




# **TOWN OF MIAMI LAKES**

## **MEMORANDUM**

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**To:** Honorable Mayor and Town Council

**From:** Alex Rey, Town Manager 

**Subject:** Proposed Preliminary Millage for Fiscal Year 2007-08 and Budget Hearing Dates

**Date:** July 17, 2007

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### **Recommendation**

It is recommended that the Town Council declares the proposed preliminary millage rate at 2.4795 mills, which is \$2.4795 per \$1,000 of assessed property value and sets the budget hearing dates. The proposed preliminary millage is consistent with the State mandated roll back approved during the special session.

The proposed resolution also sets the budget hearing dates, As per State law, we can not conflict with the budget hearing dates for the Miami-Dade County School Board ( August 1<sup>st</sup> and September 5<sup>th</sup> ) and Miami-Dade County (September 6<sup>th</sup> and September 20<sup>th</sup>); therefore, we are recommending to hold the Town's Budget Hearings on September 4<sup>th</sup> and September 18<sup>th</sup>.

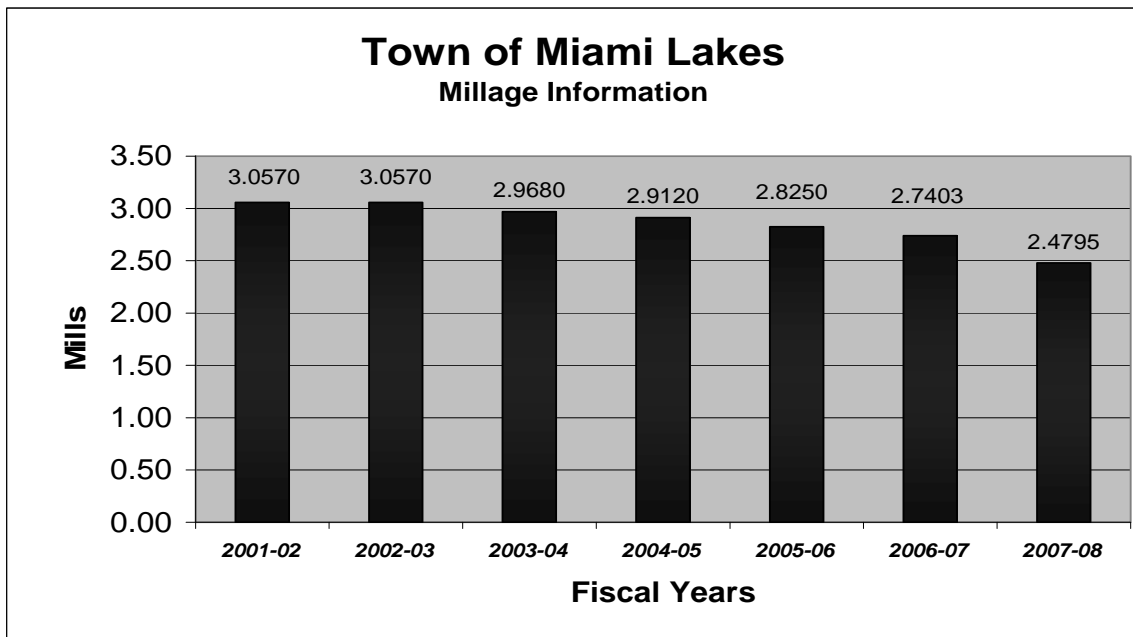
### **Background**

On June of this year, the State Legislature approved HB1 requiring mandatory roll-back to the FY 2006-07 Budget for all municipalities in the State with the exception of a municipality of special financial concern or municipalities that have levied property taxes for less than five year. Additionally, supplemental reductions were required under the law for municipalities whose budgets had outpaced the growth in population and cost of living.

Given the timing of the State legislation, and the fact that the State release of the final determination on the supplemental reductions was not done until July 13, 2007, our regular budget calendar could not be followed. However, staff has developed a based budget level of service that essentially maintains the current level of service. Given that this revised timetable has not provided the opportunity for the Town Council to discuss new programs and its budget priorities, I am recommending to the Town Council that we have two budget workshops prior to the September Budget Hearings.

## **Millage Rate**

The Town of Miami Lakes continues to have one of the lowest millage rates in Miami-Dade County. The Town of Miami Lakes has made millage reductions over the last few years; the overall millage has reduced from 3.057 to 2.7403 for a reduction of 0.316 mills or 10%. At the same time the quality and quantity of the services provided by the Town of Miami Lakes has significantly increased.



**The State mandated roll back rate for FY 2007-08 is 2.4795.** This millage rate generates approximately \$800,000 less than what the current millage rate of 2.7403 would have yielded.

As mentioned above, State law also mandates for an additional reduction of 0%, 3%, 5%, 7% or 9%, to the property tax revenues depending of the Compounded Annual Growth Rates in Per Capita Taxes Levied from 2001 to 2006.

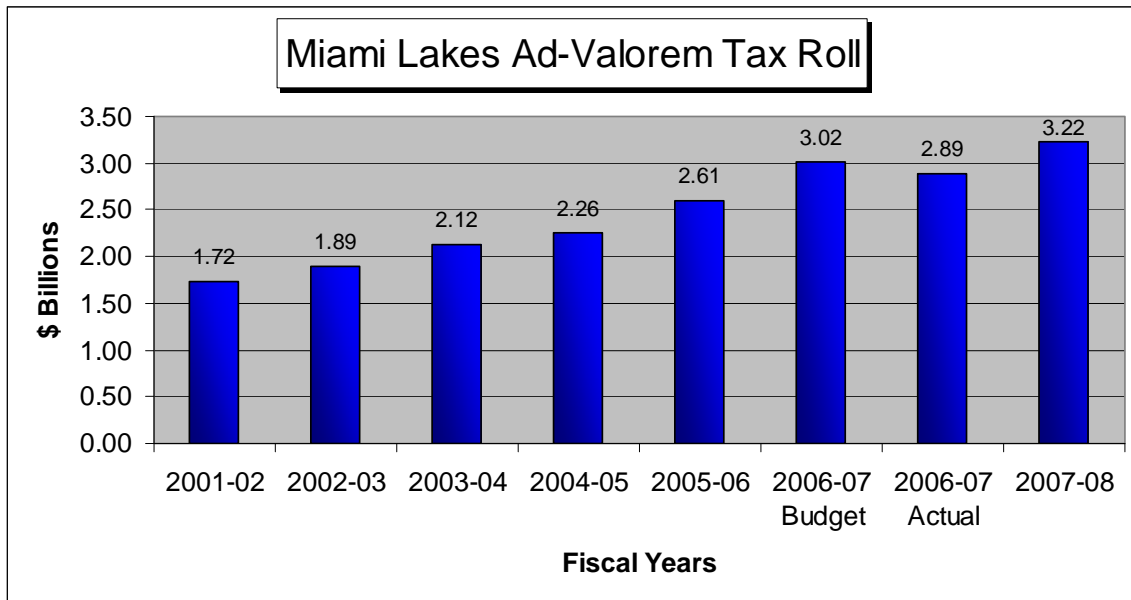
Initially, the State's draft legislation categorized the Town of Miami Lakes as NA (Not Applicable) as they indicated that they did not have a population number as of April 1, 2001. The State Department of Revenue, later on, revised their analysis and made available a population number for April 1, 2001.

On July 12, 2007, the State Department of Revenue released the final calculations for the Compounded Annual Growth Rates in Per Capita Taxes Levied from 2001 to 2006. Based on their analysis, the Town of Miami Lakes rate is 5.19%, which qualifies the Town to levy 100% of the roll back rate.

As reflected in Attachment 1, Miami Lakes is only one of three municipalities, whose growth rate falls below the 6% rate threshold, while most municipalities reflect double digit growth in taxes levied. Our low growth rate is as a result of the conservative growth policies that we followed during the last five years. This prudent approach has placed us in a better position than most of our peers.

**Property Values and Ad Valorem Taxes.**

Given the State mandated millage rate, the property tax revenues projected for FY 2007-08 will be \$7,593,000, which is \$263,000 lower than the property tax revenues budgeted in FY 2006-07.



As reflected in the above graph, the actual tax roll for FY 2006-07 is over a \$100 million less than the budgeted amount; this is as a result of the appeals granted by the Value Adjustment Board. Fortunately, as you may remember, last year staff was concerned about the valuations done by the County; therefore, we recommended and the Town Council approved an increase to the reserve in the General Fund to cover for those potential appeals; that proved to be a wise decision.

**MITIGATION**

One of the key issues affecting our budget for next year is the Mitigation payment to the County. For Fiscal Year 2006-07, the budget assumes that the mitigation payment funds will not be available for other uses; as per the motion approved by the Town Council, any mitigation funds not paid to the County will be refunded back to the resident as a one-time refund.

Given the State law prohibiting mitigation payments and the pending County litigation against the State law, I have not included the Mitigation payment in the FY 2007-08 Budget. However, I have included a transfer to the Capital Budget for our Parks program, in an amount large enough to cover for the mitigation payment, if required by law. The intent will be to hold on moving forward with the parks capital project until all litigation has been settled. At that point, the Town Council may decide to go forward with the capital project, to refund the monies, or a combination of both.

### **REVENUE ENHANCEMENT INITIATIVES**

Absent a permanent resolution to the mitigation issue, we are presented with very limited funding opportunities to continue the initiatives outlined in the Town's Strategic Plan or to incorporate other initiatives unless we examined different revenue enhancement alternatives.

Some of the revenue enhancement alternatives could include:

1. Re-establish the Solid Waste Franchise Fee
2. Implement fees for Parks facilities and program usage

Over the next couple of months, we will explore those initiatives in more detail with the Town Council.

### **GENERAL FUND FINANCIAL SUMMARY (SEE ATTACHMENT 2)**

The General Fund is the primary source of funding for all Town services. Revenues are derived from ad valorem property taxes, franchise and utility taxes, business license and permit fees, revenue sharing from various statewide taxes, user fees for services, fines, and interest income. Maintaining the basic service level into FY 2007-08 translates into Proposed General Fund revenues of \$17.9 million, which is \$600,000 greater than the FY 2006-07 budget revenues of \$17.3 million.

The proposed budget expenditures are \$16.5 million which is \$0.7 million less than the FY 2006-07 budgeted expenses of \$17.2 million.

The Proposed Budget for FY 2007-08 maintains the current level, has no fee or tax increases and has a surplus of approximately \$145,197. While there are many worthwhile initiatives, it is also important to keep in mind that the State legislature has also proposed a significant overhaul of the Save of Homes program to be submitted to the voters in January 2008. At this point, the approval of that Constitutional Amendment will lower our taxes by an estimated \$500,000 per year. It is therefore recommended to try to maintain as much of the surplus as possible.

**SPECIAL PROJECT AND CAPITAL BUDGET FUNDS**

We will be distributing the Proposed Budget Book, including the special project and capital project funds in about two weeks.

**CONCLUSION**

Although the development of a balanced budget this year has again been challenging, through fiscal prudence and good leadership, the Proposed FY 2007-08 Budget is balanced and enables the Town of Miami Lakes to continue delivering outstanding services to our residents, businesses and visitors, while maintaining a low tax rate.

## *Guide for Readers*

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The Fiscal Year 2007-08 Annual Operating and Capital Budget for the Town of Miami Lakes, Florida is intended to serve three purposes:

*The Budget as a  
Policy Guide*

As a policy document, the budget serves to inform the reader about the organization-wide financial and programmatic policies and goals that address long-term concerns and issues, as well as short-term financial and operational policies that guide the development of the budget for the upcoming year. This budget document details the services the Town will provide during the twelve-month period from October 1, 2007 through September 30, 2008.

*The Budget as a  
Financial Plan*

As a financial plan, the budget details the costs associated with providing municipal services and shows how the services will be funded. The General Fund Section includes a summary and detailed description of all revenues and expenditures. The budget document explains the underlying assumption for the revenue estimates and discusses significant revenue trends. The Special Project Fund section underlines the revenue and expenses for transportation, transit, police impact fees, and Stormwater. The Capital Project Fund section details a five year plan for all capital projects within the Town.

*The Budget as a  
Communication  
Device*

As a communication device, the budget provides summary information to aid the reader in interpreting the document. Text is included for better understanding of the revenue sources and the explanation of changes in the Proposed Budget FY 2007-08.

The Business Plan Objectives are designed to provide the reader a clear and concise picture of the improvements that the Town intends to accomplish next fiscal year and the cost associated with each one of the different projects. The objectives described in the FY 2007-08 business plan are based on the Strategic Plan adopted by the Town Council.

*Town of Miami Lakes*

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*Mayor and Town Council*

Wayne Slaton, Mayor  
Mary Collins, Vice-Mayor  
Roberto Alonso, Councilmember  
Robert Meador II, Councilmember  
Michael Pizzi, Councilmember  
Richard Pulido, Councilmember  
Nancy Simon, Councilmember

*Appointed Officials*

Alex Rey  
*Town Manager*

Debra Eastman  
*Town Clerk*

Weiss, Serota, Helfman, Pastoriza, Cole & Boniske, P.A.  
*Town Attorney*

*Senior Personnel*

Mariaelena Salazar, Assistant Town Manager, Director of Administration  
Alfredo Acin, Finance Director  
Frank Bocanegra, Town Police Commander  
Maria Crowley, Planning and Zoning Director  
Osdel Larrea, Public Works and Code Compliance Director  
Tony Lopez, Parks and Recreation Director  
Eliezer Palacio, Building Official  
Gary Ratay, Town Engineer

Mayor - Council - Manager Form of Government

## *Introduction*

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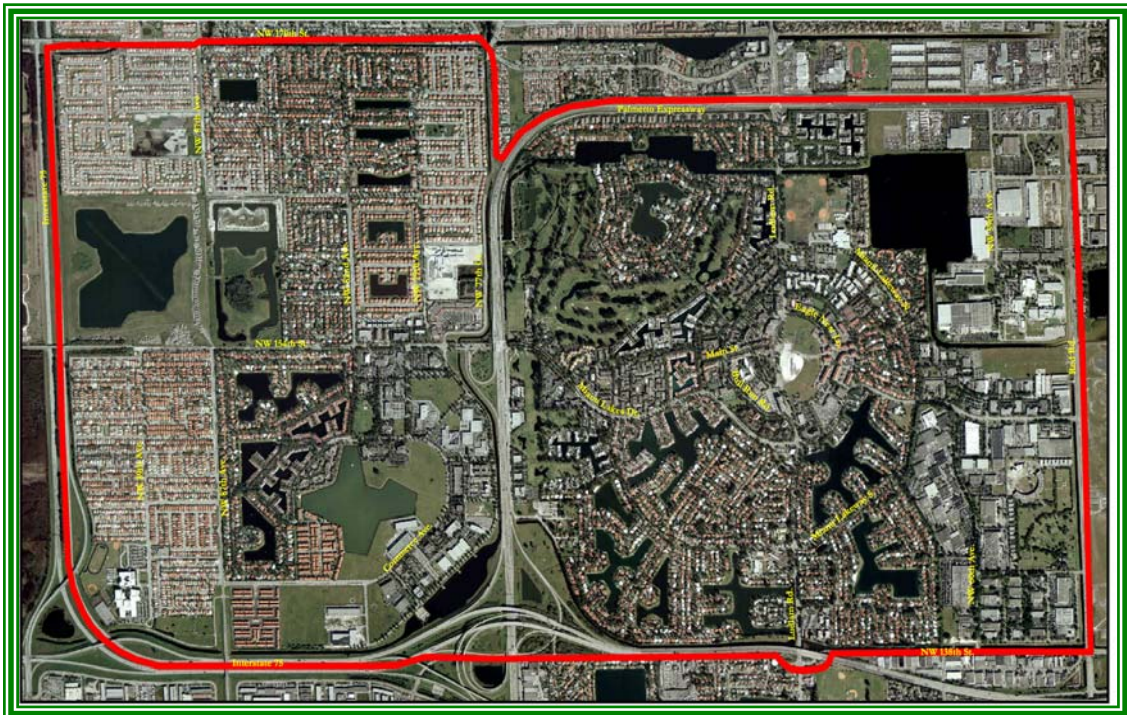
Miami Lakes incorporated on December 5, 2000 and is one of thirty-five municipalities in Miami-Dade County, Florida. Conveniently located just 16 miles north of Downtown Miami and 10 miles from Miami International Airport, our Town is home to approximately 27,300 residents. Encompassing about 6.8 square miles, our boundaries are NW 170th Street and the Palmetto Expressway (826) to the north, NW 138th Street to the south, NW 57th Avenue (Red Road) to the east, and Interstate 75 to the west. The Town is governed by a seven-member Council and operates under the Mayor-Council-Manager form of government.

Miami Lakes is known as one of the most beautiful residential areas in South Florida for its tree lined streets, large estate lots, and extremely low crime rate.

We provide our residents with friendly and helpful service through our departments, including the Office of the Town Manager, Office of the Town Clerk, Administration, Finance, Building, Planning and Zoning, Parks and Recreation Department, Public Works Department and Code Compliance, and Police Departments.

The Town of Miami Lakes is described by residents as a peaceful and tranquil town. Our many assets provide for a superior quality of life in a unique hometown atmosphere while enjoying the amenities of urban Miami. The citizen survey conducted in 2006 indicated that over 93% of the residents would recommend the Town as a place to live to family and friends and 85% of the survey respondents indicated that the Town meets or exceeds their expectations.

## **TOWN OF MIAMI LAKES BOUNDARIES**





*Business Plan*

*Mission Statement*

“We want Miami Lakes to be a friendly, peaceful, safe, and beautiful Town whose residents and business leaders take pride in where they live, work and play”

*Business Plan Objectives*

Listed below are the proposed Business Plan Objectives for the FY 2007-08 budget. These objectives are driven by the Strategic Plan adopted by the Town Council, as well as feedback that we received in the citizen satisfaction survey conducted in 2006. As we conduct workshops through the summer, we will continue to refine these objectives with feedback from the public and Council.

<b>Public Safety</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY2007-08</b>	<b>Budget</b>	<b>Comments</b>
Complete the construction of a Fire Station for the area west of the Palmetto Expressway	Continue to monitor/assist	Existing Resources	The Florida Department of Transportation has completed the transfer of the land to Miami-Dade County.
Expand and enhance the Comprehensive Town Disaster Plan	A. No activity required	\$ 0	<b>Business Plan for FY 2006-07:</b> Improve the ability to protect and recover from Hurricane impacts at Town Hall The Town has completed the design of the electrical panel for the generator and will install it in September 2007. The cost of \$50,000 was budgeted in FY2006-07.
	B. No activity required	DONE	<b>Business Plan for FY 2007-07:</b> Secure agreements for fueling of municipal staff and contractors with local gas stations An agreement with Lakes Chevron was completed during FY 2006-07. The agreement provides priority fueling for our vehicles.
	C. Update and improve upon Disaster Plan	Existing Resources	We continue to update the Town's Disaster Plan. The vast majority of staff has already completed the federally required emergency information training.

<b>Public Safety (cont'd)</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
	D. Bird flu education and action plan.  Staff will continue the coordination with other federal, state, and county agencies	Existing Resources	Staff has attended various trainings and continues to be in contact with State and County officials for updates on pandemic planning activities.
Promote family planning for hurricane preparedness	A. No activity required	DONE	<b>Business Plan for FY 2006-07:</b> Incorporate information on Town Web  The website has been updated with hurricane information.
	B. Conduct one community event – Hurricane Fair	\$2,000	The Town held its Hurricane preparedness fair on June 23 <sup>rd</sup> , 2007. This event will be scheduled once a year.
Work with individuals and groups to enhance the development of medical facilities within the community	No activity required	DONE	<b>Business Plan FY 2006-07:</b> Develop an assessment of current and planned facilities and become familiar with requirements  Over the last year, Baptist and the Miami Lakes Surgery Center have opened a facility in the Town.

<b>Code Enforcement</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Fully complete, adopt, and enforce the Land Development Chapter of the Comprehensive Code	Complete the business, industrial, main street special district, government facilities, landscape and sections of the Land Development Code by the end of FY 07-08	\$55,000	The Town has completed the signage section of the LDR. Funding is provided for legal and consultant support as needed.
	Zoning Maps and variances incorporated into Geographic Information System	\$15,000	Data from Miami-Dade county has been incorporated manually in the Town Maps, all the variances are being digitized prior to linking the information with the GIS system. A total of \$15,000 was allocated for FY2006-07 and will be carry over for next year.
	Implement design review board	\$0	The Town Council deferred the item at the June 2007 Zoning meeting for further review.
	Complete code enforcement brochure	\$5,000	The initiative is pending the approval of a Marketing firm. Any unencumbered funds will be carried for next year. Additional funding is required for the printing additional copies on a yearly basis.

<b>Building</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Conduct and implement the results of a Best Practices Review to identify processes, technology, staffing configurations (in-house versus outsourcing), training initiatives, etc. to improve the Town's permitting, plans review and inspection services	<p>Conduct Best Practices Review and identify improvements by the end of FY 2006-07.</p> <p>Implementation phase will be in FY 2007-08</p>	\$5,000	Completed the technology needs assessment to identify and prioritize computer needs; Consultant has completed a draft of a peer performance review, conducted a test of the calculation of the building fees and is beginning to document the business process of the department. Additionally, this year, the building department has implemented a contractor's tracking system, handheld units for the inspectors, an expedited permit process, online permit status, and the availability of the permit application online.

<b>Citizen Service</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Develop and implement a customer friendly training program for Town staff including telephonic courtesy and responsiveness, "over the counter" and "in the field" training	No activity required	DONE	<p><b>Business Plan FY 2006-07:</b> Develop training and orientation programs for positions with high level of customer interaction</p> <p>Training was completed in FY 2006-07. Staff has completed a list of frequently asked questions to better the Town's customer service. The information will be available on the web at the end of August 2007.</p>
Enhance the access of residents and the business community to relevant town records and services – particularly through internet availability of Town information	No activity required	DONE	The Document Management System has been implemented. All the Clerk's records have been digitized and improvements are being made on the web to provide easier access.
Increase the communications flow between residents, the business community, Town employees, the Town Manager and Town Council – including access to the annual State of the Town Report	A. Annual State of the Town Address	\$5,000	The Town secured a sponsor to help offset the cost for the event. The funding for next year assumes that the Town will have a sponsor for the event.
	B. Staff will explore the option of web-casting the Town Council meetings	TBD	Cable franchise ordinance was established; however, state law pre-empted the Town's ability to negotiate a franchise agreement.

<b>Parks &amp; Recreation</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Complete the community center at Royal Oaks Park	Community Center to be completed by the end of FY 2007-08	In Capital Budget	Total facility cost estimated at \$2 million. Final design is underway, to be completed in Fall 2007.
Study funding alternatives to provide (purchase, replace or construct) expanded park, cultural, and recreational facilities for all residents	Develop a financial and funding plan, including applying for grants and pursuing interlocal agreements	\$20,000	The Town has successfully completed various improvements at Royal Oaks Park which were funded through a State grant. This included the walking path, additional playground equipment, picnic shelters, and butterfly garden.  We are currently pursuing a State grant for the development of the tot-lot at Florinda Estates.
Continue working with the School Board and local schools' Principals to develop recreational programs at various school sites in our community	The use at each school facility will be addressed as part of the Parks Master Plan	No Budget impact	The Master Plan will be completed in the Fall of 2007.
Continue the Town's efforts to preserve the Indian Park mound for a future park	The Town will continue in the efforts to preserve location as a future park.	\$0	The Miami-Dade County designation as a historical site has been completed.
Develop a Parks and Recreation Master Plan that reflects the current and emerging needs of our citizens – including the possibility of more bike paths, Vita Courses, etc.	Complete Parks Master Plan	\$25,000	The Master Plan will be completed in the Fall of 2007.
Build a state-of-the-art Youth Center	Location and programs to be addressed in the Parks Master Planning program	Future Budget impact	The Master Plan will be completed in the Fall of 2007.
Build a state-of-the-art Senior Citizen Center	Pursue Joint Development Agreement	Future Budget impact	The developer will be submitting an application for the Town Council's approval.
Build a multi-purpose Gym, Club House, and renovate MLP	Complete final design by summer 2008 and begin construction of the Club House	Funding in Capital Budget	Preliminary design was completed this Fiscal Year.
Build a Community Swimming Pool	Location and programs to be addressed in the Parks Master Planning program	Future Budget impact	The Master Plan will be completed in the Fall of 2007.

<b>Beautification</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Continue the implementation and enhancement of the Common-Area Landscaping Plan for the Town	Landscape Architect to do streetscape master plan	\$25,000	Consultant selection process has been completed and award recommendation will be presented at the September 2007 Council meeting.
Continue to enhance the involvement of schools and students in the Town's beautification initiatives	Will make schools aware of opportunities	None	Schools' commitment to beautification projects tend to be short term.
Enhance the aesthetic features of town property and streets to reflect our desired image as a canopy covered, small town community	Landscape Architect to do streetscape master plan	See above	Consultant selection process has been completed and award recommendation will be presented at the September 2007 Council meeting.
Work with businesses to enhance the aesthetic of the business areas	Develop a business aesthetic matching grant	\$25,000	Funding has been allocated to the Economic Development Committee.
Conduct a tree inventory and develop and implement a Multi-Year Tree Planting and Replacement Plan	Complete tree inventory and assessment	\$45,000	Created a list of potential tree inventory software packages; staff is reviewing the functionality and will be choosing the appropriate software by the end of FY 2006-07. The physical inventory will start in the beginning of FY 2007-08.

<b>Educational Excellence</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Closely monitor public school boundaries and the boundary setting process to ensure meaningful Town input and participation in the process	Will continue to monitor school progress	Existing Resources	The Town Council has assigned Councilmember Richard Pulido to lead the efforts with the Miami-Dade School Board.
Promote partnerships between the Town and the local schools in the development and implementation of projects designed to improve student performance and to develop recreational opportunities	Education Committee and Town Staff will continue to look for new opportunities	Existing Resources	The Town partnered with Barbara Goleman High School for the Senior Games.
Encourage the participation of high school students in Town activities to fulfill their community service requirements	Continue the Town's Internship Program and join the School Board Honors and Executive Internship program	No Budget impact	Town re-initiated the Internship Program with renewed success.
Enhance the Town's Adult education programs	Continue and enhance programmatic opportunities	\$47,000	The Town has taken over the management and coordination of all Adult education classes as of July 2007.

<b>Growth Management &amp; Land Acquisition</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Study the advantages and disadvantages of pursuing the annexation of additional land	Studies to be conducted as directed by Town Council	Legal Fees	Town Council directed staff to assess the feasibility of annexing the Opa Locka airport. Staff determined that the annexation will not provide additional revenues to the Town nor any regulatory control under the current airport designation. Town Attorney was asked to ascertain whether the airport designation could be removed.
Monitor and actively work to minimize any negative consequences (noise and traffic) for Miami Lakes from the expansion of activities at Opa-Locka airport	Staff will continue to monitor airport development	Existing Resources	The Airport is planning a significant expansion of commercial activity in the airport area.
Monitor and actively work to minimize any negative consequences such as traffic congestion for Miami Lakes if a stadium is built to the west of the Town	No activity required	DONE	<b>Business Plan FY 2006-07:</b> Staff to monitor development  Town entered into an interlocal agreement with the city of Hialeah to preclude the opening of east/west traffic along 154 <sup>th</sup> Street and Interstate 75.

<b>Traffic Control</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Complete the four lanes from 138 <sup>th</sup> St. to 170 <sup>th</sup> St. on N.W. 87 <sup>th</sup> Avenue	On hold until right-of-way is secured.	\$0	Miami-Dade County has determined that the 87 <sup>th</sup> Avenue project will be done once the right-of-way between 154 <sup>th</sup> and 162 <sup>nd</sup> is secured.
Work with the County to obtain an optimized traffic signal control network for Miami Lakes as the county implements its new traffic control system	Miami-Dade County is in the process of upgrading the software it uses for traffic signal timing throughout the County  Once the new software and signal equipment is in place, Town staff will be coordinating with County staff to optimize the traffic signals throughout the Town	No Budget impact	The Town has been focused on improving traffic flow along the NW 154 <sup>th</sup> and the Palmetto Expressway. With the successful completion of the intersection improvements, the Town coordinated with the State and County Public Works to improve the signal timing. This was successfully completed during the current year.

Traffic Control (cont'd)			
Strategic Initiative	Business Plan for FY 2007-08	Budget	Comments
Optimize public and private transportation opportunities by adding new or improved services (including Round-Towner services) where appropriate	Will continue to pursue the federal grant for capital acquisition and will implement the new transit routes	\$119,000	Staff secured a grant from the Florida Department of Transportation in the amount of \$238,000. The Town will work with Miami-Dade Transit to develop new routes.
Enhance the pedestrian friendliness of the Town through the construction of pedestrian crossovers or overpasses (i.e. Ludlam Road and Main Street), bike paths, etc.	Refine the bike and pedestrian plan component of Transportation Master Plan and develop preliminary design for high priority projects	\$15,000	Staff is proceeding with the development of the Scope of Work. Will work with the MPO. Consultant will be hired to develop the Pedestrian and Bicycle Safety Analysis.
Develop and implement a comprehensive Traffic Management and Control Plan that includes an increase in Police presence at crucial times and selected locations (rush hour, busy intersections, schools, etc.), specially for large public works projects	Will continue to monitor the plan	Existing Resources	<p><u>Rush Hour:</u> During rush hour, vehicles enter and remain within the intersections stopping cross traffic from flowing. In an effort to improve the flow of traffic, officers are assigned to high traffic intersections in order to direct vehicles not to remain within the intersection during traffic signal changes. This plan is implemented whenever a major intersection displays the need for an officer's presence.</p> <p><u>Schools:</u> Without direction, parents are lost regarding pick-up and drop-off procedures at schools. Officers from the Special Services Unit are assigned to public schools within the Town. From the first day of school, officers educate the parents on the correct procedures for dropping-off and picking-up their children. This plan has been implemented since the Town's inception and has been successful every year.</p> <p><u>Special Projects and Events:</u> During the planning stages of a construction project or special event, a Town police section representative is present. The representative coordinates in conjunction with the project supervisor, or event coordinator, to ensure all parties are in consensus regarding the importance of maintaining a constant flow of traffic and the safety of the citizens. This plan is implemented prior to the start of any project or special event.</p>

Public Works			
Strategic Initiative	Business Plan for FY 2007-08	Budget	Comments
Update and continue to implement the multi-year road-resurfacing plan	Continue funding resurfacing program as per plan	Capital Budget	Completed road resurfacing this year of Harris Place, Oak Lane, Portion of Commerce Way and Bob Graham Parkway.

<b>Public Works (cont'd)</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Update and continue to implement the Master Drainage Plan including preventive maintenance and replacement programs	Will complete Lochness and Lake Elizabeth projects next year	Capital Budget	Drainage plan updated in April 2006. NW 82 <sup>nd</sup> Avenue project was completed this year.
Review and improve the tree trimming and maintenance program and schedule	A comprehensive schedule will be developed based on tree inventory assessment	TBD	Public Works has initiated a proactive tree trimming program in the neighborhoods.
Work with the County to assess the best method to improve bulky waste and trash service within the Town	Will continue to monitor the service quality	No Budget impact	The County has increased its staffing levels for bulky waste pickup and significantly reduced the wait time for pickups.
Continue to upgrade street lighting and maintenance throughout the Town	Town will continue to closely monitor the street lighting	TBD	The Town has implemented a program in which every street in the Town is assessed at least once per month. We have reduced the number of street lights out to an average of less than 20 at any given point in time.

<b>Fiscal Management</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Continue to implement and adopt new policies for the maintenance and use of cash reserves and contingency funds	Monitor best practices from other municipalities and implement as needed	No Budget impact	The proposed FY 2008 Budget includes the 10% Fund Balance Reserve, a \$300,00 Fund Balance Reserve for FEMA hurricane close-out adjustments, and a contingency reserve of \$500,000 as part of the Administrative budget.
Continue the use of investment policies that are designed to maximize interest and minimize risk	On-going	No Budget impact	Interest earnings in FY 2006 were \$295,824, the largest amount in the Town's history and the 3 <sup>rd</sup> consecutive year of earnings growth.
Continue and enhance the implementation of our performance-based budgeting and Annual Business Plan processes	Implement performance measurement system	No Budget impact	Implementation of the performance measurement system will continue in FY 2008. Individual measures have been identified for all the departments.



<b>Fiscal Management (cont'd)</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Enhance communications with residents concerning the budget and the budgeting process	Increase the amount of budget information on Town's website, monthly newsletter and "News from Town" article in Laker	\$2,000	The existing Town website has been updated with all the budget information for FY 2006-07, including the business plan and the quarterly financial reports.  Currently working on re-designing the home page to include information on new legislation, events for the week, and town news and announcements.
Explore alternative funding mechanisms such as lease-purchase, revenue bonds and/or general obligation bonds as a means of providing needed Town facilities such as community centers, park and cultural facilities, land acquisitions, and a possible Town Hall	Develop a financial and funding plan, including applying for grants and pursuing interlocal agreements	Existing resources	Financing plan will be completed following the development of the Parks Master Plan
	Identify land for Town Hall	Existing resources	Letters to landlords have been sent and expressions of intent were received. Workshop will be conducted with the Town Council.
Develop a five-year operating budget financial plan that encompasses changes in major economic trends	To be completed by the end of FY 2007-08	Existing resources	Work towards the development of a five year financial plan began this year.

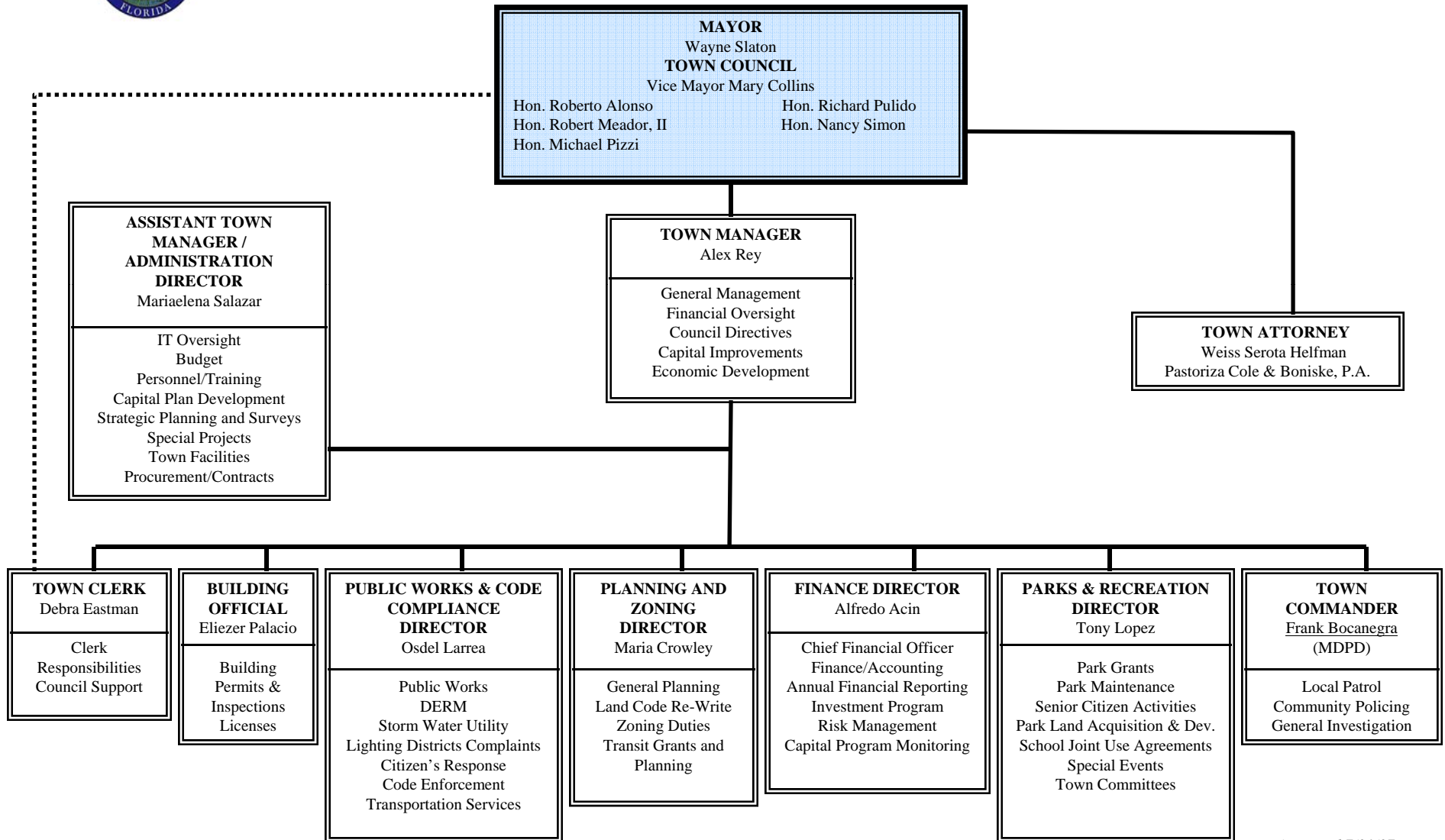
<b>Economic &amp; Business Development</b>			
<b>Strategic Initiative</b>	<b>Business Plan for FY 2007-08</b>	<b>Budget</b>	<b>Comments</b>
Structure periodic Town governance, Chamber of Commerce, corporate leadership meetings to build relationships	Continue to support the efforts of the Economic Development Committee	TBD	The Economic Development Committee has incorporated the Chair and past Chair of the Chamber of Commerce into the committee, as well as several other corporate leaders.
Work with the Chamber of Commerce, shopping center associations, business and corporate leaders and the Beacon Council to prepare and adopt a formal program to promote Miami Lakes as a desirable place to do business and to locate corporations and clean industries	Work with Chamber of Commerce, shopping center association and corporate leaders to establish branding and marketing strategy for Miami Lakes	\$25,000	The initiative is pending the approval of a Marketing firm. Any unencumbered funds will be carried for next year.
Perform a feasibility study to assess the need and market for upscale dining opportunities	Work with private property owners to assess needs	No Budget impact	No action has occurred yet.



# Town of Miami Lakes

## FUNCTIONAL ORGANIZATIONAL CHART

### FY 2007-2008



Approved 7/31/07

# TOWN OF MIAMI LAKES

## Positions by Department

		FY 2006-07	FY 2007-08
<b>TOWN COUNCIL</b>			
<i>Full Time</i>			
	Administrative Assistant to the Council	1.0	1.0
	Administrative Assistant to the Mayor	1.0	1.0
	<b>FT Sub-Total</b>	<b>2.0</b>	<b>2.0</b>
<i>Part Time</i>			
	<b>PT Sub-Total</b>	<b>0.0</b>	<b>0.0</b>
<b>TOWN ADMINISTRATION</b>			
<i>Full Time</i>			
	Town Manager	1.0	1.0
	Assistant Town Manager/Administration Director	1.0	1.0
	Finance Director	1.0	1.0
	Controller	0.0	1.0
	Town Clerk	1.0	1.0
	Accountant	1.0	1.0
	Receptionist	1.0	1.0
	Administrative Officer	1.0	1.0
	Administrative Assistant to the Town Manager	1.0	1.0
	Computer Technician	1.0	1.0
	Senior Administrative Officer	1.0	1.0
	<b>FT Sub-Total</b>	<b>10.0</b>	<b>11.0</b>
<i>Part Time</i>			
	Account Clerk	1.0	1.0
	<b>PT Sub-Total</b>	<b>1.0</b>	<b>1.0</b>
<b>BUILDING</b>			
<i>Full Time</i>			
	Building Official	1.0	1.0
	Building Administrator	1.0	1.0
	Permit Clerk	1.0	2.0
	Receptionist - Building	1.0	1.0
	<b>FT Sub-Total</b>	<b>4.0</b>	<b>5.0</b>
<i>Part Time</i>			
	<b>PT Sub-Total</b>	<b>0.0</b>	<b>0.0</b>

# TOWN OF MIAMI LAKES

## Positions by Department

		FY 2006-07	FY 2007-08
<b>PLANNING AND ZONING</b>			
<i>Full Time</i>			
	Planning and Zoning Director	1.0	1.0
	Senior Planner	1.0	1.0
	<b>FT Sub-Total</b>	<b>2.0</b>	<b>2.0</b>
<i>Part Time</i>			
	Zoning Official	1.0	1.0
	<b>PT Sub-Total</b>	<b>1.0</b>	<b>1.0</b>
<b>PARKS AND RECREATION</b>			
<i>Full Time</i>			
	Parks and Recreation Director	1.0	1.0
	Committee & Event coordinator	1.0	1.0
	Recreation Operations Manager	1.0	1.0
	Park Maintenance Coordinator	1.0	1.0
	<b>FT Sub-Total</b>	<b>4.0</b>	<b>4.0</b>
<i>Part Time</i>			
	Recreation Aide	3.0	3.0
	<b>PT Sub-Total</b>	<b>3.0</b>	<b>3.0</b>
<b>PUBLIC WORKS AND CODE COMPLIANCE</b>			
<i>Full Time</i>			
	Public Works and Code Compliance Director	1.0	1.0
	Code Compliance Manager	1.0	1.0
	Quality Assurance Inspector	1.0	1.0
	<b>FT Sub-Total</b>	<b>3.0</b>	<b>3.0</b>
<i>Part Time</i>			
	<b>PT Sub-Total</b>	<b>0.0</b>	<b>0.0</b>

<b>SUMMARY</b>		FY 2006-07	FY 2007-08
	<b>TOTAL</b>		
	<b>Full time</b>	25.0	27.0
	<b>Part time</b>	5.0	5.0

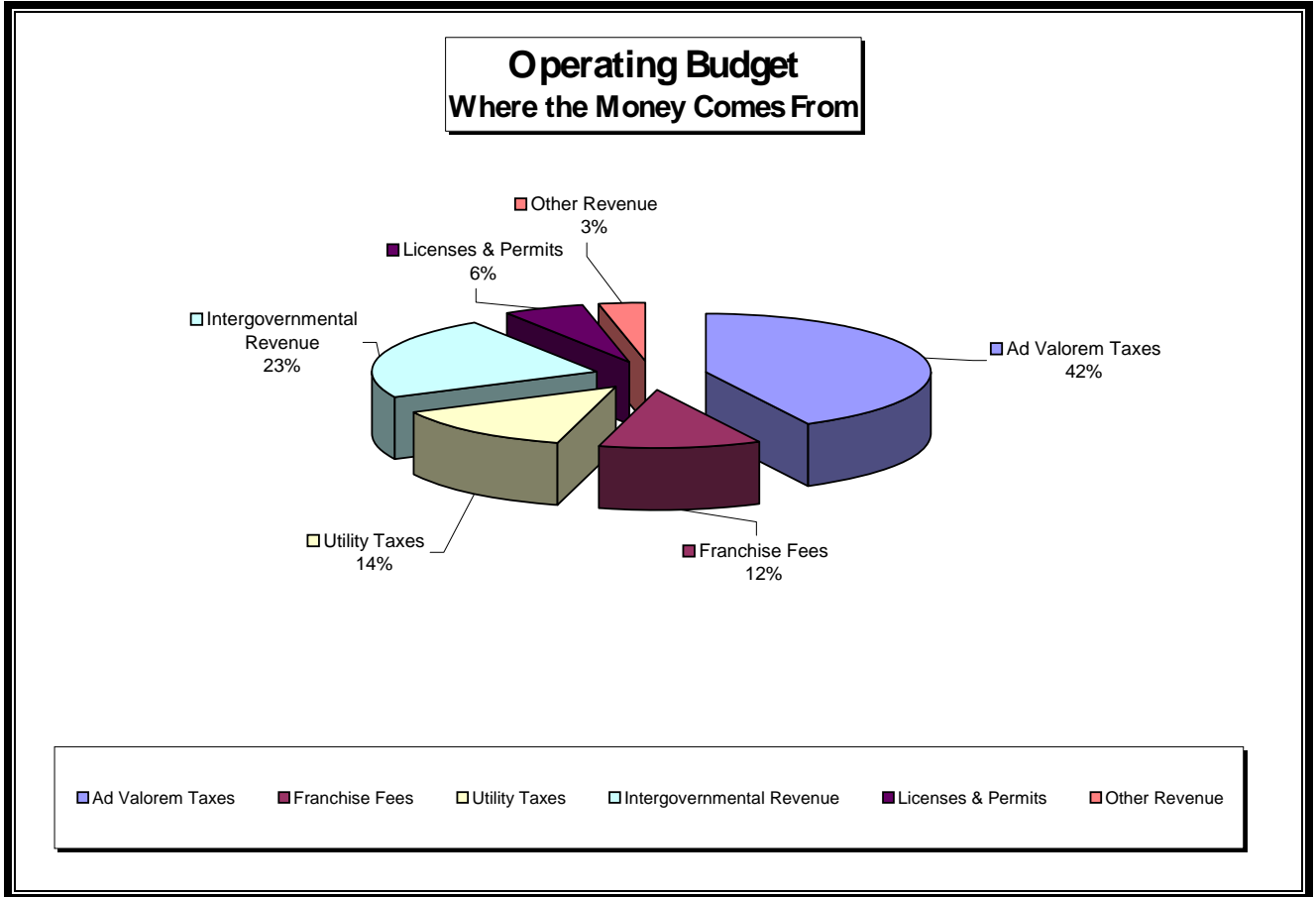
# Town of Miami Lakes

## General Fund Summary

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08
<b>Revenues</b>					
Ad Valorem Taxes	\$6,093,713	\$7,064,767	\$7,856,000	\$7,500,000	\$7,592,638
Franchise Fees	\$1,263,596	\$1,584,345	\$1,584,094	\$2,084,500	\$2,084,500
Utility Taxes	\$2,326,833	\$2,483,810	\$2,392,000	\$2,492,000	\$2,440,000
Intergovernmental Revenue	\$3,588,680	\$4,015,338	\$3,864,070	\$3,831,900	\$4,121,838
Gas Tax Revenues	\$0	\$0	\$0	\$0	\$0
Licenses & Permits	\$1,175,933	\$1,142,075	\$1,097,500	\$1,033,000	\$1,050,000
Fines and Forfeitures	\$307,103	\$318,949	\$292,000	\$310,000	\$410,000
Miscellaneous Revenues	\$206,117	\$310,771	\$225,000	\$282,600	\$283,000
Hurricane Reimbursement	\$505,917	\$5,206,070	\$0	\$0	\$0
Prior-Year Carry-Over Funds	\$427,659	\$464,308	\$0	\$500,000	\$0
<b>Total Revenues</b>	<b>\$15,895,551</b>	<b>\$22,590,432</b>	<b>\$17,310,664</b>	<b>\$18,034,000</b>	<b>\$17,981,976</b>
<b>Expenses</b>					
Town Council	\$121,125	\$207,189	\$266,104	\$270,090	\$280,248
Administrative & Finance	\$1,491,498	\$1,959,054	\$2,640,842	\$2,579,257	\$2,916,152
Town Attorney	\$246,717	\$366,957	\$405,000	\$455,000	\$320,000
Police	\$5,346,366	\$6,118,289	\$6,158,218	\$6,319,869	\$6,761,220
Parks, Recreation & Culture	\$1,890,923	\$2,570,236	\$2,440,900	\$2,431,204	\$2,481,212
Public Works	\$2,019,732	\$6,981,615	\$1,829,300	\$1,977,311	\$2,142,740
Building	\$1,181,728	\$1,224,132	\$1,124,796	\$1,224,456	\$1,311,095
Planning and Zoning	\$99,558	\$173,529	\$446,750	\$395,856	\$427,386
Payments to other governments	\$1,773,843	\$1,849,245	\$1,871,545	\$1,931,551	\$169,538
<b>Total Expenses</b>	<b>\$14,171,489</b>	<b>\$21,450,245</b>	<b>\$17,183,456</b>	<b>\$17,584,594</b>	<b>\$16,809,590</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$1,724,062</b>	<b>\$1,140,187</b>	<b>\$127,208</b>	<b>\$449,406</b>	<b>\$1,172,386</b>
<b>Other Financing Sources (Uses)</b>					
Special Projects Fund	\$0	(\$15,589)	\$0	\$0	\$0
Capital Projects Fund	(\$1,350,000)	(\$478,000)	(\$907,000)	(\$916,516)	(\$1,800,000)
Transfer to General Fund Budget	(\$427,659)	(\$464,308)	\$0	(\$500,000)	\$0
Prior Year Adjustments	\$0	\$0	\$0	\$0	\$0
Prior Year Fund Balance	\$2,131,747	\$1,978,392	\$1,249,137	\$2,026,683	\$590,228
<b>Total Other Financing Sources (Uses)</b>	<b>\$354,088</b>	<b>\$1,020,496</b>	<b>\$342,137</b>	<b>\$610,167</b>	<b>(\$1,209,772)</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$2,078,150</b>	<b>\$2,160,683</b>	<b>\$469,345</b>	<b>\$1,059,574</b>	<b>(\$37,387)</b>
<b>Fund Balance Beginning of Year</b>	<b>\$3,446,989</b>	<b>\$3,393,392</b>	<b>\$2,798,137</b>	<b>\$3,575,683</b>	<b>\$2,608,574</b>
<b>Fund Balance End of Year</b>	<b>\$3,393,392</b>	<b>\$3,575,683</b>	<b>\$2,018,345</b>	<b>\$2,608,574</b>	<b>\$1,980,959</b>
<b>Fund Balance Reserve</b>	<b>(\$1,415,000)</b>	<b>(\$1,549,000)</b>	<b>(\$1,718,346)</b>	<b>(\$1,718,346)</b>	<b>(\$1,680,959)</b>
<b>Reserve for Hurricane FEMA Review</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$300,000)</b>	<b>(\$300,000)</b>	<b>(\$300,000)</b>
<b>Fund Balance Available (Shortage)</b>	<b>\$1,978,392</b>	<b>\$2,026,683</b>	<b>(\$0)</b>	<b>\$590,228</b>	<b>\$0</b>

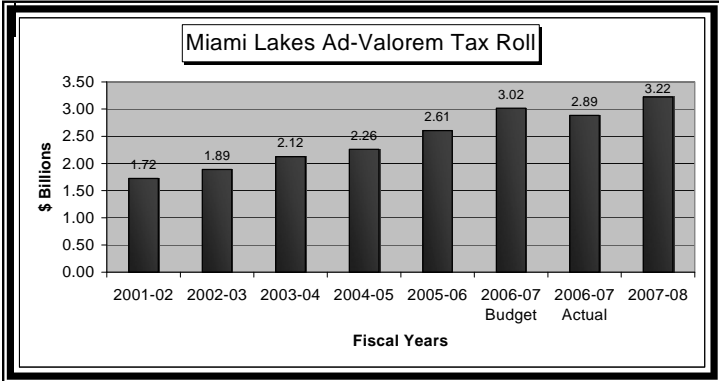
Revenue Detail

The total revenues estimated for Fiscal Year 2007-08 are approximately \$17.9 million, as compared to approximately \$17.3 million in the FY 2006-07 Approved Budget. This represents an increase of approximately \$600,000 from last year's budget. The largest revenue source for the Town comes from Ad-Valorem Taxes.



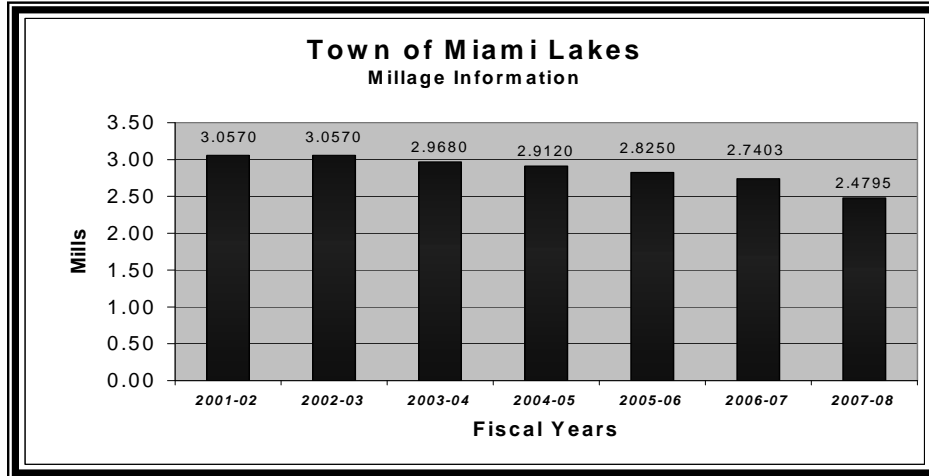
*Ad-Valorem Taxes*

Chapter 166, Florida Statutes authorizes Ad Valorem or Property Taxes. The Florida Constitution limits local governments to a maximum of 10 mills. The June 30, 2007 estimated Certified Taxable Value for the Town is approximately \$3.22 billion which represents an increase of approximately \$206 million or 6.8% increase from the previous year's budget.



This year, the State mandated that municipalities adopt the millage rate based on the property tax revenue depending on the

*Revenue Detail*



Compound Annual Growth Rates per Capita Taxes Levied from 2001 to 2006.

The Town has been reducing its millage over the last few years; the overall millage reduction is approximately 10%. This year, the State mandated the roll back rate for FY 2007-08 and an additional reduction of 0%, 3%, 5%, 7%, or 9% depending on the Compound Annual

Growth Rates in Per Capita Taxes Levied from 2001 to 2006.

Based on the State Department of Revenue, the Town of Miami Lakes was qualified to levy 100% of the roll back rate.

The Proposed Millage Rate for FY 2007-08 is 2.4795 mills, which represents a reduction of approximately 0.26 mills less than the existing millage rate of 2.7403 mills. This represents approximately \$800,000 less than the revenue that would have been collected based on the current millage rate.

The proposed millage will generate \$7,592,638 of Ad Valorem revenue budgeted at a 95% collection rate and will represent approximately \$263,000 lower than the current year property tax revenues or a 3.35% reduction from the FY 2006-07 budget.

*Franchise Fees- Electricity*

The franchise fee revenue for electricity is generated from electricity sales within the Town of Miami Lakes. Through an inter-local agreement with Miami-Dade County, the Town will receive 100% of the revenues generated within the Town by Florida Power and Light Franchise Fees totaling approximately \$2,080,000 per year based on this year's revenues. The payment is received once a year in July/August. This revenue represents an increase of approximately \$500,000 over the current year budget, which represents a 31.68% increase. The magnitude of the increase is largely attributable to the new interlocal agreement between Miami-Dade County and the various municipalities receiving this revenue through Miami-Dade County.

*Franchise Fees-Solid Waste*

The Town suspended the collection of franchise fees based on 15% of the total gross receipts. An initial registration fee of \$500 is required to be paid by all service providers. An annual renewal fee of \$250 was established in FY 2005-06.

*Revenue Detail*

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*Utility Tax - Electricity*

which reflects an increase of \$50,000 or 2.4% from the FY 2006-07 Budget. This Revenue is derived from a 10% tax levied on each customer's electric bill.

Section 166.231(A), Florida Statutes authorizes the Town to collect Utility Taxes. The total Utility Tax revenue on electricity is estimated to be \$2,150,000,

*Utility Tax - Water*

change from the FY2006-07 Budget.

This Water Utility Tax is derived from a 10% tax levied upon each customer's water bill generating estimated revenue of \$250,000. It represents no

*Utility Tax - Gas*

budget amount is based on historical trends.

The Gas Utility Tax is derived from a 10% tax levied on each customer's gas bill generating an estimated \$40,000 in utility tax revenue. The FY 2007-08

*Simplified Communication Tax*

This Tax is applied to all communications services bills issued to customers on and after October 1, 2001. The Town is anticipating \$1,570,315 in revenues from this source based on current year actual revenues and an estimate from the Florida Department of Revenue. The FY2007-08 budgeted amount represents a 4.7% increase from the FY 2006-07 Budget.

This Simplified Communication Tax combines state and local communications services taxes consolidating the Franchise Fees for

*State Sharing Revenue*

revenue parity across units of local government. It includes a percentage of sales tax and the Special Fuel and Motor Fuel Use Tax. The Town is anticipating receiving \$740,421 for FY 2007-08 based on a Florida Department of Revenue estimate, which represents an increase of \$21,421 or 2.98% from the current year budget.

The State Sharing Revenue program was created by the State Legislature to ensure a minimum level of

*Alcoholic Beverage Tax*

importers of alcoholic beverages and collected within a municipality in Florida. The taxes imposed under SS 561.14(6), 563.02, 564.02, 565.02(1), (4), and (5), and 565.03, F.S., are subject to having a portion redistributed to eligible municipalities. The Town is anticipating receiving approximately \$8,500 per year for the current year and next Fiscal Year.

The Alcoholic Beverage Tax represents a portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents, and

*Half-Cent Sales Tax*

shared revenue sources currently authorized by the Legislature. The program's primary purpose is to

This Half-Cent Sales Tax is the largest amount of revenue for local governments among the state-



*Revenue Detail*

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provide relief from Ad-Valorem and utility taxes in addition to providing municipalities with revenues for local programs. The Town is anticipating approximately \$1,782,202 in revenues from this source for FY 2007-08 based on the Florida Department of Revenue estimates. This represents a 10% increase from the FY 2006-07 Budget. The proposed budget is based on the State Department of Revenue estimate.

*Business Tax Receipt*

A Business Tax Receipt (formerly known as an Occupational License), is required for any business performing services or selling goods, advertising goods for sale, or advertising the performance of services for a fee. It is expected that Business Tax Receipts will generate \$100,000 based on the invoice amount for next Fiscal Year. This amount includes a share of the County's Business Tax Receipts of approximately \$30,000 per year.

*Building and Zoning Permits*

The Building and Zoning Permit revenues have been combined for tracking purposes. Permit fees are adjusted annually based on changes in the Consumer Price Index (CPI). The objective of this revenue source is to off-set the cost of providing the related services. The estimated revenue for the current year is approximately \$800,000 and for FY 2007-08 is \$830,000.

*Building -- Technology Fee*

The Town adopted the Technology Surcharge as part of its Fee Schedule in order to cover the cost of Information Technology improvements. It is expected that this fee will generate approximately \$70,000 in FY 2007-08 based on the current year's projection.

*Zoning Hearing Fees*

The Town is estimating revenues of \$6,000 in FY 2007-08 for applications for variances and minor re-zonings based on the current year's experience.

*Variances and Site Plan Reviews*

The Town is estimating revenues of \$24,000 in FY 2007-08; Variances (\$4,000) and Site Plan Reviews (\$20,000) based on the current year's experience. The Site Plan Reviews revenue is collected based on a fixed fee plus Town's cost recovery for contractor work.

*Public Works Permit Reviews*

The Town is estimating revenues of \$20,000 in FY 2007-08 for Public Works Permits based on the current year's experience.

*Alarm Registration Fees*

Per Ordinance 02-16, the Town of Miami Lakes requires registration of burglar alarm systems and payment of an annual registration fee. The registration period is July 1<sup>st</sup> through June 30<sup>th</sup> of each calendar year. The Town is anticipating receiving \$13,000 based on current alarm registration levels.

*Revenue Detail*

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*Code Violation Fines*

The Town is anticipating receiving \$130,000 for FY 2007-08.

The Code Violation Fines are for violations of the zoning code. The Town began assessing fines in FY 2003-04 and moved some cases through the Special Master process.

*Police – Traffic Fines/Forfeitures*

The Town is anticipating receiving \$144,000 in revenues in FY 2007-08. This represents an increase of approximately \$34,000 or 30.91% from last year's budget.

The Traffic Fines/Forfeitures revenue is a statutory share of traffic and parking collections. The Town receives a share for Traffic fines, Parking fines, Misdemeanor fines and Law Enforcement Training Fund (L.E.T.T.F.).

*School Crossing Guards*

The Town is anticipating receiving \$36,000 based on historical data. This represents a \$4,000 increase from current year budget.

The Town is entitled to receive a special parking ticket surcharge earmarked to support the cost of the school crossing guard program.

*Refund for FDOT and Arterial Maintenance*

Revenues include a refund from Florida Department of Transportation for the maintenance along the Palmetto and 154<sup>th</sup> Street (\$3,000).

*Police Grants*

The Town is projecting to receive \$10,000 from the Local Law Enforcement Block Grant (LLEBG) program and \$7,400 from the community Policing grant (BYRNE) program. We will pursue any other grants when available.

The Town is projecting to receive \$10,000 from the Local Law Enforcement Block Grant (LLEBG) program and \$7,400 from the community Policing grant (BYRNE) program.

*Lien Inquiry Letters*

The Town is anticipating receiving \$15,000 for FY 2007-08 based on actuals received to date.

Lien letters are requested by title insurance companies to verify that there are no open permits or enforcement issues on the property at time of purchase.

*Election Qualifying Fees*

The Town is anticipating receiving \$1,000 for FY 2007-08.

*Park Rental & Concession Fees*

The Town is anticipating receiving \$2,500 for FY 2007-08 based on this current year's revenue for concession fees.

*Revenue Detail*

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*Interest Income*

The Town's current cash balances are approximately \$5 million, however, as we embark on the construction of scheduled capital projects, the amount of cash on hand will be reduced next year. The Town is estimating to generate \$250,000 of interest income in FY 2007-08. This represents approximately an increase of \$55,000 or 28.2 % from the current year budget.

*Miscellaneous Revenue*

The Town is anticipating on receiving \$1,500 in miscellaneous revenue for FY 2007-08.

*Donations*

This source will not be budgeted; the Town will recognize the revenue as it occurs.

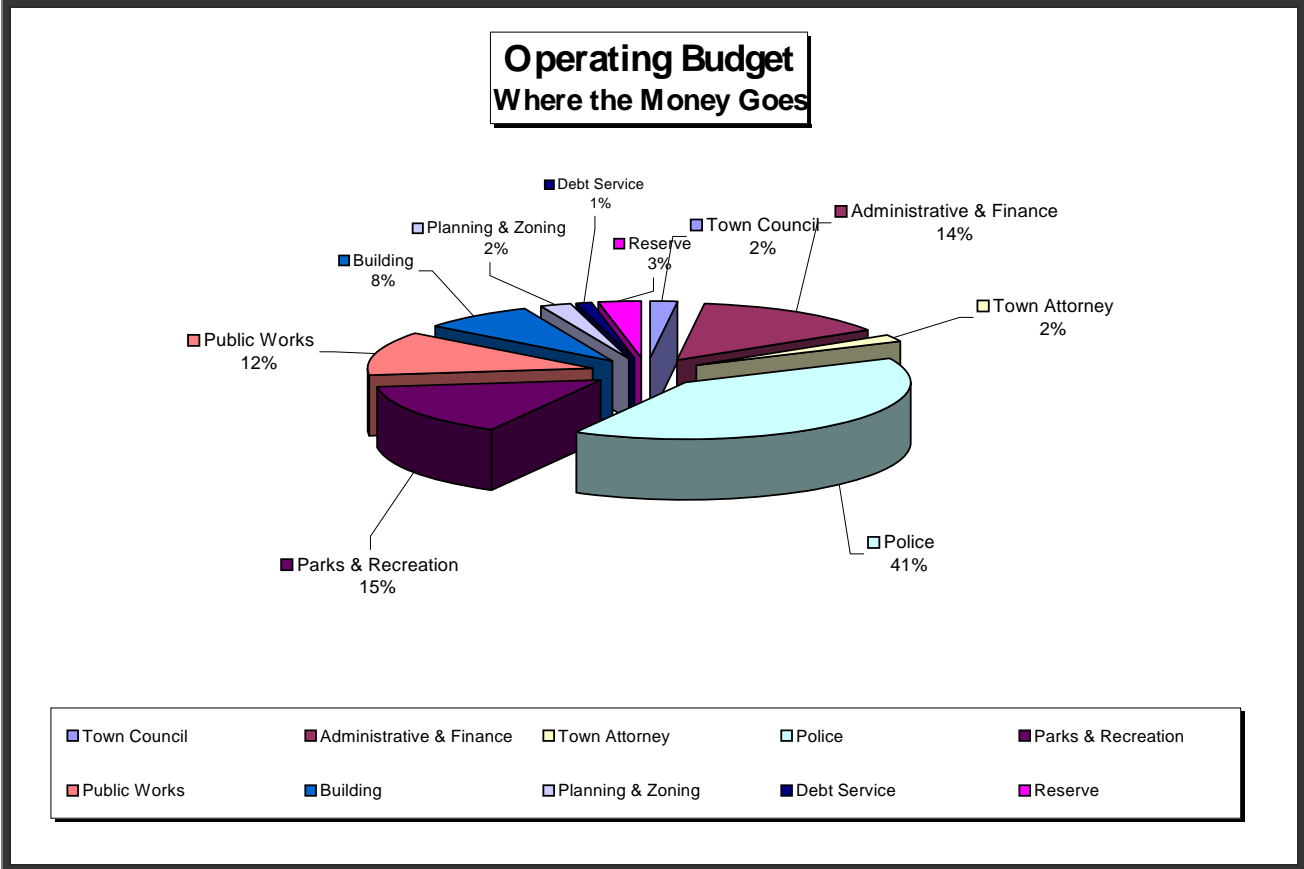
**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<i>Revenues</i>						
Ad Valorem Taxes	\$6,093,713	\$7,064,767	\$7,856,000	\$7,500,000	\$7,592,638	Based on the July, 2007 tax roll and the State mandated roll-back rate of 2.4795 and 95% of the expected value
Franchise Fee - Electricity	\$1,263,596	\$1,579,595	\$1,579,594	\$2,080,000	\$2,080,000	One-time payment per year from County
Franchise Fee - Solid Waste	\$0	\$4,750	\$4,500	\$4,500	\$4,500	Includes 18 annual registration fees only, percentage of collection of these fees was suspended by Council
Utility Tax - Electricity	\$2,053,024	\$2,180,288	\$2,100,000	\$2,150,000	\$2,150,000	Based on trends
Utility Tax - Water	\$228,790	\$260,532	\$250,000	\$300,000	\$250,000	Based on trends
Utility Tax - Gas	\$45,019	\$42,990	\$42,000	\$42,000	\$40,000	Based on trends
Simplified Communication Tax	\$1,329,651	\$1,530,924	\$1,500,000	\$1,503,000	\$1,570,315	Based on State DOR estimate at 95% of expected value
State Sharing Revenue	\$652,651	\$804,904	\$719,000	\$650,000	\$740,421	Based on State DOR estimate at 95% of expected value
Alcoholic Beverage Tax	\$27,438	\$8,474	\$7,000	\$8,500	\$8,500	Estimate based on current businesses
Half Cent Sales Tax	\$1,520,081	\$1,660,380	\$1,617,670	\$1,660,000	\$1,782,202	Based on State DOR estimate at 95% of expected value
Half Cent Transp Sales Tax- Administrative portion	\$36,855	\$0	\$0	\$0	\$0	Recorded under Special Project Funds
Business Tax Receipt	\$168,801	\$116,058	\$100,000	\$100,000	\$100,000	Based on Municipal Tax Receipts \$70,000 and share of County Receipts at \$30,000. Current-year includes billing for prior-year licenses.
Building & Zoning Permits	\$940,469	\$902,156	\$900,000	\$800,000	\$830,000	Based on current year revenues
Building & Zoning Permits - Technology Fee	\$53,589	\$80,725	\$75,000	\$70,000	\$70,000	Assumes technology - Based on trend
Zoning Hearing Fees	\$6,692	\$6,679	\$8,500	\$6,000	\$6,000	Applications for variances and minor re-zonings.
Variances	\$2,491	\$15,512	\$10,000	\$4,000	\$4,000	Separate Variances & Site Plan Reviews as of FY07 projection
Site Plans Reviews				\$20,000	\$20,000	
Public Works Permits	\$3,890	\$20,944	\$4,000	\$33,000	\$20,000	Based on current year activity
Alarm Registration Fees	\$12,680	\$12,740	\$15,000	\$13,000	\$13,000	Based on current registration levels
Code Violation Fines	\$150,033	\$156,288	\$150,000	\$130,000	\$130,000	Estimate reflects an increase in the number of cases moving to the next phase in the enforcement process. It also includes the revenues from the new code enforcement
Police - Traffic Fines/Forfeitures	\$125,202	\$127,065	\$110,000	\$144,000	\$244,000	Based on current year trend of \$12,000 per month
School Crossing Guards	\$31,868	\$35,596	\$32,000	\$36,000	\$36,000	Based on current year trend
Disaster Relief Funding - Hurricane Reimb.	\$505,917	\$5,206,070	\$0	\$0	\$0	FEMA and State funding for Hurricane Frances and Jeanne
Refund for FDOT & Arterial Maintenance	\$3,385	\$3,385	\$3,000	\$3,000	\$3,000	Refund from State
Police Grants	\$18,619	\$7,270	\$17,400	\$7,400	\$17,400	Byrne Grant \$7,400 and LLEBG \$10,000
Lien Inquiry Letters	\$15,820	\$14,236	\$15,000	\$15,000	\$15,000	Based on actuals received to date
Election Qualifying Fees	\$0	\$1,085	\$0	\$0	\$1,000	Based on prior years
Park Rental & Concession Fees	\$2,640	\$1,897	\$0	\$3,000	\$2,500	Based on actuals received to date
Interest Income	\$169,204	\$269,403	\$195,000	\$250,000	\$250,000	Based on reduced fund balance
Miscellaneous Revenue	\$5,524	\$9,021	\$0	\$1,600	\$1,500	Revenues recorded as they are received but are not budgeted
Donations -	\$250	\$2,390	\$0	\$0	\$0	This will not be budgeted, we will recognize them as they occur
Prior-Year Carry-Over Funds	\$427,659	\$464,308	\$0	\$500,000	\$0	Surplus from FY 06
<b>Total Revenues</b>	<b>\$15,895,551</b>	<b>\$22,590,432</b>	<b>\$17,310,664</b>	<b>\$18,034,000</b>	<b>\$17,981,976</b>	

Expense Detail

General

The Town's Proposed Budget for FY 2007-08 is \$16.5 million. This represents a 4% decrease over the current year's Adopted Budget or approximately \$689,000. The FY 2006-07 allocated \$351,000 in the Administration Budget to fully fund the strategic plan initiatives for the year. The FY 2007-08 Proposed Budget has allocated each of the initiatives in its appropriate department.



FY 2007-08		
Department	Proposed Budget FY 2007-08	Percentage of Proposed Budget
Town Council	\$300,248	1.82%
Administrative & Finance	\$2,362,152	14.32%
Town Attorney	\$320,000	1.94%
Police	\$6,588,230	39.94%
Parks & Recreation	\$2,501,212	15.16%
Public Works	\$2,044,492	12.40%
Building	\$1,311,095	7.95%
Planning & Zoning	\$397,386	2.41%
Debt Service	\$169,538	1.03%
Reserve	\$500,000	3.03%
<b>TOTAL</b>	<b>\$16,494,353</b>	

*Town Council*



The Town Council's Proposed Budget for FY 2007-08 of \$300,248 represents an increase of approximately \$34,000 or 12.83% over the current year's budget. This increase is mainly driven by adding the full year cost of the addition of staff support for the Mayor and Town Council. The Budget assumes that four council members will receive Life or Health insurance. All other recurring expenses are essentially at the same level as last year.

The Proposed Budget does not provide for an adjustment to the Mayor's salary. The Proposed Budget does assume a CPI adjustment for Councilmember's reimbursements.

The State of the Town Address is budgeted at \$5,000. The Proposed Budget assumes that the Town will secure a

sponsor to help offset the cost of the event.

*Administration, Finance & Reserve*

The Administration, Finance and Reserve's Proposed Budget for FY 2007-08 is \$2,862,152 which represents an increase of approximately

\$221,310 or 8% from prior-year's Adopted Budget.

The increase is mainly driven by the fully funding rent of our current facility (\$218,000) and the insurance policy with the League of Cities which includes general liability, property, and worker's compensation (\$165,000). The change in staff salaries and benefits for FY 2007-08 consists mainly of the addition of a new position in the Finance Department to assist in the preparation of monthly and quarterly financial reports.

The projection for the current year and the Proposed Budget for FY 2007-08 include a reimbursement of \$100,000 per year from the Stormwater Utility for the administrative support provided by the General Fund. This amount will be revised every year and adjusted as necessary.



The Proposed Budget also sets aside as part of the Operating Budget a reserve of \$500,000 for unexpected events. This represents an increase of \$20,000 from the reserve in the FY 2006-07 Adopted Budget. A total of \$155,000 has been transferred from the Reserve to the litigation line under the Town Attorney's budget to cover for the Hialeah UDB and mitigation lawsuits.

## Town Attorney

The Town Attorney's Proposed Budget for FY 2007-08 of \$320,000 represents a decrease of \$85,000 or 20% from the FY 2006-07. The decrease is mainly driven by the reduction on the Litigation line item which in FY 2006-07 included funds for the Hialeah UDB case, the defense of the State law prohibiting mitigation payments, and the cost of litigating the Miami Lakes Charter case. As in prior years, the FY 2007-08 Proposed Budget does not include a reserve for unexpected litigation expenses nor for any additional cost for the above mentioned cases; a general reserve is available under the administration budget to cover those expenses.



Additionally, legal fees are included in the Planning and Zoning Budget for the legal support of the re-write of the land development code (\$25,000) and in the Stormwater Utility (\$10,000).

The total legal expenses budgeted in all funds and all departments are \$355,000.

## Police

08 of \$6,588,230 represents an increase of 6.98% or approximately a \$430,000 increase from the prior-year's budget and an increase of approximately \$268,000 from the current year projection. This increase is mainly driven by the cost of living increase for July 2007 and July 2008.

Based on the current year projection and the estimates provided by Miami-Dade Police Department, the Proposed Budget for specialized police is \$100,000 which represents a reduction of 59% from current year's budget. The Specialized Police cost is being phased out over three (3) year period.

The Police Department's Proposed Budget for FY 2007-



The relocation of the Police Department to Town Hall has resulted in a reduction of the overhead assessed by the County from 9.78% to 6.32%.



The Proposed Budget FY 2007-08 also includes \$400,000 allocation for overtime to cover for court time and special targeted programs, such as Main Street patrolling, addressing sporadic increases in crimes, and any other incidents that required augmenting resources on a temporary basis.

The Proposed Budget assumes the same personnel level. One of the unmet needs in the Proposed Budget is the addition of two motorcycle patrol officers dedicated exclusively to prevent speeding in the neighborhoods.

<b>POLICE PERSONNEL</b>	<b>Proposed</b>
Town Commander - Major	1
Executive Officer - Captain	1
Lieutenant	1
Sergeants	5
Police Officers	
Uniform Officer	28
Detective	3
Bike	4
Motorcycle	2
Community Service (CSO)	1
Administrative Support	1
Police Service Aid (PSA)	1
<b>TOTAL</b>	<b>48</b>



*Parks, Recreation and Culture*

The Parks, Recreation, and Culture’s Proposed Budget for FY 2007-08 of \$2,501,212 represents an increase of \$60,312 or 2.5% from the current year’s budget.

This increase is mainly driven by the costs in pocket parks maintenance (general repairs) and enhancements of the Town’s year-round recreation programming. The recreation programming includes tai-chi, arts and crafts, martial arts, Spanish and ballet/jazz dance classes at the Miami Lakes Community Center West. The budget does not assume the institution of any park fees for recreation activities.



As requested by staff, the various committees have prepared a budget request for the upcoming fiscal budget. The proposed funding levels are the same as the current year and are as follows: the Cultural Affairs Committee (\$62,000), which includes the funding for the Main Street Players’ rent, Education Advisory Board (\$90,000), Beautification Advisory Committee (\$27,000), Elderly Affairs Committee (\$50,000), Economic Development Committee (\$35,000), and the Youth Activities Task Force (\$41,500).

The Elderly Affairs Committee has requested an increase of \$25,000 and the Cultural Affairs Committee has requested an increase of \$36,750 for next year.

*Public Works*

The Public Works’ Proposed Budget for FY 2007-08 of \$2,044,492 represents an increase of \$215,192 from the current year’s budget or an 11.76% increase.



The amount is mainly driven by an increase in the Right of Way Maintenance of \$167,000. The funds will provide for an added level of service at newly landscaped areas including NW 82 Avenue, NW 87<sup>th</sup> Avenue, and the Palmetto Expressway and Miami Lakes Drive.

Additionally, a cost reimbursement of \$200,000 from the Special Projects Fund is included in next year’s budget, in order to utilize some of the Six Cent Local Gas Option Tax money for maintenance and improvement.

money for maintenance and improvement.

The Proposed Budget for FY 2007-08 also includes funding levels for tree trimming (\$75,000) which will allow cycled trimming throughout some neighborhoods. Furthermore, the budget will allow the Town to purchase approximately 300 new trees in the amount of \$100,000 to further enhance the Town's canopy.

Consistent with prior years, a reimbursement of \$35,000 from the Stormwater Utility for administrative expenses is included in the FY 2007-08 budget. This amount may be revised depending on the level of services provided to the Stormwater Utility, which is self-supported operation.

*Building*

The FY 2007-08 Proposed Budget for the Building Department of \$1,311,095 represents an increase of

\$186,299 from the current year's budget or a 16.56% increase.

The increase is mainly driven by cost of living increases, additional costs associated with the implementation of Express Permit Processing and the improved service level associated with having all of the trades available to review comments.

This proposed budget funds the completion of electronic records storage program, as well as enhancements in the computer system in the Building department; including but not limited to electronic tracking of contractors, mobile computing system for inspectors, improved functionality through the web, and the completion of the best practices review program.



*Planning and Zoning*

The FY 2007-08 Planning and Zoning Budget of \$397,386 represents a decrease of \$49,364 or 11% from the current year's budget.



The reduction is due to the expected completion of several one-time projects, including the tree inventory and contractual services for the completion of the bike and pedestrian plan.

The Department will also be responsible for the development of a streetscape master plan and the implementation of the Green Buildings Program.

Funding needs to be allocated during the budget process to provide for incentives, and/or fee reductions for construction projects that meet certain criteria.

*Debt Service*

The Debt Service Budget for FY 2007-08 of \$169,538 represents a decrease of \$1,702,007 or 91% from the current year's budget. The reduction is due to the elimination of the mitigation payment based on State law.

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<i>Town Council Expenses</i>						
Administrative Expenses	\$15,379	\$28,875	\$16,000	\$16,000	\$16,000	Payment for sound system, Dade days sponsorship, and rental expenses
Mayor's Salary	\$18,069	\$18,000	\$18,000	\$18,000	\$18,000	Assumes no escalation
Staff Support Cost		\$23,556	\$75,300	\$74,364	\$49,394	Adm. Asst. to the Mayor and Council
Payroll Taxes	\$1,387	\$1,386	\$8,600	\$7,180	\$7,901	Social Security and Medicaid Taxes
Retirement Contributions	\$1,253	\$1,670	\$11,400	\$8,822	\$11,155	Based on State FRS rates
Life/Health Insurance	\$16,680	\$23,545	\$45,900	\$49,140	\$51,836	Assumes three members in FY 06 and four members in FY 07
Council Member Reimbursements	\$36,572	\$38,658	\$40,204	\$40,630	\$42,662	Councilmember expenses allowance based on \$483.68 per month for the current year. Assumes 5% escalation.
Travel Expenses	\$9,485	\$5,908	\$12,000	\$18,000	\$12,000	Assumes no change from last year.
Car Allowance	\$7,200	\$7,200	\$7,200	\$8,354	\$44,700	Mayor's (\$7,200) and Town Council's (\$36,000) car allowance and staff travel (\$1,500)
Telephone & Fax Charges	\$0	\$0	\$0	\$0	\$0	Charges paid from the Administrative expense budget
Mobile Telephone Charges	\$8,049	\$7,376	\$6,500	\$9,600	\$9,600	Average bill of \$541 per month
Council Discretionary Fund	\$5,141	\$11,396	\$10,000	\$10,000	\$10,000	e.g. Library Summer Reading Program/School Visitor Program
Strategic Plan Update		\$34,875	\$0	\$0	\$0	Update completed in FY 06
State of the Town Event			\$10,000	\$5,000	\$0	Assumes the event will be fully funded by sponsors
Capital Outlay		\$649	\$2,000	\$2,000	\$2,000	To purchase one replacement computer
Key to the Town Scholarship					\$2,000	Fundig for two scholarships
Education & Training	\$1,910	\$4,095	\$3,000	\$3,000	\$3,000	Assumes no change from last year
<b>Total Town Council Expenses</b>	<b>\$121,125</b>	<b>\$207,189</b>	<b>\$266,104</b>	<b>\$270,090</b>	<b>\$280,248</b>	

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<b>Administrative Expenses</b>						
Direct Salaries	\$510,245	\$664,247	\$714,400	\$734,575	\$926,304	Town Manager, Assistant Town Manager, Finance Director, Town Clerk, Deputy Town Clerk, Accountants, Receptionist, Administrative Officer, Administrative Assistant to the Town Manager, Computer Technician, Senior Administrative Officer
Employee Bonuses	\$11,083	\$24,973	\$15,000	\$15,000	\$15,000	Assumes employee bonuses
Payroll Taxes	\$37,093	\$51,012	\$54,800	\$55,000	\$67,698	Calculated based on salaries
Retirement	\$43,034	\$74,698	\$88,300	\$87,400	\$111,210	Calculated based on salaries
Life/Dis/Health Insurance	\$55,638	\$90,760	\$104,300	\$115,376	\$118,831	Calculated based on salaries
Car Allowance	\$9,000	\$6,000	\$6,000	\$6,000	\$6,000	Town Manager at \$6,000.
Travel & Per Diem	\$13,298	\$10,249	\$13,000	\$13,000	\$13,000	Assumes no change from last year
Manager's Stipend	\$4,800	\$4,800	\$4,800	\$4,800	\$4,800	Per Town Manager's contract
Telephone - Cellular	\$7,144	\$8,382	\$9,140	\$10,200	\$10,200	Based on seven phones
Codification	\$0	\$0	\$20,000	\$14,125	\$3,500	Based on contract with Municipal Code Corporation
Election Costs	\$14,086	\$23,426	\$17,000	\$20,000	\$0	Elections scheduled for FY 2006-07
Agenda Management System		\$14,725	\$16,400	\$16,350	\$3,200	Acquisition of agenda management system in FY 07, on-going maintenance support of \$3,200 per year
Records Management Consultant					\$16,000	Consultant to prepare official record management program and training
General Advertising		\$11,558	\$33,956	\$10,000	\$15,000	General Information Publication - including one page in the Miami Laker and Flyers with paid advertising
Legal Advertising	\$73,087	\$24,355	\$40,000	\$30,000	\$30,000	Based on increase use of Daily Business Review
Membership, Dues, Publications	\$15,164	\$16,897	\$12,300	\$16,500	\$16,500	Based on existing memberships
Education & Training	\$7,098	\$18,420	\$27,500	\$20,000	\$20,000	Included customer service training of \$7,500
Legislative Lobbyist	\$57,000	\$61,316	\$63,804	\$64,400	\$66,976	Based contract for Federal, State and County Legislative support . Assumes 4% escalation.
Temporary Help	\$91,698	\$14,951	\$20,000	\$25,000	\$25,000	Temporary help as needed
Grant Development	\$11,099	\$28,328	\$38,000	\$20,000	\$20,000	Support for grant writing applications
Space Program Analysis	\$8,500	\$19,594	\$0	\$0	\$0	Move completed in FY06
Architectural Services - Facility Planning	\$3,001	\$6,869	\$0	\$0	\$0	
Financial Services	\$2,122	\$3,272	\$4,500	\$4,100	\$4,100	ADP Payroll processing
Independent Auditor	\$23,000	\$18,800	\$30,000	\$25,000	\$29,000	Base contractual terms
Computer & Technology - On-going support	\$36,772	\$70,112	\$50,000	\$50,000	\$50,000	Maintenance of existing computer systems, including computer inventory maintenance
Web Development and Maintenance	\$6,874	\$58,824	\$72,000	\$63,000	\$80,000	Contract with 2Advance at \$1,000/mo. Provides for increase in functionality of website.
Information Services Master Plan	\$0	\$0	\$35,000	\$34,000	\$0	Deferred to this FY 2006-07
Database support	\$56,225	\$57,362	\$75,000	\$57,000	\$75,000	Contracted employee
Digital/Computerized files		\$26,910	\$20,000	\$16,768	\$8,768	Equipment purchase in FY 06. System yearly maintenance (\$3,768) and one-time scanning staffing cost in FY 07 \$13,000; FY 08 includes yearly maintenance of \$3,768 and on-going scanning cost of \$5,000 per year.

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
Janitorial Services	\$10,314	\$22,702	\$18,870	\$35,175	\$27,000	Increase due to additional office space
Postage & Delivery	\$20,060	\$19,428	\$20,000	\$25,000	\$25,000	Allocation to enhance communication with the residents
Telephone - Office	\$11,920	\$17,151	\$16,000	\$16,000	\$16,000	Increase due to additional lines to meet demand
Utilities	\$4,279	\$11,659	\$18,000	\$20,710	\$22,925	Increase due to use of additional space
Copier - Lease	\$8,991	\$10,464	\$16,380	\$16,800	\$16,800	Contract with Delta Business Solutions at \$1,400 per month for two copiers
Copier - Per Copy Fee	\$2,590	\$3,804	\$5,292	\$5,000	\$5,000	Increase based on additional activity
Rent - Town Hall	\$60,452	\$153,612	\$153,600	\$210,200	\$218,200	Administration 62.9% of rent payment
Insurance	\$98,126	\$116,135	\$135,000	\$149,000	\$165,000	Policy with League of Cities, includes general liability, personal property and worker's compensation.
Equipment & security maintenance contracts	\$0	\$0	\$0	\$2,640	\$2,640	Security monitoring service
Repairs and Maintenance	\$13,933	\$20,084	\$15,000	\$15,000	\$15,000	Based on current experience
Printing	\$10,214	\$16,260	\$15,000	\$15,000	\$15,000	General printing including town stationary, business cards, flyers
Advertising - Recruitment	\$10,325	\$8,493	\$6,000	\$4,000	\$4,000	Advertisement of Town positions
Citizen Surveys	\$24,175	\$22,750	\$25,000	\$0	\$0	
Public Information Capabilities	\$0	\$9,250	\$45,000	\$2,000	\$0	
Bank Charges	\$7,942	\$7,692	\$8,500	\$10,500	\$11,500	Includes credit cards fees and check verification cost.
Office Supplies	\$40,878	\$57,210	\$40,000	\$30,000	\$30,000	Based on actual usage
Miscellaneous	\$3,776	\$17,766	\$10,000	\$18,000	\$18,000	Based on current experience
Equipment purchase and rental	\$23,902	\$23,943	\$18,000	\$18,000	\$18,000	Purchase of office equipment and furniture
Funding for Strategic Plan Initiatives			\$0	\$0	\$0	Fully fund the strategic plan initiatives
Reimbursement from Stormwater Utility Administration		(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	Reimbursement from utility for administrative support
Reserve	\$0	\$0	\$480,000	\$400,000	\$560,000	Contingency reserve, includes litigation and emergency fund and unanticipated evens. Transferred \$155,000 to Attorney's for litigation
Leasehold Improvements				\$30,000	\$0	
Capital Outlay	\$42,563	\$109,812	\$110,000	\$128,638	\$110,000	Capital needs as required
<b>Total Administrative Expenses</b>	<b>\$1,491,498</b>	<b>\$1,959,054</b>	<b>\$2,640,842</b>	<b>\$2,579,257</b>	<b>\$2,916,152</b>	

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<i>Town Attorney</i>						
General Support	\$150,783	\$149,691	\$150,000	\$150,000	\$150,000	Routine support for contract and legislation Funds budgeted in Administrative Reserve and transferred as needed. UDB was totaled \$70,000; State law defense litigation \$30,000; Miami Lakes Charter case \$75,000, assumes partial in FY 07 (\$40,000) and partial in FY 08 (\$35,000); Variance appeal \$15,000.
Litigation	\$0	\$22,480	\$155,000	\$155,000	\$35,000	One time expense
Charter Revision	\$0	\$52,120	\$0	\$0	\$0	
Hurricane Related Issues		\$6,564	\$0	\$0	\$0	
Cost Recovery	\$0	\$0	\$10,000	\$10,000	\$10,000	
Code Enforcement	\$35,138	\$42,027	\$35,000	\$70,000	\$70,000	Support for code enforcement cases
Land Development - Applications	\$43,745	\$67,460	\$35,000	\$40,000	\$35,000	Support for application for rezoning and variances
Comprehensive Plan	\$0	\$1,525	\$0	\$0	\$0	Support to EAR in FY06
Telecommunications		\$4,248	\$5,000	\$15,000	\$5,000	Cable franchise to televise meetings
Real Property	\$17,051	\$20,842	\$15,000	\$15,000	\$15,000	Acquisition and/or transfer of real property
<b>Total Town Attorney Expenses</b>	<b>\$246,717</b>	<b>\$366,957</b>	<b>\$405,000</b>	<b>\$455,000</b>	<b>\$320,000</b>	

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<i>Police</i>						
Patrol Services	\$4,939,734	\$5,492,050	\$5,437,807	\$5,489,000	\$5,973,255	Based on the current level of 48 staff plus two new motorcycle officers. Assumes no attrition.
Overtime			\$290,000	\$400,000	\$400,000	Based on court time and special targeted programs
School Crossing Guards/DARE	\$82,880	\$107,991	\$82,380	\$95,000	\$95,000	Based on 4 guards at Miami Lakes Elementary and Bob Graham Ed. Center
Hurricane Expenses	\$0	\$100,158	\$0	\$0	\$0	
Rent	\$0	\$31,093	\$64,671	\$63,000	\$65,000	20.6% of rent payment based on space
Copy Machine rental and maintenance		\$891	\$3,780	\$3,780	\$3,780	Town assumed responsibility
Janitorial			\$6,180	\$10,490	\$6,050	Town assumed responsibility
Repairs & Maintenance		\$295			\$1,000	
Printing Expenses		\$3,552			\$1,000	
Office supplies	\$0	\$5,522	\$4,000	\$6,500	\$4,000	Town assumed responsibility
Specialized Services	\$319,215	\$288,062	\$246,000	\$196,789	\$112,990	Specialized police cost being phase out over 3 year period.
Telephone - Cellular	\$4,048	\$4,673	\$4,900	\$4,900	\$4,900	Based on five telephones
Telephone - Dedicated Lines	\$0	\$3,219	\$4,000	\$4,000	\$4,000	Town assumed responsibility
Electricity		\$1,755	\$4,500	\$5,910	\$6,500	Town assumed responsibility
Matching grants	\$0	\$0	\$4,000	\$4,000	\$4,000	Based on the existing police grants - Byrne and LLEBG
Equipment & Furniture - non-capital outlay	\$490	\$3,958	\$0	\$25,000	\$5,000	No funding included
Police Explorer program			\$5,000	\$5,000	\$5,000	Uniforms and supplies
Vehicle Loan Payment					\$68,745	
Capital Outlay	\$0	\$75,069	\$1,000	\$6,500	\$1,000	Impact fees are available for capital cost
<b>Total Police Expenses</b>	<b>\$5,346,366</b>	<b>\$6,118,289</b>	<b>\$6,158,218</b>	<b>\$6,319,869</b>	<b>\$6,761,220</b>	



**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<b>Parks , Recreation and Culture</b>						
						Parks and Recreation Director, Committee and Events coordinator, Recreation Operations Manager, Park Maintenance Coordinator, , three p/ recreation aides
Direct Salaries	\$183,022	\$241,508	\$302,600	\$278,650	\$292,692	
Overtime	\$7,961	\$3,448	\$0	\$139	\$0	Converted positions to salary base
Payroll Taxes		\$0	\$23,300	\$21,527	\$22,506	Based on Salaries
Fringe Benefits	\$43,197	\$62,375	\$62,900	\$60,934	\$65,314	Based on Salaries
Telephone - Cellular	\$0	\$4,365	\$4,700	\$4,700	\$5,500	Based on five telephones avg \$78.00/month
Consultant support			\$40,000	\$23,400	\$25,000	Develop Parks and Recreation Master Plan and Operational Procedures
Picnic/Mini Parks - Daily Maintenance	\$351,318	\$326,922	\$300,000	\$300,000	\$300,000	Based on contract with Tropic North \$300K per year
Park Quality Management Program	\$14,952	\$2,492	\$0	\$0	\$0	To be handled by new director
Picnic/Mini Parks - General repairs	\$76,163	\$123,401	\$50,000	\$150,000	\$150,000	General repairs of parks
Picnic/Mini Parks - Capital Improvements				\$10,000	\$10,000	Facilities painting program & misc. capital improvements
Picnic/Mini Parks - Utilities	\$34,305	\$49,277	\$42,200	\$60,000	\$60,000	Electrical pumps and lights at parks, phone lines, waste collection, alarm and lake maintenance
<b>Miami Lakes Park:</b>						
Valley Crest Maintenance	\$412,500	\$442,500	\$450,000	\$441,000	\$450,000	Contractual amount is for \$450,000 per year, which includes a bonus of \$50,000
Utilities	\$126,604	\$126,414	\$140,000	\$135,000	\$140,000	Electricity \$100,000, Waste \$29,000, Phones \$9,000, Water \$2,000
Improvements	\$101,928	\$69,358	\$100,000	\$125,000	\$118,000	Miscellaneous repairs \$50,000 and re-sodding \$68,000
<b>Royal Oaks Park</b>						
Regular Maintenance	\$116,409	\$284,687	\$285,000	\$285,000	\$285,000	Base contract is \$285,000
Utilities	\$12,384	\$39,831	\$59,200	\$59,200	\$59,200	Electricity \$50,000, Waste \$7,200, Phones \$0, Water \$2,000
Repairs and Improvements		\$53,768	\$30,000	\$56,000	\$50,000	Sod and Misc. Repairs
Increased Service Level	\$76,002	\$0	\$27,000	\$23,500	\$7,000	Popper Scooper \$7K
Barbara Goleman Maintenance	\$0	\$0	\$4,000	\$12,000	\$4,000	Based on joint use agreement with School Board
Community Recreational Programs	\$20,000	\$20,000	\$20,000	\$27,000	\$47,000	Recreational programs for community center
Youth Center Programs		\$0	\$134,500	\$10,000	\$50,000	First full year in FY 06-07, plus \$7.5K for portable skate park
Permit Fees & Misc	\$2,907	\$829	\$1,000	\$1,000	\$1,000	For park activity
Hurricane Costs	\$65,436	\$465,767	\$0	\$60,654	\$0	
Background checks coaches/instructors	\$405	\$4,482	\$5,000	\$5,000	\$7,000	Program started in FY 05-06 and expanded during FY 08
Certifications		\$3,560	\$5,000	\$2,500	\$2,500	Program started in FY 05-06
Uniforms	\$3,982	\$2,729	\$4,000	\$3,000	\$4,000	For park staff
Furniture & Equipment	\$9,539	\$755	\$0	\$8,000	\$0	Includes purchase of WI FI equipment
Capital Outlay		\$0	\$10,000	\$10,000	\$5,000	Purchase of computers and equipment
Special Events	\$39,419	\$47,946	\$35,000	\$35,000	\$25,000	4th of July Events, fireworks \$25K
Cultural Affairs	\$74,762	\$44,370	\$62,000	\$54,000	\$62,000	"Our Town" Painting Competition, Fishing Tournament, Music Concert Series, Paint a Picture for Mom, Miami Lakes Reads, Fourth of July, Children's Film Festival, (2) Car shows, Veteran's Day Parade, Easter Egg Hunt, Music At Large, Black Box Theater (\$12,000)
Education Advisory Board	\$66,000	\$83,000	\$90,000	\$90,000	\$90,000	School Site Enhancement/Educational Programs, KidsID Safety Program, Youth Internship Funding, Imagination Library

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
Black Box Theater	\$0	\$12,000	\$0	\$0	\$0	Rent for \$1,000 per month
Elderly Affairs Committee	\$2,524	\$20,014	\$50,000	\$30,000	\$50,000	Senior Social, Senior Health and Wellness Fair, Flu Shots, Senior Games, Egg Hunt, Best Practices Exchange Conference
Beautification Committee	\$21,949	\$10,968	\$27,000	\$10,000	\$27,000	Landscape Seminars, Color Palette, Education, Earth Day
Economic Development Committee	\$2,849	\$1,467	\$35,000	\$6,000	\$25,000	Dining Guide, Mailings and refreshments for Business Seminars, Miami Lakes Chamber Showcase, ML Fact Brochure, Business Visitation Plaques, 5K Run, Committee Logo and Design
Youth Activities Task Force	\$24,407	\$22,004	\$41,500	\$33,000	\$41,500	Bike Rodeo, Bboy Break-dancing Competition, Haunted House, Photography Club, Movies in the Park, Dance Team, Rent A Teen Program, Donations, Activities for Special Needs Children
<b>Total Parks &amp; Recreation Expenses</b>	<b>\$1,890,923</b>	<b>\$2,570,236</b>	<b>\$2,440,900</b>	<b>\$2,431,204</b>	<b>\$2,481,212</b>	

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<b>Public Works</b>						
Direct Salaries	\$81,966	\$101,347	\$190,800	\$161,423	\$195,359	Public Works and Code Compliance Director, Code Compliance Manager, Quality Assurance Inspector
Payroll Taxes		\$8,758	\$14,700	\$13,062	\$15,060	Based on Salaries
Fringe Benefits	\$17,818	\$22,498	\$43,800	\$41,733	\$46,823	Public Works Director, Code Compliance Manager, and Quality Assurance Inspector
Reimbursement from Stormwater Utility	(\$35,000)	(\$35,000)	(\$35,000)	(\$35,000)	(\$35,000)	Reimbursement for Administration expenses from Stormwater utility
Reimbursement from Gas Tax for operations			(\$200,000)	(\$200,000)	(\$200,000)	Funds from six cent gas tax
Code Enforcement	\$140,512	\$221,986	\$257,000	\$200,600	\$284,000	Based on direct contract with employees (3 code compliance officers) and one Public Works field support
Code Enforcement - Lien Recording	\$1,427	\$1,355	\$1,500	\$3,000	\$3,000	Based on actual expenditures
Special Master	\$1,100	\$1,200	\$3,000	\$1,650	\$1,650	Based on 11 annual hearings at \$150 per hearing
Town Engineer	\$113,879	\$118,000	\$120,000	\$126,000	\$132,000	Based on an estimate of \$10500 per month for FY07 and \$11,000 for FY08
Public Works Permits Plan Review	\$26,700	\$25,713	\$25,000	\$70,000	\$51,600	Based on an average of \$4,300 per month
Transportation Studies	\$0	\$0	\$0	\$0	\$10,000	Miscellaneous Traffic Studies
Vehicle Maintenance	\$0	\$0	\$0	\$2,000	\$2,000	Cost of operating two trucks for Public Works Department
Right of Ways						
Maintenance	\$609,740	\$641,365	\$713,000	\$716,000	\$880,000	Based on contract approved for South Florida Maintenance Services, includes \$50,000 contract allowance, plus other support contracts
Utilities	\$27,732	\$38,132	\$45,000	\$30,000	\$30,000	Based on current activity - 30 accounts (water) \$23,000 and electrical \$7,000
Banners	\$9,297	\$2,625	\$15,000	\$8,000	\$10,000	Winter and summer banners -- 50 additional welcome banners and holiday banners
Townwide Beautification Plan	\$0	\$0	\$0	\$0	\$0	Consultant report
New Town Street Signage	\$0	\$0	\$0	\$0	\$0	Street signage was developed, purchase and installation funded in capital budget
Demand Service transportation				\$50,000	\$61,000	Town bus for on-demand service to be funded from General Fund
Street Lighting - Utilities Cost	\$180,209	\$219,600	\$200,000	\$210,343	\$210,000	Based on FPL actual bill -- \$17,500 per month
Street Lighting Maintenance Cost	\$174,681	\$63,276	\$150,000	\$130,000	\$130,000	Contractor for electrical repair of street lights/Based on current work.
Secure generator for Town Hall			\$50,000	\$67,000	\$0	Design \$12,000, Installation of transfer switch \$35,000, generator \$20,000
Code enforcement publications			\$25,000	\$25,000	\$5,000	Tree care, code enforcement brochure
Hurricane Fair			\$5,000	\$1,000	\$1,000	Advertising and support cost
Hurricane Information Outreach			\$1,500	\$1,500		
Emergency Generators for Traffic Signals				\$14,000	\$0	Cost of Panel and generator is approximately \$3,500 per signal - Assume 4 for current year
Underground Utility Location	\$29,476	\$24,069	\$30,000	\$24,000	\$24,000	Based on current activity \$2,000 per month
Tree Trimming	\$80,354	\$172,011	\$75,000	\$75,000	\$83,248	Tree trimming for neighborhoods - Hurricane Wilma non-eligible corrective pruning FY 05-06
Tree Cutting					\$25,000	To clear path for new sidewalk installation along MLN and remove damage trees

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
Planting new trees	\$1,875	(\$5,094)	\$99,000	\$198,000	\$165,000	Increase allocation to purchase approximately 360 12-16ft.trees per year
Town Maps		\$6,400		\$5,000	\$10,000	15 aerial and 25 (24x36)
Water Standard Study for Lakes		\$25,000	\$0	\$25,000	\$0	Total study cost \$50,000
Hurricane Costs	\$557,967	\$5,324,987	\$0	\$10,000	\$0	
Furniture & Equipment		\$3,389		\$3,000	\$2,000	Miscellaneous Equipment and tools
<b>Total Public Works Expenses</b>	<b>\$2,019,732</b>	<b>\$6,981,615</b>	<b>\$1,829,300</b>	<b>\$1,977,311</b>	<b>\$2,142,740</b>	

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<b>Building</b>						
Direct Salaries	\$130,848	\$353,271	\$243,754	\$280,495	\$308,286	Building Official, Building Administrator, Permit Clerk (2), Receptionist
Payroll Taxes		\$28,936	\$18,761	\$22,096	\$24,067	Based on salaries.
Fringe Benefits	\$32,973	\$68,563	\$56,771	\$72,143	\$75,132	Includes health insurance and retirement program
Car Allowance		\$4,800	\$4,800	\$2,800	\$0	Building Official
Vehicle Maintenance				\$2,000	\$2,000	Fuel and maintenance cost
Contractual - Building Services	\$932,649	\$549,449	\$503,500	\$525,000	\$600,000	Contract with M.T. Causley for permit clerks and inspectors.
Contractual - Services		\$50,805	\$51,840	\$75,695	\$100,000	Direct contract for services
Computer Automation	\$38,989	\$49,512	\$75,000	\$75,000	\$75,000	IT support and equipment funded from technology fee.
Consultant support	\$4,000	\$0	\$30,000	\$27,500	\$5,000	Best practices review and IT review
Studies - Code Enforcement	\$10,000	\$0	\$0	\$0	\$0	Work completed in FY 05
Electronic Records Storage		\$0	\$40,000	\$28,542	\$14,500	Set-up and ongoing cost
Rent	\$17,164	\$36,297	\$52,300	\$52,520	\$54,200	16% of rent payment
Telephone - Cellular	\$3,825	\$7,951	\$7,500	\$7,700	\$7,700	Based on current phone activity
Remote Access Devices		\$0	\$4,320	\$4,320	\$4,320	Communication fees from handheld units
Copier lease		\$4,009	\$4,200	\$4,200	\$4,200	Based on contract
Janitorial			\$4,950	\$9,275	\$6,520	Allocated based on square footage
Office Supplies		\$14,096	\$12,000	\$12,000	\$12,000	Paper and supplies for office personnel
Books and Publications		\$1,016		\$0	\$0	Budgeted in Administration
Printing and binding		\$6,442	\$5,000	\$3,000	\$5,000	Forms
Telephone & Fax	\$0	\$1,665	\$0	\$0	\$0	Included in Administration budget
Electricity	\$2,242	\$2,488	\$2,450	\$5,020	\$5,520	Based on historical cost
Repairs & Maintenance	\$839	\$40	\$650	\$650	\$650	Based on historical cost
Other	\$175	\$460	\$1,000	\$1,000	\$1,000	Included in Administration budget
Uniforms & I.D. Badges	\$2,476	\$31	\$1,000	\$1,000	\$1,000	Uniforms for staff
Condemned Property Cost Recovery	\$0	\$0	\$0	\$0	\$0	Reimbursement for condemnation cost
Hurricane Cost		\$6,190				
Capital Outlay	\$5,545	\$38,112	\$5,000	\$12,500	\$5,000	Capital purchases
<b>Total Building Expenses</b>	<b>\$1,181,728</b>	<b>\$1,224,132</b>	<b>\$1,124,796</b>	<b>\$1,224,456</b>	<b>\$1,311,095</b>	

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<i>Planning and Zoning</i>						
Direct Salaries			\$174,772	\$155,679	\$198,067	P&Z Director, Senior Planner, Zoning Official
Payroll Taxes			\$13,485	\$12,623	\$15,267	P&Z Director, Senior Planner, Zoning Official
Fringe Benefits			\$34,493	\$28,654	\$39,052	P&Z Director, Senior Planner, Zoning Official
Master Plan/Com Plan	\$5,219	\$73,950	\$0	\$3,900	\$0	EAR completed in FY 2006-07
General Planning Consultants	\$0	\$0	\$0	\$27,500	\$0	Part-time support in FY 2006-07
Concurrency Management Program	\$54,800	\$45,700	\$44,000	\$5,000	\$5,000	On-going monitoring for concurrency management
Site plan reviews		\$36,960	\$20,000	\$37,500	\$40,000	Based on site plan request - cost recovery
Geographical Information System support			\$15,000	\$15,000	\$15,000	Prepare zoning maps in GIS through Kimley-Horn
Design review board			\$10,000	\$0	\$0	Decision to implement is pending
Contractual - Planning Services			\$40,000	\$15,000	\$25,000	Town Landscape architect \$25,000 and \$15,000 for bike and pedestrian plan (one time expenses in FY 07)
Funding for Green Building Grant Program					\$30,000	Support Green Building Program Initiatives
Tree inventory and multi-year plan			\$45,000	\$45,000	\$5,000	Purchase of software and assessment
Consultant for Land Code Re-Write	\$0	\$0	\$0	\$0	\$30,000	Support for Commercial/ Industrial code re-write
Legal Support for Master plan/com plan amendment				\$0	\$0	Concurrency mandated by the state - January 2006
Legal Support for Land Code Re-Write	\$39,539	\$16,919	\$50,000	\$50,000	\$25,000	Legal support for the code re-write, effort to continue in FY 07
<b>Total Planning &amp; Zoning Expenses</b>	<b>\$99,558</b>	<b>\$173,529</b>	<b>\$446,750</b>	<b>\$395,856</b>	<b>\$427,386</b>	

**Town of Miami Lakes  
General Fund**

	Ending Balance 9/30/2005	Ending Balance 9/30/2006	Approved Budget FY 06-07	Projection FY 06-07	Proposed FY 07-08	Description
<i>Payments to other governments</i>						
Mitigation Payment	\$1,604,305	\$1,679,707	\$1,702,007	\$1,762,013	\$0	
Debt Service Payment Stormwater	\$0	\$0	\$0	\$0	\$0	Moved to Stormwater Fund
QNIP Debt Service Payment	\$169,538	\$169,538	\$169,538	\$169,538	\$169,538	Schedule debt service payment.
<b>Total Debt Service</b>	<b>\$1,773,843</b>	<b>\$1,849,245</b>	<b>\$1,871,545</b>	<b>\$1,931,551</b>	<b>\$169,538</b>	
<b>Total Expenditures</b>	<b>\$14,171,489</b>	<b>\$21,450,245</b>	<b>\$17,183,456</b>	<b>\$17,584,594</b>	<b>\$16,809,590</b>	
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$1,724,062</b>	<b>\$1,140,187</b>	<b>\$127,208</b>	<b>\$449,406</b>	<b>\$1,172,386</b>	
<i>Other Financing Sources (Uses)</i>						
Special Projects Fund	\$0	(\$15,589)	\$0	\$0	\$0	
Capital Projects Fund	(\$1,350,000)	(\$478,000)	(\$907,000)	(\$916,516)	(\$1,800,000)	Programmed mitigation funds under capital budget, assume that funds will not be expended until any potential mitigations is settled.
Transfer to General Fund Budget	(\$427,659)	(\$464,308)	\$0	(\$500,000)	\$0	
Prior Year Adjustments	\$0	\$0	\$0	\$0	\$0	
Unreserved Prior Year Fund Balance	\$2,131,747	\$1,978,392	\$1,249,137	\$2,026,683	\$590,228	
<b>Total Other Financing Sources (Uses)</b>	<b>\$354,088</b>	<b>\$1,020,496</b>	<b>\$342,137</b>	<b>\$610,167</b>	<b>(\$1,209,772)</b>	
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$2,078,150</b>	<b>\$2,160,683</b>	<b>\$469,345</b>	<b>\$1,059,574</b>	<b>(\$37,387)</b>	
<b>Fund Balance Beginning of Year</b>	<b>\$3,446,989</b>	<b>\$3,393,392</b>	<b>\$2,798,137</b>	<b>\$3,575,683</b>	<b>\$2,608,574</b>	
<b>Fund Balance End of Year</b>	<b>\$3,393,392</b>	<b>\$3,575,683</b>	<b>\$2,018,345</b>	<b>\$2,608,574</b>	<b>\$1,980,959</b>	
Fund Balance Reserve	(\$1,415,000)	(\$1,549,000)	(\$1,718,346)	(\$1,718,346)	(\$1,680,959)	
Reserve for Hurricane FEMA Review			(\$300,000)	(\$300,000)	(\$300,000)	
Carry-Over Fund into Operating Revenues						
<b>Fund Balance Available (Shortage)</b>	<b>\$1,978,392</b>	<b>\$2,026,683</b>	<b>(\$0)</b>	<b>\$590,228</b>	<b>\$0</b>	

*Special Projects Fund*

TRANSPORTATION, TRANSIT AND POLICE IMPACT FEES

*Local Option Gas Tax*

Local Option Gas tax is derived from the six (6) cents which is imposed on Motor and Diesel Fuels. For Fiscal Year 2007-08, the Town is anticipating receiving a total of \$390,000. Additionally, the estimated carry-over funds are budgeted at \$122,306 for a total budget of \$512,306.



This funding is limited to transportation related activities. The activities funded for FY 2007-08 include: road system maintenance (\$223,356), trip hazard sidewalk replacement (\$159,000), stripping and signs (\$20,000) and a transfer to the capital budget (\$100,000) for the road resurfacing program.

*Transit Sales Tax*

The Town is anticipating revenues of \$436,809 for Fiscal Year 2007-08, which include \$183,143 from the 20% Transportation Sales Tax dedicated to transit, State grant funds of \$119,187, \$45,786 from the Transportation Sales Tax dedicated to administration and prior-year carryover funds of \$88,693.

The FY 2007-08 programs will include \$125,000 for additional bus shelters, the funding for new transit routes (\$238,374), transportation administration (\$45,786) and cleaning of the bus shelters (\$12,800).





*Police Impact Fees*

Impact fees are paid based on new construction. The Police Impact Fees are budgeted under the Special Project fund to ensure that they are not committed with routine operating expenses; the Town is projecting to receive about \$10,000 for the FY 2007-08, plus a carry-over of \$150,037. This fund will be used for equipment acquisition and to supplement any future land purchase for a Town Hall police station.



*Special Projects Fund*

STORMWATER

*Stormwater Utility*

Per the Stormwater Management Master Plan, the Town is anticipating receiving approximately \$850,000 based on a rate of \$4.50 per ERU with no change from current fiscal year. The budget includes all of the cost of operating the utility as well as street sweeping, canal, drainage cleaning, and a transfer to the capital fund of \$175,000 per year.



**Town of Miami Lakes**  
Special Projects Fund

	Ending Balance 9/30/2006	Budget FY 06-07	Projection FY 06-07	Amended FY 07-08	Description
<i>Transportation</i>					
<i>Revenues &amp; Other Resources</i>					
<b>Local Option Gas Tax - 6 cents</b>					
Current Year Revenue	\$396,902	\$362,800	\$390,000	\$390,000	Based on DOR estimate
Disaster Relief Funding - Hurricane Reimb.	\$46,322		\$0	\$0	
Prior-Year Carry-Over Funds	\$19,993	\$108,150	\$214,306	\$122,306	
	<b>\$463,217</b>	<b>\$470,950</b>	<b>\$604,306</b>	<b>\$512,306</b>	
<b>Local Option Gas Tax - 6 cents</b>					
Road System Maintenance	\$10,200	\$229,950	\$220,000	\$223,356	Pot-hole repair, signage and general public works activities reimbursement of \$200,000
Sidewalk Replacement	\$74,397	\$141,000	\$159,000	\$159,000	Replaced trip-hazard sidewalks
Hurricane cost	\$52,939		\$0	\$0	
Stripping and signs	\$11,375	\$0	\$3,000	\$20,000	Neighborhood stripping
Transfer to Capital	\$100,000	\$100,000	\$100,000	\$100,000	Transfer to Capital Budget
	<b>\$248,911</b>	<b>\$470,950</b>	<b>\$482,000</b>	<b>\$502,356</b>	
<b>Reserved for Road System</b>	<b>\$214,306</b>	<b>\$0</b>	<b>\$122,306</b>	<b>\$9,950</b>	

**Town of Miami Lakes**  
Special Projects Fund

	Ending Balance 9/30/2006	Budget FY 06-07	Projection FY 06-07	Amended FY 07-08	Description
<b>Transportation Sales Tax - Transit Portion</b>					
Transit Revenue 20% share of PTP	\$164,400	\$153,000	\$165,000	\$183,143	20% of Half Cent - transit improvements only
Transfer from General Fund	\$15,589	\$0	\$0	\$0	
Federal Grant for bus purchase		\$210,000	\$0	\$0	Federal match 70% of \$300,000
State Grant for Bus purchase		\$45,000	\$0	\$0	State match 15% of \$300,000
State Grant for Operations		\$0	\$0	\$119,187	
Administration Revenue 5% of PTP	\$41,100	\$38,000	\$41,250	\$45,786	
Prior-Year Carry-Over Funds	\$67,428	\$1,883	\$31,693	\$88,693	
	\$288,517	\$447,883	\$237,943	\$436,809	
<b>Transit Improvements (Transp Sales Tax)</b>					
Bus Shelters	\$104,345	\$0	\$50,000	\$125,000	Installations planned for FY 2006-07 and FY 2007-08
Bus Benches	\$0	\$0	\$0	\$0	
Bus Acquisition	\$49,945	\$300,000	\$0	\$0	Assume 15% local match required
Trolley Bus local match	\$45,845		\$30,000	\$238,374	Local Match for State Grant two year agreement starting in July 07
Demand Service Expenses	\$15,589	\$71,583	\$0	\$0	
Funding for trolley bus	\$0	\$38,300	\$21,600	\$0	Assume July 1, 2007 bus delivery
Transportation Master Plan/MPO LRT					
Administration Expense	\$41,100	\$38,000	\$41,250	\$45,786	
Cleaning of bus shelters			\$6,400	\$12,800	South Florida Maintenance contract for cleaning
Transit Route Plan					
Walking Assessment Study					
Contingency	\$0	\$0	\$0	\$14,849	
Traffic Studies					
	\$256,824	\$447,883	\$149,250	\$436,809	Includes long range plan update and traffic light on 162nd St. Based on recommendation from Transportation Master Plan
Reserved for Transit	\$31,693	\$0	\$88,693	(\$0)	

**Town of Miami Lakes**  
Special Projects Fund

	Ending Balance 9/30/2006	Budget FY 06-07	Projection FY 06-07	Amended FY 07-08	Description
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<b>Impact Fees - Police</b>					
Current Year Revenue	\$20,372	\$6,500	\$49,941	\$10,000	Revenues collected as per Police Impact Fee Ordinance
Prior-Year Carry-Over Funds	\$166,873	\$23,373	\$129,969	\$150,037	
	<u>\$187,246</u>	<u>\$29,873</u>	<u>\$179,910</u>	<u>\$160,037</u>	
<b>Police Impact Fees - Capital Projects</b>	\$57,277	\$29,873	\$29,873	\$106,500	
Reserved for Police	\$129,969	\$0	\$150,037	\$53,537	
<hr/>					
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<b>Other</b>					
Interest Income	\$22,983	\$3,000	\$17,500	\$12,000	
Prior-Year Carry-Over Funds	\$38,967	\$54,967	\$61,951	\$76,451	
	<u>\$61,951</u>	<u>\$57,967</u>	<u>\$79,451</u>	<u>\$88,451</u>	
<b>Other</b>					
Operating Reserve	\$0	\$3,000	\$3,000	\$3,000	
Unreserved	\$61,951	\$54,967	\$76,451	\$85,451	
<hr/>					
<b>Total Revenues &amp; Other Resources</b>	<u>\$1,000,931</u>	<u>\$1,006,674</u>	<u>\$1,101,609</u>	<u>\$1,197,602</u>	
<b>Total Expenditures</b>	<u>\$563,013</u>	<u>\$951,706</u>	<u>\$664,123</u>	<u>\$1,048,665</u>	
<b>Excess (Deficiency) of Revenues &amp; Other Resources over Expenditures</b>	<u>\$437,918</u>	<u>\$54,968</u>	<u>\$437,486</u>	<u>\$148,937</u>	
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

**Town of Miami Lakes**  
Special Projects Fund

	Ending Balance 9/30/2006	Budget FY 06-07	Projection FY 06-07	Amended FY 07-08	Description
<b><i>Stormwater Revenues</i></b>					
Stormwater Utility Revenue	\$876,342	\$1,000,000	\$1,262,970	\$850,000	As per Stormwater Management Master Plan. Based on a rate of \$4.50 per ERU.
Retro-Billing Adjustment Oct '03 to Sept '05	(\$263,405)				
Disaster Relief Funding - Hurricane Reimb.	\$16,745				
Prior-Year Carry-Over Funds	\$702,927	\$594,343	\$427,812	\$676,932	
<b>Total Revenues &amp; Other Resources</b>	<b>\$1,332,609</b>	<b>\$1,594,343</b>	<b>\$1,690,782</b>	<b>\$1,526,932</b>	
<b><i>Stormwater Expenses</i></b>					
Transfer to Capital for renovations	\$150,000	\$175,000	\$175,000	\$250,000	As per Stormwater Management Master Plan
System Maintenance	\$184,537	\$330,000	\$250,000	\$200,000	Clean Catch basins & Manholes - 1/2 per year -- Pipe Flushing - 1/5 per year -- Exfiltration Trench Cleaning - 1/5 per year
Included above	\$0	\$0	\$0	\$0	
Included above	\$0	\$0	\$0	\$0	
Street Sweeping and Litter Collection	\$56,131	\$60,000	\$60,000	\$60,000	As per Stormwater Management Master Plan 24 sweeping cycles per year at 2,500 /ea
Canal Maintenance	\$35,767	\$83,000	\$83,000	\$83,000	Debris removal \$50,700, and herbicide treatment \$32,300.
Hurricane Costs	\$52,722				
NPDES - MS4 Permit Monitoring Fee to DERM	\$23,850	\$30,000	\$23,850	\$23,850	As per County interlocal agreement - including DERM monitoring Included above Required every 4 years
DERM Monitoring	\$0	\$0	\$0	\$0	
NPDES - Computer Discharge Model	\$31,250	\$0	\$0	\$0	
Inspection of private Stormwater systems and swales	\$0	\$20,000	\$20,000	\$20,000	Includes swale inspections and private system monitoring as required by NPDES
Master Plan Update	\$61,888	\$0	\$0	\$0	
WASAD Fee Collection	\$31,508	\$27,000	\$27,000	\$27,000	As per WASAD interlocal agreement - fee to collect Stormwater charges \$35,000 for Engineering and \$50,000 for GIS mapping
Professional Services - Engineering	\$0	\$85,000	\$25,000	\$85,000	
Professional Services - Legal	\$11,628	\$10,000	\$10,000	\$10,000	
Stormwater Utility Director	\$35,000	\$35,000	\$35,000	\$35,000	
Stormwater Utility Administration	\$100,000	\$100,000	\$100,000	\$100,000	
Minor Repairs and Improvements	\$59,260	\$60,000	\$60,000	\$100,000	As per Stormwater Management Master Plan
Contingency	\$0	\$40,000	\$40,000	\$50,000	
Community Rating System - FEMA Program	\$1,712	\$10,000	\$10,000	\$10,000	Flood Management program -- Contract amount Required for NPDES and CRS annual certifications
Public Outreach and Workshops for MS4 Permit	\$25,000	\$25,000	\$25,000	\$25,000	
QNIP Debt Service Payment - Stormwater	\$69,544	\$70,000	\$70,000	\$70,000	
<b>Total Stormwater Expenses</b>	<b>\$904,798</b>	<b>\$1,160,000</b>	<b>\$1,013,850</b>	<b>\$1,148,850</b>	
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$427,812</b>	<b>\$434,343</b>	<b>\$676,932</b>	<b>\$378,082</b>	
<b>Total Expenses - Special Project Fund</b>	<b>\$1,467,810</b>	<b>\$2,111,706</b>	<b>\$1,677,973</b>	<b>\$2,197,515</b>	

*Capital Project Fund*

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The proposed capital budget consists primarily of four programs: Parks Development, Transportation Improvements, Stormwater Improvements and a newly added facilities development program. The total budget for all four areas is \$7.274 million for FY 2007-08.

*Capital Program Allocation for FY 2007-08*

*Parks Development*

The Parks Capital Development Program focuses on the completion of Phase III of Royal Oaks Park (\$1,700,000), completing the design and begin construction of the Miami Lakes Park Club House and Gym ((\$1,550,000), general improvements at Miami Lakes Park (\$673,000), the refurbishment of pocket/mini park tot- lots (\$260,000), and beautification matching grants for a total program of \$4.208 million.



The Phase III of Royal Oaks Park will include the construction of a community center and additional parking. The center will provide for much needed indoor recreation and community programming space. The funding for Phase III is primarily from the County's General Obligation Bond Program. Phase IV of Royal Oaks Parks includes the maintenance facility. No funding has been identified for that project.

The Budget also includes \$1.55 million to complete the design of the Club House and Gym and for the construction of the Club House area. The construction of the Gym is

estimated around \$3 million, with the timing of this construction depending on the funding availability. The School Board staff has indicated that they will be interested in participating in the construction of the gym.

General Improvements at Miami Lakes Park will include the re-development of the park's aquatic center to include a dock/marina area for non-motorized boating and fishing pier, an exercise/walking trail, and picnic shelters. In addition, these improvements include the addition of a fully-ADA accessible boundless playground and the resurfacing of the basketball/tennis courts at the park. These improvements are partially-funded through various State grants.

*Capital Project Fund*

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Also, the program includes approximately \$260,000 for the development of new tot-lots/pocket parks and for the refurbishment of existing pocket/mini park tot-lots. This will complete the fourth phase of our tot-lot renovation program and the expansion of our tot-lot system. The tot-lot renovation is expected to be completed in FY 2008-09. The Town will still need to address the replacement of the sprinkler system in most of our tot-lots over the next five years.

Funding for this program is available from park impact fees and transfers from the General Fund. Various grants

have been acquired to assist with the funding of these capital improvements. These grants were made available by Miami-Dade County (Safe Neighborhood Parks Grant, General Obligation Bond Program) and the State of Florida (Florida Recreation and Development Assistance Grant Program, Land and Water Conservation Fund).





*Capital Project Fund*

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*Transportation Improvements*

The Transportation Improvement program is based on the Road Improvement Report that was completed by Kimley-Horn in August 2002. This program has been modified to ensure that road resurfacing projects are coordinated with stormwater improvements and project costs have been updated to reflect recent increases in construction costs. The estimated cost of this program for Fiscal Year 2007-08 is \$0.802 million.



Funding for this program is available from the Transportation Half-Cent sales tax, the three (3) and a portion of the six (6) cent local option gas tax funds available to the municipality and State grants.

The proposed projects for FY 2007-08 include:

1. Lake Carol, Lake Sandra, and Lake Elizabeth – The Lake Glenn Ellen & Lake Cynthia project which was completed in FY 2006-07 addressed the area around Lake Glenn Ellen and Lake Cynthia. This project will complete the roadway classified as Fair 1 in the Town’s Roadway Assessment Report. This project will complete the resurfacing of roads in the southwest neighborhoods accessed by Balgowan Road. The roads included in this project will also receive drainage improvements under the Stormwater Capital Improvement budget.
2. Loch Ness – The Loch Ness project includes roadways in the neighborhood north of the C-8 Canal and west of Ludlam Road that is accessed by Loch Ness Drive. Design of this project was completed in FY 2006-07 and a contractor was selected through a competitive bidding process. This project will complete the roadway classified as Fair 3 in the Town’s Roadway Assessment

*Capital Project Fund*

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Report. The roads included in this project will also receive drainage improvements under the Stormwater Capital Improvement budget.

3. Eagle Nest Terrace, Pent Place, Turn Bull, Cowpen Road, Gage Place, Meadow Walk – This project includes many of the roadways in the area east of Ludlam Road, north of Miami Lakeway North and west of Miami Lakeway North. This project represents the roadways classified as Fair 5 in the Town’s Roadway Assessment Report that only require minor drainage improvements. The Main Street, Bull Run Road, Miami Lakes Drive, and Miami Lakeway North projects discussed later will complete the roadways classified as Fair 5.
4. Commerce Way from 80th Avenue to 87th Avenue – This section of Commerce Way serves many of the office based businesses in Miami Lakes and is in need of resurfacing and pavement marking improvements.
5. Main Street – The Main Street project will address drainage issues on Main Street between Miami Lakeway North and Bull Run Road under the Stormwater Capital Improvements budget. The road will also be resurfaced under this Transportation Capital Improvements budget as part of the Fair 5 classification.



We plan to continue the transportation capital improvement program in future years. For FY 2008-09 through FY 2011-12, the following projects are planned:

1. **Bull Run Road** – This project will allow resurfacing of one of the major streets in the downtown area. This project is part of completing the roadways classified as Fair 5. Drainage improvements will be included in the project under the Stormwater Capital budget.

*Capital Project Fund*

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2. ***Miami Lakes Drive from Miami Lakeway North to Cowpen and Miami Lakeway North from Miami Lakes Drive to Ludlam Road*** – The listed streets will be resurfaced and minor drainage improvements included in the Stormwater Capital budget will be incorporated into the project. This project will complete the roadways classified as Fair 5.
3. ***Miami Lakeway North east of Ludlam*** – These resurfacing improvements will include the portion of Miami Lakeway North between Celebration Point and Miami Lakes Drive and will be constructed in conjunction with drainage improvements in the area. This project will complete restoration of Fair 2 roadway assessment classification.
4. ***Lake Patricia Area, Lake Candlewood Court, Lake Champlain Terrace, Lake Geneva Road, Lake George Court*** – This project will allow us to resurface roadways in the area south of Miami Lakeway South and east of Ludlam Road. This project represents the roadways classified as Fair 6 in the Town’s Roadway Assessment Report that only require minor drainage improvements. Those minor drainage improvements are included in the Stormwater Capital Improvement budget.
5. ***Lake Patricia Area, Lake Childs Court, Lake Claire Court, Lake Patricia Drive, Lake Samac Avenue, and Success Place*** – This project will allow us to resurface the remaining Fair 6 classified roadways in the area south of Miami Lakeway South and east of Ludlam Road. This project is part of a larger drainage improvement project included in the Stormwater Capital Improvement budget.
6. ***Northeast Industrial Areas*** – This project includes resurfacing along NW 163rd Street and NW 165th Terrace and NW 59th Avenue between the Palmetto Expressway and NW 163rd Street associated with the drainage project funded under the Stormwater Capital Improvement budget. This project represents a portion of the roadways classified as Fair 7 in the Town’s Roadway Assessment Report.
7. ***Industrial Area and Business Park East*** – These projects will resurface the streets in the area between Red Road and NW 59th Street south of NW 163rd Street and north of the C-8 Canal in conjunction with the drainage improvements planned for the area under the Stormwater Capital Improvement budget. This project will complete a majority of the roadways classified as Fair 7 in the Town’s Roadway assessment Report.



*Capital Project Fund*

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*Stormwater Improvements*

The Stormwater Improvement program is based on the Stormwater Capital Improvement Master Plan update that was completed by Kimley-Horn in FY 2005-06. The estimated cost of this program for Fiscal Year 2007-08 is \$1.683 million.

Funding for these projects is available from the Transportation Half-Cent sales tax, transfer from the Stormwater Utility, Local Options Gas Tax and State grants.

Implementation of these projects will improve drainage conditions in the areas covered by the projects and improve the water quality of the water bodies adjacent to them. In conjunction with the Stormwater improvements, the roadways in each drainage project area will be resurfaced under the Transportation Capital budget.



The proposed projects for FY 2007-08 include:

1. **Lake Elizabeth 1 & 3, Lake Carol 2 & 3 and Lake Sandra** – The Lake Glenn Ellen & Lake Cynthia project which was completed in FY 2006-07 addressed the area around Lake Glenn Ellen and Lake Cynthia. This project will complete the proposed Stormwater Master Plan improvements in the southwest neighborhoods accessed by Balgowan Road by addressing drainage issues around Lake Elizabeth, Lake Carol, and Lake Sandra.
2. **Loch Ness** – The Loch Ness project addresses drainage problems identified in the Stormwater Master Plan in the neighborhood north of the C-8 Canal and west of Ludlam Road that is accessed by Loch Ness Drive. Design of this project was completed in FY 2006-07 and a contractor was selected through a competitive bidding process. Construction on the project will be completed in FY 2007-08.

*Capital Project Fund*

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3. **Main Street Project** – The Main Street project will address drainage issues on Main Street between Miami Lakeway North and Bull Run Road. This area has been identified as a priority, because of the poor performance of the existing drainage system and its key location within the Town.
4. **Minor drainage improvements associated with Cowpen Road, Gage Place and Meadow Walk.** This project will allow us to incorporate minor drainage improvements in the resurfacing plans for the listed streets.



The Town is planning to continue the stormwater capital improvement program in future years. For FY 2008-09 through FY 2011-12, the following projects are planned:

1. **Bull Run Road** – This project will allow drainage improvements to reduce ponding on one of the major streets in the downtown area. Bull Run Road will also be resurfaced under the transportation capital project fund.
2. **Minor drainage improvements for Miami Lakes Drive from Miami Lakeway North to Cowpen and Miami Lakeway North from Miami Lakes Drive to Ludlam Road.** This project will allow us to incorporate minor drainage improvements in the resurfacing plans for the listed streets.
3. **Miami Lakeway North** – These drainage improvements will include the portion of Miami Lakeway North between Celebration Point and Miami Lakes Drive and will improve roadway ponding in this area.
4. **Lake Patricia Area, Lake Candlewood Court, Lake Champlain Terrace, Lake Geneva Road, Lake George Court** – This project will allow us to incorporate minor drainage improvements in the resurfacing plans for the area south of Miami Lakeway South and east of Ludlam Road.

*Capital Project Fund*

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5. **Northeast Industrial Areas** – This project includes drainage improvements along NW 163rd Street and NW 165th Terrace and NW 59th Avenue between the Palmetto Expressway and NW 163rd Street.
6. **Lake Patricia** – This project includes drainage improvements to the area south and west of Lake Patricia that will improve ponding in the roadways and water quality of the Stormwater discharge to Lake Patricia.
7. **Industrial Area and Business Park East** – These projects will improve drainage conditions in the area between Red Road and NW 59th Ave. south of NW 163rd Street and north of the C-8 Canal.

*Facilities Development and Equipment*

The Budget for FY 2007-08 is \$500,000. This funding is provided through the County’s General Obligation Bond for the acquisition of land for a future police station.

During the current Fiscal Year the Town acquired three vehicles for the use of our Building, Public Works and Parks and Recreation departments.



**Town of Miami Lakes**

**Capital Project Fund**

		<b>FY 2006-07 Budget</b>	<b>FY 2006-07 Projection</b>	<b>FY 2007-08 Budget</b>	<b>FY 2008-09 Budget</b>	<b>FY 2009-10 Budget</b>	<b>FY 2010-11 Budget</b>	<b>FY 2011-12 Budget</b>	<b>TOTAL PROJECT COST</b>
<b>Park Improvements</b>									
<b>Revenues</b>									
	<i>Park Impact Fees- Transfer from Operating Budget</i>	\$0	\$0	\$0	\$0				\$644,663
	<i>Park Impact Fees Collected</i>	\$20,000	\$4,680	\$20,000	\$20,000	\$20,000	\$20,000	\$0	\$397,625
	<i>SNP Grant for ROP</i>	\$200,000	\$0	\$200,000	\$0				\$200,000
	<i>SNP Grant for Miami Lakes Park</i>	\$47,000		\$47,000					\$81,100
	<i>State Grants - Florida Recreation and Development - MLP</i>	\$100,000	\$100,000						\$100,000
	<i>State Grants-Florida Land and Water Grant - MLP</i>	\$200,000	\$200,000						\$200,000
	<i>State Grants-Florida Recreational and Development Grant- ROP</i>	\$200,000	\$200,000						\$400,000
	<i>State Grants-Florida Recreational and Development Grant- Boundless Playground-MLP</i>			\$112,500	\$0				\$112,500
	<i>State Grants-Florida Recreational and Development Grant- Florida Estates</i>			\$0	\$99,000				\$99,000
	<i>Florinda Estate Land In-Kind Contribution</i>			\$0	\$33,000				\$33,000
	<i>Developer Contributions</i>								\$35,000
	<i>County's General Obligation Bond Program</i>	\$1,807,055	\$176,387	\$1,700,000	\$0				\$2,000,000
	<i>Family Tree Project</i>								\$3,300
	<i>Corporate Contributions</i>								\$0
	<i>Transfer from General Fund - Match for Miami Lakes Park FRDAP</i>	\$100,000	\$100,000						\$100,000
	<i>Transfer from General Fund - Match for Miami Lakes Park - Land &amp; Water</i>	\$200,000	\$200,000						\$200,000
	<i>Transfer from General Fund - Match for FRDAP for Boundless Playground</i>			\$37,500					\$37,500
	<i>Transfer from General Fund - Match for Miami Lakes Park - SNP</i>	\$47,000		\$47,000					\$47,000
	<i>Transfer from General Fund - Match for Royal Oaks Park FRDAP</i>	\$200,000	\$200,000						\$200,000
	<i>Transfer from General Fund</i>	\$300,000	\$347,000	\$1,715,500	\$750,000	\$750,000	\$750,000	\$250,000	\$8,236,737
	<b>Sub-total Transfer from General Fund</b>	<b>\$847,000</b>	<b>\$847,000</b>	<b>\$1,800,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$750,000</b>	<b>\$250,000</b>	<b>\$8,821,237</b>
	<b>Sub-total Revenues</b>	<b>\$3,421,055</b>	<b>\$1,528,067</b>	<b>\$3,879,500</b>	<b>\$902,000</b>	<b>\$770,000</b>	<b>\$770,000</b>	<b>\$250,000</b>	<b>\$13,127,425</b>
	<i>Prior-Year Carry-over Funds</i>	\$704	\$117,622	\$465,532	\$166,583	\$121,583	\$466,583	\$611,583	
	<b>Total Total Revenues</b>	<b>\$3,421,759</b>	<b>\$1,645,689</b>	<b>\$4,345,032</b>	<b>\$1,068,583</b>	<b>\$891,583</b>	<b>\$1,236,583</b>	<b>\$861,583</b>	<b>\$13,127,425</b>
<b>Expenses</b>									
<b>Royal Oaks Park</b>									
	<i>Pre-Construction Site Work</i>								\$926,928
	<i>Design and Construction of Phase I plus approved additional work of \$94,000</i>		\$0	\$0					\$3,030,953
	<i>Relocate and installed tot-lot equipment</i>		\$0	\$0					\$46,208
	<i>Park Hedge material</i>		\$-16,758	\$0					\$0
	<i>Miscellaneous</i>		\$0	\$0					\$529
	<i>Design and Construction of Phase II</i>	\$400,000	\$462,712	\$0	\$0	\$0			\$487,182
	<i>Architectural services ACAI</i>		\$2,646	\$0					\$97,357
	<i>Architectural services MC Harry</i>		\$170,900						\$170,900
	<i>Architectural services RFP Documents KHA</i>		\$3,250						\$3,250
	<i>Construction of parking lot</i>		\$57,701						\$197,177
	<i>Construction of maintenance facility</i>								\$0
	<i>Kimley-Horn Site Civil Contract</i>		\$40,500						\$40,500
	<i>Kimley-Horn Oversight</i>	\$100,000	\$14,050	\$50,000					\$72,800
	<i>Site Civil Construction for Community Center</i>			\$300,000					\$300,000
	<i>Construction of Phase III- Community Center</i>	\$1,657,100		\$1,350,000	\$450,000	\$0			\$1,800,000
	<b>Total</b>	<b>\$2,157,100</b>	<b>\$735,000</b>	<b>\$1,700,000</b>	<b>\$450,000</b>	<b>\$0</b>			<b>\$7,323,662</b>
	<i>Contingency</i>	\$50,000	\$0	\$0	\$0	\$0			\$0
	<b>Grand Total for Royal Oaks Park</b>	<b>\$2,207,100</b>	<b>\$735,000</b>	<b>\$1,700,000</b>	<b>\$450,000</b>	<b>\$0</b>			<b>\$7,323,662</b>
<b>Acquisition &amp; Development of Tot-Lots/Mini-Parks</b>									
	<i>Rehab existing tot-lots</i>	\$100,000	\$182,005	\$180,000	\$220,000	\$0			\$626,508
	<i>Rehab tot-lots irrigation</i>					\$100,000	\$100,000	\$100,000	\$300,000
	<i>Park Development - Florinda States</i>			\$0	\$132,000				\$132,000
	<i>Park Development at P 86 165th Street and 78th Avenue</i>		\$99,895						\$99,895
	<i>Park Development at 169 Terr and 89 Court</i>	\$25,000	\$0	\$50,000	\$0	\$0			\$50,000
	<i>Lot acquisition 146 St and 92 Avenue</i>								\$84,049
	<b>Bob Graham School Facilities</b>								\$0
	<b>Miami Lakes Pool</b>					\$0			\$0
	<b>Miami Lakes Youth Center</b>								\$0
	<b>Funding for Beautification; matching grant</b>	\$25,000	\$5,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$161,211
<b>Miami Lakes Park - General Improvements</b>									
	<i>Parking lot resurface - transfer to Stormwater Improvements</i>								\$170,000
	<i>Kimley Horn Marina and FDRAP grant improvements</i>		\$49,000	\$14,500					\$99,500
	<i>Contract with Development and Communications Group</i>	\$400,000	\$100,000	\$294,264					\$396,464
	<i>Contract for dock installation</i>		\$0	\$120,685					\$120,685
	<i>FRDAP Matching for Picnic and Pathway</i>	\$200,000	\$0	\$0					\$0
	<i>SNP Matching - Tennis and Basketball Improvements</i>	\$94,000	\$0	\$94,000					\$94,000
	<i>Design Park Redevelopment Program</i>	\$100,000	\$6,007	\$250,000					\$359,619
	<i>Architectural services RFP Documents KHA</i>		\$3,250						\$3,250
	<b>Boundless Playground</b>			\$150,000					\$150,000
	<i>Construction Park Re-development program</i>	\$175,000	\$0	\$1,300,000	\$120,000	\$300,000	\$500,000	\$500,000	\$2,720,000
	<b>Grand Total for Miami Lakes Park</b>	<b>\$969,000</b>	<b>\$158,257</b>	<b>\$2,223,449</b>	<b>\$120,000</b>	<b>\$300,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$4,113,518</b>

**Town of Miami Lakes**

**Capital Project Fund**

	<i><b>FY 2006-07 Budget</b></i>	<i><b>FY 2006-07 Projection</b></i>	<i><b>FY 2007-08 Budget</b></i>	<i><b>FY 2008-09 Budget</b></i>	<i><b>FY 2009-10 Budget</b></i>	<i><b>FY 2010-11 Budget</b></i>	<i><b>FY 2011-12 Budget</b></i>	<i><b>TOTAL PROJECT COST</b></i>
<i>Total Expenses - All Parks</i>	\$3,326,100	\$1,180,157	\$4,178,449	\$947,000	\$425,000	\$625,000	\$625,000	\$12,890,842
<i>Surplus or Deficit</i>	\$95,659	\$465,532	\$166,583	\$121,583	\$466,583	\$611,583	\$236,583	\$236,583



**Town of Miami Lakes**

**Capital Project Fund**

	<b>FY 2006-07 Budget</b>	<b>FY 2006-07 Projection</b>	<b>FY 2007-08 Budget</b>	<b>FY 2008-09 Budget</b>	<b>FY 2009-10 Budget</b>	<b>FY 2010-11 Budget</b>	<b>FY 2011-12 Budget</b>	<b>TOTAL PROJECT COST</b>
<b>Transportation Improvements</b>								
<b>Revenues</b>								
Half Cent Sales Tax	\$602,700	\$616,585	\$686,786	\$707,390	\$728,611	\$750,470	\$772,984	\$6,306,405
Grant - 87th Ave Improvements								\$99,600
Transfer from General Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$845,400
Transfer from Special Project Fund - Local Option Six Cent Gas Tax	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$1,641,159
Local Option Gas Tax - Three Cents	\$155,400	\$106,500	\$147,000	\$151,410	\$155,952	\$160,631	\$165,450	\$1,620,763
<i>Sub-total Revenues</i>	\$858,100	\$823,085	\$933,786	\$958,800	\$984,564	\$1,011,100	\$1,038,433	\$10,513,327
Prior-Year Carry-over Funds	\$932,312	\$1,009,261	\$543,465	\$74,828	\$99,938	\$214,501	\$220,742	
<b>Total</b>	\$1,790,412	\$1,832,346	\$1,477,251	\$1,033,628	\$1,084,501	\$1,225,602	\$1,259,175	\$10,513,327
<b>Expenses</b>								
NW 87th Ave - Landscp/Irrig/Light								
Street Lighting Improvement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$333,200
Landscaping and Irrigation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$417,639
Construction Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,910
Landscaping and Irrigation North of 163St	\$100,000	\$0	\$0	\$100,000	\$100,000	\$0	\$0	\$200,000
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Sub-Total</i>	\$100,000	\$0	\$0	\$100,000	\$100,000	\$0	\$0	\$959,749
<b>Improvements Based on Road Assessment Report</b>								
1 Road Repair and Resurfacing including Work Order#1								\$172,867
2 Miami Lakeway South								\$40,000
3 NW146 th St								\$30,000
4 Kingsmoor Way								\$26,000
5 NW 82nd Avenue (D)	\$100,000	\$171,000	\$0	\$0				\$171,000
6 Loch Lamond (D)								\$54,273
7 Graham Dairy Lake Partial Resurfacing	\$77,400							\$94,777
8 Various Projects								\$76,640
9 NW 154th Street (D) - Transferred to Stormwater Improvements								\$130,000
10 Lake Glenn Ellen (D) & Lake Cynthia (D) - Transferred to Stormwater Improvements								\$146,000
11 Lake Cynthia Area (D)								\$0
12 Miami Lakeway N (East of Ludlam) (D) - Portion south of Celebration point pending				\$0	\$50,000			\$140,000
13 Median on 82nd and 89 Avenues	\$70,000	\$70,000						\$135,296
14 Governor Bob Graham Parkway	\$70,000	\$100,000						\$100,000
15 Lake Patricia Area, Fair 6, Lake Candlewood Ct, Lake Champlain Terr, Lake Geneva Rd, Lake George Ct						\$90,750		\$90,750
16 Lake Patricia Drainage related improvements						\$100,650		\$100,650
17 Lake Katherine Area								\$16,941
18 NE Industrial Area						\$53,460		\$53,460
19 Bull Run (D)			\$0	\$90,000				\$90,000
20 Miami Lakes Drive from MLN to Cowpen and Miami Lakeway North from MLD to Ludlam				\$228,690				\$228,690
21 Lake Carol, Lake Sandra and Lake Elizabeth Section (D)	\$50,000		\$119,000					\$119,000
22 Lake Martha	\$0	\$0						\$0
23 Loch Ness(D)	\$130,000	\$0	\$105,000					\$105,000
24 Lakes Suzy, Sarah, Hilda areas			\$0					\$0
25 Eagle Nest Terr, Pent Place, Turn Bull, Cowpen Rd, Gage Pl, Meadow Walk			\$63,653					\$63,653
26 Commerce Way from 80th Ave to 87th Avenue			\$227,940					\$227,940
27 Main Street			\$16,830					\$16,830
28 Business Park East							\$52,000	\$52,000
29 Replace Street Name Signs	\$0	\$140,000	\$100,000	\$130,000	\$0	\$0		\$520,870
30 Entrance Features at seven locations		\$150,000	\$70,000	\$60,000	\$60,000	\$60,000	\$60,000	\$466,000
31 Contingency for New Sidewalks, Curbing, Traffic Calming	\$50,000	\$57,881	\$100,000	\$75,000	\$125,000	\$100,000	\$100,000	\$664,766
<b>Total</b>	\$647,400	\$688,881	\$802,423	\$683,690	\$335,000	\$404,860	\$212,000	\$5,093,152
Transfer to Stormwater Capital Account	\$600,000	\$600,000	\$600,000	\$250,000	\$535,000	\$600,000	\$600,000	\$4,973,000
<b>Total Expenses</b>	\$1,247,400	\$1,288,881	\$1,402,423	\$933,690	\$870,000	\$1,004,860	\$812,000	\$10,066,152
<b>Annual Surplus (Deficit)</b>	\$543,012	\$543,465	\$74,828	\$99,938	\$214,501	\$220,742	\$447,175	
<b>Fund Balance</b>	\$543,012	\$543,465	\$74,828	\$99,938	\$214,501	\$220,742	\$447,175	\$447,175

(D) Denotes project will be part of a drainage improvement

Town of Miami Lakes									
Capital Project Fund									
		FY 2006-07 Budget	FY 2006-07 Projection	FY 2007-08 Budget	FY 2008-09 Budget	FY 2009-10 Budget	FY 2010-11 Budget	FY 2011-12 Budget	TOTAL PROJECT COST
<b>Stormwater Improvements</b>									
<b>Revenues</b>									
	Transfer from Stormwater Operating Acct.	\$175,000	\$175,000	\$175,000	\$164,088	\$164,088	\$164,088	\$164,088	\$1,508,352
	Transfer from Parks - Miami Lakes Parking Lot								\$170,000
	Transfer from Transportation Funds- Miami Lakeway North								\$90,000
	County's General Obligation Bond Program		\$496,000						\$589,000
	Interlocal from MD School Board								\$184,639
	State Grants	\$400,000	\$700,000	\$0	\$200,000	\$100,000	\$0	\$0	\$1,300,000
	Transfer from Transportation Funds	\$600,000	\$600,000	\$600,000	\$250,000	\$535,000	\$600,000	\$600,000	\$4,973,000
	<i>Sub-total Revenues</i>	\$1,175,000	\$1,971,000	\$775,000	\$614,088	\$799,088	\$764,088	\$764,088	\$8,814,991
	Prior-Year Carry-over Funds	\$437,627	\$396,601	\$1,288,037	\$379,566	\$213,654	-\$7,258	\$226,830	
	<b>Total</b>	\$1,612,627	\$2,367,601	\$2,063,037	\$993,654	\$1,012,742	\$756,830	\$990,918	\$8,814,991
<b>Expenses</b>									
	NW 82nd Avenue Design C3TS		\$9,925						\$74,220
	NW 82nd Avenue KHA Engineering		\$29,470						\$84,400
	NW 82nd Avenue Construction cost		\$639,340						\$639,869
	NW 154th Street - Permits								\$15,333
	NW 154th Street - KHA								\$108,000
	NW 154th Street - Acosta Tractors								\$886,742
	NW 154th Street - Roads								-\$130,000
	Lake Glenn Ellen & Lake Cynthia _ Permits								\$11,740
	Lake Glenn Ellen & Lake Cynthia _ PMO		\$0						\$76,000
	Lake Glenn Ellen & Lake Cynthia _ Construction		\$150,239	\$0					\$593,281
	Lake Glenn Ellen & Lake Cynthia _ Roads								-\$146,000
	Miami Lakeway North - South of Celebration point	\$0	\$0	\$0	\$0	\$960,000	\$0		\$960,000
	Miami Lakeway North - Road and Drainage Improvements- Construction								\$1,065,840
	Miami Lakeway North - Road and Drainage Improvements- Design & PMO								\$110,472
	Bull Run			\$0	\$750,000				\$750,000
	Lake Elizabeth 1 & 3, Lake Carol 2,3 and Lake Sandra Design	\$570,000	\$0	\$91,500					\$91,500
	Lake Elizabeth 1 & 3, Lake Carol 2,3 and Lake Sandra Permit			\$25,490					\$25,490
	Lake Elizabeth 1 & 3, Lake Carol 2,3 and Lake Sandra Construction			\$620,000					\$620,000
	Minor drainage associated with Cowpen Rd, Gage Pl, Meadow Walk			\$45,000					\$45,000
	Drainage associated with Miami Lakes Drive from MLN to Cowpen and Miami Lakeway North from MLD to Ludlam				\$30,000				\$30,000
	Northeast Industrial areas			\$0			\$200,000		\$200,000
	Lake Patricia Area, Fair 6, Lake Candlewood Ct, Lake Champlain Terr, Lake Geneva Rd, Lake George Ct					\$60,000			\$60,000
	Main Street project			\$100,000					\$100,000
	Loch Ness Design Services KHA	\$940,000	\$122,800						\$138,500
	Lochness Permit Fees		\$27,790						\$27,790
	Loch Ness Construction		\$100,000	\$801,481					\$901,481
	Lake Patricia						\$330,000		\$330,000
	Industrial area south of 163rd St & between C8 canal and Red Rd			\$0				\$160,000	\$160,000
	Business Park East			\$0				\$160,000	\$160,000
	FEMA Funded Project - Local Match								\$154,416
	<b>Total</b>	\$1,510,000	\$1,079,564	\$1,683,471	\$780,000	\$1,020,000	\$530,000	\$320,000	\$8,144,074
<b>Annual Surplus (Deficit)</b>									
		\$102,627	\$1,288,037	\$379,566	\$213,654	-\$7,258	\$226,830	\$670,918	
<b>Fund Balance</b>									
		\$102,627	\$1,288,037	\$379,566	\$213,654	-\$7,258	\$226,830	\$670,918	\$670,918

**Town of Miami Lakes**

**Capital Project Fund**

		<i>FY 2006-07 Budget</i>	<i>FY 2006-07 Projection</i>	<i>FY 2007-08 Budget</i>	<i>FY 2008-09 Budget</i>	<i>FY 2009-10 Budget</i>	<i>FY 2010-11 Budget</i>	<i>FY 2011-12 Budget</i>	<i>TOTAL PROJECT COST</i>
<i>Facilities and Equipment Development</i>									
<i>Revenues</i>									
	County's General Obligation Bond Program	\$500,000		\$500,000					\$500,000
	Transfer from General Fund	\$60,000	\$69,516						\$69,516
	Sub-total Revenues	\$560,000	\$69,516	\$500,000	\$0	\$0	\$0	\$0	\$569,516
<i>Expenses</i>									
	Police station	\$500,000		\$500,000					\$500,000
	Acquisition of vehicles	\$60,000	\$69,516						\$69,516
	Sub-total Expenses	\$560,000	\$69,516	\$500,000	\$0	\$0	\$0	\$0	\$569,516
	<i>Annual Surplus (Deficit)</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>Total Expenses - Capital Budget</b>	\$6,043,500	\$3,018,118	\$7,164,343	\$2,410,690	\$1,780,000	\$1,559,860	\$1,157,000	\$26,697,583