

ORDINANCE NO. 2009- 117

AN ORDINANCE OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE TOWN OF MIAMI LAKES FOR FISCAL YEAR 2009-2010; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR AMENDMENTS; PROVIDING FOR CARRYOVER OF FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Miami Lakes (the "Town") is a municipality located in Miami-Dade County, Florida; and

WHEREAS, public hearings as required by Section 200.065, Florida Statutes were held by the Town on Thursday, September 10, 2009 and Monday, September 28, 2009 at 7:00 p.m. at Miami Lakes Middle School, 6425 Miami Lakeway North, Miami Lakes, FL 33014; and

WHEREAS, the amount of funds available from taxation and other non-ad valorem revenues equals the total appropriations for expenditures and reserves.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Budget Adoption. The Budget for Fiscal Year 2009-10 (the "Budget"), a copy of which is attached hereto as Exhibit "A" is approved and adopted and shall become effective on October 1, 2009.

Section 3. Expenditure of funds. The Town Manager or his/her designee is authorized to expend or contract for expenditures such funds as are necessary for the operation of the Town

government in accordance with the Budget. The Town Manager may transfer any unencumbered line item allocation of funds, or any portion thereof, to another line item classification within the same department upon Council approval.

Section 4. **Amendments.** Upon the passage and adoption of the Budget, if the Town Council determines that a department, category total or line item will exceed its original allocation, the Town Council is authorized to modify any department, category total or line item of the Budget by resolution so long as the modification does not exceed the Town's total budgeted funds for the Fiscal Year 2009-10.

Section 5. **Carryover of funds.** Funds from the Town's Fiscal Year 2008-09 Budget, not expended during the current Fiscal Year 2008-09, may be used and expended during the Fiscal Year 2009-10.

Section 6. **Conflicts.** All sections or parts of sections of the Town Code that conflict with this Ordinance are repealed to the extent of such conflict.

Section 7. **Severability.** The provisions of this Ordinance are deemed to be severable, if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of the Ordinance, but shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 8. **Effective date.** This Ordinance shall be effective upon adoption on second reading.

The foregoing Ordinance was offered by Councilmember Mary Collins, who moved its adoption on first reading. The motion was seconded by Councilmember Nancy Simon and upon being put to a vote, the vote was as follows:

Mayor Michael Pizzi	yes
Vice Mayor Richard Pulido	yes
Councilmember Mary Collins	yes
Councilmember George Lopez	yes
Councilmember Robert Meador	yes
Councilmember Nick Perdomo	yes
Councilmember Nancy Simon	yes

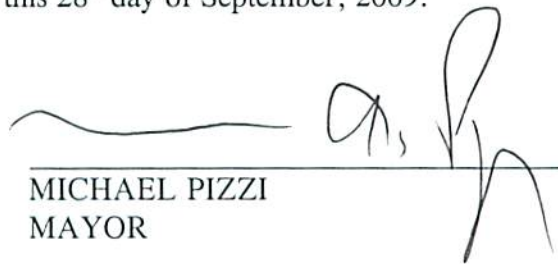
PASSED AND ADOPTED on first reading this 10th day of September, 2009.

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The foregoing Ordinance was offered by Councilmember Mary Collins, who moved its adoption on second reading. The motion was seconded by Councilmember Nancy Simon, and upon being put to a vote, the vote was as follows:

Mayor Michael Pizzi	yes
Vice Mayor Richard Pulido	yes
Councilmember Mary Collins	yes
Councilmember George Lopez	yes
Councilmember Robert Meador	yes
Councilmember Nick Perdomo	yes
Councilmember Nancy Simon	yes

PASSED AND ADOPTED on second reading this 28th day of September, 2009.




MICHAEL PIZZI
MAYOR

ATTEST:



MARJORIE TEJEDA
TOWN CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR USE ONLY BY THE
TOWN OF MIAMI LAKES:



WEISS, SEROTA, HELFMAN, PASTORIZA,
COLE & BONISKE, P.L.
TOWN ATTORNEY

Exhibit "A"

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
Revenues						
1) Refund of QNIP		\$852,245	\$0	\$0	\$0	Reverse Accrual per CPA's recommendation and Council's vote on 9/23/09 to not pay QNIP
2) Ad Valorem Taxes	\$7,592,638	\$7,427,747	\$7,448,170	\$7,242,834	\$6,679,877	Based on the July 1, 2009 tax roll, a rate of 2.447 and 95% of the expected value for budget purposes.
3) Franchise Fee - Electric	\$2,080,000	\$2,001,376	\$2,080,000	\$1,967,915	\$1,967,915	Payment from County, actual received for FY 09 per letter dated August 15, 2009
5) Franchise Fee - Solid Waste	\$4,500	\$0	\$4,500	\$0	\$0	No fees are to be collected in FY09 per Town Ordinance
6) Utility Tax - Electric	\$2,150,000	\$2,235,430	\$2,175,000	\$1,815,000	\$1,850,000	Based on trends, and slight increase next year
7) Utility Tax - Water	\$250,000	\$250,884	\$260,000	\$180,000	\$195,000	Based on trends, and slight increase next year
8) Utility Tax - Gas	\$40,000	\$47,510	\$44,000	\$36,000	\$40,000	Based on trends, and slight increase next year
9) Simplified Communication Tax	\$1,570,315	\$1,491,360	\$1,450,000	\$1,500,000	\$1,500,000	Based on current year revenues
11) State Revenue Sharing	\$740,421	\$657,551	\$579,000	\$546,800	\$546,800	Based on current year actual received from State
12) Alcoholic Beverage Tax	\$8,500	\$11,827	\$15,000	\$11,500	\$11,500	Estimate based on current revenue
13) Half Cent Sales Tax	\$1,782,202	\$1,732,403	\$1,680,000	\$1,300,000	\$1,450,000	Based on current trends (currently receiving \$125k per month)
15) Business Tax Receipts	\$100,000	\$126,140	\$120,000	\$85,000	\$95,000	Based on trends, assuming slight rebound in economy
16) Building & Zoning Permits	\$830,000	\$719,363	\$830,000	\$560,000	\$560,000	Based on current year estimated revenues
17) Building & Zoning Permits-Technology Fee	\$70,000	\$60,057	\$70,000	\$25,000	\$25,000	Based on current year estimates
21) Developmental Approvals	\$30,000	\$68,605	\$52,000	\$18,000	\$20,000	Variances, Site Plan Approvals, Zoning letters
22) Concurrency Review		\$350	\$350	\$350	\$350	Planning and Development Concurrency reviews
23) Public Works Permits	\$20,000	\$4,990	\$5,000	\$2,000	\$2,000	Based on current year activity
24) Alarm Registration Fees	\$13,000	\$20,273	\$12,000	\$12,000	\$12,000	Based on current registration levels
25) Code Violation Fines	\$130,000	\$159,050	\$130,000	\$100,000	\$150,000	Based on historic activity, FY09 down because of absence of director
26) Police - Traffic Fines/Forfeitures	\$244,000	\$183,995	\$223,365	\$105,000	\$160,000	Based on current year trend
27) School Crossing Guards	\$36,000	\$30,531	\$36,000	\$31,000	\$32,000	Based on current year trend
30) Disaster Relief Funding - Hurricane Reimb.	\$43,133	\$0	\$0	\$0	\$0	This will not be budgeted, we will recognize them as they occur, money recovered in FY09 not included because pending FEMA audit
31) Refund for FDOT & Arterial Maintenance	\$3,000	\$0	\$3,000	\$0	\$0	Refund from State
33) Police Grants	\$17,400	\$15,363	\$13,500	\$3,200	\$3,200	Based on current year revenues
34) Division of Forestry Tree Grant		\$0	\$0	\$0	\$0	This will not be budgeted, we will recognize them as they occur
35) Lien Inquiry Letters	\$15,000	\$7,801	\$7,000	\$7,000	\$7,000	Based on actuals received to date
36) Election Qualifying Fees	\$1,000	\$1,960	\$0	\$0	\$0	No fees are to be collected in FY10
37) Parks - Services & Rental Fees	\$2,500	\$1,010	\$1,500	\$0	\$0	Based on actuals received to date
38) Interest Income	\$250,000	\$216,020	\$101,201	\$64,000	\$70,000	Based on reduced fund balance and lower interest rates
39) Miscellaneous Revenue	\$1,500	\$6,771	\$4,800	\$600	\$1,000	Misc. Revenue
41) Donations -	\$27,309	\$27,309	\$0	\$0	\$0	They will be recognized when received

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
42) Administrative Fees	\$178,846	\$178,846	\$0	\$0	\$0	This will not be budgeted, we will recognize them as they occur Estimated surplus based on prior year budget
43) Prior-Year Carry-Over Funds	\$0	\$0	\$834,606	\$0	\$0	
Total Revenues	\$18,231,264	\$18,536,767	\$18,179,992	\$15,613,199	\$15,378,642	

Town Council Expenses

44) Administrative Expenses	\$23,000	\$22,574	\$22,000	\$22,000	\$11,000	Printing, awards, etc..
45) Mayor's Salary	\$18,500	\$18,422	\$18,000	\$18,000	\$18,000	Assumes no escalation
46) Staff Support Cost	\$48,000	\$38,387	\$0	\$0	\$0	In 2008-09 placed in Clerk
47) Payroll Taxes	\$4,000	\$3,838	\$1,400	\$1,377	\$1,377	Social Security and Medicare Taxes
48) Retirement Contributions	\$8,811	\$5,133	\$1,800	\$1,800	\$1,800	Based on State FRS rates
50) Council's Life/Health Insurance	\$43,000	\$41,279	\$45,100	\$33,496	\$72,200	Assumes five members receive health insurance in FY10, increase because dependants will be covered
51) Council Member Reimbursements	\$42,662	\$42,133	\$44,240	\$44,576	\$46,805	Councilmember expenses allowance based on \$530.67 per month for the current year. Assumes 5% escalation.
52) Travel Expenses	\$13,575	\$13,521	\$10,000	\$14,000	\$14,000	Based on currentt year spending
53) Car Allowance	\$44,700	\$43,760	\$25,200	\$43,200	\$43,200	Assumes Mayor (\$7,200) and Council (\$6,000 each) receive car stipend
55) Mobile Telephone Charges	\$11,000	\$10,553	\$10,400	\$8,500	\$5,500	Renegotiated Contract to provide appropriate level of service
56) Council Discretionary Fund	\$11,500	\$11,156	\$10,000	\$8,700	\$5,000	Reduction in Discretionary Fund
57) Strategic Plan Update	\$8,000	\$8,000	\$0	\$0	\$0	Update completed in FY 06
58) State of the Town Event	\$0	\$0	\$0	\$0	\$0	Assumes the event will be fully funded by sponsors
59) Capital Outlay	\$6,000	\$5,820	\$5,000	\$20,200	\$5,000	Based on Historical cost
60) Key to the Town Scholarship	\$0	\$0	\$0	\$0	\$0	Assumes to be fully funded by sponsor - two scholarships
61) Education & Training	\$5,500	\$5,328	\$4,000	\$1,600	\$2,000	Reduction in Education and Training for Council
Total Town Council Expenses	\$288,248	\$269,904	\$197,140	\$217,449	\$225,882	

Administrative Expenses

77) Direct Salaries	\$934,425	\$899,987	\$800,000	\$700,000	\$0.00	Moved to itemized budget
78) Town Manager					\$165,000	Current Salary
79) Asst. Town Manager					\$100,000	Current Salary
80) Finance Director					\$81,741	Current Salary
81) HR					\$44,000	Current Salary
82) Procurement/ Public Relations					\$0	Current Salary
83) Receptionist					\$35,360	Current Salary

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
84) Sr. Accountant					\$75,000	Current Salary
85) Sr. Accountant					\$78,000	Current Salary
86) IT/Network Analyst					\$58,000	Current Salary
87) Manager's Assistant					\$49,050	Current Salary
Grant Writer					\$44,500	
Communications Director					\$55,000	
88) COLA					\$13,723	Assumes 2%
89) Merit					\$0	No Merit to be given in FY 09-10
90) Employee Bonuses	\$15,000	\$2,100	\$0	\$0	\$0	Employee Bonuses have been eliminated
91) Payroll Taxes	\$67,698	\$64,591	\$66,000	\$53,550	\$61,152	Calculated based on salaries
92) Retirement Benefits	\$111,210	\$91,111	\$95,000	\$54,000	\$82,584	Calculated based on salaries
93) Life/Dis/Health Insurance	\$118,831	\$107,253	\$109,400	\$60,000	\$92,114	Calculated based on salaries
94) Car Allowance	\$6,000	\$5,500	\$6,000	\$9,000	\$9,000	Town Manager at \$9,000.
95) Travel & Per Diem	\$13,000	\$12,790	\$13,000	\$13,000	\$13,000	Assumes no change from last year
96) Manager's Stipend	\$4,800	\$4,400	\$4,800	\$3,000	\$4,800	Per Town Manager's contract
97) Telephone - Cellular	\$10,500	\$10,327	\$9,400	\$10,000	\$7,000	Based on seven phones (based on renegotiated price)and three air cards
98) General Advertising	\$15,000	\$5,116	\$10,000	\$5,000	\$10,000	General Information Publication
99) Legal Advertising	\$60,880	\$60,880	\$0	\$0	\$0	Moved to Clerk
						National League of Cities, Florida Recreational Park Assoc., ICMA Retirement, Florida Government Finance Officers Association, Miami Dade League of Cities, Miami Lakes Chamber of Commerce, Miami Herald Subscription, American Public Works Assoc., National Notary Assoc., Florida Turf/Grass Assoc., Florida Records Management Assoc., Florida APA, Government Finance Officers Association, American Society of Public Administration, National Assoc. of Latino Elected and Appointed Officials, Florida City and County Management Assoc., US Conference of Mayors, Sports Turf Managers Assoc., IIMC International
100) Membership, Dues, Publications	\$21,590	\$21,590	\$22,400	\$21,800	\$19,000	No education reimbursements. Strictly for training & certification to be paid in FY 09-10
101) Education & Training	\$33,550	\$33,539	\$20,000	\$20,000	\$23,498	Federal, State and County Legislative support, assumes new Lobbying contract for FY 09-10 .
102) Legislative Lobbyist	\$70,500	\$70,493	\$78,000	\$102,502	\$80,000	Temporary help as needed
103) Administrative Support	\$35,550	\$35,537	\$25,000	\$70,000	\$25,000	Support for grant writing applications; utilize current staff
104) Grant Writing	\$258	\$0	\$20,000	\$0	\$5,000	ADP Payroll processing
107) Financial & Accounting Services	\$5,150	\$5,148	\$6,000	\$6,000	\$6,000	To assist with potential bond due diligence
108) Financial Consultant/Bond Council				\$9,750	\$50,000	Base contractual terms, Single Audit & special audits required by County
109) Independent Auditor	\$29,000	\$28,500	\$31,000	\$40,000	\$34,000	Maintenance of existing computer systems, including computer inventory
110) Computer & Technology - On-going support	\$27,500	\$27,410	\$40,000	\$46,800	\$40,000	maintenance

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
111) Development and Maintenance of Online Applications	\$95,500	\$95,283	\$60,000	\$39,500	\$12,000	Website hosting and Development of online applications. (put out for RFP, anticipate significant savings)
112) Information Services Master Plan	\$0	\$0	\$0	\$0	\$0	Completed in FY07
113) Database support	\$65,000	\$64,742	\$20,000	\$0	\$5,000	Support for all in-house databases
116) Digital/Computerized files	\$33,500	\$33,196	\$39,000	\$39,000	\$39,000	FY 10 includes yearly maintenance of \$4,000 and on-going scanning staff cost of \$35,000 per year.
117) Janitorial Services	\$27,000	\$23,095	\$28,000	\$25,000	\$25,000	Based on current expense and contract
118) Postage & Delivery	\$27,500	\$27,432	\$25,000	\$25,000	\$25,000	Assumes the same level as FY09
119) Telephone - Office	\$21,000	\$20,774	\$16,000	\$10,400	\$10,400	Based on current expenses and lines
120) Utilities	\$22,925	\$19,082	\$20,500	\$20,000	\$20,500	Assumes the same level as FY09
121) Copier - Lease	\$17,000	\$16,803	\$16,800	\$16,800	\$0	Paid off Contract with Delta Business Solutions, Town owns copy machines
122) Copier - Per Copy Fee	\$5,000	\$4,669	\$5,000	\$4,750	\$4,750	Based on current activity
123) Rent - Town Hall	\$208,625	\$208,625	\$206,900	\$202,117	\$210,201	Administration 62.9% of rent payment, assumes 4% increase This is for the new contract with Brown and Brown and Florida
124) Insurance	\$127,500	\$127,421	\$190,000	\$212,064	\$132,544	Unemployment Ins., Includes general liability, personal property and worker's compensation. (additional parks not included)
125) Security monitoring fee	\$5,000	\$4,992	\$4,500	\$5,000	\$5,000	Security monitoring service
126) Repairs and Maintenance	\$12,800	\$12,793	\$15,000	\$10,000	\$10,000	Based on current expense
127) Printing	\$15,167	\$15,167	\$15,000	\$9,500	\$10,000	General printing of town stationary, business cards, flyers (reduction in printing cost, Town will utilize electric stationary where possible)
128) Advertising - Recruitment	\$7,500	\$7,203	\$6,000	\$6,150	\$6,000	Advertisement of Town positions
130) Public Information Capabilities	\$0	\$0	\$0	\$0	\$0	
131) Bank Charges	\$11,500	\$8,812	\$13,000	\$10,000	\$10,000	Includes credit cards fees and check verification cost.
132) Storage	\$0	\$0	\$6,500	\$13,000	\$9,000	Storage consolidated and contract renegotiated
133) Office Supplies	\$42,393	\$42,393	\$40,000	\$33,400	\$32,000	Anticipate reduction in supplies, new purchasing procedure implimented
134) Miscellaneous	\$18,000	\$10,861	\$0	\$0	\$0	Eliminated for FY09
135) Equipment purchase and rental	\$0	\$0	\$18,000	\$7,500	\$7,500	Purchase of office equipment and furniture
137) Reimbursement from Stormwater Utility Administration	\$0	\$0	(\$100,000)	\$0	\$0	Reimbursement from utility for administrative support eliminated per CPA recommendation
139) Capital Outlay	\$60,100	\$60,023	\$50,000	\$50,000	\$50,000	Capital needs as required
Total Administrative Expenses	\$2,403,452	\$2,289,638	\$2,051,200	\$1,963,583	\$1,985,418	

Town Clerk

140) Direct Salaries	\$1,340	\$1,765	\$198,400	\$180,000	\$0	Moved to itemized budget
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**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
141) Clerk					\$65,000	Town Clerk (budgeted at \$65k)
144) Deputy Clerk					\$45,000	Assumes that Deputy will be hired at \$45k
144) Assistant to Mayor					\$47,295	Current Salary
145) Assistant to Council					\$47,295	Current Salary
145) COLA					\$4,092	Assumes 2% (for assts. Mayor and Council and Clerk)
146) Merit					\$0	No Merit to be given in FY 09-10
146) Payroll Taxes	\$105	\$103	\$15,500	\$13,770	\$15,964.16	Calculated based on salaries
147) Retirement Contribution	\$0	\$7	\$49,500	\$25,000	\$20,555	Calculated based on salaries
147) Life/Health Insurance					\$25,122	Life Ins. for 3 employees
148) Codification	\$17,500	\$0	\$18,000	\$18,000	\$18,000	Based on contract with Municipal Code Corporation
148) Telephone - Cellular	\$0	\$0	\$3,600	\$2,600	\$2,800	Based on three phones (renegotiated contract)
149) Election Costs	\$0	\$0	\$70,000	\$54,000	\$0	No Elections scheduled for FY 10
149) Framing Proclamation					\$3,500	Certificates of Recognition
150) Printing					\$1,600	Agenda duplication expenses
150) Education/Training/Travel/Membership					\$8,000	Tuition Reimbursement, Travel for training and training expenses
151) Agenda Management System	\$1,755	\$0	\$3,500	\$3,500	\$3,200	On-going maintenance support
151) Records Management Consultant	\$16,000	\$0	\$0	\$0	\$0	Consultant to prepare official record management program and training. Schedule for January 2009. Eliminated due to funding limitations
152) Legal Advertising	\$30,000	\$0	\$30,000	\$40,200	\$40,000	Based on the use of Daily Business Review and The Herald

Total Town Clerk Expenses	\$66,700	\$1,875	\$388,500	\$337,070	\$347,423	
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Town Attorney

153) General Support	\$165,744	\$165,744	\$150,000	\$225,000	\$160,000	Based on current contract
154) Litigation	\$86,201	\$86,201	\$45,000	\$90,000	\$40,000	Anticipate reduction in litigation (mitigation litigation ended FY09)
156) Hurricane Related Issues	\$4,862	\$4,862	\$0	\$0	\$0	None budgeted for, will realize when occur
159) Code Enforcement	\$68,732	\$68,732	\$70,000	\$90,000	\$50,000	Reduced because some work done by in-house staff
160) Land Development - Applications	\$138,463	\$138,463	\$45,000	\$100,000	\$45,000	Reduced because some work done by in-house staff
161) Comprehensive Plan	\$9,446	\$9,446	\$0	\$14,000	\$0	Included in General Support fixed rate
163) Real Property	\$8,279	\$8,279	\$5,000	\$7,000	\$5,000	Based on current contract

Total Town Attorney Expenses	\$481,727	\$481,727	\$315,000	\$526,000	\$300,000	
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**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
Police						
164) Patrol Services	\$5,837,255	\$5,819,630	\$6,310,000	\$6,420,000	\$6,188,783	Based on July 1, 2009 letter from Asst Director Patterson; overtime included in Patrol Services. Total Avg. Cost for All positions: Major: \$172k, Captain, \$158k, Lieutenant \$134k, Detective Sergeant \$120k, Sergeant \$119k, Officer \$94k, Public Service Aid \$61k, Intel Analyst \$87k, Crime Analyst \$75k, Complaint Off. \$80k, Dispatcher \$82k \$369,000 non-discretionary and \$125,000 in discretionary OT Based on 4 guards at Miami Lakes Elementary and Bob Graham Ed. Center. And DARE Program (\$9,802) reinstated by County at 2nd budget hearing 20.6% of rent payment based on space No Rental on copy Machine, machine paid off in FY09 Town assumed responsibility Based on current level Based on current level Police will get basic supplies from county per contract Specialized police cost being phased out over 3 year period. Based on renegotiated contract Based on current number of lines Based on current level Based on current level Uniforms and supplies Impact fees are available for capital cost None budgeted
165) Overtime	\$479,000	\$478,487	\$400,000	\$0	\$494,000	
167) School Crossing Guards/DARE	\$120,946	\$120,946	\$118,000	\$118,000	\$127,802	
169) Rent	\$65,065	\$65,062	\$67,800	\$67,800	\$70,512	
170) Copy Machine rental and maintenance	\$3,780	\$2,570	\$4,500	\$2,500	\$1,500	
171) Janitorial	\$6,185	\$6,185	\$6,050	\$6,000	\$6,000	
172) Repairs & Maintenance	\$4,950	\$4,950	\$3,500	\$2,700	\$2,700	
173) Printing Expenses	\$1,907	\$1,907	\$1,500	\$800	\$800	
174) Office supplies	\$6,400	\$6,400	\$3,000	\$4,000	\$3,000	
175) Specialized Services	\$112,990	\$106,122	\$0	\$2,200	\$0	
176) Telephone - Cellular	\$4,900	\$4,492	\$4,900	\$4,000	\$3,500	
177) Telephone - Dedicated Lines	\$4,443	\$4,443	\$4,500	\$3,900	\$3,900	
178) Electricity	\$6,500	\$6,114	\$6,500	\$5,200	\$5,200	
179) Misc Expense	\$7,734	\$7,734	\$2,000	\$5,000	\$4,000	
181) Equipment	\$15,420	\$15,420	\$5,000	\$24,000	\$10,000	
182) Police Explorer program	\$5,000	\$2,149	\$2,000	\$2,000	\$2,000	
183) Vehicle Loan Payment	\$68,745	\$68,745	\$135,000	\$139,000	\$139,000	
184) Capital Outlay	\$10,000	\$9,630	\$1,000	\$0	\$0	
185) Capital Outlay	\$319,746	\$319,746	\$0	\$0	\$0	
Total Police Expenses	\$7,080,966	\$7,050,732	\$7,075,250	\$6,807,100	\$7,062,697	

Parks, Recreation and Culture

186) Direct Salaries	\$292,793	\$292,793	\$360,200	\$309,000	\$0	Moved to itemized budget
187) Parks and Recreation Director					\$90,238	Current Salary
188) Rec Aid					\$24,840	Current Salary
189) Rec Aid					\$25,000	Current Salary
190) Parks Maint Coordinator					\$44,663	Current Salary

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
191) Recreation Operation Manager					\$61,350	Current Salary
192) Committees and Special Events					\$50,759	Current Salary
193) Parks Operation Manager					\$55,000	Current Salary
194) Rec Aid					\$23,000	Current Salary
195) COLA					\$4,940	Assumes 2%
196) Merit					\$0	No merit to be given in 09-10
197) Overtime	\$16	\$16	\$0	\$0	\$0	Converted positions to salary base
198) Payroll Taxes	\$22,135	\$22,135	\$28,000	\$23,639	\$29,054	Based on Salaries
199) Retirement Benefits	\$66,275	\$66,275	\$81,800	\$58,500	\$37,409	Based on Salaries, assumes rec. aids will receive benefits
200) Health/Life Insurance					\$41,870	Based on Salaries, previously combine with Retirement under benefits
201) Mileage Reimbursement	\$3,211	\$3,211	\$2,500	\$2,500	\$2,500	Reimbursement for employees using personal cars
202) Telephone - Cellular	\$5,231	\$5,231	\$5,500	\$5,500	\$3,575	Based on five telephones (at renegotiated rate) and one aircard
203) Consultant support	\$59,426	\$59,426	\$25,000	\$25,000	\$30,000	Develop Parks and Recreation Master Plan and Operational Procedures (\$20k), Grant Writing Support (\$10k)
204) Temporary Admin Support	\$12,848	\$12,848	\$5,000	\$9,000	\$5,000	Temporary Administration assistance
205) Picnic/Mini Parks - Daily Maintenance	\$318,168	\$318,168	\$307,000	\$307,000	\$305,000	Maintenance and upkeep for parks
207) Picnic/Mini Parks - General repairs	\$138,501	\$138,501	\$150,000	\$150,000	\$125,000	Repairs for parks
208) Picnic/Mini Parks - Capital Improvements	\$8,782	\$8,782	\$2,500	\$5,000	\$5,000	
209) Picnic/Mini Parks - Utilities	\$71,442	\$71,442	\$60,000	\$56,000	\$56,000	
210) Miami Lakes Park:						
212) Valley Crest Maintenance	\$453,275	\$453,275	\$429,400	\$475,000	\$490,756	Contractual amount is approximately 1,332M for three years, with annual performance bonuses of up to \$50k
213) Utilities	\$118,147	\$118,147	\$135,000	\$116,000	\$126,000	Electricity \$100,000, Waste \$20,000, Phones \$4,000, Water \$2,000
214) Improvements	\$102,919	\$102,919	\$100,000	\$82,000	\$75,000	Miscellaneous repairs
215) Security	\$4,517	\$4,517	\$0	\$0	\$0	Security guards and cameras
216) Royal Oaks Park						
218) Regular Maintenance	\$316,022	\$316,022	\$293,000	\$293,000	\$293,000	Base contract is \$285,000; \$8000 for Special Event support
219) Utilities	\$51,902	\$51,902	\$59,200	\$59,200	\$99,400	Electricity \$90,000, Waste \$7,200, Phones \$2000, Water \$2,000
220) Repairs and Improvements	\$39,380	\$39,380	\$50,000	\$40,000	\$35,000	Sod and Misc. Repairs
221) Community Center			\$25,000	\$25,000	\$50,000	Operations and maintenance
222) Increased Service Level	\$3,002	\$3,002	\$0	\$0	\$0	
223) Barbara Goleman Maintenance	\$0	\$0	\$4,000	\$0	\$0	Based on joint use agreement with School Board
225) Tree Planting Tree Grant	\$9,860	\$9,860	\$5,000	\$7,600	\$5,000	Matching funds for tree grants
226) Community Recreational Programs	\$72,702	\$72,702	\$64,000	\$74,000	\$64,000	Recreational programs for community center
227) Youth Center Programs	\$50,000	\$22,903	\$25,000	\$21,500	\$25,000	Teen Center program
228) Permit Fees & Misc	\$67	\$67	\$1,000	\$850	\$800	For park activity
229) Hurricane Costs	\$43,133	\$43,133	\$0	\$0	\$0	

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
230) Storage	\$3,582	\$3,582	\$2,400	\$3,000	\$3,000	Storage space for Parks
232) Background checks coaches/instructors	\$10,350	\$10,350	\$7,000	\$5,000	\$7,000	Supporting the Town background policy
233) Certifications	\$2,289	\$2,289	\$2,000	\$1,500	\$1,500	Program started in FY 05-06
234) Uniforms	\$657	\$657	\$2,000	\$1,500	\$1,500	For park staff
235) Tree Inventory	\$4,316	\$4,316	\$0	\$0	\$0	Eliminated for FY09
236) Furniture & Equipment	\$1,229	\$1,229	\$2,000	\$4,500	\$2,000	Furniture for community center and misc equipment
240) Capital Outlay	\$22,306	\$22,306	\$5,000	\$48,000	\$15,000	Misc. items for new community center and parks
241) Special Events	\$36,906	\$36,906	\$27,500	\$27,500	\$55,000	4th of July Events, fireworks \$20K; Veteran's Day Parade \$5,000; Earth Day Event \$5,000; \$25,000 for 10 year anniversary Farmers market marketing \$4,250; Paint a Picture for Mom \$750, "Our Town" Painting Competition posters and awards \$450; Fishing Tournament posters and awards \$500; Three concert, music \$15,000; Holiday book reading, performers \$4,000; 4th of July entertainment \$2,500; two car shows, dj's \$2,400; Concert on the Fairway Music Concert Series \$10,000.
242) Cultural Affairs	\$51,670	\$51,670	\$39,850	\$50,000	\$39,850	SAT Prep Classes \$9,000, School Site Enhancement/Educational Programs \$37,000, Kids ID Cards \$1,500, Youth Internship Funding \$500, Imagination Library, \$5,000 Same level of funding
243) Education Advisory Board	\$89,297	\$89,297	\$90,000	\$90,000	\$53,000	Senior Social 4 events @\$4,125 per event for food, music, etc; Senior Health and Wellness Fair/Flu Shots \$2,500, Senior Games \$10,000 minus \$5,000 in donations, Lecture series (4) @ \$500, Field trips/Needs Analysis \$4,000;
244) Black Box Theater	\$5,793	\$0	\$12,000	\$12,000	\$12,000	Landscape Seminars/Consultant Assistance \$5,000 and Public Information Outreach \$1,000
245) Elderly Affairs Committee	\$31,393	\$31,393	\$40,000	\$35,000	\$30,000	Mailings and refreshments for two Business Seminars @\$1,000 per events; Miami Lakes Chamber Showcase \$1,000 for table; Jingle Down Main Street \$7,500 donation and \$2,500 for barricades, Business Visitation Plaques \$500; Welcome Packet \$3,000, \$4,750 TML Business Promotion Movies in Park \$9,000 (3 events), Essay Writing Contest \$250, Halloween Haunted House \$6,250, Breakdancing Competition \$1,500, Special Need Children Activities \$3,000, Miami Lakes Rocks \$10,000 (2 events), Easter Egg Hunt \$2,500, Sweetheart Dance \$3,000, Bike Rodeo \$4,500
246) Beautification Committee	\$5,682	\$5,682	\$6,000	\$0	\$6,000	
247) Economic Development Committee	\$17,047	\$17,047	\$21,250	\$29,100	\$21,250	
248) Youth Activities Task Force	\$35,983	\$31,947	\$40,000	\$40,000	\$40,000	
Total Parks & Recreation Expenses	\$2,582,254	\$2,545,328	\$2,515,100	\$2,492,389	\$2,571,254	

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
Public Works						
249) Direct Salaries	\$203,706	\$203,706	\$145,000	\$130,000	\$0	2008-09 paid out previous Director \$13k when he left
250) PW Director					\$90,000	Director TBD, assumed to be hired at \$90k
251) Quality Assurance Inspector					\$49,174	Current Salary
252) COLA					\$983	Assumes 2% (for Quality Assurance only)
253) Merit					\$0	No merit to be given in 09-10
254) Payroll Taxes	\$15,197	\$15,197	\$12,000	\$9,945	\$10,722	Based on Salaries
255) Health/Life Insurance					\$16,748	Based on Salaries, previously combine with Retirement under benefits
256) Retirement Contribution	\$46,823	\$43,490	\$34,000	\$30,000	\$13,806	Based on Salaries
257) Reimbursement from Stormwater Utility	\$0	\$0	(\$35,000)	\$0	\$0	Reimbursement for Administration expenses from Stormwater utility
258) Reimbursement from Gas Tax for operations	(\$200,000)	(\$200,000)	(\$300,000)	(\$200,000)	(\$200,000)	Funds from .06¢ Local Option Gas Taxes FY 2010
261) Town Engineer	\$132,650	\$132,613	\$62,000	\$62,500	\$62,000	Same as FY09
262) Public Works Permits Plan Review	\$55,000	\$54,584	\$5,000	\$36,000	\$36,000	In-house public works review
265) Vehicle Operation and Maintenance	\$17,000	\$16,983	\$6,500	\$4,200	\$4,500	Cost of operating two trucks for Public Works Department
266) Right of Ways						
267) Maintenance	\$790,237	\$780,426	\$852,000	\$700,000	\$400,204	Based on new contract with Florida Turf and Landscaping I/A/O \$437,404 (minus \$60,000 which is under stormwater utility fund for street sweeping), garbage pick-up \$22,800; this also includes the elimination of two man crew small projects previously budgeted at \$50,000
268) Utilities	\$30,000	\$25,783	\$30,000	\$36,000	\$36,000	Based on current activity - 30 accounts (water) \$23,000 and electrical \$7,000
269) Banners	\$10,000	\$9,469	\$0	\$0	\$5,000	Banners for 10 year Anniversary
270) Miscellaneous Expense	\$5,000	\$2,387	\$300	\$0	\$500	New uniforms in FY10
273) Demand Service transportation	\$65,000	\$64,787	\$0	\$37,000	\$35,000	Town bus on schedule service to be funded from Special Fund, except for when deviate from set route.
274) Street Lighting - Utilities Cost	\$240,000	\$236,868	\$282,600	\$265,000	\$270,000	Based on FPL current bills
275) Street Lighting Maintenance Cost	\$130,000	\$117,088	\$130,000	\$115,000	\$115,000	Contractor for electrical repair of street lights/Based on current work.
276) Secure generator for Town Hall	\$31,682	\$3,338	\$7,000	\$0	\$0	
277) Hurricane Fair	\$1,000	\$0	\$1,000	\$0	\$1,000	Advertising and support cost
279) Emergency Generators for Traffic Signals	\$15,000	\$1,370	\$0	\$0	\$0	Eliminated for FY10, will work with county
281) Underground Utility Location	\$24,000	\$20,950	\$24,000	\$18,000	\$18,000	Based on \$1,500 per month
284) Tree Inventory	\$0	\$0	\$0	\$0	\$35,000	Planting included in Right of Way Maint, however must purchase trees
285) Tree Trimming	\$107,000	\$106,623	\$125,000	\$135,000	\$0	Will be Included in maintenance contract
286) Tree Cutting	\$17,825	\$17,825	\$12,000	\$12,000	\$0	Will be Included in maintenance contract

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
287) Planting new trees	\$98,394	\$98,394	\$35,000	\$10,000	\$0	Included in Right of Way Maint. Contract
290) Cellular Phones	\$6,550	\$6,539	\$5,500	\$5,000	\$5,000	Based on current usage including ROW lines
291) Hurricane Costs	\$6,200	\$6,151	\$0	\$18,000	\$0	
292) Furniture & Equipment	\$5,500	\$5,255	\$0	\$42,000	\$10,000	Equipment for Public Works
Total Public Works Expenses	\$1,853,764	\$1,769,826	\$1,433,900	\$1,465,645	\$1,014,637	

Building

293) Direct Salaries	\$308,286	\$350,907	\$299,200	\$390,000	\$0	
294) Building Official					\$114,421	Current Salary
295) Chief Building Inspector					\$87,550	Current Salary
296) Lead Permit Clerk					\$53,560	Current Salary
297) Permit Clerk					\$48,115	Current Salary
298) Permit Clerk					\$48,115	Current Salary
299) Receptionist					\$37,923	Current Salary
300) COLA					\$7,794	Assumes 2%
301) Merit					\$0	No merit to be given in 09-10
302) Payroll Taxes	\$24,067	\$25,975	\$22,500	\$29,835	\$30,407	Based on Salaries
303) Life/Health Insurance					\$50,244	Based on Salaries, previously combine with retirement
304) Retirement Contributions	\$75,132	\$64,969	\$76,000	\$90,000	\$39,152	Based on Salaries
305) Car Allowance	\$0	\$1,909	\$0	\$12,000	\$12,000	Director and Inspector car stipend, gas, insurance, and maintenance taken away because of car stipend
306) Vehicle Operation and Maintenance	\$2,000	\$0	\$2,000	\$0	\$0	
307) Contractual - Building Services	\$600,000	\$473,917	\$0	\$0	\$0	Contract with M.T. Causley for permit clerks and inspectors.
308) Contractual - Services	\$100,000	\$158,344	\$501,000	\$310,000	\$280,000	Direct contract for services, reducing hours for roofing inspector
309) Computer Automation	\$75,000	\$67,567	\$75,000	\$27,000	\$25,000	IT support and equipment funded from technology fee.
310) Consultant support	\$5,000	\$1,755	\$0	\$0	\$0	Best practices review and IT review
312) Electronic Records Storage	\$14,500	\$6,745	\$14,500	\$0	\$0	
313) Rent	\$54,200	\$52,113	\$54,300	\$53,019	\$55,140	16.5% of rent payment
314) Telephone - Cellular	\$7,700	\$10,461	\$1,500	\$9,500	\$6,175	Based on renegotiated contract
315) Remote Access Devices	\$4,320	\$0	\$7,500	\$0	\$3,000	Communication fees from handheld units, included in Sprint cell phone bill
316) Copier lease/maintenance	\$4,200	\$4,101	\$4,200	\$1,800	\$1,500	Maintenance only, copier is owned by Town as of FY09
317) Janitorial	\$6,520	\$6,584	\$6,450	\$5,400	\$5,500	Allocated based on square footage
318) Office Supplies	\$12,000	\$12,428	\$15,000	\$8,500	\$6,500	Paper and supplies for office personnel
319) Furniture & Equipment		\$0	\$0	\$0	\$0	Eliminated FY10
321) Printing and binding	\$5,000	\$1,428	\$2,000	\$800	\$1,200	Forms
322) Telephone & Fax	\$0	\$0	\$1,100	\$1,000	\$1,000	Allocated based on usage

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
323) Electricity	\$5,520	\$4,130	\$5,000	\$3,500	\$3,500	Based on historical cost
324) Repairs & Maintenance	\$650	\$827	\$1,000	\$500	\$500	Based on historical cost
326) Other	\$1,000	\$1,032	\$0	\$0	\$0	Included in Administration budget
327) Uniforms & I.D. Badges	\$1,000	\$1,590	\$1,000	\$0	\$500	Uniforms for staff
328) Condemned Property Cost Recovery	\$0	\$0	\$0	\$0	\$0	Reimbursement for condemnation cost
329) Hurricane Cost		\$0	\$0	\$0	\$0	
330) Capital Outlay	\$5,000	\$0	\$2,500	\$0	\$0	Capital purchases
Total Building Expenses	\$1,311,095	\$1,246,782	\$1,091,750	\$942,854	\$918,796	

Planning, Zoning & Code Compliance

331) Direct Salaries	\$198,067	\$201,252	\$374,900	\$432,000	\$0	Code director position was eliminated. Previous director was paid owed days in FY09.
332) Planning, Zoning & Code Director					\$110,000	Current Salary
333) Senior Planner					\$68,051	Current Salary
334) Special Projects Assistant					\$60,756	Current Salary
335) Code Compliance Manager					\$67,541	Current Salary
336) Zoning Official					\$56,667	Current Salary
337) COLA					\$7,260	Assumes 2%
338) Merit					\$0	No Merit to be given in 09-10
339) Payroll Taxes	\$15,267	\$16,046	\$30,200	\$33,048	\$28,326	Based on Salaries
340) Retirement Benefits	\$39,052	\$35,511	\$74,500	\$73,500	\$36,472	Based on Salaries
341) Health Insurance					\$33,496	Based on Salaries, previously combine with retirement
342) Master Plan/Com Plan	\$0	\$9,600	\$67,000	\$67,000	\$67,000	Implementation of EAR based amendments. State requirement.
343) General Planning Consultants	\$0	\$13,260	\$10,000	\$3,600	\$0	Part-time support
344) Telephone - Cellular		\$956	\$600	\$200	\$1,000	Based on current level
345) Recording Variance and Resolutions		\$184	\$2,000	\$300	\$1,500	Recording fees are reimbursable
346) Concurrency Management Program	\$5,000	\$18,818	\$5,000	\$6,500	\$6,500	On-going monitoring for concurrency management. FY 08 included school board concurrency implementation
347) Site plan reviews	\$40,000	\$13,763	\$20,000	\$5,000	\$10,000	Based on site plan request - cost recovery
348) Geographical Information System	\$30,000	\$0	\$0	\$0	\$0	Prepare zoning maps in GIS
349) Design review board	\$0	\$0	\$0	\$0	\$0	Decision to implement is pending
350) Contractual - Planning Services	\$40,000	\$17,315	\$0	\$0	\$0	Town Streetscape phase I
351) Green Building Grant Program	\$30,000	\$0	\$5,000	\$5,000	\$5,000	Support Green Building Program Initiatives
352) Printing & Electronic Records Storage		\$7,043	\$0	\$10,000	\$10,000	
353) Tree inventory	\$5,000	\$5,000	\$0	\$0	\$0	Purchase of software and assessment
354) Consultant for Land Code Re-Write	\$30,000	\$0	\$0	\$0	\$0	To be handled in-house

**Town of Miami Lakes
General Fund**

	Approved Budget FY 07-08	Actual Ending Balance FY 07-08	Approved Budget FY 08-09	Projected Ending Balance FY 08-09	Proposed FY 09-10	Description
356) Legal Support for Land Code Re-Write	\$25,000	\$114,522	\$50,000	\$65,000	\$50,000	Based on current contract
357) Z & E Direct Salaries		\$0	\$0	\$0	\$0	Moved to combine department above
358) Payroll Taxes		\$0	\$0	\$0	\$0	Moved to combine department above
359) Benefits		\$0	\$0	\$0	\$0	Moved to combine department above
360) Contractual Code Enforcement	\$284,000	\$272,879	\$198,400	\$240,000	\$240,000	Code Enforcement Contractual Staff
361) Telephone - Cellular		\$0	\$4,500	\$3,200	\$3,200	Based on Current level
362) Code Enforcement Reimb Exp		\$1,025	\$1,000	\$3,000	\$2,200	
363) Code enforcement publications	\$5,000	\$0	\$0	\$0	\$0	To be handled in-house
364) Uniforms & I.D. Badges			\$1,000	\$700	\$500	Provides for no new Staff Uniforms
365) Multi-Dimensional Video Recording	\$24,300	\$0	\$0	\$0	\$0	
366) Code Enforcement - Lien Recording	\$3,000	\$2,752	\$3,000	\$6,400	\$6,400	Based on actual expenditures
367) Special Master	\$1,650	\$1,820	\$1,650	\$1,000	\$1,000	Based on 11 annual hearings at \$150 per hearing
Total Planning, Zoning, and Code Compliance Expenses	\$775,336	\$731,746	\$848,750	\$955,448	\$872,869	
Mitigation Payment	\$0	\$0	\$0	\$0	\$0	
Reserve	\$0	\$0	\$0	\$0	\$0	
Debt Service Payment Stormwater	\$0	\$0	\$0	\$0	\$0	Moved to Stormwater Fund
QNIP Debt Service Payment	\$169,538	\$0	\$169,538	\$0	\$0	No QNIP payment per 9/23/09 Council Vote
Total Debt Service	\$169,538	\$0	\$169,538	\$0	\$0	
Total Expenditures	\$17,013,080	\$16,387,558	\$16,086,128	\$15,707,538	\$15,298,976	
Excess (Deficiency) of Revenues over Expenditures	\$1,218,184	\$2,149,209	\$2,093,864	(\$94,339)	\$79,666	

Town of Miami Lakes

Storm Water Fund

	Approved		Approved	Projected Ending		Description
	Budget	Ending Balance	Budget	Balance	Proposed	
Stormwater Revenues	FY 07-08	FY 07-08	FY 08-09	FY 08-09	FY 09-10	
Stormwater Utility Revenue	\$850,000	\$990,651	\$1,000,000	\$850,000	\$850,000	Based on current trends
Retro-Billing Adjustment Oct '03 to Sept '05		\$0	\$0		\$0	
Disaster Relief Funding - Hurricane Reimb.		\$0	\$0		\$0	
Interest Income		\$6,125	\$8,500	\$15,000	\$15,000	Based on current trends
Prior-Year Carry-Over Funds	\$921,492	\$921,492	\$1,339,303	\$1,339,303	\$1,377,403	
Total Revenues & Other Resources	\$1,771,492	\$1,918,268	\$2,347,803	\$2,204,303	\$2,242,403	
Stormwater Expenses						
Transfer to Capital for renovations	\$175,000	\$0	\$250,000	\$0	\$1,379,778	
Salaries		\$0	\$60,900	\$0	\$52,000	Storm Water employee will be paid from here
Payroll Taxes		\$0	\$4,700	\$0	\$3,978	
Benefits		\$0	\$14,950	\$0	\$5,122	
System Maintenance	\$200,000	\$171,759	\$200,000	\$200,000	\$200,000	Clean Catch basins & Manholes - 1/2 per year -- Pipe Flushing - 1/5 per year -- Exfiltration Trench Cleaning - 1/5 per year
Street Sweeping and Litter Collection	\$61,736	\$61,736	\$75,000	\$75,000	\$60,000	24 sweeping cycles per year at 2,500 /ea
Canal Maintenance	\$83,000	\$73,015	\$139,050	\$139,050	\$139,050	Debris removal \$50,700, herbicide treatment \$32,300, mechanical harvesting \$70,500, culvert cleaning below water \$12,500, obstruction removal \$2,500
Hurricane Costs	\$0	\$0	\$0	\$0	\$0	
NPDES - MS4 Permit Monitoring Fee to DERM	\$23,850	\$23,850	\$23,850	\$23,850	\$23,850	As per County interlocal agreement - including DERM monitoring
DERM Monitoring	\$0	\$0	\$0	\$0	\$0	Included above
NPDES - Computer Discharge Model	\$610	\$610	\$0	\$15,000	\$15,000	Engineer review of Model
Inspection of private Stormwater systems and swales	\$20,000	\$0	\$20,000	\$50,000	\$20,000	Includes swale inspections and private system monitoring as required by NPDES
Master Plan Update	\$0	\$0	\$0	\$0	\$0	
WASAD Fee Collection	\$27,000	\$28,923	\$32,000	\$32,000	\$32,000	WASAD interlocal agreement - fee to collect Stormwater charges
Professional Services - Engineering	\$85,000	\$8,821	\$35,000	\$35,000	\$38,000	Engineer fee for SW work

Professional Services - Legal	\$10,000	\$0	\$10,000	\$10,000	\$10,000	Legal Fee for SW work
Stormwater Utility Director	\$35,000	\$35,000	\$76,000	\$0	\$0	Director position eliminated
Stormwater Utility Administration	\$100,000	\$100,000	\$100,000	\$45,000	\$0	Will be paid from above salaries going forward
Minor Repairs and Improvements	\$100,000	\$1,377	\$250,000	\$80,000	\$100,000	As per Stormwater Management Master Plan
Contingency	\$50,000	\$0	\$9,000	\$9,000	\$50,000	
Membership and dues	\$623	\$623	\$1,000	\$1,000	\$1,000	Memberships for certifications
Training, including travel	\$428	\$428	\$2,000	\$2,000	\$2,000	
Community Rating System - FEMA Program	\$10,000	\$3,240	\$10,000	\$15,000	\$15,000	Flood Management program -- Contract amount
Public Outreach and Workshops for MS4 Permit	\$25,000	\$0	\$25,000	\$25,000	\$25,000	Required for NPDES and CRS annual certifications
QNIP Debt Service Payment - Stormwater	\$70,000	\$69,583	\$70,000	\$70,000	\$70,000	
Total Stormwater Expenses	\$1,077,247	\$578,965	\$1,408,450	\$826,900	\$2,241,778	
Excess (Deficiency) of Revenues /Expenditures	\$694,245	\$1,339,303	\$939,353	\$1,377,403	\$625	

**Town of Miami Lakes
Special Revenue Fund**

	Budget FY 08-09	Projection FY 08-09	Proposed FY 09-10	Description
Transportation				
Revenues & Other Resources				
Local Option Gas Tax - 6 cents				
Current Year Revenue	\$386,800	\$350,000	\$357,830	Estimate provided by DOR in June 26, 2009 letter
Disaster Relief Funding - Hurricane Reimb.	\$0	\$0	\$0	
Prior-Year Carry-Over Funds	\$36,198	\$36,198	\$166,198	
	<u>\$422,998</u>	<u>\$386,198</u>	<u>\$524,028</u>	
Local Option Gas Tax - 6 cents				
Road System Maintenance	\$323,355	\$50,000	\$150,000	Pot-hole repair, signage and general public works activities Continue to replace trip-hazard sidewalks
Sidewalk Replacement	\$79,642	\$140,000	\$140,000	
Hurricane cost	\$0	\$0	\$0	Neighborhood stripping No Transfer to Capital Budget
Stripping and signs	\$20,000	\$30,000	\$40,000	
Transfer to Capital	\$0	\$0	\$0	
	<u>\$422,998</u>	<u>\$220,000</u>	<u>\$330,000</u>	
Reserved for Road System		\$166,198	\$194,028	

Town of Miami Lakes
Special Revenue Fund

	Budget FY 08-09	Projection FY 08-09	Proposed FY 09-10	Description
Transportation Sales Tax - Transit Portion				
Transit Revenue 20% share of PTP	\$170,883	\$144,000	\$150,000	20% of Half Cent - transit uses only
Transfer from General Fund	\$0	\$0	\$0	
Federal Grant for bus purchase	\$294,000	\$0	\$570,000	For procurement
State Grant for Bus purchase	\$63,000	\$0	\$0	
State Grant for Operations	\$119,187	\$0	\$0	
Administration Revenue 5% of PTP	\$42,721	\$32,000	\$0	
Prior-Year Carry-Over Funds	\$59,280	\$45,405	\$15,779	
	<u>\$749,071</u>	<u>\$221,405</u>	<u>\$735,779</u>	
Transit Improvements (Transp Sales Tax)				
Bus Shelters - New	\$0	\$0	\$0	Completed in 2007
Bus Shelters - Repairs & Maintenance	\$13,600	\$13,000	\$13,000	Maintenance contract for cleaning
Bus Shelters/Bus - Property Insurance	\$9,000	\$6,500	\$6,500	Includes Ins. For bus and bus shelters
Bus Benches	\$0	\$70,000	\$0	
Administration Program: transit 5%	\$0	\$32,000	\$0	
Bus Acquisition	\$238,374	\$0	\$0	
Trolley Bus local match	\$0	\$0	\$0	
Demand Service Expenses	\$0	\$0	\$60,000	Funding provided by County on Use it our Lose it basis
Bus purchase	\$420,000	\$0	\$570,000	
Transportation Master Plan/MPO LRT		\$0	\$0	
Administration Expense	\$42,721	\$43,750	\$0	Removed per CPA recommendation
Transit Route Plan	\$0	\$0	\$0	
Walking Assessment Study	\$0	\$0	\$0	
Contingency	\$0	\$0	\$0	
Traffic Studies	\$0	\$15,000	\$10,000	Includes long range plan update and traffic light on 162nd St.
Traffic Calming	\$25,376	\$25,376	\$50,000	Traffic circles in Royal Oaks area
Crosswalks	\$0	\$0	\$10,000	
	<u>\$749,071</u>	<u>\$205,626</u>	<u>\$719,500</u>	Based on recommendation from Transportation Master Plan
Reserved for Transit	\$0	\$15,779	\$16,279	

Town of Miami Lakes
Special Revenue Fund

	Budget FY 08-09	Projection FY 08-09	Proposed FY 09-10	Description
Impact Fees - Police				
Current Year Revenue	\$10,000	\$3,000	\$3,000	Revenues collected as per Police Impact Fee Ordinance
Prior-Year Carry-Over Funds	\$161,373	\$62,873	\$0	
	<u>\$171,373</u>	<u>\$65,873</u>	<u>\$3,000</u>	
Police Impact Fees - Capital Projects	\$171,373	\$65,873	\$3,000	
Reserved for Police	\$0	\$0	\$0	
Other				
Interest Income	\$2,000	\$3,500	\$3,500	Based on Current Trends
Prior-Year Carry-Over Funds	\$81,136	\$90,936	\$11,300	
	<u>\$83,136</u>	<u>\$94,436</u>	<u>\$14,800</u>	
Other				
Operating Reserve	\$83,136	\$83,136	\$14,000	
Unreserved	\$0	\$11,300	\$800	
Total Revenues & Other Resources	<u>\$1,426,578</u>	<u>\$767,912</u>	<u>\$1,277,608</u>	
Total Expenditures	<u>\$1,426,578</u>	<u>\$574,635</u>	<u>\$1,079,779</u>	
Excess (Deficiency) of Revenues & Other Resources over Expenditures	<u>\$0</u>	<u>\$193,278</u>	<u>\$197,828</u>	

TOWN OF MIAMI LAKES CAPITAL PROJECTS FUND							
	FY 2008-09	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
	Budget	Projection	Budget	Budget	Budget	Budget	Budget
PROJECT	TOTAL						
COST							

Transportation Improvements							
	FY 2008-09	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
	Budget	Projection	Budget	Budget	Budget	Budget	Budget
Half Cent Sales Transportation Tax	\$640,810	\$575,000	\$592,250	\$610,018	\$628,318	\$648,168	\$667,613
Grant - 87th Ave Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from General Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfer from Special Project Fund - Local Option Six Cent Gas Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Local Option Gas Tax - Three Cents	\$146,400	\$150,000	\$150,792	\$155,316	\$159,975	\$159,975	\$164,774
Sub-total Revenues	\$787,210	\$725,000	\$743,042	\$765,333	\$788,293	\$808,143	\$832,387
Prior-Year Carry-over Funds	\$676,096	\$649,130	\$937,954	\$727,996	\$1,333,329	\$1,821,622	\$2,104,765
Total	\$1,463,306	\$1,374,130	\$1,680,996	\$1,493,329	\$2,121,622	\$2,629,765	\$2,937,152
Street Lighting Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscaping and Irrigation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscaping and Irrigation North of 163St	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-Total	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0

Expenses							
	FY 2008-09	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
	Budget	Projection	Budget	Budget	Budget	Budget	Budget
1 Miami Lakeway N (East of Ludlum) (D)	\$0	\$0	\$54,000	\$0	\$0	\$0	\$0
2 NE Industrial Area	\$127,000	\$0	\$127,000	\$127,000	\$127,000	\$140,000	\$140,000
3 Bull Run, Main Street & Meadow Walk (D)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4 Miami Lakes Drive from MLN to Cowpen	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5 Miami Lakeway North MLD to Ludlum	\$0	\$0	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000
6 Lake Martha (D)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7 Eagle Nest Terr, Pent Place, Tum Bull, Cowpen Rd, Gage Pl	\$100,176	\$100,176	\$100,176	\$100,176	\$100,176	\$100,176	\$100,176
8 Commerce Way from 80th Ave to 87th Avenue	\$154,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
9 NW148 th St from Commerce to NW 77th Ct	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
10 Business Park East	\$143,000	\$120,000	\$23,000	\$0	\$0	\$0	\$0
11 Replace Street Name Signs	\$75,000	\$30,000	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
12 Entrance Features at seven locations (3 completed)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
13 Contingency sidewalks/curbing	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
14 Street Lighting Assessment and Updating	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000
15 Traffic Calming for (Loch Ness, 154 St & 77 Ct, 148 St & 89 Ave)	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000
16 Various Projects (mainly resurfacing)	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000
Total	\$614,176	\$436,176	\$953,000	\$160,000	\$300,000	\$525,000	\$479,829

Transfer to Stormwater Capital Account							
	FY 2008-09	FY 2008-09	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
	Budget	Projection	Budget	Budget	Budget	Budget	Budget
Total	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0
Sub-Total	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0

Capital Project Fund								
TOWN OF MIAMI LAKES CAPITAL PROJECTS FUND								
	FY 2008-09 Budget	FY 2008-09 Projection	FY 2009-10 Budget	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	TOTAL PROJECT COST
Weiss Serota GOB		\$4,800						\$4,800
Kimley-Horn Oversight		\$26,700						\$49,500
Art in Public Places for Community Center		\$0	\$30,000					\$30,000
Permit Fees		\$0						\$450
Construction of Phase III- Community Center	\$450,000	\$1,096,000						\$1,096,000
Total	\$450,000	\$1,157,500	\$200,000	\$0	\$0	\$0	\$0	\$6,443,257
Grand Total for Royal Oaks Park	\$450,000	\$1,157,500	\$200,000					\$6,443,257
Acquisition & Development of Tot-Lots/Mini-Parks								
Rehab existing tot-lots	\$0	\$3,800	\$0	\$125,000	\$125,000			\$397,911
Rehab tot-lots irrigation	\$0	\$0	\$0	\$0	\$0	\$100,000		\$100,000
Park Development - Flonnda States	\$100,000	\$1,250	\$98,750					\$100,000
Park Development at P 86 165th Street and 78th Avenue		\$0						\$104,327
Park Development at 169 Terr and 89 Court	\$100,000	\$0	\$100,000					\$100,000
Lot acquisition 146 St and 92 Avenue		\$0						\$84,049
Bob Graham School Facilities		\$0						\$0
NW 170 St Greenway Development - Bike Path			\$200,000					\$200,000
Miami Lakes Pool		\$0	\$0					\$0
Miami Lakes Youth Center		\$0						\$0
Funding for Beautification; matching grant	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000		\$60,711
Miami Lakes Park - General Improvements								
Parking lot resurface - transfer to Stormwater Improvements		\$0						\$170,000
Kimley Horn Marina and FDRAP grant improvements		\$136,000						\$196,050
Family Tree Project		\$800						\$800
Boundless Playground	\$160,000	\$0	\$200,000					\$200,000
Miami Lakes Community Center								\$0
Construction Park Re-development program	\$3,746,000	\$56,000	\$0	\$0	\$0	\$0		\$56,000
Grand Total for Miami Lakes Park	\$3,906,000	\$192,800	\$200,000	\$0	\$0	\$0	\$0	\$772,777
Total Expenses - All Parks	\$4,561,000	\$1,360,350	\$803,750	\$130,000	\$130,000	\$105,000	\$0	\$8,363,031
Surplus or Deficit	-\$3,370,156	\$469,922	\$414,899	\$304,899	\$174,899	\$69,899	\$69,899	

Capital Project Fund

TOWN OF MIAMI LAKES CAPITAL PROJECTS FUND	FY 2008-09 Budget	FY 2008-09 Projection	FY 2009-10 Budget	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	TOTAL PROJECT COST
Total Expenses	\$814,176	\$436,176	\$953,000	\$160,000	\$300,000	\$525,000	\$0	\$7,167,829
Annual Surplus (Deficit)	\$649,130		\$727,996	\$1,333,329	\$1,821,622	\$2,104,765	\$2,937,152	\$15,664,008
Fund Balance	\$649,130	\$937,954	\$727,996	\$1,333,329	\$1,821,622	\$2,104,765	\$2,937,152	\$16,601,962

(D) Denotes project will be part of a drainage improvement

Capital Project Fund

TOWN OF MIAMI LAKES CAPITAL PROJECTS FUND	FY 2008-09 Budget	FY 2008-09 Projection	FY 2009-10 Budget	FY 2010-11 Budget	FY 2011-12 Budget	FY 2012-13 Budget	FY 2013-14 Budget	TOTAL PROJECT COST
Facilities and Equipment Development								
Revenues								
County's General Obligation Bond Program	\$500,000	\$0	\$0		\$0	\$500,000		\$500,000
State Grant							\$250,000	\$250,000
Transfer from General Fund (Police Vehicles)	\$340,000	\$0	\$0				\$400,000	\$470,640
Carry-over Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
Sub-total Revenues	\$840,000	\$0	\$0	\$0	\$0	\$500,000	\$400,000	\$970,640
Expenses								
Police station	\$500,000	\$0				\$200,000	\$200,000	\$400,000
Senior Center (Pending funding)							\$200,000	\$200,000
Acquisition of vehicles (Police)	\$340,000	\$0			\$0	\$200,000	\$0	\$200,000
Sub-total Expenses	\$840,000	\$0	\$0	\$0	\$0	\$400,000	\$400,000	\$870,640
Annual Surplus (Deficit)	\$0	\$0	\$0	\$0	\$0	\$100,000	\$0	\$100,000
Total Expenses - Capital Budget	\$6,402,176	\$1,803,426	\$3,901,750	\$895,000	\$765,000	\$1,610,000	\$430,000	\$21,584,541