000	\$1,000	\$0	\$1,000	Sign language and interpreter services.
0011201-541001	REMOTE ACCESS DEVICE DATA PLAN	\$433	\$480	\$480	\$433	\$480	iPad data plan for Town Clerk at \$40 a month.
0011201-544000	RENTALS & LEASES	\$2,835	\$3,000	\$3,000	\$2,928	\$0	
0011201-547010	TOWN CLERK CODIFICATION	\$4,382	\$8,000	\$8,000	\$8,000	\$8,000	Assumes codification of one ordinance per meeting (\$800/ordinance).
0011201-549030	TOWN CLERK LEGAL ADVERTISING	\$20,264	\$20,800	\$20,800	\$21,512	\$20,800	Advertisement of ordinances, budget hearings, land development code issues, and committee meetings.
0011201-549070	ADMINISTRATIVE SUPPORT	\$0	\$0	\$0	\$9,500	\$0	
0011201-549080	TOWN CLERK ELECTION COSTS	\$673	\$15,269	\$15,269	\$15,249	\$4,000	

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
GENERAL FUND EXPENDITURES  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
0011201-554010	EDUCATION & TRAINING	\$350	\$650	\$650	\$360	\$688	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification (\$488). Ethics Training (\$200).
0011201-566002	COMPUTER SOFTWARE LICENSES	\$46,325	\$60,080	\$104,901	\$74,229	\$56,131	Escribe license renewal (\$45,500), Laserfische license renewal (\$6,631) License renewal for Public Records Request (\$2,600), and Zoom Public Comments license (\$1,400).
<b>TOTAL TOWN CLERK EXPENDITURES</b>		<b>\$185,612</b>	<b>\$220,954</b>	<b>\$265,775</b>	<b>\$243,799</b>	<b>\$215,059</b>	

**TOWN ATTORNEY**

0011401-531140	GENERAL LEGAL	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	Based on monthly retainage of \$16,666.66.
0011401-531230	ROUTINE LITIGATION RESERVE	\$0	\$15,000	\$15,000	\$11,183	\$15,000	All litigation expenses by Town Attorney
0011401-531230-170BR	LITIGATION/ NW 170TH ST BRIDGE	\$41,484	\$0	\$65,000	\$50,588	\$0	-
0011401-531230-DAWNJ	LITIGATION/ DAWN JENKINS	\$56,912	\$0	\$0	\$1,880	\$0	-
0011401-531230-G0101	LITIGATION/ JUAN VALIENTE	\$1,130	\$0	\$0	\$140	\$0	-
0011401-531230-PZCRM	LITIGATION/ MICHAEL PIZZI /INSURANCE RECOVERY	\$51,950	\$0	\$50,000	\$50,380	\$0	-
<b>TOTAL TOWN ATTORNEY EXPENDITURES</b>		<b>\$351,476</b>	<b>\$215,000</b>	<b>\$330,000</b>	<b>\$314,171</b>	<b>\$215,000</b>	

**TOWN ADMINISTRATION**

0011311-512000	REGULAR SALARIES	\$1,165,242	\$1,194,040	\$1,194,040	\$1,193,473	\$1,252,170	Current salary and wages for administrative staff.
0011311-512002	TRANSFER SRF TRANSIT 5% ADM	(\$11,636)	(\$13,057)	(\$13,057)	(\$13,385)	(\$16,287)	Allocation for administrative support.
0011311-512003	TRANSFER SRF TRANSPRTATION 5% ADM	(\$46,545)	(\$50,853)	(\$50,853)	(\$52,397)	(\$48,861)	Allocation for administrative support.
0011311-512006	ADMINISTRATIVE SUPPORT TO STORMWATER FUND	(\$76,948)	(\$78,169)	(\$78,169)	(\$120,897)	(\$216,320)	Allocation for administrative support.
0011311-512010	ADMINISTRATIVE SUPPORT TO BUILDING	(\$201,484)	(\$263,460)	(\$263,460)	(\$201,517)	(\$207,509)	Allocation for administrative support.
0011311-512999	EMPLOYEE BONUS/ MERIT	\$0	\$0	\$0	\$0	\$51,774	Merit/ bonus based on employee performance.
0011311-513013	ADMINISTRATIVE SUPPORT TO NSD	(\$139,805)	(\$137,469)	(\$137,469)	(\$137,469)	(\$136,938)	Allocation for administrative support.
0011311-514000	OVERTIME	\$3,239	\$3,000	\$3,000	\$886	\$3,000	Overtime as needed.
0011311-521000	PAYROLL TAXES	\$88,085	\$87,406	\$87,406	\$87,363	\$91,332	Calculated based on 7.65% of salaries.
0011311-522000	FRS RETIREMENT CONTRIBUTION	\$88,325	\$101,838	\$101,838	\$103,469	\$114,918	Rate increase from 10% to 10.82% thru Jul '22.
0011311-522010	ICMA 57 PL	\$46,037	\$48,576	\$48,576	\$49,401	\$52,619	Town Manager's benefits per agreement.
0011311-523000	HEALTH & LIFE INSURANCE	\$82,193	\$186,687	\$186,687	\$150,253	\$176,498	Includes medical, dental, vision and life.
0011311-523003	HEALTH INSURANCE ALLOWANCE	\$70,022	\$0	\$0	\$0	\$0	-
0011311-523100	WIRELESS STIPEND	\$1,846	\$1,920	\$1,920	\$1,920	\$1,920	Allowance for Deputy Town Manager, Asst to Town Manager, Finance Director and Special Projects Manager.
0011311-525000	ADM UNEMPLOYMENT CLAIMS	\$2,222	\$0	\$0	\$2,408	\$3,000	-
0011311-531000	PROFESSIONAL SERVICES	\$42,500	\$27,500	\$27,500	\$32,786	\$15,000	Funding for credit rating.
0011311-531090	INTERGOVERNMENTAL RELATIONS (LOBBYIST)	\$48,000	\$48,000	\$78,000	\$74,000	\$78,000	Lobbyist services Resolution 2020-1663
0011311-532000	ACCOUNTING & PAYROLL	\$25,759	\$28,000	\$28,000	\$28,873	\$28,000	Based on contract with ADP.
0011311-532001	INDEPENDENT AUDIT	\$57,800	\$61,500	\$61,500	\$55,300	\$62,500	Regular audit (\$46,000), State and Federal single audits (\$15,000) for grant funds per contract 2018-02 / Resolution 17-1494 including OPEB audit (\$1,500).
0011311-532002	STAFF HEALTH & WELLNESS	\$4,853	\$5,000	\$5,000	\$5,000	\$5,000	Wellness activities including 5K Run, etc.
0011311-533001	BACKGROUND CHECKS	\$622	\$1,000	\$1,000	\$700	\$1,000	This includes background checks for criminal, drug and degree verification: Estimate 15 Candidates \$65.00 each.
0011311-540000	TRAVEL & PER DIEM	\$980	\$5,421	\$5,421	\$4,194	\$8,550	Educational travel for staff development.
0011311-540010	CAR ALLOWANCE	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800	Per Town Manager's contract.
0011311-541001	REMOTE ACCESS DEVICE DATA PLAN	\$79	\$150	\$150	\$81	\$150	Emergency data phones.
0011311-542000	POSTAGE & DELIVERY	\$10,903	\$17,650	\$17,650	\$14,144	\$17,650	Includes rental of postage machine & supplies (\$2,650), courier services (\$1,000) and postage (\$14,000).
0011311-544010	COPIER LEASE	\$21,460	\$16,700	\$16,700	\$17,427	\$16,700	Rental of Toshiba copy machines and supplies.
0011311-545000	ADM - INSURANCE	\$254,147	\$295,000	\$295,000	\$292,733	\$221,601	General Fund portion of Policy for property insurance and workers compensation.
0011311-546999	HURRICANE REPAIRS	\$278,505	\$0	\$0	\$0	\$0	-
0011311-547000	PRINTING & BINDING	\$961	\$1,700	\$1,700	\$1,000	\$1,700	Business cards, flyers, Town maps, etc.
0011311-548000	TOWN BRANDING	\$5,849	\$5,000	\$8,500	\$10,760	\$11,000	Printed Marketing Materials and promotional items.

**TOWN OF MIAMILAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
0011311-548010	ADVERTISEMENT RECRUITMENT	\$150	\$500	\$500	\$597	\$500	Advertising of Town employment and internship opportunities.
0011311-549001	ADMINISTRATIVE HEALTH WELLNESS	\$0	\$0	\$0	\$0	\$0	-
0011311-549071	INVESTMENT ADVISORY SERVICE	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	Investment Advisory services per agreement.
0011311-549090	FINANCIAL INSTITUTION FEES	\$40,051	\$500	\$500	\$230	\$500	Bank transaction fees.
0011311-549093	CREDIT CARD FEES	\$501	\$500	\$500	\$498	\$500	Administration's portion of credit card fees.
0011311-549200	MISCELLANEOUS EXPENSE	\$0	\$0	\$0	\$3,257	\$4,000	-
0011311-549260	HURRICANE EXPENSES	\$1,587	\$2,500	\$2,500	\$2,500	\$2,500	Supplies for hurricane preparedness.
0011311-552000	COVID EXPENSES	\$0	\$0	\$0	\$0	\$1,000	-
0011311-552000-CVD19	OPERATING SUPPLIES-COVID19	\$7,507	\$5,000	\$13,000	\$12,395	\$1,000	Supplies in relation to COVID19 preparedness.
0011311-552010	UNIFORMS	\$435	\$2,400	\$2,400	\$2,400	\$2,400	1 shirt at \$40 each for all General Fund employees.
0011311-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$5,083	\$11,174	\$11,174	\$11,056	\$11,174	Includes MDCCMA, NIGP, GFOA, ICMA, and other publications and memberships.
0011311-554010	EDUCATION & TRAINING	\$940	\$5,000	\$5,000	\$3,943	\$12,225	Includes regular training and safety training for staff.
0011311-680000	TOWN WEBSITE	\$0	\$0	\$0	\$0	\$88,000	New Town website.
<b>SUB-TOTAL ADMINISTRATION EXPENDITURES</b>		<b>\$1,894,267</b>	<b>\$1,635,454</b>	<b>\$1,676,954</b>	<b>\$1,652,182</b>	<b>\$1,726,766</b>	
<b>INFORMATION SYSTEMS</b>							
0011341-531030	NETWORK SUPPORT	\$135,200	\$135,200	\$135,200	\$135,200	\$135,200	Professional services contract with Lansight Technology \$11,266 monthly per Resolution 18-1571. Year 4 of 5.
0011341-531033	IT OUTSIDE TECHNICAL SUPPORT	\$0	\$0	\$0	\$0	\$500	Audio and video maintenance service for mics and mixers in the Council Chambers.
0011341-531040	WEB SUPPORT	\$3,818	\$11,400	\$11,400	\$8,696	\$11,400	Professional service contract with Xomatech for website hosting \$2,400, ongoing website enhancements \$6,000, and maintaining ADA compliance \$3,000.
0011341-531060	VOICE SUPPORT	\$1,606	\$4,370	\$4,370	\$1,790	\$1,802	VOIP backup phones.
0011341-541030	INTERNET SERVICES	\$15,766	\$19,920	\$19,920	\$19,289	\$23,318	Internet (\$17,318), Cable TV service (\$1,200) and back up internet (\$4,800).
0011341-551000	IT SUPPLIES	\$4,562	\$13,000	\$13,000	\$13,000	\$13,000	Operating supplies including accessories, network storage, peripherals, cabling, and battery back up.
0011341-564000	MACHINERY & EQUIPMENT	\$26,347	\$32,000	\$32,000	\$29,660	\$32,000	IT Replacement Plan: Hardware Annual Refreshment: \$17,000, Active Directory \$13,000 and network equipment \$2,000.
0011341-566000	SOFTWARE	\$5,673	\$0	\$1,579	\$1,579	\$0	-
0011341-566002	COMPUTER SOFTWARE LICENSES	\$97,515	\$127,829	\$127,829	\$126,204	\$148,584	Annual licenses: Dell server warranty (\$10,483), financial management system (\$35,837), park reservation (\$8,000) GIS (\$8,400), Citizen Response System (\$15,600), Tax Payer Transparency Module (\$2,500), Microsoft licensing (\$19,612), CDW licenses (\$17,435), Antivirus Threat Response (\$19,000) and various other network and security licenses (\$11,717).
<b>SUB-TOTAL INFORMATION SYSTEMS</b>		<b>\$290,486</b>	<b>\$343,719</b>	<b>\$345,298</b>	<b>\$335,418</b>	<b>\$365,804</b>	
<b>ADMINISTRATION - TRANSFERS</b>							
0011361-591010	TRANSFER OUT - SPECIAL REVENUE FUND	\$38,400	\$0	\$0	\$0	\$0	-
0011361-591013	TRANSFER OUT TO FACILITIES MAINTENANCE FUND	\$209,385	\$226,253	\$239,453	\$212,174	\$266,750	Administration's portion of Town Hall building expenses at 60% of total cost.
0011361-591020	TRANSFER OUT - CPF PARKS	\$0	\$17,000	\$71,479	\$71,479	\$0	-
0011361-591025	TRANSFER OUT TO SPECIAL REVENUE FUND-GAS TAX	\$0	\$0	\$454,398	\$454,398	\$76,000	To fund road maintenance and sidewalk replacement and repairs.
0011361-591028	TRANSFER OUT - SPECIAL REVENUE FUND-PTP 20%	\$0	\$0	\$39,437	\$39,437	\$0	-
0011361-591030	TRANSFER OUT - CPF STORMWATER	\$0	\$238,525	\$238,525	\$238,525	\$0	-
0011361-591041	TRANSFER OUT TO CPF TRANSPORTATION	\$0	\$0	\$0	\$0	\$171,000	To fund the street lights project to complete the project.
0011361-591052	TRANSFER OUT TO CPF FACILITIES & EQUIPMENT	\$33,500	\$0	\$19,000	\$19,000	\$10,000	To fund the Police security fencing to complete the project.
0011361-591059	TRANSFER OUT - ELECTRIC UTILITY TAX FUND	\$2,000	\$0	\$0	\$1,500	\$0	-
0011361-591073	TRANSFER OUT TO INFRASTRUCTURE RENEWAL & REPLACEMENT FUND	\$0	\$150,000	\$150,000	\$150,000	\$150,000	Allocation for the Infrastructure Sinking Fund.
0011361-591074	TRANSFER OUT - STORMWATER UTILITY FUND	\$0	\$0	\$70,000	\$70,000	\$0	-
<b>SUB-TOTAL ADMINISTRATION TRANSFERS</b>		<b>\$283,285</b>	<b>\$631,778</b>	<b>\$1,282,292</b>	<b>\$1,256,513</b>	<b>\$673,750</b>	
<b>TOTAL ADMINISTRATION EXPENDITURES</b>		<b>\$2,468,038</b>	<b>\$2,610,951</b>	<b>\$3,304,544</b>	<b>\$3,244,113</b>	<b>\$2,766,320</b>	

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
GENERAL FUND EXPENDITURES  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>POLICE</b>							
0012102-534030	POL0 PATROL SERVICES	\$7,968,366	\$8,171,000	\$8,171,000	\$8,483,713	\$8,366,061	Contract police patrol services.
0012102-534035	POLICE OVERTIME	\$192,453	\$300,000	\$326,000	\$170,000	\$350,000	Overtime as needed.
0012102-534035-CVD19	POLICE OVERTIME-COVID19	\$230,395	\$0	\$192,921	\$509,529	\$0	-
0012102-534080	PROSECUTION-CRIMINAL VIOLATION	\$0	\$200	\$200	\$200	\$200	Ordinance violation review.
0012102-541010	MOBILE PHONES	\$5,156	\$5,600	\$5,600	\$4,467	\$5,600	Includes 8 phones for command officers and undercover operations and 2 cellular mobile tablets to be utilized for traffic cameras and traffic light monitoring.
0012102-544020	POLICE COPIER COSTS	\$2,481	\$1,800	\$1,800	\$2,911	\$2,800	Toshiba copier lease.
0012102-546010	REPAIR & MAINTENANCE-VEHICLES	\$2,362	\$2,500	\$2,500	\$3,306	\$3,000	Smart sign maintenance.
0012102-547000	PRINTING & BINDING	\$508	\$600	\$600	\$644	\$600	Business Cards and flyers.
0012102-549200	MISCELLANEOUS EXPENSE	\$105	\$800	\$800	\$791	\$800	Auto tag renewal and miscellaneous items as needed for public safety.
0012102-552000	OPERATING SUPPLIES	\$5,633	\$4,000	\$4,000	\$3,972	\$4,000	Special Department supplies including bicycles, repair parts, cameras.
0012102-552010	UNIFORMS	\$2,697	\$2,500	\$2,500	\$2,492	\$2,500	Patches, motor wings, etc.
0012102-552020	FUEL & LUBRICANTS	\$0	\$500	\$500	\$0	\$0	-
0012102-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$0	\$225	\$225	\$0	\$225	MDC Association of Police Chiefs membership.
0012102-555500-G2201	POLICE EMERGENCY EQUIPMENT-NON CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$5,206	FDLE JAGC Police Emergency Lights Equipment.
0012102-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	\$94,223	\$101,814	\$101,814	\$95,478	\$120,037	Police portion of Town Hall building expenses at 60% of total cost.
<b>SUB-TOTAL POLICE EXPENDITURES</b>		<b>\$8,504,379</b>	<b>\$8,591,539</b>	<b>\$8,810,460</b>	<b>\$9,277,503</b>	<b>\$8,861,029</b>	
<b>SCHOOL CROSSING GUARDS</b>							
0012112-512000	REGULAR SALARIES	\$72,655	\$88,232	\$88,232	\$80,313	\$97,676	Current salary and wages.
0012112-521000	PAYROLL TAXES	\$5,558	\$6,750	\$6,750	\$6,144	\$7,472	Calculated based on 7.65% of salaries
0012112-522000	FRS RETIREMENT CONTRIBUTION	\$6,102	\$8,844	\$8,844	\$8,183	\$10,632	Rate increase from 10% to 10.82% thru Jul '22.
0012112-552000	OPERATING SUPPLIES	\$176	\$500	\$500	\$500	\$500	Includes stop signs, whistles, batteries and lanyards.
0012112-552010	UNIFORMS	\$367	\$3,000	\$3,000	\$3,631	\$3,500	Includes \$150 stipend for pants and shoes for 9 guards(\$1,350) and \$2,150 for shirts, raincoat, safety vest, light jacket and hats.
0012112-554010	EDUCATION & TRAINING	\$185	\$0	\$0	\$0	\$0	-
<b>SUB-TOTAL SCHOOL CROSSING GUARDS</b>		<b>\$85,042</b>	<b>\$107,326</b>	<b>\$107,326</b>	<b>\$98,771</b>	<b>\$119,780</b>	
<b>TOTAL POLICE EXPENDITURES</b>		<b>\$8,589,421</b>	<b>\$8,698,865</b>	<b>\$8,917,786</b>	<b>\$9,376,274</b>	<b>\$8,980,809</b>	
<b>PLANNING</b>							
0011501-512000	REGULAR SALARIES	\$88,239	\$89,562	\$89,562	\$89,562	\$91,264	Current salary and wages.
0011501-521000	PAYROLL TAXES	\$5,664	\$6,852	\$6,852	\$6,852	\$6,982	Calculated based on 7.65% of salaries.
0011501-522000	FRS RETIREMENT CONTRIBUTION	\$8,126	\$8,977	\$8,977	\$9,126	\$9,934	Rate increase from 10.82% to 11.10% thru Jul '22.
0011501-523000	HEALTH & LIFE INSURANCE	\$20,762	\$23,849	\$23,849	\$20,986	\$24,633	Includes medical, dental, vision and life.
0011521-547000	PRINTING & BINDING	-\$30	\$1,000	\$1,000	\$1,000	\$1,000	Printing of large plans.
<b>SUB-TOTAL PLANNING</b>		<b>\$122,761</b>	<b>\$130,240</b>	<b>\$130,240</b>	<b>\$127,526</b>	<b>\$133,813</b>	
<b>CODE COMPLIANCE</b>							
0011532-512000	REGULAR SALARIES	\$106,402	\$107,998	\$107,998	\$107,998	\$110,050	Salaries for Code Compliance Manager at 50%, and Code Compliance Supervisor.
0011532-521000	PAYROLL TAXES	\$8,281	\$8,721	\$8,721	\$8,721	\$8,878	Calculated based on 7.65% of salaries.
0011532-522000	FRS RETIREMENT CONTRIBUTION	\$9,799	\$10,825	\$10,825	\$11,004	\$11,979	Rate increase from 10% to 10.82% thru Jul '22.
0011532-523000	HEALTH & LIFE INSURANCE	\$2,836	\$23,849	\$23,849	\$10,947	\$22,543	Includes medical, dental, vision and life.
0011532-523003	HEALTH INSURANCE ALLOWANCE	\$9,756	\$0	\$0	\$6,983	\$0	-
0011532-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$480	\$480	Cell phone stipend for Code Compliance Supervisor.
0011532-531260	SPECIAL MASTER	\$1,200	\$3,000	\$3,000	\$3,100	\$3,000	Assumes \$250 per hearing, 12 hearings/year for Special Master.
0011532-534130	CONTRACT CODE ENFORCEMENT SERVICE	\$131,376	\$130,416	\$130,416	\$137,317	\$130,416	Contracted Code Enforcement Officers.
0011532-540011	CAR ALLOWANCE	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	Car allowance for Code Compliance Supervisor.
0011532-541001	REMOTE ACCESS DEVICE DATA PLAN	\$866	\$960	\$960	\$866	\$960	Data plans for Code Officers field services.
0011532-541010	MOBILE PHONES	\$51	\$0	\$0	\$0	\$0	-

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
GENERAL FUND EXPENDITURES  
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0011532-546400	ABANDONED PROPERTY MAINTENANCE	\$150	\$1,000	\$1,000	\$600	\$1,000	Boarding up of windows, lawn mowing and clearing of abandoned property.
0011532-549041	CODE ENFORCEMENT LIEN RECORDING	\$4,115	\$7,000	\$7,000	\$6,996	\$7,000	Recording of liens.
0011532-549094	ALARM MONITORING PROGRAM	\$19,194	\$25,000	\$25,000	\$18,746	\$25,000	Cost of third party administration of False Alarm Reduction Program and Collection Agency to recover cost; fully offset by revenues.
0011532-552010	UNIFORMS	\$299	\$300	\$300	\$300	\$300	Uniforms for field personnel.
0011532-554010	EDUCATION & TRAINING	\$0	\$1,500	\$1,500	\$550	\$1,500	FACE training, GIS training and other.
	<b>SUB-TOTAL CODE COMPLIANCE</b>	<b>\$300,804</b>	<b>\$327,049</b>	<b>\$327,049</b>	<b>\$320,608</b>	<b>\$329,106</b>	
<b>TRANSIT</b>							
0014404-534150	DEMAND SERVICES - CONTRACT	\$0	\$0	\$0	\$0	\$0	-
	<b>SUB-TOTAL TRANSIT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>TOTAL PLANNING, CODE COMPLIANCE &amp; TRANSIT EXPENDITURES</b>	<b>\$423,565</b>	<b>\$457,289</b>	<b>\$457,289</b>	<b>\$448,134</b>	<b>\$462,919</b>	
<b>QNP</b>							
0011701-571000	QNP DEBT SERVICE - PRINCIPAL	\$139,302	\$140,019	\$140,019	\$140,019	\$140,741	Matures FY2024
0011701-572000	QNP DEBT SERVICE - INTEREST	\$1,892	\$1,519	\$1,519	\$1,519	\$1,120	Matures FY2024
	<b>TOTAL QNP EXPENDITURES</b>	<b>\$141,194</b>	<b>\$141,538</b>	<b>\$141,538</b>	<b>\$141,538</b>	<b>\$141,861</b>	
<b>ZONING</b>							
0012402-512000	REGULAR SALARIES	\$77,441	\$51,802	\$51,802	\$48,764	\$52,787	Salaries for part-time Zoning Officials.
0012402-521000	PAYROLL TAXES	\$5,924	\$3,963	\$3,963	\$3,730	\$4,038	Calculated based on 7.65% of salaries.
0012402-522000	FRS RETIREMENT CONTRIBUTION	\$5,362	\$5,192	\$5,192	\$4,969	\$5,746	Rate increase from 10% to 10.82% thru Jul '22.
	<b>SUB-TOTAL ZONING EXPENDITURES</b>	<b>\$88,728</b>	<b>\$60,957</b>	<b>\$60,957</b>	<b>\$57,463</b>	<b>\$62,571</b>	
	<b>TOTAL BUILDING &amp; ZONING EXPENDITURES</b>	<b>\$88,728</b>	<b>\$60,957</b>	<b>\$60,957</b>	<b>\$57,463</b>	<b>\$62,571</b>	
<b>PARKS &amp; RECREATION</b>							
0017207-512000	REGULAR SALARIES	\$357,422	\$384,210	\$384,210	\$363,367	\$316,229	Current salary and wages for Parks staff.
0017207-514000	OVERTIME	\$832	\$1,000	\$1,000	\$189	\$1,000	Hourly employee overtime required to support events & activities.
0017207-521000	PAYROLL TAXES	\$27,296	\$29,392	\$29,392	\$27,798	\$24,192	Calculated based on 7.65% of salaries.
0017207-522000	FRS RETIREMENT CONTRIBUTION	\$34,426	\$38,510	\$38,510	\$37,024	\$34,420	Rate increase from 10% to 10.82% thru Jul '22.
0017207-523000	HEALTH & LIFE INSURANCE	\$56,675	\$85,327	\$85,327	\$49,452	\$65,364	Includes medical, dental, vision and life.
0017207-523003	HEALTH INSURANCE ALLOWANCE	\$9,756	\$0	\$0	\$9,541	\$0	-
0017207-523100	WIRELESS STIPEND	\$2,261	\$2,400	\$2,400	\$2,396	\$2,400	Stipend for Director of Parks, Greenspace Superintendent, Arborist, and 2 field operations employees.
0017207-531000	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$13,138	\$45,000	ICA Town Arborist
0017207-540000	TRAVEL & PER DIEM	\$833	\$2,500	\$2,500	\$1,798	\$2,500	Mileage reimbursement for Parks staff.
0017207-546010	REPAIR & MAINTENANCE-VEHICLES	\$3,219	\$5,000	\$5,000	\$2,859	\$5,000	Maintenance & repairs of 4 vehicles.
0017207-549093	CREDIT CARD FEES	\$883	\$3,000	\$3,000	\$2,414	\$3,500	Includes credit card transaction fees for Parks.
0017207-549200	MISCELLANEOUS EXPENSE	\$642	\$700	\$700	\$531	\$700	Property taxes for Palm Springs N, Sec A (\$200) and Royal Oaks Security Guard Gate (\$500).
0017207-549300	COACHES BACKGROUND CHECK	\$1,860	\$5,000	\$5,000	\$4,000	\$5,000	Background checks for all program coaches, instructors & volunteers.
0017207-549310	CHECK CERTIFICATION CLINIC	\$1,351	\$2,000	\$2,000	\$2,000	\$2,000	Certification provided by National Alliance of Youth Coaches.
0017207-552020	FUEL & LUBRICANTS	\$1,854	\$4,500	\$4,500	\$2,383	\$4,500	For CLS vehicles.
0017207-566000	SOFTWARE	\$0	\$0	\$0	\$0	\$0	
	<b>SUB-TOTAL PARKS SERVICES</b>	<b>\$499,312</b>	<b>\$563,539</b>	<b>\$563,539</b>	<b>\$518,890</b>	<b>\$511,805</b>	
<b>ROYAL OAKS PARK</b>							
0017217-534010	JANITORIAL SERVICES	\$56,535	\$60,880	\$60,880	\$59,880	\$60,880	Custodial services \$4,990 monthly. Additional emergency services of \$1,000.
0017217-534010-CVD19	JANITORIAL SERVICES-COVID19	\$207	\$0	\$1,000	\$500	\$1,000	-
0017217-541000	TELEPHONE SERVICES	\$7,199	\$8,000	\$8,000	\$6,735	\$8,000	WIFI (\$5,400) voice calling (\$2,400) and rain out line (\$200).
0017217-543000	UTILITY SERVICES	\$72,838	\$98,257	\$98,257	\$82,712	\$98,257	FPL (\$70,000), Water & Sewer (\$3,000), and Waste removal (\$25,257).
0017217-546000	REPAIR & MAINTENANCE-CONTRACT	\$284,638	\$277,000	\$277,000	\$277,000	\$284,000	Grounds Maintenance Contract.

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
GENERAL FUND EXPENDITURES  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
0017217-546003	REPAIR & MAINTENANCE-GROUNDS	\$57,088	\$60,000	\$60,000	\$61,856	\$60,000	General grounds repairs including irrigation, sod, electrical, plumbing and field equipment (\$31,000), Frazee Mowing (\$18,700), Border Fence Repairs (\$10,300).
0017217-546300	REPAIR & MAINTENANCE-FACILITY	\$28,640	\$31,250	\$31,250	\$29,031	\$35,750	Facility repairs including electrical and plumbing (\$14,000), pest control(\$400), air condition (\$2,000), handyman services (\$14,000), fire and burglar alarm signals (\$2,950), AC and light monitoring (\$2,400).
0017217-552055	COVID EXPENSES	\$0	\$0	\$2,500	\$2,500	\$0 -	
0017217-553090	NON-CAPITAL OUTLAY	\$4,817	\$5,000	\$5,000	\$4,030	\$5,000	Non-capital equipment replacement.
<b>SUB-TOTAL ROYAL OAKS PARK</b>		<b>\$511,962</b>	<b>\$540,387</b>	<b>\$543,887</b>	<b>\$525,144</b>	<b>\$552,887</b>	
<b>PICNIC PARK EAST-YOUTH CENTER</b>							
0017227-512000	REGULAR SALARIES	\$36,333	\$36,878	\$36,878	\$32,236	\$47,288	Current salary and wages.
0017227-521000	PAYROLL TAXES	\$2,674	\$2,821	\$2,821	\$2,466	\$3,618	Calculated based on 7.65% of salary.
0017227-522000	FRS RETIREMENT CONTRIBUTION	\$3,113	\$3,696	\$3,696	\$3,285	\$5,147	Rate increase from 10% to 10.82% thru Jul '22.
0017227-523000	HEALTH & LIFE INSURANCE	\$10,446	\$13,911	\$13,911	\$10,308	\$11,815	Includes medical, dental, vision and life.
0017227-534010	JANITORIAL SERVICES	\$16,190	\$27,410	\$27,410	\$14,542	\$27,040	Custodial services \$2,170 monthly. Additional emergency services of \$1,000.
0017227-534010-CVD19	JANITORIAL SERVICES-COVID19	\$1,350	\$0	\$1,000	\$500	\$0 -	
0017227-541000	TELEPHONE SERVICES	\$2,881	\$3,200	\$3,200	\$2,876	\$3,200	WIFI services, phones, fire and burglar alarms.
0017227-543000	UTILITY SERVICES	\$13,654	\$16,485	\$16,485	\$14,542	\$16,485	FPL (6,000), water & sewer (\$3,000), and waste removal (\$7,485).
0017227-546000	REPAIR & MAINTENANCE-CONTRACT	\$10,071	\$10,000	\$10,000	\$8,637	\$10,000	Base ground maintenance.
0017227-546003	REPAIR & MAINTENANCE-GROUNDS	\$4,629	\$5,000	\$5,000	\$4,984	\$5,000	General grounds repairs including irrigation, sod, landscape, playground canopy repairs and handyman services.
0017227-546300	REPAIR & MAINTENANCE-FACILITY	\$9,467	\$18,000	\$18,000	\$14,995	\$18,000	Operating costs for facility handyman/general repairs (\$7,640), Electrical (\$3,000), Plumbing (\$3,000), A/C maintenance (\$1,500), pest control (\$360), and Art in Public Places maintenance (\$2,500).
0017227-552055	COVID EXPENSES	\$0	\$0	\$2,500	\$2,500	\$0 -	
0017227-553090	NON-CAPITAL OUTLAY-PARK IMPROVEMENT	\$523	\$0	\$0	\$0	\$0 -	
<b>SUB-TOTAL PICNIC PARK EAST-YOUTH CENTER</b>		<b>\$111,331</b>	<b>\$137,401</b>	<b>\$140,901</b>	<b>\$111,871</b>	<b>\$147,593</b>	
<b>PICNIC PARK WEST - MARY COLLINS COMMUNITY CENTER</b>							
0017237-534010	JANITORIAL SERVICES	\$44,979	\$44,979	\$44,979	\$48,880	\$48,880	Custodial services \$3,990 monthly. Additional emergency services of \$1,000.
0017237-534010-CVD19	JANITORIAL SERVICES-COVID19	\$0	\$0	\$1,000	\$500	\$0 -	
0017237-541000	TELEPHONE SERVICES	\$5,806	\$5,700	\$5,700	\$8,006	\$7,880	WIFI services (\$4,680) phones, fire and burglar alarms (\$3,200).
0017237-543000	UTILITY SERVICES	\$27,987	\$35,206	\$35,206	\$28,252	\$35,206	FPL (10,000), water & sewer (\$6,500), and waste removal (\$18,706).
0017237-546000	REPAIR & MAINTENANCE-CONTRACT	\$27,733	\$27,300	\$27,300	\$25,798	\$32,144	Base Grounds Maintenance.
0017237-546003	REPAIR & MAINTENANCE-GROUNDS	\$7,465	\$8,500	\$8,500	\$8,447	\$8,500	General grounds repair, irrigation, sod, landscaping and maintenance, including handyman services.
0017237-546300	REPAIR & MAINTENANCE-FACILITY	\$17,225	\$27,000	\$27,000	\$26,731	\$27,000	General facility repairs and maintenance including plumbing and electrical (\$5,700), handyman services (\$14,000), fire alarm monitoring (\$2,100), pest control (\$400), a/c maintenance and monitoring (\$4,800).
0017237-552055	COVID EXPENSES	\$0	\$0	\$2,500	\$2,500	\$0 -	
0017237-553090	PARKS IMPROVEMENT OPERATING	\$15,520	\$2,000	\$2,000	\$1,999	\$8,000	New Basketball Hoop System & Court Resurfacing
<b>SUB-TOTAL PICNIC PARK WEST-MCCC</b>		<b>\$146,715</b>	<b>\$150,685</b>	<b>\$154,185</b>	<b>\$151,113</b>	<b>\$167,610</b>	
<b>MIAMI LAKES OPTIMIST PARK</b>							
0017247-534010	JANITORIAL SERVICES	\$28,421	\$26,200	\$26,200	\$25,605	\$47,800	Custodial services \$3,900 monthly to cover weekends for rentals. Additional emergency services of \$1,000.
0017247-534010-CVD19	JANITORIAL SERVICES-COVID19	\$0	\$0	\$1,000	\$500	\$0 -	
0017247-541000	TELEPHONE SERVICES	\$6,782	\$7,000	\$7,000	\$7,358	\$8,835	WIFI services (\$5,335), Rain out in (\$200), phones, fire and burglar alarms (\$3,300).
0017247-543000	UTILITY SERVICES	\$74,416	\$119,500	\$119,500	\$124,604	\$135,000	FPL (\$101,500) water & sewer (\$11,000), and waste removal (\$22,500).
0017247-546000	REPAIR & MAINTENANCE-CONTRACT	\$455,390	\$449,005	\$449,005	\$449,005	\$456,000	Base Grounds Maintenance.

**TOWN OF MIAMI LAKES**  
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**GENERAL FUND EXPENDITURES**  
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0017247-546003	REPAIR & MAINTENANCE-GROUNDS	\$42,653	\$31,500	\$46,100	\$70,424	\$49,200	General grounds repairs including irrigation (\$10,000), sod (\$5,000), electrical and plumbing (16,000) and handyman services (\$5,000), portable sanitation trailers (\$13,200).
0017247-546300	REPAIR & MAINTENANCE-FACILITY	\$19,728	\$27,500	\$27,500	\$25,167	\$27,500	General facility repairs (\$9,215) handyman services (\$10,000), fire alarm monitoring (\$3,000), a/c maintenance (\$2,400), Art in Public Places maintenance (\$2,585), pest control (\$300).
0017247-548150-SPTHF	SPORTS HALL OF FAME	\$0	\$400	\$400	\$0	\$1,000	Annual Sports Hall of Fame ceremony.
0017247-552055	COVID EXPENSES	\$0	\$0	\$2,500	\$2,500	\$0	-
0017247-553055	MIAMI LAKES PARK MARINA OPERATIONS	\$220	\$500	\$500	\$500	\$500	Bait & tackle.
0017247-553090	MIAMI LAKES PARK/IMPROVEMENTS	\$7,454	\$12,500	\$12,500	\$12,423	\$12,500	Park facility improvements including athletic equipment.
<b>SUB-TOTAL MIAMI LAKES OPTIMIST PARK</b>		<b>\$635,064</b>	<b>\$674,105</b>	<b>\$692,205</b>	<b>\$731,731</b>	<b>\$738,335</b>	
<b>MINI PARKS - POCKET PARKS</b>							
0017257-534010-CVD19	JANITORIAL SERVICES-COVID19	\$0	\$0	\$25,000	\$18,400	\$0	-
0017257-543000	UTILITY SERVICES	\$27,941	\$33,000	\$33,000	\$36,949	\$37,000	FPL (\$18,000) and Water & Sewer (\$19,000).
0017257-546000	REPAIR & MAINTENANCE-CONTRACT	\$258,271	\$196,450	\$196,450	\$191,000	\$290,000	Grounds maintenance contract (\$192,000), annual wood fiber playground mulch replenishment (\$45,000). Beach Park maintenance contract with SFM (\$53,000) includes bi-annual sand refurbishment.
0017257-546003	REPAIR & MAINTENANCE-GROUNDS	\$70,389	\$56,650	\$56,650	\$54,852	\$63,650	General grounds repairs including irrigation, sod, debris removal (\$43,000), lake maintenance (14,000), pressure cleaning (\$5,000) handyman services (\$1,000) and pest control (\$650).
0017257-546025	MINI PARKS-TREE TRIMMING	\$23,915	\$20,000	\$20,000	\$20,000	\$20,000	Pocket Park tree trimming three year cycle.
0017257-555500	FURNITURE & NON CAPITAL OUTLAY	\$3,053	\$5,000	\$5,000	\$4,972	\$7,100	Pocket parks and playground amenities replacement as needed.
<b>SUB-TOTAL MINI PARKS-POCKET PARKS</b>		<b>\$383,570</b>	<b>\$311,100</b>	<b>\$336,100</b>	<b>\$326,173</b>	<b>\$417,750</b>	
<b>BARBARA GOLEMAN</b>							
0017267-546080	BARBARA GOLEMAN MAINTENANCE	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	Per agreement-Resolution 02-100.
<b>SUB-TOTAL BARBARA GOLEMAN</b>		<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
<b>TOTAL PARKS - COMMUNITY SERVICES</b>		<b>\$2,291,954</b>	<b>\$2,381,217</b>	<b>\$2,434,817</b>	<b>\$2,368,922</b>	<b>\$2,539,980</b>	
<b>RECREATION SERVICES</b>							
0017907-512000	REGULAR SALARIES	\$137,558	\$158,955	\$158,955	142,124	\$168,789	Current salary and wages.
0017907-521000	PAYROLL TAXES	\$10,524	\$12,160	\$12,160	10,872	\$12,912	Calculated based on 7.65% of salary.
0017907-522000	FRS RETIREMENT CONTRIBUTION	\$13,642	\$11,183	\$11,183	12,097	\$18,372	Rate increase from 10% to 10.82% thru Jul '22.
0017907-523000	HEALTH & LIFE INSURANCE	\$17,567	\$27,821	\$27,821	\$15,522	\$20,453	Includes medical, dental, vision and life.
0017907-523003	HEALTH INSURANCE ALLOWANCE	\$0	\$0	\$0	\$2,558	\$0	Health insurance allowance.
0017907-523100	WIRELESS STIPEND	\$569	\$480	\$480	480	\$480	Stipend for Leisure Services Manager.
0017907-548202	YOUTH CENTER COMMUNITY PROGRAMS	\$3,783	\$5,500	\$5,500	5,500	\$5,500	Bus transportation for educational and community service opportunity field trips, equipment and supplies for workshops and theme nights, monthly punch card prizes, movie licensing, entry fees, etc., t-shirts, and open house.
0017907-549403	TOWN COMMUNITY PROGRAMS	\$2,195	\$16,677	\$16,677	16,677	\$16,667	Annual recitals (\$4,777), supplies for table tennis, archery, painting showcase & other (\$7,600), arts & craft and fitness for special needs adults (\$2,300), SAFE Flight Program (\$2,000).
<b>SUB-TOTAL RECREATION SERVICES</b>		<b>\$185,838</b>	<b>\$232,776</b>	<b>\$232,776</b>	<b>\$205,830</b>	<b>\$243,173</b>	
<b>ECONOMIC DEVELOPMENT</b>							
0017937-512000	REGULAR SALARIES	\$68,565	\$73,293	\$66,293	\$53,438	\$70,439	Current salary and wages for Community and Special Events Coordinator and Part-Time Office Clerk.
0017937-521000	PAYROLL TAXES	\$5,993	\$5,607	\$5,607	\$4,088	\$5,389	Calculated based on 7.65% of salary.
0017937-522000	FRS RETIREMENT CONTRIBUTION	\$5,854	\$7,346	\$7,346	\$5,445	\$7,667	Rate increase from 10% to 10.82% thru Jul '22.
0017937-523000	HEALTH & LIFE INSURANCE	\$0	\$10,018	\$10,018	\$118	\$11,815	Includes medical, dental, vision and life.

**TOWN OF MIAMI LAKES**  
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ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
0017937-523003	HEALTH & LIFE INSURANCE ALLOWANCE	\$9,756	\$0	\$0	\$9,541	\$0 -	
0017937-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$480	\$480	Stipend for Community & Special Events Coordinator \$40 a month.
0017937-531000	PROFESSIONAL SERVICES	\$510	\$3,600	\$3,600	\$3,600	\$3,600	Special Needs Advisory Board Liaison \$3,600.
<b>SUB-TOTAL ECONOMIC DEVELOPMENT</b>		<b>\$91,157</b>	<b>\$100,344</b>	<b>\$93,344</b>	<b>\$76,710</b>	<b>\$99,390</b>	

<b>COMMUNICATIONS</b>							
0017947-512000	REGULAR SALARIES	\$40,887	\$57,281	\$57,281	\$56,021	\$60,941	Current salary and wages for Part-time Information Specialist & Marketing & Digital Services Specialist.
0017947-514000	OVERTIME	\$0	\$0	\$0	\$546	\$600	Overtime as needed.
0017947-521000	PAYROLL TAXES	\$3,128	\$4,382	\$4,382	\$4,286	\$4,662	Calculated based on 7.65% of salary.
0017947-522000	FRS RETIREMENT CONTRIBUTION	\$4,489	\$5,741	\$5,741	\$5,391	\$6,633	Rate increase from 10% to 10.82% thru Jul '22.
0017947-523000	HEALTH & LIFE INSURANCE	\$0	\$13,911	\$13,911	\$8,150	\$11,815	Includes medical, dental, vision and life.
0017947-523100	WIRELESS STIPEND	\$0	\$0	\$0	\$332	\$480 -	
0017947-541300	SOCIAL MEDIA PLAN	\$15,222	\$14,500	\$14,500	\$14,500	\$15,000	Social Media management and optimization platform, video producer, Facebook, Instagram ads, and live-streaming service.
0017947-547000	PRINTING & BINDING	\$0	\$0	\$0	\$0	\$2,100	Business cards, flyers, etc.
<b>SUB-TOTAL COMMUNICATIONS</b>		<b>\$63,726</b>	<b>\$95,815</b>	<b>\$95,815</b>	<b>\$89,226</b>	<b>\$102,231</b>	

<b>SPECIAL EVENTS</b>							
0017957-512000	REGULAR SALARIES	\$91,063	\$92,435	\$92,435	\$92,430	\$105,000	Director's current salary and wages.
0017957-521000	PAYROLL TAXES	\$6,348	\$7,071	\$7,071	\$7,071	\$8,032	Calculated based on 7.65% of salary.
0017957-522000	FRS RETIREMENT CONTRIBUTION	\$8,386	\$9,265	\$9,265	\$9,418	\$11,428	Rate increase from 10% to 10.82% thru Jul '22.
0017957-523000	HEALTH & LIFE INSURANCE	\$12,482	\$18,351	\$18,351	\$11,755	\$13,034	Includes medical, dental, vision and life.
0017957-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$498	\$480	Stipend for Community Outreach & Engagement Director \$40 a month.
0017957-541001	REMOTE ACCESS DEVICE DATA PLAN	\$0	\$0	\$0	\$0	\$500	Town Trailer Hotspot/Wi-Fi
0017957-546445	UTILITY BOX BEAUTIFICATION	\$0	\$0	\$0	\$1,775	\$0	
0017957-549418	SPECIAL EVENTS VETERANS DAY	\$15,247	\$6,000	\$6,000	\$5,801	\$6,000	Veterans Day Parade.
0017957-549421	SPECIAL EVENTS 4TH JULY	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	Fireworks and barge.
0017957-549422	TOWN ANNIVERSARY	\$0	\$15,000	\$15,000	\$15,000	\$0 -	
0017957-549429	OTHER EVENTS	\$7,194	\$10,000	\$10,000	\$10,000	\$15,000	Culinary Bike Tour.
0017957-564000	MACHINERY & EQUIPMENT	\$5,400	\$0	\$7,000	\$7,012	\$1,000	Town Trailer Maintenance.
<b>SUB-TOTAL SPECIAL EVENTS</b>		<b>\$176,600</b>	<b>\$188,602</b>	<b>\$195,602</b>	<b>\$190,760</b>	<b>\$190,474</b>	

<b>COMMITTEES</b>							
<b>NEIGHBORHOOD IMPROVEMENT COMMITTEE</b>							
0017447-548159-AWARD	BEAUTIFICATION CONTEST AWARD	\$0	\$750	\$750	\$0	\$750	
0017447-548159-HOA	QUARTERLY HOA MEETINGS	\$49	\$200	\$200	\$200	\$200	
0017447-548159-LAKE	LAKE AWARENESS MONTH	\$0	\$200	\$200	\$0	\$200	
0017447-548159-PEDES	PEDESTRIAN & BIKE INITIATIVES	\$98	\$5,500	\$5,000	\$5,000	\$5,500	
<b>TOTAL NEIGHBORHOOD IMPROVEMENT COMMITTEE</b>		<b>\$147</b>	<b>\$6,650</b>	<b>\$6,150</b>	<b>\$5,200</b>	<b>\$6,650</b>	

<b>CULTURAL AFFAIRS COMMITTEE</b>							
0017307-548151-BASEL	ART BASEL MIAMI LAKES	\$481	\$500	\$500	\$500	\$500	
0017307-548151-BLACK	BLACK HISTORY MONTH CONCERT	\$3,766	\$3,000	\$1,675	\$498	\$3,000	
0017307-548151-BOOK	BOOK READING	\$738	\$750	\$750	\$750	\$750	
0017307-548151-COF	CONCERT ON THE FAIRWAY	\$400	\$10,500	\$10,500	\$10,500	\$10,500	
0017307-548151-CON	CONCERTS	\$0	\$5,000	\$5,000	\$5,000	\$5,000	
0017307-548151-FOUR	FOURTH OF JULY	\$8,370	\$11,000	\$11,000	\$11,000	\$11,000	
0017307-548151-FT	FISHING TOURNAMENT	\$902	\$500	\$1,200	\$500	\$500	
0017307-548151-HISP	HISPANIC HERITAGE	\$7,270	\$3,000	\$2,300	\$3,000	\$3,000	
0017307-548151-JUNET	JUNETEENTH	\$0	\$0	\$700	\$0	\$1,000	
0017307-548151-MISC	MISCELLANEOUS EXPENSES	\$3,000	\$0	\$0	\$0	\$0	
0017307-548151-MLK	MARTIN LUTHER KING EVENT	\$0	\$375	\$375	\$375	\$0	



**TOWN OF MIAMI LAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
0017307-548151-S FLI	SPRING FLING(PAINT A PICTURE)	\$1,848	\$375	\$1,000	\$1,000	\$750	
0017307-548151-WOMEN	WOMEN HISTORY MONTH	\$3,785	\$2,000	\$2,000	\$1,334	\$3,500	
<b>TOTAL CULTURAL AFFAIRS COMMITTEE</b>		<b>\$30,560</b>	<b>\$37,000</b>	<b>\$37,000</b>	<b>\$34,457</b>	<b>\$39,500</b>	
<b>ECONOMIC DEVELOPMENT COMMITTEE</b>							
0017457-549200	MISCELLANEOUS EXPENSES	\$0	\$7,000	\$7,000	\$6,752	\$7,000	
0017457-549200-MARKE	MARKETING MATERIALS	\$9,402	\$10,000	\$10,000	\$10,000	\$10,000	
0017457-549200-ML CH	CHAMBER EXPO	\$10,000	\$0	\$2,020	\$2,020	\$2,020	
0017457-549200-SMNRS	SEMINARS	\$2,498	\$0	\$0	\$248	\$0	
<b>TOTAL ECONOMIC DEVELOPMENT COMMITTEE</b>		<b>\$21,899</b>	<b>\$17,000</b>	<b>\$19,020</b>	<b>\$19,020</b>	<b>\$19,020</b>	
<b>EDUCATION ADVISORY BOARD</b>							
0017407-548156-APLAN	AP LANGUAGE ARTS PROGRAM	\$26,000	\$26,500	\$26,500	\$26,500	\$26,500	
0017407-548156-EVENT	TOWN EVENTS	\$231	\$1,000	\$1,000	\$0	\$1,000	
0017407-548156-FRIEN	FRIENDS OF THE LIBRARY	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
0017407-548156-IMAG	IMAGINATION LIBRARY	\$3,645	\$4,000	\$4,000	\$4,000	\$4,000	
0017407-548156-MISC.	MISCELLANEOUS EXPENSES	\$0	\$0	\$10,000	\$0	\$0	
0017407-548156-STEM	STEM ELECTIVE COURSES	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
0017407-583000	GRANTS & AIDS (OTHERS)	\$0	\$0	\$30,000	\$40,000	\$0	
<b>TOTAL EDUCATIONAL ADVISORY BOARD</b>		<b>\$43,876</b>	<b>\$45,500</b>	<b>\$85,500</b>	<b>\$84,500</b>	<b>\$45,500</b>	
<b>ELDERLY AFFAIRS COMMITTEE</b>							
0017417-548150-BEEFR	TRANSPORTATION BEE FREE (SAT & SUN)	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	
0017417-548150-BOXIN	ROCK STEADY BOXING	\$2,500	\$2,500	\$0	\$0	\$2,500	
0017417-548150-DOMT	DOMINO TOURNAMENT	\$528	\$0	\$0	\$0	\$0	
0017417-548150-FORU	COMMUNITY FORUMS	\$1,714	\$1,000	\$1,000	\$1,000	\$1,000	
0017417-548150-HF	EAC-HEALTH FAIR	\$3,872	\$500	\$500	\$500	\$500	
0017417-548150-METET	MEET & EAT	\$22,993	\$7,000	\$27,500	\$27,500	\$7,000	
0017417-548150-MISC	MISCELLANEOUS EXPENSE	\$0	\$500	\$500	\$500	\$500	
0017417-548150-SENI	SENIOR FIELD TRIP	\$0	\$6,000	\$0	\$0	\$6,000	
0017417-548150-SNRID	SENIOR ID CARDS	\$0	\$0	\$0	\$0	\$1,000	
0017417-548150-SS	SENIOR SOCIAL	\$8,993	\$12,000	\$0	\$0	\$12,000	
<b>TOTAL ELDERLY AFFAIRS COMMITTEE</b>		<b>\$43,100</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$33,000</b>	
<b>YOUTH ACTIVITIES TASK FORCE</b>							
0017427-548154-BR	BICYCLE RODEO	\$61	\$5,000	\$5,000	\$5,000	\$5,000	
0017427-548154-HHH	HALLOWEEN HAUNTED HOUSE	\$22,076	\$15,000	\$15,000	\$14,511	\$15,000	
0017427-548154-ICE	ICE CREAM SOCIAL	\$0	\$500	\$500	\$500	\$500	
0017427-548154-JUST	JUST RUN	\$0	\$1,000	\$1,000	\$1,000	\$1,000	
0017427-548154-MP	MOVIES IN THE PARK	\$15,242	\$7,500	\$11,500	\$11,500	\$7,500	
0017427-548154-SPRIN	SPRING FLING	\$5,033	\$7,000	\$7,000	\$2,869	\$7,000	
0017427-548154-SUM	SUMMER YOUTH EMPLOYMENT INITIATIVE	\$0	\$150	\$150	\$150	\$200	
0017427-548154-WINTR	WINTERFEST	\$0	\$0	\$0	\$2,451	\$0	
<b>TOTAL YOUTH ACTIVITIES TASK FORCE</b>		<b>\$42,413</b>	<b>\$36,150</b>	<b>\$40,150</b>	<b>\$37,981</b>	<b>\$36,200</b>	
<b>PUBLIC SAFETY COMMITTEE</b>							
0012122-548157-BANN	BANNERS	\$0	\$200	\$200	\$200	\$200	
0012122-548157-BRKF	POLICE APPRECIATION BREAKFAST	\$559	\$2,000	\$2,000	\$2,000	\$4,000	
0012122-548157-CERT	C.E.R.T.-TRAINING (CPR, AED, CERT, SELF-DEFENSE)	\$0	\$0	\$0	\$0	\$0	
0012122-548157-EDMAT	EDUCATIONAL MATERIALS	\$1,602	\$100	\$600	\$600	\$600	
0012122-548157-SHIRT	SHIRTS & SUPPLIES	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL PUBLIC SAFETY COMMITTEE</b>		<b>\$2,161</b>	<b>\$2,300</b>	<b>\$2,800</b>	<b>\$2,800</b>	<b>\$4,800</b>	

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
GENERAL FUND EXPENDITURES  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>VETERANS AFFAIRS COMMITTEE</b>							
0017437-548158	VETERANS AFFAIRS COMMITTEE	\$19	\$0	\$0	\$0	\$0	
0017437-548158-SKRUN	VETERAN SK RUN	\$18,848	\$0	\$0	\$0	\$0	
0017437-548158-CARE	CARE PACKAGE DRIVE	\$325	\$500	\$0	\$0	\$500	
0017437-548158-ML VE	MEMORIAL HONOR FUND	\$0	\$250	\$130	\$0	\$0	
0017437-548158-MTB	MILITARY TRIBUTE BANNER	\$10,820	\$2,500	\$2,500	\$11,357	\$12,500	
0017437-548158-PLAQU	PURCHASE OF TREES WITH PLAQUE	\$0	\$1,000	\$1,620	\$2,007	\$2,000	
0017437-548158-V COM	VETERANS COMMITTEE SHIRTS	\$831	\$250	\$250	\$250	\$0	
<b>TOTAL VETERANS AFFAIRS COMMITTEE</b>		<b>\$30,843</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$13,614</b>	<b>\$15,000</b>	
<b>SPECIAL NEEDS ADVISORY BOARD</b>							
0017467-548162	SPECIAL NEEDS ADVISORY BOARD	\$7,863	\$0	\$0	\$0	\$0	
0017467-548162-AWARE	COMMUNITY AWARENESS	\$700	\$0	\$10,000	\$10,000	\$0	
0017467-548162-INSVC	INTEGRATED SERVICES	\$0	\$0	\$813	\$813	\$0	
0017467-548162-SKILL	LIFE & JOB SKILLS	\$0	\$0	\$10,000	\$10,000	\$0	
0017467-548162-SOCIA	SOCIAL & RECREATION PROGRAMS	\$4,437	\$0	\$7,000	\$7,000	\$0	
0017467-548162-TRAIN	TRAINING FOR STAFF/FIRST RESPONDERS/OFFICIALS	\$0	\$0	\$1,000	\$1,000	\$0	
<b>TOTAL SPECIAL NEEDS ADVISORY BOARD</b>		<b>\$13,001</b>	<b>\$0</b>	<b>\$28,813</b>	<b>\$28,813</b>	<b>\$0</b>	
<b>TOTAL COMMITTEES EXPENDITURES</b>		<b>\$227,999</b>	<b>\$181,100</b>	<b>\$255,933</b>	<b>\$258,385</b>	<b>\$199,670</b>	
<b>TOTAL COMMUNICATIONS &amp; COMMUNITY AFFAIRS EXPENDITURES</b>		<b>\$745,320</b>	<b>\$798,637</b>	<b>\$873,470</b>	<b>\$820,911</b>	<b>\$834,938</b>	
<b>PUBLIC WORKS</b>							
0014104-512000	REGULAR SALARIES	\$133,585	\$148,063	\$148,063	\$148,245	\$164,995	Current salary and wages for PW Coordinator, and 50% funding for PW Director and PW Engineer.
0014104-521000	PAYROLL TAXES	\$10,124	\$11,327	\$11,327	\$11,341	\$12,622	Calculated based on 7.65% of salaries.
0014104-522000	FRS RETIREMENT CONTRIBUTION	\$12,786	\$14,840	\$14,840	\$15,105	\$17,959	Rate increase from 10% to 10.82% thru Jul '22.
0014104-523000	HEALTH & LIFE INSURANCE	\$8,164	\$32,751	\$32,751	\$15,163	\$29,245	Includes medical, dental, vision and life.
0014104-523003	HEALTH INSURANCE ALLOWANCE	\$9,756	\$0	\$0	\$9,614	\$0	
0014104-523100	WIRELESS STIPEND	\$960	\$960	\$960	\$960	\$960	Stipend for PW Director and PW Engineer.
0014104-531300	TOWN ENGINEER	\$14,985	\$15,000	\$20,000	\$20,000	\$25,000	Town wide projects, technical assistance, and inspection support, as needed.
0014104-534110	PERMITS PLAN REVIEW	\$10,161	\$25,000	\$25,000	\$10,302	\$25,000	Independent Contractor for plans review and inspections. Offset by PW Permit revenues.
0014104-546000	REPAIR & MAINTENANCE-STREET LIGHTS	\$69,617	\$72,000	\$72,000	\$61,272	\$68,000	Maintenance and repairs of street lights not owned by FPL.
0014104-546010	REPAIR & MAINTENANCE-VEHICLES	\$1,689	\$4,000	\$7,000	\$7,000	\$7,000	Maintenance and repairs for two Public Works vehicles.
0014104-549141	UNDERGROUND UTILITY LOCATION	\$16,011	\$33,353	\$33,353	\$20,421	\$33,353	Underground utility markings: High Tech (\$31,200), Sunshine state one call (\$2,153).
0014104-549175	ROW HOLIDAY DECORATIONS	\$0	\$0	\$0	\$8,855	\$10,889	
0014104-549200	MISCELLANEOUS EXPENSE	\$2,020	\$0	\$0	\$0	\$0	
0014104-552000	OPERATING SUPPLIES	\$1,501	\$3,000	\$3,000	\$1,524	\$3,000	Tools, personal protective equipment, and materials for field work.
0014104-552020	FUEL & LUBRICANTS	\$3,488	\$3,000	\$3,000	\$5,982	\$5,000	Fuel and lubricants for two Public Works vehicles.
0014104-555500	FURN & EQUIP NON CAPITAL	\$2,000	\$2,000	\$2,000	\$1,979	\$2,000	Signage, barricades and other Public Works equipment.
0014104-563000	INFRASTRUCTURE	\$0	\$0	\$7,000	\$7,000	\$0	
0014104-563004	LIGHT POLE	\$0	\$0	\$0	\$15,312	\$20,000	
<b>SUB-TOTAL PUBLIC WORKS ADMINISTRATION</b>		<b>\$296,847</b>	<b>\$365,294</b>	<b>\$380,294</b>	<b>\$360,075</b>	<b>\$425,023</b>	
<b>PUBLIC WORKS-GREEN SPACE</b>							
0014124-543010	RIGHT-OF-WAY ELECTRICITY	\$7,512	\$8,300	\$8,300	\$8,482	\$8,500	Electricity for entrance features, fountains and pumps.
0014124-543020	UTILITY-WATER	\$27,448	\$42,000	\$42,000	\$31,855	\$42,000	Water & Sewer utility expense.
0014124-546000	REPAIR & MAINTENANCE	\$444,264	\$479,269	\$479,269	\$465,907	\$520,750	Grounds (\$256,000), FDOT ROW (\$23,900), Flowers, landscape beds and cul-de-sac (\$65,000), litter, debris and doggie stations (\$137,000), miscellaneous repairs including plumbing, electrical and handyman services (\$15,000). Enhanced services - FDOT 6 supplemental cycles (\$7,950) and FDOT 18 cycles on Palmetto Circle (\$15,900).
0014124-546001	PUBLIC WORK ENTRY MAINTENANCE	\$562	\$2,800	\$2,800	\$1,582	\$2,800	Includes maintenance and painting of entrance features at 154th and 87th Avenues.

**TOWN OF MIAMI LAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**GENERAL FUND EXPENDITURES**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
0014124-546002	EXTERMINATION SERVICES	\$6,140	\$4,000	\$4,000	\$3,455	\$4,000	Extermination of rodents, bees, dead animals, etc.
0014124-546020	PW TREE REMOVAL	\$27,587	\$30,000	\$30,000	\$30,001	\$28,498	Removal of invasive, hazardous or dead trees.
0014124-546025	TREE TRIMMING	\$241,499	\$181,731	\$181,731	\$181,731	\$190,020	Tree Trimming.
0014124-546030	NEW TREE PLANTING	\$59,308	\$55,000	\$55,000	\$55,000	\$54,281	Tree Planting.
0014124-549170	BEAUTIFICATION PLAN	\$0	\$0	\$131,169	\$99,742	\$0 -	
	<b>SUB-TOTAL PUBLIC WORKS-GREEN SPACE</b>	<b>\$814,319</b>	<b>\$803,100</b>	<b>\$934,269</b>	<b>\$877,755</b>	<b>\$850,849</b>	
	<b>TOTAL PUBLIC WORKS EXPENDITURES</b>	<b>\$1,111,167</b>	<b>\$1,168,394</b>	<b>\$1,314,563</b>	<b>\$1,237,830</b>	<b>\$1,275,872</b>	
<b>NON-DEPARTMENTAL</b>							
0011371-549002	CONTINGENCY RESERVE	\$0	\$0	\$161,803	\$161,803	\$60,000	Reserves from Developer Contributions for Education.
0011371-581000	RESERVE FOR COMMITTEES FUTURE DONATIONS	\$0	\$40,000	\$40,000	\$40,000	\$40,000	Reserves for committees offset by donations/contributions.
0011371-581001	RESERVE FOR LITIGATION/SETTLEMENT	\$0	\$198,700	\$135,000	\$135,000	\$160,000	Legal Reserve.
0011371-582000	COVID19-SMALL BUSINESS GRANT PROGRAM	\$0	\$0	\$523,993	\$523,993	\$0 -	
0011371-582001	COVID19-FOOD DISTRIBUTION ECONOMIC ASSISTANCE	\$0	\$0	\$28,377	\$28,377	\$0 -	
0011371-583001	SENIOR CITIZEN RELIEF PROGRAM	\$0	\$0	\$0	\$0	\$72,000	
	<b>TOTAL NON-DEPARTMENTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$238,700</b>	<b>\$889,173</b>	<b>\$889,173</b>	<b>\$332,000</b>	
	<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$16,725,438</b>	<b>\$17,358,562</b>	<b>\$19,355,972</b>	<b>\$19,487,368</b>	<b>\$18,176,260</b>	



## **Special Revenue Funds**

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Transportation-Local Option Gas Tax  
Transit – (PTP)  
Tree Ordinance – Black Olive Removal  
Peoples’ Transportation Plan (PTP)  
Mobility Fee Trust Account Fund  
Special Revenues - Other  
Impact Fees Fund  
Building Department Fund  
&  
Neighborhood Service Districts

# Town of Miami Lakes FY 2021-22 Adopted Budget

## Special Revenue Fund

Special Revenue Funds are established to account for revenues that are restricted by statute or ordinance for a specific purpose.

### Local Option Gas Tax

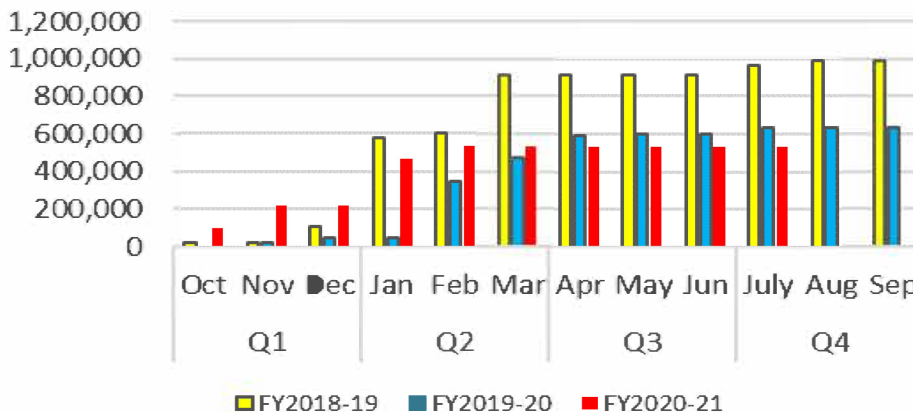
Pursuant to Florida Statute 336.025(1)(a), the Local Option Gas tax is derived from the six (6) cents tax imposed by Miami-Dade County on every gallon of motor and diesel fuel sold in the county. For FY 2021-22, the Town anticipates receiving approximately \$365,270 with a carryforward fund balance of \$11,628, and a transfer in from the general fund for road maintenance and sidewalk repairs (\$76,000) for a total budget of \$452,898.

The funds are restricted for transportation related activities which includes sidewalk replacement (\$231,898) and pressure cleaning (\$60,000), road system maintenance (\$106,000), ADA compliance of our public rights-of-way (\$25,000), traffic calming (\$3,000) pothole repairs (\$20,000), signage replacement (\$2,000) and striping of crosswalks (\$5,000). This budget has \$0 in reserves.

### Performance Measures

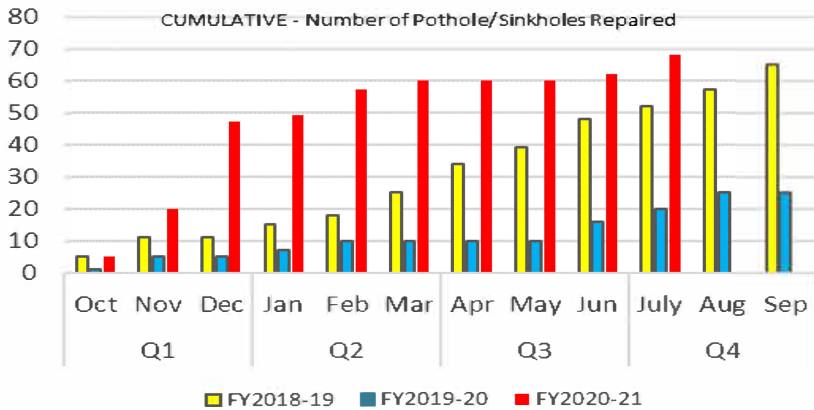
The principal measures of performance for Gas Tax funding are the square footage of sidewalks pressure cleaned, and the cumulative number of potholes/sinkholes and street signs repaired.

CUMULATIVE - NUMBER OF SIDEWALK FLAGS PRESSURE CLEANED (In Square Feet)

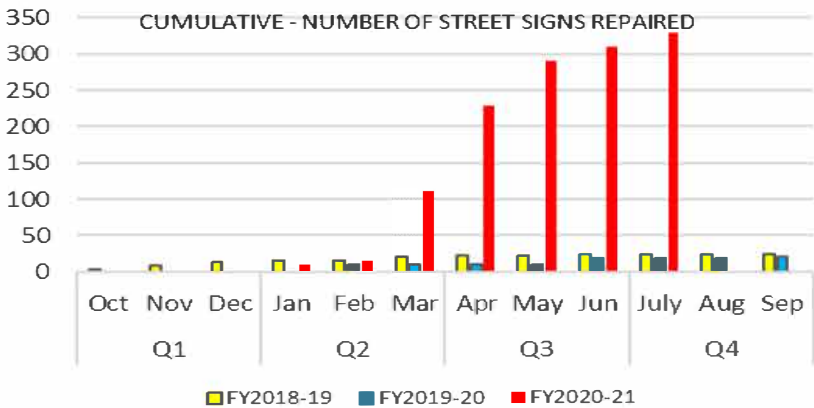


**Fig.1:** Cumulative number of sidewalks pressure cleaned in FY21 as of the 3<sup>rd</sup> quarter was 536,676 sq. ft.

# Town of Miami Lakes FY 2021-22 Adopted Budget



**Fig.2:** The number of pothole/sinkholes repaired at the end of the 3<sup>rd</sup> quarter of FY21 was 420. Potholes typically develop in wet and mucky conditions. This measure has decreased significantly from 2019 due to the completion of roadway resurfacing and drainage projects, and the department's proactive inspections.



**Fig.3:** Signs are repaired when damaged or fading. A total of 968 street signs have been repaired at the end of the 3<sup>rd</sup> quarter of FY21.

## People's Transportation Plan

Pursuant to Florida Statute 212.055 (1) Miami-Dade County levies a half-cent discretionary sales surtax on sales, use, rentals, admissions, and other transactions as specified in the Statute. The Citizen's Independent Transportation Trust (CITT) administers, collects, and distributes the surtax proceeds to the municipalities. The Town anticipates receiving a total of \$1,302,952 in surtax proceeds for FY2021-22. The People's Transportation Plan funds are allocated and restricted to 80% transportation activities and 20% transit activities, however per County Ordinance 02-116 requires that municipalities allocate at least 20% of its distribution annually on transit projects. The 20% is a minimum level of expenditure not a maximum.

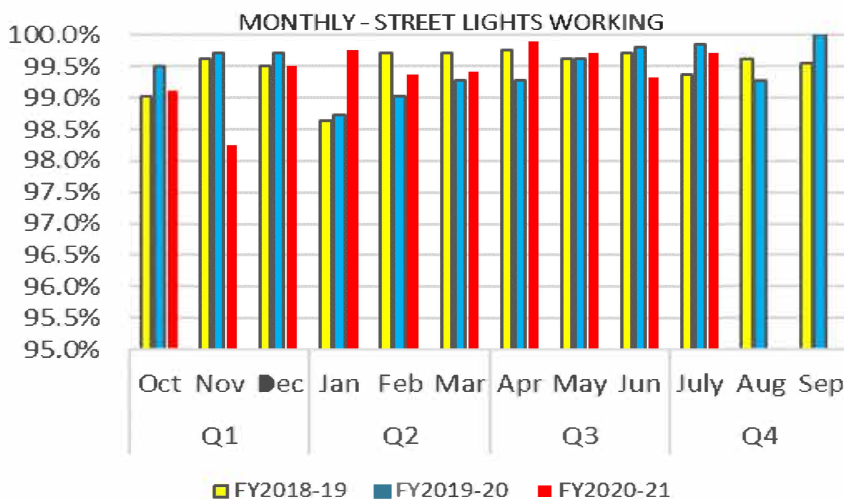
The People's Transportation Plan (PTP) total budget for FY 2021-22 is \$1,010,874; this includes 75% share of surtax proceeds (\$977,214), interest income (\$5,000) and prior year carry-over funds (\$28,660). Funds are allocated for street lighting utilities (\$250,000), traffic studies related to the implementation of projects (\$30,912),

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

maintenance of our greenway bike paths (\$8,000), administrative expenses (\$48,861), education and training (\$3,500) and staffing at 50% of cost to manage the program (\$49,601). This budget also includes transfers to the Capital Projects Fund for transportation related improvement projects which include, NW 59<sup>th</sup> Avenue Roadway Extension project (\$353,294), and Miami Lakes 2.0: 146<sup>th</sup> Street (\$266,706). This Fund has \$0 in reserves.

### Performance Measures

The principal measure of performance for Transportation funded activities is the percentage of streetlights working.



**Fig.4:** There are currently 2,047 streetlights in Miami Lakes of which 915 are owned by the Town. Over the 3<sup>rd</sup> quarter of FY20, approximately 99.7% of streetlights were working. The Town continues to work with FPL to enhance the quality of service being provided to our residents.

### Transit

As mentioned above, at least 20% of the half-cent sales discretionary surtax proceeds are to be used specifically for transit related operations. The total budget for FY2021-22 is \$515,963 which includes 25% share of surtax proceeds (\$325,738), Freebee advertisements (\$17,500), Freebee Service Development Grant (\$171,130) and projected prior year carry-over funds (\$1,595).

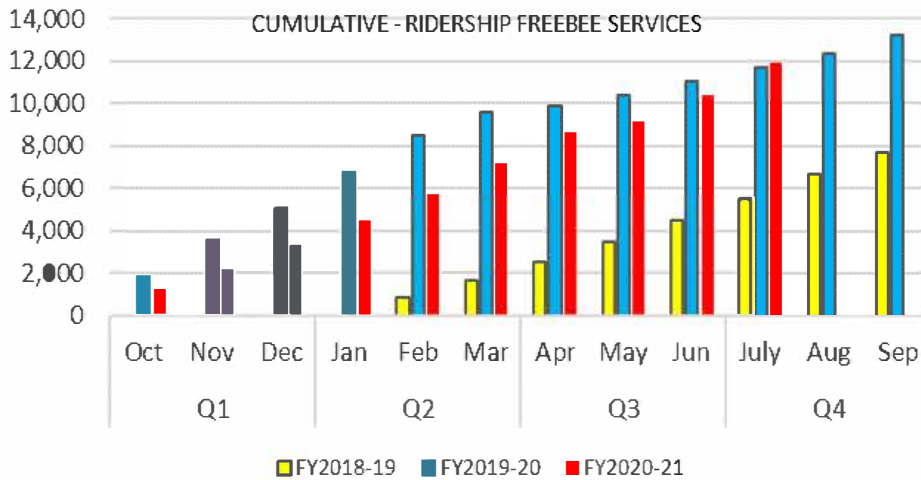
The Town's two circulator buses (the 'Moover') were launched in July 2012 to provide safe and efficient transportation service to the community and to ensure the availability of public transportation service to the public via a fixed route system. In May 2018, the Miami-Dade County Board of Commissioner's passed an amendment to the Citizens Independent Transportation Trust (CITT) ordinance to allow the use of on-demand transportation services as a PTP eligible expense effective November 2018. This has allowed the Town to convert the Moover circulator service to an on-demand/flex route to provide point to point public transportation through the Town of Miami Lakes.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

In April of 2019, the Moover service was discontinued and replaced with the use of the Freebee service. Currently the Freebee service operates four vehicles running seven days per week and is funded at \$372,774 for FY21-22. The budget also provides storage of two Town owned Moover buses (\$8,000), promotional support for Transit program (\$3,000), insurance of 23 bus shelter and bus stop signs (\$29,318), repairs and maintenance of bus shelters (\$35,983), administrative expenses (\$16,287), education (\$1,000) and staffing at 50% of cost to manage the program (\$49,601). This fund has \$0 in reserves.

### *Performance Measures*

The principal measure of performance for Transit funded function is ridership.



**Fig.5:** Cumulative number of passengers for Freebee service at the end of 3<sup>rd</sup> quarter is 11,924.

### *Tree Removal Program*

To conserve, promote, protect, restore, and improve the tree canopy of the Town, Ordinance No. 12-151 requires a permit for tree removals. Black olive trees in the

Town are a nuisance and the Town has a 15-year replacement program for the removal of these trees in phases to mitigate the impact to the tree canopy. The approach is to remove trees designated to be dead, critical or in poor condition first, and then proceed to those trees that are in fair condition. Residents can expedite the removal of a tree that is in fair condition by opting for the Expedited Tree Removal Program.

In FY 2021-22, revenues from the program are estimated at \$13,000 with a carryforward fund balance of \$9,376, for a total budget of \$22,376 to offset the cost of removing and replacing those trees. To fully fund the 15-year replacement plan, the program would need to be funded at approximately \$85,000 per year.



## *Town of Miami Lakes FY 2021-22 Adopted Budget*

### *Mobility Fee Trust Account Fund*

better mitigate impacts on the transportation system, in lieu of the traditional transportation concurrency fee. The fee is applied to land development projects for the establishment of a land use or change of a land use, that apply for a building permit and/or certificate of use and is restricted for infrastructure capital improvements and improving the multimodal network included in the Town's Capital Improvement Element (CIE) of the Comprehensive Plan. The fee is calculated as outlined in the Mobility Fee Ordinance, paid directly to the Town, and deposited to a Mobility Fee Trust Account Fund.

Ordinance No. 16-192 establishes a mobility fee that will fund multi-modal transportation improvements and encourage development that

For FY 2021-22 revenues are estimated at \$41,205 from the developments of Royal Oaks Island, and a carryforward balance of \$343,787, totaling \$384,992. Funds will be allocated and transferred to the Transportation Capital Projects Fund for the 59th Avenue Roadway Extension project (\$300,000) and contingency reserve (\$84,992).

### *Special Revenues - Other*

programs, per agreement. However, on April 14, 2021, Council approved the transfer of these funds \$200,000 of which was moved to the Capital Fund for the MLOP Master Plan and \$100,000 to the General Fund for the Educational Advisory Board to work with six Miami Lakes Schools. The Educational Advisory Board has utilized \$40,000 and \$60,000 remains in a reserve line item that will be carryforward into FY2021-22. In FY2019 the Lucida development paid \$199,000 for Large Park (in lieu of) restricted for the acquisition or improvement of a new large park land, as well as \$200,000 Greenway (in lieu of) funds which are restricted for pedestrian and bicycle infrastructure along the Northern Portion of 77<sup>th</sup> Court. The FY 2021-22 Budget is \$399,885 which are reserved for future projects and programs.

This sub-fund included a one-time contribution of \$300,000 from the Lennar Development that was received in FY2016 and restricted for educational projects and

### *Impact Fees Fund*

infrastructure necessitated by new growth. Impact fees are paid by developers to offset the cost to adequately serve the impacts and demands of new development. Two types of Impact Fees, Parks and Public Safety, are collected by Miami-Dade County on behalf of the Town and the revenues are captured in the Impact Fee Fund to fund capital improvements, capital facility and capital equipment attributable to new developments.

Pursuant to Section 163.31801 of the Florida Statute, impact fees are an important source of revenue for a local government to use in funding the

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

**Parks Impact Fees** are collected: 1) to offset the impact of residential development on park open space, and 2) to address the need for improvements to local park property.

- 1) Open Space – No impact fee revenues from new developments are anticipated for FY 2021-22 however, a carryforward fund balance of \$1,068,913 is reserved for future projects.
- 2) Improvements – No impact fee revenues from new developments are anticipated for FY 2021-22 however, a carryforward fund balance of \$3,603 is budgeted and reserved for future projects.

**Public Safety (Police) Impact Fees** are intended to offset the cost of additional capital resources required to maintain adequate police protection for the existing population and to accommodate projected population growth due to new development. No impact fee revenues from new developments are anticipated for FY 2020-21 however a carryforward fund balance is budgeted at \$97,196 and allocated to fund the purchase and implementation of License Plate Readers (LPR) cameras. These items are effective public safety tools used to enhance law enforcement and investigative capabilities while promoting a safe and secure environment for our residents.

**In lieu of payment of Road Impact Fees**, the Town of Miami Lakes submitted a transportation study for the 59<sup>th</sup> Avenue Roadway Extension project showing the required information to qualify for the seeking of road impact fees. After being granted permission to apply for road impact fees, the Town submitted in FY2020-21 the required documentation showing the construction cost, schedule, and the ask amount. Currently, we are reviewing the Joint Participation Agreement and the terms before getting approval from the Board of County Commissioners for the authority to the County to execute this agreement with the Town of Miami Lakes in the amount of \$1,897,638.

### *Building Department Fund*

The Building Department safeguards public health, safety and general welfare through the administration and enforcement of the Florida Building Code to ensure the highest level of building code compliance. The Department performs plans review for all commercial and residential construction, mandatory inspections for all phases of construction to ensure compliance with building safety regulations, collects permit fees and issues permits for residential and commercial construction, issues Certificates of Completion, Certificates of Occupancy and Business Tax Receipts. Per State Statute, fees generated by the Building Department are restricted for building permitting and inspection activities. In FY 2016-17, the building department activities

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

were separated from the General Fund, and a new Building Department Fund created to more accurately account for the receipts of building permit fees, related revenues, and expenditures. Zoning function revenues and expenses, as well as Business Tax Receipt revenues and expenditures remain in the General Fund as these functions are not regulated by the Florida Building Code.

The total FY2021-22 Budget for the Building Department Fund totals \$3,338,532 in revenues, an overall decrease of \$202,842 or 5.73% compared to the FY 2020-21 Adopted Budget. Administrative revenues include building permit fees (\$1,200,000), building permit violation fee (\$15,000), lost plans (\$5,000), interest income (\$20,000) and a projected carryforward fund balance of \$1,166,873 that is specific to the building operations and administration only. The Technology sub-fund revenues include \$123,000 in technology fees and a projected carryforward fund balance of \$808,659 that is specific to building technology only.

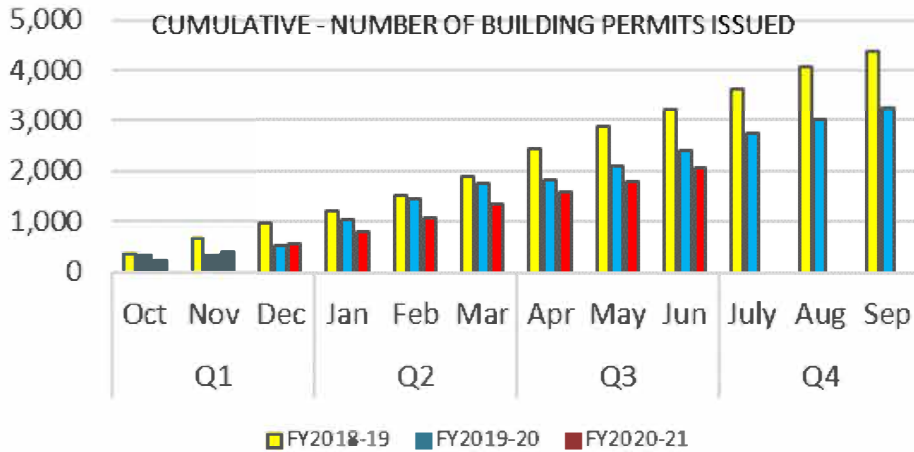
The building administrative and operational budget for FY2021-22 is \$2,406,873, and includes 10.5 FTEs and 2 PTE, contractual services for building inspection and plans review in support of new residential construction, licensing, and support of the building permitting software TRAKiT, credit card transaction fees, and other miscellaneous expenses (\$1,690,705). The budget also includes capital expenditure (\$30,000), as well as reimbursement to the General Fund (\$207,509) for administrative support provided by the General Fund and has a reserve of \$478,659 that is specific to administrative and operational building items only. This reserve is expected to decrease as the new developments progress through the permitting process over the next several years.

The Building Technology sub-fund budget for FY2021-22 is \$931,659 and includes digitization and printing of large plans (\$7,000), electronic devices for filed inspectors (\$9,600), software maintenance (\$51,569), and the purchases of equipment and software licenses and new software (\$189,411). This sub-fund also has a reserve of \$674,079 to be utilized specifically for technology related building items.

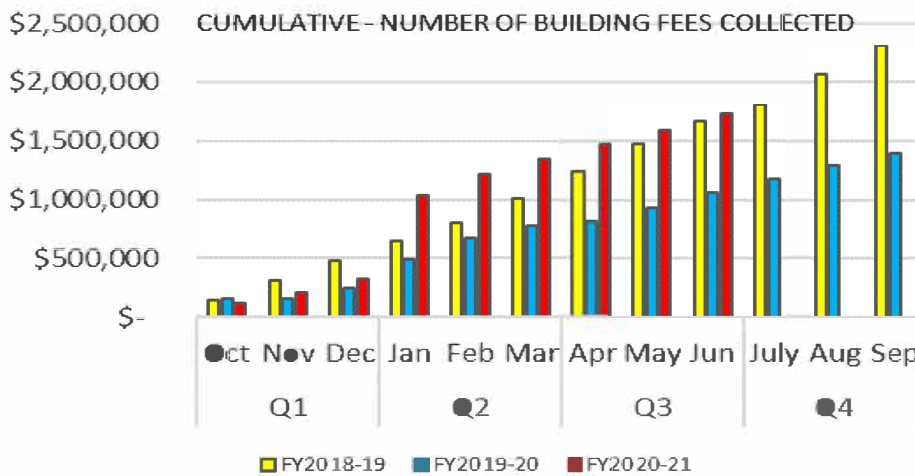
### *Performance Measures*

The principal measures of performance for the Building Department Fund are the number of building permits issued, the amount of fees collected and the number of inspections conducted. There are other key measures that the Town monitors internally, such as the turn-around time for permit review to ensure that all inspections are performed within 24 hours of being requested.

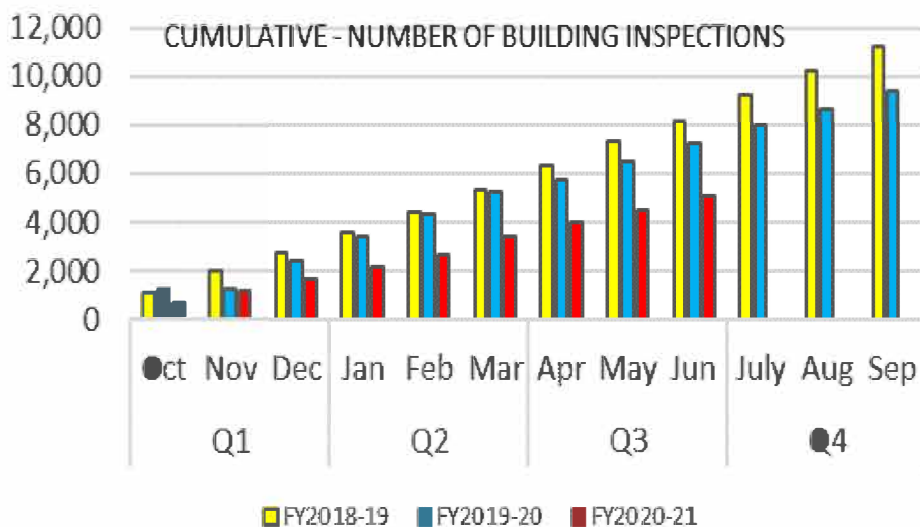
# Town of Miami Lakes FY 2021-22 Adopted Budget



**Fig.6:** Cumulative number of Building Permits issued in FY21 at end of 3<sup>rd</sup> quarter has reached 2,051.



**Fig.7:** Cumulative amount of Building Permit Fees collected totals \$1,733,305 in FY21 as at 3<sup>rd</sup> quarter, which is higher than FY20.



**Fig.8:** The cumulative number of Building Inspections performed in FY21 as at 3<sup>rd</sup> quarter. totals of 5,049. The Building Department continues to work diligently to provide excellent service while keeping up with the increased number of requests.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

### *Neighborhood Service Districts*

In 2014, Town residents who were living within the neighborhood service districts formerly known as the special taxing districts in the Town of

Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for these districts within their municipalities. Once the amendment was approved, the residents of the six districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town. The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates.

The Neighborhood Service Districts sub-fund of the Special Revenue Fund was created to account for the cost to provide public improvements and special services through a non-ad valorem assessment. Non-ad valorem assessments represent a cost share assigned to a group of properties to pay all or part of the cost associated with a specific public service or improvement, such as security guard services, lighting, lake and landscape maintenance, primarily benefitting those properties. The Town of Miami Lakes provides security guard services to four districts, and lake maintenance to two districts.

The FY 2021-22 Budget for all Districts total \$1,664,088, a \$19,793 or 1.17% decrease as compared to prior year adopted budget. The assessment rate for each district are as follows:

DISTRICT NAME	DISTRICT TYPE	FY2020-21 ADOPTED ASSESMENT RATE	FY2021-22 PROPOSED ASSESMENT RATE	VARIANCE
Miami Lakes Section One	Security Guard	\$208.37	\$208.37	\$0.00
Loch Lomond	Security Guard	\$2,489.80	\$2,489.80	\$0.00
Royal Oaks Section One	Security Guard	\$706.89	\$706.89	\$0.00
Royal Oaks East	Security Guard	\$706.89	\$706.89	\$0.00
Lake Patricia	Lake Maintenance	\$231.46	\$231.46	\$0.00
Lake Hilda	Lake Maintenance	\$157.92	\$157.92	\$0.00

All Neighborhood Service District assessment rates remain static.

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
SPECIAL REVENUE FUND  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
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**SPECIAL REVENUE FUND**

**TRANSPORTATION GAS TAX**

REVENUES

1014134-312410	1ST LOCAL OPTION GAS TAXES - 6c	\$360,069	\$341,894	\$341,894	\$362,147	\$365,270	Based on Department of Revenue estimate at 95%.
1014134-329225	SWALE / DRIVEWAY APPROACH	\$0	\$0	\$0	\$5,565	\$0 -	
1014134-370003	BUDGET CARRYFORWARD-TRANSPORTATION GAS TAX	\$54,499	\$34,828	\$4,430	\$4,429	\$11,628	Projected fund balance carryforward.
1014134-381109	TRANSFER IN-GENERAL FUND	\$38,400	\$0	\$454,398	\$454,398	\$76,000 -	
<b>TOTAL REVENUES</b>		<b>\$452,968</b>	<b>\$376,722</b>	<b>\$800,722</b>	<b>\$826,539</b>	<b>\$452,898</b>	

EXPENSES

1014134-531355	TRANSPORTATION - ADA COMPLIANCE	\$23,447	\$25,000	\$25,000	\$25,000	\$25,000	Sidewalk repairs for ADA compliance.
1014134-534200	ROADS - TRAFFIC CALMING	\$0	\$0	\$25,000	\$25,000	\$25,000	Speed humps
1014134-546190	ROADS - POTHOLE REPAIRS	\$12,154	\$20,000	\$20,000	\$34,910	\$20,000	Continuation of town-wide pothole repairs.
1014134-546191	ROADS - SIDEWALK PRESSURE CLEANING	\$59,826	\$60,000	\$60,000	\$60,000	\$60,000	Sidewalks throughout Town and main roads.
1014134-546200	ROADS - SIDEWALK REPLACEMENT	\$200,401	\$175,722	\$245,722	\$245,000	\$231,898	Complete replacement of trip hazard and sidewalks Town wide, as necessary.
1014134-546210	ROADS - STRIPING	\$22,845	\$16,000	\$126,000	\$126,001	\$5,000	Roadway striping improvement.
1014134-546220	ROADS - SIGNAGE	\$0	\$0	\$98,000	\$98,000	\$2,000	
1014134-549002	ROADS - CONTINGENCY RESERVES	\$0	\$0	\$0	\$0	\$0 -	
1014134-553400	TRANSPORTATION - ROAD SYSTEM MAINTENANCE	\$129,866	\$80,000	\$80,000	\$80,000	\$106,000	60% roadway repairs and 40% median repairs (Irrigation and non-capital beautification improvements).
1014134-591041	TRANSFER TO CAPITAL PROJECTS FUND	\$0	\$0	\$121,000	\$121,000	\$0 -	
<b>TOTAL EXPENDITURES</b>		<b>\$448,539</b>	<b>\$376,722</b>	<b>\$800,722</b>	<b>\$814,911</b>	<b>\$452,898</b>	
<b>NET TRANSPORTATION GAS TAX FUND</b>		<b>\$4,430</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,628</b>	<b>\$0</b>	

**TRANSIT**

REVENUES

1014414-334421	FREE BEE EXPANSION GRANT	\$0	\$128,798	\$128,798	\$58,489	\$171,130	Service development Grant for Freebee.
1014414-331540	COVID-19 CARES ACT OPERATIONS	\$1,515	\$0	\$777	\$777	\$0 -	
1014414-335180	COUNTY TRANSIT SURTAX SALES TAX	\$232,723	\$261,139	\$261,139	\$267,693	\$325,738	25% of total surtax allocation for Transit use only at 95%.
1014414-369905 BEEFR	CONTRIBUTIONS & DONATIONS-FREEBEE ADVERTISING	\$17,500	\$17,500	\$17,500	\$12,000	\$17,500	Freebee Advertising.
1014414-381109	TRANSFERS IN-GENERAL FUND	\$0	\$0	\$39,437	\$39,437	\$0 -	
1014414-370006	BUDGET CARRYFORWARD - TRANSIT	\$102,057	\$35,516	\$6,341	\$6,340	\$1,595	Prior year projected fund balance carryforward.
<b>TOTAL TRANSIT REVENUES</b>		<b>\$353,795</b>	<b>\$442,953</b>	<b>\$453,992</b>	<b>\$384,736</b>	<b>\$515,963</b>	

EXPENSES

1014414-512000	REGULAR SALARIES	\$22,501	\$35,535	\$35,535	\$35,535	\$36,210	Current salary and wages for Transportation Manager at 50% funding for Transit.
1014414-512999	EMPLOYEE BONUS / MERIT	\$0	\$0	\$0	\$0	\$773	Merit / bonus based on employee performance.
1014414-521000	PAYROLL TAXES	\$1,711	\$2,718	\$2,718	\$2,718	\$2,770	Calculated based on 7.65% of salaries.
1014414-522000	FRS RETIREMENT CONTRIBUTION	\$2,110	\$3,562	\$3,562	\$3,621	\$3,941	Rate increase from 10% to 10.82% thru Jul '22.
1014414-523000	HEALTH & LIFE INSURANCE	\$4,712	\$6,955	\$6,955	\$5,154	\$5,907	Includes medical, dental, vision and life.
1014414-534010-CVD19	JANITORIAL SERVICES-COVID19	\$12,117	\$0	\$7,612	\$7,612	\$0 -	
1014414-534141	TRANSIT BUS CIRCULATOR	\$238,799	\$349,617	\$328,414	\$265,791	\$380,774	Freebee service(\$372,774) and storing of two Town Moover Buses (\$8,000).
1014414-540000	TRAVEL & PER DIEM	\$36	\$0	\$0	\$0	\$0 -	
1014414-545000	TRANSIT BUS SHELTER INSURANCE	\$30,375	\$31,509	\$31,509	\$31,227	\$29,318	Insurance for buses and bus shelters.
1014414-546000	REPAIR & MAINTENANCE-TRANSIT BUS SHELTERS	\$22,258	\$0	\$17,000	\$12,050	\$35,983	Repair & maintenance of 23 bus shelters and bus stops.
1014414-548000	MARKETING PROMOTIONAL SUPPORT	\$0	\$0	\$2,000	\$0	\$3,000	Production of marketing materials and promotional support for Transit program.
1014414-549002	CONTINGENCY	\$0	\$0	\$0	\$0	\$0 -	
1014414-549350	ADMINSTRATIVE PROGRAM EXPENSE-TRANSIT 5%	\$11,636	\$13,057	\$13,057	\$13,385	\$16,287	Administrative expense.

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
SPECIAL REVENUE FUND  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
1014414-549442	CAR CHARGING STATION	\$0	\$0	\$5,630	\$6,048	\$0	
1014414-554010	EDUCATION & TRAINING	\$1,200	\$0	\$0	\$0	\$1,000	Registration for training and conferences.
	<b>TOTAL TRANSIT EXPENDITURES</b>	<b>\$347,454</b>	<b>\$442,953</b>	<b>\$453,992</b>	<b>\$383,141</b>	<b>\$515,963</b>	
	<b>NET TRANSIT FUND</b>	<b>\$6,341</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,595</b>	<b>(0)</b>	

**TREE ORDINANCE-BLACK OLIVE REMOVAL PROGRAM**

REVENUES

1012412-329401	BLACK OLIVE PROGRAM-FEE	\$6,620	\$4,000	\$4,000	\$6,611	\$5,000	Program fee.
1012412-329402	TREE REMOVAL PROGRAM-FEE	\$29,198	\$6,000	\$6,000	\$12,765	\$8,000	Program fee.
1012412-370007	BUDGET CARRYFORWARD	\$79,983	\$69,342	\$68,945	\$68,945	\$9,376	Prior year fund balance carryforward.
	<b>TOTAL REVENUES</b>	<b>\$115,801</b>	<b>\$79,342</b>	<b>\$78,945</b>	<b>\$88,321</b>	<b>\$22,376</b>	

EXPENSES

1012412-531205	BLACK OLIVE TREE PROGRAM	\$5,386	\$79,342	\$28,945	\$28,945	\$13,906	Tree removal and replacement expense.
1012412-591020	TRANSFER OUT-CPF PARKS	\$41,470	\$0	\$50,000	\$50,000	\$8,470	
	<b>TOTAL EXPENDITURES</b>	<b>\$46,856</b>	<b>\$79,342</b>	<b>\$78,945</b>	<b>\$78,945</b>	<b>\$22,376</b>	
	<b>NET TREE ORDINANCE-BLACK OLIVE REMOVAL PROGRAM</b>	<b>\$68,945</b>	<b>\$0</b>	<b>\$0</b>	<b>\$9,376</b>	<b>\$0</b>	

**PEOPLE'S TRANSPORTATION PLAN (PTP)**

REVENUES

1014114-335185	COUNTY TRANSPORTATION SURTAX SALES TAX (PTP)	\$930,894	\$1,017,066	\$1,017,066	\$1,047,941	\$977,214	75% of total surtax allocation for Transportation use only at 95%
1014114-361100	INTEREST INCOME	\$11,713	\$5,000	\$5,000	\$5,000	\$5,000	Interest income from investment portfolio.
1014114-370002	BUDGET CARRYFORWARD-TRANSPORTATION (PTP)	\$167,082	\$4,642	\$1,596	\$1,595	\$28,660	Projected fund balance carryforward.
	<b>TOTAL REVENUES</b>	<b>\$1,109,689</b>	<b>\$1,026,708</b>	<b>\$1,023,662</b>	<b>\$1,054,536</b>	<b>\$1,010,874</b>	

EXPENSES

1014114-512000	REGULAR SALARIES	\$19,399	\$35,535	\$35,535	\$35,535	\$36,210	Current salary and wages for Transportation Manager at 50% funding for Transportation.
1014114-512999	EMPLOYEE BONUS/MERIT	\$0	\$0	\$0	\$0	\$773	Merit/M bonus based on employee performance.
1014114-521000	PAYROLL TAXES	\$1,589	\$2,718	\$2,718	\$2,718	\$2,770	Calculated based on 7.65% of salaries.
1014114-522000	FRS RETIREMENT CONTRIBUTION	\$2,110	\$3,562	\$3,562	\$3,621	\$3,941	Rate increase from 10% to 10.82% thru Jul '22.
1014114-523000	HEALTH & LIFE INSURANCE	\$54	\$6,955	\$6,955	\$5,154	\$5,907	Includes medical, dental, vision and life.
1014114-531000	PROFESSIONAL SERVICES	\$780	\$0	\$0	\$0	\$0	
1014114-531391	TRANSPORTATION STUDIES	\$72,659	\$41,589	\$38,543	\$29,321	\$30,912	Transportation studies as needed.
1014114-540000	TRAVEL & PER DIEM	\$0	\$2,500	\$2,175	\$2,500	\$2,500	Educational travel for staff development.
1014114-543010	UTILITIES-STREET LIGHTING	\$247,285	\$250,000	\$250,000	\$262,230	\$250,000	Electricity for street lights maintenance.
1014114-546000	REPAIRS & MAINTENANCE-STREET LIGHTING	\$0	\$0	\$0	\$0	\$0	
1014114-546008	REPAIR & MAINTENANCE-BIKEPATHS/GREENWAY	\$2,673	\$7,996	\$7,996	\$7,075	\$8,000	Repair and maintenance of greenway bike path.
1014114-549002	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	
1014114-549350	ADMINISTRATIVE PROGRAM EXPENSE-TRANSPORTATION (PTP) 5%	\$46,545	\$50,853	\$50,853	\$52,397	\$48,861	Administrative expense.
1014114-554010	EDUCATION & TRAINING	\$0	\$0	\$325	\$325	\$1,000	Registration for training and conferences.
1014114-591036	TRANSFER OUT-CPF-STORMWATER	\$0	\$100,000	\$100,000	\$100,000	\$0	
1014114-591041	TRANSFER OUT CPF-TRANSPORTATION	\$715,000	\$525,000	\$525,000	\$525,000	\$620,000	FY22 transfer from Transportation (PTP) funding 59th Roadway Extension (353,294), and Miami Lakes Green 2.0 (146th Street) (\$266,706). FY21 transfer for 59th Ave Extension (\$425,000) and Street Light improvements (\$100,000).
	<b>TOTAL EXPENDITURES</b>	<b>\$1,108,093</b>	<b>\$1,026,708</b>	<b>\$1,023,662</b>	<b>\$1,025,876</b>	<b>\$1,010,874</b>	
	<b>NET PEOPLES TRANSPORTATION PLAN (PTP)</b>	<b>\$1,596</b>	<b>\$0</b>	<b>\$0</b>	<b>\$28,660</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
SPECIAL REVENUE FUND  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>MOBILITY FEE TRUST ACCOUNT FUND</b>							
<u>REVENUE</u>							
1014184-329002	MOBILITY FEE	\$4,347	\$267,000	\$267,000	\$413,277	\$41,205	Fees for the Royal Oaks Island.
1014184-370008	BUDGET CARRYFORWARD	\$126,163	\$28,222	\$30,510	\$30,510	\$343,787	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$130,510</b>	<b>\$295,222</b>	<b>\$297,510</b>	<b>\$443,787</b>	<b>\$384,992</b>	
<u>EXPENSES</u>							
1014184-549002	CONTINGENCY RESERVES	\$0	\$195,222	\$197,510	\$0	\$84,992	Reserve for future projects.
1014184-591041	TRANSFER OUT CPF-TRANSPORTATION	\$100,000	\$100,000	\$100,000	\$100,000	\$300,000	FY 21 and FY 22 Transfer for 59th Avenue project.
<b>TOTAL EXPENDITURES</b>		<b>\$100,000</b>	<b>\$295,222</b>	<b>\$297,510</b>	<b>\$100,000</b>	<b>\$384,992</b>	
<b>NET MOBILITY FEE TRUST FUND</b>		<b>\$30,510</b>	<b>\$0</b>	<b>\$0</b>	<b>\$343,787</b>	<b>\$0</b>	
<b>SPECIAL REVENUES-OTHER</b>							
<u>REVENUES</u>							
101-329004	LARGE PARK IN LIEU	\$0	\$0	\$0	\$0	\$0	
101-329005	GREENWAY IN LIEU	\$0	\$0	\$0	\$0	\$0	
1011361-329003	CONTRIBUTION FROM DEVELOPER	\$0	\$0	\$0	\$0	\$0	
1011361-370009	BUDGET CARRYFORWARD	\$699,885	\$699,885	\$699,885	\$699,885	\$399,885	Prior year fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$699,885</b>	<b>\$699,885</b>	<b>\$699,885</b>	<b>\$699,885</b>	<b>\$399,885</b>	
<u>EXPENSES</u>							
1011361-549002	CONTINGENCY RESERVES	\$0	\$699,885	\$399,885	\$0	\$399,885	Reserve for future projects. The Large Park in Lieu of to be used for acquisition or improvements of a new large park land (\$199,885), and the Greenway in Lieu of may be used for pedestrian and bicycle infrastructure along the Northern portion of 77th Court (\$200,000).
1011361-591020	TRANSFER OUT-CAPITAL PROJECTS FUND-PARKS	\$0	\$0	\$200,000	\$200,000	\$0	
1011361-591040	TRANSFER OUT-GENERAL FUND	\$0	\$0	\$100,000	\$100,000	\$0	
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$699,885</b>	<b>\$699,885</b>	<b>\$300,000</b>	<b>\$399,885</b>	
<b>NET SPECIAL REVENUES-OTHER</b>		<b>\$699,885</b>	<b>\$0</b>	<b>\$0</b>	<b>\$399,885</b>	<b>\$0</b>	
<b>TOTAL SPECIAL REVENUE FUND REVENUES:</b>		<b>\$2,862,648</b>	<b>\$2,920,832</b>	<b>\$3,354,716</b>	<b>\$3,497,805</b>	<b>\$2,786,988</b>	
<b>TOTAL SPECIAL REVENUE FUND EXPENDITURES:</b>		<b>\$2,050,942</b>	<b>\$2,920,832</b>	<b>\$3,354,716</b>	<b>\$2,702,873</b>	<b>\$2,786,988</b>	
<b>NET SPECIAL REVENUE FUND:</b>		<b>\$811,706</b>	<b>\$0</b>	<b>\$0</b>	<b>\$794,932</b>	<b>(\$0)</b>	



**TOWN OF MIAMI LAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**IMPACT FEE FUND**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
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**IMPACT FEES FUND**

**PARKS IMPROVEMENT**

**REVENUES**

105-361100	INTEREST INCOME	\$1,490	\$0	\$0	\$2,576	\$0	
1057207-324270-PIMP	PARKS IMPACT FEES - IMPROVEMENTS	\$72,721	\$0	\$0	\$0	\$0	
1057207-370001-PIMP	BUDGET CARRYFORWARD	\$145,810	\$258,661	\$220,021	\$221,048	\$3,603	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$220,021</b>	<b>\$258,661</b>	<b>\$220,021</b>	<b>\$223,624</b>	<b>\$3,603</b>	

**EXPENDITURES**

1057207-549002-PIMP	CONTINGENCY RESERVE - IMPROVEMENTS	\$0	\$8,661	\$0	\$0	\$3,603	Reserve for future projects.
1057207-591035-PIMP	TRANSFER OUT-CAPITAL PROJECTS FUND-PARKS (PIMP)	\$0	\$250,000	\$220,021	\$220,021	\$0	
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$258,661</b>	<b>\$220,021</b>	<b>\$220,021</b>	<b>\$3,603</b>	
<b>NET PARKS IMPROVEMENT-IMPACT FEES FUND</b>		<b>\$220,021</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,603</b>	<b>\$0</b>	

**PARKS OPEN SPACE**

**REVENUES**

1057207-324270-POS	PARKS IMPACT FEES - OPEN SPACE	\$78,800	\$0	\$0	\$0	\$0	
1057207-361100	INTEREST INCOME	\$14,036	\$0	\$0	\$0	\$0	
1057207-370001-POS	BUDGET CARRYFORWARD-OPEN SPACE	\$1,273,193	\$1,101,896	\$1,069,938	\$1,068,913	\$1,068,913	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$1,366,028</b>	<b>\$1,101,896</b>	<b>\$1,069,938</b>	<b>\$1,068,913</b>	<b>\$1,068,913</b>	

**EXPENDITURES**

1057207-549002 POS	CONTINGENCY RESERVE- OPEN SPACE	\$0	\$1,101,896	\$1,069,938	\$0	\$1,068,913	Reserve for future projects.
1057207-591035 POS	TRANSFER OUT-CAPITAL PROJECTS FUND-PARKS (POS)	\$296,090	\$0	\$0	\$0	\$0	
<b>TOTAL EXPENDITURES</b>		<b>\$296,090</b>	<b>\$1,101,896</b>	<b>\$1,069,938</b>	<b>\$0</b>	<b>\$1,068,913</b>	
<b>NET PARKS OPEN SPACE-IMPACT FEES FUND</b>		<b>\$1,069,938</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,068,913</b>	<b>\$0</b>	

**PUBLIC SAFETY IMPACT FEES**

**REVENUES**

1052102-324220	PUBLIC SAFETY IMPACT FEES	\$49,917	\$205,000	\$205,000	\$79,681	\$0	
1052102-361100	INTEREST INCOME	\$1,417	\$0	\$0	\$3	\$0	
1052102-370015	PUBLIC SAFETY BUDGET CARRYFORWARD	\$114,515	\$60,630	\$59,617	\$63,217	\$97,196	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$165,848</b>	<b>\$265,630</b>	<b>\$264,617</b>	<b>\$142,901</b>	<b>\$97,196</b>	

**EXPENDITURES**

1052102-549002	CONTINGENCY	\$0	\$265,630	\$0	\$0	\$0	
1052102-564000	MACHINERY & EQUIPMENT-LICENSE PLATE RECOGNITION SOFTWARE	\$81,232	\$0	\$264,617	\$45,705	\$97,196	To fund the purchase of LPR cameras.
1052102-564000	MOBILE SPEED RADAR	\$0	\$0	\$0	\$0	\$0	
1052102-581022	TRANSFER TO CIP-FACILITIES	\$0	\$0	\$0	\$0	\$0	
1052102-581050	TRANSFER TO CPF-FACILITIES	\$0	\$0	\$0	\$0	\$0	
1052102-591010	TRANSFER TO SRF	\$0	\$0	\$0	\$0	\$0	
1052102-591022	TRANSFER TO CPF-FACILITIES	\$25,000	\$0	\$0	\$0	\$0	
<b>TOTAL EXPENDITURES</b>		<b>\$106,232</b>	<b>\$265,630</b>	<b>\$264,617</b>	<b>\$45,705</b>	<b>\$97,196</b>	
<b>NET PUBLIC SAFETY IMPACT FEES</b>		<b>\$59,617</b>	<b>\$0</b>	<b>\$0</b>	<b>\$97,196</b>	<b>(\$0)</b>	

**ROAD IMPACT FEES**

**REVENUES**

1054144-324230-00001	IMPACT FEES ROAD	\$273,635	\$0	\$0	\$0	\$0	
1054144-324230-00002	IMPACT FEES ROAD	\$0	\$0	\$86,620	\$86,620	\$0	
1054144-324230-00003	IMPACT FEES ROAD-59TH AVENUE	\$0	\$0	\$0	\$0	\$1,897,638	Funding towards 59th Ave. Roadway Extension project.
<b>TOTAL REVENUES</b>		<b>\$273,635</b>	<b>\$0</b>	<b>\$86,620</b>	<b>\$86,620</b>	<b>\$1,897,638</b>	

TOWN OF MIAMI LAKES  
 FY2021-2022 ADOPTED BUDGET  
 IMPACT FEE FUND  
 Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
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**EXPENDITURES**

1054144-549002	CONTINGENCY	\$0	\$0	\$0	\$0	\$0 -	
1054144-581050-00002	TRANSFER OUT-CAPITAL PROJECTS FUND-TRANSPORTATION	\$273,635	\$0	\$86,620	\$86,620	\$0	
1054144-581050-00003	TRANSFER OUT-CAPITAL PROJECTS FUND-TRANSPORTATION	\$0	\$0	\$0	\$0	\$1,897,638	Funding towards 59th Ave. Roadway Extension project (\$1,897,638).
	<b>TOTAL EXPENDITURES</b>	<b>\$273,635</b>	<b>\$0</b>	<b>\$86,620</b>	<b>\$86,620</b>	<b>\$1,897,638</b>	
	<b>NET ROAD IMPACT FEES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

<b>TOTAL IMPACT FEE FUND REVENUES</b>	<b>\$2,025,532</b>	<b>\$1,626,187</b>	<b>\$1,641,196</b>	<b>\$1,522,058</b>	<b>\$3,067,350</b>
<b>TOTAL IMPACT FEE FUND EXPENDITURES</b>	<b>\$675,956</b>	<b>\$1,626,187</b>	<b>\$1,641,196</b>	<b>\$352,346</b>	<b>\$3,067,350</b>
<b>NET IMPACT FEES FUND</b>	<b>\$1,349,576</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,169,712</b>	<b>\$0</b>

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
BUILDING DEPARTMENT FUND  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>BUILDING DEPARTMENT FUND</b>							
<b>REVENUES</b>							
1072402-322111	BUILDING PERMITS-LOST PLANS	\$7,649	\$10,000	\$10,000	\$7,769	\$5,000	Based on prior year's trend.
1072402-322113	BUILDING PERMITS	\$1,305,385	\$1,230,000	\$1,230,000	\$1,720,041	\$1,200,000	Building permit fees for new developments.
1072402-322114	BUILDING PERMITS-VIOLATION FEE	\$12,092	\$25,000	\$25,000	\$22,684	\$15,000	-
1072402-354110	CODE COMPLIANCE EARLY PAYMENTS	\$486	\$0	\$0	\$1,488	\$0	-
1072402-361100	INTEREST INCOME	\$24,219	\$20,000	\$20,000	\$10,000	\$20,000	Interest income from Investment Portfolio.
1072402-370000	FUND BALANCE CARRYFORWARD-ADMINISTRATION	\$1,931,699	\$2,133,374	\$1,349,732	\$1,349,732	\$1,166,873	Projected fund balance carryforward for Building Administration.
1072402-380900	MISCELLANEOUS INCOME	\$58	\$0	\$0	\$0	\$0	-
<b>TOTAL BUILDING ADMINISTRATION REVENUES:</b>		<b>\$3,282,496</b>	<b>\$3,418,374</b>	<b>\$2,634,732</b>	<b>\$3,111,714</b>	<b>\$2,406,873</b>	
<b>EXPENDITURES</b>							
1072402-512000	REGULAR SALARIES	\$1,130,315	\$1,310,493	\$1,310,493	\$1,114,603	\$1,013,182	Current salary and wages.
1072402-512999	EMPLOYEE BONUS/ MERIT	\$0	\$0	\$0	\$0	\$14,975	Merit/ bonus based on employee performance.
1072402-514000	OVERTIME	\$4,646	\$4,000	\$4,000	\$0	\$2,000	Overtime as needed.
1072402-521000	PAYROLL TAXES	\$84,677	\$101,633	\$101,633	\$87,103	\$79,344	Calculated based on 7.65% of salaries.
1072402-522000	FRS RETIREMENT CONTRIBUTION	\$101,840	\$130,777	\$130,777	\$112,067	\$109,536	Rate increase from 10% to 10.82% thru Jul '22.
1072402-523000	HEALTH & LIFE INSURANCE	\$128,976	\$205,412	\$205,412	\$124,293	\$152,135	Includes medical, dental, vision and life.
1072402-523003	HEALTH INSURANCE ALLOWANCE	\$9,958	\$0	\$0	\$12,099	\$0	-
1072402-523100	WIRELESS STIPEND	\$1,846	\$2,400	\$2,400	\$1,911	\$1,920	Stipend for Building Official, Building Director, Building Inspector, and Building Services Supervisor.
1072402-531000	PROFESSIONAL SERVICES	\$78,393	\$225,000	\$225,000	\$75,156	\$110,000	Contractual services under ICA.
1072402-533001	BACKGROUND CHECKS	\$180	\$150	\$150	\$105	\$150	Background checks and drug screening for new employees.
1072402-540000	TRAVEL & PER DIEM	\$59	\$4,000	\$4,000	\$0	\$4,000	Travel to user conference.
1072402-540010	CAR ALLOWANCE	\$23,077	\$24,000	\$24,000	\$21,692	\$18,000	Allowance for Building Official, Building Director and Building Inspector.
1072402-542000	FREIGHT & POSTAGE	\$0	\$0	\$0	\$453	\$500	Mailout of notices to residents.
1072402-544010	COPIER LEASE	\$3,295	\$6,341	\$6,341	\$6,637	\$7,000	Building's copier(\$1,800) and scanner (\$5,200) rental and usage.
1072402-545000	INSURANCE	\$71,338	\$89,906	\$89,906	\$89,265	\$57,067	Property and liability insurance, workers compensation.
1072402-546000	REPAIR & MAINTENANCE	\$424	\$0	\$0	\$648	\$5,000	Repair of perforator machine.
1072402-547000	PRINTING & BINDING	\$344	\$600	\$600	\$288	\$600	Business cards and printed materials.
1072402-549002	CONTINGENCY RESERVE	\$0	\$925,592	\$156,039	\$0	\$478,659	Reserve for additional expenses related to increase in permit activity.
1072402-549070	ADMINISTRATIVE SUPPORT	\$201,484	\$263,460	\$263,460	\$201,517	\$207,509	Overhead charges for administrative support of Building activities at 11.6%.
1072402-549093	CREDIT CARD FEES	\$38,832	\$47,000	\$47,000	\$40,385	\$47,000	Credit card transaction fees for Building Department - TRAKIT - web and counter.
1072402-552000-CVD19	OPERATING SUPPLIES-COVID19	\$950	\$1,000	\$4,000	\$3,667	\$0	-
1072402-552010	UNIFORMS	\$3,174	\$4,000	\$4,000	\$3,800	\$4,000	Includes 1 shirt for office staff and 5 shirts for field staff with name and Town logo, raincoats.
1072402-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$930	\$2,500	\$2,500	\$670	\$2,500	South Florida Building Officials membership/ ASFPM.
1072402-554010	EDUCATION & TRAINING	\$2,660	\$4,000	\$4,000	\$2,511	\$4,000	Registration and training at conferences.
1072402-564011	VEHICLES ACQUISITION	\$0	\$0	\$0	\$0	\$30,000	To fund the purchase of electric vehicles.
1072402-591013	TRANSFER OUT- FACILITIES MAINTENANCE FUND	\$45,367	\$49,021	\$49,021	\$45,971	\$57,796	Building Department's portion of Town Hall building expenses at 13% of total cost.
<b>TOTAL BUILDING ADMINISTRATION EXPENSES:</b>		<b>\$1,932,765</b>	<b>\$3,401,285</b>	<b>\$2,634,732</b>	<b>\$1,944,841</b>	<b>\$2,406,873</b>	
<b>NET BUILDING ADMINISTRATION FUND:</b>		<b>\$1,349,731</b>	<b>\$17,089</b>	<b>\$0</b>	<b>\$1,166,873</b>	<b>\$0</b>	
1072432-322110	BUILDING PERMITS-TECHNOLOGY FEE	\$154,996	\$123,000	\$123,000	\$175,200	\$123,000	Based on 10% of permit revenues.
1072432-377000	FUND BALANCE CARRYFORWARD-TECHNOLOGY	\$736,621	\$0	\$765,617	\$765,617	\$808,659	Projected fund balance carryforward for Building Technology sub-fund.
<b>TOTAL BUILDING TECHNOLOGY REVENUES:</b>		<b>\$891,617</b>	<b>\$123,000</b>	<b>\$888,617</b>	<b>\$940,817</b>	<b>\$931,659</b>	

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
BUILDING DEPARTMENT FUND  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
1072432-531080	ELECTRONIC RECORDS STORAGE/DIGITAL IMAGING	\$4,333	\$7,000	\$7,000	\$5,000	\$7,000	Digitization and printing of large plans.
1072432-541001	REMOTE ACCESS DEVICE DATA PLAN	\$7,824	\$8,740	\$8,740	\$9,522	\$9,600	Cell phones and data plans for inspector field devices.
1072432-546500	REPAIR & MAINTENANCE-SOFTWARE	\$39,475	\$51,569	\$51,569	\$41,414	\$51,569	Includes annual license & support for Track It permitting system and AutoCAD system.
1072432-549002	CONTINGENCY RESERVE	\$0	\$0	\$690,778	\$0	\$674,079	Reserve for additional expenses related to technology.
1072432-551000	OFFICE SUPPLIES	\$374	\$0	\$0	\$0	\$0	-
1072432-564000	MACHINERY & EQUIPMENT	\$73,691	\$20,000	\$20,000	\$20,000	\$20,000	Computers, printers, and checking kiosk.
1072432-566000	SOFTWARE	\$0	\$37,780	\$95,530	\$37,780	\$139,411	Qless (\$12,000) Selectron (\$58,000) TrackIt Upgrade (\$69,411).
1072432-566002	COMPUTER SOFTWARE LICENSES	\$8,061	\$15,000	\$15,000	\$18,442	\$30,000	-
	<b>TOTAL BUILDING TECHNOLOGY EXPENDITURES:</b>	<b>\$133,758</b>	<b>\$140,089</b>	<b>\$888,617</b>	<b>\$132,158</b>	<b>\$931,659</b>	
	<b>NET BUILDING TECHNOLOGY FUND:</b>	<b>\$757,859</b>	<b>(\$17,089)</b>	<b>\$0</b>	<b>\$808,659</b>	<b>\$0</b>	
	<b>TOTAL BUILDING DEPARTMENT REVENUES:</b>	<b>\$4,174,113</b>	<b>\$3,541,374</b>	<b>\$3,523,349</b>	<b>\$4,052,531</b>	<b>\$3,338,532</b>	
	<b>TOTAL BUILDING DEPARTMENT EXPENSES:</b>	<b>\$2,066,523</b>	<b>\$3,541,374</b>	<b>\$3,523,349</b>	<b>\$2,076,999</b>	<b>\$3,338,532</b>	
	<b>NET BUILDING DEPARTMENT FUND:</b>	<b>\$2,107,590</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,975,532</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
NEIGHBORHOOD SERVICE DISTRICTS  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
<b>MIAMI LAKES SECTION ONE - 1701</b>							
	<i>Number of Units</i>	841.00	841.00			841.00	
	<i>Assessment Rate per Unit</i>	\$285.37	\$208.37			\$208.37	
	<i>Total Guard Service Hours</i>					8,496	24 Hours 365 days minus 11 holidays.
	<i>Total Vehicle Hours</i>					-	
	<i>Total Holiday Hours</i>					264	24 Hours for 11 holidays.
	<i>Guard Hourly Rate</i>	\$15.50	\$15.50			\$15.50	
	<i>Guard Holiday Hourly Rate</i>	\$23.25	\$23.25			\$23.25	
<b>REVENUES</b>							
1111601-312415	SPECIAL ASSESSMENT AT 100%	\$227,586	\$175,239	\$175,239	\$175,239	\$175,239	
1111601-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$8,762)	(\$8,762)	(\$8,762)	(\$8,762)	
1111601-329020	STD TRANSPONDERS	\$850	\$1,000	\$1,000	\$1,000	\$1,000	
1111601-331540	COVID19-CARES ACT	\$259	\$0	\$0	\$126	\$0	
1111601-361102	COUNTY & STATE INTEREST	\$154	\$0	\$0	\$9	\$0	
1111601-369310	PROPERTY DAMAGE SETTLEMENT	\$0	\$0	\$0	\$0	\$0	
1111601-370016	BUDGET CARRYFORWARD	\$69,482	\$91,653	\$97,323	\$97,323	\$31,051	Projected carry forward balance.
	<b>TOTAL REVENUES</b>	<b>\$298,331</b>	<b>\$259,130</b>	<b>\$264,800</b>	<b>\$264,935</b>	<b>\$198,528</b>	
<b>EXPENSES</b>							
1111601-533002	SECURITY SERVICES - GUARD	\$138,374	\$135,780	\$135,780	\$137,822	\$131,688	
1111601-533002	SECURITY GUARD HOLIDAY COST	\$0	\$2,046	\$2,046	\$0	\$6,138	11 Holidays (24 Hours) (RFP 2019-13).
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$138,374</b>	<b>\$137,826</b>	<b>\$137,826</b>	<b>\$137,822</b>	<b>\$137,826</b>	
1111601-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$6,845	\$6,610	\$6,610	\$6,610	\$6,610	
1111601-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$17,194	\$14,086	\$14,086	\$14,086	\$13,618	8.5% of operating expenses.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$24,039</b>	<b>\$20,696</b>	<b>\$20,696</b>	<b>\$20,696</b>	<b>\$20,228</b>	
1111601-534010	JANITORIAL SERVICES	\$1,500	\$1,600	\$1,600	\$1,560	\$1,600	Weekly services (\$30).
1111601-534010-CVD19	JANITORIAL SERVICES - COVID 19	\$2,071	\$4,056	\$4,056	\$2,434	\$0	Disinfectant spraying of guard houses due to Covid19 through April 30th.
1111601-541000	TELEPHONE SERVICES	\$208	\$240	\$240	\$256	\$288	Monthly services (\$24).
1111601-542000	FREIGHT & POSTAGE	\$0	\$0	\$0	\$0	\$2,313	Mailouts for all residential notices at .55¢ per mailout at a minimum of 5 meetings.
1111601-543000	UTILITY SERVICES-ELECTRICITY	\$941	\$1,500	\$1,500	\$831	\$1,500	Increase due to proposed pump usage for landscape enhancements.
1111601-543020	UTILITY SERVICES-WATER & SEWER	\$262	\$500	\$500	\$207	\$500	-
1111601-545000	INSURANCE	\$0	\$0	\$0	\$0	\$540	Property damage insurance covering physical structure of guard gate and guard house.
1111601-546000	REPAIR & MAINTENANCE	\$2,809	\$8,000	\$11,750	\$9,309	\$5,000	Handymen(\$2,000), electrical services(\$2,000), and plumbing (\$1,000).
1111601-546002	EXTERMINATOR SERVICES	\$184	\$200	\$200	\$186	\$200	Monthly extermination services (\$16).
1111601-546003	REPAIR & MAINTENANCE-GROUNDS	\$1,628	\$6,000	\$6,000	\$2,628	\$6,000	Quarterly flower change out & maintenance.
1111601-546021	GATE EQUIPMENT & REPAIRS	\$2,475	\$3,000	\$3,000	\$3,000	\$3,000	LED Boom arm replacement (\$575) each.
1111601-547000	PRINTING & BINDING	\$0	\$1,300	\$1,300	\$400	\$100	Ink, paper and envelops for mailouts.

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
NEIGHBORHOOD SERVICE DISTRICTS  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
1111601-548020	GENERAL ADVERTISEMENTS	\$0	\$500	\$500	\$400	\$350	Legal notices to residents of public meetings based on a minimum of 5 meetings.
1111601-549311	TRANSPONDERS	\$0	\$1,000	\$1,000	\$1,000	\$1,000	New transponders for residents.
	<b>OPERATING COST SUBTOTAL</b>	<b>\$12,078</b>	<b>\$27,896</b>	<b>\$31,646</b>	<b>\$22,211</b>	<b>\$22,391</b>	
1111601-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$0	\$49,155	\$49,155	\$53,155	\$0	
1111601-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$26,518	\$0	\$0	\$0	\$0	
	<b>CAPITAL OUTLAY SUBTOTAL</b>	<b>\$26,518</b>	<b>\$49,155</b>	<b>\$49,155</b>	<b>\$53,155</b>	<b>\$0</b>	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111601-549002	CONTINGENCY RESERVE	\$0	\$23,557	\$25,477	\$0	\$18,083	10% minimum reserves required by Resolution 20-1654
	<b>TOTAL MIAMI LAKES SECTION ONE EXPENDITURES</b>	<b>\$201,009</b>	<b>\$259,130</b>	<b>\$264,800</b>	<b>\$233,884</b>	<b>\$198,528</b>	
	<b>NET MIAMI LAKES SECTION ONE</b>	<b>\$97,323</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,051</b>	<b>\$0</b>	
<b>LOCH LOMOND - 1700</b>							
	<i>Number of Units</i>	188.00	188.00			188.00	
	<i>Assessment Rate per Unit</i>	\$2,489.80	\$2,489.80			\$2,489.80	
	<i>Total Guard Service Hours</i>					16,992	24 Hours 365 days for 2 guards minus 11 holidays
	<i>Total Vehicle Hours</i>					8,760	24 Hours 365 days
	<i>Total Holiday Hours</i>					528	24 Hours for 11 holidays for 2 guards
	<i>Guard Hourly Rate</i>	\$20.50	\$20.50			\$20.50	
	<i>Guard Holiday Hourly Rate</i>		\$30.75			\$30.75	
	<i>Vehicle Hourly Rate</i>	\$0.50	\$0.50			\$2.50	
<b>REVENUES</b>							
1111611-312415	SPECIAL ASSESMENT AT 100%	\$448,052	\$468,082	\$468,082	\$468,082	\$468,082	
1111611-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$23,404)	(\$23,404)	(\$23,404)	(\$23,404)	
1111611-329020	STD TRANSPONDERS	\$0	\$0	\$0	\$0	\$0	
1111611-331540	COVID19-CARES ACT	\$259	\$0	\$0	\$126	\$0	
1111611-361102	COUNTY & STATE INTEREST	\$317	\$0	\$0	\$24	\$0	
1111611-369310	PROPERTY DAMAGE SETTLEMENT	\$0					
1111611-370016	BUDGET CARRYFORWARD	\$16,142	\$24,012	\$30,283	\$30,283	\$61,259	Projected carry forward balance.
	<b>TOTAL REVENUES</b>	<b>\$464,770</b>	<b>\$468,690</b>	<b>\$474,961</b>	<b>\$475,111</b>	<b>\$505,937</b>	
<b>EXPENSES</b>							
1111611-533002	SECURITY SERVICES-GUARD	\$369,928	\$359,160	\$359,160	\$368,460	\$348,336	
1111611-533002	SECURITY GUARD HOLIDAY COST	\$0	\$5,412	\$5,412	\$0	\$16,236	11 Holidays (24 Hours) (RFP 2019-13).
1111611-533002	POLICE OFF DUTY FOR HALLOWEEN	\$0	\$0	\$0	\$0	\$0	
1111611-533002	SECURITY SERVICES VEHICLE	\$0	\$4,380	\$4,380	\$0	\$21,900	
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$369,928</b>	<b>\$368,952</b>	<b>\$368,952</b>	<b>\$368,460</b>	<b>\$386,472</b>	
1111611-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$6,845	\$6,610	\$6,610	\$6,610	\$6,610	
1111611-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$26,905	\$25,212	\$25,212	\$25,212	\$26,315	8.5% of operating expenses based on security guard service at level 1.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$33,750</b>	<b>\$31,822</b>	<b>\$31,822</b>	<b>\$31,822</b>	<b>\$32,925</b>	

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
NEIGHBORHOOD SERVICE DISTRICTS**

**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
1111611-534010	JANITORIAL SERVICES	\$1,500	\$1,600	\$1,600	\$1,560	\$1,600	Weekly services (\$30).
1111611-534010-CVD19	JANITORIAL SERVICES-COVID19	\$2,071	\$3,800	\$3,800	\$2,434	\$0	Disinfectant spraying of guard houses due to Covid19 through April 30, 2021.
1111611-541000	TELEPHONE SERVICES	\$189	\$300	\$300	\$259	\$300	Monthly services (\$25).
1111611-542000	FREIGHT & POSTAGE	\$0	\$0	\$0	\$0	\$517	Mailouts for all residential notices at .55c per mailout at a minimum of 5 meetings.
1111611-543000	UTILITY SERVICES-ELECTRICITY	\$802	\$1,200	\$1,200	\$868	\$1,000	-
1111611-545000	PROPERTY INSURANCE	\$0	\$0	\$0	\$0	\$424	Property damage insurance covering physical structure of guard gate and guard house.
1111611-546000	REPAIR & MAINTENANCE	\$8,301	\$3,050	\$3,050	\$2,285	\$2,050	Handymen (\$1,000), electrical services(\$1,000), and annual fire extinguisher certification (\$50).
1111611-546002	EXTERMINATOR SERVICES	\$184	\$200	\$200	\$186	\$200	Monthly extermination services (\$16).
1111611-546003	REPAIR & MAINTENANCE-GROUNDS	\$608	\$4,000	\$4,000	\$3,000	\$3,000	Quarterly flower change out & maintenance.
1111611-546021	GATE EQUIPMENT & REPAIRS	\$315	\$1,725	\$1,725	\$2,500	\$2,500	Gate arm replacement & repairs.
1111611-547000	PRINTING & BINDING	\$0	\$200	\$200	\$100	\$100	ink, paper and envelopes for mailouts.
1111611-548020	GENERAL ADVERTISEMENTS	\$0	\$500	\$500	\$300	\$350	Legal notices to residents of public meetings based on a minimum of 5 meetings.
<b>GENERAL OPERATING COST SUBTOTAL</b>		<b>\$13,969</b>	<b>\$16,575</b>	<b>\$16,575</b>	<b>\$13,491</b>	<b>\$12,041</b>	
1111611-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$0	\$0	\$0	\$0	\$28,505	
1111611-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$16,840	\$8,733	\$8,733	\$79	\$0	
<b>CAPITAL OUTLAY COST SUBTOTAL</b>		<b>\$16,840</b>	<b>\$8,733</b>	<b>\$8,733</b>	<b>\$79</b>	<b>\$28,505</b>	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111611-549002	CONTINGENCY RESERVE	\$0	\$42,608	\$48,879	\$0	\$45,994	10% minimum reserves required by Resolution 20-1654.
<b>TOTAL LOCH LOMOND EXPENDITURES</b>		<b>\$434,486</b>	<b>\$468,690</b>	<b>\$474,961</b>	<b>\$413,852</b>	<b>\$505,937</b>	
<b>NET LOCH LOMOND</b>		<b>\$30,283</b>	<b>\$0</b>	<b>\$0</b>	<b>\$61,259</b>	<b>\$0</b>	
<b>ROYAL OAKS SECTION ONE - 1702</b>							
	<i>Number of Units</i>	<i>589.00</i>	<i>589.00</i>			<i>589.00</i>	
	<i>Assessment Rate per Unit</i>	<i>\$706.89</i>	<i>\$706.89</i>			<i>\$706.89</i>	
	<i>Total Guard Service Hours</i>					<i>16,992</i>	24 Hours 365 days for 2 guards minus 11 holidays
	<i>Total Vehicle Hours</i>					<i>-</i>	
	<i>Total Holiday Hours</i>					<i>528</i>	24 Hours for 11 holidays for 2 guards
	<i>Guard Hourly Rate</i>	<i>\$107.17</i>	<i>\$107.17</i>			<i>\$107.17</i>	
	<i>Guard Holiday Hourly Rate</i>	<i>\$25.76</i>	<i>\$25.76</i>			<i>\$25.76</i>	
<b>REVENUES</b>							
1111621-312415	SPECIAL ASSESMENT AT 100%	\$398,432	\$416,358	\$416,358	\$416,358	\$416,358	
1111621-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$20,818)	(\$20,818)	(\$20,818)	(\$20,818)	
1111621-329020	STD TRANSPONDERS	\$1,470	\$3,000	\$3,000	\$2,560	\$3,000	Revenue for new transponders purchased.
1111621-331540	COVID19-CARES ACT	\$518	\$0	\$0	\$252	\$0	

**TOWN OF MIAMILAKES  
FY2021-2022 ADOPTED BUDGET  
NEIGHBORHOOD SERVICE DISTRICTS**

**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
1111621-361102	COUNTY & STATE INTEREST	\$282	\$0	\$0	\$20	\$0	
1111621-369310	PROPERTY DAMAGE SETTLEMENT	\$0	\$0	\$0	\$0	\$0	
1111621-370016	BUDGET CARRYFORWARD	\$83,600	\$52,528	\$59,961	\$59,961	\$69,867	Projected carry forward balance.
	<b>REVENUE TOTAL</b>	<b>\$484,302</b>	<b>\$451,068</b>	<b>\$458,501</b>	<b>\$458,334</b>	<b>\$468,408</b>	
<b>EXPENSES:</b>							
1111621-533002	SECURITY SERVICES	\$305,763	\$300,818	\$300,818	\$305,351	\$291,753	
1111621-533002	SECURITY GUARD HOLIDAY COST	\$0	\$4,533	\$4,533	\$0	\$13,601	11 Holidays (24 Hours) (RFP 2019-13).
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$305,763</b>	<b>\$305,351</b>	<b>\$305,351</b>	<b>\$305,351</b>	<b>\$305,354</b>	
1111621-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$13,690	\$13,219	\$13,219	\$13,219	\$13,219	
1111621-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$26,023	\$28,096	\$28,096	\$28,096	\$27,536.00	8.5% of operating expenses based on security guard service level 1.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$39,713</b>	<b>\$41,315</b>	<b>\$41,315</b>	<b>\$41,315</b>	<b>\$40,755</b>	
1111621-534010	JANITORIAL SERVICES	\$3,000	\$3,120	\$3,120	\$3,120	\$3,120	Weekly services per guard house (\$30).
1111621-534010-CVD19	JANITORIAL SERVICES-COVID 19	\$4,142	\$7,600	\$7,600	\$4,867	\$0	Disinfectant spraying of guard houses due to Covid19 through April 30th
1111621-541000	TELEPHONE SERVICES	\$803	\$500	\$500	\$514	\$576	Monthly services for both guard house (\$48).
1111621-542000	FREIGHT & POSTAGE	\$0	\$0	\$0	\$0	\$1,620	Mailouts for all residential notices at .55¢ per mailout at a minimum of 5 meetings.
1111621-543000	UTILITY SERVICES-ELECTICITY	\$2,242	\$3,100	\$3,100	\$2,312	\$3,000	-
1111621-543020	UTILITY SERVICES-WATER & SEWER	\$430	\$2,000	\$2,000	\$726	\$1,000	-
1111621-545000	PROPOERTY INSURANCE	\$0	\$0	\$0	\$0	\$1,035	Property damage insurance covering physical structure of guard gate and guard house.
1111621-546000	REPAIRS & MAINTENANCE	\$5,208	\$8,000	\$8,000	\$6,605	\$6,000	Grounds Maintenance (\$2,000), Annual Pressure Cleaning (\$1,000), Electrical Repairs (\$1,000), Handymen(\$2,000).
1111621-546002	EXTERMINATOR SERVICES	\$378	\$400	\$400	\$372	\$400	Monthly exterminator service for both guard houses (\$31).
1111621-546021	GATE EQUIPMENT & REPAIRS	\$5,335	\$7,425	\$7,425	\$7,425	\$8,000	Emergency LED boom replacement.
1111621-547000	PRINTING & BINDING	\$0	\$200	\$200	\$100	\$100	Ink, paper and envelops for mailouts.
1111621-548020	GENERAL ADVERTISEMENTS	\$0	\$500	\$500	\$201	\$350	Legal notices to residents of public meetings based on a minimum of 5 meetings.
1111621-549311	TRANSPONDERS	\$1,001	\$3,000	\$3,000	\$2,560	\$3,000	New transponders for residents.
1111621-566002	COMPUTER SOFTWARE LICENSES	\$0	\$13,000	\$13,000	\$13,000	\$13,000	Annual LPR software license.
	<b>OPERATING COST SUBTOTAL</b>	<b>\$22,540</b>	<b>\$48,845</b>	<b>\$48,845</b>	<b>\$41,801</b>	<b>\$41,201</b>	
1111621-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$56,325	\$14,551	\$14,551	\$0	\$38,515	Proposed renovations to guard house.
1111621-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
	<b>CAPITAL OUTLAY COST SUBTOTAL</b>	<b>\$56,325</b>	<b>\$14,551</b>	<b>\$14,551</b>	<b>\$0</b>	<b>\$38,515</b>	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the District prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111621-549002	CONTINGENCY RESERVE	\$0	\$41,006	\$48,439	\$0	\$42,583	10% minimum reserves required by Resolution 20-1654.
	<b>TOTAL ROYAL OAKS SECTION ONE EXPENDITURES</b>	<b>\$424,341</b>	<b>\$451,068</b>	<b>\$458,501</b>	<b>\$388,466</b>	<b>\$468,407</b>	
	<b>NET ROYAL OAKS SECTIONS ONE</b>	<b>\$59,961</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$69,867</b>	<b>\$0</b>	



**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
NEIGHBORHOOD SERVICE DISTRICTS  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
<b>ROYAL OAKS EAST - 1703</b>							
	<i>Number of Units</i>	533.50	533.50			533.50	
	<i>Assessment Rate per Unit</i>	\$769.33	\$706.89			\$706.89	
	<i>Total Guard Service Hours</i>					16,992	24 Hours 365 days for 2 guards minus 11 holidays
	<i>Total Vehicle Hours</i>					-	
	<i>Total Holiday Hours</i>					528	24 Hours for 11 holidays for 2 guards
	<i>Guard Hourly Rate</i>	\$107.17	\$107.17			\$107.17	
	<i>Guard Holiday Hourly Rate</i>	\$25.76	\$25.76			\$25.76	
<b>REVENUES</b>							
1111631-312415	SPECIAL ASSESMENT AT 100%	\$391,146	\$377,126	\$377,126	\$377,126	\$377,126	
1111631-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$18,856)	(\$18,856)	(\$18,856)	(\$18,856)	
1111631-329020	STD TRANSPONDERS	\$930	\$3,000	\$3,000	\$795	\$3,000	Revenue for new transponders purchased.
1111631-331540	COVID19-CARES ACT	\$518	\$0	\$0	\$252	\$0	
1111631-361102	COUNTY & STATE INTEREST	\$279	\$0	\$0	\$18	\$0	
1111631-369310	PROPERTY DAMAGE SETTLEMENT	\$0	\$0	\$0	\$683	\$0	
1111631-370016	BUDGET CARRYFORWARD	\$133,037	\$97,030	\$103,829	\$103,829	\$72,892	Projected carryforward balance.
	<b>TOTAL REVENUES</b>	<b>\$525,910</b>	<b>\$458,300</b>	<b>\$465,099</b>	<b>\$463,848</b>	<b>\$434,161</b>	
<b>EXPENSES</b>							
1111631-533002	SECURITY SERVICES	\$305,629	\$300,818	\$300,818	\$305,368	\$291,753	
1111631-533002	SECURITY GUARD HOLIDAY COST	\$0	\$4,533	\$4,533	\$0	\$13,601	11 Holidays (24 Hours) (RFP 2019-13)
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$305,629</b>	<b>\$305,351</b>	<b>\$305,351</b>	<b>\$305,368</b>	<b>\$305,354</b>	
1111631-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$13,690	\$13,219	\$13,219	\$13,219	\$13,219	
1111631-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$26,709	\$28,096	\$28,096	\$28,096	\$26,803	8.5% of operating expenses based on security guard service level 1.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$40,399</b>	<b>\$41,315</b>	<b>\$41,315</b>	<b>\$41,315</b>	<b>\$40,022</b>	
1111631-534010	JANITORIAL SERVICES	\$3,000	\$3,120	\$3,120	\$3,120	\$3,120	Weekly services per guard house (\$30).
1111631-534010-CVD19	JANITORIAL SERVICES-COVID 19	\$4,142	\$7,600	\$7,600	\$4,867	\$0	Disinfectant spraying of guard houses due to Covid19 through April 30th.
1111631-541000	TELEPHONE SERVICES	\$207	\$500	\$500	\$514	\$576	Monthly services for both guard house (\$48).
1111631-542000	FREIGHT & POSTAGE	\$0	\$0	\$0	\$0	\$1,467	Mailouts for all residential notices at .55¢ per mailout at a minimum of 5 meetings.
1111631-543000	UTILITY SERVICES-ELECTRICITY	\$2,055	\$3,100	\$3,100	\$2,271	\$3,100	-
1111631-543020	UTILITY SERVICES-WATER & SEWER	\$651	\$2,000	\$2,000	\$3,663	\$2,000	-
1111631-545000	PROPERTY INSURANCE	\$0	\$0	\$0	\$0	\$879	Property damage insurance covering physical structure of guard gate and guard house.
1111631-546000	REPAIRS & MAINTENANCE-MAJOR	\$5,331	\$8,000	\$8,000	\$6,405	\$6,000	Grounds Maintenance (\$2,000), Annual Pressure Cleaning (\$1,000), Electrical Repairs (\$1,000), Handymen(\$2,000).
1111631-546002	EXTERMINATOR SERVICES	\$368	\$400	\$400	\$372	\$400	Monthly exterminator service for both guard houses (\$31).
1111631-546021	GATE EQUIPMENT & REPAIRS	\$3,973	\$7,425	\$7,425	\$8,967	\$8,000	Emergency LED boom replacement.
1111631-547000	PRINTING & BINDING	\$0	\$200	\$200	\$100	\$100	Ink, paper and envelopes for mailouts.
1111631-548020	GENERAL ADVERTISEMENTS	\$0	\$500	\$500	\$200	\$350	Legal notices to residents of public meetings based on a minimum of 5 meetings.

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
NEIGHBORHOOD SERVICE DISTRICTS  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
1111631-549311	TRANSPONDERS	\$0	\$3,000	\$3,000	\$795	\$3,000	New transponders for residents.
1111631-566002	COMPUTER SOFTWARE LICENSES	\$0	\$13,000	\$13,000	\$13,000	\$13,000	Annual LPR software license.
	<b>OPERATING COST SUBTOTAL</b>	<b>\$19,727</b>	<b>\$48,845</b>	<b>\$48,845</b>	<b>\$44,273</b>	<b>\$41,992</b>	
1111631-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$56,325	\$21,125	\$21,125	\$0	\$9,857	
1111631-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
	<b>CAPITAL OUTLAY COST SUBTOTAL</b>	<b>\$56,325</b>	<b>\$21,125</b>	<b>\$21,125</b>	<b>\$0</b>	<b>\$9,857</b>	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the District prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111631-549002	CONTINGENCY RESERVE	\$0	\$41,664	\$48,463	\$0	\$36,936	10% minimum reserves required by Resolution 20-1654.
	<b>TOTAL ROYAL OAKS EAST EXPENENDITURES</b>	<b>\$422,080</b>	<b>\$458,300</b>	<b>\$465,099</b>	<b>\$390,956</b>	<b>\$434,161</b>	
	<b>NET ROYAL OAKS EAST</b>	<b>\$103,829</b>	<b>\$0</b>	<b>\$0</b>	<b>\$72,892</b>	<b>(\$0)</b>	
<b>LAKE PATRICIA - 1704</b>							
	<i>Number of Units</i>	72.5	72.5			72.5	
	<i>Assessment Rate per Unit</i>	\$231.46	\$231.46			\$231.46	
	<i>Number of cycles</i>	12	12			18	
	<i>Number of summer cycles</i>	6	6			6	
<b>REVENUES</b>							
1111641-312415	SPECIAL ASSESMENT AT 100%	\$16,079	\$16,781	\$16,781	\$16,781	\$16,781	
1111641-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$839)	(\$839)	(\$839)	(\$839)	
1111641-361102	COUNTY & STATE INTEREST	\$10	\$0	\$0	\$1	\$0	
1111641-370016	BUDGET CARRYFORWARD	\$3,423	\$4,698	\$6,601	\$6,601	\$9,447	Projected carry forward balance.
	<b>TOTAL REVENUES</b>	<b>\$19,512</b>	<b>\$20,640</b>	<b>\$22,543</b>	<b>\$22,544</b>	<b>\$25,389</b>	
<b>EXPENSES</b>							
1111641-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$1,012	\$1,207	\$1,207	\$1,207	\$1,515	8.5% of operating expenses.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$1,012</b>	<b>\$1,207</b>	<b>\$1,207</b>	<b>\$1,207</b>	<b>\$1,515</b>	
1111641-542000	FREIGHT & POSTAGE	\$0	\$100	\$100	\$80	\$240	Mailouts for all residential notices at .55¢ per mailout at a minimum of 6 meetings.
1111641-546101	WATER TREATMENT SERVICE	\$11,900	\$13,400	\$13,400	\$11,580	\$17,060	Annual contractual lake maintenance for 24 services (\$14,616), annual fish stocking (\$1,500), and additional services (\$944)
1111641-547000	PRINTING & BINDING	\$0	\$200	\$200	\$100	\$100	Ink, paper and envelopes for mailouts.
1111641-548020	GENERAL ADVERTISEMENTS	\$0	\$500	\$500	\$130	\$420	Legal notices to residents of public meetings based on a minimum of 6 meetings.
	<b>OPERATING COSTS SUBTOTAL</b>	<b>\$11,900</b>	<b>\$14,200</b>	<b>\$14,200</b>	<b>\$11,890</b>	<b>\$17,820</b>	

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
NEIGHBORHOOD SERVICE DISTRICTS  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
1111641-549002	CONTINGENCY RESERVE	\$0	\$5,233	\$7,136	\$0	\$6,054	10% minimum reserves required by Resolution 20-1654.
	<b>TOTAL LAKE PATRICIA EXPENDITURES</b>	<b>\$12,912</b>	<b>\$20,640</b>	<b>\$22,543</b>	<b>\$13,097</b>	<b>\$25,389</b>	
	NET LAKE PATRICIA	\$6,601	\$0	\$0	\$9,447	(\$0)	
<b>LAKE HILDA - 1705</b>							
	<i>Number of Units</i>	111	111			111	
	<i>Assessment Rate per Unit</i>	157.92	157.92			\$157.92	
	<i>Number of cycles</i>	12	12			18	
	<i>Number of summer cycles</i>	6	6			6	
<b>REVENUES</b>							
1111651-312415	SPECIAL ASSESMENT AT 100%	\$16,602	\$17,529	\$17,529	\$17,529	\$17,529	
1111651-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$876)	(\$876)	(\$876)	(\$876)	
1111651-361102	COUNTY & STATE INTEREST	\$12	\$0	\$0	\$1	\$0	
1111651-370016	BUDGET CARRYFORWARD	\$5,417	\$9,400	\$10,638	\$10,638	\$15,012	Projected carry forward balance.
	<b>TOTAL REVENUES</b>	<b>\$22,031</b>	<b>\$26,053</b>	<b>\$27,291</b>	<b>\$27,292</b>	<b>\$31,665</b>	
<b>EXPENSES</b>							
1111651-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$893	\$1,114	\$1,114	\$1,114	\$1,493	8.5% of operating expenses.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$893</b>	<b>\$1,114</b>	<b>\$1,114</b>	<b>\$1,114</b>	<b>\$1,493</b>	
1111651-542000	FREIGHT & POSTAGE	\$0	\$100	\$100	\$124	\$367	Mailouts for all residential notices at .55c per mailout at a minimum of 6 meetings.
1111651-546101	WATER TREATMENT SERVICE	\$10,500	\$12,300	\$12,300	\$10,812	\$16,672	Annual contractual lake maintenance for 24 services (\$14,688) annual fish stocking (\$1,500) and additional services (\$484).
1111651-547000	PRINTING & BINDING	\$0	\$200	\$200	\$100	\$100	Ink, paper and envelopes for mailouts.
1111651-548020	GENERAL ADVERTISEMENTS	\$0	\$500	\$500	\$130	\$420	Legal notices to residents of public meetings based on a minimum of 6 meetings.
	<b>OPERATING COSTS SUBTOTAL</b>	<b>\$10,500</b>	<b>\$13,100</b>	<b>\$13,100</b>	<b>\$11,166</b>	<b>\$17,559</b>	
1111651-549002	CONTINGENCY RESERVE	\$0	\$11,839	\$13,077	\$0	\$12,613	10% minimum reserves required by Resolution 20-1654.
	<b>TOTAL LAKE HILDA EXPENDITURES</b>	<b>\$11,393</b>	<b>\$26,053</b>	<b>\$27,291</b>	<b>\$12,280</b>	<b>\$31,665</b>	
	NET LAKE HILDA	\$10,638	\$0	\$0	\$15,012	(\$0)	
<b>TOTAL NEIGHBORHOOD SERVICE DISTRICTS REVENUES: \$ 1,814,855 \$ 1,683,881 \$ 1,713,195 \$ 1,712,063 \$ 1,664,088</b>							
<b>TOTAL NEIGHBORHOOD SERVICE DISTRICTS EXPENDITURES: \$ 1,506,220 \$ 1,683,881 \$ 1,713,195 \$ 1,452,535 \$ 1,664,088</b>							



**Electric Utility Tax Revenue Fund  
and  
Debt Service Fund**

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*Town of Miami Lakes FY 2021-22 Adopted Budget*

*Electric Utility Tax Revenue  
and  
Debt Service Fund*

*Electric Utility Tax Revenue*

The Series 2010, Special Obligation Bond Covenant requires that the electrical utility tax revenue be first utilized to make the debt service payment. The

Electric Utility Tax Revenue Fund was therefore created to ensure the appropriate capture of the revenue and the fees associated with the maintenance of the debt. All unused funds are transferred to the General Fund for general operations.

The Total Electric Utility Tax revenue for FY 2021-22 is budgeted at \$3,047,665, a decrease of \$12,335 or 0.40% as compared to FY2020-21 Adopted Budget. A transfer to the Debt Service Fund in the amount of \$525,665 is budgeted, and \$2,520,000 transfer to the General Fund. The annual dissemination service fee is estimated at \$2,000.

*Debt Service Fund*

The Bond and Notes covenants require that all debt service-related revenues and expenditures be tracked in a separate fund. This Fund accounts for the servicing of all outstanding long-

term obligations except those payable from Enterprise Funds. The Debt Service Fund for FY 2021-22 includes the Series 2010 Special Obligation Bond for construction of Government Center.

The Series 2010 Bond Holder interest payment for FY 2021-22 is \$500,207 and the Federal Direct Payment (interest reimbursement) is estimated at \$167,536. The difference between these two amounts (\$332,671) represents the Town's portion of the debt service which is paid using the Electric Utility Tax revenues. The third principal payment of \$210,000 on the bond will be paid December 1, 2021. The Series 2010 Bonds are collateralized by the Electric Utility Tax Revenues and are due serially every December 1<sup>st</sup> through the year 2040.

TOWN OF MIAMI LAKES  
 FY2021-2022 ADOPTED BUDGET  
 ELECTRIC UTILITY TAX REVENUE FUND  
 Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
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**ELECTRIC UTILITY TAX REVENUE**

REVENUES

103-314100	ELECTRIC UTILITY SERVICE TAX	\$3,109,645	\$3,060,000	\$3,060,000	\$3,121,175	\$3,047,665	Utility tax levied on customer's electric bill.
103-314101	ELECTRIC UTILITY SERVICE TAX TO GENERAL FUND	-\$2,548,710	-\$2,504,009	-\$2,504,009	-\$2,570,083	-\$2,520,000	Net of debt service to General Fund.
103-381210	TRANSFER GF ELEC UTIL	\$2,000	\$0	\$0	\$0	\$0	
<b>TOTAL REVENUES</b>		<b>\$562,935</b>	<b>\$555,991</b>	<b>\$555,991</b>	<b>\$551,092</b>	<b>\$527,665</b>	

EXPENDITURES

1038108-549091	ANNUAL DISSEMINATION AGENT FEE	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
1038108-591070	TRANSFER TO DEBT SERVICE FUND	\$560,935	\$553,991	\$553,991	\$549,092	\$525,665	Transfer to pay debt service on Bond Series 2010.
<b>TOTAL EXPENDITURES</b>		<b>\$562,935</b>	<b>\$555,991</b>	<b>\$555,991</b>	<b>\$551,092</b>	<b>\$527,665</b>	
<b>NET ELECTRIC UTILITY TAX REVENUE FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

TOWN OF MIAMI LAKES  
 FY2021-2022 ADOPTED BUDGET  
 DEBT SERVICE FUND  
 Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>DEBT SERVICE FUND</b>							
<b>REVENUES</b>							
200-361100	INTEREST INCOME	\$11,613	\$0	\$0	\$2,464	\$0 -	
200-370000	DEBT SERVICE FUND BUDGET CARRYFORWARD	\$354,919	\$293,780	\$293,780	\$293,780	\$298,990	
200-381212	TRANSFER IN ELECTRIC UTILITY FUND	\$560,935	\$553,991	\$553,991	\$549,092	\$525,665	
200-384002	FEDERAL DIRECT PAYMENT	\$176,236	\$171,824	\$171,824	\$169,863	\$167,536	
	<b>TOTAL REVENUES</b>	<b>\$1,103,703</b>	<b>\$1,019,595</b>	<b>\$1,019,595</b>	<b>\$1,015,199</b>	<b>\$992,191</b>	
<b>EXPENSES</b>							
2001731-549002	CONTINGENCY RESERVE	\$0	\$310,236	\$310,236	\$0	\$280,434	
2001731-549090	FINANCIAL INSTITUTION FEES	\$1,350	\$1,550	\$1,550	\$1,350	\$1,350	
2001731-549092	8038 CP PREPARATION FEES	\$200	\$200	\$200	\$200	\$200	
2001731-571000	SERIES 2010 PRINCIPAL	\$380,000	\$200,000	\$200,000	\$200,000	\$210,000	
2001731-572000	SERIES 2010 INTEREST	\$535,104	\$507,609	\$507,609	\$514,659	\$500,207	
2001731-591040	TRANSFER OUT-GENERAL FUND	\$131,552	\$0	\$0	\$0	\$0 -	
	<b>TOTAL EXPENDITURES</b>	<b>\$1,048,206</b>	<b>\$1,019,595</b>	<b>\$1,019,595</b>	<b>\$716,209</b>	<b>\$992,191</b>	
	<b>NET DEBT SERVICE FUND</b>	<b>\$55,497</b>	<b>\$0</b>	<b>\$0</b>	<b>\$298,990</b>	<b>\$0</b>	



**Capital Projects Fund  
Infrastructure Sinking Fund  
and  
Five-Year Capital Improvement Plan**

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# *Town of Miami Lakes FY 2021-22 Adopted Budget*

## *Capital Projects Fund*

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The Capital Improvement Program aligns with the Town's 2015-2025 Strategic Plan where mobility remains the Town's #1 strategic goal. The FY 2021-22 Capital Projects Fund Budget includes many of these initiatives with investment in transportation projects representing 75.4% of the Capital Improvement Program, followed by 16.5% in parks improvements, stormwater improvements 7.6% and 0.5% investment in facilities improvements.

The Capital Projects Fund is established to account for all resources used for the acquisition of fixed assets or construction of major capital projects. Money is typically transferred to this Fund from other Funds for these projects. The Budget for FY 2021-22 totals \$11,091,021. Projects are grouped according to the four sub-fund categories as summarized below:

### *Facilities & Equipment Improvement*

- **Police Security Fence**

Total Estimated Project Cost \$54,968; FY 2021-22 Budget is \$54,968.

The Town went out to bid twice for this project, and both bids were canceled due to bids coming in higher than expected. The Town Council approved the award of a contract however the contractor was unable to perform all aspects of the work. A new security fencing contract was brought before the Town Council at the September 7, 2021, meeting and was approved.

### *Parks Development*

- **Miami Lakes Optimist Park Master Plan**

Total Estimated Project Cost is \$26.5 million and will be proposed for referendum in November 2022. The FY 2021-22 Budget is \$639,398. The Town Council adopted the Miami Lakes Optimist Park Master Plan in 2003; and was presented four (4) park development options during the August 2021 workshop. In FY2022, the Town Council

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

is anticipated to select a design option that will be presented to the voters as a referendum question during November 2022 election. There are costs associated with the proposed referendum that include the following: Ballot Cost (\$16,000), Bond Feasibility, Research, & Public Opinion Survey (\$49,500), Voter Education & Website (\$20,000).

In FY2018, a contract for field design work was awarded for \$470,000 which is approximately 41% complete. FY2021-22 budget provides funding for the completion of the field design work and for the construction documents.

- **Optimist Park Storage Facility**

Total Estimated Project Cost \$230,000; FY 2021-22 Budget is \$189,601.

The budget included \$80,000 to replace the roof and renovate the interior of the storage facility at Optimist Park. Due to a change in scope, the budget was amended to add \$150,000 to completely remodel the structure, update electrical, plumbing, and mechanical systems to meet current Code, reconfigure interior spaces making the building ADA accessible, and aesthetically update the exterior of the building to make it consistent with MLOP Clubhouse. Design was completed in FY2019 and revised in FY2020 to include flood protection requirements. Town staff is currently exploring prefabricated options and construction is projected to commence in FY2022.

- **Par 3 Park**

Total Estimated Project Cost is \$4.7 million; FY 2021-22 Re-budget is \$150,000.

Funded from developer contribution, the budget allocation is for design work to turn a Par 3 Golf Course into a multi-use central park with areas for kids to play, fitness activities, and a transit park-and-ride.

- **Jakey Duque Park (Bridge Park – Phase 1)**

Total estimated project cost - \$215,000; FY 2021-22 Budget - \$80,827.

In FY2019, Town Council approved the conceptual design for Phase 1 of the 1-5-4 Bridge Park. Phase 1 consists of constructing the Entry Plaza for the 1-5-4 Bridge Park & Greenway with shared use paths, central area with benches, feature canopy tree, landscape islands containing native trees and plants, which was completed in FY20. In FY20, the Town Council approved the renaming of the Bridge Park to Jakey Duque Park and the Town hosted a ceremony unveiling a statute for Jakey and dedication of Jakey Duque Park.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

The Town is exploring the potential development of the Miami Lakes Bridge Park located on the I-75 Highway overpass at the western boundary of NW 154th Street. The project would extend west from the Town's boundary into the City of Hialeah along NW 154th Street and connect to a planned large regional park in Hialeah. The Park will include bike lanes, walking paths and greenery and provide public green and recreational space to benefit existing residents and the adjacent new homes and commercial development.

- **Senior Center Buildout**

Total estimated project cost - \$500,000; FY 2021-22 Re-budget - \$250,000.

The creation of a senior center and improving the health and vitality of residents of all ages are both part of the Town's 2015-2025 strategic plan. The Senior Community Center 6,000 square feet interior build project will enhance the Town's ability to provide vital resources, programs, and services to its growing senior population.

The project is positioned on approximately 1.3 acres, located on the west side of Commerce Way and NW 146th Street. The facility shell, estimated at \$1.2 million, is being donated to the Town by The Graham Companies. Surrounding accommodations proposed for this space include 9.4 acres 220 units senior living apartments and a 4.2 acre assisted living facility. The FY 2021-22 allocation will fund buildout of the interior facility shell to include furniture, fixtures, and equipment. The facility will be equipped with a catering room to host healthy cooking demos, multipurpose room for health programs and educational classes, art room, and an open playroom.

- **Roberto Alonso Community Center Critical Facility Energy Resiliency Project**

Total estimated project cost - \$525,000; FY2021-22 Budget - \$525,000

The Town was awarded the Rebuild Florida Community Development Block Grant-Mitigation (CDBG-MIT) Critical Facility Hardening Program (CFHP) funds in the amount of \$525,000 to design, permit, purchase, and install a new generator to fully power this critical facility as the Town's designated backup/alternate EOC.

### *Transportation Improvements & Stormwater Improvements*

The Transportation Improvement Program is based on the results of the Roadway Assessment Report that was completed in 2011, as well as the 2015 Transportation Summit recommendations; the Stormwater Improvement Program is based on the results of the Stormwater Master Plan Update completed in 2012. These programs were

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

developed to ensure that road resurfacing projects are coordinated with drainage improvements. For FY 2021-22, these projects are funded from State grants, Infrastructure Gas Tax funds, Transportation Sales Tax, and Stormwater Utility fees.

As part of its Stormwater Master Plan, over the last few years the Town of Miami Lakes has undertaken a series of projects to protect surface water quality and reduce flooding within the Town. These projects are comprised of both roadway and drainage components and the cost is typically split between the Transportation and Stormwater sub-funds. Drainage projects are completed by resurfacing the roadway, pavement markings, signage and when applicable, landscaping and irrigation. Stormwater improvements typically include the addition of catch basins, French drains, and manholes to provide water quality and quantity treatment. Projects funded in the FY 2021-22 Budget include:

- **West Lake Roadway and Drainage Improvement – Phase III**

Total Estimated Project Cost is \$2.1 million; FY 2021-22 Budget is \$142,303.

The Stormwater Master Plan identified the West Lakes area as a priority for stormwater improvements. The project consists of a complete drainage system retrofit and installation of drainage pipes in residential local roads and exfiltration trenches (French Drains) connecting to existing underground infrastructure, leading to an outfall. New structures and inlets will increase capacity.

The project's bidding process was completed in the spring of 2020 and the construction contract was awarded in July of 2020, and construction commenced in September 2020. The Town received \$600,000 in State Legislative funding towards Phases 1 and II which were completed in FY2016 and FY2017, respectively. The underground infrastructure installed during Phase I and Phase II is the main system which West Lakes Drainage Improvements Phase III new structures and inlets will intersect, completing this drainage system. In FY2018, the Town was awarded \$1,462,499.95 in grant funding from the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) through the State of Florida, subsequently in FY2020 the budget was modified, and the federal funding increased an additional \$93,372.05, and \$500,000 in State Legislative funds for West Lake Drainage Improvement Phase III. This project will be completed in FY2022.

- **NW 83<sup>rd</sup> Place Roadway & Drainage Improvement Project**

Total estimated project cost is \$338,525; FY 2021-22 Budget is \$289,095.

This project consists of drainage improvements on NW 83<sup>rd</sup> Place from NW 159<sup>th</sup> Terrace to NW 162<sup>nd</sup> Street. The work involves a drainage system retrofit which may include a new outfall connection to the private lake to the west of NW 83<sup>rd</sup> Place and

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

additional underground infrastructure to increase drainage capacity. Budgeted funds will be used for design, permitting, and construction of these improvements.

- **Royal Oaks First Addition**

Total estimates project cost \$440,220, FY2021-22 Budget is \$373,470

On July 16, 2019, the Town Council unanimously adopted Resolution 19-1626 adding this project as a necessary capital improvement. The Project improvements will require design, permitting, and construction of the drainage system comprised of drainage pipes, exfiltration trenches (French Drains), and asphalt restoration between NW 166th Terrace to NW 168th Street, from NW 83rd Place to NW 82nd Avenue. Project benefits will include improved drainage, reduced localized flooding, increased drainage capacity, improved stormwater management, eliminated standing rainwater, reduced probability of mosquito-transmitted diseases to the public, and reduced impact to property and life.

- **NW 59<sup>th</sup> Avenue Roadway Extension**

Total Estimated Project Cost is \$9.6 million; FY 2021-22 Budget is \$7,541,013.

The project includes obtaining the right to a 1.18-acre parcel from Miami-Dade Aviation Department and land acquisition of a private property to design and construct a bridge and roadway improvement, extending from NW 59<sup>th</sup> Avenue over the C-8 Canal south to NW 151<sup>st</sup> Street, thereby providing public access that will facilitate increased economic opportunities, commerce, and local jobs. The project also involves improvements on NW 151<sup>st</sup> Street and NW 153<sup>RD</sup> Street from Miami Lakeway North to Miami Lakes Drive.

In FY2018 the Town was awarded a \$3.6 million competitive grant from FDOT for the construction of the NW 59<sup>th</sup> Avenue project. Additionally, the Town is securing Road Impact Fees from the County for \$1.89 million.

The FY2022 sources of funding for this project budget includes a re-budget project balance (\$4,850,725) a budget transfer from Gas Tax (\$139,356), PTP (\$353,294), Mobility Fee (\$300,000), and funding from In Lieu of Road Impact Fees (\$1,897,638) for a total budget of \$7,541,013.

- **Safe Routes to School Miami Lakeway**

Total Estimated Project Cost is \$1.2M, FY 2021-22 Budget is \$109,641

The Town was initially awarded a grant from FDOT through the Local Agency Program in 2014 in the amount of \$200,000 with a Town match of \$121,500 for a greenway trail along the east side of Miami Lakeway North/South between Miami Lakes K-8 and Miami Lakes Middle Schools. In FY2017 FDOT awarded an additional \$18,073 towards the design and a bat survey which was completed. The design includes a meandering

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

trail for bicyclists and pedestrians with high emphasis crosswalks and bollards to provide additional caution and limit access to motorized vehicles, as well as landscaping.

In FY2018 FDOT awarded another \$302,484 towards construction, and \$49,154 for construction engineering inspections. In FY 2019 another \$200,000 was awarded for construction with an increase in Town match of \$126,461. Construction was completed in FY20-21 and is currently in the administrative close out phase.

- **Safe Routes to School Bob Graham Education Center**

Total Estimated Project Cost is \$265,000; FY 2021-22 Budget is \$26,267.

The Town was initially awarded a grant from FDOT through the Local Agency Program in FY2019 in the amount of \$241,143 for the widening of the eastside school campus frontage sidewalk, new pedestrian ramps and crosswalk improvements along NW 79<sup>th</sup> Avenue from NW 167<sup>th</sup> Terrace to NW 155<sup>th</sup> Street and NW 82<sup>nd</sup> Avenue at 162<sup>nd</sup> Street. This budget includes the design phase of this project, and which commenced in FY2021 and will be completed in FY22. The construction portion is expected to commence in FY2023.

- **Miami Lakes Green 2.0 (146<sup>th</sup> Street Greenway)**

Total estimated project cost is \$808,200; FY2021-22 Budget is \$266,706

Miami Lakes Greenways Represent Energy-Efficient Networks 2.0 involves the development of a signature multi-purpose greenway connecting bike facilities on NW 87<sup>th</sup> Avenue and NW 89<sup>th</sup> Avenue while serving as a gateway to Barbara Goleman Senior High School. The project furthers strategies adopted in the Town Transportation Master Plan (2004) and Greenways and Trails Master Plan (2014). Both the Town Transportation Master Plan and the Greenways and Trails Master Plan underwent extensive public participation and council approval. The proposed project expands upon the recommendation proposed in the Greenways and Trails Master Plan which calls for bike lanes along this segment of NW 146 Street. This greenway will connect to a future off-road facility on NW 87<sup>th</sup> Avenue and a future On-Road facility on NW 89<sup>th</sup> Avenue, allowing students, resident and visitors to travel throughout the greater region. Design will commence in FY2022 and construction in FY2023.

- **Streetlight Improvement Project**

Total Estimated Project Cost is \$236,882; FY 2021-22 Budget is \$230,068.

This project consists of limited streetlights improvements in various sectors of the Town. The work involves replacement of existing LED fixtures and/or installation of new streetlight poles to bring roadway light levels to the desired illuminance values. Budgeted funds will be used for the design, permitting and construction of these improvements.

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

- **MiGlo Walking & Biking Project**

Total estimated project cost - \$25,000; FY 2021-22 Budget - \$0.00.

In FY2020 the Town was awarded a \$25,000 grant through the 2019 Public Space Challenge at the Miami Foundation. The purpose of the grant is to create solar powered glow in the dark walking and biking trail to improve lighting and safety for residents, pedestrians and cyclists who will utilize this trail at night. This project is expected to be completed by September 30, 2021.

- **Adaptive Signalization**

Total Estimated Project Cost is \$147,000; FY 2021-22 Budget is \$0.00.

This project consists of the purchase and installation of closed-circuit television (CCTV) cameras and adaptive signal control technology (ASCT) on the NW 154th Street corridor from NW 87th Avenue to NW 77th Avenue (six intersections). The installation of the adaptive equipment is complete and is pending Miami Dade County inspection and certification.

### *Infrastructure Sinking Fund*

On January 15, 2019, the Town Council adopted Ordinance 2019-236 creating a Long-Term Infrastructure Renewal and Replacement Fund. The Town shall transfer a minimum of \$150,000 to the Long-Term Infrastructure Renewal and Replacement Fund on a yearly basis that can be adjusted and budgeted annually for the renewal and replacement of certain general fund assets. Funds may only be used for the renewal and replacement of capital assets as defined by Generally Accepted Accounting Principles (GAAP) and are identified and accounted for by the Town Financial Records.

The Infrastructure Sinking Fund FY2021-22 budget includes \$150,000 mandated contribution and \$215,796 prior year carryforward fund balance for a total budget of \$365,796. This amount is appropriated among various projects including the replacement of one A/C unit at Town Hall (\$40,000), a second A/C unit at the Robert Alonso Community Center, the replacement of partitions (\$35,000) and cabinets (\$30,000) at the Mary Collins Community Center. This budget also includes a reserve balance of \$220,796.

**TOWN OF MIAMI LAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**CAPITAL PROJECTS FUND**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
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**CAPITAL PROJECTS FUND**  
**FACILITIES & EQUIPMENT IMPROVEMENT**

REVENUES

3013903-37000-FAC	BUDGET CARRYFORWARD	\$16,980	\$0	\$52,630	\$52,630	\$44,968	Projected fund balance carryforward.
3013903-381109	TRANSFER IN-GENERAL FUND	\$33,500	\$0	\$19,000	\$19,000	\$10,000	Transfer in from General Fund for the Police security fencing.
3013903-381114	TRANSFER IN-IMPACT FEE FUND-POLICE	\$25,000	\$0	\$0	\$0	\$0	
<b>TOTAL REVENUES:</b>		<b>\$75,480</b>	<b>\$0</b>	<b>\$71,630</b>	<b>\$71,630</b>	<b>\$54,968</b>	

EXPENSES

3013903-549002	CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$0	
3013903-563000	INFRASTRUCTURE	\$0	\$0	\$38,074	\$14,034	\$54,968	Funding for the Police security fencing.
3013903-564000	MACHINERY & EQUIPMENT	\$22,851	\$0	\$33,556	\$12,628	\$0	
<b>TOTAL EXPENDITURES:</b>		<b>\$22,851</b>	<b>\$0</b>	<b>\$71,630</b>	<b>\$26,662</b>	<b>\$54,968</b>	
<b>NET FACILITIES &amp; EQUIPMENT IMPROVEMENT</b>		<b>\$52,629</b>	<b>\$0</b>	<b>\$0</b>	<b>\$44,968</b>	<b>\$0</b>	

**PARKS IMPROVEMENTS**

REVENUES

301-337205-G2003	GRANT-NEAT STREET MIAMI	\$0	\$0	\$41,470	\$33,275	\$0 -	
301-337205-G2102	GRANT-NEAT STREET MIAMI	\$0	\$0	\$46,031	\$45,756	\$0 -	
301-370001-PARKS	BUDGET CARRYFORWARD	\$1,110,432	\$877,157	\$936,662	\$936,662	\$1,305,083	
301-381106	TRANSFERS IN-GENERAL FUND-PARKS	\$0	\$17,000	\$71,479	\$71,479	\$0 -	
301-381115-PIMP	TRANSFERS IN-PARKS IMPACT FEE FUND-IMPROV	\$0	\$250,000	\$220,021	\$220,021	\$0 -	
301-381115-POS	TRANSFERS IN-PARKS IMPACT FEE FUND-OPEN SPACE	\$296,090	\$0	\$0	\$0	\$0 -	
301-381124	TRANSFERS IN-BLACK OLIVE TREE PROGRAM	\$41,470	\$0	\$50,000	\$50,000	\$8,470	
301-381302	TRANSFERS IN-SPECIAL REVENUE FUND	\$0	\$0	\$200,000	\$200,000	\$0 -	
3017217-334205-G2105	GRANT-CDBG-MIT-FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO)	\$0	\$0	\$0	\$0	\$525,000	
3017217-331905-G1802	FLORIDA DEPT OF AGRICULTURE & CONSUMER SERVICES	\$208,502	\$0	\$0	\$0	\$0 -	
<b>TOTAL REVENUES:</b>		<b>\$1,656,494</b>	<b>\$1,144,157</b>	<b>\$1,565,663</b>	<b>\$1,557,193</b>	<b>\$1,838,553</b>	

EXPENSES

3017207-591040	TRANSFERS OUT-GENERAL FUND	\$420,000	\$0	\$0	\$0	\$0 -	
3017207-549002	CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$3,727	Reserve for future Parks improvements projects.
3017207-563003	WEST LAKE NEIGHBORHOOD REFORESTATION PROGRAM	\$82,940	\$0	\$96,031	\$96,031	\$0 -	
3017237-563530	MINI PARKS IMPROVEMENTS	\$0	\$0	\$24,236	\$22,860	\$0 -	
3017327-562065	SENIOR CENTER BUILDOUT	\$0	\$250,000	\$250,000	\$0	\$250,000	Re-budget Interior build up of a 6,000 square foot shell building for a senior community center for an estimated total project cost of \$500,000. Bidding and design in FY23 and construction in FY24.
<b>TOTAL ADMINISTRATIVE PROJECTS:</b>		<b>\$502,940</b>	<b>\$250,000</b>	<b>\$370,267</b>	<b>\$118,891</b>	<b>\$253,727</b>	

3017217-563000	ROP INFRASTRUCTURE	\$0	\$0	\$10,000	\$10,134	\$525,000	FY22 for the design, permitting and construction of a new generator at the Roberto Alonso Community Center (EOC) to replace the existing back-up power source to avoid disruption of emergency operations, mitigate threats and emergency related challenges.
3017217-563000-G1802	ROP SPORTS FIELDS LED RETROFIT	\$17,066	\$0	\$0	\$0	\$0 -	
<b>TOTAL ROYAL OAKS PARK PROJECTS:</b>		<b>\$17,066</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,134</b>	<b>\$525,000</b>	

3017247-563000	INFRASTRUCTURE	\$0	\$0	\$88,000	\$88,000	\$0 -	
3017247-563001	MLOP STORAGE FACILITY	\$747	\$189,961	\$191,161	\$1,560	\$189,601	Re-budget funds to replace roof, A/C unit, renovate bathrooms and refurbish interior.



**TOWN OF MIAMI LAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**CAPITAL PROJECTS FUND**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
3017247-563618	MLOP MASTER PLAN	\$5,562	\$467,032	\$640,298	\$900	\$639,398	Funding to complete the design work at MLOP and the remainder towards the construction phase.
3017247-567000	MLOP WORKS OF ART/COLLECTIONS	\$12,400	\$0	\$0	\$0	\$0	
	<b>TOTAL MIAMI LAKES OPTIMIST PARK</b>	<b>0</b>	<b>\$18,709</b>	<b>\$656,993</b>	<b>\$919,459</b>	<b>\$90,460</b>	<b>\$828,999</b>
3017257-564000	MACHINERY & EQUIPMENT-MINI PARKS IMPROVEMENT	\$963	\$0	\$0	\$0	\$0	
	<b>TOTAL MINI PARKS</b>	<b>0</b>	<b>\$963</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
3017277-563538	BRIDGE PARK (154TH BRIDGE)	\$114,151	\$87,164	\$85,849	\$5,022	\$80,827	Re-budget funding to complete design of Bridge Park.
3017277-563542	170TH STREET GREENWAY TRAIL EXTENSION	\$57,354	\$0	\$2,646	\$161	\$0	
3017287-563540	PAR 3 PARK	\$0	\$150,000	\$150,000	\$0	\$150,000	Re-budget funds for design of Par 3 Park.
3017297-563539	PASSIVE PARK DEVELOPMENT	\$8,648	\$0	\$27,442	\$27,442	\$0	
	<b>TOTAL PASSIVE PARK DEVELOPMENT</b>	<b>0</b>	<b>\$180,154</b>	<b>\$237,164</b>	<b>\$265,937</b>	<b>\$32,625</b>	<b>\$230,827</b>
	<b>TOTAL PARKS IMPROVEMENTS EXPENDITURES</b>	<b>\$719,832</b>	<b>\$1,144,157</b>	<b>\$1,565,663</b>	<b>\$252,110</b>	<b>\$1,838,553</b>	
	<b>NET PARKS IMPROVEMENT</b>	<b>\$936,662</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,305,083</b>	<b>\$0</b>	

**TRANSPORTATION IMPROVEMENTS**

REVENUES

301-331492-G1401	FEDERAL GRANT-TRANSPORTATION ALTERNATIVE PROGRAM (TAP)	\$750,000	\$250,000	\$250,000	\$238,522	\$0	
301-334202	SAFE ROUTES TO SCHOOL GRANT	\$0	\$721,638	\$721,638	\$360,819	\$360,819	Re-budget LAP grant funding for Safe Routes to School project including construction and CEI costs.
301-361100	INTEREST INCOME	\$8,622	\$0	\$0	\$6,790	\$0	
301-381050	GENERAL FUND TRANSFER FOR TRANSPORTATION	\$0	\$0	\$0	\$0	\$171,000	Funding to complete the street lights project.
3014134-312420	SECOND LOCAL OPT GAS TAX-3 CENT	\$135,641	\$128,838	\$128,838	\$135,554	\$139,356	1 to 5 cent tax per Florida Statute 336.025. Based on Department of Revenue estimates at 95%. Funding towards 59th Ave. Roadway Extension project.
3014134-331907-G1805	COUNTY GRANT-CIGP-NW 59 AVE RDWY EXTENSION	\$159,841	\$3,614,500	\$3,454,659	\$0	\$3,454,659	Re-budget County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award \$3,614,500. FY19 Budget for design and land acquisition, Construction and CEI (\$2.474M).
3014134-334202-G1901	SAFE ROUTES TO SCHOOL GRANT-BOB GRAHAM	\$0	\$56,267	\$56,267	\$0	\$56,267	Re-budget award from FDOT for Safe Routes to School project between Miami Lakes K8 and ML Middle Schools.
3014134-337403-G2002	MIGLO WALKING & BIKING TRAIL	\$25,000	\$0	\$0	\$0	\$0	
3014134-370003	BUDGET CARRYFORWARD	\$1,493,734	\$422,618	\$924,232	\$853,138	\$1,346,893	Prior year carryforward fund balance.
3014134-381111	TRANSFER IN-SPECIAL REVENUE FUND-TRANSPORTATION (PTP)	\$590,000	\$525,000	\$525,000	\$525,000	\$620,000	FY22 funding towards 59th Roadway Extension (353,294), and Miami Lakes Green 2.0 (146th Street) (\$266,706)
3014134-381134	TRANSFER IN-ROADWAY IMPROVEMENT/GAS TAX	\$0	\$0	\$121,000	\$121,000	\$0	
3014144-381304-00001	TRANSFER IN-DEVELOPER CONTRIBUTION IN LIEU OF ROAD IMPACT FEE FUND (PALMETTO & 67TH AVE)	\$273,635	\$0	\$0	\$0	\$0	
3014144-381304-00002	TRANSFER IN-DEVELOPER CONTRIBUTION IN LIEU OF ROAD IMPACT FEE FUND (ADAPTIVE SIGNALIZATION)	\$0	\$0	\$86,620	\$86,620	\$0	
3014144-381304-00003	TRANSFER IN-ROAD IMPACT FEE FUND (59TH AVE)	\$0	\$0	\$0	\$0	\$1,897,638	Funding towards 59th Ave. Roadway Extension project.
3014184-381120	TRANSFER IN-SPECIAL REVENUE FUND-MOBILITY FEE	\$100,000	\$100,000	\$100,000	\$100,000	\$300,000	For 59th Ave. Roadway Extension Project
	<b>TOTAL REVENUES</b>	<b>\$3,536,472</b>	<b>\$5,818,861</b>	<b>\$6,368,254</b>	<b>\$2,427,443</b>	<b>\$8,346,632</b>	

EXPENSES

3014134-549002	CONTINGENCY RESERVE	\$0	\$312,292	\$241,378	\$0	\$172,937	FY22 contingency for transportation project needs as needed.
3014134-563008	STREET LIGHT IMPROVEMENTS	\$0	\$100,000	\$100,000	\$40,932	\$230,068	To complete the street lights project.
3014134-563029	59TH AVENUE ROADWAY EXTENSION	\$397,788	\$5,326,052	\$5,440,349	\$589,624	\$7,541,013	FY22 funding re-budget project balance (\$4,850,725), Gas Tax (\$139,356), In lieu of Road Impact Fees (\$1,897,638), Mobility Fee (\$300,000) and PTP (\$353,294) in order to secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive and construction.

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
CAPITAL PROJECTS FUND  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
3014134-563065	SAFE ROUTES TO SCHOOL ALONG MLS	\$761,705	\$0	\$277,305	\$167,663	\$109,641	Re-budget project balance due to close out process and final invoicing, and pending final grant reimbursement.
3014134-563065-G1901	SAFE ROUTES TO SCHOOL BOB GRAHAM	\$0	\$56,267	\$56,267	\$30,000	\$26,267	Re-budget balance for design phase of the Safe Routes to School Bob Graham project to be completed in FY22.
3014134-563205	PEDESTRIAN CROSSWALKS	\$0	\$0	\$121,000	\$121,000	\$0	
3014134-563210-G2002	MIGLO WALKING & BIKING TRAIL	\$750	\$24,250	\$24,250	\$24,250	\$0	
3014134-563608	COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH	\$1,006,529	\$0	\$15,000	\$14,376	\$0	Project completed FY21.
3014134-563619-G1701	MIAMI LAKES GREEN 2.0 (146TH GREENWAY)	\$0	\$0	\$0	\$0	\$266,706	To fund the reconstruction of NW 146th Street between 89th Avenue to two lanes with bike lanes and landscaped path.
3014144-563725-00001	PALMETTO & NW 67TH AVENUE WIDENING	\$445,469	\$0	\$6,085	\$6,085	\$0	Project completed FY21.
3014184-563614	ADAPTIVE SIGNALIZATION PROGRAM	\$0	\$0	\$86,620	\$86,620	\$0	
<b>TOTAL EXPENDITURES</b>		<b>\$2,612,241</b>	<b>\$5,818,861</b>	<b>\$6,368,254</b>	<b>\$1,080,550</b>	<b>\$8,346,632</b>	
<b>NET TRANSPORTATION IMPROVEMENTS</b>		<b>\$924,232</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,346,893</b>	<b>\$0</b>	
<b>STORMWATER IMPROVEMENTS</b>							
<b>REVENUES</b>							
3013803-331906-G1806	FEMA - WEST LAKE PHASE 3	\$0	\$1,533,372	\$1,533,372	\$656,067	\$877,305	Re-budget FEMA Funding through the State of Florida for West Lake Phase 3 for reimbursement.
3013803-334361-G1706	STORMWATER GRANTS-CANAL STABILIZATION	\$638,627	\$0	\$101,003	\$0	\$101,003	Re-budget Canal Bank Stabilization Grant Phase 2 for reimbursement.
3013803-334362-G1803	STATE LEGISLATIVE GRANT0 ROYAL OAKS DRAINAGE	\$365,350	\$0	\$0	\$0	\$0	-
3013803-334362-G2108	GRANT-ROYAL OAKS FIRST ADDITION (LAP)	\$0	\$0	\$440,220	\$0	\$440,220	Legislative Award for Royal Oaks First Addition
3013803-334507-G1804	STATE LEGISLATIVE GRANT0 WEST LAKE PHASE 3	\$0	\$500,000	\$500,000	\$0	\$500,000	Re-budget Legislative Award for West Lakes Drainage Phase 3.
3013803-370004	BUDGET CARRYFORWARD	(\$244,012)	(\$46,813)	-\$71,092	(\$71,092)	(\$1,067,660)	Projected fund balance carryforward.
3013803-381109	TRANSFER IN-GENERAL FUND	\$0	\$238,525	\$238,525	\$238,525	\$0	-
3013803-381111	TRANSFER IN-PEOPLES TRANSPORTATION PROGRAM	\$125,000	\$100,000	\$100,000	\$100,000	\$0	-
3013803-381400-STORM	TRANSFER IN-STORMWATER UTILITY FUND	\$165,000	\$122,000	\$122,000	\$122,000	\$0	-
<b>TOTAL REVENUES:</b>		<b>\$1,049,965</b>	<b>\$2,447,084</b>	<b>\$2,964,028</b>	<b>\$1,045,500</b>	<b>\$850,868</b>	
<b>EXPENSES</b>							
3013803-563039	WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	\$60,275	\$2,108,559	\$2,135,283	\$1,992,980	\$142,303	Re-budget balance for the West Lakes drainage project. The design was completed in FY14 as part of West Lake Phase 1 Project. Bidding in FY19-20 and construction to commence in FY20. Total estimated project cost is \$2,100,000.
3013803-563040	NW 83RD PLACE ROADWAY & DRAINAGE	\$0	\$338,525	\$338,525	\$49,430	\$289,095	Re-budget balance for the improvements on NW 83rd Place from NW 159TH Terrace to NW 162nd Street, for drainage system retrofit which may include a new outfall connection to the private lake to the west of NW 83rd Place and additional underground infrastructure to increase drainage capacity. Funds will be used for design permitting, and construction of these improvements.
3013803-563041-G1803	ROYAL OAKS DRAINAGE & ROADWAY IMPROVS	\$766,553	\$0	\$0	\$0	\$0	-
3013803-563041-G2108	ROYAL OAKS FIRST ADDITION	\$0	\$0	\$440,220	\$66,750	\$373,470	To fund the design, permitting and construction of the drainage system comprised of drainage pipes, French drains and asphalt restoration between NW 166th Street to NW 168th Street, from NW 83rd Place to NW 82nd Avenue.
3013803-563042-G1706	CANAL BANK STABILIZATION - PHASE 2	\$294,228	\$0	\$50,000	\$3,999	\$0	-
3013803-581000	CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$46,000	Reserve for future projects.
<b>TOTAL EXPENDITURES:</b>		<b>\$1,121,057</b>	<b>\$2,447,084</b>	<b>\$2,964,028</b>	<b>\$2,113,160</b>	<b>\$850,868</b>	
<b>NET STORWATER IMPROVEMENT</b>		<b>(\$71,092)</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,067,660)</b>	<b>\$0</b>	
<b>TOTAL CAPITAL FUND PROJECTS REVENUES</b>		<b>\$6,318,411</b>	<b>\$9,410,102</b>	<b>\$10,969,575</b>	<b>\$5,101,766</b>	<b>\$11,091,021</b>	
<b>TOTAL CAPITAL FUND PROJECTS EXPENDITURES</b>		<b>\$4,475,980</b>	<b>\$9,410,102</b>	<b>\$10,969,575</b>	<b>\$3,472,482</b>	<b>\$11,091,021</b>	
<b>NET CAPITAL PROJECTS FUND</b>		<b>\$1,842,431</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,629,285</b>	<b>\$0</b>	

TOWN OF MIAMI LAKES  
 FY2021-2022 ADOPTED BUDGET  
 INFRASTRUCTURE SINKING FUND  
 Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>INFRASTRUCTURE SINKING FUND</b>							
<b>REVENUES</b>							
307-361100	INTEREST INCOME	\$1,471	\$0		\$0	\$0	
307-370000	BUDGET CARRYFORWARD	\$150,000	\$150,000		\$151,471	\$215,796	Prior year projected fund balance carryforward.
307-381109	TRANSFERS IN - GENERAL FUND	\$0	\$150,000		\$150,000	\$150,000	Per Ordinance 2019-236.
<b>TOTAL INFRASTRUCTURE SINKING FUND REVENUES</b>		<b>\$151,471</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$301,471</b>	<b>\$365,796</b>	
<b>EXPENSES</b>							
307-549002	CONTINGENCY RESERVE	\$150,000	\$300,000		\$0	\$220,796	Reserve for future projects for the renewal and replacement of equipment & infrastructure.
3073903-563000	INFRASTRUCTURE-GOVERNMENT CENTER	\$0	\$0		\$0	\$0	
3073903-564000	MACHINERY & EQUIPMENT-GOVERNMENT CENTER	\$0	\$0		\$0	\$40,000	To replace A/C Unit at Town Hall.
3077217-563000	INFRASTRUCTURE-ROYAL OAKS PARK-RACC	\$0	\$0		\$25,220	\$0	
3077217-564000	MACHINERY & EQUIPMENT-ROYAL OAKS PARK-RACC	\$0	\$0		\$0	\$40,000	To replace second A/C Unit (\$40,000).
3077227-563000	INFRASTRUCTURE-PICNIC PARK EAST-YOUTH CENTER	\$0	\$0		\$22,575	\$0	-
3077237-563000	INFRASTRUCTURE-PARK WEST- MARY COLLINS	\$0	\$0		\$5,900	\$65,000	To replace cabinets (\$30,000) and partitions (\$35,000).
3077247-563000	INFRASTRUCTURE-MIAMI LAKES OPTIMIST PARK-MLOP	\$0	\$0		\$31,980	\$0	-
3077257-563000	INFRASTRUCTURE-MINI PARKS	\$0	\$0		\$0	\$0	-
<b>TOTAL INFRASTRUCTURE SINKING FUND EXPENDITURES</b>		<b>\$150,000</b>	<b>\$300,000</b>	<b>\$0</b>	<b>\$85,675</b>	<b>\$365,796</b>	
<b>NET INFRASTRUCTURE SINKING FUND</b>		<b>\$1,471</b>	<b>\$0</b>	<b>\$0</b>	<b>\$215,796</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY 2021-22 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26	COMMENTS
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**FACILITIES & EQUIPMENT IMPROVEMENT**

<b>REVENUES</b>						
INTEREST INCOME	\$0	\$0	\$0	\$0	\$0	\$0 -
BUDGET CARRYFORWARD	\$44,968	\$0	\$0	\$0	\$0	\$0 Projected fund balance carryforward.
TRANSFER IN-GENERAL FUND	\$10,000	\$0	\$0	\$0	\$0	\$0 Transfer in from General Fund for the Police security fencing.
TRANSFER IN-IMPACT FEE FUND-POLICE	\$0	\$0	\$0	\$0	\$0	\$0 -
<b>TOTAL REVENUES</b>	<b>\$54,968</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES</b>						
INFRASTRUCTURE	\$54,968	\$0	\$0	\$0	\$0	\$0 Funding for the Police security fencing.
CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$0	\$0 -
<b>TOTAL EXPENDITURES</b>	<b>\$54,968</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PARKS IMPROVEMENT**

<b>REVENUES</b>						
GF TRANSFER BEAUTIFCATION GRANT MATCH	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000 General Fund transfer of Town's matching grant for Neighborhood Improvement.
GF TRANSFER WEST LAKE REFORESTATION	\$0	\$100,000	\$0	\$0	\$0	\$0 General Fund transfer for West Lake Neighborhood Reforestation Phase 6.
GRANT-CDBG-MIT-FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO)	\$525,000	\$0	\$0	\$0	\$0	\$0 Rebuild Florida Community Development Block Grant Mitigation Critical Facility Hardening Program to fund the design, permitting, and construction of the Roberto Alonso Community Center new generator.
BUDGET CARRYFORWARD-PARKS	\$1,305,083	\$3,727	\$3,727	\$3,727	\$3,727	\$3,727 Projected fund balance carryforward.
TRANSFER IN-GENERAL FUND	\$0	\$0	\$0	\$0	\$0	\$0 -
TRANSFER IN-IMPACT FEE FUND-PARKS IMPROVEMENTS	\$0	\$250,000	\$0	\$0	\$0	\$0 Transfer from Parks Improvement Impact Fee Fund for Senior Center build out.
TRANSFER IN-IMPACT FEE FUND-OPEN SPACE	\$0	\$1,000,000	\$1,000,000	\$0	\$0	\$0 Transfers from Parks Open Space Impact Fee Fund for Bridge Park Phase 2 design and construction in FY22 and FY23.
TRANSFERS IN-BLACK OLIVE TREE PROGRAM	\$8,470	\$0	\$0	\$0	\$0	\$0 -
<b>TOTAL REVENUES:</b>	<b>\$1,838,553</b>	<b>\$1,363,727</b>	<b>\$1,013,727</b>	<b>\$13,727</b>	<b>\$13,727</b>	
<b>EXPENDITURES</b>						
CONTINGENCY RESERVE	\$3,727	\$3,727	\$3,727	\$3,727	\$3,727	\$3,727 Reserve for future parks improvement projects.
NIC BEAUTIFCATION MATCHING GRANT PROGRAM	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000 Grant match funding for neighborhood improvement.

**TOWN OF MIAMI LAKES**  
**FY 2021-22 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26	COMMENTS
SENIOR CENTER BUILDOUT	\$250,000	\$250,000	\$0	\$0	\$0	FY22 re-budget balance for the Interior build up of a 6,000 square foot shell building for a senior community/activity center. Total estimated project cost is \$500,000.
<b>TOTAL ADMINISTRATIVE PROJECTS:</b>	<b>\$253,727</b>	<b>\$263,727</b>	<b>\$13,727</b>	<b>\$13,727</b>	<b>\$13,727</b>	
ROP-INFRASTRUCTURE	\$525,000	\$0	\$0	\$0	\$0	FY22 for the design, permitting and construction of a new generator at the Roberto Alonso Community Center (EOC) to replace the existing back-up power source to avoid disruption of emergency operations, mitigate threats and emergency related challenges.
<b>TOTAL ROYAL OAKS PARK PROJECTS</b>	<b>\$525,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
WEST LAKE NEIGHBORHOOD REFORESTATION	\$0	\$100,000	\$0	\$0	\$0	Phase 6 removal and replacement of tree canopy.
<b>TOTAL GREENWAY AND TRAILS</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
MLOP STORAGE FACILITY	\$189,601	\$0	\$0	\$0	\$0	FY22 re-budget balance to complete the remodel and update of MLOP Storage Facility structure to meet current Code, and reconfigure interior for ADA compliance.
MLOP MASTER PLAN	\$639,398	\$0	\$0	\$0	\$0	FY22 re-budget balance to complete MLOP Master Plan design and construction documents. Bidding and construction to be determined.
<b>TOTAL MIAMI LAKES OPTIMIST PARK:</b>	<b>\$828,999</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
BRIDGE PARK (154TH BRIDGE)	\$80,827	\$1,000,000	\$1,000,000	\$0	\$0	FY22 re-budget balance. FY20 construction of entry plaza commenced and includes shared use paths, central area with benches, feature canopy, and landscape islands containing native trees and plants. Lighting installation was budgeted in FY21. Phase 2 development of park to commence in FY23 through to FY24.
PAR 3 PARK	\$150,000	\$0	\$0	\$0	\$0	Funding for design in FY22. Total estimated project cost \$4.7M.
<b>TOTAL PASSIVE PARK</b>	<b>\$230,827</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL PARKS IMPROVEMENTS EXPENDITURES</b>	<b>\$1,838,553</b>	<b>\$1,363,727</b>	<b>\$1,013,727</b>	<b>\$13,727</b>	<b>\$13,727</b>	

**TOWN OF MIAMI LAKES**  
**FY 2021-22 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
 Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26	COMMENTS
<b>TRANSPORTATION IMPROVEMENT</b>						
<b>REVENUES</b>						
GRANT - TRANSPORTATION ALTERNATIVE PROGRAM (TAP)	\$0	\$541,494		\$1,900,000	\$1,800,000	FY23 Grant for Greenway 2.0 (\$541,494), FY25 Grant for the Fairway Improvements Project (\$900,000) and NW 59th Avenue Transportation Improvement (\$1,000,000) FY26 TAP Grant for Greenway South (\$600,000), Greenway North (\$200,000), and Business Park West project at 79th Court (\$1,000,000)
GRANT FDOT-MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT (G2004)	\$0	\$115,178	\$0	\$0	\$884,822	FY23 Grant funding for Miami Lakes Park West Bicycle & Pedestrian Improvements Project for design (\$115,178) and construction (\$884,822) to commence in FY26. Total FDOT Grant funding (\$1,000,000).
GRANT FDOT-SAFE ROUTES TO SCHOOL	\$360,819	\$0	\$0	\$0	\$0	\$0 FY22 re-budget includes project balance reimbursement for grant award for Safe Routes to School project between Miami Lakes K8 and ML Middle Schools.
INTEREST INCOME	\$0	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000 Interest income from Investment Portfolio.
SECOND LOCAL OPT GAS TAX-3 CENT	\$139,356	\$165,000	\$165,000	\$165,000	\$165,000	1 to 5 cent tax per Florida Statute 336.025 for transportation improvement capital projects. FY22 funding is earmarked for 59th Avenue Roadway Extension Project.
GRANT COUNTY-CIGP-NW 59 AVE ROADWAY EXTENSION	\$3,454,659	\$0	\$0	\$0	\$0	\$0 FY22 re-budget includes project balance reimbursement for County Incentive Grant Program award for NW 59th Avenue Roadway Extension Project.
GRANT - SAFE ROUTES TO SCHOOL-BOB GRAHAM (G1901)	\$56,267	\$184,876	\$0	\$0	\$0	\$0 FY22 re-budget of Grant reimbursement award for Safe Routes to School project at Bob Graham Education Center. Design in FY21/22 and construction to commence in FY23. This project does not require matching funds.
BUDGET CARRYFORWARD	\$1,346,893	\$172,937	\$177,937	\$359,937	\$107,478	Projected fund balance carryforward.
TRANSFER IN-SRF-TRANSPORTATION (PTP)	\$620,000	\$650,000	\$650,000	\$650,000	\$650,000	Transfer from Special Revenue Fund Transportation (PTP) (half-cent discretionary sales surtax) for transportation related and roadway improvement capital projects. FY22 funding towards 59th Roadway Extension (353,294), and Miami Lakes Green 2.0 (146th Street) (\$266,706)
TRANSFER IN-SRF-OTHER	\$0	\$0	\$0	\$200,000	\$0	\$0 FY25 transfer from SRF-Other earmarked for Miami Lakes Green North project.
TRANSFER IN-IN LIEU OF ROAD IMPACT FEE FUND (59TH AVE)	\$1,897,638	\$0	\$0	\$0	\$0	\$0 FY22 funding towards 59th Avenue Roadway Extension Project.

**TOWN OF MIAMI LAKES**  
**FY 2021-22 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26	COMMENTS
TRANSFER IN-GENERAL FUND	\$171,000	\$0	\$0	\$0		FY22 to fund the construction of the Street Lights project.
TRANSFER IN-SRF-MOBILITY FEE FUND	\$300,000	\$100,000	\$0	\$0		\$0 FY22 funding towards 59th Avenue Roadway Extension Project.
<b>TOTAL REVENUES</b>	<b>\$8,346,632</b>	<b>\$1,934,485</b>	<b>\$997,937</b>	<b>\$3,279,937</b>	<b>\$3,612,300</b>	
<b>EXPENDITURES</b>						
CONTINGENCY RESERVE	\$172,937	\$177,937	\$359,937	\$107,478	\$195,564	FY22-26 Contingency for transportation project needs as needed.
STREET LIGHT IMPROVEMENTS	\$230,068	\$0	\$0	\$0		\$0 To fund the construction of the street light project
59TH AVENUE ROADWAY EXTENSION (G1805)	\$7,541,013	\$871,808	\$165,000	\$0		\$0 FY22 funding re-budget project balance (\$4,850,725), Gas Tax (\$139,356), In lieu of Road Impact Fees (\$1,897,638), Mobility Fee (\$300,000) and PTP (\$353,294) in order to secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive and construction.
SAFE ROUTES TO SCHOOL ALONG MLS (G1407)	\$109,641	\$0	\$0	\$0		\$0 Re-budget project balance due to close out process and final invoicing, and pending final grant reimbursement.
SAFE ROUTES TO SCHOOL BOB GRAHAM (G1901)	\$26,267	\$184,876	\$0	\$0		\$0 FY21 design commenced (\$30,000) and FY22 includes budget balance funding to complete the design. Construction to commence in FY23 of the Safe Routes to School project at Bob Graham Education Center to include widening eastside school campus sidewalk, reconstruct crosswalks and connector ramps along NW 79th Avenue from NW 167 Terr to NW 155 Street and NW 82 Ave at NW 162 Street. Total estimated project cost is \$241,143. This project does not require matching funds.
MIAMI LAKES GREEN 2.0 - 146TH STREET GREENWAY (G1701)	\$266,706	\$541,494	\$0	\$0		\$0 FY22 design is to commence and Construction in FY23. This project is for the reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue to two lanes with bike lanes and landscaped paths for a total estimated project cost of \$808,200 (Grant award \$541,494 in FY23 and Town match \$266,706).
BUSINESS PARK WEST (NW 79TH COURT TO NW 146TH STREET) (G1707)	\$0	\$0	\$0	\$335,459	\$1,558,541	FY25 funding for design, planning, assessment and survey phase, and FY26 commence construction of project at Business Park West to include bicycle lanes, sidewalk and crosswalk improvements along NW 79th Court to NW 146th Street. Total estimated project cost at \$1,894,000. (Grant award \$1,000,000 and Town match \$894,000).

**TOWN OF MIAMI LAKES**  
**FY 2021-22 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26	COMMENTS
ADAPTIVE SIGNALIZATION PROGRAM	\$0	\$0	\$0	\$0	\$0	Re-budget balance for Adaptive signalization to complete project.
MIAMI LAKES GREEN/NW 77TH CT GREENWAY-SOUTH (G1501)	\$0	\$0	\$0	\$300,000	\$600,000	Delayed by grantor to FY2026 - TAP Grant for design and construction of project between 154th Street and the Dog Park (\$600K).
MIAMI LAKES GREEN/NW 77TH CT GREENWAY-NORTH (G1602)	\$0	\$0	\$0	\$200,000	\$200,000	Delayed by grantor to FY2026 - TAP Grant awarded (\$200,000) with Town match (\$200,000) for construction of a multi-purpose greenway trail from NW 77th Court, north from NW 154th Street to NW 163rd Street.
59TH AVENUE TRANSPORTATION IMPROVEMENTS PROJECT (G1708)	\$0	\$0	\$173,000	\$1,437,000		\$0 Funding completes the design, planning, assessment and survey phase of project which includes bicycle lanes, sidewalk and crosswalk improvements along NW 59th Avenue from NW 167th Street to NW 154th Street. Total estimated project cost is \$1,610,000. (Grant award \$1,000,000 and Town match of \$610,000).
FAIRWAY DRIVE BIKE LANE AND CROSSWALK IMPROVEMENTS PROJECT (G1905)	\$0	\$0	\$300,000	\$900,000		\$0 Design to commence in FY24 and construction in FY25. Create a bike route from Fairway Drive from Miami Lakes Drive to Miami Lakeway North. Total estimated project cost of \$1,200,000. (Grant funding \$900,000 and Town match \$300,000).
MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS (G2004)	\$0	\$158,370	\$0	\$0	\$1,058,195	Design in FY23 and construction to commence in FY26. Total estimated project cost of \$1,216,565. (Grant award of \$1,000,000 and Town match \$216,565).
<b>TOTAL EXPENDITURES:</b>	<b>\$8,346,632</b>	<b>\$1,934,485</b>	<b>\$997,937</b>	<b>\$3,279,937</b>	<b>\$3,612,300</b>	
<b>NET TRANSPORTATION IMPROVEMENTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**STORMWATER IMPROVEMENT**

**REVENUES**

FEMA - WEST LAKE PHASE 3	\$877,305	\$0	\$0	\$0	\$0	\$0 FEMA Funding through the State of Florida for West Lake Drainage Phase 3.
STORMWATER GRANTS	\$0	\$250,000	\$250,000	\$250,000	\$250,000	Outgoing years anticipated grants for drainage projects.
STORMWATER GRANTS-CANAL STABILIZATION	\$101,003	\$0	\$0	\$0	\$0	
GRANT-ROYAL OAKS FIRST ADDITION (LAP)	\$440,220	\$0	\$0	\$0	\$0	\$0 Legislative Award for Royal Oaks First Addition.
STATE LEGISLATIVE GRANT - WEST LAKE PHASE 3	\$500,000	\$0	\$0	\$0	\$0	\$0 Legislative Award for West Lake Drainage Phase 3
BUDGET CARRYFORWARD	(\$1,067,660)	\$0	\$500,000	\$1,000,000	\$1,500,000	Prior year carryforward sub-fund balance.
TRANSFER IN-GENERAL FUND	\$0	\$0	\$0	\$0	\$0	\$0 Transfer from General Fund towards NW 83rd Place Roadway & Drainage project.



**TOWN OF MIAMI LAKES**  
**FY 2021-22 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26	COMMENTS
TRANSFER IN-PEOPLES TRANSPORTATION PROGRAM	\$0	\$0	\$0	\$0	\$0	\$0 Transfer from Transportation (PTP) towards NW 83rd Place Roadway and Drainage project.
TRANSFER IN-STORMWATER UTILITY FUND	\$0	\$250,000	\$250,000	\$250,000	\$250,000	Transfer from Stormwater Utility Fund towards the drainage portion of projects as identified. Funding assumes increase in Stormwater Utility revenues.
<b>TOTAL REVENUES:</b>	<b>\$850,868</b>	<b>\$500,000</b>	<b>\$1,000,000</b>	<b>\$1,500,000</b>	<b>\$2,000,000</b>	
<b>EXPENDITURES</b>						
WEST LAKE ROADWAY & DRAINAGE- NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	\$142,303	\$0	\$0	\$0	\$0	\$0 Total project cost is estimated at \$2.2 million. Design was completed in FY14 as part of West Lake Phase 1 Project. Contract was awarded and construction commenced in FY20. Project is expected to be completed in FY22.
NW 83RD PLACE ROADWAY & DRAINAGE	\$289,095	\$0	\$0	\$0	\$0	\$0 For the NW 83rd Place roadway and drainage project.
ROYAL OAKS FIRST ADDITION	\$373,470	\$0	\$0	\$0	\$0	\$0 To fund the design, permitting and construction of the drainage system comprised of drainage pipes, French drains and asphalt restoration between NW 166th Street to NW 168th Street, from NW 83rd Place to NW 82nd Avenue.
CONTINGENCY RESERVE	\$46,000	\$500,000	\$1,000,000	\$1,500,000	\$2,000,000	Reserve for Stormwater capital project as needed.
<b>TOTAL EXPENDITURES:</b>	<b>\$850,868</b>	<b>\$500,000</b>	<b>\$1,000,000</b>	<b>\$1,500,000</b>	<b>\$2,000,000</b>	
<b>NET STORWATER IMPROVEMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL CAPITAL REVENUES</b>	<b>\$11,091,021</b>	<b>\$3,798,212</b>	<b>\$3,011,664</b>	<b>\$4,793,664</b>	<b>\$5,626,027</b>	
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$11,091,021</b>	<b>\$3,798,212</b>	<b>\$3,011,664</b>	<b>\$4,793,664</b>	<b>\$5,626,027</b>	



**Stormwater Utility Fund  
Stormwater Series 2021 Bond Fund  
American Rescue Plan Fund  
and  
Facilities Maintenance Fund**

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# *Town of Miami Lakes FY 2021-22 Adopted Budget*

## *Enterprise Fund*

### *Stormwater Utility*

Enterprise Funds are used to finance and account for the acquisition, operation, and maintenance of facilities and services that are intended to be entirely or predominantly self-supporting through the collection of charges from external customers. The Stormwater Utility Fund is an enterprise fund that was established to account for the operation, maintenance and capital improvement costs of a storm water collection system providing services to all residents of the Town and all commercial properties.

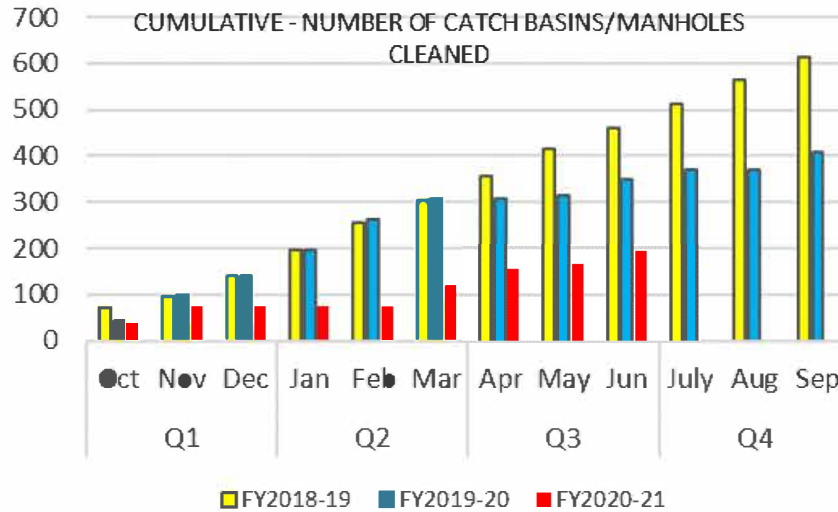
The Stormwater Utility rate of \$4.50 per Equivalent Residential Unit (ERU) had remained unchanged since the creation of the Utility in 2003. In FY2020, a Stormwater Rate study was conducted to determine an appropriate rate that would address the fiscal and drainage needs within our community, and in FY2021 the Council adopted a new rate of \$10.50 per ERU. The Town anticipates receiving \$2,616,364 in Stormwater utility fees. Revenues also include \$2,000 in interest earnings and \$193,417 in fund balance carryforward, for a total budget of \$2,811,781.

The FY2021-22 Budget includes all costs for operating the utility: street sweeping, drainage cleaning provided by in-house support and the Town's own vacuum truck, chemical treatment and maintenance of canals, inspection services, as well as drainage repairs and improvements per the Stormwater Master Plan. The Fund also pays the proportionate share of annual debt service to Miami Dade County on Stormwater Utility Revenue Bond, Series 2013 (\$54,861), and a FEMA-funded canal dredging project at NW 57<sup>th</sup> Avenue (\$15,734). Debt service will mature in 2024 and 2026 respectively. Additionally, the fund pays the debt service on the new Stormwater Revenue Bonds Series 2021 (\$833,092) which matures in 2051. The Fund has a reserve of \$675,632.

# Town of Miami Lakes FY 2021-22 Adopted Budget

## Performance Measures

A key activity of the Stormwater Utility Fund is the cleaning of catch basins and manholes.



**Fig.1:** Cumulative number of catch basins/manholes cleaned in FY2021 as of the 3<sup>rd</sup> quarter was 974.

## Stormwater Series 2021 Bond

During the March 2021 Town Council Meeting, the Town Council provided the Town Manager, Attorney and Staff with direction to seek bond financing in the amount of Fifteen Million Five Hundred Thousand Dollars (\$15,500,000) to finance a portion of the improvements required to be made to the Town’s Stormwater Utility System. Based on the Town Charter, all Town borrowing must be approved pursuant to an Ordinance. Accordingly, the Town Council passed an ordinance providing the requisite authority to issue its Stormwater Utility System Revenue Bonds to address a portion of the Town’s Stormwater infrastructure needs. The Town Council adopted a bond resolution that set forth the specific details and terms to issue the bonds. The Stormwater Utility System Bonds shall be paid from the revenues generated by the Town’s Stormwater Utility System fees. No other sources of funds will be pledged to pay the Stormwater Utility System Revenue Bonds. On July 8, 2021, the Town of Miami Lakes Series 2021 were issued and sold, raising \$18.26 million, including an 18 percent premium above the stated par amount of \$15.5 million. With this successful sale, the Town can begin the engineering and construction of the most critical drainage projects in the Town. The work will include stormwater system upgrades to improve drainage, alleviate flooding, protect, and enhance water quality, and build a stronger and more resilient Miami

## *Town of Miami Lakes FY 2021-22 Adopted Budget*

Lakes. The bonds will cost the Town 2.77% over 30 years. Repayment will come from the Town's stormwater utility fee, which is set at \$10.50 per month per household or commercial equivalents. Institutional investors account for more than 91 percent of the bond purchasers, with nearly four percent by national retail buyers and five percent in underwriter balances. The Stormwater Series 2021 Bond Fund total budget for FY 2021-22 is \$17,595,922.

### *American Rescue Plan Act*

Section 9901 of the American Rescue Plan Act of 2021 (ARPA) was passed on March 11, 2021,

adding section 603 to the Social Security Act and creating the Coronavirus Local Fiscal Recovery Fund (CLFRF). These funds are intended to provide support to local governments in order to facilitate the ongoing recovery from the COVID-19 pandemic. More specifically, the CLFRF was established to provide substantial flexibility for each government to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest hit by the crisis. Funds can also be used to make necessary investments in water, sewer, and broadband infrastructure. Pursuant to the provisions of ARPA the State of Florida was allocated \$1,416,425,123.00 to disburse to 335 cities, towns, and townships statewide. The Town is eligible to receive \$15,710,276, of which fifty percent (\$7,855,138) is expected to be awarded in the fall of 2021, and the remainder in the summer of 2022 (\$7,855,138). On May 11, 2021, the Town Council approved that the funds from the American Rescue Plan Act be utilized for Stormwater capital improvement projects together with the Stormwater bond funds.

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
STORMWATER UTILITY FUND  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>STORMWATER UTILITY FUND</b>							
<b>REVENUES</b>							
401-343900	STORMWATER UTILITY FEES	\$1,060,011	\$1,114,699	\$1,114,699	\$1,204,919	\$2,616,364	Based on 21,407 ERUs at \$10.50 per ERU at 97%. Per Resolution 21-1730
401-361100	INTEREST EARNINGS	\$2,537	\$5,000	\$5,000	\$2,000	\$2,000	Interest earnings based on percentage of Storm water Investment Portfolio.
401-370004	BUDGET CARRYFORWARD	\$14,328	\$111	\$120,154	\$120,154	\$193,417	Projected fund balance carryforward.
401-381000	CAPITAL CONTRIBUTIONS	\$1,121,057	\$0	\$0	\$0	\$0	
401-381109	TRANSFER IN - GENERAL FUND	\$0	\$0	\$70,000	\$70,000	\$0	
401-384900	PROCEEDS FROM SERIES 2021 BOND	\$0	\$0	\$18,725,636	\$18,725,636	\$0	
<b>TOTAL REVENUES:</b>		<b>\$2,197,934</b>	<b>\$1,119,810</b>	<b>\$20,035,489</b>	<b>\$20,122,709</b>	<b>\$2,811,781</b>	<b>0</b>
<b>EXPENDITURES</b>							
4013803-546180	WASAD FEE COLLECTION	\$36,905	\$39,900	\$39,900	\$35,725	\$39,900	
4013803-549060	STORMWATER ADMINISTRATION	\$76,948	\$78,169	\$78,169	\$120,897	\$216,320	Overhead charges for support of Utility at 11.6%.
4013803-549100	PUBLIC OUTREACH/WORKSHOPS	\$200	\$3,000	\$3,000	\$900	\$3,000	Required for NPDES and CRS annual certifications.
4013803-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$800	\$800	\$800	\$800	\$800	Required for CRS: American Association of Flood Plain Managers, FL SW Association & FL Flood Management Association.
4013803-554010	EDUCATION & TRAINING	\$900	\$3,000	\$3,000	\$949	\$3,000	Mandated training to maintain certification.
4013803-559030	DEPRECIATION EQUIPMENT & FURNITURE	\$38,611	\$0	\$0	\$0	\$0	
4013803-559040	DEPRECIATION INFRASTRUCTURE	\$338,256	\$0	\$0	\$0	\$0	
4013803-570000	STORMWATER UTILITY REVENUE BOND DEBT-QNIP	\$15,626	\$71,051	\$71,051	\$71,051	\$54,861	QNIP Debt service payments. Matures FY2024.
4013803-570011	FEMA FUNDED CANAL DREDGING PAYMENT	\$1,093	\$15,734	\$15,734	\$15,734	\$15,734	Payment for FEMA-funded canal dredging project - Year 6 of 10. Matures FY2026.
4013803-570060	COST OF ISSUANCE-SERIES 2021	\$0	\$0	\$461,565	\$461,565	\$0	
4013803-571001	PRINCIPAL-SERIES 2021	\$0	\$0	\$0	\$0	\$170,000	Bond principal payment.
4013803-572001	INTEREST-SERIES 2021	\$0	\$0	\$0	\$0	\$663,092	Bond interest payment.
4013803-573006	RENEWAL, REPLACEMENT & IMPROVEMENT	\$0	\$0	\$0	\$0	\$55,000	Renewal and replacement as per Series 2021 Bond Covenant.
4013803-591030	TRANSFER TO CAP PROJECTS FUND	\$165,000	\$122,000	\$122,000	\$122,000	\$0	
4013803-591063	TRANSFER OUT-STORMWATER BOND SERIES 2021	\$0	\$0	\$18,264,072	\$18,264,072	\$0	
<b>TOTAL STORMWATER UTILITY EXPENSES</b>		<b>\$674,939</b>	<b>\$333,654</b>	<b>\$19,059,290</b>	<b>\$19,093,693</b>	<b>\$1,221,707</b>	<b>0</b>
4013813-531370	NPDES COMPUT. DISCHARGE MOD	\$805	\$1,000	\$1,000	\$805	\$1,000	Annual regulatory program and surveillance fees.
4013813-546140	DERM MONITORING	\$0	\$0	\$0	\$0	\$0	
4013813-546150	NPDES PERMIT FEES	\$0	\$16,545	\$16,545	\$25,411	\$16,545	Annual payment to DERM for Water Quality Monitoring, Best Management Practices and Basin Management Action Plan per Interlocal Agreement.
<b>TOTAL NPDES COSTS</b>		<b>\$805</b>	<b>\$17,545</b>	<b>\$17,545</b>	<b>\$26,216</b>	<b>\$17,545</b>	
4013823-512000	REGULAR SALARIES	\$180,565	\$183,311	\$183,311	\$203,409	\$284,333	Salary for PW Director and PW Engineer (50%), CIP Manager and 2 Vacuum Truck Operators.
4013823-512999	EMPLOYEE BONUS / MERIT	\$0	\$0	\$0	\$0	\$5,178	Merit / bonus based on employee performance.
4013823-514000	OVERTIME	\$0	\$1,000	\$1,000	\$0	\$1,000	Additional hours as needed for vac truck operations.
4013823-516000	COMPENSATED ABSENCES -CURRENT	\$2,278	\$0	\$0	\$0	\$0	
4013823-521000	PAYROLL TAXES	\$13,766	\$14,023	\$14,023	\$15,561	\$21,752	Calculated based on 7.65% of salaries.
4013823-522000	FRS RETIREMENT CONTRIBUTION	\$47,383	\$18,373	\$18,373	\$20,726	\$30,949	Rate increase from 10% to 10.82% thru Jul '22.
4013823-523000	HEALTH & LIFE INSURANCE	\$34,986	\$46,661	\$46,661	\$36,395	\$52,874	Includes medical, dental, vision and life.
4013823-523100	WIRELESS STIPEND	\$480	\$960	\$960	\$480	\$1,920	Cell phone stipend for PW Director (50%), PW Engineer (50%), CIP Manager, and 2 Vacuum Truck Operator.
4013823-531000	PROFESSIONAL SERVICES-SW UTILITY RATE STUDY	\$40,256	\$0	\$0	\$0	\$0	
4013823-531331	STORMWATER INSPECTOR	\$49,756	\$52,000	\$52,000	\$52,000	\$52,000	Inspection services for stormwater operations.
4013823-533001	BACKGROUND CHECKS	\$0	\$0	\$0	\$52	\$0	
4013823-541001	REMOTE ACCESS DEVICE DATA PLAN	\$984	\$1,460	\$1,460	\$1,299	\$1,460	Data plan for field personnel devices.
4013823-545000	INSURANCE	\$12,786	\$14,582	\$14,582	\$14,491	\$15,815	Property and liability insurance and workers compensation.
4013823-546000	REPAIR & MAINTENANCE-CLEAN BASINS PIPES TRENCHES	\$16,832	\$49,500	\$49,500	\$37,654	\$59,500	Tipping/dumping fee to MDC for vac truck solid waste (\$27,000); annual cleaning of 92 outfalls (\$12,500), on-call cleaning services for drainage system (\$20,000).
4013823-546120	REPAIR & MAINTENANCE-MINOR IMPROVEMENTS	\$15,610	\$37,587	\$37,587	\$15,374	\$37,587	Roadway and drainage restoration per Stormwater Management Master Plan.

**TOWN OF MIAMILAKES  
FY2021-2022 ADOPTED BUDGET  
STORMWATER UTILITY FUND  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
4013823-546130	COMMUNITY RATING SYSTEM	\$829	\$3,500	\$3,500	\$4,147	\$3,500	Flood management program to reduce resident flood insurance premiums.
4013823-546160	REPAIR & MAINTENANCE-STREET SWEEPING	\$34,738	\$35,000	\$35,000	\$35,000	\$35,000	Contract street sweeping 62.5 lane miles of roadway bi-weekly.
4013823-546161	REPAIR & MAINTENANCE-STORM VAC TRUCK OPERATIONS	\$15,293	\$15,000	\$105,000	\$105,000	\$15,000	Vac truck and GPS system repair and maintenance.
4013823-546170	REPAIR & MAINTENANCE-CANAL MAINTENANCE	\$125,064	\$258,329	\$258,329	\$254,195	\$258,329	Miami-Dade County contract chemical treatment of canals (\$158,918). Monthly maintenance of canals including above surfacing cleaning (\$55,728), slope mowing 12 cycles (\$34,968), vegetation, algae and herbicidal treatment (\$6,231), rodent control (\$864) and HOAs maintenance fee (\$1,620).
4013823-549002	CONTINGENCY RESERVE	\$0	\$16,693	\$116,036	\$0	\$675,632	Reserve.
4013823-549200	MISCELLANEOUS EXPENSE	\$332	\$0	\$0	\$0	\$0	-
4013823-552010	UNIFORMS	\$1,060	\$1,000	\$1,000	\$900	\$1,000	Uniforms for 2 Vac truck operators (\$900), and shirts for PW Engineer and inspectors (\$100).
4013823-552020	FUEL & LUBRICANTS	\$6,925	\$13,000	\$13,000	\$7,564	\$13,000	Gas, oil and lubricants for Vac truck and pressure cleaning equipment.
4013823-554010	EDUCATION & TRAINING	\$0	\$0	\$0	\$0	\$6,000	
4013823-564000	MACHINERY & EQUIPMENT	(\$5,673)	\$0	\$0	\$0	\$0	-
4013823-566000	SOFTWARE	\$5,673	\$0	\$0	\$4,439	\$0	-
4013823-566002	COMPUTER SOFTWARE LICENSES	\$0	\$6,632	\$7,332	\$697	\$700	
<b>TOTAL STORMWATER OPERATING</b>		<b>\$599,923</b>	<b>\$768,611</b>	<b>\$958,654</b>	<b>\$809,383</b>	<b>\$1,572,529</b>	
<b>TOTAL STORMWATER UTILITY REVENUES</b>		<b>\$2,197,934</b>	<b>\$1,119,810</b>	<b>\$20,035,489</b>	<b>\$20,122,709</b>	<b>\$2,811,781</b>	
<b>TOTAL STORMWATER UTILITY EXPENDITURES</b>		<b>\$1,275,067</b>	<b>\$1,119,810</b>	<b>\$20,035,489</b>	<b>\$19,929,292</b>	<b>\$2,811,781</b>	
<b>NET STORMWATER UTILITY FUND</b>		<b>\$922,867</b>	<b>\$0</b>	<b>\$0</b>	<b>\$193,417</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2021-2022 ADOPTED BUDGET**  
**STORMWATER SERIES 2021 BOND FUND**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>STORMWATER SERIES 2021 BOND FUND</b>							
<b>REVENUES</b>							
402-361100	INTEREST INCOME	\$0	\$0	\$0	\$0	\$0	
402-370000	BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$17,595,922	Prior year fund balance carryforward.
402-381400	TRANSFERS IN - STORMWATER UTILITY FUND	\$0	\$0	\$18,264,072	\$18,264,072	\$0	
<b>TOTAL STORMWATER SERIES 2021 BOND FUND REVENUES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$18,264,072</b>	<b>\$18,264,072</b>	<b>\$17,595,922</b>	
<b>EXPENSES</b>							
402-549002	CONTINGENCY RESERVE	\$0	\$0	\$17,232,249	\$0	\$17,595,922	Reserve for future projects.
402-563800-21S00	S2021 DRAINAGE IMPROVEMENTS-NW 153RD TERRACE DRAINAGE	\$0	\$0	\$89,560	\$89,560	\$0	
402-563800-21S01	S2021 DRAINAGE IMPROVEMENTS-WEST LAKES GARDENS 2ND ADDITION	\$0	\$0	\$96,726	\$96,726	\$0	
402-563800-21S02	S2021 DRAINAGE IMPROVEMENTS-ALAMEDA NORTHWEST DRAINAGE	\$0	\$0	\$84,784	\$84,784	\$0	
402-563800-21S03	S2021 DRAINAGE IMPROVEMENTS-WEST LAKE GARDENS DRAINAGE	\$0	\$0	\$184,725	\$0	\$0	
402-563800-21S04	S2021 DRAINAGE IMPROVEMENTS-ROYAL OAKS 6TH ADDITION DRAINAGE	\$0	\$0	\$73,561	\$73,561	\$0	
402-563800-21S05	S2021 DRAINAGE IMPROVEMENTS-ROYAL OAKS 8TH ADDITION DRAINAGE	\$0	\$0	\$73,561	\$73,561	\$0	
402-563800-21S06	S2021 DRAINAGE IMPROVEMENTS-ROYAL LAKES 1ST ADDITION DRAINAGE	\$0	\$0	\$67,800	\$67,800	\$0	
402-563800-21S07	S2021 DRAINAGE IMPROVEMENTS-NW 159TH TERRACE DRAINAGE	\$0	\$0	\$45,125	\$0	\$0	
402-563800-21S15	S20S1 DRAINAGE IMPROVEMENTS-FRANCESCA MARY DRAINAGE	\$0	\$0	\$69,336	\$0	\$0	
402-563800-21S08	S2021 DRAINAGE IMPROVEMENTS-NW 166TH STREET DRAINAGE	\$0	\$0	\$48,280	\$48,280	\$0	
402-563800-21S09	S2021 DRAINAGE IMPROVEMENTS-NW 83RD PLACE NORT DRAINAGE	\$0	\$0	\$40,385	\$40,385	\$0	
402-563800-21S10	S2021 DRAINAGE IMPROVEMENTS-LOCH LOMOND DRAINAGE	\$0	\$0	\$64,486	\$0	\$0	
402-563800-21S11	S2021 DRAINAGE IMPROVEMENTS-COMMERCE WAY DRAINAGE	\$0	\$0	\$93,493	\$93,493	\$0	
402-563800-21S12	S2021 DRAINAGE IMPROVEMENTS-CANAL BANK STABILIZATION	\$0	\$0	\$0	\$0	\$0	
402-563800-21S13	S2021 DRAINAGE IMPROVEMENTS-WEST LAKE GARDENS	\$0	\$0	\$0	\$0	\$0	
402-563800-21S14	S2021 DRAINAGE IMPROVEMENTS-GENESIS OAK GARDENS	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL STORMWATER SERIES 2021 BOND FUND EXPENDITURES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$18,264,072</b>	<b>\$668,150</b>	<b>\$17,595,922</b>	
<b>NET STORMWATER BOND FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17,595,922</b>	<b>\$0</b>	



TOWN OF MIAMI LAKES  
 FY2021-2022 ADOPTED BUDGET  
 AMERICAN RESCUE PLAN ACT FUND  
 Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>AMERICAN RESCUE PLAN ACT FUND</b>							
<b><u>REVENUES</u></b>							
405-331392	AMERICAN RESCUE PLAN	\$0	\$0	\$0	\$7,855,138	\$7,855,138	
405-361100	INTEREST INCOME	\$0	\$0	\$0	\$0	\$0	
405-370000	BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$7,855,138	Projected fund balance carryforward.
<b>TOTAL INFRASTRUCTURE SINKING FUND REVENUES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,855,138</b>	<b>\$15,710,276</b>	
<b><u>EXPENSES</u></b>							
405-549002	CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$15,710,276	Reserve for future projects.
405-563805-ARPO0	BIG CYPRESS DRAINAGE IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	
405-563805-ARPO1	NW 158 STREET DRAINAGE IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	
405-563805-ARPO2	ROYAL POINTE (NW 158 TERRACE) DRAINAGE IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL AMERICAN RESCUE PLAN ACT FUND EXPENDITURES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,710,276</b>	
<b>NET AMERICAN RESCUE PLAN ACT FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,855,138</b>	<b>\$0</b>	

*Town of Miami Lakes FY 2021-22 Adopted Budget*

*Facilities Maintenance Fund*

*Facilities Maintenance Fund*

Internal Service Funds are used to account for operations that provide services to other departments on a cost-reimbursement basis. The Facilities Maintenance Fund captures all costs associated with the operations, maintenance, and repairs of the Town's Government Center. The cost of centralized services is allocated proportionally, by the square footage between the General Fund (Administration 60% and Police Department 27%) and the Building Department Fund (13%). This includes salary and benefits for two full time position, utilities, custodial and contractual maintenance services. The FY 2021-22 Budget is \$444,583.

**TOWN OF MIAMI LAKES  
FY2021-2022 ADOPTED BUDGET  
FACILITIES MAINTENANCE FUND  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2019-20 ACTUALS	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 YEAR END PROJECTION	FY2021-22 ADOPTED BUDGET	BUDGET COMMENTS
<b>FACILITY MAINTENANCE FUND</b>							
<b>REVENUES</b>							
501-381116	TRANSFER IN-GENERAL FUND-ADMINISTRATION	\$209,385	\$226,253		\$212,174	\$266,750	Administration's portion of building expenses 60%.
501-381117	TRANSFER IN-GENERAL FUND-POLICE	\$94,223	\$101,814		\$95,478	\$120,037	Police Departments portion of building expense 27%.
501-381118	TRANSFER IN-BUILDING FUND	\$45,367	\$49,021		\$45,971	\$57,796	Building Departments portion of building expenses 13%.
<b>TOTAL FACILITY MAINTENANCE REVENUES</b>		<b>\$348,975</b>	<b>\$377,088</b>	<b>\$0</b>	<b>\$353,623</b>	<b>\$444,583</b>	
<b>EXPENSES</b>							
5011901-512000	REGULAR SALARIES	\$71,034	\$72,100		\$72,100	\$112,899	Salary for General Services Manager and Facilities Coordinator.
5011901-512999	EMPLOYEE BONUS/ MERIT	\$0	\$0		\$0	\$1,992	Merit/ bonus based on employee performance.
5011901-521000	PAYROLL TAXES	\$5,427	\$5,516		\$5,517	\$8,637	Calculated based on 7.65% of salaries.
5011901-522000	FRS RETIREMENT CONTRIBUTION	\$6,542	\$7,227		\$7,346	\$12,289	Rate increase from 10% to 10.82% thru Jul '22.
5011901-523000	HEALTH & LIFE INSURANCE	\$11,312	\$13,911		\$10,244	\$23,629	Includes medical, dental, vision and life.
5011901-523100	WIRELESS STIPEND	\$480	\$480		\$480	\$960	Cell phone stipend for General Services Manager and General Services Assistant.
5011901-534010	JANITORIAL SERVICES	\$57,150	\$58,000		\$57,675	\$58,000	Custodial services for Government Center at \$4,750 monthly. Additional emergency services of \$1,000.
5011901-534010-CVD19	JANITORIAL SERVICES-COVID 19	\$8,803	\$0		\$4,971	\$1,000	Custodial services for Government Center as needed in relation to COVID19.
5011901-541000	TELEPHONE SERVICES	\$13,986	\$15,000		\$14,097	\$15,000	Includes allocation for AT&T fire alarm including emergency phones (\$7,800), and Suncom phone service (\$7,200) for Town Hall.
5011901-541001	REMOTE ACCESS DEVICE DATA PLAN	\$866	\$960		\$902	\$960	Data plan for handyman crew devices.
5011901-543000	UTILITY SERVICES	\$85,593	\$92,875		\$74,151	\$92,000	Includes Administration's allocation of Government Center FPL, water and Sewer, and waste removal.
5011901-546000	REPAIR & MAINTENANCE	\$51,978	\$70,000		\$66,206	\$70,000	Government Center contractual expenses for landscaping (\$4,000), A/C maintenance (\$8,520) and A/C monitoring(\$2,400), fire alarm monitoring (\$3,000), plumbing and electrical (\$12,000), handyman service (\$25,000); elevator services (\$6,000), recycling (\$1,080), and other maintenance supplies (\$8,000).
5011901-546010	REPAIR & MAINTENANCE-VEHICLES	\$897	\$1,000		\$4,295	\$2,000	Vehicle repair and maintenance.
5011901-549260	HURRICANE EXPENSES	\$1,089	\$1,500		\$1,500	\$2,000	Hurricane related expenses: equipment, fuel, tools, etc.
5011901-551000	OFFICE SUPPLIES	\$23,377	\$30,000		\$24,979	\$30,000	Office supplies for all departments including holiday decorations.
5011901-552000	OPERATING SUPPLIES	\$432	\$0		\$0	\$500	Gloves, personal protective equipment, and safety materials.
5011901-552000-CVD19	OPERATING SUPPLIES-COVID 19	\$3,949	\$0		\$4,341	\$3,520	Refill, hand sanitizer, materials, and other supplies as needed in relation to COVID19.
5011901-552020	UNIFORMS	\$0	\$0		\$0	\$500	Uniforms for facility staff.
5011901-552020	FUEL & LUBRICANTS	\$1,171	\$4,000		\$1,859	\$4,000	Fuel for vehicle (\$1,500) and generator (\$2,500).
5011901-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$248	\$478		\$249	\$478	Memberships for Facility Management Professional (\$210); Membership for Project Management Institute (\$134); and Amazon Prime for delivery of supplies (\$132).
5011901-554010	EDUCATION & TRAINING	\$2,569	\$2,500		\$1,170	\$2,600	FMP certification for facility staff.
5011901-566002	COMPUTER SOFTWARE LICENSES	\$1,467	\$1,541		\$1,541	\$1,619	Facility Dude License 5% increase every year.
<b>TOTAL FACILITY MAINTENANCE EXPENDITURES</b>		<b>\$348,975</b>	<b>\$377,088</b>	<b>\$0</b>	<b>\$353,623</b>	<b>\$444,583</b>	
<b>NET FACILITY MAINTENANCE FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	



## NOTES

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