



Town of
Miami Lakes
Florida

Annual Report 2015/16





2015/16 ANNUAL REPORT

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Town of Miami Lakes

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Miami Lakes, FL 33014

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t 305.364.6100



TOWN MANAGER'S MESSAGE



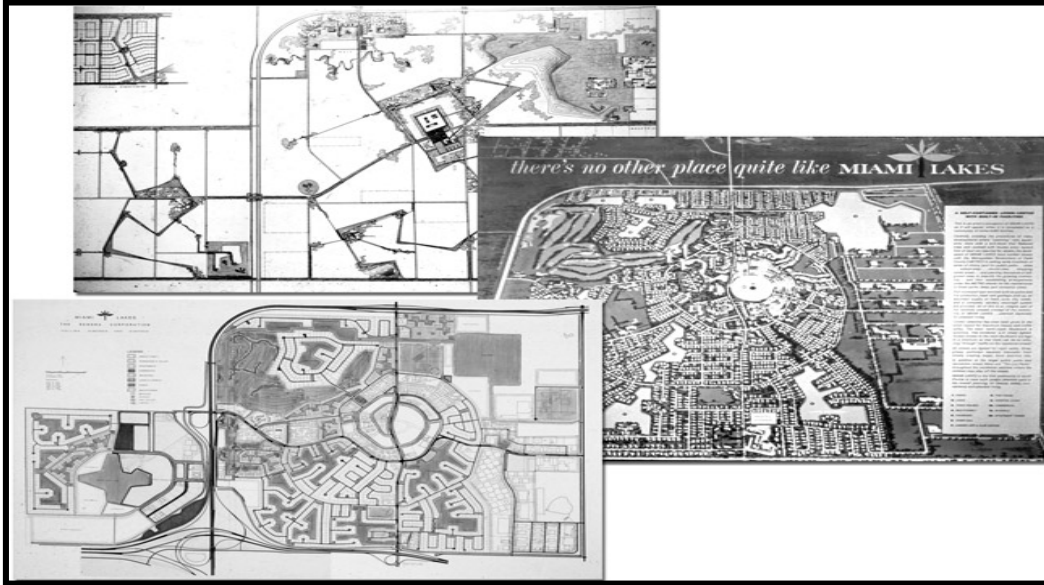
Town Manager
Alex Rey

As required by the Town Charter, it is my responsibility to prepare an annual report to be made available to the Town's residents outlining the accomplishments over the last year and the status of all major areas of responsibility. This report covers the period from October 1, 2015 to September 30, 2016.

Although I am presenting this report, the successes over the last year are the result of the joint efforts of our elected officials, our diligent staff, and every one of our residents who participates or volunteers in any fashion for the benefit of the Town. As you will see throughout this report, Miami Lakes is in great financial and operational condition, and has accomplished many achievements over the last year. Some of the most important accomplishments include :

- Opening of the Park East Youth Center & establishment of "The Spot"
 - Beautification Improvements to the underpass and intersection at the Palmetto and Miami Lakes Drive to include the Town's logo and motto
 - Finalization of the Lien Amnesty Program
 - Securing over \$580,000 in grants
 - Opening of Fire Station 64
 - Hosting a Transportation Community Forum
 - Adopting the 2015-2025 Strategic Plan
 - Incorporating transportation initiatives into the Town's Strategic Plan
-

OVERVIEW



The Town of Miami Lakes was incorporated on December 5, 2000. It is one of 35 municipalities in Miami-Dade County, Florida. Conveniently located just 16 miles north of Downtown Miami and only 10 miles from Miami International Airport, our town is home to approximately 30,000 residents and 1,500 businesses. The Town encompasses about 6.5 square miles, bound by NW 170th Street and the Palmetto Expressway (SR 826) to the north, NW 138th Street to the south, NW 57th Avenue (Red Road) to the east, and Interstate 75 to the west.

Miami Lakes: Today and Tomorrow

Over the last 50 years, Miami Lakes has progressed from a dream on paper into reality. This vibrant community is nationally recognized as one of the best examples of unique and innovative town planning. Land use in the Town is predominantly low-density. The next most prevalent uses are light industrial and office parks comprising 13% of the Town's area, and lakes and canals making up about 11%. The population of the Town of Miami Lakes has grown to 30,571 residents and it currently ranks 12th in population size within Miami-Dade County. Comparable cities include Coral Gables on the high end of the population spectrum and Pinecrest on the lower end. The Town of Miami Lakes' residential and commercial component is essentially built out with only a handful of parcels that are undeveloped.

Our Vision for Miami Lakes (by 2026)

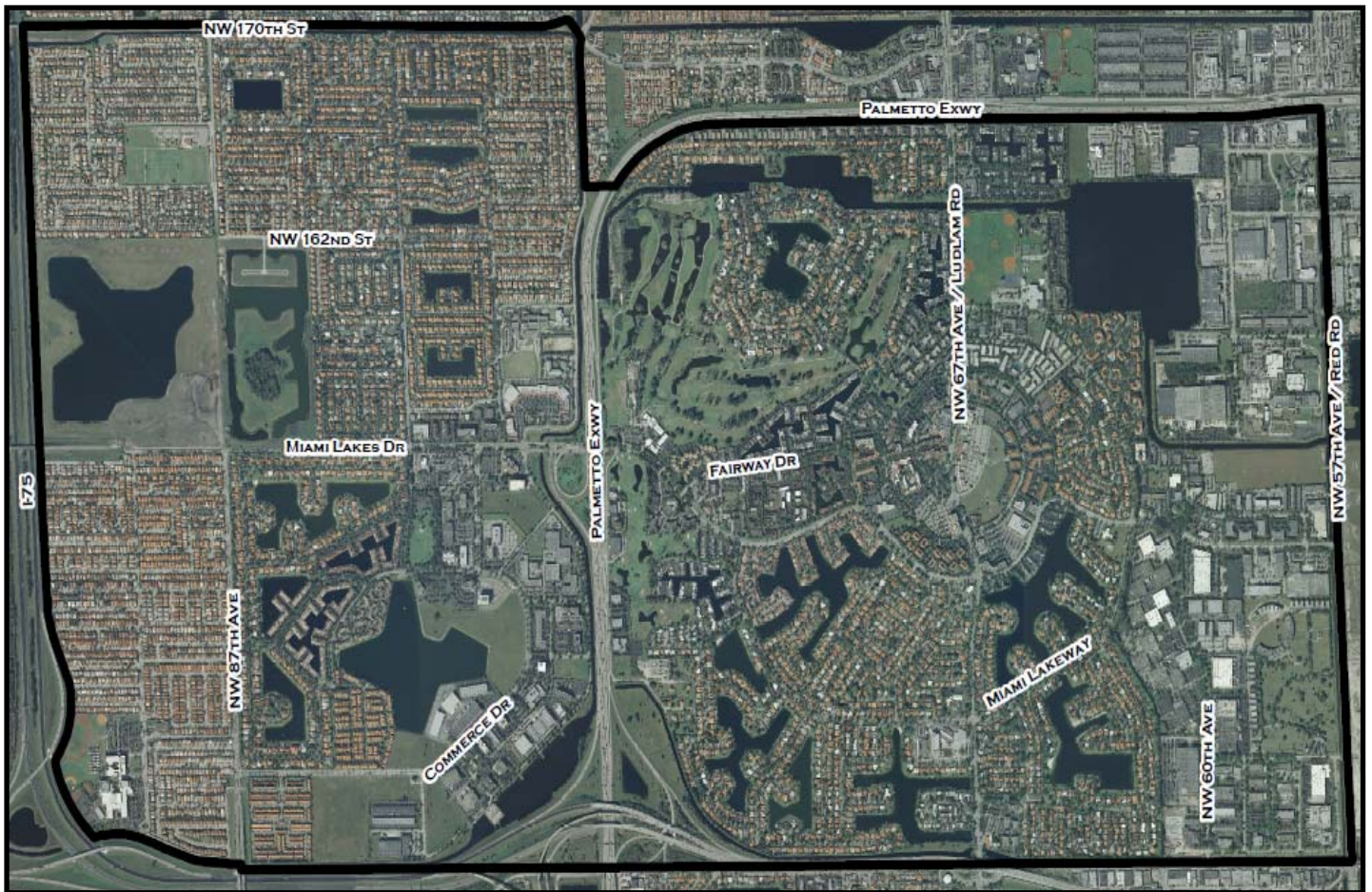
Miami Lakes is widely recognized as a welcoming community with extraordinary beauty where state of the art planning concepts create vibrant hubs that are safe and friendly to all ages and mobility options which inspire the Town to continue

“Growing Beautifully”

Mission Statement

We want Miami Lakes to be the model of a friendly, open, innovative, effective and efficient government for its residents and businesses.

Aerial View of the Town



FORM OF GOVERNMENT



The Town of Miami Lakes has adopted, through the Charter, a “Council-Manager” form of government.

The Town Council is vested with all legislative powers of the Town. The Council consists of the Mayor and six residential Councilmembers. As defined in the Town’s Charter, the Mayor shall preside at meetings of the Council and be a voting member of the Council & is elected at-large for a four-year term.

Charter Revision Commission:

Every 10 years, the Town Council is required to appoint 7 individuals to serve on the Charter Revision Commission in accordance with Section 7.4 of the Town's Charter. The Charter Revision Commission is charged with reviewing the Town Charter, outlining findings and making recommendations to amend if necessary.

Special Election:

On Tuesday May 17th, the voters of Miami Lakes voted in support of the ten questions placed on the Special Election Ballot and the following changes will be adopted in the Town Charter:

Representation of the Town

The Citizen’s Bill of Rights included in the Charter will be amended to provide that the Town designate the representatives rather than the Mayor to represent the Town at all proceedings before County, State and Federal regulatory bodies significantly affecting the Town.

Amending the Citizen’s Bill of Rights

The Town Charter will be amended to include two additional rights:

- requiring conservation and protection of the Town’s natural resources and scenic beauty
- providing for the highest ethical standards.

FORM OF GOVERNMENT

Providing for a Council-Manager form of government rather than Mayor-Council-Manager

The Town Charter will be amended to provide for a “Council-Manager” form of government, which more accurately reflects the Town’s form of government.

Filling a vacancy in the Mayoral Seat

The Town Charter will provide that a vacancy in the office of Mayor be filled by the Vice Mayor for the duration of the Vice Mayor’s term and by special election in the event that the remainder of the Mayor’s term is longer than the Vice Mayor’s term.

Providing for the Council to appoint the Town Manager

The Town Charter will be amended to provide that the Town Manager be appointed by a majority vote of the Council on the basis of certain qualifications and that the Council receive feedback from the community as to nominees for Town Manager.

Selection of Acting Manager

The Town Charter will be amended to grant the Council the power to revoke the “acting manager” designation and to appoint a new “acting manager.”

Providing for the Council to appoint the Town Attorney

The Town Charter will be amended to provide that the Town Attorney be appointed by a majority vote of the Council on the basis of certain qualifications and that the Council receive feedback from the community as to nominees for Town Attorney.

Providing for four Councilmembers to call a Special Meeting

The Town Charter will be amended to permit a special meeting to be held only upon the call of a minimum of four Councilmembers.

Providing for the election of Mayoral and Council candidates by majority vote

The Town Charter will be amended to require that a candidate for a Mayoral or Councilmember seat be elected by more than 50% of the votes cast; and that a runoff election be held if no candidate receives more than 50% of the vote.

Deleting obsolete provision concerning Charter Revision Commission membership

The Town Charter will be amended to delete the obsolete residential area provision from the membership requirements of the Charter Revision Commission.

ELECTED OFFICIALS

Pursuant to the Town Charter, the Council legislative duties include the following:

- ◆ Adopt or amend an administrative regulation or establish, alter or abolish any Town office, department, board or agency
- ◆ Establish a rule or regulation, the violation of which carries a penalty
- ◆ Levy taxes or appropriate funds
- ◆ Set services or user charges for municipal services or grant administrative authority to set such charges
- ◆ Authorize the borrowing of money
- ◆ Convey or lease or authorize by administrative action the conveyance or lease of any lands of the Town
- ◆ Mend or repeal any ordinance previously adopted
- ◆ Adopt an Annual Budget



Manny Cid
Mayor



Tony Lama
Vice Mayor



Luis Collazo
Councilmember



Tim Daubert
Councilmember



Frank Mingo
Councilmember



Nelson Rodriguez
Councilmember



Ceasar Mestre
Councilmember

FINANCIAL OVERVIEW

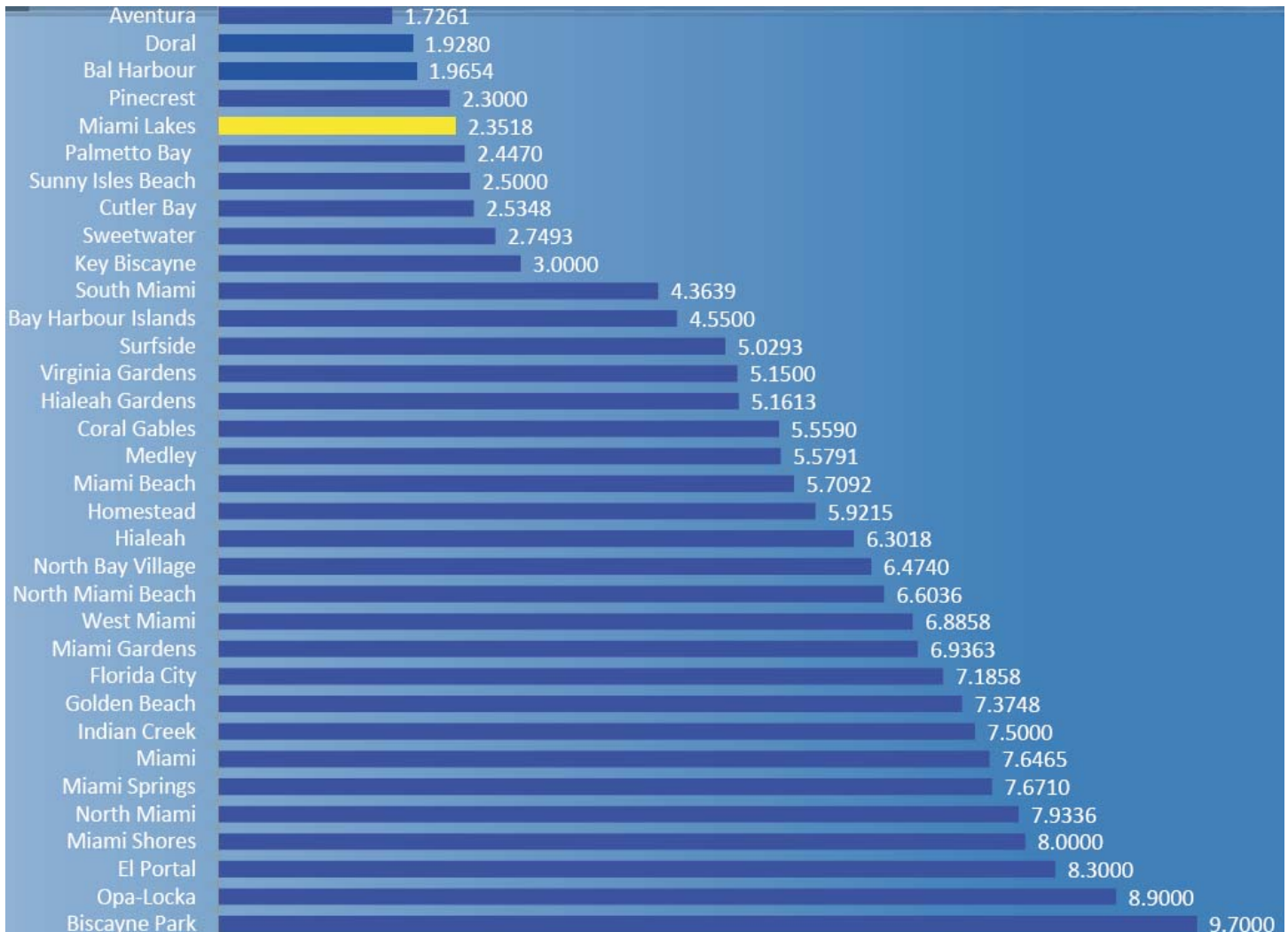
The Town of Miami Lakes is in excellent financial condition. The Town's conservative financial management approach has allowed our municipality to maintain an AA rating with a stable outlook from Fitch Ratings' most recent review.

The Finance Department has embraced technology in enhancing government transparency by providing more frequent key financial data on the Town's website, including monthly check registers and budget-to-actuals reports. To do so, the Finance Department is committed to maximizing the full potential of our Tyler Product: MUNIS Financial Management System.

The Town of Miami Lakes' custom to use employees and outside contractors in order to maintain high levels of service at a low cost, has allowed our municipality to consecutively maintain one of the lowest millage rates in the County, without sacrificing levels of services.

The Town's low tax rate (2.3518) ranks 5th lowest when compared to all municipalities in Miami-Dade County in the millage rate they impose on property values (which is the main source of funding for local governments.) 2015 Preliminary Taxable Property Values totaled \$2,691,096,427; a 4.5% increase from the prior year.

2015 Adopted Millage Rates for Miami-Dade County Municipalities



FINANCIAL HIGHLIGHTS FOR FISCAL YEAR 2015/16

The Finance Department records and reports the financial transactions of the Town in accordance with Generally Accepted Accounting Principles applicable to governmental entities. This includes activities such as the preparation of financial statements and other reports, cash management, revenue collection, disbursements, payroll, audit coordination and risk management, as well as providing assistance with the preparation and monitoring of the annual budget.

The Town's Finance Department provides support on financial and fiscal matters and strives toward the accomplishment of its goals which include the following:

- Maintain proper accountability over the Town's financial resources
- Ensure proper implementation of financial and accounting practices for the effective and efficient use of the Town's financial resources
- Prepare accurate and timely financial reports on the Town's financial condition

FY 2015-16 Accomplishments:

- At the close of FY 2015-16 the Town's assets exceeded its liabilities by \$41.6 million (net position). Of this amount, \$4.1 million (unrestricted net position) may be used to meet the Town's ongoing obligations to citizens and creditors.
- The Town's total net position increased by approximately \$2.4 million FY 2015-16.
- Net position of the Town's business-type activities increased by approximately \$1.4 million and approximately increased by \$947 thousand for governmental activities.
- The Town's long-term bonded debt decreased by \$1.6 million due to payment of principal on Special Obligation Bond, Series 2013 that was issued for the 87th Avenue Roadway Improvement Project.
- The Town was awarded for the fourth year in a row, the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for the Town's Comprehensive Annual Financial Report for FY 2014-15
- Played an integral role in preparing and presenting grant applications that resulted in \$580,931 in grant awards to the Town

ECONOMIC DEVELOPMENT

The Town

The Town is approximately 94%+/- built out, with only a small portion of the land remaining vacant and undeveloped. As a result, the Town's current and long-term planning efforts have shifted from a primarily growth-management-related role to a larger focus on economic development and redevelopment.

In an effort to assist and promote the continued viability and occupancy of the Town's commercial and industrial areas the Town's Administration, Planning, Zoning, Building and Economic Development staff coordinate regularly with local realtors, business owners, developers and property owners to assist in the streamlining of regulatory processes to remove barriers or impediments to quality development or redevelopment in accordance with the Town's requirements. These types of activities are essential to encourage and assist new business owners and perspective developers to choose Miami Lakes as their home.

Accomplishments

- www.MiamiLakesMarketplace.com : The Town launched the local business directory in both web and mobile application formats. Free to Miami Lakes businesses, business owners have the ability to manage their page and presence on the Town's website and mobile app to include photos of new merchandise, services or menu items, upcoming events, available job opportunities, and coupons. To date, the site has had over 32,000 visitors, and lists 1,165 of the Town's businesses.

Residents and visitors are able to search using keywords like "pizza" or "dentist". The interactive mapping portion will then bring up all the local business within that category, and provide driving and walking directions. Residents also have the opportunity to sign up for weekly coupon and job opportunity updates.

- www.Miamilakes-fl.gov/properties : Property Search Portal on the Town's website and mobile app allows users to identify zoning districts, search available commercial properties for lease or sale, add commercial properties for lease or sale (for commercial brokers and realtors), and search property records for properties in Miami Lakes. The portal provides data on zoning restrictions demographics, consumer spending trends, traffic counts, and labor force statistics which are key indicators for businesses when looking to relocate or expand. The website helps prospective business owners streamline their property search while simultaneously helping our local realtors to better market their listed properties at no cost. [Prospective businesses are able to save countless time to see exactly where in the town the new business can be located due to the zoning code, and what properties are available that meet their criteria.] To date, the site has had over 13,000 visitors, and lists 54 of the Town's available commercial properties.
-

- www.miamilakes-fl.gov/bizresources : The Business Resources page on Town's website focuses on the competitive assets of the Town, including Schools, Parks, Tax Advantages and the Competitive Climate of the Town. Easy for businesses to access online services and find information about steps to open a business in Miami Lakes and the services offered by the Town after opening.
 - Steps to open a business
 - Ribbon Cutting and Grand Opening ceremonies with elected officials
 - Marketing opportunities on the Town's Marketplace
 - Internship programs offered by local colleges and universities
 - Sponsorship opportunities for over 50 of the Town's annual events
 - Local Business Preference Program
- **New Business Welcoming Committee:** This year, the Town , through the Economic Development Committee, welcomed over 130 new businesses. In an effort to reach out to new businesses moving into the Town, each month the committee receives a listing of all of the new businesses. The committee members remind them about the availability of a ribbon cutting ceremony, the Marketplace free listing, being our guest at a Chamber Luncheon and the many sponsorship opportunities available to them in Miami Lakes. This has generated a very positive response from each of the new businesses.
- Council adopted an Economic Development Ombudsman – Single point of contact for business community
- Enhanced partnership with the Miami Dade Beacon Council and Miami Lakes Chamber of Commerce
- Exhibited at the International Council of Shopping Centers (ICSC). The ICSC Orlando is the number one convention for the Florida shopping center industry and provides networking, deal making and opportunities.

Business Workshops:

- SCORE, March 30th - Simple Steps to Grow Your Business.
 - CareerSource South, May 25th - how to attract and retain talented employees
 - Youth Job Fair, April 30th- 30+ local businesses participated and hired local talent
 - Marketing and Social Media, July 27th
-

The following are new commercial developments that began construction or began the permitting process for construction in FY 2015-16:

- Ana G. Mendez University, 51,000 sq. ft. (New Construction)
- Cypress Village Shopping Center, 12,171 sq. ft. (Redevelopment & New Construction)
- Institute of Children & Families, 33,000 sq. ft. (New Construction)
- Lennar Clubhouse for Community, 85,000 sq. ft. (Under Permitting Process)
- Building 54B Warehouse on Commerce Way, 24,000 sq. ft. (Under Permitting Process)
- Building 64 Warehouse on Commerce Way, 39,000 sq. ft. (Under Permitting Process)
- Building 65 Warehouse on Commerce Way, 37,000 sq. ft. (Under Permitting Process)
- Bob Graham Building on Oak Lane, 82,000 sq. ft. (Under Permitting Process)
- Building 1 in Main Street Downtown, 575,000 sq. ft. (Under Permitting Process)
- Building 2 in Main Street Downtown, 230,000 sq. ft. (Under permitting Process)
- Building 6 in Main Street Downtown 44,000 sq. ft. (Under Permitting Process)

COMMUNICATIONS/ TRANSPARENCY

The Town of Miami Lakes strives to be accessible and accountable to the public we serve. To achieve this goal, the Town has taken extra measures to further develop its transparency and communication with the public. Examples of these measures include:

- Mobile app implementation: Lakes Life app allows users to submit maintenance requests like street light outages and pot holes, track the Moover busses in real time, access the Town's local business directory the Miami Lakes Marketplace, and receive alerts to their mobile devices informing them of road closures, severe weather and event information. To date, the Town has responded to thousands of requests submitted by the app's 2,100+ users.
- Social media presence: the Town has vastly increased our social media presence adding twitter (over 1,600 followers) and Instagram (about 1,300 followers). Facebook continues to be our farthest reach with over 4,300 followers reaching more than 15,000 people daily; doubling the number of followers from last year.
- Town Council Action Item status updated monthly on Town Website
- Hot Topic issues added to Quick Links section of Town website homepage (EX: Zika Information and Resources; Hurricane Guide and Local Resources; Blasting Information and Guide to Filing Claims with the State; Town's Mobility and Transportation Initiatives)
- The Town 's check register is posted to the Town's website on a monthly basis. Agency-wide Budget to Actual revenues and expenditures on the Town's website on a quarterly basis
- Agency-wide Budget to Actual revenues and expenditure report
- Active contracts were made available on our Town website
- Quarterly Performance Reports posted to website
- Remote Public Comment option available for residents unable to attend council meetings
- The community calendar enables residents to stay informed on activities within Miami Lakes. The calendar promotes organizations/events taking place in the Town for residents to enjoy.
- Committee pages on the website are constantly updated including information of upcoming events as well as photos from past events.

PUBLIC SAFETY: POLICE

The Town of Miami Lakes Police services are delivered by the Miami-Dade Police Department via an Interlocal Agreement. The Town contract is contingent of 49 police personnel. The Town continues to be one of the safest places to live in the State, having a response time under 6 minutes. The Town has seen a decline in crime over the last few years; last year was no exception, as depicted in the table below:

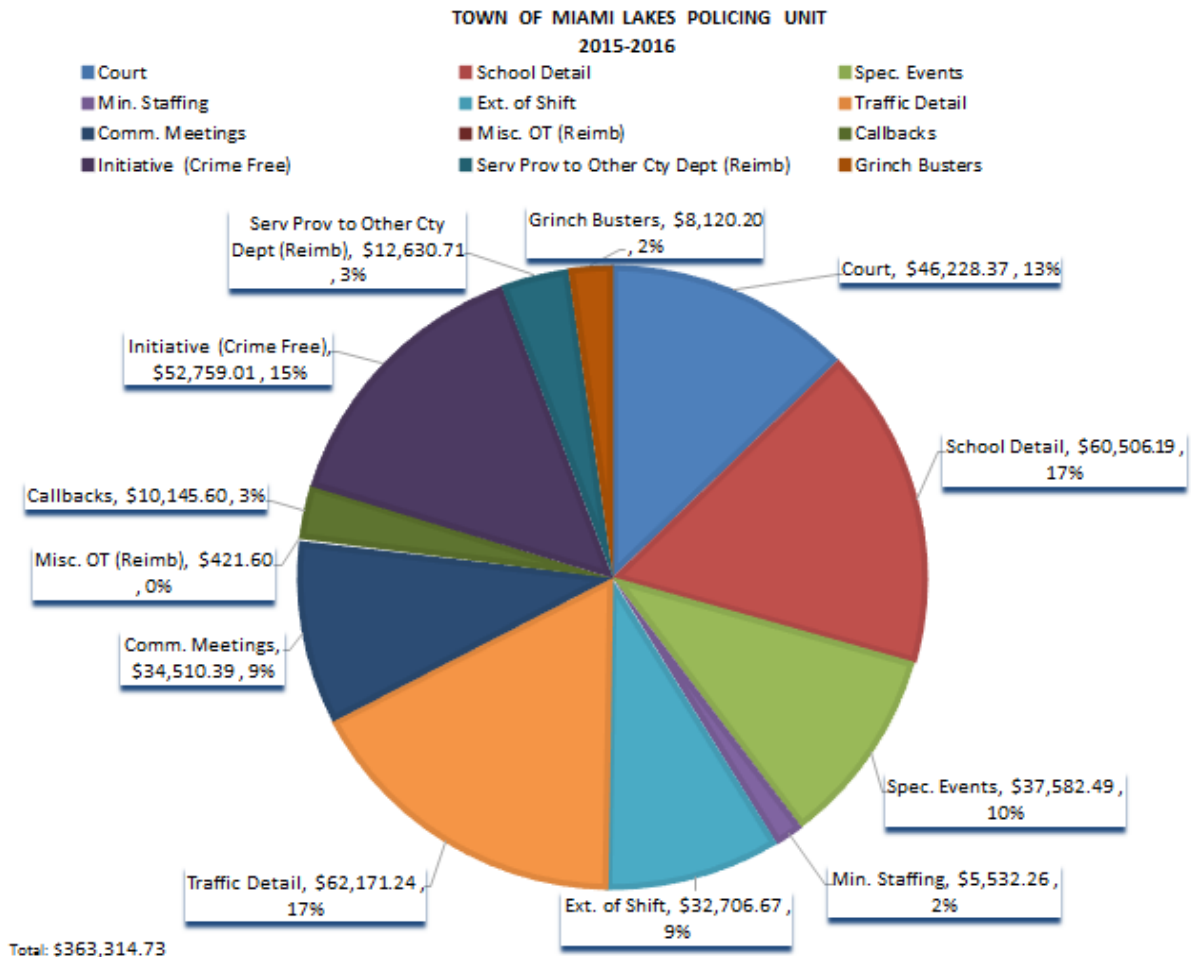


MIAMI DADE POLICE DEPARTMENT CAS Compstat Targeted Crimes Monthly - 74M

095 - TOWN OF MIAMI LAKES

	2016/07	2016/08	2016/09	2015/09	LM - Prior LM % Change	CM - LM % Change	CM - CMLY % Change	2015 YTD	2016 YTD	YTD % Change
01 Homicide	0	0	0	0	/0	/0	/0	1	0	-100.00%
02 Forcible Sex Offenses	0	1	0	1	/0	-100.00%	-100.00%	3	2	-33.33%
03 Robbery	0	1	0	0	/0	-100.00%	/0	4	5	25.00%
04 Larceny (Over)	5	13	12	7	160.00%	-7.69%	71.43%	85	99	16.47%
05 Auto Theft	8	4	3	4	-50.00%	-25.00%	-25.00%	42	38	-9.52%
06 Burglary Commercial	1	3	1	1	200.00%	-66.67%	0.00%	18	14	-22.22%
07 Burglary Residential	6	2	6	5	-66.67%	200.00%	20.00%	28	32	14.29%
08 Aggravated Assault	0	0	3	0	/0	/0	/0	2	5	150.00%
09 Aggravated Battery	0	0	0	4	/0	/0	-100.00%	9	4	-55.56%
TOTAL:	20	24	25	22	20.00%	4.17%	13.64%	192	199	3.65%

Breakdown of Overtime Expenses



PUBLIC SAFETY: MIAMI-DADE FIRE RESCUE DEPARTMENT

MDFR is considered one of the most elite Fire Rescue departments in the country and is recognized around the world for its exemplary service. During calendar years 2015 and 2016, MDFR responded to 6,489 emergency calls received from the Town of Miami Lakes. Table I depicts incidents MDFR responded to within the Town during this time period.

Table I
MDFR Responses to the Town of Miami Lakes
Calendar Years 2015 and 2016

Call Type	2016	MDFR* Average Response Time	2015	MDFR* Average Response Time
Life Threatening	1,819	7:17	1,926	6:37
Non-Life Threatening*	786	8:24	728	7:29
Structure & Other Fires	400	7:01	342	6:37
Other Miscellaneous*	302	8:24	186	11:34
Total	3,307		3,182	

*Expedited response using lights and sirens is only used when responding to Life Threatening and Structure Fire incidents

The Town is primarily served by MDFR's Miami Lakes Station 1, and Miami Lakes West Station 64 which provided 88.9% of the responses into the Town during 2016.

Table II
MDFR Stations/Units responding into the Town of Miami Lakes
Calendar Years 2015 and 2016

Responses Provided By:	2016		2015	
	Incidents	%	Incidents	%
Station 1 - Miami Lakes	1,586	48%	1,595	50%
Station 64 - Miami Lakes West	1,356	41%	1,113	35%
Station 44 - Palm Springs North	198	6%	279	9%
Other Stations	165	5%	195	6%
Total	3,307	100%	3,182	100%

Within the Town of Miami Lakes, MDFR has two (2) stations; one (1) Battalion Chief; (1) rescue; and two (2) suppression units, one of which is an ALS Engine and one 60-foot ALS Aerial. The table below depicts the distance between the Stations and the Town.

Table III
MDFR Stations Within Four Miles of the Town of Miami Lakes

Name	Town of Miami Lakes	Apparatus	Staffing
Station 64 - Miami Lakes West 15325 NW 77 Court	0.00	ALS Engine - 1	2 FF/PARA 2 FF/EMT
		Battalion Chief -1	1 FF/PARA
Station 1 - Miami Lakes 16699 NW 67 Avenue	0.00	60' ALS Aerial - 1	2 FF/PARA 2 FF/EMT
		Rescue - 1	3 FF/PARA
Station 44 - Palm Springs North 700 NW 186 Street	0.94	ALS Engine - 1	2 FF/PARA 2 FF/EMT
		Rescue - 1	3 FF/PARA

FIRE RESCUE STATION 64

Fire Rescue Station 64, located just south of Miami Lakes Drive on N.W. 77th Court, hosted its grand opening on October 23rd, 2015. The station is a two-story 13,512-square foot, and accommodates 12 firefighters. The facility is the second Miami-Dade Fire Rescue station to receive the Leadership in Energy and Environmental Design (LEED) Silver Certification. The new station has improved the response time for emergencies on the west side of Miami Lakes.



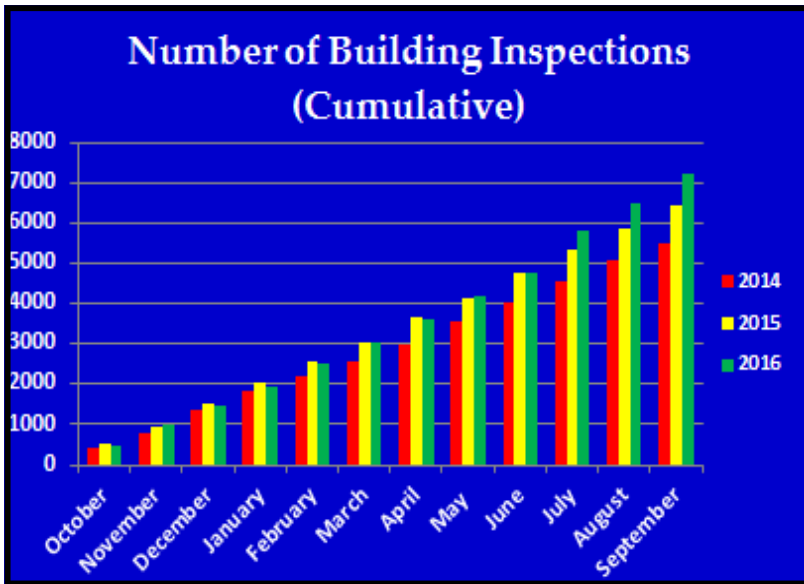
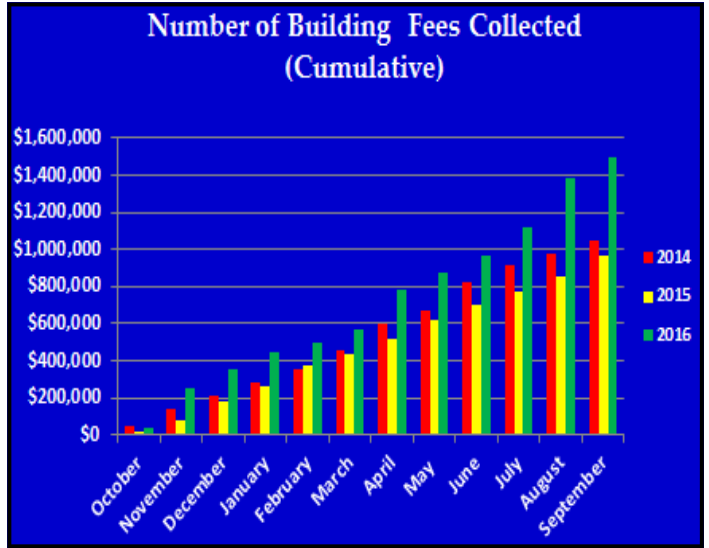
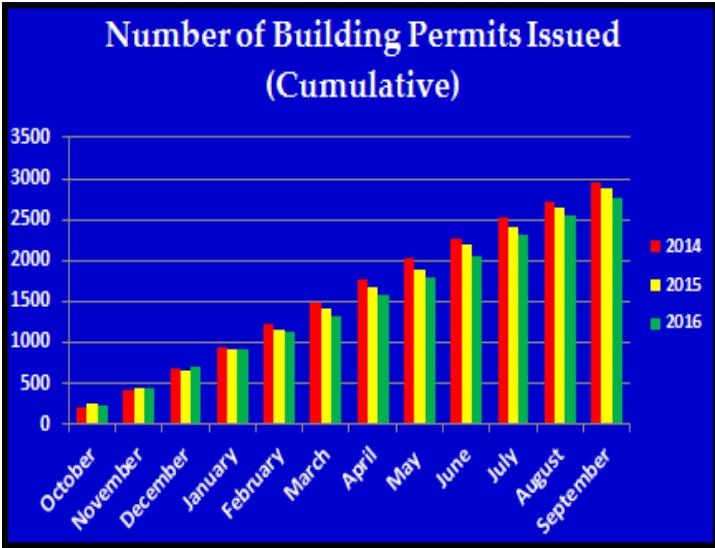
BUILDING DEPARTMENT



The Building Department provides customer-friendly services including review, processing, issuance and inspection of building permits and assurance that construction in the Town complies with the provisions of all applicable codes. The Building Department has continued to work on enhancing services overall to better serve the residents and businesses of the Town of Miami Lakes. Below are the major accomplishments from 2015-16

- All permits requiring Miami Dade County Fire, DERM, WASD, and Impact Fees, are being sent electronically via the Miami Dade County Concurrent Plan Review Process, resulting in a quicker turn-around time and reduced the need for our applicants to go elsewhere. The Town is working with Miami Dade County to expand these services to include Certificate of Use process. Once this has been accomplished, the Town will truly be a “One Stop Shop”.
 - The Department is currently recording documents electronically to the Miami-Dade Clerk of the Courts. “Small” documents are recorded electronically for our residents and business owners, removing the need to go to downtown Miami to record items pertaining to permits such as Notice of Commencements, Covenants and Declarations of Use.
 - With the increase in volume of permits the processing time has not increased, residential permits is at an average of 5 business days and commercial permits are at 8 business days, depending on the scope of work of the project.
 - Scanning of all permits and plans into the Records Management System is 100% complete, reducing paper and facilitates the locating of files and permits in an expeditious manner.
-

- Increased accessibility of online building department services via the Town’s website and mobile app. Both residents and businesses are able to access online services from scheduling an inspection to checking the status of a permit, and even search for contractors who are licensed and in good standing with the Town.



- In Fiscal Year 2015-16, the building department issued 2,753 permits.
- Building inspections reached a record high of 7,222 inspections.

COMMUNITY SERVICES

The Community Services department oversees the operation and maintenance of the Town's 101 parks, right-of-ways, median green spaces, six lakefront beaches and its urban tree canopy. The parks are open seven days a week and feature a variety of amenities for residents of every age and lifestyle including: lighted sports fields, basketball courts, tennis courts, jogging trails, exercise stations, tot lots, shaded playgrounds, passive areas and covered pavilions/picnic tables.

Major accomplishments in 2015/16 include:

- Beautification Improvements to the underpass and Town's major gateway intersection at the Palmetto and Miami Lakes Drive to include the Town's logo and motto "Growing Beautifully".
- Beautification and Streetscape Improvements at Miami Lakes Drive and the Palmetto Expressway gateway with the installation of large palms, new landscaping, and brick paver installation on the roadway.
- Recipient of Neat Streets Grant Award of \$12,500 and planted approximately 37 trees along Miami Lakes Drive
- The Town Council approved the acquisition of the Par 3 golf course property. To be converted into a passive park.
- Installation of new park signage consistent with the Beautification Master Plan at our Neighborhood and Active Parks.
- Completion of the Youth Center: a is 4,000 square foot facility with multipurpose activity rooms, a classroom area for after school educational programs and tutoring, and an outdoor patio area with a half basketball court and a new state of the art playground.
- Received the Growth Award—7th consecutive year.



10th Consecutive Year Receiving the Tree City USA Designation



Town Logo added at the underpass on NW 154ST and Palmetto Expressway



New Park Signage

- **Entry Feature on NW 67th Ave**

Description: This Project consists of the construction of a new entry feature on NW 67th Ave, south side of the town, as part of the Beautification plan for the Town of Miami lakes. This Entry Feature is one of the possible 3 that were planned for FY14-15. The project will include a fountain similar to the one located on NW 154st and Palmetto Highway.

- **Entry Feature on NW 57th Ave**

Description: This Project consists of the construction of a new entry feature on NW 57th Ave as part of the Beautification plan for the Town of Miami lakes. This Entry Feature is the second one of the three possible that were planned for FY14-15.

- **Developed conceptual designs for the future Par 3 Passive Park**



PAR 3 Conceptual Design

LEISURE SERVICES

FY2015-16 Highlights:

- Total number of participants for all Town recreation programs, aftercare and camps reached an all time high of 1,800 and 5,000 respectively.
- Held over 100 events with approximately 30,000 attendees.
- New Youth Center opened with over 55 events held and over 150 participants.
- A Youth Council, comprised of middle and high school students, was created to provide recommendations on events and activities to be held at “The Spot”.
- Named Playful City USA—8th consecutive year
- Recognized as a Healthy Weight Community Champion by the Florida Department of Health, demonstrating the Town’s commitment to improving the health and wellness of the Miami Lakes community.
- New programs including preteen fitness, youth and adult archery, youth golf, youth kickball, and senior wellness classes and workshops were added as programs available to Town residents.

FY2016-17 Projections:

- In response to the community survey, the Town will offer the following additional programs: Robotics, Keyboard lessons, Mommy & Me classes, boot camp, and Pilates.
- The opening of the Miami Lakes Optimist Park Clubhouse is set for Spring 2017.
- Operation Outdoors, a new educational program introducing youth to the great outdoors and showcasing the new clubhouse and marina in partnership with Zoo Miami ; Florida Fish and Wildlife, and the Boy & Girl Scouts.



Annual Jazz in the Park at Picnic Park West

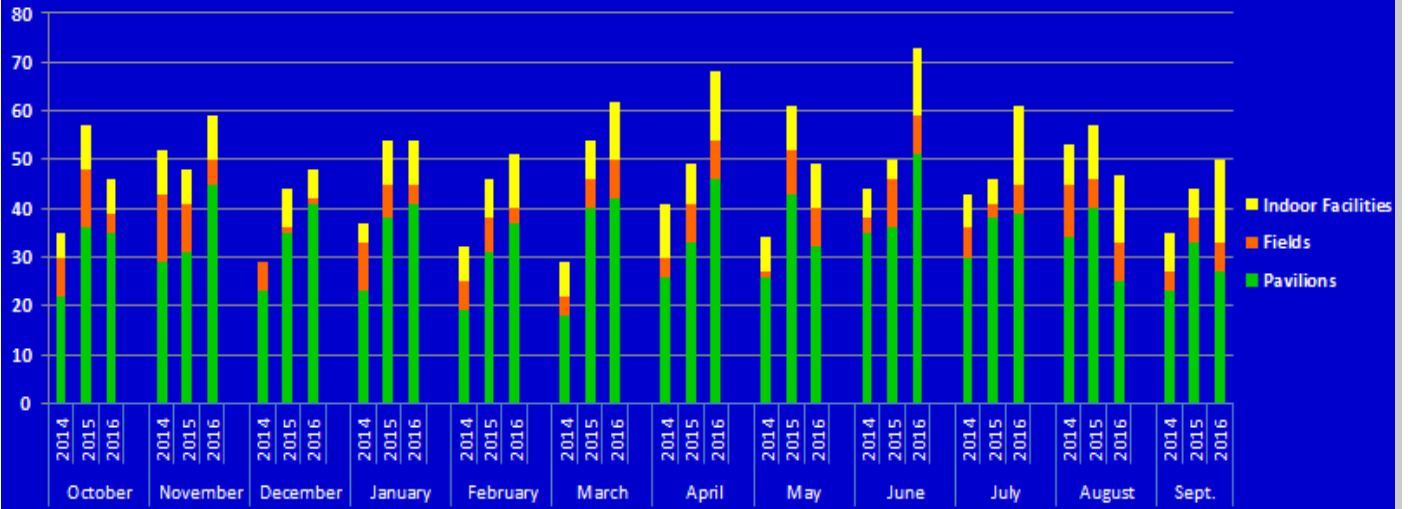


Youth participating in Hook a Kid on Golf Program



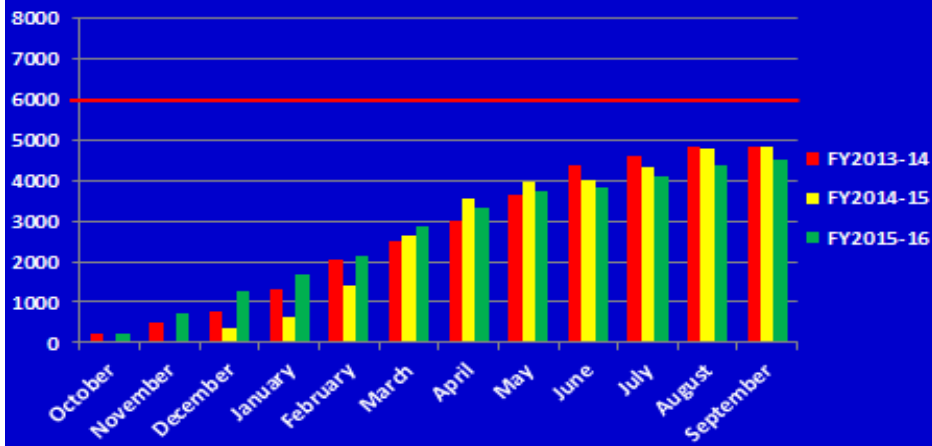
Youth participating in Youth Center Activities

Facility Rentals

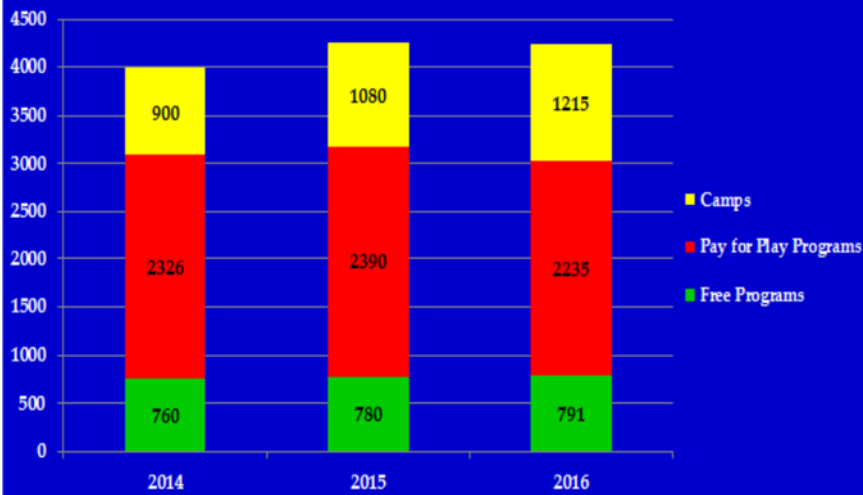


Number of Trees Trimmed (Cumulative)

FY16 Goal = 6,000



of Program Participants



PLANNING & ZONING AND CODE ENFORCEMENT



The primary goal of the Neighborhood Services Department is to preserve the unique community feel and character of Miami Lakes through visionary land use planning, code enforcement and awareness initiatives. Neighborhood Services staff works closely with residents and businesses to preserve the assets which define the Town. Significant accomplishments from this past year include:

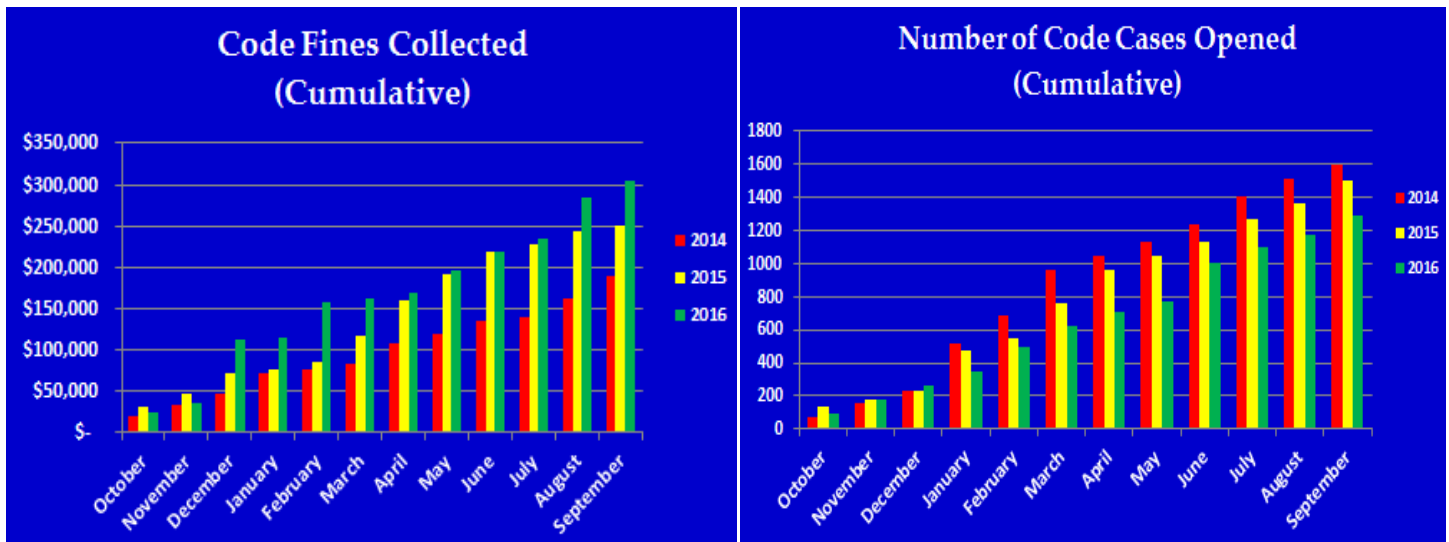
PLANNING

- Amended the Town's Land Development Code to implement a Mobility Fee in lieu of concurrency to improve the quality of development/redevelopment, help to fund multi-modal infrastructure and result in a faster, more flexible and likely less expensive development review process
- Amended the Town's Land Development Code to allow applicants to obtain some building permits prior to plats being recorded with Miami Dade County
- Designed and implemented the Moover and on-demand transportation services
- Drafted language to request that MDX move forward to incorporate new access ramps to SR924/Gratigny Express Way from NW 67th Avenue.
- Amended Comprehensive plan to include new transportation initiatives.
- Adopted amendments to the Transportation and Capital Improvements Elements of the Comprehensive Plan.
- Approved plat and Site Plan for Dunwoody Lake.

- Approved Site Plan and Conditional Use for Ana G. Mendez University
- Presented recommendations regarding the creation of a zoning overlay for economically depressed areas.
- Introduced extensions of time for Code Enforcement Amnesty Program

CODE ENFORCEMENT

- Completed the Garbage Container Initiative which yielded 169 cases of which 1 lien remains
- Completed the digitizing of the Code Compliance cases. Moving forward, all closed cases are scanned weekly to Laserfiche.
- 1,299 Cases opened for FY2015-2016 of which 880 were proactive cases
- 1,414 Cases closed for FY2015-2016 (please note, during any FY, old cases opened from previous years may close surpassing the cases that may have been opened for same year)
- 117 liens resulted from Code Compliance process
- 24 Cases presented to the Special Master for Fine Reduction as per Fine Reduction Ordinance established in FY 2015
- Finalized the Lien Amnesty Program which resulted in 177 applications for the program. Fines in the amount of \$1,305,777.17 were reduced to \$244,127.46 (this is the amount that was collected).



TRANSIT

- Awarded \$85,000 to use toward our Greenways and Trails project running along 77th Court as part of the 2015 Transportation Alternatives Program (TAP) cycle
- Hosted a Transportation Community Forum to provide recap of the Transportation Summit held in FY 2015 and the strategies voted upon at the October 6th regular Town Council meeting
- Organized the Town’s first community bike ride
- Added new bus stops, signs and shelters to the bus route, making it easier to identify Moover
- Moover busses are now searchable on Google maps/transit and Miami-Dade County’s 311 phone line
- Awarded \$40,000 from the Miami-Dade County Metropolitan Planning Organization to assist with the design and development of the Complete Streets Implementation Plan
- Ridership for On-Demand and Moover busses totaled 22,982 riders

Fiscal Year 2015-2016 Ridership by Month			
Month	Miami Lakes Moover Route	Demand Route	Total
October	1295	514	1809
November	1268	384	1652
December	1049	526	1575
January	1437	671	2108
February	1484	692	2176
March	1221	627	1848
April	1,743	611	2354
May	1868	692	2560
June	897	606	1503
July	377	528	905
August	945	611	1556
September	2402	534	2936
			22982

PUBLIC WORKS & CAPITAL IMPROVEMENT PROJECTS



The Town of Miami Lakes Public Works and Capital Improvements Projects Department (PW & CIP) provides for the design, construction, and management of all public projects. The department maintains the town's streets, sidewalks, storm drainage facilities, street name signs and street lights. As part of its Stormwater Master Plan, the Town of Miami Lakes is undertaking a series of projects to protect surface water quality and reduce flooding within the Town. Significant accomplishments include:

CIP:

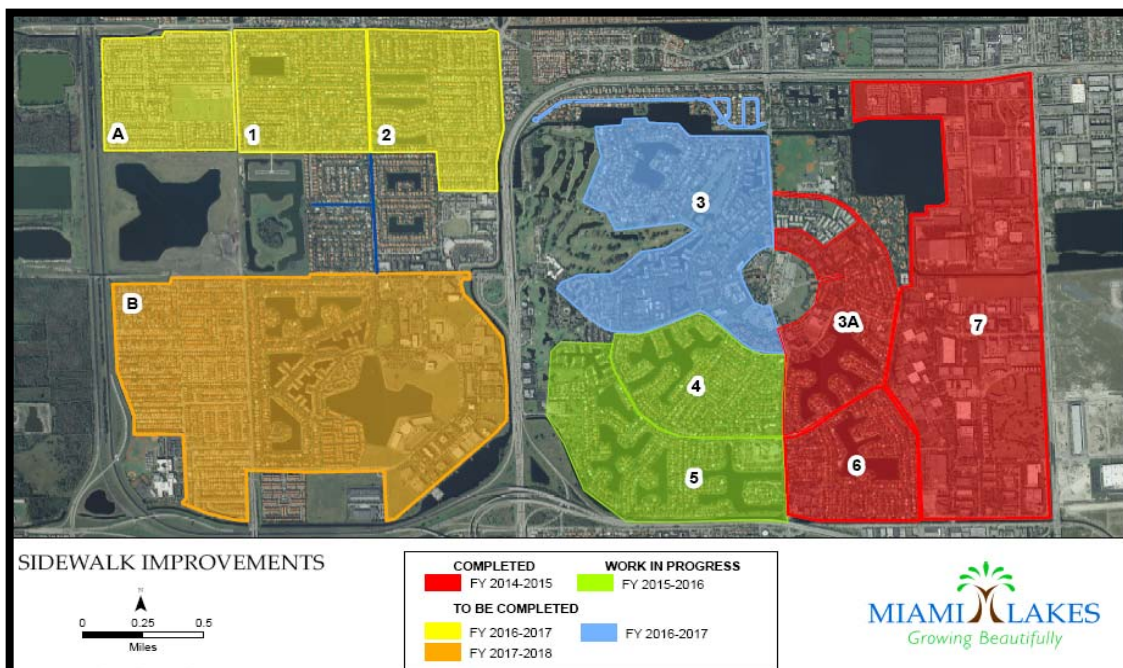
- Construction of the Youth Center at East Park was completed in November 2015. It includes a 4,000 sq. ft. multipurpose building and picnic shelter. Other site improvements included a new parking lot, entrances along 154th Street and 151st Street, two picnic shelters, refurbished playground and ground surface, a basketball court and pedestrian access.
- The Town of Miami Lakes is proud to announce the first phase of one of the state-funded venture, the Canal Stabilization Project, is successfully completed. Through the FY2014 legislative appropriations, under sponsorships by State Representative Manny Diaz, Jr. the Town received \$1,000,000 in grant funds for the first phase of the project. The project included the design and construction of approximately 3,000 linear feet of the Golden Glades Canal along the western boundary of NW 77th Court and the southern boundary of NW 170th Street, which were the most unstable portions of the canal bank and the areas most impacted by erosion. The Town is actively pursuing State funds to continue the stabilization efforts westward along the NW 170th Street canal embankment.
- Lake Martha Drainage project started in July 2015. The Lake Martha sub-basin is located west of Ludlam Road and north of Miami Lakeway South, in the southeastern residential section of the Town. This project also proposes stormwater improvements in the Lake Martha Sub-Basin including addition of catch basins, French drains, and manholes to provide water quality and quantity. The first phase of the project has been completed and the contractor has begun work on phase II of the project. Phase II of the project includes Frontage Road, Queen Palm Terrace, Cassia Place, Bottle Brush Drive, Maple Terrace, Willow Lane, Cedar Court, and Dade Pine Avenue. The contractor has completed

installation of drainage structures on Queen Palm Terrace and Bottle Brush Drive and is currently working on Willow Lane. The second phase is scheduled to be complete by the end of October and will be followed by permanent restoration of both phase I and phase II. There are (5) palm trees and (1) black olive tree that are planned to be removed in phase II of the project. The residents around the black olive tree located at the intersection of Willow Lane and Maple Terrace have been informed about the removal. The project is still on schedule to be complete in Spring of 2016

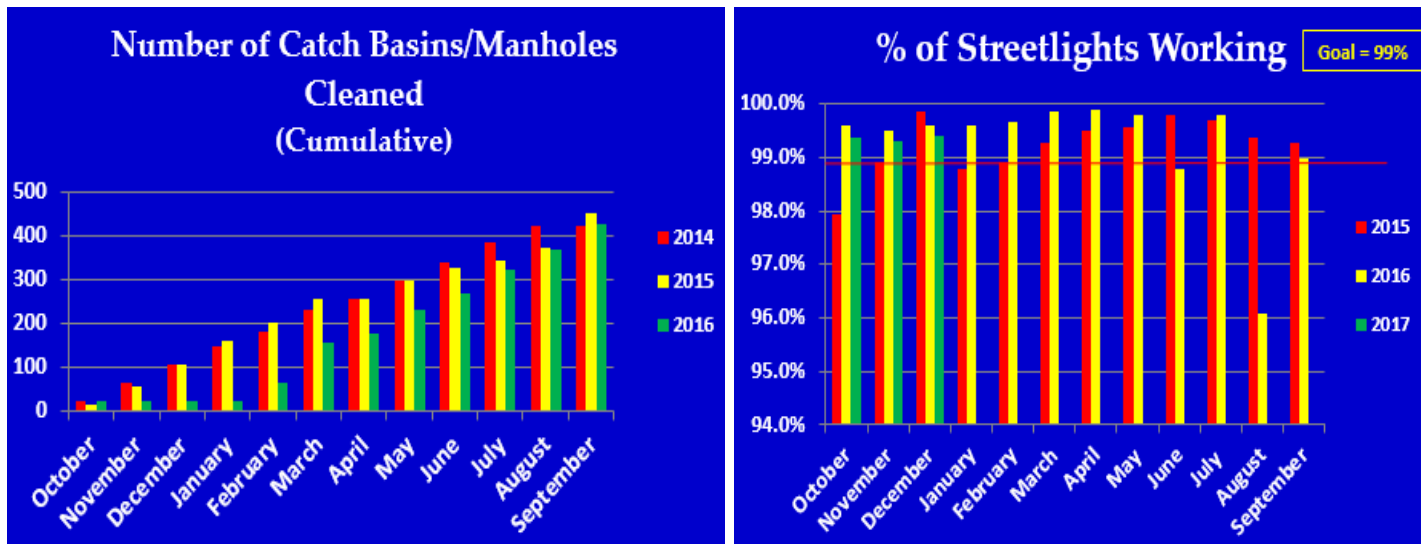
- The Lake Sarah/Hilda Roadway and Drainage Improvement Project is divided into three phases, with Phases I and II expected to be completed in FY 2017 and Phase III in FY 2018. Phases I and II of the project include the area south of Miami Lakeway South to the 138th Street canal and west of 67th Avenue to Leaning Pine Drive. The Town was awarded a grant for \$300,000 from Florida Department of Environmental Protection (FDEP) to partially cover the cost of the drainage improvements.
- Royal Oaks Drainage and Roadway Improvements: This project includes the Royal Oaks Fifth Addition Sub-division and is located north of NW 164th Street, south of NW 166th Terrace, east of NW 84th Court and west of NW 82nd Avenue and the Royal Oaks Second Addition Sub-division located north of NW 168th Street, south of NW 170th Street, east of NW 84th Court and west of NW 82nd Avenue. The primary focus of this project includes restoration and resurfacing the existing roadway surfaces, pavement markings, and signage along with localized drainage improvements.
- The construction of the new Clubhouse at Optimist Park commenced and includes a 5,000 sq. ft. brand new multi-purpose facility. The project includes the construction a clubhouse and concession stand, administrative offices, multi-purpose rooms, an extension to the existing asphalt parking lot, additional lighting, and drainage improvements. The Clubhouse was designed to comply with the Master Plan previously approved by the Council. The Clubhouse is scheduled to open in spring of 2017.
- West Lakes A Phase II- The Stormwater Master Plan identified the West Lakes area as a priority for stormwater improvements. The project will be completed in two phases: [1] West Lakes A PH I (which consists of the main pipe along NW 89th Avenue between NW 146 St to the outfall at the 138th Street canal) completed on Summer 2014 and [2] West Lakes A PH II (which consists of the main pipe along NW 89th Avenue between NW 146 St and NW 154 St). The contractor for this project has completed the installation of the drainage structures and underground pipe along NW 89th Avenue. The remaining work on the project includes installation of sidewalk ramps, valley gutter, and permanent restoration of the roadway. The current restoration of the roadway has reached NW 150th Terrace and the contractor will be focused on installing the remaining items and permanently restoring the project area.

Public Works

- Initiated a Town-wide pressure cleaning program. For FY 15-16 the Town completed the pressure cleaning of all main corridors (997,752), as well as bus shelters and pockets parks around the Town.
- As part of our plans of becoming more energy efficient and 'green', the Town is currently working on the LED streetlight conversion for the approximately 915 Town-owned streetlights. It is expected that the LED conversion program will reduce energy costs by 65% (\$25,000) and maintenance costs by 45% (\$45,000). It will also reduce staff monitoring costs by \$2,000 a year for a total of \$73,000 in annual savings.
- The Town currently has 2,300 street lights; however, only 915 are owned and maintained by the Town. The remainder are owned and maintained by FPL, County & Private HOAs. We have performed maintenance/repair services to 292 lights around the Town. Efforts have been made to reduce the repair response time to less than 10 working days. Staff developed new street light labels, which are fluorescent, have high durability and includes the QR Code link to our new mobile app (Lakes Life). Hence, residents can identify the street light pole and easily submit a request for service.
- As part of our road maintenance services, PW has repaired 56 potholes/sinkholes with a response time of less than 48 hours.
- As part of the maintenance for our Stormwater and Drainage System, 429 Catch Basins/French Drains/Manholes were cleaned, 28,602 linear feet of pipe were desilted. In addition, 95 outfalls that lead into our lakes and canals were also cleaned.
- As part of our Stormwater Educational Program, the Town created and distributed informational cards that indicate ways residents can help in protecting our storm drainage system and prevent pollution
- The Town repaired, replaced and installed 41 roadway signs
- As part of our Sidewalk Improvement Program, 619 flags were grinded and 760 flags were replaced, reducing the amount of trip hazards on our major corridors and throughout residential streets.



The Town has continued working in cleaning The Stormwater Drainage System, fixing Street Lights and repairing Potholes/sinkholes all through out town following schedules as well as attending to residents concerns. The following chart shows the progress done this fiscal year.



As part of our mission, the Town strives to be a friendly, peaceful, safe and beautiful place where residents and business leaders take pride in where they work and play. We believe that this year's report provides educational and statistical evidence the Town Council and staff are consistently working to maintain those standards and enhance the quality of life for residents. We look forward to continuing to provide quality services to the community that we serve in the new fiscal year.

Growing Beautifully

