

TOWN OF MIAMI LAKES OFFICE OF THE TOWN CLERK LOBBYIST REGISTRATION FORM

I. Lobbyist Information

Lobbyist Name:			
-	Last	First	MI
Mailing Address:			
	City	State	Zip
Business Phone:		Fax No.:	
E-mail:			

II. Principal Information

Name, address and phone number of your Principal: (i.e., person, business entity, corporation or association whose interest you represent or by whom you are employed)

Name: Mailing Address:			
Phone Number:	City	State	Zip Code

Are you filing this form as an amendment to a prior registration form? Yes_____ No____ No additional fees are required to file such amendment(s).

III. Authorization of Principal

Prior to lobbying, provide to Town a letter from your Principal stating that the Lobbyist is authorized to represent the Principal.

Check applicable: _____Authorization form is attached.

Lobbyist or Principal will file authorization form prior to lobbying.

LEGISLATIVE ISSUE INFORMATION

- 1.
 Agenda Item#_____ Meeting Date___/___ RFP/RFQ#_____

 Legislative Item #_____
- 2. Detailed description of issue:

If you do not know the Legislative Issue Information at the time the Lobbyist Registration form is filed, an updated form must be completed and filed with the Town Clerk when the information is available and prior to the Town Council meeting at which this item will be considered.



TOWN OF MIAMI LAKES OFFICE OF THE TOWN CLERK LOBBYIST REGISTRATION FORM

THE CLERK SHALL REJECT ANY REGISTRATION WHICH DOES NOT DETAIL THE ISSUE ON WHICH THE LOBBYIST HAS BEEN EMPLOYED.

IV. Fees Payable by Lobbyist

- (a) Registration fee of \$125.00.
- (b) Biennial Fee of \$500.00 per Lobbyist. This fee is payable as of October 1st of each and every even numbered year.

V. Miscellaneous Requirements

- (a) Pursuant to Section 2-11.1 (q) of the Miami-Dade County Code, have you served on the Town Council or been an employee of the Town in the last two years? Check applicable: Yes _____ No____ If yes, state the position or office which you held in the space provided below, since you may be barred from lobbying the Town for a period of up to two years from the time you left your former office or position.
- (b) Pursuant to Section 2-11.1 (s) of the Miami-Dade County Code, a Lobbyist shall state the extent of any business or professional relationship which the registrant has with any member(s) of the Town Council. (Please state below)
- (c) Pursuant to Section 2-11.1 (s) of the Miami-Dade County Code any person who registers as a Lobbyist shall file an expenditure report listing all expenditures, by category, by principal and in excess of \$25.00. A statement shall be filed even if there have been no expenditures during the reporting period, (i.e. for the preceding calendar year). The expenditure report is due each July 1st at the office of the Town Clerk.



TOWN OF MIAMI LAKES OFFICE OF THE TOWN CLERK LOBBYIST REGISTRATION FORM

<u> 0ATH</u>

"I DO SOLEMNLY SWEAR OR AFFIRM THAT ALL OF THE FOREGOING FACTS ARE TRUE AND CORRECT AND I HAVE READ OR AM FAMILIAR WITH PROVISIONS CONTAINED IN SECTION 2-11.1(S) OF THE MIAMI-DADE COUNTY CONFLICT OF INTEREST AND CODE OF ETHICS ORDINANCE, INCLUDING WITHDRAWAL AND REPORTING REQUIREMENTS."

Signature of Lobbyist:	Date:	
State of	, County of	
Sworn to and subscribed bef	ore me by the above described Lobbyist	on this day of,
20		
Notary Public My Commission Expires:		
For Office Use Only:		
Registration accepted this	day of, 20_	·
Fee paid: \$ Casi	h Check C	Check No
Data Entry Date:	Entered By: Town Cle	

Should you have any additional questions regarding the registration and reporting requirements which are applicable to you, you may call the Miami-Dade County Commission on Ethics and Public Trust at (305) 579-2594. Questions concerning fee information should be directed to the Town Clerk.

Office of the Town Clerk Town of Miami Lakes 6601 Main Street Miami Lakes, Florida 33014 Telephone: (305) 364-6100