

**Adopted Operating
and
Capital Budget**

FY 2013-14





General Fund

**FY 2013-14
Adopted Budget
General Fund**

	Adopted FY 2013-14 Budget	Comments
	FY 2013-14	

Revenue

AD-VALOREM TAXES

AD-VALOREM TAXES - CURRENT	5,608,800	Assumption for FY 13 Millage: 2.3518 @ 95% at a tax roll of \$2,510,382,000+ Assumption for FY 13 based on actuals thru July and historical collections for Aug & Sep
AD-VALOREM TAXES - DELINQUENT	\$125,000	Taxes paid from prior year's assessments, funds are not budgeted as they compensate tax assessment appeals
AD VALOREM TAXES - TOTALS - Other		
Total AD-VALOREM TAXES - TOTALS	\$5,733,800	

3130000 - FRANCHISE FEES

3130010 - FRANCHISE FEES - ELECTRICITY	\$1,550,000	Payment from County. Reduced due to FPL overbilling in prior years. Payment received once a year in July/August.
Total FRANCHISE FEES - TOTAL	\$1,550,000	Payment from County received once a year in July/August

UTILITY SERVICES TAX

UTILITY SERVICES TAX - ELECTRICITY	\$2,237,575	
UTILITY SERVICES TAX - WATER	\$300,000	Based on trends, and slight increase next year
UTILITY SERVICES TAX - GAS	\$50,000	Based on trends
UTILITY SERVICES TAX - TOTALS	\$2,587,575	

INTERGOVERNMENTAL REVENUE

COMMUNICATIONS SERVICES TAX	\$1,274,000	Based on State DOR estimates. Downward trend over the last three years expected to continue.
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Total STATE REVENUE SHARING	\$776,970	Based on State DOR at 97.5%
ALCOHOLIC BEVERAGE LICENSES	\$12,000	Estimate based on current revenue
POLICE GRANTS		
GRANT - BYRNE GRANT	\$3,800	Grant for School Resource Officer
FDLE JAG GRANT		Grant for Anti-drug related Overtime Operations; No match
POLICE GRANTS - Other		Multi-year grant for Explorer Program \$37,906; will draw down in 2012; ARRA Funding
Total POLICE GRANTS	<u>\$3,800</u>	
GRANT/FEDERAL - DIVISION OF FORESTRY TREE	\$0	New Grant Award for Tree Inventory requires \$10,000 match; Expires Jan 31, 2013
TROPICAL STORM FAY 3288	\$0	Reimbursement for storm related expenses
HALF CENT SALES TAX	<u>\$2,000,000</u>	Based on State DOR at 97.5%
Total INTERGOVERNMENTAL REVENUE	<u>\$4,066,770</u>	
PERMITS AND LICENSES		
BUILDING PERMITS		
BUILDING PERMITS - TECHNOLOGY FEE	\$70,000	Based on current year estimates; revenue restricted for Building Department use
BUILDING PERMITS - LOST PLANS	\$5,000	Based on current year estimates; revenue restricted for Building Department use
BUILDING PERMITS	<u>\$750,000</u>	Based on current year estimates; revenue restricted for Building Department use
TOTAL BUILDING DEPARTMENT REVENUES	\$825,000	
LOCAL BUSINESS TAX TOML	\$100,000	Based on trends, assuming slight rebound in economy
ALARM REGISTRATION FEES	\$30,000	Based on current registration levels
ALARM REGISTRATION FINES	\$35,000	
LOCAL BUSINESS TAX COUNTY	\$30,000	
ZONING HEARINGS	\$6,000	Charges for variances and conditional use approvals
ADMINISTRATIVE SITE PLAN REVIEW	\$1,000	Based on activity over the last three years

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ZONING LETTERS	\$2,000	Based on activity over the last three years
ZONING FEES	\$35,000	Zoning component of Building permit process
STAFF COSTS	\$1,000	Developer's reimbursement for staff review time
ADMINISTRATIVE VARIANCES	\$500	As required by the Land Development Code
Total PLANNING DEPARTMENT REVENUES	\$240,500	
PUBLIC WORKS PERMITS	\$7,000	Based on current year activity
Total PERMITS AND LICENSES	\$1,072,500	

3315010 · GRANT/FEDERAL - HURRICANE REIMBURSEMENT

Total 5011 · HURRICANE WILMA TOTALS	
5014 · HURRICANE FRANCES	
Total FEDERAL AND STATE HURRICANE REIMBURSEMENT GRANTS TOTAL	\$0

FINES & FORFEITS

POLICE - TRAFFIC FINES	\$70,000	Issued by Police Department; projected based on historical levels
POLICE - L.E.T.F.	\$4,800	Based on historical trends
POLICE - SCHOOL CROSSING GUARDS	\$35,000	Percentage of parking fines allocated to school safety; partially offsets expense of \$122,000
CODE VIOLATION FINES	\$100,000	Payments for violations of the Building Code and the Land Development Code
POLICE - PARKING FINES	\$12,000	Parking fines issued by the Police Department; previously included in traffic fines
Total FINES & FORFEITS	\$221,800	

MISCELLANEOUS REVENUES

SHORT TERM VENDING APPLICATION	Payments to Town from vendors at Town events
SHAPE GRANT	Grant to assist elderly with minor home improvement needs; closed out July 2012
100 BEST COMMUNITIES FOR YOUNG PEOPLE grant	

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MISCELLANEOUS REVENUES		
INTEREST INCOME	\$65,000	Adjusted due to engagement of investment advisory services
ADMINISTRATIVE FEES	\$0	
INSURANCE CLAIMS	\$0	Recognized as they are received
CONTRIBUTIONS & DONATIONS	\$0	Recognized as they are received
OTHER CHARGES AND FEES - CLERK	\$1,000	Average of last two years
LOBBYIST REGISTRATION	\$1,000	Based on lobbyist registration ordinance
PARK - SERVICES & RENTAL FEES	\$30,000	Any revenue will be earmarked for community center improvements
ELECTION QUALIFYING FEES	\$0	Revenues to be recognize as they occur
LIEN INQUIRY LETTERS	\$13,000	Recurring Revenue
Kaboom Spruce Grant	\$750	For engineered wood fiber for P19; No Match Required
FDOT - LANDSCAPE MAINT	\$5,800	Based on updated agreement with FDOT for mowing of DOT ROW
OTHER MISCELLANEOUS REVENUES		Recognized as they are received
MISCELLANEOUS REVENUES - Other	\$1,000	
Total MISCELLANEOUS REVENUES	<u>\$117,550</u>	
GENERAL FUND OPERATING REVENUES	<u>\$15,349,995</u>	
PRIOR YEAR CARRY - OVER FUNDS	\$1,150	
FUND BALANCE REVENUE	\$0	
ENCUMBERED RESERVE REVENUE FOR QNIP	\$0	
Total Revenue	<u>\$15,351,145</u>	

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	Adopted FY 2013-14 Budget	Comments
<i>Expense</i>	FY 2013-14	
CLERK		
SALARIES AND WAGES	\$72,013	<u>Current Salary and Wages</u>
CLERK - PAYROLL TAXES	\$5,625	Calculated based on salaries
CLERK - RETIREMENT CONTRIBUTIONS	\$5,005	Based on FRS rates
CLERK - HEALTH INSURANCE ALLOWANCE		
CLERK - HEALTH/LIFE INSURANCE	\$7,444	Based on new health care plan which includes medical, dental, vision and life
CLERK - WIRELESS STIPEND	\$480	Staff stipend allowance of \$40/month in lieu of phone at savigns to Town
5102312 · FRINGE BENEFITS - Other	\$0	
CLERK - AGENDA MANAGEMENT SYSTEM	\$14,500	Annual software license agreement & support (\$3,8000), video streaming & indexing of Council Meetings (\$10,740)
CLERK-RECORDS MANAGEMENT STORAGE	\$1,780	Storage unit for Town's historical records
CLERK - TELEPHONE CELLULAR	\$480	IPAD service for Town Clerk
CLERK - CODIFICATION	\$5,700	Codification of Land Development Code (\$4,500), new ordinances (\$1,000), regular maintenance fee (\$200)
5104810 · CLERK - PRINTING AND BINDING	\$0	
CLERK - FRAMING PROCLAMATION	\$1,000	Certificates of Recognition
CLERK - LEGAL ADVERTISING	\$25,000	Avertisement of ordinances, budget hearing and land development code issues; majority of expense during budget cycle
CLERK - ELECTION COSTS	\$52,300	Special election for Mayor
CLERK - EDUCATION AND TRAINING	\$500	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification
CLERK - MISCELLANEOUS EXPENSE	\$1,000	Sign Language/TDD Interpreter Services as needed
Total CLERK	\$192,826	
COUNCIL		
SALARY AND WAGES	\$116,150	Mayor, Administrative Assitant to Mayor, Administrative Assistant to Town Council

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	FY 2013-14	
PAYROLL TAXES	\$9,958	Regular employees calculated based on salaries, plus FICA and MICA for Councilmembers
FRINGE BENEFITS		
MAYOR/COUNCIL - RETIREMENT CONTRIBUTION	\$8,072	Based on FRS rates
MAYOR/COUNCIL - FRS INCREASE CONTINGENCY	\$0	
ASSISTANT TO MAYOR AND COUNCIL HEALTH/LIFE INSURANCE	\$16,940	
MAYOR - HEALTH/LIFE INSURANCE	\$11,855	Based on the new health care plan which includes medical, dental and vision
COUNCIL - HEALTH/LEGAL INSURANCE	\$55,867	
COUNCIL - STATE OF TOWN ADDRESS	\$0	Funded thru private donations
COUNCIL - ANNUAL PRAYER BREAKFAST	\$0	Funded thru private donations
HOLIDAY PARTY	\$0	
COUNCIL - REIMBURSEMENTS	\$47,475	Adjusted by CPI (2%) as per Charter
COUNCIL - TRAVEL EXPENSES	\$12,000	Lobbying and educational travel; assumes elimination of travel to Dade Days
MAYOR - CAR ALLOWANCE	\$7,200	Allowance of \$600 per month
COUNCIL - CAR ALLOWANCE	\$36,000	Allowance of \$500 per month
COUNCIL - CELLULAR TELEPHONES	\$6,720	iPads \$40/ month; cell phones \$40/month
WIRELESS STIPEND	\$1,440	Staff stipend allowance of \$40/month in lieu of phone
COUNCIL - DISCRETIONARY FUND	\$2,000	Miscellaneous discretionary activities by Mayor and Council
COUNCIL - ADMINISTRATIVE EXPENSES		
MEETINGS - REFRESHMENTS	\$500	Continues to reflect no meeting meals, add small allowance for refreshments (\$500) and swearing in ceremony for new Mayor and Council
MEETINGS - SET UP	\$1,000	Assumes savings from no set-up cost at new government center for half the year
MEETINGS - SOUND ENGINEER	\$0	No longer needed
COUNCIL - PRINTING	\$1,000	Business cards for new Mayor and one new Councilmember

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NAMES PLATES, AWARDS, KEYS, UNIFORMS	\$500	Only for Mayor and one new councilmember
COUNCIL - DUES	\$6,000	Funding for Chamber of Commerce (\$200), Florida League (\$2,857), Miami-Dade League (\$2,671), Conference of Mayor's, plus meal charges (\$1,000)
DIVIDENDS	\$0	
COUNCIL - ADMINISTRATIVE EXPENSES - Other	\$0	Reflects elimination of Council administrative expenses
COUNCIL - EDUCATION AND TRAINING	\$4,200	Allowance for Council educational programs
CAPITAL OUTLAY	\$0	
Total COUNCIL	\$344,876	
ADMINISTRATION		
ADM - SALARIES AND WAGES	\$851,275	<u>Current Salary and Wages</u>
5121290 - ADM - EMPLOYEE BONUSES	\$0	
ADM - OVERTIME	\$0	
ADM - PAYROLL TAXES	\$65,570	Calculated based on salaries at 7.65% of salaries
ADM - UNEMPLOYMENT TAX	\$0	Reflected if expense is incurred
ADM - RETIREMENT CONTRIBUTIONS	\$80,905	Rate increase from 5.18% to 6.95%
ADM - DEFERRED COMPENSATION PLAN	\$6,450	Town Manager \$2,500 per contract; Senior Accountant in lieu of FRS of FRS benefits 457 & 401 plans
ADM - HEALTH INSURANCE	\$102,239	Based on new health care plan which includes medical, dental, vision and life; increase also due to employees converted from independent contractors; split based on employee option to get health insurance or a health allowance
ADM - HEALTH SPENDING ACCOUNTS AND WELLNESS PROGRAM	\$29,568	
ADM - CAR ALLOWANCE	\$6,000	Per Town Manager's Contract at \$500.00 per month
WIRELESS STIPEND	\$1,440	Staff stipend allowance of \$40/month in lieu of phone
ADM - INTERGOVERNMENTAL RELATIONS	\$0	Reflects State lobbying services as needed based on hourly contractual rate
ADM - GRANT DEVELOPMENT	\$0	Eliminated due to addition of in-house grant staff

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ADM - FINANCIAL AND ACCOUNTING SERVICES	\$11,000	Contractual expense for payroll processing
ADM - INDEPENDENT AUDIT	\$47,000	Regular audit \$42,000 plus \$5,000 more for single audit expense should it occur in 2014
ADM - JANITORIAL SERVICES	\$0	Included in utilities and maintenance of townhall
FINANCIAL CONS./BOND COUNCIL	\$15,000	Continued Investment Advisory Services
ADM - TEMPORARY ADM SUPPORT	\$20,000	Reflected in Salary/Fringe for regular work, funding to assist during peak periods
ADM - TRAVEL AND PER DIEM	\$10,000	Educational travel for staff development
ADM - POSTAGE AND DELIVERY	\$25,000	Postage for mailings, Assumes the same level as prior FYs
ADM - BACKGROUND CHECKS	\$1,000	Increase due to change in background requirement
ADM - TELEPHONES - TOWN HALL	\$14,000	Regular service \$14,000
ADM - CELLULAR TELEPHONES	\$480	1 iPad service for Town Manager @ \$40/month
ADM - UTILITIES/MAINTENANCE - TOWN HALL	\$96,406	Includes electrical, cleaning, telephone, landscape, waste services, handyman, alarm monitoring
ADM - COPIER LEASE	\$16,000	Combined lines monthly rental and copy expense
ADM - SECURITY MONITORING FEE	\$0	Included in utilities and maintenance of townhall
ADM - RENT - TOWN HALL	\$0	No future rent payments
ADM - RENTAL STORAGE SPACE	\$2,028	Storage space eliminated
ADM - INSURANCE	\$168,000	Includes anticipated increase for coverage of newly constructed Town facilities
ADM - REPAIRS AND MAINTENANCE	\$0	Included in utilities and maintenance of townhall
ADM - PRINTING AND BINDING	\$1,000	Based on current FY allocation
ADM - ADVERTISEMENT RECRUITMENT	\$3,500	Advertisement of Town positions & pre-employment screening
ADM - GENERAL ADVERTISEMENT	\$0	For general Town publications for residents now done in-house with copiers
ADM - FINANCIAL INSTITUTION FEES	\$14,000	Includes credit card transaction fees for payments to Building and Planning Departments, also includes check verification system

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ADM - MISCELLANEOUS	\$500	
ADM - OFFICE SUPPLIES	\$30,000	Reduction from current year
SHAPE G SHAPE GRANT	\$0	Budget will be allocated if a new grant is awarded
ADM - COMP/TECH ON-GOING SUPPORT	\$130,000	Estimated base service \$110,000 plus allocation for work order support \$20,000
OUTSIDE TECHNICAL SUPPORT FOR STAFF ANALYST	\$0	Moved completed in FY 13
ADM - WEB DEVELOPMENT AND MAINTENANCE	\$13,500	Internet service provider (\$13,500);
ADM - COMP/TECH DATABASE SUPPORT	\$25,000	Network security and Voice Over Internet Protocol support
ADM - DIGITAL/COMPUTERIZED FILES	\$0	Scanning of finance records
ADM - COMPUTER SOFTWARE LICENSES	\$80,000	Annual software Licensing: financial system \$23,000 Microsoft \$40,000, Web QA customer complaint \$1,900, Laserfiche document management \$3,900, Antivirus \$1000, Quickbooks \$400, Backup renewal \$1,082, SSL Certificate renewal \$595; autoCad and ESRI licenses and data subscription \$8,000
ADM - BOOKS/PUBLICATIONS/SUBSCRIPTIONS/MEMBERSHIPS	\$2,470	Includes GFOA \$300, BOA \$80, CQ \$500, PWDA \$145, ICMA Retirement Corp \$250, Constant Contact \$20, Costco \$100, NIGP \$180, ABAR (\$265 membership -\$300 publications), PPA \$100, MDGA \$230
ADM - EDUCATION AND TRAINING	\$15,000	Education and Training for professional development; additional \$15,000 allocated for staff performance improvement training initiatives
ADM - FURNITURE/EQUIPMENT NON-CAPITAL	\$1,000	Small equipment purchases such as projectors & cameras
ADM - HURRICANE EQUIPMENT	\$0	Generator Lease if needed
ADM - LEASEHOLD IMPROVEMENTS	\$0	No expenses expected in FY 13
TOWN BRANDING AND STRATEGIC PLANNING	\$30,000	Development and printing of marketing information to including welcome kits and promotional materials; and funding for the update of the Town's Strategic Plan
5136412 · CAPITAL OUTLAY		
ADM - CAPITAL OUTLAY FURNITURE/EQUIPMENT		
ACCOUNTING SOFTWARE	\$8,000	Financial Management System & project implementation

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PERMITTING SOFTWARE	\$0	Project reflected in Building Department
FURNITURE PURCHASE	\$5,000	Miscellaneous furnishings for new Government Center
GOV'T CNTR MOVING EXPENSE/ INCIDENTALS	\$0	Cost of movers, packing, & incidentals; \$30,000 for webcasting of Council meetings
INFORMATION TECHNOLOGY	\$35,000	Renewal and replacement plan
MISCELLANEOUS	\$0	
100 BEST COMMUNITIES FOR YOUNG PEOPLE <i>grant</i>	\$0	
CAPITAL OUTLAY . Other	\$5,000	Contingency
Total ADMINISTRATION	\$1,968,332	
TOWN ATTORNEY		
LEGAL - GENERAL LEGAL	\$234,000	Assumes contract at a rate of \$18,500 per month for \$222,000 per year plus \$12,000 in allowance and special services
LEGAL - CODE COMPLIANCE	\$0	Support included in base rate enforcement, appeals, lien foreclosure
LEGAL - LAND DEVELOPMENT APPLICATIONS	\$0	Legal support for review and approval of major developments
LEGAL - SPECIAL COUNSEL FOR ADA	\$0	Matter closed
LEGAL - RESERVE FOR ADDITIONAL WORK	\$0	For real estate transactions such as those for the FDOT parcels
LEGAL - LITIGATION - FIXED RATE	\$85,000	Assumes contract at \$80,000 per year plus \$5,000 in allowances
Total TOWN ATTORNEY	\$319,000	
BUILDING		
BUILDING - SALARIES AND WAGES	\$727,059	All contractual staff has been moved to part-time employees. Chief Building Inspector will issue citations for violations of the Florida Building Code
BUILDING - SALARIES AND WAGES - Other	\$0	Reflects part-time building staff converted from independent contractors per IRS guidance
BUILDING - OVERTIME	\$0	
BUILDING - PAYROLL TAXES	\$55,967	Calculated based on salaries at 7.65% of salaries
BUILDING - FRINGE BENEFITS		

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BUILDING - RETIREMENT CONTRIBUTION	\$50,531	Rate increase from 5.18% to 6.95%
BUILDING - HEALTH INSURANCE ALLOWANCE		Based on new health care plan which includes medical, dental, vision and life
BUILDING - HEALTH/LIFE INSURANCE	\$62,703	
BUILDING - CAR ALLOWANCE	\$12,000	Director and Inspector car stipend, gas, insurance, and maintenance
BUILDING - CONTRACTUAL SERVICES	\$0	Reflected in salaries as part-time
BUILDING - TELEPHONE AND FAX	\$1,643	Based on allocation
BUILDING - CELLULAR TELEPHONES	\$0	Converted to stipend
PHONE STIPEND	\$960	Stipend for Building Official and Chief Building Inspector
BUILDING - REMOTE ACCESS DEVICES	\$6,240	Six connection cards for inspector @ \$40/mo
BUILDING - ELECTRICITY	\$0	Included in utilities and maintenance cost
BUILDING - RENT		No future rent payments
BUILDING - UTILITIES AND MAINTENANCE TOWNHALL	\$21,409	Includes electrical, cleaning, telephone, landscape, waste services, handyman, alarm monitoring
BUILDING - COPIER LEASE/MAINTENANCE	\$1,200	Copier lease & copy fees
BUILDING - REPAIRS AND MAINTENANCE	\$0	Included in utilities and maintenance cost
BUILDING - PRINTING AND BINDING	\$600	
BUILDING - OFFICE SUPPLIES	\$3,500	Paper and supplies for office personnel; same as current year
BUILDING - UNIFORMS AND BADGES	\$800	Same as current year
5156410 - BUILDING - CAPITAL OUTLAY	\$0	
DIGITAL IMAGING	\$0	Scanning of historical files complete in FY 13
BUILDING - AUTOMATION - SOFTWARE LICENSE MAINTENANCE	\$42,000	Current year reflect system implementation expense; FY 13 reflects Annual CRW license fees (\$19,500), one eMarkUp implementation (\$22,500)
Total BUILDING	\$986,612	

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NEIGHBORHOOD SERVICES & TOWN PLANNER		
SALARIES AND WAGES	\$336,221	
PAYROLL TAXES	\$25,721	Calculated based on salaries at 7.65% of salaries
FRINGE BENEFITS		
PLANNING - RETIREMENT CONTRIBUTION	\$23,367	Rate increase from 5.18% to 6.95%
FRS INCREASE CONTINGENCY		
5162210 · PLANNING - RETIREMENT CONTRIBUTION		
HEALTH INSURANCE ALLOWANCE	\$0	Based on new health care plan which includes medical, dental, vision and life
HEALTH/LIFE INSURANCE	\$35,077	
FRINGE BENEFITS - Other		
Total 5162310 · FRINGE BENEFITS		
CONTRACTUAL CODE COMPLIANCE SERVICES	\$275,149	Funding for four code compliance officers
CODE DOCUMENT SCANNING	\$5,000	Complete scanning of all code files
CODE ENFORCEMENT TRAINING	\$7,500	
STIPEND FOR CELL PHONES	\$480	Sipend for Director in lieu of cellular phone
CELLULAR TELEPHONES	\$1,200	Four regular cell phones @ \$25/mo
SPECIAL MASTER	\$1,200	Based on a contract at \$100 per hour
CODE COMPLIANCE - ABANDONED PROPERTY MAINTENANCE	\$2,000	Clean-up of abandoned properties as cost recovery; new contract to be issued in 2013. Funds are recovered thru liens
CODE COMPLIANCE - UNIFORMS/BADGES FOR OFFICERS	\$900	Uniforms for Code Enforcement Officers
CODE COMPLIANCE - LIEN RECORDING	\$4,000	Cost of recording code enforcement liens
GENERAL PLANNING CONSULTANTS	\$10,000	Planning support for review and approval of major developments & special projects
ALARM MONITORING PROGRAM	\$25,000	
PLANNING - COMPREHENSIVE MASTER PLAN	\$20,000	Update of comp plan required by Spring 2014

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ECONOMIC DEVELOPMENT STRATEGY IMPLEMENTATION	\$0	Reflected in Administration Branding / Strategic Planning
5163133 · PLANNING - GREEN BUILDING GRANT PROGRAM	\$0	
PLANNING - CONCURRENCY MANAGEMENT	\$0	Transporation data collection
PLANNING - GEOGRAPHICAL INFO SYSTEM	\$5,000	Reflected in Administration software licensing; purchase additional license and consultant support
PLANNING - PRINTING EXPENSE	\$500	Specialized printing for Code Enforcement forms
PRINTING DOCUMENT SCANNING	\$5,000	Scanning of all planning documents
PLANNING - SITE PLAN REVIEWS	\$1,000	Outside engineering support for cost recovery
CELLULAR TELEPHONES - PLANNING	\$960	Cell phone stippend
PLANNING - DEVELOPMENT AGREEMENT	\$0	Legal expense with Town Attorney
PLANNING - RECORD VARIANCE RES	\$0	Charges process in Clerk's Office
5164916 · PLANNING - PERMITS	\$0	
TOTAL OF NEIGHBORHOOD SERVICES AND TOWN PLANNER	\$785,275	
POLICE		
POL - PATROL SERVICES	\$6,141,475	Increase of \$106k salaries, \$200K in health insurance, vehicle maintenance cost \$20K and \$60k in pension cost
POL- OVERTIME	\$482,000	Overtime fuding to conduct initiatives to address Targeted Crimes
POLICE OVERTIME REIMBURSEMENT FROM LETF	\$0	Reflect accrued revenue as a reimbursement for overtime initiatives
POL - SCHOOL CROSSING GUARDS	\$98,000	Assumes continuation of the school crossing guard program at the current level
POL - JANITORIAL SERVICES	\$0	Included in utilities and maintenance line item
POL - TELEPHONE-CELL	\$3,360	Eight regular phones @ \$30/month w texting
POL - TELEPHONES - TOWN HALL	\$3,259	Allocated based on cost of the service
POL - UTILITIES AND MAINTENANCE TOWNHALL	\$42,464	Includes electrical, cleaning, telephone, landscape, waste services, handyman, alarm monitoring
POL - TOWN HALL - RENT	\$0	No future rent payments

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POL - COPIER LEASE/PER COPY FEE	\$2,100	Combined lines monthly rental and copy expense
POL - REPAIR AND MAINTENANCE	\$1,000	Based on current trends
POL - PRINTING EXPENSE	\$0	
POL - OFFICE SUPPLIES	\$1,000	Based on current levels
POL - EXPLORER PROGRAM/UNIFORMS/SUPPLIES	\$1,500	Uniforms and supplies
POL - STATE ATTORNEY - PROSECUTION	\$400	Required by State Attorney's office
POL - CRIME PREVENTION TRAINING	\$4,500	Training expense funded by LETF revenue
POL - RENTAL STORAGE SPACE	\$1,284	Based on one storage location for historical files
POL - GAS CARD	\$3,500	Based on current level
POL - MISC. EXPENSE	\$500	Cover for mutual aid brunch, lost car keys, paint for smart sign, etc.
POL - UNIFORMS/FURNITURE/EQUIPMENT NON-CAP	\$6,000	Includes patches for officers, police bikes, license plate renewal for town owned vehicles, repairs for smart machine and laser calibration
NEW VEHICLES/ CAPITAL OUTLAY	\$12,000	Nine desktop computer (\$9K) and 3 replacement bikes (\$3K)
VEHICLE LOAN PAYMENT - Other	\$0	Final loan payment was satisfied
Total POLICE	\$6,804,342	
PUBLIC WORK		
PW - SALARIES AND WAGES	\$156,715	<u>Current Salary and Wages</u>
PW - REIMBURSEMENT SAL/BEN - STORMWATER UTIL	-\$30,000	Reimbursement from Stormwater Utility for a share of PW Director's salary reflected above
PW - PAYROLL TAXES	\$11,989	Calculated based on salaries at 7.65% of salaries
FRINGE BENEFITS		
PW - RETIREMENT CONTRIBUTIONS	\$10,891	Rate increase from 5.18% to 6.95%
PW - HEALTH INSURANCE ALLOWANCE	\$20,189	Based on new health care plan which includes medical, dental, vision and life
PW- HEALTH INSURANCE	\$0	
PW - CAR ALLOWANCE	\$0	
PW - TOWN ENGINEER	\$50,000	Engineering assistance for small projects

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PW - PERMITS PLAN REVIEW	\$20,000	Consultant to perform plans review and inspection for Public Works permits
PW - TREE INVENTORY	\$0	Tree Inventory completed in FY 12
PW - CELLULAR TELEPHONES	\$600	\$25/ month for two contractors
PHONE STIPEND	\$960	\$40/ month for 2 employees
PW - STREETLIGHTING UTILITIES	\$225,000	Based on historical usage
PW - RIGHT OF WAY - ELECTRICITY	\$10,000	Based on historical usage
PW - RIGHT OF WAY - WATER	\$30,000	Based on 30 accounts (water) \$25,000
PW - UNDERGROUND UTILITY LOCATION	\$23,000	Based on \$1,500/month for electric only; additional funding to identify SW locations
PW - STREETLIGHTING REPAIRS AND MAINTENANCE	\$110,000	Continuation of repair efforts; Street lighting repair contract NTE \$105,000
PW - RIGHT OF WAY MAINTENANCE	\$515,484	Reflects grounds maintenance expense for ROW & funding for pressure cleaning, litter pick-up, & irrigation improvements
760 PW - ENTRY FEATURE WATER MAINTENANCE	\$0	Maintenance of entry feature fountains and installation of tile for reduction of future maintenance funding allocated w carryover
761 EXTERMINATION SERVICES	\$5,000	Rodent, Bee, Duck, & Dead Animal Removal, previously included in ROW Maintenance line item
PW - TREE TRIMMING	\$170,000	Based on a three year trimming cycle (\$160,000) and a \$10,000 allocation for unscheduled work
PW - NEW TREES/PLANTS/SUPPLIES	\$87,500	Continue tree planting program at the current year's level
PW - TREE REPLACEMENT PROGRAM	\$50,000	Funding for removal of about 100 black olive trees and replanting a different species at those locations.
PW - STUMP & DEAD TREE REMOVAL	\$12,000	Tree & stump removal and removal permits
PW - PRINTING EXPENSE	\$0	
HURRICANE COSTS	\$0	Disallowance from 2006 hurricanes (\$500,000 are in reserve as contingency for additional disallowance)
PW - HURRICANE FAIR	\$1,500	

**FY 2013-14
Adopted Budget
General Fund**

	Adopted FY 2013-14 Budget	Comments
	FY 2013-14	
		Funding for Beautification Master Plan Development / Implementation of operational improvements, town mulching program
PW - TOWN BEAUTIFICATION	\$60,000	
PW - MISCELLANEOUS EXPENSE (GENERAL REPAIRS AND MAINTENANCE)	\$3,000	Need uniforms, magnets for cars, and IDs (for 5 staff, \$50 ea for 5 = \$1,250) 3 on each car \$250
PW - REIMBURSEMENT FROM SRF 6¢ LOCAL GAS	-\$200,000	Reimbursement of ROW maintenance expenses from Special Revenue Fund
PW - VEHICLE OPERATION FUEL/OIL	\$3,500	Currently includes CLS staff who do PW work
VEHICLE OPERATION AND MAINTENANCE - Other	\$3,500	Currently includes CLS staff who do PW work
PW - FURNITURE & EQUIP	\$3,000	GPS tracking equipment
PW - DEMAND SERVICES - CONTRACTUAL	\$75,000	Contractual expense for on-demand transit services
PW - DEMAND SERVICES - CONTRACTUAL - Other	\$0	New engine (\$13,000) and new transmission (\$2,500) for Town bus in 2012
PW - CAPITAL OUTLAY		Pavers on park adjacent to ML K-8
Total PUBLIC WORK	\$1,428,827	
COMMUNITY AND LEISURE SERVICES		
CLS - SALARIES AND WAGES	\$482,295	<u>Current Salary and Wages</u>
CLS - SALARIES AND WAGES - Other		Reflects part-time instructor converted from contractors per IRS; will award competitive contract to provide services during Q1
CLS - OVERTIME		To support weekend tournaments and events
CLS - PAYROLL TAXES	\$38,006	Calculated based on salaries at 7.65% of salaries
CLS - RETIREMENT CONTRIBUTION	\$34,423	Rate increase from 5.18% to 6.95%
WIRELESS STIPEND	\$2,400	Wireless stipend
CLS - HEALTH INSURANCE ALLOWANCE	\$0	Based on new health care plan which includes medical, dental, vision and life
CLS - HEALTH INSURANCE	\$67,080	
CLS - CONSULTANT SERVICES	\$0	Funding was needed to pursue national accreditation for the Department. Goal will be delayed
CLS - TEMPORARY ADMINISTRATIVE SUPPORT	\$0	Community & Leisure Services College Internship Program - Expenses are incurred in Salaries and Wages
CLS - OPERATING MILEAGE REIMBURSEMENT	\$2,000	Reflects increased IRS reimbursement rates

**FY 2013-14
Adopted Budget
General Fund**

	Adopted FY 2013-14 Budget	Comments
	FY 2013-14	
CLS - CELLULAR TELEPHONES	\$600	One phone with data @ \$55/month and three @ \$25/month
5724210 · CLS - MINI/PICNIC PARKS TOTALS		
CLS - MINI/PICNIC PARKS - GENERAL REPAIRS	\$50,000	Repair of facilities, plumbing, sidewalks, sod, tot lots, pavilions, amenities
CLS - MINI/PICNIC PARKS - JANITORIAL	\$20,000	Depends on contractual award for new facility maintenance
CLS - MINI/PICNIC PARKS - UTILITIES	\$66,000	Reflects summertime peak usage; new facilities likely on line mid-year at best
CLS - MINI/PICNIC PARKS - IMPROVEMENTS NON-CAPITAL	\$2,500	Includes minor plumbing, electrical, & lock repairs
MINI PARKS TREE TRIMMING	\$10,000	Based on a three year trimming cycle
CLS - MINI/PICNIC PARKS MAINTENANCE	\$253,400	Ground Maintenance Contractual expense
CLS - CAPITAL OUTL MINI/PICNIC	\$50,000	
5724220 · MIAMI LAKES PARK/ TOTALS		
CLS - MIAMI LAKES PARK - SECURITY		
CLS - MIAMI LAKES PARK - UTILITIES	\$115,000	Based on current rates
CLS - MIAMI LAKES PARK - MAINTENANCE	\$470,300	Contract is out for bid
CLS - MIAMI LAKES PARK - IMPROVEMENTS NON-CAPITAL	\$25,000	Facility repairs & equipment
CLS - MIAMI LAKES PARK - MARINA OPERATIONS	\$5,000	Marina equipment needs
CLS - HURRICANE KATRINA	\$0	
CLS - HURRICANE WILMA	\$0	
CLS - FURNITURE/EQUIPMENT NON-CAPITAL	\$0	
CLS - MIAMI LAKES PARK - CAPITAL OUTLAY	\$0	Reflected in Capital Projects Fund
CLS - ROYAL OAKS PARK TOTALS		
CLS - ROYAL OAKS PARK - UTILITIES	\$75,000	Based on current usage
CLS - ROYAL OAKS PARK - COMMUNITY CENTER - OPERATIONS	\$13,500	Facility Repairs and Operation Costs
CLS ROYAL OAKS PARK - MAINTENANCE	\$250,000	Contract out for bid
CLS - ROYAL OAKS PARK - REPAIRS AND IMPROVEMENTS	\$65,000	General repairs & funding for turf replacement

**FY 2013-14
Adopted Budget
General Fund**

	Adopted FY 2013-14 Budget	Comments
	FY 2013-14	
CLS - ROYAL OAKS PARK - CAPITAL OUTLAY	\$0	
CLS - ROYAL OAKS PARK - FURNITURE AND EQUIPMENT/NON-CAPITAL	\$0	Increase due to increased programming at facility during construction at CCs East & West
CLS - BARBARA GOLEMAN - MAINTENANCE	\$4,000	Based on joint use agreement with School Board \$4,000/yr
CLS - DIGITAL READING DEVICES	\$2,000	Purchase digital reading devices for implementation of e-library
CLS - PRINTING EXPENSE	\$4,000	Recreator' quarterly news letter
CLS - TOWN COMMUNITY PROGRAMS	\$13,000	Moved to salary/fringe, instructors converted to part-time per IRS guidance, will award contract during Q1 for programming of Yoga, Line Dancing, Martial Arts, Ballet, Jazz, Spanish, Tai Chi, Arts and Crafts, and new programs
CLS - PERMIT/RECORDING FEES	\$800	Permit fees paid by the Department to DERM, TOML, DEP and other regulatory agencies
CLS - COACHES	\$5,000	Background checks and certification for coaches
CLS - COACHES CERTIFICATION	\$2,500	
CLS - YOUTH CENTER PROGRAMS	\$0	Expected to be provided by vendor
CLS - UNIFORMS	\$1,500	Uniforms for field employees
CLS - VEHICLE OPERATION (FUEL)	\$6,000	Fuel and maintenance for Town CLS vehicles
CLS - CAPITAL OUTLAY	\$0	
5726412 - CLS - CAPITAL OUTLAY - Other	\$0	
SPECIAL EVENTS - CULTURAL AFFAIRS COMMITTEE		
SPECIAL EVENTS - VETERAN'S COMMITTEE	\$2,000	Per Committee request
SPECIAL EVENTS - PUBLIC SAFETY	\$2,000	Per Committee request
SPECIAL EVENTS - CULTURAL AFFAIRS COMMITTEE	\$33,900	Funds allocated for farmers market , Paint a Picture for Mom, "Our Town" Painting Competition posters and awards, Fishing Tournament posters and awards, Concert music, Holiday book reading, 4th of July entertainment, Car shows, dj's, Concert on the Fairway Music Concert Series
SPECIAL EVENTS - BLACK BOX THEATER	\$0	Funding eliminated to balance budget

**FY 2013-14
Adopted Budget
General Fund**

	Adopted FY 2013-14 Budget	Comments
	FY 2013-14	
SPECIAL EVENTS - YOUTH ACTIVITIES TASK FORCE	\$34,000	Funds for Movies in Park, Essay Writing Contest, Halloween Haunted House, Break dancing Competition, Special Need Children Activities, Miami Lakes Rocks, Easter Egg Hunt, Sweetheart Dance, Bike Rodeo
SPECIAL EVENTS - ELDERLY AFFAIRS COMMITTEE	\$25,500	Funds for Sr Socials, Health & Wellness, Games, Lectures
SPECIAL EVENTS - NEIGHBORHOOD ENHANCEMENT COMMITTEE	\$2,650	Funding for Neighborhood Matching Grant provided in Capital Projects Fund; funds allocated for committee events
SPECIAL EVENTS - ECONOMIC DEVELOPMENT COMMITTEE	\$22,200	Funds for Mailings and refreshments for two Business Seminars; Miami Lakes Chamber Showcase; Business Visitation Plaques; Welcome Packet, TML Business Promotion. Includes \$1,500 added for participate in trade shows to market the town. Increased by \$2,600 at the Final Budget Hearing
SPECIAL EVENTS - EDUCATIONAL ADVISORY COMMITTEE	\$39,500	Carryover funds for SAT Prep Classes, School Site Enhancement/Educational Programs, Youth Internship Funding, Imagination Library. Increased by \$4,000 at Final Budget Hearing
SPECIAL EVENTS - VETERAN'S DAY	\$6,000	Veteran's Day Parade
5744993 - SPECIAL EVENTS - EARTH DAY	\$0	
SPECIAL EVENTS - 4TH OF JULY	\$25,000	Annual Contract for Fireworks
5744996 - SPECIAL EVENTS - 10TH YEAR ANNIVERSARY	\$0	
SPECIAL EVENTS - SUMMER EDUCATIONAL PROGRAMS	\$0	One-time funding during 2011
SPECIAL EVENTS - ADDRESS VERIFICATION PROGRAM	\$0	One-time funding during the last school year
CLS - OFFICE SUPPLIES	\$0	Included in Administration
Total COMMUNITY AND LEISURE SERVICES	\$2,329,054	
TOTAL DEPARTMENTAL EXPENSE	\$15,159,145	
ADDITIONAL EXPENSE		
TRANSFERS IN		
RECOVERY OF CLOSING COSTS FROM CPF		
DIVIDEND BALANCE FROM SRF		
Total Other Income	\$0	

**FY 2013-14
Adopted Budget
General Fund**

	Adopted FY 2013-14 Budget	Comments
	FY 2013-14	
TRANSFER TO CAPITAL PROJECTS FUND		
FACILITIES		
IT SOFTWARE ACQUISITION		
MOVING COST		
COMPUTER EQUIPMENT		
NEW BUILDING LEGAL AND REAL ESTATE COST		
COMMUNITY AND LEISURE SERVICES		
ROYAL OAKS PARK		
FLORINDA ESTATES		
NW 170TH STREET BIKEWAY		
ENTRANCE FEATURES	\$0	Funds to be transferred to capital in FY 12-13
TOWN BEATIFICATION CAPITAL IMPROVEMENTS	\$0	
MIAMI LAKES OPTIMIST CLUBHOUSE		
MIAMI LAKES OPTIMIST PARK REDEVELOPMENT		Recommend allocating to complete park redevelopment plan for field reconfiguration and new gymstimated cost million
TOT-LOT REHABILITATION PROGRAM		
NEIGHBORHOOD MATCHING & GRANT MATCHING	\$38,000	
TOTAL TRANSFER TO CAPITAL	\$38,000	
TRANSFER TO CONSTRUCTION FUND FOR ISSUANCE COST		
TRANSFER TO SPECIAL REVENUE FUND		
NON DEPARTMENTAL RESERVE	\$0	
IRS SETTLEMENT for 2010 & 2011	\$0	
ADA SETTLEMENT	\$0	
QNIP PAYMENT TO COUNTY	\$154,000	
TOTAL ADDITIONAL EXPENSES	\$192,000	
<i>Total Expense</i>	\$15,351,145	
<i>Excess Revenue over Expenditure</i>	\$0	



**Special Revenue
and
Stormwater Utility Fund**

**FY 2013-14
Adopted Budget
Special Revenue Fund**

Adopted FY 2013-14 Budget	Comments
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TRANSPORTATION

Revenue

Local Option Gas Tax - 6 cents		
Current Year Revenue	\$380,000	Estimate provided by DOR
Disaster Relief Funding - Hurricane Reimb.	\$0	
Expense Reimbursements	\$0	
Prior-Year Carry-Over Funds	\$535,000	
Total Revenue	\$915,000	

Local Option Gas Tax - 6 cents		
Road System Maintenance	\$100,000	Safety improvements, beautification, irrigation
Transfer to Public Works Gen Fund	\$200,000	Reimbursement to the Public Works Department
Pothole Repairs	\$30,000	Reflects more aggressive approach
Sidewalk Replacement	\$125,000	Continue to replace trip-hazard sidewalks with Precision contract \$40,000 and campaign to repair sidewalks throughout the Town
Hurricane cost	\$0	
Stripping and signs	\$5,000	Neighborhood stripping, sign replacement, and crosswalk improvements
Transfer to Capital	\$0	No Transfer to Capital Budget in 2013
ADA Improvements	\$0	For Americans with Disability Act improvements
Reserve for Road System	\$455,000	
Total Expense	\$915,000	

**FY 2013-14
Adopted Budget
Special Revenue Fund**

Adopted FY 2013-14 Budget	Comments
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TRANSIT

Revenue		
Transit Revenue 20% share of PTP	\$200,000	20% of County Half Cent Sales Tax for transit uses only
Transfer from General Fund	\$0	
State Grant for Circulator Operations	\$75,000	Operational funding for Town Circulator; match is \$238,875 from Transit Surtax Funds; Grant Expires June 30, 2013
MPO Grant for Origin & Destination Study	\$0	Awarded in 2012
Administration Revenue 5% of PTP	\$10,000	Moved to expenditure line
Prior-Year Carry-Over Funds	524,450	
Total Revenue	\$809,450	

Transit Improvements		
Administration Expense	\$0	
Origin and Destination Study (MPO Grant)	\$0	2012 Award by MPO for O&D Study; match provided by surtax funds \$10,000
Bus stop signs	\$25,000	
Global Positioning System	\$20,000	
Salary and Wages	\$23,000	
Payroll Taxes	\$1,800	
Retirement	\$1,600	
Bus Shelters - Repairs & Maintenance	\$10,000	Separate contract to be awarded
Bus Shelters/Bus - Property Insurance	\$22,950	Maintenance contract for cleaning
Bus Benches	\$0	Includes Ins. for bus and bus shelters
Marketing & Promotional Support	\$20,000	Includes the production of marketing materials, signage, & promotional support for Transit & TDM Programs in support of the Town's Commute Trip Reduction Program
Bus Circulator Expenses	\$150,000	Expense as needed for operation of circulator service and establishment of park and ride locations to alleviate peak hour traffic congestion; Required match to State Grant for Circulator

**FY 2013-14
Adopted Budget
Special Revenue Fund**

	Adopted FY 2013-14 Budget	Comments
Bus Circulator Insurance		Included in contractual expense
Administration Expense	\$10,000	Administration 5% of PTP 20% for Transit
Traffic Studies	\$15,000	Required by Miami Dade County for approval of traffic calming devices; reflected in Transportation Capital
Traffic Calming	\$0	Reflected in Transportation Capital
Crosswalks	\$0	Crosswalk improvements connecting to transit routes
Transit Equipment Non-Capital	\$0	
Reserved for Transit	\$510,100	
Subtotal Transit Surtax Related Expense	\$809,450	

Impact Fees - Police

Current Year Revenue	\$5,000	Revenues collected as per Police Impact Fee Ordinance
Prior-Year Carry-Over Funds	\$39	

Total Revenue \$5,039

Police Impact Fees -Town Hall	\$5,039	Transfer to Construction Fund for Gov't Center
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Tree Ordinance - Black Olive Removal Program

Black Olive Permit	\$6,000	
Black Olive Fee	\$750	
Tree Removal Expense	\$600	

Total Revenue \$7,350

Tree Ordinance - Black Olive Removal Program

Transfer to GF for Tree Replacement	\$7,350	
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Total Expense \$7,350

Total Fund Revenue \$1,736,839 294703

Total Fund Expenditures \$1,736,839 294704

**FY 2013-14
Adopted Budget
Stormwater Fund**

Adopted FY 2013-14 Budget	Comments
FY 2013-14	

Revenue

. STORMWATER UTILITY REVENUE	\$1,000,000	Based on current trends
. INTEREST INCOME	\$400	Based on available balances and rates
. PRIOR YEAR CARRY - OVER FUNDS	\$432,430	
TOTAL REVENUES & OTHER RESOURCES	\$1,432,830	

Expense

. TRANSFER TO CAPITAL FOR RENOVATIONS	\$0	
. SALARIES AND WAGES	\$131,183	Stormwater field inspector & Vacuum truck operator; 3 full-time employees, 1 PT
. RETIREMENT CONTRIBUTIONS	\$8,686	Based on new FRS rates
. PAYROLL TAXES	\$9,600	Based on salaries
. HEALTH/LIFE INSURANCE	\$23,817	Based on Health Coverage of approximately \$10,000 per year per employee
. STIPEND	\$483	
. SYSTEM MAINTENANCE	\$25,000	Reflects a savings resulting from the purchase & operation of vacuum truck.
. STREET SWEEPING AND LITTER COLLECTION	\$30,000	Issue new contract for service in 2013
. VACUUM TRUCK OPERATIONS AND MAINTENANCE	\$20,000	Vacuum truck operations and maintenance
. CANAL MAINTENANCE	\$210,000	Payment to County for herbicide, obstruction removal, mechanical harvesting, culvert cleaning and canal cleaning; and to vendor for mowing of slope & contingency
. HURRICANE COSTS	\$0	Not budgeted
. NPDES - MS4 PERMIT MONITORING FEE TO DERM	\$24,000	Annual payment to DERM for monitoring
. NPDES - COMPUTER DISCHARGE MODEL	\$1,000	Engineering review of model
. INSPECTION SERVICES	\$60,000	Increase reflects acceleration of capital/stormwater projects & inspection needs of swale and private systems
. MASTER PLAN UPDATE	\$25,000	Minor update to plan
. WASD FEE COLLECTION	\$32,000	WASD fee to collect Stormwater charges
. PROFESSIONAL SERVICES - ENGINEERING	\$25,000	Engineering fee for SW work, reduced due to increase in house capabilities and support
. PROFESSIONAL SERVICES - INTERLOCAL WITH MIAMI GARDENS	\$0	contract was cancelled
. PROFESSIONAL SERVICES - LEGAL	\$0	Legal fee for SW work
. STORMWATER - UTILITY DIRECTOR	\$30,000	Reimburse a portion of PW Director salary
. STORMWATER - UTILITY ADMINISTRATION	\$32,000	Overhead charges for support of utility
. REPAIRS AND IMPROVEMENTS	\$100,000	Per stormwater management master plan
. CONTINGENCY	\$0	
. BOOKS / PUBLICATIONS / SUBSCRIPTIONS / MEMBERSHIPS	\$1,000	Required for CRS: the American Association of Flood Plain Managers, FL SW Association, & FL Flood Management Association
. EDUCATION, TRAINING AND TRAVEL	\$8,000	Mandated training for CRS certifications
. COMMUNITY RATING SYSTEM - FEMA PROGRAM	\$2,000	Flood management program - target to reduce from 6 to 5; bi-annual evaluation
. PUBLIC OUTREACH AND WORKSHOPS FOR MS4 PERMIT	\$10,000	Required for NPDES and CRS annual certifications; efforts ramped up for 2013
. STORMWATER - DEBT SERVICE PAYMENT	\$70,000	QNIP Debt service payments
. STORMWATER - RESERVE	\$554,061	Contingency for SW project needs
TOTAL STORMWATER EXPENSES	\$1,432,830	



Capital Projects Fund

**FY 2013-14
Capital Projects Fund
Adopted Budget**

G/L Account	Project Description	FY 2013-14 Adopted Budget	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Comments
301 324270	Park Impact Fees Collected	\$0	\$0	\$0	\$0	\$0	Based on historical collections
301 334715	State Land and Water Grant Sevilla Estates	\$0					Requires \$100,000 match provided by SNP
301 334726	State Grants-Florida Land and Water Grant NW 170ST Greenway-Bike Path	\$77,500	\$0	\$0	\$0	\$0	Will close out Phase I Grant in June 2012; Phase II is being programmed to match available funding; Requires 1 to 1 match. Grant expires 03/19/2014
301 366100	Donations Family Tree Program	\$0	\$0	\$0	\$0	\$0	Recognized as they are received
301 366112	Sevilla Donation	\$0	\$0	\$0	\$0	\$0	
301 337700	SNP Grant-Boundless Playground						
301 337704	County SNP Funds (Sevilla Estates)	0	0	0	0	0	Close out of SNP funding with County; Requires 1 to 1 match. Will submit reimbursement next month.
301 337705	County SNP Funds (<i>Tot Lots, Boundless Playground, & ROP Playground Surface</i>)	\$0	\$0	\$0	\$0	\$0	Close out of SNP funding with County; Requires 1 to 1 match
301 381000	Transfer in from Transportation Capital	\$0	\$0	\$0	\$0	\$0	Transfer in to CC West Project for PW Storage Component
	Greenway study grant from MPO	\$35,000					
	General Fund Match for Greenway study	\$10,000					
301 381108	Transfer from General Fund - Match for FRDAP for 169 Terr - Sevilla Estates	\$0	\$0	\$0	\$0	\$0	Required GF match to Sevilla Estates Grants; project completed in 11-12
301 381100	Transfer from General Fund - Match for Florida L & W NW 170 St Greenway Project	\$0	\$0	\$0	\$0	\$0	Funding for Phase II of Greenway; match required by State Grant
301 381103	Transfer from General Fund - Park redevelopment program	\$0	\$200,000	\$450,000	\$450,000	\$0	\$134,692 to complete funding for Concession Area, Clubhouse, & Parking
	Transfer from 154th Street/reimbursement to GF	\$94,000					
301 381104	Transfer from General Fund - Reha	\$0	\$0	\$0	\$0	\$0	
301 381106	Transfer from General Fund - P						
301 381107	Transfer from General Fund for Beautification Matching Grant	\$28,000	\$25,000	\$25,000	\$25,000	\$25,000	To cover neighborhood grant program
301 381109	Transfer from General Fund - CCW						
	Prior-Year Carry-over Funds	\$2,758,470	\$0	\$0	\$0	\$0	
Park Improvements Total Revenue		3,002,970	225,000	475,000	475,000	25,000	

**FY 2013-14
Capital Projects Fund
Adopted Budget**

G/L Account	Project Description	FY 2013-14 Adopted Budget	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Comments
Park Improvement Expenses							
	Royal Oaks Park						1/2 Basketball Ct & Playground improvements completed 11-12
	Acquisition & Development of Tot-Lots/Mini-Parks						
3016030 563510	Rehab existing tot-lots	\$0	\$0	\$0	\$0	\$0	SNP and GF \$146,000 x 2
3016030 563525	Park Development at 169 Terr and 89 Court - Sevilla Estates	\$0	\$0	\$0	\$0	\$0	Project complete 9-2012; funding provided by 3 grant sources and GF; Total project cost \$321,380
3016030 563530	Mini Parks						
3016030 563516	NW 170 St Greenway Phase I Development - Bike Path	\$0	\$0	\$0	\$0	\$0	Phase I of project complete in 11-12
							Phase II of project commencing in 12-13; project programmed to match available funding - Must be completed by March 2014
3016030 563515	NW 170 St Greenway Phase II Development - Bike Path	\$129,057	\$0	\$0	\$0	\$0	Future years pending report conclusions
	Greenway Study Planning and Implementation	\$45,000	TBD	\$0	\$0	\$0	Neighborhood Beautification matching grant program funding
3016002 563610	Beautification - Matching Grant	\$28,000	\$25,000	\$25,000	\$25,000	\$25,000	Project includes Youth Center & park improvements completion in 12-13; total project cost \$1,200,000
3016030 563536	Community Center East/Youth Center	\$700,000	\$0	\$0	\$0	\$0	Project includes community center improvements, 1/2 basketball court, picnic shelter improvements, walking path with lighting & storage space: total project cost \$1,260,199
3016030 563537	Community Center West	\$518,000	\$0	\$0	\$0	\$0	Clubhouse, Concession Area, & Parking improvement completion in 13-14; total project estimate is \$1,518,729
3016020 562000	Miami Lakes Optimist Park Concession Area, Clubhouse, Parking	\$1,229,000	\$0	\$0	\$0	\$0	
	Resurface Tennis Courts and Basketball courts		\$200,000				
3016020 563601	Miami Lakes Optimist Park Contingencies						
3016020 563603	Miami Lakes Optimist Park Water and Sewer Connection	\$289,000	\$0	\$0	\$0	\$0	Water & Sewer improvements necessary for further park improvements estimated completion 13-14; total estimated project cost is \$560,000
	Miami Lakes Optimist Park Field Lighting		\$0	\$450,000	\$450,000	\$0	Rough Estimate per Tony Lopez, \$700k - \$1.0 million
3016020 563600	Park Re-development program	\$64,913					Phased park redevelopment includes fencing and lighting of basketball & tennis courts for 12-13; total programmed funding \$271,000
Park Improvement Expenses Total		3,002,970	225,000	475,000	475,000	25,000	

**FY 2013-14
Capital Projects Fund
Adopted Budget**

G/L Account	Project Description	FY 2013-14 Adopted Budget	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Comments
Transportation Improvement Revenue							
301 335180	Half Cent Sales Transportation Tax	\$815,000	\$815,000	\$815,000	\$815,000	\$815,000	Based on historical remittance
301 335190	Half Transportation						
301 312420	Local Option Gas Tax - Three Cents	\$142,000	\$142,000	\$142,000	\$142,000	\$142,000	Gas tax funds remitted through County via agreement; based on population For PW Storage Yard
	Transfer from General Fund Fund Balance						
301 361100	Prior-Year Carry-over Funds	\$2,767,601	\$2,042,001	\$1,032,401	\$751,301	\$1,641,701	\$393,275
	Interest Income	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	
	Transportation Improvement Revenue Total	3,759,601	3,034,001	2,024,401	1,743,301	2,633,701	
Transportation Improvement Expense							
3017060 563054	Downtown Improvements Phases I and II	\$0	\$0	\$0	\$0	\$0	Project encompasses much of downtown area & includes drainage & resurfacing improvements completion in 12-13; total project cost \$1,477,400; 65% Stormwater \$960,310, 35% Transportation \$517,090
3017060 563055	Lake Patricia (D)	\$0	\$0	\$0	\$0	\$0	Project includes drainage & resurfacing improvements completion in 12-13; total project cost \$699,000; 75% Stormwater \$524,250, 25% Transportation \$174,750
3017060 563059	Lake Martha (D) Intersection Improvements (Fair Roads)	\$0	\$0	\$0	\$0	\$0	Intersection resurfacing, anticipated completion in 12-13
3017060 563060	Lake Sarah Intersection Improvements	\$0	\$0	\$0	\$0	\$0	Intersection resurfacing, anticipated completion in 12-13
3017060 563050	Resurfacing of Rdwy Assessment Report Priority Areas (Fair Roads)	\$1,000,000	\$1,000,000	\$0	\$0	\$0	Intersection resurfacing and localized drainage improvements to Section 4 and Section 5 for a total estimated project cost of \$2,000,000. This includes Lake Martha and Lake Sarah.
3017060 563201	Beautification	\$0	\$0	\$0	\$0	\$0	Public Works to provide final estimate by August 16, 2013
	A) Intersection Beautification	\$208,000					
	B) Entry Features	\$100,000					
3017060 531365	Street Lighting Assessment and Updating	\$0	\$0	\$0	\$0	\$0	Street lighting assessment & labeling, & new light poles @ Twin Sabal Culdesac; new lights are approx. \$6,000 each
3017060 534200	Traffic Calming	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	Average of \$7,500 for each installation; installation locations to be determined
3017060 563052	Various Projects (mainly resurfacing + New Median)	\$0	\$0	\$0	\$0	\$0	No additional funding requested
3017060 563029	Public Works Storage Yard	\$308,000	\$0	\$0	\$0	\$0	Project estimated completion date is in 13-14 with the granting of property from FDOT
	Safe Routes to Schools	\$0	\$0	\$121,500	\$0	\$0	State Grant in partnership with DCPSS for improvements along MLN; funding available in 13-14; match \$121,500. Per Grant Documentation, Grant is \$200,000. Project total \$321,500
3017060 549350	Administration Revenue 5% of PTP	\$36,600	\$36,600	\$36,600	\$36,600	\$36,600	
	<i>Transfer of PTP Funds to GF for Street Light Utilities</i>						
3017060 591035	Transfer to Parks Capital Account	\$0	\$0	\$0	\$0	\$0	Transfer out to CC West Project for PW Storage Component
3017060 591030	Transfer to Stormwater Capital Account		\$900,000	\$1,050,000			Transfer reduced to complete transportation projects
3017060 546230	Reserve for Transportation	\$2,042,001	\$1,032,401	\$751,301	\$1,641,701	\$2,532,101	
	Transportation Improvement Expense Total	3,759,601	3,034,001	2,024,401	1,743,301	2,633,701	

(D) Denotes project will be part of a drainage improvement

**FY 2013-14
Capital Projects Fund
Adopted Budget**

G/L Account	Project Description	FY 2013-14 Adopted Budget	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	Comments
Stormwater Improvement Revenue							
301 381400	Transfer from Stormwater Operating Acct.	\$0	\$0	\$0	\$0	\$0	
301 331901	Federal Stimulus Funding	\$0	\$0	\$0	\$0	\$0	ARRA funding close-out in 11-12
301 334360	State Grants	\$300,000	\$0	\$0	\$0	\$0	Downtown \$200,000 and West Lakes \$300,000
	Transfer from Transportation subfunds	\$0	900,000	1,050,000	\$0	\$0	
	Prior-Year Carry-over Funds	\$627,333	\$241,653	\$5,799	\$37,699	\$37,699	
Stormwater Improvement Revenue Total		927,333	1,141,653	1,055,799	37,699	37,699	
Stormwater Improvement Expense							
	Miami Lakeway N - Road and Drainage Improvements- CEI (Per Fed Mandate)						Combined with Downtown Improvement Project in 11-12 Adopted Budget
3018000 549200	Miscellaneous Expenses						Project encompasses much of downtown area & includes drainage & resurfacing improvements completion in 12-13; total project cost \$1,477,400; 65% Stormwater 960,310, 35% Transportation 517,090
3018000 563025	Downtown Improvements Phases I and II	\$0	\$0	\$0	\$0	\$0	Project includes drainage & resurfacing improvements completion in 12-13; total project cost \$699,000; 75% Stormwater \$524,250, 25% Transportation \$174,750
3018000 563026	Lake Patricia						Project complete in 2012
3018000 563015	NW 79th Avenue - North of 154th street						Conducted field review in 11-12
3018000 563017	NW 166 Street - 79th to 82nd						
3018000 563030	Hydrolic Analysis all of West Lakes						
3018000 563036	Drainage West Lakes A						Project is in 3 phases, overall hydrolic analysis, West Lakes A, & West Lakes B,C,D,&E; Total project cost \$3.0million; commencing in 13/14. West Lakes A: based on 60% 13/14 and 40% 14/15. West Lakes B-E: based on 40% 14/15 and 60% 15/16.
3018000 563038	West Lakes A	\$685,680	\$457,120	\$0	\$0	\$0	
3018000 563039	West Lakes B, C, D, & E	\$0	\$678,734	\$1,018,100	\$0	\$0	
3018000 581000	Reserve for Stormwater	\$241,653	\$5,799	\$37,699	\$37,699	\$37,699	
Stormwater Improvement Expense Total		927,333	1,141,653	1,055,799	37,699	37,699	
Facilities & Equipment Development Revenue							
	Transfer from Facilities & Eq						
	Carry-over Funds	297,216	\$0				
Facilities & Equipment Development Revenue Total		297,216	0	0	0	0	
Facilities & Equipment Development Expenses							
	Land Acquisition & Building Construction						Funds transferred from SRF to Construction Fund directly
3012030 546005	Town Hall Center						
3012030 564000	Fixtures, Furniture, & Equipment Acquisition	85,000					Access cards - IT A/C & Fire Suppression
3012030 564003	Town Hall Reserve	212,216					
3012030 555500	Non Capital Outlay						
	Transfer to General Fund						To Construction Fund
Facilities & Equipment Development Expenses Total		297,216	0	0	0	0	
Total Revenues - Capital Budget		7,987,120	4,400,654	3,555,200	2,256,000	2,696,400	
Total Expenses - Capital Budget		7,987,120	4,400,654	3,555,200	2,256,000	2,696,400	
		0	1	0	0	0	

**FY 2013-14
Capital Projects Fund
Budget**

G/L Account	Project Description	FY 2013-14 Adopted Budget	Comments
154th Street Fund Revenue			
305 384004	Private Funding	\$0	RDW Improvement Note 2013
	Carry-over	\$1,148,471	
154th Street Fimd Revenue Total		<u><u>1,148,471</u></u>	
154th Street Fund Expense			
3057060 531302	Project Dev/Engineering	\$0	To reimburse general fund and transfer to parks program
3057060 546230	Contingency	\$94,268	
	Transfer to Debt Service Fund (2013 Series) for P&I	\$151,074	
3057060 563064	154 Street Roadway Construction (84th to 89th)	\$903,129	Total estimated project cost is \$1,556,008
3057060 570060	Cost of Issuance	\$0	
154th Street Fund Expense Total		<u><u>1,148,471</u></u>	



**Electric Utility Tax Revenue
and
Bond Fund**

**FY 2013-14
Adopted Budget
Utility Tax Revenue Fund**

	Adopted FY 2013-14 Budget	Comments
	FY 2013-14	
Revenue		
UTILITY TAX SERVICE ELECTRICITY	2,600,000	
ELECTRIC UTILITY TAX TO GF	-2,237,575	
CAPITALIZED INTEREST		
CARRRYOVER	32,000	
INTEREST REVENUE		Moved to debt service fund
INTEREST IRS REBATE		Moved to debt service fund
Total Revenue	394,425	
Expense		
ANNUAL DAC FEE	2,000	
8030 CP FILINGS FEES	200	
REGISTRAR AND PAYING AGENT FEES	1,350	
INTEREST EXPENSE WITH PAYING AGENT		Combined with bond holder interest payment in debt service fund, balance in Debt Service Reserve
BONDHOLDER INTEREST PAYMENT		Moved to debt service fund
Total Expense	3,550	
BALANCE BEFORE TRANSFERS	390,875	
TRANSFER TO DEBT SERVICE FUND	358,875	
RESERVE FOR PAYMENTS	32,000	

**FY 2013-14
Adopted Budget
Debt Service Fund**

	Adopted FY 2013-14 Budget
	FY 2013-14
Revenue	
INTEREST REVENUE	\$ 6,000
FEDERAL DIRECT PAYMENT (interest)	183,624
TRANSFER IN FROM CAPITAL FUND (2013 SERIES)	151,074
UNREALIZED CAPITAL GAIN/LOSS	
PROCEEDS FROM ISSUANCE OF BONDS	
CARRRYOVER	
TRANSF IN FROM ELECTRIC UTILITY	358,875
Total Revenue	699,573
Expense	
2013 SERIES PRINCIPAL PAYMENT	100,000
2013 SERIES INTEREST PAYMENT	51,074
2010 SERIES RESERVE FOR DEBT SERVICE FY 2011-12	
2010 SERIES BONDHOLDERS INTEREST PAYMENTS	548,499
Total Expense	699,573