

RESOLUTION NO. 15- 1325

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA ADOPTING POLICY AS TO USE OF TOWN RESOURCES FOR COMMUNICATING OFFICIAL TOWN EVENTS; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town Council desires to provide proper notification to all members of the community of official Town events; and

**WHEREAS**, the Town Council desires to prevent misuse of Town resources, including but not limited to, staff, financial resources, letterhead, and email; and

**WHEREAS**, improper use of the Town email, letterhead, logo, or seal may cause the community to believe that a communication relates to official Town events and/or has been sanctioned by the Town; and

**WHEREAS**, it is unfair for public officials to use public resources to enhance their visibility and name recognition with potential voters; and

**WHEREAS**, the Town Council desires to adopt a policy providing that Town resources may only be used for official Town business and, if an announcement for a Town event needs to take place, that the event must be one that was publicly noticed, sponsored by the Town, and/or approved by the Town Council or a Committee leveraging their budget; and

**WHEREAS**, the Town Council finds that adopting this policy is in the best interest of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The foregoing recitals are true and correct and are incorporated herein by reference.

**Section 2. Adopting Policy.** The Town Council hereby adopts the following policy as to use of Town resources for communicating official Town events:

1. "Town resources" are defined as Town email, letterhead, the Town logo, the Town seal, any software owned/paid for by the Town, Town facilities, staff, and/or financial resources.
2. Town resources may only be used for official Town business.

3. To announce events using Town resources, the event must be one that was publicly noticed, sponsored by the Town, and/or approved by the Town Council and/or a Committee using their budgeted funds.

**Section 3. Effective Date.** This Resolution shall be effective immediately upon adoption.

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Passed and adopted this 1<sup>st</sup> day of September, 2015.

The foregoing resolution was offered by T. Lama who moved its adoption. The motion was seconded by Nelson Rodriguez and upon being put to a vote, the vote was as follows:

Mayor Michael A. Pizzi, Jr.	<u>No</u>
Vice Mayor Manny Cid	<u>Yes</u>
Councilmember Tim Daubert	<u>Yes</u>
Councilmember Tony Lama	<u>Yes</u>
Councilmember Ceasar Mestre	<u>Yes</u>
Councilmember Frank Mingo	<u>Yes</u>
Councilmember Nelson Rodriguez	<u>Yes</u>

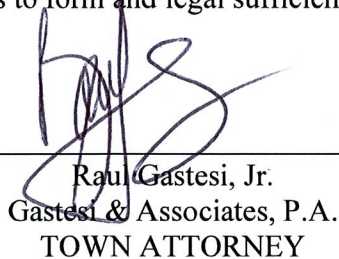


Michael A. Pizzi, Jr.  
MAYOR

Attest:

  
Gina Inguanzo  
TOWN CLERK

Approved as to form and legal sufficiency:

  
Raul Gastesi, Jr.  
Gastesi & Associates, P.A.  
TOWN ATTORNEY