

**Adopted Operating
and
Capital Budget
FY 2018-19**



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Budget Message



Town of Miami Lakes Memorandum

To: Honorable Mayor and Town Councilmembers
From: Alex Rey, Town Manager
Subject: Adoption of Millage Rate for Fiscal Year 2018-19
Date: 9/18/2018

Recommendation:

It is recommended that Town Council adopt the millage rate for Fiscal Year 2018-19 at 2.3127 mills which is \$2.3127 per \$1,000 of assessed property value. The proposed millage rate is expected to yield \$7,061,200 in ad valorem revenue at 95% of value based on the July 1, 2018 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

Background:

At the First Budget Hearing held on September 4, 2018, staff was directed to reduce the millage rate by \$69,000, from 2.3353 mills to 2.3127 mills for Fiscal Year 2018-19. This millage rate of 2.3127 mills, is 4.22% higher than the rolled-back rate of 2.2190, and will generate property tax revenues or ad valorem in the amount of \$7,061,200 calculated at 95% for budget purposes.

The rolled-back rate of 2.2190 would generate \$286,183 less in ad valorem revenue as compared to the proposed millage rate of 2.3127.

ATTACHMENTS:

Description

FY 2018-19 Budget Message

Attachment 1 - Summary of Changes

Ordinance Millage in Second Reading



Town of Miami Lakes Memorandum

To: Honorable Mayor and Town Councilmembers
From: Alex Rey, Town Manager
Subject: Adoption of Budget for Fiscal Year 2018-19
Date: 9/18/2018

Recommendation:

It is recommended that the Town Council adopt the Fiscal Year 2018-19 Budget as amended on second reading and presented in Exhibit A to the Ordinance.

Background:

The Town Manager's FY 2018-19 Budget Message presented at the First Budget Hearing on September 4, 2018 is attached for reference.

CHANGES FROM FIRST READING

There are three modifications made to the Proposed Fiscal Year 2018-19 Budget as directed by Town Council at the First Budget Hearing held on September 4, 2018. These modifications include 1) reducing the millage rate, 2) restoring the Dunnwoody Lake developer's contribution for education to the full amount, and 3) provide for a cost of living adjustment. Staff was also directed to provide recommendations to accommodate these changes in the FY 2018-19 Operating Budget.

In addition to the above modifications, the Budget was also adjusted for the increase in General Liability and Public Officials and Employment Practices Liability insurance, as well as a reallocation of funds for events within the Committees' Budgets.

The changes are described below and summarized in the attachment to this memorandum.

1) Reduction of Millage Rate – \$69,000

Staff was directed to reduce the millage rate by \$69,000 from 2.3353 mills to 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value. This millage rate of 2.3127 is 4.22% higher than the

rolled-back rate of 2.2190 and is expected to generate property tax revenues or ad valorem in the amount of \$7,061,200 calculated at 95% for budget purposes.

The rolled-back rate would generate \$286,183 less in ad valorem revenue as compared to the proposed millage rate of 2.3127.

2) Restore Developer's Contribution – \$59,824

The FY 2018-19 Proposed Budget includes \$130,000 for enhanced police presence at Bob Graham Educational Center and Miami Lakes K-8 public schools. This was initially funded by Miami-Dade County School Board (\$70,176) and a transfer from the Dunnwoody developer's contribution for education purposes (\$59,824) to supplement the cost of police security.

However, at the first Budget Hearing, staff was directed to reverse the \$59,824 and restore the Developer's Contribution to the full amount of \$300,000, as it was intended to be spent for educational purposes for improvements to impacted schools in the Town, as well as youth related educational prog

3) Cost of Living Adjustment (COLA) – 2.3%

Presently, the FY 2018-19 Proposed Budget does not include a cost of living adjustment for employees. Staff was directed to include a 2.3% COLA across the board effective October 1, 2018. This equates to \$62,067 for the General Fund, \$2,094 for Transit /Transportation, \$32,037 for Building Department employees, \$4,376 for Stormwater and \$1,577 for Facilities Maintenance Fund.

4) Insurance Adjustment - \$45,200

The Property, Casualty and Liability Insurance for FY2018-19 increased 15.3% for a total annual premium of \$334,891. This includes property (\$75,574), general liability (\$95,236), public officials (\$106,250), workers compensation (\$18,565), automobile (\$14,875), and other (\$24,391). The Budget as proposed on Second Reading has been adjusted for the increase in premium in the amount of \$45,200 and apportioned among the General Fund (\$16,083), Transit-PTP 20% (\$3,296), Building Department Fund (\$19,427) and Stormwater Utility Fund (\$6,394).

5) Committees' Budget Reallocation - \$0

The Elderly Affairs Committee, Public Safety Committee and Youth Activity Task Force have requested to reallocate funds for events and activities within their respective budgets. This redistribution of funds has no impact to the Committees' budgets and is reflected in the attachment to the Ordinance – Exhibit A.

The above items represent a net decrease of \$40,799 to the FY 2018-19 Proposed General Fund Operating Budget to \$17,694,201. The line items impacted are highlighted in Attachment 1 – Summary of Changes.

ATTACHMENTS:

Description

FY 2018-19 Budget Message

Attachment 1 - Summary of Changes

Exhibit A - FY 2018-19 Budget Line Item Detail

Attachment 1

TOWN OF MIAMI LAKES FY 2018-19 Proposed Budget Summary of Changes

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT FIRST HEARING	PROPOSED BUDGET AT SECOND HEARING	NET CHANGE INCREASE/ (DECREASE)
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GENERAL FUND

Total Revenues			\$17,735,000
Current Ad Valorem Taxes	\$7,130,200	\$7,061,200	(\$69,000)
Delinquent Ad Valorem Taxes	\$0	\$50,000	\$50,000
Utility Service Tax - Electricity	\$2,812,476	\$2,850,501	\$38,025
Interfund Transfer from Special Revenue Fund	\$59,824	\$0	(\$59,824)
Total Revenues			\$17,694,201

Total Expenses			\$17,735,000
Transfer to Capital - MLOP Master Plan	\$200,000	\$106,000	(\$94,000)
Routine Litigation allocation	\$80,000	\$50,000	(\$30,000)
Social Media Plan Implementation	\$27,000	\$0	(\$27,000)
Strategic Plan Software	\$15,000	\$0	(\$15,000)
Mayor/Council Travel and Per Diem	\$15,000	\$10,000	(\$5,000)
Cost of Living Adjustment 2.3%	\$0	\$62,067	\$62,067
Salary Adjustments	\$0	\$45,657	\$45,657
Insurance Adjustment	\$210,000	\$226,083	\$16,083
Stormwater allocation for Admin support	(\$105,000)	(\$98,606)	\$6,394
Total Expenses			\$17,694,201

SPECIAL REVENUE FUNDS

SPECIAL REVENUES - OTHER

Total Expenditures			\$300,000
Transfer to General Fund for Police Security	\$59,824	\$0	(\$59,824)
Contingency for Education	\$240,176	\$300,000	\$59,824
Total Expenditures			\$300,000

TRANSIT (PTP 20%)

Total Expenditures			\$384,888
Cost of Living Adjustment 2.3%	\$0	\$1,047	\$1,047
Transit Bus and Bus Shelter Insurance	\$26,600	\$29,896	\$3,296
Contingency	\$28,741	\$24,398	(\$4,343)
Total Expenditures			\$384,888

TRANSPORTATION (PTP 80%)

Total Expenditures			\$1,102,122
Cost of Living Adjustment 2.3%	\$0	\$1,047	\$1,047
Greenway Repair and Maintenance	\$6,925	\$5,878	(\$1,047)
Total Expenditures			\$1,102,122

BUILDING DEPARTMENT FUND

Total Expenditures			\$4,814,366
Cost of Living Adjustment 2.3%	\$0	\$32,037	\$32,037
Property, Liability and Workers Comp Insurance	\$42,900	\$62,327	\$19,427
Contingency	\$2,575,380	\$2,523,916	(\$51,464)
Total Expenditures			\$4,814,366

Attachment 1

TOWN OF MIAMI LAKES FY 2018-19 Proposed Budget Summary of Changes

ACCOUNT DESCRIPTION	PROPOSED BUDGET AT FIRST HEARING	PROPOSED BUDGET AT SECOND HEARING	NET CHANGE INCREASE/ (DECREASE)
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CAPITAL PROJECTS FUND - PARKS IMPROVEMENTS

Total Revenues			\$4,169,398
Transfer from General Fund for MLOP Master Plan	\$200,000	\$106,000	(\$94,000)
Short Term Loan Program	\$2,511,773	\$2,605,773	\$94,000
Total Revenues			\$4,169,398

Total Expenditures			\$4,169,398
MLOP Master Plan	\$3,159,398	\$3,159,398	\$0
Total Expenditures			\$4,169,398

STORMWATER UTILITY FUND

Total Expenditures			\$1,321,351
Cost of Living Adjustment 2.3%	\$0	\$4,376	\$4,376
Property, Liability and Workers Comp Insurance	\$10,200	\$16,594	\$6,394
Stormwater Administration Expense	\$105,000	\$98,606	(\$6,394)
Asset Management Software and Licenses	\$44,600	\$40,224	(\$4,376)
Total Expenditures			\$1,321,351

FACILITIES MAINTENANCE FUND

Total Expenditures			\$344,429
Cost of Living Adjustment 2.3%	\$0	\$4,376	\$1,577
Utilities	\$66,740	\$65,163	(\$1,577)
Total Expenditures			\$344,429



TOWN OF MIAMI LAKES

MEMORANDUM

To: Honorable Mayor and Town Councilmembers

From: Alex Rey, Town Manager

Subject: FY 2018-19 Budget Message

Date: September 4, 2018

Recommendation

It is recommended that Town Council approve the millage rate for Fiscal Year 2018-19 at 2.3353 mills, which is \$2.3353 per \$1,000 of assessed property value. This is the same millage rate as adopted for the prior year, and it remains one of the lowest millage rates in Miami-Dade County. The proposed millage rate is expected to yield \$7,130,200 in ad valorem revenue at 95% of value based on the July 1, 2018 estimated Property Tax Roll, as provided by Miami-Dade County Property Appraiser.

It is also recommended that Town Council adopt Fiscal Year 2018-19 Budget on First Reading of Ordinance, as proposed.

Background

As the Town enters a sixth year of economic growth attributed to increasing property values and new development, the positive effects of prudent financial decisions over the last few years have allowed us to invest in new community facilities, stormwater infrastructure improvements, enhanced communication and transparency, police resources to accommodate a growing population, beautification projects and improved response times to requests for service through new technologies and process improvement.

The Town's economic development goal is to reinforce, strengthen and promote the livability and sustainability of our neighborhoods, commercial and industrial areas in the face of the current economic climate and changing needs of the population. As such, maintaining the Town's credit rating remains an important part of the Town's plan for sustainable recovery and prosperity. On May 15, 2018, Moody's Investor Service upgraded the Town's bond rating from 'Aa3' to 'Aa2'. Moody's, in commenting on the basis for upgrading the ratings noted that the Town benefits from low debt and pension burdens and a strong stable financial position. Additionally, in 2017, Fitch Ratings upgraded the special obligation bonds rating from 'AA' to 'AA+'. The upgrade focused on the Town's solid revenue framework and expenditure flexibility, nominal fixed carrying costs

and low long-term liability burden. The Town's financial position will continue to remain strong with continued development, and as property values increase and generate more property tax revenues.

While the current and projected development projects bode well for the Town's future economic stability, a new challenge facing Florida municipalities is the proposed constitutional amendment (House Joint Resolution) HJR 7105 which will be placed on the November 8, 2018 ballot which, if approved, would create an additional \$25,000 exemption for homestead properties with assessed values over \$125,000. The estimated revenue loss to the Town of Miami Lakes would be approximately \$350,000 in the first year. However, it is anticipated that property values will increase, and with the addition of new construction to the Tax Roll, ad valorem revenues will also increase thus offsetting the loss from the additional homestead exemption, if passed.

In November 2015, the Town adopted a 2025 Strategic Plan that outlines six goal areas including enhanced mobility, beautification, economic development, sustainability, communication and innovation/technology. Each goal area is supported by Objectives as adopted by the Town Council. Staff has developed specific Initiatives with supporting work plans to accomplish the Goals and Objectives provided for in the 2025 Strategic Plan. Several components of the plan require funding from the General Fund, including beautification and communication initiatives. Specific initiatives discussed at the May 15th Budget Workshop are a part of the Fiscal Year 2018-19 Business Plan and included in the Proposed Budget; however, several of these initiatives are currently unfunded due to the lack of available resources, which will be discussed later in this memorandum.

FY 2018-19 PROPOSED BUDGET

The proposed budget is a deliberate balance of revenues and expenditures prepared in accordance with the State of Florida's Truth in Millage process and best serves the Town's prioritization for provision of core services and the Council's Strategic Plan Initiatives. It balances the Town's financial resources with current programming and service levels while maintaining a solid financial position. We were able to balance this fiscal year's budget with recurring revenues and expense savings which allow us to maintain the current level of services expected by our residents and the business community.

The total Budget for Fiscal Year 2018-19 including all Funds is \$50,246,679 as shown in the table below. This represents an increase of \$8,730,579 or 21% as compared to Fiscal Year 2017-18 Adopted Budget, which is primarily attributed to several new grant awards of approximately \$3,828,000, loan proceeds in the amount of \$2,511,743 for MLOP Master Plan, non-ad valorem revenues totaling \$1,668,617 from the newly acquired Special Taxing Districts, increase in ad valorem taxes of \$436,100, and the remaining \$286,119 across the various funds. The details of the increase are discussed later in this memorandum.

BUDGET SUMMARY								
Town of Miami Lakes - FY2018-19								
THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF MIAMI LAKES ARE 21.0% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES								
Millage per \$1,000								
General Fund Millage: 2.3353								
<i>The General Fund Millage is 5.24 percent higher than the State defined Rolled Back Rate</i>								
ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Stormwater Utility Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per \$1,000 = 2.3353	7,130,200	-	-	-	-	-	-	7,130,200
Non-Ad Valorem Assessment	-	1,668,617	-	0	-	-	-	1,668,617
Franchise Fees	1,275,000	-	-	-	-	-	-	1,275,000
Charges for Services	-	-	-	-	-	1,100,000	-	1,100,000
Utility Service Taxes	3,287,476	-	372,745	-	-	-	-	3,660,221
Intergovernmental Revenue	4,522,810	1,610,000	-	179,304	6,416,638	-	-	12,728,752
Licenses and Permits	433,500	4,634,434	-	-	-	-	-	5,067,934
Fines & Forfeitures	195,000	50,000	-	-	-	-	-	245,000
Loan Proceeds	-	-	-	-	2,511,773	-	-	2,511,773
Miscellaneous Revenue	349,190	225,000	-	-	16,000	40,000	-	630,190
TOTAL SOURCES	17,193,176	8,188,051	372,745	179,304	8,944,411	1,140,000	-	36,017,687
Transfers In	59,824	-	-	370,745	3,135,177	-	344,429	3,910,175
Fund Balances/Reserves/Net Assets	4,403,908	4,419,132	-	-	1,314,426	181,351	-	10,318,817
TOTAL REVENUES, TRANSFERS & BALANCES	21,656,908	12,607,183	372,745	550,049	13,394,014	1,321,351	344,429	50,246,679
ESTIMATED EXPENDITURES								
General Government	2,751,017	-	2,000	-	-	-	206,657	2,959,674
Transportation	1,261,843	1,223,770	-	-	5,172,647	-	-	7,658,260
Public Safety	8,616,691	1,739,761	-	-	-	-	92,996	10,449,448
Parks, Recreation & Culture	3,389,712	30,727	-	-	4,169,398	-	-	7,589,837
Physical Environment	-	-	-	-	3,837,500	886,346	-	4,723,846
Building, Zoning, Planning & Dev.	558,798	2,194,210	-	-	-	-	44,776	2,797,784
Debt Services	48,855	-	-	550,049	-	85,005	-	683,909
TOTAL EXPENDITURES	16,626,917	5,188,467	2,000	550,049	13,179,545	971,351	344,429	36,862,758
Transfers Out	499,653	2,539,777	370,745	-	-	350,000	-	3,760,175
Fund Balances/Reserves/Net Assets	4,530,338	4,878,939	-	-	214,469	-	-	9,623,746
TOTAL APPROPRIATE EXPENDITURES, TRANSFERS, RESERVE AND BALANCES	21,656,908	12,607,183	372,745	550,049	13,394,014	1,321,351	344,429	50,246,679

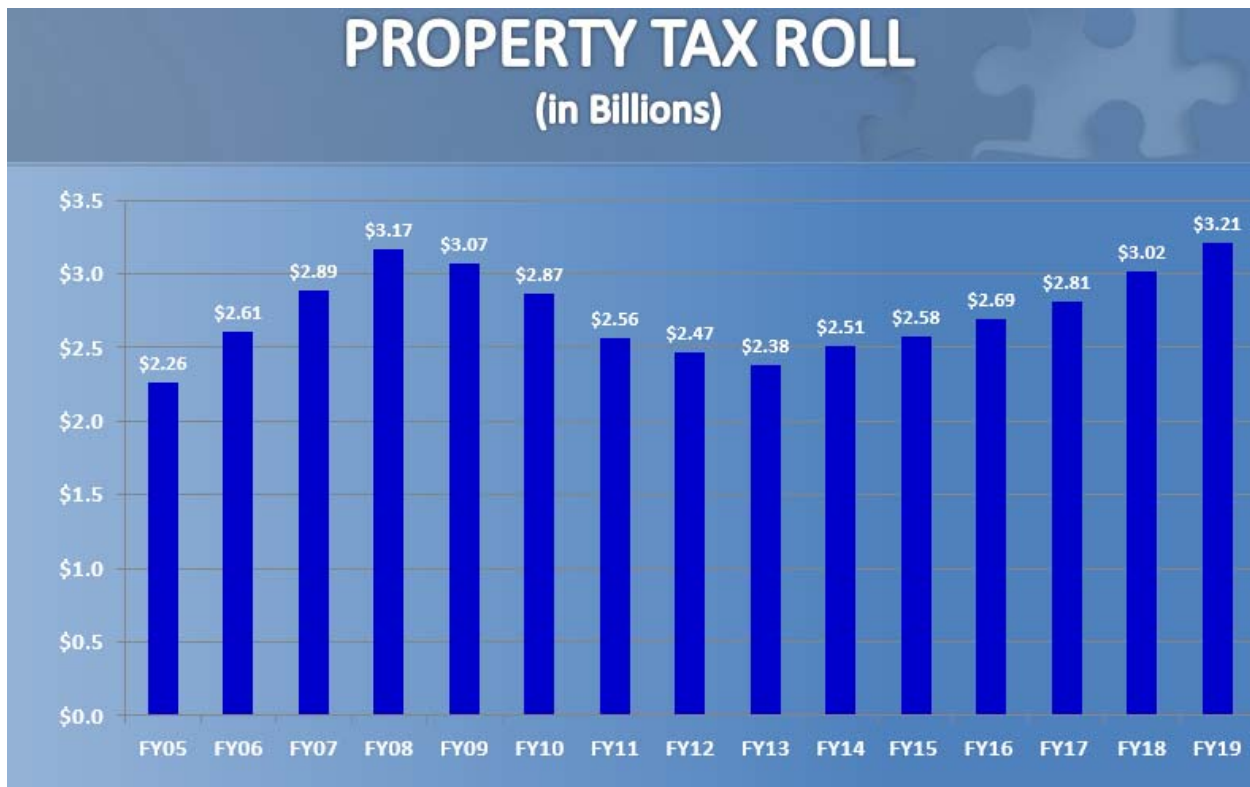
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 8801 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.

I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

Property Tax Roll Value

The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2018 reflects a gross taxable value of \$3,213,878,488, which includes an increase of \$66,873,140 in new construction and improvements. As compared to the certified taxable value for the previous year of \$3,017,332,354, the July 1, 2018 figures shows an increase of \$196.5 million or 6.5%, a positive economic indicator of the continued increase in both residential and commercial property developments.

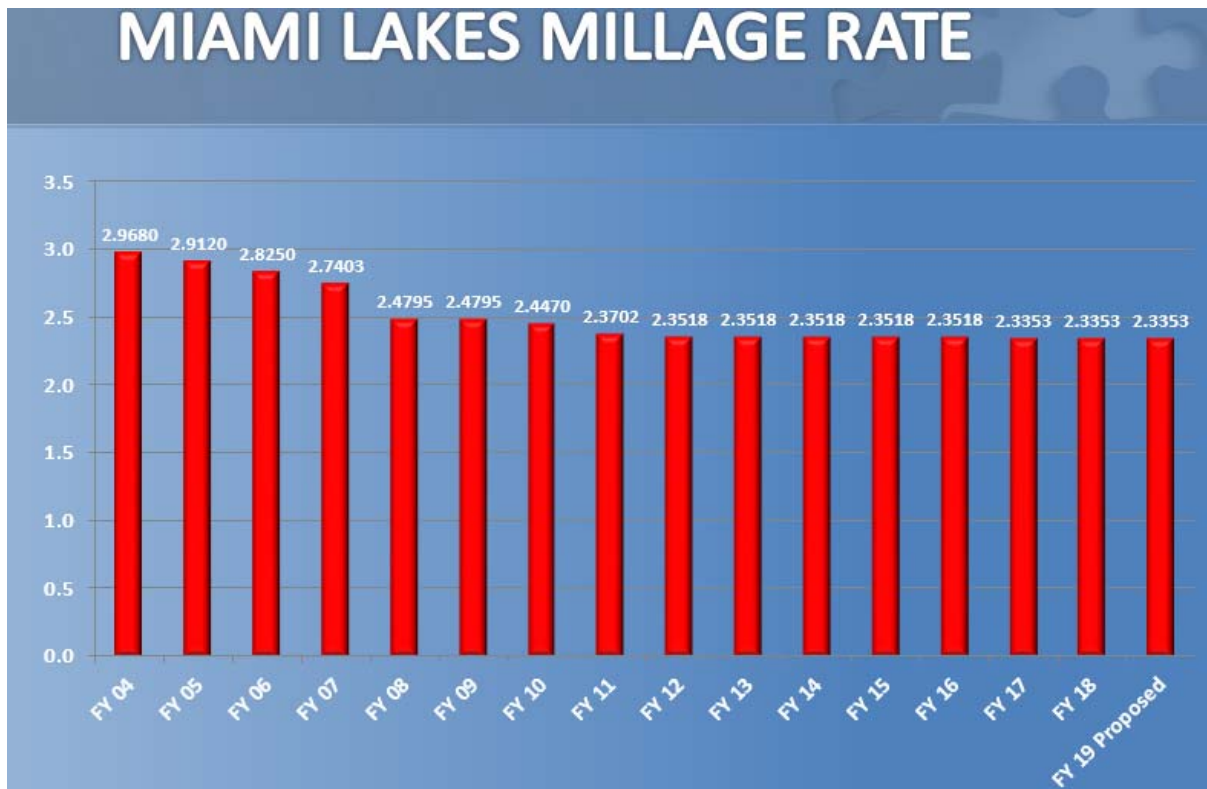
As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2014 reflecting continuous economic recovery and growth and we have finally surpassed the FY 2008 Property Tax Roll.



Millage Rate

At the July 17, 2018 Town Council Meeting, the Council established the proposed millage rate 'cap' at 2.3353 mills, which is \$2.3353 per \$1,000 of assessed property value, via Resolution No. 18-1557. This is the same rate as the prior fiscal year, and is the seventh lowest millage rate among the thirty-five municipalities in Miami-Dade County, and well below the statutory limit of 10.0 mills. Since its first year of incorporation, the Town has steadily reduced the millage rate, and maintained the same low rate since 2012 for five consecutive years. In 2017, the millage rate was further reduced to an all-time low of 2.3353 mills, the same as the current year's rate. For FY 2019, the Proposed Budget provides for no increase to the millage rate, remaining unchanged at 2.3353 mills for the third consecutive year.

Given the Town's strategic goals to invest in the Town's future and the expected impact of the additional homestead exemption, I believe it is prudent to retain the millage at the current rate. The chart below depicts the millage rate since the Town's incorporation.



Rolled-Back Rate

Based on the proposed millage rate of 2.3353, the rolled-back rate for FY 2019 is 2.2190. The rolled-back rate would provide the same ad valorem tax revenue as was levied during the prior year exclusive of new construction and improvements. The proposed millage rate of 2.3353 is 5.24% higher than the current year aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action. The Town's prior year final gross taxable value is \$2,990,214,426 which is \$27.1 million less than the preliminary July 1 base roll figure of \$3,017,332,354. The rolled-back rate would generate \$355,085 less in ad valorem revenue as compared to the proposed rate of 2.3353.

Ad Valorem Revenue

The FY 2018-19 Budget was developed using the proposed millage rate of 2.3353. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes) in the amount of \$7,130,200. The impact is approximately \$436,000 or 6.5% increase in ad valorem revenue for the General Fund.

II. FY 2018-19 BUDGET HIGHLIGHTS – BY FUND

GENERAL FUND

The FY 2018-19 Proposed General Fund Operating Budget totals \$21,658,908 and includes \$3,921,908 in unassigned fund balance which is discussed later in this memorandum. The General Fund Operating Budget is 17,735,000, an overall increase of approximately \$692,676 or 4.1% as compared to the prior year's Amended Budget. The Budget includes \$482,000 carry-over from the prior year which is allocated for litigation reserves (\$400,000), parks system and strategic plan software investment (\$45,000), social media plan (\$27,000) as approved by Town Council earlier this year, and balance from not holding special elections in August (\$10,000) due to Seat 3 went unopposed.

In addition to the core services, this year's budget provides funding for enhanced public safety in schools, increased level of service for tree trimming to provide aesthetics tree pruning along the Town's major corridors, additional mowing cycles on Palmetto Circle, parks grounds improvements, software upgrades and new platform acquisition, funding for general elections, a transfer for capital improvements towards MLOP Master Plan, infrastructure renewal and replacement sinking fund, and reserves for litigation and committees' donations. The budget also accommodates increases to health insurance cost, as well as the increased cost of base police patrol services passed through our contract with Miami-Dade County.

Given that this budget will be a transition to the new Town Manager, the following actions have been incorporated into the budget:

- The Town Manager's position is budgeted for the full year at the current rate to provide more flexibility to the Town Council.
- The Deputy Town Manager position, recently vacated, will not be filled for the first three months of the year. The position is funded as of January 1, 2019, in the event the Town Council wants to bring the new Town Manager earlier than my schedule departure date of March 31, 2019.
- The Assistant to the Town Manager will be handling the Special Taxing Districts and School Crossing Guard as part of her duties. A new vacant position will be available to the new Town Manager to re-assign duties as he or she sees fit.

A summary of the General Fund Budget is presented below comparing FY 2018-19 Proposed Budget to the FY 2017-18 Year-end Projection.

**TOWN OF MIAMI LAKES
GENERAL FUND SUMMARY**

ACCOUNT NAME/DEPARTMENT	FY2016-17 ACTUALS	FY2017-18 AMENDED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 PROPOSED BUDGET	VARIANCE FY19 PROPOSED VS. FY18 PROJ. \$ CHANGE	% CHANGE
Revenues						
Ad Valorem Taxes	6,267,176	6,694,100	6,792,622	7,130,200	337,578	5.0%
Franchise Fees	925,699	925,000	1,272,507	1,275,000	2,493	0.2%
Utility Service Tax	3,033,033	3,309,213	3,189,242	3,287,476	98,234	3.1%
Intergovernmental Revenues	4,815,291	4,511,100	4,452,182	4,522,810	70,628	1.6%
Permits & Fees (Non-Building Dept.)	547,118	597,835	444,468	433,500	(10,968)	-2.5%
Fines & Forfeitures	224,887	200,000	185,660	195,000	9,340	5.0%
Miscellaneous Revenues	784,637	259,634	334,427	349,190	14,763	4.4%
Sub-total Recurring Revenues	16,597,841	16,496,882	16,671,108	17,193,176	522,068	3.2%
Interfund Transfers	286,522	0	16,950	59,824	42,874	0.0%
Prior Year Carry-Over Funds	0	545,442	545,442	482,000	(63,442)	-11.6%
Sub-total Other Revenues	286,522	545,442	562,392	541,824	(20,568)	-3.7%
Total Revenues	16,884,363	17,042,324	17,233,500	17,735,000	501,500	2.9%
Expenditures						
Town Mayor & Council	327,469	369,979	363,711	387,870	24,159	6.6%
Town Clerk	209,212	167,620	155,996	255,315	99,319	63.7%
Town Attorney	559,651	330,000	320,000	230,000	(90,000)	-28.1%
Administration	3,151,934	1,988,670	1,956,557	1,917,833	(38,724)	-2.0%
Police and School Crossing Guards	7,701,732	8,246,227	8,200,605	8,616,691	416,085	5.1%
Planning and Code Compliance	473,011	502,523	478,435	443,688	(34,746)	-7.3%
Zoning	383,720	120,532	114,229	115,110	881	0.8%
Parks & Community Services	2,260,213	2,496,966	2,484,105	2,560,751	76,646	3.1%
Community Engagement & Outreach	542,888	600,878	554,123	601,111	46,988	8.5%
Special Events - Committees	219,714	253,425	230,815	227,850	(2,965)	-1.3%
Public Works	1,041,234	1,105,185	1,026,088	1,261,843	235,756	23.0%
QNIP	153,423	153,423	153,423	48,855	(104,568)	-68.2%
Non-Departmental	87,243	400,000	0	568,430	568,430	100.0%
Sub-total Expenditures	17,111,445	16,735,427	16,038,087	17,235,347	1,197,259	7.5%
Transfers Out	0	306,897	304,561	499,653	195,093	64.1%
Total Expenditures	17,111,445	17,042,324	16,342,648	17,735,000	1,392,352	8.5%
Excess (Deficiency) of Revenues over Expenditures	\$ (227,082)	\$ 0	\$ 890,852	\$ 0	\$ (890,852)	-100.0%

FACTORS AFFECTING FY 2017-18 PROPOSED BUDGET

I. REVENUES

General Fund Revenues are primarily unrestricted in nature and fund a variety of services including town administration, police patrol, general public works, community outreach and parks services. Property Taxes remain the Town's largest revenue source, comprising 41% of 2019 budgeted General Fund revenues, followed by Intergovernmental Revenues (i.e. Half-Cent Sales Tax, Communications Services Tax and State Revenue Sharing) at 26%, followed by Utility Services Taxes 19%, FPL Franchise Fees 8%, Permits and Fees 3% and the remainder from Fines and Forfeitures and other miscellaneous revenues.

The total revenues available for allocation in FY19 General Fund Budget is \$17,735,000 including carryovers. As compared to the prior year's projections and as indicated in the chart above, this represents an increase of approximately \$501,500 or 2.9%. The increase is primarily the net result of a 5% increase in Ad Valorem taxes (\$337,578), a modest increase in Utility Services Taxes (\$98,234 or 3.1%) and Intergovernmental Revenues (\$70,628 or 1.6%) which is the State estimated pass-through revenues. It should be noted that FPL Franchise Fee payment received in 2018 was \$347,507 or 38% more than the Amended Budget. All other revenue categories remain static.

II. EXPENSES/SIGNIFICANT BUDGET CHANGES

The FY 2018-19 Proposed Expense Budget is \$1.39 million or 8.5% more than the prior year's projected expenses. This is a result of the carryover of funds from the prior year that was earmarked for litigation reserves (\$400,000) and specific one-time expense (\$82,000), plus the increase in revenues as mentioned above. This allows the Budget to provide for the increase in base police patrol services that is passed through the Town's contract with Miami-Dade County, as well as increases in the cost of providing services and maintenance of our infrastructure.

The significant changes affecting the Proposed Budget are described below:

- **Staffing** – The General Fund Budget includes 32.5 full-time equivalent positions, five part-time, eight seasonal and seven part-time seasonal positions. As compared to the prior year, we have transferred the Office Specialist and 50% of the cost of the Public Works Manager position that were previously funded by Stormwater Utility Fund to the General Fund to accurately reflect the duties of these positions. In addition, a new position was created, Special Projects Manager, to administer the contracts of the 6 Special Taxing Districts, School Crossing Guards and special projects, as assigned. The net effect of these changes to the General Fund is an increase of 2.5 full time equivalency.

In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased slightly from 7.92% to 8.26% for regular employees as of July 1, 2018. The rate increase has no significant impact to the Budget.
- **Group Health Insurance** – Based on prior years’ trend, we are anticipating a 15% increase in group health insurance premium. In keeping with the Employee Retention Program, the Town has implemented various wellness activities with the goal of reducing health care premium cost and improving employee morale. (\$74,840)
- **Election Cost** – Funds have been allocated for the cost of piggy-backing on Miami-Dade County’s general election for 3 Seats on the Council (\$25,000) and mail-in ballot (\$25,000) for a debt service referendum.
- **Police Services** – The Police Department’s Budget of \$8,709,686 includes contracted police patrol services and the school crossing guards, and represents 49% of the General Fund operating budget, and an overall increase of approximately \$363,000 or 4.4% as compared to prior year Amended Budget. This is primarily a result of the union negotiated agreement for Miami Dade Police Department that are passed through to the Town as well as funding for enhanced police presence in schools (\$130,000). The increased cost of the base police patrol services contract for FY 2019 is \$227,000.

The chart below is a summary of net change for contracted Police Patrol Services:

POLICE PATROL SERVICES	FY 2017-18 ADOPTED BUDGET	FY 2018-19 PROPOSED BUDGET	NET CHANGE	
- Police Salaries	\$4,462,451	\$4,590,986	\$128,535	3%
- Overtime	320,000	320,000	0	0%
- School Security	0	130,000	130,000	100%
- Social Security	275,252	313,661	38,409	14%
- Retirement	1,053,719	1,118,361	64,642	6%
- Group Health Insurance	637,500	714,002	76,502	12%
- Other fringe benefits	137,949	96,647	(41,302)	-30%
Total Personnel Services	6,886,871	7,283,657	396,786	6%
Fleet Maintenance & Operations	539,878	473,350	(66,528)	-12%
Insurance	282,900	266,300	(16,600)	-6%
County Overhead Cost	436,351	479,693	43,342	10%
TOTAL PATROL SERVICES	\$8,146,000	\$8,503,000	\$357,000	4.4%

- **Legal Fee Settlement/Reserves** – A reserve for the potential settlement of legal fees in the case of Michael Pizzi vs town of Miami Lakes is included in Non-Departmental. This amount is the balance carried over from the prior year’s reserve for legal fees (\$400,000).
- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting and technical support to the proprietary and special revenue funds. As such, these Funds reimburse the General Fund a percentage of total cost for services provided, which is shown as a reimbursement to salaries in Administration Department for transparency purposes. These include the Building Department (\$235,682), Stormwater Utility (\$105,000), CITT Peoples Transportation Plan (\$60,750) and the six Special Taxing Districts (\$127,428).
- **Committees** – The FY 2019 Budget provides for a total allocation of \$227,850 to the Committees, which is at the same level as the prior year. However, the following committees have requested increases totaling \$44,550 in their budgets, justifications of which were presented to Council at the 2nd Budget Workshop held on July 10, 2018 as follows: Cultural Affairs - \$8,200, Economic Development - \$2,800, Elderly Affairs - \$7,400, Neighborhood Improvement - \$700, Public Safety - \$1,900, Veterans - \$6,300, and Youth Activity Task Force - \$17,250. Consequently, the Budget provides \$44,000 which will be held in reserves in the event donations are received to offset the requested increases.
- **Facilities Renewal and Replacement Plan** – With the construction of the new facilities and improvements to parks facilities and structures, staff has developed a work plan to fund a long-term renewal and replacement schedule for major repairs and enhancements. To implement this program, a sinking fund will be required for an annual contribution of \$150,000. The FY19 Budget provides funds for the first annual payment.
- **Transfers** - The Budget provides for the transfer of funds to the Capital Projects Fund (\$200,000) for MLOP Master Plan project, and to the Facilities Maintenance Fund (\$299,653) for the General Fund’s portion of Government Center facility maintenance.

III. FUND BALANCE

In accordance with the Town’s audited financials as reported in the FY 2016-17 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY 2017-18 is \$4,349,056. During the year, Council earmarked/assigned \$836,000 for Hurricane Irma expenses that are not expected to be reimbursed by FEMA, and at the end of the year, FY 2018 operations are estimated to result in a surplus of approximately \$890,852. This increases the General Fund’s unassigned fund balance to \$4,403,908.

The estimated surplus at the end of FY 2017-18 (\$890,852) is mostly from not spending the full amount of litigation reserves, the increase in FPL Franchise Fees. As such, the FY 2018-19 Budget includes \$482,000 carry-over from the prior year fund balance to re-program the litigation reserves (\$400,000), invest in parks system and strategic plan software (\$45,000), social media plan (\$27,000) and election cost (\$10,000). This reduces the unassigned fund balance to \$3,921,908.

The Town's reserve policy ordinance requires that we maintain 15% of budgeted general fund expenditures on hand as a reserve whenever possible. Given that, \$2,660,250 from the fund balance is required to remain as Reserves, which leaves the Town with an undesignated or unrestricted reserve of \$1,261,658.

IV. UNFUNDED NEEDS/UNADDRESSED ITEMS

The FY 2018-19 Proposed General Fund Budget does not include funding for various projects and initiatives identified as priorities or are necessary for operational purposes. These include:

- **Merit/Cost of Living Increases \$52,000** – As a result of salary surveys conducted in 2017, an employee retention plan was developed which provided for a 2% cost of living adjustment in 2017 and 2018. This year's budget does not include an across the board adjustment for additional compensation or cost of living increase.
- **West Lakes Neighborhood Reforestation Program \$100,000** – The Beautification Master Plan has identified trees per street for reforestation in the West Lakes neighborhood for a total of \$500,000 phased over a 5-year period. The goal is to enhance the visual appearance of the neighborhood by removing invasive swale trees and installing native trees consistent with the Town's Tree Management Plan. This project was funded for 2 consecutive years in FY17 and FY18 from general funds (\$166,500) and grant awards (\$33,500) for the removal and replacement of 2/5 of the canopy. Additional funding is required at \$100,000 each year over the next 3 years to complete the program.
- **New Virtual Town Hall (website) \$60,000** – Funding is required to develop and brand Miamilakes-fl.gov as a technology hub for all digital services available to key stakeholders including businesses, residents, visitors, employees and government. This will encourage citizenship engagement, web traffic, social media engagement, reduce walk-in, phone calls and customer service hours.
- **Sustainability Action Plan \$15,000** – A sustainable city is one that builds economic, environmental, and social prosperity while ensuring it has essential resources for future generations. The goal is to reduce energy consumption, conserve resources, support economic growth and enhance quality of life. Funds are required to contract with a consultant to perform a sustainability study to taking steps towards a greener, more resilient and sustainable Miami Lakes.

- **Healthy Miami Lakes Master Plan \$10,000** - One of the goals of the 2025- Strategic Master Plan is to improve the health and vitality of residents of all ages through sports and wellness. Funding is required to contract with a consultant to develop a master plan for the entire community to include seniors, special needs and young adults.
- **Smart Cities Strategic Road Map \$25,000** – A goal of the 2025 Strategic Master Plan is for the Town to achieve national recognition as a model town for creativity, education, innovation, use of technology, and safety. The Town Council agrees by way of Resolution 17-1441 approved in May 2017 that it is in the best interest of the Town to pursue and develop a Smart Cities Strategic Road Map that will allow the Town to develop policy and identify potential public and private funding opportunities for these initiatives. Funds are required to contract with a consultant to develop this road map.

The total unfunded projects in FY 2018-19 for the General Fund is \$262,000.

SPECIAL REVENUE FUNDS

Building Department Fund – The Building Department’s FY19 Proposed Budget is \$4,814,366. This budget reflects a decrease in revenues of approximately \$518,000 or 18% as the new residential construction and development that began in FY 2016 has begun to taper off. Notwithstanding, construction and development continues to be steady and robust, and as such, we are anticipating \$2.3 million in revenues from building permit activities. The operating cost of the Building Department including staffing and inspections services is \$2,238,986, and the Fund reflects a healthy fund balance of \$2,575,380.

Impact Fees Fund – This Fund includes parks, public safety and a contribution in lieu of road impact fees from new developments including Senior Village, Lucida, Royal Oaks Island and the Alari Office Building. Revenues from these developments including carry-over from prior year and interest income are estimated at \$2,391,995 from parks impact fees, \$430,597 from public safety impact fees, and \$641,934 contribution from developer in lieu of road impact fees. The total FY 2018-19 Proposed Budget is \$3,464,523 and can only be used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development. Funds are allocated for Senior Center Interior Buildout (\$500,000), MLOP Master Plan Implementation (\$328,743), license plate recognition software and mobile speed radar (\$245,000), widening of NW67th Avenue (\$489,934) and the adaptive signalization project (\$152,000). This Fund has a reserve of \$1,748,846.

Mobility Fee Trust Account Fund – Per Ordinance #16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town’s Capital Improvement Element (CIE) of the Comprehensive Plan. Revenues are estimated at \$335,000 from Lucida, Royal Oaks Island, 77th Court Office Building Alari Office Building Garage development. Funds are appropriated for an update on the alternative to concurrency

system (\$20,500) and a transfer to Capital Projects Fund for construction of Business Park East (NW 60th Avenue). This Fund has no reserves.

People's Transportation Plan – The total proposed budget for FY 2018-19 is \$1,102,122 and includes 80% share of revenues from the half-cent discretionary sales surtax (\$975,000), prior year carry-over funds (\$122,122) and interest income (\$5,000). The budget provides for staffing at 50% of cost to manage the programs for planning, mobility and implementation of the Transportation Summit initiatives. The budget also includes funding for street lighting utilities and its maintenance (\$324,400), funds for traffic studies as needed and other transportation related activities. A transfer of \$650,000 to the Capital Projects Fund is budgeted for NW 59 Avenue extension project (\$500,000) and the roadway portion of Royal Oaks drainage and roadway improvement (\$150,000). This fund has no reserves.

Transit – The budget includes the 20% share of revenues from the half-cent discretionary sales surtax (\$240,000) and prior year carry-over funds (\$144,888) for a total budget of \$384,888. These funds are restricted for transit operations and cover the full cost of operating the on-demand/flex route circulator service, and maintenance of bus shelters and bus stop signs. Staffing is funded at 50% of cost to manage the program, transit and traffic issues. This fund has a reserve of \$28,741.

Transportation Gas Tax Fund – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights of ways, road striping and signs, etc. At the proposed budget of \$506,940, the Town will maintain the same level of service as the prior year with a reserve of \$111,940.

Special Taxing Districts – In 2014, Town residents who were living within special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for special taxing districts within their municipalities. Once the amendment was approved, the residents of six special taxing districts within the Town presented a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town.

The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates. Their recommendations are included in the Proposed Budget for Fiscal Year 2018-19.

DEBT SERVICE FUND

The Debt Service Fund for FY 2018-19 now only includes the Series 2010, Special Obligation Bond interest payment (\$548,499) and fees (\$1,550) for Government Center, which is funded by the Electric Utility Tax revenues of \$370,745 and Federal Direct Payment subsidy (interest reimbursement) estimated at \$179,304.

CAPITAL PROJECTS FUND

The Five-Year Capital Improvement Program aligns with the Town's 2025 Strategic Plan. Mobility remains the Town's #1 strategic goal. For FY 2018-19, investment in transportation projects represent 40% of the Capital Improvement Program, followed by 31% investment in parks and facilities improvements, and 29% investment in stormwater improvements. The Capital Projects Budget totals \$13,394,014 and projects are grouped into the three categories as summarized below:

- **Parks and Facilities Improvements** - Parks capital improvements for FY 2018-19 total \$4,169,398 and include funds to begin construction on MLOP Master Plan (\$3,159,398), for the Senior Center Interior Build-out (\$500,000); ROP LED Light Retrofit of two sports fields (\$250,000); replace roof and air condition unit at MLOP Storage Facility (80,000); Par 3 Park design (\$150,000) and to redevelop the SW vacant parcel at Royal Oaks Park for passive community use (\$30,000). Funds are available from loan proceeds, grant award, Parks Impact Fees and developer's contribution for parks improvements.
- **Transportation Improvements** – Revenue sources for transportation improvements include Local Option Gas Tax, FDOT Grants, County Investment Grant Program, Peoples' Transportation Plan (PTP 80%), Mobility Fees, Developer's Contribution in lieu of Road Impact Fees, Interest Income for a total of \$5,360,149. This amount is appropriated among various projects including NW 59th Avenue Extension that includes the Public Works Storage Yard and the Boat Yard (\$2,340,500), complete street implementation at Business Park East on NW 60th Avenue (\$1,115,000), construction of Safe Routes to School (\$685,400), Palmetto and NW 67th Avenue Widening (\$441,747) in conjunction with Windmill Gate Road improvements (\$190,000), milling and resurfacing of Miami Lakeway South between NE 67th Avenue and Lake Candlewood Court (\$200,000), and a study of SMART ideas to improve transportation within the Town (\$50,000).
- **Stormwater Improvements** – Three major projects are budgeted for FY 2018-19: West Lake Drainage and Roadway Improvement- Phase III (\$1,962,500); Royal Oaks Drainage and Roadway Improvement – Phase 1 (\$1,000,000) as well as Phase II of the Canal Bank Stabilization project (\$875,000) on NW 170th Street, from the eastern property line of 7831 NW 169 Terrace continuing westbound for approximately 3,200 linear feet. Revenue

sources for these projects include a DHA/FEMA Grant, FDEP Grant, State of Florida legislative appropriation, Stormwater Utility Fees and PTP 80% funds.

STORMWATER UTILITY FUND

Stormwater Utility fees for FY 2018-19 are essentially at the same level as the prior year. The Budget totals \$1,321,351 and includes an appropriation to acquire an asset management software (\$44,000) and a transfer to the Capital Projects Fund (\$350,000) towards funding Royal Oaks Drainage and Roadway Improvement project.

FACILITY MAINTENANCE FUND

This internal service fund captures all costs associated with the operations, maintenance and repairs of the Town's Government Center. The cost of centralized services is allocated among the General Fund's Administration and Police Departments, and the Building Department Fund. The FY 2018-19 Budget totals \$344,429.

Conclusion

We are pleased to present a structurally balanced budget that provides a responsible allocation of public resources that maintains the Town of Miami Lakes as a safe, attractive and vibrant community. This budget adequately provides for the operational needs of the Town with no increase to the millage rate. Notwithstanding, the cost of doing business continues to increase, public safety, healthcare, construction and maintenance services continue to rise, and the Town's capital infrastructure must be maintained and improved. There are challenges expected in the coming years and we will need to foster a climate that promotes economic development as well as explore new revenue initiatives beyond ad valorem to be able to accomplish the goals set forth by the 2025 Strategic Plan. As such, we remain committed to managing our resources in a financially stable manner and continue to offer exceptional quality of service to our residents.



**Functional Organizational and
Staffing Positions by Department
Charts**

Town of Miami Lakes FY 2018-19 Proposed Budget

Town of Miami Lakes

Mayor and Town Council

Manny Cid, Mayor

Frank Mingo, Vice Mayor

Luis Collazo, Councilmember

Tim Daubert, Councilmember

Cesar Mestre, Councilmember

Nelson Rodriguez, Councilmember

Marilyn Ruano, Councilmember

Appointed Officials

Alex Rey, Town Manager

Gina Inguanzo, Town Clerk

Raul Gastesi, Esq., Town Attorney

Senior Personnel

Carlos Acosta, Public Works Director

Clarisell de Cardenas, Community Outreach Director

Ismael Diaz, Chief Financial Officer

Tony Lopez, Chief of Operations

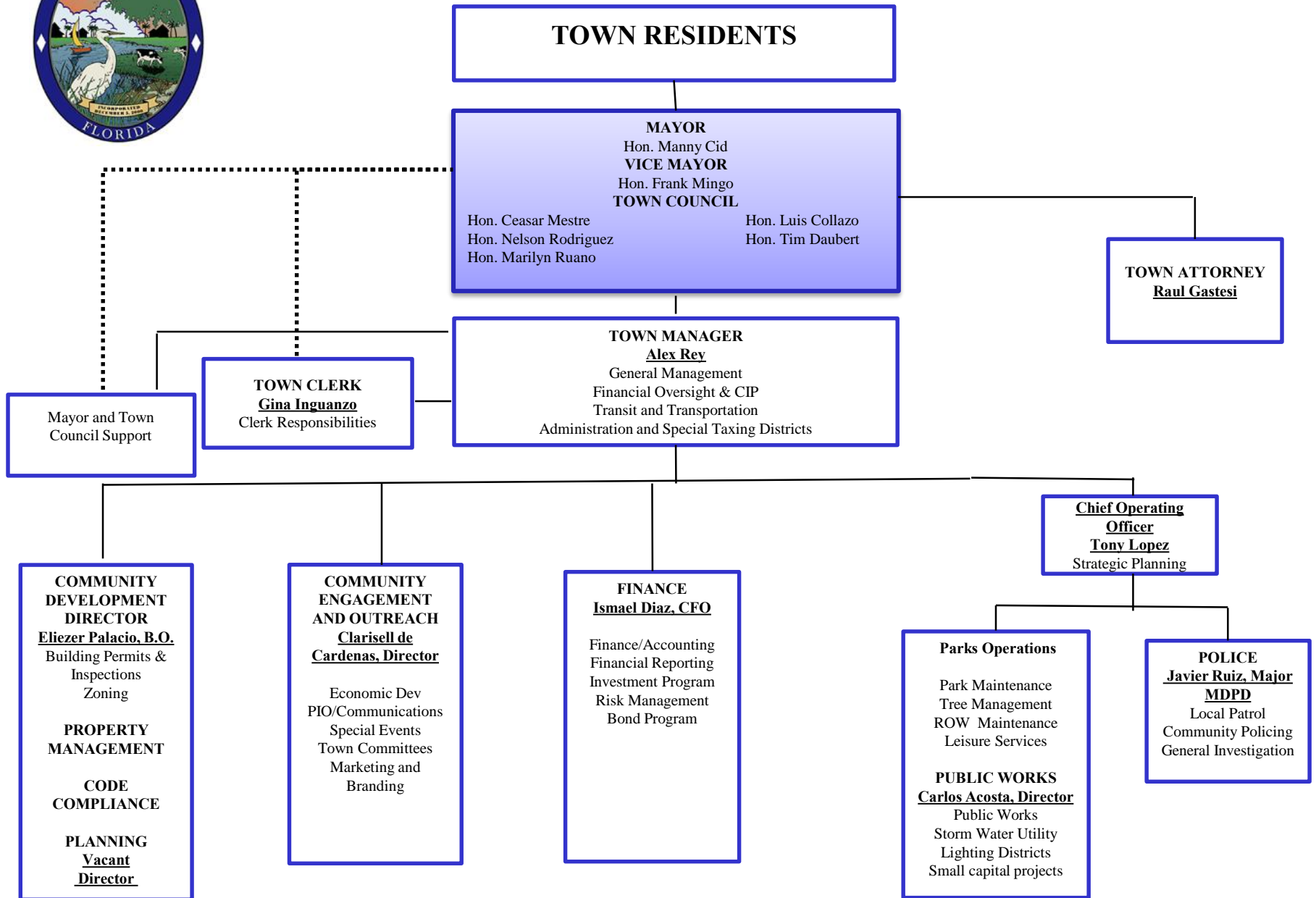
Javier Ruiz, Major – Miami-Dade Police Department

Eliezer Palacio, Building Official

Mayor - Council - Manager Form of Government

Town of Miami Lakes

FUNCTIONAL ORGANIZATIONAL CHART



TOWN OF MIAMI LAKES

Positions by Department

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Comments
Mayor and Town Council						
<i>Full Time</i>						
Assistant to the Mayor	1	1	1	1	1	
Assistant to the Council/Deputy Town Clerk	1	1	1	1	1	
FT Sub-Total	2	2	2	2	2	
Town Clerk						
<i>Full Time</i>						
Town Clerk	1	1	1	1	1	
FT Sub-Total	1	1	1	1	1	
<i>Part Time</i>						
Deputy Town Clerk	1	0	0	0	0	
PT Sub-Total	1	0	0	0	0	
Town Administration						
<i>Full Time</i>						
Town Manager	1	1	1	1	1	
Deputy Town Manager	0.5	1	1	1	1	
Chief Financial Officer	1	1	1	1	1	
Administration Services Manager	1	1	1	1	1	
Strategic & Performance Improvement Manager	0	0	0	0	1	
Comptroller/Senior Accountant	1	1	1	1	1	
Budget Manager	1	1	1	1	1	
Accountant	1	1	1	1	1	
Procurement Specialist/Secretary	2	1	1	1	1	
Procurement Manager	1	1	1	1	0	
Assistant to the Town Manager	1	1	1	1	1	
Special Projects Manager	0	0	0	0	1	New position for Special Taxing Districts
Accounting Technician	0	0	1	1	1	
Grantswriter	1	1	1	1	1	
FT Sub-Total	11.5	11	12	12	13	
<i>Part Time</i>						
HR Specialist	1	1	1	1	1	
Receptionist	0	0	1	1	1	
PT Sub-Total	1	2	2	2	2	
Building and Zoning						
<i>Full Time</i>						
Building Official	1	1	0	0	0	
Chief Building Inspector	1	1	0	0	0	
Senior Building Inspector	1	1	0	0	0	
Permit Clerk Supervisor	1	1	0	0	0	
Permit Clerk	3	3	0	0	0	
Facilities Maintenance Coordinator	1	1	0	0	0	
Records Management - Scanning	1	1	0	0	0	
FT Sub-Total	9	9	0	0	0	
<i>Part Time</i>						
Zoning Official	1	1	2	2	2	
Permit Clerk	1	0	0	0	0	
PT Sub-Total	2	1	2	2	2	
Code Compliance						
<i>Full Time</i>						
Director of Administration	0.5	0	0	0	0	
Code Compliance Manager	1	1	1	0.5	0.5	Partially funded in Building Department
Code Compliance Supervisor	0	0	0	1	1	
FT Sub-Total	1.5	1	1	1.5	1.5	

TOWN OF MIAMI LAKES

Positions by Department

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Comments
Planning						
<i>Full Time</i>						
Planning Director	1	1	1	1	0	
Principal Planner	0	0	0	0	1	
Planning Technician	1	1	1	0	0	
FT Sub-Total	2	2	2	1	1	
Parks - Community Services						
<i>Full Time</i>						
Chief of Operations	1	0.5	0.5	0.5	0.5	Partially funded in Public Works
Greenspace Maintenance Superintendent	1	1	1	1	1	
Arborist/Field Inspector	0	1	1	1	1	
Community & Leisure Services Coordinator	1	0	0	0	0	
Business Operations Supervisor	0	1	1	0	0	
Parks & Athletics Manager	1	1	1	1	1	
Leisure Services Specialist	1	1	1	1	1	
Leisure Services Specialist/Office Specialist	1	1	1	1	1	
FT Sub-Total	6	6.5	6.5	5.5	5.5	
<i>Part Time</i>						
Leisure Services Specialist	2	2	0	0	0	
PT Sub-Total	2	2	0	0	0	
<i>Part Time/Seasonal</i>						
Crossing Guards	7	7	7	7	7	
PT/Seasonal Sub-Total	7	7	7	7	7	
Community Outreach and Engagement						
Community Outreach & Engagement Director	0	1	1	1	1	
Leisure Services Manager	1	1	1	1	1	
Community Outreach & Engagement Manager	0	1	1	0	0	
Communications & Economic Development Manager	0	0	0	1	0	
Committee and Special Events Coordinator	1	1	1	0	1	
Programs Coordinator	1	2	2	2	3	
Recreation Specialist	0	0	1	1	0	Reclassified to Programs Coordinator
FT Sub-Total	3	6	7	6	6	
<i>Part-time</i>						
Information Specialist	0	0	0	1	1	
PT Sub-Total	0	0	0	1	1	
<i>Seasonal</i>						
Class Instructors	6	8	8	8	8	
Interns	1	0	0	0	0	
Seasonal Sub-Total	7	8	8	8	8	
Public Works and Capital Improvements						
<i>Full Time</i>						
Chief of Operations	0	0.5	0.5	0.5	0.5	Partially funded in Parks - Community Services
Public Works Director	1	0.5	0.5	0.5	0.5	Partially funded in Stormwater
Public Works Manager	0	0	0	0	0.5	Partially funded in Stormwater
Office Specialist	0	0	0	0	1.0	Transferred from Stormwater
FT Sub-Total	1	1	1	1	2.5	
GENERAL FUND SUMMARY	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	
Full time	37	40	32.5	30	32.5	
Part time	6	5	4	5	5	
Seasonal	7	8	8	8	8	
Part Time/Seasonal	7	7	7	7	7	

TOWN OF MIAMI LAKES

Positions by Department

	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	Comments
SPECIAL REVENUE FUND - TRANSPORTATION						
<i>Full Time</i>						
Senior Transportation Manager	0	0	1	1	1	
Transit Coordinator	1	1	0	0	0	
FT Sub-Total	1	1	1	1	1	
BUILDING FUND						
<i>Full Time</i>						
Building Official	0	0	1	1	1	
Chief Building Inspector	0	0	1	1	1	
Senior Building Inspector	0	0	1	1	1	
Building Inspector 1	0	0	0	1	1	
Permit Clerk Supervisor	0	0	1	1	1	
Code Compliance Manager	0	0	0	0.5	0.5	Partially funded in Code Compliance
Permit Clerk	0	0	3	4	4	
Records Management - Scanning	0	0	1	1	1	
Receptionist	0	0	0	0	1	
Office Specialist	0	0	0	1	1	
FT Sub-Total	0	0	8	11.5	12.5	
Part Time Building Inspectors and Plan Reviewers	based on hours	based on hours	based on hours	based on hours	based on hours	
STORMWATER UTILITY FUND						
<i>Full Time</i>						
Public Works Director	0	0.5	0.5	0.5	0.5	Partially funded in Public Works
Public Works Manager	1	0	0	1	0.5	Partially funded in Public Works
Stormwater Analyst/Office Specialist	0	1	1	1	0	Transferred to Public Works
Vacuum Truck Driver	1	1	1	1	1	
Vacuum Truck Driver Assistant	1	1	1	1	1	
FT Sub-Total	3	3.5	3.5	4.5	3	
FACILITY MAINTENANCE FUND						
<i>Full Time</i>						
Facility Maintenance Coordinator	0	0	1	1	1	
FT Sub-Total	0	0	1	1	1	



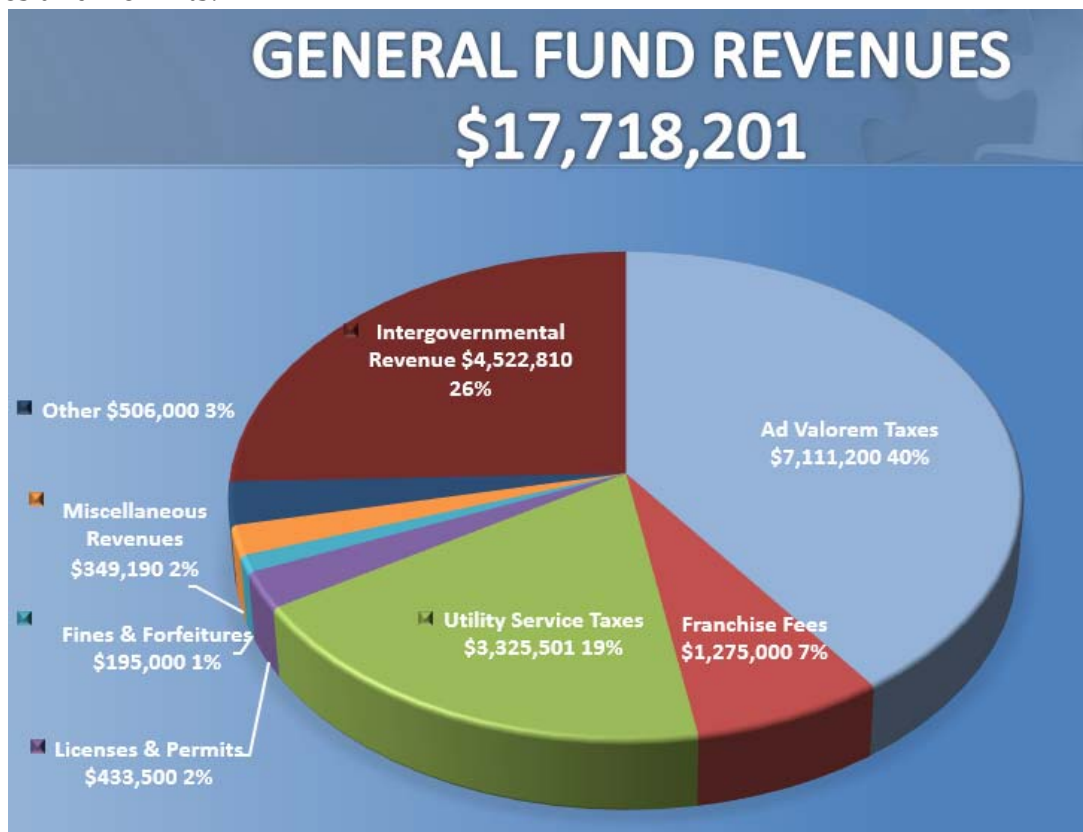
General Fund

Town of Miami Lakes FY 2018-19 Adopted Budget

General Fund Revenue Detail

The Adopted General Fund Operating Revenue Budget for Fiscal Year 2018-19 is \$17,718,201, an increase of \$675,877 or 4% as compared to the prior year's Amended Budget. The Budget includes \$506,000 carry-over funds from the prior year which is allocated for litigation reserves (\$400,000), parks system and strategic plan software investment (\$45,000), social media plan (\$27,000), various Committees (\$24,000), and balance from not holding special elections in August due to Seat 3 went unopposed (\$10,000). This excludes the remaining unassigned fund balance \$3,921,908. The increase in the General Fund Proposed Operating Budget as compared to the prior year Amended Budget is a net result of taxable value increase effect on Ad Valorem (\$417,100 or 6.2%) and FPL Franchise Fees (\$350,000 or 27.5%), offset by a decrease in Planning and Zoning Fees and staff cost recovery credits due to most new developments have passed the planning stage and are now in the construction phase.

As depicted in the graph below, the largest revenue source for the Town comes from Ad Valorem Taxes, followed by Intergovernmental Revenues, Utility Services Taxes, Franchise Fees, Other miscellaneous revenues which include Fines and Forfeitures, and Licenses and Permits.



Town of Miami Lakes FY 2018-19 Adopted Budget

Ad Valorem Taxes

Chapter 166 of the Florida Statutes authorizes ad valorem or property taxes. The Florida Constitution limits local governments to a maximum levy of 10 mills of ad valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the Town which is provided by the County Property Appraiser.

The revenue is budgeted at 95% of the gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes. As illustrated in the Town’s Fiscal Year 2017 Comprehensive Annual Financial Report shown below, the Town historically collects between 93% and 95% of Ad Valorem taxes levied. In FY 2017, the Town collected a record high of 99.84% in taxes levied. Tax payers who pay prior to February of 2018 may receive up to a 4% discount. Therefore, the Town’s 95% budgeted amount could potentially overestimate the expected Ad Valorem revenue; however, per Florida Statute, the Town is required to budget no less than 95%.

TOWN OF MIAMI LAKES, FLORIDA
REVENUE CAPACITY
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS
(IN THOUSANDS)

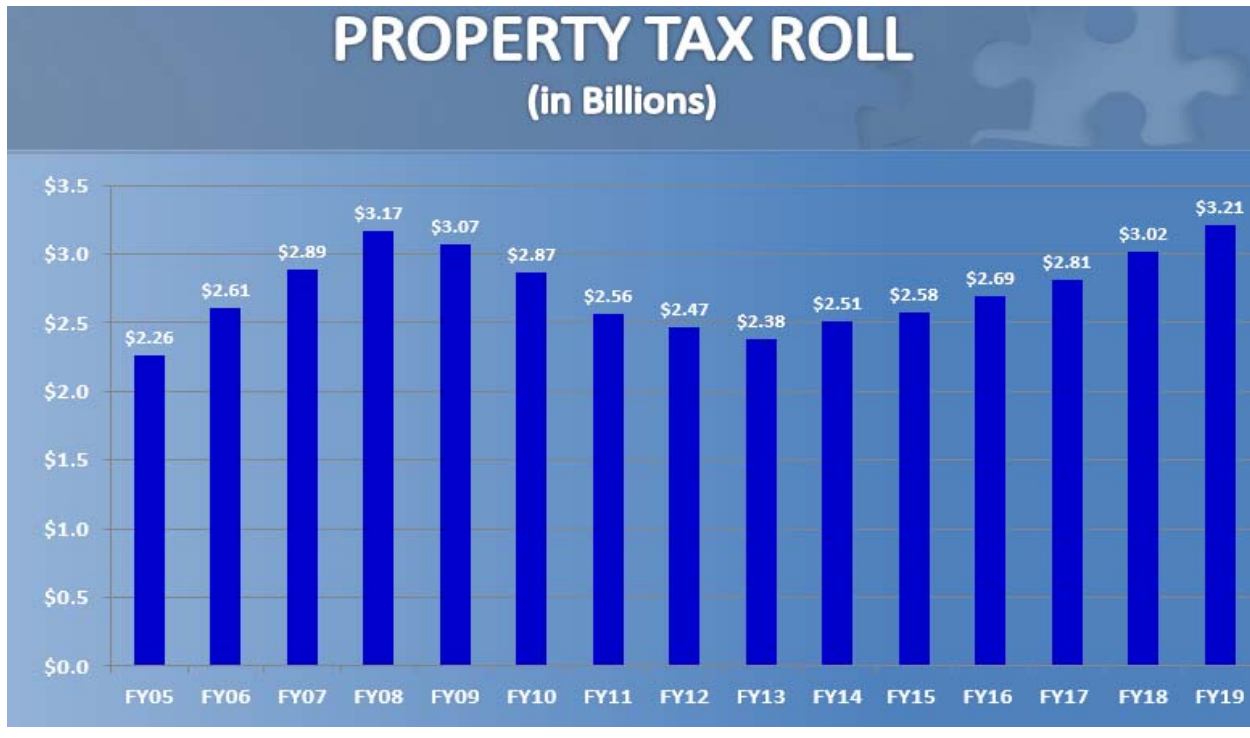
Fiscal Year ended September 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections To Date	
		Net Amount Levied	Percentage of Levy		Amount	Percentage of Levy
2008	7,840	7,348	93.72%	80	7,428	94.74%
2009	7,840	7,384	94.19%	50	7,434	94.82%
2010	6,771	6,414	94.73%	56	6,470	95.55%
2011	6,060	5,757	95.00%	51	5,808	95.84%
2012	5,807	5,258	90.55%	n/a	n/a	n/a
2013	5,517	4,785	86.73%	473	5,258	95.31%
2014	5,904	5,525	93.58%	n/a	n/a	n/a
2015	6,056	5,785	95.53%	85	5,870	96.93%
2016	6,329	5,872	92.78%	95	5,967	94.28%
2017	6,277	6,164	98.20%	103	6,267	99.84%

Source: Miami-Dade County Property Tax Collector

Property Tax Roll Value

The tax roll for Town of Miami Lakes as certified by the Property Appraiser on July 1, 2018 reflects a gross taxable value of \$3,213,878,488, which includes an increase of \$66,873,140 in new construction, additions, deletions and rehabilitative improvements. As compared to the certified taxable value for the previous year of \$3,017,332,354, this amount reflects an increase in gross taxable value of \$196,546,134 or 6.5%. As seen in the chart below, property values have been steadily climbing which is indicative of continuous economic recovery and growth.

Town of Miami Lakes FY 2018-19 Adopted Budget



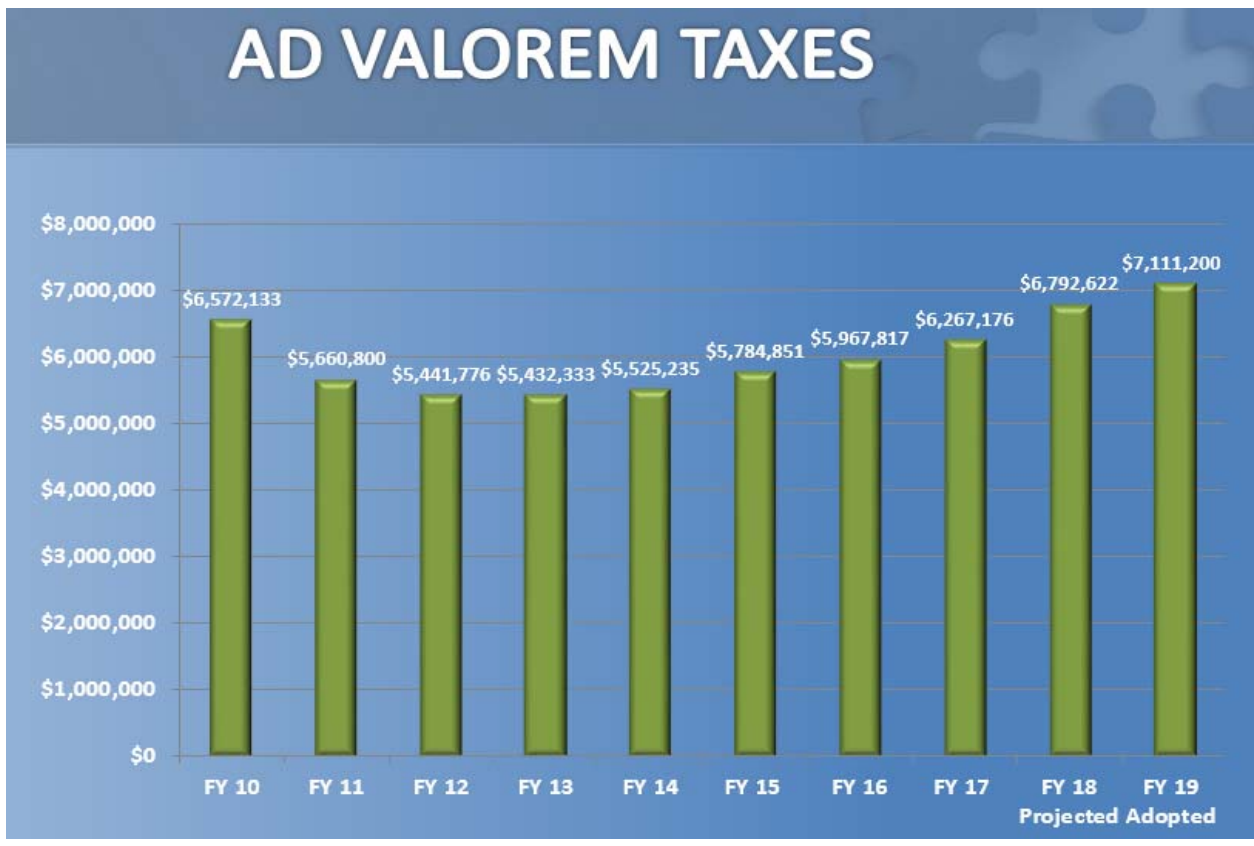
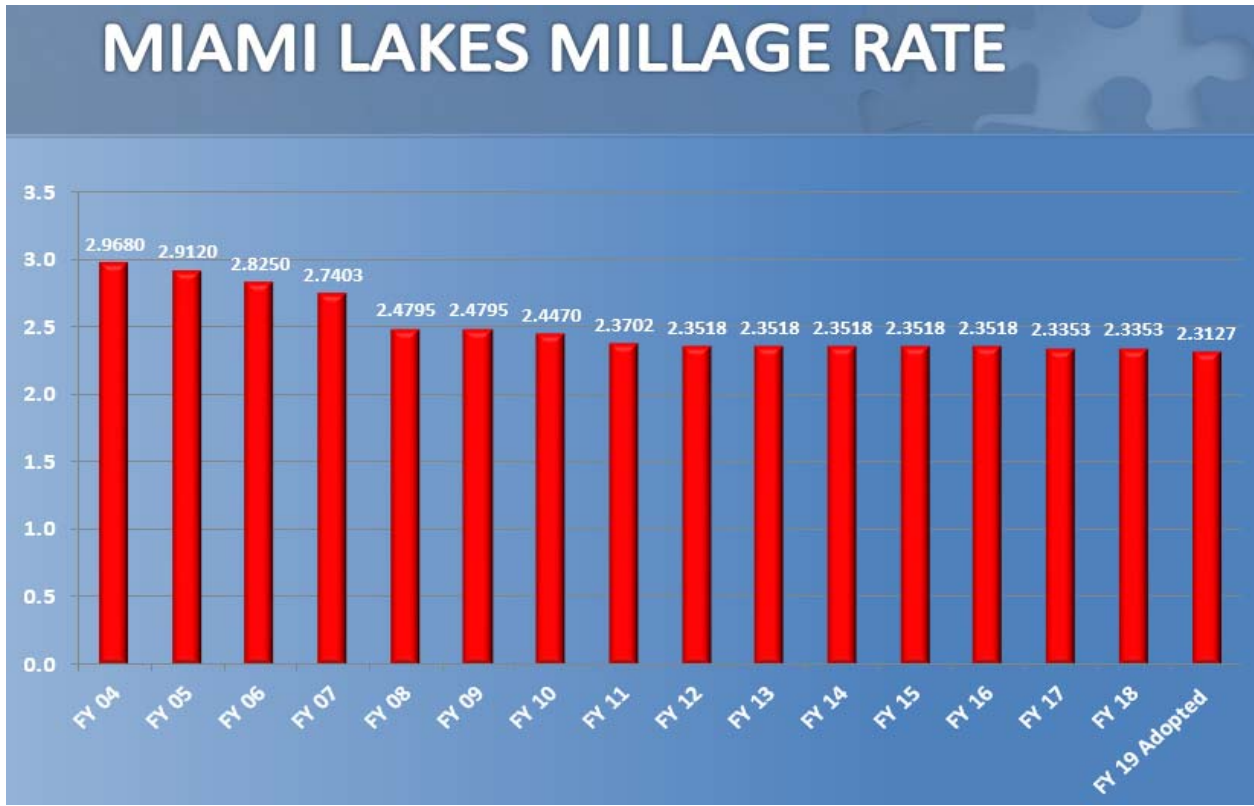
Millage Rate

The millage rate adopted for FY 2018-19 is 2.3127 mills, which is \$2.3127 per \$1,000 of assessed property value. This rate was reduced from 2.3353 to 2.3127 at the first Budget Hearing held on September 4, 2018 and remains one of the lowest rates in Miami-Dade County as compared to the other municipal rates. This rate will generate approximately \$7,061,200 of ad valorem revenue budgeted at 95% collection rate.

The adopted millage rate is 4.22% higher than the rolled-back rate of 2.2190. The rolled back rate is defined by Truth in Millage (TRIM) as the rate that generates the same tax revenue as the current year, less new construction, additions, deletions and rehabilitative improvements. The rolled back rate of 2.2190 would generate \$286,183 less in ad valorem revenue than the proposed millage rate of 2.3127.

The Budget also includes \$50,000 for Delinquent Ad Valorem revenues which the Town anticipates receiving based on collections over the past years. The total Ad Valorem Revenues for FY 2018-19 is \$7,111,200.

Town of Miami Lakes FY 2018-19 Adopted Budget



Town of Miami Lakes FY 2018-19 Adopted Budget

Franchise Fees - Electricity

Franchise Fees are established by franchise agreements between a municipality and private service providers. Franchise Fees are negotiated with the utility company for the use of municipal rights-of-ways. Miami-Dade County currently has an agreement with Florida Power & Light (FPL) covering the boundaries of Miami Lakes. Through an inter-local agreement with the County, the Town of Miami Lakes receives 100% of the revenues generated within the Town minus its proportional share of the taxes paid by FPL for power generating facilities. The payment is received once a year in August. In FY 2014, a new reactor in Turkey Point was added to the tax roll requiring FPL to pay additional taxes, and thereby reducing the franchise fee payment. As a result, revenues decreased by approximately \$400,000 or 26%, and further decreased another \$220,000 or 20% in FY 2017. Based on the prior year's revenue, FY 2018-19 Franchise Fee is budgeted at the same rate of \$1,275,000 which is primarily due to the FPL's rate increase effective January 2017.

The Town of Miami Lakes is currently negotiating its own franchise agreement with FPL which will become effective when the current agreement expires or when the County terminates in 2019, whichever occurs first.

The chart below illustrates revenue collections for FPL Franchise Fees.



Town of Miami Lakes FY 2018-19 Adopted Budget

Utility Services Taxes

Section 166.231(A) of the Florida Statutes provides that a municipality may levy a tax, not to exceed 10 percent, on the purchase of electricity, water and natural gas services.

The current year combined Utility Services Tax is \$3,325,501.

Utility Service Tax – Electricity

The Town collects utility tax for the use of electricity. Revenues are derived from a 10% tax levied on each customer's electric bill charged by Florida Power & Light (FPL) within the boundaries of the Town. A portion of the revenue is pledged against the Series 2010 Special Obligation Bond which matures in 2040. The bond covenant requires that the electric utility tax revenue is first utilized to make the debt service payments. The FY 2018-19 estimated net revenue is \$2,850,501, a 4.8% increase as compared to the prior year's projection, resulting from the Public Service Commission's approval of FPL's rate-hike settlement effective January 2017 over a period of 3 years.

Utility Service Tax - Water

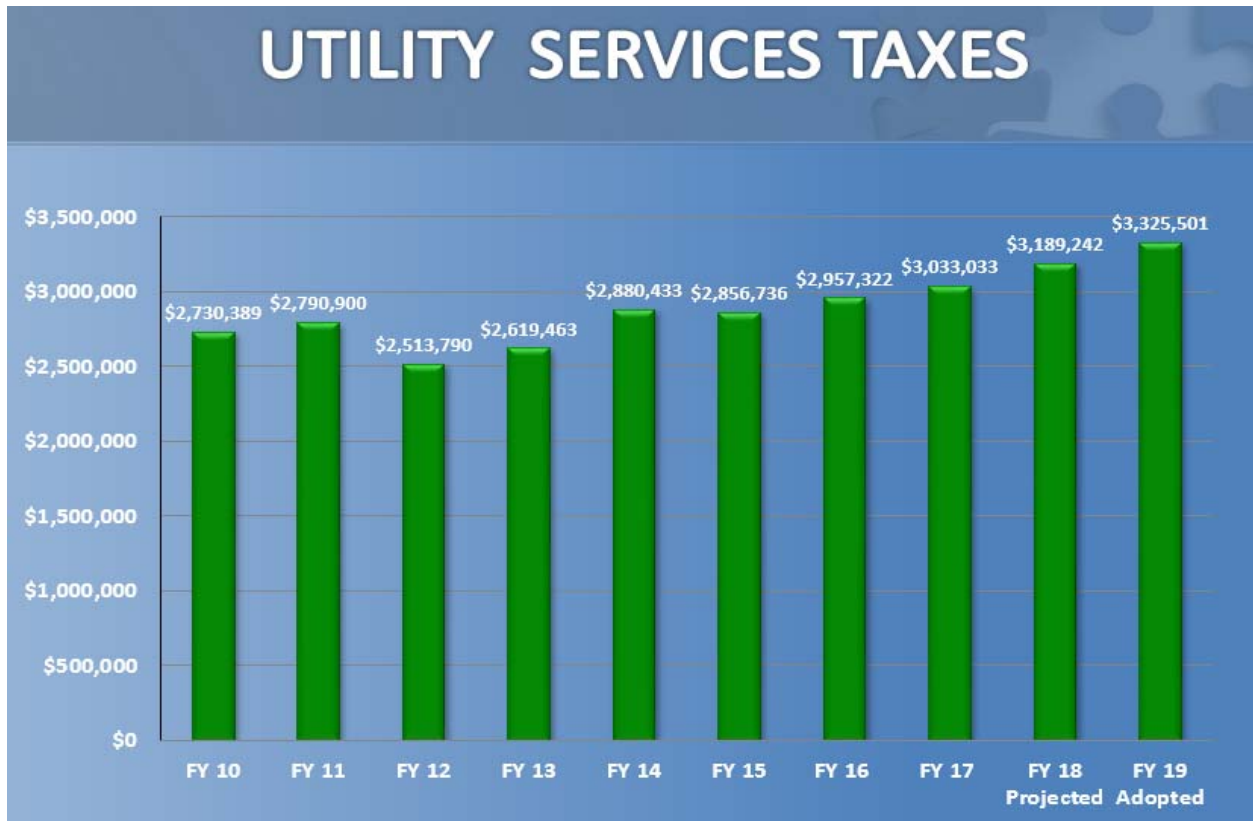
The Town charges a 10% utility tax on water consumption on each customer's water bill that receives service within the boundaries of the Town. Miami Dade County bills, collects, and remits the revenue to the Town of Miami Lakes. Revenues increase as water rates and consumption increases. FY 2018-19 revenue is estimated at \$410,000 or a 1.5% increase over the prior year's projection.

Utility Service Tax - Gas

The Gas Utility Tax is also derived from a 10% tax levied on each customer's gas bill that receives metered or bottled gas service within the boundaries of the Town and is expected to generate \$65,000 in revenues for FY 2017-18, approximately the same level as the prior year's projection.

The chart below illustrates the total revenue collections for the three sources of Utility Services Tax.

Town of Miami Lakes FY 2018-19 Adopted Budget

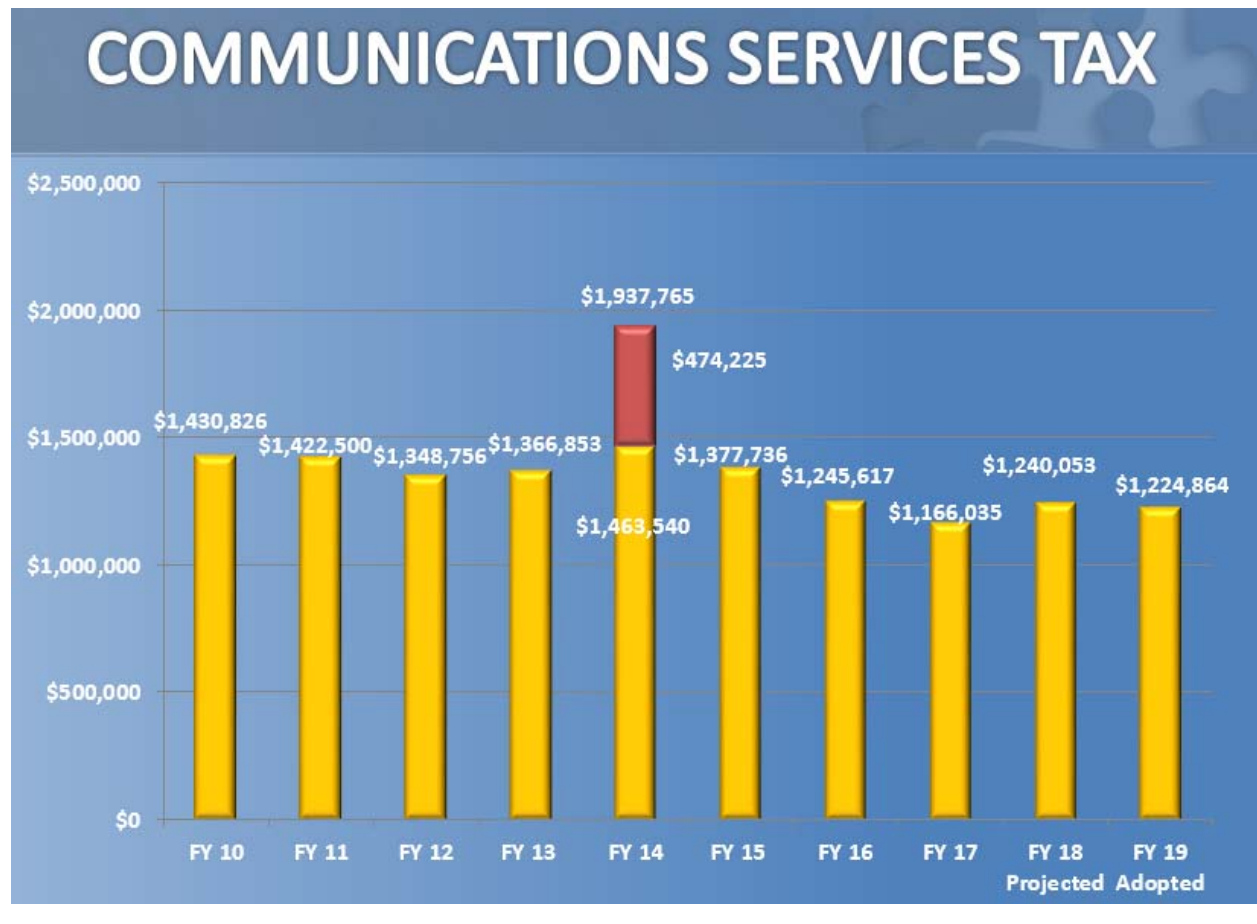


Communications Services Tax

Communication Services Tax (CST) became effective on October 1, 2001 and applies to the transmission of voice, data, audio, video or other information services, including cable services. The tax is imposed on retail sales of communications services which originate or terminate in Florida and which are billed to an address within the Town's boundaries. Chapter 202, Florida Statutes (2001) permits each jurisdiction to adopt its local communications service tax rate, and in accordance with this authority, the Town of Miami Lakes communication services tax rate is 5.22%. CST is collected and distributed by the State of Florida.

Communications Services Tax accounts for approximately 7% of General Fund revenues. Despite an audit which recovered approximately \$475,000 in FY 2014, this revenue source has continued to experience a gradual decrease since its peak in FY 2009. This is due to competition in the wireless market, decreased demand for residential telephone and cable, and changes by the State legislature. In FY 2017, a refund claim from AT&T Mobility for internet access charges further reduced revenues by approximately \$125,000 or 10%. For FY 2018-19 the Town anticipates gross revenues in the amount of \$1,224,864.

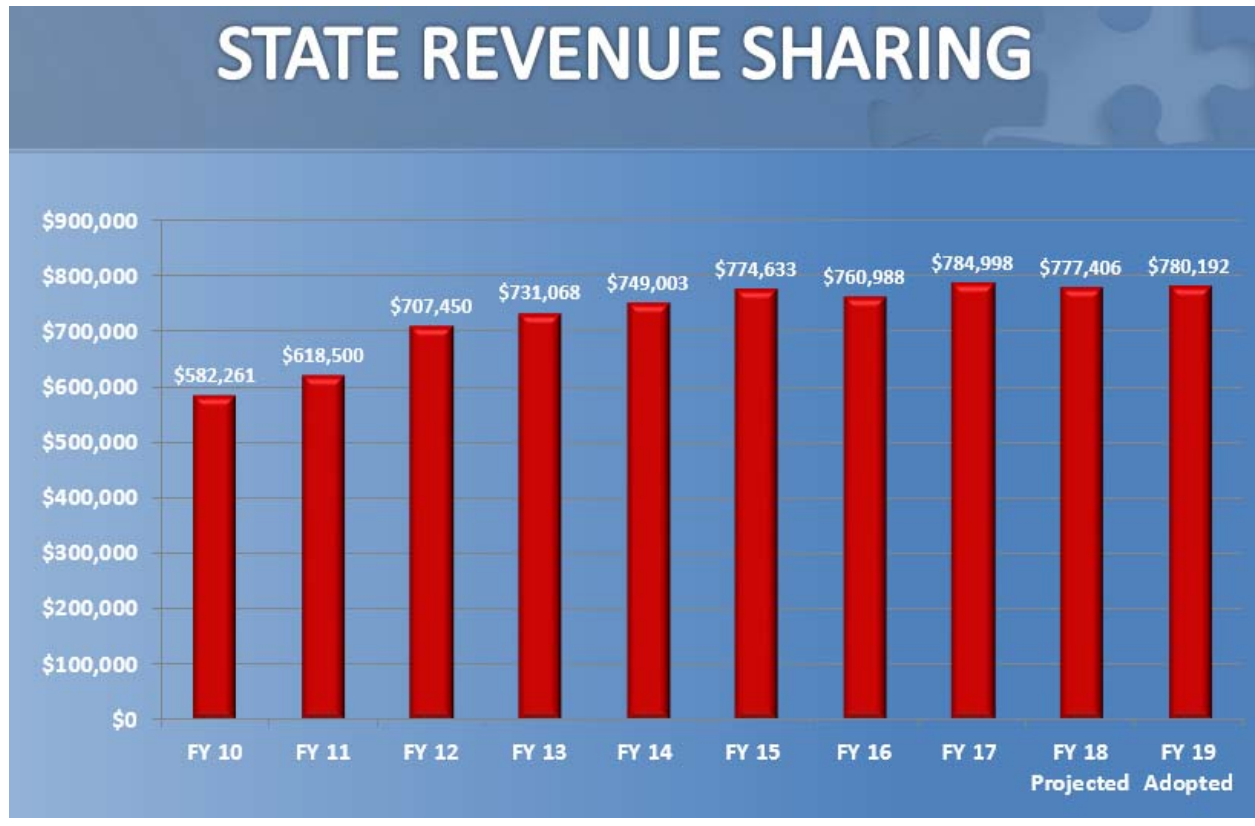
Town of Miami Lakes FY 2018-19 Adopted Budget



State Sharing Revenue

The State Revenue Sharing program was created by the State Legislature to ensure a minimum level of revenue parity across units of local government. It includes a percentage of sales tax and the Special Fuel and Motor Fuel Use Tax. The Town anticipates receiving \$790,190 in FY 2018-19 based on the Florida Department of Revenue estimate, a very slight increase from prior year's projection.

Town of Miami Lakes FY 2018-19 Adopted Budget



Alcoholic Beverage Tax

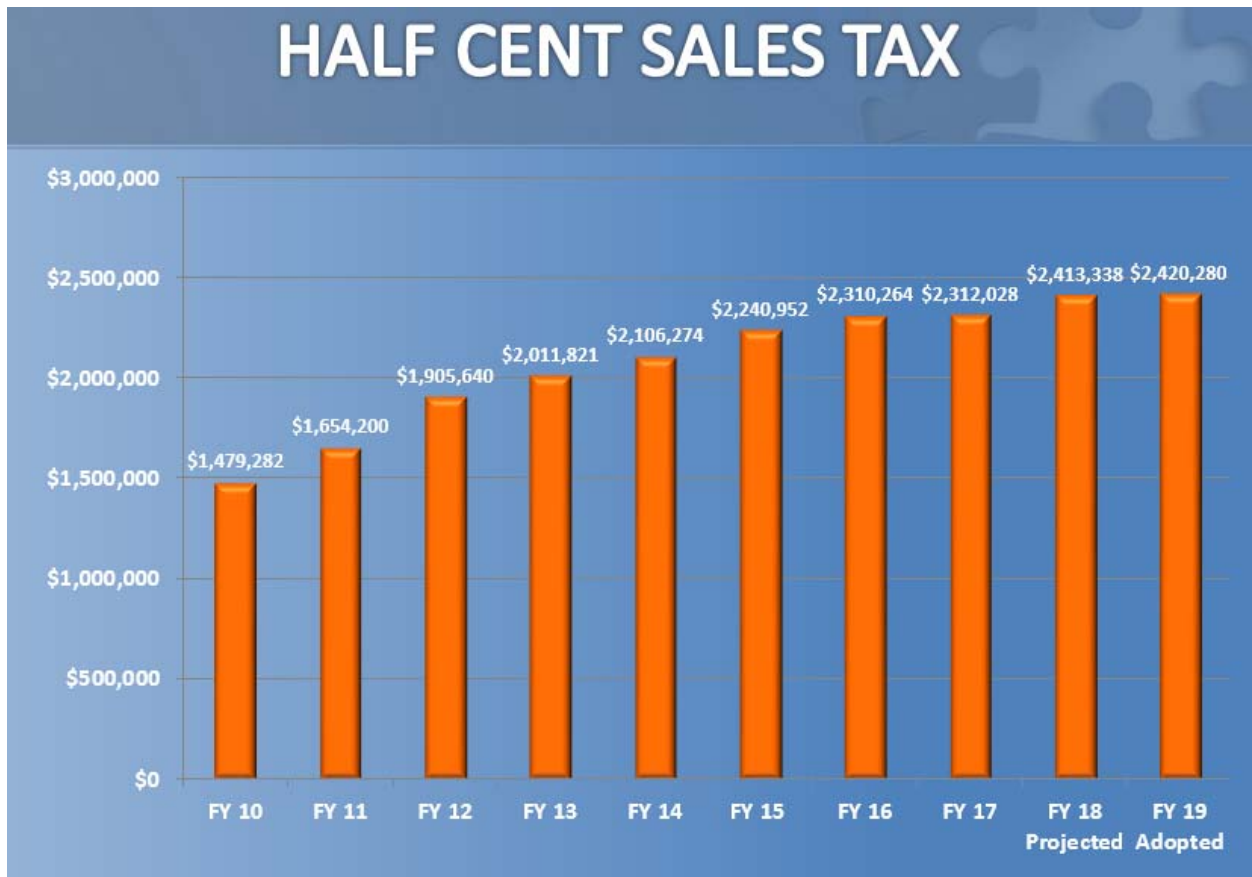
The Alcoholic Beverage Tax represents a portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents, and importers of alcoholic beverages and collected within a municipality in Florida. The taxes imposed under FS 561.14(6), 563.02, 564.02, 565.02(1), (4), and (5), and 565.03, are subject to having a portion redistributed to eligible municipalities. The Town anticipates receiving approximately \$20,000 in FY 2018-19, approximately the same as the prior year's projections.

Town of Miami Lakes FY 2018-19 Adopted Budget

Half-Cent Sales Tax

Authorized in 1982 under Sections 202.18(2), 212.20(6), and 218.60-67 of the Florida Statutes, the Local Government Half-Cent

Sales Tax generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing municipalities with revenues for local programs. Based on the Florida Department of Revenue estimates, FY 2018-19 Budget is \$2,420,280, a slight increase over the current year's projections.



Business Tax Receipt

A Business Tax Receipt (BTR) is required for any business performing services or selling goods, advertising goods for sale, or

advertising the performance of services for a fee within Town boundaries. It is expected that Business Tax Receipts will generate \$160,000 in revenues FY 2018-19. This amount includes a share of the County's Business Tax Receipts. Revenues generated from BTRs are reinvested in the business community through the Economic Development Committee, marketing initiatives and promotional support including the Town's business app, Miami Lakes Marketplace.

Town of Miami Lakes FY 2018-19 Adopted Budget

Zoning Permits and Fees

The estimated revenue for FY 2018-19 includes zoning fees, hearings, verification letters, site plan review fees, fine violations and staff cost for a total of \$176,500. The fee structure for zoning permits is designed to off-set the cost of providing these zoning services.

Public Works Permit

With the implementation of review fees for public works permits, the Town estimates collecting \$35,000 in revenues based on the prior year's trend.

False Alarm Fees

Per Ordinance 14-179, the Town of Miami Lakes False Alarm Reduction Program (FARP) requires registration of burglar alarm systems for a one-time fee of \$10. There is no annual renewal fee, however alarm users must update their contact information when relocating or moving, and when changing alarm service providers. Fines are imposed for false alarm incidents to offset the cost of deployed Police resources. The false alarm fine for unregistered alarms is \$50 on the first instance. A tiered fine schedule is imposed on the third and subsequent false alarm instances for registered alarm users. Revenues for FY 2018-19 are anticipated at \$62,000 which accounts for the cost of administering the program.

With the implementation of the false alarm program, over the past two years the Town continues to experience reductions in Police calls for service for false alarms.

Code Violation Fines

The Code Violation Fines are for violations of the zoning code. Revenues are budgeted at \$125,000 based on prior years trend. It should be noted that the Town implemented a Lien Amnesty Program in FY 2015 which terminated in the first quarter of FY 2016. This Program provided for an amnesty period where liens for violations that have been cured were settled at reduced rates. The program had great results, and almost 30% of existing liens were eliminated and properties brought in to compliance.

Police – Traffic

The Traffic Fines/Forfeitures revenue is a statutory share of traffic and parking collections. The Town receives a share for

Town of Miami Lakes FY 2018-19 Adopted Budget

Traffic fines, Parking fines, Misdemeanor fines and Law Enforcement Training Fund (L.E.T.F.). Revenues for FY 2018-19 are estimated at \$35,000.

School Crossing Guards

The Town is entitled to receive a special parking ticket surcharge earmarked to support the cost of the school crossing guard program. Revenues are estimated at \$35,000 for FY 2018-19.

Lien Inquiry Letters

Lien letters are requested by title insurance companies or individuals to verify that there are no open or expired permits, open violations or liens on a property. The service is typically requested at time of purchase or refinance of a property. Revenues are estimated at \$32,000, approximately the same amount as the prior year's projections.

Park Rental Fees & Revenue Sharing Program

The Town anticipates a 30% increase in facility rental revenue and program revenue sharing due to the newly constructed Youth Center at Park East and the Clubhouse at Miami Lakes Optimist Park being fully operational in FY 2019. Revenues are budgeted at \$133,000.

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND REVENUE**

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
Ad Valorem Taxes							
Current Ad Valorem Taxes	\$ 5,510,783	\$ 5,767,274	\$ 6,694,100	\$ 6,694,100	\$ 6,285,092	\$ 7,061,200	Based on estimated tax roll of \$3.2 billion at the current tax rate of 2.3127 @95%
Current Ad Valorem Taxes - Pers. Prop.	361,816	397,043	-	-	381,356	-	
Delinquent Ad Valorem Taxes	95,217	102,860	-	-	126,175	50,000	
Sub-total: Taxes	\$ 5,967,817	\$ 6,267,176	\$ 6,694,100	\$ 6,694,100	\$ 6,792,622	\$ 7,111,200	
Franchise Fees							
Franchise Fees - Electricity	\$ 1,179,362	\$ 925,699	\$ 925,000	\$ 925,000	\$ 1,272,507	\$ 1,275,000	Based on FY 18 Projected Revenues
Sub-total: Franchise Fees	\$ 1,179,362	\$ 925,699	\$ 925,000	\$ 925,000	\$ 1,272,507	\$ 1,275,000	
Utility Service Tax							
Utility Service Tax - Electricity	\$ 2,492,707	\$ 2,548,480	\$ 2,809,213	\$ 2,809,213	\$ 2,721,482	\$ 2,850,501	Net of Debt Service Payment of \$372,745
Utility Service Tax - Water	384,834	416,688	425,000	425,000	404,112	410,000	Based on prior year's trends
Utility Service Tax - Gas	79,781	67,864	75,000	75,000	63,648	65,000	Based on prior year's trends
Sub-total: Utility Services Tax	\$ 2,957,322	\$ 3,033,033	\$ 3,309,213	\$ 3,309,213	\$ 3,189,242	\$ 3,325,501	
Intergovernmental Revenues							
Communications Service Tax	\$ 1,245,617	\$ 1,166,035	\$ 1,294,000	\$ 1,294,000	\$ 1,240,053	\$ 1,224,864	Based on state revenue estimates
State Revenue Sharing	760,988	784,998	810,000	810,000	777,406	780,190	Based on state revenue estimates
Alcoholic Beverage License	17,701	14,470	18,000	18,000	20,486	20,000	Based on prior year's trends
Disaster - Hurricane Irma	-	528,635	-	-	-	-	
Grants - Byrne Grant	8,431	9,125	3,600	3,600	900	1,800	Pending grant agreement with County
Grants - VARIOUS	38,500	-	5,500	5,500	-	5,500	Potential grant funding from US Conference of Mayors to offset membership and conference
School Board Contribution for Public Safety						70,176	Pass through Grant for School Resource Officers - 2 Schools @ \$35,088 each
Half-cent Sales Tax	2,310,264	2,312,028	2,380,000	2,380,000	2,413,338	2,420,280	Based on state revenue estimates
Sub-total: Intergovernmental	\$ 4,381,501	\$ 4,815,291	\$ 4,511,100	\$ 4,511,100	\$ 4,452,182	\$ 4,522,810	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND REVENUE**

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
Permits & Fees							
Building Permits - Technology Fee	\$ 159,583	\$ -	\$ -	\$ -	\$ -	\$ -	Moved to Building Fund
Building Permits - Lost Plans	9,739	-	-	-	-	-	Moved to Building Fund
Building Permits	1,207,873	-	-	-	-	-	Moved to Building Fund
Building Permits - Violation Fee	65,225	-	-	-	-	-	Moved to Building Fund
<u>Building Department Revenues:</u>	1,442,419	-	-	-	-	-	
Local Business Licenses: TOML	109,769	100,576	120,000	120,000	113,334	120,000	Based on prior year's trends
Local Business Licenses: County	37,219	39,301	40,000	40,000	37,411	40,000	Based on prior year's trends
False Alarm Fees	82,567	63,281	65,000	65,000	52,090	62,000	Based on prior year's trends
Zoning Hearings	16,779	9,200	14,000	14,000	7,833	9,500	Based on prior year's trends
Administrative Site Plan Review	1,050	500	1,000	1,000	950	1,000	Based on prior year's trends
Zoning Letters	4,950	6,050	5,000	5,000	10,283	11,000	Based on prior year's trends
Zoning Fees	116,957	161,380	125,000	125,000	142,000	120,000	Based on prior year's trends
Staff Costs	5,486	16,499	5,000	132,835	13,000	5,000	Based on prior year's trends
Fine Violation Interest	23,328	46,847	30,000	30,000	30,000	30,000	Based on prior year's trends
Administrative Variances	350	-	-	-	-	-	Based on prior year's trends
<u>Planning Department Revenues:</u>	398,456	443,634	405,000	532,835	406,901	398,500	
Public Works Permits	38,384	103,484	65,000	65,000	37,567	35,000	Based on prior year's trends
Sub-total: Permits & Fees	\$ 1,879,259	\$ 547,118	\$ 470,000	\$ 597,835	\$ 444,468	\$ 433,500	
Fines & Forfeitures							
Police Traffic Fines	25,892	25,305	25,000	25,000	27,428	25,000	Based on prior year's trends
Police - L.E.T.F.	-	2,897	-	-	2,075	2,000	Based on prior year's trends
Public School Crossing Guards	36,278	37,477	35,000	35,000	35,209	35,000	Based on prior year's trends
Code Violation Fines	142,184	153,884	125,000	125,000	114,610	125,000	Based on prior year's trends

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND REVENUE**

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
Lien Amnesty	67,329	-	-	-	-	-	Program terminated
Police Parking Fines	12,371	5,324	15,000	15,000	6,337	8,000	Based on prior year's trends
Sub-total: Fines & Forfeitures	\$ 284,054	\$ 224,887	\$ 200,000	\$ 200,000	\$ 185,660	\$ 195,000	
Miscellaneous Revenues							
Interest Income	\$ 22,703	\$ 41,214	\$ 32,000	\$ 32,000	\$ 40,000	\$ 50,000	Interest earnings allocated by Fund type, expected total \$150,000
Other Charges & Fees - Clerk's	8,954	3,804	3,000	3,000	2,390	2,390	Based on prior year's trends
Lobbyist Registration	4,125	7,875	2,000	2,000	7,250	7,000	Based on prior year's trends
Park - Services & Rental Fees	83,696	92,089	118,000	118,000	118,000	118,000	Based on first year estimate
Revenue Sharing Programs	40,668	35,513	35,000	35,000	15,000	15,000	Per revenue sharing agreement with provider
Lien Inquiry Letters	38,300	35,977	36,000	36,000	32,320	32,000	Based on prior year's trends
FDOT - Landscape Maintenance	5,784	5,786	5,784	5,784	5,788	5,800	Pursuant to State agreement
Contributions and Donations	1,885,499	50,249	16,000	26,850	53,017	46,000	Anticipated Donations for Committees (\$40,000), State of the Town Address (\$5,000) and Toy Drive (\$1,000)
Insurance Claims	-	509,352	-	-	60,221	72,000	Calculated based on 30% of payments of \$400,000, minus 40% for attorney
Miscellaneous Revenues - Other	7,761	2,778	1,000	1,000	441	1,000	Based on prior year's trends
Sub-total: Miscellaneous Revenues	\$ 2,097,490	\$ 784,637	\$ 248,784	\$ 259,634	\$ 334,427	\$ 349,190	
Interfund & Equity Transfers							
Prior Year Carry Over Funds	-	-	500,000	545,442	545,442	506,000	FY19 Litigation Reserve (\$400,000), Election (\$10,000), Social Media Plan (\$27,000), Park System Software (\$30,000), Strategic Plan Software (\$15,000) and Committees carryover (\$24,000). FY18 includes carryover funds for Legal Fees (\$500,000), annual leave cash-out (\$15,000), phone system upgrade (\$20,442) and committee donations (\$10,000)
Interfund transfers from Special Revenue Fund	-	175,106	-	-	-	-	Developer's Contribution for educational purposes to offset SRO's additional overtime in schools. FY17 Transfer from PTP 20% Transit as per 2016 CITT Audit

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND REVENUE**

ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
Interfund transfers from Capital Projects	-	111,416	-	-	-	-	FY17 Reversal of carryforward funding for generator and enclosure back to the General Fund.
Interfund transfers from Disaster Fund			-		16,950	-	
Sub-total: Contributions	\$ -	\$ 286,522	\$ 500,000	\$ 545,442	\$ 562,392	\$ 506,000	
Total Income: General Fund	\$ 18,746,804	\$ 16,884,363	\$ 16,858,197	\$ 17,042,324	\$ 17,233,500	\$ 17,718,201	

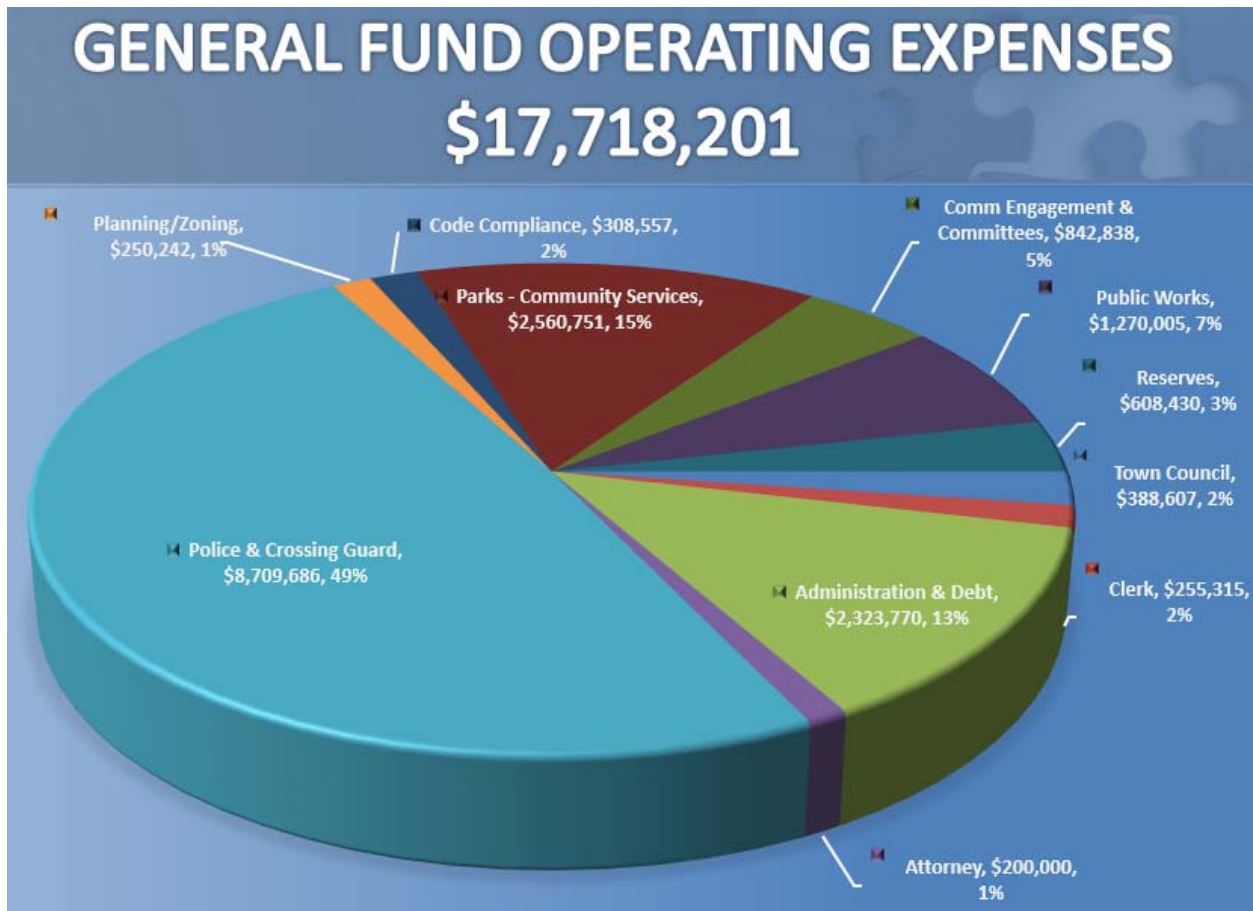
Town of Miami Lakes FY 2018-19 Adopted Budget

General Fund Expenditure Detail

General Fund

The FY 2018-19 Adopted General Fund Operating Expenditure Budget is \$17,718,201, an increase of \$675,877 or 4% from FY 2017-18 Amended Budget. As compared to the prior year's expenditure projections, the FY 2018-19 reflects an increase of \$1,393,214 or 8.6%. This is attributed to the increase in public safety services (\$435,515), reprogramming the reserves for litigation (\$400,000), allocation of sinking fund for renewal and replacement (\$150,000), an allocation for MLOP Master Plan capital improvement (\$106,000), reclassifying 1.5 FTE positions to Public Works Administration Department (\$110,910), reinstatement of tree trimming services (\$125,000), and a reduction in QNIP debt service (\$104,568). All other General Fund Departments reflect a net increase of \$65,789 in FY 2018-19.

The Chart below depicts the General Fund Operating Expenses by Department.



Town of Miami Lakes FY 2018-19 Adopted Budget

Mayor and Town Council

The FY 2018-19 Adopted Budget for the Town Council is \$388,607, which represents a net increase of \$24,518 or 6.7% from FY 2018 year-end projection. This is primarily a result of an anticipated 15% increase in health insurance (\$15,165), and as in the past years, the State of the Town Address and Toy Drive are assumed to be funded by private donations based on the direction of the Town Council, and as such, budgeted at \$5,000 and \$1,000 respectively, with offsetting revenues. Other recurring expenses are essentially at the same level as prior years. The Budget assumes a Consumer Price Index (CPI) adjustment of 2.3% for Councilmember's stipends.

Office of the Town Clerk

The Adopted Budget for the Office of the Town Clerk is \$255,315, which represents a net increase of \$99,319 or 64% from the FY 2018 year-end projection. This is primarily due to the cost for General elections for 3 seats on the Council (\$25,000), and mail-in ballot for bond approval (\$25,000), as well as the upgrade of the Agenda Manager software to include video capture directing, live streaming, indexing and closed captioning for ADA compliance (\$65,228). Other recurring expenses are essentially at the same level as prior years.

Town Attorney

The FY 2018-19 Adopted Budget for the Town Attorney is \$200,000 which represents a net decrease of \$120,000 or 38% as compared to the prior year's projection. This decrease is mainly due to the exclusion of funds for the Town's defense of Public Official's claims to legal fees and case costs. It should be noted that an allocation of \$400,000 to Litigation Reserves in Non-Departmental is included in the FY 2019 Budget for the potential settlement of legal fees in the case of Michael Pizzi vs Town of Miami Lakes.

Administration

Administration includes expenditures for the Office of the Town Manager, Budget, Grants, Finance, Procurement, Human Resources, Information Technology, Communications and Strategic Planning. The FY 2018-19 Budget for Administration including transfers is \$2,314,915. This represents a 6.8% or \$148,316 increase in expenses as compared to the prior year's projection mainly

Town of Miami Lakes FY 2018-19 Adopted Budget

due to an allocation of \$106,000 for MLOP Master Plan project, described in the Capital Projects Fund section of the Budget.

Other significant changes to the FY 2018-19 Administration Budget include: 1) the addition of one new full-time position whose role will include management of the newly acquired six (6) Special Taxing Districts, offset by the Districts' overhead expenses for administrative support; 2) 9 months allocation of salary and benefits for the currently vacant Deputy Town Manager position, a savings of approximately \$39,000; 3) 15% increase in group health insurance (\$36,909); 4) a modest increase in FRS contribution from 7.92% to 8.26%; and 5) decrease in travel, education and training (\$18,854) for FY 2019.

The Adopted Budget for Information Technology, a subsection of Administration, is \$329,888 which is essentially at the same level as FY 2018 year-end projection. Per the Town's IT Master Plan, investments in information technology hardware and software for redundancy and security includes an upgrade to our parks system (\$30,000) and strategic plan software (\$0), as well as replacement servers, laptops, workstations and network storage peripherals (\$45,000). The Budget also includes funds for the annual cost of the various network warranties, software and security licenses (\$108,168), phone system, internet, website and mobile support (\$32,060). Contractual services for core IT service and support is also included in the Budget.

Administration's allocation of Town Hall facility operations and maintenance expenses are now accounted for in a single line item transfer to the Facilities Maintenance Fund (\$206,657). In addition, the Town maintains a reserve for committees' future donations in Administration (\$40,000).

Other recurring expenses are essentially at the same level as prior years.

Performance Measures

to the Town's website.

Workload metrics for Administration include, but are not limited to, the number of grant submissions as well as the numbers of visitors

Town of Miami Lakes FY 2018-19 Adopted Budget

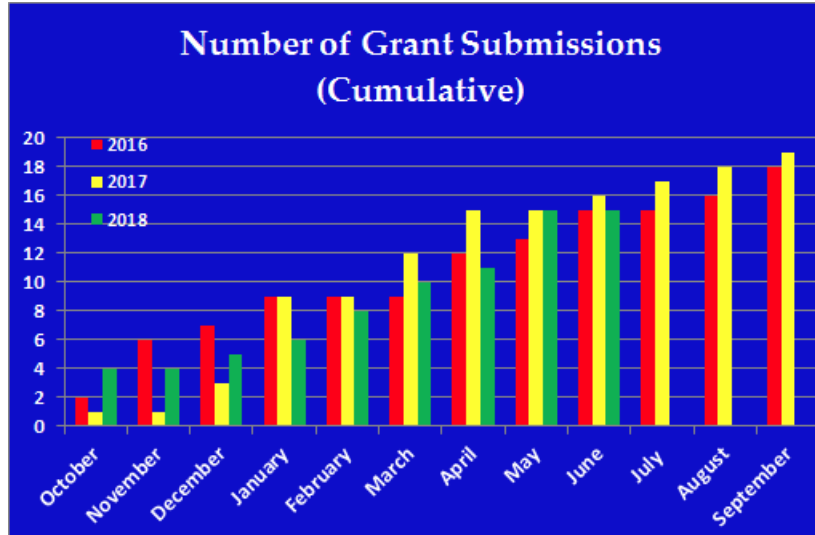


Fig.1: Total grant pursued and submitted from FY2016 to FY2018 YTD. A historical record-high level of \$6,430,838 in grants have been awarded in FY18 YTD. These include FDOT County Incentive Grant Program (\$3,614,500) for NW 59th Avenue extension, DHS/FEMA Award for West Lakes Drainage Improvement (\$1,462,500), State Legislative Award for West Lakes Drainage Improvement (\$500,000) and Royal Oaks Drainage Improvement (\$500,000), Supplemental award from FDOT for Safe Routes to Schools (\$280,338), TPO SMART Moves Program for Smart Mobility and Future Technology Transportation Study (\$40,000), MDC Neat Street for West Lake Reforestation (\$18,500) Office of Emergency Management Satellite Phones (value \$15,000)

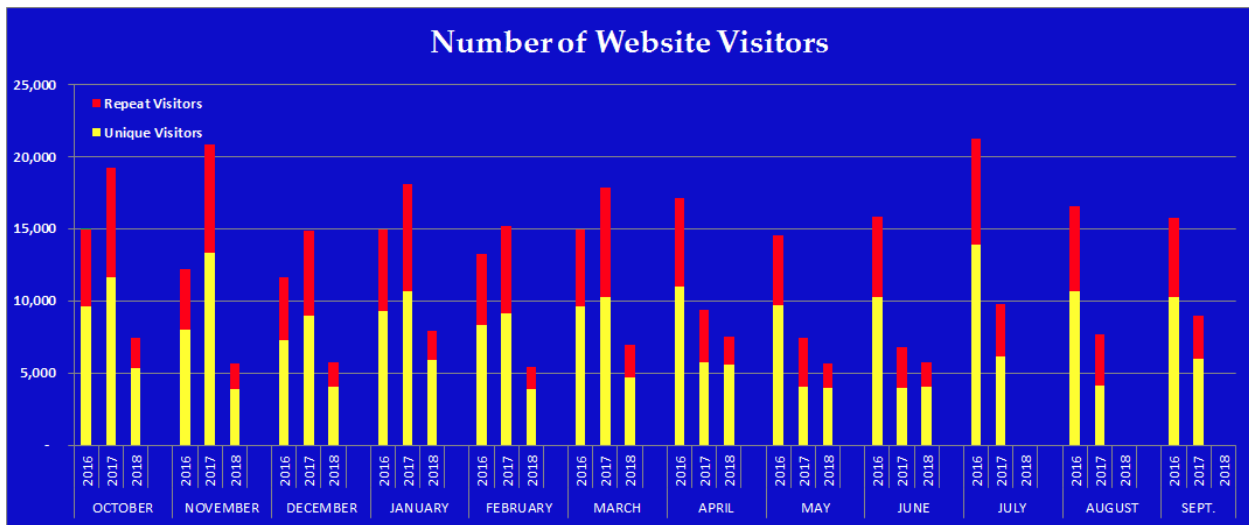


Fig.2: Total number of website visitors since the revamping of the Miami Lakes website in June 2013. During 3rd quarter of FY18 website views reached 18,992 total visits. The number of visitors accessing the website from their mobile devices (48%) has grown to nearly that of visitors from their desktops (52%).

Town of Miami Lakes FY 2018-19 Adopted Budget

Police Department

The Police Department's Budget include both police patrol services and school crossing guards and totals \$8,709,686 for FY 2018-19 which represents 50% of the Town's total General Fund Budget and an overall increase of \$414,562 or 5% as compared to FY 2018 year-end projection.

Police services are provided through a contract with Miami Dade County. The budget for police patrol services excluding miscellaneous supplies and building operating expenses is \$8,373,000, approximately \$227,000 or 3% increase over FY 2018 Amended Budget, and \$288,622 or 3.7% increase over FY 2018 year-end projection. This increase is primarily a result of the union negotiated agreement for Miami Dade Police Department effective October 2016 that are passed through to the Town. Increases to police patrol services include salaries and fringes (\$266,786) and county overhead cost (\$43,342), offset by decreases to fleet maintenance and operations (\$66,528), and insurance cost (\$16,600).

The FY 2018-19 Budget also provide funding to supplement overtime for additional security coverage at Miami Lakes two (2) Public Schools. Funding sources include Miami Dade County School Board contribution of \$35,088 for each school, and \$59,824 from the Town's General Fund for a total of \$130,000.

Miami Lakes Police Department is staffed by 47 sworn personnel and four civilians. The Department provides Uniform Patrol Services 24/7, has a Neighborhood Resource Unit comprised of motorcycle units, bicycle units, community service offices and a criminal intelligence officer, a General Investigations Unit who conduct follow-up investigations on larceny, burglaries, assaults and auto thefts. Citizens can access the Police Station at Town Hall Monday through Friday from 8:00 am to 5:00 pm for special services such as watch orders, fingerprints, background checks, police reports, public records requests, crime analysis, off duty permits and for general public safety questions.

Building expenses and miscellaneous supplies for the Police Department as well as the School Crossing Guards are essentially budgeted at the same level as the prior year.

Performance Measures

The Police Department continues to work diligently to ensure the safety of our residents. The charts below present some of the key performance measures of the department.

Town of Miami Lakes FY 2018-19 Adopted Budget

POLICE PERSONNEL	FY 2018-19
Town Commander - Major	1
Lieutenant	1
Sergeants	5
Police Officers:	
Uniform Officer	26
Detective	5
Bike	4
Motorcycle	4
Community Service	1
Administrative Support	2
Police Service Aide (PSA)	2
TOTAL	51



Fig.3: Cumulative number of police targeted crimes over the past three years. Targeted crimes are crimes singled out to be tracked and targeted with police Manpower.

Town of Miami Lakes FY 2018-19 Adopted Budget

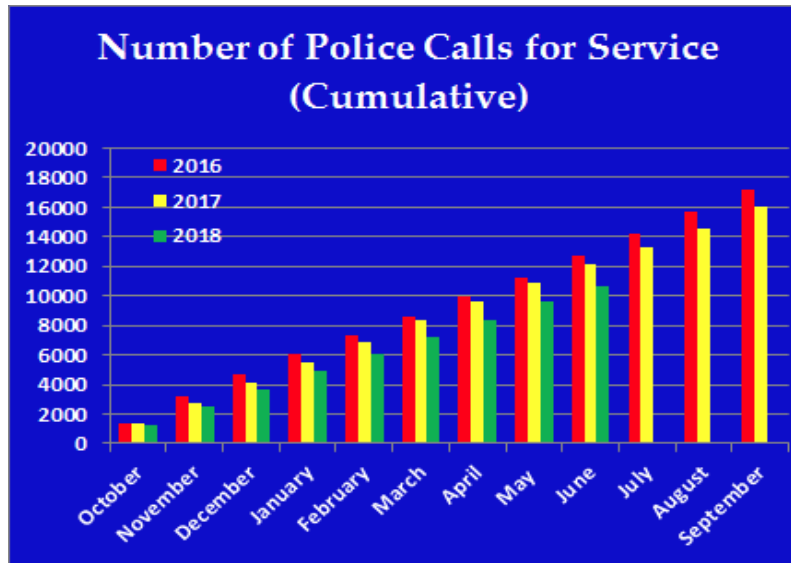


Fig.4: The number of Police calls for service has continued to decrease over the years which is an indication of overall increase in public safety for our residents. The Department strives to attend to every phone call received to ensure that each resident is assisted.

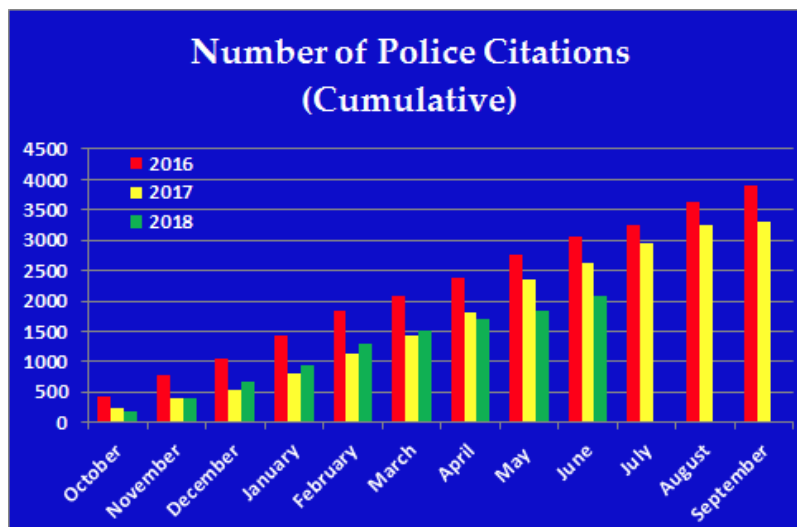


Fig.5: Police citations issued have dropped significantly due to an increase in driver compliance. The Neighborhood Traffic Unit (NTU) is responsible for conducting traffic initiatives at designated critical intersections, anti-speed campaigns and enforcement operations while incorporating traffic enforcement best practices.

Town of Miami Lakes FY 2018-19 Adopted Budget

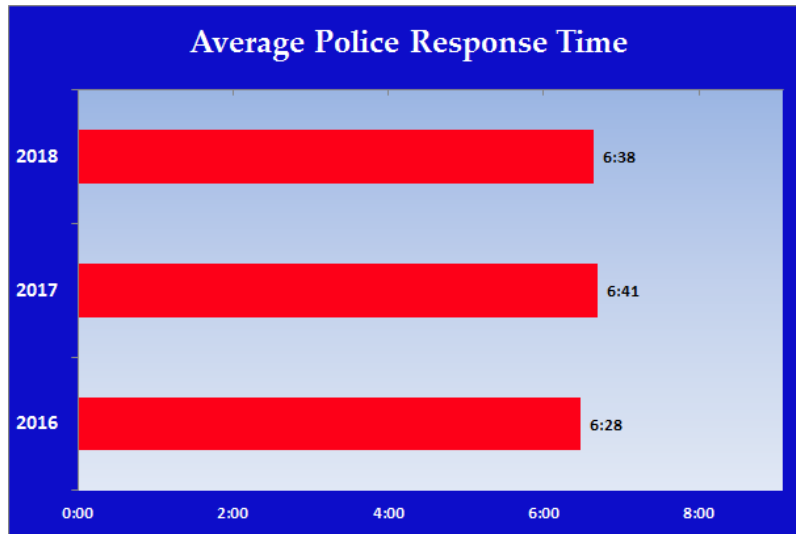


Fig.6: The FY18 average response time of 6:38 is well under our contractual goal, which states that the average response time must remain under 8 minutes.

Planning & Zoning and Code Compliance

The Planning and Zoning Department is responsible for preparing plans and regulatory tools to provide for the growth and enhancement of Miami Lakes, as well as gathering, updating and analyzing demographic, environmental, transportation and infrastructure data needed by other Town departments. Code Compliance is responsible for assuring that all commercial, industrial and residential properties comply with the Town's Code.

FY 2018-19 total Budget for Planning and Zoning is \$250,242 and consists of a Principal Planner, two part-time Zoning Officials and contractual support for review and approval of major developments, special projects or planning studies. Operating expenses are essentially at the same level as the prior year.

The Code Compliance division is budgeted at \$308,557 and reflects a 7% increase from the prior year projections due to a contract Code Officer position converted to a full time Code Compliance Supervisor and the full cost reflected in 2019. The division also consists of a Code Compliance Manager budgeted at 50% of cost (other 50% in Building Department Fund), and two contracted Code Compliance Officers. Operating expenses are essentially at the same level as the prior year.

Performance Measures

The charts below represent some of the key activities handled by this unit: zoning verification letter requests, site plan review and public hearing applications, the number of days for review of site plan applications, the

Town of Miami Lakes FY 2018-19 Adopted Budget

number of filed Code cases and the amount collected in fines. The number of zoning verification letter requests received is an indication of the customer service-oriented approach the Town cherishes where applicants are encouraged to meet with staff from our permitting departments to plan development opportunities early in the process. The trends below are due to code interpretations that no longer require formal approval of public hearings.

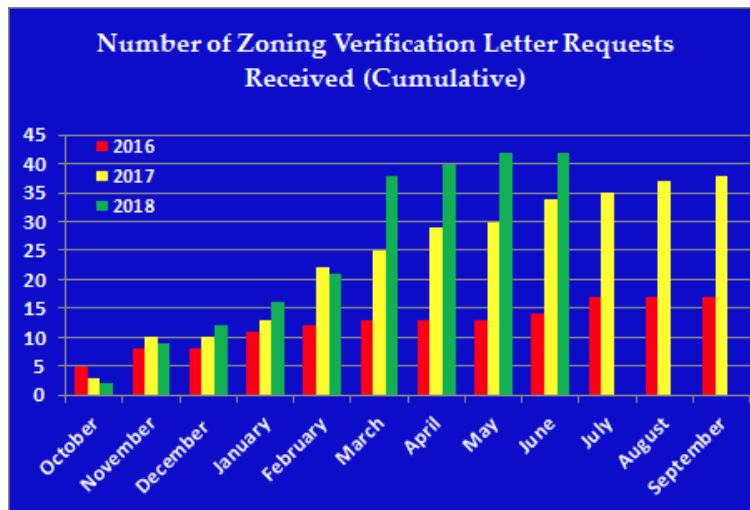


Fig.7: Cumulative number of zoning verification letter requests received totals 44 for FY18. A verification letter is a written confirmation of the Town’s current zoning designation of the subject property and/or whether a specific use is permitted on the subject property

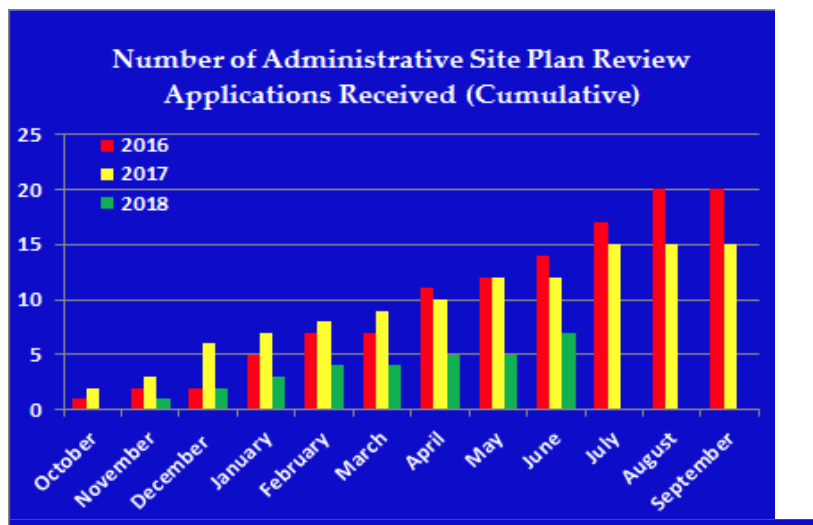


Fig.8: Cumulative number of administrative site plan review applications received over the past three years. Site plan applications are required for all new developments or changes to existing developments.

Town of Miami Lakes FY 2018-19 Adopted Budget

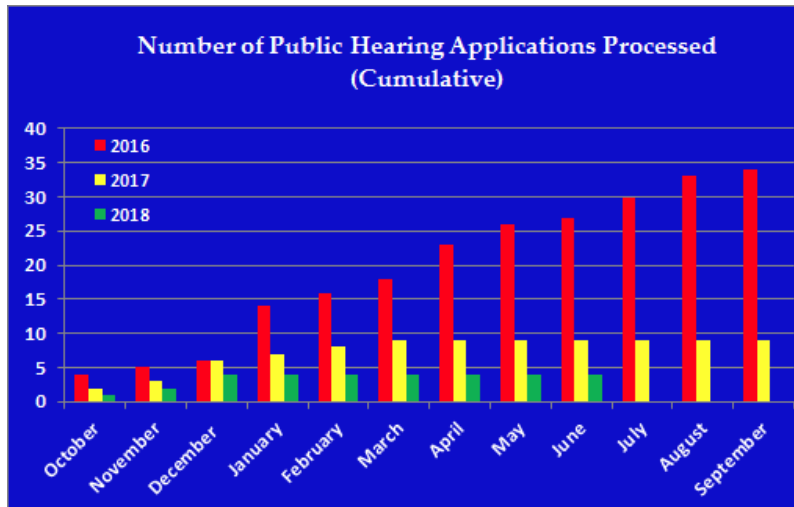


Fig.9: Cumulative number of public hearing applications processed over the past three years. Public hearing applications are required for zoning requests of substantial nature.

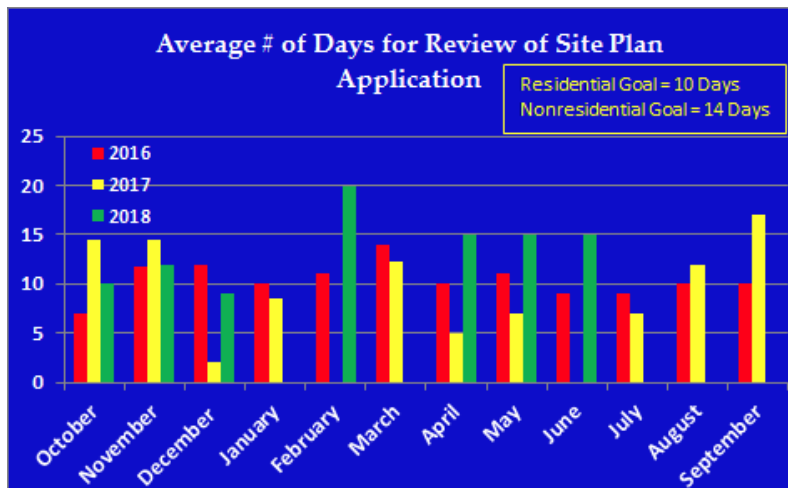


Fig.10: Average number of days the Planning & Zoning Department takes to review site plan applications is within 14 business days for FY18.

Town of Miami Lakes FY 2018-19 Adopted Budget

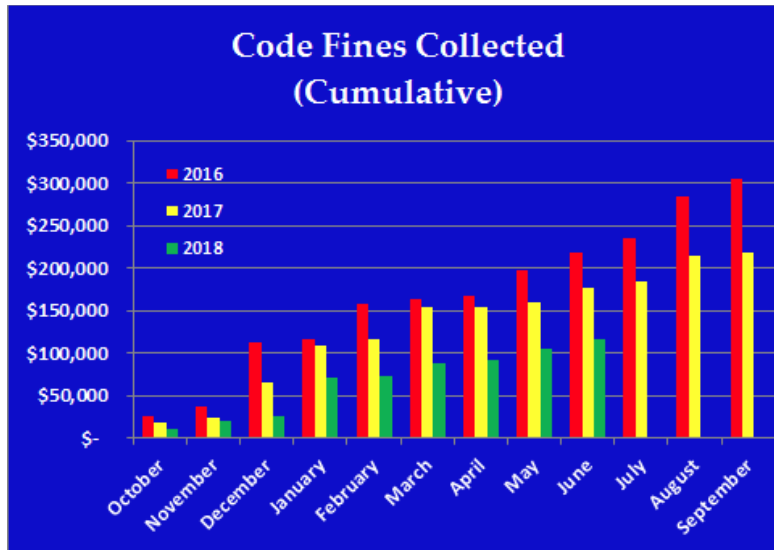


Fig.11: Cumulative number of code fines collected over the past three years. The significant increase in FY2016 is a result of the implementation of the Lien Amnesty Program which terminated at the end of FY 2016. The Town continues to experience more voluntary code compliance from residents and businesses.

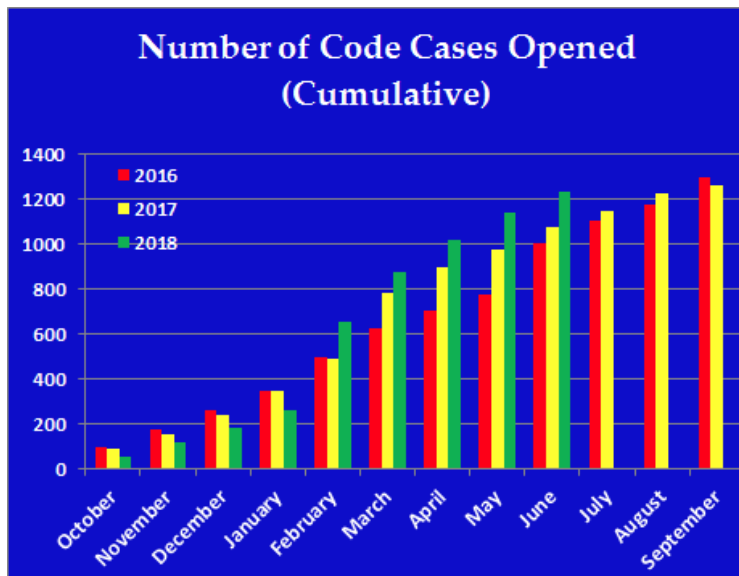


Fig.12: Cumulative number of code cases opened over the past three years. The Department has maintained its level of proactive monitoring and notification.

Town of Miami Lakes FY 2018-19 Adopted Budget

On-Demand Transit

In May 2018, the Miami-Dade County Board of Commissioners passed an amendment to the (CITT) Citizens' Independent Transportation Trust ordinance that governs the expenditure of surtax funds, allowing the use of Peoples Transportation Plan (PTP) funds for limited on-demand service for seniors and mobility impaired persons effective November 11, 2018. See Special Revenue Funds.

Parks - Community Services Department

The Parks – Community and Services Department FY 2018-19 Adopted Budget totals \$2,560,751 and represents 15% of the General Fund's Expenditure Budget. The Department oversees the operation and maintenance of the Town's 101 parks and 120 acres of park land, six lakefront beaches, arbor management, greenways and trails, beautification and athletic programming.

As compared to the prior year projections, the Parks Department's budget increased \$76,646 or 3.1% mainly due to enhanced services in the grounds maintenance contracts to include engineered wood fiber mulch replenishment for our pocket parks with playground amenities, beach park bi-annual sand refurbishment, as well as repairs to pathway, concrete flags and field fences at Royal Oaks Park and a new pump station at Park West. The budgeted allocations for the three community centers, 2 active/community parks and mini parks includes telephone service, utilities, grounds maintenance, facility maintenance and repairs as follows: Royal Oaks Park and Roberto Alonso Community Center (\$576,130), Park East and the Youth Center (\$138,902), Mary Collins Community Center at Park West (\$167,850), Miami Lakes Optimist Park & Clubhouse (\$687,600) and the 101 mini parks (\$410,110).

Performance Measures

A key performance measure for the Parks - Community Services Department is the number of facility rentals. With the opening of Park East Youth Center, the Town now offers two indoor facilities to rent on weekends.

Town of Miami Lakes FY 2018-19 Adopted Budget

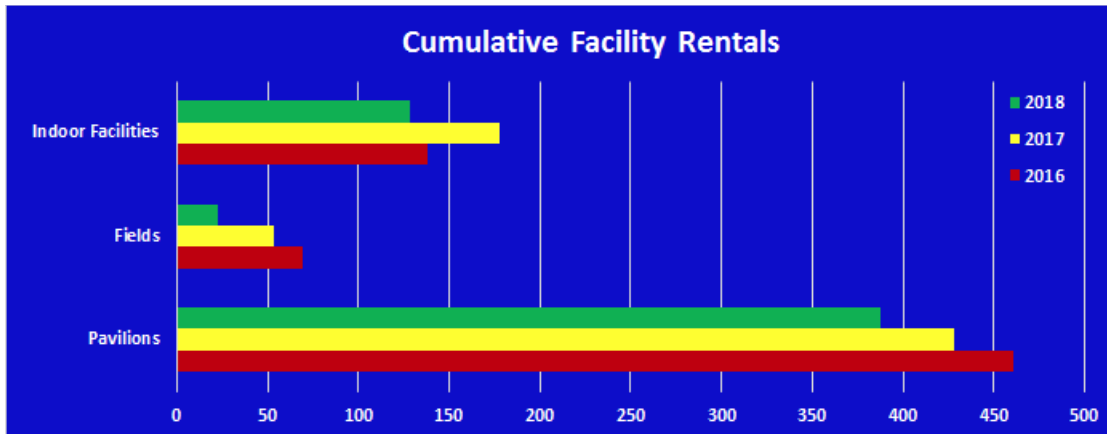


Fig.13: Total number of facilities, field and pavilion rentals for the 3rd quarter of FY18 has been consistent with previous years' third quarters. There were 170 rentals, consisting of 125 pavilion and 45 indoor facility rentals.

Community Outreach and Engagement Department

The Community Outreach and Engagement Department consists of Leisure Services, Economic Development, Communications, Special Events and eight Committees for a total budget of \$842,838.

This Department works with the community at large to create a sustained level of openness and accountability between the Town and its residents to achieve better communication, transparency, and public participation on all issues. It manages the recreation programs for all ages and is the point of contact for the residents and business community.

The Town provides funding for the Veterans Day Parade (\$6,000) and 4th of July fireworks show (\$30,000) annually and seeks donations from the business community and individuals to supplement these events. The Budget also provides for media strategy implementation (\$0) including hardware, software and advertisements, as well as funding for pop-up events (\$10,000) to promote economic development.

The Committees total FY 2018-19 Adopted Budget is provided for at \$251,850, which is basically the same level as FY 18 plus \$24,000 of prior year carryover funds. In addition, the Budget allocates \$40,000 in reserves to offset potential donations and sponsorships to fund specific events and enhance certain programs and activities.

Town of Miami Lakes FY 2018-19 Adopted Budget

Public Works Department and Green Space

The Department is responsible for the operations, maintenance and improvements of the Town's infrastructure. This includes canal cleaning, street sweeping, litter debris pick up, sign repairs and replacement, sidewalk repairs, roadway repairs, storm drains, street lights, and curbs. Additionally, the Department is responsible for regulating and permitting construction within the Town's Public Right of Way (PROW) and managing small capital improvement projects. Many of these activities are funded through the Special Revenue Fund and Stormwater Utility Fund and discussed in those sections of the Budget. The Public Works General Fund Budget includes Administration (\$439,900) and Green Space (\$830,105) for a total Departmental Budget of \$1,270,005 or 7% of the General Fund.

The Public Works Administration General Fund Budget of \$439,900 for FY 2018-19 represents a net increase of \$175,763 or 67% from the prior year's projection. The increase is primarily the result of reclassifying 1.5 full time equivalent (FTE) positions including the Public Works Manager at 50% of cost of salary and benefits, and the Office Specialist position from Stormwater Utility Fund to the General Fund to accurately reflect the duties of these positions. This budget also provides for 50% funding for the Chief of Operations and the Public Works Director, funding for contractual services for plan reviews and inspections, street lights repairs and maintenance, operating supplies and vehicle maintenance. The public works permit fee revenue offsets the cost of the Plans Reviewer.

Public Works – Green Space General Fund Budget of \$830,105 is approximately \$181,728 or 28% more than the prior year's projection. This increase is attributed to full reinstatement of tree trimming services and the addition of six (6) mowing cycles (27,000) on Palmetto Circle to comply with FDOT Joint Participation Agreement.

The Town's tree trimming service contract is based on a three-year cycle and includes aesthetic pruning along the major corridors. Partial service was suspended in FY18 due to the cost of removing the hangers resulting from Hurricane Irma, that will not be funded by FEMA. The FY 2018-19 budget provides for the full reinstatement of tree trimming service (\$200,000), new tree plantings (\$55,000), and supplemental funding for the removal of invasive, hazardous, or dead trees (\$22,000).

With the exception of the above, the Budget provides for the same level of service as in the prior year for our right-of-way grounds maintenance contractual service (\$248,235), FDOT ROW maintenance (\$14,884), flowers/landscape beds and cul-de-sac (\$81,624), litter and debris/doggie stations (\$98,700), miscellaneous repairs including plumbing,

Town of Miami Lakes FY 2018-19 Adopted Budget

electrical and handyman services (\$15,000), ROW utilities (\$55,000), entrance feature maintenance and ROW extermination (\$7,700).

Performance Measures

A key performance measure tracked on our Green Space rights-of-ways is the number of trees trimmed. The Town has a total of 17,832 trees which are all trimmed over a period of three years.

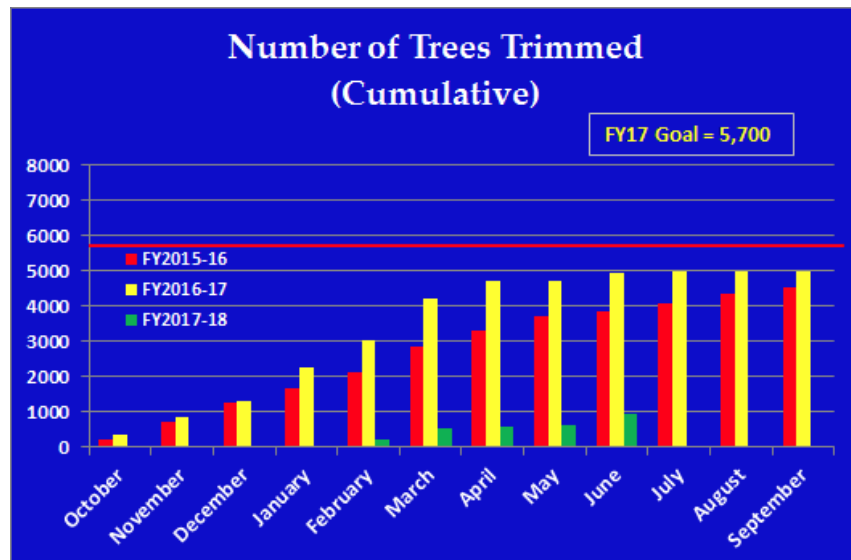


Fig.14: Cumulative number of trees trimmed on a monthly basis over the past three years. The decrease in routine tree trimming in FY18 is due to Hurricane Irma, where resources were reallocated to hurricane debris pick up and other recovery efforts.

Transfers, Reserves and Fund Balance

Transfers: The FY 2018-19 General Fund Budget has a one-time transfer of \$106,000 to the Capital Projects Fund – Parks Improvements, for the Miami Lakes Optimist Park Master Plan project. Additionally, the General Fund transfers \$299,653 to the Facilities Maintenance Fund for Administration (\$206,657) and the Police Department’s (\$92,996) portion of Government Center building expenses.

Reserves: The General Fund Operating Budget includes \$568,430 in reserves in Non-Departmental for the following: litigation/legal fee settlement (\$400,000), a sinking fund

Town of Miami Lakes FY 2018-19 Adopted Budget

for facility, equipment and infrastructure renewal and replacement (\$150,000), and private school security assistance (\$18,430).

Fund Balance: In accordance with the Town's audited financials as reported in the FY 2016-17 Comprehensive Annual Financial Report (CAFR), the General Fund unassigned fund balance at the beginning of FY 2017-18 is \$4,349,056. During the year, Council earmarked/assigned \$836,000 for Hurricane Irma allowances, and at the end of the year, FY 2018 operations are estimated to result in a surplus of approximately \$890,852. This increases the General Fund's unassigned fund balance to an estimated \$4,403,908.

The estimated surplus at the end of FY 2017-18 (\$890,852) is mostly from not spending the full amount of litigation reserves (\$400,000), the increase in FPL Franchise Fees (\$350,000), and the difference of excess revenues over expenditures of operations (\$190,852). As such, the FY 2018-19 Budget includes \$506,000 carry-over from the prior year fund balance to re-program the litigation reserves (\$400,000), invest in parks system and strategic plan software (\$45,000) and social media plan (\$27,000), and an additional \$24,000 for various Committees. This reduces the unassigned fund balance to \$3,897,908.

From the unassigned fund balance, \$2,657,730 or 15% of the General Fund Operating Budget is required to remain as reserves, which leaves the General Fund with an estimated undesignated or unrestricted reserve of \$1,240,178.

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
GENERAL FUND EXPENDITURES								
TOWN COUNCIL AND MAYOR								
0011101-511000	EXECUTIVE SALARIES- MAYOR	\$18,139	\$16,846	\$18,000	\$18,000	\$18,175	\$18,838	Current Salary and Wages
0011101-512000	REGULAR SALARIES	\$73,385	\$76,287	\$80,000	\$80,000	\$82,456	\$90,000	Includes Administrative Assistant to Mayor and Administrative Assistant to Town Council
0011101-514000	OVERTIME	\$0	\$4,990	\$3,000	\$3,000	\$4,000	\$0	Overtime as needed
0011101-521000	PAYROLL TAXES	\$13,052	\$13,507	\$14,668	\$14,668	\$14,870	\$15,509	Calculated based on 7.65% of salary
0011101-522000	FRS CONTRIBUTIONS	\$8,249	\$7,461	\$7,762	\$7,762	\$8,049	\$8,990	Rate increase from 7.92% to 8.26% thru Jul '19
0011101-523000	HEALTH & LIFE INSURANCE	\$73,804	\$67,876	\$82,894	\$82,894	\$78,136	\$89,887	Includes medical, dental, vision and life for Town Council, Assistant to Mayor and Assistant to Council
0011101-523001	HEALTH INSURANCE MAYOR	\$1,987	\$5,677	\$19,273	\$19,273	\$18,578	\$21,992	Includes medical, dental, vision for Mayor
0011101-523100	WIRELESS STIPEND	\$963	\$836	\$960	\$960	\$960	\$960	Stipend for Mayor's assistant and Council assistant (\$40/month, each)
0011101-540000	TRAVEL & PER DIEM	\$9,146	\$13,378	\$13,000	\$13,000	\$13,000	\$10,000	Transportation, hotel accommodation and meals for Mayor (\$2,000) and Council (\$1,333 each) attendance to conferences.
0011101-540010	CAR ALLOWANCE -MAYOR	\$7,255	\$7,061	\$7,200	\$7,200	\$7,200	\$7,200	Allowance of \$600/mo
0011101-540011	CAR ALLOWANCE -COUNCIL	\$36,277	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	Allowance of \$500/mo each
0011101-540020	EXP ALLOWANCE MAYOR & COUNCIL	\$49,143	\$49,417	\$50,544	\$50,544	\$50,544	\$50,693	Adjusted by CPI (estimated 2.3%) as per Charter
0011101-541001	REMOTE ACCESS DEVICE DATA PLAN		\$5,543	\$3,360	\$3,360	\$3,254	\$3,648	Data plan 7 iPads and Facebook Live at avg. \$38/mth
0011101-541010	CELL PHONES	\$5,472	\$406	\$2,100	\$2,100	\$3,648	\$3,672	6 cell phones avg \$51/mth
0011101-547000	PRINTING & BINDING	\$253	\$1,804	\$1,000	\$1,000	\$1,000	\$1,000	Business cards for Mayor & Councilmembers
0011101-548100	STATE OF TOWN ADDRESS	\$5,058	\$0	\$5,000	\$5,000	\$0	\$5,000	Expenses offset by donations
0011101-548107	TOY DRIVE	\$1,025	\$997	\$1,000	\$1,000	\$0	\$1,000	Expenses offset by donations
0011101-548160	VOLUNTEER APPRECIATION	\$0	\$1,505	\$0	\$0	\$0	\$0	FY17 Appreciation recognition to committees
0011101-549010	COUNCIL DISCRETIONARY FUND	\$0	\$55	\$700	\$700	\$700	\$700	Misc discretionary activities as approved by Council
0011101-549200	MISCELLANEOUS EXPENSE	\$476	\$427	\$0	\$0	\$0	\$0	Miscellaneous expense
0011101-552010	COUNCIL UNIFORMS	\$299	\$417	\$360	\$360	\$360	\$360	Includes 1 each shirt @ \$40 each for Mayor and Council
0011101-552042	MEETING SET UP	\$90	\$0	\$300	\$300	\$300	\$300	Miscellaneous set-up costs for meetings
0011101-552044	COUNCIL AWARDS	\$1,143	\$1,591	\$1,250	\$1,250	\$1,250	\$1,250	Includes awards, proclamations and framing

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0011101-554000	MEMBERSHIPS SUBSCRIPTIONS	\$14,415	\$8,737	\$14,808	\$14,808	\$14,808	\$14,808	Florida League of Cities (\$3,608), MDC League of Cities (\$3,000), National League of Cities (\$2,000), MDC Monthly Meetings (\$600), Int'l Council of Shopping Center (\$100). US Conference of Mayors membership and conference offset by potential grant funding opportunities (\$5,500).
0011101-554010	EDUCATION & TRAINING	\$2,920	\$5,245	\$6,800	\$6,800	\$6,800	\$6,800	Registration at conferences and training including Florida League of Cities Conference, National League of Cities Leadership Summit and Congressional City Conference, MDC League of Cities Best Practices Meeting, etc.
0011101-564004	SMALL EQUIPMENT	\$1,380	\$1,405	\$0	\$0	\$0	\$0	FY17 Ipad's for Councilmembers
TOTAL TOWN COUNCIL EXPENDITURES:		\$323,930	\$327,469	\$369,979	\$369,979	\$364,089	\$388,607	

TOWN CLERK								
0011201-512000	REGULAR SALARIES	\$70,539	\$70,754	\$71,400	\$71,400	\$78,485	\$81,600	Current Salary and Wages
0011201-521000	PAYROLL TAXES	\$6,029	\$6,058	\$5,462	\$5,462	\$6,004	\$6,242	Calculated based on 7.65% of salary
0011201-522000	FRS CONTRIBUTIONS	\$5,124	\$5,383	\$5,655	\$5,655	\$6,278	\$6,740	Rate increase from 7.92% to 8.26% thru Jul '19
0011201-523000	HEALTH & LIFE INSURANCE	\$9,024	\$8,718	\$8,588	\$8,588	\$9,669	\$9,949	Includes medical, dental, vision and life
0011201-523100	WIRELESS STIPEND	\$484	\$480	\$480	\$480	\$480	\$480	Cell phone allowance for Clerk
0011201-531020	TOWN CLERK AGENDA MANAGER	\$19,640	\$19,658	\$25,165	\$25,165	\$21,000	\$65,228	Software acquisition and implementation of Agenda support for Council Meetings, to include video capture directing, live streaming, indexing and closed captioning (\$62,328) and Interpreter services (\$2,900)
0011201-541001	TOWN CLERK DATA SERVICE	\$433	\$433	\$480	\$480	\$480	\$480	iPad data plan for Town Clerk (\$40/month)
0011201-544000	RENTALS AND LEASES	\$1,852	\$2,164	\$2,220	\$2,220	\$2,220	\$2,436	Outside storage facility for Town Clerk
0011201-547010	TOWN CLERK CODIFICATION	\$5,826	\$2,881	\$11,000	\$11,000	\$8,000	\$11,000	Assumes codification of one ordinance per meeting (\$1,000/ordinance)
0011201-549030	TOWN CLERK LEGAL ADVERTISING	\$13,540	\$20,713	\$18,040	\$18,040	\$18,040	\$18,040	Advertisement of ordinances, budget hearings, land development code issues, and committee meetings
0011201-549070	ADMINISTRATIVE SUPPORT	\$0	\$0	\$1,000	\$1,000	\$0	\$0	To cover for vacations
0011201-549080	TOWN CLERK ELECTION COSTS	\$46,992	\$68,872	\$15,000	\$15,000	\$2,500	\$50,000	General Election for 3 Seats (\$25,000) and mail-in ballot for bond approval (\$25,000). FY18 Special Election for 1 seat. FY17 includes General elections for 4 seats and Run-Off Elections.

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0011201-554010	CLERK EDUCATION AND TRAINING	\$297	\$1,179	\$800	\$800	\$800	\$650	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification (\$450). Notary public license for Deputy Clerk to be renewed in 2021 (\$0) and Ethics Training (\$200).
0011201-566002	SOFTWARE LICENSES	\$1,860	\$1,920	\$2,330	\$2,330	\$2,040	\$2,470	License renewal for Public Records Request (\$2,040) and Candidate Financing Reporting (\$430)
TOTAL TOWN CLERK EXPENDITURES:		\$195,678	\$209,212	\$167,620	\$167,620	\$155,996	\$255,315	
TOWN ATTORNEY								
0011401-531140	GENERAL LEGAL	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	Based on monthly rate \$12,500
0011401-531230/L	ROUTINE LITIGATION RESERVE	\$26,322	\$36,008	\$80,000	\$80,000	\$50,000	\$50,000	All litigation expenses by Town Attorney
0011401-531230	M. PIZZI LITIGATION/INSURANCE RECOVERY	\$207,863	\$373,643	\$0	\$100,000	\$100,000	\$0	FY18 includes Town's defense for M. Pizzi reimbursement claims
0011401-531230	MANAGER SELECTION COMMITTEE	\$0	\$0	\$0	\$0	\$20,000	\$0	
0011401-531230	CHARTER REVIEW COMMISSION	\$26,360	\$0	\$0	\$0	\$0	\$0	
TOTAL TOWN ATTORNEY EXPENDITURES:		\$410,545	\$559,651	\$230,000	\$330,000	\$320,000	\$200,000	
TOWN ADMINISTRATION								
0011311-512000	REGULAR SALARIES	\$995,502	\$1,042,265	\$716,945	\$721,945	\$724,143	\$1,149,858	Salaries for administrative staff
0011311-512002	XFER SRF TRANSIT 5% ADM	-\$12,093	-\$15,784	\$0	\$0	\$0	-\$12,000	Allocation for administrative support
0011311-512003	XFER CPF TRANSP 5% ADM	-\$48,373	-\$44,798	\$0	\$0	\$0	-\$48,750	Allocation for administrative support
0011311-512006	ADM SUPPORT TO SWF	\$0	-\$32,000	\$0	\$0	\$0	-\$98,606	Allocation for administrative support
0011311-512010	ADM SUPPORT TO BUILDING	\$0	-\$123,643	\$0	\$0	\$0	-\$235,682	Allocation for administrative support
0011311-5120XX	ADM SUPPORT TO SPECIAL TAXING DISTRICTS	\$0	\$0	\$0	\$0	\$0	-\$127,428	Allocation for administrative support
0011311-516000	COMPENSATED ABSENCES	-\$29,257	\$0	\$0	\$0	\$82,700	\$0	FY18 Sick/vacation payout for Town Manager (\$55,000) and Comptroller (\$27,700)
0011311-512999	EMPLOYEE BONUSES/COLA	\$0	\$0	\$52,328	\$52,328	\$0	\$62,067	FY19 includes 2.3% COLA for all General Fund employees effective October 2018. Actual expense accounted for in salaries.
0011311-514000	ADM OVERTIME	\$3,511	\$2,420	\$3,000	\$3,000	\$3,000	\$3,000	Overtime as needed
0011311-521000	PAYROLL TAXES	\$72,908	\$75,036	\$77,874	\$77,874	\$78,493	\$83,993	Calculated based on 7.65% of salaries
0011311-522000	FRS CONTRIBUTIONS	\$86,580	\$93,417	\$99,036	\$99,036	\$101,275	\$98,443	Rate increase from 7.92% to 8.26% thru Jul '19
0011311-522010	ICMA 457 PL	\$18,973	\$19,507	\$21,512	\$21,512	\$21,512	\$26,704	Town Manager's benefits per agreement and Drop Plan
0011311-523000	HEALTH & LIFE INSURANCE	\$115,788	\$129,550	\$145,760	\$145,760	\$136,281	\$177,917	Includes medical, dental, vision and life

**TOWN OF MIAMI LAKES
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Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0011311-523100	WIRELESS STIPEND	\$857	\$1,198	\$1,440	\$1,440	\$1,440	\$1,440	Allowance for Asst to Town Manager, Admin Services Manager and Special Projects
0011311-525000	ADM UNEMPLOYMENT CLAIMS	\$1,066	\$0	\$0	\$0	\$0	\$0	Anticipated unemployment filings
0011311-531000	PROFESSIONAL SERVICES	\$38,010	\$35,132	\$37,000	\$47,000	\$81,645	\$81,000	Funding for professional consulting services for Special Projects Administration, Financial Analyst and Procurement Consultation
0011311-531090	INTERGOVERNMENTAL (LOBBYIST)	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	Lobbyist services
0011311-532000	ACCOUNTING & PAYROLL	\$22,083	\$24,299	\$23,664	\$23,664	\$25,115	\$25,500	Based on contract with ADP - includes upgrades for employee self service and time and attendance tracking
0011311-532001	INDEPENDENT AUDIT	\$47,700	\$42,000	\$51,000	\$51,000	\$52,500	\$53,500	Regular audit including Single Audit for grant funds, and OPEB
0011311-532002	ADM HEALTH SPENDING ACCT/WELLN	\$9,343	\$11,194	\$10,000	\$10,000	\$10,000	\$10,000	Wellness activities to reduce health care premium cost
0011311-533001	ADM BACKGROUND CHECKS	\$1,053	\$1,100	\$1,500	\$1,500	\$1,200	\$1,500	Assumes same level of background checks and drug screening for new employees
0011311-540000	ADM - TRAVEL & PER DIEM	\$11,283	\$6,881	\$10,000	\$10,000	\$17,944	\$10,000	Educational travel for staff development
0011311-540010	CAR ALLOWANCE	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	Per Town Manager's contract
0011311-541000/5	TELEPHONE SERVICES	\$11,424	\$0	\$0	\$0	\$0	\$680	Deputy Town Manager cellular service
0011311-541001	REMOTE ACCESS DEVICE DATA PLAN	\$886	\$784	\$580	\$580	\$916	\$680	iPad data service for Town Manager (\$580) and emergency data phones (\$100)
0011311-542000	ADM - POSTAGE & DELIVERY	\$11,143	\$12,912	\$19,000	\$19,000	\$15,631	\$17,650	Includes rental of postage machine & supplies (\$2,650), courier services (\$1,000) and postage (\$14,000)
0011311-543000	ADM - UTILITIES	\$30,445	\$628	\$0	\$0	\$0	\$0	-
0011311-544000	RENTALS AND LEASES	\$0	\$30	\$0	\$0	\$0	\$0	-
0011311-544010	ADM - COPIER LEASE	\$15,741	\$15,826	\$16,270	\$16,270	\$17,495	\$16,270	Rental of Toshiba copy machines and supplies
0011311-545000	ADM - INSURANCE	\$226,775	\$220,239	\$218,235	\$218,235	\$210,000	\$226,083	Policy for property insurance and workers compensation.
0011311-546000	REPAIR AND MAINT CONTRACTS	\$80,660	-\$681	\$0	\$0	\$0	\$0	-
0011311-547000	ADM - PRINTING & BINDING	\$1,754	\$1,791	\$1,500	\$1,500	\$1,500	\$1,500	Business cards, flyers, Town maps, etc.
0011311-548000	ADM TOWN BRANDING & STRATEGIC PLAN	\$8,084	\$57,657	\$9,500	\$9,500	\$9,500	\$8,000	Ongoing branding initiatives including Town Guide (\$2,000) and new banner on street poles and street signs (\$6,000)
0011311-548010	ADM ADVERTISEMENT RECRUITMENT	\$605	\$1,050	\$1,500	\$1,500	\$1,500	\$1,000	Advertsing of Town employment and internship opportunities
0011311-549070	CLERICAL/ADMINISTRATIVE SUPPORT	\$3,490	\$7,415	\$5,000	\$5,000	\$5,000	\$3,000	Temporary support to cover vacations.

**TOWN OF MIAMI LAKES
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GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0011311-549071	INVESTMENT ADVISORY SERVICE	\$5,737	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	Investment Advisory services
0011311-549090	FINANCIAL INSTITUTION FEES	\$8,169	\$9,174	\$10,000	\$10,000	\$10,042	\$10,000	Bank transaction fees
0011311-549093	CREDIT CARD FEES	\$455	\$0	\$0	\$0	\$0	\$0	Administration's portion of credit card fees.
0011311-549260	HURRICANE EXPENSES	\$16,774	\$4,352	\$2,500	\$2,500	\$2,500	\$2,500	Supplies for hurricane preparedness
0011311-549290	ADMIN LICENSES AND PERMITS	\$201	\$777	\$0	\$0	\$0	\$0	-
0011311-551000	ADM - OFFICE SUPPLIES	\$22,628	\$23,246	\$30,000	\$0	\$0	\$0	Office supplies including holiday decorations. Moved to Facilities Maintenance Fund
0011311-552010	UNIFORMS	\$617	\$505	\$2,600	\$2,600	\$2,600	\$2,600	1 shirt @ \$40 each for all General Fund
0011311-554000	ADM-BOOKS/PUBLIC/SUBSCRIP/MEM	\$5,716	\$10,025	\$6,100	\$6,100	\$7,590	\$7,950	Includes MDCCMA, NIGP, SEFL NIGP, GASB, FGFOA, Costco, PWDA, CQ, ICMA Retirement \$1,000 and other memberships/publications.
0011311-554010	EDUCATION & TRAINING	\$13,595	\$34,431	\$10,000	\$20,000	\$20,910	\$10,000	Includes regular training and ADA & Safety Training for staff. FY17 includes Media strategy implementation and training
0011311-555500	ADM-FURNITURE/EQUIP NON-CAP	\$805	\$0	\$1,000	\$1,000	\$0	\$1,000	Miscellaneous non-capital equipment, as needed
SUB-TOTAL ADMINISTRATION EXPENDITURES		\$1,854,637	\$1,728,936	\$1,645,844	\$1,640,845	\$1,703,432	\$1,632,369	
INFORMATION SYSTEMS								
0011341-531030	IT CORE SERVICE SUPPORT	\$109,200	\$119,700	\$114,660	\$114,660	\$109,200	\$114,660	Contract with Gomez Technology
0011341-531040	WEB SUPPORT	\$7,290	\$7,535	\$14,800	\$14,800	\$10,400	\$8,400	Contract with Xomatech for hosting (\$2,400), ongoing website enhancements (\$6,000)
0011341-531060	VOICE SUPPORT	\$27,114	\$4,558	\$25,000	\$15,000	\$1,800	\$6,200	Phone PBX annual maintenance (\$2,600), CISCO support (\$2,000) and VOIP backup phones (\$1,600)
0011341-541030	INTERNET SERVICES	\$18,872	\$14,424	\$14,460	\$14,460	\$14,460	\$17,460	Primary and back up Internet service for Government Center
0011341-551000	IT SUPPLIES		\$11,374	\$0	\$13,000	\$13,000	\$13,000	IT operating supplies including accessories, network storage, peripherals, cabling, and battery back up.
0011341-552000	SOFTWARE, SMALL EQUIPMENT		\$413	\$0	\$0	\$0	\$0	-
0011341-564000	MACHINERY & EQUIPMENT	\$9,261	\$21,170	\$0	\$41,242	\$41,242	\$32,000	Per IT Replacement Plan: Hardware Annual Refreshment Plan: \$17k (1/3) + One (1) server \$13K + Network equipment \$2k
0011341-566000	TECHNOLOGY ENHANCEMENTS/SOFTWARE	\$7,500	\$0	\$7,500	\$19,950	\$19,950	\$30,000	Strategic Plan Software (\$0) and E-Trak Software (\$30,000). FY18 Munis upgrade - Transparency module

TOWN OF MIAMI LAKES
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0011341-566002	COMPUTER SOFTWARE LICENSES	\$69,383	\$117,603	\$115,688	\$114,438	\$115,688	\$108,168	Annual licenses: Dell server warranty (\$14,510), financial management system (\$25,163), park reservation (\$0), GIS (\$8,300), Document Management System (\$7,120), Citizen Response System (\$11,570), Microsoft licensing (\$21,200), and various other network and security licenses.
SUB-TOTAL INFORMATION SYSTEMS:		\$261,797	\$296,777	\$337,108	\$347,550	\$325,740	\$329,888	
ADMINISTRATION - TRANSFERS								
0011361-580100	ADA SETTLEMENT	\$0						-
0011361-512902/3	CLASS A & B - FORCE ACCOUNT	\$0	-\$93,638	\$0	\$0	-\$77,065	\$0	
0011361-580002	RESERVE FOR COMMITTEES FUTURE DONAT	\$0	\$0	\$10,000	\$275	\$0	\$40,000	Reserves offset by donations/contributions
0011361-591020	TRANSFER OUT - CIP PARKS	\$0	\$484,172	\$0	\$0	\$0	\$106,000	Transfer for MLOP Master Plan. FY17 Transfer from carry-over funds for West Lakes reforestation Phase II of V (\$100,000)Transfer to CPF for Parks Beautification Projects (\$100,000), FDOT Beautification Grant match (\$100,000), Parks improvements (\$162,300), and replace safety surface at ROP Tot Lot (\$21,872)
0011361-591052/0	TRANSF -CPF/FACILITIES & EQUIP/ELEC UTIL	\$1,500	\$0	\$0	\$0	\$4,450	\$0	
0011361-591010	TRANSFER TO SPECIAL REVENUE FUND	\$176,384	\$11,416	\$0	\$0	\$0	\$0	FY17 Transfer for Black Olive removal program.
0011361-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	\$0	\$195,637	\$188,550	\$218,550	\$210,042	\$206,657	Administration's portion of Town Hall building expenses @ 60% of total cost
0011361-591072	TRANSFER TO DISASTER FUND	\$0	\$528,635	\$0	\$0	\$0	\$0	
SUB-TOTAL ADMINISTRATION TRANSFERS:		\$1,727,223	\$1,126,222	\$198,550	\$218,825	\$137,427	\$352,657	
TOTAL ADMINISTRATION EXPENDITURES:		\$3,843,657	\$3,151,934	\$2,181,502	\$2,207,220	\$2,166,599	\$2,314,915	
POLICE								
0012102-534030	POL - PATROL SERVICES	\$6,455,800	\$7,226,806	\$7,826,000	\$7,826,000	\$7,763,402	\$8,053,000	Overall 2.9% increase in police contractual services which includes personnel services (\$267K) and county overhead cost (43K) offset by decreases in vehicle maintenance and operations (\$66K) and insurance (\$17K).
0012102-534035	POLICE OVERTIME	\$278,778	\$281,824	\$320,000	\$320,000	\$320,000	\$320,000	Overtime as requested.
0012102-534035	PUBLIC SCHOOL SECURITY - OVERTIME OTSCH	\$0	\$0	\$0	\$0	\$0	\$130,000	Additional security coverage at schools
0012102-534080	PROSECUTION-CRIMINAL VIOLATION	\$0	\$33	\$200	\$200	\$100	\$100	Ordinance violation review

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0012102-541010	TELEPHONE- DEDICATED LINES	\$1,636	\$1,839	\$2,400	\$2,400	\$3,536	\$5,600	Includes 8 phones for command officers and undercover operations
0012102-543010	POLICE UTILITIES	\$13,700	\$283	\$0	\$0	\$0	\$0	Moved to Facilities Maintenance Fund in FY17
0012102-544020	POLICE COPIER COSTS	\$1,630	\$1,662	\$2,500	\$2,500	\$2,000	\$2,000	Toshiba copier lease
0012102-546000	POLICE REPAIR & MAINTENANCE	\$36,795	\$252	\$0	\$0	\$0	\$0	Police's portion of Government Center: custodial
0012102-546010	VEHICLE REPAIR AND MAINTENANCE	\$12,803	\$3,879	\$3,000	\$3,000	\$2,000	\$2,500	Smart sign maintenance
0012102-549200	POLICE - MISC. EXPENSE	\$566	\$711	\$500	\$500	\$500	\$800	Auto tag renewal and miscellaneous items as needed for public safety
0012102-551000	POLICE OFFICE SUPPLIES	\$5,023	\$3,485	\$3,500	\$0	\$0	\$0	Office Supplies including business cards. Moved to Facilities Maintenance Fund
0012102-552000	OPERATING SUPPLIES	\$1,579	\$3,756	\$3,000	\$3,000	\$10,500	\$3,000	Special Department supplies including bicycles, repair parts, cameras
0012102-552010	POLICE UNIFORMS	\$2,602	\$0	\$4,000	\$4,000	\$2,000	\$3,000	Patches, motor wings, etc
0012102-552020	POLICE - FUEL COSTS	\$345	\$32	\$1,000	\$1,000	\$500	\$1,000	Fuel as needed for transport of smart signs
0012102-554000	MEMBERSHIPS AND SUBSCRIPTIONS	\$0	\$0	\$225	\$225	\$225	\$225	MDC Association of Police Chiefs membership
0012102-554010	POLICE CRIME PREVENT TRAIN	\$200	\$1,689	\$3,000	\$3,000	\$2,400	\$3,000	Crime prevention training - estimated registration, per diem and hotel (\$2,400) and attendance to annual Law Enforcement Awards Gala - 6 tickets @ \$100 ea.
0012102-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	\$0	\$88,037	\$84,847	\$88,347	\$94,519	\$92,996	Police Department portion of Town Hall building expenses @ 27% of total cost
	SUB-TOTAL POLICE EXPENDITURES:	\$6,813,691	\$7,614,288	\$8,254,172	\$8,254,172	\$8,201,682	\$8,617,221	
SCHOOL CROSSING GUARDS								
0012112-512000	REGULAR SALARIES	\$73,494	\$72,342	\$65,785	\$65,785	\$74,531	\$76,000	Salaries include 7 crossing guards, 1 back-up guard and a supervisor
0012112-521000	PAYROLL TAXES	\$5,353	\$5,238	\$5,033	\$5,033	\$5,702	\$5,814	Calculated based on 7.65% of salaries
0012112-522000	FRS CONTRIBUTIONS	\$3,862	\$5,425	\$5,210	\$5,210	\$5,961	\$6,278	Rate increase from 7.92% to 8.26% thru Jul '19
0012112-552000	OPERATING SUPPLIES	\$0	\$274	\$750	\$750	\$350	\$750	Includes stop signs, whistles and lanyards
0012112-552010	UNIFORMS	\$3,417	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	Includes \$150 stipend for pants and shoes per guard (\$1,350), and \$1,650 for 3 shirts, raincoat, safety vest, light jacket and hat for 9 guards
0012112-554010	EDUCATION & TRAINING	\$0	\$1,165	\$624	\$624	\$780	\$624	Intrepreter services to assist with training
	SUB-TOTAL SCHOOL CROSSING GUARDS:	\$86,126	\$87,444	\$80,402	\$80,402	\$90,324	\$92,466	
	TOTAL POLICE EXPENDITURES:	\$6,899,817	\$7,701,732	\$8,334,574	\$8,334,574	\$8,292,006	\$8,709,686	

**TOWN OF MIAMI LAKES
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PLANNING								
0011501-512000	REGULAR SALARIES	\$262,090	\$109,800	\$116,000	\$116,000	\$121,508	\$85,000	Salaries for Planning Director.
0011501-521000	PAYROLL TAXES	\$17,944	\$9,587	\$8,874	\$8,874	\$9,295	\$6,503	Calculated based on 7.65% of salaries
0011501-522000	FRS CONTRIBUTIONS	\$19,244	\$5,333	\$9,187	\$9,187	\$9,719	\$7,021	Rate increase from 7.92% to 8.26% thru Jul '19
0011501-523000	HEALTH & LIFE INSURANCE	\$33,870	\$10,123	\$10,729	\$10,729	\$11,352	\$14,628	Includes medical, dental, vision and life
0011501-523100	WIRELESS STIPEND	\$557	\$443	\$480	\$480	\$480	\$480	Wireless stipend for Planning Director
0011521-531000	PLANNING CONSULTING	\$0	\$54,195	\$55,200	\$55,200	\$40,141	\$20,000	Support for review and approval of major developments, special projects or planning studies
0011501-329123	PLANNING & DEVELOPMENT CDMP	\$0	\$0	-\$127,835	\$0	\$0	\$0	Cost recovery credits
0011521-534110	PLANNING-SITE PLAN REVIEW	\$0	\$0	\$500	\$500	\$0	\$500	Outside engineering support as required
0011521-547000	PLANNING PRINTING COSTS	-\$524	\$1,667	\$500	\$500	\$1,000	\$1,000	Printing of large plans
	SUB-TOTAL PLANNING:	\$333,181	\$191,148	\$73,635	\$201,470	\$193,495	\$135,132	
CODE COMPLIANCE								
0011532-512000	REGULAR SALARIES	\$0	\$72,418	\$95,486	\$95,486	\$86,083	\$102,496	Salaries for Code Compliance Manager at 50%, and Code Compliance Supervisor
0011532-521000	PAYROLL TAXES	\$0	\$4,299	\$7,305	\$7,305	\$6,585	\$7,841	Calculated based on 7.65% of salaries
0011532-522000	FRS CONTRIBUTIONS	\$0	\$5,350	\$7,563	\$7,563	\$6,885	\$8,466	Rate increase from 7.92% to 8.26% thru Jul '19
0011532-523000	HEALTH & LIFE INSURANCE	\$0	\$14,002	\$20,459	\$20,459	\$15,273	\$21,042	Includes medical, dental, vision and life
0011532-523100	WIRELESS STIPEND	\$0	\$0	\$0	\$0	\$369	\$480	Cell phone stipend for Code Compliance Supervisor
0011532-531260	SPECIAL MASTER	\$2,913	\$3,000	\$3,600	\$3,600	\$3,600	\$3,600	Assumes \$300 per hearing, 12 hearings/year for
0011532-534130	CONTRACT CODE ENF SER	\$153,133	\$147,056	\$129,280	\$129,280	\$113,744	\$121,812	One full-time and one part-time contracted Code Officer
0011532-540011	CAR ALLOWANCE		\$0	\$0	\$0	\$3,923	\$6,000	Car allowance for Code Compliance Supervisor
0011532-541001	REMOTE ACCESS DEVICE DATA PLAN	\$866	\$144	\$1,000	\$1,000	\$900	\$960	Data plans for Code Officers field services
0011532-541010	PLANNING MOBILE PHONES	\$257	\$988	\$360	\$360	\$300	\$360	Cell phones for 3 Code Officers
0011532-546400	ABANDONED PROPERTY MAINT	\$1,071	\$250	\$1,500	\$1,500	\$500	\$1,000	Boarding up of windows, lawn mowing and clearing of abandoned property
0011532-549041	CODE ENF LIEN RECORDING	\$8,228	\$5,706	\$8,000	\$8,000	\$7,000	\$8,000	Recording of liens
0011532-549094	ALARM MONITORING PROGRAM	\$31,501	\$26,269	\$25,000	\$25,000	\$26,434	\$25,000	Cost of third party administration of False Alarm Reduction Program and Collection Agency to recover cost; fully offset by revenues
0011532-552010	CODE ENFORCEMENT UNIFORMS	\$372	\$434	\$0	\$0	\$0	\$0	Uniforms for field personnel
0011532-554010	EDUCATION & TRAINING	\$0	\$1,947	\$1,500	\$1,500	\$1,500	\$1,500	FACE training, GIS training and other
	SUB-TOTAL CODE COMPLIANCE:	\$198,341	\$281,863	\$301,053	\$301,053	\$273,098	\$308,557	

**TOWN OF MIAMI LAKES
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TRANSIT								
0014404-534150	DEMAND SERVICES - CONTRACT	\$85,389	\$77,249	\$0	\$117,250	\$114,750	\$0	Funded in SRF - Transportation PTP 80%. FY17
	SUB-TOTAL TRANSIT:	\$85,389	\$77,249	\$0	\$117,250	\$114,750	\$0	
	TOTAL PLANNING, CODE COMPLIANCE & TRANSIT EXPENDITURES:	\$616,911	\$550,260	\$374,688	\$619,773	\$581,343	\$443,688	
Qnip								
0011701-570020	Qnip DEBT SERVICE	\$153,423	\$0	\$0	\$0	\$0	\$0	
0011701-571000	Qnip DEBT SERVICE - PRINCIPAL		\$104,980	\$110,345	\$110,345	\$110,345	\$46,607	
0011701-572000	Qnip DEBT SERVICE - INTEREST		\$48,443	\$43,078	\$43,078	\$43,078	\$2,248	
	TOTAL Qnip EXPENDITURES:	\$153,423	\$153,423	\$153,423	\$153,423	\$153,423	\$48,855	
BUILDING								
0012402-591037	TRANSFER OUT TO BUILDING FUND	\$0	\$269,616	\$0	\$0	\$0	\$0	
	SUB-TOTAL BUILDING EXPENDITURES:	\$1,016,766	\$269,616	\$0	\$0	\$0	\$0	See Building Department Fund
ZONING								
0012402-512000	REGULAR SALARIES	\$0	\$98,667	\$104,294	\$104,294	\$98,269	\$99,310	Salaries for Zoning staff for 2 part-time Zoning Officials
0012402-521000	PAYROLL TAXES	\$0	\$5,966	\$7,978	\$7,978	\$7,518	\$7,597	Calculated based on 7.65% of salaries.
0012402-522000	FRS CONTRIBUTIONS	\$0	\$9,921	\$8,260	\$8,260	\$7,860	\$8,203	Rate increase from 7.92% to 8.26% thru Jul '19
0012402-534110	CONTRACTUAL SERVICES	\$0	-\$450	\$0	\$0	\$0	\$0	
	SUB-TOTAL ZONING EXPENDITURES	\$0	\$114,104	\$120,532	\$120,532	\$113,646	\$115,110	
	TOTAL BUILDING & ZONING EXPENDITURES:	\$1,016,766	\$383,720	\$120,532	\$120,532	\$113,646	\$115,110	
PARKS - COMMUNITY SERVICES								
0017207-512000	REGULAR SALARIES	\$637,035	\$294,352	\$302,675	\$302,675	\$326,126	\$337,645	Current Salary and Wages for Parks staff
0017207-514000	OVERTIME	\$108	\$873	\$500	\$500	\$1,000	\$1,000	For hourly employee overtime required to support events and activities
0017207-521000	PAYROLL TAXES	\$48,303	\$24,345	\$23,155	\$23,155	\$24,949	\$25,830	Calculated based on 7.65% of salaries
0017207-522000	FRS CONTRIBUTIONS	\$51,227	\$24,754	\$23,972	\$23,972	\$26,085	\$27,889	Rate increase from 7.92% to 8.26% thru Jul '19
0017207-523000	HEALTH & LIFE INSURANCE	\$108,339	\$57,652	\$42,916	\$42,916	\$64,456	\$75,032	Includes medical, dental, vision and life

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND
Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0017207-523100	WIRELESS STIPEND	\$4,357	\$2,511	\$2,400	\$2,400	\$2,400	\$2,400	Stipend for Chief Operations Director, Greenspace Superintendent, Arborist, and 2 field operations employees
0017207-531000	PROFESSIONAL SERVICES	\$78,000	\$78,780	\$79,560	\$79,560	\$81,120	\$82,742	Contract services for Business Operations Supervisor
0017207-540000	MILEAGE REIMB	\$0	\$744	\$0	\$0	\$1,560	\$1,560	Savings due to availability of Town vehicles for staff to use
0017207-546010	VEHICLE REPAIR & MAINTENANCE	\$2,542	\$2,838	\$3,500	\$3,500	\$10,000	\$5,000	Maintenance and repairs of 4 vehicles
0017207-547000	PRINTING EXPENSE	\$263	\$0	\$1,000	\$1,000	\$1,700	\$2,500	Printing of program flyers for spring, summer and fall
0017207-549070	ADMINISTRATIVE SUPPORT	\$0	\$9,648	\$0	\$0	\$0	\$0	Temporary staff to cover vacations, etc.
0017207-549093	CREDIT CARD FEES	\$4,205	\$240	\$3,500	\$3,500	\$3,500	\$1,860	Includes credit card transaction fees for Parks
0017207-549200	MISCELLANEOUS	\$543	\$612	\$700	\$700	\$700	\$700	Property taxes for Palm Springs N, Sec A (\$200) and Royal Oaks Security Guard Gate (\$500)
0017207-549300	COACHES BACKGROUND CK	\$4,095	\$3,675	\$5,600	\$5,600	\$5,200	\$5,000	Background checks for all program coaches, instructors and volunteers
0017207-549310	CHECK CERTIFICATION CLINIC	\$1,434	\$3,129	\$2,500	\$2,500	\$2,000	\$2,500	Certification provided by National Alliance of Youth Coaches
0017207-552020	VEHICLE FUEL	\$3,930	\$3,592	\$5,000	\$5,000	\$3,692	\$4,500	Fuel, oil for 4 CLS vehicles
	SUB-TOTAL COMMUNITY SERVICES:	\$945,661	\$507,745	\$496,977	\$496,977	\$554,487	\$576,159	
ROYAL OAKS PARK								
0017217-534010	JANITORIAL	\$0	\$0	\$66,550	\$66,550	\$62,488	\$60,880	Janitorial contract
0017217-541000	ROYAL OAKS PARK TELECOMMUNICATIONS	\$9,134	\$9,784	\$9,600	\$9,600	\$11,728	\$11,000	Phones (\$9,600)
0017217-543000	ROYAL OAKS PARK UTILITIES	\$82,372	\$95,429	\$98,100	\$98,100	\$96,890	\$100,000	FPL (\$80,000), water and sewer (\$3,000) and waste removal (\$15,100)
0017217-546000	ROP MAINTENANCE CONTRACT	\$304,561	\$330,942	\$291,500	\$291,500	\$285,846	\$285,000	Grounds Maintenance Contract (\$285,000)
0017217-546003	ROP REPAIRS & MAINTENANCE (GROUNDS)	\$35,499	\$20,243	\$60,000	\$50,000	\$60,000	\$83,000	General grounds repairs including irrigation, sod, electrical, plumbing and field equipment (\$53,000), handyman services (\$7,000). Repair pathway and concrete flags (\$15,000) and field fences (\$8,000)
0017217-546300	ROP OPERATING COSTS (FACILITY)	\$24,757	\$49,317	\$31,250	\$41,250	\$41,250	\$31,250	Facility repairs including electrical and plumbing (\$11,500), pest control(\$400), air condition (\$2,000), handyman services (\$12,000), fire and burglar alarm signals (\$2,950), AC and light monitoring (\$2,400).

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0017217-553090	ROP-FUR & EQUIP / NON CAP	\$0	\$5,050	\$5,000	\$5,000	\$5,000	\$5,000	Non-capital equipment replacement
0017217-564000	MACHINERY AND EQUIPMENT	\$0	\$2,899	\$0	\$35,000	\$35,000	\$0	FY18 AC unit replacement
	SUB-TOTAL ROYAL OAKS PARK:	\$465,961	\$513,663	\$562,000	\$597,000	\$598,202	\$576,130	
PARK EAST YOUTH CENTER								
0017227-512000	SALARIES	\$0	\$46,561	\$44,872	\$44,872	\$34,906	\$35,000	Current salary and wages
0017227-521000	PAYROLL TAXES	\$0	\$2,915	\$3,433	\$3,433	\$2,670	\$2,678	Calculated based on 7.65% of salary
0017227-522000	FRS RETIREMENT CONTRIBUTION	\$0	\$3,193	\$5,493	\$5,493	\$2,765	\$2,891	Rate increase from 7.92% to 8.26% thru Jul '19
0017227-523000	HEALTH & LIFE INSURANCE	\$0	\$4,683	\$19,461	\$19,461	\$10,729	\$11,744	Includes medical, dental, vision and life
0017227-523100	WIRELESS STIPEND	\$0	\$480	\$480	\$480	\$480	\$480	Stipend for Recreation Specialist
0017227-534010	JANITORIAL	\$24,786	\$30,577	\$30,600	\$30,600	\$30,600	\$27,040	Janitorial service
0017227-541000	TELECOMMUNICATIONS	\$2,344	\$5,341	\$4,500	\$4,500	\$4,666	\$4,500	Phones, fire and burglar alarm
0017227-543000	UTILITIES	\$9,668	\$9,756	\$14,070	\$14,070	\$12,133	\$14,070	FPL (\$6,250), water and sewer (\$4,000) and waste removal (\$3,420)
0017227-546000	MAINTENANCE CONTRACT	\$3,537	\$9,511	\$12,500	\$12,500	\$9,600	\$12,500	Base grounds contract (\$12,500) including additional mows
0017227-546003	REPAIRS & MAINTENANCE (GROUNDS)	\$2,302	\$3,930	\$5,000	\$5,000	\$5,000	\$5,000	General grounds repairs including irrigation, sod and landscape repairs including handyman services (\$3,000)
0017227-546300	OPERATING COSTS (FACILITY)	\$7,549	\$13,903	\$15,360	\$15,360	\$15,360	\$18,000	Operating costs for facility handyman/general repairs (\$7,640), Electrical (\$3,000), Plumbing (\$3,000), ac maintenance (\$1,500), pest control (\$360), and Art in Public Places maintenance (\$2,500).
0017227-549200	MISCELLANEOUS EXPENSE	\$2,664	\$494	\$0	\$0	\$0	\$0	-
0017227-553090	PARKS IMPROVEMENT / NON CAP	\$1,667	\$811	\$5,000	\$5,000	\$5,000	\$5,000	Non-capital equipment replacement
0017227-563001	INFRASTRUCTURE	\$0	\$8,040	\$0	\$0	\$0	\$0	
0017227-564000	MACHINERY AND EQUIPMENT	\$0	\$4,064	\$0	\$0	\$0	\$0	-
	SUB-TOTAL PARK EAST YOUTH CENTER:	\$54,518	\$144,258	\$160,769	\$160,769	\$133,910	\$138,902	
PARK WEST - MARY COLLINS COMMUNITY CENTER								
0017237-534010	JANITORIAL	\$39,024	\$39,857	\$40,880	\$40,880	\$39,880	\$48,880	Contract for janitorial services
0017237-541000	TELECOMMUNICATIONS	\$1,673	\$2,287	\$2,400	\$2,400	\$4,603	\$4,920	Phones fire and burglar alarm
0017237-543000	UTILITIES	\$19,340	\$22,812	\$22,700	\$22,700	\$22,890	\$22,700	FPL, waste, water and sewer
0017237-546000	REPAIR & MAINTENANCE CONTRACT	\$22,803	\$19,300	\$30,850	\$30,850	\$24,484	\$30,850	Base grounds contract (\$24,994), 12 additional mows for event support (\$5,646)and pest control (\$210)

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0017237-546003	REPAIR AND MAINTENANCE (GROUNDS)	\$7,630	\$6,848	\$7,500	\$7,500	\$7,500	\$7,500	General grounds repair, irrigation, sod, landscaping and maintenance, including handyman services (\$4,000)
0017237-546300	REPAIR AND MAINTENANCE (FACILITY)	\$16,984	\$24,094	\$27,000	\$27,000	\$25,000	\$27,000	General facility repairs and maintenance including plumbing and electrical (\$5,700), handyman services (\$14,000), fire alarm monitoring (\$2,100), pest control (\$400), a/c maintenance and monitoring (\$4,800).
0017237-553090	PARKS IMP - OPERATING	\$4,640	\$3,512	\$20,000	\$10,315	\$10,315	\$5,000	Non-capital equipment replacement
0017237-563000	INFRASTRUCTURE	\$12,984	\$12,566	\$0	\$0	\$0	\$0	FY17 include fire alarm equipment
0017237-564000	MACHINERY AND EQUIPMENT	\$0	\$4,064	\$0	\$9,685	\$9,685	\$21,000	Install new pump station
0017237-569000	PARKS - CAP OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	FY17 include park signs
	SUB-TOTAL MINI PARK - WEST:	\$125,078	\$135,340	\$151,330	\$151,330	\$144,357	\$167,850	
MIAMI LAKES OPTIMIST PARK								
0017247-534010	JANITORIAL		\$0	\$0	\$0	\$0	\$26,200	Contract for janitorial services
0017247-541000	MIAMI LAKES OPTIMIST TELECOMMUNICATI	\$7,935	\$9,693	\$11,025	\$11,025	\$11,823	\$12,000	Phones fire and burglar alarm
0017247-543000	MIAMI LAKES OPTIMIST UTILITIES	\$100,261	\$99,632	\$121,080	\$121,080	\$108,054	\$112,000	FPL, waste, water and sewer.
0017247-546000	MIAMI LAKES OPTIMIST PARK MAINTENANC	\$496,123	\$494,310	\$549,890	\$514,890	\$496,863	\$456,000	Contract with Brightview including pressure cleaning of dock (\$456,000).
0017247-546003	REPAIRS AND MAINTENANCE (GROUNDS)	\$33,649	\$38,295	\$36,000	\$36,000	\$36,000	\$40,000	General grounds repairs including irrigation (\$10,000), sod (\$10,000), electrical and plumbing (15,000) and handyman services (\$5,000).
0017247-546300	REPAIRS AND MAINTENANCE (FACILITY)	\$4,292	\$8,556	\$18,285	\$18,285	\$20,000	\$20,000	General facility repairs including handyman services (\$10,000), fire alarm monitoring (\$3,000), a/c maintenance (\$2,400), Art in Public Places maintenance (\$2,585), pest control (\$300)
0017247-548150	SISPORTS HALL OF FAME		\$0	\$0	\$0	\$400	\$400	Annual Sports Hall of Fame ceremony
0017247-553055	MIAMI LAKES PARK MARINA OPERATIONS	\$4,360	\$70	\$1,500	\$1,500	\$600	\$1,000	Bait & tackle
0017247-553090	MIAMI LAKES PARK/IMPROVEMENTS	\$21,283	\$18,033	\$20,000	\$15,000	\$15,000	\$20,000	Park and facility improvements including athletic equipment
0017247-564000	MACHINERY & EQUIPMENT/CAPITAL OUTLA'	\$0	\$0	\$0	\$5,000	\$5,000	\$0	FY18 Lightning detection equipment
	SUB -TOTAL MIAMI LAKES OPTIMIST PARK:	\$667,903	\$668,589	\$757,780	\$722,780	\$693,740	\$687,600	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
MINI PARKS								
0017257-543000	UTILITIES	\$18,744	\$24,747	\$24,000	\$24,000	\$32,448	\$24,000	FPL (\$18,000), water and sewer (\$6,000)
0017257-546000	MAINTENANCE CONTRACT	\$234,375	\$186,964	\$244,000	\$244,000	\$234,082	\$290,000	Grounds maintenance contract with Superior (\$192,000), annual wood fiber playground mulch replenishment (\$45,000). Beach Park maintenance contract with SFM (\$53,000) includes bi-annual sand refurbishment
0017257-546003	REPAIRS & MAINTENANCE (GROUNDS)	\$31,601	\$35,698	\$63,610	\$63,610	\$62,183	\$63,610	General grounds repairs including irrigation, sod, debris removal and K-9 Cove maintenance (\$43,000), lake maintenance (12,000), playground cleaning (\$7,960) and pest control (\$650)
0017257-546025	MINI PARKS-TREE TRIMMING	\$14,460	\$27,060	\$27,500	\$27,500	\$27,500	\$27,500	Various contracts to supplement off year of three year trimming cycle, includes annual cycle for palms
0017257-555500	FURNITURE & NON CAPITAL OUTLAY	\$4,850	\$12,148	\$5,000	\$5,000	\$5,000	\$5,000	Pocket parks and playground amenities replacement as needed
	SUB-TOTAL MINI PARKS:	\$306,970	\$286,617	\$364,110	\$364,110	\$361,213	\$410,110	
BARBARA GOLEMAN								
0017267-546080	BARBARA GOLEMAN MAINT	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	Per agreement
	SUB-TOTAL BARBARA GOLEMAN :	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
	TOTAL PARKS - COMMUNITY SERVICES	\$2,570,091	\$2,260,213	\$2,496,966	\$2,496,966	\$2,489,909	\$2,560,751	

COMMUNITY OUTREACH AND ENGAGEMENT								
LEISURE SERVICES								
0017907-512000	SALARIES	\$30,161	\$302,228	\$287,282	\$287,282	\$200,980	\$186,447	Current Salary and Wages
0017907-514000	OVERTIME		\$124	\$0	\$0	\$0	\$0	
0017907-516000	COMPENSATED ABSENCES - CURRENT		\$109	\$0	\$0	\$0	\$0	
0017907-521000	PAYROLL TAXES	\$2,197	\$21,663	\$21,977	\$21,977	\$15,375	\$14,263	Calculated based on 7.65% of salaries
0017907-522000	FRS RETIREMENT CONTRIBUTION	\$2,080	\$22,565	\$22,753	\$22,753	\$15,142	\$15,400	Rate increase from 7.92% to 8.26% thru Jul '19
0017907-523000	HEALTH & LIFE INSURANCE	\$4,219	\$28,819	\$42,916	\$42,916	\$24,866	\$35,231	Includes medical, dental, vision and life
0017907-523100	WIRELESS STIPEND	\$0	\$1,301	\$1,440	\$1,440	\$1,000	\$1,440	Stipend for Director, 1 Leisure Services Manager and 2 Programs Coordinator

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0017907-548202	YOUTH CENTER COMMUNITY PROGRAMS	\$5,301	\$11,212	\$10,100	\$10,100	\$10,100	\$10,055	Bus transportation for educational and community service opportunity field trips (\$2,880), equipment and supplies for workshops and theme nights, monthly punch card prizes, movie licensing, entry fees, etc. (\$5,200), t-shirts (\$200), Open House (\$1775)
0017907-549093	CREDIT CARD FEES	\$0	\$125	\$0	\$0	\$0	\$0	-
0017907-549403	TOWN COMMUNITY PROGRAMS	\$13,495	\$14,683	\$14,795	\$14,795	\$14,795	\$14,890	Annual recitals (\$2990), supplies for table tennis, archery, painting showcase & other (\$7,600), arts & craft and fitness for special needs adults (\$2,300), SAFEE Flight Program (\$2,000)
0017907-549405	SOCIAL MEDIA TECH SUMMIT	\$0	\$0	\$0	\$0	\$0	\$0	Smart and Connected Community Master Plan
0017907-552010	UNIFORMS	\$1,110	\$78	\$0	\$0	\$0	\$0	Includes all parks staff uniforms
	SUB-TOTAL LEISURE SERVICES:	\$58,563	\$402,907	\$401,262	\$401,262	\$282,258	\$277,727	
ECONOMIC DEVELOPMENT								
0017937-512000	SALARIES	\$0	\$0	\$22,700	\$22,700	\$65,933	\$69,560	Communications and Economic Development Manager Salary and Wages
0017937-521000	PAYROLL TAXES	\$0	\$0	\$1,737	\$1,737	\$5,044	\$5,321	Calculated based on 7.65% of salary
0017937-522000	FRS RETIREMENT CONTRIBUTION	\$0	\$0	\$1,798	\$1,798	\$5,125	\$5,746	Rate increase from 7.92% to 8.26% thru Jul '19
0017937-523000	HEALTH & LIFE INSURANCE	\$0	\$0	\$0	\$0	\$6,810	\$10,280	Includes medical, dental, vision and life
0017937-523100	WIRELESS STIPEND	\$0	\$0	\$240	\$240	\$0	\$480	cell phone allowance
0017937-531000	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$28,350	Contractual services for economic development committee (\$24,750) and Special Needs Advisory Board Liasion (\$3,600)
0017937-XXXXXX	SOCIAL MEDIA PLAN	\$0	\$0	\$0	\$0	\$0	\$0	Media strategy implementation include Social Media software (\$0), hardware (\$0), advertisement (\$0) and misc (\$0)
	SUB-TOTAL ECONOMIC DEVELOPMENT:	\$0	\$0	\$26,474	\$26,474	\$82,911	\$119,737	
COMMUNICATIONS								
0017947-512000	SALARIES	\$0	\$17,065	\$22,700	\$22,700	\$26,444	\$26,520	Part-time Information Specialist
0017947-521000	PAYROLL TAXES	\$0	\$1,305	\$1,737	\$1,737	\$2,023	\$2,029	Calculated based on 7.65% of salary
0017947-522000	FRS RETIREMENT CONTRIBUTION	\$0	\$1,299	\$1,798	\$1,798	\$2,034	\$2,191	Rate increase from 7.92% to 8.26% thru Jul '19
0017947-523100	WIRELESS STIPEND	\$0	\$0	\$240	\$240	\$0	\$0	cell phone allowance
	SUB-TOTAL COMMUNICATIONS:	\$0	\$19,670	\$26,474	\$26,474	\$30,501	\$30,739	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
SPECIAL EVENTS								
0017957-512000	SALARIES	\$0	\$67,993	\$69,360	\$69,360	\$88,710	\$87,720	Director's Salary and Wages
0017957-521000	PAYROLL TAXES	\$0	\$4,412	\$5,306	\$5,306	\$6,786	\$6,711	Calculated based on 7.65% of salary
0017957-522000	FRS RETIREMENT CONTRIBUTION	\$0	\$5,145	\$5,493	\$5,493	\$7,089	\$7,246	Rate increase from 7.92% to 8.26% thru Jul '19
0017957-523000	HEALTH & LIFE INSURANCE	\$0	\$11,532	\$19,461	\$19,461	\$12,412	\$14,628	Includes medical, dental, vision and life
0017957-523100	WIRELESS STIPEND	\$0	\$443	\$480	\$480	\$480	\$480	cell phone allowance
0017957-549418	SPEC EVENTS VETERANS DAY	\$6,863	\$5,786	\$6,000	\$8,500	\$8,500	\$6,000	Veterans Day Parade supplies.
0017957-549421	SPEC EVENTS 4TH JULY	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$30,000	Fireworks contract
0017957-549429	OTHER EVENTS	\$0	\$0	\$13,067	\$13,067	\$0	\$10,000	Pop up events to promote economic development.
SUB-TOTAL SPECIAL EVENTS:		\$56,635	\$120,311	\$144,167	\$146,667	\$148,977	\$162,784	
COMMITTEES								
NEIGHBORHOOD IMPROVEMENT COMMITTEE								
0011561-548152	AWARD BEAUTIFICATION COMM. AWARDS	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000	
0017447-548159	LAKE LAKE AWARENESS MONTH	\$223	\$0	\$0	\$0	\$0	\$0	
0017447-548159	PEDES PEDESTRIAN & BIKE INITIATIVES	\$0	\$0	\$6,000	\$6,000	\$6,000	\$6,000	
0017447-548159	LAKE TESTING	\$850	\$0	\$0	\$0	\$0	\$0	
0017447-548159	HOA QUARTERLY HOA PROJECTS	\$0	\$0	\$500	\$500	\$100	\$500	
0017447-548159	LITT ANTI LITTER CAMPAIGN	\$1,495	\$0	\$0	\$0	\$0	\$0	
0017447-548159	PROJ COMM PROJECTS/HOME IMPROVEMEI	\$0	\$0	\$500	\$500	\$500	\$500	
TOTAL NEIGHBORHOOD IMP COMMITTEE:		\$2,568	\$0	\$9,000	\$9,000	\$8,600	\$9,000	
CULTURAL AFFAIRS COMMITTEE								
0017307-548151	BASEL ART BASEL MIAMI LAKES	\$0	\$836	\$1,500	\$1,500	\$1,500	\$1,500	
0017307-548151	BLACK BLACK HISTORY MONTH CONCERT	\$0	\$3,351	\$3,750	\$3,750	\$3,750	\$3,750	
0017307-548151	FILM CLASSIC FILM IN THE PARK	\$0	\$635	\$0	\$0	\$0	\$0	
0017307-548151	BOOK BOOK READING	\$582	\$492	\$750	\$750	\$500	\$750	
0017307-548151	COF CONCERT ON THE FAIRWAY	\$10,901	\$7,759	\$10,500	\$10,500	\$10,000	\$10,500	
0017307-548151	CON CONCERTS	\$14,645	\$4,744	\$4,500	\$4,500	\$4,500	\$4,500	
0017307-548151	CULTURAL AFFAIRS	\$0	\$412	\$0	\$0	\$0	\$0	
0017307-548151	FT FISHING	\$0	\$479	\$500	\$500	\$500	\$500	
0017307-548151	FOUR FOURTH OF JULY	\$13,213	\$16,657	\$11,500	\$15,300	\$11,500	\$11,500	
0017307-548151	HISP HISPANIC HERITAGE	\$318	\$9,951	\$10,500	\$10,450	\$9,500	\$10,500	
0017307-548151	MLK MARTIN LUTHER KING EVENT	\$0	\$0	\$0	\$0	\$550	\$0	
0017307-548151	WOMEN WOMEN HISTORY MONTH	\$0	\$989	\$2,250	\$2,250	\$2,250	\$2,250	
0017307-548151	SCOT SCOTTISH AMERICAN HERITAGE MONT	\$0	\$600	\$1,000	\$1,700	\$1,300	\$1,000	
0017307-548151	S FLI SPRING FLING(PAINT A PICTURE)	\$878	\$537	\$600	\$600	\$600	\$600	
TOTAL CULTURAL AFFAIRS COMMITTEE:		\$40,536	\$47,442	\$47,350	\$51,800	\$46,450	\$47,350	

**TOWN OF MIAMI LAKES
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GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
ECONOMIC DEVELOPMENT COMMITTEE								
0017457-549200	MARKE MARKETING MATERIALS	\$1,415	\$10,601	\$11,000	\$11,000	\$11,000	\$14,000	
0017457-549200	ML CH MISC EXPENSES	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	\$12,000	
0017457-549200	REALT REALTOR EVENTS	\$3,000	\$1,801	\$5,200	\$5,200	\$3,105	\$5,200	
0017457-549200	TRADE SHOW - BIO FLORIDA	\$1,347	\$0	\$0	\$0	\$0	\$0	
0017457-549200	SHOWS MISC EXPENSES	\$4,965	\$6,756	\$3,000	\$3,000	\$3,000	\$3,000	
	TOTAL ECONOMIC DEVELOPMENT COM	\$17,727	\$26,158	\$26,200	\$26,200	\$24,105	\$34,200	
EDUCATION ADVISORY BOARD								
0017407-548156	AP LANGUAGE ARTS PROGRAM	\$17,147	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	
0017407-548156	DIREC DIRECT INSTRUCTION TUTORING	\$1,667	\$0	\$0	\$0	\$0	\$0	
0017407-548156	FRIEN FRIENDS OF THE LIBRARY	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
0017407-548156	IMAG IMAGINATION LIBRARY	\$2,823	\$2,541	\$4,000	\$4,000	\$4,000	\$4,000	
0017407-548156	MISC. MISC. EXPENSES	\$585	\$995	\$300	\$300	\$300	\$300	
0017407-548156	SAT/ SAT/ACT PREP COURSES	\$4,502	\$1,325	\$12,000	\$12,000	\$0	\$12,000	
0017407-548156	STEM ELECTIVE COURSES	\$9,347	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
0017407-548156	EVENT TOWN EVENTS	\$0	\$0	\$2,000	\$2,000	\$1,000	\$2,000	
0017407-548156	TECH TECHNOLOGY & MEDIA	\$0	\$0	\$0	\$0	\$0	\$12,000	
0017407-548156	TEST STANDARDIZED TESTING SUPPORT	\$0	\$9,300	\$0	\$0	\$0	\$0	
	TOTAL EDUCATIONAL ADVISORY BOARD:	\$40,070	\$54,161	\$58,300	\$58,300	\$45,300	\$70,300	
ELDERLY AFFAIRS COMMITTEE								
0017417-548150	FORU COMMUNITY FORUMS	\$2,183	\$1,168	\$2,500	\$3,000	\$1,700	\$2,500	
0017417-548150	BEEFR FREEBEE (SAT & SUN)	\$0	\$0	\$0	\$0	\$0	\$2,500	
0017417-548150	HF EAC - HEALTH FAIR	\$2,071	\$1,226	\$500	\$2,400	\$1,000	\$500	
0017417-548150	METET MEET & EAT	\$5,626	\$5,299	\$7,800	\$12,700	\$10,700	\$7,800	
0017417-548150	MISC MISC EXPENSE/SUPPLIES/SHIRTS	\$268	\$2,597	\$2,500	\$0	\$2,500	\$500	
0017417-548150	SENIO SENIOR FIELD TRIP	\$6,353	\$5,806	\$6,000	\$6,500	\$6,500	\$6,000	
0017417-548150	SG SR. GAMES	\$2,355	\$2,276	\$2,500	\$3,500	\$2,400	\$0	
0017417-548150	BOXIN ROCK STEADY BOXING	\$0	\$0	\$0	\$0	\$0	\$2,500	
0017417-548150	SRSO SENIOR SOCIAL	\$20,769	\$14,492	\$15,200	\$14,300	\$12,800	\$15,200	
	TOTAL ELDERLY AFFAIRS COMMITTEE:	\$39,625	\$32,864	\$37,000	\$42,400	\$37,600	\$37,500	
YOUTH ACTIVITIES TASK FORCE								
0017427-548154	YOUTH ACTIVITIES TASK FORCE	\$0	\$545	\$0	\$0	\$0	\$0	
0017427-548154	BR BICYCLE RODEO	\$997	\$5,626	\$6,000	\$5,300	\$4,700	\$4,700	
0017427-548154	HHH HALLOWEEN HAUNTED HOUSE	\$8,019	\$12,092	\$10,000	\$16,364	\$16,500	\$14,000	
0017427-548154	ICE ICE CREAM SOCIAL	\$0	\$3,789	\$0	\$950	\$4,700	\$3,000	
0017427-548154	JUST JUST RUN	\$636	\$844	\$2,000	\$2,000	\$1,500	\$1,000	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0017427-548154	MP MOVIES IN THE PARK	\$19,571	\$22,529	\$11,000	\$19,000	\$19,000	\$10,000	
0017427-548154	RELAY RELAY FOR LIFE	\$0	\$113	\$250	\$0	\$0	\$0	
0017427-548154	SPRIN SPRING FLING	\$4,356	\$7,540	\$7,000	\$9,375	\$10,000	\$7,000	
0017427-548154	SPORT SPORTS PALOOZA/PRO SPORTS DAY	\$0	\$3,683	\$2,000	\$2,000	\$2,000	\$0	
0017427-548154	SUMMER YOUTH EMPL INITIATIVE	\$0	\$320	\$300	\$300	\$150	\$300	
0017427-548154	WINTERFEST	\$7,500	\$0	\$6,450	\$4,936	\$4,860	\$5,000	
	TOTAL YOUTH ACTIVITIES TASK FORCE:	\$45,613	\$57,081	\$45,000	\$60,225	\$63,410	\$45,000	
PUBLIC SAFETY COMMITTEE								
0012122-548157	PUBLIC SAFETY IDENTITY THEFT PREVENTION	\$0	\$0	\$600	\$600	\$600	\$0	
0012122-548157	BRKF POLICE APPRECIATION EVENT/BREAKF/	\$1,529	\$1,628	\$1,000	\$1,500	\$1,500	\$1,000	
0012122-548157	CERT C.E.R.T TRAINING	\$0	\$0	\$250	\$250	\$250	\$250	
0012122-548157	EDUCATIONAL MATERIALS	\$581	\$300	\$750	\$750	\$600	\$750	
0012122-548157	SHIRTS AND SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$600	
	TOTAL PUBLIC SAFETY COMMITTEE:	\$2,110	\$1,928	\$2,600	\$3,100	\$2,950	\$2,600	
VETERANS AFFAIRS COMMITTEE								
0017437-548158	CARE PACKAGE DRIVE	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000	
0017437-548158	FLAG FLAG RETIREMENT CEREMONY	\$100	\$9	\$0	\$0	\$0	\$0	
0017437-548158	MEMORIAL HONOR FUND	\$0	\$37	\$500	\$500	\$500	\$500	
0017437-548158	MM MARLINS FIELD TRIP-MILITARY MONDA'	\$51	\$0	\$0	\$0	\$0	\$0	
0017437-548158	PLAQU PURCH TREES W/PLAQUES	\$57	\$34	\$900	\$900	\$900	\$900	
0017437-548158	5KRUN VET 5K RUN	\$0	\$0	\$0	\$0	\$0	\$3,500	
	TOTAL VETERANS AFFAIRS COMMITTEE:	\$1,208	\$80	\$2,400	\$2,400	\$2,400	\$5,900	
	TOTAL COMMITTEES EXPENDITURES:	\$189,458	\$219,714	\$227,850	\$253,425	\$230,815	\$251,850	
	TOTAL COMMUNITY OUTREACH AND ENGAGEMENT EXPENDITURES	\$304,656	\$762,602	\$826,228	\$854,303	\$775,462	\$842,838	
PUBLIC WORKS								
PUBLIC WORKS ADMINISTRATION								
0014104-512000	REGULAR SALARIES	\$114,497	\$104,136	\$114,975	\$114,975	\$118,829	\$205,200	Salaries and wages for Office Specialist, and 50% funding for Chief of Operations, PW Director and PW Manager
0014104-521000	PAYROLL TAXES	\$7,969	\$8,524	\$8,796	\$8,796	\$9,090	\$15,698	Calculated based on 7.65% of salaries
0014104-522000	FRS CONTRIBUTIONS	\$5,619	\$7,552	\$9,106	\$9,106	\$9,505	\$16,950	Rate increase from 7.92% to 8.26% thru Jul '19

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND
Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0014104-523000	HEALTH & LIFE INSURANCE	\$9,931	\$7,031	\$11,751	\$11,751	\$11,701	\$29,203	Includes medical, dental, vision and life
0014104-523100	WIRELESS STIPEND	\$242	\$447	\$720	\$720	\$720	\$480	50% Stipend for Chief of Operations, and PW Director
0014104-531000	PROFESSIONAL SERVICES	\$0	\$14,067	\$0	\$0	\$0	\$0	Funding for professional consulting services as needed. FY17 includes services for Public Works Director vacancy
0014104-531300	TOWN ENGINEER	\$48,037	\$14,843	\$25,000	\$25,000	\$16,000	\$0	Townwide projects, misc drainage and other inspections support (KHA - \$10,000)
0014104-534110	PERMITS PLAN REVIEW	\$35,793	\$44,045	\$45,840	\$45,840	\$45,840	\$45,840	Independent Contractor for plans review and inspections. Offset by PW Permit revenues
0014104-546000	STREET LIGHTS REPAIR & MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$70,000	Maintenance and repairs of street lights not owned by FPL
0014104-546010	VEHICLE REPAIR & MAINTENANCE	\$4,891	\$555	\$4,000	\$4,000	\$2,500	\$4,000	Maintenance for 2 PW vehicles
0014104-549141	UNDERGROUND UTILITY LOCATION	\$34,880	\$48,383	\$31,054	\$31,054	\$37,049	\$41,530	Underground utility markings: High Tech (\$39,514), Sunshine state one call (\$2,016)
0014104-549200	PW MISCELLANEOUS	\$4,732	\$2,697	\$5,000	\$5,000	\$5,000	\$3,000	Removal of holiday banners
0014104-552000	OPERATING SUPPLIES	\$1,680	\$2,638	\$3,000	\$3,000	\$3,000	\$3,000	banners, chlorine, tools, materials for field work
0014104-552010	UNIFORMS	\$127	\$40	\$0	\$0	\$0	\$0	Staff shirts - moved to Administration
0014104-552020	VEH OPERATING & MAINT	\$3,711	\$2,640	\$3,000	\$3,000	\$2,903	\$3,000	Fuel and lubricants for 2 PW vehicles
0014104-555500	FURN & EQUIP NON CAPITAL	\$802	\$1,141	\$2,000	\$2,000	\$2,000	\$2,000	Signage, barricades and other PW equipment.
SUB-TOTAL PUBLIC WORKS ADMINISTRATION:		\$276,534	\$258,740	\$264,242	\$264,242	\$264,137	\$439,900	
PW - GREEN SPACE								
0014124-543010	RIGHT OF WAY ELECTRICITY	\$8,508	\$8,253	\$11,000	\$11,000	\$8,406	\$10,000	Electricity for entrance features, fountains and pumps
0014124-543020	WATER	\$60,905	\$44,006	\$60,000	\$45,000	\$42,290	\$45,000	Water and sewer
0014124-546000	REPAIR & MAINTENANCE	\$420,260	\$384,781	\$453,743	\$438,743	\$405,481	\$490,405	Grounds (\$248,235), FDOT ROW (\$14,884), Flowers/landscape beds and cul-de-sac (\$81,624), litter and debris/doggie stations (\$98,700), misc repairs including plumbing, electrical and handyman services (\$15,000). Enhanced services - FDOT 6 supplemental cycles (\$4,962) and FDOT 18 cycles on Palmetto Circle (\$27,000)
0014124-546001	PUBLIC WORK ENTRY MAINT	\$2,428	\$5,257	\$4,700	\$4,700	\$8,200	\$4,700	Includes maintenance (\$2,700) and painting of 3 entrance features at 67th, 154th and 87th Avenues (\$2,000). FY18 includes tile installation at 154th Street fountain (\$3,500)

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
GENERAL FUND**

Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
0014124-546002	EXTERMINATION SERVICES	\$4,969	\$1,980	\$3,000	\$3,000	\$2,000	\$3,000	Extermination of rodents, bees, dead animals, etc
0014124-546020	PW TREE REMOVAL	\$19,945	\$18,788	\$22,000	\$52,000	\$52,000	\$22,000	Removal of invasive, hazardous or dead trees
0014124-546025	TREE TRIMMING	\$135,662	\$192,667	\$229,000	\$114,250	\$75,000	\$200,000	Per contract based on three year cycle; 7061 trees per cycle; Phase 2 includes annual cycle for aesthetic pruning along the major corridors and annual palm pruning
0014124-546030	NEW TREE PLANTING	\$56,273	\$49,514	\$55,000	\$55,000	\$55,000	\$55,000	Tree planting
	SUB-TOTAL PW-GREEN SPACE:	\$717,938	\$705,245	\$838,443	\$723,693	\$648,377	\$830,105	
	TOTAL PUBLIC WORKS EXPENDITURES:	\$994,472	\$963,985	\$1,102,685	\$987,935	\$912,514	\$1,270,005	
NON-DEPARTMENTAL								
0011371-519100	BAD DEBT EXPENSE- EMPLOY TAX 1	\$0	\$2,205	\$0	\$0	\$0	\$0	
0011371-519110	BAD DEBT EXPENSE- ALARMS	\$0	\$85,038	\$0	\$0	\$0	\$0	FY17 Write off Alarm Debt
0011371-581000	OPERATING SURPLUS	\$0	\$0	\$0	\$0	\$0	\$18,430	Reserve for private school security assistance
0011371-581002	RESERVE FOR RENEWAL AND REPLACEMENT - SINKING FUND	\$0	\$0	\$0	\$0	\$0	\$150,000	Reserve for facility, equipment and infrastructure renewal and replacement
0011371-581001	RESERVE FOR LITIGATION/SETTLEMENT	\$0	\$0	\$500,000	\$400,000	\$0	\$400,000	Reserve for Pizzi vs Town of Miami Lakes legal fee settlement
	TOTAL NON-DEPARTMENTAL EXPENDITURES	\$1,206,705	\$87,243	\$500,000	\$400,000	\$0	\$568,430	
	TOTAL GENERAL FUND EXPENDITURES	\$18,536,650	\$17,111,445	\$16,858,197	\$17,042,324	\$16,324,987	\$17,718,201	



Special Revenue Funds

Transportation Gas Tax
Transit – (PTP 20%)
Tree Ordinance – Black Olive Removal
Peoples’ Transportation Plan (PTP 80%)
Mobility Fee Trust Account
Impact Fees Fund
Building Department Fund
Special Taxing Districts
Special Revenues - Other

Town of Miami Lakes FY 2018-19 Adopted Budget

Special Revenue Fund Detail

Special Revenue Funds are established to account for revenues that are restricted by statute or ordinance for a specific purpose.

Local Option Gas Tax

Pursuant to Florida Statute 336.025(1)(a), the Local Option Gas tax is derived from the six (6) cents tax imposed by Miami-Dade County on every gallon of motor and diesel fuel sold in the county. For FY 2018-19, the Town anticipates receiving approximately \$395,000 with a carryforward fund balance of \$111,940, for a total budget of \$506,940.

The funds are restricted for transportation related activities which includes sidewalk replacement (\$170,000) and pressure cleaning (\$80,000), road system maintenance (\$80,000), ADA compliance of our public rights-of-way (\$25,000), pothole repairs (\$20,000), signage replacement and striping of crosswalks (\$20,000). This budget has \$111,940 in reserves.

Performance Measures

The principal measures of performance for Gas Tax funding are the square footage of sidewalks pressure cleaned, and the cumulative number of potholes/sinkholes and street signs repaired.

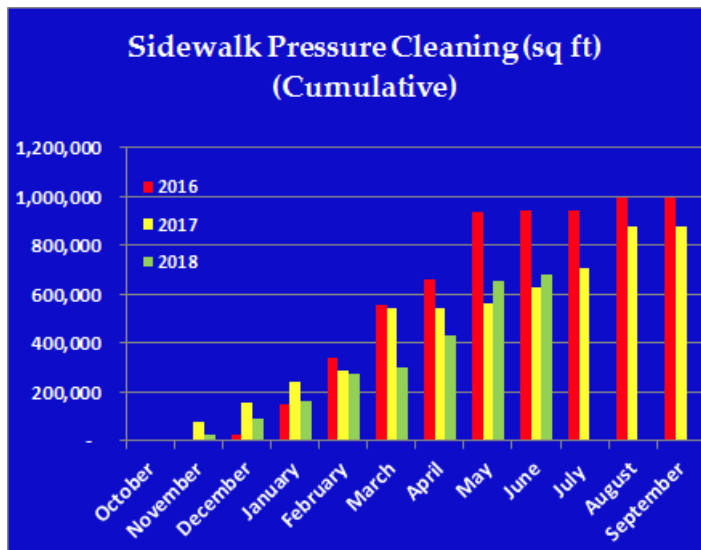


Fig.1: Cumulative number of sidewalks pressure cleaned in FY18 as of the 3rd quarter was 684,169 sq. ft. Areas cleaned include the Town’s major corridors such as Miami Lakeway N and S, NW 82nd Avenue, Fairway Drive, Main Street, the underpass at NW 154th Street and sidewalks adjacent to all schools.

Town of Miami Lakes FY 2018-19 Adopted Budget

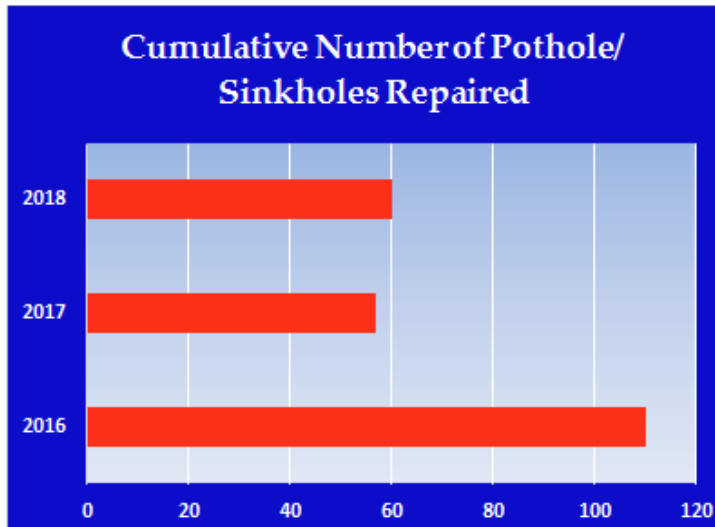


Fig.2: The number of pothole/sinkholes repaired at the end of the 3rd quarter of FY18 was 60. Potholes typically develop in wet and mucky conditions. This measure has decreased significantly from 2016 due to the completion of roadway resurfacing and drainage projects, and the department’s proactive inspections.



Fig.3: Signs are repaired when damaged or fading. The increase in FY18 is due to the effects of Hurricane Irma. A total of 70 street signs have been repaired as at the end of the 3rd quarter.

People’s Transportation Plan

Pursuant to Florida Statute 212.055 (1) Miami-Dade County levies a half-cent discretionary sales surtax on sales, use, rentals, admissions and other transactions as specified in the Statute. The Citizen’s Independent Transportation Trust (CITT) administers, collects and distributes the surtax proceeds to the municipalities. The Town anticipates receiving \$1,215,000 for FY 2018-19, approximately the same amount as the prior year. People’s Transportation Plan funds are allocated and restricted to 80% transportation activities and 20% transit activities.

Town of Miami Lakes FY 2018-19 Adopted Budget

The People’s Transportation Plan (PTP 80%) total budget for FY 2018-19 is \$1,102,122; this includes the 80% share of revenues (\$975,000), interest income (\$5,000) and prior year carry-over funds (\$122,122).

Funds are allocated for street lighting utilities (\$254,400) and the repairs and maintenance of street lights not owned by FPL (\$70,000). In FY17, the Town commenced converting approximately 915 Town-owned street lights from High Pressure Sodium (HPS) cobra head to Light Emitting Diode (LED) lights. The project was completed in late FY18, and it is expected that the LED streetlight conversion will reduce energy cost by approximately 10% or \$26,000, maintenance cost by at least 45% or \$45,000 on Town owned streetlights, and staff monitoring cost of \$2,000, for a total savings of \$73,000 annually. The FY 2018-19 budget allocation reflects a decrease of \$65,000.

Additionally, funds are allocated for traffic studies related to the implementation of projects identified at the Transportation Summit (\$20,000), maintenance of our greenway bike paths (\$5,878), transfer to Capital Projects Fund for transportation related improvement projects including NW 59th Avenue extension (\$500,000) and Royal Oaks Roadway and Drainage (\$150,000), and staffing at 50% of cost to manage the program. This Fund has no reserves.

Performance Measures

The principal measure of performance for PTP 80% funded activities is the percentage of street lights working.

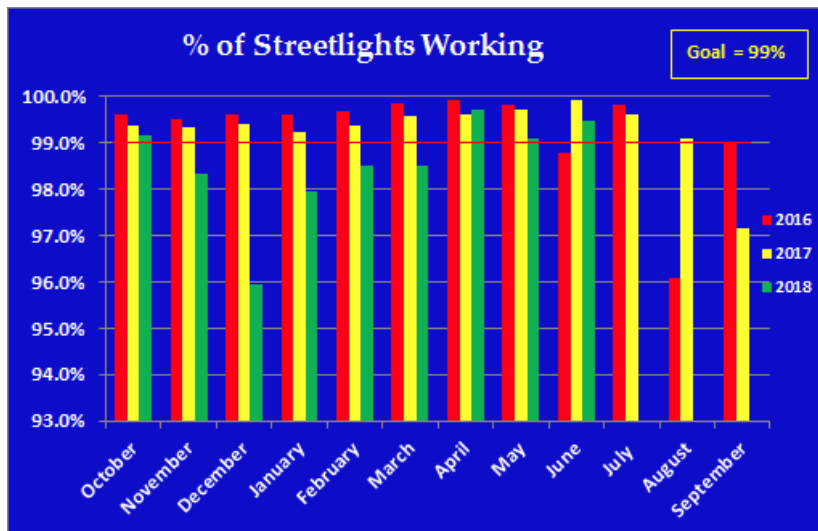


Fig.4: There are currently 2,047 street lights in Miami Lakes of which 915 are owned by the Town. Over the 3rd quarter of FY18, approximately 99.49% of street lights were working (an average of only 2 street lights not working per month). The Town continues to work with FPL to enhance the quality of service being provided to our residents.

Town of Miami Lakes FY 2018-19 Adopted Budget

Transit

As mentioned above, at least 20% of the half-cent sales discretionary surtax proceeds are to be used specifically for transit related operations. The total budget for FY 2018-19 is \$384,888 which includes the 20% PTP share of \$240,000 and \$144,888 in prior year carry-over funds.

The Town's two circulator buses (the 'Moover') were launched in July 2012 to provide safe and efficient transportation service to the community and to ensure the availability of public transportation service to the public via a fixed route system. The Moovers currently operates five (5) days per week on fixed routes during morning and evening peak periods. In May 2018, the Miami-Dade County Board of Commissioner's passed an amendment to the Citizens Independent Transportation Trust (CITT) ordinance to allow the use of on-demand transportation services as a PTP eligible expense effective November 2018. This will allow the Town to convert the current Moover circulator service to an on-demand/flex route to provide point to point public transportation through the Town of Miami Lakes. This service will operate three (3) vehicles running 5 days per week for 9.5 hours and is funded at \$228,000 for FY2019.

The budget also provides for traffic studies as needed (\$20,000), repair, maintenance and insurance of 23 bus shelters and bus stop signs (\$39,896), the production of marketing materials to support the transit program (\$5,000), and administrative expenses and staffing at 50% of cost to manage the program (\$67,594). This Fund has \$24,398 in reserves.

Performance Measures

The principal measure of performance for Transit Surtax (PTP 20%) funded function is ridership.

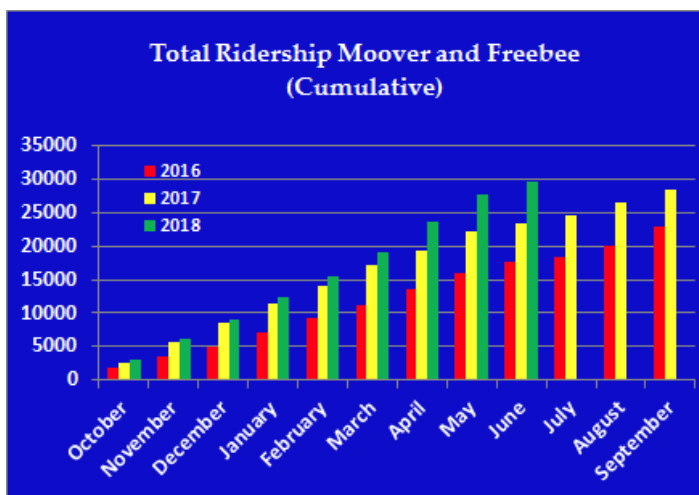


Fig.5: Cumulative number of riders for all bus routes is 29,639 at the end of 3rd quarter, with 25,080 on the Moover route and 3,495 from Freebee service. Chart reflects an increase in ridership as compared to the prior years.

Town of Miami Lakes FY 2018-19 Adopted Budget

Tree Removal Program

To conserve, promote, protect, restore and improve the tree canopy of the Town, Ordinance No. 12-151 requires a permit for tree removals. Black olive trees in the

Town are a nuisance and the Town has a 15-year replacement program for the removal of these trees in phases to mitigate the impact to the tree canopy. The approach is to remove trees designated to be dead, critical or in poor condition first, and then proceed to those trees that are in fair condition. Residents can expedite the removal of a tree that is in fair condition by opting for the Expedited Tree Removal Program.

In FY19, revenues from the program are estimated at \$7,500 with a carryforward fund balance of \$23,227, for a total budget of \$30,727 to offset the cost of removing and replacing those trees. To fully fund the 15-year replacement plan, the program would need to be funded at approximately \$85,000 per year.

Mobility Fee Trust Account Fund

Ordinance #16-192 establishes a mobility fee that will fund multi-modal transportation improvements and encourage development that

better mitigate impacts on the transportation system, in lieu of the traditional transportation concurrency fee. The fee is applied to land development projects for the establishment of a land use or change of a land use, that apply for a building permit and/or certificate of use and is restricted for infrastructure capital improvements and improving the multimodal network included in the Town's Capital Improvement Element (CIE) of the Comprehensive Plan. The fee is calculated as outlined in the Mobility Fee Ordinance, paid directly to the Town, and deposited to a Mobility Fee Trust Account Fund.

For FY 2018-19 revenues are estimated at \$335,000 from Lucida, Royal Oaks Island, 77th Court Office Building and Alari Office Building developments. Funds are allocated for an update assessment to the Alternative to Concurrency System (\$20,500), and a transfer to the Capital Projects Fund for design services to include bicycle lanes, sidewalk and crosswalk improvements at NW 60th Avenue (Business Park East - \$314,500).

This Fund has no reserves.

Town of Miami Lakes FY 2018-19 Adopted Budget

Special Revenues - Other

This sub-fund includes a one-time contribution of \$300,000 from the Lennar Development that was received in FY 2016 and restricted for educational projects and programs, per agreement. The proposed budget included a transfer of \$59,824 to the General Fund to supplement Miami-Dade County School Board's contribution for enhanced security in the two K-8 public schools of the Town of Miami Lakes. However, staff was directed to reverse the amount and restore the fund to the full amount, as it was intended to be spent for educational purposes for improvement to impacted schools in the Town, as well as youth related educational programs. The Adopted Budget maintains a reserve of \$300,000.

Impact Fees Fund

Pursuant to Section 163.31801 of the Florida Statute, impact fees are an important source of revenue for a local government to use in funding the infrastructure necessitated by new growth. Impact fees are paid by developers to offset the cost to adequately serve the impacts and demands of new development. Two types of Impact Fees, Parks and Public Safety, are collected by Miami-Dade County on behalf of the Town and the revenues are captured in the Impact Fee Fund to fund capital improvements, capital facility and capital equipment attributable to new developments.

Parks Impact Fees are collected: 1) to offset the impact of residential development on park open space, and 2) to address the need for improvements to local park property.

- 1) Open Space - Revenues for FY 2018-19 are estimated at \$670,000 from new developments including Lennar Townhomes, Lucida, Senior Village Apartments, and Royal Oaks Island, and a carryforward fund balance of \$893,249, totaling \$1,563,249. There is no appropriation this fiscal year, therefore the total amount will remain as reserves and the funds earmarked for construction of Par 3 Park in FY2020.
- 2) Improvements – Revenues for FY 2018-19 are estimated at \$670,000 from new developments including Lennar Townhomes, Lucida, Senior Village Apartments, and Royal Oaks Island, and a carryforward fund balance of \$158,743, totaling \$828,743. This amount is transferred to the Capital Projects Fund for interior construction of the Senior Center (\$500,000) and funding for MLOP Master Plan (\$328,743).

Town of Miami Lakes FY 2018-19 Adopted Budget

Public Safety (Police) impact fees are intended to offset the cost of additional capital resources required to maintain adequate police protection for the existing population and to accommodate projected population growth due to new development. Revenues for FY 2018-19 are estimated at \$310,000 from new developments including Lennar Townhomes, Lucida Apartments, Senior Village, and Town Center, and a carryforward fund balance of \$120,597 for a total budget of \$430,597. The budget provides for the purchase and implementation of a license plate recognition software (\$200,000) and mobile speed radar equipment (\$45,000). These items are effective public safety tools used to enhance law enforcement and investigative capabilities while promoting a safe and secure environment for our residents. The Fund has a Reserve of \$185,597 for future public safety improvement projects.

In lieu of payment of Road Impact Fees, Miami-Dade County approved for Town Center Developer to contribute towards the widening of NW 67th Avenue at the Palmetto (\$489,934) and the Adaptive Signalization Program (\$152,000) within the Town of Miami Lakes. A sub-fund **Road Impact Fees (Contribution in Lieu of)** was created in FY17 to account for the contribution with a transfer to the Capital Projects Fund to record the expenses of these two projects which are currently underway.

Building Department Fund

The Building Department safeguards public health, safety and general welfare through the administration and enforcement of the Florida Building Code to ensure the highest level of building code compliance. The Department performs plan review for all commercial and residential construction, mandatory inspections for all phases of construction to ensure compliance with building safety regulations, collects permit fees and issues permits for residential and commercial construction, issues Certificates of Completion, Certificates of Occupancy and Business Tax Receipts.

Per State Statute, fees generated by the Building Department are restricted for building permitting and inspection activities. In FY 2016-17, the Building department activities were separated from the General Fund, and a new Building Department Fund created to more accurately account for the receipts of building permit fees, related revenues and expenditures. Zoning function revenues and expenses, as well as Business Tax Receipt revenues and expenditures remain in the General Fund as these functions are not regulated by the Florida Building Code.

The FY 2018-19 Budget for the Building Department Fund totals \$4,814,366, an overall increase of \$199,282 or 4.4% over FY18 year-end projections. Revenues, however, have decreased by approximately \$518,000 or 18% as the two new residential developments

Town of Miami Lakes FY 2018-19 Adopted Budget

which began in FY 2016 have begun to taper off. Revenues include \$2,000,000 in building permit fees, technology fee of \$200,000, building permit violation fee, lost plans, and interest income \$70,000 and a carryforward fund balance of \$2,544,366.

The operating cost for FY 2018-19 is \$2,054,768 and includes 12.5 FTEs, contractual services for building inspection and plans review in support of new residential construction, licensing and support of the Building permitting software TRAKiT, credit card transaction fees, and other miscellaneous expenses. In addition, the Building Fund reimburses the General Fund \$235,682 for administrative support provided by the General Fund. This fund has a reserve of \$2,523,916 and is expected to decrease as the new developments progress through the permitting process over the next several years.

Performance Measures

The principal measures of performance for the Building Department Fund are the number of building permits issued, the amount of fees collected and the number of inspections conducted. There are other key measures that the Town monitors internally, such as the turn-around time for permit review to ensure that all inspections are performed within 24 hours of being requested.

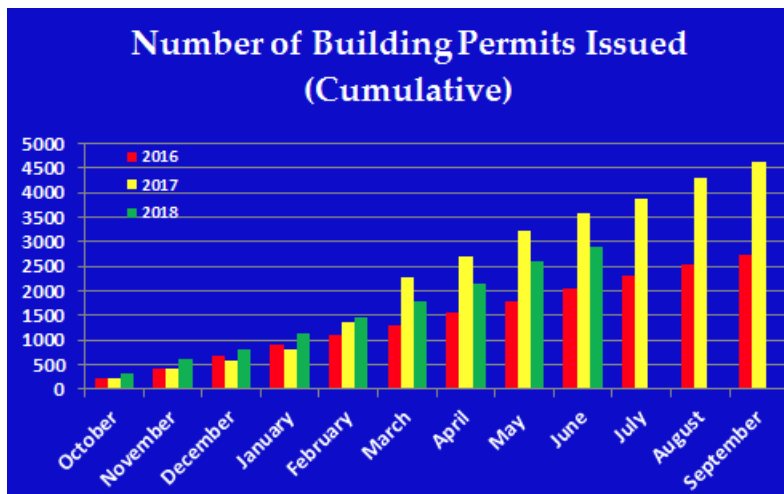


Fig.6: Cumulative number of Building Permits issued in FY18 at end of 3rd quarter has reached 2,914, primarily due to two new major residential developments.

Town of Miami Lakes FY 2018-19 Adopted Budget

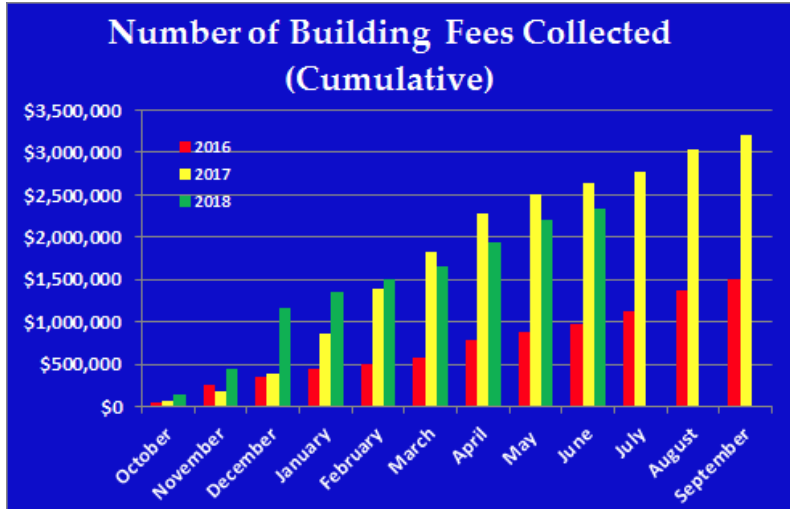


Fig.7: Cumulative amount of Building Permit Fees collected totals \$2,332,862 in FY18 as at 3rd quarter, which is significantly higher than FY16, but slightly lower than FY17. The increase is due to larger permits associated with Lennar and Town Center developments.

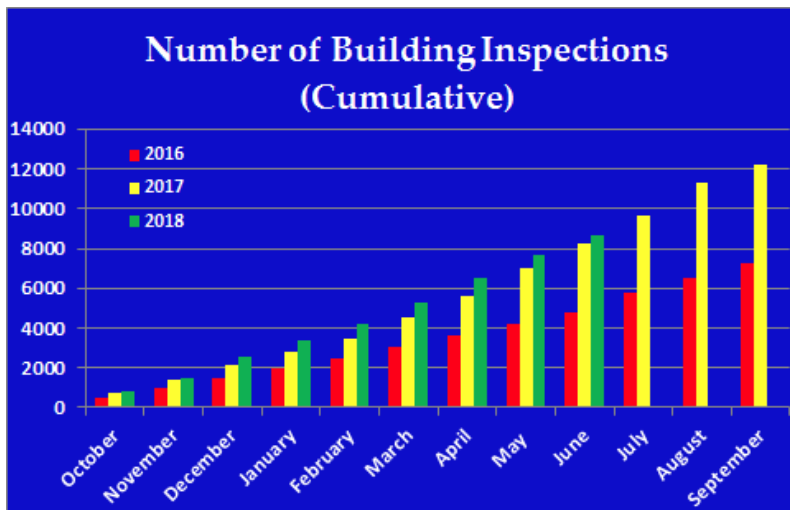


Fig.8: The cumulative number of Building Inspections performed in FY18 as at 3rd quarter has doubled as compared to FY16, and slightly higher than FY17. A total of 8,688 inspections was conducted thus far, and the Building Department continues to work diligently to provide excellent service while keeping up with the increased number of requests.

Special Taxing Districts

In 2014, Town residents who were living within special taxing districts in the Town of Miami Lakes expressed interest in transferring these services to the Town with the goal of receiving hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment authorizing a municipality to act as the governing body for special taxing districts within their municipalities. Once the amendment was approved, the residents of six special taxing districts within the Town presented a petition to be transferred from the County, and the Town Council approved

Town of Miami Lakes FY 2018-19 Adopted Budget

the request on September 5, 2017. On January 21, 2018, elections within the districts' boundaries were conducted via mail-in ballot. All six districts received a majority vote ratifying the transfer to the Town. The Town organized public meetings with the resident of each district to discuss preferred level of services and the preliminary rates.

The Special Taxing Districts sub-fund of the Special Revenue Fund was created to account for the cost to provide public improvements and special services through a non-ad valorem assessment. Non-ad valorem assessments represent a cost share assigned to a group of properties to pay all or part of the cost associated with a specific public service or improvement, such as security guard services, lighting, lake, and landscape maintenance, primarily benefitting those properties. The Town of Miami Lakes will provide security guard services to four Districts, and lake maintenance to two Districts.

The FY 2018-19 Adopted Budget for all Districts total \$1,668,617 and includes the following rates for each District:

- Loch Lomond Security Guards - \$2,726.40
- Royal Oaks East Security Guards - \$977.73
- Royal Oaks Section 1 Security Guards - \$800.14
- Miami Lakes Section 1 Security Guards - \$285.37
- Lake Hilda Lake Maintenance - \$157.92
- Lake Patricia Lake Maintenance - \$231.46

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
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SPECIAL REVENUE FUND

TRANSPORTATION GAS TAX

REVENUE								
1014134-312410	1ST LOCAL OPT GAS TAXES - 6¢	\$400,889	\$415,546	\$373,572	\$373,572	\$393,245	\$395,000	Based on Dept of Revenue estimate
1014134-370003	SR TRANSP BUDGET CARRYFORWARD	\$0	\$0	\$16,764	\$16,764	\$108,695	\$111,940	Prior year fund balance carryforward
TOTAL REVENUES		\$400,889	\$415,546	\$390,336	\$390,336	\$501,940	\$506,940	

EXPENDITURE								
1014134-531355	TRANSP- ADA COMPLIANCE	\$24,617	\$27,272	\$25,000	\$25,000	\$25,000	\$25,000	Sidewalk repairs for ADA compliance
1014134-546190	ROADS - POTHOLE REPAIRS	\$12,803	\$9,356	\$20,000	\$20,000	\$20,000	\$20,000	Continuation of town-wide pothole repairs
1014134-546191	SIDEWALK PRESSURE CLEANING	\$78,284	\$82,545	\$80,000	\$80,000	\$80,000	\$80,000	Sidewalks throughout Town and main roads
1014134-546200	ROADS - SIDEWALK REPLACEMENT	\$164,518	\$138,367	\$170,000	\$170,000	\$170,000	\$170,000	Complete replacement of trip hazard and sidewalks Townwide, as necessary
1014134-546210	ROADS - STRIPING & SIGNS	\$19,224	\$12,326	\$15,336	\$15,336	\$15,000	\$20,000	Sign replacement and roadway striping improvement
1014134-549002/5	ROADS - CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$111,940	Contingency for transportation project needs
1014134-553400	TRANSP - ROAD SYSTEM MAINT	\$89,226	\$85,677	\$80,000	\$80,000	\$80,000	\$80,000	60% roadway repairs and 40% median repairs (Irrigation and non-capital beautification improvements)
TOTAL EXPENDITURES		\$388,673	\$355,543	\$390,336	\$390,336	\$390,000	\$506,940	

TRANSIT

REVENUE								
1014414-335180	TRANSPORTATION 20% SALES TAX	\$241,864	\$242,327	\$240,000	\$240,000	\$245,031	\$240,000	20% of Half Cent Surtax for transit use only
1014414-370006	SR TRANSIT BUDGET CARRYFORWARD	\$0	\$0	\$258,877	\$258,877	\$285,563	\$144,888	Prior year fund balance carryforward
TOTAL REVENUES		\$241,864	\$242,327	\$498,877	\$498,877	\$530,594	\$384,888	

EXPENDITURE								
1014414-512000	REGULAR SALARIES	\$42,058	\$27,360	\$38,500	\$38,500	\$39,385	\$39,270	Salary and wages for full-time employee to manage transit and traffic issues at 50% of cost.
1014414-512999	BONUS/COST OF LIVING ADJUSTMENT	\$0	\$0	\$770	\$770	\$0	\$1,047	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
1014414-521000	PAYROLL TAXES	\$3,095	\$2,432	\$2,946	\$2,946	\$3,013	\$3,004	Calculated based on 7.65% of salaries
1014414-522000	FRS CONTRIBUTIONS	\$3,083	\$2,418	\$3,049	\$3,049	\$3,150	\$3,244	Rate increase from 7.92% to 8.26% thru Jul '19
1014414-523000	HEALTH AND LIFE INSURANCE	\$7,116	\$4,202	\$5,969	\$5,969	\$4,256	\$6,529	Includes medical, dental, vision and life
1014414-531000	PROFESSIONAL SERVICES	\$0	\$1,933	\$0	\$0	\$0	\$0	No FY19 budget
1014414-531390	TRAFFIC STUDIES	\$8,366	\$0	\$125,000	\$125,000	\$65,000	\$20,000	Traffic studies as needed. FY18 includes Park and Ride Feasibility Study

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
1014414-534141	TRANSIT BUS CIRCULATOR with Freebee	\$114,675	\$121,336	\$124,950	\$124,950	\$128,771	\$228,000	Two regular Feebee and large vehicle operation
1014414-545000	TRANSIT BUS/BUS SHELTER INS	\$22,950	\$25,665	\$25,665	\$25,665	\$26,584	\$29,896	Insurance for buses and bus shelters
1014414-540000	TRAVEL & PER DIEM	\$255	\$475	\$1,500	\$1,500	\$1,500	\$1,500	Tolls, mileage, airfare to meetings & conferences
1014414-546000	TRANSIT BUS SHELTERS REPAIRS & MAINT	\$21,068	\$6,242	\$16,000	\$16,000	\$16,000	\$10,000	Repair and maintenance of 23 bus shelters and bus stop signs
1014414-546007	GPS REPAIR AND MAINTENANCE	\$4,339	\$4,967	\$8,600	\$8,600	\$6,700	\$0	No FY19 budget. FY18 includes annual maintenance on GPS tracking and repairs to cameras
1014414-546010	TRANSIT BUS REPAIR AND MAINTENANCE	\$52,129	\$43,532	\$61,000	\$61,000	\$42,879	\$0	No FY19 budget. FY18 includes maintenance and repair service including parts and labor (\$38,000), storage fee (\$8,000), vehicle washes (\$2,400)
1014414-549002	CONTINGENCY	\$0	\$0	\$26,928	\$26,928	\$0	\$24,398	Contingency for transit project needs
1014414-548000	MARKETING PROMOTIONAL SUPPORT	\$7,298	\$194	\$20,000	\$20,000	\$5,000	\$5,000	Production of marketing materials and promotional support for Transit Program
1014414-549350	TRANSIT ADMIN PROG EXP5%	\$12,093	\$12,116	\$12,000	\$12,000	\$11,500	\$12,000	Administrative expense
1014414-549442	CAR CHARGING STATION	\$0	\$0	\$0	\$0	\$1,259	\$0	No FY19 budget.
1014414-552020	FUEL, GAS, OIL	\$21,148	\$25,410	\$25,000	\$25,000	\$29,208	\$0	No FY19 budget. FY 18 includes fuel for 2 transit buses
1014414-554010	EDUCATION & TRAINING	\$2,369	\$120	\$1,000	\$1,000	\$1,500	\$1,000	Registration for training and conferences
1014414-591040	TRANSFER OUT TO GENERAL FUND	\$0	\$174,490	\$0	\$0	\$0	\$0	FY17 reflects transfer per CITT 2016 Audit
TOTAL EXPENDITURES		\$395,301	\$452,892	\$498,877	\$498,877	\$385,706	\$384,888	

TREE ORDINANCE - BLACK OLIVE REMOVAL PROGRAM

REVENUE

101-329341	BLACK OLIVE PROGRAM - ANALYSIS	\$0						
1012412-329401	BLACK OLIVE PROGRAM - FEE	\$9,618	\$423	\$0	\$0	\$5,500	\$2,500	Program fee
1012412-329402	TREE REMOVAL PROGRAM - FEE	\$5,878	\$3,694	\$0	\$0	\$20,000	\$5,000	Program fee
1012412-381119	TRANSF IN FROM GENERAL FUND	\$0	\$11,416	\$0	\$0	\$0	\$0	FY17 includes funding to expedite removal of Black Olive and other trees.
1012412-370007	BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	-\$2,273	\$23,227	
TOTAL REVENUES		\$15,496	\$15,533	\$0	\$0	\$23,227	\$30,727	

EXPENDITURE

1012412-531205	BLACK OLIVE TREE PROGRAM	\$10,890	\$27,450	\$0	\$0	\$0	\$30,727	Tree removal and replacement expense
1018108-591040	TRANSFER OUT - GEN FUND	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES		\$10,890	\$27,450	\$0	\$0	\$0	\$30,727	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
PEOPLE'S TRANSPORTATION PLAN (PTP 80%)								
REVENUE								
1014114-335185	TRANSPORTATION 80% PTP	\$967,455	\$969,308	\$975,000	\$975,000	\$991,620	\$975,000	80% of Half Cent Surtax allocation
1014114-369300	INSURANCE SETTLEMENT	\$0	\$8,060	\$0	\$0	\$7,984	\$0	FY18 Claims for light pole accidents
1014114-361100	INTEREST EARNINGS	\$4,547	\$7,052	\$4,500	\$4,500	\$5,000	\$5,000	Interest income from Investment Portfolio
1014114-370002	TRANSPORTATION BUDGET CARRYFORWARD	\$0	\$0	\$429,281	\$546,001	\$591,608	\$122,122	Prior year fund balance carryforward
TOTAL REVENUES		\$1,148,386	\$984,420	\$1,408,781	\$1,525,501	\$1,596,212	\$1,102,122	
EXPENDITURE								
1014114-512000	REGULAR SALARIES		\$26,887	\$38,500	\$38,500	\$39,385	\$39,270	Salary and wages for full- time employee to
1014114-512999	BONUS/COST OF LIVING ADJUSTMENT	\$0	\$0	\$770	\$770	\$0	\$1,047	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
1014114-521000	PAYROLL TAXES		\$994	\$2,945	\$2,945	\$3,013	\$3,004	Calculated based on 7.65% of salaries
1014114-522000	FRS CONTRIBUTIONS		\$901	\$3,049	\$3,049	\$3,150	\$3,244	Rate increase from 7.92% to 8.26% thru Jul '19
1014114-523000	HEALTH AND LIFE INSURANCE		\$0	\$5,969	\$5,969	\$4,256	\$6,529	Includes medical, dental, vision and life
1014114-531000	PROFESSIONAL SERVICES	\$16,896	\$18,281	\$0	\$4,695	\$4,079	\$0	FY18 LED Lights Retrofit implementation completed
1014114-531391	TRANSPORTATION STUDIES	\$43,596	\$23,816	\$50,000	\$50,000	\$70,000	\$20,000	Traffic studies related to Transportation Summit implementation. FY18 include I75 Bridge opening at NW 154/170 Streets (\$18,850) and reduce speed limit on 67 Avenue (\$12,000), Underpasses Impact Study (\$25,000) and Egan Lane Traffic Study (\$12,000)
1014114-534150	DEMAND SERVICES - CONTRACT	\$0	\$0	\$79,500	\$79,500	\$0	\$0	No FY19 budget. Freebee on demand service offset by sponsorships
1014114-543010	STREET LIGHTING UTILITIES	\$253,712	\$284,673	\$262,000	\$262,000	\$259,433	\$254,400	Street lighting utility expense. Reduction anticipated due to conversion of Town owned street lights to LED
1014114-546000	STREET LIGHTING REPAIRS AND MAINT	\$72,483	\$67,640	\$70,000	\$70,000	\$100,000	\$70,000	Maintenance and repairs of street lights not owned by FPL
1014114-546008	BIKEPATH/GREENWAY REPAIR & MAINT	\$16,050	\$13,502	\$12,268	\$12,268	\$5,000	\$5,878	Repair and maintenance of greenway bike path
1014114-546230	CONTINGENCY	\$0	\$0	\$10,029	\$10,029	\$0	\$0	Contingency for Transportation project needs
1014114-549350	ADMIN PTP EXP 5%	\$48,373	\$48,465	\$48,750	\$48,750	\$48,750	\$48,750	Administrative expense
1014114-563612	LED LIGHT RETROFIT	\$0	\$258,382	\$0	\$112,025	\$112,024	\$0	FY18 Street Light retrofit program completed
1014114-564000	MACHINERY AND EQUIPMENT	\$4,335	\$16,120	\$0	\$0	\$0	\$0	
1014114-591041	TRANSFER CAPITAL-TRANSPORTATION	\$130,000	\$26,276	\$825,000	\$825,000	\$825,000	\$650,000	FY19 transfer for 59th Ave extension (\$500,000) and Stormwater Drainage Projects(\$150,000). FY18 includes transfer to Capital Projects Fund for bike path striping at 89th Avenue and Commerce Way (\$50,000) and 59th Avenue extension (\$775,000)
TOTAL EXPENDITURES		\$1,014,781	\$785,937	\$1,408,781	\$1,525,501	\$1,474,091	\$1,102,122	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL REVENUE FUNDS
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
MOBILITY FEE TRUST ACCOUNT FUND								
<u>REVENUE</u>								
1014184-329002	MOBILITY FEE	\$660,194	\$3,462	\$382,252	\$382,252	\$94,154	\$335,000	Fees from Lucida Apts, Royal Oaks Island SFH, 77th Court Office Building and Alari Building
101 370008	BUDGET CARRYFORWARD	\$0	\$0	\$195,656	\$195,656	\$195,656	\$0	
	TOTAL REVENUES	\$660,194	\$3,462	\$577,908	\$577,908	\$289,810	\$335,000	
<u>EXPENDITURE</u>								
1014184 549002	CONTINGENCY RESERVES	\$0	\$0	\$277,908	\$174,860	\$0	\$0	Reserve for future projects
1014184-531300	PROFESSIONAL SERVICES						\$20,500	Alternatives to Concurrency System update
1014184 531390	TRAFFIC STUDIES	\$0	\$0	\$0	\$80,940	\$80,940	\$0	FY18 includes impact study of opening bridges at NW 154th Street and NW 170th Street over I-75
1014184 591041	TRANSFER TO CAPITAL-TRANSPORTATION	\$0	\$468,000	\$300,000	\$322,108	\$208,870	\$314,500	FY19 Transfer to Capital for Business Park East (NW60th Avenue) project. FY18 Transfer to Capital include balance on design services of Underpasses (\$175,000) and balance on prior year projects. FY17 include transfer to Capital for Adaptive Signalization Program (\$58,000) and design of Underpass Bridges at 146 Street (\$170,000) and 159th Street (\$170,000), and 82nd Ave & Oak Lane reconfiguration (\$70,000).
	TOTAL EXPENDITURES	\$0	\$468,000	\$577,908	\$577,908	\$289,810	\$335,000	
SPECIAL REVENUES - OTHER								
<u>REVENUE</u>								
1011361 329003	CONTRIBUTION FROM DEVELOPER	\$0	\$300,000	\$0	\$0	\$0	\$0	
101 370009	BUDGET CARRYFORWARD	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000	Contribution for educational purposes
	TOTAL REVENUES	\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	
<u>EXPENDITURE</u>								
1011361 546230/5	CONTINGENCY FOR EDUCATION	\$0	\$0	\$300,000	\$300,000	\$0	\$300,000	Reserve for future educational projects and programs
	TOTAL EXPENDITURES	\$0	\$0	\$300,000	\$300,000	\$0	\$300,000	
TOTAL SPECIAL REVENUE FUND REVENUES:		\$2,466,828	\$1,924,814	\$3,175,902	\$3,292,622	\$3,241,783	\$2,659,677	
TOTAL SPECIAL REVENUE FUND EXPENDITURES:		\$1,809,644	\$2,089,822	\$3,175,902	\$3,292,622	\$2,539,607	\$2,659,677	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
IMPACT FEES FUNDS**

Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
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IMPACT FEES FUND

PARKS IMPROVEMENT

REVENUES

1057207-324270 PIMP	PARKS IMPACT FEES - IMPROVEMENTS	\$3,486	\$491,916	\$854,170	\$1,193,184	\$510,000	\$670,000	Impact fees from Lucida, Senior Village Apartments, Royal Oaks Island, and other developments
105-361100	INTEREST INCOME	\$32	\$1,929	\$5,000	\$5,000	\$2,500	\$0	Interest income from Investment Portfolio
1057207-370001 PIMP	PARKS BUDGET CARRYFORWARD	\$0	\$0	\$155,257	-\$183,757	-\$183,757	\$158,743	Prior year fund balance carryforward
TOTAL REVENUES		\$3,517	\$493,845	\$1,014,427	\$1,014,427	\$328,743	\$828,743	

EXPENDITURES

1057207-591035 PIMP	TRANSFER TO CPF - PARKS (PIMP)	\$0	\$684,900	\$995,000	\$995,000	\$170,000	\$828,743	FY19 for Senior Center Buildout (\$500,000) and MLOP Master Plan (\$328,743). FY18 includes Transfer for Phase 2 of 3 of Pocket Parks signage, benches, etc (\$65,000), allocation for MLOP Master Plan design and partial construction (\$75,000) and MLOP Art in Public Places (\$30,000). FY17 transfer includes partial funding for design of MLOP Masterplan (\$100,000), MLOP Marina and Storage Facility Upgrade (\$220,000), parks furniture (\$50,000), Art in Public Places Program at Youth Center (\$14,400), MCCC Improvements (\$155,000), to fully fund Optimist Clubhouse (\$65,000), and Parks IT
1057207-549002 PIMP	CONTINGENCY - IMPROVEMENTS	\$0	\$0	\$19,427	\$19,427	\$0	\$0	Reserve for future projects
TOTAL EXPENDITURES		\$0	\$684,900	\$1,014,427	\$1,014,427	\$170,000	\$828,743	

PARKS OPEN SPACE

REVENUES

1057207-324270 POS	PARKS IMPACT FEES - OPEN SPACE	\$3,781	\$526,871	\$820,031	\$1,145,638	\$500,000	\$670,000	Impact fees from Lucida, Senior Village Apartments, Royal Oaks Island, and other developments
1057207-370001 POS	PARKS BUDGET CARRYFORWARD	\$0	\$0	\$802,478	\$476,871	\$476,871	\$893,249	Prior year fund balance carryforward
TOTAL REVENUES		\$3,781	\$526,871	\$1,622,509	\$1,622,509	\$976,871	\$1,563,249	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
IMPACT FEES FUNDS**

Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
EXPENDITURES								
1057207-591035 POS	TRANSFER TO CPF - PARKS (POS)	\$0	\$50,000	\$30,000	\$68,000	\$83,622	\$0	FY18 Transfer for redevelopment of SW parcel of ROP for passive use and Madden's Hammock biodiversity study (\$15,622). FY17 transfer includes fully funding Dog Park (\$50,000 + \$38,000)
1057207-549002 POS	CONTINGENCY - OPEN SPACE	\$0	\$0	\$1,592,509	\$1,554,509	\$0	\$1,563,249	Reserve for future projects
TOTAL EXPENDITURES		\$0	\$50,000	\$1,622,509	\$1,622,509	\$83,622	\$1,563,249	

PUBLIC SAFETY IMPACT FEES

REVENUES								
1052102-324220	PUBLIC SAFETY IMPACT FEES	\$62,826	\$182,642	\$470,054	\$470,054	\$230,000	\$310,000	Impact fees from Lucida, Senior Village Apartments, Alari Office Building, and other developments
1052102-361100	INTEREST INCOME		\$867	\$0	\$0	\$500	\$0	
1052102-370015	PUBLIC SAFETY BUDGET CARRYFORWARD	\$0	\$0	\$15,284	\$15,284	\$58,150	\$120,597	
TOTAL REVENUES		\$62,826	\$183,509	\$485,338	\$485,338	\$288,650	\$430,597	
EXPENDITURES								
1052102-564000	LICENSE PLATE RECOGNITION SOFTWARE	\$7,080	\$9,897	\$200,000	\$200,000	-\$9,897	\$200,000	FY18 includes purchase and installation of license plate recognition software.
1052102-564000	MOBILE SPEED RADAR	\$0	\$0	\$0	\$0	\$0	\$45,000	
1052102-549002	CONTINGENCY	\$0	\$0	\$254,473	\$107,388	\$0	\$185,597	Reserve for public safety improvement projects
1052102-581050	TRANSFER TO CPF - FACILITIES	\$24,765	\$0	\$0	\$0	\$0	\$0	
1052102-591010	TRANSFER TO SRF	\$0	\$36,475	\$0	\$0	\$0	\$0	FY17 Transfer to zero out SRF
1052102-591022	TRANSFER TO CPF - FACILITIES	\$0	\$110,000	\$30,865	\$177,950	\$177,950	\$0	FY18 includes transfer for Town Hall Emergency Generator and enclosure
TOTAL EXPENDITURES		\$31,845	\$156,372	\$485,338	\$485,338	\$168,053	\$430,597	

ROAD IMPACT FEES (IN LIEU OF)

REVENUES								
1054144-324230	CONTRIBUTION IN LIEU OF ROAD IMPACT FE	\$0	\$0	\$408,069	\$489,934	\$0	\$641,934	Contribution from Town Center developments
1054144-XXXXXX	BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL REVENUES		\$0	\$0	\$408,069	\$489,934	\$0	\$641,934	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
IMPACT FEES FUNDS**

Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
<u>EXPENDITURES</u>								
1054114-549002	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	Reserve for road impact fee improvement
1054144-581050	TRANSFER TO CPF - TRANSPORTATION IMPR	\$0	\$0	\$408,069	\$489,934	\$0	\$641,934	Transfer for 67th Avenue Widening Project and Adaptive Signalization
	TOTAL EXPENDITURES	\$0	\$0	\$408,069	\$489,934	\$0	\$641,934	
	TOTAL IMPACT FEE FUND REVENUES:	\$70,125	\$1,204,225	\$3,530,343	\$3,612,208	\$1,594,264	\$3,464,523	
	TOTAL IMPACT FEE FUND EXPENDITURES:	\$31,845	\$891,272	\$3,530,343	\$3,612,208	\$421,675	\$3,464,523	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
BUILDING DEPARTMENT FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
BUILDING DEPARTMENT FUND								
REVENUE								
1072432-322110	BUILDING PERMITS - TECHNOLOGY FEE	\$0	\$290,825	\$260,000	\$260,000	\$247,032	\$200,000	Based on 10% of permit revenues
107 322111	BUILDING PERMITS - LOST PLANS	\$0	\$7,132	\$7,700	\$7,700	\$10,849	\$10,000	Based on prior year's trend
107 322113	BUILDING PERMITS	\$0	\$2,757,844	\$2,564,000	\$2,564,000	\$2,470,324	\$2,000,000	Includes \$1.56M from new development: Lennar, Lucida, Senior Village and other
107 322114	BUILDING PERMITS - VIOLATION FEE	\$0	\$61,637	\$65,000	\$65,000	\$50,000	\$50,000	Based on trend
107 354110	CODE COMPLIANCE PD EARLY	\$0	\$561	\$0	\$0	\$0	\$0	
107 361100	INTEREST INCOME	\$0	\$9,389	\$15,000	\$15,000	\$10,000	\$10,000	Interest income from Investment Portfolio
107 370000	FUND BALANCE CARRYFORWARD	\$0	\$0	\$1,565,743	\$1,565,743	\$1,826,879	\$2,544,366	Prior year fund balance carryforward
107 380900	MISCELLANEOUS INCOME	\$0	\$84	\$0	\$0	\$0	\$0	
107 381109	TRANSFER FROM GENERAL FUND	\$0	\$269,616	\$0	\$0	\$0	\$0	
	TOTAL REVENUES	\$0	\$3,397,088	\$4,477,443	\$4,477,443	\$4,615,084	\$4,814,366	
EXPENDITURE								
1072402-512000	REGULAR SALARIES	\$0	\$865,896	\$1,044,789	\$1,044,789	\$1,095,277	\$1,201,717	Salaries for Building staff and Inspectors.
1072402-514000	OVERTIME	\$0	\$2,118	\$0	\$0	\$1,000	\$0	Overtime as needed
1072402-512999	EMPLOYEE BONUS/COLA	\$0	\$0	\$20,896	\$20,896	\$0	\$32,037	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
1072402-521000	PAYROLL TAXES	\$0	\$66,446	\$53,707	\$53,707	\$84,331	\$92,292	Calculated based on 7.65% of salaries
1072402-522000	FRS CONTRIBUTIONS	\$0	\$64,500	\$55,236	\$55,236	\$87,530	\$99,178	Rate increase from 7.92% to 8.26% thru Jul '19
1072402-523000	HEALTH & LIFE INSURANCE	\$0	\$90,607	\$123,611	\$123,611	\$118,543	\$154,690	Includes medical, dental, vision and life
1072402-523100	WIRELESS STIPEND	\$0	\$1,936	\$2,400	\$2,400	\$2,400	\$2,400	Wireless stipend for Building Official, Chief Building Inspector and Senior Building Inspector, Supervisor and Permit Clerk
1072402-531000	PROFESSIONAL SERVICES	\$0	\$176,007	\$225,000	\$225,000	\$170,170	\$225,000	Contractual services under ICA required due to increase in permit inspections. Expense offset by increase in revenues.
1072402-534110	BUILDING CONTRACTUAL SERVICE	\$0	\$3,375	\$7,500	\$7,500	\$7,500	\$7,500	Landscaping Plans Reviewer (100 hrs @ \$75/hr)
1072402-540000	BUILDING TRAVEL & PER DIEM	\$0	\$0	\$2,500	\$2,500	\$2,000	\$2,500	Travel to user conference for permitting system
1072402-540010	CAR ALLOWANCE	\$0	\$18,000	\$18,000	\$18,000	\$18,000	\$24,000	Includes car allowance for Building Official, Chief, Senior and Building Inspectors (4)
0032402-541010	BUILDING CELL PHONES	\$0	\$6,867	\$0	\$0	\$0	\$0	-
1072402-544010	BUILDING COPIER LEASE	\$0	\$1,767	\$2,220	\$2,220	\$1,887	\$2,220	Building's copier rental and usage
1072402-545000	INSURANCE	\$0	\$0	\$0	\$42,875	\$42,873	\$62,327	Property and liability insurance, workers compensation
1072402-546000	REPAIR AND MAINTENANCE CONTRACTS	\$0	\$120	\$0	\$0	\$0	\$0	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
BUILDING DEPARTMENT FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
1072402-549002	CONTINGENCY	\$0	\$0	\$2,544,335	\$2,501,460	\$0	\$2,523,916	Reserve for additional expenses related to increase in permit activity
1072402-547000	PRINTING & BINDING	\$0	\$0	\$600	\$600	\$600	\$600	Business cards and printed materials
1072402-549070	BUILDING ADMIN SUPPORT	\$0	\$123,643	\$175,047	\$175,047	\$175,047	\$235,682	Overhead charges for administrative support of Building activities
1072402-549093	BUILDING - CREDIT CARD FEES	\$0	\$49,466	\$46,975	\$46,975	\$45,051	\$46,975	Credit card transaction fees for Building Department - TRAKIT - web and counter
1072402-551000	BUILDING OFFICE SUPPLIES	\$0	\$2,640	\$3,000	\$0	\$0	\$0	Office supplies transferred to Facilities Maintenance Fund
1072402-552010	BUILDING UNIFORMS & BADGES	\$0	\$3,939	\$4,000	\$4,000	\$4,000	\$4,000	Includes 1 shirt for office staff and 5 shirts for field staff with name and Town logo, raincoats
1072402-554000	BOOKS/PUBLIC/SUBSCRIP/MEM	\$0	\$989	\$1,000	\$1,000	\$1,580	\$1,280	South Florida Building Officials membership (4 @ \$120); ASFPM (5@ \$160);
1072402-554010	EDUCATION AND TRAINING		\$0	\$0	\$0	\$2,500	\$2,500	Registration and training at conferences
1072402-564000	MACH & EQUIP	\$0	\$6,805	\$0	\$0	\$0	\$0	FY17 IPADS for new Building Inspectors (4 @ \$625 each) due to increased building activity
1072402-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	\$0	\$42,388	\$40,852	\$43,852	\$45,509	\$44,776	Building Department's portion of Town Hall building expenses @ 13% of total cost
1072402-591040	TRANSFER TO GENERAL FUND	\$0	\$616	\$0	\$0	\$0	\$0	
		\$0	\$1,528,124	\$4,371,667	\$4,371,667	\$1,905,798	\$4,765,590	
1072432-546500	SOFTWARE MAINTENANCE	\$0	\$38,294	\$34,036	\$34,036	\$39,270	\$34,036	Includes annual license & support for ITRAKit permitting system (\$33,336) and AutoCAD system (\$700).
1072432-531080	ELECT RECORDS STORAGE/DIGITAL IMAGING	\$0	\$3,143	\$3,000	\$3,000	\$6,000	\$6,000	Digitization and printing of large plans
1072432-541001	REMOTE ACCESS DEVICE DATA PLAN	\$0	\$649	\$8,740	\$8,740	\$8,000	\$8,740	Cell phones and data plans for inspector field devices. Floater Ipad (\$480) data plan used for credit card payments.
1072432-564000	MACHINERY AND EQUIPMENT		\$0	\$0	\$0	\$6,650	\$0	FY18 Computer and peripherals - scanner and printer
1072432-566000	SOFTWARE		\$0	\$60,000	\$60,000	\$105,000	\$0	FY18 Upgrade of ITRAKit permitting software
		\$0	\$42,086	\$105,776	\$105,776	\$164,920	\$48,776	
TOTAL BUILDING DEPARTMENT REVENUE		\$0	\$3,397,088	\$4,477,443	\$4,477,443	\$4,615,084	\$4,814,366	
TOTAL BUILDING DEPARTMENT EXPENSES		\$0	\$1,570,210	\$4,477,443	\$4,477,443	\$2,070,718	\$4,814,366	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS

Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY 2018-19 PROPOSED BUDGET	BUDGET COMMENTS
SPECIAL TAXING DISTRICTS			
MIAMI LAKES SECTION ONE - 1701			
	<i>Number of Units</i>	<i>841.00</i>	
	<i>Assessment Rate per Unit</i>	<i>\$285.37</i>	
	<i>Total Guard Service Hours</i>	<i>8,760</i>	
	<i>Total Vehicle Hours</i>	<i>-</i>	
	<i>Total Holiday Hours</i>	<i>192</i>	
	<i>Guard Hourly Rate</i>	<i>14.35</i>	
	<i>Vehicle Hourly Rate</i>		
REVENUES			
1111601-312415	REVENUES AT 100%	239,996	
1111601-312415	5% ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS	(12,000)	
1111601-370016	CARRYOVER		
	REVENUE TOTAL	227,996	
EXPENSES			
1111601-533002	SECURITY SERVICES - GUARD	125,706	
1111601-533002	SECURITY GUARD HOLIDAY COST	1,378	
1111601-533002	POLICE OFF DUTY FOR EVENTS	-	
1111601-533002	SECURITY SERVICES - VEHICLE	-	
	DIRECT COST SUBTOTAL	127,084	
1111601-513012	ADMINISTRATIVE OVERHEAD EXPENSES	23,840	
	INDIRECT COST SUBTOTAL	23,840	
1111601-534010	JANITORIAL SERVICES	1,000	
1111601-541010	CELLULAR COMMUNICATION CHARGES	500	Cell phone service @ \$40/month
1111601-543000	ELECTRICAL UTILITY SERVICES	1,200	
1111601-543020	WATER & SEWER SERVICE	600	
1111601-546000	REPAIRS AND MAINTENANCE	2,500	Other outside maintenance
1111601-546000	MAJOR REPAIR & MAINTENANCE SUPPLIES	1,500	
1111601-546002	EXTERMINATOR SERVICES	200	
1111601-546021	GATE EQUIPMENT SERVICE, REPAIRS, ACCESS CARDS	1,500	
1111601-547000	PRINTING & REPRODUCTION	200	
1111601-548020	NEWSPAPER ADVERTISEMENTS	250	Legal public notices related to fee assessment per TRIM
	OTHER MAINTENANCE COST SUBTOTAL	9,450	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS

Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY 2018-19 PROPOSED BUDGET	BUDGET COMMENTS
SPECIAL TAXING DISTRICTS			
1111601-581000	CONTINGENCY RESERVE	67,622	
	TOTAL EXPENSE W/RESERVES	227,996	
LOCH LOMOND - 1700			
	<i>Number of Units</i>	188.00	
	<i>Assessment Rate per Unit</i>	\$2,726.40	
	<i>Total Guard Service Hours</i>	17,520	
	<i>Total Vehicle Hours</i>	8,760	
	<i>Total Holiday Hours</i>	288	
	<i>Guard Hourly Rate</i>	21	
	<i>Vehicle Hourly Rate</i>	2	
REVENUES			
1111611-312415	REVENUES AT 100%	512,563	
1111611-312415	5% ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS	(25,628)	
1111611-370016	CARRYOVER	(20,000)	
	REVENUE TOTAL	466,935	
EXPENSES			
1111611-533002	SECURITY SERVICES -GUARD	370,022	
1111611-533002	SECURITY GUARD HOLIDAY COST	3,041	
1111611-533002	POLICE OFF DUTY FOR HALLOWEEN	300	
1111611-533002	SECURITY SERVICES VEHICLE	13,140	
	DIRECT COST SUBTOTAL	370,022	
1111611-513012	ADMINISTRATIVE OVERHEAD EXPENSES	37,840	
	INDIRECT COST SUBTOTAL	37,840	
1111611-534010	JANITORIAL SERVICES	1,000	Services once per week
1111611-543000	ELECTRICAL UTILITY SERVICES	1,200	
1111611-546000	REPAIRS AND MAINTENANCE	3,500	Other outside maintenance
1111611-546000	OTHER REPAIR & MAINTENANCE SUPPLIES	35,852	
1111611-546000	BUILDING MATERIALS	700	
1111611-546000	CLEANING SUPPLIES FOR THE GUARD HOUSE	100	
1111611-546000	SAFETY EQUIPMENT AND SUPPLIES FOR MAINTENANCE CREW	100	
1111611-546002	EXTERMINATOR SERVICES	200	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY 2018-19 PROPOSED BUDGET	BUDGET COMMENTS
SPECIAL TAXING DISTRICTS			
1111611-546021	GATE EQUIPMENT SERVICE, REPAIRS, ACCESS CARDS	1,500	
1111611-547000	PRINTING AND REPRODUCTION	200	Signs
1111611-548020	NEWSPAPER ADVERTISEMENTS	250	Legal public notices related to fee assessment per TRIM
1111611-549080	SPECIAL TAX DIST ELECTIONS	1,700	
	OPERATING EXPENSES	46,302	
1111611-581000	CONTINGENCY RESERVE	5,000	
1111611-581000	PROJECT BALANCE	7,771	
	SUBTOTAL EXPENSE (w/ reserves)	466,935	
ROYAL OAKS SECTION 1 - 1702			
	<i>Number of Units</i>	<i>589.00</i>	
	<i>Assessment Rate per Unit</i>	<i>\$800.14</i>	
	<i>Total Guard Service Hours</i>	<i>17,520</i>	
	<i>Total Vehicle Hours</i>	<i>-</i>	
	<i>Total Holiday Hours</i>	<i>384</i>	
	<i>Guard Hourly Rate</i>	<i>21.12</i>	
	<i>Vehicle Hourly Rate</i>	<i>1.5</i>	
REVENUES			
1111621-312415	REVENUES AT 100%	471,280	
1111621-312415	5% ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS	(23,564)	
1111621-370016	CARRYOVER		
	REVENUE TOTAL	447,716	
EXPENSES:			
1111621-533002	SECURITY SERVICES	370,022	
1111621-533002	SECURITY GUARD HOLIDAY COST	4,055	
1111621-533002	POLICE OFF DUTY FOR EVENTS	-	
1111621-533002	SECURITY SERVICES - VEHICLE	-	
	DIRECT COST SUBTOTAL	374,077	
1111621-513011	MANAGEMENT AND MONITORING	5,709	
1111621-513012	ADMINISTRATIVE OVERHEAD EXPENSES	25,900	
	INDIRECT COST SUBTOTAL	31,609	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS

Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY 2018-19 PROPOSED BUDGET	BUDGET COMMENTS
SPECIAL TAXING DISTRICTS			
1111621-534010	JANITORIAL SERVICES	1,800	
1111621-541010	CELLULAR COMMUNICATION CHARGES	960	Cell phone service - 2 @ \$40/mo. Each
1111621-543000	ELECTRICAL UTILITY SERVICES	3,100	
1111621-543020	WATER & SEWER SERVICE	3,000	
1111621-546000	REPAIRS AND MAINTENANCE	3,000	Other outside maintenance
1111621-546000	MAJOR REPAIR & MAINTENANCE SUPPLIES	5,000	
1111621-546002	EXTERMINATOR SERVICES	400	
1111621-546021	GATE EQUIPMENT SERVICE, REPAIRS, ACCESS CARDS	3,000	
1111621-547000	PRINTING & REPRODUCTION	200	
1111621-548020	NEWSPAPER ADVERTISEMENTS	250	Legal public notices related to fee assessment per TRIM
	OTHER MAINTENANCE COST SUBTOTAL	20,710	
1111621-581000	CONTINGENCY RESERVE	21,320	
	TOTAL EXPENSE W/RESERVES	447,716	
ROYAL OAKS EAST - 1703			
	<i>Number of Units</i>	<i>533.50</i>	
	<i>Assessment Rate per Unit</i>	<i>\$977.73</i>	
	<i>Total Guard Service Hours</i>	<i>17,520</i>	
	<i>Total Vehicle Hours</i>	<i>-</i>	
	<i>Total Holiday Hours</i>	<i>384</i>	
	<i>Guard Hourly Rate</i>	<i>21.12</i>	
	<i>Vehicle Hourly Rate</i>	<i>1.5</i>	
REVENUES			
1111631-312415	REVENUES AT 100%	521,619	
1111631-312415	5% ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS	(26,081)	
1111631-370016	CARRYOVER	-	
	TOTAL REVENUES	495,538	
EXPENSES			
1111631-533002	SECURITY SERVICES	370,022	
1111631-533002	SECURITY GUARD HOLIDAY COST	4,055	
1111631-533002	POLICE OFF DUTY FOR EVENTS	-	
1111631-533002	SECURITY SERVICES - VEHICLE	-	
	DIRECT COST SUBTOTAL	374,077	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS

Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY 2018-19 PROPOSED BUDGET	BUDGET COMMENTS
SPECIAL TAXING DISTRICTS			
1111631-513011	MANAGEMENT AND MONITORING	5,709	
1111631-513012	ADMINISTRATIVE OVERHEAD EXPENSES	25,900	
	INDIRECT COST SUBTOTAL	31,609	
1111631-534010	JANITORIAL SERVICES	1,800	
1111631-541010	CELLULAR COMMUNICATION CHARGES	960	Cell phone service - 2 @ \$40/mo. Each
1111631-543000	ELECTRICAL UTILITY SERVICES	3,100	
1111631-543020	WATER & SEWER SERVICE	1,500	
1111631-546000	REPAIRS AND MAINTENANCE	3,000	Other outside maintenance
1111631-546000	OTHER REPAIR & MAINTENANCE SUPPLIES	5,000	
1111631-546002	EXTERMINATOR SERVICES	400	
1111631-546021	GATE EQUIPMENT SERVICE, REPAIRS, ACCESS CARDS	3,000	
1111631-547000	PRINTING & REPRODUCTION	200	
1111631-548020	NEWSPAPER ADVERTISEMENTS	250	Legal public notices related to fee assessment per TRIM
	OTHER MAINTENANCE COST SUBTOTAL	19,210	
1111631-581000	CONTINGENCY RESERVE AT 5%	70,642	
	TOTAL EXPENSE W/RESERVES	495,538	

LAKE PATRICIA - 1704

<i>Number of Units</i>	72.5
<i>Assesment Rate per Unit</i>	\$231.46
<i>Bacterial Testing</i>	0
<i>Fish Stocking</i>	1,000
<i>Number of cycles</i>	12
<i>Number of summer cycles</i>	6

REVENUES

1111641-312415	ASSESSMENT	16,781
1111641-312415	5% ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS	(839)
1111641-370016	CARRYOVER (PROJECT BALANCE)	-
	TOTAL REVENUES	15,942

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
SPECIAL TAXING DISTRICTS

Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY 2018-19 PROPOSED BUDGET	BUDGET COMMENTS
SPECIAL TAXING DISTRICTS			
EXPENDITURES			
1111641-513012	OTHER GENERAL ADM.	1,342	
1111641-542000	POSTAGE AND DELIVERY	200	
1111641-546101	WATER TREATMENT SERVICE	11,900	
1111641-546101	OTHER CHARGES FOR	1,500	
1111641-548020	NEWSPAPER ADVERTISEMENTS	200	Legal public notices related to fee assessment per TRIM
	Subtotal Operating Expenditures	15,142	
1111641-581000	OPERATING RESERVES	800	
	TOTAL EXPENDITURES	15,942	
LAKE HILDA - 1705			
	<i>Number of Units</i>	<i>111.00</i>	
	<i>Assesment Rate per Unit</i>	<i>\$157.92</i>	
	<i>Number of cycles</i>	<i>12</i>	
	<i>Number of summer cycles</i>	<i>6</i>	
REVENUES			
1111651-312415	ASSESSMENT	17,529	
1111651-312415	5% ADJUSTMENT FOR DISCOUNTS AND DELAYED PAYMENTS	(876)	
1111651-370016	CARRYOVER (PROJECT BALANCE)	(2,165)	
	TOTAL REVENUES	14,488	
EXPENDITURES			
1111651-513012	OTHER GENERAL ADM.	1,188	
1111651-542000	POSTAGE AND DELIVERY	100	
1111651-546101	WATER TREATMENT SERVICE	10,800	
1111651-546101	OTHER CHARGES FOR	1,500	
1111651-548020	NEWSPAPER ADVERTISEMENTS	200	Legal public notices related to fee assessment per TRIM
	Subtotal Operating Expenditures	13,788	
1111651-581000	OPERATING RESERVES	700	
	TOTAL EXPENDITURES	14,488	
TOTAL SPECIAL TAXING DISTRICTS REVENUES:		1,668,615	
TOTAL SPECIAL TAXING DISTRICTS EXPENDITURES:		1,668,615	



**Electric Utility Tax Revenue
and
Debt Service Fund**

Town of Miami Lakes FY 2018-19 Adopted Budget

*Electric Utility Tax Revenue
and
Debt Service Fund*

Electric Utility Tax Revenue

The Series 2010, Special Obligation Bond Covenant requires that the electrical utility tax revenue is first utilized to make the debt service payment. The

Electric Utility Tax Revenue Fund was therefore created to ensure the appropriate capture of the revenue and the fees associated with the maintenance of the debt. All unused funds are transferred to the General Fund for general operations.

The Total Electric Utility Tax revenue for FY 2018-19 is budgeted at \$3,223,246, an increase of \$133,223 or 4.3% over the current year projections, following the state Public Service Commission's approval of a negotiated rate-hike settlement. The first increase was effective January 2017, another in January 2018 and another increase is due in June 2019, before declining slightly in January 2020. A transfer to the Debt Service Fund in the amount of \$370,745 is budgeted, and \$2,850,501 transfer to the General Fund. The annual dissemination service fee is estimated at \$2,000.

Debt Service Fund

The Bond and Notes covenants require that all debt service related revenues and expenditures are tracked in a separate fund. This Fund accounts for the servicing of all outstanding long-

term obligations except those payable from Enterprise Funds. The Debt Service Fund for FY 2018-19 includes the Series 2010 Special Obligation Bond for construction of Government Center.

The Series 2010 Bond Holder interest payment for FY 2018-19 is \$548,499 and the Federal Direct Payment (interest reimbursement) is estimated at \$179,304. The difference between these two amounts (\$369,195) represents the Town's portion of the debt service which is paid using the Electric Utility Tax revenues. Payment on the principal will begin in FY 2020 (\$380,000).

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
ELECTRIC UTILITY TAX REVENUE
 Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
ELECTRIC UTILITY TAX REVENUE								
REVENUES								
103-314100	ELECTRIC UTILITY SERVICE TAX	\$2,833,279	\$2,924,957	\$3,200,000	\$3,200,000	\$3,090,023	\$3,223,246	Utility tax levied on customer's electric bill
103-314101	ELECTRIC UTILITY SERVICE TAX TO GF	-\$2,492,707	-\$2,550,480	-\$2,826,679	-\$2,826,679	-\$2,721,482	-\$2,850,501	Net of debt service to General Fund
103-370000	ELEC UTIL BUDGET CARRYFORWARD	\$0	\$0	\$0	\$0	\$0	\$0	
103-381210	TRANS GF ELEC UTIL	\$1,500	\$0	\$0	\$0	\$4,450	\$0	
TOTAL REVENUES		\$343,622	\$374,477	\$373,321	\$373,321	\$372,991	\$372,745	
EXPENDITURES								
1038108-531000	PROFESSIONAL SERVICES		\$0	\$0	\$0	\$2,450	\$0	
1038108-546230	CONTINGENCY	\$0	\$0	\$0	\$0	\$0	\$0	
1038108-549090	FINANCIAL INSTITUTION FEES	\$1,350	\$0	\$0	\$0	\$0	\$0	
1038108-549091	ANNUAL DISSEMINATION AGENT FEE	\$1,500	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
1038108-591070	TRANSFER TO DEBT SERV FUND	\$369,726	\$372,223	\$371,321	\$371,321	\$368,541	\$370,745	Transfer to pay debt service on Bond, Series 2010
TOTAL EXPENDITURES		\$374,326	\$374,223	\$373,321	\$373,321	\$372,991	\$372,745	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
DEBT SERVICE FUND**

Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
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DEBT SERVICE FUND

REVENUES

200-361100	INTEREST INCOME	-\$656	\$13,598	\$0	\$0	\$12,000	\$0	
200-381212	TRANSFER IN FROM ELEC UTIL FD	\$371,276	\$372,223	\$371,321	\$371,321	\$368,541	\$370,745	
200-384002	FEDERAL DIRECT PAYMENT	\$178,920	\$178,728	\$178,728	\$178,728	\$179,304	\$179,304	
TOTAL REVENUES		\$2,228,218	\$564,549	\$550,049	\$550,049	\$559,845	\$550,049	

EXPENDITURES

2001731-549090	FINANCIAL INSTITUTION FEES	\$0	\$2,700	\$1,350	\$1,350	\$1,350	\$1,350	
2001731-549092	8038 CP PREPARATION FEES	\$0	\$400	\$200	\$200	\$200	\$200	
2001731-572000	SERIES 2010 INTEREST	\$548,499	\$548,499	\$548,499	\$548,499	\$548,499	\$548,499	
2001731-591071	TRANSFER OUT - ELECTRIC UTILITY REVENUE	\$1,550	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES		\$2,253,175	\$551,599	\$550,049	\$550,049	\$550,049	\$550,049	



**Capital Projects Fund
and
Five-Year Capital Improvement Plan**

Town of Miami Lakes FY 2018-19 Adopted Budget

Capital Projects Fund Detail

The Capital Improvement Program aligns with the Town's 2015-2025 Strategic Plan where mobility remains the Town's #1 strategic goal. The FY 2018-19 Capital Projects Fund Budget includes many of these initiatives with investment in transportation projects representing 50% of the Capital Improvement Program, followed by 15% in parks and facilities improvements, and 35% investment in stormwater improvements.

The Capital Projects Fund is established to account for all resources used for the acquisition of fixed assets or construction of major capital projects. Money is typically transferred to this Fund from other Funds for these projects. The Budget for FY 2018-19 totals \$10,788,241; projects are grouped according to the four categories as summarized below:

Facilities and Equipment

In the prior year, funding was allocated for an emergency generator with enclosure for Government Center, the Town's Emergency Operations Center. The purchase of the generator and the construction of the enclosure was completed 2018. The amount in this sub-fund category (\$26,967) represents a balance carry-forward from the prior year, which is reserved for future facilities and equipment improvement.

Parks Development

- **Senior Center Interior Build-Out**

Total Estimated Project Cost and FY 2018-19 Budget is \$500,000.

The creation of a senior village/senior center and improving the health and vitality of residents of all ages are both part of the Town's 2015-2025 strategic plan. The Senior Community Center 6,000 square feet Interior Build Project will enhance the Town's ability to provide vital resources, programs and services to its growing senior population.

Town of Miami Lakes FY 2018-19 Adopted Budget

The project is positioned on approximately 1.3 acres, located on the west side of Commerce Way and NW 146th Street. The facility shell, estimated at \$1.2 million, is being donated to the Town by The Graham Companies. Surrounding accommodations proposed for this space include 9.4 acres 220 units senior living apartments and a 4.2 acre assisted living facility. The FY 2018-19 allocation will fund buildout of the interior facility shell to include furniture, fixtures and equipment. The facility will be equipped with a catering room to host healthy cooking demos, multipurpose room for health programs and educational classes, art room, and an open play room.

- **Royal Oaks Park Field Lighting Retrofit**

Total Project Cost and FY 2018-19 Budget is \$250,000.

The Town was awarded a grant from the Florida Department of Agriculture and Consumer Services, Office of Energy in the amount of \$225,000 with Town match of \$25,000 for retrofitting the sports field lighting of two fields at Royal Oaks Park with Light Emitting Diode (LED) lights. The Park's present lighting system is over thirteen (13) years old and uses a metal halide lighting system that has an estimated \$38,000 annual electrical cost. Retrofitting the two fields to LED technology will reduce total energy use, increase energy efficiency, and reduce energy costs through the replacement of inefficient lighting with energy efficient lighting. It is expected that the project will generate a projected savings of \$12,000 annually which would allow the Town to recover its grant matching dollars in two to three years.

- **Miami Lakes Optimist Park Master Plan**

Total Estimated Project Cost is \$4.5 million; FY 2018-19 Budget is \$553,625

The Town Council adopted the Miami Lakes Optimist Park Master Plan in 2003; while many of the proposed improvements have been completed, the Plan also includes new sports field lighting (\$1.5 million), rebuilding the tennis and basketball courts (\$500,000), a new concession stand and bathroom facility (\$400,000), field and fencing reconfiguration (\$300,000), a walking trail throughout the park (\$300,000), additional parking spaces (\$230,000), optional airnasium (\$500,000) and a contingency for construction (\$300,000).

In FY2018, a contract for field design work was awarded for \$470,000 which is approximately 38% complete. FY2019 Budget provides funding for the completion of the field design work and construction documents.

Town of Miami Lakes FY 2018-19 Adopted Budget

- **Optimist Park Storage Facility**

Total Project Cost and FY 2018-19 Budget is \$80,000.

Funding will replace the roof and the AC unit, renovate the bathrooms, replace doors, ice machine, and water fountain, and interior and exterior painting.

- **Par 3 Park**

Total Estimated Project Cost is \$4.7 million, FY 2018-19 Budget is \$150,000.

Funded from developer contribution, the budget allocation is for design work to turn a Par 3 Golf Course into a multi-use central park with areas for kids to play, fitness activities, and a transit park-and-ride.

- **Vacant Parcel at Royal Oaks Park**

Total Estimated Project Cost and FY 2018-19 Budget is \$30,000.

Funded from Parks Impact Fees – Open Space, the budget allocation is for the development of the southwest vacant parcel of land at Royal Oaks Parks for passive community use.

Transportation and Stormwater Improvements

The Transportation Improvement Program is based on the results of the Roadway Assessment Report that was completed in 2011, as well as the 2015 Transportation Summit recommendations; the Stormwater Improvement Program is based on the results of the Stormwater Master Plan Update completed in 2012. These programs were developed to ensure that road resurfacing projects are coordinated with drainage improvements. For FY 2018-19, these projects are funded from State grants, Infrastructure Gas Tax funds, Transportation Sales Tax, Stormwater Utility, Mobility fees and Contribution from Developer In Lieu of Road Impact Fees.

As part of its Stormwater Master Plan, over the last few years the Town of Miami Lakes has undertaken a series of projects to protect surface water quality and reduce flooding within the Town. These projects are comprised of both roadway and drainage components and the cost is typically split between the Transportation and Stormwater sub-funds. Drainage projects are completed by resurfacing the roadway, pavement markings, signage and when applicable, landscaping and irrigation. Stormwater improvements typically include the addition of catch basins, French drains, and

Town of Miami Lakes FY 2018-19 Adopted Budget

manholes to provide water quality and quantity treatment. Projects funded in the FY 2018-19 Budget include:

- **Canal Bank Stabilization – Phase II**

Total Estimated Project Cost is \$1.0 million; FY 2018-19 Budget is \$875,000.

The Town received a \$1 million grant through the Florida Legislature (via the Florida Department of Environmental Protection, (FDEP) to fund Phase I of the Canal Stabilization Project which completed the geotechnical and survey of the entire 10,000 linear feet of the canal bank, and constructed 2,840 linear feet of the most unstable portions of the bank on the residential side of Golden Glades and Peter's Pike canal along the northern boundary of the Town. Phase 1 was completed in FY2017.

Through the FY2018 Legislative Appropriation via FDEP, another \$1 million grant was awarded to the Town for Phase II of the Canal Bank Stabilization Project. The boundaries are along the residential, southern bank of NW 170th Street, from the eastern property line of 7831 NW 169th Terrace, continuing west bound to 3,200 linear feet to approximately NW 89rd place. The project will improve canal appearance and performance, reduce sediment accumulation, increase flood protection, prevent erosion and protect private property and minimize the potential safety hazards created by steep canal banks. Phase II is expected to be completed prior to the grant contract end of June 2020.

- **West Lake Roadway and Drainage Improvement – Phase III**

Total Estimated Project Cost is \$1.96 million; FY 2018-19 Budget is \$1,962,500.

The Stormwater Master Plan identified the West Lakes area as a priority for stormwater improvements. The project consists of a complete drainage system retrofit and installation of drainage pipes in residential arterial roads and exfiltration trenches (French Drains) connecting to existing underground infrastructure, leading to an outfall. New structures and inlets will increase capacity.

The project has been designed and permitted. The Town received \$600,000 in State Legislative funding towards Phases 1 and II which were completed in FY2016 and FY2017, respectively. The underground infrastructure installed during Phase I and Phase II is the main system which West Lakes Drainage Improvements Phase III new structures and inlets will intersect, completing this drainage system. In FY2018, the Town received \$1,462,499.95 in grant funding from the U.S. Department of Homeland Security's Federal Emergency Management Agency (FEMA) through the State of Florida, and \$500,000 in State Legislative funds for West Lake Drainage Improvement

Town of Miami Lakes FY 2018-19 Adopted Budget

Phase III. This total amount of \$1,962,500 as budgeted will fully complete the project which will commence in FY2019.

- **Royal Oaks Roadway and Drainage Improvement – Phase I**

Total Estimated Project Cost is \$1.8 million; FY 2018-19 Budget is \$1,000,000

The Royal Oaks community in the northwestern portion of the Town continues to be adversely impacted by flooding events, and therefore, is addressed as a priority project in the Stormwater Master Plan. The project includes construction of the drainage system which consists of installation of stormwater pipes, exfiltration trenches (French Drains) and catch basins, creating a new outfall and restoration and resurfacing of the existing roadway surfaces. The project areas encompass over 24 acres of residential property as follows: Area 1 - NW 164th Street to NW 165th Terrace from NW 87th Avenue to NW 84th Court, and Area 2 – NW 167th Terrace to NW 169th Terrace from 81st Avenue to NW 79th Avenue.

In FY2018 the Town received \$500,000 in State Legislative funds and is matched by Stormwater Utility funds \$350,000 and Transportation funds \$150,000, for a total of \$1,000,000 to commence Phase 1 of the project in FY2019.

- **NW 59th Avenue Extension, Public Works Storage Yard and Boat Yard**

Total Estimated Project Cost is \$5.8 million; FY 2018-19 Budget is \$2,340,500.

The project includes the purchase of a 5.86-acre parcel from Miami-Dade Aviation Department to design and construct a bridge and roadway improvement, extending from NW 59th Avenue over the C-8 Canal south to NW 154th Street, thereby providing public access that will facilitate increased economic opportunities, commerce and local jobs. The project will also include a storage yard for Public Works materials and equipment, and a boat storage facility for the nautical public to be operated by the private sector through a revenue sharing agreement with the Town.

In FY2018 the Town was awarded a \$3.6 million competitive grant from FDOT for the construction of the NW 59th Avenue project. Per the award letter, design (\$240,000) and land acquisition (900,000) to commence in FY2019, and construction (\$2,401,500) and construction engineering and inspection (\$72,500) in FY2020. Additionally, the budget allocation includes \$1,200,000 from PTP (80%), for a total FY 2018-19 budget of \$2,340,500.

The Town is in the process of securing approval from the Florida Aviation Administration and South Florida Water Management District to be able to use the property for the above-mentioned intended uses.

Town of Miami Lakes FY 2018-19 Adopted Budget

- **Safe Routes to School**

Total Estimated Project Cost is \$860,000; FY 2018-19 Budget is \$685,400.

The Town was initially awarded a grant from FDOT through the Local Agency Program in 2014 in the amount of \$200,000 with a Town match of \$121,500 for a greenway trail along the east side of Miami Lakeway North/South between Miami Lakes K-8 and Miami Lakes Middle Schools. In FY2017 FDOT awarded an additional \$18,073 towards the design and a bat survey which was completed. The design includes a meandering trail for bicyclists and pedestrians with high emphasis crosswalks and bollards to provide additional caution and limit access to motorized vehicles, as well as landscaping.

In FY2018 FDOT awarded another \$302,484 towards construction, and \$49,154 for construction engineering inspections. These amounts along with the Town's match is expected to fully fund construction and complete the project in FY2019.

- **Windmill Gate Road**

Estimated Project Cost is \$215,000; FY 2018-19 Budget is \$190,000.

As part of the Transportation Improvement Initiative outlined in the Town's Strategic Plan, improvements on Windmill Gate Road at the entrance from NW 67th Ave will reduce traffic congestion on 67th Avenue and improve the vehicular movement in and out of the Windmill Gate Community, the Miami Lakes Library and adjacent shopping center. Plans were developed in FY2017 to widen Windmill Gate Road to accommodate an extra lane of traffic. FY 2018-19 budget allocation provides the funding for construction.

- **Palmetto and NW 67th Avenue Widening Project**

Total Estimated Project Cost is \$516,765; FY 2018-19 Budget is \$441,747.

As part of the Transportation Improvement Initiative outlined in the Town's Strategic Plan, widening the roadway at NW 67th Avenue and SR 826/Palmetto by incorporating an additional thru lane for northbound traffic flow will reduce traffic congestion and improve vehicular movement. This project is funded by a contribution in lieu of road impact fees (\$489,935) from Town Center Developer and covers the cost of design and construction. Construction administration is funded by the Town at approximately \$26,830.

Town of Miami Lakes FY 2018-19 Adopted Budget

- **Business Park East (NW 60th Avenue)**

Total Estimated project cost is \$1.4 million; FY 2018-19 Budget is \$1,115,000.

The Town received a grant award for \$1,000,000 from FDOT through the Transportation Alternative Program (TAP) and requires a Town match of \$400,000 for bicycle and pedestrian improvements. The grant is to fund the construction of bicycle lanes, sidewalks, crosswalks and ADA compliant intersections with curb ramps at Business Park East which covers the area along NW 60th Avenue from NW 139th Street to Miami Lakes Drive. Planning, assessment, survey and approximately 30% of design work was completed in FY2018, and construction will commence in FY2019.

- **Miami Lakeway South Roadway Resurfacing**

Estimated Project Cost is \$235,000; FY 2018-19 Budget is \$200,000.

Funds are budgeted for pavement repairs on a section of the roadway on Miami Lakeway South between NW 67th Avenue and Lake Candlewood Court to include milling and resurfacing the full width pavement, as well as installation of pavement markings and reflective markers. Topographic survey and design were completed in FY2018, and the FY2019 Budget allocation provides the funding for construction.

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
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CAPITAL PROJECTS FUND
FACILITIES AND EQUIPMENT IMPROVEMENT

REVENUES

3013903-361100	INTEREST INCOME	\$0	\$15,993	\$0	\$0	\$0	\$0	
3013903-381114	TRANSFER FROM IMPACT FEE FUND - POLICE	\$24,765	\$110,000	\$30,865	\$177,950	\$177,950	\$0	FY18 Transfer for Town Hall Emergency Generator and enclosure
3013903-370000	F/CAP PROJ BUDGET CARRYFORWARD	\$0	\$0	\$144,135	\$107,885	\$123,878	\$26,967	Prior year carryforward fund balance
TOTAL REVENUES		\$24,765	\$125,993	\$175,000	\$285,835	\$301,828	\$26,967	

EXPENDITURES

3013903-549002	RESERVE FOR FACILITIES & EQUIP IMPROV		\$0	\$0	\$0	\$0	\$26,967	Reserve for Facilities and Equipment Improvement projects
3013903-564000	MACHINERY & EQUIPMENT	\$59,700	\$14,280	\$175,000	\$285,835	\$274,861	\$0	FY18 Purchase of Town Hall Emergency Generator and construction of enclosure.
3013903-581040	TRANSFER TO GENERAL FUND	\$0	\$111,416	\$0	\$0	\$0	\$0	FY17 Reversal of funds from General Fund for generator and enclosure.
TOTAL EXPENDITURES		\$59,700	\$125,696	\$175,000	\$285,835	\$274,861	\$26,967	

PARKS IMPROVEMENTS

REVENUES

3017207 331904	FDOT - 2017 HIGHWAY BEAUTIFICATION GR/ G1703	\$0	\$0	\$0	\$100,000	\$0	\$0	FY18 FDOT Highway Beautification Council Grant awarded but project postponed until 2026
3017217 331905	FLORIDA DEPT OF AGRICULTURE & CONSUMER SERVICES	\$0	\$0	\$0	\$0	\$0	\$225,000	Royal Oaks Park Sports Fields LED Retrofit grant (\$225,000). Town to match \$25,000
301-XXXXXX	SHORT TERM LOAN PROGRAM	\$0	\$0	\$0	\$0	\$0	\$0	Loan Program for MLOP Master Plan. Total project cost \$4.5M offset by savings from LED conversion (\$600,000) and cell phone tower revenues (\$300,000), Parks Improvement Impact Fees (\$809,602), and General Fund contribution (\$106,000) and carryover fund balance (\$78,625)
301-369300	SETTLEMENTS/INSURANCE CLAIMS	\$0	\$21,749	\$0	\$0	\$0	\$0	FY17 claim for MLOP ballfield lights
3017207-337206	NEAT STREETS GRANT	\$0	\$0	\$0	\$0	\$33,500	\$0	FY18 Grant reimbursement for West Lake Reforestation Phase 1 (\$15,000) and Phase 2 (\$18,500)

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
301-370001	CAP PARKS BUDGET CARRYFORWARD	\$0	\$0	\$405,000	\$822,769	\$822,770	\$403,882	Prior year carryforward fund balance
301-381106	TRANS FR GENERAL FUND - PARKS	\$0	\$484,172	\$0	\$0	\$0	\$106,000	Transfer in for MLOP Master Plan (\$106,000). FY17 include transfer for Westlake Neighborhood Reforestation (Year 1 of 5), Highway Beautification for FDOT Grant match (\$100,000), Mini Parks Improvements (\$117,300), Royal Oaks Parks water fountains and soccer goals (\$45,000), NW 154th Street and Palmetto Beautification (\$100,000) and safety surface at ROP (21,872)
301-381115 POS	TRANS FR PARKS IMPACT FEE FD - OPEN SPA	\$0	\$50,000	\$30,000	\$68,000	\$83,622	\$0	FY18 include transfer for ROP passive park redevelopment (\$30,000), completion of dog park (\$38,000), and Madden's Hammock biodiversity study (\$15,622)
301-381115 PIMP	TRANS FR PARKS IMPACT FEE FD - IMPROV	\$0	\$684,900	\$995,000	\$995,000	\$170,000	\$828,743	Senior Center Buildout (\$500,000) and MLOP Master Plan (\$328,743). FY18 includes Design and Phase 1 construction of MLOP Master Plan design (\$75,000), Phase 2 of 3 funding for pocket park furniture (\$65,000), and MLOP Art In Public Places (\$30,000). FY17 Transfer in from Parks Impact Fee Fund - Improvements for MLOP Master Plan (\$100,000), Marina and Storage Facility improvements (\$220,000) and parks furniture (\$50,000), MCCC Improvements (\$155,000), Parks IT Enhancement \$65,000, add'l funding for Optimist Building (\$65,000), Dog Park (\$50,000), Art in Public Places (\$14,400) and other \$15,500)
TOTAL REVENUES:		\$200,000	\$1,240,821	\$1,430,000	\$1,985,769	\$1,109,892	\$1,563,625	
EXPENDITURES								
3017207-563505	DOG PARK	\$76,073	\$154,572	\$0	\$5,355	\$0	\$0	FY17 completion of dog park for a total project cost of \$253,500 (design \$15,500, construction \$238,000)
3017207-546230/5	CIP RESERVE FOR PARKS	\$0	\$0	\$0	\$44,568	\$0	\$0	Reserve for future parks improvement projects
3017327-562065	SENIOR CENTER BUILDOUT		\$0	\$0	\$0	\$0	\$500,000	Design of Senior Center interior buildout

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

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3017247-563001	IT INFRASTRUCTURE	\$13,934	\$0	\$0	\$14,400	\$14,400	\$0	FY18 includes completion of IT Enhancement of WiFi installation and upgrades at all Parks facilities
3017207-563003	WEST LAKE NEIGHBORHOOD REFORESTATIO	\$0	\$5,237	\$0	\$175,763	\$175,730	\$0	FY18 and FY17 include Phases 1 and 2 removal and replacement of 1/5 of tree canopy in West Lake neighborhood each year for 5 years
TOTAL ADMINISTRATIVE PROJECTS:		\$95,006	\$159,809	\$0	\$240,086	\$190,130	\$500,000	
3017207 563610 G	FDOT HIGHWAY BEAUTIFICATION	\$0	\$3,523	\$0	\$133,977	\$0	\$0	FY18 FDOT grant extended due to postponement of project until 2026. Matching funds transferred to Westlake Neighborhood Reforestation Phase 2.
TOTAL GREENWAY AND TRAILS:		\$0	\$3,523	\$0	\$133,977	\$0	\$0	
3017217-563000	ROP BALLFIELDS IMPROVEMENTS	\$0	\$46,165	\$0	\$5,200	\$5,200	\$0	FY17 include soccer goal and windscreen replacement (\$25,000), and water fountain (\$20,000), and installation in FY18.
3017217-563000 G1802	ROP SPORTS FIELDS LED RETROFIT		\$0	\$0	\$0	\$0	\$250,000	Retrofit lighting at two sports fields
TOTAL ROYAL OAKS PARK PROJECTS:		\$0	\$46,165	\$0	\$5,200	\$5,200	\$250,000	
3017227-563536	PLAY PLAYGROUND RENOVATION	\$138,302	\$0	\$0	\$0	\$0	\$0	
3017227-563536	MINI PARKS COMM CENT EAST	\$393,683	\$17,150	\$0	\$0	\$5,950	\$0	FY18 Art in Public Places program
TOTAL PARK -EAST (YOUTH CENTER):		\$531,985	\$17,150	\$0	\$0	\$5,950	\$0	
3017237-563537	MINI PARKS COMM CENT WEST	\$0	\$74,394	\$75,000	\$80,606	\$50,738	\$0	FY18 include completion of MCCC Improvements: impact resistant windows and doors. FY17 includes roof replacement (\$59,600) and air condition (\$14,794)
TOTAL PARK - WEST (MARY COLLINS):		\$0	\$74,394	\$75,000	\$80,606	\$50,738	\$0	

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
3017247-562000	MLOP CLUBHOUSE/FURNITURE & FIXTURES	\$653,705	\$542,676	\$0	\$0	\$12,770	\$0	FY18 Completion of Clubhouse . Total project cost of approximately \$2.1M for Clubhouse includes Construction of \$1.8M with a \$300K contingency; design, permitting and other professional fees of \$300,000.
3017247-564000	MACHINERY AND EQUIPMENT	\$0	\$59,038	\$0	\$0	\$0	\$0	FY17 Light rack replacement at MLOP. Offset by insurance claims \$21,749
3017247-562060	MLOP MARINA	\$0	\$9,171	\$0	\$0	\$0	\$0	FY17 Replace roof, extend and upgrade marina for ADA compliance
3017247-563001	MLOP STORAGE FACILITY	\$0	\$48,024	\$80,000	\$80,000	\$0	\$80,000	Rebudget funds to replace roof, A/C unit, renovate bathrooms and refurbish interior
3017247-567000	MLOP WORKS OF ART/COLLECTIONS	\$0	\$1,500	\$30,000	\$30,000	\$30,000	\$0	Art in Public Places
3017247-563618	MLOP MASTER PLAN	\$0	\$0	\$1,000,000	\$1,000,000	\$175,000	\$553,625	Funding to complete the design work at MLOP (\$295,000) and the remainder towards the construction phase (258,625). FY18 includes design work for MLOP Master Plan
TOTAL MIAMI LAKES OPTIMIST PARK		\$653,705	\$660,409	\$1,110,000	\$1,110,000	\$217,770	\$633,625	
3017257-563541	RESODDING POCKET PARK	\$0	\$0	\$0	\$115,000	\$115,000	\$0	FY18 includes re-sodding of pocket parks
3017257-564000	MINI PARKS IMPROVEMENTS	\$0	\$119,114	\$65,000	\$105,600	\$105,600	\$0	New furniture including benches, waste bins at pocket parks for (Year 2 of 3). FY17 include pocket park furniture Year 1 of 3, new playground, safety surface, drainage and irrigation, swale curbing, sod restoration, and rule signs.
TOTAL MINI PARKS		\$0	\$119,114	\$65,000	\$220,600	\$220,600	\$0	
3017277-563538	BRIDGE PARK	\$28,620	\$0	\$0	\$0	\$0	\$0	Develop interlocal agreement between Miami Lakes and City of Hialeah
3017287-563540	PAR 3 PARK	\$12,500	\$0	\$150,000	\$150,000	\$0	\$150,000	Rebudget funds for design of Par 3 Park
3017297-563539	PASSIVE PARK DEVELOPMENT	\$0	\$0	\$30,000	\$30,000	\$0	\$30,000	Rebudget funds for redevelopment of SW vacant parcel of ROP for passive community use
3017317-531000	MADDEN'S HAMMOCK PARK/PROF SERVICES			\$0	\$15,300	\$15,622	\$0	FY18 include Biodiversity Study at Madden's Hammock
TOTAL PASSIVE PARK DEVELOPMENT		\$41,120	\$0	\$180,000	\$195,300	\$15,622	\$180,000	
TOTAL PARKS IMPROVEMENTS EXPENDITURES		\$1,321,816	\$1,080,564	\$1,430,000	\$1,985,769	\$706,010	\$1,563,625	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
TRANSPORTATION IMPROVEMENTS								
REVENUES								
3014134-312420	SECOND LOC OPT GAS TAXE 3 cent	\$155,020	\$161,504	\$144,833	\$144,833	\$155,945	\$152,000	1 to 5 cent tax per Florida Statute 336.025
3014134-331903	MPO GRANT - COMPLETE STREETS G1606		\$22,275	\$0	\$17,725	\$17,725	\$0	FY18 Complete Streets Implementation Grant
3014134-337207	TPO GRANT - SMART MOBILITY G1801		\$0	\$0	\$0	\$0	\$40,000	TPO Grant for Miami Lakes Smart Mobility and Future Technology Transportation Study. FY18 Complete Streets Grant Award from MPO
301-331492	FEDERAL GRANT - TRANSPORTATION ALTERNATIVE PROGRAM (TAP) G1401	\$0	\$0	\$1,000,000	\$1,000,000	\$0	\$1,000,000	Tap Grant Award for Complete Streets Business Park East project to include townwide bicycle and pedestrian improvements
301-334202	SAFE ROUTES TO SCHOOL	\$20,000	\$28,073	\$389,300	\$559,300	\$0	\$521,638	LAP grant funding for Safe Routes to School project including construction and CEI costs
301-334203	STATE GRANT	\$0	\$0	\$0	\$100,000	\$38,563	\$0	FY18 reflects reimbursement of FDOT Grant for 154 Street and Palmetto beautification.
3014134 331907	COUNTY GRANT - CIGP - NW 59 AVE RDWY EXTENSION G1805	\$0	\$0	\$0	\$0	\$0	\$1,140,500	County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award \$3,614,500. FY19 Budget for design and land acquisition. Construction and CEI (\$2.474M) to be budgeted in FY20
301-361100	INTEREST INCOME	\$27,725	\$0	\$25,000	\$25,000	\$16,000	\$16,000	Interest income from Investment Portfolio
3014134-381111	TRANSF F/SRF PTP	\$130,000	\$26,276	\$825,000	\$825,000	\$825,000	\$650,000	FY19 includes Transfer from PTP 80% towards 59 Ave Extension Project (\$500,000) and roadway portion of Royal Oaks Roadway and Drainage Project
3014144-381304	TRANSF FROM DEVELOPER CONTRIBUTION IN LIEU OF ROAD IMPACT FEE FUND 001/002	\$0	\$0	\$408,069	\$641,934	\$0	\$641,934	Funds rebudgeted for design and construction of 67th Avenue Widening Project (\$489,934) and Adaptive Signalization (\$152,000)
3014184-381120	TRANSF FROM MOBILITY FEE FUND	\$0	\$468,000	\$300,000	\$322,108	\$208,870	\$314,500	FY19 Transfer to Capital for Business Park East (NW60th Avenue) project. FY18 Transfer to Capital include balance on design services of Underpasses (\$175,000) and balance on prior year projects. FY17 include funds for Adaptive Signalization Program (58,000) and design of Underpass Bridges at 146th Street (\$170,000)
3014134-370003	CAPTRANSP BUDGET CARRYFORWARD	\$0	\$0	\$1,160,079	\$1,390,290	\$1,374,296	\$883,577	Prior year carryforward fund balance
TOTAL REVENUES		\$362,082	\$706,128	\$4,252,281	\$5,026,190	\$2,636,399	\$5,360,149	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
EXPENDITURES								
3014134-534200	TRAFFIC CALMING	\$1,914	\$9,029	\$25,000	\$25,000	\$20,000	\$0	Speed humps
3014134-531336	SMART MOBILITY AND FUTURE TECHNOLOGY TRANSPORTATION STUDY		\$0	\$0	\$0	\$0	\$50,000	Potential TPO grant award for Smart Mobility and Future Technology Transp Study (\$40,000) with Town match (\$10,000) to perform study of SMART ideas to improve transportation within the Town.
3014134-546230/5	CIP RESERVE FOR TRANSPORT	\$0	\$0	\$0	\$0	\$0	\$187,502	Contingency for Transportation project needs.
3014134-563029	59TH AVENUE EXTENSION, PUBLIC WORKS STORAGE YARD AND BOAT YARD	\$7,800	\$14,760	\$775,000	\$775,000	\$75,000	\$2,340,500	Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost \$5.8M
3014134-563059	TRANSP LAKE MARTHA IMPROV	\$1,189,841	\$6,111	\$0	\$0	\$0	\$0	-
3014134-563060	TRANSP LAKE SARAH IMPROV	\$20,893	\$7,479	\$590,960	\$593,481	\$593,427	\$0	Total project cost is estimated at \$2.3 million. FDEP grant awarded for \$300,000. Design completed in FY14; bidding and construction of Phases 1 and 2 to commence in FY17 and expected to be completed in FY18. Cost split between Transportation and Stormwater
3014134-563065	SAFE ROUTES TO SCHOOL ALONG MLS	\$88,019	\$28,303	\$580,000	\$649,550	\$50,000	\$685,400	Construction of Safe Routes to School project to commence in FY19. Design completed in FY17.
3014134-563066	HUTCHINSON ROADWAY & DRAINAGE IMPR	\$0	\$52,753	\$0	\$0	\$0	\$0	FY17 completion of project
3014134-563067	64th AVENUE MILLING AND RESURFACING		\$32,408	\$0	\$0	\$0	\$0	FY17 include milling, resurfacing and pavement markings on NW 64th Avenue between Miami Lakeway North and 162nd Street
3014134-563201	BEAUTIFICATION- Entrance Feature	\$117,946	\$136,582	\$0	\$0	\$0	\$0	FY17 includes completion project under the Beautification Master Plan - gateway improvements at NW 154 & Palmetto, underpass improvements at Miami Lakes Dr & Palmetto, and roadway improvements at 77th Court to Miami Lakeway N&S.
3014134-563201	FIBEAUTIFICATION FDOT	\$17,403	\$138,914	\$0	\$0	\$0	\$0	FY17 includes completion of beautification project at Palmetto and 154th Street. Grant funding of \$100,00 from FDOT with Town match of \$100,000

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
3014134-563202	WINDMILL GATE ROAD IMPROVEMENTS	\$4,585	\$11,356	\$0	\$199,059	\$10,059	\$190,000	FY18 includes intersection improvement at Windmill Gate and the Palmetto.
3014144-563725	PALMETTO & NW 67TH AVENUE WIDENING	\$14,000	\$48,187	\$408,069	\$441,747	\$0	\$441,747	67th Avenue Widening Project to include design, permitting and construction administration to add an additional through lane at NW 67th Avenue and Palmetto
3014134-563204	GREENWAY AND TRAILS STRIPING	\$9,857	\$4,224	\$50,000	\$50,000	\$0	\$0	FY18 Striping on 89th Avenue
3014134-563607	COMPLETE STREETS IMPLEMENTATION PLAN	\$0	\$46,959	\$0	\$10,651	\$10,652	\$0	FY18 includes completion of design work for improvements to pedestrian connections and bike lanes at Town Center. Complete Streets Grant awarded for \$40,000 with Town match of \$10,000.
3014134-563608	COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH AVE)	\$0	\$79,738	\$650,000	\$673,250	\$205,262	\$1,115,000	FY17 include planning, assessment, survey and approx 30% of design of project at Business Park East and Main Street East. FY18 funding completes the design for construction to commence in FY19. Project includes bicycle lanes, sidewalk and crosswalk improvements along NW 60th Avenue from NW 139th Street to Miami Lakes Drive.
3014134-563616	COMPLETE STREET IMPLEMENTATION: MAIN STREET EAST (NW 151 AND 153 STREETS)	\$0	\$0	\$650,000	\$650,000	\$0	\$0	FY18 Funding for construction at Main Street East to include bicycle lanes, sidewalk and crosswalk improvements at NW 151st and 153 Street from Miami Lakeway N. to Miami Lakes Drive. Project postponed until FY20
3014134-563617	MIAMI LAKEWAY SOUTH RESURFACE	\$0	\$0	\$193,252	\$193,252	\$35,446	\$200,000	FY19 rebudget milling and resurfacing Miami Lakeway South between NW 67 Ave and Lake Candlewood Court.
3014184-563609	NW 146/159 STREET UNDERPASSES	\$0	\$4,238	\$165,000	\$515,000	\$515,000	\$0	LFA with FDOT for design of underpasses \$412,000; traffic signal warrant analysis \$43,000 and 50% design for NW77th Avenue bridge widening for shared use path \$60,000
3014184-563613	160TH STREET UNDERPASS BRIDGE	\$0	\$4,239	\$165,000	\$0	\$0	\$0	See above
3014184-563614	ADAPTIVE SIGNALIZATION PROGRAM	\$0	\$35,133	\$0	\$174,867	\$165,164	\$0	FY18 Implementation of adaptive hardware and software at 5 main intersections of the Town along 154th Street between 82nd Avenue and Palmetto Expressway

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
3014184-563615	82ND AVENUE & OAK LANE RECONFIGURATION		\$16,775	\$0	\$75,333	\$72,812	\$0	FY18 include design, permitting and construction for reconfiguration of 82nd Avenue and Oak Lane
3014134-591030	TRANSF TO STORMWATER CIP	\$0	\$0	\$0	\$0	\$0	\$150,000	Transfer to CIP Stormwater for Royal Oaks Drainage project
TOTAL EXPENDITURES:		\$1,619,651	\$689,068	\$4,252,281	\$5,026,190	\$1,752,822	\$5,360,149	

STORMWATER IMPROVEMENTS

REVENUES

3013803-334360	STORMWATER GRANTS LKSAR	\$300,000	\$0	\$0	\$425,000	\$425,000	\$0	FY18 include FDEP Grant (\$300,000) and SFWMD Grant (\$125,000) for Lake Sarah/Hilda.
3013803-334361	STORMWATER GRANTS G1706	\$156,467	\$756,709	\$1,000,000	\$1,000,000	\$125,000	\$875,000	FY18 Canal Bank Stabilization grant
3013803-331906	FEMA - WEST LAKE PHASE 3 G1806						\$1,462,500	FEMA Funding through the State of Florida for West Lake Phase 3
3013803-334507	STATE LEGISLATIVE GRANT - WEST LAKE PHASE 3 G1804						\$500,000	Legislative Award for West Lakes Drainage Phase 3
3013803-334362-	STATE LEGISLATIVE GRANT - ROYAL OAKS DRAINAGE G1803						\$500,000	Legislative Award for Royal Oaks Drainage Phase 1
3013803-370004	CAPITAL SW BUDGET CARRYFORWD	\$0	\$0	\$924,360	\$783,485	\$783,485	\$0	Prior year fund balance carryforward
301-381111	TRANSF IN-PEOPLES TRANSPORTATION PRGT	\$300,000	\$0	\$0	\$0	\$0	\$150,000	Transfer from PTP towards drainage portion of budgeted projects - Royal Oaks Drainage
3013803-381400	TRANSF IN-STORMWATER	\$0	\$468,967	\$150,000	\$150,000	\$150,000	\$350,000	Transfer from Stormwater Utility Fund towards Royal Oaks Drainage. FY18 Transfer in for the drainage portion of Lake Sarah/Hilda
TOTAL REVENUES:		\$756,467	\$1,225,676	\$2,074,360	\$2,358,485	\$1,483,485	\$3,837,500	

EXPENDITURES

3013803-563039	WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	\$3,732	\$0	\$0	\$21,500	\$21,500	\$1,962,500	Total project cost is estimated at \$1.96M. Design was completed in FY14 as part of West Lake Phase 1 Project. Bidding and construction to commence in FY19
3013803-563041	ROYAL OAKS DRAINAGE & ROADWAY IMPRC	\$288	\$0	\$0	\$6,000	\$6,000	\$1,000,000	Total project cost estimated at \$2 million. Design completed in FY14 (\$120,000); bidding and construction of Phase 1 to commence in FY19 and Phase 2 in FY20 (construction cost \$1.8M, administration \$60,000).

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
CAPITAL PROJECTS FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
3013803-563042	CANAL BANK STABILIZATION - PHASE 1	\$154,428	\$768,976	\$0	\$0	\$0	\$0	Phase 1 Stabilization of canala banks along NW 170 Street and 77 Court completed in FY17.
3013803-563042	CANAL BANK STABILIZATION - PHASE 2 G1706	\$0	\$29,174	\$868,000	\$971,450	\$95,826	\$875,000	Phase 2 Stabilization of canal banks through NW 87th Avenue. Construction to commence in FY19
3013803-563059	LAKE MARTHA DRAINAGE IMPROVEMENT	\$813,226	\$4,074	\$0	\$0	\$0	\$0	Drainage and roadway improvements commenced in FY14 and completed in FY16 at a total project cost of approximately \$2.66M. 40% of cost is allocated to Stormwater and 60% to Transportation.
3013803-563060	LAKE SARAH IMPROVEMENT	\$4,195	\$222,986	\$1,107,440	\$1,359,454	\$1,360,159	\$0	Total project cost is estimated at \$2.3 million. FDEP grant awarded for \$300,000. Design completed in FY14; bidding and construction of Phases 1 and 2 to commence in FY17 and expected to be completed in FY18. Cost split between Transportation and Stormwater
3013803-563066	HUTCHINSON ROADWAY & DRAINAGE IMPR	\$0	\$29,697	\$0	\$0	\$0	\$0	FY17 includes Hutchinson Roadway & Drainage Improvement - 35% allocation for a total project cost of \$115,000
3013803-581000	OPERATING CONTINGENCY- STORM	\$0	\$0	\$98,920	\$82	\$0	\$0	Contingency for Stormwater capital project needs.
TOTAL EXPENDITURES:		\$1,268,042	\$1,054,907	\$2,074,360	\$2,358,485	\$1,483,485	\$3,837,500	
TOTAL CAPITAL FUND PROJECTS REVENUES		\$1,343,314	\$3,298,618	\$7,931,641	\$9,656,279	\$5,531,604	\$10,788,241	
TOTAL CAPITAL FUND PROJECTS EXPENDITURES		\$4,269,209	\$2,950,235	\$7,931,641	\$9,656,279	\$4,217,178	\$10,788,241	



**Five-Year Capital Improvement Plan
FY 2019 – FY 2023**

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
FACILITIES AND EQUIPMENT IMPROVEMENT						
REVENUES						
TRANSFER FROM GENERAL FUND	\$0	\$150,000	\$150,000	\$150,000	\$150,000	Transfer from General Fund for long term maintenance requirements on all Town facilities
CAP PROJ BUDGET CARRYFORWARD	\$26,967	\$0	\$0	\$0	\$0	Prior year carryforward sub-fund balance
TOTAL REVENUES	\$26,967	\$150,000	\$150,000	\$150,000	\$150,000	
EXPENDITURES						
RESERVE FOR FACILITIES AND EQUIPMENT IMPROV	\$26,967	\$0	\$0	\$0	\$0	
FACILITY RENEWAL AND REPLACEMENT	\$0	\$150,000	\$150,000	\$150,000	\$150,000	Outgoing years reflect cost of maintenance requirements for all Town facilities.
TOTAL EXPENDITURES	\$26,967	\$150,000	\$150,000	\$150,000	\$150,000	
PARKS IMPROVEMENT						
REVENUES						
FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES	\$225,000	\$0	\$0	\$0	\$0	Royal Oaks Park Sports Fields LED Retrofit grant (\$225,000). Town to match \$25,000
SHORT TERM LOAN PROGRAM	\$0	\$0	\$0	\$0	\$0	Loan Program for MLOP Master Plan. Total project cost \$4.5M offset by savings from LED conversion (\$600,000) and cell phone tower revenues (\$300,000), Parks Improvement Impact Fees (\$809,602), and General Fund contribution (\$106,000) and carryover fund balance (\$78,625)
LOAN	\$0	\$0	\$0	\$5,000,000	\$0	Issuance of Loan for construction of Madden's Hammock Park
TRANSF IN - GENERAL FUND FOR PARKS PROJECTS	\$106,000	\$0	\$0	\$0	\$0	Transfer in from General Fund for MLOP Master Plan
GF TRANSF BEAUTIFCATION GRANT MATCH	\$0	\$10,000	\$10,000	\$10,000	\$10,000	Town's matching grant for Neighborhood Improvement
TRANSF IN- PARKS IMPACT FEE FUND - OPEN SPACE	\$0	\$1,075,000	\$2,000,000	\$0	\$0	Transfers from Parks Impact Fee Fund - Open Space for Par 3 Park design FY20 and construction in FY21
TRANSF IN- PARKS IMPACT FEE FUND - IMPROVEMENTS	\$828,743	\$0	\$0	\$0	\$0	Transfer from Parks Improvement Impact Fee Fund for build-up of Senior Center interior (\$500,000) and MLOP Master Plan (\$328,743)
CAP PARKS BUDGET CARRYFORWARD	\$403,882	\$0	\$0	\$0	\$0	Prior year carryforward sub-fund balance
TOTAL REVENUES:	\$1,563,625	\$1,085,000	\$2,010,000	\$5,010,000	\$10,000	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
EXPENDITURES						
CIP RESERVE FOR PARKS	\$0	\$0	\$0	\$0	\$0	Reserve for future parks improvement projects
SENIOR CENTER INTERIOR BUILDUP	\$500,000		\$0	\$0	\$0	Interior build up of a 6,000 square foot shell building for a senior community/activity center
NIC BEAUTIFICATION MATCHING GRANT PROGRAM	\$0	\$10,000	\$10,000	\$10,000	\$10,000	Grant match funding for neighborhood improvement
TOTAL CLS ADMINISTRATIVE PROJECTS:	\$500,000	\$10,000	\$10,000	\$10,000	\$10,000	
ROP SPORTS FIELDS LED RETROFIT	\$250,000	\$0	\$0	\$0	\$0	Retrofit lighting at two sports fields
TOTAL ROYAL OAK PARK:	\$250,000	\$0	\$0	\$0	\$0	
MLOP MASTER PLAN	\$553,625	\$0	\$0	\$0	\$0	Funding to complete MLOP Master Plan design and construction.
AIRNASIUM (MLOP MASTER PLAN OPTION)	\$0	\$0	\$0	\$0	\$0	Option for MLOP Master Plan
MLOP STORAGE FACILITY	\$80,000	\$0	\$0	\$0	\$0	Replace roof, air condition and refurbish interior
TOTAL MIAMI LAKES OPTIMIST PARK:	\$633,625	\$0	\$0	\$0	\$0	
PAR 3 PARK	\$150,000	\$1,000,000	\$2,000,000	\$0	\$0	Funding for design in FY19 from developer's contribution. Construction to commence in FY20 and completed by FY21 from Open Space Impact Fee Funds. Total estimated project cost \$3M.
PASSIVE PARK (ROYAL OAKS PARK)	\$30,000	\$0	\$0	\$0	\$0	Redevelopment of SW vacant parcel of Royal Oaks Park for passive community use
MADDEN'S HAMMOCK PARK	\$0	\$75,000	\$0	\$5,000,000	\$0	Design services for Madden's Hammock with construction to commence in FY22. Total estimated project cost \$5.075M.
TOTAL PASSIVE PARK	\$180,000	\$1,075,000	\$2,000,000	\$5,000,000	\$0	
TOTAL PARKS IMPROVEMENTS EXPENDITURES	\$1,563,625	\$1,085,000	\$2,010,000	\$5,010,000	\$10,000	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
TRANSPORTATION IMPROVEMENT						
REVENUES						
SECOND LOCAL OPTION GAS TAX 3 cent	\$152,000	\$150,000	\$150,000	\$150,000	\$150,000	1 to 5 cent tax per Florida Statute 336.025
MPO/TPO GRANT	\$40,000	\$0	\$0	\$0	\$0	
FEDERAL GRANT - TRANSPORTATION ALTERNATIVE PROGRAM (TAP)	\$1,000,000	\$0	\$0	\$0	\$1,541,544	FY19 FDOT TAP grant for Complete Streets Business Park East project that includes bicycle, sidewalk and crosswalk improvements. FY23 FDOT TAP Grant for Business Park West project at 79th Court (\$1,000,000) and Greenway 2.0 (\$541,544)
SAFE ROUTES TO SCHOOL	\$521,638	\$0	\$0	\$0	\$0	Additional grant award from FDOT to complete construction. \$200,000 was previously awarded.
STATE GRANT - TIGER/INFRA	\$0	\$7,875,000	\$0	\$0	\$0	TIGER OR INFRA Grant for Underpass Bridges at 146th Street/160th Street and Palmetto and pedestrian bridge
STATE GRANT - FLORIDA JOB GROWTH	\$0	\$5,300,000	\$0	\$0	\$0	Grant for for construction at Main Street East (NW 151st and 153 Street)
COUNTY GRANT (CIGP)	\$1,140,500	\$2,474,000	\$0	\$0	\$0	County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award \$3,614,500. FY19 Budget for design and land acquisition. Construction and CEI (\$2.474M) to be budgeted in FY20
INTEREST INCOME	\$16,000	\$25,000	\$25,000	\$25,000	\$25,000	Interest income from Investment Portfolio
TRANSFER FROM GENERAL FUND	\$0	\$100,000	\$100,000	\$0	\$0	Total project is estimated at \$500,000. Commencing in FY17, funds programmed to remove and replace 1/5 of tree canopy in West Lake neighborhood each year. Funding for FY18 to be done through carryover.
TRANSFER IN- SRF PTP	\$650,000	\$500,000	\$500,000	\$500,000	\$500,000	Transfers from Special Revenue Fund PTP 80% (half-cent discretionary sales surtax) for transportation related and roadway improvement capital projects
CONTRIBUTION IN LIEU OF ROAD IMPACT FEE	\$641,934	\$200,000	\$1,600,000	\$0	\$0	Funding Park and Ride Design in FY20 and Construction in FY21
TRANSFER IN- MOBILITY FEE FUND	\$314,500	\$0	\$0	\$0	\$0	Transfers from Mobility Fee Trust Account Fund for projects as identified
CAPTRANSP BUDGET CARRYFORWARD	\$883,577	\$187,502	\$262,502	\$937,502	\$1,140,796	Prior year carryforward sub-fund balance
TOTAL REVENUES	\$5,360,149	\$16,811,502	\$2,637,502	\$1,612,502	\$3,357,340	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
EXPENDITURES						
CIP RESERVE FOR TRANSPORT	\$187,502	\$262,502	\$937,502	\$1,140,796	\$516,796	Contingency for transportation project needs
SMART MOBILITY AND FUTURE TECHNOLOGY TRANSPORTATION STUDY	\$50,000	\$0	\$0	\$0	\$0	Potential TPO grant award for Smart Mobility and Future Technology Transp Study (\$40,000) with Town match (\$10,000) to perform study of SMART ideas to improve transportation within the Town.
WEST LAKE REFORESTATION PROGRAM	\$0	\$100,000	\$100,000	\$0	\$0	Total project is estimated at \$500,000. Commencing in FY17, funds programmed to remove and replace 1/5 of tree canopy in West Lake neighborhood each year. FY19 to be funded through carryover
59TH AVENUE EXTENSION, PUBLIC WORKS STORAGE YARD AND BOAT YARD	\$2,340,500	\$2,974,000	\$0	\$0	\$0	Secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive to include construction of PW Yard and Boat Storage facility. Total project cost \$5.8M
SAFE ROUTES TO SCHOOL	\$685,400	\$0	\$0	\$0	\$0	Design and construction of Safe Routes to School
WINDMILL GATE ROAD IMPRV	\$190,000	\$0	\$0	\$0	\$0	Intersection improvement at Windmill Gate and Palmetto. FY17 funding for construction. FY16 includes survey, design and land transfer cost. Total project cost \$400,000
PALMETTO AND NW 67 AVE WIDENING	\$441,747	\$0	\$0	\$0	\$0	NW 67th Avenue Widening Project to add an additional through lane at NW 67th Avenue and Palmetto.
GREENWAY AND TRAILS STRIPING	\$0	\$0	\$0	\$0	\$0	FY18 includes on-road striping of of bike path throughout Town limits
PARK AND RIDE	\$0	\$200,000	\$1,600,000	\$0	\$0	Design and construction of Park and Ride project
COMPLETE STREET IMPLEMENTATION : BUSINESS PARK EAST (NW 60TH AVE)	\$1,115,000	\$0	\$0	\$0	\$0	Funding completes the design, planning, assessment and survey phase, and commence construction of project at Business Park East and Main Street East which includes bicycle lanes, sidewalk and crosswalk improvements along NW 60th Avenue from NW 139th Street to Miami Lakes Drive.
COMPLETE STREETS IMPLEMENTATION : BUSINESS PARK WEST (NW 79TH COURT TO NW 146TH STREET)	\$0	\$0	\$0	\$205,000	\$1,689,000	FY22 funding completes the design, planning, assessment and survey phase, and FY23 commence construction of project at Business Park West which includes bicycle lanes, sidewalk and crosswalk improvements along NW 79th Court to NW 146th Street

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
COMPLETE STREETS IMPLEMENTATION: 59TH AVENUE TRANSPORTATION IMPROVEMENTS PROJECT	\$0	\$0	\$0	\$0	\$610,000	Funding completes the design, planning, assessment and survey phase of project which includes bicycle lanes, sidewalk and crosswalk improvements along NW 59th Avenue from NW 167th Street to NW 154th Street. FDOT Grant funding (\$1M) for construction to be programmed in FY24
COMPLETE STREET IMPLEMENTATION: MAIN STREET EAST (NW 151 AND 153 STREETS)	\$0	\$5,300,000	\$0	\$0	\$0	Construction of project at Main Street East to include bicycle lanes, sidewalk and crosswalk improvements at NW 151st and 153 Street from Miami Lakeway N. to Miami Lakes Drive.
MIAMI LAKEWAY SOUTH RESURFACE	\$200,000	\$0	\$0	\$0	\$0	Mill & Resurface Miami Lakeway South between NW 67 Ave and Lake Candlewood Court
146TH STREET UNDERPASS BRIDGE	\$0	\$3,900,000	\$0	\$0	\$0	Design of Underpass bridge at 146th Street and Palmetto in FY18 and construction to commence in FY20
160TH STREET UNDERPASS BRIDGE	\$0	\$3,975,000	\$0	\$0	\$0	Design of Underpass bridge at 160th Street and Palmetto in FY18. Construction of underpass (\$3.9M) to commence in FY20 and include a pedestrian bridge (\$75,000)
MIAMI LAKES GREEN 2.0 - 146TH STREET GREENWAY	\$0	\$0	\$0	\$266,706	\$541,544	Reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue to two lanes with bike lanes and landscaped paths. Grant awarded for FY23 (\$541,544) and Town match (\$266,656)
TRANSFER TO STORMWATER - CIP	\$150,000	\$100,000	\$0	\$0	\$0	Funding towards roadway portion of Royal Oaks Drainage and Roadway projects
TOTAL EXPENDITURES:	\$5,360,149	\$16,811,502	\$2,637,502	\$1,612,502	\$3,357,340	

STORMWATER IMPROVEMENT

REVENUES

FEDERAL STIMULUS GRANT - (WEST LAKE PHASE 3)	\$1,462,500	\$0	\$0	\$0	\$0	FEMA Funding through the State of Florida for West Lake Phase 3
LEGISLATIVE GRANTS (WEST LAKE PHASE 3)	\$500,000	\$0	\$0	\$0	\$0	Legislative Award for West Lakes Drainage Phase 3
LEGISLATIVE GRANTS (ROYAL OAKS)	\$500,000	\$350,000	\$0	\$0	\$0	Legislative Award for Royal Oaks Drainage Phase 1. Anticipated legislative grants in outgoing years to fund Phase 2

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
Revenue and Expenditure by Line Item

ACCOUNT NAME/DESCRIPTION	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	COMMENTS
STORMWATER GRANTS	\$875,000	\$250,000	\$250,000	\$250,000	\$250,000	Canal Bank Stabilization Phase II grant
TRANSFER IN FR CPF-TRANSPORTATION	\$150,000	\$100,000	\$0	\$0	\$0	Transfer in from PTP 80%
TRANSF IN-STORMWATER	\$350,000	\$300,000	\$300,000	\$300,000	\$300,000	Transfer from Stormwater Utility Fund towards the drainage portion of projects as identified. Funding assumes increase in Stormwater Utility revenues.
CAPITAL SW BUDGET CARRYFORWD	\$0	\$0	\$0	\$550,000	\$1,100,000	Prior year carryforward sub-fund balance
TOTAL REVENUES:	\$3,837,500	\$1,000,000	\$550,000	\$1,100,000	\$1,650,000	
EXPENDITURES						
WEST LAKE ROADWAY & DRAINAGE - NW 148TH TERRACE/ NW 148TH STREET/ NW 149TH TERRACE	\$1,962,500	\$0	\$0	\$0	\$0	\$0 Total project cost is estimated at \$1.96M. Design was completed in FY14 as part of West Lake Phase 1 Project. Bidding and construction to commence in FY19
ROYAL OAKS DRAINAGE & ROADWAY IMPROVS	\$1,000,000	\$1,000,000	\$0	\$0	\$0	\$0 Total project cost estimated at \$2 million. Design completed in FY14 (\$120,000); bidding and construction of Phase 1 to commence in FY19 and Phase 2 in FY20 (construction cost \$1.8M, administration \$60,000).
CANAL BANK STABILIZATION - PHASE II	\$875,000	\$0	\$0	\$0	\$0	\$0 Phase 2 stabilization of canal banks along NW 170 Street between NW 78th Avenue and NW 87th Avenue; Design and Engineering fees \$150,000, construction \$795,000, permits and CIP management \$55,000.
OPERATING CONTINGENCY- STORM	\$0	\$0	\$550,000	\$1,100,000	\$1,650,000	Contingency for Stormwater capital project needs
TOTAL EXPENDITURES:	\$3,837,500	\$1,000,000	\$550,000	\$1,100,000	\$1,650,000	
TOTAL CAPITAL FUND PROJECTS REVENUES	\$10,788,241	\$19,046,502	\$5,347,502	\$7,872,502	\$5,167,340	
TOTAL CAPITAL FUND PROJECTS EXPENDITURES	\$10,788,241	\$19,046,502	\$5,347,502	\$7,872,502	\$5,167,340	



**Stormwater Utility Fund
and
Facilities Maintenance Fund**

Town of Miami Lakes FY 2018-19 Adopted Budget

Stormwater Utility Fund Detail

Stormwater Utility

Enterprise Funds are used to finance and account for the acquisition, operation, and maintenance of facilities and services that are intended to be entirely or predominantly self-supporting through the collection of charges from external customers. The Stormwater Utility Fund is an enterprise fund that was established to account for the operation, maintenance and capital improvement costs of a storm water collection system providing services to all residents of the Town and all commercial properties.

The Stormwater rate is \$4.50 per Equivalent Residential Unit (ERU) and has remained unchanged since the creation of the Utility. The Town anticipates receiving \$1,100,000 in stormwater utility fees for FY 2018-19 which is approximately 4% higher than the prior year's projected revenues. In FY17 we completed an internal audit on residential properties which added 1,986 unbilled residential dwellings. We are currently in the process of performing audit on commercial properties for which numbers are unknown at this time. Revenues also include \$40,000 in interest earnings and \$181,351 of carryforward fund balance, for a total budget of \$1,321,351.

The FY 2018-19 Budget includes all costs for operating the utility: street sweeping, drainage cleaning provided by in-house support and the Town's own vacuum truck, chemical treatment and maintenance of canals, inspection services, as well as drainage repairs and improvements per the Stormwater Master Plan. In addition, the Fund pays the proportionate share of annual debt service to Miami Dade County on Stormwater Utility Revenue Bond, Series 2013 (\$69,326) for drainage projects, and a FEMA-funded canal dredging project at NW 57th Avenue (\$15,679). Debt service will terminate in 2024 and 2026, respectively. Funds are also appropriated to purchase an asset management software (\$44,000), and a transfer to the Capital Projects Fund (\$350,000) for Royal Oaks Drainage roadway and drainage improvement. The Fund has no reserves in this year's budget.

The Town was awarded a rating of 6 in 2017 from the Insurance Services Organization (ISO) for the Community Rating System (CRS). This rating affords Town resident and businesses a discount on their flood insurance premium due to the Town's flood mitigation efforts. This represents about \$600,000 in savings of flood insurance payments made by our residents and businesses. In addition, the mitigation efforts spearheaded by the Building and Public Works Departments reduce flood events

Town of Miami Lakes FY 2018-19 Adopted Budget

throughout town. The Town continues to work towards achieving a lower (better) rating over the next few years.

Performance Measures

A key activity of the Stormwater Utility Fund is the cleaning of catch basins and manholes. Catch basins and manhole cleaning mainly takes place during the 'dry season' from November to April.

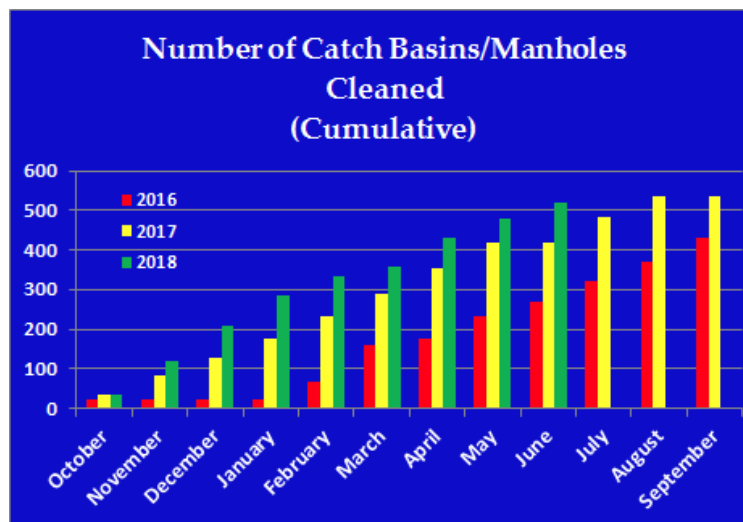


Fig.1: Cumulative number of catch basins/manholes cleaned in FY2018 as of the 3rd quarter was 520, averaging approximately 58 manholes per month.

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
STORMWATER UTILITY FUND								
REVENUES								
401-343900	STORMWATER UTILITY FEES	\$953,982	\$1,034,314	\$1,100,000	\$1,100,000	\$1,060,657	\$1,100,000	Based on rate of \$4.50 per ERU.
401-361100	INTEREST EARNINGS	\$39,092	\$47,104	\$32,000	\$32,000	\$40,000	\$40,000	Interest earnings based on percentage of Stormwater Investment Portfolio
401-370004	STORMWATER BUDGET CARRYFORWD	\$0	\$0	\$288,148	\$465,685	\$420,691	\$181,351	Prior year fund balance carryforward
401-381000	INTER-FUND TRANSFERS	\$1,267,755	\$1,052,142	\$0	\$0	\$0	\$0	
TOTAL REVENUES:		\$2,260,828	\$2,133,560	\$1,420,148	\$1,597,685	\$1,521,348	\$1,321,351	
EXPENDITURES								
4013803-512006	ADMINISTRATIVE SUPP TO STORMWATER	\$0	\$0	\$0				
4013803-546180	WASAD FEE COLLECTION	\$28,325	\$30,759	\$32,500	\$32,500	\$32,565	\$36,220	WASD fee to collect stormwater charges (approx 33,850 bills @ \$1.07)
4013803-549060	STORMWATER ADMINISTRATION	\$0	\$32,000	\$123,142	\$123,142	\$123,142	\$98,606	Overhead charges for support of Utility
4013803-549100	PUBLIC OUTREACH/WORKSHOPS	\$2,800	\$400	\$5,000	\$5,000	\$0	\$3,000	Required for NPDES and CRS annual certifications
4013803-554000	BOOKS PUBLICATIONS	\$370	\$339	\$1,000	\$1,000	\$1,000	\$1,000	Required for CRS: American Association of Flood Plain Managers, FL SW Association & FL Flood Management Association
4013803-554010	TRAINING AND EDUCATION	\$4,315	\$3,760	\$5,000	\$5,000	\$2,500	\$3,205	Mandated training to maintain certification
4013803-559030	DEPR EQUIP & FURNIT	\$29,907	\$31,011	\$0	\$0	\$0	\$0	-
4013803-559040	DEPRECIATION INFRASTRUCTURE	\$173,341	\$203,893	\$0	\$0	\$0	\$0	-
4013803-570000	S/W UTIL REVENUE BOND DEBT	\$66,966	\$0	\$68,452	\$68,452	\$68,451	\$69,326	QNIP Debt service payments
4013803-570011	FEMA FUNDED CANAL DREDGING PAYMENT	\$0	\$15,279	\$15,390	\$15,390	\$15,390	\$15,679	Payment for FEMA-funded canal dredging project - Year 3 of 10
4013803-591030	TRANSFER TO CAP PROJECTS FD	\$0	\$468,967	\$150,000	\$150,000	\$150,000	\$350,000	Transfer for capital improvement projects
TOTAL STORMWATER UTILITY EXPENSES		\$306,024	\$786,409	\$400,484	\$400,484	\$393,048	\$577,036	
4013813-531370	NPDES COMPUT. DISCHARGE MOD	\$805	\$805	\$1,000	\$1,000	\$805	\$1,000	Annual regulatory program and surveillance fees
4013813-546150	NPDES PERMIT FEES	\$0	\$25,813	\$16,545	\$16,545	\$16,545	\$16,545	Annual payment to DERM for Water Quality Monitoring, Best Management Practices and Basin Management Action Plan per Interlocal Agreement
TOTAL NPDES COSTS		\$805	\$26,618	\$17,545	\$17,545	\$17,350	\$17,545	

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
4013823-512000	REGULAR SALARIES	\$140,385	\$177,257	\$231,552	\$231,552	\$230,196	\$164,138	Salary for PW Director and PW Manager (50%), and 2 Vacuum Truck Operators
4013823-512999	EMPLOYEE BONUS/COLA	\$0	\$0	\$4,631	\$4,631	\$0	\$4,376	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
4013823-514000	STORMWATER OVERTIME	\$0	\$4,456	\$1,000	\$1,000	\$3,200	\$1,000	Additional hours as needed for vac truck operations
4013823-516000	COMPENSATED ABSENCES - CURRENT		\$5,625	\$0	\$0	\$0	\$0	Sick and vacation payout
4013823-521000	PAYROLL TAXES	\$11,030	\$15,022	\$17,714	\$17,714	\$17,610	\$12,557	Calculated based on 7.65% of salaries
4013823-522000	FRS CONTRIBUTIONS	\$7,873	\$19,002	\$18,339	\$18,339	\$17,843	\$13,558	Rate increase from 7.92% to 8.26% thru Jul '19
4013823-523000	HEALTH & LIFE INSURANCE	\$21,547	\$25,819	\$45,531	\$45,531	\$44,352	\$36,307	Includes medical, dental, vision and life
4013823-523100	WIRELESS STIPEND	\$725	\$609	\$1,200	\$1,200	\$960	\$1,200	Cell phone stipend for PW Director (50%), Manager and 1 Vacuum Truck Operator
4013823-531000	LAKE QUALITY ASSESSMENT	\$0	\$1,062	\$50,000	\$50,000	\$50,000	\$0	FY18 Lake quality assessment completed
4013823-531001	PROF SERV -ENGINEERING/LEGAL	\$0	\$14,098	\$0	\$0	\$0	\$0	FY17 include Consulting Services for Public Director vacancy
4013823-531212	MASTER PLAN UPDATE	\$0	\$0	\$30,000	\$60,345	\$60,345	\$0	FY18 Stormwater Master Plan completed to include West Lakes, Lake Martha and Lake Sarah roadway and drainage improvements.
4013823-531331	STORMWATER INSPECTOR	\$27,631	\$47,179	\$65,000	\$65,000	\$52,188	\$50,000	Inspection services for stormwater operations
4013823-541001	MISC EXPENSES/REMOTE ACCESS DEVICE	\$852	\$866	\$960	\$960	\$900	\$960	Data plan for field personnel devices
4013823-545000	INSURANCE	\$0	\$0	\$0	\$10,200	\$10,200	\$16,594	Property and liability insurance and workers compensation
4013823-546000	CLEAN BASINS PIPES TRENCHES	\$42,870	\$19,017	\$42,000	\$42,000	\$42,000	\$49,500	Tipping/dumping fee to MDC for vac truck solid waste (\$27,000); annual cleaning of 92 outfalls (\$12,500), on call cleaning services for drainage system (\$10,000)
4013823-546120	MINOR REPAIRS & IMPROVEMENTS	\$88,956	\$37,499	\$93,949	\$93,949	\$73,860	\$20,000	Roadway and drainage restoration per Stormwater Management Master Plan
4013823-546130	COMMUNITY RATING SYSTEM	\$0	\$0	\$2,000	\$2,000	\$7,000	\$2,000	Flood management program to reduce resident flood insurance premiums
4013823-546160	STREET SWEEPING	\$17,433	\$22,423	\$31,875	\$31,875	\$24,085	\$32,000	Contract street sweeping 62.5 lane miles of roadway bi-weekly
4013823-546161	REPAIR AND MAINTENANCE	\$14,316	\$10,011	\$15,000	\$15,000	\$10,000	\$15,000	Vac truck and GPS system repair and maintenance

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
STORMWATER UTILITY FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
4013823-546170	CANAL MAINTENANCE	\$152,177	\$161,631	\$255,456	\$255,456	\$255,956	\$252,956	Miami-Dade County contract chemical treatment of canals (\$158,918). Monthly maintenance of canals including above surfacing cleaning (\$55,728), slope mowing- 9 cycles (\$28,730), vegetation, algae and herbicidal treatment (\$7,095), rodent control (\$864) and HOAs maintenance fee (\$1,620)
4013823-549002	STORMWATER CONTINGENCY	\$0	\$0	\$20,902	\$157,894	\$0	\$0	Contingency for SW project needs.
4013823-552010	UNIFORMS	\$905	\$423	\$1,410	\$1,410	\$1,200	\$1,400	Uniforms for 2 Vac truck operators (\$1,250) and shirts for Director and Inspectors (\$150)
4013823-552020	GAS, OIL, LUBRICANTS	\$6,199	\$12,000	\$13,000	\$13,000	\$11,704	\$13,000	Gas, oil and lubricants for Vac truck and pressure cleaning equipment
4013823-564000	MACHINERY AND EQUIPMENT	\$0	\$1,825	\$0	\$0	\$0	\$0	FY17 includes pressure cleaning equipment
4013823-566002	COMPUTER SOFTWARE LICENSES	\$0	\$0	\$60,600	\$60,600	\$16,000	\$40,224	Purchase of asset management software (\$44,000) and AutoCad licenses renewal (\$600). FY18 includes update of the GIS database
TOTAL STORMWATER OPERATING		\$533,399	\$575,824	\$1,002,119	\$1,179,656	\$929,599	\$726,770	
TOTAL STORMWATER UTILITY REVENUES		\$2,260,828	\$2,133,560	\$1,420,148	\$1,597,685	\$1,521,348	\$1,321,351	
TOTAL STORMWATER UTILITY EXPENDITURE		\$840,227	\$1,388,850	\$1,420,148	\$1,597,685	\$1,339,997	\$1,321,351	

Town of Miami Lakes FY 2018-19 Adopted Budget

Facilities Maintenance Fund Detail



Facilities Maintenance Fund

Internal Service Funds are used to account for operations that provide services to other departments on a cost-reimbursement

basis. The Facilities Maintenance Fund captures all costs associated with the operations, maintenance and repairs of the Town's Government Center. The cost of centralized services is allocated between the General Fund (Administration 60% and Police Department 27%) and the Building Department Fund (13%). This includes salary and benefits for one full time position, utilities, custodial and contractual maintenance services. The FY 2018-19 Budget is \$344,429.

TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
FACILITIES MAINTENANCE FUND
Revenue and Expenditure Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
FACILITY MAINTENANCE FUND								
REVENUES								
501-381116	TRANS FROM GENERAL FUND - ADMINISTRA	\$0	\$195,637	\$188,550	\$218,550	\$210,042	\$206,657	Administration's portion of building expenses
501-381117	TRANS FROM GENERAL FUND - POLICE	\$0	\$88,037	\$84,847	\$88,347	\$94,519	\$92,996	Police Dept's portion of building expenses
501-381118	TRANS FROM BUILDING FUND	\$0	\$42,388	\$40,852	\$43,852	\$45,509	\$44,776	Building Dept's portion of building expenses
TOTAL FACILITY MAINTENANCE REVENUES:		\$0	\$326,062	\$314,249	\$350,749	\$350,070	\$344,429	
EXPENDITURES								
5011901-512000	SALARIES	\$0	\$49,471	\$58,000	\$58,000	\$58,777	\$59,160	Salary for Facility Maintenance Coordinator
5011901-512999	BONUS/COST OF LIVING ADJUSTMENT	\$0	\$0	\$1,160	\$1,160	\$0	\$1,577	FY19 includes 2.3% COLA effective October 2018. Actual expense accounted for in salaries
5011901-521000	PAYROLL TAXES	\$0	\$3,560	\$4,437	\$4,437	\$4,496	\$4,526	Calculated based on 7.65% of salaries
5011901-522000	FRS CONTRIBUTIONS	\$0	\$3,739	\$4,594	\$4,594	\$4,701	\$4,887	Rate increase from 7.92% to 8.26% thru Jul '19
5011901-523000	HEALTH & LIFE INSURANCE	\$0	\$8,374	\$10,729	\$10,729	\$10,108	\$11,744	Includes medical, dental, vision and life
5011901-523100	WIRELESS STIPEND	\$0	\$443	\$480	\$480	\$480	\$480	Cell phone stipend
5011901-534010	JANITORIAL	\$0	\$0	\$65,000	\$65,000	\$61,560	\$58,000	Government Center custodial service
5011901-541000	TELEPHONE SERVICES	\$0	\$14,558	\$16,140	\$16,140	\$14,328	\$15,240	Includes allocation for AT&T fax line and fire alarm (\$7,800), Suncom phone service (\$7,200) for Town Hall, emergency phones (\$240)
5011901-541001	REMOTE ACCESS DEVICE	\$0	\$0	\$960	\$960	\$960	\$960	Data Plan for handyman crew devices
5011901-543000	UTILITIES	\$0	\$63,134	\$62,400	\$62,400	\$65,894	\$65,163	Includes Administration's allocation of Government Center expenses: FP&L (\$45,000), water and sewer (\$18,423) and waste removal (\$1,740)
5011901-546000	REPAIR AND MAINT CONTRACTS	\$0	\$143,930	\$81,000	\$81,000	\$82,668	\$76,500	Government Center contractual expenses for landscaping (\$14,520), A/C maintenance (\$8,520) and monitoring (\$2,400), fire alarm monitoring (\$3,000), plumbing and electrical (\$9,000), handyman service (\$25,000); elevator services (\$5,000), recycling (\$1,080), and other maintenance (\$7,980)
5011901-546010	VEHICLE REPAIR AND MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$500	Vehicle maintenance
2011901-549260	HURRICANE EXPENSES	\$0	\$21,372	\$4,800	\$4,800	\$4,800	\$1,500	Generator filter, startup and maintenance. Prior years include cost for generator rental

**TOWN OF MIAMI LAKES
FY 2018-19 ADOPTED BUDGET
FACILITIES MAINTENANCE FUND
Revenue and Expenditure Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME/DESCRIPTION	FY2015-16 ACTUALS	FY2016-17 ACTUALS	FY2017-18 ADOPTED BUDGET	FY2017-18 REVISED BUDGET	FY2017-18 YEAR-END PROJECTION	FY2018-19 ADOPTED BUDGET	BUDGET COMMENTS
5011901-551000	OFFICE SUPPLIES	\$0	\$148	\$0	\$36,500	\$36,500	\$36,500	Office supplies for all departments including holiday decorations
5011901-552000	OPERATING SUPPLIES	\$0	\$1,113	\$0	\$0	\$0	\$0	FY17 include iPad Minis for handyman crew
5011901-552020	GAS, OIL LUBRICANTS	\$0	\$1,008	\$1,200	\$1,200	\$1,447	\$4,000	Fuel for vehicle (\$1,500) and generator (\$2,500)
5011901-554000	BOOKS/PUBLIC/SUBSCRIP/MEMBERSHIPS	\$0	\$0	\$0	\$0	\$0	\$342	Memberships for Facility Management Professional (\$210) and Amazon Prime for delivery of supplies (\$132)
5011901-554010	EDUCATION AND TRAINING	\$0	\$4,798	\$2,000	\$2,000	\$2,000	\$2,000	Master Cleaning Certification: registration (\$1,300) and travel (\$700)
5011901-563001	INFRASTRUCTURE	\$0	\$101	\$0	\$0	\$0	\$0	
5011901-566002	COMPUTER SOFTWARE LICENSES	\$0	\$1,331	\$1,350	\$1,350	\$1,350	\$1,350	Facility Dude License
TOTAL FACILITY MAINTENANCE EXPENDITURE		\$0	\$317,079	\$314,249	\$350,749	\$350,070	\$344,429	



NOTES
