

RESOLUTION NO. 18- 1509

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AWARDED CONTRACT ITB 2018-11 FOR THE MARY COLLINS COMMUNITY CENTER WINDOWS AND DOORS REPLACEMENT PROJECT TO HARTZELL CONSTRUCTION, INC. (“HARTZELL”) IN AN AMOUNT NOT TO EXCEED \$56,000.00; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Mary Collins Community Center (“MCCC”) was constructed in 1996, and due to natural deterioration has required extensive repairs;

WHEREAS, for Fiscal Year 2017-2018, \$75,000.00 was budgeted and allocated for the replacement of doors and windows with high impact materials which will help mitigate damage from future storms, and lower the existing wind policy insurance for MCCC; and

WHEREAS, on December 13, 2017 the Town of Miami Lakes (“Town”) issued Invitation to Bid (“ITB”) No. 2018-11 for the MCCC Windows & Doors Replacement Project; and

WHEREAS, on the date of the bid opening, the Town received two bids; and

WHEREAS, the Town’s procurement department performed a due diligence review of the bids for responsiveness and found that Hartzell Construction, Inc. (“Hartzell”), is the lowest responsive and responsible bidder, and their bid prices fair and reasonable; and

WHEREAS, the Town Manager recommends the approval of a contract for the replacement of doors and windows to Hartzell in an amount not to exceed \$56,000.00, which

includes the bid amount of \$50,738.00 and a contingency in the amount of \$5,262.00 for unforeseen circumstances.

WHEREAS, the Town Council approves of the Town Manager's recommendation and authorizes the Town Manager to enter into a contract with Hartzell for the replacement of doors and windows at Mary Collins Community Center in an amount not to exceed \$56,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. Approval of the Contract. The Town Council hereby approves the award of a contract to Hartzell in an amount not to exceed \$56,000.00.

Section 3. Authorization of Town Officials. The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of a contract with Hartzell, for the replacement of doors and windows at Mary Collins Community Center.

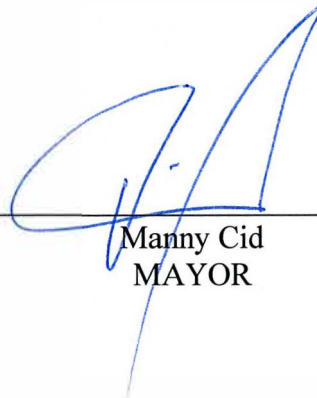
Section 4. Authorization of Fund Expenditure. The Town Manager is authorized to expend budgeted funds in an amount not to exceed \$56,000.00 to implement the terms and conditions of a Contract with Hartzell.

Section 5. Execution of the Contract. The Town Manager is authorized to execute the Contract in substantially the form attached hereto as Exhibit "A," Hartzell for the replacement of doors and windows at the Mary Collins Community Center on behalf of the Town, and to execute any required agreements and/or documents to implement the terms and conditions of the contract, subject to approval as to form and legality by the Town Attorney.

Passed and adopted this 16th day of January 2018.

The foregoing resolution was offered by Mayor Cid who moved its adoption. The motion was seconded by Councilmember Rodriguez and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	<u>yes</u>
Vice Mayor Frank Mingo	<u>yes</u>
Councilmember Luis Collazo	<u>yes</u>
Councilmember Timothy Daubert	<u>Absent</u>
Councilmember Ceasar Mestre	<u>yes</u>
Councilmember Nelson Rodriguez	<u>yes</u>
Councilmember Marilyn Ruano	<u>yes</u>



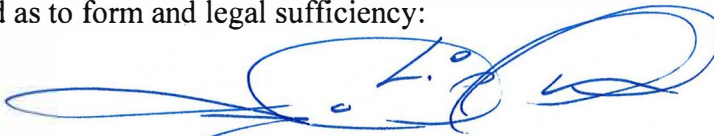
Manny Cid
MAYOR

Attest:



Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:



Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

EXHIBIT A

Contract 2018-11

between the

Town of Miami Lakes

and

Hartzell Construction, Inc.

for

Mary Collins Community Center Windows & Doors
Replacement Project