




TOWN OF MIAMI LAKES

MEMORANDUM

To: Honorable Mayor and Town Council

From: Evelyn Roig
Interim Town Manager 

Subject: Second Budget Hearing for FY 2008-09

Date: September 23, 2008

GENERAL FUND

At the First Budget Hearing held on September 11, 2008, the Town Council approved a proposed millage of 2.4795, which is a reduction of 0.1277 mills from the previously recommended millage of 2.6072. The millage reduction represented a reduction of \$385,000 in property tax revenues in the General Fund.

Consistent with this change, the Town Council approved a reduction of \$385,000 in expenses in order to balance the budget. The adjustments adopted by the Town Council on first reading are summarized below:

Town Council Expenses

Reduced Town Council Travel Funding (\$ 4,000)

Administrative Expenses

Reduced Administrative Salary by deferrals/re-structure (\$ 65,000)
Reduced Development & Maintenance of On-line Applications (\$ 20,000)
Reduced Computer and Technology – ongoing support (\$ 10,000)
Reduced Computer Development Support (\$ 55,000)
Eliminated Misc. Administrative Expenses (\$ 15,000)

Town Attorney

Reduced Litigation from Town Attorney (\$ 40,000)

Parks, Recreation and Culture

Reduced Level of Special Event Support in Parks Dept. (\$ 10,000)
Reduced Capital Improvement in Mini-Parks (\$ 2,500)
Reduced Miami Lakes Park Utilities (\$ 5,000)
Reduced Youth Center Funding (\$ 10,000)
Eliminated Funding for Tree Inventory Program (\$ 5,000)
Added Funding for Black Box Theater \$ 10,000

Public Works

Reduced Town Engineer Support (\$ 70,000)
Reduced Emergency Generator Lease Period for Town Hall (\$ 4,400)
Eliminated Emergency Generator for Traffic Lights (\$ 7,200)

Eliminated Funding for New Public Works and Building Furniture (\$ 1,000)

Building

Eliminated Funding for New Public Works and Building Furniture (\$ 1,000)

Planning and Development

Spread-out Payment for EAR Report Assessments (\$ 11,000)

Eliminated Consultant for Landscape Code Re-write (\$ 15,000)

Eliminated Funding for Code Enforcement Publications (\$ 5,000)

Reduced FY 2008-09 Operating Reserve (\$ 38,900)

Total Adjustments (\$385,000)

Although most of the changes reflected above have limited impact in the short term, it is important to point out that, with the reductions in the Information Technology line items (2, 4 and 5), any ability to move forward, previously planned at a modest level with the Information Services Master Plan, has been completely deferred to future years. The Information Technology area will be solely dedicated to maintaining the status quo.

Additionally, as a result of continuous reductions in the State's estimates for sales tax-related revenues, the State Revenue Sharing and the Half Cent Sales Tax revenues were reduced by \$9,000 and \$ 32,000 respectively. These revenue reductions were off-set by a savings in the required transfer to 10% mandated reserve, consistent with the reductions implemented above.

Therefore, the resulting Proposed General Fund Expense Budget for Fiscal Year 2008-09 is \$16.5 million, which is approximately \$0.5 million less than the FY 2007-08 Expenditure Budget.

The reductions listed above include a reduction in the working reserve in the amount of \$38,900, this will bring the reserve level to \$ 411,100, which is \$88,900 lower than the historical level of \$500,000.

The Town Council may want to consider the option of re-establishing the Waste Franchise Fee at a rate of 15%. This fee could possibly generate a substantial amount per year and may provide the ability to restore funding for tree planting, reserves, and other areas where service levels have been reduced.


The budget detail spreadsheets included in the Budget Ordinance for Second Reading have been shaded to highlight any number that has changed from the Proposed Budget presented at the First Budget Hearing.

SPECIAL PROJECTS FUND

The Stormwater Utility Fund has also been modified to add \$41,000 in contractual employee services and reduced the contingency from \$50,000 to \$9,000. This change will maintain all of the contracted staff in place for the next Fiscal Year.



TOWN OF MIAMI LAKES MEMORANDUM

To: Honorable Mayor and Town Council
From: Alex Rey, Town Manager 
Subject: Millage for Fiscal Year 2008-09 and Proposed Budget
Date: August 13, 2008

Recommendation

It is recommended that Town Council declares the preliminary millage rate for Fiscal Year 2008-09 at 2.6072 mills, which is \$2.6072 per \$1,000 of assessed property value. This millage rate represents the rolled-back rate of 2.5033 mills adjusted by the 4.15% growth in per capita Florida personal income as allowed by Florida Statute (F.S.) 200.185(5). The preliminary millage rate declared by Town Council cannot be increased during the budget hearings but it can be decreased or kept unchanged. The proposed millage rate is expected to yield \$7,831,768 in revenue.

Background

Florida voters approved Amendment 1 last January, which among other things increased the homestead exemption of eligible taxpayers by up to \$25,000 for non-school levies, such as that of Miami Lakes, provided certain portability of the Save Our Homes assessments, and established a \$25,000 tangible property tax exemption.

Additionally, the 2008 Legislature passed a bill (CS/SB 1588), which went into effect in June 2008. This law contains changes related to Amendment 1 and revises the calculation of the maximum millage levy allowed under F.S. 200.185. As originally enacted in 2007, F.S. 200.185 mandated the rolled-back rate for FY 2007-08, with certain exceptions, mandated further reductions for taxing authorities whose budgets had outpaced the growth in population and cost of living, and limited the millage rate that could be levied by simple majority in future years to the rolled-back rate calculated for TRIM reporting purposes (computed under s. 200.065, F.S.) adjusted for growth in per capita personal income.

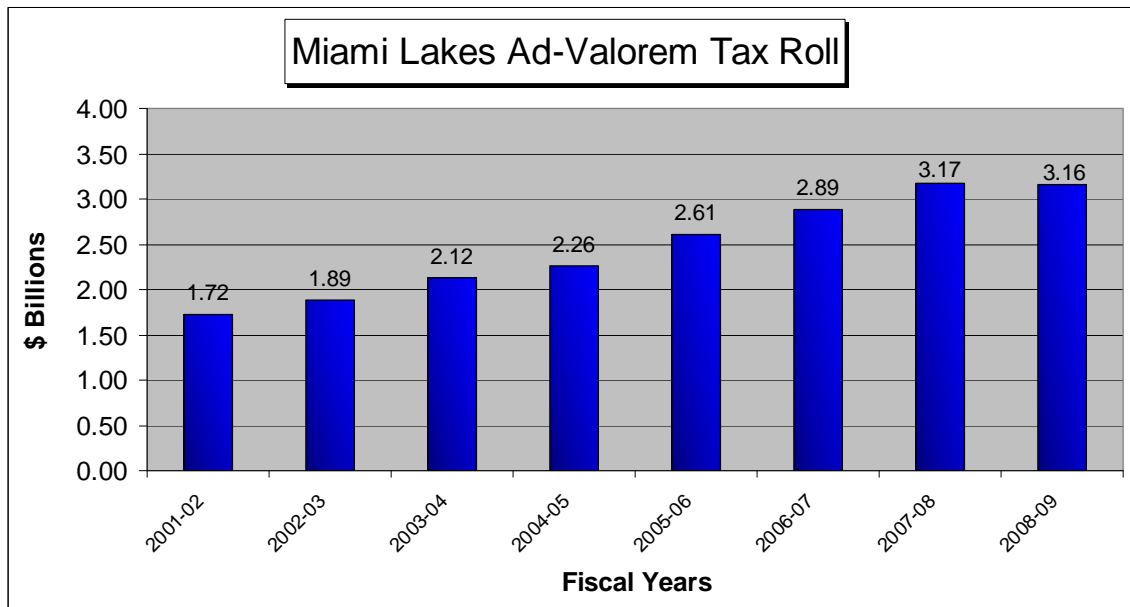
The changes enacted by the State Legislature in 2008 reduced the resulting maximum millage rate calculation by adjusting it to exclude the impact of Amendment 1, in essence not allowing local governments to recover the loss of revenues from the additional homestead exemption.

Additionally, several proposals are expected to be presented to Florida voters next November, which if approved may further impact Ad-Valorem revenues to be received in future years. In addition, the 10% assessment increase limitation on non-homestead properties approved last January will become effective in FY 2009-10 and will limit future growth in property tax rolls.

Tax Roll for FY 2008-09

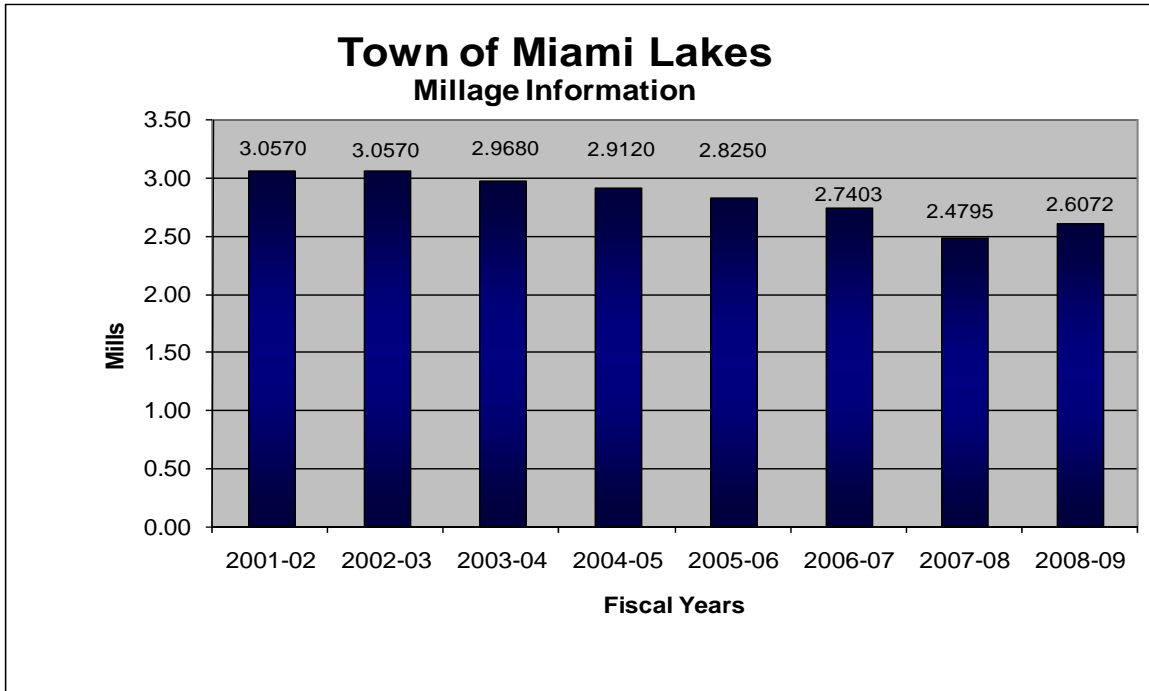
The tax roll certified by the Property Appraiser on July 1, 2008 reflects a reduction in assessed taxable value of \$191,361,812 due to Amendment 1, an increase of \$21,679,748 in new construction and an increase of \$161,257,588 in the remaining taxable value of all other properties for a **net reduction of \$8,424,476 from the previous year.** At the current millage rate of 2.4795 and calculated at the 95% used for budget purposes, the impact of Amendment 1 represents a reduction of approximately \$450,758 in tax revenues for FY 2008-09.

This is the first time since the Town's incorporation that the tax roll value is less than in the preceding year.



Millage Rate

The Town of Miami Lakes continues to have one of the lowest millage rates in Miami-Dade County. The Town of Miami Lakes has made millage reductions over the last five years, resulting in a reduction of the millage rate from 3.057 to 2.4795 for an overall reduction of 0.5775 mills or 19%. At the same time the quality and quantity of the services provided by the Town has increased.



The rolled-back rate for FY 2008-09 is 2.5033, State law allows for this rate to be adjusted by the growth in per capita Florida personal income, which is 4.15% for FY 2008-09, resulting in the proposed millage rate of 2.6072. Due to changes in State law, this rolled-back rate without the personal income adjustment will generate less revenue than what was budgeted during the previous year.

Additionally, its calculation does not take into account the normal increase in operating costs due to inflation nor does it provide funding for the operational expenses of new facilities, such as the completion of the community center at Royal Oaks Park in FY 2008-09. The cost differential needs to be provided by a combination of other revenue sources and cost efficiencies.

The voting thresholds for approval of the FY 2008-09 millage rate in accordance with the changes in the calculation enacted into law this year are as follows:

| Voting threshold: | Millage rate up to: | Revenue, at 95%, above (below) rolled-back rate: |
|---------------------------|---------------------------|--|
| Simple majority | 2.4575 mills | (\$137,578) |
| Two-thirds (5 or more) | 2.8679 mills | \$1,095,223 |
| Unanimous vote/referendum | Greater than 2.8679 mills | NA |

General Fund Revenues

The property taxes are the primary source of funding for all Town services. Revenues are also derived from franchise and utility taxes, business license and permit fees, State Revenue Sharing, Half-Cent Sales Tax and user fees for services, fines, and interest income.

As discussed earlier this year, due to the current economic conditions affecting Florida, as well as the nation, several revenue streams in the current fiscal year will be under the amount originally budgeted. Total revenues generated in the current fiscal year are projected to be lower than actual revenues in FY 2006-07.

The FY 2008-09 revenue estimates for Miami Lakes prepared by the State for the Half Cent Sales Tax and State Shared Revenue show a reduction compared to what is being projected for the current fiscal year. The State has not yet completed the estimates for the Communications Service Tax or for the Local Gas Option taxes. Local Option Gas Taxes are expected to decrease over the near term due to a reduction in consumption as a result of the fuel price increases.

Total revenues in the Proposed Budget for FY 2008-09, excluding the effect of prior year carryover funds, are \$213,090 lower than the FY 2007-08 Budgeted Revenues.

This is the result of the combined impact of the current economic slowdown and the changes in property tax law enacted in 2007 and 2008, including the State mandated use of rolled-back rate for FY 2007-08 which resulted in the loss of approximately \$800,000 in revenues.

To help mitigate the impact of the constrains in revenue growth due to the changes in property tax law and the economic slowdown, I recommended in July 2007 to try to maintain as much of the surplus generated in prior years. Also, in the Financial Condition Report presented at the February Regular Council meeting, the recommendation was to maintain in reserve most of the additional \$1,080,000 carry-over funds available at 9/30/07 above the amount assumed when the FY 2007-08 Budget was prepared.

This sound and conservative policies have put us a position that we can significantly minimize the impact of what can be described as a perfect storm, as all of the revenue sources available to the Town are dropping at the same time.

We are estimating an available fund balance of approximately \$834,606 at the end of the current fiscal year and is reflected in the Proposed Budget for FY 2008-09 to help offset the revenue reduction and maintain the same level of service. This available fund balance is in addition to the 10% fund balance reserve of \$1,680,959 and the contingency reserve of \$450,000 for unanticipated events and emergencies budgeted under Reserve.

General Fund Expenses

The Proposed Budget for FY 2008-09 of \$16,892,228 holds the line on expenses, reflecting a decrease of \$105,663 from the total expenses budgeted for the current year although it includes funding for the following new items:

- Election costs of \$70,000 for the October election.
- Operating costs for the community center at Royal Oaks Park beginning in June 2009 and budgeted at \$25,000 and the addition of one position in the Parks Department.

In order to balance the budget for next year, we had to significantly limit all service enhancements and needed to eliminate some programs. These include:

- Demand Service transportation program will be eliminated as of October 1, 2008
- Citizen surveys and public information capabilities are not funded
- Implementation of GIS initiative was deferred
- Funding for Capital Outlays was reduced by \$59,500 or 48% of last year's level
- Completion of the tree inventory will be deferred to future years
- Planting of new trees reduced from \$165,000 to \$35,000
- Elimination of Banners
- Elimination of contracted field inspector in Public Works
- Elimination of funding for records management consultant
- Eliminate funding for Black Box Theater
- Reduce green program fee waivers by \$25,000
- Assume only three Councilmembers will opt to receive car allowance
- Eliminate employee bonuses
- Reduce merit raises from 5% to 3%
- Eliminate funding for Key to the Town Scholarship
- Hold the line or reduce Committee budgets

Mitigation

The Proposed Budget includes a transfer to the Capital Budget for our Parks program, in an amount equivalent to the mitigation payment. The intent will be to hold on moving forward with the parks capital projects until all litigation has been settled. At that point, the Town Council may decide whether to go forward with the capital project and/or target these funds for other purposes.

Conclusion

Unlike prior years, the budget preparation this year was centered on trying to minimize the impact of all of the revenue sources dropping at the same time. I believe that the proposed millage rate of 2.6072 approved in July should be maintained for next year as most economists still have different opinions as to how long the economic slowdown will continue and whether it will get worse before it gets better.

The proposed millage rate will require a supermajority vote, five votes, for final approval. Several Councilmembers have expressed their desire to maintain the current millage rate of 2.4795. At the 2.4795 millage rate, we will have to identify \$384,000 in reductions to the Proposed Budget. This target may be achieved through a combination of fee increases and service level reductions. I will urge the Town Council not to deviate from the prudent fiscal management of the last few years, and accommodate a millage reduction by reducing our reserves.

Guide for Readers

The Fiscal Year 2008-09 Annual Operating and Capital Budgets for the Town of Miami Lakes, Florida are intended to serve three purposes:

*The Budget as a
Policy Guide*

As a policy document, the budget serves to inform the reader about the organization-wide financial and programmatic policies and goals that address long-term concerns and issues, as well as short-term financial and operational policies that guide the development of the budget for the upcoming year. This budget document details the services the Town will provide during the twelve-month period from October 1, 2008 through September 30, 2009.

*The Budget as a
Financial Plan*

As a financial plan, the budget details the costs associated with providing municipal services and shows how the services will be funded. The General Fund Section includes a summary and detailed description of all revenues and expenditures. The budget document explains the underlying assumption for the revenue estimates and discusses significant revenue trends. The Special Project Fund section underlines the revenue and expenses for transportation, transit, police impact fees, and stormwater. The Capital Project Fund section details a five year plan for all capital projects within the Town.

*The Budget as a
Communication
Device*

As a communication device, the budget provides summary information to aid the reader in interpreting the document. Text is included for better understanding of the revenue sources and the explanation of changes in the Proposed Budget FY 2008-09.

The Business Plan Objectives are designed to provide the reader a clear and concise picture of the improvements that the Town intends to accomplish next fiscal year and the cost associated with each one of the different projects. The objectives described in the FY 2008-09 business plan are based on the Strategic Plan adopted by the Town Council.

Town of Miami Lakes

Mayor and Town Council

Wayne Slaton, Mayor
Nancy Simon, Vice-Mayor
Roberto Alonso, Councilmember
Mary Collins, Councilmember
Robert Meador II, Councilmember
Michael Pizzi, Councilmember
Richard Pulido, Councilmember

Appointed Officials

Alex Rey
Town Manager

Debra Eastman
Town Clerk

Nina Boniske
Weiss, Serota, Helfman, Pastoriza, Cole & Boniske, P.A.
Town Attorney

Senior Personnel

Evelyn Roig, Assistant Town Manager/Zoning and Enforcement Director
Alfredo Acin, Finance Director
Frank Bocanegra, Town Police Commander, Miami-Dade Police Department
Maria Crowley, Planning and Development Director
Osdel Larrea, Public Works Director
Tony Lopez, Parks and Recreation Director
Eliezer Palacio, Building Official
Gary Ratay, Town Engineer, Kimley Horn

Mayor - Council - Manager Form of Government

Introduction

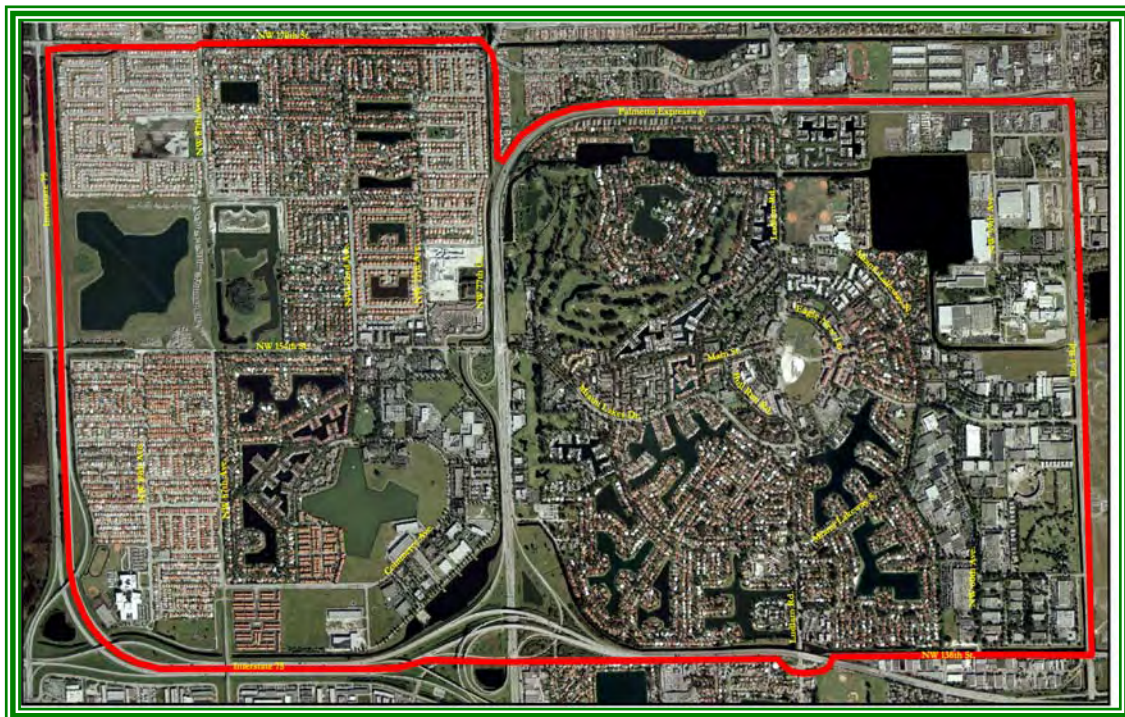
Miami Lakes incorporated on December 5, 2000 and is one of thirty-five municipalities in Miami-Dade County, Florida. Conveniently located just 16 miles north of Downtown Miami and 10 miles from Miami International Airport, our Town is home to approximately 27,300 residents. Encompassing about 6.8 square miles, our boundaries are NW 170th Street and the Palmetto Expressway (826) to the north, NW 138th Street to the south, NW 57th Avenue (Red Road) to the east, and Interstate 75 to the west. The Town is governed by a seven-member Council and operates under the Mayor-Council-Manager form of government.

Miami Lakes is known as one of the most beautiful residential areas in South Florida for its tree lined streets, large estate lots, and extremely low crime rate.

We provide our residents with friendly and helpful service through our departments, including the Office of the Town Manager, Office of the Town Clerk, Administration, Finance, Building, Planning and Development, Zoning and Enforcement, Parks and Recreation Department, Public Works Department and Police Departments.

The Town of Miami Lakes is described by residents as a peaceful and tranquil town. Our many assets provide for a superior quality of life in a unique hometown atmosphere while enjoying the amenities of urban Miami. The citizen survey conducted in 2006 indicated that over 93% of the residents would recommend the Town as a place to live to family and friends and 85% of the survey respondents indicated that the Town meets or exceeds their expectations.

TOWN OF MIAMI LAKES BOUNDARIES



Business Plan

Mission Statement

“We want Miami Lakes to be a friendly, peaceful, safe, and beautiful Town whose residents and business leaders take pride in where they live, work and play”

Business Plan Objectives

Listed below are the proposed Business Plan Objectives for the FY 2008-09 budget. These objectives are driven by the Strategic Plan adopted by the Town Council, as well as feedback that we received in the citizen satisfaction survey conducted in 2006. As we conduct workshops throughout the summer, we will continue to refine these objectives with feedback from the public and Council.

| Public Safety | | | |
|--|--|--------------------|--|
| Strategic Initiative | Business Plan for FY2008-09 | Budget | Comments |
| Complete the construction of a Fire Station for the area west of the Palmetto Expressway | Continue to monitor/assist | Existing Resources | The Florida Department of Transportation has completed the transfer of the land to Miami-Dade County |
| Expand and enhance the Comprehensive Town Disaster Plan | A. Town Hall Recovery | \$ 0 | Business Plan for FY 2008-09. The Town has completed the design of the electrical panel for the generator and will install it in September 2008 |
| | B. Traffic Light Recovery | Reserve | Business Plan for FY 2008-09. The Town is working with Miami-Dade County Public Works to be able to operate the traffic light in the Town with a small generator in the event of a power outage |
| | C. Update and improve upon Disaster Plan | Existing Resources | We continue to update the Town's Disaster Plan. The vast majority of staff has already completed the federally required emergency information training |

| Public Safety (cont'd) | | | |
|--|---|--------------------|---|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Promote family planning for hurricane preparedness | A. Post information on Town's Website | Existing Resources | Business Plan for FY 2008-09: Incorporate information on Town Web as needed |
| | B. Conduct one community event – Hurricane Fair | \$2,000 | The Town Police Department is responsible to coordinating the Hurricane preparedness fair every year |
| Work with individuals and groups to enhance the development of medical facilities within the community | Completed | N/A | Over the last two years, the Town was able to attract several medical facilities, including a Urgent Care Center, a Surgical Center, Long-term Acute Care Facility and a Medical Plaza. This will significantly enhance the resident's access to medical care |

| Code Enforcement | | | |
|---|--|----------|---|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Fully complete, adopt, and enforce the Land Development Chapter of the Comprehensive Code | Complete the business, industrial, main street special district, government facilities, landscape and sections of the Land Development Code by the end of FY 08-09 | \$40,000 | The Town has completed the signage section of the LDR. Funding is provided for legal and consultant support as needed |
| | Implement design review board | TBD | The Town Council has directed staff to explore the implementation |
| | Complete code enforcement brochure | \$5,000 | The initiative is pending the approval of a Marketing firm. Any unencumbered funds will be carried for next year. Additional funding is required for the printing additional copies on a yearly basis |

| Building | | | |
|--|--|--------|--|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Conduct and implement the results of a Best Practices Review to identify processes, technology, staffing configurations (in-house versus outsourcing), training initiatives, etc. to improve the Town's permitting, plans review and inspection services | The Town will be transitioning from the single contractor to working independently with multiple contractors. The permit clerk process will be handled with in-house personnel | None | Completed the technology needs assessment to identify and prioritize computer needs and consultant document the process flow for the most critical aspects of the building process |

| Citizen Service | | | |
|---|---|------------------|--|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Develop and implement a customer-friendly training program for Town staff including telephonic courtesy and responsiveness, "over the counter" and "in the field" training | No activity required | DONE | Have conducted training and orientation programs for positions with high level of customer interaction |
| Enhance the access of residents and the business community to relevant town records and services – particularly through internet availability of Town information | No activity required | DONE | The Document Management System has been implemented. All the Clerk's records have been digitized and improvements are being made on the web to provide easier access |
| Increase the communications flow between residents, the business community, Town employees, the Town Manager and Town Council – including access to the annual State of the Town Report | A. Annual State of the Town Address | Privately funded | The Town secured a sponsor to help offset the cost for the event. The budget for next year assumes that the Town will have a sponsor for the event. |
| | B. Staff will explore the option of web-casting the Town Council meetings | TBD | Cable franchise ordinance was established; however, state law pre-empted the Town's ability to negotiate a franchise agreement |

| Parks & Recreation | | | |
|---|---|-------------------|--|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Complete the community center at Royal Oaks Park | Community Center to be completed by the summer of FY 2008-09 | In Capital Budget | Total facility cost estimated at \$2.2 million. Construction is underway. |
| Study funding alternatives to provide (purchase, replace or construct) expanded park, cultural, and recreational facilities for all residents | Develop a financial and funding plan, including applying for grants and pursuing interlocal agreements – on-going | \$25,000 | The Town has been very successful in securing grants for: Royal Oaks Park; Miami Lakes Optimist Park – pier, shelters, boundless playground, and Florinda Estates park |

Parks & Recreation (cont'd.)

| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
|--|--|---------------------------|--|
| Continue working with the School Board and local school principals to develop recreational programs at various school sites in our community | The use at each school facility will be addressed as part of the Parks Master Plan | No Budget impact | The Master Plan will be completed in the Fall of 2008. |
| Continue the Town's efforts to preserve the Indian Park mound for a future park | The Town will continue in the efforts to preserve location as a future park. | \$0 | The Miami-Dade County designation as a historical site has been completed. |
| Develop a Parks and Recreation Master Plan that reflects the current and emerging needs of our citizens – including the possibility of more bike paths, Vita Courses, etc. | Complete Parks Master Plan | \$25,000 | The Master Plan will be completed in the Fall of 2008. |
| Build a state-of-the-art Youth Center | Location and programs to be addressed in the Parks Master Planning program | Future Budget impact | The Master Plan will be completed in the Fall of 2008. |
| Build a state-of-the-art Senior Citizen Center | Pursue Joint Development Agreement | Future Budget impact | The developer will be submitting an application for the Town Council's approval. |
| Build a multi-purpose Gym, Club House, and renovate MLP | Complete final design by summer 2009 and begin construction of the Club House as funds are available | Funding in Capital Budget | Preliminary design was completed this in FY 2006-07. |
| Build a Community Swimming Pool | Location and programs to be addressed in the Parks Master Planning program | Future Budget impact | The Master Plan will be completed in the Fall of 2008 |

| Beautification | | | |
|--|---|---------------|--|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Continue the implementation and enhancement of the Common-Area Landscaping Plan for the Town | Landscape Architect to do streetscape master plan | None | Consultant work order was issued for the first phase of the project to be completed in Fall, 2008. No funding is programmed for the future phases. |
| Continue to enhance the involvement of schools and students in the Town's beautification initiatives | Will make schools aware of opportunities | None | Schools' commitment to beautification projects tends to be short term. |
| Enhance the aesthetic features of town property and streets to reflect our desired image as a canopy covered, small town community | Landscape Architect to do streetscape master plan | See above | See above |
| Work with businesses to enhance the aesthetic of the business areas | Implement as part of Town's Landscape Ordinance | \$15,000 | Town is scheduled to adopt landscape ordinance in FY 2008-09. |
| Conduct a tree inventory and develop and implement a Multi-Year Tree Planting and Replacement Plan | On-hold due to funding limitations | \$0 | Inventory software package was purchased and the first 1,000 were inventoried. The remaining trees will be inventory as funding is available. |

| Educational Excellence | | | |
|---|--|--------------------|---|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Closely monitor public school boundaries and the boundary setting process to ensure meaningful Town input and participation in the process | Will continue to monitor school progress | Existing Resources | The Town Council has assigned Councilmember Richard Pulido to lead the efforts with the Miami-Dade School Board. |
| Promote partnerships between the Town and the local schools in the development and implementation of projects designed to improve student performance and to develop recreational opportunities | Education Committee and Town Staff will continue to look for new opportunities | \$90,000 | The Town continues to fund the efforts of the Education Advisory Committee, including the SAT Prep classes, which have become very popular. |
| Encourage the participation of high school students in Town activities to fulfill their community service requirements | Continue the Town's Internship Program and join the School Board Honors and Executive Internship Program | No Budget impact | Town has re-initiated the Internship Program with renewed success. |
| Enhance the Town's adult education programs | Continue and enhance programmatic opportunities | \$64,000 | The Town has taken over the management and coordination of all adult education classes and significantly enhanced the program. |

| Growth Management & Land Acquisition | | | |
|---|---|--------------------|---|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Study the advantages and disadvantages of pursuing the annexation of additional land | Studies to be conducted as directed by Town Council | \$ 0 | No recent activity |
| Monitor and actively work to minimize any negative consequences (noise and traffic) for Miami Lakes from the expansion of activities at Opa-Locka airport | Staff will continue to monitor airport development | Existing Resources | The Airport is planning a significant expansion of commercial activity in the airport area. |
| Monitor and actively work to minimize any negative consequences such as traffic congestion for Miami Lakes if a stadium is built to the west of the Town | No activity required | DONE | Stadium plan calls for location to be in downtown Miami.. |

| Traffic Control | | | |
|--|---|------------------|--|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Complete the four lanes from 138 th St. to 170 th St. on N.W. 87 th Avenue | Work with County to supplement the construction of the section between 162 nd and 170 th | \$100,000 | Miami-Dade County has determined that the 87 th Avenue project between 162 nd and 183 rd will start in the near future. We have included funding in the capital budget to supplement landscaping and lighting if needed |
| Work with the County to obtain an optimized traffic signal control network for Miami Lakes as the county implements its new traffic control system | <p>Miami-Dade County is in the process of upgrading the software it uses for traffic signal timing throughout the County</p> <p>We will continue to monitoring the implementation process</p> | No Budget impact | <p>Of the 34 traffic signals within the Town of Miami Lakes, 23 are controlled by the existing UTCS signal control system, 8 by the new ATMS signal control system, and 3 are not connected to the current system. The goal of the Miami-Dade County Traffic Division is to have all 34 traffic signals under control of the new ATMS system with improved synchronization by November 2008.</p> <p>All communications issues are being resolved and expedited to meet this timeframe.</p> |

| Traffic Control (cont'd) | | | |
|--|---|--------------------|--|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Optimize public and private transportation opportunities by adding new or improved services (including Round-Towner services) where appropriate | Purchase new bus with federal funds and implement transit service with the assistance of the County | \$119,000 | Staff secured a grant from the Florida Department of Transportation in the amount of \$238,000 and \$297,000 from the Federal Transit Agency. |
| Enhance the pedestrian friendliness of the Town through the construction of pedestrian crossovers or overpasses (i.e. Ludlam Road and Main Street), bike paths, etc. | Subject to grant awards, we will begin the implementation of new bike paths within the Town | Grants | Staff has developed two projects within the Town, one along 170 th Street and one along Miami Lakeway South. Grant funding is being pursued for both. |
| Develop and implement a comprehensive Traffic Management and Control Plan that includes an increase in Police presence at crucial times and selected locations (rush hour, busy intersections, schools, etc.), specially for large public works projects | Will continue to monitor the plan | Existing Resources | <p><u>Rush Hour:</u> During rush hour vehicles enter and remain within the intersections stopping cross traffic from flowing. In an effort to improve the flow of traffic, officers are assigned to high traffic intersections in order to direct vehicles not to remain within the intersection during traffic signal changes. This plan is implemented whenever a major intersection displays the need for an officer's presence</p> <p><u>Schools:</u> Without direction, parents are lost regarding pick-up and drop-off procedures at schools. Officers from the Special Services Unit are assigned to public schools within the Town. From the first day of school, officers educate the parents on the correct procedures for dropping-off and picking-up their children. This plan has been implemented since the Town's inception and has been successful every year</p> <p><u>Special Projects and Events:</u> During the planning stages of a construction project or special event, a Town police section representative is present. The representative coordinates in conjunction with the project supervisor, or event coordinator, to ensure all parties are in consensus regarding the importance of maintaining a constant flow of traffic and the safety of the citizens. This plan is implemented prior to the start of any project or special event.</p> |

| Public Works | | | |
|---|--|----------------|--|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Update and continue to implement the multi-year road-resurfacing plan | Continue funding resurfacing program as per plan | Capital Budget | Completed road resurfacing of Loch Ness and Lake Elizabeth area during the current year. All poor roads and the vast majority of the Fair 1- 4 roads would be repaved by next year. Categories Fair 5-11 will be completed over the next five years. |

| Public Works (cont'd) | | | |
|---|--|------------------|---|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Update and continue to implement the Master Drainage Plan including preventive maintenance and replacement programs | Will complete the areas along Bull Run, Main Street and Meadow Walk along with some minor projects | Capital Budget | Drainage plan updated in April 2006. During the current year, we completed the Loch Ness and Lake Elizabeth drainage projects. |
| Review and improve the tree trimming and maintenance program and schedule | This year will be the second year of a routine tree trimming cycle | \$125,000 | A three-year tree trimming cycle has been implemented, and it is fully funded next year. |
| Work with the County to assess the best method to improve bulky waste and trash service within the Town | Will continue to monitor the service quality | No Budget impact | The County has increased its staffing levels for bulky waste pickup and significantly reduced the wait time for pickups. |
| Continue to upgrade street lighting and maintenance throughout the Town | Town will continue to closely monitor the street lighting | \$130,000 | The Town has implemented a program in which every street in the Town is assessed at least once per month. We have reduced the number of street lights out to an average of less than 20 at any given point in time. |

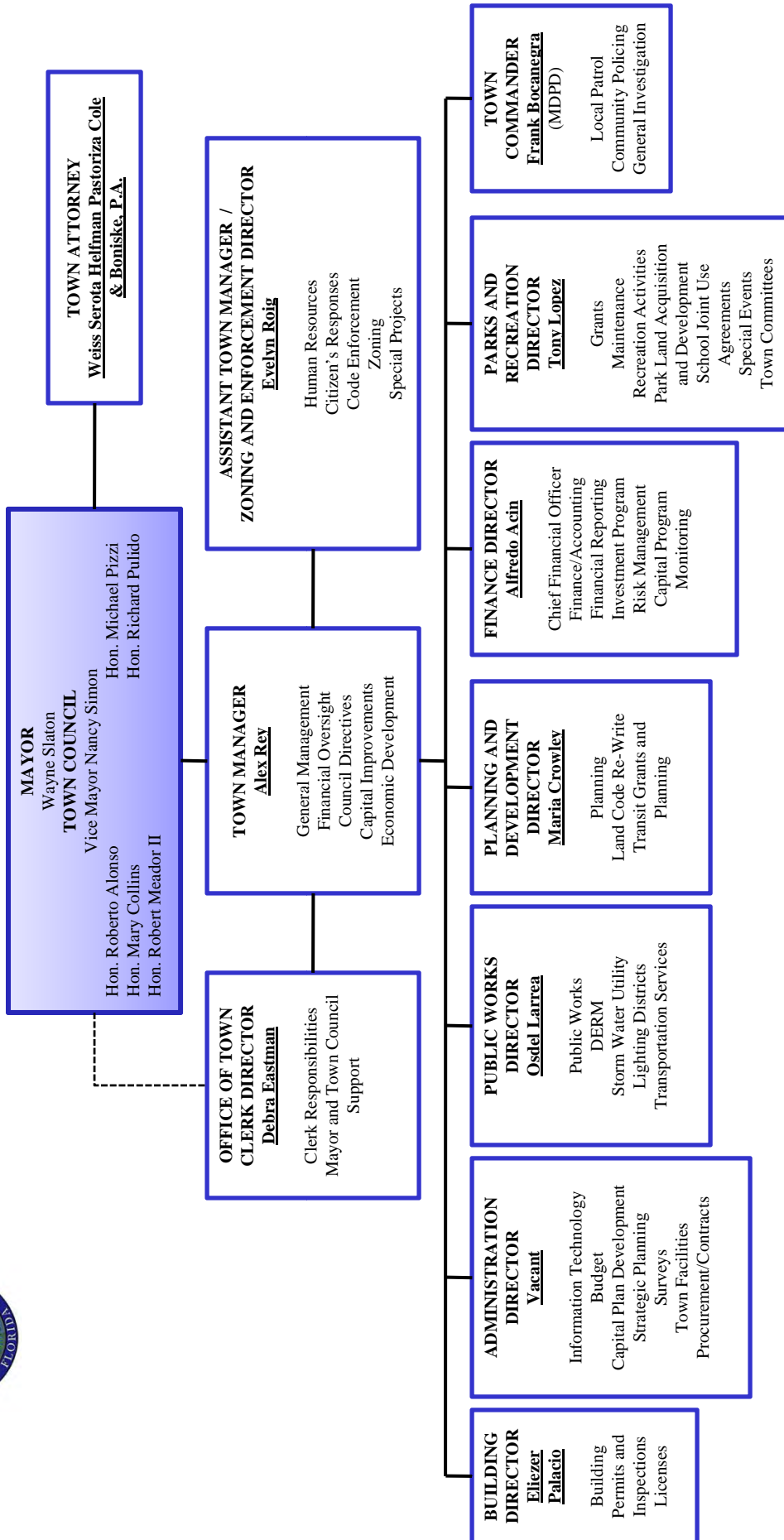
| Fiscal Management | | | |
|---|--|------------------|--|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Continue to implement and adopt new policies for the maintenance and use of cash reserves and contingency funds | Monitor best practices from other municipalities and implement as needed | No Budget impact | The proposed FY 2009 Budget includes the 10% Fund Balance Reserve and a contingency reserve of \$450,000 as part of the administrative budget. |
| Continue the use of investment policies that are designed to maximize interest and minimize risk | On-going | No Budget impact | Interest earnings have reduced significantly over the last year due to a reduction in the interest rates. |
| Continue and enhance the implementation of our performance-based budgeting and Annual Business Plan processes | Continue and expand performance measurement system | No Budget impact | A performance measurement system was implemented in July, 2008 This will continue and be expanded over the next year. |

| Fiscal Management (cont'd) | | | |
|--|---|--------------------|---|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Enhance communications with residents concerning the budget and the budgeting process | Increase the amount of budget information on Town's website. Funding for newsletter and publications has been eliminated | \$0 | The Town website has been updated with all the budget information for FY 2008-09, including the business plan and the quarterly financial reports |
| Explore alternative funding mechanisms such as lease-purchase, revenue bonds and/or general obligation bonds as a means of providing needed Town facilities such as community centers, park and cultural facilities, land acquisitions, and a possible Town Hall | Continue to apply for grants and pursue interlocal agreements. Explore the option of long-term financing to Town's facilities | Existing resources | Financing plan will be completed following the development of the Parks Master Plan |
| | Identify land for Town Hall | Existing resources | On-hold pending resolution of mitigation issue, which may free up funds to secure a permanent location. |
| Develop a five-year operating budget financial plan that encompasses changes in major economic trends | To be completed by the end of FY 2008-09 | Existing resources | Work towards the development of a five year financial plan began this year. |

| Economic & Business Development | | | |
|---|---|------------------|---|
| Strategic Initiative | Business Plan for FY 2008-09 | Budget | Comments |
| Structure periodic Town governance, Chamber of Commerce, corporate leadership meetings to build relationships | Continue to support the efforts of the Economic Development Committee | TBD | The Economic Development Committee has incorporated the Chair and past Chair of the Chamber of Commerce into the committee, as well as several other corporate leaders. |
| Work with the Chamber of Commerce, shopping center associations, business and corporate leaders and the Beacon Council to prepare and adopt a formal program to promote Miami Lakes as a desirable place to do business and to locate corporations and clean industries | Work with Chamber of Commerce, shopping center association and corporate leaders to establish branding and marketing strategy for Miami Lakes | \$25,000 | The Economic Development Committee has requested funding for a marketing campaign next year |
| Perform a feasibility study to assess the need and market for upscale dining opportunities | Work with private property owners to assess needs | No Budget impact | No action has occurred yet. |

Town of Miami Lakes

FUNCTIONAL ORGANIZATIONAL CHART FY 2008-2009



Approved 8/4/2008

TOWN OF MIAMI LAKES

Positions by Department

| | FY 2006-07 | FY 2007-08 | Proposed FY 2008-09 |
|---|------------|------------|------------------------|
| TOWN CLERK | | | |
| <i>Full Time</i> | | | |
| Town Clerk | 1.0 | 1.0 | 1.0 |
| Deputy Town Clerk | 0.0 | 1.0 | 1.0 |
| Administrative Assistant to the Mayor & Council | 2.0 | 1.0 | 1.0 |
| FT Sub-Total | 3.0 | 3.0 | 3.0 |
| TOWN ADMINISTRATION | | | |
| <i>Full Time</i> | | | |
| Town Manager | 1.0 | 1.0 | 1.0 |
| Director of Administration | 1.0 | 1.0 | 1.0 |
| Finance Director | 1.0 | 1.0 | 1.0 |
| Controller | 0.0 | 1.0 | 1.0 |
| Accountant | 1.0 | 1.0 | 1.0 |
| Receptionist | 1.0 | 1.0 | 1.0 |
| Administrative Officer | 1.0 | 0.0 | 0.0 |
| Administrative Assistant to the Town Manager | 1.0 | 1.0 | 1.0 |
| Network Analyst | 1.0 | 1.0 | 1.0 |
| Contracts Administrator | 1.0 | 1.0 | 1.0 |
| FT Sub-Total | 9.0 | 9.0 | 9.0 |
| <i>Part Time</i> | | | |
| Administrative Officer / HR | 0.0 | 1.0 | 1.0 |
| Accountant | 1.0 | 1.0 | 1.0 |
| PT Sub-Total | 1.0 | 2.0 | 2.0 |
| BUILDING | | | |
| <i>Full Time</i> | | | |
| Building Official | 1.0 | 1.0 | 1.0 |
| Building Administrator | 1.0 | 1.0 | 0.0 |
| Permit Clerk Supervisor (*) | 0.0 | 0.0 | 1.0 |
| Permit Clerk | 1.0 | 2.0 | 2.0 |
| Receptionist - Building | 1.0 | 1.0 | 1.0 |
| FT Sub-Total | 4.0 | 5.0 | 5.0 |
| * Transition from contracted to in-house | | | |

TOWN OF MIAMI LAKES

Positions by Department

| | FY 2006-07 | FY 2007-08 | Proposed FY 2008-09 |
|--|------------|------------|------------------------|
| PLANNING AND DEVELOPMENT | | | |
| <i>Full Time</i> | | | |
| Planning and Development Director | 1.0 | 1.0 | 1.0 |
| Senior Planner | 1.0 | 1.0 | 1.0 |
| FT Sub-Total | 2.0 | 2.0 | 2.0 |
| PARKS AND RECREATION | | | |
| <i>Full Time</i> | | | |
| Parks and Recreation Director | 1.0 | 1.0 | 1.0 |
| Committee & Event coordinator | 1.0 | 1.0 | 1.0 |
| Recreation Operations Manager | 1.0 | 1.0 | 1.0 |
| Parks Operations Manager | 0.0 | 0.0 | 1.0 |
| Park Maintenance Coordinator | 1.0 | 1.0 | 1.0 |
| FT Sub-Total | 4.0 | 4.0 | 5.0 |
| <i>Part Time</i> | | | |
| Recreation Aide | 3.0 | 3.0 | 3.0 |
| PT Sub-Total | 3.0 | 3.0 | 3.0 |
| PUBLIC WORKS | | | |
| <i>Full Time</i> | | | |
| Public Works Director | 1.0 | 1.0 | 1.0 |
| Quality Assurance Inspector | 1.0 | 1.0 | 1.0 |
| FT Sub-Total | 2.0 | 2.0 | 2.0 |
| ZONING AND ENFORCEMENT | | | |
| <i>Full Time</i> | | | |
| Zoning and Enforcement Director/ Assistant Town Manager | 0.0 | 0.0 | 1.0 |
| Code Compliance Manager | 1.0 | 1.0 | 1.0 |
| FT Sub-Total | 1.0 | 1.0 | 2.0 |
| <i>Part Time</i> | | | |
| Zoning Official | 1.0 | 1.0 | 1.0 |
| PT Sub-Total | 1.0 | 1.0 | 1.0 |
| GENERAL FUND SUMMARY | | | |
| Full time | 25.0 | 26.0 | 28.0 |
| Part time | 7.0 | 8.0 | 8.0 |
| SPECIAL PROJECT FUND STORMWATER UTILITY | | | |
| <i>Full Time</i> | | | |
| Stormwater Engineer | 0.0 | 0.0 | 1.0 |

Town of Miami Lakes

General Fund Summary

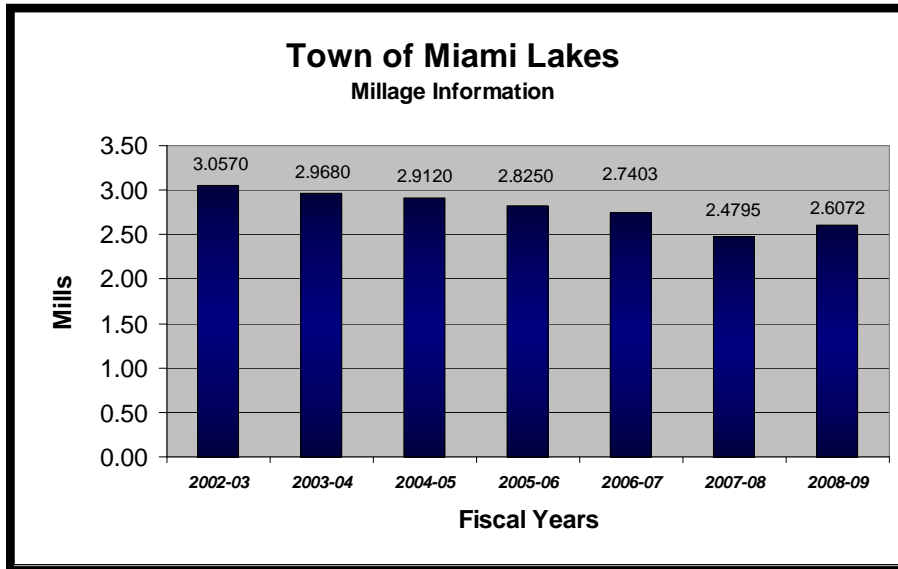
| | Ending Balance 9/30/2005 | Ending Balance 9/30/2006 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 |
|--|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|
| Revenues | | | | | | |
| Ad Valorem Taxes | \$6,093,713 | \$7,064,767 | \$7,706,386 | \$7,592,638 | \$7,478,748 | \$7,448,170 |
| Franchise Fees | \$1,263,596 | \$1,584,345 | \$2,079,921 | \$2,084,500 | \$2,005,875 | \$2,084,500 |
| Utility Taxes | \$2,326,833 | \$2,483,810 | \$2,461,479 | \$2,440,000 | \$2,504,000 | \$2,479,000 |
| Intergovernmental Revenue | \$3,588,680 | \$4,015,338 | \$3,867,569 | \$4,121,838 | \$3,879,000 | \$3,740,500 |
| Gas Tax Revenues | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Licenses & Permits | \$1,175,933 | \$1,142,075 | \$1,221,473 | \$1,050,000 | \$1,075,850 | \$1,077,350 |
| Fines and Forfeitures | \$307,103 | \$318,949 | \$265,268 | \$410,000 | \$366,000 | \$389,365 |
| Miscellaneous Revenues | \$206,117 | \$310,771 | \$374,934 | \$283,000 | \$232,500 | \$126,501 |
| Hurricane Reimbursement | \$505,917 | \$5,206,070 | \$69,046 | \$0 | \$100,000 | \$0 |
| Prior-Year Carry-Over Funds | \$427,659 | \$464,308 | \$0 | \$188,300 | \$188,300 | \$834,606 |
| Total Revenues | \$15,895,551 | \$22,590,432 | \$18,046,076 | \$18,170,276 | \$17,830,273 | \$18,179,992 |
| Expenses | | | | | | |
| Town Council | \$121,125 | \$207,189 | \$265,708 | \$280,248 | \$245,378 | \$197,140 |
| Administrative & Finance | \$1,404,326 | \$1,896,547 | \$2,118,209 | \$2,303,452 | \$2,317,150 | \$2,051,200 |
| Town Clerk | \$87,172 | \$62,506 | \$58,527 | \$66,700 | \$81,200 | \$388,500 |
| Town Attorney | \$246,717 | \$366,957 | \$454,640 | \$370,000 | \$434,715 | \$315,000 |
| Police | \$5,346,366 | \$6,118,289 | \$6,187,265 | \$6,761,220 | \$6,779,845 | \$7,075,250 |
| Parks, Recreation & Culture | \$1,890,923 | \$2,570,236 | \$2,473,878 | \$2,496,212 | \$2,693,250 | \$2,515,100 |
| Public Works | \$1,876,693 | \$6,757,073 | \$1,631,957 | \$1,954,090 | \$1,811,850 | \$1,433,900 |
| Building | \$1,181,728 | \$1,224,132 | \$1,470,688 | \$1,311,095 | \$1,237,070 | \$1,091,750 |
| Planning and Development | \$99,558 | \$173,529 | \$170,337 | \$457,386 | \$479,720 | \$382,100 |
| Zoning and Enforcement | \$143,039 | \$224,541 | \$244,651 | \$317,950 | \$232,150 | \$466,650 |
| Reserve & Payments to governments | \$1,773,843 | \$1,849,245 | \$1,931,551 | \$679,538 | \$235,788 | \$580,638 |
| Total Expenses | \$14,171,489 | \$21,450,245 | \$17,007,412 | \$16,997,891 | \$16,548,116 | \$16,497,228 |
| Excess (Deficiency) of Revenues over Expenditures | \$1,724,062 | \$1,140,187 | \$1,038,665 | \$1,172,385 | \$1,282,157 | \$1,682,764 |
| Other Financing Sources (Uses) | | | | | | |
| Special Projects Fund | \$0 | (\$15,589) | \$0 | \$0 | \$0 | \$0 |
| Capital Projects Fund | (\$1,350,000) | (\$478,000) | (\$917,640) | (\$1,800,000) | (\$1,975,000) | (\$2,003,000) |
| Transfer to General Fund Budget | (\$427,659) | (\$464,308) | \$0 | \$0 | (\$188,300) | (\$834,606) |
| Acquisition of Police Vehicles | | | (\$310,605) | \$0 | (\$319,746) | (\$340,000) |
| Financing of Police Vehicles | | | \$310,605 | \$0 | \$319,746 | \$340,000 |
| Prior Year Adjustments | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Prior Year Fund Balance | \$2,131,747 | \$1,978,392 | \$2,026,683 | \$590,228 | \$1,678,363 | \$834,606 |
| Total Other Financing Sources (Uses) | \$354,088 | \$1,020,496 | \$1,109,043 | (\$1,209,772) | (\$484,937) | (\$2,003,000) |
| Excess (Deficiency) of Revenues over Expenditures | \$2,078,150 | \$2,160,683 | \$2,147,708 | (\$37,387) | \$797,220 | (\$320,236) |
| Fund Balance Beginning of Year | \$3,446,989 | \$3,393,392 | \$3,575,683 | \$2,608,574 | \$3,696,708 | \$2,815,565 |
| Fund Balance End of Year | \$3,393,392 | \$3,575,683 | \$3,696,708 | \$1,980,959 | \$2,815,565 | \$1,660,723 |
| Fund Balance Reserve | (\$1,415,000) | (\$1,549,000) | (\$1,718,346) | (\$1,680,959) | (\$1,680,959) | (\$1,649,723) |
| Reserve for Hurricane FEMA Review | \$0 | \$0 | (\$300,000) | (\$300,000) | (\$300,000) | \$0 |
| Fund Balance Available (Shortage) | \$1,978,392 | \$2,026,683 | \$1,678,363 | \$0 | \$834,606 | \$11,000 |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|---|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|---|
| Revenues | | | | | | | |
| Ad Valorem Taxes | \$7,064,767 | \$7,856,000 | \$7,706,386 | \$7,592,638 | \$7,478,748 | \$7,448,170 | Based on the July 1, 2008 tax roll, a rate of 2.4795 and 95% of the expected value. |
| Franchise Fee - Electric | \$1,579,595 | \$1,579,594 | \$2,079,921 | \$2,080,000 | \$2,001,375 | \$2,080,000 | One-time payment per year from County |
| Franchise Fee - Solid Waste | \$4,750 | \$4,500 | \$0 | \$4,500 | \$4,500 | \$4,500 | Includes 18 annual registration fees only, percentage of collection of these fees was suspended by Council |
| Utility Tax - Electric | \$2,180,288 | \$2,100,000 | \$2,119,404 | \$2,150,000 | \$2,200,000 | \$2,175,000 | Based on trends |
| Utility Tax - Water | \$260,532 | \$250,000 | \$299,359 | \$250,000 | \$260,000 | \$260,000 | Based on trends |
| Utility Tax - Gas | \$42,990 | \$42,000 | \$42,716 | \$40,000 | \$44,000 | \$44,000 | Based on trends |
| Simplified Communication Tax | \$1,530,924 | \$1,500,000 | \$1,490,228 | \$1,570,315 | \$1,450,000 | \$1,450,000 | Based on current year revenues |
| State Revenue Sharing | \$804,904 | \$719,000 | \$658,894 | \$740,421 | \$642,500 | \$579,000 | Based on State DOR estimates at 95% of expected value |
| Alcoholic Beverage Tax | \$8,474 | \$7,000 | \$15,522 | \$8,500 | \$15,000 | \$15,000 | Estimate based on current businesses |
| Half Cent Sales Tax | \$1,660,380 | \$1,617,670 | \$1,653,012 | \$1,782,202 | \$1,740,000 | \$1,680,000 | Based on State DOR estimates at 97% of expected value |
| Business Tax Receipts | \$116,058 | \$100,000 | \$126,770 | \$100,000 | \$120,000 | \$120,000 | Based on Municipal Tax Receipts \$70,000 and share of County Receipts at \$30,000. Current-year includes billing for prior-year licenses. |
| Building & Zoning Permits | \$902,156 | \$900,000 | \$919,742 | \$830,000 | \$830,000 | \$830,000 | Based on current year revenues |
| Building & Zoning Permits - Technology Fees | \$80,725 | \$75,000 | \$81,217 | \$70,000 | \$70,000 | \$70,000 | Assumes technology - Based on trend |
| Developmental Approvals | \$22,192 | | \$54,374 | \$30,000 | \$50,500 | \$52,000 | Variances, Site Plan Approvals, Zoning letters |
| Concurrency Review | | | \$5,000 | | \$350 | \$350 | Planning and Development Concurrency reviews |
| Public Works Permits | \$20,944 | \$4,000 | \$34,370 | \$20,000 | \$5,000 | \$5,000 | Based on current year activity |
| Alarm Registration Fees | \$12,740 | \$15,000 | \$9,500 | \$13,000 | \$12,000 | \$12,000 | Based on current registration levels |
| Code Violation Fines | \$156,288 | \$150,000 | \$78,729 | \$130,000 | \$130,000 | \$130,000 | Based on current year activity |
| Police - Traffic Fines/Forfeitures | \$127,065 | \$110,000 | \$147,239 | \$244,000 | \$200,000 | \$223,365 | Based on current year trend |
| School Crossing Guards | \$35,596 | \$32,000 | \$39,301 | \$36,000 | \$36,000 | \$36,000 | Based on current year trend |
| Disaster Relief Funding - Hurricane Reimb. | \$5,206,070 | \$0 | \$69,046 | \$0 | \$100,000 | \$0 | This will not be budgeted, we will recognize them as they occur |
| Refund for FDOT & Arterial Maintenance | \$3,385 | \$3,000 | \$3,385 | \$3,000 | \$3,000 | \$3,000 | Refund from State |
| Police Grants | \$7,270 | \$17,400 | \$11,533 | \$17,400 | \$13,500 | \$13,500 | Based on current year revenues |
| Division of Forestry Tree Grant | | | \$34,996 | | \$15,000 | \$0 | This will not be budgeted, we will recognize them as they occur |
| Lien Inquiry Letters | \$14,236 | \$15,000 | \$11,515 | \$15,000 | \$7,000 | \$7,000 | Based on actuals received to date |
| Election Qualifying Fees | \$1,085 | \$0 | \$0 | \$1,000 | \$1,000 | \$0 | No fees are to be collected in FY09 |
| Parks - Services & Rental Fees | \$1,897 | \$0 | \$2,642 | \$2,500 | \$1,500 | \$1,500 | Based on actuals received to date |
| Interest Income | \$269,403 | \$195,000 | \$298,890 | \$250,000 | \$205,000 | \$101,201 | Based on reduced fund balance |
| Miscellaneous Revenue | \$9,021 | \$0 | \$52,387 | \$1,500 | \$6,000 | \$4,800 | Revenues based on actuals received to date |
| Donations - | \$2,390 | \$0 | \$0 | \$0 | \$0 | \$0 | This will not be budgeted, we will recognize them as they occur |
| Prior-Year Carry-Over Funds | \$464,308 | \$0 | \$0 | \$188,300 | \$188,300 | \$834,606 | Surplus from prior year. |
| Total Revenues | \$22,590,432 | \$17,310,664 | \$18,046,076 | \$18,170,276 | \$17,830,273 | \$18,179,992 | |

Revenue Detail

Last year, the State mandated that municipalities adopt the millage rate based on the property tax revenue depending on the Compound Annual Growth Rates per Capita Taxes Levied from 2001 to 2006.



The Town has been reducing its millage rate over the last five years; the overall millage reduction is approximately 19% for that period. This year, the Constitutional Amendment granted an additional \$25,000 homestead exemption. This, together with reductions in the housing market has created a negative growth in the tax roll.

The Proposed Millage Rate for FY 2008-09 is 2.6072 mills, which represents an

increase of approximately 0.128 mills. This represents approximately \$384,000 more than the revenue that would have been collected at the current millage rate.

The proposed millage will generate \$7,831,768 of Ad Valorem revenue budgeted at a 95% collection rate and will represent approximately \$239,000 more Ad Valorem revenue than the current year revenues or a 3% increase from the FY 2007-08 Budget.

Franchise Fees- Electricity

The franchise fee revenue for electricity is generated from electricity sales within the Town of Miami Lakes. Through an inter-local agreement with Miami-Dade County, the Town will receive 100% of the revenues generated within the Town by Florida Power and Light Franchise Fees totaling approximately \$2,080,000 per year based on this year's revenues. The payment is received once a year in August. We have been alerted by the County that we should not expect an increase in this revenue stream for the current year. Consequently, we have also budget the same amount for next year.

Franchise Fees-Solid Waste

The Town suspended the collection of franchise fees based on 15% of the total gross receipts. An initial registration fee of \$500 is required to be paid by all service providers. An annual renewal fee of \$250 was established in FY 2005-06. This is one of the few areas where the Town has the discretion to impose a fee. The Town has currently opted to waive the collection of franchise fee. It is estimated that the Town could generate \$150,000 to \$200,000 in solid waste franchise fees.

Revenue Detail

Utility Tax - Electricity

Section 166.231(A), Florida Statutes authorizes the Town to collect Utility Taxes. The total Utility Tax revenue on electricity is estimated to be \$2,175,000, which reflects an increase of \$25,000 or 1.2% from the FY 2007-08 Budget. This Revenue is derived from a 10% tax levied on each customer's electric bill.

Utility Tax - Water

This Water Utility Tax is derived from a 10% tax levied upon each customer's water bill generating estimated revenue of \$260,000. It represents an increase of \$10,000 from the FY2007-08 Budget.

Utility Tax - Gas

The Gas Utility Tax is derived from a 10% tax levied on each customer's gas bill generating an estimated \$44,000 in utility tax revenue. The FY 2008-09 budget amounts is based on historical trends.

Simplified Communication Tax

This Simplified Communication Tax combines State and local communications services taxes consolidating the Franchise Fees for Telecommunications, Franchise Fees for Cable Television and the Utility Tax for Telecommunication. The Tax is applied to all communications services bills issued to customers on and after October 1, 2001. The Town is anticipating \$1,450,000 in revenues from this source based on current year actual revenues and an estimate from the Florida Department of Revenue. The FY2008-09 budgeted amount represents a 7.7% decrease from the FY 2007-08 Budget.

State Sharing Revenue

The State Sharing Revenue program was created by the State Legislature to ensure a minimum level of revenue parity across units of local government. It includes a percentage of sales tax and the Special Fuel and Motor Fuel Use Tax. The Town is anticipating receiving \$588,103 for FY 2008-09 based on 95% of the Florida Department of Revenue estimate, which represents a decrease of \$152,318 or 21% reduction from the current year budget. We have also reduced projection for the current year by almost \$100,000. Therefore, from this source alone we have lost more than \$250,000 between the current year and next year.

Alcoholic Beverage Tax

The Alcoholic Beverage Tax represents a portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents, and importers of alcoholic beverages and collected within a municipality in Florida. The taxes imposed under SS 561.14(6), 563.02, 564.02, 565.02(1), (4), and (5), and 565.03, F.S., are subject to having a portion redistributed to eligible municipalities. The Town initiated a review last year of the local establishments that were reporting the sales of alcoholic beverages and was able to raise the amounts being collected by \$6,500 per year. The Town is anticipating receiving approximately \$15,000 per year for the current year and next Fiscal Year.

Half-Cent Sales Tax

This Half-Cent Sales Tax is the largest amount of revenue for local governments among the state-

Revenue Detail

shared revenue sources currently authorized by the Legislature. The program's primary purpose is to provide relief from Ad-Valorem and utility taxes in addition to providing municipalities with revenues for local programs. The Town is anticipating approximately \$1,712,000 in revenues from this source for FY 2008-09 based on 97% of the Florida Department of Revenue estimates. This represents a 4% decrease from the FY 2007-08 Budget.

Business Tax Receipt

A Business Tax Receipt (formerly known as an Occupational License), is required for any business performing services or selling goods, advertising goods for sale, or advertising the performance of services for a fee. It is expected that Business Tax Receipts will generate \$120,000 based on the invoice amount for next Fiscal Year. This amount includes a share of the County's Business Tax Receipts of approximately \$30,000 per year.

Building and Zoning Permits

The Building and Zoning Permit revenues have been combined for tracking purposes. Permit fees are adjusted annually based on changes in the Consumer Price Index (CPI). The objective of this revenue source is to off-set the cost of providing the related services. The estimated revenue for the current year is approximately \$830,000 and for FY 2008-09 is \$830,000. The projection is based on the assumption that there will be two large residential apartment projects that will be coming for permits by the end of FY 2008-09.

Building -- Technology Fee

The Town adopted the Technology Surcharge as part of its Fee Schedule in order to cover the cost of Information Technology improvements. It is expected that this fee will generate approximately \$70,000 in FY 2008-09 based on the current year's projection.

Development Approval Fees

The Town is estimating revenues of \$52,000 in FY 2008-09 for applications for variances, site plan reviews, plats, rezoning and any other development approvals. A new fee schedule is being proposed as part of this budget.

Public Works Permit Reviews

The Town is estimating revenues of \$5,000 in FY 2008-09 for Public Works Permits based on the current year's experience.

Alarm Registration Fees

Per Ordinance 02-16, the Town of Miami Lakes requires registration of burglar alarm systems and payment of an annual registration fee. The registration period is July 1st through June 30th of each calendar year. The Town is anticipating receiving \$12,000 based on current alarm registration levels.

Code Violation Fines

The Code Violation Fines are for violations of the zoning code. The Town began assessing fines in FY 2003-04 and process cases through the Special Master. The Town is anticipating receiving \$130,000 for the current year and for FY 2008-09.

Revenue Detail

Police – Traffic Fines/Forfeitures

Fund (L.E.T.T.F.). Based on the increase effort to reduce speeding, the Town is anticipating receiving \$223,365 in revenues in FY 2008-09.

The Traffic Fines/Forfeitures revenue is a statutory share of traffic and parking collections. The Town receives a share for Traffic fines, Parking fines, Misdemeanor fines and Law Enforcement Training

School Crossing Guards

The Town is anticipating receiving \$36,000 based on historical data. This is the same level as the current year budget.

The Town is entitled to receive a special parking ticket surcharge earmarked to support the cost of the school crossing guard program.

Refund for FDOT and Arterial Maintenance

Revenues include a refund of \$3,000 from the Florida Department of Transportation for the maintenance along the Palmetto and 154th Street.

Police Grants

The Town is projecting to receive \$13,500 from the Local Law Enforcement Block Grant (LLEBG) program and the community Policing grant (BYRNE) program.

The Town is projecting to receive \$13,500 from the Local Law Enforcement Block Grant (LLEBG)

Lien Inquiry Letters

Lien letters are requested by title insurance companies to verify that there are no open permits or enforcement issues on the property at time of purchase. There has been a significant reduction in the number of request for lien letters. The Town is anticipating receiving \$7,000 for FY 2008-09 which is less than half of the prior year's levels.

Lien letters are requested by title insurance companies to verify that there are no open permits or enforcement issues on the property at time of

Election Qualifying Fees

There is no scheduled election qualifying periods for next fiscal year.

Park Fees, Rental & Concessions

The Town is anticipating receiving \$1,500 for FY 2008-09 based on this current year's revenue for concession fees. The Town has followed a policy of not charging for any of its programs as a way to introduce its services to the community. The Town has the option of introducing some fees, if necessary to maintain the classes and programs that we currently offer.

The Town is anticipating receiving \$1,500 for FY 2008-09 based on this current year's revenue for concession fees. The Town has followed a policy of

Interest Income

The Town's current cash balances are approximately \$6 million, however, as we embark on the construction of scheduled capital projects, the amount of cash on hand will be reduced next year, additionally, given the significant reduction in the

The Town's current cash balances are approximately \$6 million, however, as we embark on the construction of scheduled capital projects, the

Revenue Detail

interest rates, the Town is estimating to generate \$100,000 of interest income in FY 2008-09. This represents approximately a decrease of \$150,000 or 60 % from the current year budget.

Miscellaneous Revenue

The Town is anticipating on receiving \$4,800 in miscellaneous revenue for FY 2008-09.

Donations

This source will not be budgeted; the Town will recognize the revenue as it occurs.

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|------------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|---|
| Town Council Expenses | | | | | | | |
| Administrative Expenses | \$28,875 | \$16,000 | \$16,763 | \$16,000 | \$22,000 | \$22,000 | Payment for sound system, Dade days sponsorship, and rental expenses |
| Mayor's Salary | \$18,000 | \$18,000 | \$18,000 | \$18,000 | \$18,000 | \$18,000 | Assumes no escalation |
| Staff Support Cost | \$23,556 | \$75,300 | \$72,245 | \$49,394 | \$38,700 | \$0 | Transfer to Town Clerk's Office |
| Payroll Taxes | \$1,386 | \$8,600 | \$6,130 | \$7,901 | \$4,385 | \$1,400 | Social Security and Medicare Taxes |
| Retirement Contributions | \$1,670 | \$11,400 | \$8,361 | \$11,155 | \$5,500 | \$1,800 | Based on State FRS rates |
| Life/Health Insurance | \$23,545 | \$45,900 | \$41,586 | \$51,836 | \$40,000 | \$45,100 | Assumes six member in FY09 |
| Council Member Reimbursements | \$38,658 | \$40,204 | \$40,629 | \$42,662 | \$42,133 | \$44,240 | Councilmember expenses allowance based on \$501.58 per month for the current year. Assumes 5% escalation. |
| Travel Expenses | \$5,908 | \$12,000 | \$19,795 | \$12,000 | \$14,000 | \$10,000 | Assumes reduction from FY08 |
| Car Allowance | \$7,200 | \$7,200 | \$8,411 | \$44,700 | \$25,760 | \$25,200 | Mayor's (\$7,200), and Town Council, assumes three Councilmember will opt to receive (\$18,000) car allowance |
| Mobile Telephone Charges | \$7,376 | \$6,500 | \$9,823 | \$9,600 | \$10,400 | \$10,400 | Average bill of \$850 per month |
| Council Discretionary Fund | \$11,396 | \$10,000 | \$10,857 | \$10,000 | \$15,000 | \$10,000 | e.g. Library Summer Reading Program/School Visitor Program |
| Strategic Plan Update | \$34,875 | \$0 | \$0 | \$0 | \$0 | \$0 | Update completed in FY 06 |
| State of the Town Event | | \$10,000 | \$4,490 | \$0 | \$0 | \$0 | Assumes the event will be fully funded by sponsors |
| Capital Outlay | \$649 | \$2,000 | \$4,198 | \$2,000 | \$4,500 | \$5,000 | To purchase replacement computers |
| Key to the Town Scholarship | | | | \$2,000 | \$0 | \$0 | Assumes to be fully funded by sponsor - two scholarships |
| Education & Training | \$4,095 | \$3,000 | \$4,420 | \$3,000 | \$5,000 | \$4,000 | Assumes no change from last year |
| Total Town Council Expenses | \$207,189 | \$266,104 | \$265,708 | \$280,248 | \$245,378 | \$197,140 | |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|--|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|---|
| Administrative Expenses | | | | | | | |
| Direct Salaries | \$664,247 | \$714,400 | \$748,134 | \$926,304 | \$909,500 | \$800,000 | Town Manager, Administration Director, Finance Director, Controller, Accountants, Receptionist, Human Resources Officer (P/T), Administrative Assistant to the Town Manager, Network Analyst, Contracts Administrator |
| Employee Bonuses | \$24,973 | \$15,000 | \$14,238 | \$15,000 | \$3,000 | \$0 | Assumes no employee bonuses, subject to funding availability |
| Payroll Taxes | \$51,012 | \$54,800 | \$54,503 | \$67,698 | \$66,000 | \$66,000 | Calculated based on salaries |
| Retirement | \$74,698 | \$88,300 | \$81,186 | \$111,210 | \$108,700 | \$95,000 | Calculated based on salaries |
| Life/Dis/Health Insurance | \$90,760 | \$104,300 | \$105,042 | \$118,831 | \$106,000 | \$109,400 | Calculated based on salaries |
| Car Allowance | \$6,000 | \$6,000 | \$6,000 | \$6,000 | \$6,000 | \$6,000 | Town Manager at \$6,000. |
| Travel & Per Diem | \$10,249 | \$13,000 | \$17,644 | \$13,000 | \$13,000 | \$13,000 | Assumes no change from last year |
| Manager's Stipend | \$4,800 | \$4,800 | \$4,800 | \$4,800 | \$4,800 | \$4,800 | Per Town Manager's contract |
| Telephone - Cellular | \$8,382 | \$9,140 | \$10,871 | \$10,200 | \$13,000 | \$9,400 | Based on seven phones and three air cards |
| General Advertising | \$11,558 | \$33,956 | \$4,494 | \$15,000 | \$6,000 | \$10,000 | General Information Publication |
| Membership, Dues, Publications | \$16,897 | \$12,300 | \$11,805 | \$16,500 | \$22,400 | \$22,400 | Based on existing memberships |
| Education & Training | \$18,420 | \$27,500 | \$23,912 | \$20,000 | \$28,000 | \$20,000 | Included customer service training of \$7,500 |
| Legislative Lobbyist | \$61,316 | \$63,804 | \$81,080 | \$66,976 | \$73,900 | \$78,000 | Based contract for Federal, State and County Legislative support . Assumes 4% escalation and \$3,000 expenses |
| Administrative Support | \$14,951 | \$20,000 | \$34,209 | \$25,000 | \$42,000 | \$25,000 | Temporary help as needed |
| Grant Writing | \$28,328 | \$38,000 | \$26,112 | \$20,000 | \$20,000 | \$20,000 | Support for grant writing applications |
| Space Program Analysis | \$19,594 | \$0 | \$0 | \$0 | \$0 | \$0 | Move completed in FY06 |
| Architectural Services - Facility Planning | \$6,869 | \$0 | \$0 | \$0 | \$5,000 | \$0 | Misc. support |
| Financial & Accounting Services | \$3,272 | \$4,500 | \$3,663 | \$4,100 | \$5,000 | \$6,000 | ADP Payroll processing |
| Independent Auditor | \$18,800 | \$30,000 | \$20,000 | \$29,000 | \$32,000 | \$31,000 | Base contractual terms, Single Audit & special audits required by County |
| Computer & Technology - On-going support | \$70,112 | \$50,000 | \$58,097 | \$50,000 | \$50,000 | \$40,000 | Maintenance of existing computer systems, including computer inventory maintenance |
| Development and Maintenance of Online Applications | \$58,824 | \$72,000 | \$95,746 | \$80,000 | \$95,000 | \$60,000 | Website hosting and Development of online applications. |
| Information Services Master Plan | \$0 | \$35,000 | \$34,000 | \$0 | \$0 | \$0 | Completed in FY07 |
| Database support | \$57,362 | \$75,000 | \$57,352 | \$75,000 | \$75,000 | \$20,000 | Support for all in-house databases |
| Digital/Computerized files | \$26,910 | \$20,000 | \$21,792 | \$8,768 | \$38,000 | \$39,000 | FY 09 includes yearly maintenance of \$4,000 and on-going scanning staff cost of \$35,000 per year. |
| Janitorial Services | \$22,702 | \$18,870 | \$34,600 | \$27,000 | \$28,000 | \$28,000 | Based on current expense |
| Postage & Delivery | \$19,428 | \$20,000 | \$22,577 | \$25,000 | \$25,000 | \$25,000 | Assumes the same level as FY08 |
| Telephone - Office | \$17,151 | \$16,000 | \$17,609 | \$16,000 | \$19,150 | \$16,000 | Based on current lines |
| Utilities | \$11,659 | \$18,000 | \$20,524 | \$22,925 | \$20,500 | \$20,500 | Assumes the same level as FY08 |
| Copier - Lease | \$10,464 | \$16,380 | \$16,803 | \$16,800 | \$16,800 | \$16,800 | Contract with Delta Business Solutions at \$1,400 per month for two copiers |
| Copier - Per Copy Fee | \$3,804 | \$5,292 | \$5,198 | \$5,000 | \$5,000 | \$5,000 | Based on current activity |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|--|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|--|
| Rent - Town Hall | \$153,612 | \$153,600 | \$208,676 | \$218,200 | \$203,100 | \$206,900 | Administration 62.9% of rent payment |
| Insurance | \$116,135 | \$135,000 | \$125,644 | \$165,000 | \$165,000 | \$190,000 | Policy with League of Cities, includes general liability, personal property and worker's compensation. |
| Security monitoring fee | \$0 | \$0 | \$1,056 | \$2,640 | \$5,500 | \$4,500 | Security monitoring service |
| Repairs and Maintenance | \$20,084 | \$15,000 | \$14,658 | \$15,000 | \$15,000 | \$15,000 | Based on current experience |
| Printing | \$16,260 | \$15,000 | \$12,518 | \$15,000 | \$15,000 | \$15,000 | General printing including town stationary, business cards, flyers |
| Advertising - Recruitment | \$8,493 | \$6,000 | \$4,561 | \$4,000 | \$5,800 | \$6,000 | Advertisement of Town positions |
| Citizen Surveys | \$22,750 | \$25,000 | \$0 | \$0 | \$0 | \$0 | |
| Public Information Capabilities | \$9,250 | \$45,000 | \$1,479 | \$0 | \$0 | \$0 | |
| Bank Charges | \$7,692 | \$8,500 | \$12,008 | \$11,500 | \$11,500 | \$13,000 | Includes credit cards fees and check verification cost. |
| Storage | | | | | \$6,500 | \$6,500 | |
| Office Supplies | \$57,210 | \$40,000 | \$34,584 | \$30,000 | \$40,000 | \$40,000 | Based on actual usage |
| Miscellaneous | \$17,766 | \$10,000 | \$13,575 | \$18,000 | \$15,000 | \$0 | Eliminated for FY09 |
| Equipment purchase and rental | \$23,943 | \$18,000 | \$19,206 | \$18,000 | \$28,000 | \$18,000 | Purchase of office equipment and furniture |
| Reimbursement from Stormwater Utility Administration | (\$100,000) | (\$100,000) | (\$100,000) | (\$100,000) | (\$100,000) | (\$100,000) | Reimbursement from utility for administrative support |
| Capital Outlay | \$109,812 | \$110,000 | \$138,253 | \$110,000 | \$70,000 | \$50,000 | Capital needs as required |
| Total Administrative Expenses | \$1,896,547 | \$2,067,442 | \$2,118,209 | \$2,303,452 | \$2,317,150 | \$2,051,200 | |

Town Clerk

| | | | | | | | |
|----------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------------|---|
| Direct Salaries | | | | | \$0 | \$198,400 | Town Clerk, Deputy Town Clerk, Assistant to Mayor and Town Council |
| Overtime | | | | | \$0 | \$0 | |
| Payroll Taxes | | | | | \$0 | \$15,500 | Calculated based on salaries |
| Fringe Benefits | | | | | \$0 | \$49,500 | Calculated based on salaries |
| Codification | \$0 | \$20,000 | \$0 | \$17,500 | \$18,000 | \$18,000 | Based on contract with Municipal Code Corporation |
| Telephone - Cellular | | | | | \$0 | \$3,600 | Based on three phones |
| Election Costs | \$23,426 | \$17,000 | \$19,670 | \$0 | \$0 | \$70,000 | Elections scheduled for FY 09 |
| Agenda Management System | \$14,725 | \$16,400 | \$16,350 | \$3,200 | \$3,200 | \$3,500 | Implementation of the Agenda Management and on-going maintenance support of \$3,200 per year |
| Records Management Consultant | | | | \$16,000 | \$0 | \$0 | Consultant to prepare official record management program and training. Schedule for January 2009. Eliminated due to funding limitations |
| Legal Advertising | \$24,355 | \$40,000 | \$22,507 | \$30,000 | \$60,000 | \$30,000 | Based on the use of Daily Business Review |
| Total Town Clerk Expenses | \$62,506 | \$93,400 | \$58,527 | \$66,700 | \$81,200 | \$388,500 | |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|--|
| <i>Town Attorney</i> | | | | | | | |
| General Support | \$149,691 | \$150,000 | \$144,083 | \$150,000 | \$150,000 | \$150,000 | Routine support for contract and legislation |
| Litigation | \$22,480 | \$155,000 | \$103,377 | \$85,000 | \$75,000 | \$45,000 | Miami Lakes Charter case \$75,000; assumes partial in FY 08 (\$40,000) and partial in FY 09 (\$35,000); State appeal \$50,000. |
| Charter Revision | \$52,120 | \$0 | \$568 | \$0 | \$0 | \$0 | One time expense |
| Hurricane Related Issues | \$6,564 | \$0 | \$6,212 | \$0 | \$3,215 | \$0 | |
| Cost Recovery | \$0 | \$10,000 | \$0 | \$0 | \$0 | \$0 | Based on current budget |
| Code Enforcement | \$42,027 | \$35,000 | \$82,605 | \$70,000 | \$70,000 | \$70,000 | Support for code enforcement cases |
| Land Development - Applications | \$67,460 | \$35,000 | \$83,308 | \$45,000 | \$118,000 | \$45,000 | Support for application for rezoning and variances |
| Comprehensive Plan | \$1,525 | \$0 | \$14,110 | \$0 | \$3,500 | \$0 | Support to EAR in FY06 |
| Telecommunications | \$4,248 | \$5,000 | \$15,215 | \$5,000 | \$0 | \$0 | Cable franchise to televise meetings |
| Real Property | \$20,842 | \$15,000 | \$5,163 | \$15,000 | \$15,000 | \$5,000 | Acquisition and/or transfer of real property |
| Total Town Attorney Expenses | \$366,957 | \$405,000 | \$454,640 | \$370,000 | \$434,715 | \$315,000 | |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|---|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|--|
| <i>Police</i> | | | | | | | |
| Patrol Services | \$5,492,050 | \$5,437,807 | \$5,384,253 | \$5,973,255 | \$5,900,000 | \$6,310,000 | Based on the current level of 51 staff. Assumes no attrition. |
| Overtime | | \$290,000 | \$395,234 | \$400,000 | \$461,000 | \$400,000 | Based on court time and special targeted programs |
| School Crossing Guards/DARE | \$107,991 | \$82,380 | \$107,635 | \$95,000 | \$113,000 | \$118,000 | Based on 4 guards at Miami Lakes Elementary and Bob Graham Ed. Center. |
| Hurricane Expenses | \$100,158 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Rent | \$31,093 | \$64,671 | \$62,939 | \$65,000 | \$65,100 | \$67,800 | 20.6% of rent payment based on space |
| Copy Machine rental and maintenance | \$891 | \$3,780 | \$4,035 | \$3,780 | \$4,350 | \$4,500 | Town assumed responsibility |
| Janitorial | | \$6,180 | \$10,343 | \$6,050 | \$6,050 | \$6,050 | Town assumed responsibility |
| Repairs & Maintenance | \$295 | | \$1,079 | \$1,000 | \$3,500 | \$3,500 | Based on current level |
| Printing Expenses | \$3,552 | | \$575 | \$1,000 | \$2,000 | \$1,500 | Based on current level |
| Office supplies | \$5,522 | \$4,000 | \$7,178 | \$4,000 | \$5,800 | \$3,000 | Based on current level |
| Specialized Services | \$288,062 | \$246,000 | \$163,932 | \$112,990 | \$104,800 | \$0 | Specialized police cost being phase out over 3 year period. |
| Telephone - Cellular | \$4,673 | \$4,900 | \$4,570 | \$4,900 | \$4,900 | \$4,900 | Based on five telephones |
| Telephone - Dedicated Lines | \$3,219 | \$4,000 | \$4,108 | \$4,000 | \$4,500 | \$4,500 | Based on current number of lines |
| Electricity | \$1,755 | \$4,500 | \$6,129 | \$6,500 | \$6,100 | \$6,500 | Based on current level |
| Misc Expense | \$0 | | \$6,529 | \$0 | \$9,000 | \$2,000 | Based on current level |
| Matching grants | \$0 | \$4,000 | \$0 | \$4,000 | \$0 | \$0 | Based on the existing police grants - Byrne and LLEBG |
| Equipment & Furniture - non-capital outlay | \$3,958 | \$0 | \$23,050 | \$5,000 | \$15,000 | \$5,000 | No funding included |
| Police Explorer program | | \$5,000 | \$1,601 | \$5,000 | \$5,000 | \$2,000 | Uniforms and supplies |
| Vehicle Loan Payment | | | | \$68,745 | \$68,745 | \$135,000 | |
| Capital Outlay | \$75,069 | \$1,000 | \$4,073 | \$1,000 | \$1,000 | \$1,000 | Impact fees are available for capital cost |
| Total Police Expenses | \$6,118,289 | \$6,158,218 | \$6,187,265 | \$6,761,220 | \$6,779,845 | \$7,075,250 | |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|--|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|--|
| Parks, Recreation and Culture | | | | | | | |
| Direct Salaries | \$241,508 | \$302,600 | \$269,339 | \$292,692 | \$291,000 | \$360,200 | Parks and Recreation Director, Committee and Events coordinator, Recreation Operations Manager, Parks Operations Manager, Park Maintenance Coordinator, three p/t recreation aides |
| Overtime | \$3,448 | \$0 | \$235 | \$0 | \$0 | \$0 | Converted positions to salary base |
| Payroll Taxes | \$0 | \$23,300 | \$20,704 | \$22,506 | \$22,500 | \$28,000 | Based on Salaries |
| Fringe Benefits | \$62,375 | \$62,900 | \$63,493 | \$65,314 | \$62,800 | \$81,800 | Based on Salaries |
| Mileage Reimbursement | | | | \$0 | \$3,200 | \$2,500 | |
| Telephone - Cellular | \$4,365 | \$4,700 | \$4,270 | \$5,500 | \$5,500 | \$5,500 | Based on five telephones and one aircard |
| Consultant support | | \$40,000 | \$14,494 | \$25,000 | \$65,000 | \$25,000 | Develop Parks and Recreation Master Plan and Operational Procedures, Grant Writing Support |
| Temporary Admin Support | | | | | \$15,000 | \$5,000 | Special Events support |
| Picnic/Mini Parks - Daily Maintenance | \$326,922 | \$300,000 | \$301,755 | \$300,000 | \$321,000 | \$307,000 | Based on contract with Tropic North \$307K per year |
| Picnic/Mini Parks - General repairs | \$123,401 | \$50,000 | \$228,325 | \$150,000 | \$180,000 | \$150,000 | General repairs of parks including painting programs |
| Picnic/Mini Parks - Capital Improvements | | | \$0 | \$10,000 | \$6,000 | \$2,500 | Misc. capital improvements |
| Picnic/Mini Parks - Utilities | \$49,277 | \$42,200 | \$64,944 | \$60,000 | \$60,000 | \$60,000 | Electrical pumps and lights at parks, phone lines, waste collection, alarm and lake maintenance |
| Miami Lakes Park: | | | | | | | |
| Valley Crest Maintenance | \$442,500 | \$450,000 | \$445,150 | \$450,000 | \$452,000 | \$429,400 | Contractual amount is approximately 1,332M for three years |
| Utilities | \$126,414 | \$140,000 | \$146,789 | \$140,000 | \$130,000 | \$135,000 | Electricity \$100,000, Waste \$29,000, Phones \$4,000, Water \$2,000 |
| Improvements | \$69,358 | \$100,000 | \$145,852 | \$118,000 | \$135,000 | \$100,000 | Miscellaneous repairs |
| Security | | | | | \$4,550 | \$0 | Security guards and cameras |
| Royal Oaks Park | | | | | | | |
| Regular Maintenance | \$284,687 | \$285,000 | \$294,183 | \$285,000 | \$309,500 | \$293,000 | Base contract is \$285,000; \$8000 for Special Event support |
| Utilities | \$39,831 | \$59,200 | \$49,284 | \$59,200 | \$59,200 | \$59,200 | Electricity \$50,000, Waste \$7,200, Phones \$0, Water \$2,000 |
| Repairs and Improvements | \$53,768 | \$30,000 | \$41,038 | \$50,000 | \$50,000 | \$50,000 | Sod and Misc. Repairs |
| Community Center | | | | | | \$25,000 | Start-up costs plus maintenance beginning in June 2009 |
| Increased Service Level | \$0 | \$27,000 | \$32,691 | \$7,000 | \$5,000 | \$0 | |
| Barbara Goleman Maintenance | \$0 | \$4,000 | \$0 | \$4,000 | \$4,000 | \$4,000 | Based on joint use agreement with School Board |
| Tree Planting Tree Grant | \$0 | | \$48,658 | | \$20,000 | \$5,000 | Matching funds for tree grants |
| Community Recreational Programs | \$20,000 | \$20,000 | \$29,240 | \$47,000 | \$64,000 | \$64,000 | Recreational programs for community center |
| Youth Center Programs | \$0 | \$134,500 | \$15,438 | \$50,000 | \$40,000 | \$25,000 | Teen Center program |
| Permit Fees & Misc | \$829 | \$1,000 | \$307 | \$1,000 | \$1,000 | \$1,000 | For park activity |
| Hurricane Costs | \$465,767 | \$0 | \$5,950 | \$0 | \$100,000 | \$0 | |
| Storage | \$0 | | \$1,506 | | \$4,000 | \$2,400 | Storage space for Parks |
| Background checks coaches/instructors | \$4,482 | \$5,000 | \$7,188 | \$7,000 | \$7,000 | \$7,000 | Supporting the Town background policy |
| Certifications | \$3,560 | \$5,000 | \$1,873 | \$2,500 | \$2,000 | \$2,000 | Program started in FY 05-06 |
| Uniforms | \$2,729 | \$4,000 | \$2,372 | \$4,000 | \$2,000 | \$2,000 | For park staff |
| Tree Inventory | \$0 | | \$0 | \$15,000 | \$10,000 | \$0 | Eliminated for FY09 |
| Furniture & Equipment | \$755 | \$0 | \$6,302 | \$0 | \$4,000 | \$2,000 | Furniture for community center and misc equipment |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|-------------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|--|
| Capital Outlay | \$0 | \$10,000 | \$7,460 | \$5,000 | \$0 | \$5,000 | |
| Special Events | \$47,946 | \$35,000 | \$23,339 | \$25,000 | \$20,000 | \$27,500 | 4th of July Events, fireworks \$20K; Veteran's Day Parade \$2,500; Earth Day Event \$5,000 |
| Cultural Affairs | \$44,370 | \$62,000 | \$43,372 | \$50,000 | \$50,000 | \$39,850 | Farmers market event marketing \$5,000; "Our Town" Painting Competition posters and wards \$450; Fishing Tournament posters and awards \$500; Quarterly concert, music \$15,000; Holiday book reading, performers \$4,000; 4th of July entertainment \$2,500; two car shows, dj's \$2,400; Concert on the Fairway Music Concert Series \$10,000 |
| Education Advisory Board | \$83,000 | \$90,000 | \$90,065 | \$90,000 | \$91,000 | \$90,000 | School Site Enhancement/Educational Programs grants \$74,000; SAT summer classes \$9,000; KidsID Safety Program cards and data entry \$1,500, Youth Internship ds \$500; Imagination Library \$5,000 |
| Black Box Theater | \$12,000 | \$0 | \$0 | \$12,000 | \$12,000 | \$12,000 | Funded in FY 09 |
| Elderly Affairs Committee | \$20,014 | \$50,000 | \$26,415 | \$50,000 | \$25,000 | \$40,000 | Senior Social 3 vents @\$4,000 per event for food, music, etc; Senior Health and Wellness Fair \$5,000, Flu Shots \$1,000, Senior Games \$21,000 minus \$6,000 in donations, Lecture series (4) \$2,000, Field trips \$500; Best Practices Exchange Conference \$1,500, and Health Foundation matching grants \$3,000 |
| Beautification Committee | \$10,968 | \$27,000 | \$486 | \$27,000 | \$6,000 | \$6,000 | Landscape Seminars/Consultant Assistance \$5,000 and Public Information Outreach \$1,000 |
| Economic Development Committee | \$1,467 | \$35,000 | \$5,863 | \$25,000 | \$17,000 | \$21,250 | Mailings and refreshments for three Business Seminars @\$1,000 per events; Miami Lakes Chamber Showcase \$1,000 for table; Jingle Down Main Street \$7,500 donation and \$2,500 for barricades, ML Fact Brochure printing cost \$3,000 and graphics \$1,000, Business Visitation Plaques \$250; Earth Day award plaques \$500, Taste of Miami Lakes marketing support \$2,500 |
| Youth Activities Task Force | \$22,004 | \$41,500 | \$35,497 | \$41,500 | \$37,000 | \$40,000 | Bike Rodeo will incorporated elements of play -funds are use to purchase bicycles, helmets - \$4,000; Bboy Break-dancing competition will schedule two events next year @ \$3,000 per event paid to the event promoter; Haunted House funds go to the purchase of supplies and materials, food for participants \$5,000; Movies in the park 4 vents at \$3,000 per event paid to the company that bring the movies and equipment, scholarships \$1,000; Activities for special needs, instructor \$2,000 and equipment \$1,000; Rock Band Event pay for stage and lighting \$3,000; Photography Club equipment \$6,000 |
| Total Parks & Recreation | \$2,570,236 | \$2,440,900 | \$2,473,878 | \$2,496,212 | \$2,693,250 | \$2,515,100 | |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|---|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|--|
| Public Works | | | | | | | |
| Direct Salaries | \$101,347 | \$190,800 | \$162,891 | \$195,359 | \$193,000 | \$145,000 | Public Works Director and Quality Assurance Inspector |
| Payroll Taxes | \$8,758 | \$14,700 | \$11,998 | \$15,060 | \$15,500 | \$12,000 | Based on Salaries |
| Fringe Benefits | \$22,498 | \$43,800 | \$37,251 | \$46,823 | \$45,000 | \$34,000 | Based on Salaries |
| Reimbursement from Stormwater Utility | (\$35,000) | (\$35,000) | (\$35,000) | (\$35,000) | (\$35,000) | (\$35,000) | Reimbursement for Administration expenses from Stormwater utility |
| Reimbursement from Gas Tax for operations | | (\$200,000) | (\$200,000) | (\$200,000) | (\$300,000) | (\$300,000) | Funds from six cent gas tax |
| Contractual - Services | | | | | \$41,250 | \$0 | Position to be eliminated next year |
| Town Engineer | \$118,000 | \$120,000 | \$128,563 | \$132,000 | \$137,000 | \$62,000 | Reduced for FY09 |
| Public Works Permits Plan Review | \$25,713 | \$25,000 | \$58,190 | \$51,600 | \$52,000 | \$5,000 | In-house public works review |
| Transportation Studies | \$0 | \$0 | \$0 | \$10,000 | \$0 | \$0 | Miscellaneous Traffic Studies |
| Vehicle Operation and Maintenance | \$0 | \$0 | \$3,080 | \$2,000 | \$5,800 | \$6,500 | Cost of operating two trucks for Public Works Department |
| Right of Ways | | | | | | | |
| Maintenance | \$641,365 | \$713,000 | \$730,568 | \$880,000 | \$810,000 | \$852,000 | Based on contract approved for South Florida Maintenance Services \$780,000, includes \$50,000 contract allowance, plus garbage pick-up \$22,800, two men crew small projects \$50,000 other support contracts |
| Utilities | \$38,132 | \$45,000 | \$25,763 | \$30,000 | \$26,000 | \$30,000 | Based on current activity - 30 accounts (water) \$23,000 and electrical \$7,000 |
| Banners | \$2,625 | \$15,000 | \$4,960 | \$10,000 | \$10,000 | \$0 | Banners will be eliminated for next year |
| Miscellaneous Expense | | | \$659 | | \$3,000 | \$300 | Uniforms |
| Demand Service transportation | | | \$73,069 | \$61,000 | \$74,000 | \$0 | Town bus for on-demand service to be funded from General Fund. Program to be phase-out next year. |
| Street Lighting - Utilities Cost | \$219,600 | \$200,000 | \$219,534 | \$210,000 | \$235,500 | \$282,600 | Based on FPL actual bill -- Assumes 20% rate increase |
| Street Lighting Maintenance Cost | \$63,276 | \$150,000 | \$123,652 | \$130,000 | \$150,000 | \$130,000 | Contractor for electrical repair of street lights/Based on current work. |
| Secure generator for Town Hall | | \$50,000 | \$9,720 | \$60,000 | \$56,200 | \$7,000 | Emergency generator lease |
| Hurricane Fair | | \$5,000 | \$746 | \$1,000 | \$1,000 | \$1,000 | Advertising and support cost |
| Emergency Generators for Traffic Signals | | | \$0 | \$15,000 | \$2,400 | \$0 | Eliminated for FY09 |
| Underground Utility Location | \$24,069 | \$30,000 | \$24,583 | \$24,000 | \$24,000 | \$24,000 | Based on current activity \$2,000 per month |
| Tree Inventory | | | | \$30,000 | \$30,000 | \$0 | |
| Tree Trimming | \$172,011 | \$75,000 | \$107,392 | \$83,248 | \$110,000 | \$125,000 | Provides for three year trimming cycle on a pro-active basis |
| Tree Cutting | | | | \$25,000 | \$18,000 | \$12,000 | Remove old and/or damaged trees |
| Planting new trees | (\$5,094) | \$99,000 | \$106,072 | \$165,000 | \$100,000 | \$35,000 | Increase FY 08 allocation to purchase approximately 360 12-16ft.trees. FY 09 decreased due to budget constraints |
| Town Maps | \$6,400 | | \$1,260 | \$10,000 | \$0 | \$0 | 15 aerial and 25 (24x36) |
| Water Standard Study for Lakes | \$25,000 | \$0 | \$25,000 | \$0 | \$0 | \$0 | Total study cost \$50,000 |
| Cellular Phones | | | | | \$5,200 | \$5,500 | Based on current usage including ROW lines |
| Hurricane Costs | \$5,324,987 | \$0 | \$8,963 | \$0 | \$0 | \$0 | |
| Furniture & Equipment | \$3,389 | | \$3,043 | \$2,000 | \$2,000 | \$0 | Eliminated for FY09 |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|-----------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|-------------|
| Total Public Works Expenses | \$6,757,073 | \$1,542,800 | \$1,631,957 | \$1,954,090 | \$1,811,850 | \$1,433,900 | |

**Town of Miami Lakes
General Fund**

| | Ending Balance 9/30/2006 | Approved Budget FY 06-07 | Ending Balance 9/30/2007 | Revised Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|-----------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------|------------------------|----------------------|--|
| Building | | | | | | | |
| Direct Salaries | \$353,271 | \$243,754 | \$438,328 | \$308,286 | \$315,000 | \$299,200 | Building Official, Lead Permit Clerk, Permit Clerk (2), Receptionist |
| Payroll Taxes | \$28,936 | \$18,761 | \$34,161 | \$24,067 | \$26,000 | \$22,500 | Based on Salaries |
| Fringe Benefits | \$68,563 | \$56,771 | \$85,412 | \$75,132 | \$76,000 | \$76,000 | Based on Salaries |
| Car Allowance | \$4,800 | \$4,800 | \$2,400 | \$0 | \$0 | \$0 | |
| Vehicle Operation and Maintenance | | | \$907 | \$2,000 | \$2,000 | \$2,000 | Fuel and maintenance cost |
| Contractual - Building Services | \$549,449 | \$503,500 | \$537,535 | \$600,000 | \$469,000 | \$0 | Contract with M.T. Causley for permit clerks and inspectors. |
| Contractual - Services | \$50,805 | \$51,840 | \$103,352 | \$100,000 | \$151,000 | \$501,000 | Direct contract for services |
| Computer Automation | \$49,512 | \$75,000 | \$92,647 | \$75,000 | \$75,000 | \$75,000 | IT support and equipment funded from technology fee. |
| Consultant support | \$0 | \$30,000 | \$32,078 | \$5,000 | \$5,000 | \$0 | Best practices review and IT review |
| Studies - Code Enforcement | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | Work completed in FY 05 |
| Electronic Records Storage | \$0 | \$40,000 | \$28,499 | \$14,500 | \$14,500 | \$14,500 | On-going cost |
| Rent | \$36,297 | \$52,300 | \$52,514 | \$54,200 | \$52,200 | \$54,300 | 16.5% of rent payment |
| Telephone - Cellular | \$7,951 | \$7,500 | \$8,864 | \$7,700 | \$9,400 | \$1,500 | Based on current phone activity |
| Remote Access Devices | \$0 | \$4,320 | \$0 | \$4,320 | \$0 | \$7,500 | Communication fees from handheld units |
| Copier lease/maintenance | \$4,009 | \$4,200 | \$4,004 | \$4,200 | \$4,220 | \$4,200 | Based on contract |
| Janitorial | | \$4,950 | \$9,186 | \$6,520 | \$6,450 | \$6,450 | Allocated based on square footage |
| Office Supplies | \$14,096 | \$12,000 | \$14,664 | \$12,000 | \$15,000 | \$15,000 | Paper and supplies for office personnel |
| Furniture & Equipment | | | \$8,264 | | \$3,800 | \$0 | Eliminated for FY09 |
| Books and Publications | \$1,016 | | \$0 | \$0 | \$0 | \$0 | Budgeted in Administration |
| Printing and binding | \$6,442 | \$5,000 | \$1,771 | \$5,000 | \$2,000 | \$2,000 | Forms |
| Telephone & Fax | \$1,665 | \$0 | \$949 | \$0 | \$1,100 | \$1,100 | Allocated based on usage |
| Electricity | \$2,488 | \$2,450 | \$5,114 | \$5,520 | \$4,900 | \$5,000 | Based on historical cost |
| Repairs & Maintenance | \$40 | \$650 | \$4,697 | \$650 | \$1,000 | \$1,000 | Based on historical cost |
| Other | \$460 | \$1,000 | \$0 | \$1,000 | \$0 | \$0 | Included in Administration budget |
| Uniforms & I.D. Badges | \$31 | \$1,000 | \$0 | \$1,000 | \$1,000 | \$1,000 | Uniforms for staff |
| Condemned Property Cost Recovery | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | Reimbursement for condemnation cost |
| Hurricane Cost | \$6,190 | | | | \$0 | \$0 | |
| Capital Outlay | \$38,112 | \$5,000 | \$5,342 | \$5,000 | \$2,500 | \$2,500 | Capital purchases |
| Total Building Expenses | \$1,224,132 | \$1,124,796 | \$1,470,688 | \$1,311,095 | \$1,237,070 | \$1,091,750 | |

**Town of Miami Lakes
General Fund**

| Ending Balance | Approved | Ending Balance | Revised Budget | Projection | Proposed | Description |
|----------------|-----------------|----------------|----------------|------------|----------|-------------|
| 9/30/2006 | Budget FY 06-07 | 9/30/2007 | FY 07-08 | FY 07-08 | FY 08-09 | |

Planning and Development

| | | | | | | | |
|--------------------------------------|----------|-----------|----------|-----------|-----------|-----------|--|
| Direct Salaries | | \$174,772 | | \$198,067 | \$204,000 | \$172,000 | P&Z Director and Senior Planner |
| Payroll Taxes | | \$13,485 | | \$15,267 | \$16,500 | \$14,000 | Based on Salaries |
| Fringe Benefits | | \$34,493 | | \$39,052 | \$38,000 | \$36,500 | Based on Salaries |
| Master Plan/Com Plan | \$73,950 | \$0 | \$3,900 | \$0 | \$11,700 | \$67,000 | Implementation of EAR based amendments. State requirement. |
| General Planning Consultants | \$0 | \$0 | \$26,954 | \$0 | \$10,000 | \$10,000 | Part-time support |
| Telephone - Cellular | | | | | \$1,000 | \$600 | Based on current level |
| Recording Variance and Resolutions | | | | | \$500 | \$2,000 | Recording fees are reimbursable |
| Concurrency Management Program | \$45,700 | \$44,000 | \$22,000 | \$5,000 | \$16,020 | \$5,000 | On-going monitoring for concurrency management. FY 08 included school board concurrency implementation |
| Site plan reviews | \$36,960 | \$20,000 | \$36,077 | \$40,000 | \$20,000 | \$20,000 | Based on site plan request - cost recovery |
| Geographical Information System | | \$15,000 | \$0 | \$30,000 | \$15,000 | \$0 | Prepare zoning maps in GIS |
| Design review board | | \$10,000 | \$0 | \$0 | \$0 | \$0 | Decision to implement is pending |
| Contractual - Planning Services | | \$40,000 | \$0 | \$40,000 | \$40,000 | \$0 | Town Streetscape phase I |
| Green Building Grant Program | | | | \$30,000 | \$2,000 | \$5,000 | Support Green Building Program Initiatives |
| Tree inventory | | \$45,000 | \$0 | \$5,000 | \$5,000 | \$0 | Purchase of software and assessment |
| Consultant for Land Code Re-Write | \$0 | \$0 | \$0 | \$30,000 | \$0 | \$0 | To be handled in-house |
| Legal Support for Land Code Re-Write | \$16,919 | \$50,000 | \$81,407 | \$25,000 | \$100,000 | \$50,000 | Legal support for the code re-write, effort to continue in FY 07 |

| | | | | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|--|
| Total P & D Expenses | \$173,529 | \$446,750 | \$170,337 | \$457,386 | \$479,720 | \$382,100 | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|--|

Zoning & Enforcement

| | | | | | | | |
|-----------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|--|
| Direct Salaries | | \$174,772 | | | \$0 | \$202,900 | Z&E Director, Code Compliance Manager and a part-time zoning official. |
| Payroll Taxes | | \$13,485 | | | \$0 | \$16,200 | Based on Salaries |
| Fringe Benefits | | \$34,493 | | | \$0 | \$38,000 | Based on Salaries |
| Contractual Code Enforcement | \$221,986 | \$257,000 | \$235,476 | \$284,000 | \$196,700 | \$198,400 | Code Enforcement Contractual Staff |
| Telephone - Cellular | | | \$5,331 | | \$0 | \$4,500 | Based on Current level |
| Code Enforcement Reimb Exp | | | \$607 | | \$1,500 | \$1,000 | |
| Code enforcement publications | | \$25,000 | \$0 | \$5,000 | \$5,000 | \$0 | To be handled in-house |
| Uniforms & I.D. Badges | | | | | | \$1,000 | Staff Uniforms |
| Multi-Dimensional Video Recording | | | | \$24,300 | \$24,300 | \$0 | |
| Code Enforcement - Lien Recording | \$1,355 | \$1,500 | \$1,748 | \$3,000 | \$3,000 | \$3,000 | Based on actual expenditures |
| Special Master | \$1,200 | \$3,000 | \$1,490 | \$1,650 | \$1,650 | \$1,650 | Based on 11 annual hearings at \$150 per hearing |

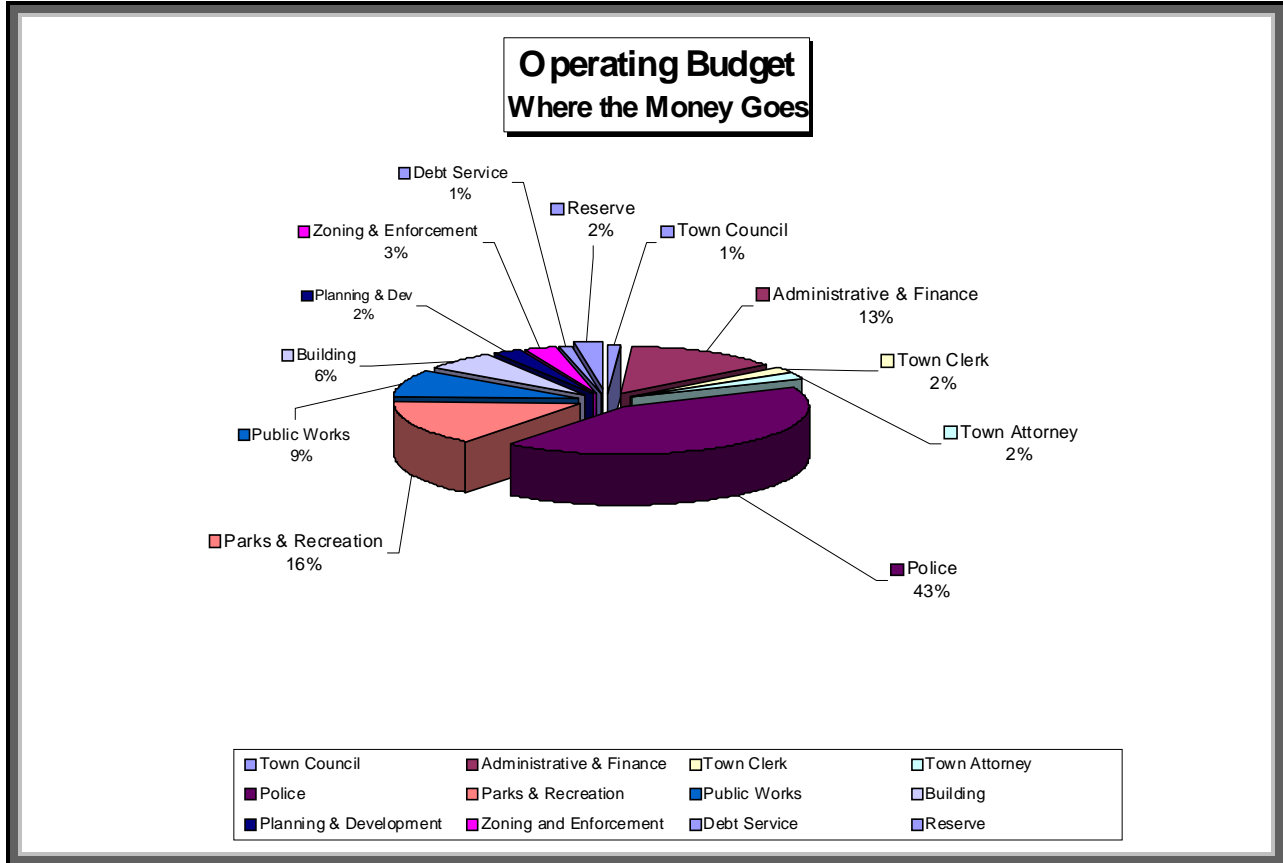
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|--|------------------|------------------|------------------|------------------|------------------|------------------|--|
| Total Zoning & Enforcement Expenses | \$224,541 | \$509,250 | \$244,651 | \$317,950 | \$232,150 | \$466,650 | |
|--|------------------|------------------|------------------|------------------|------------------|------------------|--|

Expense Detail

General

The Town's Proposed Budget for FY 2008-09 is \$16.9 million. This represents a decrease of approximately \$100,000 or 0.6% below the current

year's Adopted Budget.



| FY 2008-09 | | |
|--------------------------|----------------------------|-------------------------------|
| Department | Proposed Budget FY 2008-09 | Percentage of Proposed Budget |
| Town Council | \$201,140 | 1.19% |
| Administrative & Finance | \$2,216,200 | 13.12% |
| Town Clerk | \$388,500 | 2.30% |
| Town Attorney | \$355,000 | 2.10% |
| Police | \$7,087,250 | 41.96% |
| Parks & Recreation | \$2,535,600 | 15.01% |
| Public Works | \$1,516,500 | 8.98% |
| Building | \$1,092,750 | 6.47% |
| Planning & Development | \$408,100 | 2.42% |
| Zoning and Enforcement | \$471,650 | 2.79% |
| Debt Service | \$169,538 | 1.00% |
| Reserve | \$450,000 | 2.66% |
| TOTAL | \$16,892,228 | |

Town Council



The Town Council's Proposed Budget for FY 2008-09 of \$201,140 represents a decrease of approximately \$80,000 or 28.2% below the current year's budget. This reduction is mainly driven by the transfer of the Assistant to the Mayor and Council to the Town Clerk's Office and the change in the assumption regarding the number of Council members who will be requesting a car allowance.

The Budget also assumes that six council members will receive Life or Health insurance. All other recurring expenses are essentially at the same level as last year.

The Proposed Budget does not provide for an adjustment to the Mayor's salary. The Proposed Budget does assume a CPI adjustment for Councilmember's reimbursements.

The State of the Town Address is assumed to be funded by private donations based on the direction by the Town Council.

Administration, Finance & Reserve

The Administration and Finance Proposed Budget for FY 2008-09 is \$2,216,200 which represents a decrease of approximately \$87,000

or 3.8% from prior-year's Adopted Budget.

The decrease is mainly driven by a reduction of \$60,000 in our capital purchases and estimated salary savings due to vacancies. These reductions are partially offset by an increase of \$25,000 in the insurance policy with the League of Cities, which includes general liability, property, and worker's compensation.

The budget also assumes the elimination of bonus pay and vacation buy-out for next year, as well as, a reduction from 5% to 3% in the maximum merit increase an employee can receive.



The projection for the current year and the Proposed Budget for FY 2008-09 include a reimbursement of \$100,000 per year from the Stormwater Utility for the administrative support provided by the General Fund. This amount will be revised every year and adjusted as necessary.

Town Clerk

The Office of the Town Clerk’s includes the Town Clerk, the Deputy Town Clerk and the Assistant to the Mayor and Council. This budget also includes the cost of codification, agenda management system, legal advertisement costs and the biennial cost of the town’s election. The election cost is estimated at \$70,000 for next year.

Town Attorney

The Town Attorney’s proposed budget for FY 2008-09 of \$355,000 represents a decrease of \$15,000 from FY 2007-08 Budget. The decrease is mainly driven by the reduction on real estate acquisition and communication franchise line items. The budget does provide funding to pursue the two mitigation cases, the appeal of the State law case (\$50,000) and the contractual Miami Lakes Charter case (\$35,000).



As in prior years, the FY 2008-09 Proposed Budget does not include a budget for unexpected litigation expenses nor for any additional cost for the above mentioned cases; a general reserve is available to cover those expenses.

Additionally, legal fees are included in the Planning and Development Budget for the legal support of the re-write of the land development code (\$50,000) and in the Stormwater Utility (\$10,000). The total legal expenses budgeted in all funds is \$415,000.

Police

The Police Department’s proposed budget for FY 2008-09 of \$7,087,250 represents an increase of 4.8% or approximately a \$326,000 increase from the prior-year’s budget. The Police Department is one of the few departments where we are not recommending any budget reductions in the preliminary budget. This increase is mainly driven by the cost of living increases for July, 2008 and July, 2009, as well as merit increases for police officers.



Based on the County’s plan to phase out the specialized police over a three year period, we have not budgeted any payments for specialized police.



The Proposed Budget FY 2008-09 also includes \$400,000 allocated for overtime to cover for court time and special targeted programs, such as Main Street patrolling, addressing sporadic increases in crimes, and any other incidents that require augmenting resources on a temporary basis.

The Proposed Budget assumes the same personnel level, including the two additional motorcycle patrols that were added during the FY 2007-08 Budget.

| POLICE PERSONNEL | Proposed |
|-----------------------------|-----------------|
| Town Commander - Major | 1 |
| Executive Officer - Captain | 1 |
| Lieutenant | 1 |
| Sergeants | 5 |
| Police Officers | |
| Uniform Officer | 28 |
| Detective | 3 |
| Bike | 4 |
| Motorcycle | 4 |
| Community Service (CSO) | 1 |
| Administrative Support | 2 |
| Police Service Aid (PSA) | 1 |
| TOTAL | 51 |

Parks, Recreation and Culture

The Parks, Recreation, and Culture’s Proposed Budget for FY 2008-09 of \$2,535,600 represents an increase of approximately \$39,000 or 1.6% from the current year’s

budget.



This increase is mainly driven by the costs of opening the new community center in Royal Oaks Park sometime during the early summer. This cost includes the separation of the Recreation and Operations Manager into two positions, one fully dedicated to recreational activities and one dedicated to maintenance and operations. We have also included \$25,000 for the maintenance and operation of the community center for three months.

The Town has significantly enhanced the quality and quantity of recreational programming. The recreation programming includes tai-chi, arts and crafts, martial arts, acting, painting for seniors,

and painting for toddlers, Spanish and ballet/jazz dance classes at the Miami Lakes Community Center West. Many of these classes will move to the new community center at Royal Oaks Park. The Budget at the proposed millage level does not assume the institution of any park fees for recreation activities.

As requested by the Council, we met with the various committees and reviewed and modified their budget request for the upcoming fiscal budget. The proposed funding levels are generally lower than last year. These include the Cultural Affairs Committee (\$39,850), which does not include the funding for the Main Street Players’ rent, Education Advisory Board (\$90,000), Beautification Advisory Committee (\$6,000), Elderly Affairs Committee (\$40,000), Economic Development Committee (\$21,250), and the Youth Activities Task Force (\$40,000).

The Economic Development Committee has also requested funding for a marketing campaign to attract new business (\$25,000). This is not currently included in the budget.

Public Works

The Public Works’ Proposed Budget for FY 2008-09 of \$1,516,500 represents a decrease of \$437,590 from the current year’s budget or a 22% decrease.

The amount is mainly driven by a decrease in funds available to plant new trees from \$165,000 to \$35,000 for a \$130,000 reduction; the elimination of the demand service transportation \$61,000; the increase in the transfer from the gas tax fund by \$100,000, the transfer of the Code Enforcement Supervisor to the Zoning and Enforcement Department (\$70,000), and the transfer of the reviews for Public Works permits to the Building Department \$ 46,000.



A cost reimbursement of \$300,000 from the Special Projects Fund is included in next year’s budget, in order to utilize some of the Six Cent Local Gas Option Tax money for maintenance and improvement and consistent with prior years. A reimbursement of \$35,000 from the Stormwater Utility for administrative expenses is included in the FY 2008-09 budget.

The Proposed Budget for FY 2008-09 maintains the desired level of tree trimming (\$125,000) which will allow a three-cycle trimming throughout all neighborhoods.

Building

The FY 2008-09 Proposed Budget for the Building Department of \$1,092,750 represents a decrease of \$218,345 from the current year’s budget or a 16.7% decrease.



The decrease is mainly driven by transition from a single main contractor to the development of independent contracts with the various trade inspectors and plans examiners. Additionally, all permit clerks are now in-house.

The budget also reflects the transfer of one position from the Building Department to the Zoning and Enforcement Department.

The proposed budget maintains the funding for the completion of electronic records storage program, as well as enhancements in the computer system in the Building department.

Planning and Development

The FY 2008-09 Planning and Development Budget of \$408,100 represents a decrease of \$49,286 or 11% from the current year’s budget.



The reduction is due to the expected completion of several one-time projects, including the tree inventory and contractual services for the completion of the bike and pedestrian plan.

The budget does not provide funding for the next phases of the streetscape master plan due to lack of funds. Funding for the subsidy of the Building permits fees were scaled down to reflect current experience.

The budget also include \$78,000 for the technical support in the implementation of the Evaluation and Assessment Report base amendments and \$50,000 in legal support

cost to complete the remaining sections of the Land Development Code.

Zoning and Enforcement

The FY 2008-09 Zoning and Enforcement Budget is \$471,650. This Department was recently created by transferring staff from other departments. The Department includes a Director, a Code Enforcement Manager, and a three contracted enforcement positions.

Reserve and Transfers

The Reserve for FY 2008-09 has been budgeted at \$450,000 due to lack of funds to fully fund at the same level as prior years.

The Debt Service Budget for FY 2008-09 of \$169,538 remains the same as the current budget.

Town of Miami Lakes
Special Projects Fund

| | Ending Balance 9/30/2006 | Ending Balance 9/30/2007 | Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|--|-----------------------------|-----------------------------|--------------------|------------------------|----------------------|---|
| <i>Transportation</i> | | | | | | |
| <i>Revenues & Other Resources</i> | | | | | | |
| Local Option Gas Tax - 6 cents | | | | | | |
| Current Year Revenue | \$396,902 | \$376,237 | \$390,000 | \$390,000 | \$386,800 | Based on DOR estimate |
| Disaster Relief Funding - Hurricane Reimb. | \$46,322 | \$0 | \$0 | \$0 | \$0 | |
| Prior-Year Carry-Over Funds | \$19,993 | \$214,306 | \$122,306 | \$148,554 | \$36,198 | |
| | \$463,217 | \$590,543 | \$512,306 | \$538,554 | \$422,998 | |
| Local Option Gas Tax - 6 cents | | | | | | |
| Road System Maintenance | \$10,200 | \$203,162 | \$223,356 | \$323,356 | \$323,356 | Pot-hole repair, signage and general public works activities reimbursement of \$300,000 |
| Sidewalk Replacement | \$74,397 | \$138,827 | \$159,000 | \$159,000 | \$79,642 | Replaced trip-hazard sidewalks |
| Hurricane cost | \$52,939 | \$0 | \$0 | \$0 | \$0 | |
| Stripping and signs | \$11,375 | \$0 | \$20,000 | \$20,000 | \$20,000 | Neighborhood stripping |
| Transfer to Capital | \$100,000 | \$100,000 | \$100,000 | \$0 | \$0 | Transfer to Capital Budget |
| | \$248,911 | \$441,989 | \$502,356 | \$502,356 | \$422,998 | |
| Reserved for Road System | \$214,306 | \$148,554 | \$9,950 | \$36,198 | \$0 | |

Town of Miami Lakes
Special Projects Fund

| | Ending Balance 9/30/2006 | Ending Balance 9/30/2007 | Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|---|-----------------------------|-----------------------------|--------------------|------------------------|----------------------|--|
| Transportation Sales Tax - Transit Portion | | | | | | |
| Transit Revenue 20% share of PTP | \$164,400 | \$164,423 | \$183,143 | \$175,000 | \$170,883 | 20% of Half Cent - transit improvements only |
| Transfer from General Fund | \$15,589 | \$0 | \$0 | \$0 | \$0 | |
| Federal Grant for bus purchase | | \$0 | \$0 | \$0 | \$294,000 | Federal match 70% of \$420,000 |
| State Grant for Bus purchase | | \$0 | \$0 | \$0 | \$63,000 | State match 15% of \$420,000 |
| State Grant for Operations | | \$0 | \$119,187 | \$0 | \$119,187 | |
| Administration Revenue 5% of PTP | \$41,100 | \$41,106 | \$45,786 | \$43,750 | \$42,721 | |
| Prior-Year Carry-Over Funds | \$67,428 | \$31,693 | \$88,693 | \$134,098 | \$59,280 | |
| | \$288,517 | \$237,221 | \$436,809 | \$352,848 | \$749,070 | |
| Transit Improvements (Transp Sales Tax) | | | | | | |
| Bus Shelters - New | \$104,345 | \$5,494 | \$125,000 | \$125,000 | \$0 | Installations planned for FY 2006-07 and FY 2007-08 |
| Bus Shelters - Repairs & Maintenance | | \$7,205 | \$12,800 | \$13,600 | \$13,600 | South Florida Maintenance contract for cleaning |
| Bus Shelters - Property Insurance | | \$9,129 | | \$6,218 | \$9,000 | |
| Bus Benches | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Bus Acquisition | \$49,945 | \$0 | \$0 | \$0 | \$0 | Assume 15% local match required |
| Trolley Bus local match | | \$0 | \$238,374 | \$0 | \$238,374 | Local Match for State Grant two year agreement starting in July 07 |
| Demand Service Expenses | \$15,589 | \$0 | \$0 | \$0 | \$0 | |
| Bus purchase | \$45,845 | \$4,054 | \$0 | \$0 | \$420,000 | Assume July 1, 2009 bus delivery |
| Transportation Master Plan/MPO LRT | | | | | | |
| Administration Expense | \$41,100 | \$41,106 | \$45,786 | \$43,750 | \$42,721 | |
| Transit Route Plan | | | | | | |
| Walking Assessment Study | | | | | | |
| Contingency | \$0 | \$0 | \$14,849 | \$0 | \$0 | |
| Traffic Studies | | \$21,900 | | \$10,000 | | Includes long range plan update and traffic light on 162nd St. |
| Traffic Calming | | \$12,260 | | \$95,000 | \$25,376 | Traffic circles in Royal Oaks area |
| Crosswalks | | \$1,975 | | | | |
| | \$256,824 | \$103,123 | \$436,809 | \$293,568 | \$749,071 | Based on recommendation from Transportation Master Plan |
| Reserved for Transit | \$31,693 | \$134,098 | \$0 | \$59,280 | (\$0) | |

Town of Miami Lakes
Special Projects Fund

| | Ending Balance 9/30/2006 | Ending Balance 9/30/2007 | Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|--|-----------------------------|-----------------------------|--------------------|------------------------|----------------------|---|
| Impact Fees - Police | | | | | | |
| Current Year Revenue | \$20,372 | \$51,071 | \$10,000 | \$37,000 | \$10,000 | Revenues collected as per Police Impact Fee Ordinance |
| Prior-Year Carry-Over Funds | \$166,873 | \$129,969 | \$150,037 | \$159,373 | \$161,373 | |
| | \$187,246 | \$181,039 | \$160,037 | \$196,373 | \$171,373 | |
| Police Impact Fees - Capital Projects | \$57,277 | \$21,667 | \$106,500 | \$35,000 | \$171,373 | Purchased police motorcycle and specialty car in FY 08. Will purchase five police cars in FY 09 |
| Reserved for Police | \$129,969 | \$159,373 | \$53,537 | \$161,373 | \$0 | |
| Other | | | | | | |
| Interest Income | \$22,983 | \$19,986 | \$12,000 | \$2,200 | \$2,000 | |
| Prior-Year Carry-Over Funds | \$38,967 | \$61,951 | \$76,451 | \$81,936 | \$81,136 | |
| | \$61,951 | \$81,936 | \$88,451 | \$84,136 | \$83,136 | |
| Other | | | | | | |
| Operating Reserve | \$0 | \$0 | \$3,000 | \$3,000 | \$83,136 | |
| Unreserved | \$61,951 | \$81,936 | \$85,451 | \$81,136 | \$0 | |
| Total Revenues & Other Resources | \$1,000,931 | \$1,090,740 | \$1,197,602 | \$1,171,911 | \$1,426,577 | |
| Total Expenditures | \$563,013 | \$566,779 | \$1,048,665 | \$833,924 | \$1,426,577 | |
| Excess (Deficiency) of Revenues & Other Resources over Expenditures | \$437,918 | \$523,961 | \$148,937 | \$337,987 | \$0 | |

Town of Miami Lakes
Special Projects Fund

| | Ending Balance 9/30/2006 | Ending Balance 9/30/2007 | Budget FY 07-08 | Projection FY 07-08 | Proposed FY 08-09 | Description |
|--|-----------------------------|-----------------------------|--------------------|------------------------|----------------------|---|
| <i>Stormwater Revenues</i> | | | | | | |
| Stormwater Utility Revenue | \$876,342 | \$1,262,970 | \$850,000 | \$990,000 | \$1,000,000 | Based on a rate of \$4.50 per ERU. |
| Retro-Billing Adjustment Oct '03 to Sept '05 | (\$263,405) | | | | | |
| Disaster Relief Funding - Hurricane Reimb. | \$16,745 | | | | | |
| Interest Income | | \$3,273 | | \$9,500 | \$8,500 | |
| Prior-Year Carry-Over Funds | \$702,927 | \$427,812 | \$263,962 | \$921,492 | \$864,142 | |
| Total Revenues & Other Resources | \$1,332,609 | \$1,694,054 | \$1,113,962 | \$1,920,992 | \$1,872,642 | |
| <i>Stormwater Expenses</i> | | | | | | |
| Transfer to Capital for renovations | \$150,000 | \$175,000 | \$175,000 | \$200,000 | \$250,000 | As per Stormwater Management Master Plan |
| Salaries | | | | | \$60,900 | Field Engineer position will handle Flood Criteria |
| Payroll Taxes | | | | | \$4,700 | and will manage the process to improve our community rating system |
| Fringe Benefits | | | | | \$14,950 | |
| System Maintenance | \$184,537 | \$144,955 | \$200,000 | \$200,000 | \$200,000 | Clean Catch basins & Manholes - 1/2 per year -- Pipe Flushing - 1/5 per year -- Exfiltration Trench Cleaning - 1/5 per year |
| Street Sweeping and Litter Collection | \$56,131 | \$36,535 | \$60,000 | \$75,000 | \$75,000 | 24 sweeping cycles per year at 2,500 /ea |
| Canal Maintenance | \$35,767 | \$73,015 | \$83,000 | \$83,000 | \$139,050 | Debris removal \$50,700, herbicide treatment \$32,300, mechanical harvesting \$70,500, culvert cleaning below water \$12,500, obstruction removal \$2,500 |
| Hurricane Costs | \$52,722 | \$0 | \$0 | \$0 | \$0 | |
| NPDES - MS4 Permit Monitoring Fee to DERM | \$23,850 | \$23,850 | \$23,850 | \$23,850 | \$23,850 | As per County interlocal agreement - including DERM monitoring |
| NPDES - Computer Discharge Model | \$31,250 | \$10,140 | \$0 | \$0 | \$0 | Required every 4 years |
| Inspection of private Stormwater systems and swales | \$0 | \$0 | \$20,000 | \$5,000 | \$20,000 | Includes swale inspections and private system monitoring as required by NPDES |
| Master Plan Update | \$61,888 | \$0 | \$0 | \$0 | \$0 | Provide update in FY 2010 |
| WASAD Fee Collection | \$31,508 | \$32,012 | \$27,000 | \$32,000 | \$32,000 | As per WASAD interlocal agreement - fee to collect Stormwater charges |
| Professional Services - Engineering | \$0 | \$0 | \$85,000 | \$85,000 | \$35,000 | \$35,000 for Engineering and \$50,000 for GIS mapping |
| Professional Services - Legal | \$11,628 | \$853 | \$10,000 | \$10,000 | \$10,000 | |
| Stormwater Utility Director | \$35,000 | \$35,000 | \$35,000 | \$35,000 | \$76,000 | Includes contractual support |
| Stormwater Utility Administration | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | |
| Minor Repairs and Improvements | \$59,260 | \$63,554 | \$100,000 | \$50,000 | \$250,000 | As per Stormwater Management Master Plan |
| Contingency | \$0 | \$0 | \$50,000 | \$50,000 | \$9,000 | |
| Membership and dues | | | | \$1,000 | \$1,000 | |
| Training, including travel | | | | \$2,000 | \$2,000 | |
| Community Rating System - FEMA Program | \$1,712 | \$8,047 | \$10,000 | \$10,000 | \$10,000 | Flood Management program -- Contract amount |
| Public Outreach and Workshops for MS4 Permit | | \$0 | \$25,000 | \$25,000 | \$25,000 | Required for NPDES and CRS annual certifications |
| QNIP Debt Service Payment - Stormwater | \$69,544 | \$69,602 | \$70,000 | \$70,000 | \$70,000 | |
| Total Stormwater Expenses | \$904,798 | \$772,562 | \$1,073,850 | \$1,056,850 | \$1,408,450 | |
| Excess (Deficiency) of Revenues /Expenditures | \$427,812 | \$921,492 | \$40,112 | \$864,142 | \$464,192 | |
| Total Expenses - Special Project Fund | \$1,467,810 | \$1,339,342 | \$2,122,515 | \$1,890,774 | \$2,835,027 | |

Special Projects Fund

TRANSPORTATION, TRANSIT AND POLICE IMPACT FEES

Local Option Gas Tax

Local Option Gas tax is derived from the six (6) cents which is imposed on Motor and Diesel Fuels. For Fiscal Year 2008-09, the Town is anticipating receiving a total of \$386,800. Additionally, the estimated carry-over funds are budgeted at \$ 36,198 for a total budget of \$ 422,998.



This funding is limited to transportation related activities. The activities funded for FY 2008-09 include: road system maintenance with \$300,000 being transferred to the Public Works Department and \$23,356 for pot-hole repair and signage repair, trip hazard sidewalk replacement was reduced to \$79,642 since a lot of the work was completed in the current year and \$20,000 was allocated for stripping. There is no transfer to the capital program in the FY 2008-09 Budget.

Transit Sales Tax

The Town is anticipating revenues of \$749,070 for Fiscal Year 2008-09, which include \$170,883 from the 20% Transportation Sales Tax dedicated to transit operations and \$42,721 for transit administration, \$294,000 for a Federal Grant for capital purchases, \$182,187 for State grant funds, and \$59,280 in carry-over funds.

The federal grant, together with State and Local matching funds is dedicated towards the purchase one or two mid-size buses to be operated by the Town.

The State monies are dedicated for the provision of a new service route.

Town staff is working in coordination with Miami-Dade Transit Agency in the development of this new service route. FY 2008-09 programs



also include \$25,376 to continue our program of implementing traffic calming devices in the neighborhoods. The Town will complete the installation of new bus shelters in FY 2007-08.

Police Impact Fees

Impact fees are paid based on new construction. The Police Impact Fees are budgeted under the Special Project fund to ensure that they are not committed with routine operating expenses; the Town is projecting to receive about \$10,000 for the FY 2008-09, plus a carry-over of \$161,373. This fund will be used for acquisition of five new police vehicles in FY 2008-09 and to supplement any future land purchase for a Town Hall police station.



Special Projects Fund

STORMWATER

Stormwater Utility

The Town is anticipating receiving approximately \$1,000,000 in FY 2008-09 based on a rate of \$4.50 per ERU. The Town has maintained the same rate since the implementation of the Stormwater Utility. The budget includes all of the cost of operating the utility as well as street sweeping, canal, drainage cleaning, and a transfer to the capital fund of \$250,000 per year. The Stormwater Utility Budget also includes the addition of an engineer level position to provide in-house supervision of the utility projects as well as to implement a plan to be able to lower the Community Rating System rating from 6 to 5 over the next year. This will represent a savings of an additional 5% on the flood insurance ratings next year.



Town of Miami Lakes

Capital Project Fund

| | | FY 2007-08 Budget | FY 2007-08 Projection | FY 2008-09 Budget | FY 2009-10 Budget | FY 2010-11 Budget | FY 2011-12 Budget | FY 2012-13 Budget | TOTAL PROJECT COST |
|--------------------------|--|----------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|
| Park Improvements | | | | | | | | | |
| <i>Revenues</i> | | | | | | | | | |
| | Park Impact Fees- Transfer from Operating Budget | \$0 | \$0 | \$0 | | | | | \$644,663 |
| | Park Impact Fees Collected | \$20,000 | \$395,000 | \$149,720 | \$20,000 | \$20,000 | \$0 | \$0 | \$900,993 |
| | SNP Grant for ROP | \$200,000 | | \$200,000 | | | | | \$200,000 |
| | SNP Grant for Miami Lakes Park | \$47,000 | | \$0 | | | | | \$34,100 |
| | State Grants - Florida Recreation and Development - MLP | | \$100,000 | | | | | | \$100,000 |
| | State Grants-Florida Land and Water Grant - MLP | | \$200,000 | | | | | | \$200,000 |
| | State Grants-Florida Recreational and Development Grant- ROP | | | | | | | | \$400,000 |
| | State Grants-Florida Recreational and Development Grant- Boundless Playg | \$112,500 | \$112,500 | \$0 | | | | | \$112,500 |
| | State Grants-Florida Recreational and Development - 169 Terr | | | \$67,000 | | | | | |
| | State Grants-Florida Recreational and Development Grant- Florinda Estates | \$0 | \$0 | \$67,000 | | | | | \$67,000 |
| | Florinda Estate Land In-Kind Contribution | \$0 | \$0 | \$33,000 | | | | | \$33,000 |
| | Developer Contributions | | | | | | | | \$35,000 |
| | County's General Obligation Bond Program | \$1,700,000 | \$1,591,563 | \$0 | | | | | \$2,000,000 |
| | Family Tree Project | | \$3,170 | | | | | | \$6,770 |
| | Interest | | | \$34,000 | | | | | \$34,000 |
| | Transfer from General Fund - Match for Miami Lakes Park FRDAP | | | | | | | | \$100,000 |
| | Transfer from General Fund - Match for Miami Lakes Park - Land & Water | | | | | | | | \$200,000 |
| | Transfer from General Fund - Match for FRDAP for Boundless Playground | \$37,500 | \$37,500 | | | | | | \$37,500 |
| | Transfer from General Fund - Match for FRDAP for 169 Terr | | | \$33,000 | | | | | |
| | Transfer from General Fund - Match for Miami Lakes Park - SNP | \$47,000 | \$0 | | | | | | \$0 |
| | Transfer from General Fund - Match for Royal Oaks Park FRDAP | | | | | | | | \$200,000 |
| | Transfer from General Fund | \$1,715,500 | \$1,937,500 | \$1,970,000 | \$300,000 | \$200,000 | \$200,000 | \$200,000 | \$8,828,737 |
| | Sub-total Transfer from General Fund | \$1,800,000 | \$1,975,000 | \$2,003,000 | \$300,000 | \$200,000 | \$200,000 | \$200,000 | \$9,399,237 |
| | Sub-total Revenues | \$3,879,500 | \$4,377,233 | \$2,553,720 | \$320,000 | \$220,000 | \$200,000 | \$200,000 | \$14,234,263 |
| | Prior-Year Carry-over Funds | \$465,532 | \$529,379 | \$1,853,948 | -\$153,332 | \$161,668 | \$251,668 | \$321,668 | |
| Total | Total Revenues | \$4,345,032 | \$4,906,612 | \$4,407,668 | \$166,668 | \$381,668 | \$451,668 | \$521,668 | \$14,234,263 |
| <i>Expenses</i> | | | | | | | | | |
| Royal Oaks Park | | | | | | | | | |
| | Pre-Construction Site Work | | | | | | | | \$926,928 |
| | Design & Construction of Phase I plus approved additional work of \$94,000 | \$0 | \$0 | | | | | | \$3,030,953 |
| | Relocate and installed tot-lot equipment | \$0 | \$0 | | | | | | \$46,208 |
| | Park Hedge material | \$0 | \$0 | | | | | | \$0 |
| | Miscellaneous | \$0 | \$0 | | | | | | \$529 |
| | Design and Construction of Phase II | \$0 | \$0 | \$0 | \$0 | | | | \$505,925 |
| | Architectural services ACAI | \$0 | \$0 | | | | | | \$97,357 |
| | Architectural services MC Harry | | \$144,692 | | | | | | \$224,750 |
| | Architectural services RFP Documents KHA | | | | | | | | \$3,250 |
| | Construction of parking lot | | | | | | | | \$187,772 |

Town of Miami Lakes

Capital Project Fund

| | | FY 2007-08 Budget | FY 2007-08 Projection | FY 2008-09 Budget | FY 2009-10 Budget | FY 2010-11 Budget | FY 2011-12 Budget | FY 2012-13 Budget | TOTAL PROJECT COST |
|--|---|----------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|
| | Construction of maintenance facility | | | | | | | | \$0 |
| | Kimley-Horn Site Civil Contract | | \$7,650 | | | | | | \$41,300 |
| | Kimley-Horn Oversight | \$50,000 | \$60,700 | | | | | | \$83,500 |
| | Art in Public Places for Community Center | | \$30,000 | | | | | | \$30,000 |
| | Permit Fees | \$0 | \$25,000 | | | | | | \$25,450 |
| | Construction of Phase III- Community Center | \$1,650,000 | \$1,798,638 | \$450,000 | \$0 | | | | \$2,248,638 |
| | Total | \$1,700,000 | \$2,066,680 | \$450,000 | \$0 | | | | \$7,602,438 |
| | Contingency | \$0 | \$0 | \$0 | \$0 | | | | \$0 |
| | Grand Total for Royal Oaks Park | \$1,700,000 | \$2,066,680 | \$450,000 | \$0 | | | | \$7,602,438 |
| | Acquisition & Development of Tot-Lots/Mini-Parks | | | | | | | | |
| | Rehab existing tot-lots | \$180,000 | \$273,683 | \$0 | \$0 | \$125,000 | \$125,000 | | \$667,794 |
| | Rehab tot-lots irrigation | | | \$0 | \$0 | \$0 | \$0 | \$100,000 | \$100,000 |
| | Park Development - Florinda States | \$0 | \$0 | \$100,000 | | | | | \$100,000 |
| | Park Development at P 86 165th Street and 78th Avenue | | | | | | | | \$104,327 |
| | Park Development at 169 Terr and 89 Court | \$50,000 | \$0 | \$100,000 | \$0 | | | | \$100,000 |
| | Lot acquisition 146 St and 92 Avenue | | | | | | | | \$84,049 |
| | Bob Graham School Facilities | | | | | | | | \$0 |
| | Miami Lakes Pool | | | | \$0 | | | | \$0 |
| | Miami Lakes Youth Center | | | | | | | | \$0 |
| | Funding for Beautification; matching grant | \$25,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$65,711 |
| | Miami Lakes Park - General Improvements | | | | | | | | |
| | Parking lot resurface - transfer to Stormwater Improvements | | | | | | | | \$170,000 |
| | Kimley Horn Marina and FDRAP grant improvements | \$14,500 | \$37,450 | | | | | | \$97,500 |
| | Kimley Horn Dock Mitigation Area | | \$7,800 | | | | | | \$7,800 |
| | Contract with Development and Communications Group | \$294,264 | \$394,465 | | | | | | \$396,665 |
| | Contract for dock installation | \$120,685 | \$117,585 | | | | | | \$120,685 |
| | FRDAP Matching for Picnic and Pathway | \$0 | \$0 | | | | | | \$35,008 |
| | SNP Matching - Tennis and Basketball Improvements | \$94,000 | \$0 | \$0 | | | | | \$0 |
| | Design Park Redevelopment Program | \$250,000 | \$0 | | | | | | \$106,369 |
| | Architectural services RFP Documents KHA | | | | | | | | \$3,250 |
| | Boundless Playground | \$150,000 | \$150,000 | \$160,000 | | | | | \$310,000 |
| | Construction Park Re-development program | \$1,300,000 | \$0 | \$3,746,000 | \$0 | \$0 | \$0 | \$0 | \$3,746,000 |
| | Grand Total for Miami Lakes Park | \$2,223,449 | \$707,300 | \$3,906,000 | \$0 | \$0 | \$0 | \$0 | \$4,993,277 |
| | Total Expenses - All Parks | \$4,178,449 | \$3,052,663 | \$4,561,000 | \$5,000 | \$130,000 | \$130,000 | \$105,000 | \$13,817,595 |
| | Surplus or Deficit | \$166,583 | \$1,853,948 | -\$153,332 | \$161,668 | \$251,668 | \$321,668 | \$416,668 | \$416,668 |

Town of Miami Lakes

Capital Project Fund

| | | FY 2007-08 Budget | FY 2007-08 Projection | FY 2008-09 Budget | FY 2009-10 Budget | FY 2010-11 Budget | FY 2011-12 Budget | FY 2012-13 Budget | TOTAL PROJECT COST |
|------------------------------------|--|----------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|
| Transportation Improvements | | | | | | | | | |
| Revenues | | | | | | | | | |
| | Half Cent Sales Tax | \$686,786 | \$656,000 | \$640,810 | \$660,034 | \$679,835 | \$700,230 | \$721,237 | \$6,718,312 |
| | Grant - 87th Ave Improvements | | | | | | | | \$99,600 |
| | Transfer from General Funds | \$0 | \$0 | \$0 | \$0 | \$0 | | | \$845,400 |
| | Transfer from Special Project Fund - Local Option Six Cent Gas Tax | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,141,159 |
| | Local Option Gas Tax - Three Cents | \$147,000 | \$147,000 | \$146,400 | \$150,792 | \$155,316 | \$159,975 | \$159,975 | \$1,794,472 |
| | Sub-total Revenues | \$933,786 | \$803,000 | \$787,210 | \$810,826 | \$835,151 | \$860,205 | \$881,212 | \$10,598,943 |
| | Prior-Year Carry-over Funds | \$545,630 | \$565,772 | \$212,377 | \$10,410 | \$14,236 | \$220,387 | \$162,593 | |
| | Total | \$1,479,416 | \$1,368,772 | \$999,586 | \$821,236 | \$849,387 | \$1,080,593 | \$1,043,805 | \$10,598,943 |
| Expenses | | | | | | | | | |
| | NW 87th Ave - Landscap/Irrig/Light | | | | | | | | |
| | Street Lighting Improvement | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$333,200 |
| | Landscaping and Irrigation | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$417,639 |
| | Construction Administration | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$8,910 |
| | Landscaping and Irrigation North of 163St | \$0 | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$100,000 |
| | Contingency | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Sub-Total | \$0 | \$0 | \$100,000 | \$0 | \$0 | \$0 | \$0 | \$859,749 |
| | Improvements Based on Road Assessment Report | | | | | | | | |
| | 1 Road Repair and Resurfacing including Work Order#1 | | | | | | | | \$172,867 |
| | 2 Miami Lakeway South | | | | | | | | \$40,000 |
| | 3 NW146 th St | | | | | | | | \$30,000 |
| | 4 Kingsmoor Way | | | | | | | | \$26,000 |
| | 5 NW 82nd Avenue (D) | | \$0 | \$0 | | | | | \$183,902 |
| | 6 Loch Lomond (D) | | | | | | | | \$54,273 |
| | 7 Graham Dairy Lake Partial Resurfacing | | | | | | | | \$174,093 |
| | 8 Various Projects | | | | | | | | \$76,640 |
| | 9 NW 154th Street (D) - Transferred to Stormwater Improvements | | | | | | | | \$130,000 |
| | 10 Lake Glenn Ellen (D) & Lake Cynthia (D) - Transferred to Stormwater Improvements | | | | | | | | \$146,000 |
| | 11 Lake Cynthia Area (D) | | | | | | | | \$0 |
| | 12 Miami Lakeway N (East of Ludlam) (D) - Portion south of Celebration point pending | | | \$0 | | \$54,000 | | | \$144,000 |
| | 13 Median on 82nd and 89 Avenues | | | | | | | | \$138,686 |
| | 14 Governor Bob Graham Parkway | | | | | | | | \$97,398 |
| | 16 Lake Patricia (D) | | | | | | \$203,000 | | \$203,000 |
| | 17 Lake Katherine Area | | | | | | | | \$17,195 |
| | 18 NE Industrial Area | | | | | | \$140,000 | | \$140,000 |

Town of Miami Lakes

Capital Project Fund

| | | <i>FY 2007-08 Budget</i> | <i>FY 2007-08 Projection</i> | <i>FY 2008-09 Budget</i> | <i>FY 2009-10 Budget</i> | <i>FY 2010-11 Budget</i> | <i>FY 2011-12 Budget</i> | <i>FY 2012-13 Budget</i> | <i>TOTAL PROJECT COST</i> |
|---|---|------------------------------|----------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-----------------------------------|
| <i>19</i> | Bull Run, Main Street & Meadow Walk (D) | \$16,830 | | \$127,000 | | | | | \$127,000 |
| <i>20</i> | Miami Lakes Drive from MLN to Cowpen and Miami Lakeway North from MLD to Ludlam | | | | \$232,000 | | | | \$232,000 |
| <i>21</i> | Lake Carol, Lake Sandra and Lake Elizabeth Section (D) | \$119,000 | \$168,000 | | | | | | \$168,000 |
| <i>22</i> | Lake Martha (D) | | | | | | | \$300,000 | \$300,000 |
| <i>23</i> | Loch Ness(D) | \$105,000 | \$105,000 | | | | | | \$105,000 |
| <i>24</i> | Lakes Suzy, Sarah, Hilda areas | \$0 | \$0 | | | | | | \$0 |
| <i>25</i> | Eagle Nest Terr, Pent Place, Turn Bull, Cowpen Rd, Gage Pl | \$63,653 | \$0 | \$100,176 | | | | | \$100,176 |
| <i>26</i> | Commerce Way from 80th Ave to 87th Avenue | \$227,940 | \$0 | \$154,000 | | | | | \$154,000 |
| <i>28</i> | NW148 th St from Commerce to NW 77th Ct | | | \$15,000 | | | | | |
| <i>29</i> | Business Park East | | | | | | | \$140,000 | \$140,000 |
| <i>30</i> | Replace Street Name Signs | \$100,000 | \$70,000 | \$143,000 | \$0 | \$0 | \$0 | \$0 | \$541,390 |
| <i>31</i> | Entrance Features at seven locations | \$70,000 | \$203,065 | \$75,000 | \$75,000 | \$75,000 | \$75,000 | | \$520,165 |
| <i>32</i> | Contingency for New Sidewalks, Curbing, Traffic Calming | \$100,000 | \$110,330 | \$75,000 | \$100,000 | \$100,000 | \$100,000 | \$100,000 | \$770,604 |
| Total | | \$802,423 | \$656,395 | \$789,176 | \$407,000 | \$229,000 | \$518,000 | \$540,000 | \$5,807,138 |
| <i>Transfer to Stormwater Capital Account</i> | | \$600,000 | \$500,000 | \$200,000 | \$400,000 | \$400,000 | \$400,000 | \$400,000 | \$4,688,000 |
| <i>Total Expenses</i> | | \$1,402,423 | \$1,156,395 | \$989,176 | \$807,000 | \$629,000 | \$918,000 | \$940,000 | \$10,495,138 |
| <i>Annual Surplus (Deficit)</i> | | \$76,993 | \$212,377 | \$10,410 | \$14,236 | \$220,387 | \$162,593 | \$103,805 | |
| <i>Fund Balance</i> | | \$76,993 | \$212,377 | \$10,410 | \$14,236 | \$220,387 | \$162,593 | \$103,805 | \$103,805 |
| <i>(D) Denotes project will be part of a drainage improvement</i> | | | | | | | | | |

Town of Miami Lakes

Capital Project Fund

| | | FY 2007-08 Budget | FY 2007-08 Projection | FY 2008-09 Budget | FY 2009-10 Budget | FY 2010-11 Budget | FY 2011-12 Budget | FY 2012-13 Budget | TOTAL PROJECT COST |
|--------------------------------|--|----------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|
| Stormwater Improvements | | | | | | | | | |
| Revenues | | | | | | | | | |
| | Transfer from Stormwater Operating Acct. | \$175,000 | \$200,000 | \$250,000 | \$200,000 | \$200,000 | \$200,000 | \$200,000 | \$1,927,000 |
| | Transfer from Parks - Miami Lakes Parking Lot | | | | | | | | \$170,000 |
| | Transfer from Transportation Funds- Miami Lakeway North | | | | | | | | \$90,000 |
| | County's General Obligation Bond Program | | \$30,797 | | | | | | \$588,347 |
| | Interlocal from MD School Board | | | | | | | | \$184,639 |
| | State Grants | \$0 | \$400,000 | \$200,000 | \$200,000 | \$100,000 | \$100,000 | \$100,000 | \$1,700,000 |
| | Transfer from Transportation Funds | \$600,000 | \$500,000 | \$200,000 | \$400,000 | \$400,000 | \$400,000 | \$400,000 | \$4,688,000 |
| | Sub-total Revenues | \$775,000 | \$1,130,797 | \$650,000 | \$800,000 | \$700,000 | \$700,000 | \$700,000 | \$9,347,986 |
| | Prior-Year Carry-over Funds | \$1,288,037 | \$798,048 | \$638,496 | \$148,496 | \$118,496 | \$18,496 | \$138,496 | |
| Total | | \$2,063,037 | \$1,928,845 | \$1,288,496 | \$948,496 | \$818,496 | \$718,496 | \$838,496 | \$9,347,986 |
| Expenses | | | | | | | | | |
| | NW 82nd Avenue Design C3TS | | | | | | | | \$74,789 |
| | NW 82nd Avenue KHA Engineering | | | | | | | | \$80,180 |
| | NW 82nd Avenue Construction cost | | | | | | | | \$606,110 |
| | NW 154th Street - Permits | | | | | | | | \$15,333 |
| | NW 154th Street - KHA | | | | | | | | \$108,000 |
| | NW 154th Street - Acosta Tractors | | | | | | | | \$886,742 |
| | NW 154th Street - Roads | | | | | | | | -\$130,000 |
| | Lake Glenn Ellen & Lake Cynthia _ Permits | | | | | | | | \$11,740 |
| | Lake Glenn Ellen & Lake Cynthia _ PMO | | | | | | | | \$76,000 |
| | Lake Glenn Ellen & Lake Cynthia _ Construction | \$0 | \$0 | | | | | | \$583,282 |
| | Lake Glenn Ellen & Lake Cynthia _ Roads | | | | | | | | -\$146,000 |
| | Miami Lakeway North - South of Celebration point | \$0 | | \$0 | \$800,000 | \$470,000 | | | \$1,270,000 |
| | Miami Lakeway North - Road and Drainage Improvements- Construction | | | | | | | | \$1,065,840 |
| | Miami Lakeway North - Road and Drainage Improvements- Design & PMO | | | | | | | | \$110,472 |
| | Bull Run, Main Street & Meadow Walk | \$100,000 | | \$1,080,000 | | | | | \$1,080,000 |
| | Lake Elizabeth 1 & 3, Lake Carol 2,3 and Lake Sandra Design | \$91,500 | \$26,500 | | | | | | \$91,500 |
| | Lake Elizabeth 1 & 3, Lake Carol 2,3 and Lake Sandra Permit | \$25,490 | \$0 | | | | | | \$9,115 |
| | Lake Elizabeth 1 & 3, Lake Carol 2,3 and Lake Sandra Construction | \$620,000 | \$464,069 | | | | | | \$464,069 |
| | Minor drainage associated with Cowpen Rd, Gage Pl | \$45,000 | \$106,131 | | | | | | \$106,131 |
| | Drainage associated with Miami Lakes Drive from MLN to Cowpen and Miami Lakeway North from MLD to Ludlam | | | \$30,000 | | | | | \$30,000 |
| | Northeast Industrial areas | \$0 | | | | | \$200,000 | | \$200,000 |
| | Loch Ness Design Services KHA | | \$31,400 | | | | | | \$138,500 |
| | Lochness Permit Fees | | | | | | | | \$27,790 |

Town of Miami Lakes

Capital Project Fund

| | <i>FY 2007-08 Budget</i> | <i>FY 2007-08 Projection</i> | <i>FY 2008-09 Budget</i> | <i>FY 2009-10 Budget</i> | <i>FY 2010-11 Budget</i> | <i>FY 2011-12 Budget</i> | <i>FY 2012-13 Budget</i> | <i>TOTAL PROJECT COST</i> |
|---|------------------------------|----------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|-----------------------------------|
| Loch Ness Construction | \$801,481 | \$662,249 | | | | | | \$825,481 |
| Lake Patricia | | | | | \$300,000 | \$180,000 | | \$480,000 |
| Business Park East | \$0 | | | | | \$170,000 | | \$170,000 |
| Lake Martha | | | | | | | \$300,000 | \$300,000 |
| Various Localized Drainage Improvements | | | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 | \$150,000 |
| FEMA Funded Project - Local Match | | | | | | | | \$154,416 |
| Total | \$1,683,471 | \$1,290,349 | \$1,140,000 | \$830,000 | \$800,000 | \$580,000 | \$330,000 | \$8,839,490 |
| Annual Surplus (Deficit) | \$379,566 | \$638,496 | \$148,496 | \$118,496 | \$18,496 | \$138,496 | \$508,496 | |
| Fund Balance | \$379,566 | \$638,496 | \$148,496 | \$118,496 | \$18,496 | \$138,496 | \$508,496 | \$508,496 |

Town of Miami Lakes

Capital Project Fund

| | | FY 2007-08 Budget | FY 2007-08 Projection | FY 2008-09 Budget | FY 2009-10 Budget | FY 2010-11 Budget | FY 2011-12 Budget | FY 2012-13 Budget | TOTAL PROJECT COST |
|---|--|----------------------|--------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|
| <i>Facilities and Equipment Development</i> | | | | | | | | | |
| <i>Revenues</i> | | | | | | | | | |
| | County's General Obligation Bond Program | \$500,000 | \$0 | \$500,000 | | | | | \$500,000 |
| | Transfer from General Fund | \$310,605 | \$319,746 | \$340,000 | | | \$350,000 | \$350,000 | \$1,430,386 |
| | Carry-over Funds | | | | | | | | |
| | Sub-total Revenues | \$810,605 | \$319,746 | \$840,000 | \$0 | \$0 | \$350,000 | \$350,000 | \$1,930,386 |
| <i>Expenses</i> | | | | | | | | | |
| | Police station | \$500,000 | | \$500,000 | | | | | \$500,000 |
| | Acquisition of vehicles (Police) | \$310,605 | \$319,746 | \$340,000 | | | \$350,000 | \$350,000 | \$1,359,746 |
| | Sub-total Expenses | \$810,605 | \$319,746 | \$840,000 | \$0 | \$0 | \$350,000 | \$350,000 | \$1,930,386 |
| | <i>Annual Surplus (Deficit)</i> | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| | Total Expenses - Capital Budget | \$7,474,948 | \$5,319,153 | \$7,330,176 | \$1,242,000 | \$1,159,000 | \$1,578,000 | \$1,325,000 | \$30,394,608 |

Capital Project Fund

The proposed capital budget consists primarily of four programs: Parks Development, Transportation Improvements, Stormwater Improvements and a newly added facilities development program. The total budget for all four areas is \$7,170,176 million for FY 2008-09.

Capital Program Allocation for FY 2008-09

Parks Development

The Parks Capital Development Program focuses on the completion of the Community Center in Royal Oaks Park, the development of a new park at 169 Terrace and 89th Court, and allocates \$3,746,000 in funding for the design and construction of the Miami Lakes Optimist Park Club House and Gymnasium, subject to resolution of the mitigation fee. The final phase of the pocket/mini park tot- lots (\$250,000) has been deferred due to funding constrains, and neighborhood beautification matching grants was reduced to \$5,000 per year. The total parks development program is \$4,401,000.



The Phase III of Royal Oaks Park will include the construction of an 8,000 sq. ft. community center and additional parking. The center will provide for much needed indoor recreation and community program space. The funding for Phase III is primarily from the County’s General Obligation Bond Program. Phase IV of Royal Oaks Parks includes the maintenance facility. No funding has been identified for that project. The Community Center is expected to be completed by June 2009.

The Budget also includes \$3.75 million to complete the design of the Club House and Gymnasium and for

the construction of the Club House area. The construction of the Gymnasium is estimated around \$3 million, with the timing of this construction depending on funding availability. The School Board staff has indicated that they would be interested in participating in the construction of the gym.

General Improvements at Miami Lakes Park that will be completed during 2008 include the re-development of the park’s aquatic center to include a dock/marina area for non-motorized boating and a fishing pier, an exercise/walking trail, and picnic shelters.

In addition, these improvements include the construction of a fully ADA accessible boundless playground and the resurfacing of the basketball/tennis courts at the park. These improvements are partially-funded through various State grants. The budget for the boundless playground is approximately \$50,000 below what is needed to complete the project.

Capital Project Fund



Also, the program includes approximately \$250,000 for the development of new tot-lots/pocket parks and for the refurbishment of existing pocket/mini park tot-lots. This will complete the fifth phase of our tot-lot renovation program and the expansion of our tot-lot system. The tot-lot renovation program has been deferred to FY 2011-12 due to limited funding. The Town will still need to address the replacement of the sprinkler system in most of our tot-lots over the next five years.

Funding for this program is available from park impact fees and transfers from the General Fund. Various grants have been acquired to assist with the funding of these capital improvements. These grants were made available by Miami-Dade County (Safe Neighborhood Parks Grant, General Obligation Bond Program) and the State of Florida (Florida Recreation and Development Assistance Grant Program, Land and Water Conservation Fund).



Capital Project Fund

Transportation Improvements

The Transportation Improvement program is based on the Road Improvement Report that was completed by Kimley-Horn in August, 2002. This program has been modified to ensure that road resurfacing projects are coordinated with stormwater improvements and project costs have been updated to reflect recent increases in construction costs. The estimated cost of this program for Fiscal Year 2008-09 is \$789,186.



Funding for this program is available from the Transportation Half-Cent sales tax, the three (3) and a portion of the six (6) cent local option gas tax funds available to the municipality and State grants.

The proposed projects for FY 2008-09 include:

1. Bull Run – This project will allow resurfacing of one of the major streets in the downtown area. This project is part of completing the roadways classified as Fair 5. Drainage improvements will be included in the project under the Stormwater Capital budget.
2. Main Street – The Main Street project will address drainage issues on Main Street and Meadow Walk road between Miami Lakeway North and Bull Run Road under the Stormwater Capital Improvements budget. The road will also be resurfaced under this Transportation Capital Improvements budget as part of the Fair 5 classification.
3. Eagle Nest Lane, Turn Bull Drive, Cowpen Road, Gage Place – This project includes many of the roadways in the area east of Ludlam Road, north of Miami Lakes Drive and west of Miami

Capital Project Fund

Lakeway North. This project represents the roadways classified as Fair 5 in the Town’s Roadway Assessment Report that only require minor drainage improvements.

4. Commerce Way from 80th Avenue to 87th Avenue – This section of Commerce Way serves many of the office based businesses in Miami Lakes and is in need of resurfacing and pavement marking improvements.
5. NW 148 Street from Commerce Way to NW 77 Court – This road serves many of the office based businesses in Miami Lakes and is also in need of resurfacing and pavement marking improvements.



We plan to continue the transportation capital improvement program in future years. For FY 2009-10 through FY 2012-13, the following projects are planned:

1. ***Miami Lakes Drive from Miami Lakeway North to Cowpen and Miami Lakeway North from Miami Lakes Drive to Ludlam Road*** – The listed streets will be resurfaced and minor drainage improvements included in the Stormwater Capital budget will be incorporated into the project. This project will complete the roadways classified as Fair 5.
2. ***Miami Lakeway North east of Ludlam*** – These resurfacing improvements will include the portion of Miami Lakeway North between Celebration Point and Miami Lakes Drive and will be constructed in conjunction with drainage improvements in the area. This project will complete restoration of Fair 2 roadway assessment classification.
3. ***Lake Patricia*** – This project will allow us to resurface roadways in the Lake Patricia neighborhood. This project represents the roadways classified as Fair 6 in the Town’s Roadway

Capital Project Fund

Assessment Report that only require minor drainage improvements. Those minor drainage improvements are included in the Stormwater Capital Improvement budget.

4. ***Northeast Industrial Areas*** – This project includes resurfacing along NW 163rd Street and NW 165th Terrace and NW 59th Avenue between the Palmetto Expressway and NW 163rd Street associated with the drainage project funded under the Stormwater Capital Improvement budget. This project represents a portion of the roadways classified as Fair 7 in the Town’s Roadway Assessment Report.
5. ***Industrial Area and Business Park East*** – These projects will resurface the streets in the area between Red Road and NW 59th Street south of NW 163rd Street and north of the C-8 Canal in conjunction with the drainage improvements planned for the area under the Stormwater Capital Improvement budget. This project will complete a majority of the roadways classified as Fair 7 in the Town’s Roadway assessment Report.
6. ***Lake Martha*** – This project will allow us to resurface the roadways in the lake Martha neighborhood. This project will complete the roads classified as Fair 8 in the Town’s Roadway Assessment Report. The neighborhood will receive minor drainage improvements. These improvements are included in the Stormwater Capital Improvement budget.



The budget also includes the funding to complete the replacement of the street name signs through-out the entire town in FY 2008-09, as well as, \$75,000 for the one additional entrance feature.

Capital Project Fund

Stormwater Improvements

The Stormwater Improvement program is based on the Stormwater Capital Improvement Master Plan update that was completed by Kimley-Horn in FY 2005-06. The estimated cost of this program for Fiscal Year 2008-09 is \$1.1 million.

Funding for these projects is available from the Transportation Half-Cent sales tax, transfer from the Stormwater Utility, Local Options Gas Tax and State grants.

Implementation of these projects will improve drainage conditions in the areas covered by the projects and improve the water quality of the water bodies adjacent to them. In conjunction with the Stormwater improvements, the roadways in each drainage project area will be resurfaced under the Transportation Capital budget.



The proposed projects for FY 2008-09 include:

1. ***Bull Run Road*** – This project will allow drainage improvements to reduce ponding on one of the major streets in the downtown area. Bull Run Road will also be resurfaced under the transportation capital project fund.
2. ***Main Street Project*** – The Main Street project will address drainage issues on Main Street and Meadow Walk between Miami Lakeway North and Bull Run Road. This area has been identified as a priority, because of the poor performance of the existing drainage system and its key location within the Town.
3. ***Minor drainage improvements associated with Cowpen Road, Gage Place, and Eagle Nest Lane***. This project will allow us to incorporate minor drainage improvements in the resurfacing plans for the listed streets.

Capital Project Fund

4. **Minor drainage improvements for Miami Lakes Drive from Miami Lakeway North to Cowpen and Miami Lakeway North from Miami Lakes Drive to Ludlam Road.** This project will allow us to incorporate minor drainage improvements in the resurfacing plans for the listed streets.

The Town is planning to continue the stormwater capital improvement program in future years. For FY 2009-10 through FY 2012-13, the following projects are planned:

1. **Miami Lakeway North** – These drainage improvements will include the portion of Miami Lakeway North between Celebration Point and Miami Lakes Drive and will address drainage deficiencies in this area.
2. **Lake Patricia neighborhood** – This project will allow us to incorporate minor drainage improvements in the resurfacing plans for the area south of Miami Lakeway South and east of Ludlam Road. The project is also intended to improve water quality of the Stormwater discharge to Lake Patricia.
3. **Northeast Industrial Areas** – This project includes drainage improvements along NW 163rd Street and NW 165th Terrace and NW 59th Avenue between the Palmetto Expressway and NW 163rd Street.
4. **Business Park East** – These projects will improve drainage conditions in the area between Red Road and NW 59th Ave. south of NW 163rd Street and north of the C-8 Canal.
5. **Lake Martha** – This project will allow us to incorporate minor drainage improvements in the resurfacing plans for the Lake Martha neighborhood.

Facilities Development and Equipment

The Budget for FY 2008-09 is \$840,000. This funding is provided through the County's General Obligation Bond for the acquisition of land for a future police station and loan financing for the acquisition of 15 police vehicles.