

RESOLUTION NO. 14-1255

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA APPROVING ADDITIONAL SERVICES TO AGREEMENT NO. 2013-45 FOR THE 2025 MIAMI LAKES STRATEGIC PLANNING SERVICES BETWEEN SYNAESTHESIS, LLC AND THE TOWN OF MIAMI LAKES TO CONTINUE OVERALL STRATEGIC PLANNING EFFORTS FOR A NEW CONTRACT VALUE OF \$29,676.00; AUTHORIZING THE TOWN MANAGER AND TOWN ATTORNEY TO IMPLEMENT THE TERMS AND CONDITIONS OF THE PROPOSAL; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE PROPOSAL; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on September 27, 2013, the Town of Miami Lakes (the “Town”), in accordance with Section 4(a)(2) of the Town’s Procurement Ordinance, entered into Agreement No. 2013-45 for Facilitation and Planning Services for the 2025 Miami Lakes Strategic Plan (“Strategic Plan”) with Synaesthesia LLC (“Synaesthesia”); and

WHEREAS, as part of formulating the Strategic Plan, Synaesthesia was to hold a series of interviews, workshops and meetings to obtain input, which included one-on-one interviews with the Mayor and Town Council, a Staff Workshop, Community Focus Groups, a Business Workshop, and one (1) weekend Town Council Retreat Style Workshop; and

WHEREAS, Synaesthesia would also assist the Town in developing and analyzing the results of a survey of the Town’s residents and the Town would perform the survey itself; and

WHEREAS, during the process of scheduling the one weekend Retreat Style Workshop (“Retreat”), many Town Councilmembers requested that multiple Retreats be held in lieu of just the one planned Retreat and accordingly, Staff requested that Synaesthesia provide a proposal for a total of four (4) half-day Retreats; and

WHEREAS, Synaesthesia agreed to conduct four (4) half-day Retreats and has conducted two (2) half-day Retreats which were covered by Agreement No. 2013-45; and

WHEREAS, Synaesthesia has provided a proposal in the amount of \$4,676 for the final two (2) half-day Retreats; and

WHEREAS, the Town Council finds that approval of the additional services proposal to

Agreement No. 2013-45 between Synaesthesia and the Town for an additional \$4,676.00 increasing the contract total to \$29,676.00 for the continuation of strategic planning, is necessary and appropriate.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct and are incorporated herein by reference.

Section 2. Approval of the Contract A contract amount of \$29,676.00 for Agreement No. 2013-45, which includes the Additional Services Proposal, is approved. The Additional Services Proposal to Agreement No. 2013-45 between Synaesthesia and the Town to provide for the final two (2) half-day Retreats for strategic planning, in the amount of \$4,676 which is attached hereto as Exhibit "A," together with such non-material changes as may be acceptable to the Town Manager and approved as to form and legality by the Town Attorney, is approved.

Section 3. Authorization of Town Officials. The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of Additional Services Proposal to Agreement No. 2013-45.

Section 4. Execution of the Contract. The Town Manager is authorized to execute Additional Services Proposal to Agreement No. 2013-45 with Synaesthesia on behalf of the Town, to execute any required agreements and/or documents to implement the terms and conditions of Additional Services Proposal to Agreement No. 2013-45, subject to the approval as to form and legality by the Town Attorney.

Section 5. Authorization of Fund Expenditure. Notwithstanding the limitations imposed upon the Town Manager by the Town's Purchasing Procedures Ordinance, the Town Manager is authorized to expend budgeted funds from the Town's General Fund to implement the terms and conditions of the Additional Services Proposal to Agreement No. 2013-45.

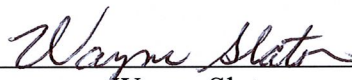
Section 6. Effective Date. This Resolution shall be effective immediately upon adoption.

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Passed and adopted this 14th day of October, 2014.

The foregoing resolution was moved for adoption by Councilman Mestre. The motion was seconded by Councilman Rodriguez and upon being put to a vote, the vote was as follows:

Mayor Wayne Slaton	<u>Yes</u>
Vice Mayor Manny Cid	<u>Yes</u>
Councilmember Tim Daubert	<u>Yes</u>
Councilmember Tony Lama	<u>Yes</u>
Councilmember Ceasar Mestre	<u>Yes</u>
Councilmember Frank Mingo	<u>Yes</u>
Councilmember Nelson Rodriguez	<u>Yes</u>



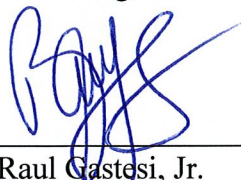
Wayne Slaton
MAYOR

Attest:



Marjorie Tejada
TOWN CLERK

Approved as to form and legal sufficiency:



Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

EXHIBIT “A”

CONTRACT No. 2013-45
ADDITIONAL SERVICES PROPOSAL
SURVEY SUPPORT, ONE-ON-ONE INTERVIEWS, CITIZEN AND BUSINESS LEADER WORKSHOPS,
COUNCIL RETREAT-STYLE WORKSHOPS

2025 STRATEGIC PLAN FOR TOWN OF MIAMI LAKES, FLORIDA

The original plan was to hold one 1 ½ day retreat, which economizes on time for travel, preparation research, drafting and materials, set up and break down, retreat time, write up of results. Estimate 31 hours at \$3980 (discounted rate).

The two remaining retreat mini-sessions, plus minimal initial plan drafting, are costed at a discounted hourly fee, as follows:

Travel, set up, breakdown and facilitated retreat time (4 hour session)	10
Preparation research, drafting of materials, phone briefing(s)	6
Compilation of results, write up	5
Integration of results into initial Plan draft & templates	2
Total (hours)	23
Fee	\$2,338

The Town’s cost per session will be \$2,338. Two final sessions remain:

\$2,338 x 2 Sessions = **\$4,676.**

Signed Authorization by Town of Miami Lakes

Town must convey authorization to proceed on the additional items above as soon as possible in order to allow for timely completion. Authorization to Proceed is granted by the undersigned and authorized Town representative:

 Alex Rey, Town Manager

 Date



 James Anaston-Karas
 Synaesthesia, LLC, Planning & Facilitation Services

 Date

**PROFESSIONAL SERVICES AGREEMENT
FACILITATION AND PLANNING SERVICES
FOR THE 2025 MIAMI LAKES STRATEGIC PLAN**



The Town of Miami Lakes Council:

**Mayor Ceasar Mestre
Vice Mayor Manny Cid
Councilmember Timothy Daubert
Councilmember Nelson Hernandez
Councilmember Tony Lama
Councilmember Nelson Rodriguez**

Alex Rey, Town Manager
The Town of Miami Lakes
6601 Main Street
Miami Lakes, Florida 33014

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This Agreement made this 27th day of **September** in the year **2013** ("Agreement") by and between the Town of Miami Lakes, Florida, hereinafter called the "Town," and Synthaesthesia, LLC hereinafter called the "Consultant", a corporation organized and existing under the laws of the State of Florida, having its principal office at 6014 SW Mapp Road, Palm Town, FL 34990.

RECITAL

- A. WHEREAS, the Town is seeking to adopt a Strategic Plan, and
- B. WHEREAS, Consultant has the necessary expertise to provide the services to formulate the Strategic Plan, and
- C. WHEREAS, Consultant has agreed to provide the necessary services to perform required services, and
- D. WHEREAS, the Town of Miami Lakes, with the Town Manager acting in accordance with Section 4.a.(2) of the Town's Procurement Code, have agreed to enter into an agreement with Synaesthesia LLC to provide said services.

NOW THEREFORE, that the Town and the Consultant, for the considerations herein set forth, agree as follows:

SECTION A GENERAL TERMS AND CONDITIONS

Article 1 Definitions

Additional Services means any Services that increase, decrease, or otherwise modifies the Services contained in Section B.

Notice to Proceed means a duly authorized written letter or directive issued by the Town Manager or Procurement Manager acknowledging that all conditions precedent have been met and/or directing that Consultant may begin the Services.

Phase means one of the seven deliverables identified in Attachment A of the Agreement.

Procurement Manager means the Town's Procurement Manager whom is responsible for the management of the Agreement.

Project Manager means an employee or representative of the Town designated by the Town Manager to manage the Services to be performed under this Agreement.

Scope of Services or Services means the comprehensive description of the activities, tasks, and deliverables contained in this Agreement, which are required for the completion of Services performed by the Consultant, under this Agreement.

Town Council means the legislative body of the Town of Miami Lakes.

Town Manager means the duly appointed chief administrative officer of the Town of Miami Lakes or designee.

Town or Owner means the Town of Miami Lakes, Florida, a Florida municipal corporation, the public agency which is a party hereto and for which this Agreement is to be performed. In all respects hereunder, Town's performance is pursuant to Town's position as the Owner of the Project. In the event the Town exercises its regulatory authority as a governmental body, the exercise of such regulatory authority and the enforcement of any rules, regulations, codes, laws and ordinances shall be deemed to have occurred pursuant to Town's authority as a governmental body and shall not be attributable in any manner to Town as a party to this Agreement. The Town of Miami Lakes shall be referred to herein as "Town". For the purposes of this Agreement, "Town" without modification shall mean the Town Manager.

Work Order means a document approved and issued by the Town authorizing the performance of an additional Phase of the Services or specific Additional Services to be provided under this Agreement.

Work Order Proposal means a document prepared by the Consultant, at the request of the Town for Services to be provided by the Consultant for a specific Phase of the Services or for Additional Services.

Article 2 **Term**

The Agreement shall be effective upon its execution by the Town and shall be effective until the Final Plan is accepted by the Town. Consultant shall complete the Services as further described in the Scope of Services in Attachment A of the Agreement.

Article 3 **Compensation**

The amount of compensation payable by the Town to Consultant for Phase 1 shall be in the amount of \$3,750.00 for Professional Services as described in the Deliverables. In no event shall the amount of compensation exceed three thousand seven hundred and fifty dollars (\$3,750.00) for Phase 1, unless explicitly approved by action of the Town Manager as applicable and put into effect by written amendment to this Agreement. Should the Town decide to continue with any of the additional Phases the Town will request a Work Order Proposal, which may be subject to negotiation by the Town. Upon acceptance of the Work Order Proposal the Town will issue a Work Order and a Notice to Proceed.

Additional Professional Fees and Expenses:

Expenses such as limited copying, printing and phone, are included in Professional Fees. Travel expenses, such as miles, tolls, parking and lodging will be reimbursable as provided by Florida Statute. Any expenses for Deliverable No. 1 are not to exceed \$300.00, in addition to professional hourly fees, as established with this Agreement.

Article 4 **Notices**

Whenever either party desires to give notice unto the other, such notice must be in writing, sent by registered or certified United States mail, return receipt requested, delivered personally, or delivered via e-mail addressed to the party for whom it is intended at the

place/address last specified; and the place for giving of notice shall remain such until it shall have been changed by written notice to or by the Procurement Manager. For the present, the parties designate the following as the respective places for giving of notice:

For Town of Miami:

Alex Rey
Town Manager
6601 Main Street
Miami, Florida 33014
reya@miamilakes-fl.gov

6601 Main Street
Miami, Florida 33014
fabrikantg@miamilakes-fl.gov

Project Manager:

Andrea Agha, Director of
Neighborhood Services
6601 Main Street
Miami, Florida 33014
aagha@miamilakes-fl.gov

With a copy to:

Gary Fabrikant, Procurement
Manager

For Consultant:

James Anaston-Karas
Principal for Facilitation
Synaesthesia, LLC
6014 SW Mapp Road
Palm Town, FL 34990
772-341-0524
J_karas@bellsouth.net

Article 5 Payments

Consultant shall invoice the Town upon completion of each Phase or Additional Service authorized by the Town through a Work Order. The invoice(s) shall include at a minimum the applicable Phase or Work Order number and title, the price per Phase or Additional Service, the total amount to be paid, the Town's Agreement and purchase order numbers, and the Consultant's invoice number

All payments shall be made in accordance with Florida Statute 218.74, which is also known as the Local Government Prompt Payment Act.

Article 6 Indemnification

The Consultant shall hold harmless, indemnify and defend the Town, its officials and employees from any and all claims, losses and causes of actions which may arise out of the performance of this Agreement as a result of any act of negligence or negligent omission, recklessness, or intentionally wrongful conduct of the Consultant. The Consultant shall pay all claims and losses of any nature whatsoever in connection therewith and shall defend all project related suits, in the name of the Town when applicable, and shall pay all costs, including without limitation reasonable attorney's and appellate attorney's fees, and judgments which may issue thereon. The Consultant's obligation under this paragraph shall not be limited in any way by the agreed upon contract price, or the Consultant's limit of, or lack of, sufficient insurance protection and shall apply to the full extent that it is caused by

the negligence, act, omission, recklessness or intentional wrongful conduct of the Consultants, its agents, servants, or representatives.

Article 7 Insurance

The Consultant shall not start Services under this Agreement until the Consultant has obtained all insurance required hereunder and the Town has approved such insurance.

All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida and satisfactory to the Town Manager. All companies shall have a Florida resident agent and be rated at least B as to management and Class V as to financial strength, as per A.M. Best Company's Best Insurance Guide, latest edition or its equivalent.

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida", issued by the State of Florida Department of Insurance and are members of the Florida Guaranty Fund.

The Consultant shall furnish certificates of insurance to the Town Manager for review and approval prior to the execution of this Agreement. The Certificates shall clearly indicate that the Consultant has obtained insurance of the type, amount and classification required by these provisions, in excess of any pending claims at the time of contract award to the Consultant. Consultant shall maintain coverage with equal or better rating as identified herein for the term of this Agreement. Consultant shall furnish a copy of the insurance policy or policies upon request of the Town Manager within ten (10) days of written request. The Certificate(s) of Insurance must include the Town's Agreement Number and Title.

The insurance coverage required shall include those classifications, as listed in standard liability insurance manuals, which most nearly reflect the operation of the Contractor.

Commercial General Liability

The Consultant shall maintain commercial general liability coverage with limits of at least \$300,000 combines single limit per occurrence for bodily injury and property damage. The Town listed as an additional insured with respect to this coverage. Notice of cancellation should read (30) days/ (10) days for nonpayment.

Automobile

The Consultant shall provide business automobile liability coverage including coverage for all owned, hired and non owned autos with a minimal combined single limit of \$300,000 naming the Town as an additional insured with respect to this coverage. Notice of cancellation should read (30) days/(10) days for nonpayment.

Worker's Compensation Insurance

The Consultant shall maintain Worker's Compensation Insurance in compliance with Florida Statutes, Chapter 440, as amended. If the Consultant has an exemption from the Worker's Compensation requirements the Consultant shall provide a letter from the State of Florida demonstrating such status.

Additional Insured

The Town is to be specifically included as an Additional Insured under the Commercial General Liability and the Business Automobile. This must be reflected in the "Description of Operations" section of the Certificate of Insurance.

Modifications To Coverage

The Town Manager reserves the right to require modifications, increases, or changes in the required insurance requirements, coverage, deductibles or other insurance obligations by providing a thirty (30) day written notice to the Consultant in accordance with Article 10.06 herein. Consultant shall comply with such requests unless the insurance coverage is not then readily available in the national market, and may request additional consideration from Town accompanied by justification.

Article 8 Performance

The Contractor shall provide the Services described in the Attachment A in a competent and professional manner satisfactory to the Town in accordance with the Agreement. The Town shall be entitled to a satisfactory performance of all Services described herein and to full and prompt cooperation by the Consultant in all aspects of the Services.

The Consultant shall comply with all provisions of all federal, state and local laws, statutes, ordinances, and regulations that are applicable to the performance of this Agreement.

Article 9 Independent Consultant

The Consultant is engaged as an independent business and agrees to perform Services as an independent consultant. In accordance with the status of an independent consultant, the Consultant covenants and agrees that the Consultant will conduct business in a manner consistent with that status, that the Consultant will not claim to be an officer or employee of the Town for any right or privilege applicable to an officer or employee of the Town, including, but not limited to: worker's compensation coverage; unemployment insurance benefits; social security coverage; retirement membership, or credit.

Article 10 Subconsultants

Consultant, represented by James Anaston-Karas, must directly provide all Services. No Subcontracting of the Services to be performed will be authorized by the Town.

Article 11 Authority of Town's Project Manager

The Town Manager hereby authorizes the Project Manager to determine in the first instance, all questions of any nature whatsoever arising out of, under or in connection with, or in any way relating to or on account of the Services, including without limitation, questions as to the value, acceptability and fitness of the Services; questions as to either party's fulfillment of its obligations under the Agreement and questions as to the interpretation of the Services to be performed under the Agreement.

The Consultant shall be bound by all determinations or orders of the Project Manager and shall promptly respond to requests of the Project Manager, including the withdrawal or modification of any previous order, and regardless of whether the Consultant agrees with the Project Manager's determination or requests.

All interpretations of the Agreement shall be made by the Procurement Manager.

The Project Manager and the Town will not be responsible for the acts or omissions of the Consultant, or any of their agents or employees, or any other persons performing any of the Work.

Article 12 Patent & Copyright Infringement

The Consultant shall not infringe any copyright, trademark, service mark, trade secrets, patent rights, or other intellectual property rights in the performance of the Services. The Consultant warrants that all Services furnished hereunder, including but not limited to: programs, documentation, software, analyses, applications, methods, ways, processes, and the like, do not infringe upon or violate any patent, copyrights, service marks, trade secret, or any other third party proprietary rights.

The Consultant shall be liable and responsible for any and all claims made against the Town for infringement of patents, copyrights, service marks, trade secrets or any other third party proprietary rights, by the use or supplying of any programs, documentation, software, analyses, applications, methods, ways, processes, and the like, in the course of performance or completion of, or in any way connected with providing the Services, or the Town's continued use of the Deliverables furnished hereunder. Consultant at its own expense, including the payment of attorney's fees, shall indemnify, and hold harmless the Town and defend any action brought against the Town with respect to any claim, demand, cause of action, debt, or liability. Consultant shall notify the Town within forty-eight (48) hours of any action by a third party alleging any infringement as detailed above.

Consultant shall be solely responsible for obtaining, on behalf of the Town, the rights to use of any copyright, trademark, service mark, trade secrets, patent rights, or other intellectual property rights that may be possessed by any third party property rights.

Article 13 Additional Services

The Town may request the Consultant to perform Additional Services. Any Additional Services to be performed shall be by mutual agreement of both parties through the issuance of a Work Order under the Agreement. All Additional Services shall be provided Consultant, represented by James Anaston-Karas and shall be based on an hourly rate as provided in the Fee Schedule.

Article 14 Nondisclosure

To the extent allowed by law, Consultant agrees not to divulge, furnish or make available to any third person, firm or organization any materials, data, documents or other similar information or documentation, without Town Manager's prior written consent unless required by law. This includes any Services provided, all Town employee information, and Town financial information, which shall be considered confidential information. Consultant shall immediately notify the Town of any disclosure of such information by its employees or agents. The Town may seek injunctive relief to restrain any such breach or potential breach.

Article 15 **Documents and Records**

All documents, data, computer files, and/or reports prepared or obtained under this Agreement by the Consultant, as well as all data collected, together with any summaries and charts derived therefrom, including all electronic digital copies shall be considered works made for hire and are the property of the Town. The Town shall retain all rights, title, and interest and the neither the Consultant nor its employees or agents shall have any proprietary or ownership rights to any of the above.

Article 16 **Maintenance of Records**

Consultant will keep adequate records and supporting documentation, which concern or reflect its services hereunder. Such records are subject to the provisions of Public Record Law, Florida Statutes Chapter 119, and shall be kept in accordance with said Statute. Said records and documentation shall be retained by Consultant for a minimum of three (3) years from the date of final payment or termination of this Agreement. Town, or any duly authorized agents or representatives of Town, shall have the right to audit, inspect, and copy all such records and documentation as often as they deem necessary during the period of this Agreement and during the three (3) year period noted above; provided, however such activity shall be conducted only during normal business hours. The Consultant agrees to furnish copies of any records necessary, in the opinion of the Town Manager, to approve any requests for payment by the Consultant.

Article 17 **Termination Of Agreement**

The Town Manager has the right to terminate this Agreement for any reason or no reason, upon ten (10) days' written notice. The date of notification shall serve as the effective date of termination and Consultant shall immediately stop all Services under this Agreement as of the date stipulated in the notification. Upon termination of this Agreement, data, and other records, documents, including electronic copies related to the Services authorized under this Agreement, whether finished or not, must be turned over to the Procurement Manager. The Consultant shall be paid in accordance with provisions of this Agreement, for all Services provided and accepted, subject to said documentation is turned over to the Procurement Manager within ten (10) business days of termination. Failure to timely deliver the documentation shall be cause to withhold any payments due without recourse by Consultant, until all documentation is delivered to the Procurement Manager or designee.

Consultant shall have no recourse or remedy from a termination made by the Town except to retain the fees earned as compensation for the Services that was performed in complete compliance with this Agreement, as full and final settlement of any claim, action, demand, cost, charge or entitlement it may have, or will, have against the Town, its officials or employees.

Article 18 **Successors and Assigns**

The performance of this Agreement shall not be transferred pledged, sold, delegated or assigned, in whole or in part, by the Consultant without the written consent of the Town Manager. It is understood that a sale of the majority of the stock or partnership shares of

the Consultant, a merger or bulk sale, an assignment for the benefit of creditors, shall each be deemed transactions that would constitute an assignment or sale hereunder requiring prior Town approval. The Consultant's Services are unique in nature and any transference without the prior written approval of the Town shall be cause for the Town to terminate this Agreement. The Consultant shall have no recourse from such cancellation.

The Consultant and the Town each binds one another, their partners, successors, legal representatives and authorized assigns to the other party of this Agreement and to the partners, successors, legal representatives and assigns of such party in respect to all covenants of this Agreement.

Article 19 Resolution of Disputes

Consultant understands and agrees that all disputes between it and the Town based upon an alleged violation of the terms of this Agreement by the Town shall be submitted for resolution in the following manner.

The initial step shall be for the Consultant to notify the Procurement Manager in writing of the dispute identified in Article 4, Notices. Consultant shall, within five (5) calendar days of the initial notification, submit all supporting documentation to the Procurement Manager. Upon receipt of said documentation the Procurement Manager shall review the issues relative to the dispute and issue a written finding.

The Consultant may appeal the Procurement Manager's finding(s) by submitting a notice of appeal in writing to the Town Manager, within five (5) calendar days of the date of the Procurement Manager's written finding. Failure to timely submit such appeal of the written finding shall constitute acceptance of the finding by the Consultant. Upon receipt of said notification the Town Manager shall review the issues relative to the dispute and issue a written finding.

The Town Manager's review of the appeal shall be based on the written documents submitted by the Consultant in the initial submittal to the Procurement Manager under this Article.

Appeal to the Procurement Manager and Town Manager for resolution of any dispute, is required prior to Consultant being entitled to seek mediation under Article 20.

Article 20 Mediation - Waiver of Jury Trial

In an effort to engage in a cooperative effort to resolve conflict which may arise during the course of the design and /or construction of the subject project(s), and/or following the completion of the projects(s), the parties to this Agreement agree all disputes between them shall be submitted to non-binding mediation prior to the initiation of litigation, unless otherwise agreed in writing by the parties. A certified Mediator, who the parties find mutually acceptable, will conduct any Mediation Proceedings in Miami-Dade County, State of Florida. The parties will split the costs of a certified mediator on a 50/50 basis. The Consultant agrees to include such similar contract provisions with all Subconsultants and/or independent contractors and/or Consultants retained for the project(s), thereby providing for non-binding mediation as the primary mechanism for dispute resolution.

In an effort to expedite the conclusion of any litigation the parties voluntarily waive their right to jury trial or to file permissive counterclaims in any action arising under this Agreement.

Article 21 Priority of Provisions

If there is a conflict or inconsistency between any term, statement, requirement, or provision of any exhibit attached hereto, any document or events referred to herein, or any document incorporated into this Agreement by reference and a term, statement, requirement, or provision of this Agreement, the term, statement, requirement, or provision contained in this Agreement shall prevail and be given effect.

Article 22 Compliance With Laws

Consultant shall comply with all applicable laws, codes, ordinances, rules, regulations and resolutions including, without limitation, the Americans with Disabilities Act ("ADA"), as amended, and all applicable guidelines and standards in performing its duties, responsibilities, and obligations related to this Agreement. The Consultant represents and warrants that there shall be no unlawful discrimination as provided by law in connection with the performance of this Agreement.

a. Non-Discrimination

Consultant warrants and represents that it does not and will not engage in discriminatory practices and that there shall be no discrimination in connection with Consultant's performance under this Agreement on account of race, color, sex, religion, age, handicap, marital status or national origin. Consultant further covenants that no otherwise qualified individual shall, solely by reason of his/her race, color, sex, religion, age, handicap, marital status or national origin, be excluded from participation in, be denied services, or be subject to discrimination under any provision of this Agreement.

b. OSHA Compliance

The Consultant warrants that it will comply with all safety precautions as required by federal, state or local laws, rules, regulations and ordinances to ensure employee safety.

c. ADA Compliance

Consultant shall affirmatively comply with all applicable provisions of the Americans with Disabilities Act ("ADA") in the course of providing any work, labor or services funded by the Town, including Titles I & II of the ADA (regarding nondiscrimination on the basis of disability) and all applicable regulations, guidelines and standards. Additionally—the Consultant shall take affirmative steps to—insure nondiscrimination in employment of disabled persons.

Article 23 Discretion of Town Manager

Any matter not expressly provided for herein dealing with the Town or decisions of the Town shall be within the exercise of the reasonable professional discretion of the Town Manager.

Article 24 Contingency Clause

Funding for this Agreement is contingent on the availability of funds and continued authorization for program activities and the Agreement is subject to amendment or termination due to lack of funds, reduction of funds and/or change in regulations, upon thirty (30) days notice.

Article 25 Third Party Beneficiary

Consultant and the Town agree that it is not intended that any provision of this Agreement establishes a third party beneficiary giving or allowing any claim or right of action whatsoever by any third party under this Agreement.

Article 26 No Estoppel

Neither the Town's review, approval and/or acceptance of, or payment for Services performed under this Agreement shall be construed to operate as a waiver of any rights under this Agreement of any cause of action arising out of the performance of this Agreement, and the Consultant shall be and remain liable to the Town in accordance with applicable laws for all damages to the Town caused by the Consultant's negligent performance of any of the Services under this Agreement. The rights and remedies provided for under this Agreement are in addition to any other rights and remedies provided by law.

Where the Consultant is comprised of more than one legal entity, each such entity shall be jointly and severally liable under this Agreement.

Article 27 Interpretation

The language of this Agreement has been agreed to by both parties to express their mutual intent and no rule of strict construction shall be applied against either party hereto. The headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement. All personal pronouns used in this Agreement shall include the other gender, and the singular shall include the plural, and vice versa, unless the context otherwise requires. Terms such as "herein," "hereof," "hereunder," and "hereinafter" refer to this Agreement as a whole and not to any particular sentence, paragraph, or section where they appear, unless the context otherwise requires. Whenever reference is made to a Section or Article of this Agreement, such reference is to the Section or Article as a whole, including all of the subsections of such Section, unless the reference is made to a particular subsection or subparagraph of such Section or Article.

Article 28 Joint Preparation

Preparation of this Agreement has been a joint effort of the Town and Consultant and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the parties than any other.

Article 29 Applicable Law and Venue of Litigation

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Florida. Any suit or action brought by any party, concerning this

Agreement, or arising out of this Agreement, shall be brought in Miami-Dade County, Florida. Each party shall bear its own attorney's fees except in actions arising out of Consultant's duties to indemnify the Town under Article 7, where Consultant shall pay the Town's reasonable attorney's fees.

Article 30 Severability

If this Agreement contains any provision found to be unlawful, the same shall be deemed to be of no effect and shall be deemed stricken from this Agreement without affecting the binding force of this Agreement as it shall remain after omitting such provision.

Article 31 Entire Agreement

This Agreement, as it may be amended from time to time, represents the entire and integrated Agreement between the Town and the Consultant and supersedes all prior negotiations, representations or agreements, written or oral. This Agreement may not be amended, changed, modified, or otherwise altered in any respect, at any time after the execution hereof, except by a written document executed with the same formality and equal dignity herewith. Waiver by either party of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach of any provision of this Agreement.

END OF SECTION

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

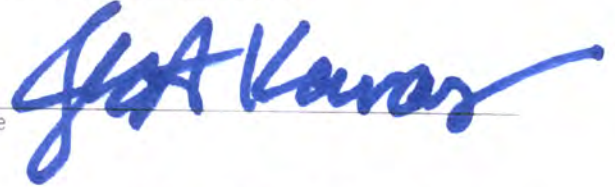
WITNESS/ATTEST

Consultant, Synaesthesia, LLC

Signature



Signature



KIM ANASTON-KARAS, PRESIDENT
Print Name, Title

James Anaston-Karas, Principal for Facilitation
Print Name, Title of Authorized Officer or Official

ATTEST:

(Corporate Seal)

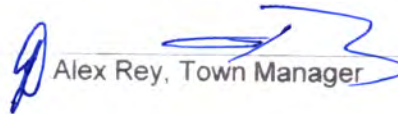
Consultant Secretary
(Affirm Consultant Seal, if available)

ATTEST:

Town of Miami Lakes, a municipal corporation
of the State of Florida



Marjorie Tejada, Town Clerk



Alex Rey, Town Manager

APPROVED AS TO LEGAL FORM AND
CORRECTNESS:

Town Attorney



CERTIFICATE OF AUTHORITY

(IF LLC)

I HEREBY CERTIFY that James Anaston-Karas is the Managing Member of Synaesthesia, LLC, a Florida Limited Liability Company which is active and in good standing and is authorized to execute agreements on behalf of the LLC and providing that his/her execution thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this 27, day of September, 2013.

Secretary: Managing Member JAKaras
Print: JAMES ANASTON KARAS

NOTARIZATION

STATE OF Florida)

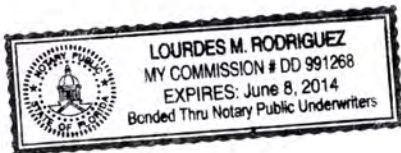
) SS:

COUNTY OF Miami Dade)

The foregoing instrument was acknowledged before me this 27 day of September, 2013, by James Anaston-Karas, who is personally known to me or who has produced FDL# A523-445-58-1640 as identification and who (did / did not) take an oath.

Loures M Rodriguez
SIGNATURE OF NOTARY PUBLIC
STATE OF FLORIDA

Loures M. Rodriguez
PRINTED, STAMPED OR TYPED
NAME OF NOTARY PUBLIC



ATTACHMENT A
FACILITATION AND PLANNING SERVICES
AND PROPOSED SCHEDULE FOR
2025 STRATEGIC PLAN FOR TOWN OF MIAMI LAKES, FLORIDA

Introduction & Value

Using strategic planning effectively, local governments can set themselves apart with excellence and accountability by:

- Formulating a meaningful vision, mission, and accompanying unique identity/branding
- Framing aspirational goals and setting measurable objectives
- Finding consensus and commonality among many agendas
- Constructing actionable strategies for complex and persistent issues
- Empowering professional staff to best apply their seasoned and local knowledge to implement smart strategies
- Stimulating creativity
- Guiding work plans, budgets, and competing priorities to ultimately save public dollars
- Prioritizing public investments
- Measuring progress and results

Facilitated workshops are preferred to formulate strategic plans. The planning process and discussion workshops facilitated and led by an independent third party presents valuable advantages for finding common agendas, choosing and ranking strategies, solving problems, building consensus, and planning a community's future.

As such the consultant shall utilize a workshop for the 1st Phase and proposes to utilize a combination of workshops (including the use of a retreat setting for the Town Council), interviews, and planning session should the Town elect to proceed with the additional Phases of the Services

Goals and Objectives

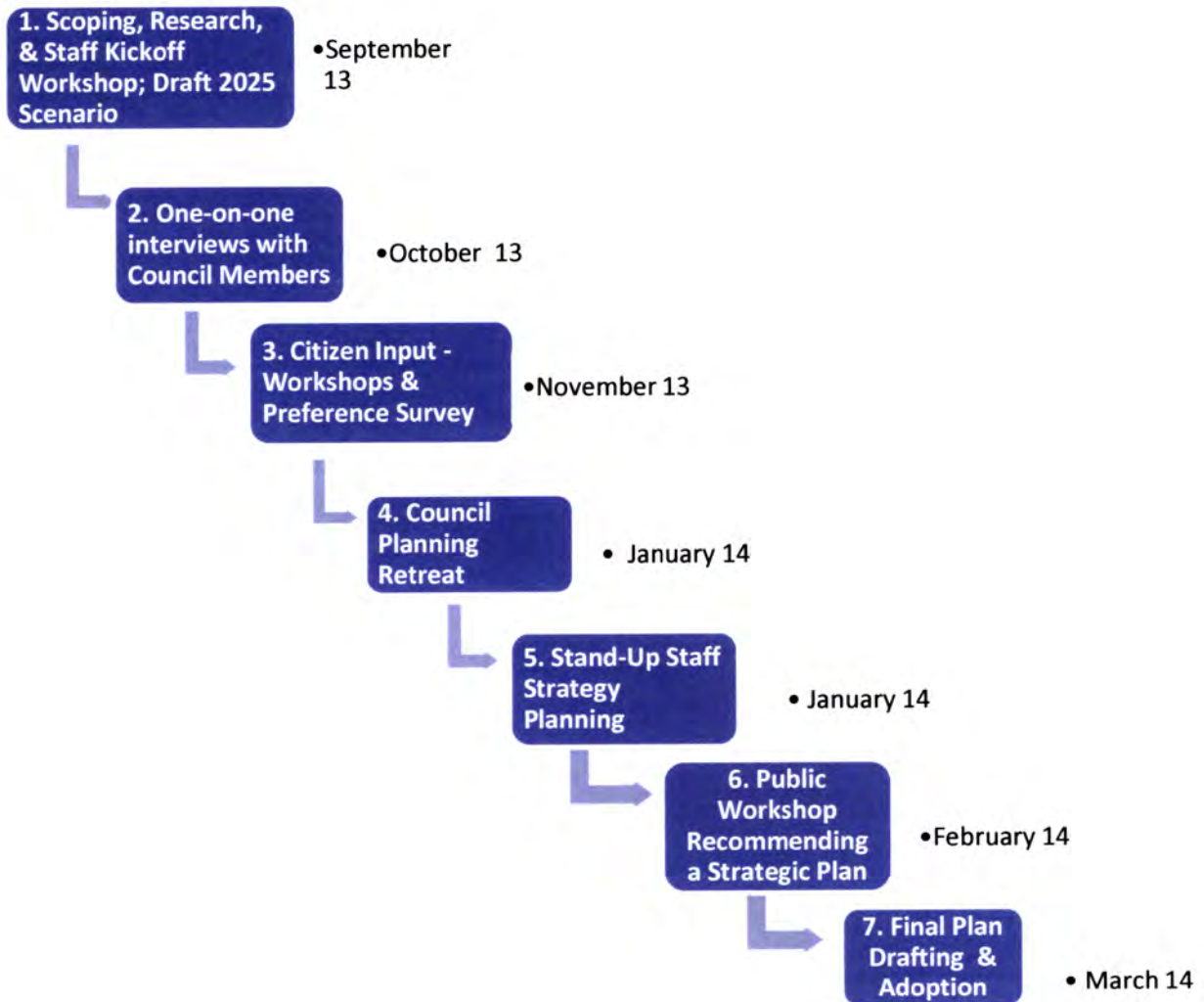
This Services shall meet various goals and objectives as conveyed by the Town staff. The end product Strategic Plan will:

- Be sufficiently narrow in focus, but which is broad enough to address critical town services
- Consider and update as needed the prior 2006-2011 Strategic Plan
- Duly consider public input from workshops and a citizen preference survey
- Be coordinated with and provides guidance for concurrent Town projects and issues, such as the imminent Comprehensive Plan, Parks & Recreation, and Stormwater Plan updates
- Link closely to annual budgeting
- Encourage fiscal and management accountability with performance measures
- Link to and advance the Town's recent re-branding

Proposed Schedule, Scope of Services and Deliverables

Synaesthesia, LLC (James Anaston-Karas, *Principal for Facilitation, Strategic Planning and Advocacy*) ("**Karas**") is pleased to provide services to the Town of Miami Lakes ("**Town**") to collaborate with Town staff to produce and adopt a Citywide Strategic Plan with a 10 year planning horizon (i.e. Miami Lakes 2025).

While the project anticipates seven main steps (below), this agreement value contains only the first deliverable (“Phase”) and shall be amended as necessary.



The following details the Phase I Scope of Services:

Town Provided Services

These items will be identified, approved and signed by both parties, and added as a Contract Change Order to the contract after the workshop scheduled for September 2013.

Scoping, Research, & Staff Kickoff Workshop; Draft 2025 Scenario

Town Staff will convene for a workshop meeting (facilitated by Karas) to better detail the scope of the Miami Lakes 2025 Strategic Plan and reach a clear understanding by Karas and staff of the objectives, frame the “environmental scan”, conduct a Strength, Weakness, Opportunity and Threat (“SWOT”) analysis (or if

preferred, a “Political, Economic, Social and Technological analysis”), and finalize an outline of contents to build the 2025 Town Scenario (i.e. what will we look like if economic, revenue, demographic, environmental trends continue and what 10 year changes are predictable such as certain debt service reduction). Whereas the environmental scan provides a picture of “where are we” as a town today, the 2025 Town Scenario is a forecast of trends, and could consider two (or more) scenarios (i.e. “do nothing,” compared to achieve strategic goals “x,y,z” to produce a more desirable result.) Full staff participation and engagement before and following the workshop meeting is essential to lay the foundation for subsequent success.

The staff workshop and project will include discussion of a citizen preference survey. Karas, who has graduate-level experience conducting social science surveying, will coordinate closely with Town staff to design and scope a preference survey to be conducted by others who will be selected at a later date. Particularly the survey instrument must be designed to integrate desired topics and issues for strategic direction; including, but not limited to Town’s Comprehensive Plan, Stormwater Plan, Parks and Recreation Plan and which may include annexation. The survey may be administered as quickly as 5 weeks, including the results report. It should be scheduled at time, and administered in a manner which will optimize accurate and unbiased results and optimal response rate.

Deliverable for No. 1 as stated in Section Schedule, Scope of Services and Deliverables

Kickoff Workshop and Scoping

- Design and conduct using facilitation methods a workshop meeting with staff (up to 5 hours); detailed agenda for same.
- Karas will propose a format for the Plan document. Town concurrence is necessary early in the process so input can be formatted accordingly to reduce editing time later in the project.
- Outline of environmental scan and 2023 scenario. (Writing and production by Town.)
- Karas will seek direction from town on the range of project management considerations such as management of documents and drafting, desired formats, designated project spokesperson (including to the media), designated point of contact, billing/invoicing procedures, etc.
- Results of the staff workshop (letter report).

Survey

- Up to two consultations (one on phone and one in person) to collaborate on the design and administration of a citizen preference survey (by others). Design and administration will consider schedule, cost, questions, past surveys, and desired outcome. Karas will assist staff to enable them to acquire fee quotes for such a survey.

FPL Services for Mini Parks

ACC # 0016032-543000

\$16.51
\$11.57
\$22.50
\$24.35
\$22.98
\$11.15
\$14.07
\$14.56
\$15.04
\$11.35
\$10.78
\$13.68
\$16.89
\$17.48
\$786.87
\$12.45
\$100.58
\$7.58

Total \$1,130.39

FPL Services for Royal Oaks Park
ACC # 0016012-543000

\$3,871.86

\$2,527.33

Total \$6,399.19

FPL Miami Lakes Optimist Park
ACC # 0016042-534000

Total

Detail by Entity Name - Internet Explorer, enhanced for Bing and MSN

http://search.sunbiz.org/property/corporationsearch/secondpage

Suggested Sites: Personal Finance Home Su..., Marine Forecast Weather U...

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS
www.sunbiz.org

Home Contact Us E-Filing Services Document Searches

No Events No Name History
[Return to Search Results](#)

Detail by Entity Name

Florida Limited Liability Company
SYNAESTHESIS, LLC

Filing Information

Document Number	LD3000056048
FEI/EIN Number	542155703
Date Filed	12/26/2003
State	FL
Status	ACTIVE

Principal Address

6014 SW MAPP RD
PALM CITY, FL 34990

Changed: 04/24/2012

Mailing Address

6014 SW MAPP RD
PALM CITY, FL 34990

Changed: 04/24/2012

Registered Agent Name & Address

Detail by Entity Name - Internet Explorer, enhanced for Bing and MSN

http://search.sunbiz.org/inquiry/corporationsearch/SearchResult

Suggested Sites: Personal Finance Home Su..., Marine Forecast Weather U...

6014 SW MAPP RD
PALM CITY, FL 34990

Changed: 04/24/2012

Registered Agent Name & Address

ANASTON-KARAS, KIMI
6014 SW MAPP RD
PALM CITY, FL 34990

Address Changed: 04/24/2012

Manager/Member Detail

Name & Address

Title: MGRM

ANASTON-KARAS, JANNISE
dba Planning & Facilitation Services
6014 SW Mapp Road
PALM CITY, FL 34990

Annual Reports

Report Year	Filed Date
2011	04/22/2011
2012	04/24/2012
2013	02/23/2013

Document Images

NOTICE OF ELECTION TO BE EXEMPT

If this application contains incomplete or inaccurate information, it may cause a delay in the issuance of your exemption. An officer electing an exemption under Chapter 440, Florida Statutes, is not entitled to benefits under this chapter.

Section 1:

APPLICANT INFORMATION

First & Last Name: James E Anaston-Karas

State Driver's License Number: A523445581640
State ID Number: **State:** FL

Date of Birth: 5/4/1958

Social Security Number (last four digits): 3201

Email Address: j_karas@bellsouth.net

Section 2:

NON-CONSTRUCTION INDUSTRY APPLICANT (NO FEE REQUIRED)

Corporate Title: Member

Section 3:

This section should be completed with information specific to your corporation or to the limited liability company in which you are a member. The name of the corporation or limited liability company listed on this application **MUST** match the name of the corporation or limited liability company as registered with the Florida Division of Corporations.

Name of Corporation or LLC: Synaesthesia, LLC FEIN: 54-2155703

IF YOU NEED TO APPLY FOR A FEIN, CLICK HERE

Business Name (DBA): Community Marine & Water Resource Planning Phone: (772)341-0524

Applicant's Address of Record: 6014 SW Mapp Road

City Palm City State: FL Zip 34990 County: Martin

Click on the arrow(s) next to the text box(s) to view a list of available Scope classifications/trades for the form type chosen in Section 2. Click on the appropriate scope to select. If you are unsure as to which classification/trade to choose, please contact your workers' compensation insurance carrier. If you do not have a workers' compensation insurance policy, contact the National Council on Compensation Insurance (NCCI) at 1-800-622-4123 option 5 to obtain a classification code.

Scope 1: 08742 SALESPERSONS OR COLLECTORS— OUTSIDE
Scope 2: Scope 3: Scope 4:

Section 4:

The corporation of which you are an officer or limited liability company of which you are a member must be registered and in ACTIVE status with the Florida Division of Corporations. Applicants applying as an officer of a corporation must be listed as an officer of the Corporation with the Florida Division of Corporations. List the document number on file with the Florida Division of Corporations.

L03000056048

Section 5:

Pursuant to Chapter 489, F.S. (contractor licensing law), list certified or registered licenses related to the scope of business or trade listed in Section 3 held by the applicant, or the certified or registered license numbers held by the qualifier for the corporation or limited liability company listed on this application. The business name listed on the license **MUST** match the name of the corporation or limited liability company as registered with the Florida Division of Corporations and on this Notice of Election to be Exempt.

This section is not applicable to my business

Section 6:

If you have submitted an electronic payment for this application, the transaction confirmation number is listed in the following space:

Confirmation Number:

Application Number: E00145259

Section 7: N/A

Are you affiliated with any corporation or limited liability company other than the corporation or limited liability company to which this application applies?

Name:

FEIN

Name:

FEIN

Name:

FEIN

Section 8: CONSTRUCTION INDUSTRY AND NON-CONSTRUCTION INDUSTRY LLC MEMBERS ONLY

To be eligible for a construction industry exemption or a non-construction limited liability company exemption, an applicant must have the required ownership of the corporation or limited liability company.

I am a member who owns at least ten percent(10%) of the limited liability company listed on this application.

Section 9:

I certify that any employees of the corporation or members of the limited liability company listed in Section 3 are covered by workers' compensation insurance. Please identify the workers' compensation insurance carrier that covers any non-exempt employees.

Carrier Name: I do not have any non exempt employees

Section 10:**FRAUD NOTICE**

- A. Any person who, knowingly and with intent to injure, defraud, or deceive the department or any employer or employee, insurance company or any other person, files a Notice of Election to be Exempt containing any false or misleading information is guilty of a felony of the third degree.
- B. Attestation of applicant – By providing my name below, I attest that I have read, understand and acknowledge the foregoing notice.
- C. Acknowledge that this Notice of Election to be Exempt does not exceed limits for corporate officers, including any affiliated corporations as provided in Section 440.02, Florida Statutes.

First Name: James

Last Name: Anaston-Karas

Note: The Division has 30 days to review your application to determine if it meets the eligibility requirements for the issuance of an exemption. The Division will either issue a Certificate of Election to be Exempt or notify you that your application is incomplete. The Division reviews and processes exemption applications in the order they are received.

Exemption information is reflected on the Proof of Coverage database the day following the issuance of the exemption. Visit the Division's website at <http://www.myfloridacfo.com/wc> to print your certificate.



CERTIFICATE OF LIABILITY INSURANCE

MDF
R022

DATE (MM/DD/YYYY)
09-26-2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USAA INSURANCE AGENCY INC/PHS 812846 P: (888) 242-1430 F: (888) 443-6112 PO BOX 33015 SAN ANTONIO TX 78265	CONTACT NAME: PHONE (A/C, No, Ext): (888) 242-1430 FAX (A/C, No): (888) 443-6112 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Sentinel Ins Co LTD INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :
INSURED SYNAESTHESIS LLC 6014 SW MAPP RD PALM CITY FL 34990	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liab	<input checked="" type="checkbox"/>	<input type="checkbox"/>	65 SBM TH7664	09/26/2013	09/26/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> AUTOS	<input type="checkbox"/>	<input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$	<input type="checkbox"/>	<input type="checkbox"/>				EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	<input type="checkbox"/>	N/A			WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Those usual to the Insured's Operations. Additional Insured per the Business Liability Coverage Form SS0008, attached to this policy.

CERTIFICATE HOLDER The Town of Maimi Lakes 6601 MAIN ST HIALEAH, FL 33014	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



USAA CASUALTY INSURANCE COMPANY

(A Stock Insurance Company)
 9800 Fredericksburg Road - San Antonio, Texas 78288
FLORIDA AUTO POLICY
 AMENDED DECLARATIONS
 (ATTACH TO PREVIOUS POLICY)

ADDL INFO ON NEXT PAGE MAIL MCH-M-I
 AMENDMENT TO

State	06, 07, 08	Ver	POLICY NUMBER
FL	209, 209, 209	Terr	00690 46 08C 7102 4
POLICY PERIOD:		(12:01 A.M. standard time)	
EFFECTIVE SEP 25 2013 TO OCT 05 2013			

Named Insured and Address

KIM ANASTON-KARAS
 6014 SW MAPP RD
 PALM CITY FL 34990-4119

OPERATORS

01 KIM ANASTON-KARAS
 06 JAMES E ANASTON-KARAS

Description of Vehicle(s)						VEH USE	WORKSCHOOL
VEH	YEAR	TRADE NAME	MODEL	BODY TYPE	ANNUAL MILEAGE	IDENTIFICATION NUMBER	Miles per week
06	06	CHEV	SLVRDO 1500	4 DOOR	10000	1GCGC13U06F197042	P
07	98	SUNDOWNE	SUNDOWNER VA		0	13SVB1521X1VA4839	P
08	08	MINI	COOPER 2D	2 DOOR	12000	WMWTF33568TU66404	P

The Vehicle(s) described herein is principally garaged at the above address unless otherwise stated. F=Work School; B=Business; P=Personal
 VEH 06 PALM CITY FL 34990-4119 VEH 08 PALM CITY FL 34990-4119
 VEH 07 PALM CITY FL 34990-4119

This policy provides ONLY those coverages where a premium is shown below. The limits shown may be reduced by policy provisions and may not be combined regardless of the number of vehicles for which a premium is listed unless specifically authorized elsewhere in this policy.

COVERAGES	LIMITS OF LIABILITY ("ACV" MEANS ACTUAL CASH VALUE)	VEH 06		VEH 07		VEH 08		VEH	
		D-DED AMOUNT	6-MONTH PREMIUM \$	D-DED AMOUNT	6-MONTH PREMIUM \$	D-DED AMOUNT	6-MONTH PREMIUM \$	D-DED AMOUNT	PREMIUM \$
PART A - LIABILITY									
BODILY INJURY	EA PER \$ 100,000								
	EA ACC \$ 300,000		118.72				94.73		
PROPERTY DAMAGE	EA ACC \$ 50,000		44.87				33.82		
PART B - MEDICAL PAYMENTS									
	EA PER \$ 10,000		20.53				22.40		
PART B - PERSONAL INJURY PROTECTION									
	MAXIMUM BENEFITS \$10,000		37.87				40.73		
PART C - UNINSURED MOTORISTS									
STACKED									
BODILY INJURY	EA PER \$ 100,000								
	EA ACC \$ 300,000		77.47				78.24		
PART D - PHYSICAL DAMAGE COVERAGE									
COMPREHENSIVE LOSS	ACV LESS	D1000	21.46	D 500	2.72	D1000	20.99		
COLLISION LOSS	ACV LESS	D1000	51.88	D 500	15.84	D1000	57.09		
TOWING AND LABOR			7.00		7.00				
VEHICLE TOTAL PREMIUM			379.80		25.56		348.00		

-----ADJUSTMENT REASON-----
 PART A - BI LIABILITY LIMIT CHANGED VEH 06 08

TOTAL PREMIUM - SEE FOLLOWING PAGE(S)

ENDORSEMENTS: ADDED 09-25-13 - NONE
 REMAIN IN EFFECT (REFER TO PREVIOUS POLICY) - 5100FL(02)
 INFORMATION FORMS: 663FL(04) 999FL(02)

In WITNESS WHEREOF, we have caused this policy to be signed by our President and Secretary at San Antonio, Texas,
 COUNTERSIGNED BY _____ on this date SEPTEMBER 24, 2013

Kim Anaston *Stanley Smith* *Kim Anaston*