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### **Closing Miami-Dade County Expired Permits**

Must provide a signed and sealed letter from an certified architect or engineer within the State of Florida stating that to the best of the individual's knowledge the work performed under permit number XXXX, was performed in accordance with the code that was in effect (must cite the code) at the time the permit was pulled.

Each trade must be included in a separate letter (all electrical permits on one, all plumbing on another, etc.)

Once a letter (original only) is obtained from a certified architect or engineer within the State, a permit application must be filled out for each trade. The fee per trade is \$165.00. Duplicate trades can be included in one application.

Once the letter has been approved by the Building Official, a letter is prepared for the property owner explaining that the open permits have been closed with new Town issued permit numbers and the Town permit is subsequently closed.