

**Adopted  
Operating  
&  
Capital Budget  
FY 2022-2023**



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## **Budget Message**

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# ***TOWN OF MIAMI LAKES***

## ***MEMORANDUM***

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**To:** Honorable Mayor and Town Councilmembers

**From:** Edward Pidermann, Town Manager

**Subject:** FY 2022-23 Proposed Budget - Changes at 2<sup>nd</sup> Reading

**Date:** September 28, 2022

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### **Background**

At the September 27, 2022, Budget Hearing, the Town Council amended and subsequently adopted the Fiscal Year 2022-23 Budget on second reading as presented in Exhibit A.

### **CHANGES AT SECOND READING**

As directed by the Town Council, the proposed, millage rate of 2.3127 was modified to reflect a 2% reduction and adopt a new millage rate of 2.2664. The new millage rate will generate an estimated \$181,523 less in Ad-Valorem revenue to the General Fund.

### **GENERAL FUND**

In addition to the above-mentioned changes the following modifications were made:

- Reduce Committee Budgets by \$70,600
- Remove Tree Planting - \$54,281
- Remove the Merit/Bonus for all Town Staff - \$65,311
- Reduce the Cost-of-Living Adjustment from 8% to 5% for all Town Staff - \$88,952

The total amount of \$97,621 of these reductions and revenue decrease was reallocated as follows:

- Police Overtime - \$50,000
- Speed Humps - \$30,621
- Federal Lobbying Services - \$15,000
- Mayor Council Travel & Per Diem - \$2,000



# ***TOWN OF MIAMI LAKES***

## ***MEMORANDUM***

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**To:** Honorable Mayor and Town Councilmembers

**From:** Edward Pidermann, Town Manager

**Subject:** FY 2022-23 Budget Message

**Date:** September 14, 2022

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### **Recommendation**

It is recommended that Town Council approve the millage rate for Fiscal Year 2022-23 at 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value. This is the same millage rate as adopted for the prior four (4) years, and it remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield \$9,076,166 in ad valorem revenue at 95% of value based on the July 1, 2022, estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that the Town Council adopt the Fiscal Year 2022-23 Budget on First Reading of the Ordinance, as proposed.

### **Background**

As the Town enters its eleventh (11<sup>th</sup>) year of economic growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communications along with transparency, police resources to accommodate our residents, beautification projects and improved response times to requests for service through new technologies and process improvement.

The Town's economic development goal is to reinforce, strengthen and promote the livability as well as sustainability of our neighborhoods, commercial and industrial areas in the face of the current economic climate and changing needs of the population. As such, maintaining the Town's strong credit rating remains an important part of the Town's plan for sustainable recovery and prosperity. In December 2020, Fitch Ratings reaffirmed the Special Obligation Bonds, Series 2010, a rating of 'AA+' with a stable outlook. This reflects the Town's solid revenue framework and expenditure flexibility, nominal fixed carrying costs including low long-term liability burden. Additionally, in June 2022 Fitch Ratings once again affirmed at 'A+' rating to the \$15.5

million Stormwater Utility Revenue Bond, Series 2021 which testifies to having solid financial leverage, very strong revenue defensibility, and a low operating risk profile. Moody's Investors Service initial A1 rating also indicates the Town's ability to meet its debt obligations. The Town's financial position will continue to remain strong with continued development, as property values increase thereby generating additional property tax revenues.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication, and innovation/technology. Each goal area is supported by objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan may require funding from the General Fund, including beautification and communication initiatives. Specific initiatives were discussed at the Strategic Plan Retreat held on March 19<sup>th</sup> and 20<sup>th</sup> 2021, subsequently the plan was updated and adopted on June 14, 2022.

### **FY2022-23 PROPOSED BUDGET**

The proposed budget is a deliberate balance of revenues and expenditures prepared in accordance with the State of Florida's Truth in Millage process and best serves the Town's prioritization for provision of core services and the Council's Strategic Plan initiatives. It balances the Town's financial resources with current programming and service levels while maintaining a solid financial position.

The total Budget for Fiscal Year 2022-23 including all Funds, transfers and reserves is \$86,194,235 as shown in the table below. This represents an increase of \$3,788,108 or 4.6% as compared to FY2021-22.

BUDGET SUMMARY								
Town of Miami Lakes - FY2022-2023								
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF MIAMI LAKES ARE 9.8% MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES								
Millage per \$1,000								
General Fund Millage: 2.3127								
The General Fund Millage is 9.61% percent higher than the State defined Rolled Back Rate								
ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Enterprise Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per \$1,000 = 2.3127	9,126,166	-	-	-	-	-	-	9,126,166
Non-Ad Valorem Assessment	-	\$1,568,382	-	-	-	-	-	1,568,382
Franchise Fees	1,400,000	-	-	-	-	-	-	1,400,000
Charges for Services	144,788	-	-	-	-	2,547,455	-	2,692,243
Utility Service Taxes	3,300,000	-	602,688	-	-	-	-	3,902,688
Intergovernmental Revenue	4,601,157	2,418,154	-	162,650	\$6,045,826	-	-	13,227,787
Licenses and Permits	393,500	\$3,232,638	-	-	-	-	-	3,626,138
Fines & Forfeitures	182,000	15,000	-	-	-	-	-	197,000
Miscellaneous Revenue	72,000	\$26,000	-	-	-	-	-	98,000
<b>TOTAL SOURCES</b>	<b>19,219,611</b>	<b>7,260,174</b>	<b>602,688</b>	<b>162,650</b>	<b>6,045,826</b>	<b>2,547,455</b>	<b>-</b>	<b>35,838,404</b>
Transfers In	-	-	-	600,688	\$3,407,638	-	473,401	4,481,728
Fund Balances/Reserves/Net Assets	3,029,377	\$4,312,219	-	1,042,254	\$5,186,630	\$32,303,624	-	45,874,105
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<b>22,248,988</b>	<b>11,572,393</b>	<b>602,688</b>	<b>1,805,592</b>	<b>14,640,094</b>	<b>34,851,079</b>	<b>473,401</b>	<b>86,194,236</b>
<b>ESTIMATED EXPENDITURES</b>								<b>-</b>
General Government	3,059,805	-	2,000	-	\$38,881	-	284,041	3,384,726
Transportation	1,400,547	\$1,482,211	-	-	\$11,285,847	-	-	14,168,606
Public Safety	9,729,290	\$1,708,700	-	-	-	-	127,818	11,565,808
Parks, Recreation & Community Engagement	\$3,641,509	\$48,411	-	-	\$2,090,126	-	-	5,780,046
Physical Environment	-	-	-	-	\$373,470	\$1,621,333	-	1,994,803
Building, Code, Planning & Zoning	604,431	\$1,936,962	-	-	-	-	61,542	2,602,935
Debt Services	142,170	-	-	706,599	-	\$768,500	-	1,617,269
<b>TOTAL EXPENDITURES</b>	<b>18,577,752</b>	<b>5,176,284</b>	<b>2,000</b>	<b>706,599</b>	<b>13,788,324</b>	<b>2,389,833</b>	<b>473,401</b>	<b>41,114,192</b>
Transfers Out	601,859	\$3,279,180	600,688	-	-	-	-	4,481,728
Fund Balances/Reserves/Net Assets	3,069,377	\$3,116,929	-	1,098,993	\$851,770	\$32,461,246	-	40,598,315
<b>TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES</b>	<b>22,248,988</b>	<b>11,572,393</b>	<b>602,688</b>	<b>1,805,592</b>	<b>14,640,094</b>	<b>34,851,079</b>	<b>473,401</b>	<b>86,194,236</b>

THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.

## I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

### Property Tax Roll Value

The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2022, reflects a gross taxable value of \$4,131,041,213, which includes an increase of \$22,519,480 in new construction, and improvements. As compared to the taxable value for the previous year of 3,767,371,566, the July 1, 2022, figures show an increase of 363,669,647 or 9.7%, a positive economic indicator of the continued increase in both residential and commercial property developments.

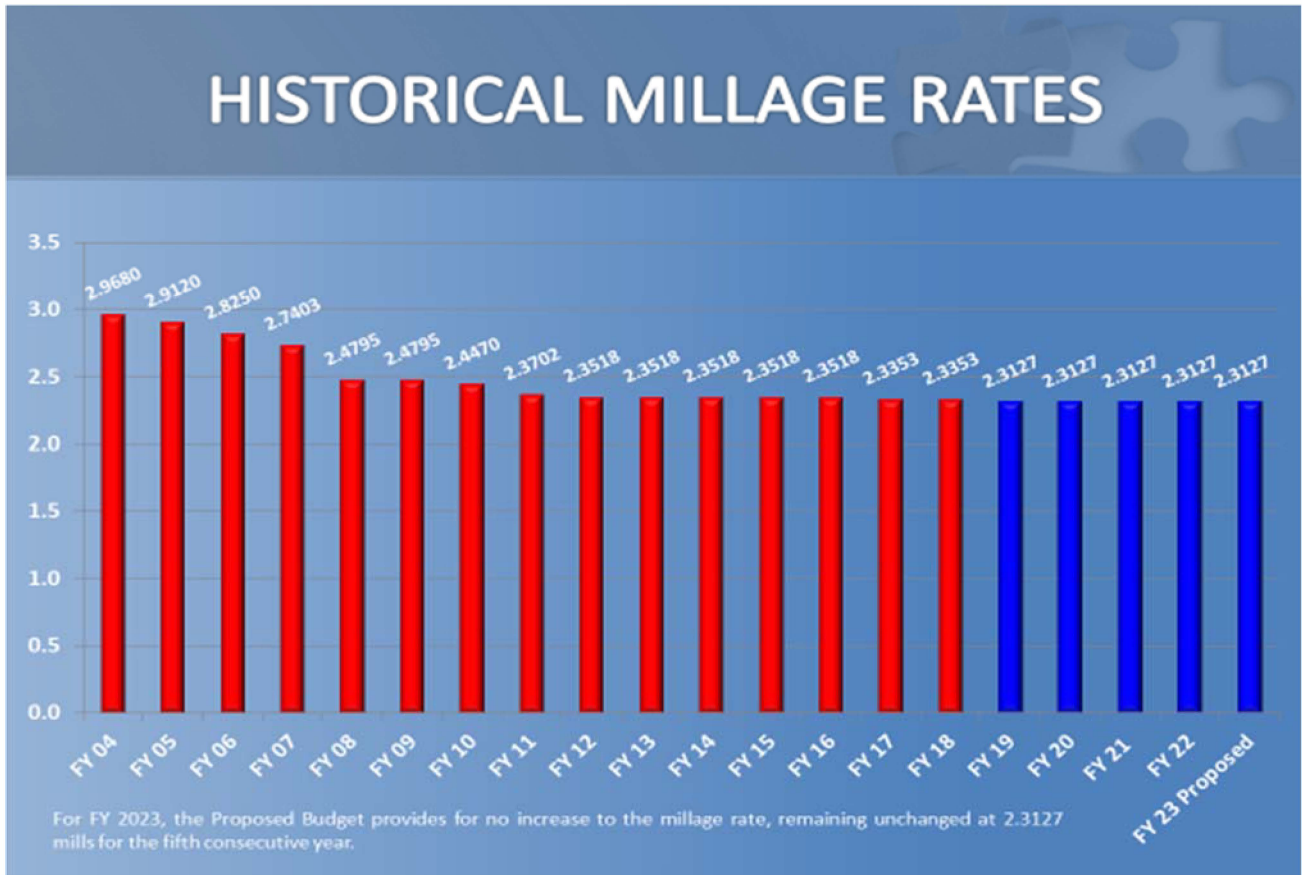
As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2013 reflecting continuous economic recovery and growth.



### Millage Rate

At the July 12, 2022, Town Council Meeting, the Council established the proposed millage rate 'cap' at 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value, via Resolution No. 22-1851. In keeping the millage rate flat, we continue to be the fifth lowest millage rate among the thirty-four municipalities in Miami-Dade County as of FY2021-22, and well below the statutory limit of 10.0 mills. Since its first year of incorporation, the Town has steadily reduced the millage rate, and maintained the same low rate since 2012 for five consecutive years. In 2017, the millage rate was reduced to 2.3353 mills for two consecutive years, and in 2019 was further reduced to an all-time low of 2.3127, the same as the current year's proposed rate. The Budget provides for no increase to the millage rate, remaining unchanged at 2.3127 mills for the fifth consecutive year.





**Rolled-Back Rate**

The rolled-back rate is defined by the Truth in Millage (TRIM) as the rate that generates the same tax revenue as the current year, less new construction, additions, deletions, and rehabilitative improvements. Based on the proposed millage rate of 2.3127, the rolled-back rate for FY 2023 is 2.1100. This rolled-back rate would generate \$795,494 less in ad-valorem revenue than the millage rate of 2.3127. The proposed millage rate of 2.3127 is 9.61% higher than the current year aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action.

**Ad Valorem Revenue**

The FY 2022-23 Budget was developed using the proposed millage rate of 2.3127. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes) in the amount of \$9,076,166. The impact is approximately a \$799,006 increase in ad valorem revenue for the General Fund.

## **II. FY2022-23 BUDGET HIGHLIGHTS – BY FUND**

### **GENERAL FUND**

The total General Fund Operating Budget is \$19,539,611 an overall increase of \$1,363,349 or 7.5% as compared to the prior year's Adopted Budget. The budget includes \$320,000 in carryforward funds from prior year for litigation/legal fee settlement.

In addition, this year's budget provides funding for infrastructure renewal and replacement, increases to FRS, an 8% cost-of-living adjustment and 0% - 2% performance-based merit/bonus for Town staff, as well as the cost of police patrol services passed through our contract with Miami-Dade County.

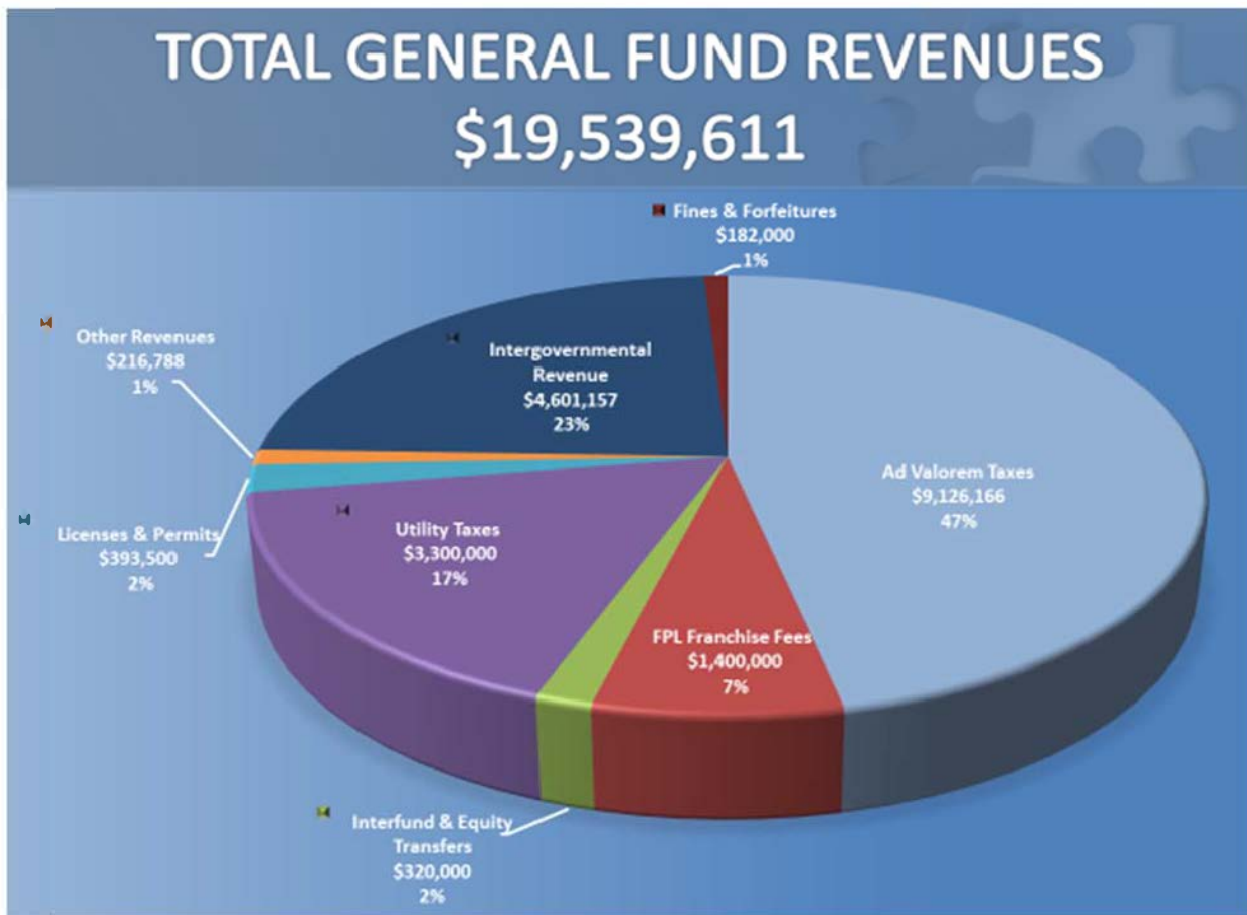
A summary of the General Fund Budget is presented below displaying the FY2021-22 Adopted, Amended and Year-End Projection, and comparing the FY2022-23 Proposed Budget to prior year Adopted Budget.

ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAREND PROJECTION	FY2022-23 PROPOSED BUDGET	FY2021-22 ADOPTED VS FY2022-23 PROPOSED	% CHANGE
<b>Revenues</b>							
Ad Valorem Taxes	\$7,940,227	\$8,327,160	\$8,327,160	\$8,367,546	\$9,126,166	\$799,006	9.60%
FPL Franchise Fee	\$1,208,542	\$1,200,000	\$1,200,000	\$1,336,117	\$1,275,000	\$75,000	6.25%
<b>FPL Franchise Fee-Surplus</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>0.00%</b>
Utility Service Tax	\$3,182,273	\$3,055,000	\$3,055,000	\$3,254,785	\$3,300,000	\$245,000	8.02%
Communications Service Tax	\$941,205	\$999,399	\$999,399	\$930,000	\$927,867	(\$71,532)	-7.16%
State Revenue Sharing	\$802,242	\$1,080,691	\$1,080,691	\$862,000	\$843,163	(\$237,528)	-21.98%
Alcoholic Beverage License	\$17,029	\$17,000	\$17,000	\$18,028	\$17,000	\$0	0.00%
Half-cent Sales Tax	\$2,586,642	\$2,555,337	\$2,555,337	\$3,202,193	\$2,809,641	\$254,304	9.95%
Permits & Fees (Non-Building Dept.)	\$399,165	\$391,901	\$391,901	\$362,230	\$393,500	\$1,599	0.41%
Fines & Forfeitures	\$102,658	\$180,000	\$180,000	\$163,172	\$182,000	\$2,000	1.11%
Miscellaneous Revenues	\$252,691	\$211,288	\$259,339	\$292,158	\$216,788	\$5,500	2.60%
<b>Sub-total Recurring Revenues</b>	<b>\$17,432,673</b>	<b>\$18,017,776</b>	<b>\$18,065,827</b>	<b>\$18,788,229</b>	<b>\$19,216,125</b>	<b>\$1,198,349</b>	<b>6.65%</b>
Interfund Transfers	100,000	\$0	\$0	\$0	\$0	\$0	0.00%
Grants	1,093,359	3,486	\$3,486	\$295,898	\$3,486	\$0	0.00%
Transfers In	469,000	\$0	\$0	\$0	\$0	\$0	0.00%
Prior Year Carry-Over Funds	750,798	155,000	1,799,450	\$1,799,450	\$320,000	165,000	106.45%
<b>Sub-total Other Revenues</b>	<b>2,413,157</b>	<b>158,486</b>	<b>1,802,936</b>	<b>2,095,348</b>	<b>\$323,486</b>	<b>\$165,000</b>	<b>104.11%</b>
<b>Total Revenues</b>	<b>\$19,845,830</b>	<b>\$18,176,262</b>	<b>\$19,868,763</b>	<b>\$20,883,577</b>	<b>\$19,539,611</b>	<b>\$1,363,349</b>	<b>7.50%</b>
<b>Expenditures</b>							
Town Mayor & Council	\$352,439	\$348,933	\$348,933	\$352,461	\$367,091	\$18,158	5.20%
Town Clerk	\$246,092	\$215,059	\$215,059	\$219,129	\$257,555	\$42,496	19.76%
Town Attorney	\$364,103	\$215,000	\$305,000	\$296,989	\$255,000	\$40,000	18.60%
Administration	\$2,011,431	\$2,092,570	\$2,135,070	\$2,138,005	\$2,180,159	\$87,589	4.19%
Police	\$8,443,373	\$8,740,992	\$8,740,992	\$8,674,545	\$9,586,374	\$847,382	9.69%
School Crossing Guards	\$92,953	\$119,780	\$119,780	\$121,904	\$131,416	\$11,636	9.71%
Planning & Zoning	\$180,168	\$196,384	\$196,384	\$196,536	\$214,943	\$18,559	9.45%
Code Compliance	\$301,712	\$329,106	\$329,106	\$308,065	\$389,488	\$60,382	18.35%
Parks & Recreation	\$2,453,166	\$2,783,153	\$2,953,903	\$2,659,800	\$2,942,027	\$158,874	5.71%
Community Outreach & Engagement	\$330,957	\$392,095	\$395,595	\$361,616	\$413,712	\$21,617	5.51%
Committees	\$219,485	\$199,670	\$337,670	\$287,164	\$270,270	\$70,600	35.36%
Public Works	\$1,091,809	\$1,275,872	\$1,404,133	\$1,289,222	\$1,300,547	\$24,675	1.93%
QNP	\$141,538	\$141,861	\$141,861	\$141,861	\$142,170	\$309	0.22%
Non-Departmental	\$472,894	\$332,000	\$471,826	\$417,390	\$360,000	\$28,000	8.43%
<b>FPL Franchise Fee Surplus</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>0.00%</b>
<b>Sub-total Expenditures</b>	<b>\$16,702,121</b>	<b>\$17,382,475</b>	<b>\$18,095,312</b>	<b>\$17,464,686</b>	<b>\$18,937,752</b>	<b>\$1,555,277</b>	<b>8.95%</b>
Transfers Out	\$1,344,259	\$793,787	\$1,773,451	\$1,762,965	\$601,859	(\$191,928)	-24.18%
<b>Total Expenditures</b>	<b>\$18,046,380</b>	<b>\$18,176,262</b>	<b>\$19,868,763</b>	<b>\$19,227,651</b>	<b>\$19,539,611</b>	<b>\$1,363,349</b>	<b>7.50%</b>

## FACTORS AFFECTING FY 2022-23 PROPOSED BUDGET

### I. REVENUES

General Fund Revenues are primarily unrestricted in nature and fund a variety of services including town administration, police patrol, public works, community outreach and parks services. Property Taxes remain the Town's largest revenue source, comprising of Ad Valorem Taxes (47%), followed by Intergovernmental Revenues (23%), Utility Services Taxes (17%), Franchise Fees (7%), Licenses & Permits (2%), Interfund transfers (2%), Other Miscellaneous Revenues (1%), and Fines & Forfeitures (1%).



The total revenues available for allocation in FY2022-23 General Fund Budget is \$19,539,611 including \$320,000 in carry-over funds from prior year which represents the balance from the litigation reserve.

As compared to the Adopted budget and indicated in the summary chart above, several revenue categories have increased. The increases are a direct result of the following: increased property values (\$799,006), FPL Franchise Fee (\$75,000), Franchise Fee Surplus (\$125,000), Utility Service Tax (\$245,000) and Half Cent Sales Tax (\$254,304).

However, State Revenue sharing showed a significant decrease (\$237,528), and Communications Services Taxes continues to gradually decrease annually (\$71,532).

This budget proposes an FPL Franchise Fee Surplus in accordance with Town Ordinance 19-247 that any monies more than the Franchise Fee revenue of \$1,275,000 shall be used specifically for Town infrastructure projects. For the first time since the adoption of the FPL Franchise Fee Surplus Ordinance, the Town can allocate funds for infrastructure needs. The additional \$125,000 Franchise Fee Surplus proposed in this budget is allocated to various infrastructure projects and is offset by the FPL Franchise Fee Surplus Revenue.

**II. EXPENSES**



The FY2022-23 Operating Expense Budget is \$1,363,349 or 7.50% more than the prior adopted budget.

The significant changes affecting the Proposed Budget are described below:

- **Staffing** – The General Fund Budget includes a total of 106.5 employees, which include 31.5 full-time equivalent positions, 7 part-time, 7 seasonal and 9 part-time seasonal positions. Currently there is only 1 vacancy which is the Controller position. This budget also includes the funding of the Miami Lakes Police Department which is staffed by 47 sworn personnel and 4 non-sworn.

In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **Merit and Cost-of-Living** – As a result of salary surveys conducted in 2017, an employee retention plan was developed which provided for a 2% cost-of-living adjustment in 2017 and 2018. An across-the-board adjustment for additional compensation or cost of living increase of 2.36% was assumed in FY 2019 and a 3% in FY2020. In FY22 any employee above the median hourly wage would receive a COLA of 1.9% and any employee below

the median hourly wage would receive a COLA of 2.8%. The remaining balance after the COLA adjustment would be allocated towards the merit bonus pay for all Town staff.

The Consumer Price Index (CPI-U) for Miami-Ft. Lauderdale -West Palm Beach area was 10.6% for the previous 12-months period, ending June of 2022. Based on the CPI, this budget includes a cost-of-living adjustment of 8% and a merit bonus of 0% - 2% based on employee performance.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased from 10.82% to 11.91% for regular employees as of July 1, 2021.
- **Group Health Insurance** – We are anticipating a health insurance decrease in group health insurance premium over the current year. This will be a **significant savings of \$122,546** when comparing FY2022 adopted budget to FY2023 proposed budget.
- **Police Services** – The Police Department’s Budget which includes contracted police patrol services represents 49% of the Town’s total General Fund Budget.

The Police Department’s Budget includes police patrol services (\$9,716,192) and school crossing guards (\$131,416), and totals \$9,847,608 for FY 2022-23 which represents an overall increase of \$866,799 or 9.65% as compared to FY 2021-22 adopted budget. This is primarily the result of overtime, retirement, health insurance, other fringe benefits and county overhead cost increase.

The chart below is a summary of net change for contracted Police Patrol Services:

POLICE PATROL SERVICES	FY 2021-22 AMENDED BUDGET	FY 2021-22 YEAR-END PROJECTION	FY 2022-23 PROPOSED BUDGET	NET CHANGE	
				FY22 AMENDED VS. FY23 PROPOSED	
- Police Salaries	\$4,781,844	\$4,990,716	\$5,139,471	\$357,627	7%
- Overtime	350,000	354,252	400,000	\$50,000	14%
- Social Security	320,859	385,659	342,227	\$21,368	7%
- Retirement	1,239,847	1,524,045	1,414,290	\$174,443	14%
- Group Health Insurance	688,500	686,422	714,204	\$25,704	4%
- Other fringe benefits	98,911	(61,234)	109,805	\$10,894	11%
<b>Total Personnel Services</b>	<b>7,479,961</b>	<b>7,879,860</b>	<b>8,119,997</b>	<b>\$640,036</b>	<b>9%</b>
<b>Fleet Maintenance &amp; Operations</b>	<b>531,300</b>	<b>443,388</b>	<b>535,000</b>	<b>\$3,700</b>	<b>1%</b>
<b>Insurance</b>	<b>276,200</b>	<b>0</b>	<b>268,901</b>	<b>(\$7,300)</b>	<b>-3%</b>
<b>County Overhead Cost</b>	<b>428,600</b>	<b>328,248</b>	<b>638,102</b>	<b>\$209,502</b>	<b>49%</b>
<b>TOTAL PATROL SERVICES</b>	<b>\$8,716,061</b>	<b>\$8,651,496</b>	<b>\$9,562,000</b>	<b>\$845,939</b>	<b>9.7%</b>

The Town of Miami Lakes Police Section is requesting to allocate funding for overtime expenditures to conduct Enhanced Enforcement Initiatives in the areas of crime prevention and traffic violation enforcement. This budget proposes an \$50,000 increase to overtime to fund the initiatives mentioned above.

The Town of Miami Lakes Police Section is continually working with Town Staff to purchase and implement additional License Plate Reader LPR technology to strategically cover several key intersections throughout the Town of Miami Lakes to continue to keep our Town one of the safest communities in the County.

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees is included in the non-departmental section of this budget. The amount is the balance carried over from the prior year’s reserve for legal fees of \$320,000.
- **FPL Franchise Fee Surplus** –In accordance with Town Ordinance 19-247, any monies collected more than the Franchise Fee revenue of \$1,275,000 shall be used specifically for Town infrastructure projects. For this upcoming fiscal year, the Town is projecting a surplus of approximately \$150,000. Please note that the Franchise Fee expenses are offset by the FPL Franchise Fee Surplus Revenue and are proposed to be allocated as follows:
  1. Street Repair & Paving -\$50,000
  2. Sidewalk Repair & Replacement -\$50,000
  3. Tree Trimming -\$15,000
  4. Tree Planting -\$10,000
- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting, and technical support to the proprietary and special revenue funds. As such, these Funds reimburse the General Fund a percentage of total cost for services provided, which is shown as an offset to salaries in Administration Department for transparency purposes. These include CITT Peoples Transportation Plan (\$93,066), Stormwater Utility (\$161,184), Building Department (\$214,125), and the six Neighborhood Service Districts (\$142,159).
- **Committees** – The FY 2022-23 budget provides for a total allocation of \$270,270 to the Committees. It should be noted that \$40,000 is held in reserves in the non-Departmental section of the budget in the event donations are received to offset the requested increases.
- **Transfers** – The FY2022-23 General Fund Budget has a transfer to the Park Capital Fund for the installation of an entry feature on NW 67th Avenue (\$40,000), transfer to the Facilities Maintenance Fund for Administration (\$284,041) and the Police Department’s (\$127,818) portion of Government Center building expenses, and this budget also includes the mandated annual contribution to the Infrastructure Sinking Fund (\$150,000) for facility, equipment and infrastructure renewal and replacement.

- **Reserves** - The General Fund Operating Budget includes \$360,000 in reserves in non-Departmental for the following: litigation/legal reserve fee settlement (\$320,000), reserves to offset donations/contributions for Committees (\$40,000).

### III. FUND BALANCE

In accordance with the Town’s audited financials as reported in the FY2020-21 Annual Comprehensive Financial Report, the General Fund unassigned fund balance at the beginning of FY2021-22 was \$4,799,001. In the FY2021-22 budget process the Town Council approved to carry forward a balance of \$155,000 of that amount \$95,000 was for legal reserves and \$60,000 was the developer contribution that was to be utilized for educational purposes leaving a fund balance amount of \$4,644,001 which was 25.55% of the total FY2021-22 general fund adopted budget. On April 12, 2022, the Town Council also approved to carryforward the FY2020-21 budgetary surplus of \$1,644,450 into FY2021-22. This reduced the fund balance to \$2,999,551 or 16.50%. To meet the required general fund reserve level as per Ordinance 21-273, \$29,826 of the amount carried forward was held in a reserve line item which increased the fund balance to \$3,029,377 or 16.67% of the total FY2021-22 General Fund adopted budget. See chart below.

\$ 4,799,001	2021 Annual Comprehensive Financial Report (FY2020-21 Ending Balance and FY 2021-22 Beginning Balance)
<u>(155,000.00)</u>	Legal Reserve (\$95,000) and Developer Contribution for EAB (\$60,000) earmarked during budget process.
<b>\$ 4,644,001</b>	<b>25.55% of the total General Fund Adopted Budget</b>
<u>(1,644,450)</u>	FY2020-21 budgetary surplus available for carryforward into FY2021-22
<b>\$ 2,999,551</b>	<b>16.50% of the total General Fund Adopted Budget</b>
29,826	To remain in reserves to meet the 2 months of the total adopted general fund budget or 16.67%
<b>\$ 3,029,377</b>	<b>16.67% of the total General Fund Adopted Budget</b>

At the end of FY2022, the estimated budgetary surplus is \$1,655,926. This amount plus the reserves increases the general fund balance to \$4,685,303. The Town’s reserve policy, amended on March 9, 2021, per Ordinance 21-273, requires the general fund reserve be equal to an average of two months of the total adopted general fund budget. For FY2023 The fund balance reserve requirement is \$3,256,602.

This projected budgetary surplus mentioned above is the result of unexpected revenues and or unbudgeted revenues projected to come in higher than anticipated. These projected revenues are listed below for reference:

1. Covid Cares Act FEMA-\$292,412
2. Utility Service Tax -\$199,785
3. Franchise Fee Electricity-\$136,117
4. Half Cent Sales Tax - \$646,856

Some expenses are projected to come in lower than anticipated due to COVID-19 and market related fiscal challenges such as labor and supply shortages and wage increases that impacted service delivery goals in operational areas that were budgeted.



## SPECIAL REVENUE FUNDS

**Transportation Local Option Gas Tax Fund** – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights-of-ways, road striping and signs, etc. At the proposed budget of \$385,694, with a carryforward fund balance of \$26,385, for a total budget of \$412,079. This fund has no reserves.

**People’s Transportation Plan** – The Citizen’s Independent Transportation Trust (CITT) administers, collects, and distributes the surtax proceeds to the municipalities. The Town anticipates receiving a total of \$1,861,329 in surtax proceeds for FY2022-23.

**Transportation (PTP 80%)** total budget for FY 2022-23 is \$1,741,406; this includes 80% share of surtax proceeds (\$1,489,063) and projected prior year carry-over funds (\$252,343). Funds are allocated for street lighting utilities (\$270,000), traffic studies related to the implementation of projects (\$50,000), maintenance of our greenway bike paths (\$15,000), administrative expenses (\$74,453), education & training (\$2,000), travel & per diem (\$2,000) and staffing at 50% of cost to manage the program (\$52,374). This budget also includes transfers to the Capital Projects Fund for transportation related improvement projects which include, Park West Bicycle & Pedestrian Improvements Project (\$43,192), Fairway Drive Bike Lane & Crosswalk (\$29,750) and NW 59th Avenue Roadway Extension project (\$1,197,058). This Fund has \$5,579 in reserves.

**Transit** – The total Transit budget for FY2022-23 is \$674,860; this includes the 20% share of revenues from the half-cent discretionary sales surtax (\$372,266), Freebee Advertising (\$7,000), Freebee Development Service Grant (\$171,130) and prior year carry-over funds (\$124,464). These funds are restricted for transit operations and cover the cost for the Freebee service which operates two five-passenger vehicles, as well as two 10-passenger vans with ADA accessibility and is funded at \$407,000. The budget also provides storage of two Town owned Moover buses (\$8,000), promotional support for Transit program (\$5,000), insurance of 23 bus shelter and bus stop signs (\$29,318), repairs and maintenance of bus shelters (\$40,000), administrative expenses (\$18,613), education (\$2,000), travel (\$2,000), transit studies (\$40,000) and staffing at 50% of cost to manage the program (\$52,374). This fund has \$70,555 in reserves.

**Tree Removal** - To conserve, promote, protect, restore, and improve the tree canopy of the Town, Ordinance No. 12-151 requires a permit for tree removals. Black olive trees in the Town are a nuisance and the Town has a 15-year replacement program for the removal of these trees in phases to mitigate the impact to the tree canopy. The approach is to remove trees designated to be dead, critical or in poor condition first, and then proceed to those trees that are in fair condition. Residents can expedite the removal of a tree that is in fair condition by opting for the expedited Tree Removal Program.

In FY 2022-23, revenues from the program are estimated at \$12,000 with a carryforward fund balance of \$36,411, for a total budget of \$48,411 to offset the cost of removing and replacing those

trees. To fully fund the 15-year replacement plan, the program would need to be funded at approximately \$85,000 per year.

**Micromobility Fund** –Ordinance No. 21-278 establishes a Micromobility Special Revenue Fund account, permitting the use of micromobility devices on the Town’ rights-of-way to provide for the safe use of scooters and other micromobility devices on the Towns rights-of-way. The purpose of the fund is to primarily offset any costs incurred by the Town of Miami Lakes, any excess licensing fees shall be designated to enhance the infrastructure and experience of any pedestrian and bicyclists in the Town. The FY 2022-23 Budget is \$26,600 which are reserved for future projects and programs.

**Mobility Fee Trust Account Fund** – Per Ordinance 16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town’s Capital Improvement Element (CIE) of the Comprehensive Plan. For FY2022-23 no mobility fees revenues from new developments are anticipated however, a projected carryforward fund balance of \$51,768 is budgeted and is allocated to reserves (\$1,768) and transferred out to the Transportation Capital Projects Fund for the 59th Avenue Roadway Extension project (\$50,000).

**Special Revenue-Other** - In FY2019 the Lucida development paid \$199,000 for Large Park (in lieu of) restricted for the acquisition or improvement of a large new park land, as well as \$200,000 Greenway (in lieu of) funds which are restricted for pedestrian and bicycle infrastructure along the Northern Portion of 77th Court.

The FY 2022-23 Budget is a carryforward balance of \$440,725 which is reserved for future projects and programs of which \$200,000 is earmarked for Miami Lakes Green/NW 77th Ct Greenway (North) project which is to commence in FY2024.

**Impact Fees Fund** – This Fund includes parks, public safety, and a in lieu of road impact fees from new developments. Revenues from these developments including carry-over from prior year and interest income are estimated at \$1,084,441 for parks impact fees, \$49,647 for public safety impact fees, and re-budget of road impact fees \$1,897,638. The total FY2022-23 Budget is \$3,031,726 and can only be used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development.

**Building Department Fund** – The Building Department’s FY2022-23 Budget is \$3,296,519. This budget reflects a decrease in revenues of approximately \$42,013 or 1.26% as compared to the FY 2021-22 adopted budget

The Building Administrative revenues include building permit fees (\$1,200,000), building permit violation fee (\$15,000), lost plans (\$7,000), interest income (\$5,000) and a carryforward fund balance of \$1,021,288 that is specific to the building operations and administration only. The total administrative expenditure budget for FY2022-23 is \$2,248,288 with a reserve of \$435,953.

The Building Technology sub-fund revenues include \$123,000 in technology fees and a projected carryforward fund balance of \$925,231 that is specific to building technology only. The total Technology expenditure budget for FY2022-23 is \$1,048,231 with a reserve of \$862,062.

**Neighborhood Service Districts** – is a sub-fund of the Special Revenue Fund was created to account for the cost to provide public improvements and special services through a non-ad valorem assessment. Non-ad valorem assessments represent a cost share assigned to a group of properties to pay all or part of the cost associated with a specific public service or improvement, such as security guard services, lighting, lake, and landscape maintenance, primarily benefitting those properties. The Town of Miami Lakes provides security guard services to four districts, and lake maintenance to two districts.

The FY 2022-23 Budget for all Districts total \$1,848,299, a \$184,211 or 11.07% increase as compared to prior year adopted budget. This increase is the result of two of the six districts increasing the assessment rate to meet the infrastructure need of the district. The assessment rate for each district are as follows:

District Name	District Type	FY2021-22 Adopted Assessment Rate	FY2022-23 Proposed Assessment Rate	Variance
Miami Lakes Section One	Security Guard	\$208.37	\$340.98	\$132.61
Loch Lomond	Security Guard	\$2,489.80	\$2,489.80	\$0.00
Royal Oaks Section One	Security Guard	\$706.89	\$706.89	\$0.00
Royal Oaks East	Security Guard	\$706.89	\$834.89	\$128.00
Lake Patricia	Lake Maintenance	\$231.46	\$231.46	\$0.00
Lake Hilda	Lake Maintenance	\$157.92	\$157.92	\$0.00

**DEBT SERVICE FUND**

The Debt Service Fund budget for FY 2022-23 is \$1,805,592, this includes a carryforward balance of \$1,042,254, Electric Utility Tax revenues \$600,688 and The Federal Direct Payment subsidy (interest reimbursement) estimated at \$162,650. The expenditure budget includes the Series 2010, Special Obligation Bond interest payment is \$485,049, principal payment \$220,000 and fees of \$1,550, This fund has a reserve of \$1,098,993.

**CAPITAL PROJECTS FUND**

The Five-Year Capital Improvement Program aligns with the Town’s 2025 Strategic Plan. Mobility remains the Town’s #1 strategic goal. The FY 2022-23 investment in transportation projects represent \$11,637,304 of the Capital Improvement Program, followed by \$2,000,415 investment in parks, \$535,838 investment in stormwater improvements, and \$4,381 in facilities

and equipment improvements. The Capital Projects Budget totals \$14,177,938, projects are grouped into the four categories as summarized below:

- **Facilities & Equipment Improvements**-Facilities capital improvements budget for FY2022-23 is \$4,381 these are prior year carryover funds and are allocated to the Police Security Fencing Project for any outstanding invoices. This fund has \$0in reserves.
- **Parks Improvements** - Parks capital improvements budget for FY2022-23 is \$2,000,415. These funds include a projected fund balance carryforward of \$1,435,415, a general fund transfer of \$40,000 and grant funding of \$525,000. Funds are allocated as follows: 67th Avenue Entry Feature (\$40,000), Senior Center Build Out (\$500,000), RACC Critical Facility Energy Resiliency Project (\$525,000) MLOP Storage Facility (\$189,601) MLOP Master Plan (\$509,698) and Par 3 (\$230,827) and are detailed below. This fund has \$5,289 in reserves.
- **Transportation Improvements** – Transportation capital improvements budget for FY2022-23 total \$11,637,304. Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, County Investment Grant Program, Peoples’ Transportation Plan (PTP), and Mobility Fees. This amount is appropriated among various projects including Street Light Improvement Project (\$494,886), NW 59<sup>th</sup> Avenue Extension (\$9,152,248), Routes to School Bob Graham (\$189,453), Curbing of Right-of-Ways (\$65,364), Miami Lakes Green 2.0 (146<sup>th</sup> Street Greenway) (\$706,526), Fairway Drive Bike Lane & Crosswalk (\$119,000), Miami Lakes Park West Bicycle & Pedestrian Improvements (\$158,370), and Miami Lakes NW 154<sup>th</sup> Street Palmetto Expressway turn lane (\$400,000) this fund also includes a reserve for future projects of \$351,457.
- **Stormwater Improvements** – Stormwater capital improvements budget for FY2022-23 total \$535,838. Revenue sources for stormwater projects include LAP grant appropriations. The project budgeted for FY2022-23 Royal Oaks First Addition (\$373,470); this fund also includes a contingency reserve of \$162,368.

### **INFRASTRUCTURE SINKING FUND**

On January 15, 2019, the Town Council adopted Ordinance 2019-236 creating a Long-Term Infrastructure Renewal and Replacement Fund. The Town shall transfer a minimum of \$150,000 to the Long-Term Infrastructure Renewal and Replacement Fund on a yearly basis that can be adjusted and budgeted annually for the renewal and replacement of certain general fund assets. Funds may only be used for the renewal and replacement of capital assets as defined by Generally Accepted Accounting Principles (GAAP) and are identified and accounted for by the Town Financial Records.

The Infrastructure Sinking Fund FY2022-23 budget includes \$150,000 mandated contribution and \$312,156 projected prior year carryforward fund balance for a total budget of \$462,156. This

amount is appropriated among various projects including the replacement of one A/C unit at Town Hall (\$34,500), replacement of concession stands cabinets (\$15,000) and a second A/C unit at the Robert Alonso Community Center (\$40,000), the replacement and resurface and epoxy the floors at the youth center (\$10,000) and the replacement of the cabinets (\$30,000) at the Mary Collins Community Center. This budget also includes a reserve balance of \$332,656.

### **ENTERPRISE FUND**

- **Stormwater Utility Fund-** The Stormwater Utility rate of \$4.50 per Equivalent Residential Unit (ERU) had remained unchanged since the creation of the Utility in 2003. In FY2020, a Stormwater Rate study was conducted to determine an appropriate rate that would address the fiscal and drainage needs within our community, and in FY2021 the Council adopted a new rate of \$10.50 per ERU. The Town anticipates receiving \$2,547,455 in Stormwater utility fees. Revenues also include \$1,713,235 in fund balance carryforward, for a total budget of \$4,260,690.
- **Stormwater Series 2021 Bond-In** March 2021 the Town Council passed an ordinance providing the requisite authority to issue its Stormwater Utility System Revenue Bonds to address a portion of the Town's Stormwater infrastructure needs. On July 8, 2021, the Town of Miami Lakes Series 2021 were issued and sold, raising \$18.26 million, including an 18 percent premium above the stated par amount of \$15.5 million. The bonds are set to be paid by the Town at an interest rate of 2.77% over 30 years. Repayment will come from the Town's stormwater utility fee, which is set at \$10.50 per month per household or commercial equivalents. The Stormwater Series 2021 Bond Fund total budget for FY 2022-23 is \$15,880,136.
- **American Rescue Plan Act-The** Town was eligible to receive \$15,710,276, of which we have received 100 % of. On May 11, 2021, the Town Council approved that the funds from the American Rescue Plan Act be utilized for Stormwater capital improvement projects together with the Stormwater bond funds. The American Rescue Plan ACT Fund total budget for FY2022-23 is \$14,710,253.

### **FACILITY MAINTENANCE FUND**

This internal service fund captures all costs associated with the operations, maintenance, and repairs of the Town's Government Center. The cost of centralized services is allocated proportionally, by the square footage between the General Fund (Administration 60% and Police Department 27%) and the Building Department Fund (13%). This includes salary and benefits for two full time positions, utilities, custodial and contractual maintenance services. The FY2022-23 Budget is \$473,401.

### **Conclusion**

We are pleased to present a structurally balanced budget that provides a responsible allocation of public resources that maintains the Town of Miami Lakes as a safe, attractive, and vibrant community. This budget adequately provides for the operational needs of the Town with no increase to the millage rate. Notwithstanding, the cost of doing business continues to increase, public safety, construction, and maintenance services continue to rise, and the Town's capital infrastructure must be maintained and improved. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents as we Grow Beautifully.



**Functional Organizational Chart  
&  
Staffing Positions by Department**

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# Town of Miami Lakes FY2022-23 Adopted Budget

## *Town of Miami Lakes*

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### **Mayor and Town Council**

Manuel Cid, Mayor  
Jeffrey Rodriguez, Vice Mayor  
Carlos O. Alvarez, Councilmember  
Luis Collazo, Councilmember  
Joshua Dieguez, Councilmember  
Antonio Fernandez, Councilmember  
Marilyn Ruano, Councilmember

### **Appointed Officials**

Edward Pidermann, Town Manager  
Gina Inguanzo, Town Clerk  
Raul Gastesi, Esq., Town Attorney

### **Senior Personnel**

Daniel Angel, Building Director  
Jeremy Bajdaun, Parks & Recreation Director  
Clarisell De Cardenas, Community Outreach Director  
Kay Grant, Chief Financial Officer  
Tony Lopez, Deputy Town Manager  
Javier Ruiz, Major – Miami-Dade Police Department  
Omar Santos, Public Works Director

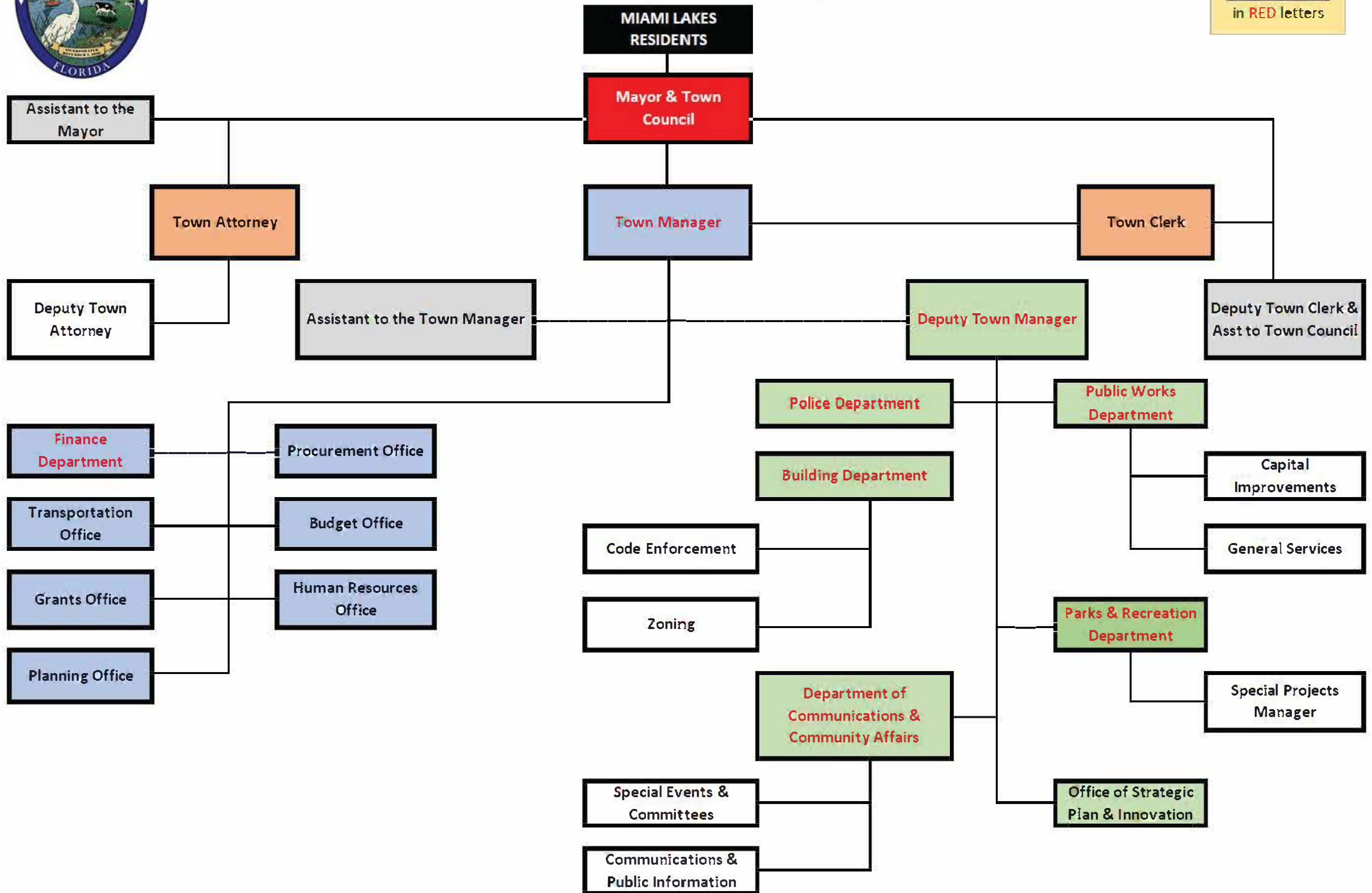
*Mayor - Council - Manager Form of Government*





# Town of Miami Lakes FUNCTIONAL ORGANIZATIONAL CHART

Executive Staff  
in RED letters





# TOWN OF MIAMI LAKES

Positions by Department	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Comments
<b>Parks and Recreation</b>						
<i>Full Time</i>						
Chief of Operations	0.5	0	0	0	0	
Parks & Recreation Director	0	1	1	1	1	
Greenspace Maintenance Superintendent	1	1	1	1	1	
Arborist/Field Inspector	1	1	1	1	0	Defer filling for FY22 / Converted to ICA for FY22.
Parks & Athletics Manager	1	1	1	1	1	
Recreation Manager	0	0	0	0	1	Reclassified from Leisure Services Manger
Leisure Services Manager	1	1	1	1	0	Reclassified to Recreation Manager
Leisure Services Specialist	1	1	1	1	1	
Programs Coordinator	3	3	2	2	2	
Office Specialist	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>9.5</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>8</b>	
<i>Part Time/Seasonal</i>						
Crossing Guards P/T	7	7	7	8	9	1 Supervisor and 8 guards (plus 1 back up on standby)
<b>PT/Seasonal Sub-Total</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>9</b>	
<b>Communication &amp; Community Affairs</b>						
Community Outreach & Engagement Director	1	1	1	1	1	
Committee & Special Events Coordinator	1	1	1	1	1	
Marketing & Digital Services Specialist	0	0	1	1	1	
<b>FT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	
<i>Part-time</i>						
Information Specialist P/T	1	1	1	1	0	Reclassified to Communications & Community Affairs Specialist
Communications & Community Affairs Specialist P/T	0	0	0	0	1	Reclassified from Information Specialist
Marketing & Digital Services Specialist P/T	0	1	0	0	0	
Office Aide P/T	0	0	0	0	1	Reclassified from Office Assistant
Office Assistant P/T	0	1	1	1	0	Reclassified to Office Aide
<b>PT Sub-Total</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<i>Seasonal</i>						
Class Instructors	8	8	8	8	7	1 Instructor converted to an ICA for FY23
<b>Seasonal Sub-Total</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>7</b>	
<b>Public Works and Capital Improvements</b>						
<i>Full Time</i>						
Chief of Operations	0.5	0	0	0	0	
Public Works Director	0.5	0.5	0.5	0.5	0.5	Partially funded in Stormwater 50%
Public Works Engineer	0	0	0.5	0.5	0.5	Partially funded in Stormwater 50%
Capital Improvements Project Manager	0	1	1	0	0	Deferred filling of position in FY20 & FY21. Removed from GF in FY22 and funded in Stormwater.
Public Works Coordinator	0	1	1	0	0	
Public Works Manager	0.5	0.5	0	1	1	
Office Specialist	1	0	0	0	0	
<b>FT Sub-Total</b>	<b>2.5</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>	
<b>GENERAL FUND SUMMARY</b>						
<b>Full time</b>	<b>32.5</b>	<b>33.5</b>	<b>33.5</b>	<b>31.5</b>	<b>31.5</b>	
<b>Part time</b>	<b>5</b>	<b>7</b>	<b>6</b>	<b>7</b>	<b>7</b>	
<b>Seasonal</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>7</b>	
<b>Part Time/Seasonal</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>9</b>	

# TOWN OF MIAMI LAKES

Positions by Department	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Comments
<b>SPECIAL REVENUE FUND - TRANSPORTATION</b>						
<i>Full Time</i>						
Senior Transportation Manager	1	1	1	1	0	
Transportation Coordinator	0	0	0	0	1	Vacant
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>BUILDING FUND</b>						
<i>Full Time</i>						
Building Director	0	0	0	1	1	
Building Official	1	1	1	1	1	
Chief Building Inspector	1	1	1	0	0	
Senior Building Inspector	1	1	1	0	0	Converted to Part-Time in FY22
Building Inspector	1	1	1	1	0	Converted to Part-Time in FY23
Building Services Supervisor	0	0	0	1	1	
Building Services Coordinator	0	0	0	0	1	Reclassified from Permit Clerk
Code Compliance Manager	0.5	0.5	0.5	0.5	0.5	Partially funded in Code Compliance 50%
Permit Clerk Supervisor	1	1	1	0	0	
Permitting Systems Business Analyst	0	0	0	1	0	Removed
Permit Clerk	4	6	6	3	0	2 Permit Clerk reclassified to Permit Coordinators & 1 Permit Clerk reclassified to Building Services Coordinator
Permit Coordinator	0	0	0	0	2	Reclassified from Permit Clerk
Records Management - Scanning	1	0	0	0	0	
Receptionist	1	0	1	1	1	
Office Specialist	1	2	1	1	1	Vacant
<b>FT Sub-Total</b>	<b>12.5</b>	<b>13.5</b>	<b>13.5</b>	<b>10.5</b>	<b>8.5</b>	
<i>Part Time</i>						
Permit Clerk P/T	0	0	0	1	1	
Senior Building Inspector P/T	0	0	0	1	1	
Building Inspector P/T	0	0	0	0	1	
P/T Building / Mechanical / Electrical / Plumbing & Plan Reviewers	-	-	-	-	-	Based on hours
<b>PT Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>3</b>	
<b>Total Building Department</b>	<b>12.5</b>	<b>13.5</b>	<b>13.5</b>	<b>12.5</b>	<b>11.5</b>	
<b>STORMWATER UTILITY FUND</b>						
<i>Full Time</i>						
Public Works Director	0.5	0.5	0.5	0.5	0.5	Partially funded in Public Works 50%
Public Works Manager	0.5	0.5	0	0	0	
Public Works Engineer	0	0	0.5	0.5	0.5	Partially funded in Public Works 50%
Stormwater Analyst/Office Specialist	0	0	0	0	0	
CIP Manager	0	0	0	1	1	
Vacuum Truck Driver	1	1	1	1	1	
Vacuum Truck Driver Assistant	1	1	1	1	1	
<b>FT Sub-Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>4</b>	
<b>FACILITY MAINTENANCE FUND</b>						
<i>Full Time</i>						
Facilities Coordinator	0	0	0	1	0	Reclassified to General Services Assistant
Facility Maintenance Coordinator	1	0	0	0	0	
General Services Assistant	0	0	0	0	1	Reclassified from Facilities Coordinator
General Services Manager	0	1	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	



## General Fund

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# Town of Miami Lakes FY 2022-23 Adopted Budget

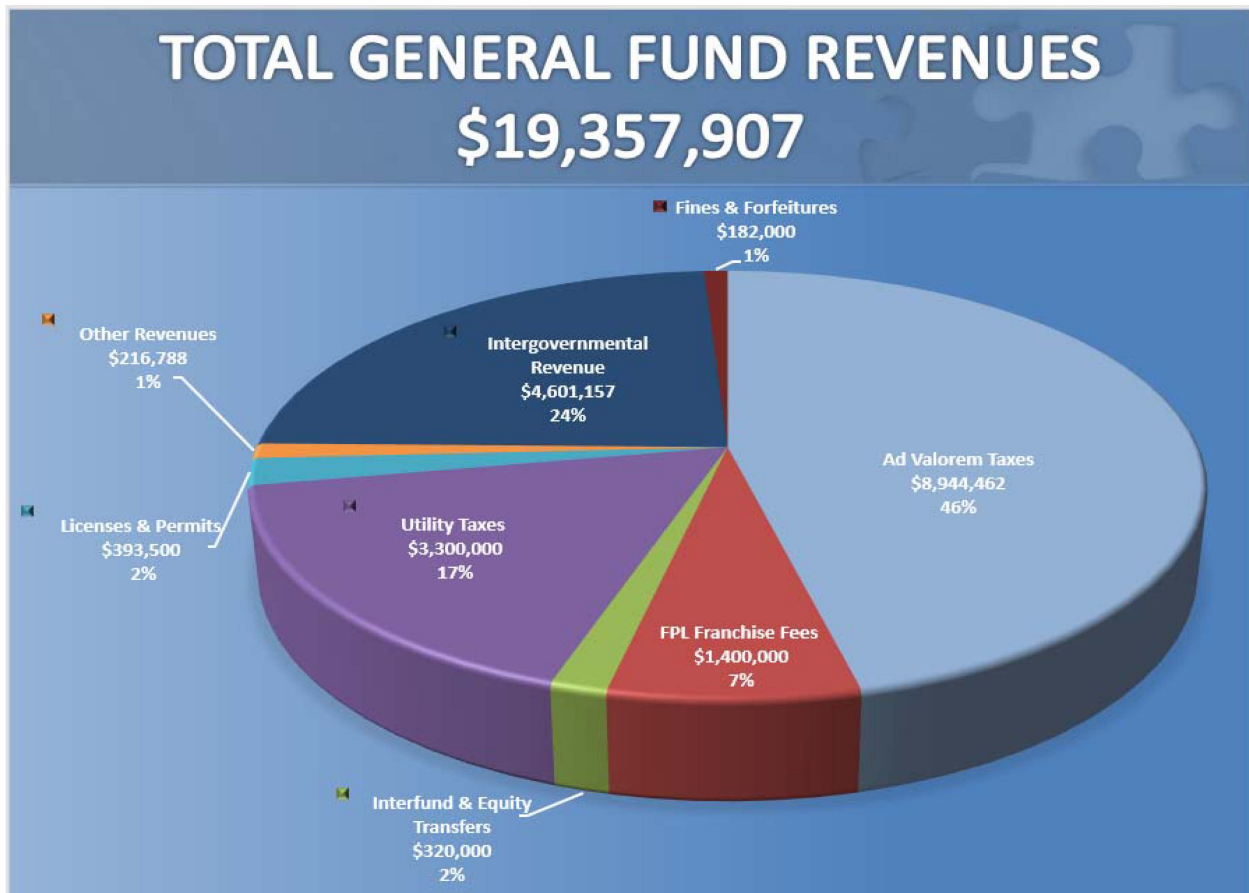
## General Fund Revenues

### General Fund

The General Fund Operating Revenue Budget for Fiscal Year 2022-23 is \$19,357,907 an overall increase of \$1,181,645 or 6.50% as compared to prior year's Adopted Budget.

Ad Valorem revenues increased by 617,302 or 7.46% as compared to prior year's Adopted Budget and continues to increase annually. All other revenue categories including intergovernmental revenues, permits & fees, and other miscellaneous revenues have some slight variances.

As depicted in the graph below, the largest revenue source for the Town comes from Ad Valorem Taxes (46%), followed by Intergovernmental Revenues (24%), Utility Services Taxes (17%), Franchise Fees (7%), Licenses & Permits (2%), Interfund transfers (2%) Other Miscellaneous Revenues (1%), and Fines & Forfeitures (1%).



# Town of Miami Lakes FY 2022-23 Adopted Budget

## Ad Valorem Taxes

Chapter 166 of the Florida Statutes authorizes ad valorem or property taxes. The Florida Constitution limits local governments to a maximum levy of 10 mills of ad valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the Town which is provided by the County Property Appraiser.

The revenue is budgeted at 95% of the gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes. As illustrated in the Town’s Fiscal Year 2021 Annual Comprehensive Financial Report shown below, the Town historically collects an average of 95.38% of Ad Valorem taxes levied. In FY 2021, the Town collected 94.41% in taxes levied. Taxpayers who pay prior to February may receive up to a 4% discount. Therefore, the Town’s 95% budgeted amount could potentially overestimate the expected Ad Valorem revenue; however, per Florida Statute, the Town is required to budget no less than 95%.

**TOWN OF MIAMI LAKES, FLORIDA**  
REVENUE CAPACITY  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS  
(IN THOUSANDS)

Fiscal Year ended September 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections To Date	
		Net Amount Levied	Percentage of Levy		Amount	Percentage of Levy
2012	5,807	5,258	90.55%	n/a	n/a	n/a
2013	5,517	4,785	86.73%	473	5,258	95.31%
2014	5,904	5,525	93.58%	n/a	n/a	n/a
2015	6,056	5,785	95.53%	85	5,870	96.93%
2016	6,329	5,872	92.78%	95	5,967	94.28%
2017	6,607	6,164	93.29%	103	6,267	94.85%
2018	7,046	6,601	93.69%	152	6,753	95.84%
2019	7,433	6,980	93.90%	169	7,148	96.17%
2020	7,784	7,244	93.06%	174	7,418	95.30%
2021	8,411	7,777	92.46%	164	7,941	94.41%

Source: Miami-Dade County Property Tax Collector

## Where do your property tax dollars go?

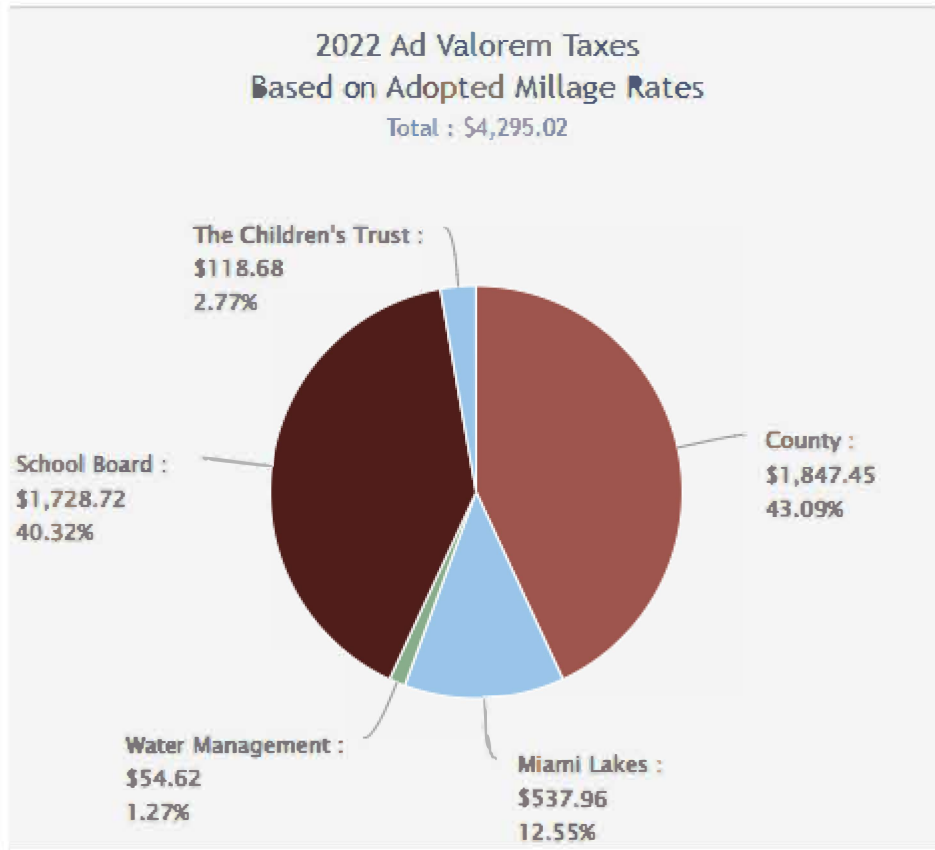
Property tax revenues are levied by the following:

- Miami-Dade County
- Miami Dade County School Board/ Public Schools
- Cities/Municipalities (Town of Miami Lakes)
- South Florida Water Management District

## Town of Miami Lakes FY 2022-23 Adopted Budget

- Children's Trust

The chart below depicts the distribution of property taxes for a sample home with the taxable property value of \$237,364 and property taxes of \$4,295.02. The Town of Miami Lakes receives only \$537.96 or 12.55% of the taxes in this example.



\*Please note that the graph above is generated from the Miami Dade County's Property Appraisers Office Tax Visualizer program.

For more information or for a breakdown of your own property tax dollars distribution please visit Miami Dade County Property Appraisers Office website and use the Tax Visualizer at <https://www.miamidade.gov/pa/tax.html>

The Tax Visualizer lets you see how your property tax dollars are distributed graphically in a pie chart view like the example above. You can also see how your millage rate compares to other taxing jurisdictions in Miami-Dade County.



# Town of Miami Lakes FY 2022-23 Adopted Budget

See your tax dollars at work.



## Property Tax Roll Value

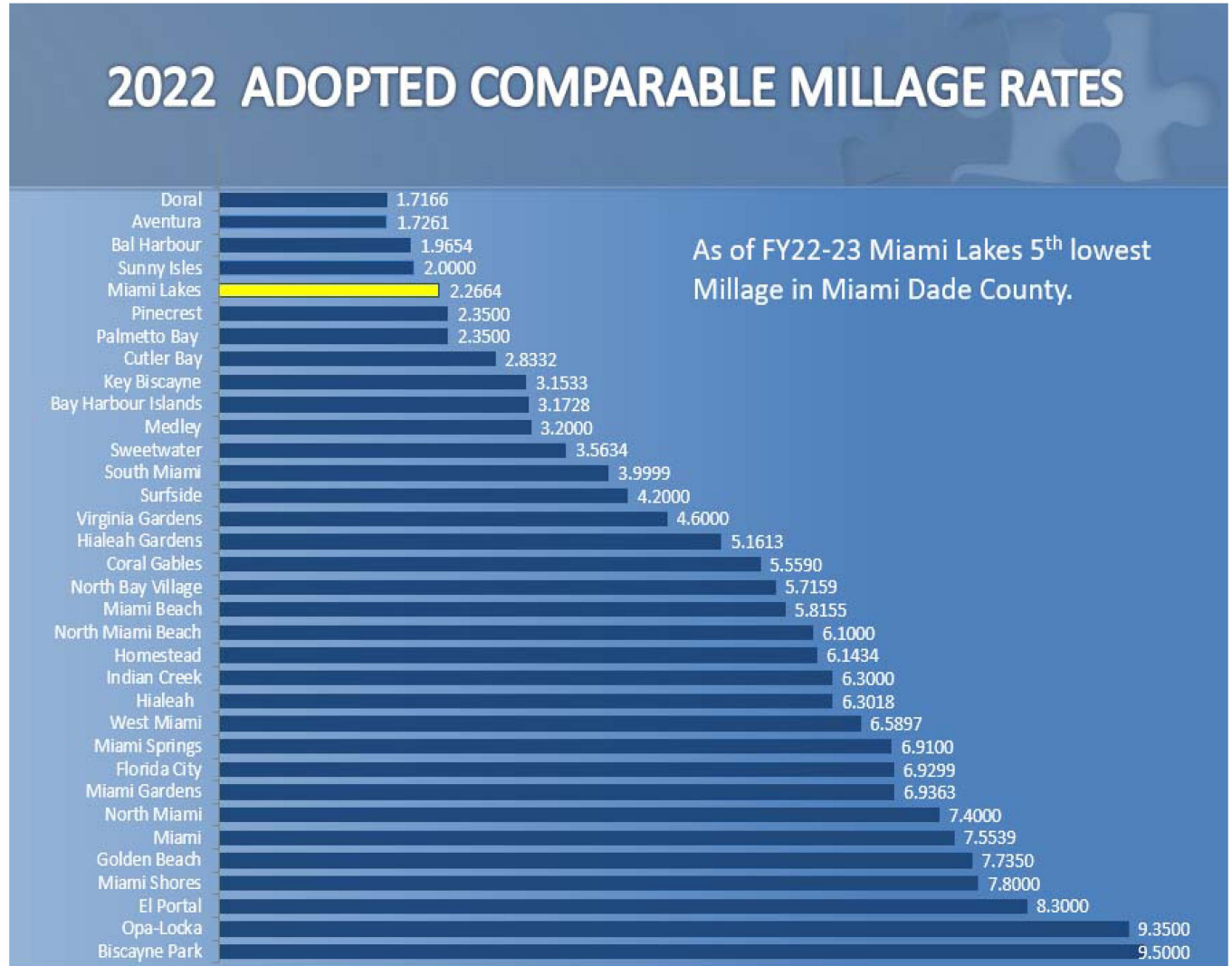
The tax roll for Town of Miami Lakes as certified by the Property Appraiser on July 1, 2022, reflects a gross taxable value of \$4,131,041,213 which includes an increase of \$22,519,480 in new construction, additions, deletions, and rehabilitative improvements. As compared to the July 1, 2021, taxable value for the previous year of \$3,767,371,566, this amount reflects an increase in gross taxable value of \$363,669,647 or 9.7%. As seen in the chart below, property values have been steadily climbing which is indicative of continuous economic recovery and growth.



# Town of Miami Lakes FY 2022-23 Adopted Budget

## Millage Rate

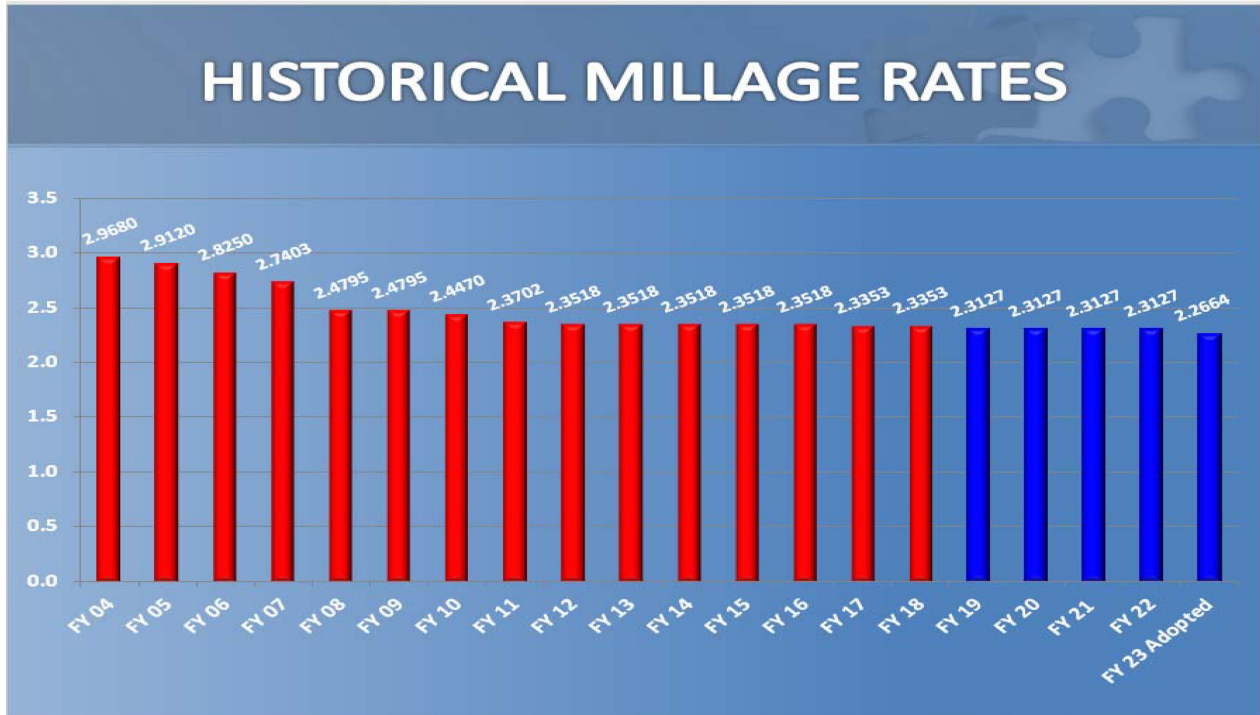
The millage rate for FY2022-23 is 2.2664 mills, which is \$2.2664 per \$1,000 of assessed property value. This rate is lower than the prior years adopted millage rate and remains one of the lowest rates in Miami-Dade County as compared to the other municipal rates. This new rate will generate approximately \$8,894,462 of ad valorem revenue budgeted at 95% collection rate.



The millage rate is 6.90% higher than the rolled-back rate of 2.1100. The rolled back rate is defined by Truth in Millage (TRIM) as the rate that generates the same tax revenue as the current year, less new construction, additions, deletions, and rehabilitative improvements. The rolled back rate of 2.1100 would generate \$613,790 less in ad valorem revenue than the millage rate of 2.2664.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

The Budget also includes \$50,000 for Delinquent Ad Valorem revenues which the Town anticipates receiving based on collections over the past years. The total Ad Valorem Revenues for FY 2022-23 is \$8,944,462.



## *Town of Miami Lakes FY 2022-23 Adopted Budget*

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### ***Franchise Fees - Electricity***

Franchise Fees are established by franchise agreements between a municipality and private service providers. Franchise Fees are negotiated with the utility company for the use of municipal rights-of-ways. Miami-Dade County had an agreement with Florida Power & Light (FPL) covering the boundaries of Miami Lakes. Through that inter-local agreement with the County, the Town of Miami Lakes received 100% of the revenues generated within the Town minus its proportional share of the taxes paid by FPL for power generating facilities.

On May 25, 1990, Miami-Dade County executed a 30-year electrical franchise agreement with FPL. Municipalities that incorporated after the effective date of the County FPL agreement were prohibited from executing independent franchise agreements with FPL during the County FPL agreement 30-year timespan. The Town of Miami Lakes was incorporated on December 5, 2000, and therefore was covered under the County - FPL Agreement. The agreement expired in May 2020.

On August 27th, 2019, the Town adopted its own Franchise Fee agreement with Florida Power and Light (FPL) that became effective on June 1, 2020. Through this agreement the Town will generate revenues at the rate of a 3% surcharge on utility fees.

This budget proposes an FPL Franchise Fee Surplus in accordance with Town Ordinance 19-247 that any monies more than the Franchise Fee revenue of \$1,275,000 shall be used specifically for Town infrastructure projects. The additional \$125,000 Franchise Fee Surplus proposed in this budget are allocated to various infrastructure projects and are offset by the FPL Franchise Fee Surplus Revenue.

The chart below illustrates revenue collections for FPL Franchise Fees.

## Town of Miami Lakes FY 2022-23 Adopted Budget



### Utility Services Taxes

Section 166.231(A) of the Florida Statutes provides that a municipality may levy a tax, not to exceed 10 percent, on the purchase of electricity, water, and natural gas services.

The current year combined Utility Services Tax is \$3,300,000.

#### Utility Service Tax – Electricity

The Town collects utility tax for the use of electricity. Revenues are derived from a 10% tax levied on each customer’s electric bill charged by Florida Power & Light (FPL) within the boundaries of the Town. A portion of the revenue is pledged against the Series 2010 Special Obligation Bond which matures in 2040. The bond covenant requires that the electric utility tax revenue be first utilized to make the debt service payments. The FY 2022-23 estimated net revenue is \$2,700,000, a 7.14% increase as compared to the prior year’s adopted budget.

#### Utility Service Tax - Water

The Town charges a 10% utility tax on water consumption on each customer’s water bill that receives service within the boundaries of the Town. Miami Dade County bills, collects, and remits the revenue to the Town of Miami Lakes. Revenues increase as

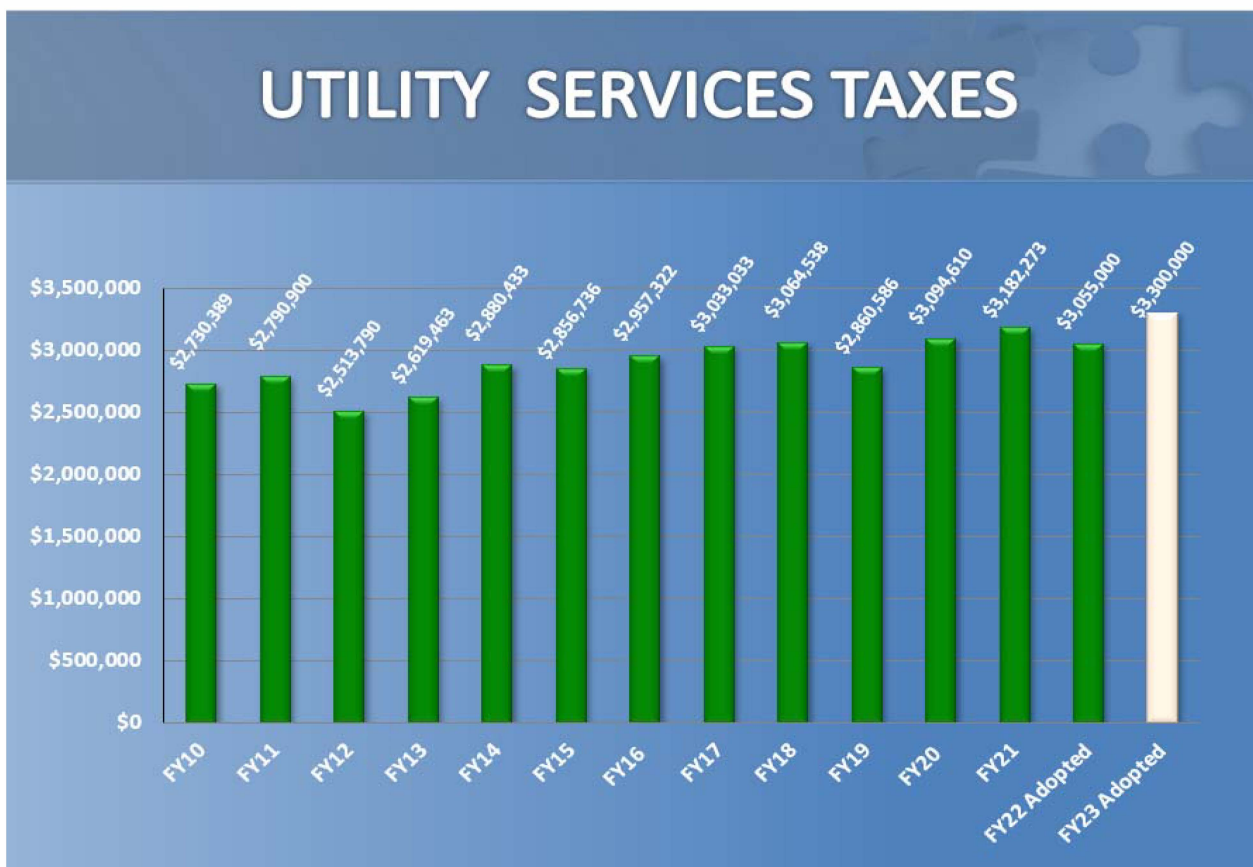
## Town of Miami Lakes FY 2022-23 Adopted Budget

water rates and consumption increases. FY 2022-23 revenue is estimated at \$510,000 or an 10.87% increase as compared to the prior year's adopted budget.

### Utility Service Tax - Gas

The Gas Utility Tax is also derived from a 10% tax levied on each customer's gas bill that receives metered or bottled gas service within the boundaries of the Town and is expected to generate \$90,000 or a 20% increase as compared to the prior year's adopted budget.

The chart below illustrates the total revenue collections for the three sources of Utility Services Tax.



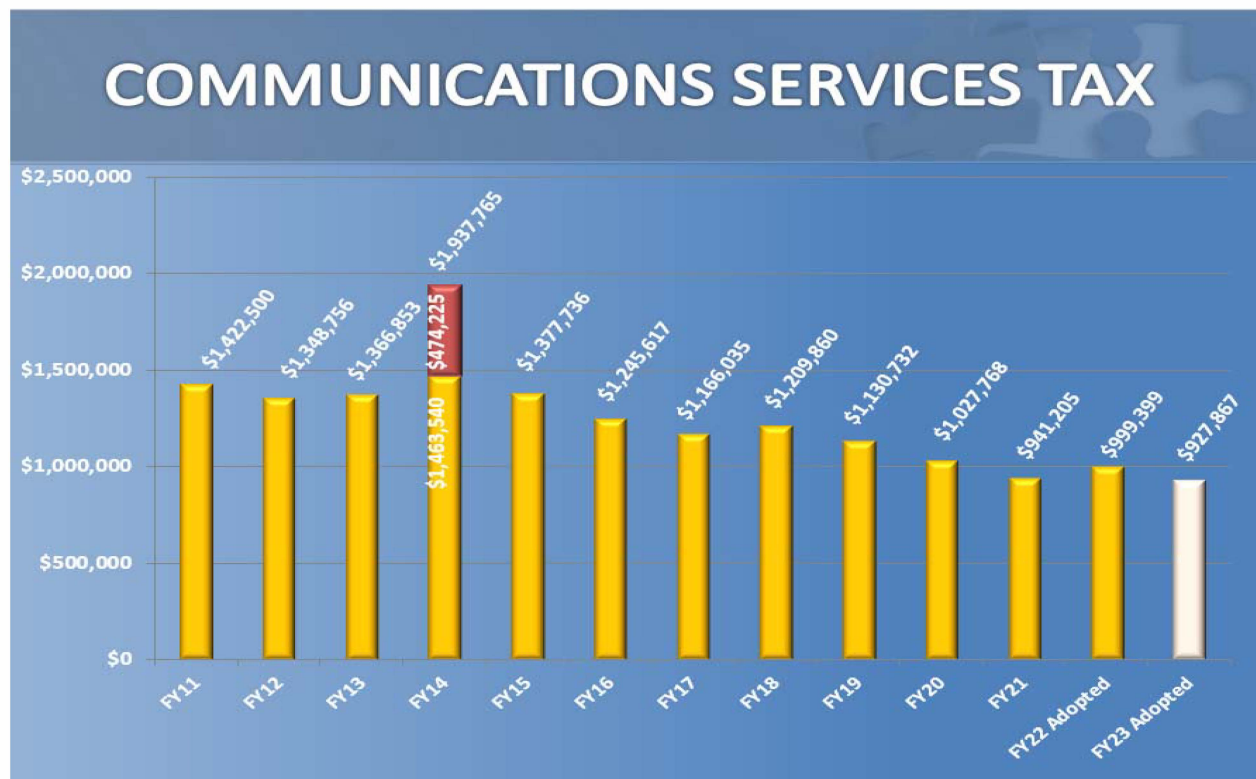
### *Communications Services Tax*

Communication Services Tax (CST) became effective on October 1, 2001, and applies to the transmission of voice, data, audio, video, or other information services, including cable services. The tax is imposed on retail sales of communications services which originate or terminate in Florida, and which are billed to an address within the Town's boundaries. Chapter 202, Florida Statutes (2001) permits each jurisdiction to adopt its local communications service tax rate, and in

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

accordance with this authority, the Town of Miami Lakes communication services tax rate is 5.22%. CST is collected and distributed by the State of Florida.

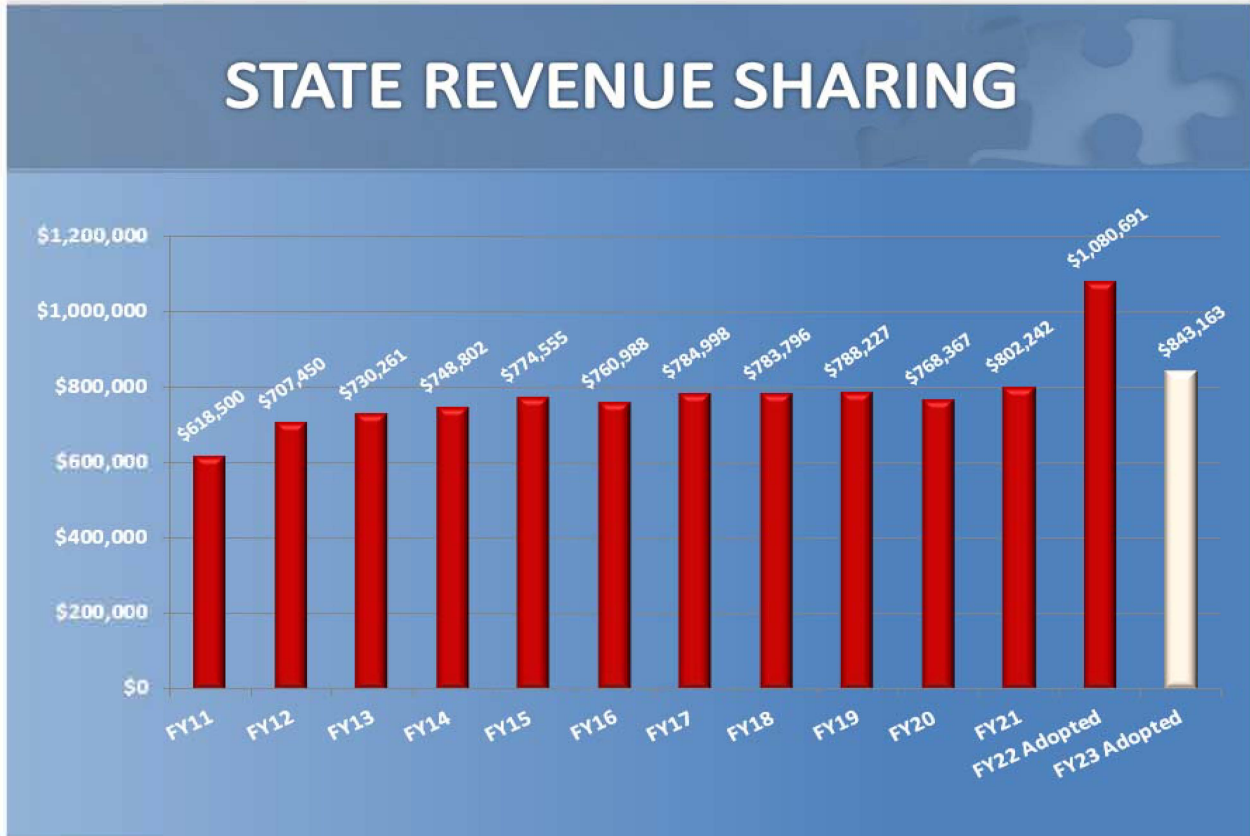
Despite an audit which recovered approximately \$475,000 in FY 2014, this revenue source has continued to experience a gradual decrease since its peak in FY 2009. This is due to competition in the wireless market, decreased demand for residential telephone and cable, and changes by the State legislature. In FY 2017, a refund claim from AT&T Mobility for internet access charges further reduced revenues by approximately \$125,000 or 10%. The Town anticipates gross revenues in the amount of \$927,867 or a 7.16% decrease as compared to the prior year's adopted budget in FY2022-23.



### *State Revenue Sharing*

The State Revenue Sharing program was created by the State Legislature to ensure a minimum level of revenue parity across units of local government. It includes a percentage of sales tax and the Special Fuel and Motor Fuel Use Tax. The Town anticipates receiving \$843,163 in FY2022-23 based on the Florida Department of Revenue estimate, a decrease of \$237,528 or 21.98% from prior years adopted budget.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*



### *Alcoholic Beverage Tax*

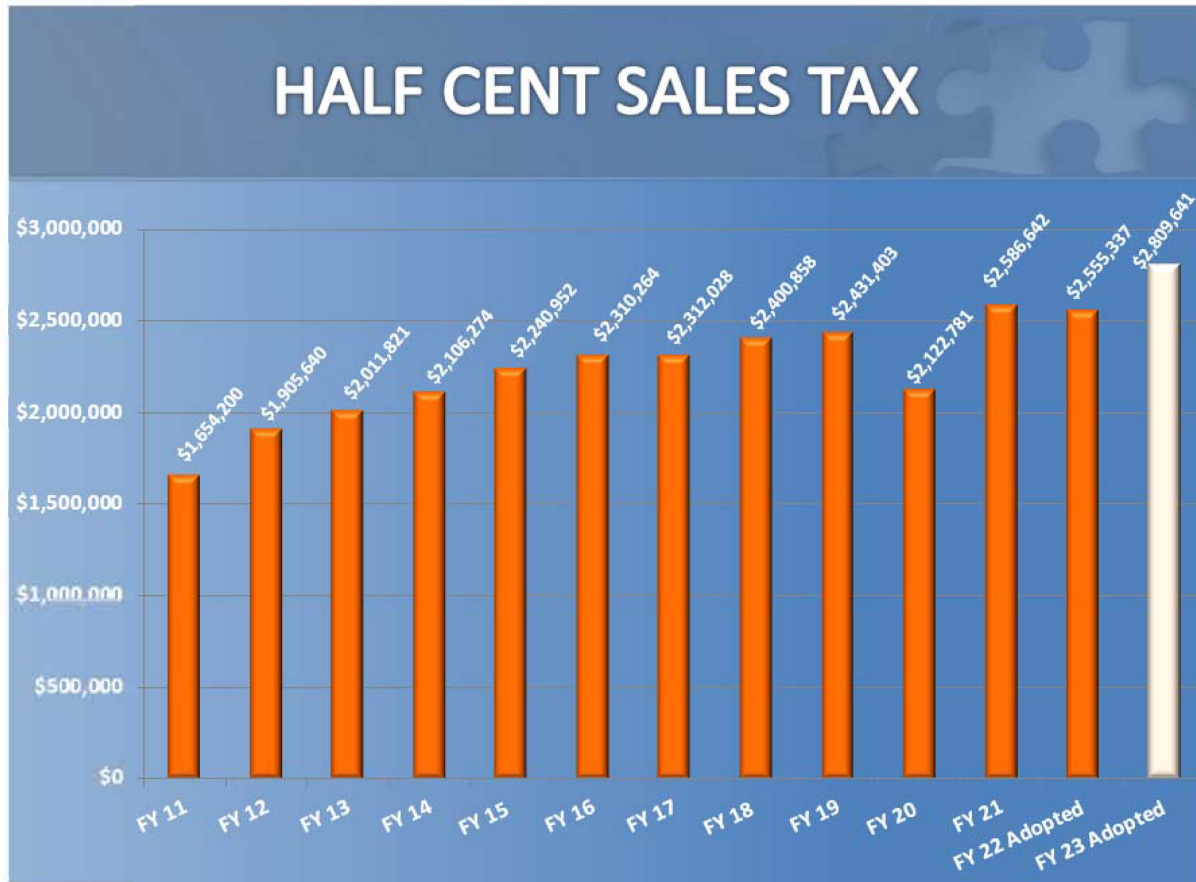
The Alcoholic Beverage Tax represents a portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents, and importers of alcoholic beverages and collected within a municipality in Florida. The taxes imposed under FS 561.14(6), 563.02, 564.02, 565.02(1), (4), and (5), and 565.03, are subject to having a portion redistributed to eligible municipalities. The Town anticipates receiving approximately \$17,000 in FY2022-23, approximately the same as the prior year's adopted budget.

### *Half-Cent Sales Tax*

Authorized in 1982 under Sections 202.18(2), 212.20(6), and 218.60-.67 of the Florida Statutes, the Local Government Half-Cent Sales Tax generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing municipalities with revenues for local programs. Based on the Florida Department of Revenue estimates, FY2022-23 Budget is \$2,809,641, an increase of \$254,304 or 9.95% as compared to the prior years adopted budget.



## Town of Miami Lakes FY 2022-23 Adopted Budget



### *Business Tax Receipt*

A Business Tax Receipt (BTR) is required for any business performing services or selling goods, advertising goods for sale, or advertising the performance of services for a fee within Town boundaries. It is expected that Business Tax Receipts will generate \$140,000 in revenues FY2022-23. This amount includes a share of the County’s Business Tax Receipts. Revenues generated from BTRs are reinvested in the business community through the Economic Development Committee, marketing initiatives and promotional support.

### *Zoning Permits and Fees*

The estimated revenue for FY2022-23 includes zoning fees, hearings, verification letters, site plan review fees, fine violations and staff cost for a total of \$183,500. The fee structure for zoning permits is designed to off-set the cost of providing these zoning services.

### *False Alarm Fees*

Per Ordinance 14-179, the Town of Miami Lakes False Alarm Reduction Program (FARP) requires registration of burglar alarm

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

systems for a one-time fee of \$10. There is no annual renewal fee, however alarm users must update their contact information when relocating or moving, and when changing alarm service providers. Fines are imposed for false alarm incidents to offset the cost of deployed Police resources. The false alarm fine for unregistered alarms is \$50 on the first instance. A tiered fine schedule is imposed on the third and subsequent false alarm instances for registered alarm users. With the implementation of the false alarm program the Town continues to experience reductions in Police calls for service for false alarms. Revenues for FY 2022-23 are anticipated at \$40,000 which accounts for the cost of administering the program.

### *Public Works Permit*

With the implementation of review fees for public works permits, the Town estimates collecting \$30,000 in revenues based on the prior year's trend.

### *Police – Traffic*

The Traffic Fines/Forfeitures revenue is a statutory share of traffic and parking collections. The Town receives a share for Traffic fines, Parking fines, Misdemeanor fines and Law Enforcement Training Fund (L.E.T.F.). Revenues for FY 2022-23 are estimated at \$35,000.

### *School Crossing Guards*

The Town is entitled to receive a special parking ticket surcharge earmarked to support the cost of the school crossing guard program. Revenues are estimated at \$35,000 for FY 2022-23.

### *Code Violation Fines*

The Code Violation Fines are for violations of the zoning code. Revenues are budgeted at \$112,000 based on prior years trend. It should be noted that the Town implemented a Lien Amnesty Program in FY 2015 which was terminated in the first quarter of FY 2016. This Program provided for an amnesty period where liens for violations that have been cured were settled at reduced rates. The program had great results, and almost 30% of existing liens were eliminated and properties brought into compliance.

### *Lien Inquiry Letters*

Lien letters are requested by title insurance companies or individuals to verify that there are no open or expired permits, open violations, or liens on a property. The service is typically requested at time of purchase or refinance of a property. Revenues are estimated at \$28,000 for FY2022-23.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

### *Park Rental Fees & Revenue Sharing Program*

The Town anticipates facility rental revenue and program revenue sharing to remain static as compared to prior years adopted budget. Revenues are budgeted at \$105,000 for FY2022-23.

### *Other Revenues*

This Budget includes a carry-over of \$320,000 to re-program the litigation reserve that was not utilized in prior year.

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**GENERAL FUND REVENUES**  
**Detail by Line Item**

ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b><u>Ad Valorem Taxes</u></b>						
Current Ad Valorem Taxes	\$7,377,411	\$8,277,160	\$8,277,160	\$7,808,481	\$8,894,462	Based on estimated tax roll of \$4.13 billion at the current tax rate of 2.2664 at 95%
Current Ad Valorem Taxes - Pers. Prop.	\$399,152	\$0	\$0	\$426,428	\$0	
Delinquent Ad Valorem Taxes	\$163,665	\$50,000	\$50,000	\$132,638	\$50,000	
<b>Sub-total: Taxes</b>	<b>\$7,940,227</b>	<b>\$8,327,160</b>	<b>\$8,327,160</b>	<b>\$8,367,547</b>	<b>\$8,944,462</b>	
<b><u>Franchise Fees</u></b>						
Franchise Fees - Electricity	\$1,208,542	\$1,200,000	\$1,200,000	\$1,336,117	\$1,275,000	
<b>Sub-total: Franchise Fees</b>	<b>\$1,208,542</b>	<b>\$1,200,000</b>	<b>\$1,200,000</b>	<b>\$1,336,117</b>	<b>\$1,400,000</b>	
<b><u>Utility Service Tax</u></b>						
Utility Service Tax - Electricity	\$2,580,702	\$2,520,000	\$2,520,000	\$2,620,000	\$2,700,000	
Utility Service Tax - Water	\$514,030	\$460,000	\$460,000	\$540,000	\$510,000	
Utility Service Tax - Gas	\$87,541	\$75,000	\$75,000	\$94,785	\$90,000	
<b>Sub-total: Utility Services Tax</b>	<b>\$3,182,273</b>	<b>\$3,055,000</b>	<b>\$3,055,000</b>	<b>\$3,254,785</b>	<b>\$3,300,000</b>	
<b><u>Intergovernmental Revenues</u></b>						
Communications Service Tax	\$941,205	\$999,399	\$999,399	\$930,000	\$927,867	Florida Department of Revenue estimates expected in August.
State Revenue Sharing	\$802,242	\$1,080,691	\$1,080,691	\$862,000	\$843,163	Based on Florida Department of Revenue estimates.
Alcoholic Beverage License	\$17,029	\$17,000	\$17,000	\$18,028	\$17,000	Based on prior year's trends.
Grants - Byrne Grant	\$3,943	\$3,486	\$3,486	\$3,486	\$3,486	
Grants-CARES ACT-FEMA	\$190,233	\$0	\$0	\$292,412	\$0	
Half-cent Sales Tax	\$2,586,642	\$2,555,337	\$2,555,337	\$3,202,193	\$2,809,641	Based on Florida Department of Revenue estimates.

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**GENERAL FUND REVENUES**  
**Detail by Line Item**

ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>Sub-total: Intergovernmental</b>	<b>\$5,440,476</b>	<b>\$4,655,913</b>	<b>\$4,655,913</b>	<b>\$5,308,119</b>	<b>\$4,601,157</b>	
<b><u>Permits &amp; Fees</u></b>						
Local Business Licenses: TOML	\$97,886	\$100,000	\$100,000	\$66,560	\$100,000	
Local Business Licenses: County	\$43,544	\$40,000	\$40,000	\$46,962	\$40,000	
False Alarm Fees	\$30,270	\$54,901	\$54,901	\$21,160	\$40,000	
Zoning Hearings	\$3,400	\$4,000	\$4,000	\$9,050	\$4,000	
Administrative Site Plan Review	\$150	\$500	\$500	\$150	\$500	
Zoning Letters	\$6,550	\$3,500	\$3,500	\$2,900	\$3,000	
Zoning Fees	\$180,996	\$133,000	\$133,000	\$149,156	\$155,000	
Staff Costs	\$258	\$1,000	\$1,000	\$258	\$1,000	
Fine Violation Interest	\$7,611	\$20,000	\$20,000	\$43,893	\$20,000	
<b><u>Planning Department Revenues:</u></b>	<b>\$370,665</b>	<b>\$356,901</b>	<b>\$356,901</b>	<b>\$340,089</b>	<b>\$363,500</b>	
Public Works Permits	\$28,500	\$35,000	\$35,000	\$22,141	\$30,000	
<b>Sub-total: Permits &amp; Fees</b>	<b>\$399,165</b>	<b>\$391,901</b>	<b>\$391,901</b>	<b>\$362,230</b>	<b>\$393,500</b>	
<b><u>Fines &amp; Forfeitures</u></b>						
Police Traffic Fines	\$4,067	\$30,000	\$30,000	\$13,109	\$30,000	
Police - L.E.T.F.	\$1,265	\$3,000	\$3,000	\$2,921	\$3,000	
Public School Crossing Guards	\$22,367	\$35,000	\$35,000	\$24,697	\$35,000	
Code Violation Fines	\$72,347	\$110,000	\$110,000	\$117,943	\$112,000	
Police Parking Fines	\$2,613	\$2,000	\$2,000	\$4,501	\$2,000	
<b>Sub-total: Fines &amp; Forfeitures</b>	<b>\$102,658</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$163,171</b>	<b>\$182,000</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**GENERAL FUND REVENUES**  
**Detail by Line Item**

ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b><u>Miscellaneous Revenues</u></b>						
Interest Income	\$22,191	\$20,000	\$20,000	\$65,672	\$20,000	
Other Charges & Fees - Clerk's	\$935	\$1,000	\$1,000	\$2,249	\$1,000	
Lobbyist Registration	\$6,750	\$3,500	\$3,500	\$4,250	\$5,000	
Park - Services & Rental Fees	\$53,188	\$85,000	\$85,000	\$62,000	\$85,000	
Revenue Sharing Programs	\$15,381	\$20,000	\$20,000	\$0	\$20,000	
Lien Inquiry Letters	\$36,605	\$25,000	\$25,000	\$28,050	\$28,000	
FDOT - Landscape Maintenance	\$5,788	\$5,788	\$5,788	\$5,788	\$5,788	
Contributions & Donations	\$82,877	\$40,000	\$88,051	\$79,876	\$40,000	
Insurance Claims	\$23,096	\$10,000	\$10,000	\$12,216	\$10,000	
Miscellaneous Revenues - Other	\$5,880	\$1,000	\$1,000	\$32,057	\$2,000	
<b>Sub-total: Miscellaneous Revenues</b>	<b>\$252,691</b>	<b>\$211,288</b>	<b>\$259,339</b>	<b>\$292,159</b>	<b>\$216,788</b>	
<b><u>Interfund &amp; Equity Transfers</u></b>						
Prior Year Carry Over Funds	\$750,798	\$155,000	\$1,799,450	\$1,799,450	\$320,000	Legal reserve balance.
Interfund transfers from Special Revenue Fund	\$100,000	\$0	\$0	\$0	\$0	
Appropriation from RESERVED Fund Balance	\$469,000	\$0	\$0	\$0	\$0	
<b>Sub-total: Contributions</b>	<b>\$1,319,798</b>	<b>\$155,000</b>	<b>\$1,799,450</b>	<b>\$1,799,450</b>	<b>\$320,000</b>	
<b>Total General Fund Revenue</b>	<b>\$19,845,830</b>	<b>\$18,176,262</b>	<b>\$19,868,763</b>	<b>\$20,883,577</b>	<b>\$19,357,907</b>	

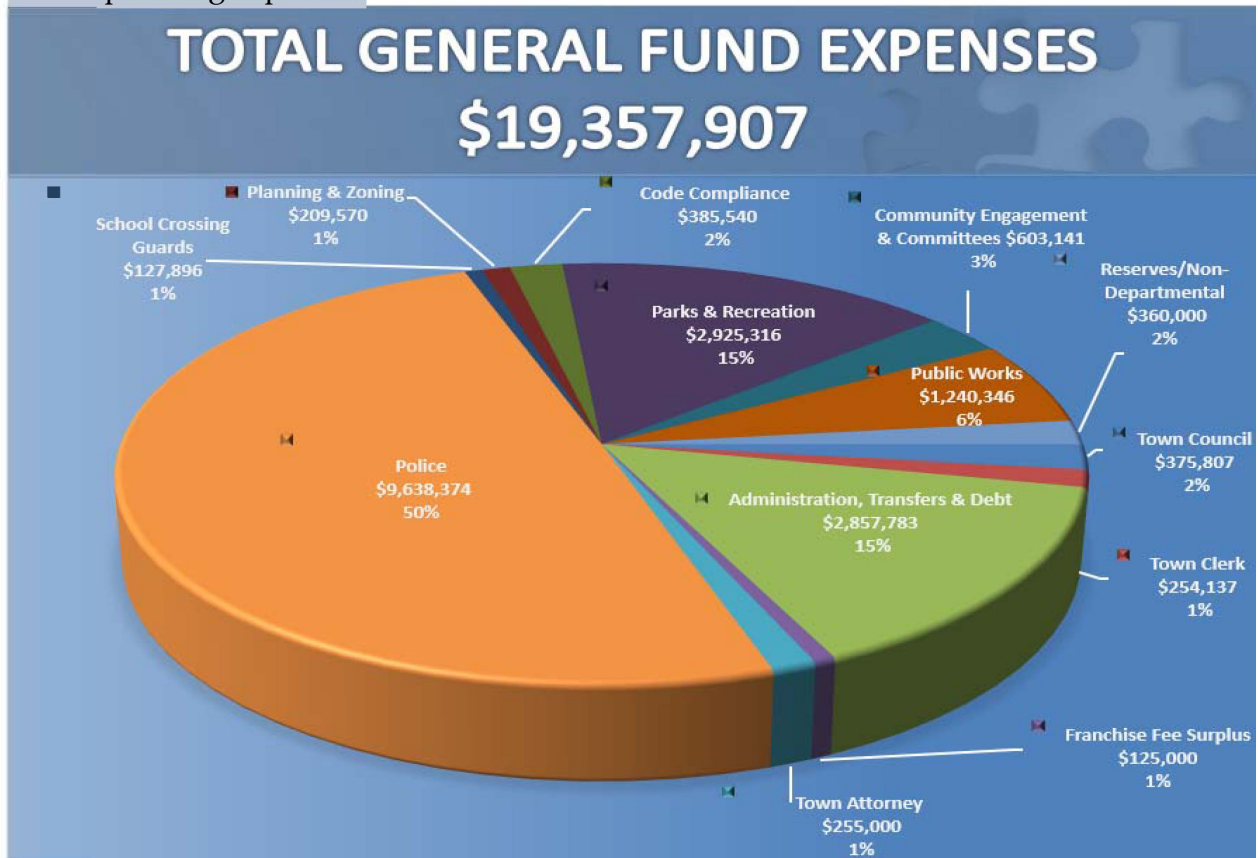
# Town of Miami Lakes FY 2022-23 Adopted Budget

## General Fund Expenditures

### General Fund

The General Fund Operating Expenditure Budget for FY2022-23 is \$19,357,907, an increase of \$1,181,645 or 6.5% from FY 2021-22 Adopted Budget. This is a result of the increase to property values, half cent sales taxes, utility service taxes, and FPL Franchise fees, which allows us to maintain and enhance the levels of service to our residents. This budget does not include any carryforward amounts from prior year for one-time expenditures but does however carryforward a legal reserve balance of \$320,000.

As depicted in the chart below, the largest expenditure source for the Town comes from Police (50%), followed by Administration, Transfer & Debt (15%), Parks & Recreation (15%), Public Works (6%), Community Engagement & Committees (3%), Code Compliance (2%), Mayor & Council (2%), Non-Departmental/Reserves (2%), Town Clerk (1%), and Town Attorney (1%) and Planning & Zoning (1%), School Crossing Guards (1%), and Franchise Fee Surplus (1%). Details will be mentioned below for these operating expenses.



## *Town of Miami Lakes FY 2022-23 Adopted Budget*

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### *Mayor & Town Council*

The FY 2022-23 Budget for the Town Council is \$375,807 an increase of \$26,874 or 7.70% from FY 2021-22 Adopted Budget. This budget assumes a Consumer Price Index (CPI) adjustment of 10% for Mayor's salary and Councilmember's stipends, 5% cost of living adjustment, and an FRS rate increase from 10.82% to 11.91% through July 2023. This budget also reflects group health insurance premium savings when compared to FY2022 adopted budget, which is why this budget had minimal overall increase. All other expenses are essentially at the same level as prior year.

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### *Office of the Town Clerk*

The FY2022-23 Budget for the Office of the Town Clerk is \$254,137 which represents an increase of \$39,078 or 18.17% from FY2021-22 Adopted Budget. This is primarily a result of election costs for general and special elections and the advertisements for the elections. Other recurring expenses are essentially at the same level as prior years apart from the 5% cost of living adjustment, and FRS rate increase from 10.82% to 11.91% through July 2023.

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### *Administration*

Administration includes expenditures for the Office of the Town Manager, Budget, Grants, Finance, Procurement, Human Resources, and Information Technology. The FY2022-23 Budget for Administration including administrative transfers is \$2,589,594. This represents a \$176,726 or 6.39% decrease in expenses as compared to the prior year adopted budget.

The Budget for Information Technology, a subsection of Administration, is \$374,834 which is \$9,030 or 2.47% more than the FY2021-22 adopted budget. This budget includes Town's IT Master Plan, investments in information technology hardware and software as well as replacement servers, laptops, workstations, and network storage peripherals (\$32,000). The Budget also includes funds for the annual cost of the various network warranties, software, web support and security licenses including a new antivirus threat response software (\$151,584), phone system, internet, supplies and mobile support (\$44,150), contractual services for core IT service and web support is also included in the Budget (\$147,100).



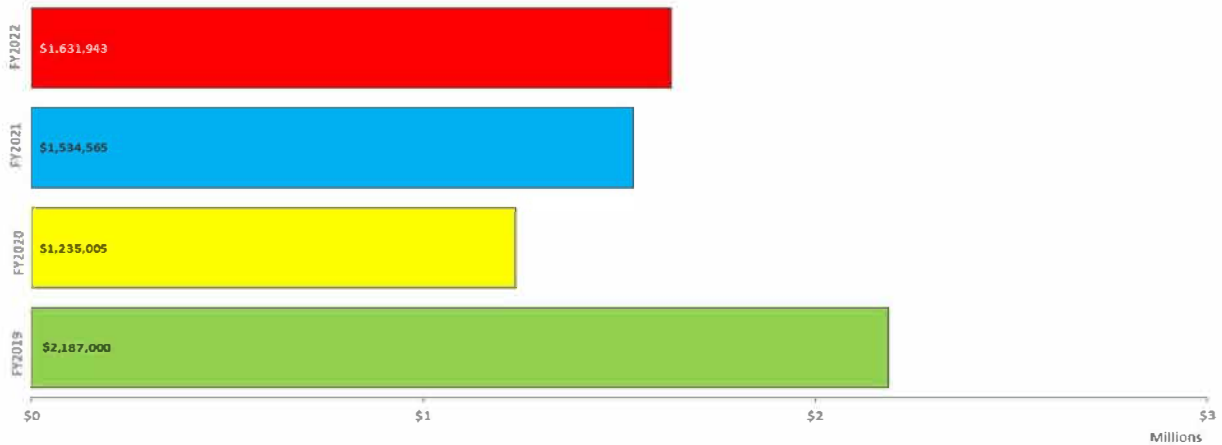
# Town of Miami Lakes FY 2022-23 Adopted Budget

The budget for administrative transfers is \$500,656 which is \$173,094 or 25.69% less than the FY 2021-22 adopted budget. Administration’s allocation of Town Hall facility operations and maintenance expenses are accounted for in a single line-item transfer to the Facilities Maintenance Fund (\$280,035). Additionally, a transfer to the Parks Capital Projects Fund to fund an entry feature on NW 67<sup>th</sup> Avenue (\$40,000) and a transfer to the Special Revenue Fund to fund speed humps (\$30,621) is accounted for. Finally, this budget also includes the mandated annual contribution to the Infrastructure Fund (\$150,000) for facility, equipment and infrastructure renewal and replacement. No other transfers are budgeted for in FY 2022-23.

## Performance Measures

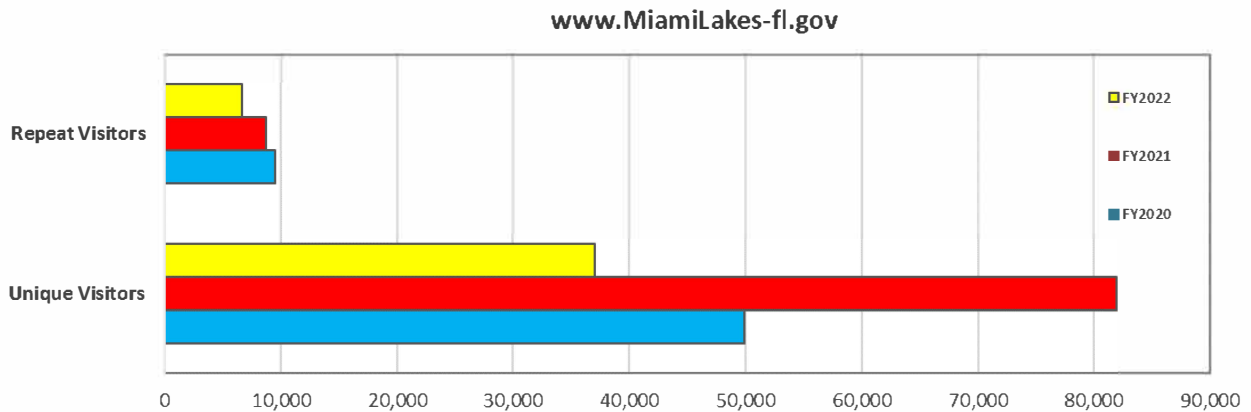
Workload metrics for Administration include, but are not limited to, the number of grant submissions as well as the numbers of visitors

to the Town’s website.



**Fig.1:** Total grant pursued and submitted from FY2019 to FY22 YTD. A historical record-high level of \$6,430,838 in grants have been awarded in FY18. In FY19 a total of \$2,187,000, in FY20 \$1,235,005, FY2021 \$1,534,565 and FY22 \$1,631,943 have been awarded as of the 3<sup>rd</sup> quarter.

# Town of Miami Lakes FY 2022-23 Adopted Budget



**Fig.2:** Total number of website visitors during 3<sup>rd</sup> quarter of FY22 website views reached 43,707 total visits. The number of repeat visitors accessing the website reached 6,649 and unique visitors accessing the website reached 37,058.

## *Non-Departmental*

**Reserves:** The General Fund Operating Budget includes \$360,000 in reserves in non-Departmental for the following: litigation/legal fee settlement (\$320,000) and reserves to offset donations/contributions for Committees (\$40,000).

## *Town Attorney*

The FY2022-23 Budget for the Town Attorney is \$255,000 which represents an increase of \$40,000 or 18.60% from FY2021-22 Adopted budget. It should be noted that the legal reserve carryforward balance of \$320,000 has been re-programmed is allocated in the non-Departmental section of the FY 2022-23 Budget to be utilized for the potential settlement of legal fees.

## *Planning & Zoning and Code Compliance*

The Planning and Zoning Department is responsible for preparing plans and regulatory tools to provide for the growth and enhancement of Miami Lakes, as well as gathering, updating, and analyzing demographic, environmental, transportation and infrastructure data needed by other

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

Town departments. Code Compliance is responsible for assuring that all commercial, industrial, and residential properties comply with the Town's Code.

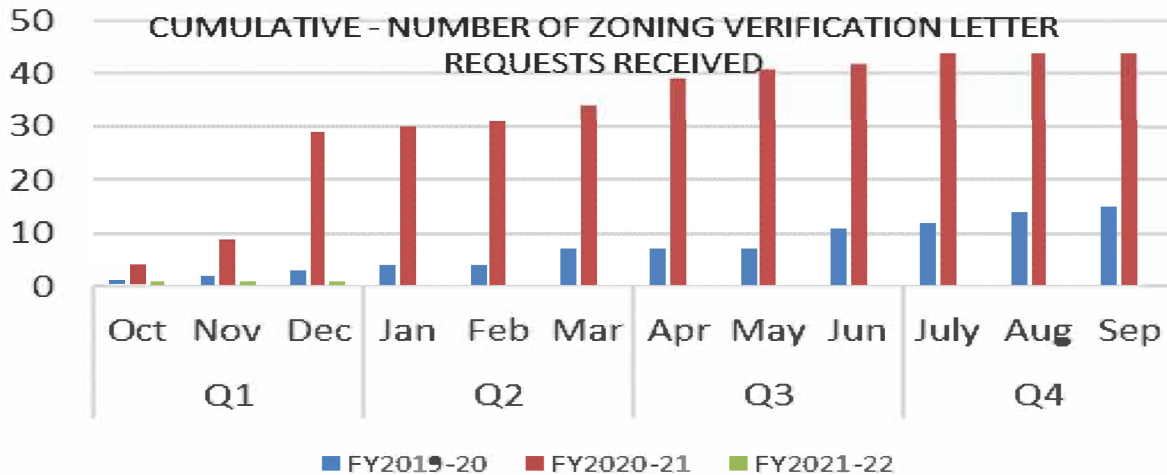
FY 2022-23 total Budget for Planning is \$143,278 and Zoning is \$66,292 and consists of a Senior Planner, and one part-time Zoning Officials for review and approval of major developments, special projects, or planning studies. Operating expenses are essentially at the same level as the prior year.

The Code Compliance division is budgeted at \$385,540 and reflects a \$56,434 or 17.15% increase as compared to the FY2021-22 adopted budget. The division consists of a Code Compliance Supervisor, Code Compliance Manager budgeted at 50% (other 50% is allocated to the Building Department), the conversion of one contracted Code Compliance Officer to a Town staff member, and two contracted Code Compliance Officers. Other changes include 5% cost-of-living adjustment, increase in fringe benefits and in FRS contribution from 10.82% to 11.91%. Operating expenses are essentially at the same level as the prior year.

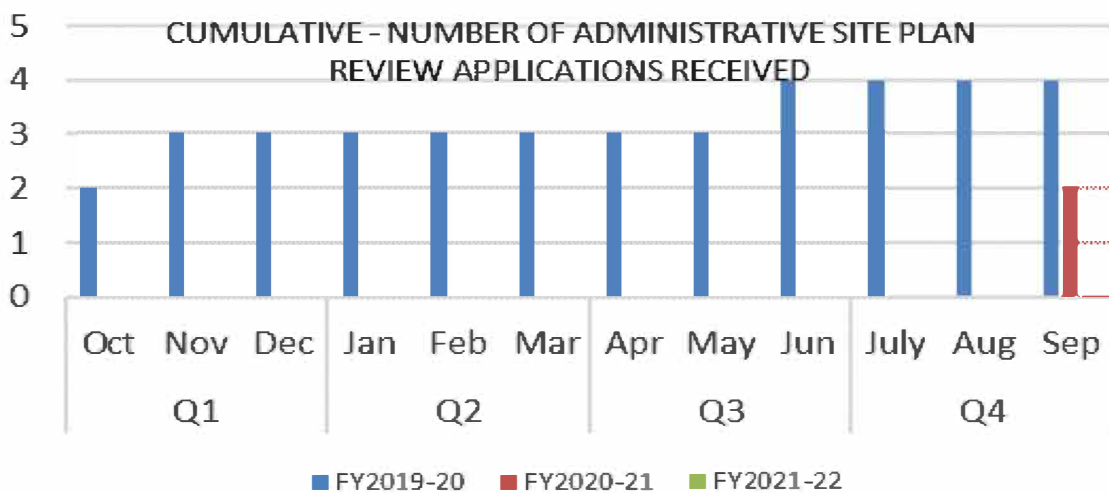
### *Performance Measures*

The charts below represent some of the key activities handled by this unit: zoning verification letter requests, site plan review and public hearing applications, the number of days for review of site plan applications, the number of Code cases filed, and the amount collected in fines. The number of zoning verification letter requests received is an indication of the customer service-oriented approach the Town cherishes where applicants are encouraged to meet with staff from our permitting departments to plan development opportunities early in the process. The trends below are due to code interpretations that no longer require formal approval of public hearings.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

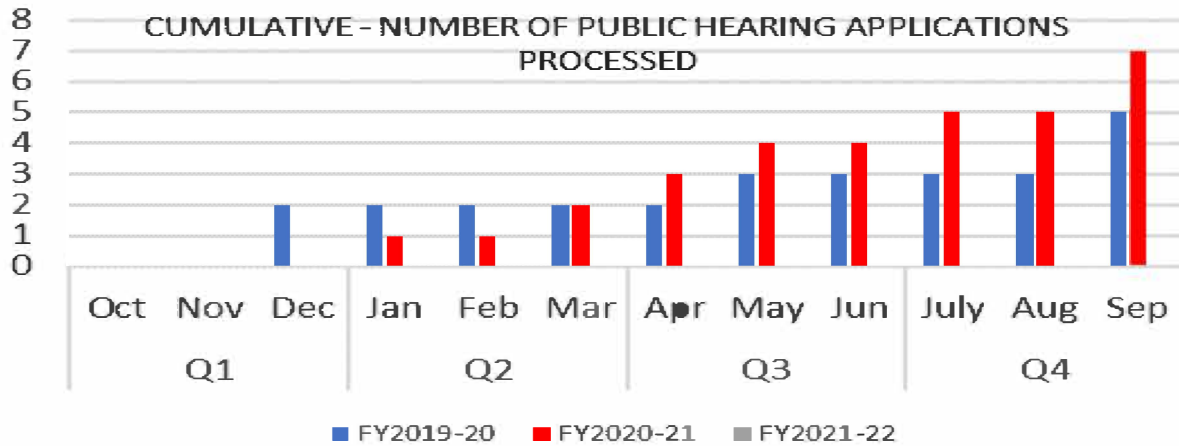


**Fig.3:** Cumulative number of zoning verification letter requests received totals 1 at the end of the third quarter for FY22. A verification letter is a written confirmation of the Town’s current zoning designation of the subject property and/or whether a specific use is permitted on the subject property

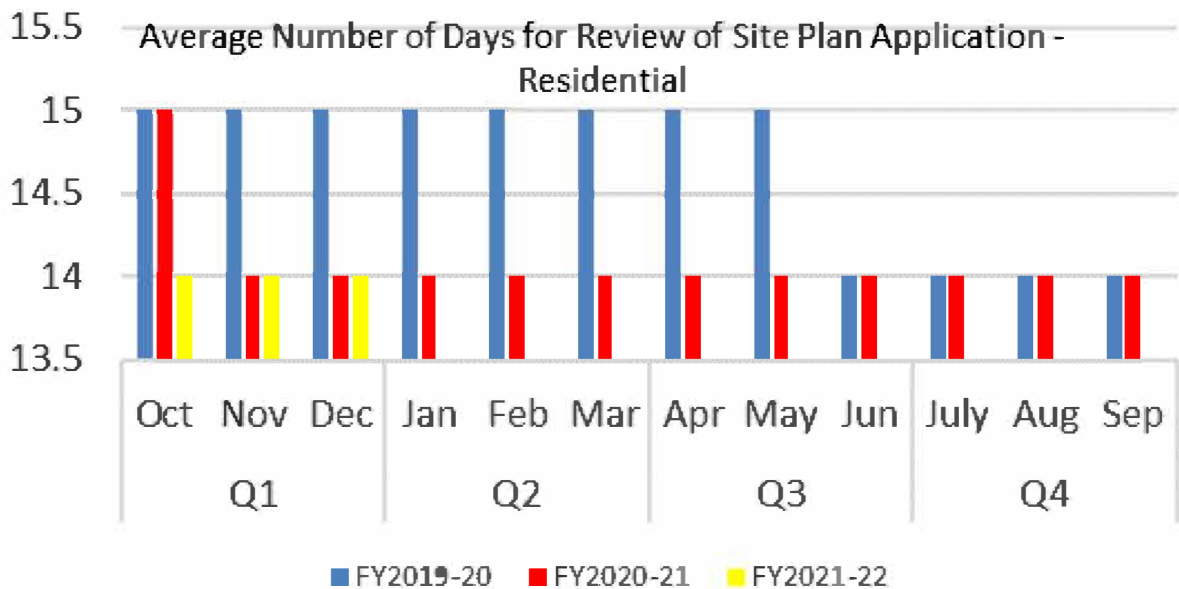


**Fig.4:** Cumulative number of administrative site plan review applications received over the past three years. Site plan applications are required for all new developments or changes to existing developments. As of the 3<sup>rd</sup> quarter of FY22 no site plan reviews application have been received.

## Town of Miami Lakes FY 2022-23 Adopted Budget

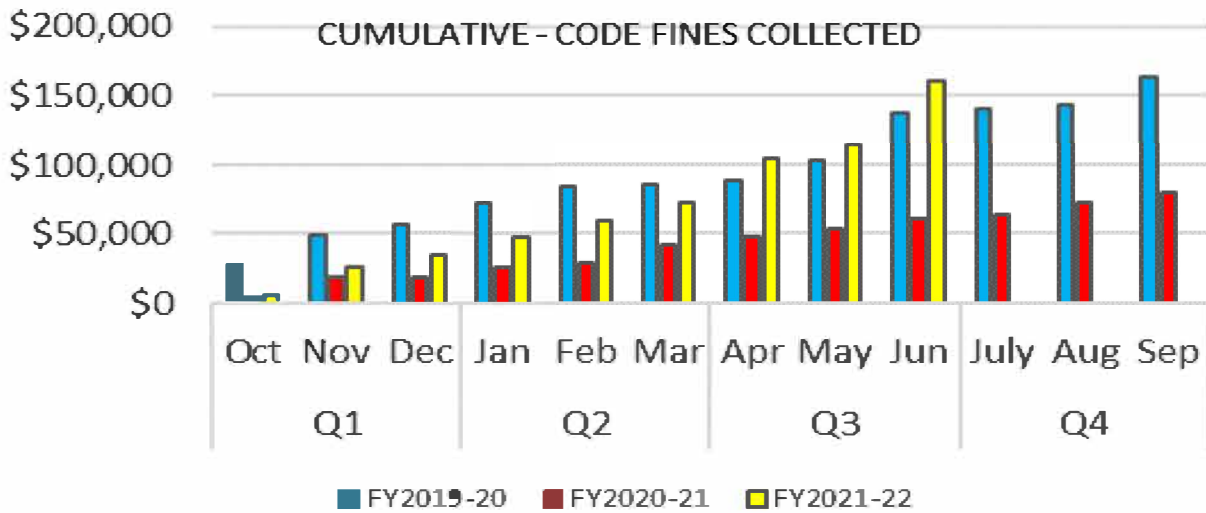


**Fig.5:** Cumulative number of public hearing applications processed over the past three years. Public hearing applications are required for zoning requests of substantial nature. In FY2019 no public hearing applications were processed. As of the 3<sup>rd</sup> quarter of FY22 no public hearing applications have been processed.

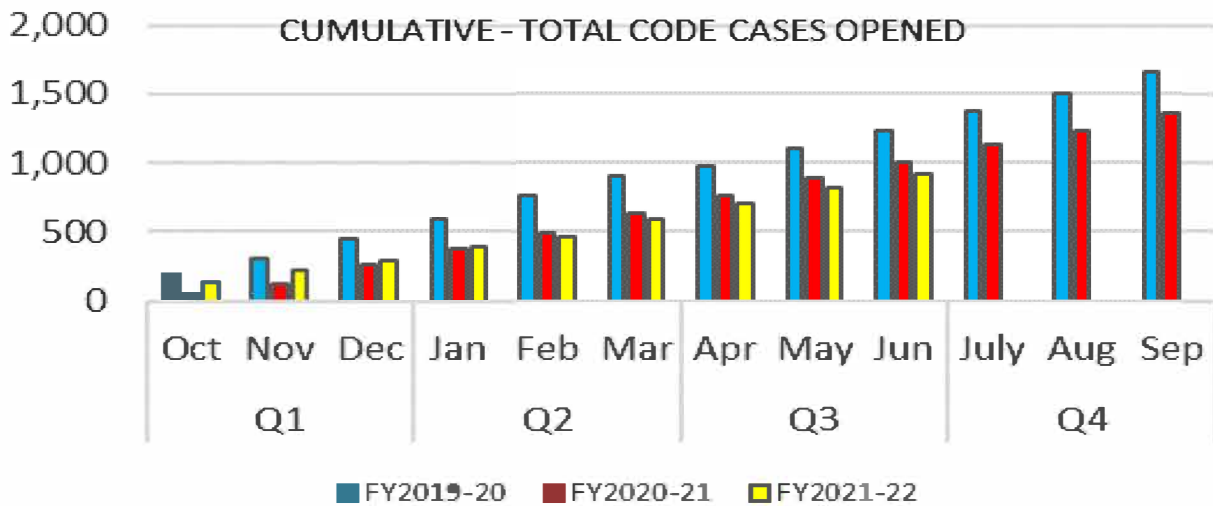


**Fig.6:** Average number of days the Planning & Zoning Department takes to review site plan applications is within 14 business days for FY22.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*



**Fig.7:** Cumulative number of code fines collected over the past three years. As of the 3rd quarter \$161,191 code fines have been collected.



**Fig.8:** Cumulative number of code cases opened over the past three years. As of the 3rd quarter 919 code cases have been opened. The Department has maintained its level of proactive monitoring and notification.

# *Town of Miami Lakes FY 2022-23 Adopted Budget*

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## *Police Department*

The Police Department's Budget includes police patrol services (\$9,764,390) and school crossing guards (\$127,896) and totals \$9,892,286 for FY 2022-23 which represents 50% of the Town's total General Fund Budget and an overall increase of \$911,477 or 10.15% as compared to FY 2021-22 Adopted Budget.

Police services are provided through a contract with Miami Dade County. The budget for base police patrol services excluding miscellaneous supplies and building operating expenses is \$9,612,000 approximately \$895,939 or 10.28% more than the FY 2021-22 Adopted Budget. Increases to patrol services includes salary, fringe, overtime, and county overhead cost.

Miami Lakes Police Department is staffed by 47 sworn personnel and 4 non-sworn. The Department provides Uniform Patrol Services 24/7, has a neighborhood resource unit, community service officers, neighborhood traffic unit, and a general investigations unit who conduct follow-up investigations on larceny, burglaries, assaults, and auto thefts. Residents can access the Police Station at Town Hall Monday through Friday from 8:00 am to 5:00 pm for special services such as watch orders, fingerprints, background checks, police reports, public records requests, crime analysis, off duty permits or public safety questions.

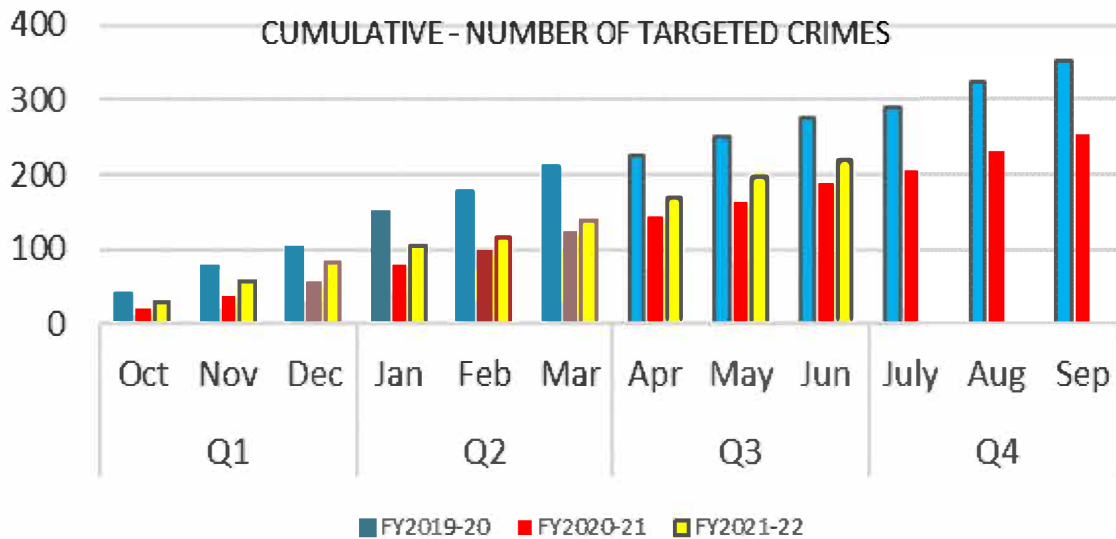
## *Performance Measures*

The Police Department continues to work diligently to ensure the safety of our residents. The Town has seen an increase in crime reporting over the last several years as community involvement in policing has grown and citizens gain more confidence in their police officers. Additionally, as crimes are now captured via video surveillance cameras, citizens are motivated to report the crime and provide the leads to investigators resulting in a higher rate of community involvement.

The charts below present some of the key performance measures of the Department.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

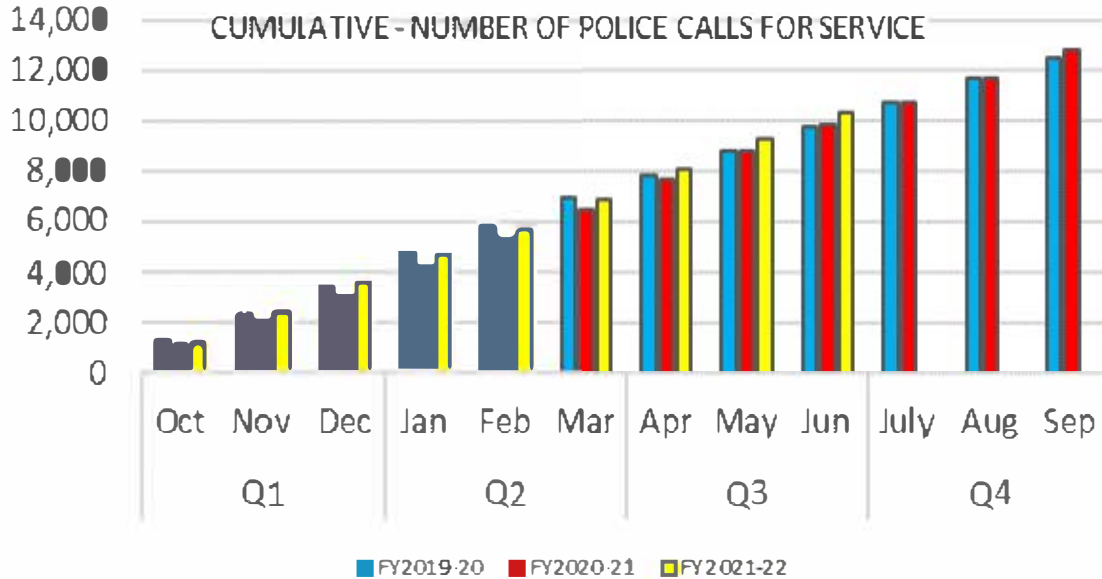
<b>POLICE PERSONNEL</b>	<b>FY 2022-23</b>
Town Commander – Major	1
Lieutenant	1
Sergeants	5
Police Officers:	
Uniform Officer	27
Detective	3
Traffic	4
Bike	5
Community Service	1
Administrative Support	2
Police Service Aide (PSA)	2
<b>TOTAL</b>	<b>51</b>



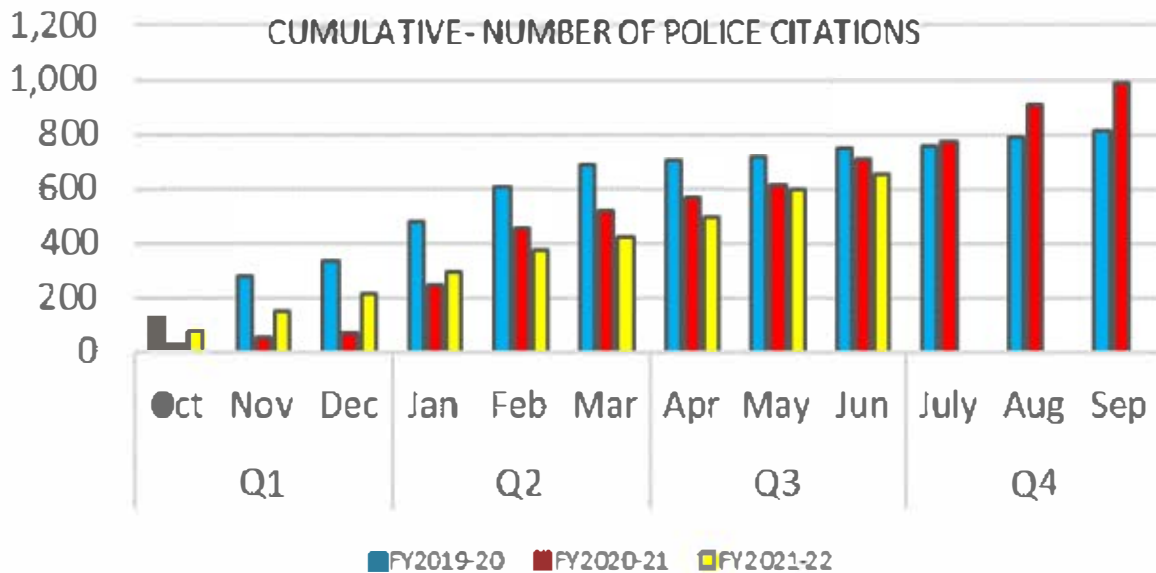
**Fig.9:** Cumulative number of police targeted crimes over the past three years. Targeted crimes are crimes singled out to be tracked and targeted with police manpower.



## Town of Miami Lakes FY 2022-23 Adopted Budget



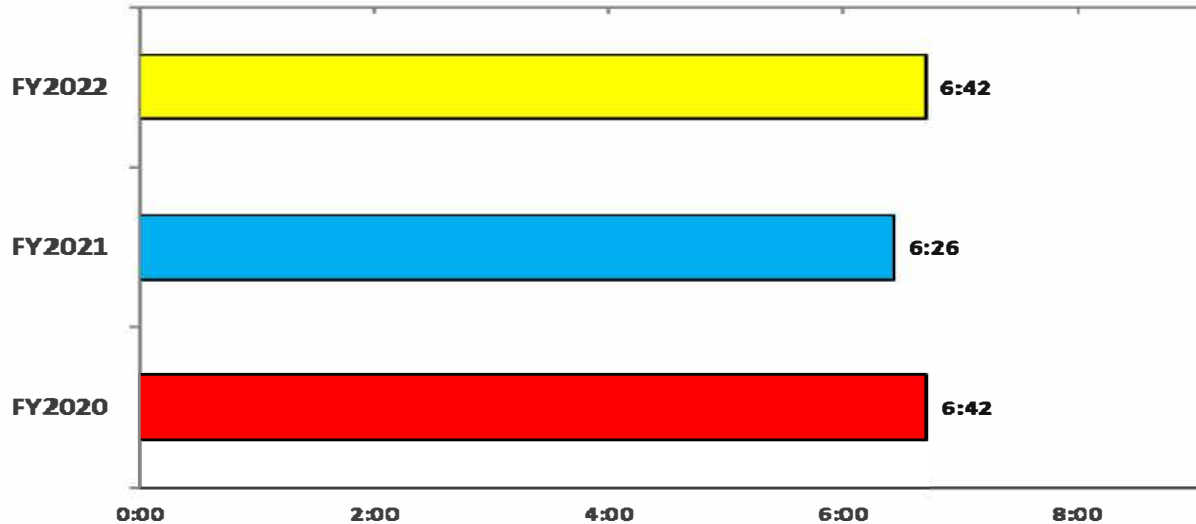
**Fig.10:** The Department strives to attend to every phone call received to ensure that each resident is assisted.



**Fig.11:** Police citations issued have dropped significantly due to an increase in driver compliance. The Neighborhood Traffic Unit (NTU) is responsible for conducting traffic initiatives at designated critical intersections, antispeed campaigns and enforcement operations while incorporating traffic enforcement best practices.

# Town of Miami Lakes FY 2022-23 Adopted Budget

### Average Police Response Time



**Fig 12:** The FY22 average response time of 6:42 is well under our contractual goal, which states that the average response time must remain under 8 minutes.

## Public Works Department & Green Space

The Department is responsible for the operations, maintenance, and improvements of the Town's infrastructure. This includes canal cleaning, street sweeping, litter debris pick up, sign repairs and replacement, sidewalk repairs, roadway repairs, storm drains, streetlights, and curbs. Additionally, the Department is responsible for regulating and permitting construction within the Town's Public Right of Way (PROW) and managing small capital improvement projects. Many of these activities are funded through the Special Revenue Fund and Stormwater Utility Fund and discussed in those sections of the Budget. The Public Works General Fund Budget includes Administration (\$434,978) and Green Space (\$805,368) for a total Departmental Budget of \$1,240,346 or 6% of the General Fund.

**The Public Works Administration** General Fund Budget of \$434,978 for FY2022-23 represents a net increase of \$9,955 or 2.34% from the prior year adopted budget. The change is mainly attributed to repair & maintenance, increases to salary, fringe benefits and in FRS contribution from 10.82% to 11.91%.

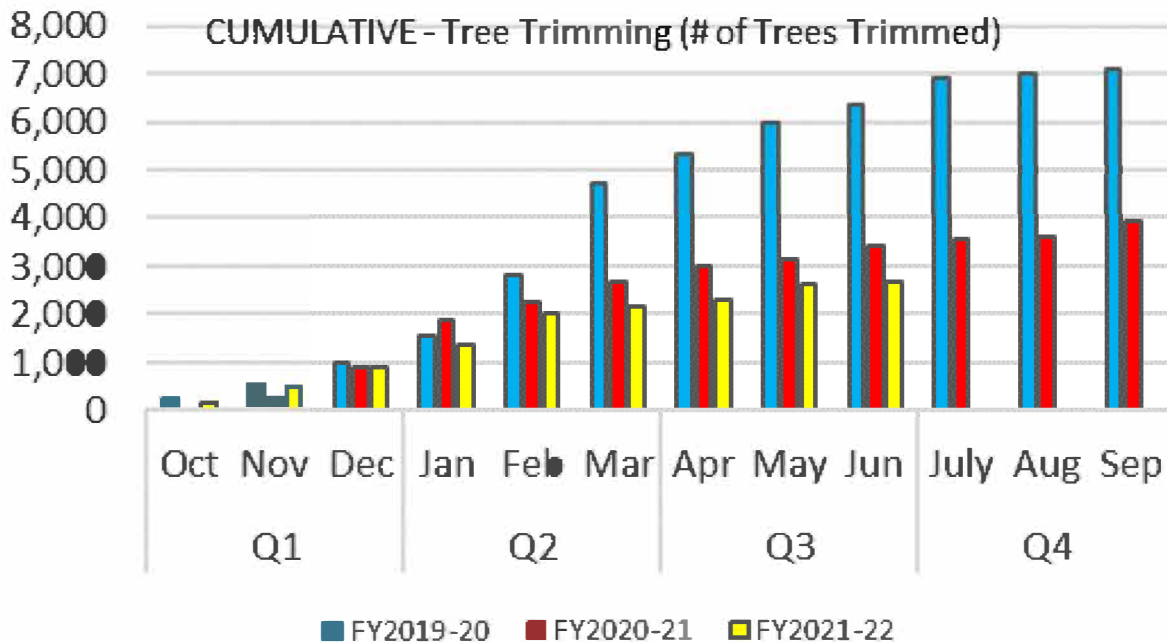
## *Town of Miami Lakes FY 2022-23 Adopted Budget*

Funding for the Public Works Director and PW Engineer at 50% of cost of salary and benefits (other 50% allocated to Stormwater), the PW Manager, contractual services for plan reviews and inspections, operating supplies, and vehicle maintenance. The public works permit fee revenue offsets the cost of the plan’s reviewer.

**Public Works – Green Space** General Fund Budget of \$805,368 for FY2022-23 represents a decrease of \$45,481 or 5.35% less than the prior year’s adopted budget. This budget provides for tree trimming service (\$190,020), and supplemental funding for the removal of invasive, hazardous, or dead trees (\$28,498). This budget also provides for right-of-way grounds maintenance contractual service (\$295,300), Water Utility (\$35,000), FDOT right-of-way maintenance (\$23,900), flowers, landscape beds and cul-de-sac (\$65,500), litter and debris/doggie stations (\$123,000), miscellaneous repairs including plumbing, electrical and handyman services (\$5,000), FDOT supplemental services (\$23,850), exterminations services of rodents, bees, and dead animals (\$4,000), entry feature maintenance (\$2,800) as well as ROW utilities (\$8,500).

### Performance Measures

A key performance measure tracked on our Green Space rights-of-ways is the number of trees trimmed. The Town has an estimated total of 17,832 trees which are all trimmed over a period of three years.



**Fig.13:** Cumulative number of trees trimmed monthly over the past three years. The number of trees trimmed at the end of the 3<sup>rd</sup> quarter for FY22 is 2,670.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

### *FPL Franchise Fee Surplus*

FPL Franchise Fee Surplus –In accordance with Town Ordinance 19-247 any monies more than the Franchise Fee revenue of \$1,275,000 shall be used specifically for

Town infrastructure projects. The Town anticipates an additional \$125,000 for FY2022 - 23. This amount will be placed in a contingency reserve account once the revenues have come in the allocations are as follows:

1. Street Repair & Paving -\$50,000
2. Sidewalk Repair & Replacement -\$50,000
3. Tree Trimming -\$15,000
4. Tree Planting -\$10,000

Please note that the Franchise Fee expenses are offset by the FPL Franchise Fee Surplus Revenue.

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### *Parks & Recreation Department*

The Parks and Recreation Department FY 2022-23 Budget totals \$2,925,316 and represents 15% of the General Fund Budget. The Department oversees the operation and maintenance of the Town's

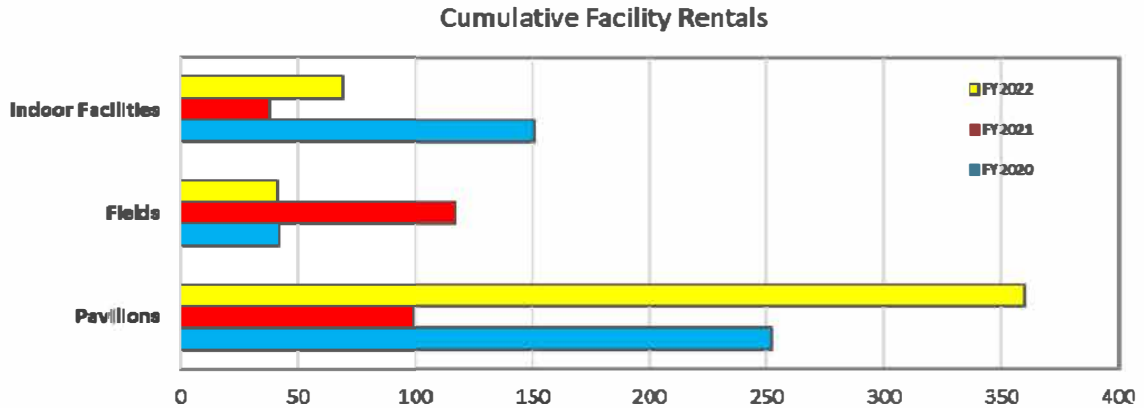
101 parks and 120 acres of park land, 6 lakefront beaches, arbor management, greenways and trails, beautification, and athletic programming.

As compared to the FY2021-22 adopted budget, the Parks Department's budget increased \$142,163 or 5.11%. This increase is attributed to the increase in handy man contract, the repair and maintenance of the MLOP infrastructure, an 5% cost-of-living adjustment and FRS rate increase. The budgeted allocations for the 4 community centers, 2 athletic parks, 2 neighborhood parks and mini parks includes telephone service, utilities, grounds maintenance, facility maintenance and repairs as follows: Royal Oaks Park and Roberto Alonso Community Center (\$559,887), Park East and the Youth Center (\$167,127), Mary Collins Community Center at Park West (\$195,610), Miami Lakes Optimist Park & Clubhouse (\$784,601) and the 101 mini parks (\$418,750). This budget also includes Parks & Recreation Administrative Services (\$547,741), a joint-use agreement with the school board and Barbara Goleman Senior High School (\$4,000), and Recreation and Program services (\$247,600).

# Town of Miami Lakes FY 2022-23 Adopted Budget

## Performance Measures

A key performance measure for the Parks - Community Services Department is the number of facility rentals.



**Fig.14:** Total number of facilities, field, and rentals are slowly increasing as compared prior years since the onset of Covid19 and park closures. As of the 3rd quarter of FY22, there were 470 rentals, consisting of 360 pavilion, 41 fields, and 69 indoor facility rentals.

## Communications & Community Affairs Department

The Community Outreach and Engagement Department consists of Economic Development, Communications, and Special Events for a total budget of \$403,471. This Department works with the community at large to create a sustained level of openness and accountability between the Town and its residents to achieve better communication, transparency, and public participation on all issues, and is the point of contact for the residents and business community.

The Town provides funding for the Veterans Day Parade (\$7,000), 4<sup>th</sup> of July firework show (\$30,000), and annually seeks donations from the business community and individuals to supplement these events. The Budget also provides for media strategy implementation (\$19,000) including hardware, software, and advertisements, as well as funding for pop-up events (\$10,000) to promote economic development.

This department also provides support to the twelve council-appointed volunteer committees and boards. The over 150 special events are planned through the Town's

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

committees and boards which result in approximately 34,000 attendees each year. The total Committee budget for FY22-23 is \$199,670. In addition, the Budget allocates \$40,000 in the non-Departmental section of the budget in reserves to offset potential donations and sponsorships to fund specific events and enhance certain programs and activities.

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**TOWN OF MIAMI LAKES  
FY2022-2023 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>GENERAL FUND EXPENDITURES</b>							
<b>TOWN COUNCIL &amp; MAYOR</b>							
0011101-511000	EXECUTIVE SALARIES-MAYOR	\$19,708	\$20,373	\$20,373	\$20,526	\$22,737	Current salary and wages for Mayor as per Town Charter Sec. 2.6 (Ordinance 18-218). Adjusted by CPI by 10.7% increase.
0011101-512000	REGULAR SALARIES	\$92,222	\$97,487	\$97,487	\$96,698	\$99,481	Current salary and wages for Administrative Assistant to the Mayor and Administrative Assistant to Town Council/Deputy Clerk salaries.
0011101-521000	PAYROLL TAXES	\$14,420	\$16,597	\$16,597	\$15,233	\$17,443	Calculated based on 7.65% of salaries.
0011101-522000	FRS RETIREMENT CONTRIBUTION	\$11,425	\$12,829	\$12,829	\$12,979	\$14,610	Rate increase from 10.82% to 11.91% thru Jul '23.
0011101-523000	HEALTH INSURANCE	\$48,650	\$51,960	\$51,960	\$52,631	\$68,045	Includes medical, dental, vision and life for Town Council, Assistant to Mayor and Assistant to Council.
0011101-523001	HEALTH INSURANCE MAYOR	\$18,055	\$24,633	\$24,633	\$22,350	\$20,461	Includes medical, dental, vision for Mayor.
0011101-523003	HEALTH INSURANCE ALLOWANCE	\$9,533	\$0	\$0	\$9,502	\$0	-
0011101-523100	WIRELESS STIPEND	\$960	\$960	\$960	\$956	\$960	Stipend for Mayor's assistant & Council assistant at \$40 a month each.
0011101-540000	TRAVEL & PER DIEM	\$465	\$3,000	\$3,000	\$99	\$5,000	Transportation, hotel accommodation and meals for Mayor and council members attendance to conferences.
0011101-540010	CAR ALLOWANCE-MAYOR	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200	Allowance of \$600 a month for Mayor per Town Charter Sec 2-52.
0011101-540011	CAR ALLOWANCE-COUNCIL	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	Allowance of \$500 a month for each Councilmember.
0011101-540020	EXPENSE ALLOWANCE MAYOR & COUNCIL	\$54,265	\$55,893	\$55,893	\$56,544	\$62,594	Adjusted by CPI increase by 10.7% as per Town Charter Sec 2.6.
0011101-541001	DATA PLAN	\$3,035	\$3,612	\$3,612	\$3,060	\$3,612	Data plan for 7 iPads & Facebook Live average of \$43 a month.
0011101-541010	MOBILE PHONES	\$3,370	\$3,960	\$3,960	\$3,303	\$3,960	6 mobile phones average of \$55 a month.
0011101-547000	PRINTING & BINDING	\$78	\$1,000	\$1,000	\$500	\$1,000	Business cards for Mayor & Councilmembers and other materials.
0011101-548100	STATE OF THE TOWN ADDRESS-SOT	\$32	\$150	\$150	\$0	\$150	State of the Town Address.
0011101-548103	ALL AMERICAN CITY EXPENSES	\$750	\$750	\$750	\$0	\$0	-
0011101-549443	MAYOR'S GALA-MAGAL	\$20,176	\$0	\$0	\$2,848	\$0	-
0011101-552010	UNIFORMS	\$0	\$360	\$360	\$69	\$360	Includes 1 shirt at \$40 each for Mayor, Council and assistants.
0011101-552042	MEETING SET UP	\$436	\$300	\$300	\$0	\$300	Set-up costs for meetings.
0011101-552044	COUNCIL AWARDS	\$1,039	\$1,250	\$1,250	\$1,240	\$1,250	Includes awards, proclamations and framing.
0011101-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$10,317	\$10,619	\$10,619	\$10,644	\$10,644	Florida League of Cities (\$4,644), MDC League of Cities (\$3,000) and Miami Lakes Chamber of Commerce Membership (\$3,000).
0011101-554010	EDUCATION & TRAINING	\$304	\$0	\$0	\$79	\$0	
<b>TOTAL TOWN COUNCIL EXPENDITURES</b>		<b>\$352,439</b>	<b>\$348,933</b>	<b>\$348,933</b>	<b>\$352,461</b>	<b>\$375,807</b>	
<b>TOWN CLERK</b>							
0011201-512000	REGULAR SALARIES	\$85,981	\$95,274	\$95,274	\$97,249	\$100,038	Current salary and wages.
0011201-521000	PAYROLL TAXES	\$7,315	\$7,422	\$7,422	\$8,176	\$7,653	Calculated based on 7.65% of salary.
0011201-522000	FRS RETIREMENT CONTRIBUTION	\$8,788	\$10,558	\$10,558	\$10,556	\$11,958	Rate increase from 10.82% to 11.91% thru Jul '23.
0011201-523000	HEALTH & LIFE INSURANCE	\$247	\$10,226	\$10,226	\$246	\$9,517	Includes medical, dental, vision and life.
0011201-523003	HEALTH INSURANCE ALLOWANCE	\$9,541	\$0	\$0	\$9,502	\$0	Health insurance allowance.
0011201-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$480	\$480	Stipend for Town Clerk at \$40 a month.
0011201-531020	TOWN CLERK AGENDA MANAGER	\$0	\$1,000	\$1,000	\$0	\$1,000	Sign language and interpreter services.
0011201-541001	REMOTE ACCESS DEVICE DATA PLAN	\$397	\$480	\$480	\$433	\$480	iPad data plan for Town Clerk at \$40 a month.
0011201-544000	RENTALS & LEASES	\$2,928	\$0	\$0	\$2,514	\$0	Storage account has been closed.
0011201-547010	TOWN CLERK CODIFICATION	\$3,169	\$8,000	\$8,000	\$5,528	\$9,000	Assumes codification of one ordinance per meeting (\$800/ordinance).
0011201-549030	TOWN CLERK LEGAL ADVERTISING	\$21,207	\$20,800	\$20,800	\$26,193	\$20,800	Advertisement of ordinances, budget hearings, land development code issues, and committee meetings.

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
0011201-549070	ADMINISTRATIVE SUPPORT	\$9,362	\$0	\$0	\$0	\$0	-
0011201-549080	TOWN CLERK ELECTION COSTS	\$15,249	\$4,000	\$4,000	\$2,178	\$35,000	General Election and Special Election (\$30,000). Legal Advertising for the Election (\$5,000).
0011201-554010	EDUCATION & TRAINING	\$0	\$688	\$688	\$75	\$800	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification (\$488). Ethics Training (\$312).
0011201-566002	COMPUTER SOFTWARE LICENSES	\$81,429	\$56,131	\$56,131	\$55,999	\$57,411	Escribe (\$46,000), Laserfische (\$6,631) Public Records Request (\$3,380) and Zoom Public Comments license (\$1,400).
<b>TOTAL TOWN CLERK EXPENDITURES</b>		<b>\$246,092</b>	<b>\$215,059</b>	<b>\$215,059</b>	<b>\$219,129</b>	<b>\$254,137</b>	

TOWN ADMINISTRATION							
0011311-512000	REGULAR SALARIES	\$1,193,987	\$1,252,170	\$1,252,170	\$1,270,839	\$1,325,158	Current salary and wages for administrative staff.
0011311-512002	TRANSFER SRF TRANSIT 5% ADM	(\$14,310)	(\$16,287)	(\$16,287)	(\$20,278)	(\$18,613)	Allocation for administrative support.
0011311-512003	TRANSFER SRF TRANSPRTATION 5% ADM	(\$57,238)	(\$48,861)	(\$48,861)	(\$60,827)	(\$74,453)	Allocation for administrative support.
0011311-512006	ADMINISTRATIVE SUPPORT TO STORMWATER FUND	(\$70,775)	(\$216,320)	(\$216,320)	(\$100,625)	(\$161,184)	Allocation for administrative support.
0011311-512010	ADMINISTRATIVE SUPPORT TO BUILDING	(\$187,632)	(\$207,509)	(\$207,509)	(\$167,664)	(\$214,125)	Allocation for administrative support.
0011311-512999	EMPLOYEE BONUS MERIT	\$0	\$51,774	\$51,774	\$0	\$0	Merit bonus based on employee performance.
0011311-513013	ADMINISTRATIVE SUPPORT TO NSD	(\$136,880)	(\$136,938)	(\$136,938)	(\$136,100)	(\$142,159)	Allocation for administrative support.
0011311-514000	OVERTIME	\$394	\$3,000	\$3,000	\$0	\$0	-
0011311-521000	PAYROLL TAXES	\$90,239	\$91,332	\$91,332	\$91,617	\$97,314	Calculated based on 7.65% of salaries.
0011311-522000	FRS RETIREMENT CONTRIBUTION	\$103,890	\$114,918	\$114,918	\$117,731	\$155,387	Rate increase from 10.82% to 11.91% thru Jul '23.
0011311-522010	ICMA 57 PL	\$49,401	\$52,619	\$52,619	\$54,656	\$58,980	Town Manager's benefits per agreement.
0011311-523000	HEALTH & LIFE INSURANCE	\$89,169	\$176,498	\$176,498	\$170,052	\$148,129	Includes medical, dental, vision and life.
0011311-523003	HEALTH INSURANCE ALLOWANCE	\$62,835	\$0	\$0	\$0	\$0	-
0011311-523100	WIRELESS STIPEND	\$1,920	\$1,920	\$1,920	\$1,922	\$1,920	Allowance for Deputy Town Manager, Asst to Town Manager, Finance Director and Special Projects Manager.
0011311-525000	ADM UNEMPLOYMENT CLAIMS	\$2,408	\$3,000	\$3,000	\$0	\$3,000	-
0011311-531000	PROFESSIONAL SERVICES	\$33,236	\$15,000	\$15,000	\$14,438	\$15,000	Funding for credit rating.
0011311-531090	INTERGOVERNMENTAL RELATIONS (LOBBYIST)	\$74,500	\$78,000	\$110,500	\$108,000	\$63,000	Lobbyist services Resolution 2020-1663
0011311-532000	ACCOUNTING & PAYROLL	\$25,698	\$28,000	\$28,000	\$27,976	\$28,000	Based on contract with ADP.
0011311-532001	INDEPENDENT AUDIT	\$55,300	\$62,500	\$62,500	\$62,400	\$62,500	Regular audit (\$46,000), State and Federal single audits (\$15,000) for grant funds per contract 2018-02 / Resolution 17-1494 including OPEB audit (\$1,500).
0011311-532002	STAFF HEALTH & WELLNESS	\$2,273	\$5,000	\$5,000	\$68	\$5,000	Wellness activities including 5K Run, etc.
0011311-533001	BACKGROUND CHECKS	\$445	\$1,000	\$1,000	\$608	\$1,000	This includes background checks for criminal, drug and degree verification: Estimate 15 Candidates \$65.00 each.
0011311-540000	TRAVEL & PER DIEM	\$3,186	\$8,550	\$18,550	\$10,329	\$15,550	Educational travel for staff development.
0011311-540010	CAR ALLOWANCE	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800	Per Town Manager's contract.
0011311-541001	REMOTE ACCESS DEVICE DATA PLAN	\$80	\$150	\$150	\$73	\$150	Emergency data phones.
0011311-542000	POSTAGE & DELIVERY	\$14,483	\$17,650	\$17,650	\$14,100	\$17,650	Includes rental of postage machine & supplies (\$2,650), courier services (\$1,000) and postage (\$14,000).
0011311-544010	COPIER LEASE	\$18,326	\$16,700	\$16,700	\$19,813	\$20,300	Rental of Toshiba copy machines and supplies.
0011311-545000	INSURANCE	\$292,733	\$221,601	\$221,601	\$221,004	\$221,601	General Fund portion of Policy for property insurance and workers compensation.
0011311-547000	PRINTING & BINDING	\$497	\$1,700	\$1,700	\$450	\$1,700	Business cards, flyers, Town maps, etc.
0011311-548000	TOWN BRANDING	\$12,409	\$11,000	\$11,000	\$13,186	\$13,500	Printed Marketing Materials and promotional items.
0011311-548010	ADVERTISEMENT RECRUITMENT	\$398	\$500	\$500	\$448	\$500	Advertising of Town employment and internship opportunities.
0011311-549071	INVESTMENT ADVISORY SERVICE	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	Investment Advisory services per agreement.
0011311-549090	FINANCIAL INSTITUTION FEES	\$80	\$500	\$500	\$80	\$500	Bank transaction fees.



**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
0011311-549093	CREDIT CARD FEES	\$483	\$500	\$500	\$963	\$500	Administration's portion of credit card fees.
0011311-549200	MISCELLANEOUS EXPENSE	\$2,957	\$4,000	\$4,000	\$880	\$5,000	-
0011311-549260	HURRICANE EXPENSES	\$0	\$2,500	\$2,500	\$1,944	\$2,500	Supplies for hurricane preparedness.
0011311-552000	OPERATING SUPPLIES	\$0	\$0	\$1,000	\$0	\$1,000	-
0011311-552000	COVID EXPENSES	\$0	\$1,000	\$0	\$0	\$0	-
0011311-552000-CVD19	OPERATING SUPPLIES-COVID19	\$11,395	\$1,000	\$1,000	\$0	\$0	-
0011311-552010	UNIFORMS	\$4,718	\$2,400	\$2,400	\$2,400	\$2,400	1 shirt at \$40 each for all General Fund employees.
0011311-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$9,271	\$11,174	\$11,174	\$6,910	\$11,174	Includes MDCCMA, NIGP, GFOA, ICMA, and other publications and memberships.
0011311-554010	EDUCATION & TRAINING	\$2,773	\$12,225	\$12,225	\$7,064	\$12,225	Includes regular training and safety training for staff.
0011311-568000	TOWN WEBSITE	\$0	\$88,000	\$88,000	\$70,000	\$19,200	Phase II of new Town website.
<b>SUB-TOTAL ADMINISTRATION EXPENDITURES</b>		<b>\$1,707,449</b>	<b>\$1,726,766</b>	<b>\$1,769,266</b>	<b>\$1,819,257</b>	<b>\$1,714,104</b>	
<b>INFORMATION SYSTEMS</b>							
0011341-531030	NETWORK SUPPORT	\$135,200	\$135,200	\$135,200	135,200	\$135,200	Professional services contract with Lansight Technology \$11,266 monthly per Resolution 18-1571. Year 5 of 5.
0011341-531033	IT OUTSIDE TECHNICAL SUPPORT	\$0	\$500	\$500	\$0	\$500	Audio and video maintenance service for mics and mixers in the Council Chambers.
0011341-531040	WEB SUPPORT	\$4,776	\$11,400	\$11,400	8,400	\$11,400	Professional service contract for website hosting (\$2,400), ongoing website enhancements (\$6,000), and maintaining ADA compliance (\$3,000).
0011341-531060	VOICE SUPPORT	\$1,650	\$1,802	\$1,802	1,770	\$1,802	VOIP backup phones.
0011341-541030	INTERNET SERVICES	\$19,754	\$23,318	\$23,318	18,179	\$29,348	Internet (\$23,318), Cable TV service (\$1,230) and back up internet (\$4,800).
0011341-551000	IT SUPPLIES	\$10,101	\$13,000	\$13,000	12,390	\$13,000	Operating supplies including accessories, network storage, peripherals, cabling, and battery back up.
0011341-564000	MACHINERY & EQUIPMENT	\$25,637	\$32,000	\$32,000	13,520	\$32,000	IT Replacement Plan: Hardware Annual Refreshment: \$17,000, Active Directory \$13,000 and network equipment \$2,000.
0011341-566002	COMPUTER SOFTWARE LICENSES	\$106,865	\$148,584	\$148,584	129,289	\$151,584	Annual licenses: Dell server warranty (\$10,483), financial management system (\$35,837), park reservation (\$8,000) GIS (\$8,400), Citizen Response System (\$15,600), Tax Payer Transparency Module (\$2,500), Microsoft licensing (\$19,612), CDW licenses (\$17,435), Antivirus Threat Response (\$19,000), Arbropro (\$3,000) and various other network and security licenses (\$11,717).
<b>SUB-TOTAL INFORMATION SYSTEMS</b>		<b>\$303,982</b>	<b>\$365,804</b>	<b>\$365,804</b>	<b>\$318,748</b>	<b>\$374,834</b>	
<b>ADMINISTRATIVE - TRANSFERS</b>							
0011361-591013	TRANSFER OUT \$ FACILITIES MAINTENANCE FUND	\$206,841	\$266,750	\$266,750	\$259,518	\$280,035	Administration's portion of building expenses 60%.
0011361-591020	TRANSFER OUT - CPF PARKS	\$71,479	\$0	\$431,908	\$416,908	\$40,000	To fund entry feature on NW 67th Avenue
0011361-591025	TRANSFER OUT \$ SPECIAL REVENUE FUND-GAS TAX	\$454,398	\$76,000	\$346,000	\$346,000	\$30,621	To fund speed humps/traffic calming.
0011361-591028	TRANSFER OUT \$ SPECIAL REVENUE FUND-PTP 20%	\$39,437	\$0	\$0	\$0	\$0	-
0011361-591030	TRANSFER OUT \$ CPF STORMWATER	\$238,525	\$0	\$0	\$0	\$0	-
0011361-591041	TRANSFER OUT - CPF TRANSPORTATION	\$0	\$171,000	\$453,756	\$453,756	\$0	-
0011361-591052	TRANSFER OUT \$ CPF FACILITIES & EQUIPMENT	\$19,000	\$10,000	\$20,000	\$20,000	\$0	-
0011361-591059	TRANSFER OUT \$ ELECTRIC UTILITY TAX FUND	\$1,500	\$0	\$0	\$0	\$0	-
0011361-591073	TRANSFER OUT \$ INFRASTRUCTURE RENEWAL & REPLACEMENT FUND (SINKING FUND)	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	Allocation for the Infrastructure Sinking Fund.
0011361-591074	TRANSFER OUT \$ STORMWATER UTILITY FUND	\$70,000	\$0	\$0	\$0	\$0	-
<b>SUB-TOTAL ADMINISTRATION TRANSFERS</b>		<b>\$1,251,180</b>	<b>\$673,750</b>	<b>\$1,668,414</b>	<b>\$1,646,182</b>	<b>\$500,656</b>	
<b>TOTAL ADMINISTRATION EXPENDITURES</b>		<b>\$3,262,611</b>	<b>\$2,766,320</b>	<b>\$3,803,484</b>	<b>\$3,784,187</b>	<b>\$2,589,594</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>NON-DEPARTMENTAL</b>							
0011371-549002	CONTINGENCY RESERVE	\$0	\$60,000	\$29,826	\$29,826	\$0 -	
0011371-581000	RESERVE FOR COMMITTEES FUTURE DONATIONS	\$0	\$40,000	\$40,000	\$0	\$40,000	Reserves for committees offset by donations/contributions.
0011371-581001	RESERVE FOR LITIGATION/SETTLEMENT	\$0	\$160,000	\$320,000	\$320,000	\$320,000	Legal Reserve.
0011371-582000	COVID19-SMALL BUSINESS GRANT PROGRAM	\$472,894	\$0	\$0	\$0	\$0 -	
0011371-583001	SENIOR CITIZEN RELIEF PROGRAM	\$0	\$72,000	\$72,000	\$67,564	\$0 -	
<b>TOTAL NON-DEPARTMENTAL EXPENDITURES</b>		<b>\$472,894</b>	<b>\$332,000</b>	<b>\$461,826</b>	<b>\$417,390</b>	<b>\$360,000</b>	
<b>TOWN ATTORNEY</b>							
0011401-531140	GENERAL LEGAL	\$200,000	\$200,000	\$200,000	\$200,000	\$240,000	Based on monthly retainage of \$20,000.
0011401-531230	ROUTINE LITIGATION RESERVE	\$10,683	\$15,000	\$15,000	\$4,635	\$15,000	All litigation expenses by Town Attorney
0011401-531230-170BR	LITIGATION/ NW 170TH ST BRIDGE	\$90,462	\$0	\$51,535	\$49,639	\$0 -	
0011401-531230-DAWNJ	LITIGATION/ DAWN JENKINS	\$1,880	\$0	\$2,240	\$2,240	\$0 -	
0011401-531230-G0101	LITIGATION/ JUAN VALIENTE	\$2,300	\$0	\$1,320	\$1,320	\$0 -	
0011401-531230-PZCRM	LITIGATION/ MICHAEL PIZZI /INSURANCE RECOVERY	\$58,779	\$0	\$34,905	\$39,155	\$0 -	
<b>TOTAL TOWN ATTORNEY EXPENDITURES</b>		<b>\$364,103</b>	<b>\$215,000</b>	<b>\$305,000</b>	<b>\$296,989</b>	<b>\$255,000</b>	
<b>PLANNING</b>							
0011501-512000	REGULAR SALARIES	\$89,562	\$91,264	\$91,264	\$94,290	\$101,850	Current salary and wages.
0011501-521000	PAYROLL TAXES	\$5,890	\$6,982	\$6,982	\$7,213	\$7,792	Calculated based on 7.65% of salaries
0011501-522000	FRS RETIREMENT CONTRIBUTION	\$9,154	\$9,934	\$9,934	\$10,439	\$12,175	Rate increase from 10.82% to 11.91% thru Jul '23.
0011501-523000	HEALTH & LIFE INSURANCE	\$20,986	\$24,633	\$24,633	\$22,916	\$20,461	Includes medical, dental, vision and life.
0011521-547000	PRINTING & BINDING	\$0	\$1,000	\$1,000	\$1,960	\$1,000	Printing of large plans.
<b>TOTAL PLANNING EXPENDITURES</b>		<b>\$125,593</b>	<b>\$133,813</b>	<b>\$133,813</b>	<b>\$136,818</b>	<b>\$143,278</b>	
<b>CODE COMPLIANCE</b>							
0011532-512000	REGULAR SALARIES	\$107,633	\$110,050	\$110,050	\$112,901	\$181,553	Salaries for Code Compliance Manager at 50%, Code Enforcement Officer and Code Compliance Supervisor.
0011532-521000	PAYROLL TAXES	\$8,051	\$8,878	\$8,878	\$8,115	\$14,348	Calculated based on 7.65% of salaries.
0011532-522000	FRS RETIREMENT CONTRIBUTION	\$11,038	\$11,979	\$11,979	\$12,230	\$21,703	Rate increase from 10.82% to 11.91% thru Jul '23.
0011532-523000	HEALTH & LIFE INSURANCE	\$10,276	\$22,543	\$22,543	\$15,821	\$29,264	Includes medical, dental, vision and life.
0011532-523003	HEALTH INSURANCE ALLOWANCE	\$4,425	\$0	\$0	\$0	\$0 -	
0011532-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$572	\$480	Cell phone stipend for Code Compliance Supervisor.
0011532-531260	SPECIAL MASTER	\$2,475	\$3,000	\$3,000	\$2,063	\$3,000	Assumes \$250 per hearing, 12 hearings/year for Special Master.
0011532-534130	CONTRACT CODE ENFORCEMENT SERVICE	\$130,651	\$130,416	\$130,416	\$129,214	\$93,432	Contracted Code Enforcement Officers (1 weekday officer and 2 weekend officers).
0011532-540011	CAR ALLOWANCE	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	Car allowance for Code Compliance Supervisor.
0011532-541001	REMOTE ACCESS DEVICE DATA PLAN	\$866	\$960	\$960	\$866	\$960	Data plans for Code Officers field services.
0011532-546400	ABANDONED PROPERTY MAINTENANCE	\$300	\$1,000	\$1,000	\$950	\$1,000	Boarding up of windows, lawn mowing and clearing of abandoned property.
0011532-549041	CODE ENFORCEMENT LIEN RECORDING	\$5,821	\$7,000	\$7,000	\$6,500	\$7,000	Recording of liens.
0011532-549094	ALARM MONITORING PROGRAM	\$13,422	\$25,000	\$25,000	\$12,833	\$25,000	Cost of third party administration of False Alarm Reduction Program and Collection Agency to recover cost; fully offset by revenues.
0011532-552010	UNIFORMS	\$0	\$300	\$300	\$0	\$300	Uniforms for field personnel.
0011532-554010	EDUCATION & TRAINING	\$275	\$1,500	\$1,500	\$0	\$1,500	FACE training, GIS training and other.
<b>TOTAL CODE COMPLIANCE EXPENDITURES</b>		<b>\$301,712</b>	<b>\$329,106</b>	<b>\$329,106</b>	<b>\$308,065</b>	<b>\$385,540</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>QNIP</b>							
0011701-571000	QNIP DEBT SERVICE - PRINCIPAL	\$140,019	\$140,741	\$140,741	\$140,741	\$141,458	Matures FY2024
0011701-572000	QNIP DEBT SERVICE - INTEREST	\$1,519	\$1,120	\$1,120	\$1,120	\$712	Matures FY2024
<b>TOTAL QNIP EXPENDITURES</b>		<b>\$141,538</b>	<b>\$141,861</b>	<b>\$141,861</b>	<b>\$141,861</b>	<b>\$142,170</b>	
<b>POLICE</b>							
0012102-534030	POL - PATROL SERVICES	\$7,601,729	\$8,366,061	\$8,366,061	\$8,297,245	\$9,162,000	Contract police patrol services.
0012102-534035	POLICE OVERTIME	\$393,625	\$350,000	\$350,000	\$354,252	\$450,000	Overtime as needed.
0012102-534035-CVD19	POLICE OVERTIME-COVID19	\$429,688	\$0	\$0	\$0	\$0	-
0012102-534080	PROSECUTION-CRIMINAL VIOLATION	\$0	\$200	\$200	\$0	\$200	Ordinance violation review.
0012102-541010	MOBILE PHONES	\$4,453	\$5,600	\$5,600	\$5,947	\$5,600	Includes 7 phones for command officers and undercover operations and 5 cellular mobile tablets to be utilized for traffic cameras and traffic light monitoring.
0012102-544020	POLICE COPIER COSTS	\$2,731	\$2,800	\$2,800	\$2,934	\$3,500	Toshiba copier lease.
0012102-546010	REPAIR & MAINTENANCE-VEHICLES	\$3,206	\$3,000	\$3,000	\$1,131	\$3,000	Smart sign maintenance.
0012102-547000	PRINTING & BINDING	\$44	\$600	\$600	\$263	\$600	Business Cards and flyers.
0012102-549200	MISCELLANEOUS EXPENSE	\$675	\$800	\$800	\$693	\$800	Auto tag renewal and miscellaneous items as needed for public safety.
0012102-552000	OPERATING SUPPLIES	\$2,879	\$4,000	\$4,000	\$3,792	\$4,000	Special Department supplies including bicycles, repair parts, cameras.
0012102-552010	UNIFORMS	\$202	\$2,500	\$2,500	\$2,486	\$2,500	Patches, motor wings, etc.
0012102-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$200	\$225	\$225	\$200	\$225	MDC Association of Police Chiefs membership.
0012102-554010	EDUCATION & TRAINING	\$0	\$0	\$0	\$399	\$200	-
0012102-555500	POL-FURNITURE/EQUIP NON-CAP	\$3,943	\$0	\$0	\$0	\$0	-
0012102-555500-G2201	POLICE EMERGENCY EQUIPMENT-NON CAPITAL OUTLAY	\$0	\$5,206	\$5,206	\$5,205	\$5,749	FDLE JAGC Police Emergency Lights Equipment.
0012102-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	\$93,079	\$120,037	\$120,037	\$116,783	\$126,016	Police portion of Town Hall building expenses at 27% of total cost.
<b>SUB-TOTAL POLICE EXPENDITURES</b>		<b>\$8,536,452</b>	<b>\$8,861,029</b>	<b>\$8,861,029</b>	<b>\$8,791,328</b>	<b>\$9,764,390</b>	
<b>SCHOOL CROSSING GUARDS</b>							
0012112-512000	REGULAR SALARIES	\$76,073	\$97,676	\$97,676	\$99,435	103,009	Current salary and wages.
0012112-521000	PAYROLL TAXES	\$5,790	\$7,472	\$7,472	\$7,607	7,880	Calculated based on 7.65% of salaries
0012112-522000	FRS RETIREMENT CONTRIBUTION	\$7,028	\$10,632	\$10,632	\$11,009	12,314	Rate increase from 10.82% to 11.91% thru Jul '23.
0012112-552000	OPERATING SUPPLIES	\$430	\$500	\$500	\$445	\$555	Includes stop signs, whistles, batteries and lanyards.
0012112-552010	UNIFORMS	\$3,631	\$3,500	\$3,500	\$3,408	\$3,888	Includes \$150 stipend for pants and shoes for 10 guards(\$1,500) and \$2,388 for shirts, raincoat, safety vest, light jacket and hats.
0012112-554010	EDUCATION & TRAINING	\$0	\$0	\$0	\$0	\$250	Crossing guard training renewal.
<b>SUB-TOTAL SCHOOL CROSSING GUARDS</b>		<b>\$92,953</b>	<b>\$119,780</b>	<b>\$119,780</b>	<b>\$121,904</b>	<b>\$127,896</b>	
<b>TOTAL POLICE &amp; SCHOOL CROSSING GUARD EXPENDITURES</b>		<b>\$8,629,404</b>	<b>\$8,980,809</b>	<b>\$8,980,809</b>	<b>\$8,913,231</b>	<b>\$9,892,286</b>	
<b>ZONING</b>							
0012402-512000	REGULAR SALARIES	\$48,316	\$52,787	\$52,787	\$50,300	\$55,426	Salary for part-time Zoning Officials.
0012402-521000	PAYROLL TAXES	\$3,696	\$4,038	\$4,038	\$3,848	\$4,240	Calculated based on 7.65% of salaries.
0012402-522000	FRS RETIREMENT CONTRIBUTION	\$2,564	\$5,746	\$5,746	\$5,569	\$6,626	Rate increase from 10.82% to 11.91% thru Jul '23.
<b>TOTAL ZONING EXPENDITURES</b>		<b>\$54,576</b>	<b>\$62,571</b>	<b>\$62,571</b>	<b>\$59,717</b>	<b>\$66,292</b>	

**TOWN OF MIAMI LAKES  
FY2022-2023 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>PUBLIC WORKS</b>							
0014104-512000	REGULAR SALARIES	\$148,483	\$164,995	\$164,995	\$168,050	\$173,245	Current salary and wages for PW Coordinator, and 50% funding for PW Director and PW Engineer.
0014104-521000	PAYROLL TAXES	\$11,554	\$12,622	\$12,622	\$14,220	\$13,253	Calculated based on 7.65% of salaries.
0014104-522000	FRS RETIREMENT CONTRIBUTION	\$15,179	\$17,959	\$17,959	\$17,826	\$20,709	Rate increase from 10.82% to 11.91% thru Jul '23.
0014104-523000	HEALTH & LIFE INSURANCE	\$13,792	\$29,245	\$29,245	\$10,055	\$24,506	Includes medical, dental, vision and life.
0014104-523003	HEALTH INSURANCE ALLOWANCE	\$11,807	\$0	\$0	\$19,004	\$0	-
0014104-523100	WIRELESS STIPEND	\$960	\$960	\$960	960	\$960	Stipend for PW Director and PW Engineer.
0014104-531300	TOWN ENGINEER	\$19,764	\$25,000	\$25,000	25,000	\$25,000	Town wide projects, technical assistance, and inspection support, as needed.
0014104-534110	PERMITS PLAN REVIEW	\$8,748	\$25,000	\$25,000	25,000	\$25,000	Independent Contractor for plans review and inspections. Offset by PW Permit revenues.
0014104-541001	DATA PLAN FOR IPADS	\$0	\$0	\$365	269	\$480	
0014104-546000	REPAIR & MAINTENANCE-STREET LIGHTS	\$71,053	\$68,000	\$160,000	95,964	\$78,472	Maintenance and repairs of street lights not owned by FPL.
0014104-546010	REPAIR & MAINTENANCE-VEHICLES	\$6,911	\$7,000	\$6,635	5,039	\$5,000	Maintenance and repairs for two Public Works vehicles.
0014104-549141	UNDERGROUND UTILITY LOCATION	\$18,900	\$33,353	\$33,353	28,565	\$33,353	Underground utility markings: High Tech (\$31,200), Sunshine state one call (\$2,153).
0014104-549175	ROW HOLIDAY DECORATIONS	\$8,855	\$10,889	\$18,889	18,897	\$10,000	Right-of-way Holiday decorations.
0014104-552000	OPERATING SUPPLIES	\$824	\$3,000	\$3,000	1,594	\$3,000	Tools, personal protective equipment, and materials for field work.
0014104-552020	FUEL & LUBRICANTS	\$5,486	\$5,000	\$5,000	6,532	\$5,000	Fuel and lubricants for two Public Works vehicles.
0014104-555500	FURN & EQUIP NON CAPITAL	\$1,379	\$2,000	\$2,000	1,926	\$2,000	Signage, barricades and other Public Works equipment.
0014104-563004	LIGHT POLE	\$15,465	\$20,000	\$20,000	13,724	\$15,000	
<b>SUB-TOTAL PUBLIC WORKS ADMINISTRATION</b>		<b>\$359,158</b>	<b>\$425,023</b>	<b>\$525,023</b>	<b>\$452,625</b>	<b>\$434,978</b>	
<b>PUBLIC WORKS-GREEN SPACE</b>							
0014124-543010	RIGHT-OF-WAY ELECTRICITY	\$8,072	\$8,500	\$8,500	9,125	\$8,500	Electricity for entrance features, fountains and pumps.
0014124-543020	UTILITY-WATER	\$30,568	\$42,000	\$42,000	31,146	\$35,000	Water & Sewer utility expense.
0014124-546000	REPAIR & MAINTENANCE	\$389,376	\$520,750	\$520,750	488,466	\$536,550	Grounds (\$295,300), FDOT ROW (\$23,900), Flowers, landscape beds and cul-de-sac (\$65,500), litter, debris and doggie stations (\$123,000), miscellaneous repairs including plumbing, electrical and handyman services (\$5,000). Enhanced services - FDOT 6 supplemental cycles (\$7,950) and FDOT 18 cycles on Palmetto Circle (\$15,900).
0014124-546001	PUBLIC WORK ENTRY MAINTENANCE	\$2,302	\$2,800	\$2,800	\$2,800	\$2,800	Includes maintenance and painting of entrance features at 154th and 87th Avenues.
0014124-546002	EXTERMINATION SERVICES	\$1,480	\$4,000	\$4,000	\$4,000	\$4,000	Extermination of rodents, bees, dead animals, etc.
0014124-546020	PW TREE REMOVAL	\$19,591	\$28,498	\$35,984	\$35,984	\$28,498	Removal of invasive, hazardous or dead trees.
0014124-546025	TREE TRIMMING	\$158,599	\$190,020	\$196,328	\$196,328	\$190,020	Tree Trimming.
0014124-546030	NEW TREE PLANTING	\$22,922	\$54,281	\$68,748	\$68,748	\$0	Tree Planting.
0014124-549170	BEAUTIFICATION PLAN	\$99,742	\$0	\$0	\$0	\$0	-
<b>SUB-TOTAL PUBLIC WORKS-GREEN SPACE</b>		<b>\$732,651</b>	<b>\$850,849</b>	<b>\$879,110</b>	<b>\$836,597</b>	<b>\$805,368</b>	<b>E</b>
<b>PUBLIC WORKS-FPL FRANCHISE FEE SURPLUS</b>							
0014134-XXXXXX	FPL-STREET REPAIR & REPAVING	\$0	\$0	\$0	\$0	\$0	Ordinance 2019-247
0014134-XXXXXX	FPL-SIDEWALK REPAIR & REPLACEMENT	\$0	\$0	\$0	\$0	\$0	Ordinance 2019-247
0014134-XXXXXX	FPL-STREET LIGHT REPAIR & REPLACEMENT	\$0	\$0	\$0	\$0	\$0	Ordinance 2019-247-Maintenance & repairs of Town-owned streetlights.
0014134-XXXXXX	FPL-TREE TRIMMING	\$0	\$0	\$0	\$0	\$0	Ordinance 2019-247-Per contract based on 3 year cycle includes annual palm

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
0014134-XXXXXX	FPL-TREE REMOVAL	\$0	\$0	\$0	\$0	\$0	Ordinance 2019-247-Removal of invasive, hazardous or dead trees.
0014134-XXXXXX	FPL-TREE PLANTING	\$0	\$0	\$0	\$0	\$0	Ordinance 2019-247-Tree planting
0014134-XXXXXX	FPL-TRANSFERS OUT- STORMWATER	\$0	\$0	\$0	\$0	\$0	Ordinance 2019-247
0014134-549002	CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$125,000	
<b>TOTAL FPL FRANCHISE FEE SURPLUS EXPENDITURES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,000</b>	Ordinance 2019-247
<b>TOTAL PUBLIC WORKS EXPENDITURES</b>		<b>\$1,091,809</b>	<b>\$1,275,872</b>	<b>\$1,404,133</b>	<b>\$1,289,222</b>	<b>\$1,365,346</b>	

**PARKS & RECREATION**  
**PARKS ADMINISTRATION**

0017207-512000	REGULAR SALARIES	\$364,163	\$316,229	\$326,229	\$313,606	\$341,918	Current salary and wages for Parks staff.
0017207-514000	OVERTIME	\$218	\$1,000	\$1,000	\$60	\$1,000	Hourly employee overtime required to support events & activities.
0017207-521000	PAYROLL TAXES	\$27,609	\$24,192	\$24,192	\$23,991	\$26,157	Calculated based on 7.65% of salaries.
0017207-522000	FRS RETIREMENT CONTRIBUTION	\$36,965	\$34,420	\$34,420	\$34,721	\$40,872	Rate increase from 10.82% to 11.91% thru Jul '23.
0017207-523000	HEALTH & LIFE INSURANCE	\$52,703	\$65,364	\$65,364	\$64,138	\$56,944	Includes medical, dental, vision and life.
0017207-523003	HEALTH INSURANCE ALLOWANCE	\$6,983	\$0	\$0	\$0	\$0	-
0017207-523100	WIRELESS STIPEND	\$2,304	\$2,400	\$2,400	\$1,920	\$2,400	Stipend for Director of Parks, Greenspace Superintendent, Arborist, and 2 field operations employees.
0017207-531000	PROFESSIONAL SERVICES	\$11,261	\$45,000	\$35,000	\$0	\$45,000	ICA Town Arborist
0017207-540000	TRAVEL & PER DIEM	\$762	\$2,500	\$2,500	\$867	\$2,500	Mileage reimbursement for Parks staff.
0017207-546010	REPAIR & MAINTENANCE-VEHICLES	\$1,321	\$5,000	\$5,000	\$4,036	\$5,000	Maintenance & repairs of 4 vehicles.
0017207-547000	PRINTING & BINDING	\$0	\$0	\$0	\$187	\$0	-
0017207-549093	CREDIT CARD FEES	\$3,270	\$3,500	\$3,500	\$1,492	\$3,500	Includes credit card transaction fees for Parks.
0017207-549200	MISCELLANEOUS EXPENSE	\$531	\$700	\$700	\$580	\$700	Property taxes for Palm Springs N, Sec A (\$200) and Royal Oaks Security Guard Gate (\$500).
0017207-549300	COACHES BACKGROUND CHECK	\$4,110	\$5,000	\$5,000	\$4,320	\$5,000	Background checks for all program coaches, instructors & volunteers.
0017207-549310	CHECK CERTIFICATION CLINIC	\$0	\$2,000	\$2,000	\$0	\$2,000	Certification provided by National Alliance of Youth Coaches.
0017207-552020	FUEL & LUBRICANTS	\$2,441	\$4,500	\$4,500	\$3,091	\$4,500	For CLS vehicles.
0017207-564000	MACHINERY & EQUIPMENT	\$0	\$0	\$17,000	\$17,495	\$0	-
0017207-566000	SOFTWARE	\$0	\$0	\$60,000	\$23,298	\$0	-
0017207-566002	COMPUTER SOFTWARE LICENSES	\$0	\$0	\$0	\$0	\$10,250	Annual parks and recreation reservation software subscription.
<b>SUB-TOTAL PARKS SERVICES</b>		<b>\$514,640</b>	<b>\$511,805</b>	<b>\$588,805</b>	<b>\$493,802</b>	<b>\$547,741</b>	

**ROYAL OAKS PARK**

0017217-534010	JANITORIAL SERVICES	\$59,940	\$60,880	\$60,880	\$60,090	\$60,880	Custodial services \$4,990 monthly. Additional emergency services of \$1,000.
0017217-534010-CVD19	JANITORIAL SERVICES-COVID19	\$0	\$1,000	\$1,000	\$0	\$0	-
0017217-541000	TELEPHONE SERVICES	\$6,548	\$8,000	\$8,000	\$6,434	\$8,000	WIFI (\$5,400) voice calling (\$2,400) and rain out line (\$200).
0017217-543000	UTILITY SERVICES	\$81,232	\$98,257	\$98,257	\$85,863	\$92,257	FPL (\$63,000), Water & Sewer (\$4,000), and Waste removal (\$25,257).
0017217-546000	REPAIR & MAINTENANCE-CONTRACT	\$263,175	\$284,000	\$284,000	\$284,000	\$284,000	Grounds Maintenance Contract.
0017217-546003	REPAIR & MAINTENANCE-GROUNDS	\$31,441	\$60,000	\$62,000	\$63,658	\$60,000	General grounds repairs including irrigation, sod, electrical, plumbing and field equipment (\$41,300), Frazee Mowing (\$18,700).
0017217-546300	REPAIR & MAINTENANCE-FACILITY	\$30,487	\$35,750	\$49,750	\$46,738	\$49,750	Facility repairs including electrical and plumbing (\$14,000), pest control (\$400), air condition (\$2,000), handyman services (\$28,000), fire and burglar alarm signals (\$2,950), AC and light monitoring (\$2,400).
0017217-552055	COVID EXPENSES	\$2,500	\$0	\$0	\$0	\$0	-
0017217-553090	NON-CAPITAL OUTLAY	\$190	\$5,000	\$5,000	\$0	\$5,000	Non-capital equipment replacement.
<b>SUB-TOTAL ROYAL OAKS PARK</b>		<b>\$475,512</b>	<b>\$552,887</b>	<b>\$568,887</b>	<b>\$546,782</b>	<b>\$559,887</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>PICNIC PARK EAST-YOUTH CENTER</b>							
0017227-512000	REGULAR SALARIES	\$32,236	\$47,288	\$47,288	\$47,288	\$49,652	Current salary and wages.
0017227-521000	PAYROLL TAXES	\$2,466	\$3,618	\$3,618	\$3,617	\$3,798	Calculated based on 7.65% of salary.
0017227-522000	FRS RETIREMENT CONTRIBUTION	\$3,525	\$5,147	\$5,147	\$5,117	\$5,935	Rate increase from 10.82% to 11.91% thru Jul '23.
0017227-523000	HEALTH & LIFE INSURANCE	\$10,121	\$11,815	\$11,815	\$10,311	\$9,517	Includes medical, dental, vision and life.
0017227-534010	JANITORIAL SERVICES	\$14,535	\$27,040	\$27,040	\$15,120	\$27,040	Custodial services \$2,170 monthly. Additional emergency services of \$1,000.
0017227-541000	TELEPHONE SERVICES	\$2,734	\$3,200	\$3,200	\$2,041	\$3,200	WiFi services, phones, fire and burglar alarms.
0017227-543000	UTILITY SERVICES	\$14,576	\$16,485	\$16,485	\$14,737	\$16,485	FPL (6,000), water & sewer (\$3,000), and waste removal (\$7,485).
0017227-546000	REPAIR & MAINTENANCE-CONTRACT	\$7,857	\$10,000	\$10,000	\$7,948	\$11,500	Base ground maintenance.
0017227-546003	REPAIR & MAINTENANCE-GROUNDS	\$3,195	\$5,000	\$7,000	\$6,091	\$7,000	General grounds repairs including irrigation, sod, landscape, playground canopy repairs and handyman services.
0017227-546300	REPAIR & MAINTENANCE-FACILITY	\$10,265	\$18,000	\$28,000	\$24,416	\$28,000	Operating costs for facility handyman/general repairs (\$17,640), Electrical (\$3,000), Plumbing (\$3,000), A/C maintenance (\$1,500), pest control (\$360), and Art in Public Places maintenance (\$2,500).
0017227-552055	COVID EXPENSES	\$2,500	\$0	\$0	\$0	\$0	-
0017227-553090	NON-CAPITAL OUTLAY-PARK IMPROVEMENT	\$0	\$0	\$10,000	\$0	\$5,000	Funding for remaining six (6) bollard internal component replacements.
<b>SUB-TOTAL PICNIC PARK EAST-YOUTH CENTER</b>		<b>\$104,012</b>	<b>\$147,593</b>	<b>\$169,593</b>	<b>\$136,685</b>	<b>\$167,127</b>	
<b>VETERANS PARK - MARY COLLINS COMMUNITY CENTER</b>							
0017237-534010	JANITORIAL SERVICES	\$48,525	\$48,880	\$48,880	\$47,880	\$48,880	Custodial services \$3,990 monthly. Additional emergency services of \$1,000.
0017237-541000	TELEPHONE SERVICES	\$7,127	\$7,880	\$7,880	\$5,469	\$7,880	WiFi services (\$4,680) phones, fire and burglar alarms (\$3,200).
0017237-543000	UTILITY SERVICES	\$30,212	\$35,206	\$35,206	\$36,036	\$35,206	FPL (10,000), water & sewer (\$6,500), and waste removal (\$18,706).
0017237-546000	REPAIR & MAINTENANCE-CONTRACT	\$26,457	\$32,144	\$32,144	\$28,656	\$32,144	Base Grounds Maintenance.
0017237-546003	REPAIR & MAINTENANCE-GROUNDS	\$7,521	\$8,500	\$10,500	\$9,613	\$10,500	General grounds repair, irrigation, sod, landscaping and maintenance, including handyman services.
0017237-546300	REPAIR & MAINTENANCE-FACILITY	\$17,426	\$27,000	\$41,000	\$39,020	\$41,000	General facility repairs and maintenance including plumbing and electrical (\$5,700), handyman services (\$28,000), fire alarm monitoring (\$2,100), pest control (\$400), a/c maintenance and monitoring (\$4,800).
0017237-552055	COVID EXPENSES	\$2,500	\$0	\$0	\$0	\$0	-
0017237-553090	PARKS IMPROVEMENT\$ OPERATING	\$1,045	\$8,000	\$26,250	\$26,666	\$20,000	Fitness station enhancements for repairs & painting.
<b>SUB-TOTAL PICNIC PARK WEST-MCCC</b>		<b>\$140,814</b>	<b>\$167,610</b>	<b>\$201,860</b>	<b>\$193,340</b>	<b>\$195,610</b>	
<b>MIAMI LAKES OPTIMIST PARK</b>							
0017247-534010	JANITORIAL SERVICES	\$27,300	\$47,800	\$47,800	\$35,385	\$47,800	Custodial services \$3,900 monthly to cover weekends for rentals. Additional emergency services of \$1,000.
0017247-541000	TELEPHONE SERVICES	\$7,112	\$8,835	\$8,835	\$6,482	\$8,835	WiFi services (\$5,335), Rain out in (\$200), phones, fire and burglar alarms (\$3,300).
0017247-543000	UTILITY SERVICES	\$122,840	\$135,000	\$135,000	\$141,119	\$142,000	FPL (\$108,000) water & sewer (\$15,000), and waste removal (\$19,000).
0017247-546000	REPAIR & MAINTENANCE-CONTRACT	\$441,488	\$456,000	\$456,000	\$456,000	\$456,000	Base Grounds Maintenance.

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

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0017247-546003	REPAIR & MAINTENANCE-GROUNDS	\$77,473	\$49,200	\$56,200	\$63,667	\$70,966	General grounds repairs including irrigation (\$10,000), electrical and plumbing (26,566) and handyman services (\$12,000), portable sanitation trailers (\$22,400).
0017247-546300	REPAIR & MAINTENANCE-FACILITY	\$26,898	\$27,500	\$37,500	\$38,193	\$37,500	General facility repairs (\$9,215) handyman services (\$20,000), fire alarm monitoring (\$3,000), a/c maintenance (\$2,400), Art in Public Places maintenance (\$2,585), pest control (\$300).
0017247-548150-SPTHF	SPORTS HALL OF FAME	\$0	\$1,000	\$4,500	\$3,626	\$1,000	Annual Sports Hall of Fame ceremony.
0017247-552055	COVID EXPENSES	\$2,500	\$0	\$0	\$0	\$0	-
0017247-553055	MIAMI LAKES PARK MARINA OPERATIONS	\$311	\$500	\$500	\$400	\$500	Bait & tackle.
0017247-553090	MIAMI LAKES PARK/IMPROVEMENTS	\$11,513	\$12,500	\$12,500	\$11,899	\$20,000	Park facility improvements including athletic equipment.
0017247-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$13,645	\$0	\$0	\$0	\$0	-
<b>SUB-TOTAL MIAMI LAKES OPTIMIST PARK</b>		<b>\$731,079</b>	<b>\$738,335</b>	<b>\$758,835</b>	<b>\$756,771</b>	<b>\$784,601</b>	
<b>MINI PARKS - POCKET PARKS</b>							
0017257-534010-CVD19	JANITORIAL SERVICES-COVID19	\$18,400	\$0	\$0	\$0	\$0	-
0017257-543000	UTILITY SERVICES	\$37,286	\$37,000	\$37,000	\$40,646	\$37,000	FPL (\$18,000) and Water & Sewer (\$19,000).
0017257-546000	REPAIR & MAINTENANCE-CONTRACT	\$167,818	\$290,000	\$275,000	\$219,000	\$290,000	Grounds maintenance contract (\$198,686), annual wood fiber playground mulch replenishment (\$55,000). Beach Park maintenance contract with SFM (\$36,314) includes bi-annual sand refurbishment.
0017257-546003	REPAIR & MAINTENANCE-GROUNDS	\$38,172	\$63,650	\$64,650	\$47,482	\$64,650	General grounds repairs including irrigation, sod, debris removal (\$43,000), lake maintenance (14,000), pressure cleaning (\$5,000) handyman services (\$2,000) and pest control (\$650).
0017257-546025	MINI PARKS-TREE TRIMMING	\$17,241	\$20,000	\$20,000	\$13,731	\$20,000	Pocket Park tree trimming three year cycle.
0017257-555500	FURNITURE & NON CAPITAL OUTLAY	\$3,374	\$7,100	\$7,100	\$3,672	\$7,100	Pocket parks and playground amenities replacement as needed.
<b>SUB-TOTAL MINI PARKS-POCKET PARKS</b>		<b>\$282,291</b>	<b>\$417,750</b>	<b>\$403,750</b>	<b>\$324,531</b>	<b>\$418,750</b>	
<b>BARBARA GOLEMAN</b>							
0017267-546080	BARBARA GOLEMAN MAINTENANCE	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	Per agreement-Resolution 02-100.
<b>SUB-TOTAL BARBARA GOLEMAN</b>		<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
<b>TOTAL PARKS</b>		<b>\$2,252,347</b>	<b>\$2,539,980</b>	<b>\$2,695,730</b>	<b>\$2,455,911</b>	<b>\$2,677,716</b>	
<b>RECREATION SERVICES</b>							
0017907-512000	REGULAR SALARIES	139,521	\$168,789	\$168,789	\$132,438	\$163,389	Current salary and wages.
0017907-521000	PAYROLL TAXES	10,978	\$12,912	\$12,912	\$10,132	\$12,499	Calculated based on 7.65% of salary.
0017907-522000	FRS RETIREMENT CONTRIBUTION	14,197	\$18,372	\$18,372	\$14,663	\$19,531	Rate increase from 10.82% to 11.91% thru '23.
0017907-523000	HEALTH & LIFE INSURANCE	\$13,907	\$20,453	\$20,453	\$1,095	\$19,034	Includes medical, dental, vision and life.
0017907-523003	HEALTH INSURANCE ALLOWANCE	\$4,020	\$0	\$0	\$15,130	\$0	Health insurance allowance.
0017907-523100	WIRELESS STIPEND	480	\$480	\$480	\$340	\$480	Stipend for Leisure Services Manager.
0017907-531000	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$10,200	\$10,500	ICA Karate Instructor
0017907-548202	YOUTH CENTER COMMUNITY PROGRAMS	1,686	\$5,500	\$5,500	\$3,792	\$5,500	Bus transportation for educational and community service opportunity field trips, equipment and supplies for workshops and theme nights, monthly punch card prizes, movie licensing, entry fees, etc., t-shirts, and open house.
0017907-549403	TOWN COMMUNITY PROGRAMS	16,030	\$16,667	\$16,667	\$16,100	\$16,667	Annual recitals (\$4,777), supplies for table tennis, archery, painting showcase & other (\$7,600), arts & craft and fitness for special needs adults (\$2,300), SAFE Flight Program (\$2,000).
<b>TOTAL RECREATION SERVICES</b>		<b>\$200,819</b>	<b>\$243,173</b>	<b>\$243,173</b>	<b>\$203,889</b>	<b>\$247,600</b>	
<b>TOTAL PARKS &amp; RECREATIONS</b>		<b>\$2,453,166</b>	<b>\$2,783,153</b>	<b>\$2,938,903</b>	<b>\$2,659,800</b>	<b>\$2,925,316</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>COMMITTEES</b>							
<b>PUBLIC SAFETY COMMITTEE</b>							
0012122-548157-BANN	BANNERS	\$0	\$200	\$0	\$0	\$200	Large Banner for displays at Events.
0012122-548157-BRKF	APPRECIATION BREAKFAST	\$2,358	\$4,000	\$4,000	\$3,413	\$4,000	Servers, cost of food, janitorial, plaques, venue and giveaways.
0012122-548157-EDMAT	EDUCATIONAL MATERIALS	\$0	\$600	\$270	\$0	\$600	Handouts, brochures, and giveaways.
0012122-548157-SHIRT	SHIRTS & SUPPLIES	\$0	\$0	\$530	\$525	\$0	-
<b>TOTAL PUBLIC SAFETY COMMITTEE</b>		<b>\$2,358</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$3,938</b>	<b>\$4,800</b>	
<b>NEIGHBORHOOD IMPROVEMENT COMMITTEE</b>							
0017447-548159-AWARD	BEAUTIFICATION CONTEST AWARD	\$0	\$750	\$750	\$0	\$750	
0017447-548159-HOA	QUARTERLY HOA MEETINGS	\$0	\$200	\$200	\$0	\$400	
0017447-548159-LAKE	LAKE AWARENESS MONTH	\$0	\$200	\$200	\$0	\$0	-
0017447-548159-PEDES	PEDESTRIAN & BIKE INITIATIVES	\$91	\$5,500	\$7,750	\$7,750	\$5,500	
<b>TOTAL NEIGHBORHOOD IMPROVEMENT COMMITTEE</b>		<b>\$91</b>	<b>\$6,650</b>	<b>\$8,900</b>	<b>\$7,750</b>	<b>\$6,650</b>	
<b>ECONOMIC DEVELOPMENT COMMITTEE</b>							
0017457-549200	MISCELLANEOUS EXPENSES	\$7,471	\$7,000	\$7,000	\$4,739	\$7,000	
0017457-549200-MARKE	MARKETING MATERIALS	\$3,333	\$10,000	\$10,000	\$10,000	\$10,000	Annual subscription for Localintel Software.
0017457-549200-ML CH	CHAMBER EXPO	\$2,020	\$2,020	\$2,020	\$0	\$2,020	
0017457-549200-SMNRS	SEMINARS	\$248	\$0	\$0	\$0	\$0	-
<b>TOTAL ECONOMIC DEVELOPMENT COMMITTEE</b>		<b>\$13,073</b>	<b>\$19,020</b>	<b>\$19,020</b>	<b>\$14,739</b>	<b>\$19,020</b>	
<b>CULTURAL AFFAIRS COMMITTEE</b>							
0017307-548151-BASEL	ART BASEL MIAMI LAKES	\$107	\$500	\$0	\$0	\$500	Event in Town Hall to display the artworks/paintings of local artists during Art Basel. Increase cost for food and entertainment.
0017307-548151-BLACK	BLACK HISTORY MONTH CONCERT	\$848	\$3,000	\$3,500	\$3,245	\$3,000	National Holiday Celebrating African American contributions & Achievements in American History.
0017307-548151-BOOK	BOOK READING	\$0	\$750	\$750	\$686	\$750	Holiday Book Reading with Mrs. Claus for children. Talk from local authors to share their books.
0017307-548151-COF	CONCERT ON THE FAIRWAY	\$0	\$10,500	\$10,500	\$8,930	\$10,500	Musical concert in the park for residents of Miami Lakes.
0017307-548151-CON	CONCERTS	\$4,538	\$5,000	\$5,000	\$4,920	\$5,000	Annual "Summerfest" Classical Music Concert.
0017307-548151-FOUR	FOURTH OF JULY	\$14,299	\$11,000	\$11,000	\$22,574	\$11,000	Event celebrating the 4th of July with fireworks, music, food.
0017307-548151-FT	FISHING TOURNAMENT	\$1,241	\$500	\$500	\$1,179	\$500	Fishing at a Miami Lakes Lake for Dads with their sons and daughters.
0017307-548151-HISP	HISPANIC HERITAGE	\$156	\$3,000	\$3,000	\$3,009	\$3,000	Celebration of Hispanic Heritage Month.
0017307-548151-JUNET	JUNETEENTH	\$0	\$1,000	\$1,000	\$897	\$1,000	National Holiday to celebrate the Emancipation Proclamation which freed the slaves. Music, speaker, refreshments.
0017307-548151-MISC	MISCELLANEOUS EXPENSES	\$0	\$0	\$3,500	\$301	\$0	-
0017307-548151-S FLI	SPRING FLING(PAINT A PICTURE)	\$1,040	\$750	\$750	\$1,294	\$750	Event to celebrate Mothers by having the children paint a picture and present to them on Mother's Day.
0017307-548151-WOMEN	WOMEN HISTORY MONTH	\$1,381	\$3,500	\$3,500	\$4,478	\$3,500	Event to honor the Women of our Town of Miami Lakes in various categories.
0017307-583000	GRANTS & AIDS (OTHERS)	\$0	\$0	\$0	\$1,500	\$0	-
<b>TOTAL CULTURAL AFFAIRS COMMITTEE</b>		<b>\$23,611</b>	<b>\$39,500</b>	<b>\$43,000</b>	<b>\$53,014</b>	<b>\$39,500</b>	



**TOWN OF MIAMILAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>EDUCATIONAL ADVISORY BOARD</b>							
0017407-548156-APLAN	AP LANGUAGE ARTS PROGRAM	\$24,999	\$26,500	\$26,500	\$26,500	\$26,500	To provide a teacher supplement for a vocabulary class at Bob Graham Educational Center, Miami Lakes K-8 Center, and Miami Lakes Middle.
0017407-548156-EVENT	TOWN EVENTS	\$0	\$1,000	\$3,900	\$3,308	\$1,000	Schools Showcase(\$1,000) Chess Tournament (\$1,000) Spelling Bee (\$1,000) Mental Health Forum (\$1,000) Awards of Excellence (\$3,000).
0017407-548156-FRIEN	FRIENDS OF THE LIBRARY	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	To assist Miami Lakes Library with events.
0017407-548156-IMAG	IMAGINATION LIBRARY	\$3,848	\$4,000	\$4,000	\$1,989	\$4,000	These funds will continue to provide, in collaboration with Dolly Parton's Imagination Library, free books to children younger than five years old in the town.
0017407-548156-MISC.	MISCELLANEOUS EXPENSES	\$10,000	\$0	\$0	\$302	\$0	-
0017407-548156-STEM	STEM ELECTIVE COURSES	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	STEM funds to Bob Graham Education Center and Miami Lake K-8 Center which will aid the schools with STEM supplies, equipment, and competition fees.
0017407-583000	GRANTS & AIDS (OTHERS)	\$30,000	\$0	\$60,000	\$60,000	\$0	-
<b>TOTAL EDUCATIONAL ADVISORY BOARD</b>		<b>\$82,847</b>	<b>\$45,500</b>	<b>\$108,400</b>	<b>\$106,099</b>	<b>\$45,500</b>	
<b>ELDERLY AFFAIRS COMMITTEE</b>							
0017417-548150-BEEFR	TRANSPORTATION BEE FREE (SAT & SUN)	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	
0017417-548150-BOXIN	ROCK STEADY BOXING	\$0	\$2,500	\$0	\$0	\$0	-
0017417-548150-FORU	COMMUNITY FORUMS	\$43	\$1,000	\$1,000	\$1,117	\$1,000	
0017417-548150-HF	HEALTH FAIR	\$0	\$500	\$8,800	\$5,746	\$500	
0017417-548150-METET	MEET & EAT	\$35,514	\$7,000	\$14,000	\$20,178	\$9,500	
0017417-548150-MISC	MISCELLANEOUS EXPENSE	\$0	\$500	\$500	\$264	\$500	
0017417-548150-SENIO	SENIOR FIELD TRIP	\$0	\$6,000	\$6,000	\$2,716	\$6,000	
0017417-548150-SNRID	SENIOR ID CARDS	\$0	\$1,000	\$0	\$0	\$1,000	
0017417-548150-SS	SENIOR SOCIAL	\$0	\$12,000	\$17,000	\$15,285	\$12,000	
<b>TOTAL ELDERLY AFFAIRS COMMITTEE</b>		<b>\$38,057</b>	<b>\$33,000</b>	<b>\$49,800</b>	<b>\$47,806</b>	<b>\$33,000</b>	
<b>YOUTH ACTIVITIES TASK FORCE</b>							
0017427-548154-BR	BICYCLE RODEO	\$4,421	\$5,000	\$5,000	\$0	\$5,000	
0017427-548154-HHH	HALLOWEEN HAUNTED HOUSE	\$14,511	\$15,000	\$20,435	\$19,917	\$15,000	
0017427-548154-ICE	ICE CREAM SOCIAL	\$2,636	\$500	\$500	\$0	\$500	-
0017427-548154-JUST	JUST RUN	\$0	\$1,000	\$1,000	\$0	\$1,000	
0017427-548154-MP	MOVIES IN THE PARK	\$10,955	\$7,500	\$10,080	\$6,229	\$7,500	
0017427-548154-SPRIN	SPRING FLING	\$4,379	\$7,000	\$11,216	\$7,004	\$7,000	
0017427-548154-SUM	SUMMER YOUTH EMPLOYMENT INITIATIVE	\$0	\$200	\$200	\$0	\$200	
0017427-548154-WINTR	WINTERFEST	\$5,065	\$0	\$0	\$0	\$0	-
<b>TOTAL YOUTH ACTIVITIES TASK FORCE</b>		<b>\$41,967</b>	<b>\$36,200</b>	<b>\$48,431</b>	<b>\$33,150</b>	<b>\$36,200</b>	
<b>VETERANS AFFAIRS COMMITTEE</b>							
0017437-548158-CARE	CARE PACKAGE DRIVE	\$0	\$500	\$500	\$0	\$500	Flowers & Flags for deceased.
0017437-548158-MEMOR	MEMORIAL DAY EVENT	\$0	\$0	\$1,120	\$674	\$0	-
0017437-548158-MTB	MILITARY TRIBUTE BANNER	\$11,357	\$12,500	\$12,500	\$8,269	\$12,500	Military Tribute Banners.
0017437-548158-PLAQU	PURCHASE OF TREES WITH PLAQUE	\$2,007	\$2,000	\$2,000	\$650	\$2,000	Arbor Day Tree & Plaque Purchase and Installation.
0017437-548158-V COM	VETERANS COMMITTEE SHIRTS	\$0	\$0	\$0	\$871	\$0	-
0017437-548158-VET J	VETERANS JOB FAIR	\$0	\$0	\$0	\$0	\$0	-
<b>TOTAL VETERANS AFFAIRS COMMITTEE</b>		<b>\$13,364</b>	<b>\$15,000</b>	<b>\$16,120</b>	<b>\$10,464</b>	<b>\$15,000</b>	

**TOWN OF MIAMI LAKES  
FY2022-2023 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
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**SPECIAL NEEDS ADVISORY BOARD**

0017467-548162	SPECIAL NEEDS ADVISORY BOARD	\$6	\$0	\$0	\$0	\$0	-
0017467-548162-AWARE	COMMUNITY AWARENESS	\$1,567	\$0	\$10,000	\$6,404	\$0	-
0017467-548162-INSVC	INTEGRATED SERVICES	\$0	\$0	\$9,199	\$0	\$0	-
0017467-548162-SKILL	LIFE & JOB SKILLS	\$0	\$0	\$10,000	\$0	\$0	-
0017467-548162-SOCIA	SOCIAL & RECREATION PROGRAMS	\$2,544	\$0	\$10,000	\$2,700	\$0	-
0017467-548162-TRAIN	TRAINING FOR STAFF/FIRST RESPONDERS/OFFICIALS	\$0	\$0	\$10,000	\$0	\$0	-
0017467-583000	GRANTS & AIDS (OTHERS)	\$0	\$0	\$0	\$1,100	\$0	-
<b>TOTAL SPECIAL NEEDS ADVISORY BOARD</b>		<b>\$4,117</b>	<b>\$0</b>	<b>\$49,199</b>	<b>\$10,204</b>	<b>\$0</b>	
<b>TOTAL COMMITTEES EXPENDITURES</b>		<b>\$219,485</b>	<b>\$199,670</b>	<b>\$347,670</b>	<b>\$287,164</b>	<b>\$199,670</b>	

**COMMUNICATIONS & COMMUNITY AFFAIRS  
ECONOMIC DEVELOPMENT**

0017937-512000	REGULAR SALARIES	\$51,716	\$70,439	\$70,439	\$63,915	\$75,201	Current salary and wages for Community and Special Events Coordinator and Part-Time Office Aide.
0017937-521000	PAYROLL TAXES	\$4,491	\$5,389	\$5,389	\$4,876	\$5,753	Calculated based on 7.65% of salary.
0017937-522000	FRS RETIREMENT CONTRIBUTION	\$4,797	\$7,667	\$7,667	\$6,843	\$8,989	Rate increase from 10.82% to 11.91% thru Jul '23.
0017937-523000	HEALTH & LIFE INSURANCE	\$80	\$11,815	\$11,815	\$10,341	\$9,517	Includes medical, dental, vision and life.
0017937-523003	HEALTH & LIFE INSURANCE ALLOWANCE	\$6,983	\$0	\$0	\$0	\$0	-
0017937-523100	WIRELESS STIPEND	\$395	\$480	\$480	\$480	\$480	Stipend for Community & Special Events Coordinator \$40 a month.
0017937-531000	PROFESSIONAL SERVICES	\$3,090	\$3,600	\$3,600	\$3,600	\$3,600	Special Needs Advisory Board Liaison \$3,600.
<b>SUB-TOTAL ECONOMIC DEVELOPMENT</b>		<b>\$71,552</b>	<b>\$99,390</b>	<b>\$99,390</b>	<b>\$90,054</b>	<b>\$103,540</b>	

**COMMUNICATIONS**

0017947-512000	REGULAR SALARIES	\$53,370	\$60,941	\$60,941	\$45,570	\$60,749	Current salary and wages for Part-time Information Specialist & Marketing & Digital Services Specialist.
0017947-514000	OVERTIME	\$482	\$600	\$600	\$0	\$0	-
0017947-521000	PAYROLL TAXES	\$4,120	\$4,662	\$4,662	\$3,486	4,647	Calculated based on 7.65% of salary.
0017947-522000	FRS RETIREMENT CONTRIBUTION	\$5,705	\$6,633	\$6,633	\$5,045	7,262	Rate increase from 10.82% to 11.91% thru Jul '23.
0017947-523000	HEALTH & LIFE INSURANCE	\$5,705	\$11,815	\$11,815	\$56	\$9,517	Includes medical, dental, vision and life.
0017947-523003	HEALTH INSURANCE ALLOWANCE	\$0	\$0	\$0	\$8,223	\$0	-
0017947-523100	WIRELESS STIPEND	\$406	\$480	\$480	\$473	\$480	Stipend for Marketing & Digital Services Specialist \$40 a month.
0017947-541300	SOCIAL MEDIA PLAN	\$14,875	\$15,000	\$15,000	\$14,147	\$19,000	Social Media management and optimization platform, video producer, Facebook, Instagram ads, and live-streaming service.
0017947-547000	PRINTING & BINDING	\$0	\$2,100	\$2,100	\$0	\$1,620	Business cards, flyers, etc.
<b>SUB-TOTAL COMMUNICATIONS</b>		<b>\$84,663</b>	<b>\$102,231</b>	<b>\$102,231</b>	<b>\$77,000</b>	<b>\$103,275</b>	

**SPECIAL EVENTS**

0017957-512000	REGULAR SALARIES	\$92,430	\$105,000	\$105,000	\$107,024	\$110,250	Director's current salary and wages.
0017957-521000	PAYROLL TAXES	\$6,504	\$8,032	\$8,032	\$7,631	\$8,434	Calculated based on 7.65% of salary.
0017957-522000	FRS RETIREMENT CONTRIBUTION	\$9,447	\$11,428	\$11,428	\$11,316	\$13,179	Rate increase from 10.82% to 11.91% thru Jul '23.
0017957-523000	HEALTH & LIFE INSURANCE	\$11,682	\$13,034	\$13,034	\$11,889	\$10,813	Includes medical, dental, vision and life.
0017957-523100	WIRELESS STIPEND	\$498	\$480	\$480	\$480	\$480	Stipend for Community Outreach & Engagement Director \$40 a month.
0017957-541001	REMOTE ACCESS DEVICE DATA PLAN	\$0	\$500	\$500	\$0	\$500	Town Trailer Hotspot/Wi-Fi
0017957-546010	REPAIR & MAINTANCE VEHICLES	\$0	\$0	\$0	\$301	\$1,000	Town Trailer Maintenance.
0017957-549418	SPECIAL EVENTS VETERANS DAY	\$5,801	\$6,000	\$9,500	\$10,284	\$7,000	Veterans Day Parade.

**TOWN OF MIAMILAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
0017957-549421	SPECIAL EVENTS 4TH JULY	\$25,000	\$30,000	\$30,000	\$30,000	\$30,000	Fireworks and barge.
0017957-549422	TOWN ANNIVERSARY	\$7,837	\$0	\$0	\$500	\$0	-
0017957-549429	OTHER EVENTS	\$6,715	\$15,000	\$15,000	\$15,000	\$15,000	Culinary Bike Tour.
0017957-549445	UTILITY BOX BEAUTIFICATION	\$1,775	\$0	\$0	\$0	\$0	-
0017957-564000	MACHINERY & EQUIPMENT	\$7,052	\$1,000	\$1,000	\$137	\$0	-
	<b>SUB-TOTAL SPECIAL EVENTS</b>	<b>\$174,742</b>	<b>\$190,474</b>	<b>\$193,974</b>	<b>\$194,562</b>	<b>\$196,656</b>	
	<b>TOTAL COMMUNICATIONS &amp; COMMUNITY AFFAIRS EXPENDITURES</b>	<b>\$330,957</b>	<b>\$392,095</b>	<b>\$395,595</b>	<b>\$361,616</b>	<b>\$403,471</b>	
	<b>TOTAL COMMITTEES &amp; COMMUNICATIONS &amp; COMMUNITY AFFAIRS EXPENDITURES</b>	<b>\$550,442</b>	<b>\$591,765</b>	<b>\$743,265</b>	<b>\$648,780</b>	<b>\$603,141</b>	
	<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$18,046,380</b>	<b>\$18,176,262</b>	<b>\$19,868,763</b>	<b>\$19,227,650</b>	<b>\$19,357,907</b>	



## **Special Revenue Funds**

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Transportation-Local Option Gas Tax  
Transit – (PTP)  
Tree Ordinance – Black Olive Removal  
Peoples’ Transportation Plan (PTP)  
Micromobility Fund  
Mobility Fee Trust Account Fund  
Special Revenues - Other  
Impact Fees Fund  
Building Department Fund  
&  
Neighborhood Service Districts

# Town of Miami Lakes FY 2022-23 Adopted Budget

## Special Revenue Fund

Special Revenue Funds are established to account for revenues that are legally restricted for expenditures by statute or ordinance for a specific purpose.

### Local Option Gas Tax

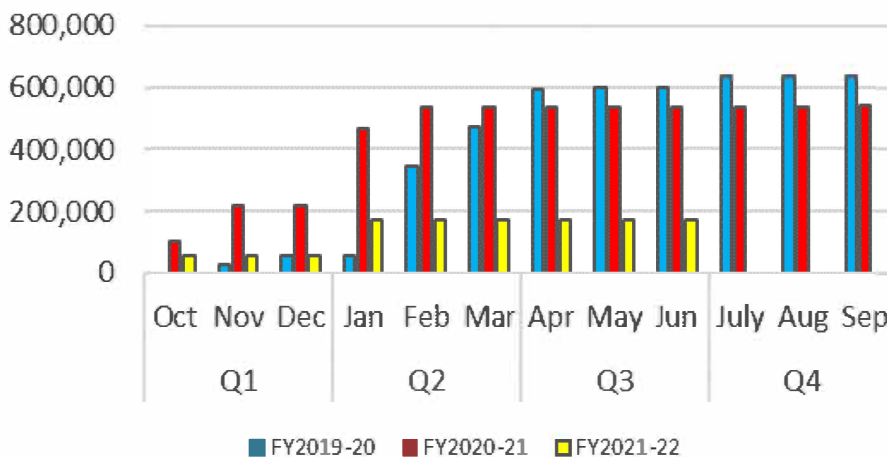
Pursuant to Florida Statute 336.025(1)(a), the Local Option Gas tax is derived from the six (6) cents tax imposed by Miami-Dade County on every gallon of motor and diesel fuel sold in the county. For FY 2022-23, the Town anticipates receiving approximately \$385,694 with a carryforward fund balance of \$26,385, a General Fund transfer of \$30,621 for a total budget of \$442,700.

These funds are restricted for transportation related activities which includes sidewalk replacement (\$175,079) and pressure cleaning (\$60,000), road system maintenance (\$120,000), ADA compliance of our public rights-of-way (\$25,000), traffic calming (\$35,621) pothole repairs (\$20,000), signage replacement (\$2,000) and roadway striping (\$5,000). This budget has \$0 in reserves.

### Performance Measures

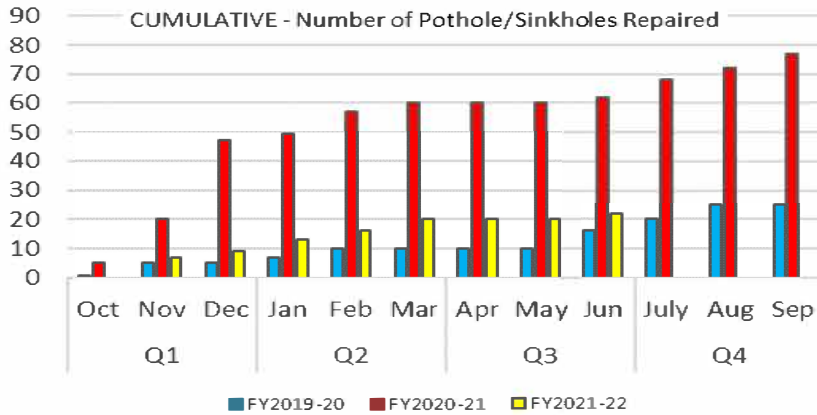
The principal measures of performance for Gas Tax funding are the square footage of sidewalks pressure cleaned, and the cumulative number of potholes/sinkholes and street signs repaired.

CUMULATIVE - Number of Sidewalk Flaps Pressured Cleaned (In Square Feet)

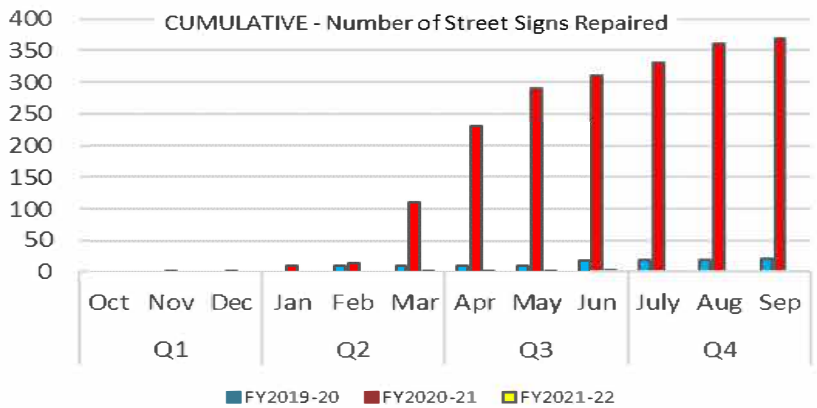


**Fig.1:** Cumulative number of sidewalks pressure cleaned in FY22 as of the 3<sup>rd</sup> quarter was 174,145 sq. ft.

## Town of Miami Lakes FY 2022-23 Adopted Budget



**Fig.2:** The number of pothole/sinkholes repaired at the end of the 3<sup>rd</sup> quarter of FY22 was 22. Potholes typically develop in wet and mucky conditions. This measure has decreased significantly from 2021 due to the completion of roadway resurfacing and drainage projects, and the department's proactive inspections.



**Fig.3:** Signs are repaired when damaged or fading. A total of 1 street signs have been repaired at the end of the 3<sup>rd</sup> quarter of FY22.

### People's Transportation Plan (PTP)

Pursuant to Florida Statute 212.055 (1) Miami-Dade County levies a half-cent discretionary sales surtax on sales, use, rentals, admissions, and other transactions as specified in the Statute. The Citizen's Independent Transportation Trust (CITT) administers, collects, and distributes the surtax proceeds to the municipalities. The Town anticipates receiving a total of \$1,861,329 in surtax proceeds for FY2022-23. The People's Transportation Plan funds are allocated and restricted to 80% transportation activities and 20% transit activities; however, County Ordinance 02-116 requires that municipalities allocate at least 20% of its distribution annually to transit projects. The 20% is a minimum level of expenditure not a maximum.

### Transportation (PTP 80%)

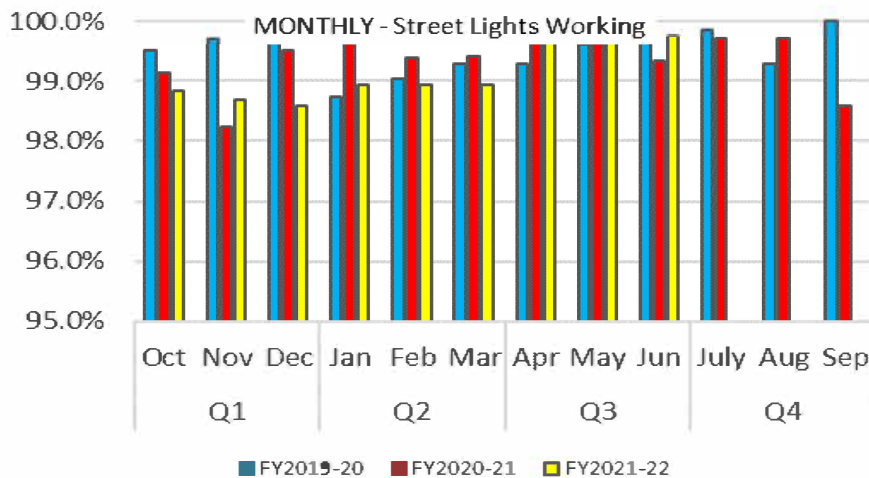
The Transportation total budget for FY 2022-23 is \$1,741,406; this includes 80% share of surtax proceeds (\$1,489,063), and prior year carry-over funds (\$252,343). Funds are allocated for street lighting utilities (\$270,000), traffic studies related to the implementation of projects (\$50,000), maintenance of our greenway bike paths (\$15,000), administrative

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

expenses (\$74,452), education & training (\$2,000), travel & per diem (\$2,000) and staffing at 50% of cost to manage the program (\$50,233). This budget also includes transfers to the Capital Projects Fund for transportation related improvement projects which include, Park West Bicycle & Pedestrian Improvements Project (\$43,192), Fairway Drive Bike Lane & Crosswalk (\$29,750) and NW 59<sup>th</sup> Avenue Roadway Extension project (\$1,197,058). This Fund has \$7,721 in reserves.

### Performance Measures

The principal measure of performance for Transportation funded activities is the percentage of streetlights working.



**Fig.4:** There are currently 2,047 streetlights in Miami Lakes of which 915 are owned by the Town. Over the 3<sup>rd</sup> quarter of FY22, approximately 99.8% of streetlights were working. The Town continues to work with FPL to enhance the quality of service being provided to our residents.

### Transit (PTP 20%)

As mentioned above, at least 20% of the half-cent sales discretionary surtax proceeds are to be used specifically for transit related operations. The total budget for FY2022-23 is \$674,860 which includes 20% share of surtax proceeds (\$372,266), Freebee advertisements (\$7,000), Freebee Service Development Grant (\$171,130) and projected prior year carry-over funds (\$124,464).

The Town's two circulator buses (the 'Moover') were launched in July 2012 to provide safe and efficient transportation service to the community and to ensure the availability of public transportation service to the public via a fixed route system. In May 2018, the Miami-Dade County Board of Commissioner's passed an amendment to the Citizens Independent Transportation Trust (CITT) ordinance to allow the use of on-demand transportation services as a PTP eligible expense effective November 2018. This has

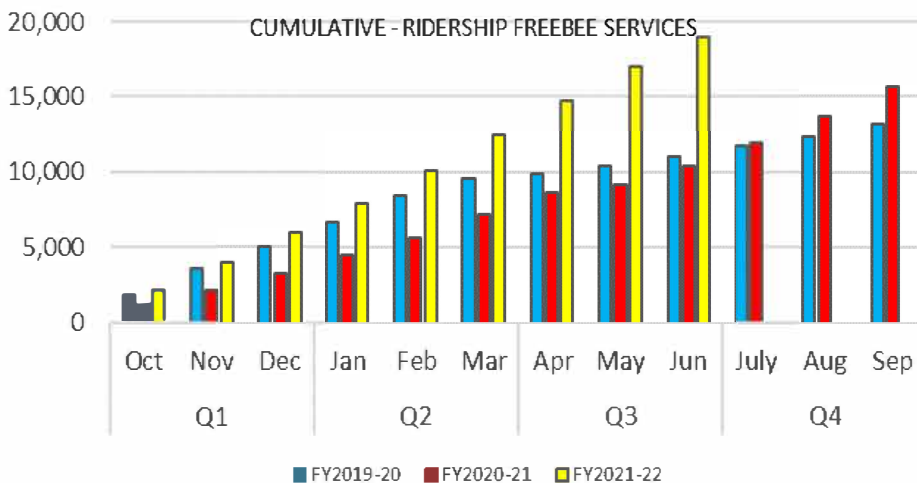
## *Town of Miami Lakes FY 2022-23 Adopted Budget*

allowed the Town to convert the Moover circulator service to an on-demand/flex route to provide point to point public transportation through the Town of Miami Lakes.

In FY2018, the Moover service was discontinued, and the Town switched to On-Demand transportation, contracting with Freebee to provide service. The program has been so welcome by the community that it has grown to include two five-passenger vehicles, as well as two 10-passenger vans with ADA accessibility. In January 2022, the program further expanded to provide peak-hour park-and-ride service to the Palmetto Metrorail Station. The Freebee is funded at \$407,000 for FY2022-23. The budget also provides storage of two Town owned Moover buses (\$8,000), promotional support for Transit program (\$5,000), insurance of 23 bus shelter and bus stop signs (\$29,318), repairs and maintenance of bus shelters (\$40,000), administrative expenses (\$18,613), education (\$2,000), travel (\$2,000), transit studies (\$40,000) and staffing at 50% of cost to manage the program (\$50,233). This fund has \$72,696 in reserves.

### *Performance Measures*

The principal measure of performance for Transit funded function is ridership.



**Fig.5:** Cumulative number of passengers for Freebee service at the end of 3<sup>rd</sup> quarter is 18,976.

### *Tree Removal Program*

To conserve, promote, protect, restore, and improve the tree canopy of the Town, Ordinance No. 12-151 requires a permit for tree removals. Black olive

trees in the Town are a nuisance and the Town has a 15-year replacement program for the removal of these trees in phases to mitigate the impact to the tree canopy. The approach is to remove trees designated to be dead, critical or in poor condition first, and then proceed to those trees that are in fair condition. Residents can expedite the



## *Town of Miami Lakes FY 2022-23 Adopted Budget*

removal of a tree that is in fair condition by opting for the Expedited Tree Removal Program.

In FY 2022-23, revenues from the program are estimated at \$12,000 with a carryforward fund balance of \$36,411, for a total budget of \$48,411 to offset the cost of removing and replacing those trees. To fully fund the 15-year replacement plan, the program would need to be funded at approximately \$85,000 per year.

### *Micromobility Fund*

Ordinance No. 21-278 establishes a Micromobility Special Revenue Fund account, permitting the use of micromobility devices on the Town's rights-of-way to provide for the safe use of scooters and other micromobility devices on the Town's rights-of-way. The purpose of the fund is to primarily offset any costs incurred by the Town of Miami Lakes, any excess licensing fees shall be designated to enhance the infrastructure and experience of any pedestrian and bicyclists in the Town. The FY 2022-23 Budget is \$26,600 which are reserved for future projects and programs.

### *Mobility Fee Trust Account*

Ordinance No. 16-192 establishes a mobility fee that will fund multi-modal transportation improvements and encourage development that better mitigate impacts on the transportation system, in lieu of the traditional transportation concurrency fee. The fee is applied to land development projects for the establishment of a land use or change of a land use, that apply for a building permit and/or certificate of use and is restricted for infrastructure capital improvements and improving the multimodal network included in the Town's Capital Improvement Element (CIE) of the Comprehensive Plan. The fee is calculated as outlined in the Mobility Fee Ordinance, paid directly to the Town, and deposited to a Mobility Fee Trust Account Fund.

For FY2022-23 no mobility fees revenues from new developments are anticipated however, a projected carryforward fund balance of \$51,768 is budgeted and is allocated to reserves (\$1,768) and transferred out to the Transportation Capital Projects Fund for the 59th Avenue Roadway Extension project (\$50,000).

### *Special Revenues - Other*

This sub-fund included a one-time contribution of \$300,000 from the Lennar Development that was received in FY2016 and restricted for educational projects and programs, per agreement. However, on April 14, 2021, Council approved the transfer of these funds \$200,000 of which was moved to the Capital Fund for the MLOP Master Plan and \$100,000 to the

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

General Fund for the Educational Advisory Board to work with six Miami Lakes Schools. The Educational Advisory Board has utilized all \$100,000 in FY2021-22.

In FY2019 the Lucida development paid \$199,000 for Large Park (in lieu of) restricted for the acquisition or improvement of a large new park land, as well as \$200,000 Greenway (in lieu of) funds which are restricted for pedestrian and bicycle infrastructure along the Northern Portion of 77<sup>th</sup> Court.

The FY 2022-23 Budget is a carryforward balance of \$440,725 which is reserved for future projects and programs of which \$200,000 is earmarked for Miami Lakes Green/NW 77th Ct Greenway (North) project which is to commence in FY2024.

### *Impact Fees Fund*

Pursuant to Section 163.31801 of the Florida Statute, impact fees are an important source of revenue for a local government to use in funding the infrastructure necessitated by new growth due to new development. Impact fees are paid by developers to offset the cost to adequately serve the impacts and demands of the new development. Two types of Impact Fees, Parks and Public Safety, are collected by Miami-Dade County on behalf of the Town and the revenues are captured in the Impact Fee Fund to fund capital improvements, capital facility and capital equipment attributable to new developments.

**Parks Impact Fees** are collected: 1) to address the need for improvements to local park property and 2) to offset the impact of residential development on park open space.

- 1) Improvements – No impact fee revenues from new developments are anticipated for FY2022-23 however, a carryforward fund balance of \$7,432 is budgeted and reserved for future projects.
- 2) Open Space – No impact fee revenues from new developments are anticipated for FY2022-23 however, a carryforward fund balance of \$1,077,009 is reserved for future projects.

**Public Safety (Police) Impact Fees** are intended to offset the cost of additional capital resources required to maintain adequate police protection for the existing population and to accommodate projected population growth due to new development. No impact fee revenues from new developments are anticipated for FY2022-23 however a carryforward fund balance is budgeted at \$49,647 and allocated to fund the purchase and implementation of License Plate Readers (LPR) cameras. These items are effective public safety tools used to enhance law enforcement and investigative capabilities while promoting a safe and secure environment for our residents.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

**In lieu of payment of Road Impact Fees**, the Town of Miami Lakes submitted a transportation study for the 59<sup>th</sup> Avenue Roadway Extension project showing the required information to qualify for the seeking of road impact fees. After being granted permission to apply for road impact fees, the Town submitted in FY2020-21 the required documentation showing the construction cost, schedule, and the ask amount. Currently, we are reviewing the Joint Participation Agreement and the terms before getting approval from the Board of County Commissioners for the authority to the County to execute this agreement with the Town of Miami Lakes in the amount of \$1,897,638.

### *Building Department Fund*

The Building Department safeguards public health, safety and general welfare through the administration and enforcement of the Florida

Building Code to ensure the highest level of building code compliance. The Department performs plans review for all commercial and residential construction, mandatory inspections for all phases of construction to ensure compliance with building safety regulations, collects permit fees and issues permits for residential and commercial construction, issues Certificates of Completion, Certificates of Occupancy and Business Tax Receipts. Per State Statute, fees generated by the Building Department are restricted for building permitting and inspection activities. In FY2016-17, the building department activities were separated from the General Fund, and a new Building Department Fund created to account for the receipts of building permit fees, related revenues, and expenditures. Zoning function revenues and expenses, as well as Business Tax Receipt revenues and expenditures remain in the General Fund as these functions are not regulated by the Florida Building Code.

The total FY2022-23 Budget for the Building Department Fund totals \$3,296,519 in revenues, an overall decrease of \$42,013 or 1.26% compared to the FY2021-22 Adopted Budget. Administrative revenues include lost plans (\$7,000), building permit fees (\$1,200,000), building permit violation fee (\$15,000), interest income (\$5,000) and a projected carryforward fund balance of \$1,021,288 that is specific to building operations and administration only. The Technology sub-fund revenues include building permit technology fees (\$123,000) and a projected carryforward fund balance of \$925,231 that is specific to building technology operations only.

The building administrative and operational budget for FY2022-23 is \$2,248,288, and includes staffing salary and benefits (\$1,295,272), contractual services for Public Works plans review, landscape plans review, and building inspection/plans review in support of new residential construction (\$35,000), travel & per diem (\$2,000), property and liability insurance (\$57,067), credit card transaction fees (\$47,000), buildings portion of Town Hall building expenses (\$60,674), uniforms (\$4,000), education & training (\$2,000) purchase of electric vehicles for inspectors (\$30,000), and other miscellaneous expenses

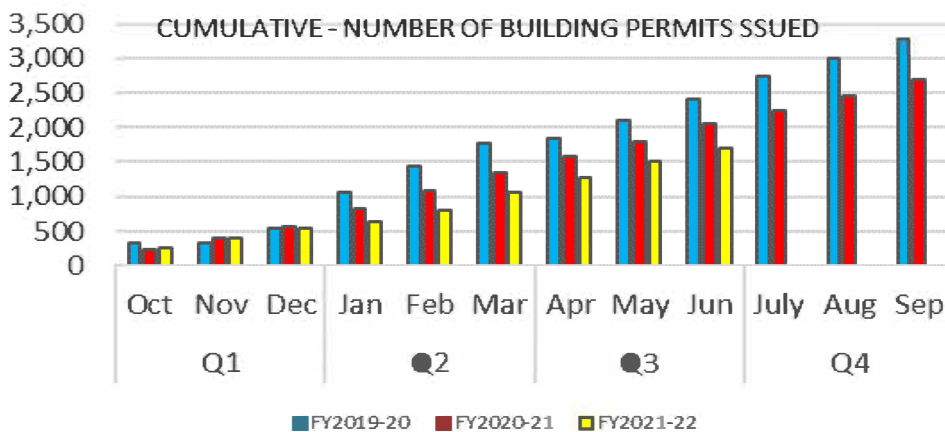
## *Town of Miami Lakes FY 2022-23 Adopted Budget*

(\$10,750). The budget also includes the reimbursement to the General Fund (\$214,125) for administrative support provided by the General Fund and has a reserve of \$490,400 that is specific to administrative and operational building items only. This reserve is expected to continue to decrease as the new developments progress through the permitting process over the next several years.

The Building Technology sub-fund budget for FY2022-23 is \$1,048,231 and includes staff training for technology related software (Central Square & Trakit) (\$20,000), digitization and printing of large plans (\$10,000), electronic devices for filed inspectors (\$9,600), software maintenance (\$51,569), the purchases of equipment (\$65,000) and software licenses (\$30,000). This sub-fund also has a reserve of \$862,062 to be utilized specifically for technology related building items.

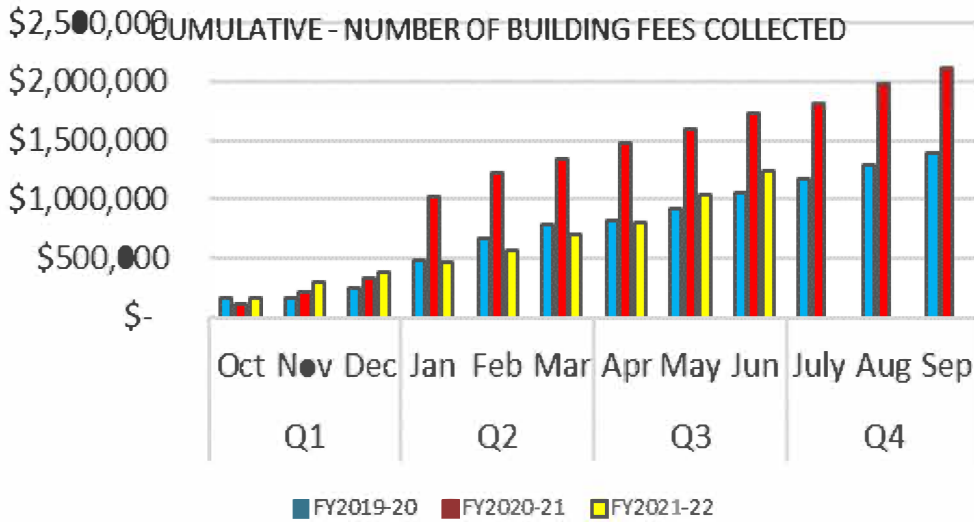
### Performance Measures

The principal measures of performance for the Building Department Fund are the number of building permits issued, the amount of fees collected and the number of inspections conducted. There are other key measures that the Town monitors internally, such as the turn-around time for permit review to ensure that all inspections are performed within 24 hours of being requested.

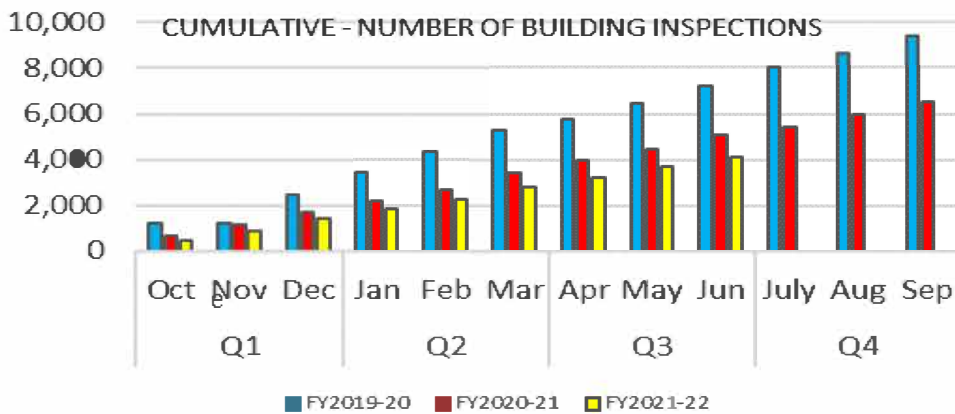


**Fig.6:** Cumulative number of Building Permits issued in FY22 at end of 3<sup>rd</sup> quarter has reached 1,703.

## Town of Miami Lakes FY 2022-23 Adopted Budget



**Fig.7:** Cumulative amount of Building Permit Fees collected totals \$1,235,365 in FY22 at the end of 3<sup>rd</sup> quarter.



**Fig.8:** The cumulative number of Building Inspections performed in FY22 as at 3<sup>rd</sup> quarter. totals of 4,116. The Building Department continues to work diligently to provide excellent service while keeping up with the increased number of requests.

### Neighborhood Service Districts

In 2014, Town residents who were living within the neighborhood service districts formerly known as the Special Taxing Districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for these districts within their municipalities. Once the amendment was approved, the residents of the six districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts’ boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town. The

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary assessment rates.

The Neighborhood Service District sub-fund of the Special Revenue Fund was created to account for the cost to provide public improvements and special services through a non-ad valorem assessment. Non-ad valorem assessments represent a cost share assigned to a group of properties to pay all or part of the cost associated with a specific public service or improvement, such as security guard services, lighting, lake, and landscape maintenance, primarily benefitting those properties. The Town of Miami Lakes provides security guard services to four districts, and lake maintenance to two districts.

The FY 2022-23 Budget for all Districts total \$1,848,299, a \$184,211 or 11.07% increase as compared to prior year adopted budget. The assessment rate for each district are as follows:

District Name	District Type	FY2021-22 Adopted Assessment Rate	FY2022-23 Adopted Assessment Rate	Variance
Miami Lakes Section One	Security Guard	\$208.37	\$340.98	\$132.61
Loch Lomond	Security Guard	\$2,489.80	\$2,489.80	\$0.00
Royal Oaks Section One	Security Guard	\$706.89	\$706.89	\$0.00
Royal Oaks East	Security Guard	\$706.89	\$834.89	\$128.00
Lake Patricia	Lake Maintenance	\$231.46	\$231.46	\$0.00
Lake Hilda	Lake Maintenance	\$157.92	\$157.92	\$0.00

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
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**SPECIAL REVENUE FUND**

**TRANSPORTATION GAS TAX**

REVENUES

1014134-312410	1ST LOCAL OPTION GAS TAXES\$ 6¢	\$371,859	\$365,270	\$365,270	\$388,767	\$385,694	Based on Department of Revenue estimate budgeted at 95%.
1014134-329225	SWALES\$ DRIVEWAY APPROACH	\$5,565	\$0	\$0	\$2,888	\$0\$	
1014134-370003	BUDGET CARRYFORWARD-TRANSPORTATION GAS TAX	\$4,429	\$11,628	\$140,349	\$140,349	\$26,385	Projected fund balance carryforward.
1014134-381109	TRANSFER IN-GENERAL FUND	\$454,398	\$76,000	\$346,000	\$346,000	\$30,621	To fund traffic calming/speed humps.
<b>TOTAL REVENUES</b>		<b>\$836,252</b>	<b>\$452,898</b>	<b>\$851,619</b>	<b>\$878,004</b>	<b>\$442,700</b>	

EXPENSES

1014134-531355	TRANSPORTATION\$ ADA COMPLIANCE	\$24,614	\$25,000	\$25,000	\$25,000	\$25,000	Sidewalk repairs for ADA compliance.
1014134-534200	ROADS\$ TRAFFIC CALMING	\$12,693	\$3,000	\$8,000	\$8,000	\$35,621	Speed humps.
1014134-546190	ROADS - POTHOLE REPAIRS	\$34,910	\$20,000	\$20,000	\$20,000	\$20,000	Continuation of town-wide pothole repairs.
1014134-546191	ROADS - SIDEWALK PRESSURE CLEANING	\$59,912	\$60,000	\$60,000	\$60,000	\$60,000	Pressure cleaning of sidewalks throughout Town and main roads.
1014134-546200	ROADS\$ SIDEWALK REPLACEMENT	\$251,132	\$231,898	\$356,454	\$356,454	\$175,079	Complete replacement of trip hazard and sidewalks town-wide, as necessary.
1014134-546210	ROADS\$ STRIPING	\$119,918	\$5,000	\$61,082	\$61,082	\$5,000	Roadway striping improvement.
1014134-546220	ROADS\$ SIGNAGE	\$22,673	\$2,000	\$97,987	\$97,987	\$2,000	Repair street signs.
1014134-553400	TRANSPORTATION\$ ROAD SYSTEM MAINTENANCE	\$49,050	\$106,000	\$223,096	\$223,096	\$120,000	Roadway repairs (\$88,000) and median repairs (\$32,000) for irrigation and non-capital beautification improvements.
1014134-591041	TRANSFER TO CAPITAL PROJECTS FUND	\$121,000	\$0	\$0	\$0	\$0\$	
<b>TOTAL EXPENDITURES</b>		<b>\$695,902</b>	<b>\$452,898</b>	<b>\$851,619</b>	<b>\$851,619</b>	<b>\$442,700</b>	
<b>NET TRANSPORTATION GAS TAX FUND</b>		<b>\$140,350</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,385</b>	<b>\$0</b>	

**TRANSIT**

REVENUES

1014414-334421	FREE BEE EXPANSION GRANT	\$60,029	\$171,130	\$171,130	\$171,130	\$171,130	Service development Grant for Freebee.
1014414-331540	COVID-19 CARES ACT OPERATIONS	(\$738)	\$0	\$0	\$0	\$0\$	
1014414-335180	COUNTY TRANSIT SURTAX SALES TAX (PTP 20%)	\$286,191	\$325,738	\$325,738	\$405,565	\$372,266	20% of total surtax allocation for Transportation use only budgeted at 95%
1014414-369905 BEEFR	CONTRIBUTIONS & DONATIONS-FREEBEE ADVERTISING	\$14,800	\$17,500	\$17,500	\$7,000	\$7,000	Freebee Advertising.
1014414-381109	TRANSFERS IN-GENERAL FUND	\$39,437	\$0	\$0	\$0	\$0\$	
1014414-370006	BUDGET CARRYFORWARD\$ TRANSIT	\$6,340	\$1,595	\$33,205	\$33,205	\$124,464	Projected fund balance carryforward.
<b>TOTAL TRANSIT REVENUES</b>		<b>\$406,058</b>	<b>\$515,963</b>	<b>\$547,573</b>	<b>\$616,900</b>	<b>\$674,860</b>	

EXPENSES

1014414-512000	REGULAR SALARIES	\$35,535	\$36,210	\$36,210	\$16,006	\$38,021	Current salary and wages for Transportation Coordinator at 50% funding for Transit.
1014414-512999	EMPLOYEE BONUS\$ MERIT	\$0	\$773	\$773	\$0	\$0	Merit / bonus based on employee performance.
1014414-521000	PAYROLL TAXES	\$2,704	\$2,770	\$2,770	\$1,220	\$2,909	Calculated based on 7.65% of salaries.
1014414-522000	FRS RETIREMENT CONTRIBUTION	\$3,632	\$3,941	\$3,941	\$1,556	\$4,545	Rate increase from 10.82% to 11.91% thru Jul '23.
1014414-523000	HEALTH & LIFE INSURANCE	\$6,449	\$5,907	\$5,907	\$2,100	\$4,758	Includes medical, dental, vision and life.
1014414-531000	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$1,564	\$0\$	
1014414-531390	TRANSIT STUDIES	\$0	\$0	\$20,168	\$0	\$40,000	Transit studies as needed.
1014414-534010-CVD19	JANITORIAL SERVICES-COVID19	\$7,612	\$0	\$0	\$0	\$0\$	
1014414-534141	TRANSIT BUS CIRCULATOR	\$264,779	\$380,774	\$380,774	\$378,028	\$415,000	Freebee service(\$407,000) and storing of two Town Moover Buses (\$8,000).

**TOWN OF MIAMI LAKES  
FY2022-2023 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
1014414-540000	TRAVEL & PER DIEM	\$0	\$0	\$0	\$0	\$2,000	Travel for staff development.
1014414-545000	TRANSIT BUS SHELTER INSURANCE	\$31,227	\$29,318	\$29,318	\$29,011	\$29,318	Insurance for buses and bus shelters.
1014414-546000	REPAIR & MAINTENANCE-TRANSIT BUS SHELTERS	\$0	\$35,983	\$45,983	\$40,737	\$40,000	Repair & maintenance of 23 bus shelters and bus stops.
1014414-548000	MARKETING PROMOTIONAL SUPPORT	\$558	\$3,000	\$4,442	\$1,936	\$5,000	Production of marketing materials and promotional support for Transit program.
1014414-549002	CONTINGENCY	\$0	\$0	\$0	\$0	\$72,696	Reserve for any Transit needs.
1014414-549350	ADMINISTRATIVE PROGRAM EXPENSE-TRANSIT 5%	\$14,310	\$16,287	\$16,287	\$20,278	\$18,613	Administrative expense.
1014414-549442	CAR CHARGING STATION	\$6,048	\$0	\$0	\$0	\$0	-
1014414-554010	EDUCATION & TRAINING	\$0	\$1,000	\$1,000	\$0	\$2,000	Registration for educational training and conferences.
<b>TOTAL TRANSIT EXPENDITURES</b>		<b>\$372,853</b>	<b>\$515,963</b>	<b>\$547,573</b>	<b>\$492,436</b>	<b>\$674,860</b>	
<b>NET TRANSIT FUND</b>		<b>\$33,205</b>	<b>\$0</b>	<b>\$0</b>	<b>\$124,464</b>	<b>\$0</b>	

**TREE ORDINANCE-BLACK OLIVE REMOVAL PROGRAM**

REVENUES

1012412-329401	BLACK OLIVE PROGRAM-FEE	\$8,111	\$5,000	\$5,000	\$15,400	\$7,000	Program fee.
1012412-329402	TREE REMOVAL PROGRAM-FEE	\$12,765	\$8,000	\$8,000	\$1,220	\$5,000	Program fee.
1012412-370007	BUDGET CARRYFORWARD-TREE ORDINANCE	\$68,945	\$9,376	\$39,821	\$39,821	\$36,411	Prior year fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$89,821</b>	<b>\$22,376</b>	<b>\$52,821</b>	<b>\$56,441</b>	<b>\$48,411</b>	

EXPENSES

1012412-531205	BLACK OLIVE TREE PROGRAM	\$0	\$13,906	\$44,351	\$11,560	\$48,411	Tree removal and replacement expense.
1012412-591020	TRANSFER OUT-CPF PARKS	\$50,000	\$8,470	\$8,470	\$8,470	\$0	-
<b>TOTAL EXPENDITURES</b>		<b>\$50,000</b>	<b>\$22,376</b>	<b>\$52,821</b>	<b>\$20,030</b>	<b>\$48,411</b>	
<b>NET TREE ORDINANCE-BLACK OLIVE REMOVAL PROGRAM</b>		<b>\$39,821</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36,411</b>	<b>\$0</b>	

**PEOPLE'S TRANSPORTATION PLAN (PTP)**

REVENUES

1014114-335185	COUNTY TRANSPORTATION SURTAX SALES TAX (PTP)	\$1,144,762	\$977,214	\$977,214	\$1,216,537	\$1,489,063	80% of total surtax allocation for Transportation use only budgeted at 95%
1014114-361100	INTEREST INCOME	\$4,054	\$5,000	\$5,000	\$1,744	\$0	-
1014114-370002	BUDGET CARRYFORWARD-TRANSPORTATION (PTP)	\$1,595	\$28,660	\$141,829	\$141,829	\$252,343	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$1,150,411</b>	<b>\$1,010,874</b>	<b>\$1,124,043</b>	<b>\$1,360,110</b>	<b>\$1,741,406</b>	

EXPENSES

1014114-512000	REGULAR SALARIES	\$35,535	\$36,210	\$36,210	\$14,395	\$38,021	Current salary and wages for Transportation Coordinator at 50% funding for Transportation.
1014114-512999	EMPLOYEE BONUS & MERIT	\$0	\$773	\$773	\$0	\$0	Merit & bonus based on employee performance.
1014114-521000	PAYROLL TAXES	\$2,718	\$2,770	\$2,770	\$1,101	\$2,909	Calculated based on 7.65% of salaries.
1014114-522000	FRS RETIREMENT CONTRIBUTION	\$3,632	\$3,941	\$3,941	\$1,530	\$4,545	Rate increase from 10.82% to 11.91% thru Jul '23.
1014114-523000	HEALTH & LIFE INSURANCE	\$3,785	\$5,907	\$5,907	\$2,170	\$4,758	Includes medical, dental, vision and life.
1014114-531000	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$914	\$0	-
1014114-531391	TRANSPORTATION STUDIES	\$23,541	\$30,912	\$30,912	\$22,853	\$50,000	Transportation studies as needed.
1014114-540000	TRAVEL & PER DIEM	\$0	\$2,500	\$2,500	\$0	\$2,000	Travel for staff development.



**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
1014114-543010	UTILITIES-STREET LIGHTING	\$249,733	\$250,000	\$250,000	\$263,149	\$270,000	Electricity for street lights maintenance.
1014114-546008	REPAIR & MAINTENANCE-BIKEPATHS/GREENWAY	\$7,075	\$8,000	\$21,169	\$20,828	\$15,000	Repair and maintenance of greenway bike path.
1014114-549002	CONTINGENCY	\$0	\$0	\$0	\$0	\$7,721	Reserve for any Transportation needs.
1014114-549350	ADMINISTRATIVE PROGRAM EXPENSE-TRANSPORTATION (PTP) 5%	\$57,238	\$48,861	\$48,861	\$60,827	\$74,452	Administrative expense.
1014114-554010	EDUCATION & TRAINING	\$325	\$1,000	\$1,000	\$0	\$2,000	Registration for educational training and conferences.
1014114-591036	TRANSFER OUT-CPF-STORMWATER	\$100,000	\$0	\$0	\$0	\$0	\$0 -
1014114-591041	TRANSFER OUT CPF-TRANSPORTATION	\$525,000	\$620,000	\$720,000	\$720,000	\$1,270,000	FY23 funding towards Park West Bicycle & Pedestrian Improvements Project (\$43,192), Fairway Drive Bike Lane & Crosswalk (\$29,750) and 59th Avenue Roadway Extension (\$1,197,058). FY22 transfer from Transportation (PTP) funding 59th Roadway Extension (453,294), and Miami Lakes Green 2.0 (146th Street) (\$266,706).
<b>TOTAL EXPENDITURES</b>		<b>\$1,008,582</b>	<b>\$1,010,874</b>	<b>\$1,124,043</b>	<b>\$1,107,767</b>	<b>\$1,741,406</b>	
<b>NET PEOPLES TRANSPORTATION PLAN (PTP)</b>		<b>\$141,829</b>	<b>\$0</b>	<b>\$0</b>	<b>\$252,343</b>	<b>\$0</b>	
<b>MICROMOBILITY FUND</b>							
<b>REVENUE</b>							
1014901-329006	MICROMOBILITY FEE	\$1,100	\$0	\$0	\$25,500	\$0	
1014901-370000	BUDGET CARRYFORWARD-MICROMOBILITY FUND	\$0	\$0	\$1,100	\$1,100	\$26,600	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$1,100</b>	<b>\$0</b>	<b>\$1,100</b>	<b>\$26,600</b>	<b>\$26,600</b>	
<b>EXPENSES</b>							
1014901-549002	CONTINGENCY RESERVE	\$0	\$0	\$1,100	\$0	\$26,600	Reserved for future projects and programs.
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$1,100</b>	<b>\$0</b>	<b>\$26,600</b>	
<b>NET MICROMOBILITY FEE FUND</b>		<b>\$1,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,600</b>	<b>\$0</b>	
<b>MOBILITY FEE TRUST ACCOUNT FUND</b>							
<b>REVENUE</b>							
1014184-329002	MOBILITY FEE	\$414,854	\$41,205	\$41,205	\$6,404	\$0	
1014184-370008	BUDGET CARRYFORWARD-MOBILITY FEE TRUST	\$30,510	\$343,787	\$345,364	\$345,364	\$51,768	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$445,364</b>	<b>\$384,992</b>	<b>\$386,569</b>	<b>\$351,768</b>	<b>\$51,768</b>	
<b>EXPENSES</b>							
1014184-549002	CONTINGENCY RESERVES	\$0	\$84,992	\$86,569	\$0	\$1,768	Reserved for future projects and programs.
1014184-591041	TRANSFER OUT CPF-TRANSPORTATION	\$100,000	\$300,000	\$300,000	\$300,000	\$50,000	Transfer to Transportation Capital Projects Fund for 59th Avenue Roadway Extension Project.
<b>TOTAL EXPENDITURES</b>		<b>\$100,000</b>	<b>\$384,992</b>	<b>\$386,569</b>	<b>\$300,000</b>	<b>\$51,768</b>	
<b>NET MOBILITY FEE TRUST FUND</b>		<b>\$345,364</b>	<b>\$0</b>	<b>\$0</b>	<b>\$51,768</b>	<b>\$0</b>	
<b>SPECIAL REVENUES-OTHER</b>							
<b>REVENUES</b>							
101-329004	LARGE PARK IN LIEU	\$0	\$0	\$0	\$0	\$0	
101-329005	GREENWAY IN LIEU	\$40,840	\$0	\$0	\$0	\$0	
1011361-329003	CONTRIBUTION FROM DEVELOPER	\$0	\$0	\$0	\$0	\$0	
1011361-370009	BUDGET CARRYFORWARD-SPECIAL REVENUES-OTHER	\$699,885	\$399,885	\$440,725	\$440,725	\$440,725	Projected fund balance carryforward.

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>TOTAL REVENUES</b>		<b>\$740,725</b>	<b>\$399,885</b>	<b>\$440,725</b>	<b>\$440,725</b>	<b>\$440,725</b>	
<b>EXPENSES</b>							
1011361-549002	CONTINGENCY RESERVES	\$0	\$399,885	\$440,725	\$0	\$440,725	\$200,000 earmarked for Miami Lakes Green/NW77th Ct Greenway (North) project to commence in FY2024.
1011361-591020	TRANSFER OUT-CAPITAL PROJECTS FUND-PARKS	\$200,000	\$0	\$0	\$0	\$0	
1011361-591040	TRANSFER OUT-GENERAL FUND	\$100,000	\$0	\$0	\$0	\$0	
<b>TOTAL EXPENDITURES</b>		<b>\$300,000</b>	<b>\$399,885</b>	<b>\$440,725</b>	<b>\$0</b>	<b>\$440,725</b>	
<b>NET SPECIAL REVENUES-OTHER</b>		<b>\$440,725</b>	<b>\$0</b>	<b>\$0</b>	<b>\$440,725</b>	<b>\$0</b>	
<b>TOTAL SPECIAL REVENUE FUND REVENUES:</b>		<b>\$3,669,731</b>	<b>\$2,786,988</b>	<b>\$3,404,450</b>	<b>\$3,730,548</b>	<b>\$3,426,470</b>	
<b>TOTAL SPECIAL REVENUE FUND EXPENDITURES:</b>		<b>\$2,527,337</b>	<b>\$2,786,988</b>	<b>\$3,404,450</b>	<b>\$2,771,852</b>	<b>\$3,426,470</b>	
<b>NET SPECIAL REVENUE FUND:</b>		<b>\$1,142,394</b>	<b>\$0</b>	<b>\$0</b>	<b>\$958,696</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
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**IMPACT FEES FUND**  
**PARKS IMPROVEMENT**

<u>REVENUES</u>							
105-361100	INTEREST INCOME	\$825	\$0	\$0	\$1,784	\$0	-
1057207-324270-PIMP	PARKS IMPACT FEES - IMPROVEMENTS	\$3,796	\$0	\$0	\$0	\$0	-
1057207-370001-PIMP	BUDGET CARRYFORWARD	\$221,048	\$3,603	\$5,648	\$5,648	\$7,432	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$225,669</b>	<b>\$3,603</b>	<b>\$5,648</b>	<b>\$7,432</b>	<b>\$7,432</b>	
<u>EXPENDITURES</u>							
1057207-549002-PIMP	CONTINGENCY RESERVE - IMPROVEMENTS	\$0	\$3,603	\$5,648	\$0	\$7,432	Reserve for future projects.
1057207-591035-PIMP	TRANSFER OUT-CAPITAL PROJECTS FUND-PARKS (PIMP)	\$220,021	\$0	\$0	\$0	\$0	-
<b>TOTAL EXPENDITURES</b>		<b>\$220,021</b>	<b>\$3,603</b>	<b>\$5,648</b>	<b>\$0</b>	<b>\$7,432</b>	
<b>NET PARKS IMPROVEMENT-IMPACT FEES FUND</b>		<b>\$5,648</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,432</b>	<b>\$0</b>	

**PARKS OPEN SPACE**

<u>REVENUES</u>							
1057207-324270-POS	PARKS IMPACT FEES\$ OPEN SPACE	\$4,117	\$0	\$0	\$0	\$0	-
1057207-361100	INTEREST INCOME	\$3,979	\$0	\$0	\$0	\$0	-
1057207-370001-POS	BUDGET CARRYFORWARD-OPEN SPACE	\$1,068,913	\$1,068,913	\$1,077,009	\$1,077,009	\$1,077,009	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$1,077,009</b>	<b>\$1,068,913</b>	<b>\$1,077,009</b>	<b>\$1,077,009</b>	<b>\$1,077,009</b>	
<u>EXPENDITURES</u>							
1057207-549002 POS	CONTINGENCY RESERVE- OPEN SPACE	\$0	\$1,068,913	\$1,077,009	\$0	\$1,077,009	Reserve for future projects.
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$1,068,913</b>	<b>\$1,077,009</b>	<b>\$0</b>	<b>\$1,077,009</b>	
<b>NET PARKS OPEN SPACE-IMPACT FEES FUND</b>		<b>\$1,077,009</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,077,009</b>	<b>\$0</b>	

**PUBLIC SAFETY IMPACT FEES**

<u>REVENUES</u>							
1052102-324220	PUBLIC SAFETY IMPACT FEES	\$31,337	\$0	\$0	\$556	\$0	-
1052102-361100	INTEREST INCOME	\$240	\$0	\$0	\$2	\$0	-
1052102-370015	PUBLIC SAFETY BUDGET CARRYFORWARD	\$63,217	\$97,196	\$94,794	\$94,794	\$49,647	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$94,794</b>	<b>\$97,196</b>	<b>\$94,794</b>	<b>\$95,352</b>	<b>\$49,647</b>	
<u>EXPENDITURES</u>							
1052102-564000	MACHINERY & EQUIPMENT-LICENSE PLATE RECOGNITION SOFTWARE	\$0	\$97,196	\$94,794	\$45,705	\$49,647	To fund the purchase of LPR cameras.
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$97,196</b>	<b>\$94,794</b>	<b>\$45,705</b>	<b>\$49,647</b>	
<b>NET PUBLIC SAFETY IMPACT FEES</b>		<b>\$94,794</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,647</b>	<b>\$0</b>	

**ROAD IMPACT FEES**

<u>REVENUES</u>							
1054144-324230-00003	IMPACT FEES ROAD-59TH AVENUE	\$0	\$1,897,638	\$1,897,638	\$0	\$1,897,638	Re-budget funding towards 59th Ave. Roadway Extension project.
<b>TOTAL REVENUES</b>		<b>\$0</b>	<b>\$1,897,638</b>	<b>\$1,897,638</b>	<b>\$0</b>	<b>\$1,897,638</b>	
<u>EXPENDITURES</u>							
1054144-581050-00003	TRANSFER OUT-CAPITAL PROJECTS FUND-TRANSPORTATION	\$0	\$1,897,638	\$1,897,638	\$0	\$1,897,638	Re-budget funding towards 59th Ave. Roadway Extension project.
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$1,897,638</b>	<b>\$1,897,638</b>	<b>\$0</b>	<b>\$1,897,638</b>	
<b>NET ROAD IMPACT FEES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

<b>TOTAL IMPACT FEE FUND REVENUES</b>	<b>\$1,397,472</b>	<b>\$3,067,350</b>	<b>\$3,075,089</b>	<b>\$1,179,793</b>	<b>\$3,031,726</b>
<b>TOTAL IMPACT FEE FUND EXPENDITURES</b>	<b>\$220,021</b>	<b>\$3,067,350</b>	<b>\$3,075,089</b>	<b>\$45,705</b>	<b>\$3,031,726</b>
<b>NET IMPACT FEES FUND</b>	<b>\$1,177,451</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,134,088</b>	<b>\$0</b>

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>BUILDING DEPARTMENT FUND</b>							
<b>REVENUES</b>							
1072402-322111	BUILDING PERMITS-LOST PLANS	\$8,156	\$5,000	\$5,000	\$10,158	\$7,000	Based on prior year's trend.
1072402-322113	BUILDING PERMITS	\$1,733,774	\$1,200,000	\$1,200,000	\$1,278,459	\$1,200,000	Building permit fees for new developments.
1072402-322114	BUILDING PERMITS-VIOLATION FEE	\$18,523	\$15,000	\$15,000	\$33,179	\$15,000	Building Violations Fees.
1072402-331540	COVID-19 CARES ACT OPERATIONS	(\$15)	\$0	\$0	\$0	\$0	-
1072402-354110	CODE COMPLIANCE EARLY PAYMENTS	\$1,624	\$0	\$0	\$93	\$0	-
1072402-361100	INTEREST INCOME	\$8,287	\$20,000	\$20,000	\$2,417	\$5,000	Interest income from Investment Portfolio.
1072402-370000	FUND BALANCE CARRYFORWARD-ADMINISTRATION	\$1,349,732	\$1,166,873	\$1,287,036	\$1,287,036	\$1,021,288	Projected fund balance carryforward for Building Administration.
<b>TOTAL BUILDING ADMINISTRATION REVENUES:</b>		<b>\$3,120,081</b>	<b>\$2,406,873</b>	<b>\$2,527,036</b>	<b>\$2,611,342</b>	<b>\$2,248,288</b>	
<b>EXPENDITURES</b>							
1072402-512000	REGULAR SALARIES	\$1,062,348	\$1,013,182	\$1,013,182	\$932,604	\$979,470	Current salary and wages.
1072402-512999	EMPLOYEE BONUS & MERIT	\$0	\$14,975	\$14,975	\$0	\$0	Merit bonus based on employee performance.
1072402-514000	OVERTIME	\$0	\$2,000	\$2,000	\$0	\$0	-
1072402-521000	PAYROLL TAXES	\$81,255	\$79,344	\$79,344	\$73,180	\$76,306	Calculated based on 7.65% of salaries.
1072402-522000	FRS RETIREMENT CONTRIBUTION	\$107,178	\$109,536	\$109,536	\$95,138	\$115,121	Rate increase from 10.82% to 11.91% thru Jul '23.
1072402-523000	HEALTH & LIFE INSURANCE	\$120,623	\$152,135	\$152,135	\$77,782	\$111,375	Includes medical, dental, vision and life.
1072402-523003	HEALTH INSURANCE ALLOWANCE	\$12,099	\$0	\$0	\$26,605	\$0	-
1072402-523100	WIRELESS STIPEND	\$1,855	\$1,920	\$1,920	\$1,183	\$1,000	Stipend for Building Official and Building Director.
1072402-531000	PROFESSIONAL SERVICES	\$51,272	\$110,000	\$110,000	\$37,083	\$35,000	Contractual services under ICA.
1072402-533001	BACKGROUND CHECKS	\$172	\$150	\$150	\$147	\$150	Background checks and drug screening for new employees.
1072402-540000	TRAVEL & PER DIEM	\$0	\$4,000	\$4,000	\$0	\$2,000	Travel to user conference.
1072402-540010	CAR ALLOWANCE	\$21,000	\$18,000	\$18,000	\$14,562	\$12,000	Allowance for Building Official and Building Director.
1072402-542000	FREIGHT & POSTAGE	\$253	\$500	\$500	\$0	\$500	Mailout of notices to residents.
1072402-544010	COPIER LEASE	\$6,265	\$7,000	\$7,000	\$6,660	\$7,000	Building's copier(\$1,800) and scanner (\$5,200) rental and usage.
1072402-545000	INSURANCE	\$89,265	\$57,067	\$57,067	\$57,067	\$57,067	Property and liability insurance, workers compensation.
1072402-546000	REPAIR & MAINTENANCE	\$696	\$5,000	\$5,000	\$1,234	\$2,500	Repair of perforator machine.
1072402-547000	PRINTING & BINDING	\$193	\$600	\$600	\$239	\$600	Business cards and printed materials.
1072402-549002	CONTINGENCY RESERVE	\$0	\$478,659	\$598,822	\$0	\$490,400	Reserve for additional expenses related to increase in permit activity.
1072402-549070	ADMINISTRATIVE SUPPORT	\$187,632	\$207,509	\$207,509	\$167,664	\$214,125	Overhead charges for administrative support of Building activities at 12%.
1072402-549093	CREDIT CARD FEES	\$40,275	\$47,000	\$47,000	\$41,587	\$47,000	Credit card transaction fees for Building Department - TRAKIT - web and counter.
1072402-551000	OFFICE SUPPLIES	\$0	\$0	\$0	\$30	\$0	-
1072402-552000	OPERATING SUPPLIES	\$0	\$0	\$0	\$460	\$0	-
1072402-552000-CVD19	OPERATING SUPPLIES-COVID19	\$3,667	\$0	\$0	\$0	\$0	-
1072402-552010	UNIFORMS	\$0	\$4,000	\$4,000	\$0	\$4,000	Includes 1 shirt for office staff and 5 shirts for field staff with name and Town logo, raincoats.
1072402-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$670	\$2,500	\$2,500	\$0	\$0	-
1072402-554010	EDUCATION & TRAINING	\$1,511	\$4,000	\$4,000	\$601	\$2,000	Registration and training at conferences.
1072402-564011	VEHICLES ACQUISITION	\$0	\$30,000	\$30,000	\$0	\$30,000	To fund the purchase of electric vehicles.

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
1072402-591013	TRANSFER OUT- FACILITIES MAINTENANCE FUND	\$44,816	\$57,796	\$57,796	\$56,229	\$60,674	Building Department's portion of Town Hall building expenses at 13% of total cost.
<b>TOTAL BUILDING ADMINISTRATION EXPENSES:</b>		<b>\$1,833,045</b>	<b>\$2,406,873</b>	<b>\$2,527,036</b>	<b>\$1,590,055</b>	<b>\$2,248,288</b>	
<b>NET BUILDING ADMINISTRATION FUND:</b>		<b>\$1,287,036</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,021,287</b>	<b>\$0</b>	
1072432-322110	BUILDING PERMITS-TECHNOLOGY FEE	\$188,633	\$123,000	\$123,000	\$130,949	\$123,000	Based on 10% of permit revenues.
1072432-370000	FUND BALANCE CARRYFORWARD-TECHNOLOGY	\$765,617	\$808,659	\$867,891	\$867,891	\$925,231	Projected fund balance carryforward for Building Technology sub-fund.
<b>TOTAL BUILDING TECHNOLOGY REVENUES:</b>		<b>\$954,250</b>	<b>\$931,659</b>	<b>\$990,891</b>	<b>\$998,840</b>	<b>\$1,048,231</b>	
1072432-531000	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$20,000	Staff training for technology related software for business process optimization review.
1072432-531080	ELECTRONIC RECORDS STORAGE/DIGITAL IMAGING	\$3,267	\$7,000	\$7,000	\$5,000	\$10,000	Digitization and printing of large plans.
1072432-541001	REMOTE ACCESS DEVICE DATA PLAN	\$9,522	\$9,600	\$9,600	\$7,100	\$9,600	Cell phones and data plans for inspector field devices.
1072432-546500	REPAIR & MAINTENANCE-SOFTWARE	\$40,495	\$51,569	\$51,569	\$50,621	\$51,569	Includes annual license & support for Track It permitting system and AutoCAD system.
1072432-549002	CONTINGENCY RESERVE	\$0	\$674,079	\$733,311	\$0	\$862,062	Reserve for additional expenses related to technology.
1072432-551000	OFFICE SUPPLIES	\$0	\$0	\$0	\$31	\$0	-
1072432-564000	MACHINERY & EQUIPMENT	\$12,029	\$20,000	\$20,000	\$28	\$65,000	Computers, printers, server, and iPad checking kiosk.
1072432-566000	SOFTWARE	\$3,324	\$139,411	\$139,411	\$0	\$0	-
1072432-566002	COMPUTER SOFTWARE LICENSES	\$6,049	\$30,000	\$30,000	10,830	\$30,000	Annual licenses for Windows, anti-virus and security software.
<b>TOTAL BUILDING TECHNOLOGY EXPENDITURES:</b>		<b>\$74,687</b>	<b>\$931,659</b>	<b>\$990,891</b>	<b>\$73,610</b>	<b>\$1,048,231</b>	
<b>NET BUILDING TECHNOLOGY FUND:</b>		<b>\$879,563</b>	<b>\$0</b>	<b>\$0</b>	<b>\$925,230</b>	<b>\$0</b>	
<b>TOTAL BUILDING DEPARTMENT REVENUES:</b>		<b>\$4,074,331</b>	<b>\$3,338,532</b>	<b>\$3,517,927</b>	<b>\$3,610,182</b>	<b>\$3,296,519</b>	
<b>TOTAL BUILDING DEPARTMENT EXPENSES:</b>		<b>\$1,907,732</b>	<b>\$3,338,532</b>	<b>\$3,517,927</b>	<b>\$1,663,665</b>	<b>\$3,296,519</b>	
<b>NET BUILDING DEPARTMENT FUND:</b>		<b>\$2,166,599</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,946,517</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES  
FY2022-23 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
<b>MIAMI LAKES SECTION ONE - 1701</b>							
	<i>Number of Units</i>		841.00			841.00	
	<i>Assessment Rate per Unit</i>		\$208.37			\$340.98	
	<i>Total Guard Service Hours</i>		8,496			8,496	24 Hours 365 days minus 11 holidays.
	<i>Total Vehicle Hours</i>		-			-	
	<i>Total Holiday Hours</i>		264			264	24 Hours for 11 holidays.
	<i>Guard Hourly Rate</i>		\$15.50			\$22.10	
	<i>Guard Holiday Hourly Rate</i>		\$23.25			\$33.15	
	<i>Vehicle Hourly Rate</i>						
<b>REVENUES</b>							
1111601-312415	SPECIAL ASSESSMENT AT 100%	\$163,982	\$175,239	\$175,239	\$175,239	\$286,764	
1111601-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$8,762)	(\$8,762)	(\$8,762)	(\$14,338)	
1111601-329020	STD TRANSPONDERS	\$1,575	\$1,000	\$1,000	\$700	\$1,000	
1111601-331540	COVID19-CARES ACT	(\$133)	\$0	\$0	\$0	\$0	
1111601-361100	INTEREST INCOME	\$1,101	\$0	\$0	\$0	\$0	
1111601-361102	COUNTY & STATE INTEREST	\$14	\$0	\$0	\$2	\$0	
1111601-369310	PROPERTY DAMAGE SETTLEMENT	\$0	\$0	\$0	\$0	\$0	
1111601-370016	BUDGET CARRYFORWARD	\$99,745	\$31,051	\$83,674	\$83,674	\$7,039	Projected carryforward balance.
	<b>TOTAL REVENUES</b>	<b>\$265,914</b>	<b>\$198,528</b>	<b>\$251,151</b>	<b>\$250,853</b>	<b>\$280,465</b>	
<b>EXPENSES</b>							
1111601-533002	SECURITY SERVICES\$ GUARD	\$137,853	\$131,688	\$131,688	\$137,776	\$187,762	
1111601-533002	SECURITY GUARD HOLIDAY COST	\$0	\$6,138	\$6,138	\$0	\$8,752	11 Holidays (24 Hours) (RFP 2019-13).
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$137,853</b>	<b>\$137,826</b>	<b>\$137,826</b>	<b>\$137,776</b>	<b>\$196,514</b>	
1111601-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$6,610	\$6,610	\$6,610	\$6,610	\$6,610	
1111601-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$14,086	\$13,618	\$13,618	\$13,653	\$18,790	8.5% of operating expenses.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$20,696</b>	<b>\$20,228</b>	<b>\$20,228</b>	<b>\$20,263</b>	<b>\$25,400</b>	
1111601-534010	JANITORIAL SERVICES	\$1,560	\$1,600	\$1,600	\$1,510	\$1,600	Weekly services (\$30).
1111601-534010-CVD19	JANITORIAL SERVICES - COVID 19	\$2,434	\$0	\$0	\$0	\$0	
1111601-541000	TELEPHONE SERVICES	\$257	\$288	\$288	\$280	\$288	Monthly services (\$24).
1111601-542000	FREIGHT & POSTAGE	\$0	\$2,313	\$2,313	\$976	\$976	Mailouts for all residential notices at .58¢ per mailout at a minimum of 2 meetings.
1111601-543000	UTILITY SERVICES-ELECTRICITY	\$671	\$1,500	\$1,500	\$1,096	\$1,500	Electric utility expense. Increase due to proposed pump usage for landscape enhancements.
1111601-543020	UTILITY SERVICES-WATER & SEWER	\$163	\$500	\$500	\$693	\$500	Water & Sewer utility expense.
1111601-545000	INSURANCE	\$0	\$540	\$540	\$651	\$540	Property damage insurance covering physical structure of guard gate and guard house.
1111601-546000	REPAIR & MAINTENANCE	\$5,845	\$5,000	\$6,200	\$6,200	\$5,000	Handymen(\$2,000), electrical services(\$2,000), and plumbing (\$1,000).
1111601-546002	EXTERMINATOR SERVICES	\$186	\$200	\$200	\$186	\$200	Monthly extermination services (\$16).
1111601-546003	REPAIR & MAINTENANCE-GROUNDS	\$1,492	\$6,000	\$6,000	\$4,000	\$6,000	Quarterly flower change out & maintenance.
1111601-546021	GATE EQUIPMENT & REPAIRS	\$6,446	\$3,000	\$5,000	\$6,665	\$6,500	LED Boom arm replacement (\$575) each.

**TOWN OF MIAMI LAKES  
FY2022-23 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
1111601-547000	PRINTING & BINDING	\$858	\$100	\$100	\$219	\$100	Ink, paper and envelopes for mailouts.
1111601-548020	GENERAL ADVERTISEMENTS	\$485	\$350	\$350	\$249	\$350	Legal notices to residents of public meetings based on a minimum of 5 meetings.
1111601-549311	TRANSPONDERS	\$633	\$1,000	\$1,000	\$130	\$1,000	New transponders for residents.
1111601-566002	COMPUTER SOFTWARE LICENSES	\$0	\$0	\$0	\$0	\$0	
	<b>OPERATING COST SUBTOTAL</b>	<b>\$21,030</b>	<b>\$22,391</b>	<b>\$25,591</b>	<b>\$22,854</b>	<b>\$24,554</b>	
1111601-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$2,661	\$0	\$40,772	\$40,772	\$0	
1111601-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$0	\$0	\$22,151	\$22,149	\$8,500	Purchase and installment of License Plate Readers.
	<b>CAPITAL OUTLAY SUBTOTAL</b>	<b>\$2,661</b>	<b>\$0</b>	<b>\$62,923</b>	<b>\$62,921</b>	<b>\$8,500</b>	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111601-549002	CONTINGENCY RESERVE	\$0	\$18,083	\$4,583	\$0	\$25,497	10% minimum reserves required by Resolution 20-1654.
	<b>TOTAL MIAMI LAKES SECTION ONE EXPENDITURES</b>	<b>\$182,240</b>	<b>\$198,528</b>	<b>\$251,151</b>	<b>\$243,814</b>	<b>\$280,465</b>	
	<b>NET MIAMI LAKES SECTION ONE</b>	<b>\$83,674</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,039</b>	<b>\$0</b>	
<b>LOCH LOMOND - 1700</b>							
	<i>Number of Units</i>		188.00			188.00	
	<i>Assessment Rate per Unit</i>		\$2,489.80			\$2,489.80	
	<i>Total Guard Service Hours</i>		16,992			16,992	24 Hours 365 days for 2 guards minus 11 holidays.
	<i>Total Vehicle Hours</i>		8,760			8,760	24 Hours 365 days
	<i>Total Holiday Hours</i>		528			528	24 Hours for 11 holidays for 2 guards.
	<i>Guard Hourly Rate</i>		\$20.50			\$20.50	
	<i>Guard Holiday Hourly Rate</i>		\$30.75			\$30.75	
	<i>Vehicle Hourly Rate</i>		\$2.50			\$2.50	
<b>REVENUES</b>							
1111611-312415	SPECIAL ASSESMENT AT 100%	\$438,675	\$468,082	\$468,082	\$468,082	\$468,082	
1111611-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$23,404)	(\$23,404)	(\$23,404)	(\$23,404)	
1111611-329020	STD TRANSPONDERS	\$0	\$0	\$0	\$0	\$0	
1111611-331540	COVID19-CARES ACT	(\$133)	\$0	\$0	\$0	\$0	
1111611-361100	INTEREST INCOME	\$341	\$0	\$0	\$0	\$0	
1111611-361102	COUNTY & STATE INTEREST	\$56	\$0	\$0	\$5	\$0	
1111611-369310	PROPERTY DAMAGE SETTLEMENT	\$528	\$0	\$0	\$0	\$0	
1111611-370016	BUDGET CARRYFORWARD	\$30,760	\$61,259	\$58,111	\$58,111	\$70,409	Projected carry forward balance.
	<b>TOTAL REVENUES</b>	<b>\$470,227</b>	<b>\$505,937</b>	<b>\$502,789</b>	<b>\$502,795</b>	<b>\$515,087</b>	
<b>EXPENSES</b>							
1111611-533002	SECURITY SERVICES-GUARD	\$369,900	\$348,336	\$348,336	\$386,403	\$348,336	
1111611-533002	SECURITY GUARD HOLIDAY COST	\$0	\$16,236	\$16,236	\$0	\$16,236	11 Holidays (24 Hours) (RFP 2019-13).
1111611-533002	SECURITY SERVICES VEHICLE	\$0	\$21,900	\$21,900	\$0	\$21,900	
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$369,900</b>	<b>\$386,472</b>	<b>\$386,472</b>	<b>\$386,403</b>	<b>\$386,472</b>	

**TOWN OF MIAMI LAKES  
FY2022-23 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
1111611-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$6,610	\$6,610	\$6,610	\$6,610	\$6,610	
1111611-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)		\$26,315	\$26,315	\$26,315	\$26,315	8.5% of operating expenses based on security guard service at level 1.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$25,212</b>	<b>\$31,822</b>	<b>\$32,925</b>	<b>\$32,925</b>	<b>\$32,925</b>	
1111611-534010	JANITORIAL SERVICES	\$1,560	\$1,600	\$1,600	\$1,570	\$1,600	Weekly services (\$30).
1111611-534010-CVD19	JANITORIAL SERVICES-COVID19	\$2,434	\$0	\$0	\$0	\$0	Disinfectant spraying of guard houses due to Covid19.
1111611-541000	TELEPHONE SERVICES	\$257	\$300	\$300	\$283	\$300	Monthly services (\$25).
1111611-542000	FREIGHT & POSTAGE	\$0	\$517	\$517	\$0	\$546	Mailouts for all residential notices at .58¢ per mailout at a minimum of 5 meetings.
1111611-543000	UTILITY SERVICES-ELECTRICITY	\$915	\$1,000	\$1,000	\$1,026	\$1,000	Electric Utility Expense
1111611-545000	PROPERTY INSURANCE	\$0	\$424	\$424	\$511	\$424	Property damage insurance covering physical structure of guard gate and guard house.
1111611-546000	REPAIR & MAINTENANCE	\$785	\$2,050	\$2,050	\$2,023	\$2,050	Handymen (\$1,000), electrical services (\$1,000), and annual fire extinguisher certification (\$50).
1111611-546002	EXTERMINATOR SERVICES	\$186	\$200	\$200	\$186	\$200	Monthly extermination services (\$16).
1111611-546003	REPAIR & MAINTENACE-GROUNDS	\$1,164	\$3,000	\$3,000	\$3,000	\$3,000	Quarterly flower change out & maintenance.
1111611-546021	GATE EQUIPMENT & REPAIRS	\$2,749	\$2,500	\$2,500	\$2,500	\$2,500	Gate arm replacement & repairs.
1111611-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelops for mailouts.
1111611-548020	GENERAL ADVERTISEMENTS	\$164	\$350	\$350	\$458	\$350	Legal notices to residents of public meetings based on a minimum of 5 meetings.
1111611-549311	TRANSPONDERS	\$101	\$0	\$0	\$0	\$0	
	<b>GENERAL OPERATING COST SUBTOTAL</b>	<b>\$10,314</b>	<b>\$12,041</b>	<b>\$12,041</b>	<b>\$11,558</b>	<b>\$12,070</b>	
1111611-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$0	\$0	\$0	\$0	\$36,794	
1111611-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$79	\$28,505	\$25,357	\$1,500	\$0	
	<b>CAPITAL OUTLAY COST SUBTOTAL</b>	<b>\$79</b>	<b>\$28,505</b>	<b>\$25,357</b>	<b>\$1,500</b>	<b>\$36,794</b>	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111611-549002	CONTINGENCY RESERVE	\$0	\$45,994	\$45,994	\$0	\$46,826	10% minimum reserves required by Resolution 20-1654.
	<b>TOTAL LOCH LOMOND EXPENDITURES</b>	<b>\$412,115</b>	<b>\$505,937</b>	<b>\$502,789</b>	<b>\$432,386</b>	<b>\$515,087</b>	
	<b>NET LOCH LOMOND</b>	<b>\$58,111</b>	<b>\$0</b>	<b>\$0</b>	<b>\$70,409</b>	<b>\$0</b>	



**TOWN OF MIAMI LAKES  
FY2022-23 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
<b>ROYAL OAKS SECTION ONE - 1702</b>							
	<i>Number of Units</i>		589.00		589.00	589.00	
	<i>Assessment Rate per Unit</i>		\$706.89		\$706.89	\$706.89	
	<i>Total Guard Service Hours</i>		16,992		16,992	16,992	24 Hours 365 days for 2 guards minus 11 holidays.
	<i>Total Vehicle Hours</i>		-		-	-	
	<i>Total Holiday Hours</i>		528		528	528	24 Hours for 11 holidays for 2 guards.
	<i>Guard Hourly Rate</i>		\$17.17		\$17.17	\$17.43	
	<i>Guard Holiday Hourly Rate</i>		\$25.76		\$25.76	\$26.15	
<b>REVENUES</b>							
1111621-312415	SPECIAL ASSESSMENT AT 100%	\$388,096	\$416,358	\$416,358	\$416,358	\$416,358	
1111621-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$20,818)	(\$20,818)	(\$20,818)	(\$20,818)	
1111621-329020	STD TRANSPONDERS	\$2,810	\$3,000	\$3,000	\$280	\$3,000	Revenue for new transponders purchased.
1111621-331540	COVID19-CARES ACT	(\$265)	\$0	\$0	\$0	\$0	
1111621-361100	INTEREST INCOME	\$692	\$0	\$0	\$0	\$0	
1111621-361102	COUNTY & STATE INTEREST	\$35	\$0	\$0	\$4	\$0	
1111621-369310	PROPERTY DAMAGE SETTLEMENT	\$0	\$0	\$0	\$0	\$0	
1111621-370016	BUDGET CARRYFORWARD	\$62,429	\$69,867	\$80,392	\$80,392	\$94,984	Projected carry forward balance.
	<b>REVENUE TOTAL</b>	<b>\$453,796</b>	<b>\$468,407</b>	<b>\$478,932</b>	<b>\$476,217</b>	<b>\$493,524</b>	
<b>EXPENSES:</b>							
1111621-533002	SECURITY SERVICES	\$304,743	\$291,753	\$291,753	\$305,373	\$296,171	
1111621-533002	SECURITY GUARD HOLIDAY COST		\$13,601	\$13,601	\$0	\$13,807	11 Holidays (24 Hours) (RFP 2019-13).
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$304,743</b>	<b>\$305,354</b>	<b>\$305,354</b>	<b>\$305,373</b>	<b>\$309,978</b>	
1111621-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$13,219	\$13,219	\$13,219	\$13,219	\$13,219	
1111621-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)		\$27,536	\$27,536	\$27,536	\$27,562	8.5% of operating expenses based on security guard service level 1.
		\$28,096					
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$41,315</b>	<b>\$40,755</b>	<b>\$40,755</b>	<b>\$40,755</b>	<b>\$40,781</b>	
1111621-534010	JANITORIAL SERVICES	\$3,120	\$3,120	\$3,120	\$3,140	\$3,120	Weekly services per guard house (\$30).
1111621-534010-CVD19	JANITORIAL SERVICES-COVID 19	\$4,867	\$0	\$0	\$0	\$0	
1111621-541000	TELEPHONE SERVICES	\$514	\$576	\$576	\$512	\$576	Monthly services for both guard house (\$48).
1111621-542000	FREIGHT & POSTAGE	\$0	\$1,620	\$1,620	\$0	\$1,709	Mailouts for all residential notices at .58¢ per mailout at a minimum of 5 meetings.
1111621-543000	UTILITY SERVICES-ELECTICITY	\$2,250	\$3,000	\$3,000	\$2,434	\$3,000	Electric Utility Expense
1111621-543020	UTILITY SERVICES-WATER & SEWER	\$640	\$1,000	\$1,000	\$508	\$1,000	Water & Sewer utility expense.
1111621-545000	PROPERTY INSURANCE	\$0	\$1,035	\$1,035	\$1,248	\$1,248	Property damage insurance covering physical structure of guard gate and guard house.
1111621-546000	REPAIRS & MAINTENANCE	\$3,978	\$6,000	\$6,000	\$5,190	\$6,000	Grounds Maintenance (\$2,000), Annual Pressure Cleaning (\$1,000), Electrical Repairs (\$1,000), Handymen(\$2,000).
1111621-546002	EXTERMINATOR SERVICES	\$372	\$400	\$400	\$372	\$400	Monthly exterminator service for both guard houses (\$31).
1111621-546021	GATE EQUIPMENT & REPAIRS	\$10,423	\$8,000	\$8,000	\$8,234	\$8,000	Emergency LED boom replacement.

**TOWN OF MIAMI LAKES  
FY2022-23 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
1111621-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelopes for mailouts.
1111621-548020	GENERAL ADVERTISEMENTS	\$281	\$350	\$350	\$236	\$350	Legal notices to residents of public meetings based on a minimum of 5 meetings.
1111621-549311	TRANSPONDERS	\$901	\$3,000	\$3,000	\$230	\$3,000	New transponders for residents.
1111621-566002	COMPUTER SOFTWARE LICENSES	\$0	\$13,000	\$13,000	\$13,000	\$13,000	Annual LPR software license.
	<b>OPERATING COST SUBTOTAL</b>	<b>\$27,345</b>	<b>\$41,201</b>	<b>\$41,201</b>	<b>\$35,105</b>	<b>\$41,503</b>	
1111621-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$0	\$38,515	\$49,040	\$0	\$56,397	Proposed renovations to guard house.
1111621-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
	<b>CAPITAL OUTLAY COST SUBTOTAL</b>	<b>\$0</b>	<b>\$38,515</b>	<b>\$49,040</b>	<b>\$0</b>	<b>\$56,397</b>	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the District prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111621-549002	CONTINGENCY RESERVE	\$0	\$42,583	\$42,583	\$0	\$44,865	10% minimum reserves required by Resolution 20-1654.
	<b>TOTAL ROYALOAKS SECTION ONE EXPENDITURES</b>	<b>\$373,404</b>	<b>\$468,407</b>	<b>\$478,932</b>	<b>\$388,233</b>	<b>\$493,524</b>	
	<b>NET ROYALOAKS SECTIONS ONE</b>	<b>\$80,392</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$94,984</b>	<b>\$0</b>	
<b>ROYAL OAKS EAST - 1703</b>							
	<i>Number of Units</i>		533.50		533.50	533.50	
	<i>Assessment Rate per Unit</i>		\$706.89		\$706.89	\$834.89	
	<i>Total Guard Service Hours</i>		16,992		16,992	16,992	24 Hours 365 days for 2 guards minus 11 holidays.
	<i>Total Vehicle Hours</i>		-		-	-	
	<i>Total Holiday Hours</i>		528		528	528	24 Hours for 11 holidays for 2 guards.
	<i>Guard Hourly Rate</i>		\$17.17		\$17.17	\$17.43	
	<i>Guard Holiday Hourly Rate</i>		\$25.76		\$25.76	\$26.15	
<b>REVENUES</b>							
1111631-312415	SPECIAL ASSESMENT AT 100%	\$355,862	\$377,126	\$377,126	\$377,126	\$445,414	
1111631-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$18,856)	(\$18,856)	(\$18,856)	(\$22,271)	
1111631-329020	STD TRANSPONDERS	\$1,250	\$3,000	\$3,000	\$105	\$3,000	Revenue for new transponders purchased.
1111631-331540	COVID19-CARES ACT	(\$265)	\$0	\$0	\$0	\$0	
1111631-361100	INTEREST INCOME	\$1,194	\$0	\$0	\$0	\$0	
1111631-361102	COUNTY & STATE INTEREST	\$39	\$0	\$0	\$4	\$0	
1111631-380900	MISCELLANEOUS INCOME	\$0	\$0	\$0	\$655	\$0	
1111631-369310	PROPERTY DAMAGE SETTLEMENT	\$683	\$0	\$0	\$0	\$0	
1111631-370016	BUDGET CARRYFORWARD	\$107,756	\$72,892	\$89,719	\$89,719	\$67,475	Projected carryforward balance.
	<b>TOTAL REVENUES</b>	<b>\$466,520</b>	<b>\$434,162</b>	<b>\$450,989</b>	<b>\$448,752</b>	<b>\$493,618</b>	
<b>EXPENSES</b>							
1111631-533002	SECURITY SERVICES	\$304,353	\$291,753	\$291,753	\$305,681	\$296,171	
1111631-533002	SECURITY GUARD HOLIDAY COST	\$0	\$13,601	\$13,601	\$0	\$13,807	11 Holidays (24 Hours) (RFP 2019-13)
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$304,353</b>	<b>\$305,354</b>	<b>\$305,354</b>	<b>\$305,681</b>	<b>\$309,978</b>	

**TOWN OF MIAMI LAKES  
FY2022-23 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
1111631-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$13,219	\$13,219	\$13,219	\$13,219	\$13,219	
1111631-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$28,096	\$26,803	\$26,803	\$26,803	\$26,825	8.5% of operating expenses based on security guard service level 1.
<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>		<b>\$41,315</b>	<b>\$40,022</b>	<b>\$40,022</b>	<b>\$40,022</b>	<b>\$40,044</b>	
1111631-534010	JANITORIAL SERVICES	\$3,120	\$3,120	\$3,120	\$3,140	\$3,120	Weekly services per guard house (\$30).
1111631-534010-CVD19	JANITORIAL SERVICES-COVID 19	\$4,867	\$0	\$0	\$0	\$0	
1111631-541000	TELEPHONE SERVICES	\$257	\$576	\$576	\$288	\$576	Monthly services for both guard house (\$48).
1111631-542000	FREIGHT & POSTAGE	\$0	\$1,467	\$1,467	\$0	\$1,548	Mailouts for all residential notices at .58¢ per mailout at a minimum of 5 meetings.
1111631-543000	UTILITY SERVICES-ELECTRICITY	\$2,240	\$3,100	\$3,100	\$2,235	\$3,100	Electric Utility Expense
1111631-543020	UTILITY SERVICES-WATER & SEWER	\$3,568	\$2,000	\$2,000	\$618	\$2,000	Water & Sewer utility expense.
1111631-545000	PROPERTY INSURANCE	\$0	\$879	\$879	\$1,059	\$1,059	Property damage insurance covering physical structure of guard gate and guard house.
1111631-546000	REPAIRS & MAINTENANCE	\$3,653	\$6,000	\$6,000	\$6,395	\$6,000	Grounds Maintenance (\$2,000), Annual Pressure Cleaning (\$1,000), Electrical Repairs (\$1,000), Handymen(\$2,000).
1111631-546002	EXTERMINATOR SERVICES	\$372	\$400	\$400	\$372	\$400	Monthly exterminator service for both guard houses (\$31).
1111631-546021	GATE EQUIPMENT & REPAIRS	\$12,278	\$8,000	\$8,000	\$8,000	\$8,000	Emergency LED boom replacement.
1111631-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelopes for mailouts.
1111631-548020	GENERAL ADVERTISEMENTS	\$281	\$350	\$350	\$236	\$350	Legal notices to residents of public meetings based on a minimum of 5 meetings.
1111631-549311	TRANSPONDERS	\$497	\$3,000	\$3,000	\$230	\$3,000	New transponders for residents.
1111631-566002	COMPUTER SOFTWARE LICENSES	\$0	\$13,000	\$13,000	\$13,000	\$13,000	Annual LPR software license.
<b>OPERATING COST SUBTOTAL</b>		<b>\$31,133</b>	<b>\$41,992</b>	<b>\$41,992</b>	<b>\$35,575</b>	<b>\$42,253</b>	
1111631-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$0	\$9,857	\$26,684	\$0	\$56,469	
1111631-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$0	\$0	
<b>CAPITAL OUTLAY COST SUBTOTAL</b>		<b>\$0</b>	<b>\$9,857</b>	<b>\$26,684</b>	<b>\$0</b>	<b>\$56,469</b>	Any request for capital improvements that exceed 15% of the annual operating budget shall require a straw ballot poll from the residents residing within the District prior to any allocation of moneys for said improvement (Resolution 20-1654).
1111631-549002	CONTINGENCY RESERVE	\$0	\$36,937	\$36,937	\$0	\$44,874	10% minimum reserves required by Resolution 20-1654.
<b>TOTAL ROYAL OAKS EAST EXPENENDITURES</b>		<b>\$376,801</b>	<b>\$434,162</b>	<b>\$450,989</b>	<b>\$381,277</b>	<b>\$493,618</b>	
<b>NET ROYAL OAKS EAST</b>		<b>\$89,719</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$67,475</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES  
FY2022-23 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
<b>LAKE PATRICIA - 1704</b>							
	<i>Number of Units</i>		72.5		72.5	72.5	
	<i>Assessment Rate per Unit</i>		\$231.46		\$231.46	\$231.46	
	<i>Number of cycles</i>		18		18	18	
	<i>Number of summer cycles</i>		6		6	6	
<b>REVENUES</b>							
1111641-312415	SPECIAL ASSESMENT AT 100%	\$15,769	\$16,781	\$16,781	\$16,781	\$16,781	
1111641-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$839)	(\$839)	(\$839)	(\$839)	
1111641-361100	INTEREST INCOME	\$74	\$0	\$0	\$0	\$0	
1111641-361102	COUNTY & STATE INTEREST	\$1	\$0	\$0	\$0	\$0	
1111641-370016	BUDGET CARRYFORWARD	\$6,702	\$9,447	\$11,387	\$11,387	\$13,683	Projected carry forward balance.
	<b>TOTAL REVENUES</b>	<b>\$22,546</b>	<b>\$25,389</b>	<b>\$27,329</b>	<b>\$27,329</b>	<b>\$29,625</b>	
<b>EXPENSES</b>							
1111641-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$874	\$1,515	\$1,515	\$1,069	\$1,515	8.5% of operating expenses.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$874</b>	<b>\$1,515</b>	<b>\$1,515</b>	<b>\$1,069</b>	<b>\$1,515</b>	
1111641-542000	FREIGHT & POSTAGE	\$40	\$240	\$240	\$0	\$254	Mailouts for all residential notices at .58¢ per mailout at a minimum of 6 meetings.
1111641-546101	WATER TREATMENT SERVICE	\$10,080	\$17,060	\$17,060	\$12,350	\$17,060	Annual contractual lake maintenance for 24 services (\$14,616), annual fish stocking (\$1,500), and additional services (\$944).
1111641-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelopes for mailouts.
1111641-548020	GENERAL ADVERTISEMENTS	\$165	\$420	\$420	\$227	\$420	Legal notices to residents of public meetings based on a minimum of 6 meetings.
	<b>OPERATING COSTS SUBTOTAL</b>	<b>\$10,285</b>	<b>\$17,820</b>	<b>\$17,820</b>	<b>\$12,577</b>	<b>\$17,834</b>	
1111641-549002	CONTINGENCY RESERVE	\$0	\$6,054	\$7,994	\$0	\$10,276	10% minimum reserves required by Resolution 20-1654.
	<b>TOTAL LAKE PATRICIA EXPENDITURES</b>	<b>\$11,159</b>	<b>\$25,389</b>	<b>\$27,329</b>	<b>\$13,646</b>	<b>\$29,625</b>	
	<b>NET LAKE PATRICIA</b>	<b>\$11,387</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$13,683</b>	<b>\$0</b>	
<b>LAKE HILDA - 1705</b>							
	<i>Number of Units</i>		111		111	111	
	<i>Assessment Rate per Unit</i>		\$157.92		\$157.92	\$157.92	
	<i>Number of cycles</i>		18		18	18	
	<i>Number of summer cycles</i>		6		6	6	
<b>REVENUES</b>							
1111651-312415	SPECIAL ASSESMENT AT 100%	\$16,309	\$17,529	\$17,529	\$17,529	\$17,529	
1111651-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$876)	(\$876)	(\$876)	(\$876)	
1111651-361100	INTEREST INCOME	\$120	\$0	\$0	\$0	\$0	
1111651-361102	COUNTY & STATE INTEREST	\$1	\$0	\$0	\$0	\$0	
1111651-370016	BUDGET CARRYFORWARD	\$40,798	\$15,017	\$16,276	\$16,276	\$19,227	Projected carry forward balance.
	<b>TOTAL REVENUES</b>	<b>\$27,228</b>	<b>\$31,665</b>	<b>\$32,929</b>	<b>\$32,929</b>	<b>\$35,980</b>	

**TOWN OF MIAMI LAKES  
FY2022-23 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD SERVICE DISTRICTS</b>							
<u>EXPENSES</u>							
1111651-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$858	\$1,493	\$1,493	\$1,066	\$1,494	8.5% of operating expenses.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$858</b>	<b>\$1,493</b>	<b>\$1,493</b>	<b>\$1,066</b>	<b>\$1,494</b>	
1111651-542000	FREIGHT & POSTAGE	\$118	\$367	\$367	\$0	\$386	Mailouts for all residential notices at .58¢ per mailout at a minimum of 6 meetings.
1111651-546101	WATER TREATMENT SERVICE	\$9,812	\$16,672	\$16,672	\$12,310	\$16,672	Annual contractual lake maintenance for 24 services (\$14,688) annual fish stocking (\$1,500) and additional services (\$484).
1111651-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelopes for mailouts.
1111651-548020	GENERAL ADVERTISEMENTS	\$165	\$420	\$420	\$227	\$420	Legal notices to residents of public meetings based on a minimum of 6 meetings.
	<b>OPERATING COSTS SUBTOTAL</b>	<b>\$10,095</b>	<b>\$17,559</b>	<b>\$17,559</b>	<b>\$12,537</b>	<b>\$17,578</b>	
1111651-549002	CONTINGENCY RESERVE	\$0	\$12,613	\$13,877	\$0	\$16,908	10% minimum reserves required by Resolution 20-1654.
	<b>TOTAL LAKE HILDA EXPENDITURES</b>	<b>\$10,953</b>	<b>\$31,665</b>	<b>\$32,929</b>	<b>\$13,602</b>	<b>\$35,980</b>	
	<b>NET LAKE HILDA</b>	<b>\$16,276</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$19,327</b>	<b>\$0</b>	
<b>TOTAL NEIGHBORHOOD SERVICE DISTRICTS REVENUES:</b>		<b>\$ 1,706,230</b>	<b>\$ 1,664,088</b>	<b>\$ 1,744,119</b>	<b>\$ 1,738,874</b>	<b>\$ 1,848,299</b>	
<b>TOTAL NEIGHBORHOOD SERVICE DISTRICTS EXPENDITURES:</b>		<b>\$ 1,366,671</b>	<b>\$ 1,664,088</b>	<b>\$ 1,744,119</b>	<b>\$ 1,465,958</b>	<b>\$ 1,848,299</b>	



**Electric Utility Tax Revenue Fund  
&  
Debt Service Fund**

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*Town of Miami Lakes FY 2022-23 Adopted Budget*

*Electric Utility Tax Revenue  
and  
Debt Service Fund*

*Electric Utility Tax Revenue*

The Series 2010, Special Obligation Bond covenant requires that the Electrical Utility Tax revenue be first utilized to make the debt service payment. The

Electric Utility Tax Revenue Fund was therefore created to ensure the appropriate capture of the revenue and the fees associated with the maintenance of the debt. All unused funds are transferred to the General Fund for general operations.

The Total Electric Utility Tax revenue for FY2022-23 is budgeted at \$3,302,688. A transfer to the Debt Service Fund in the amount of \$600,688 is budgeted, and \$2,700,000 transfer to the General Fund. The annual dissemination service fee is estimated at \$2,000.

*Debt Service Fund*

Pursuant to Ordinance 2010-127, Resolution 2010-857 and Resolutions 2010-858, on December 16, 2010, the Town issued \$7.33 million of Town of Miami Lakes, Florida Special

Obligation Bonds, Federally Taxable Series 2010 (Government Center Project) (Build America Bonds – Direct Payment) (the “Series 2010 Bonds”) to pay all the costs of purchasing, designing and construction of a new Government Center, pay capitalized interest, fund debt service reserve and together with other available funds, to pay the cost of issuance.

The Series 2010 Bonds are collateralized by the Electric Utility Tax Revenues and are due serially beginning December 1, 2019, through the year 2040 with semi-annual interest due on June 1 and December 1 each year.

The Bond and Notes covenants require that all debt service-related revenues and expenditures be tracked in a separate fund. This Fund accounts for the servicing of all outstanding long-term obligations except those payable from Enterprise Funds. The

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

Debt Service Fund for FY 2022-23 includes the Series 2010 Special Obligation Bond for construction of Government Center.

The Series 2010 Bond Holder interest payment for FY 2022-23 is \$485,049 and the Federal Direct Payment (interest reimbursement) is estimated at \$162,650. The fourth principal payment of \$220,000 on the bond will be paid December 1, 2022. The Series 2010 Bonds as mentioned above are collateralized by the Electric Utility Tax Revenues and are due serially every December 1<sup>st</sup> through the year 2040.

The Debt Service Fund budget for FY 2022-23 is \$1,805,592, this includes a carryforward balance of \$1,042,254, Electric Utility Tax revenues (\$600,688) and The Federal Direct Payment subsidy (interest reimbursement) is estimated at \$162,650. The expenditure budget includes the Series 2010, Special Obligation Bond interest payment is \$485,049, principal payment \$220,000 and fees of \$1,550, This fund has a reserve of \$1,098,993.



**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>ELECTRIC UTILITY TAX REVENUE</b>							
<b>REVENUES</b>							
103-314100	ELECTRIC UTILITY SERVICE TAX	\$3,129,793	\$3,047,665	\$3,047,665	\$3,317,741	\$3,302,688	Utility tax levied on customer's electric bill.
103-314101	ELECTRIC UTILITY SERVICE TAX TO GENERAL FUND	(\$2,580,702)	(\$2,520,000)	(\$2,520,000)	(\$2,620,000)	(\$2,700,000)	Net of debt service to General Fund.
103-370000	BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$0	-
103-381210	TRANSFER GF ELEC UTIL	\$1,500	\$0	\$0	\$0	\$0	-
103-381215	TRANSFER IN - DEBT SERVICE 2010	\$0	\$0	\$0	\$0	\$0	-
<b>TOTAL REVENUES</b>		<b>\$550,592</b>	<b>\$527,665</b>	<b>\$527,665</b>	<b>\$697,741</b>	<b>\$602,688</b>	
<b>EXPENDITURES</b>							
1038108-531000	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	-
1038108-546230	CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$0	-
1038108-549090	FINANCIAL INSTITUTION FEES	\$0	\$0	\$0	\$0	\$0	-
1038108-549091	ANNUAL DISSEMINATION AGENT FEE	\$1,500	\$2,000	\$2,000	\$2,000	\$2,000	-
1038108-549092	8038 CP FILING FEE	\$0	\$0	\$0	\$0	\$0	-
1038108-591040	TRANSFER OUT-GENERAL FUND	\$0	\$0	\$0	\$0	\$0	-
1038108-591062	TRANSFER TO TOWN FOUNDATION	\$0	\$0	\$0	\$0	\$0	-
1038108-591070	TRANSFER TO DEBT SERVICE FUND	\$549,092	\$525,665	\$525,665	\$616,953	\$600,688	Transfer to pay debt service on Bond Series 2010.
<b>TOTAL EXPENDITURES</b>		<b>\$550,592</b>	<b>\$527,665</b>	<b>\$527,665</b>	<b>\$618,953</b>	<b>\$602,688</b>	
<b>NET ELECTRIC UTILITY TAX REVENUE FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$78,788</b>	<b>(\$0)</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>DEBT SERVICE FUND</b>							
<b>REVENUES</b>							
200-361100	INTEREST INCOME	\$2,677	\$0	\$0	\$413	\$0 -	
200-370000	DEBT SERVICE FUND BUDGET CARRYFORWARD	\$963,686	\$298,990	\$969,108	\$969,108	\$1,042,254	
200-381111	TRANSFER IN SRF PTP	\$0	\$0	\$0	\$0	\$0 -	
200-381113	TRANSFER IN CAPITAL FUND - TRANSPORTATION	\$0	\$0	\$0	\$0	\$0 -	
200-381212	TRANSFER IN ELECTRIC UTILITY FUND	\$549,092	\$525,665	\$525,665	\$616,953	\$600,688	
200-381213	TRANSFER ROAD 13 TO DEBT	\$0	\$0	\$0	\$0	\$0 -	
200-381216	TRANSFER IN -GENERAL FUND	\$0	\$0	\$0	\$0	\$0 -	
200-384001	UNREALIZED CAPITAL GAIN/LOSS	\$0	\$0	\$0	\$0	\$0 -	
200-384002	FEDERAL DIRECT PAYMENT	\$169,863	\$167,536	\$167,536	\$167,536	\$162,650	
	<b>TOTAL REVENUES</b>	<b>\$1,685,318</b>	<b>\$992,191</b>	<b>\$1,662,309</b>	<b>\$1,754,010</b>	<b>\$1,805,592</b>	
<b>EXPENSES</b>							
2001721-571000	SERIES 2013 PRINCIPAL	\$0	\$0	\$0	\$0	\$0 -	
2001721-572000	SERIES 2013 INTEREST	\$0	\$0	\$0	\$0	\$0 -	
2001731-549002	CONTINGENCY RESERVE	\$0	\$280,434	\$950,552	\$0	\$1,098,993	
2001731-549090	FINANCIAL INSTITUTION FEES	\$1,350	\$1,350	\$1,350	\$1,350	\$1,350	
2001731-549092	8038 CP PREPARATION FEES	\$200	\$200	\$200	\$200	\$200	
2001731-571000	SERIES 2010 PRINCIPAL	\$200,000	\$210,000	\$210,000	\$210,000	\$220,000	
2001731-572000	SERIES 2010 INTEREST	\$514,659	\$500,207	\$500,207	\$500,207	\$485,049	
2001731-591040	TRANSFER OUT-GENERAL FUND	\$0	\$0	\$0	\$0	\$0 -	
2001731-591071	TRANSFER OUT-ELECTRIC UTILITY REVENUE FUND	\$0	\$0	\$0	\$0	\$0 -	
	<b>TOTAL EXPENDITURES</b>	<b>\$716,209</b>	<b>\$992,191</b>	<b>\$1,662,309</b>	<b>\$711,757</b>	<b>\$1,805,592</b>	
	<b>NET DEBT SERVICE FUND</b>	<b>\$969,109</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$1,042,254</b>	<b>(\$0)</b>	



**Capital Projects Fund  
Infrastructure Sinking Fund  
&  
Five-Year Capital Improvement Plan**

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# Town of Miami Lakes FY 2022-23 Adopted Budget

## Capital Projects Fund

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The Capital Improvement Program aligns with the Town's 2015-2025 Strategic Plan where mobility remains the Town's #1 strategic goal. The FY2022-23 Capital Projects Fund Budget includes many of these initiatives with investment in transportation projects representing 82.08% of the Capital Improvement Program, followed by 14.11% in parks improvements, stormwater improvements 3.78% and 0.03% investment in facilities improvements.

The Capital Projects Fund is established to account for all resources used for the acquisition of fixed assets or construction of major capital projects. Money is typically transferred to this Fund from other Funds for these projects. The Budget for FY2022-23 totals \$14,177,938. Projects are grouped according to the four sub-fund categories as summarized below:

### *Facilities & Equipment Improvements*

The Facilities & Equipment Improvements Fund total budget for FY2022-23 is \$4,381 these are prior year carryover funds and are allocated to the

Police Security Fencing Project for any outstanding invoices. This fund has \$0.00 in reserves.

- **Police Security Fence**

Total Estimated Project Cost \$54,968; FY 2022-23 Budget is \$4,381

The Town went out to bid twice for this project, and both bids were canceled due to bids coming in higher than expected. The Town Council approved the award of a contract however the contractor was unable to perform all aspects of the work. A new security fencing contract was approved by Town Council at the September 7, 2021, meeting. The installation of the fence has been completed and the FY2022-23 budget reflects any invoices that may still be outstanding.

### *Parks Improvements*

The Parks Improvements Fund total budget for FY2022-23 is \$2,000,415.

These funds include a projected fund balance carryforward of \$1,435,415, a general fund transfer of \$40,000 and grant funding of \$525,000. Funds are allocated as follows: 67<sup>th</sup> Avenue Entry Feature (\$40,000), Senior Center Build Out (\$500,000), RACC Critical

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

Facility Energy Resiliency Project (\$525,000) MLOP Storage Facility (\$189,601) MLOP Master Plan (\$509,698) and Par 3 (\$230,827) and are detailed below. This fund has \$5,289 in reserves.

- **Senior Center Buildout**

Total estimated project cost - \$500,000; FY 2022-23 Re-budget - \$500,000.

The creation of a senior center and improving the health and vitality of residents of all ages are both part of the Town's 2015-2025 strategic plan. The Senior Community Center 6,000 square foot interior build project will enhance the Town's ability to provide vital resources, programs, and services to its growing senior population.

The project is positioned on approximately 1.3 acres, located on the west side of Commerce Way and NW 146th Street. The facility shell, estimated at \$1.2 million, is being donated to the Town by The Graham Companies. Surrounding accommodations proposed for this space include 9.4 acres 220 units senior living apartments and a 4.2 acre assisted living facility. The FY 2022-23 allocation will fund the buildout of the interior facility shell to include furniture, fixtures, and equipment. The facility will be equipped with a catering room to host healthy cooking demos, multipurpose room for health programs and educational classes, art room, and an open playroom. This project is anticipated to break ground in early 2023.

- **Roberto Alonso Community Center Critical Facility Energy Resiliency Project**

Total estimated project cost - \$525,000; FY2022-23 Budget - \$525,000

The Town was awarded the Rebuild Florida Community Development Block Grant-Mitigation (CDBG-MIT) Critical Facility Hardening Program (CFHP) funds in the amount of \$525,000 to design, permit, purchase, and install a new generator to fully power this critical facility as the Town's designated backup/alternate EOC.

- **Miami Lakes Optimist Park Storage Facility**

Total Estimated Project Cost \$230,000; FY 2022-23 Budget is \$189,601.

The budget included \$80,000 to replace the roof and renovate the interior of the storage facility at Optimist Park. Due to a change in scope, the budget was amended to add \$150,000 to completely remodel the structure, update electrical, plumbing, and mechanical systems to meet current Code, reconfigure interior spaces making the building ADA accessible, and aesthetically update the exterior of the building to make it consistent with MLOP Clubhouse. Design was completed in FY2019 and revised in FY2020 to include flood protection requirements. Town staff is currently exploring prefabricated options while material prices are slowly dropping, and construction is projected to commence in FY2023.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

- **Miami Lakes Optimist Park Master Plan**

Total Estimated Project Cost is \$19.5 million and will be proposed for referendum in November 2022. The FY 2022-23 Budget is \$509,698. The Town Council adopted the Miami Lakes Optimist Park Master Plan in 2003; and was presented four (4) park development options during the August 2021 workshop. In FY2022, the Town Council is anticipated to select a design option that will be presented to the voters as a referendum question during November 2022 election. There are costs associated with the proposed referendum that include the following: Ballot Cost (\$16,000), Bond Feasibility, Research (\$24,900), Financial Analysis (\$20,000), Bond Legal Counsel (\$10,000) & Voter Education Website (\$2,000).

In FY2018, a contract for field design work was awarded for \$470,000 which is approximately 41% complete. FY2022-23 budget provides funding for the completion of the field design work and for the construction documents if the referendum is approved and the construction is funded.

- **Entry Feature on NW 67th Avenue**

Total estimated project cost is \$40,000; FY 2022-23 Budget-\$40,000

The Town having completed branding and entry feature enhancements at 154th and 87th avenue in FY2022 is looking to add an additional entry feature at the 67th Avenue entry point just North of the Gratigny. This project looks to continue beautification efforts outlined in the Town's Beautification Master Plan that calls for entry features at all major entry points in the Town.

- **Par 3 Park**

Total Estimated Project Cost is \$4.7 million; FY 2022-23 Budget is \$230,827 which is re-budgeting of (\$150,000) plus the re-allocation of impact fee open space funds from bridge park (\$80,827) to Par 3. Funded from developer contribution, the budget allocation is for design work to turn a Par 3 Golf Course into a multi-use central park with areas for kids to play, fitness activities, and a transit park-and-ride.

*Transportation Improvements &  
Stormwater Improvements*

The Transportation Improvement Program is based on the results of the Roadway

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

Assessment Report that was completed in 2011, as well as the 2015 Transportation Summit recommendations; the Stormwater Improvement Program is based on the results of the Stormwater Master Plan Update was completed in 2012, was subsequently updated in 2019. These programs were developed to ensure that road resurfacing projects are coordinated with drainage improvements. For FY 2022-23, these projects are funded from State grants, Infrastructure Gas Tax funds, Transportation Sales Tax, and Stormwater Utility fees.

As part of its Stormwater Master Plan, over the last few years the Town of Miami Lakes has undertaken a series of projects to protect surface water quality and reduce flooding within the Town. These projects are comprised of both roadway and drainage components and the cost is typically split between the Transportation and Stormwater sub-funds. Stormwater improvements typically include the addition of catch basins, French drains, and manholes to provide water quality and quantity treatment. Drainage projects are completed by resurfacing the roadway, pavement markings, signage and when applicable, landscaping and irrigation. Projects funded in the FY 2022-23 Budget include:

- **Streetlight Improvement Project**

Total Estimated Project Cost is \$500,000; FY 2022-23 Budget is \$494,886.

This project consists of limited streetlights improvements in various sectors of the Town. The work involves replacement of existing LED fixtures and/or installation of new streetlight poles to bring roadway light levels to the desired illuminance values. Budgeted funds will be used for the design, permitting and construction of these improvements.

- **NW 59<sup>th</sup> Avenue Roadway Extension**

Total Estimated Project Cost is \$14 million; FY 2022-23 Budget is \$9,152,248.

The project includes obtaining the right to a 1.18-acre parcel from Miami-Dade Aviation Department and land acquisition of a private property to design and construct a bridge and roadway improvement, extending from NW 59<sup>th</sup> Avenue over the C-8 Canal south to NW 151<sup>st</sup> Street, thereby providing public access that will facilitate increased economic opportunities, commerce, and local jobs. The project also involves improvements on NW 151<sup>st</sup> Street and NW 153<sup>RD</sup> Street from Miami Lakeway North to Miami Lakes Drive.

In FY2018 the Town was awarded a \$3.6 million competitive grant from FDOT for the construction of the NW 59<sup>th</sup> Avenue project. Additionally, the Town is securing Road Impact Fees from the County for \$1.89 million.

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

The FY2023 sources of funding for this project budget includes a re-budget project balance (\$5,664,857) additional grant funding (\$197,109) a budget transfer from Gas Tax (\$145,586), PTP (\$1,197,058), Mobility Fee (\$50,000), and funding from In Lieu of Road Impact Fees (\$1,897,638) for a total budget of \$9,152,248.

- **Safe Routes to School Bob Graham Education Center**

Total Estimated Project Cost is \$241,143; FY 2022-23 Budget is \$189,453.

The Town was initially awarded a grant from FDOT through the Safe Routes to School Program FY2019 in the amount of \$241,143 for the widening of the eastside school campus frontage sidewalk, new pedestrian ramps and crosswalk improvements along NW 79<sup>th</sup> Avenue from NW 167<sup>th</sup> Terrace to NW 155<sup>th</sup> Street and NW 82<sup>nd</sup> Avenue at 162<sup>nd</sup> Street. This budget includes the design phase of this project, and which commenced in FY2021 and will be completed in FY22. The construction portion is expected to commence in FY2023.

- **Curbing of Right-of-Ways**

Total estimated project cost is \$282,756, FY2022-23 Re-budget \$65,364

To better protect Town maintained rights-of-way and greenspace, this project will add needed curbing to swales that incur damage due to vehicular access. These protective barriers will work to reduce repair and restore and revitalize damaged green spaces.

- **Miami Lakes Park West Bicycle & Pedestrian Improvements Project**

Total estimated project cost is \$1,216,565, FY22-23 Budget is \$158,370

The Town was initially awarded a grant from FDOT through the Transportation Alternatives Program in the amount of \$1,000,000 towards this project. The Miami Lakes Park West Bicycle and Pedestrian Improvements Project will provide mobility enhancements and access to homes, jobs, businesses, recreation, and public transportation for people of all ages and abilities. The Project is located along Montrose Road (NW 82<sup>nd</sup> Avenue) and Balgowan Road from Miami Lakes Drive (NW 154<sup>th</sup> Street) to Ardoch Road, approximately 0.7 miles. The design to commence in FY23. The funding sources for FY23 budget come from the grant (\$115,178) & PTP (\$43,192). Construction and CEI to commence in FY26. Total estimated project cost is \$1,216,565. (Grant Award is \$1,000,000 & Town Match \$216,565).

- **Miami Lakes Green 2.0 (146<sup>th</sup> Street Greenway)**

Total estimated project cost is \$808,200; FY2022-23 Budget is \$706,526

The Town was initially awarded a grant from FDOT through the Transportation Alternatives Program in the amount of \$541,494 towards this project. Miami Lakes Greenways Represent Energy-Efficient Networks 2.0 involves the development of a signature multi-purpose greenway connecting bike facilities on NW 87<sup>th</sup> Avenue and NW 89<sup>th</sup> Avenue while serving as a gateway to Barbara Goleman Senior High School.



## *Town of Miami Lakes FY 2022-23 Adopted Budget*

The project furthers strategies adopted in the Town Transportation Master Plan (2004) and Greenways and Trails Master Plan (2014). Both the Town Transportation Master Plan and the Greenways and Trails Master Plan underwent extensive public participation and council approval. The proposed project expands upon the recommendation proposed in the Greenways and Trails Master Plan which calls for bike lanes along this segment of NW 146 Street. This greenway will connect to a future off-road facility on NW 87th Avenue and a future On-Road facility on NW 89th Avenue, allowing students, residents, and visitors to travel throughout the greater region. Design will commence in FY2022 and construction in FY2023.

- **Miami Lakes NW 154th Street & Palmetto Expressway Turn Lanes**

Total estimated project cost is \$400,000, FY22-23 Budget is \$400,000

The Town was awarded a specific appropriation through the legislature for the FDOT Grant in the amount of \$400,000 to fund this project. This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154th Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes.

- **Fairway Drive Bike Lane & Crosswalk**

Total estimated project cost is \$1,200,000, FY2022-23 Budget is \$119,000

The Town was initially awarded a grant from FDOT through the Transportation Alternatives Program in the amount of \$900,00 towards this project. The Fairway Drive Bike Lane & Crosswalk Improvements project is for the construction of bike lanes and crosswalks improvements on Fairway Drive from Miami Lakes Drive to Miami Lakeway North for enhanced pedestrian and bicycle safety-related infrastructure in compliance with the Americans with Disabilities Act. The design (\$119,000) is to commence in FY23 construction (\$1,036,000) and CEI (\$45,000) in FY25. Funding for FY23 comes from the grant (\$89,250) and PTP (\$29,750).

- **Royal Oaks First Addition**

Total estimates project cost \$440,220, FY2022-23 Budget is \$373,470

On July 16, 2019, the Town Council unanimously adopted Resolution 19-1626 adding this project as a necessary capital improvement. The Town was awarded a specific appropriation through the legislature for the DEP Grant in the amount of \$440,220 to fund this project. The Project improvements will require design, permitting, and construction of the drainage system comprised of drainage pipes, exfiltration trenches (French Drains), and asphalt restoration between NW 166th Terrace to NW 168th Street, from NW 83rd Place to NW 82nd Avenue. Project benefits will include improved

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

drainage, reduced localized flooding, increased drainage capacity, improved stormwater management, eliminated standing rainwater, reduced probability of mosquito-transmitted diseases to the public, and reduced impact to property and life.

### *Infrastructure Sinking Fund*

On January 15, 2019, the Town Council adopted Ordinance 2019-236 creating a Long-Term

Infrastructure Renewal and Replacement Fund. The Town shall transfer a minimum of \$150,000 to the Long-Term Infrastructure Renewal and Replacement Fund on a yearly basis that can be adjusted and budgeted annually for the renewal and replacement of certain general fund assets. Funds may only be used for the renewal and replacement of capital assets as defined by Generally Accepted Accounting Principles (GAAP) and are identified and accounted for by the Town Financial Records.

The Infrastructure Sinking Fund FY2022-23 budget includes \$150,000 mandated contribution and \$312,156 projected prior year carryforward fund balance for a total budget of \$462,156. This amount is appropriated among various projects including the replacement of one A/C unit at Town Hall (\$34,500), replacement of concession stands cabinets (\$15,000) and a second A/C unit at the Robert Alonso Community Center (\$40,000), the replacement and resurface and epoxy the floors at the youth center (\$10,000) and the replacement of the cabinets (\$30,000) at the Mary Collins Community Center. This budget also includes a reserve balance of \$332,656.

**TOWN OF MIAMI LAKES  
FY2022-2023 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
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**FACILITIES & EQUIPMENT IMPROVEMENT**

REVENUES

3013903-370000-FAC	BUDGET CARRYFORWARD	\$52,630	\$44,968	\$26,147	\$26,147	\$4,381	Projected fund balance carryforward.
3013903-381109	TRANSFER IN-GENERAL FUND	\$19,000	\$10,000	\$20,000	\$20,000	\$0 -	
<b>TOTAL REVENUES</b>		<b><del>\$71,630</del></b>	<b><del>\$54,968</del></b>	<b><del>\$46,147</del></b>	<b><del>\$46,147</del></b>	<b><del>\$4,381</del></b>	

EXPENSES

3013903-563000	INFRASTRUCTURE	\$30,867	\$54,968	\$46,147	\$41,766	\$4,381	Budget balance for the Police Security Fencing.
3013903-564000	MACHINERY & EQUIPMENT	\$14,615	\$0	\$0	\$0	\$0 -	
<b>TOTAL EXPENDITURES</b>		<b><del>\$45,482</del></b>	<b><del>\$54,968</del></b>	<b><del>\$46,147</del></b>	<b><del>\$41,766</del></b>	<b><del>\$4,381</del></b>	
<b>NET FACILITIES &amp; EQUIPMENT IMPROVEMENT</b>		<b><del>\$26,147</del></b>	<b><del>\$0</del></b>	<b><del>\$0</del></b>	<b><del>\$4,381</del></b>	<b><del>\$0</del></b>	

**PARKS IMPROVEMENTS**

REVENUES

301-337205-G2003	GRANT-NEAT STREET MIAMI	\$33,275	\$0	\$0	\$0	\$0 -	
301-337205-G2102	GRANT-NEAT STREET MIAMI	\$0	\$0	\$46,031	\$45,756	\$0 -	
301-370001-PARKS	BUDGET CARRYFORWARD	\$936,662	\$1,305,083	\$1,335,983	\$1,335,983	\$1,435,415	Projected fund balance carryforward.
301-381106-PARKS	TRANSFERS IN-GENERAL FUND-PARKS	\$71,479	\$0	\$431,908	\$431,908	\$40,000	Entry Feature
301-381115-PIMP	TRANSFERS IN-PARKS IMPACT FEE FUND-IMPROV	\$220,021	\$0	\$0	\$0	\$0 -	
301-381124	TRANSFERS IN-BLACK OLIVE TREE PROGRAM	\$50,000	\$8,470	\$8,470	\$8,470	\$0 -	
301-381302	TRANSFERS IN-SPECIAL REVENUE FUND	\$200,000	\$0	\$0	\$0	\$0 -	
3017217-334205-G2105	GRANT-CDBG-MIT-FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO)	\$0	\$525,000	\$525,000	\$0	\$525,000	Re-Budget grant award amount.
<b>TOTAL REVENUES:</b>		<b><del>\$1,511,937</del></b>	<b><del>\$1,838,553</del></b>	<b><del>\$2,347,392</del></b>	<b><del>\$1,822,117</del></b>	<b><del>\$2,906,415</del></b>	

EXPENSES

3017207-549002	CONTINGENCY RESERVE	\$0	\$3,727	\$4,656	\$0	\$5,289	Reserve for future Parks improvements projects.
3017207-563003	WEST LAKE NEIGHBORHOOD REFORESTATION PROGRAM	\$96,031	\$0	\$0	\$0	\$0 -	
3017327-562065	SENIOR CENTER BUILDOUT	\$0	\$250,000	\$500,000	\$0	\$500,000	Re-budget Interior buildout of a 6,000 square foot shell building for a senior community center at an estimated total project cost of \$500,000. Bidding and design in FY23 and construction in FY24.
<b>TOTAL ADMINISTRATIVE PROJECTS:</b>		<b><del>\$96,031</del></b>	<b><del>\$253,727</del></b>	<b><del>\$504,656</del></b>	<b><del>\$0</del></b>	<b><del>\$505,289</del></b>	

3017217-563000	ROP/RACC INFRASTRUCTURE	\$10,134	\$525,000	\$525,000	\$0	\$525,000	Re-budget for the design, permitting and construction of a new generator at the Roberto Alonso Community Center (RACC)(EOC) to replace the existing back-up power source to avoid disruption of emergency operations, mitigate threats and emergency related challenges.
<b>TOTAL ROYAL OAKS PARK PROJECTS</b>		<b><del>\$10,134</del></b>	<b><del>\$525,000</del></b>	<b><del>\$525,000</del></b>	<b><del>\$0</del></b>	<b><del>\$525,000</del></b>	

3017237-563530	MINI PARKS IMPROVEMENTS	\$22,860	\$0	\$0	\$0	\$0 -	
<b>TOTAL PARK -WEST (MARY COLLINS)</b>		<b><del>\$22,860</del></b>	<b><del>\$0</del></b>	<b><del>\$0</del></b>	<b><del>\$0</del></b>	<b><del>\$0</del></b>	

3017247-563000	INFRASTRUCTURE	\$0	\$0	\$201,908	\$313,000	\$0 -	
3017247-563001	MLOP STORAGE FACILITY	\$1,560	\$189,601	\$189,601	\$0	\$189,601	Re-budget funds to replace roof, A/C unit, renovate bathrooms and refurbish interior.
3017247-563603	MLOP W&S CONNECT -CURR CONST	\$0	\$0	\$0	\$0	\$0 -	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
3017247-563618	MLOP MASTER PLAN	\$12,898	\$639,398	\$627,400	\$5,702	\$509,698	Re-budget funding to complete the design work at MLOP and the remainder towards the construction phase.
<b>TOTAL MIAMI LAKES OPTIMIST PARK</b>		<b>\$14,458</b>	<b>\$828,999</b>	<b>\$1,018,909</b>	<b>\$318,702</b>	<b>\$699,299</b>	
3017257-563201	ENTRANCE FEATURE	\$0	\$0	\$0	\$0	\$40,000	67th Avenue Entry Feature
3017257-563541	RE-SODDING POCKET PARKS	\$0	\$0	\$13,000	\$13,000	\$0	
3017257-564000	MACHINERY & EQUIPMENT-MINI PARKS IMPROVEMENT	\$0	\$0	\$55,000	\$55,000	\$0	
<b>TOTAL MINI PARKS</b>		<b>\$0</b>	<b>\$0</b>	<b>\$68,000</b>	<b>\$68,000</b>	<b>\$40,000</b>	
3017277-563538	BRIDGE PARK (154TH BRIDGE)	\$5,022	\$80,827	\$80,827	\$0	\$0	The carryforward balance of this project has been re-allocated to Par 3 (\$80,827) since it is Parks Open Space funds.
3017277-563542	170TH STREET GREENWAY TRAIL EXTENSION	\$161	\$0	\$0	\$0	\$0	
3017287-563540	PAR 3 PARK	\$0	\$150,000	\$150,000	\$0	\$230,827	Re-budget funds for design of Par 3 Park (\$150,000). Additional funding from Bridge Park allocated to Par 3 (\$80,827).
3017297-563539	PASSIVE PARK DEVELOPMENT	\$26,788	\$0	\$0	\$0	\$0	
<b>TOTAL PASSIVE PARK DEVELOPMENT</b>		<b>\$31,971</b>	<b>\$230,827</b>	<b>\$230,827</b>	<b>\$0</b>	<b>\$230,827</b>	
<b>TOTAL PARKS IMPROVEMENTS EXPENDITURES</b>		<b>\$175,454</b>	<b>\$1,838,553</b>	<b>\$2,347,392</b>	<b>\$386,702</b>	<b>\$2,000,415</b>	
<b>NET PARKS IMPROVEMENT</b>		<b>\$1,335,983</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,435,415</b>	<b>\$0</b>	

**TRANSPORTATION IMPROVEMENTS**

REVENUES

301-331492-G1401	GRANT-TAP-NW 60TH AVE (G1401)	\$238,522	\$0	\$0	\$0	\$0	
301-334202	GRANT-SAFE ROUTES TO SCHOOL	\$360,819	\$360,819	\$360,819	\$360,819	\$0	
301-361100	INTEREST INCOME	\$7,774	\$0	\$0	\$4,657	\$0	
3014134-312420	SECOND LOCAL OPT GAS TAX-3 CENT	\$140,612	\$139,356	\$139,356	\$148,517	\$145,586	1 to 5 cent tax per Florida Statute 336.025. Based on Department of Revenue estimates at 95%. Funding towards 59th Avenue Roadway Extension project.
3014134-331495-G1701	GRANT-MIAMI LAKES GREEN 2.0-146TH STREET GREENWAY (G1701)	\$0	\$0	\$0	\$0	\$541,494	Grant for Miami Lakes Greenway 2.0 for the reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue for two lanes with bike lanes and landscaped paths. Total grant award \$541,494.
3014134-331495-G1905	GRANT-TAP-FDOT-MIAMI LAKES FAIRWAY DRIVE BIKE LANES & CROSSWALK (G1905)	\$0	\$0	\$0	\$0	\$89,250	Grant for Design, Permitting, and Construction of bike lanes and crosswalks improvements on Fairway Drive from Miami Lakes Drive to Miami Lakeway North for enhanced pedestrian and bicycle safety-related infrastructure in compliance with the Americans with Disabilities Act. Design to commence in FY23 (\$89,250), construction and CEI (\$810,750) in FY25. Total grant award \$900,000.
3014134-331495-G2004	GRANT-FDOT-MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT (G2004)	\$0	\$0	\$0	\$0	\$115,178	Grant for Miami Lakes Park West Bicycle & Pedestrian Improvements Project for design (\$115,178) to commence in FY23 and construction and CEI (\$884,822) to commence in FY26. Total FDOT Grant award \$1,000,000.
3014134-331907-G1805	GRANT-CIGP-NW 59 AVE ROADWAY EXTENSION (G1805)	\$0	\$3,454,659	\$3,454,659	\$16,178	\$3,635,591	Re-budget award balance for the County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award \$3,614,500 plus additional funding from FDOT of \$197,109, for a new total grant award of \$3,811,607.

**TOWN OF MIAMI LAKES  
FY2022-2023 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
3014134-334202-G1901	GRANT-SAFE ROUTES TO SCHOOL-BOB GRAHAM (G1901)	\$0	\$56,267	\$56,267	\$36,740	\$204,403	Re-budget design award balance of \$19,527. Construction (\$160,762) and CEI (\$24,114) award amount from FDOT for Safe Routes to School project. Total grant award \$241,143.
3014134-334490-G2207	Miami Lakes NW 154TH STREET & PALMETTO EXPRESSWAY TURN LANES	\$0	\$0	\$0	\$0	\$400,000	This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154 <sup>th</sup> Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes. Total Grant Award \$400,000.
3014134-370003	BUDGET CARRYFORWARD	\$924,230	\$1,346,893	\$1,534,628	\$1,534,628	\$3,288,164	Projected fund balance carryforward.
301-381050	TRANSFER IN-FROM GENERAL FUND	\$0	\$171,000	\$453,756	\$453,756	\$0 -	
3014134-381111	TRANSFER IN-SPECIAL REVENUE FUND-TRANSPORTATION (PTP)	\$525,000	\$620,000	\$720,000	\$720,000	\$1,270,000	FY23 funding towards Park West Bicycle & Pedestrian Improvements Project (\$43,192), Fairway Drive Bike Lane & Crosswalk (\$29,750) and 59th Avenue Roadway Extension (\$1,197,058).
3014134-381113	TRANSFER IN-FROM STORMWATER	\$0	\$0	\$288,664	\$288,664	\$0 -	
3014134-381134	TRANSFER IN-FROM SPECIAL REVENUE FUND-GAS TAX	\$121,000	\$0	\$0	\$0	\$0 -	
3014144-381304-00003	TRANSFER IN-FROM ROAD IMPACT FEE FUND (59TH AVE)	\$0	\$1,897,638	\$1,897,638	\$0	\$1,897,638	Re-budget balance towards 59th Avenue Roadway Extension project.
3014184-381120	TRANSFER IN-FROM SPECIAL REVENUE FUND-MOBILITY FEE	\$100,000	\$300,000	\$300,000	\$300,000	\$50,000	FY23 funding towards 59th Avenue Roadway Extension Project.
		<b>TOTAL REVENUES</b>	<b>\$2,417,958</b>	<b>\$8,346,632</b>	<b>\$9,205,787</b>	<b>\$3,863,958</b>	<b>\$11,637,304</b>
<b>EXPENSES</b>							
3014134-549002	CONTINGENCY RESERVE	\$0	\$172,937	\$191,004	\$0	\$351,457	Reserves for transportation projects as needed.
3014134-563008	STREET LIGHT IMPROVEMENTS	\$40,547	\$230,068	\$495,089	\$203	\$494,886	Re-budget project balance for the street lights project.
3014134-563029	59TH AVENUE ROADWAY EXTENSION	\$658,089	\$7,541,013	\$7,572,548	\$10,053	\$9,152,248	Re-budget project balance (\$5,664,857), re-budget balance of In lieu of Road Impact Fees (\$1,897,638), additional grant funding (\$197,109), Gas Tax (\$145,586), Mobility Fee (\$50,000) and PTP (\$1,197,058) in order to secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive and construction.
3014134-563065	SAFE ROUTES TO SCHOOL-MLS	\$115,555	\$109,641	\$161,750	\$14,100	\$0 -	
3014134-563065-G1901	SAFE ROUTES TO SCHOOL-BOB GRAHAM	\$15,390	\$26,267	\$40,877	\$36,300	\$189,453	Re-budget FY22 project balance for the design phase (\$4,577). Construction (\$160,762) and CEI (\$24,114) to commence in FY23. of the Safe Routes to School project at Bob Graham Education Center to include crosswalks and connector ramps improvements along NW 79th Avenue from NW 167 Terr to NW 155 Street and NW 82 Ave at NW 162 Street. Total estimated project cost is \$241,143. This project is grant funded and does not require matching funds.
3014134-563205	PEDESTRIAN CROSSWALKS	\$9,840	\$0	\$194,256	\$194,428	\$0 -	
3014134-563210-G2002	MIGLO WALKING & BIKING TRAIL	\$23,449	\$0	\$801	\$733	\$0 -	
3014134-563301	CURBING OF RIGHT-OF-WAYS	\$0	\$0	\$282,756	\$217,393	\$65,364	Re-budget FY22 project balance.
3014134-563608	COMPLETE STREET IMPLEMENTATION\$ BUSINESS PARK EAST (NW 60TH AVE)	\$14,376	\$0	\$0	\$0	\$0 -	

**TOWN OF MIAMI LAKES  
FY2022-2023 ADOPTED BUDGET  
Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
3014134-563608-G2004	MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS	\$0	\$0	\$0	\$0	\$158,370	The Miami Lakes Park West Bicycle and Pedestrian Improvements Project will provide mobility enhancements and access to homes, jobs, businesses, recreation, and public transportation for people of all ages and abilities. The Project is located along Montrose (NW 82nd Avenue) and Balgowan Roads from Miami Lakes Drive (NW 154th Street) to Ardoch Road, approximately 0.7 miles. The design to commence in FY23. The funding sources for FY23 budget come from the grant (\$115,178) & PTP (\$43,192). Construction and CEI to commence in FY26. Total estimated project cost is \$1,216,565. (Grant Award is \$1,000,000 & Town Match \$216,565).
3014134-563619-G1701	MIAMI LAKES GREEN 2.0 (146TH GREENWAY)	\$0	\$266,706	\$266,706	\$101,674	\$706,526	Re-budget project balance (\$165,032) to complete design. Construction to commence in FY23. This project is for the reconstruction of NW 146th Street between 89th Avenue to two lanes with bike lanes and landscaped path. Total estimated project cost is \$808,200 (Grant Award \$541,494 & Town match \$266,706).
3014134-563620-G2207	MIAMI LAKES NW 154TH STREET & PALMETTO EXPRESSWAY TURN LANES	\$0	\$0	\$0	\$0	\$400,000	This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154 <sup>th</sup> Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes. Total estimated project cost is \$400,000. This project is grant funded and does not require matching funds.
3014134-563622-G1905	FAIRWAY DRIVE BIKE LANE & CROSSWALK IMPROVEMENTS PROJECT (G1905)	\$0	\$0	\$0	\$0	\$119,000	The Fairway Drive Bike Lane & Crosswalk Improvements project is for the construction of bike lanes and crosswalks improvements on Fairway Drive from Miami Lakes Drive to Miami Lakeway North for enhanced pedestrian and bicycle safety-related infrastructure in compliance with the Americans with Disabilities Act. The design (\$119,000) is to commence in FY23 construction (\$1,036,000) and CEI (\$45,000) in FY25. Funding for FY23 comes from the grant (\$89,250) and PTP (\$29,750). Total estimated project cost \$1,200,000. (Grant Award \$900,000 and Town match \$300,000).
3014144-563725-00001	PALMETTO & NW 67TH AVENUE WIDENING	\$6,085	\$0	\$0	\$0	\$0	
<b>TOTAL EXPENDITURES</b>		<b>\$883,339</b>	<b>\$8,246,632</b>	<b>\$9,205,787</b>	<b>\$574,882</b>	<b>\$11,637,304</b>	
<b>NET TRANSPORTATION IMPROVEMENTS</b>		<b>\$1,534,628</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,289,075</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>STORMWATER IMPROVEMENTS</b>							
<b>REVENUES</b>							
3013803-331906-G1806	FEMA - WEST LAKE PHASE 3	\$950,491	\$877,305	\$582,881	\$471,135	\$0 -	
3013803-334361-G1706	STORMWATER GRANTS-CANAL STABILIZATION	\$100,000	\$101,003	\$0	\$0	\$0 -	
3013803-334362-G2108	GRANT-ROYAL OAKS FIRST ADDITION (LAP)	\$0	\$440,220	\$440,220	\$50,897	\$389,324	Re-budget balance for the Legislative Award for Royal Oaks First Addition.
3013803-334507-G1804	STATE LEGISLATIVE GRANT - WEST LAKE PHASE 3	\$0	\$500,000	\$500,000	\$465,939	\$0 -	
3013803-370004	BUDGET CARRYFORWARD	(71,092)	(\$1,067,660)	(\$107,413)	(\$107,413)	\$146,514	Projected fund balance carryforward.
3013803-381109	TRANSFER IN-GENERAL FUND	\$238,525	\$0	\$0	\$0	\$0 -	
3013803-381111	TRANSFER IN-PEOPLES TRANSPORTATION PROGRAM	\$100,000	\$0	\$0	\$0	\$0 -	
3013803-381400-STORM	TRANSFER IN-STORMWATER UTILITY FUND	\$122,000	\$0	\$0	\$0	\$0 -	
	<b>TOTAL REVENUES:</b>	<b>\$1,439,924</b>	<b>\$850,868</b>	<b>\$1,415,688</b>	<b>\$880,558</b>	<b>\$535,838</b>	
<b>EXPENSES</b>							
3013803-563039-G1804	WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW	\$1,480,901	\$142,303	\$654,382	\$368,471	\$0 -	
3013803-563040	NW 83RD PLACE ROADWAY & DRAINAGE	\$37,437	\$289,095	\$10,590	\$10,159	\$0 -	
3013803-563041-G1803	ROYAL OAKS DRAINAGE & ROADWAY IMPROVS	\$0	\$0	\$0	\$0	\$0 -	
3013803-563041-G2108	ROYAL OAKS FIRST ADDITION	\$0	\$373,470	\$440,220	\$66,750	\$373,470	Re-budget balance to fund the design, permitting and construction of the drainage system comprised of drainage pipes, French drains and asphalt restoration between NW 166th Street to NW 168th Street, from NW 83rd Place to NW 82nd Avenue.
3013803-563042-G1706	CANAL BANK STABILIZATION - PHASE 2	\$28,999	\$0	\$0	\$0	\$0 -	
3013803-581000	CONTINGENCY RESERVE	\$0	\$46,000	\$21,832	\$0	\$162,368	Reserve for future projects.
3013803-591041	TRANSFER OUT-CAPITAL PROJECTS FUND-TRANSPORTATION	\$0	\$0	\$288,664	\$288,664	\$0 -	
	<b>TOTAL EXPENDITURES:</b>	<b>\$1,547,337</b>	<b>\$850,868</b>	<b>\$1,415,688</b>	<b>\$734,044</b>	<b>\$535,838</b>	
	<b>NET STORWATER IMPROVEMENT</b>	<b>(\$107,413)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$146,514</b>	<b>\$0</b>	
	<b>TOTAL CAPITAL FUND PROJECTS REVENUES</b>	<b>\$5,440,949</b>	<b>\$11,091,021</b>	<b>\$13,015,014</b>	<b>\$6,612,781</b>	<b>\$14,177,938</b>	
	<b>TOTAL CAPITAL FUND PROJECTS EXPENDITURES</b>	<b>\$2,651,603</b>	<b>\$11,091,021</b>	<b>\$13,015,014</b>	<b>\$1,737,395</b>	<b>\$14,177,938</b>	
	<b>NET CAPITAL PROJECTS FUND</b>	<b>\$2,789,345</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,875,385</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>INFRASTRUCTURE SINKING FUND</b>							
<b>REVENUES</b>							
307-361100	INTEREST INCOME	\$802	\$0	\$0	\$301	\$0 -	
307-370000	BUDGET CARRYFORWARD	\$151,471	\$215,796	\$244,627	\$244,627	\$312,156	Prior year projected fund balance carryforward.
307-381109	TRANSFERS IN - GENERAL FUND	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	Per Ordinance 2019-236.
<b>TOTAL INFRASTRUCTURE SINKING FUND REVENUES</b>		<b>\$302,273</b>	<b>\$365,796</b>	<b>\$394,627</b>	<b>\$394,928</b>	<b>\$462,156</b>	
<b>EXPENSES</b>							
307-549002	CONTINGENCY RESERVE	\$0	\$220,796	\$211,152	\$0	\$332,656	Reserve for future projects for the renewal and replacement of equipment & infrastructure.
3073903-564000	MACHINERY & EQUIPMENT-GOVERNMENT CENTER	\$0	\$40,000	\$40,000	\$10,900	\$34,500	Re-budget the replacement of A/C unit at Town Hall (\$34,500).
3077217-563000	INFRASTRUCTURE-ROYAL OAKS PARK-RACC	\$25,666	\$0	\$0	\$0	\$0 -	
3077217-564000	MACHINERY & EQUIPMENT-ROYAL OAKS PARK-RACC	\$0	\$40,000	\$40,000	\$0	\$55,000	Re-budget the replacement of the second A/C Unit (\$40,000) and replacement of concession stand cabinets & appliances (\$15,000).
3077227-563000	INFRASTRUCTURE-PICNIC PARK EAST-YOUTH CENTER	\$0	\$0	\$22,575	\$22,575	\$10,000	To replace and resurface and epoxy the floor (\$10,000).
3077237-563000	INFRASTRUCTURE-PARK WEST- MARY COLLINS	\$0	\$65,000	\$80,900	\$49,297	\$30,000	Re-budget the replacement of the cabinets (\$30,000)
3077247-563000	INFRASTRUCTURE-MIAMI LAKES OPTIMIST PARK-MLOP	\$31,980	\$0	\$0	\$0	\$0 -	
<b>TOTAL INFRASTRUCTURE SINKING FUND EXPENDITURES</b>		<b>\$57,646</b>	<b>\$365,796</b>	<b>\$394,627</b>	<b>\$82,772</b>	<b>\$462,156</b>	
<b>NET INFRASTRUCTURE SINKING FUND</b>		<b>\$244,627</b>	<b>\$0</b>	<b>\$0</b>	<b>\$312,156</b>	<b>\$0</b>	



**TOWN OF MIAMI LAKES**  
**FY 2022-23 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2022-23 BUDGET	FY2023-24 BUDGET	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	COMMENTS
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**FACILITIES & EQUIPMENT IMPROVEMENT**

**REVENUES**

BUDGET CARRYFORWARD	\$4,381	\$0	\$0	\$0	\$0	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>	<b>\$4,381</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**EXPENDITURES**

CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$0	-
INFRASTRUCTURE	\$4,381	\$0	\$0	\$0	\$0	-
<b>TOTAL EXPENDITURES</b>	<b>\$4,381</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>NET FACILITIES &amp; EQUIPMENT IMPROVEMENTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**PARKS IMPROVEMENT**

**REVENUES**

BUDGET CARRYFORWARD-PARKS	\$1,435,415	\$5,289	\$5,289	\$5,289	\$5,289	Projected fund balance carryforward.
TRANSFER IN-GENERAL FUND	\$40,000	\$0	\$0	\$0	\$0	To fund the entry feature project on 67th Avenue.
GRANT-CDBG-MIT-FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO)	\$525,000	\$0	\$0	\$0	\$0	Rebuild Florida Community Development Block Grant Mitigation Critical Facility Hardening Program to fund the design, permitting, and construction of the Roberto Alonso Community Center new generator.
<b>TOTAL REVENUES:</b>	<b>\$2,000,415</b>	<b>\$5,289</b>	<b>\$5,289</b>	<b>\$5,289</b>	<b>\$5,289</b>	

**EXPENDITURES**

CONTINGENCY RESERVE	\$5,289	\$5,289	\$5,289	\$5,289	\$5,289	Reserve for future parks improvement projects.
SENIOR CENTER BUILDOUT	\$500,000	\$0	\$0	\$0	\$0	Re-budget Interior buildout of a 6,000 square foot shell building for a senior community center at an estimated total project cost of \$500,000. Bidding and design in FY23 and construction in FY24.
<b>TOTAL ADMINISTRATIVE PROJECTS:</b>	<b>\$505,289</b>	<b>\$5,289</b>	<b>\$5,289</b>	<b>\$5,289</b>	<b>\$5,289</b>	
ROP/RACC INFRASTRUCTURE	\$525,000	\$0	\$0	\$0	\$0	Re-budget for the design, permitting and construction of a new generator at the Roberto Alonso Community Center (RACC)(EOC) to replace the existing back-up power source to avoid disruption of emergency operations, mitigate threats and emergency related challenges.
<b>TOTAL ROYAL OAKS PARK PROJECTS</b>	<b>\$525,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY 2022-23 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2022-23 BUDGET	FY2023-24 BUDGET	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	COMMENTS
MLOP STORAGE FACILITY	\$189,601	\$0	\$0	\$0	\$0	Design was completed in FY2019 and revised in FY2020 to include flood protection requirements. Town staff is currently exploring prefabricated options while material prices are slowly dropping, and construction is projected to commence in FY2023.
MLOP MASTER PLAN	\$509,698	\$0	\$0	\$0	\$0	\$0 Re-budget balance to complete MLOP Master Plan design and construction documents.
<b>TOTAL MIAMI LAKES OPTIMIST PARK:</b>	<b>\$699,299</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
67th AVENUE ENTRANCE FEATURE	\$40,000	\$0	\$0	\$0	\$0	\$0 67th Avenue Entry Feature
BRIDGE PARK (154TH BRIDGE)	\$0	\$0	\$0	\$0	\$0	\$0
PAR 3 PARK	\$230,827	\$0	\$0	\$0	\$0	\$0 Re-budget funds for design of Par 3 Park (\$150,000). Additional funding from Bridge Park allocated to Par 3 (\$80,827).
<b>TOTAL PASSIVE PARK</b>	<b>\$270,827</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL PARKS IMPROVEMENTS EXPENDITURES</b>	<b>\$2,000,415</b>	<b>\$5,289</b>	<b>\$5,289</b>	<b>\$5,289</b>	<b>\$5,289</b>	
<b>NET PARKS IMPROVEMENTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**TRANSPORTATION IMPROVEMENT**

**REVENUES**

GRANT-FDOT-SR 826/NW 154TH STREET LANDSCAPE & HARDSCAPE IMPROVEMENTS (G1703)	\$0	\$0	\$0	\$0	\$100,000	FY27 Grant funding for enhancement of the landscaping around the NW 154th Street northbound and southbound exists of the Palmetto Expressway, and installing red brick pavers in the median beneath the underpass consistent with the Town's streetscape improvements along NW 154th Street. Total grant award \$100,000.
GRANT-TAP-FDOT-MIAMI LAKES GREEN/NW 77TH CT GREENWAY-SOUTH (G1501)	\$0	\$77,884	\$0	\$522,116	\$0	Grant for Miami Lakes Green/NW 77th Ct Greenway (South) to develop multipurpose greenways, sidewalk network improvements and ADA compliant intersections. Design is to commence in FY24 and Construction and CEI in FY26. Total grant award (\$600,000)
MIAMI LAKES GREEN/NW 77TH CT GREENWAY-NORTH (G1602)	\$0	\$0	\$0	\$200,000	\$0	Grant for Miami Lakes Green/NW 77th Ct Greenway (North) to develop a multi-purpose greenway trail from NW 77th Court, north from NW 154th Street to NW 163rd Street. Total grant award \$200,000.

**TOWN OF MIAMI LAKES**  
**FY 2022-23 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2022-23 BUDGET	FY2023-24 BUDGET	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	COMMENTS
INTEREST INCOME	\$0	\$5,000	\$5,000	\$5,000	\$5,000	Interest income from Investment Portfolio.
SECOND LOCAL OPT GAS TAX-3 CENT	\$145,586	\$145,000	\$145,000	\$145,000	\$145,000	1 to 5 cent tax per Florida Statute 336.025 for transportation improvement capital projects. FY23,24, &25 funding is earmarked for 59th Ave. Roadway Extension Project.
GRANT-MIAMI LAKES GREEN 2.0-146TH STREET GREENWAY (G1701)	\$541,494	\$0	\$0	\$0	\$0	\$0 Grant for Miami Lakes Greenway 2.0 for the reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue for two lanes with bike lanes and landscaped paths. Total grant award \$541,494.
GRANT-TAP-FDOT-MIAMI LAKES FAIRWAY DRIVE BIKE LANES & CROSSWALK (G1905)	\$89,250	\$0	\$810,750	\$0	\$0	\$0 This project will create a bike route from Fairway Drive from Miami Lakes Drive to Miami Lakeway North. Design is to commence in FY23 and Construction and CEI in FY25. Total grant award \$900,000.
GRANT-FDOT-MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT (G2004)	\$115,178	\$0	\$0	\$884,822	\$0	\$0 FY23 Grant funding for Miami Lakes Park West Bicycle & Pedestrian Improvements Project for design (\$115,178) and construction and CEI (\$884,822) to commence in FY26. Total grant award (\$1,000,000).
GRANT-CIGP-NW 59 AVE ROADWAY EXTENSION (G1805)	\$3,635,591	\$0	\$0	\$0	\$0	\$0 FY23 re-budget award balance reimbursement for County Incentive Grant Program award for NW 59th Avenue Roadway Extension Project. The total grant award is \$3,614,500 plus additional funding of \$197,109 for new grant total award of \$3,811,609.
GRANT-SAFE ROUTES TO SCHOOL-BOB GRAHAM (G1901)	\$204,403	\$0	\$0	\$0	\$0	\$0 FY23 re-budget design award balance (\$19,527) Grant reimbursement award for Safe Routes to School project at Bob Graham Education Center. FY23 construction to commence award amount (\$184,876) This project does not require matching funds. Total grant award amount is \$241,143.
Miami Lakes NW 154TH STREET & PALMETTO EXPRESSWAY TURN LANES	\$400,000	\$0	\$0	\$0	\$0	\$0 This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154 <sup>th</sup> Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes. Total Grant Award \$400,000.

**TOWN OF MIAMI LAKES**  
**FY 2022-23 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2022-23 BUDGET	FY2023-24 BUDGET	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	COMMENTS
BUDGET CARRYFORWARD	\$3,288,164	\$351,457	\$356,457	\$361,457	\$366,457	Projected fund balance carryforward.
TRANSFER IN-SRF-TRANSPORTATION (PTP)	\$1,270,000	\$750,000	\$750,000	\$750,000	\$750,000	Transfer from Special Revenue Fund Transportation (PTP) (half-cent discretionary sales surtax) for transportation related and roadway improvement capital projects. FY23 funding towards Park West Bicycle & Pedestrian Improvements Project (\$43,192), Fairway Drive Bike Lane & Pedestrian Crosswalk (\$29,750) and funding towards 59th Roadway Extension (1,197,058).
TRANSFER IN-FROM SRF-OTHER	\$0	\$200,000	\$0	\$0	\$0	FY25 transfer from SRF-Other earmarked for Miami Lakes Green/ NW 77th Ct Greenway (North) project. Town match.
TRANSFER IN-FROM ROAD IMPACT FEE FUND (59TH AVE)	\$1,897,638	\$0	\$0	\$0	\$0	FY23 re-budget funding balance towards 59th Avenue Roadway Extension Project.
TRANSFER IN-FROM SRF-MOBILITY FEE	\$50,000	\$0	\$0	\$0	\$0	FY23 funding towards 59th Avenue Roadway Extension Project.
<b>TOTAL REVENUES</b>	<b>\$11,637,304</b>	<b>\$1,529,341</b>	<b>\$2,067,207</b>	<b>\$2,868,395</b>	<b>\$1,366,457</b>	
<b>EXPENDITURES</b>						
CONTINGENCY RESERVE	\$351,457	\$356,457	\$361,457	\$366,457	\$371,457	FY23-27 contingency reserve for transportation project needs as needed.
STREET LIGHT IMPROVEMENTS	\$494,886	\$0	\$0	\$0	\$0	Re-budget FY22 project balance for street light project.
59TH AVENUE ROADWAY EXTENSION (G1805)	\$9,152,248	\$854,878	\$624,750	\$362,749	\$795,000	Re-budget project balance (\$5,664,857), re-budget balance of In lieu of Road Impact Fees (\$1,897,638), additional grant funding (\$197,109), Gas Tax (\$145,586), Mobility Fee (\$50,000) and PTP (\$1,197,058) in order to secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive and construction.
SAFE ROUTES TO SCHOOL ALONG MLS (G1407)	\$0	\$0	\$0	\$0	\$0	-
SAFE ROUTES TO SCHOOL BOB GRAHAM (G1901)	\$189,453	\$0	\$0	\$0	\$0	FY23 includes project balance to complete the design phase (\$4,577), construction (\$160,762)and CEI (\$24,114) is commence the Safe Routes to School project at Bob Graham Education Center to include crosswalks and connector ramps improvements along NW 79th Avenue from NW 167 Terr to NW 155 Street and NW 82 Ave at NW 162 Street. Total estimated project cost is \$241,143. This project does not require matching funds.

**TOWN OF MIAMI LAKES**  
**FY 2022-23 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2022-23 BUDGET	FY2023-24 BUDGET	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	COMMENTS
CURBING OF RIGHT-OF-WAYS	\$65,364	\$0	\$0	\$0	\$0	Re-budget project balance for curbing of rights-of-way.
MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS	\$158,370	\$0	\$0	\$1,058,195	\$0	This project will provide bike lanes, crosswalk improvements, speed tables, signing, pavement markings, and ramps to enhance pedestrian and bicycle safety and mobility options for people of all ages and abilities in compliance with the ADA. The design is to commence in FY23 and construction and CEI in FY26. Total estimated project cost is \$1,216,565. (Grant \$1,000,000 & Town match \$216,565).
MIAMI LAKES GREEN 2.0 - 146TH STREET GREENWAY (G1701)	\$706,526	\$0	\$0	\$0	\$0	Re-budget project balance (\$165,032) to complete design. Construction phase is to commence (\$541,494) in FY23. This project is for the reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue to two lanes with bike lanes and landscaped paths for a total estimated project cost of \$808,200 (Grant award \$541,494 & Town match \$266,706).
MIAMI LAKES NW 154TH STREET & PALMETTO EXPRESSWAY TURN LANES	\$400,000	\$0	\$0	\$0	\$0	This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154 <sup>th</sup> Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes. Total estimated project cost is \$400,000. This project is grant funded and does not require matching funds.
FAIRWAY DRIVE BIKE LANE & CROSSWALK IMPROVEMENTS PROJECT (G1905)	\$119,000	\$0	\$1,081,000	\$0	\$0	This project will create a bike route from Fairway Drive from Miami Lakes Drive to Miami Lakeway North. Design is to commence in FY23 and Construction and CEI in FY25. Total estimated project cost is \$1,200,000. (Grant \$900,000 & Town match \$300,000).
MIAMI LAKES GREEN/NW 77TH CT GREENWAY-SOUTH (G1501)	\$0	\$118,006	\$0	\$781,994	\$0	This project is to develop multipurpose greenways, sidewalk network improvements and ADA compliant intersections. The project was delayed by grantor to FY26. Total estimated project cost is \$900,000. (Grant \$600,000 & Town match \$300,000).

**TOWN OF MIAMI LAKES**  
**FY 2022-23 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

Revenue and Expenditure by Line Item

ACCOUNT NAME	FY2022-23 BUDGET	FY2023-24 BUDGET	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	COMMENTS
MIAMI LAKES GREEN/NW 77TH CT GREENWAY-NORTH (G1602)	\$0	\$200,000	\$0	\$299,000		\$0 This project is to develop a multi-purpose greenway trail from NW 77th Court, north from NW 154th Street to NW 163rd Street. This project was delayed by the grantor to FY26. Total estimated project cost of \$400,000. (Grant \$200,000 & Town match \$200,000.)
SR 826/NW 154TH STREET LANDSCAPE & HARDSCAPE IMPROVEMENT PROJECT	\$0	\$0	\$0	\$0	\$200,000	Design to commence in FY27 and is for enhancement of the landscaping around the NW 154th Street northbound and southbound exists of the Palmetto Expressway, and installing red brick pavers in the median beneath the underpass consistent with the Town's streetscape improvements along NW 154th Street. Delayed by grantor to FY2027 (FDOT). Total estimated project cost of \$200,000. (Grant \$100,000 & Town match \$100,000).
<b>TOTAL EXPENDITURES:</b>	<b>\$11,637,304</b>	<b>\$1,529,341</b>	<b>\$2,067,207</b>	<b>\$2,868,395</b>	<b>\$1,366,457</b>	
<b>NET TRANSPORTATION IMPROVEMENTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**STORMWATER IMPROVEMENT**

**REVENUES**

STORMWATER GRANTS	\$0	\$250,000	\$250,000	\$250,000	\$250,000	Outgoing years anticipated grants for drainage projects.
GRANT-ROYAL OAKS FIRST ADDITION (LAP)	\$389,324	\$0	\$0	\$0	\$0	\$0 Legislative Award for Royal Oaks First Addition.
BUDGET CARRYFORWARD	\$146,514	\$162,368	\$662,368	\$1,162,368	\$1,662,368	Prior year carryforward sub-fund balance.
TRANSFER IN-STORMWATER UTILITY FUND	\$0	\$250,000	\$250,000	\$250,000	\$250,000	Transfer from Stormwater Utility Fund towards the drainage portion of projects as identified. Funding assumes increase in Stormwater Utility revenues.
<b>TOTAL REVENUES:</b>	<b>\$535,838</b>	<b>\$662,368</b>	<b>\$1,162,368</b>	<b>\$1,662,368</b>	<b>\$2,162,368</b>	

**EXPENDITURES**

ROYAL OAKS FIRST ADDITION	\$373,470	\$0	\$0	\$0	\$0	\$0 To fund the design, permitting and construction of the drainage system comprised of drainage pipes, French drains and asphalt restoration between NW 166th Street to NW 168th Street, from NW 83rd Place to NW 82nd Avenue.
CONTINGENCY RESERVE	\$162,368	\$662,368	\$1,162,368	\$1,662,368	\$2,162,368	Reserve for Stormwater capital project as needed.
<b>TOTAL EXPENDITURES:</b>	<b>\$535,838</b>	<b>\$662,368</b>	<b>\$1,162,368</b>	<b>\$1,662,368</b>	<b>\$2,162,368</b>	
<b>NET STORWATER IMPROVEMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

<b>TOTAL CAPITAL REVENUES</b>	<b>\$14,177,938</b>	<b>\$2,196,998</b>	<b>\$3,234,864</b>	<b>\$4,536,052</b>	<b>\$3,534,114</b>
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>\$14,177,938</b>	<b>\$2,196,998</b>	<b>\$3,234,864</b>	<b>\$4,536,052</b>	<b>\$3,534,114</b>



**Stormwater Utility Fund  
Stormwater Series 2021 Bond Fund  
American Rescue Plan Fund  
&  
Facilities Maintenance Fund**

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# *Town of Miami Lakes FY 2022-23 Adopted Budget*

## *Enterprise Fund*

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Enterprise Funds are used to finance and account for the acquisition, operation, and maintenance of facilities and services that are intended to be entirely or predominantly self-supporting through the collection of charges from external customers. The Stormwater Utility Fund is an enterprise fund that was established to account for the operation, maintenance and capital improvement costs of a storm water collection system providing services to all residents of the Town and all commercial properties.

### *Stormwater Utility Fund*

The Stormwater Utility rate of \$4.50 per Equivalent Residential Unit (ERU) had remained unchanged since the creation of the Utility in 2003. In FY2020, a Stormwater Rate study was conducted to determine an appropriate rate that would address the fiscal and drainage needs within our community, and in FY2021 the Council adopted a new rate of \$10.50 per ERU. The Town anticipates receiving \$2,547,455 in Stormwater utility fees. Revenues also include \$1,713,235 in fund balance carryforward, for a total budget of \$4,260,690.

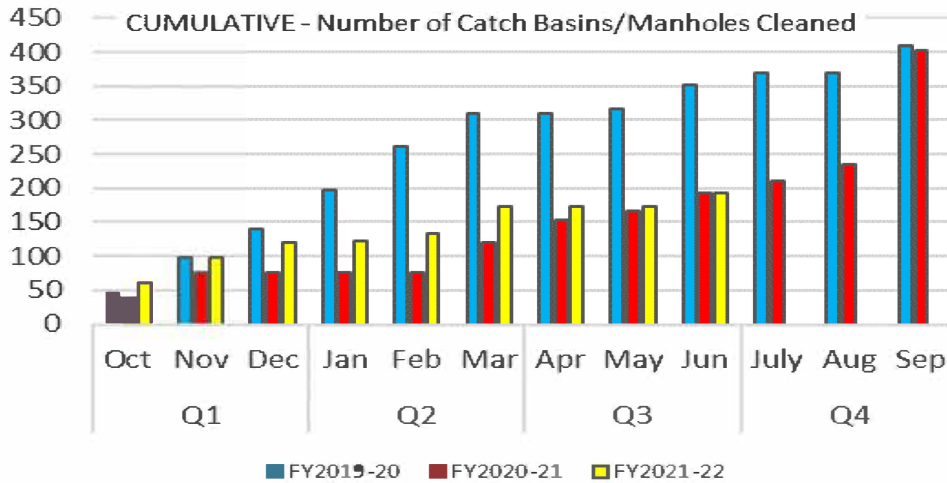
The FY2022-23 Budget includes all costs for operating the utility: street sweeping, drainage cleaning provided primarily by in-house support with the Town's own vacuum truck and supplemented by outsource support, chemical treatment and maintenance of canals, inspection services, as well as drainage repairs and improvements per the Stormwater Master Plan. The Fund also pays the proportionate share of annual debt service to Miami Dade County on Stormwater Utility Revenue Bond, Series 2013 (\$73,016), and a FEMA-funded canal dredging project at NW 57<sup>th</sup> Avenue (\$15,734). Debt service will mature in 2024 and 2026 respectively. Additionally, the fund pays the debt service on the new Stormwater Revenue Bonds Series 2021 (\$829,750) which matures in 2051. The Fund has a reserve of \$1,887,370.



# Town of Miami Lakes FY 2022-23 Adopted Budget

## Performance Measures

A key activity of the Stormwater Utility Fund is the cleaning of catch basins and manholes.



**Fig.1:** Cumulative number of catch basins/manholes cleaned in FY2022 as of the 3<sup>rd</sup> quarter was 194.

## Stormwater Series 2021 Bond

During the March 2021 Town Council Meeting, the Town Council provided the Town

Manager, Attorney and Staff with direction to seek bond financing in the amount of Fifteen Million Five Hundred Thousand Dollars (\$15,500,000) to finance a portion of the improvements required to be made to the Town’s Stormwater Utility System. Based on the Town Charter, all Town borrowing must be approved pursuant to an Ordinance. Accordingly, the Town Council passed an ordinance providing the requisite authority to issue its Stormwater Utility System Revenue Bonds to address a portion of the Town’s Stormwater infrastructure needs. The Town Council adopted a bond resolution that set forth the specific details and terms to issue the bonds. The Stormwater Utility System Bonds shall be paid from the revenues generated by the Town’s Stormwater Utility System fees. No other sources of funds will be pledged to pay the Stormwater Utility System Revenue Bonds. On July 8, 2021, the Town of Miami Lakes Series 2021 were issued and sold, raising \$18.26 million, including an 18 percent premium above the stated par amount of \$15.5 million. With this successful sale, the Town has begun design, engineering, and construction of the most critical drainage projects in the Town. This work will include stormwater system upgrades to improve drainage, alleviate flooding, protect, and enhance water quality, and build a stronger and more resilient Miami Lakes. The bonds will cost the Town 2.77% over 30 years. Repayment will come from the Town’s stormwater utility fee, which is set at \$10.50 per month per household

## *Town of Miami Lakes FY 2022-23 Adopted Budget*

or commercial equivalents. Institutional investors account for more than 91 percent of the bond purchasers, with nearly four percent by national retail buyers and five percent in underwriter balances. The Stormwater Series 2021 Bond Fund total budget for FY 2022-23 is \$11,909,482.

### *American Rescue Plan Act*

Section 9901 of the American Rescue Plan Act of 2021 (ARPA) was passed on March 11, 2021, adding section 603 to the Social Security Act, and creating the Coronavirus Local Fiscal Recovery Fund (CLFRF). These funds are intended to provide support to local governments to facilitate the ongoing recovery from the COVID-19 pandemic. More specifically, the CLFRF was established to provide substantial flexibility for each government to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest hit by the crisis. Funds can also be used to make necessary investments in water, sewer, and broadband infrastructure. Pursuant to the provisions of ARPA the State of Florida was allocated \$1,416,425,123 to disburse to 335 cities, towns, and townships statewide. The Town was eligible to receive \$15,710,276, of which we have received 100 percent of the eligible amount. On May 11, 2021, the Town Council approved that the funds from the American Rescue Plan Act be utilized for Stormwater capital improvement projects together with the Stormwater bond funds. The American Rescue Plan ACT Fund total budget for FY2022-23 is \$14,710,253

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>STORMWATER UTILITY FUND</b>							
<b>REVENUES</b>							
401-343900	STORMWATER UTILITY FEES	\$1,692,827	\$2,616,364	\$2,616,364	\$2,493,948	\$2,547,455	Based on 21,282 ERUs at \$10.50 per ERU per month budgeted at 95%. Per Resolution 21-1730
401-361100	INTEREST EARNINGS	\$1,327	\$2,000	\$2,000	\$1,379	\$0 -	
401-370004	BUDGET CARRYFORWARD	\$0	\$193,417	\$1,446,003	\$1,446,003	\$1,713,235	Projected fund balance carryforward.
401-381000	CAPITAL CONTRIBUTIONS	\$1,547,337	\$0	\$0	\$0	\$0 -	
401-381109	TRANSFER IN - GENERAL FUND	\$70,000	\$0	\$0	\$0	\$0 -	
<b>TOTAL REVENUES:</b>		<del>\$3,311,491</del>	<del>\$2,811,781</del>	<del>\$4,064,367</del>	<del>\$3,941,330</del>	<del>\$4,260,690</del>	
<b>EXPENDITURES</b>							
4013803-546180	WASAD FEE COLLECTION	\$40,184	\$39,900	\$39,900	\$36,499	\$40,000	WASAD fee to collect stormwater charges (Approximately 35,000 bills at \$1.17)
4013803-549060	STORMWATER ADMINISTRATION	\$70,775	\$216,320	\$216,320	\$100,625	\$161,184	Overhead charges for support of Utility at 12.0%.
4013803-549100	PUBLIC OUTREACH/WORKSHOPS	\$600	\$3,000	\$3,000	\$0	\$3,000	Required for NPDES and CRS annual certifications.
4013803-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$800	\$800	\$800	\$800	\$800	Required for CRS: American Association of Flood Plain Managers, FL SW Association & FL Flood Management Association.
4013803-554010	EDUCATION & TRAINING	\$1,744	\$3,000	\$3,000	\$59	\$3,000	Mandated training to maintain certification.
4013803-559030	DEPRECIATION EQUIPMENT & FURNITURE	\$38,511	\$0	\$0	\$38,611	\$0 -	
4013803-559040	DEPRECIATION INFRASTRUCTURE	\$367,810	\$0	\$0	\$367,809	\$0 -	
4013803-570000	STORMWATER UTILITY REVENUE BOND DEBT-QNIP	\$13,811	\$54,861	\$54,861	\$57,722	\$73,016	QNIP Debt service payments. Matures FY2024.
4013803-570011	FEMA FUNDED CANAL DREDGING PAYMENT	\$126	\$15,734	\$15,734	\$15,734	\$15,734	Payment for FEMA-funded canal dredging project - Year 7 of 10. Matures FY2026.
4013803-570060	COST OF ISSUANCE-SERIES 2021	\$437,271	\$0	\$0	\$0	\$0 -	
4013803-571001	PRINCIPAL-SERIES 2021	\$0	\$170,000	\$170,000	\$170,000	\$205,000	Bond principal payment. Matures in 2051.
4013803-572001	INTEREST-SERIES 2021	\$58,028	\$663,092	\$663,092	\$663,092	\$624,750	Bond interest payment. Matures in 2051.
4013803-573006	RENEWAL, REPLACEMENT & IMPROVEMENT	\$0	\$55,000	\$55,000	\$55,000	\$55,000	Renewal and replacement as per Series 2021 Bond Covenant.
4013803-591030	TRANSFER TO CAP PROJECTS FUND	\$122,000	\$0	\$0	\$0	\$0 -	
<b>TOTAL STORMWATER UTILITY EXPENSES</b>		<del>\$1,151,659</del>	<del>\$1,221,707</del>	<del>\$1,221,707</del>	<del>\$1,505,954</del>	<del>\$1,181,484</del>	
4013813-531370	NPDES COMPUT. DISCHARGE MOD	\$805	\$1,000	\$1,000	\$805	\$1,000	Annual regulatory program and surveillance fees.
4013813-546150	NPDES PERMIT FEES	\$8,866	\$16,545	\$16,545	\$9,071	\$31,490	Annual payment to DERM for Water Quality Monitoring, Best Management Practices and Basin Management Action Plan per Interlocal Agreement.
<b>TOTAL NPDES COSTS</b>		<del>\$9,671</del>	<del>\$17,545</del>	<del>\$17,545</del>	<del>\$9,876</del>	<del>\$32,490</del>	
4013823-512000	REGULAR SALARIES	\$203,808	\$284,333	\$284,333	\$282,992	\$293,204	Salary for PW Director and PW Engineer (50%), CIP Manager and 2 Vacuum Truck Operators.
4013823-512999	EMPLOYEE BONUS\$ MERIT	\$0	\$5,178	\$5,178	\$0	\$0	Merit / bonus based on employee performance.
4013823-514000	OVERTIME	\$0	\$1,000	\$1,000	\$0	\$0 -	
4013823-516000	COMPENSATED ABSENCES\$CURRENT	(\$1,065)	\$0	\$0	\$0	\$0 -	
4013823-521000	PAYROLL TAXES	\$15,309	\$21,752	\$21,752	\$22,364	\$22,430	Calculated based on 7.65% of salaries.
4013823-522000	FRS RETIREMENT CONTRIBUTION	\$9,639	\$30,949	\$30,949	\$29,051	\$35,049	Rate increase from 10.82% to 11.91% thru Jul '23.
4013823-523000	HEALTH & LIFE INSURANCE	\$31,696	\$52,874	\$52,874	\$21,853	\$43,539	Includes medical, dental, vision and life.
4013823-523001	HEALTH ALLOWANCE	\$658	\$0	\$0	\$9,502	\$0 -	
4013823-523100	WIRELESS STIPEND	\$480	\$1,920	\$1,920	\$480	\$1,920	Cell phone stipend for PW Director (50%), PW Engineer (50%), CIP Manager, and 2 Vacuum Truck Operator.
4013823-526006	PENSION EXPENSE	\$0	\$0	\$0	\$0	\$0 -	
4013823-531000	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$220,000	To conduct the Vulnerability Assessment Study and Adaptation Plan, pending FY2022-2023 Resilient Florida Planning Grant.

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
4013823-531331	STORMWATER INSPECTOR	\$51,688	\$52,000	\$52,000	\$50,522	\$52,000	Inspection services for stormwater operations.
4013823-533001	BACKGROUND CHECKS	\$52	\$0	\$0	\$0	\$0	\$0 -
4013823-541001	REMOTE ACCESS DEVICE DATA PLAN	\$1,299	\$1,460	\$1,760	\$2,085	\$1,760	Data plan for field personnel devices.
4013823-541010	MOBILE PHONES	\$0	\$0	\$0	\$0	\$0	\$0 -
4013823-545000	INSURANCE	\$14,491	\$15,815	\$15,815	\$17,925	\$18,077	Property and liability insurance and workers compensation.
4013823-546000	REPAIR & MAINTENANCE-CLEAN BASINS PIPES TRENCHES	\$13,992	\$59,500	\$89,500	\$70,271	\$59,500	Tipping/dumping fee to MDC for vac truck solid waste (\$27,000); annual cleaning of 92 outfalls (\$12,500), on-call cleaning services for drainage system (\$20,000).
4013823-546120	REPAIR & MAINTENANCE-MINOR IMPROVEMENTS	\$36,037	\$37,587	\$52,587	\$7,811	\$53,000	Roadway and drainage restoration per Stormwater Management Master Plan.
4013823-546130	COMMUNITY RATING SYSTEM	\$4,147	\$3,500	\$3,500	\$1,000	\$3,500	Flood management program to reduce resident flood insurance premiums.
4013823-546160	REPAIR & MAINTENANCE-STREET SWEEPING	\$34,572	\$35,000	\$40,000	\$34,422	\$40,000	Contract street sweeping 62.5 lane miles of roadway bi-weekly.
4013823-546161	REPAIR & MAINTENANCE-STORM VAC TRUCK OPERATIONS	\$86,176	\$15,000	\$15,000	\$14,809	\$15,000	Vac truck and GPS system repair and maintenance.
4013823-546170	REPAIR & MAINTENANCE-CANAL MAINTENANCE	\$194,587	\$258,329	\$270,102	\$133,933	\$285,667	Miami-Dade County contract chemical treatment of canals (\$158,918). Monthly maintenance of canals including above surfacing cleaning (\$65,646), slope mowing 12 cycles (\$52,388), vegetation, algae and herbicidal treatment (\$6,231), rodent control (\$864) and HOAs maintenance fee (\$1,620).
4013823-547000	PRINTING & BINDING	\$44	\$0	\$0	\$0	\$0	\$0 -
4013823-549002	CONTINGENCY RESERVE	\$0	\$675,632	\$1,862,145	\$0	\$1,887,370	Reserve.
4013823-552010	UNIFORMS	\$700	\$1,000	\$1,000	\$764	\$1,000	Uniforms for 2 Vac truck operators (\$900), and shirts for PW Engineer and inspectors (\$100).
4013823-552020	FUEL & LUBRICANTS	\$5,149	\$13,000	\$13,000	\$8,380	\$13,000	Gas, oil and lubricants for Vac truck and pressure cleaning equipment.
4013823-554010	EDUCATION & TRAINING	\$0	\$6,000	\$6,000	\$0	\$0	\$0 -
4013823-564000	MACHINERY & EQUIPMENT	\$0	\$0	\$4,000	\$3,408	\$0	\$0 -
4013823-566002	COMPUTER SOFTWARE LICENSES	\$698	\$700	\$700	\$698	\$700	Software Licensees renewals.
<b>TOTAL STORMWATER OPERATING</b>		<b>\$704,156</b>	<b>\$1,572,529</b>	<b>\$2,825,115</b>	<b>\$712,270</b>	<b>\$3,046,716</b>	
<b>TOTAL STORMWATER UTILITY REVENUES</b>		<b>\$3,311,491</b>	<b>\$2,811,781</b>	<b>\$4,064,367</b>	<b>\$3,941,330</b>	<b>\$4,260,690</b>	
<b>TOTAL STORMWATER UTILITY EXPENDITURES</b>		<b>\$1,865,486</b>	<b>\$2,811,781</b>	<b>\$4,064,367</b>	<b>\$2,228,097</b>	<b>\$4,260,690</b>	
<b>NET STORMWATER UTILITY FUND</b>		<b>\$1,446,005</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,713,233</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>STORMWATER SERIES 2021 BOND FUND</b>							
<b><u>REVENUES</u></b>							
402-361100	INTEREST INCOME	\$3,860	\$0	\$0	\$29,697	\$0	
402-370000	BUDGET CARRYFORWARD	\$0	\$17,595,922	\$18,267,932	\$18,267,932	\$11,909,482	Projected fund balance carryforward.
402-381000	CAPITAL CONTRIBUTIONS	\$30,055	\$0	\$0	\$0	\$0	
402-381400	TRANSFERS IN - STORMWATER UTILITY FUND	\$18,264,072	\$0	\$0	\$0	\$0	
<b>TOTAL STORMWATER SERIES 2021 BOND FUND REVENUES</b>		<b>\$18,297,987</b>	<b>\$17,595,922</b>	<b>\$18,267,932</b>	<b>\$18,297,629</b>	<b>\$11,909,482</b>	
<b><u>EXPENSES</u></b>							
402-549002	CONTINGENCY RESERVE	\$0	\$17,595,922	\$11,884,962	\$0	\$11,909,482	Reserve for projects.
402-563800-21S00	S2021 DRAINAGE IMPROVEMENTS-NW 153RD\$ERRACE DRAINAGE	\$9,953	\$0	\$79,607	\$79,607	\$0	
402-563800-21S01	S2021 DRAINAGE IMPROVEMENTS-WEST LAKES GARDENS 2ND ADDITION	\$10,584	\$0	\$750,170	\$750,170	\$0	
402-563800-21S02	S2021 DRAINAGE IMPROVEMENTS-ALAMEDA NORTHWEST DRAINAGE	\$9,518	\$0	\$1,382,810	\$1,382,810	\$0	
402-563800-21S03	S2021 DRAINAGE IMPROVEMENTS-WEST LAKE GARDENS DRAINAGE	\$0	\$0	\$2,315,820	\$2,315,820	\$0	
402-563800-21S04	S2021 DRAINAGE IMPROVEMENTS-ROYAL OAKS 6TH ADDITION DRAINAGE	\$0	\$0	\$73,561	\$73,561	\$0	
402-563800-21S05	S2021 DRAINAGE IMPROVEMENTS-ROYAL OAKS 8TH ADDITION DRAINAGE	\$0	\$0	\$73,561	\$73,561	\$0	
402-563800-21S06	S2021 DRAINAGE IMPROVEMENTS-ROYAL LAKES 1ST ADDITION DRAINAGE	\$0	\$0	\$67,800	\$71,601	\$0	
402-563800-21S07	S2021 DRAINAGE IMPROVEMENTS-NW 159TH TERRACE DRAINAGE	\$0	\$0	\$408,759	\$408,759	\$0	
402-563800-21S08	S2021 DRAINAGE IMPROVEMENTS-NW 166TH STREET DRAINAGE	\$0	\$0	\$626,195	\$626,195	\$0	
402-563800-21S09	S2021 DRAINAGE IMPROVEMENTS-NW 83RD PLACE NORTH DRAINAGE	\$0	\$0	\$40,385	\$40,707	\$0	
402-563800-21S10	S2021 DRAINAGE IMPROVEMENTS-LOCH LOMOND DRAINAGE	\$0	\$0	\$64,486	\$64,486	\$0	
402-563800-21S11	S2021 DRAINAGE IMPROVEMENTS-COMMERCE WAY DRAINAGE	\$0	\$0	\$93,493	\$94,547	\$0	
402-563800-21S12	S2021 DRAINAGE IMPROVEMENTS-CANAL BANK STABILIZATION	\$0	\$0	\$139,549	\$139,549	\$0	
402-563800-21S13	S2021 DRAINAGE IMPROVEMENTS-WEST LAKE GARDENS 1ST ADDITION	\$0	\$0	\$94,545	\$94,545	\$0	
402-563800-21S14	S2021 DRAINAGE IMPROVEMENTS-GENESIS OAK GARDENS	\$0	\$0	\$102,893	\$102,893	\$0	
402-563800-21S15	S2021 DRAINAGE IMPROVEMENTS-FRANCESCA MARY DRAINAGE	\$0	\$0	\$69,336	\$69,336	\$0	
<b>TOTAL STORMWATER SERIES 2021 BOND FUND EXPENDITURES</b>		<b>\$30,055</b>	<b>\$17,595,922</b>	<b>\$18,267,932</b>	<b>\$6,388,147</b>	<b>\$11,909,482</b>	
<b>NET STORMWATER BOND FUND</b>		<b>\$18,267,932</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,909,482</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>AMERICAN RESCUE PLAN ACT FUND</b>							
<b>REVENUES</b>							
405-331392	AMERICAN RESCUE PLAN	\$0	\$7,855,138	\$15,710,276	\$15,710,276	\$0	
405-361100	INTEREST INCOME	\$925	\$0	\$0	\$13,581	\$0	
405-370000	BUDGET CARRYFORWARD	\$0	\$7,855,138	\$925	\$925	\$14,710,253	Projected fund balance carryforward.
<b>TOTAL INFRASTRUCTURE SINKING FUND REVENUES</b>		<b>\$925</b>	<b>\$15,710,276</b>	<b>\$15,711,201</b>	<b>\$15,724,782</b>	<b>\$14,710,253</b>	
<b>EXPENSES</b>							
405-549002	CONTINGENCY RESERVE	\$0	\$15,710,276	\$14,696,672	\$0	\$14,710,253	Reserve for projects.
405-563805-ARP00	BIG CYPRESS DRAINAGE IMPROVEMENTS	\$0	\$0	\$53,066	\$53,066	\$0	
405-563805-ARP01	NW 158 STREET DRAINAGE IMPROVEMENTS	\$0	\$0	\$46,616	\$46,616	\$0	
405-563805-ARP02	ROYAL POINTE (NW 158 TERRACE) DRAINAGE IMPROVEMENTS	\$0	\$0	\$49,416	\$49,416	\$0	
405-563805-ARP03	NW 83RD PLACE DRAINAGE IMPROVEMENTS	\$0	\$0	\$108,141	\$108,141	\$0	
405-563805-ARP04	SEVILLA ESTATES PHASE 1 DRAINAGE	\$0	\$0	\$116,230	\$116,230	\$0	
405-563805-ARP05	SEVILLA ESTATES PHASE 2 DRAINAGE	\$0	\$0	\$91,048	\$91,048	\$0	
405-563805-ARP06	GENESIS OAK GARDENS DRAINAGE	\$0	\$0	\$0	\$0	\$0	
405-563805-ARP07	ROYAL OAKS -SEC D/2ND 5TH ADD	\$0	\$0	\$158,993	\$158,993	\$0	
405-563805-ARP08	FLORINDA ESTATES DRAINAGE IMPROVEMENTS	\$0	\$0	\$83,261	\$83,261	\$0	
405-563805-ARP09	ROYAL GARDENS ESTATES PH 1	\$0	\$0	\$76,093	\$76,093	\$0	
405-563805-ARP10	ROYAL OAKS 3RD & 4 TH ADDITION	\$0	\$0	\$146,308	\$146,308	\$0	
405-563805-ARP11	NW 79TH AVENUE DRAINAGE IMPORVEMENTS	\$0	\$0	\$85,357	\$85,357	\$0	
<b>TOTAL AMERICAN RESCUE PLAN ACT FUND EXPENDITURES</b>		<b>\$0</b>	<b>\$15,710,276</b>	<b>\$15,711,201</b>	<b>\$1,014,529</b>	<b>\$14,710,253</b>	
<b>NET AMERICAN RESCUE PLAN ACT FUND</b>		<b>\$925</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,710,253</b>	<b>(\$0)</b>	

# *Town of Miami Lakes FY 2022-23 Adopted Budget*

## *Internal Service Fund*

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Internal Service Fund is used to account for the Town's facilities maintenance services, all of which are provided to other Town departments.

### *Facility Maintenance Fund*

The Facilities Maintenance Funds are used to account for operations that provide services to other departments on a cost-reimbursement basis. The Facilities Maintenance Fund captures all costs associated with the operations, maintenance, and repairs of the Town's Government Center. The cost of centralized services is allocated proportionally, by the square footage between the General Fund (Administration 60% and Police Department 27%) and the Building Department Fund (13%). This includes salary and benefits for two full time positions, utilities, custodial and contractual maintenance services. The FY2022-23 Budget is \$466,725.

**TOWN OF MIAMI LAKES**  
**FY2022-2023 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2020-21 ACTUALS	FY2021-22 ADOPTED BUDGET	FY2021-22 AMENDED BUDGET	FY2021-22 YEAR-END PROJECTION	FY2022-23 ADOPTED BUDGET	BUDGET COMMENTS
<b>FACILITY MAINTENANCE FUND</b>							
<b>REVENUES</b>							
501-381116	TRANSFER IN-GENERAL FUND-ADMINISTRATION	\$206,841	\$266,750	\$266,750	\$259,518	\$280,035	Administration's portion of building expenses 60%.
501-381117	TRANSFER IN-GENERAL FUND-POLICE	\$93,079	\$120,037	\$120,037	\$116,783	\$126,016	Police Departments portion of building expense 27%.
501-381118	TRANSFER IN-BUILDING FUND	\$44,816	\$57,796	\$57,796	\$56,229	\$60,674	Building Departments portion of building expenses 13%.
<b>TOTAL FACILITY MAINTENANCE REVENUES</b>		<del>\$344,735</del>	<del>\$444,583</del>	<del>\$444,583</del>	<del>\$432,530</del>	<del>\$466,725</del>	
<b>EXPENSES</b>							
5011901-512000	REGULAR SALARIES	\$72,100	\$112,899	\$112,899	\$113,800	\$118,552	Salary for General Services Manager and General Services Assistant.
5011901-512999	EMPLOYEE BONUS & MERIT	\$0	\$1,992	\$1,992	\$0	\$0	-
5011901-521000	PAYROLL TAXES	\$5,517	\$8,637	\$8,637	\$8,694	\$9,069	Calculated based on 7.65% of salaries.
5011901-522000	FRS RETIREMENT CONTRIBUTION	\$7,369	\$12,289	\$12,289	\$12,548	\$14,172	Rate increase from 10.82% to 11.91% thru Jul '23.
5011901-523000	HEALTH & LIFE INSURANCE	\$10,244	\$23,629	\$23,629	\$20,673	\$19,034	Includes medical, dental, vision and life.
5011901-523100	WIRELESS STIPEND	\$480	\$960	\$960	\$941	\$960	Cell phone stipend for General Services Manager and General Services Assistant.
5011901-534010	JANITORIAL SERVICES	\$57,518	\$58,000	\$58,000	\$57,675	\$59,000	Custodial services for Government Center at \$4,750 monthly. Additional emergency services of \$2,000.
5011901-534010-CVD19	JANITORIAL SERVICES-COVID 19	\$4,971	\$1,000	\$1,000	\$0	\$0	-
5011901-541000	TELEPHONE SERVICES	\$13,994	\$15,000	\$15,000	\$13,655	\$15,000	Includes allocation for AT&T fire alarm including emergency phones (\$7,800), and Suncom phone service (\$7,200) for Town Hall.
5011901-541001	REMOTE ACCESS DEVICE DATA PLAN	\$902	\$960	\$960	\$866	\$960	Data plan for handyman crew devices.
5011901-543000	UTILITY SERVICES	\$72,086	\$92,000	\$92,000	\$76,873	\$85,000	Includes Administration's allocation of Government Center FPL, water and Sewer, and waste removal.
5011901-546000	REPAIR & MAINTENANCE	\$64,960	\$70,000	\$70,000	\$93,905	\$100,000	Government Center contractual expenses for landscaping and flower change out (\$28,300), A/C maintenance (\$8,520) and A/C monitoring(\$2,400), fire alarm monitoring (\$3,000), plumbing and electrical (\$12,000), handyman service (\$30,580); elevator services (\$6,000), recycling (\$1,200), and other maintenance supplies (\$8,000).
5011901-546010	REPAIR & MAINTENANCE-VEHICLES	\$4,885	\$2,000	\$2,000	\$691	\$2,000	Vehicle repair and maintenance.
5011901-549260	HURRICANE EXPENSES	\$551	\$2,000	\$2,000	\$802	\$2,000	Hurricane related expenses: equipment, fuel, tools, etc.
5011901-551000	OFFICE SUPPLIES	\$19,734	\$30,000	\$30,000	\$25,049	\$30,000	Office supplies for all departments including holiday decorations.
5011901-552000	OPERATING SUPPLIES	\$0	\$500	\$500	\$0	\$500	Gloves, personal protective equipment, and safety materials.
5011901-552000-CVD19	OPERATING SUPPLIES-COVID 19	\$4,341	\$3,520	\$3,520	\$0	\$0	-
5011901-552010	UNIFORMS	\$0	\$500	\$500	\$0	\$500	Uniforms for facility staff.
5011901-552020	FUEL & LUBRICANTS	\$1,378	\$4,000	\$4,000	\$2,100	\$5,200	Fuel for vehicle (\$1,500) and generator (\$3,700).
5011901-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$120	\$478	\$478	\$269	\$478	Memberships for Facility Management Professional (\$208); Membership for Project Management Institute (\$129); and Amazon Prime for delivery of supplies (\$141).
5011901-554010	EDUCATION & TRAINING	\$1,440	\$2,600	\$2,600	\$1,765	\$2,600	FMP certification for facility staff.
5011901-559040	DEPRECIATION INFRASTRUCTURE	\$606	\$0	\$0	\$606	\$0	-
5011901-566002	COMPUTER SOFTWARE LICENSES	\$1,541	\$1,619	\$1,619	\$1,618	\$1,700	Facility Dude License 5% increase every year.
<b>TOTAL FACILITY MAINTENANCE EXPENDITURES</b>		<del>\$344,735</del>	<del>\$444,583</del>	<del>\$444,583</del>	<del>\$432,530</del>	<del>\$466,725</del>	
<b>NET FACILITY MAINTENANCE FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	





## NOTES

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