



BUILDING DEPARTMENT

NEW INSTALLATION OF WINDOWS AND DOORS

Please ensure that **All 3 items are included** as they are required.

- ✓ A complete Permit Application, total number of windows or glass doors being installed. (If applicable, include master permit number in the application).
- ✓ Two complete and legible copies of the Miami-Dade County Building Code Compliance, “**Notice of Acceptance**” or “**State of Florida Product Approval**” for each window, glass door or mullion used. If more than one mullion or method of application is covered on the “Notice of Acceptance”, highlight, or mark the “Notice of Acceptance”, identifying the mullion and connection to be used.
- ✓ Applicant must indicate on the permit plans or the “Notice of Acceptance”, which glass type/thickness and which options are to be used, including mullion sizes and type of connection to be used.
- ✓ Provide two complete sets of drawings containing the items listed above. The plan shall contain the information requested below:
 - Property Owners Name and Address
 - Identify the size and “product approval number” of each window/door;
 - The size of all mullions; and
 - Indicate the required positive and negative pressure of each window/door being used.
- ✓ **PROVIDE SITE SPECIFIC WIND LOAD CALC’S OR A GENERIC OR A GENERIC WIND LOAD CALC USING WORST CASE LOADING IN COMPLIANCE WITH THE HVHZ PROVISIONS OF SECTION 1620, (SECTION R4403.9 FOR RESIDENTIAL), OF THE FBC 2010, SIGNED & SEALED BY FLORIDA REGISTERED ARCHITECT OR ENGINEER MEMBERS, TO DETERMINE THE MAXIMUM WIND DESIGN PRESSURE FOR ALL EXTERIOR DOORS AND WINDOWS.**



INSPECTION REQUIREMENTS:

Windows, Doors, Skylights or Fixed Glass (cladding) Permits

Upon issuance of permits for the scope of work involving the removal, changing and/or replacement of any type of windows, doors, sidelights, skylights or fixed glass (cladding) the permit holder or qualifier bearing his signature on the permit application shall abide by the requirements of this department and comply with the following statement:

Upon obtaining window and/or door permits for the installation of same, it is the responsibility of the permit holder to request window/door framing in-progress inspection, prior to concealment of any horizontal or vertical clip mullion, bucks, shims, etc. Inspector will also verify anchor type, edge distance, embedment and spacing. The purpose for this inspection, is for the verification of conformance with Product Approval (NOA).

Acknowledgement:

Qualifier/Owner Signature Date

Print Name