

RESOLUTION NO. 18- 1539

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AUTHORIZING THE TOWN MANAGER TO UTILIZE CITY OF PEMBROKE PINES, FLORIDA CONTRACT PSPW-16-17 FOR SECURITY GUARD SERVICES; WAIVING THE PROCUREMENT PROCEDURES; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO ACCESS THE CITY OF PEMBROKE PINES CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE CONTRACTS; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE. (Rey)

WHEREAS, during this fiscal year, Miami-Dade County is in the process of transferring the management of six special taxing districts to the Town of Miami Lakes (the “Town”); and

WHEREAS, four of these taxing districts were organized for the purpose of providing guard gate services for its residence; and

WHEREAS, while the County has contracts in place for these services, Town Staff has sought out access to more cost-efficient contracts to provide better options for its residents; and

WHEREAS, Section 7 of the Town of Miami Lakes Ordinance 17-203 (“the Town’s Procurement Ordinance”) authorizes the purchase of goods and services from current contracts of other public, governmental, state/federal funded or non-profit entities, where the contracts have resulted from a formal competitive procurement process; and

WHEREAS, the City of Pembroke Pines has successfully negotiated an agreement for security guard services with FPI Security Services, Inc., a copy of which is included in Exhibit “A” (the “FPI Contract”); and

WHEREAS, the Town Manager recommends the approval of the FPI Contract as being in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Approval of the Contracts.** The Town Council hereby approves the access of the City of Pembroke Pines Contract PSPW-16-17 with FPI Security Services, Inc., for security guard services, in an amount not to exceed budgeted funds.

Section 3. **Authorization of Town Officials.** The Town Manager and/or his designee are authorized to take all steps necessary to utilize the City of Pembroke Pines Contract PSPW-16-17 with FPI Security Services, Inc., for guard gate services. The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Contract for FPI Security Services, Inc. for guard gate services in an amount not to exceed budgeted funds.

Section 4. **Authorization of Fund Expenditure.** Notwithstanding the limitations imposed upon the Town Manager by the Town's Procurement Ordinance, the Town Manager is authorized to expend budgeted funds to implement the terms and conditions of this Resolution and the contracts with FPI Security Services, Inc. for guard gate services in an amount not to exceed budgeted funds.

Section 5. **Execution of the Contract.** The Town Manager is authorized to execute the Contracts in substantially the form attached hereto as Exhibits "A" with FPI Security Services, Inc. for guard gate services and to execute any required agreements and/or documents

to implement the terms and conditions of the contracts and to execute any extension and/or amendments to the contracts, subject to approval as to form and legality by the Town Attorney.

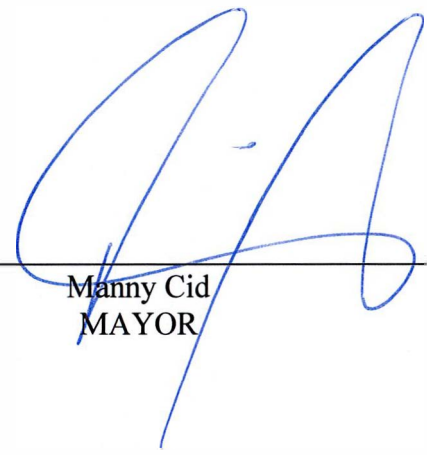
Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

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PASSED AND ADOPTED this 1st day of May 2018.

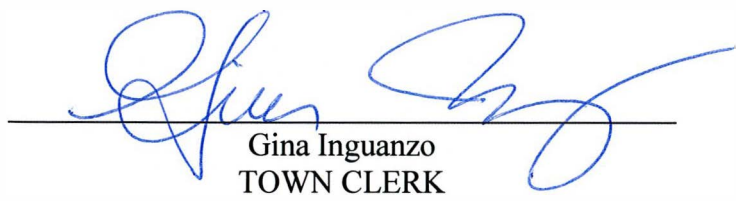
The foregoing resolution was offered by Mayor Cid who moved its adoption. The motion was seconded by Councilmember Daubert and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	<u>yes</u>
Vice Mayor Frank Mingo	<u>yes</u>
Councilmember Luis Collazo	<u>yes</u>
Councilmember Tim Daubert	<u>yes</u>
Councilmember Ceasar Mestre	<u>yes</u>
Councilmember Nelson Rodriguez	<u>yes</u>
Councilmember Marilyn Ruano	<u>yes</u>



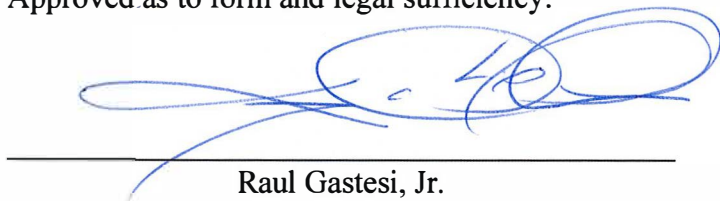
Manny Cid
MAYOR

Attest:



Gina Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:



Raul Gastesi, Jr.
Gastesi & Associates, P.A.
TOWN ATTORNEY

EXHIBIT A

Town of Miami Lakes Piggy Back Agreement and City of
Pembroke Pines PSPW-16-17



Agreement

I. Parties

This Agreement, 2018-18 is made this ____ day of _____ 2018, by and between FPI Security Services, Inc. ("Contractor"), located at 1776 West 38 Place, Hialeah, FL 33012 and the Town of Miami Lakes ("Town"), located at 6601 Main Street, Miami Lakes, FL 33014.

II. Recitals

Whereas the Town desires to enter into an agreement with Contractor for the purchase of security guard services in an amount not to exceed budgeted funds; and

Whereas Contractor has agreed to provide said services to the Town in accordance with its contract with The City of Pembroke Pines, dated May 10, 2017, except to the extent otherwise provided herein; and

Whereas the Town of Miami Lakes, with the Town Manager acting in accordance with Section 7 of the Town's Procurement Code, will enter into an agreement with Contractor, in accordance with the terms of the Pembroke Pines Contract PSPW-16-17, which is attached hereto as Exhibit "A" and made a part of this Agreement.

Therefore, both parties agree as follows:

III. Incorporation of Recitals

The provisions and recitals set forth above are hereby referred to and incorporated herein and made a part of this Agreement by reference.

IV. Products and Services

Contractor shall provide the purchase of security services to the Town in accordance with the terms of the above referenced Pembroke Pines Contract PSPW-16-17. All other terms and conditions of said contract, a copy of which is attached hereto as Exhibit "A", are incorporated herein by reference, except to the extent otherwise provided herein.

V. Contract Modifications

The following contract modifications shall be made to the Agreement between the Town and Contractor from the Pembroke Pines Contract PSPW-16-17:

This Agreement shall be referenced as Contract 2018-18.

1. EFFECTIVE DATE

Month _____ Day _____ of 2018



2. SUBCONTRACTORS

Contractor shall not subcontract any of the Work to be performed under this Contract without prior approval of the Project Manager.

3. INVOICING

Contractor shall provide the Town with an invoice once per month for the goods delivered in the prior month. At a minimum the invoice must contain the following information:

- Name and address of the Contractor
- Purchase Order number
- Contract number
- Date of invoice
- Invoice numbers (Invoice numbers cannot be repeated)
- Work performed
- Timeframe covered by the invoice
- Location of Work performed
- Additional Services price allowed by Change Order and/or written agreement
- Total Value of invoice

Failure to include the above information will delay payment. Payments will not be made based on statements of accounts.

The Town will take action to pay, reject or make partial payment on an invoice in accordance with the Florida Local Government Prompt Payment Act. No payments shall be due or payable for Work not performed or materials not furnished or where the Work has not been accepted by the Town. If there is a dispute with regard to an invoice, the Town will pay the amount not in dispute and reject the remainder that is in dispute.

Failure to include the above information will delay payment. Payments will not be made based on statements of accounts.

The Contractor shall be compensated at the prices specified in the Bid Form of the Contract.

4. INSURANCE

The Town of Miami Lakes shall be shown as the additional insured under the required insurance. Copies of such insurance must be provided to the Town prior to the commencement of any Work under this Agreement.

5. REPRESENTATION ON AUTHORITY OR PARTIES/SIGNATORIES

6601 Main Street • Miami Lakes, Florida, 33014
Office: (305) 364-6100 • Fax: (305) 558-8511
Website: www.miamilakes-fl.gov



Each person signing this Agreement on behalf of an entity represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized, and that the Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

VI. Points of Contact

The points of contact for the Town shall be:

Contract Management: Thomas Fossler or designee, Procurement Manager
(305) 364-6100 ext. 1164 fosskert@miamilakes-fl.gov

Project Manager: Ximena Suarez or Designee, Town Manager's Office
(305) 364-6100 ext. 1134 suarezm@miamilakes-fl.gov

The point of contact for **FPI Security Services, Inc.** shall be:

Name: Daniel Gonzalez email: dgonzalez@fpisecurity.com

Title: Vice President phone: (305) 827-4300

FPI Security Services, Inc.

Town of Miami Lakes

Signature

Alex Rey, Town Manager

Name (Print)

Title

Attest:

Gina Inguanzo, Town Clerk



CORPORATE RESOLUTION

WHEREAS, **FPI Security Services, Inc.** ("FPI") desires to enter into a contract with the Town of Miami Lakes for the purpose of performing the work described in the Agreement to which this resolution is attached; and

WHEREAS, the Board of Directors at a duly held corporate meeting has considered the matter in accordance with the By-Laws of the corporation;

Now, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS that the _____,
(type title of officer)

_____ is hereby authorized
(type name of officer)

and instructed to enter into a contract, in the name and on behalf of this corporation, with the Town of Miami Lakes upon the terms contained in the proposed Agreement to which this resolution is attached.

DATED this _____ day of _____, 20_____.

Corporate Secretary

(Corporate Seal)



Exhibit "A"
Pembroke Pines Contract PSPW 16-17

6601 Main Street • Miami Lakes, Florida, 33014
Office: (305) 364-6100 • Fax: (305) 558-8511
Website: www.miamilakes-fl.gov



CONTRACTUAL SERVICES AGREEMENT

THIS IS AN AGREEMENT, dated the 10th day of May, 2017, by and between:

THE CITY OF PEMBROKE PINES, a municipal corporation of the State of Florida with a business address of **601 City Center Way, Pembroke Pines, Florida 33025** (hereinafter referred to as the "CITY")

and

FPI SECURITY SERVICES, INC., a corporation, authorized to do business in the State of Florida, with a business address of **1776 West 38 Place, Hialeah, FL 33012** (hereinafter referred to as the "CONTRACTOR"). CITY and CONTRACTOR may hereinafter be referred to collectively as the "Parties."

WITNESSETH:

In consideration of the mutual terms and conditions, promises, covenants and payments hereinafter set forth, CITY and CONTRACTOR agree as follows:

ARTICLE 1
PREAMBLE

In order to establish the background, context and form of reference for this Agreement, and to generally express the objectives and intentions of the respective parties herein, the following statements, representations, and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions which follow, and may be relied upon by the parties as essential elements of the mutual considerations upon which this Agreement is based.

1.1 On **October 25, 2016**, the CITY advertised its notice to bidders of the CITY's desire to hire a firm to provide **Security Guard Services** as more particularly described in **Exhibit "A"** attached hereto and by this reference made a part hereof, for the said bid entitled:

RFQ # PSPW-16-17
"Security Guard Services"

1.2 On **December 13, 2016**, the bids were opened at the offices of the City Clerk.

1.3 On **May 3, 2017**, the CITY awarded the bid to CONTRACTOR and authorized the proper CITY officials to negotiate and enter into an agreement with CONTRACTOR to render the services more particularly described herein below.



1.4 Negotiations pertaining to the services to be performed by the CONTRACTOR were undertaken and this Agreement incorporates the results of such negotiation.

ARTICLE 2

SERVICES AND RESPONSIBILITIES

2.1 CONTRACTOR hereby agrees to perform the services for the **Security Guard Services**, as more particularly described in **Exhibit "A"** attached hereto and by this reference made a part hereof, ("Property") in accordance with the Scope of Services outlined in the specifications, "**RFQ # PSPW-16-17**", attached hereto and made a part hereof as **Exhibit "A"** and CONTRACTOR's response thereto, attached hereto and made a part hereof as **Composite Exhibit "B"**. CONTRACTOR agrees to do everything required by this Agreement, the Sealed Bid Package, Addenda to this Agreement, and Commission award complete with proposal form.

2.2 CONTRACTOR shall furnish all services, labor, equipment, and materials necessary and as may be required in the performance of this Agreement, except as otherwise specifically provided for herein, and all work performed under this Agreement shall be done in a professional manner.

2.3 CONTRACTOR shall supervise the work force to ensure that all workers conduct themselves and perform their work in a safe and professional manner. CONTRACTOR shall comply with all OSHA safety rules and regulations in the operation of equipment and in the performance of the work. CONTRACTOR shall at all times have a competent field supervisor on the job site to enforce these policies and procedures at the CONTRACTOR'S expense.

2.4 CONTRACTOR shall schedule regular meetings with the CITY representatives at least once a month to discuss the progress of the work and maintenance of the **Security Guard Services**, as more specifically described in **Exhibit A**.

2.5 CONTRACTOR hereby represents to CITY, with full knowledge that CITY is relying upon these representations when entering into this Agreement with CONTRACTOR, that CONTRACTOR has the professional expertise, experience and manpower to perform the services to be provided by CONTRACTOR pursuant to the terms of this Agreement.

2.6 CONTRACTOR hereby represents to CITY that CONTRACTOR is properly licensed by the applicable federal, state, and local agencies to provide the services under this Agreement. Furthermore, CONTRACTOR agrees to maintain such licenses during the term of this Agreement. If CONTRACTOR's license is revoked, suspended, or terminated for any reason by any governmental agency, CONTRACTOR shall notify the CITY immediately.

2.7 CONTRACTOR shall comply with any and all Federal, State, and local laws and regulations now in effect, or hereinafter enacted during the term of this Agreement, which are applicable to CONTRACTOR, its employees, agents or subcontractors, if any, with respect to the work and services described herein. A violation of any federal, state, or local law or regulation may be cause for breach, allowing the CITY to terminate this Agreement.



ARTICLE 3
TERM AND TERMINATION

3.1 CONTRACTOR shall perform the maintenance services associated with the Property as identified in **Exhibit "A"** attached hereto and made part hereof, for an initial **two (2) year** period commencing on **June 1, 2017** and ending on **May 30, 2019**.

3.2 This Agreement may be renewed for **two (2) additional two (2) year terms** upon mutual consent, evidenced by a written Amendment to this Agreement extending the term thereof.

3.3 *Post Contractual Obligations:* In the event that the term of this agreement expires, the CONTRACTOR agrees to continue providing services, at the current rates, on a month to month basis until the CITY establishes a new contract for services.

3.4 *Termination for Convenience:* This Agreement may be terminated by CITY for convenience, upon **seven (7) business days** of written notice by the terminating party to the other party for such termination in which event CONTRACTOR shall be paid its compensation for services performed to termination date, including services reasonably related to termination. In the event that CONTRACTOR abandons this Agreement or causes it to be terminated, CONTRACTOR shall indemnify CITY against loss pertaining to this termination.

3.5 *Default by CONTRACTOR:* In addition to all other remedies available to CITY, this Agreement shall be subject to cancellation by CITY for cause, should CONTRACTOR neglect or fail to perform or observe any of the terms, provisions, conditions, or requirements herein contained, if such neglect or failure shall continue for a period of thirty (30) days after receipt by CONTRACTOR of written notice of such neglect or failure.

ARTICLE 4
COMPENSATION AND METHOD OF PAYMENT

4.1 The CITY hereby agrees to compensate CONTRACTOR for all services performed by CONTRACTOR pursuant to the provisions of this Agreement.

4.2 Based on the **PER UNIT PRICE** in "**Exhibit C**", payable in monthly payments for actual services performed for maintenance services. Future price adjustments, up or down shall be based on a nationally recognized or published index, including fuel surcharge adjustments, relevant to providing these services.

4.3 The CITY shall within thirty (30) days, from the date the City's authorized approver approves the Application for Payment, pay the CONTRACTOR the amount approved by the City's appropriate Department Head or his or her assignees.

4.4 All payments shall be governed by the Florida Prompt Payment Act, as set forth in Part VII, Chapter 218, Florida Statutes.



ARTICLE 5
CHANGES IN SCOPE OF WORK

5.1 CITY or CONTRACTOR may request changes that would increase, decrease, or otherwise modify the Scope of Services, as described in **Exhibit "A,"** to be provided under this Agreement as described in Article 2 of this Agreement. These changes will affect the monthly compensation accordingly. Such changes or additional services must be in accordance with the provisions of the Code of Ordinances of the CITY, and must be contained in a written amendment, executed by the parties hereto, with the same formality, equality and dignity herewith prior to any deviation from the terms of this Agreement, including the initiation of any additional or extra work.

5.2 In no event will the CONTRACTOR be compensated for any work which has not been described in a separate written agreement executed by the parties hereto.

ARTICLE 6
DELETED

ARTICLE 7
INDEMNIFICATION

7.1 The CONTRACTOR shall indemnify and hold harmless the CITY, its trustees, elected and appointed officers, agents, servants, assigns and employees, from and against any and all claims, demands, or causes of action whatsoever, and the resulting losses, costs, expenses, reasonable attorneys' fees, including paralegal expenses, liabilities, damages, orders, judgments, or decrees, sustained by the CITY or any third party arising out of, by reason of, or resulting from the CONTRACTOR's acts, errors, or omissions or the failure of the CONTRACTOR to take out and maintain insurance as required under this Agreement.

7.2 Upon completion of all Services, obligations and duties provided for in this Agreement, or in the event of termination of this Agreement for any reason, the terms and conditions of this Article shall survive indefinitely.

7.3 CITY reserves the right to select its own legal counsel to conduct any defense in any such proceeding and all costs and fees associated therewith shall be the responsibility of CONTRACTOR.

7.4 Nothing contained herein is intended nor shall be construed to waive City's rights and immunities under the common law or §768.28, Florida Statutes, as may be amended from time to time.

ARTICLE 8
INSURANCE



8.1 The CONTRACTOR shall indemnify and hold harmless the CITY and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the CITY or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the CONTRACTOR or its employees, agents, servants, partners principals or subcontractors. The CONTRACTOR shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the CITY, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. The CONTRACTOR expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the CONTRACTOR shall in no way limit the responsibility to indemnify, keep and save harmless and defend the CITY or its officers, employees, agents and instrumentalities as herein provided.

8.2 CONTRACTOR shall not commence work under this Agreement until it has obtained all insurance required under this paragraph and such insurance has been approved by the Risk Manager of the CITY nor shall the CONTRACTOR allow any subcontractor to commence work on his subcontract until all similar such insurance required of the subcontractor has been obtained and similarly approved.

8.3 reflecting evidence of the required insurance, shall be filed with the City's Risk Manager prior to the commencement of this Agreement. Policies shall be issued by companies authorized to do business under the laws of the State of Florida. The insurance company shall be rated no less than "A" as to management, and no less than "Class VI" as to financial strength according to the latest edition of Best's Insurance Guide published by A.M. Best Company.

8.4 Policies shall be endorsed to provide the CITY thirty (30) days notice of cancellation, material change or non-renewal of policies required under the contract. If the carrier will not agree to this notification, the CONTRACTOR or its insurance broker shall notify the CITY of any cancellation or reduction in coverage within seven days of receipt of insurer's notification of cancellation or reduction in coverage.

8.5 Insurance shall be in force until all obligations required to be fulfilled under the terms of the Agreement are satisfactorily completed as evidenced by the formal acceptance by the CITY. In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this Agreement, then in that event, the CONTRACTOR shall furnish, at least fifteen (15) days prior to the expiration of the date of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of the period of the Agreement and extension thereunder is in effect. The CONTRACTOR shall not commence nor continue to provide any services pursuant to this Agreement unless all required insurance remains in full force and effect. CONTRACTOR shall be liable to CITY for any lapses in service resulting from a gap in insurance coverage.



8.6 The insurance requirements specified in this Agreement are minimum requirements and in no way reduce any liability the CONTRACTOR has assumed in the indemnification/hold harmless section(s) of this Agreement.

8.7 REQUIRED INSURANCE

8.7.1 Commercial General Liability Insurance including, but not limited to: coverage for premises & operations, personal & advertising injury, products & completed operations, Liability assumed under an Insured Contract (including tort liability of another assumed in a business contract), and independent contractors. Policy must include coverage for assault & battery, false arrest/detention, property in your care custody and control, use of firearms, and lost key coverage. Coverage must be written on an occurrence basis, with limits of liability no less than:

1. Each Occurrence Limit - \$1,000,000
2. Fire Damage Limit (Damage to rented premises) - \$100,000
3. Personal & Advertising Injury Limit - \$1,000,000
4. General Aggregate Limit - \$2,000,000
5. Products & Completed Operations Aggregate Limit - \$2,000,000

Products & Completed Operations Coverage shall be maintained for two (2) years after the final payment under this contract.

The City of Pembroke Pines must be shown as an additional insured with respect to this coverage. City's Additional Insured status shall extend to any coverage beyond the minimum requirements for limits of liability found herein.

8.7.2 Workers' Compensation and Employers Liability Insurance covering all employees, and/or volunteers of the CONTRACTOR engaged in the performance of the scope of work associated with this Agreement. In the case any work is sublet, the CONTRACTOR shall require the subcontractors similarly to provide Workers Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the CONTRACTOR. Coverage for the CONTRACTOR and his subcontractors shall be in accordance with applicable state and/or federal laws that may apply to Workers' Compensation Insurance with limits of liability no less than:

1. Workers' Compensation: Coverage A – Statutory
2. Employers Liability: Coverage B \$500,000 Each Accident
\$500,000 Disease – Policy Limit
\$500,000 Disease – Each Employee

Coverage shall be included for injuries or claims under the USL&H or Jones Act, when applicable.



If CONTRACTOR claims to be exempt from this requirement, CONTRACTOR shall provide CITY proof of such exemption along with a written request for CITY to exempt CONTRACTOR, written on CONTRACTOR letterhead.

8.7.3 Auto Liability Insurance covering all owned, leased, hired, non-owned and employee non-owned vehicles used in connection with the performance of work under this Agreement, with a combined single limit of liability for bodily injury and property damage no less than:

1. Any Auto (Symbol 1)
Combined Single Limit (Each Accident) - \$1,000,000
2. Hired Autos (Symbol 8)
Combined Single Limit (Each Accident) - \$1,000,000
3. Non-Owned Autos (Symbol 9)
Combined Single Limit (Each Accident) - \$1,000,000

8.7.4 Professional Liability/Errors & Omissions Insurance with a limit of liability no less than \$1,000,000 per wrongful act. This coverage shall be maintained for a period of no less than three (3) years after final payment of the contract.

8.7.5 Excess Liability with a limit of no less than \$3,000,000 per occurrence. The City of Pembroke Pines must be shown as an additional insured with respect to this coverage. City's Additional Insured status shall extend to any coverage beyond the minimum requirements for limits of liability found herein.

8.7.6 Crime Coverage when applicable, shall include employee dishonesty, forgery or alteration, and computer fraud in an amount of no less than \$1,000,000 per loss. If Contractor is physically located on the City's premises, a third-party fidelity coverage extension shall apply.

8.7.7 Sexual Abuse may not be excluded from any policy.

8.8 REQUIRED ENDORSEMENTS

8.8.1 The City of Pembroke Pines shall be named as an Additional Insured on each of the General Liability/Excess Liability policies required herein

8.8.2 Waiver of all Rights of Subrogation against the CITY

8.8.3 30 Day Notice of Cancellation or Non-Renewal to the CITY

8.8.4 CONTRACTORS' policies shall be Primary & Non-Contributory

8.8.5 All policies shall contain a "severability of interest" or "cross liability" liability clause without obligation for premium payment of the CITY

8.8.6 The City of Pembroke Pines shall be named as a Loss Payee on all Property and/or Inland Marine Policies as their interest may appear.

8.9 CONTRACTOR shall name the CITY, as an additional insured on each of the General Liability/Excess Liability policies required herein and shall hold the CITY, its agents, officers and employees harmless on account of claims for damages to persons, property or premises arising out of



the services provided hereunder. Any insurance required of the CONTRACTOR pursuant to this Agreement must also be required by any subcontractor in the same limits and with all requirements as provided herein, including naming the CITY as an additional insured, in any work is subcontracted unless such subcontractor is covered by the protection afforded by the CONTRACTOR and provided proof of such coverage is provided to CITY. The CONTRACTOR and any subcontractors shall maintain such policies during the term of this Agreement.

8.10 The CITY reserves the right to require any other additional types of insurance coverage and/or higher limits of liability it deems necessary based on the nature of work being performed under this Contract.

ARTICLE 9

NON-DISCRIMINATION & EQUAL OPPORTUNITY EMPLOYMENT

9.1 During the performance of the Agreement, neither CONTRACTOR nor its subcontractors shall discriminate against any employee or applicant for employment because of race, religion, color, gender, national origin, sex, age, marital status, political affiliation, familial status, sexual orientation, or disability if qualified. CONTRACTOR will take affirmative action to ensure that employees are treated during employment, without regard to their race, religion, color, gender, national origin, sex, age, marital status, political affiliation, familial status, sexual orientation, or disability if qualified. Such actions must include, but not be limited to, the following: employment, promotion; demotion or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. CONTRACTOR shall agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. CONTRACTOR further agrees that he/she/it will ensure that subcontractors, if any, will be made aware of and will comply with this nondiscrimination clause.

ARTICLE 10

INDEPENDENT CONTRACTOR

10.1 This Agreement does not create an employee/employer relationship between the parties. It is the intent of the parties that the CONTRACTOR is an independent contractor under this Agreement and not the CITY's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers' Compensation Act, and the State unemployment insurance law. The CONTRACTOR shall retain sole and absolute discretion in the judgment of the manner and means of carrying out CONTRACTOR's activities and responsibilities hereunder provided, further that administrative procedures applicable to services rendered under this Agreement shall be those of CONTRACTOR, which policies of CONTRACTOR shall not conflict with CITY, State, H.U.D., or United States policies, rules or regulations relating to the use of CONTRACTOR's Funds provided for herein. The CONTRACTOR agrees that it is a separate and independent enterprise from the CITY, that it has full opportunity to find other business, that it has made its own investment in its business, and that it will utilize a high level of skill necessary to perform the work. This Agreement



shall not be construed as creating any joint employment relationship between the CONTRACTOR and the CITY and the CITY will not be liable for any obligation incurred by CONTRACTOR, including but not limited to unpaid minimum wages and/or overtime premiums.

ARTICLE 11
UNCONTROLLABLE FORCES

11.1 Neither CITY nor CONTRACTOR shall be considered to be in default of this Agreement if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which, by the exercise of reasonable diligence, the non-performing party could not avoid. The term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a party of its obligations under this Agreement and which is beyond the reasonable control of the nonperforming party. It includes, but is not limited to fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage, and governmental actions.

11.2 Neither party shall, however, be excused from performance if nonperformance is due to forces, which are preventable, removable, or remediable, and which the nonperforming party could have, with the exercise of reasonable diligence, prevented, removed, or remedied with reasonable dispatch. The nonperforming party shall, within a reasonable time of being prevented or delayed from performance by an uncontrollable force, give written notice to the other party describing the circumstances and uncontrollable forces preventing continued performance of the obligations of this Agreement.

ARTICLE 12
AGREEMENT SUBJECT TO FUNDING

12.1 This agreement shall remain in full force and effect only as long as the expenditures provided for in the Agreement have been appropriated by the City Commission of the City of Pembroke Pines in the annual budget for each fiscal year of this Agreement, and is subject to termination based on lack of funding.

ARTICLE 13
VENUE

13.1 This Agreement shall be governed by the laws of the State of Florida as now and hereafter in force. The venue for actions arising out of this agreement shall be in Broward County, Florida.

ARTICLE 14
SIGNATORY AUTHORITY

14.1 CONTRACTOR shall provide CITY with copies of requisite documentation evidencing that the signator for CONTRACTOR has the authority to enter into this Agreement.

ARTICLE 15
MERGER; AMENDMENT



15.1 This Agreement constitutes the entire Agreement between CONTRACTOR and CITY, and negotiations and oral understandings between the parties are merged herein. This Agreement can be supplemented or amended only by a written document executed by both CONTRACTOR and CITY with the same formality and equal dignity herewith.

ARTICLE 16

DEFAULT OF CONTRACT & REMEDIES

16.1.1 **Damages.** CITY reserves the right to recover any ascertainable actual damages incurred as a result of the failure of CONTRACTOR to perform in accordance with the requirements of this Agreement, or for losses sustained by CITY resultant from CONTRACTOR's failure to perform in accordance with the requirements of this Agreement.

16.1.2 **Liquidated Damages.** As a breach of the service provided by this Agreement would cause serious and substantial damage to CITY Property, and the nature of this Agreement would render it impracticable or extremely difficult to fix the actual damage sustained by CITY by such breach, it is agreed that, in case of breach of service wherein CONTRACTOR fails to maintain the Property, leaving the said property in disrepair, CITY may elect to collect liquidated damages for each such breach, and CONTRACTOR will pay CITY as liquidated damages, and not as penalty, FIVE HUNDRED DOLLARS (\$500.00) for every day of such malfunction. This sum is the agreed upon amount by which CITY will be damaged by the breach of such service. An election to seek such remedies shall not be construed as a waiver of any legal remedies CITY may have as to any subsequent breach of service under this Agreement.

16.1.3 **Correction of Work.** If, in the judgment of CITY, work provided by CONTRACTOR does not conform to the requirements of this Agreement, or if the work exhibits poor workmanship, CITY reserves the right to require that CONTRACTOR correct all deficiencies in the work to bring the work into conformance without additional cost to CITY, and / or replace any personnel who fail to perform in accordance with the requirements of this Agreement. CITY shall be the sole judge of non-conformance and the quality of workmanship.

16.2 **Default of Contract.** The occurrence of any one or more of the following events shall constitute a default and breach of this Agreement by CONTRACTOR:

16.2.1. The abandonment of the Property by CONTRACTOR for a period of more than seven (7) business days.

16.2.2 The abandonment, unnecessary delay, refusal of, or failure to comply with any of the terms of this Agreement or neglect, or refusal to comply with the instructions of the Public Services Director relative thereto.

16.2.3. The failure by CONTRACTOR to observe or perform any of the terms, covenants, or conditions of this Agreement to be observed or performed by CONTRACTOR, where such failure shall continue for a period of seven (7) days after written notice thereof by CITY to CONTRACTOR;



provided, however, that if the nature of CONTRACTOR's default is such that more than seven (7) days are reasonably required for its cure, then CONTRACTOR shall not be deemed to be in default if CONTRACTOR commences such cure within said seven (7) day period and thereafter diligently prosecutes such cure to completion.

16.2.4. The assignment and/or transfer of this Agreement or execution or attachment thereon by CONTRACTOR or any other party in a manner not expressly permitted hereunder.

16.2.5. The making by CONTRACTOR of any general assignment or general arrangement for the benefit of creditors, or the filing by or against CONTRACTOR of a petition to have CONTRACTOR adjudged a bankruptcy, or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against CONTRACTOR, the same is dismissed within sixty (60) days); or the appointment of a trustee or a receiver to take possession of substantially all of CONTRACTOR's assets, or for CONTRACTOR's interest in this Agreement, where possession is not restored to CONTRACTOR within thirty (30) days; for attachment, execution or other judicial seizure of substantially all of CONTRACTOR's assets, or for CONTRACTOR's interest in this Agreement, where such seizure is not discharged within thirty (30) days.

16.3 **Remedies in Default.** In case of default by CONTRACTOR, CITY shall notify CONTRACTOR, in writing, of such abandonment, delay, refusal, failure, neglect, or default and direct him to comply with all provisions of the Agreement. A copy of such written notice shall be mailed to the Surety on the Performance Bond. If the abandonment, delay, refusal, failure, neglect or default is not cured within seven (7) days of when notice was sent by CITY, CITY may declare a default of the Agreement and notify CONTRACTOR of such declaration of default and terminate the Agreement. The Surety on the Performance Bond shall within ten (10) days of such declaration of default, rectify or cause to be rectified any mismanagement or breach of service in the Agreement and assume the work of CONTRACTOR and proceed to perform services under the Agreement, at its own cost and expense.

16.3.1. Upon such declaration of default, all payments remaining due CONTRACTOR at the time of default, less all sums due CITY for damages suffered, or expenses incurred by reason of default, shall be due and payable to Surety. Thereafter the Surety shall receive monthly payments equal to those that would have been paid by the CONTRACTOR had the CONTRACTOR continued to perform the services under the Agreement.

16.3.2. If such Surety fails to perform, the CITY may complete the Agreement, or any part thereof, either by day labor or re-letting a contract for the same, and procure the equipment and the facilities necessary for the completion of the Agreement, and charge the cost of same to CONTRACTOR and/or the Surety together with the costs incident thereto to such default.

16.3.3. In the event CITY completes the Agreement at a lesser cost than would have been payable to CONTRACTOR under this Agreement, if the same had been fulfilled by CONTRACTOR, CITY shall retain such differences. Should such cost to CITY be greater, CONTRACTOR shall pay the amount of such excess to the CITY.



ARTICLE 17
BANKRUPTCY

17.1 It is agreed that if CONTRACTOR is adjudged bankrupt, either voluntarily or involuntarily, then this Agreement shall terminate effective on the date and at the time the bankruptcy petition is filed.

ARTICLE 18
DISPUTE RESOLUTION

18.1 **Arbitration.** In addition to any other remedy provided hereunder, CITY, at its option, may use arbitration to resolve any controversy or claim arising out of or relating to this Agreement if arbitration is elected by CITY. Any controversy or claim arising out of or relating to this Agreement, or breach thereof, may be settled by arbitration in accordance with the rules of the American Arbitration Association and judgment upon the award rendered by the arbitrators may be entered into by any court having jurisdiction thereof. In the event arbitration is elected by CITY, such controversy or claim shall be submitted to one arbitrator selected from the National Panel of The American Arbitration Association.

18.2 **Operations During Dispute.**

18.2.1 In the event that a dispute, if any, arises between CITY and CONTRACTOR relating to this Agreement, performance or compensation hereunder, CONTRACTOR shall continue to render service in full compliance with all terms and conditions of this Agreement as interpreted by CITY regardless of such dispute.

18.2.2 CONTRACTOR expressly recognizes the paramount right and duty of CITY to provide adequate maintenance of CITY's Property, and further agrees, in consideration for the execution of this Agreement, that in the event of such a dispute, if any, it will not seek injunctive relief in any court, but will negotiate with CITY for an adjustment on the matter or matters in dispute and, upon failure of said negotiations to resolve the dispute, may present the matter to a court of competent jurisdiction in an appropriate suit therefore instituted by it or by CITY.

18.2.3 Notwithstanding the other provisions in this Section, CITY reserves the right to terminate the Agreement at any time, whenever the service provided by CONTRACTOR fails to meet reasonable standards of the trade after CITY gives written notice to the CONTRACTOR of the deficiencies as set forth in the written notice within fourteen calendar (14) days of the receipt by CONTRACTOR of such notice from CITY.

ARTICLE 19
PUBLIC RECORDS

19.1 The City of Pembroke Pines is public agency subject to Chapter 119, Florida Statutes. The Contractor shall comply with Florida's Public Records Law. Specifically, the Contractor shall:



19.1.1 Keep and maintain public records required by the CITY to perform the service;

19.1.2 Upon request from the CITY's custodian of public records, provide the CITY with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in chapter 119, Fla. Stat., or as otherwise provided by law;

19.1.3 Ensure that public records that are exempt or that are confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and, following completion of the contract, CONTRACTOR shall destroy all copies of such confidential and exempt records remaining in its possession after the CONTRACTOR transfers the records in its possession to the CITY; and

19.1.4 Upon completion of the contract, CONTRACTOR shall transfer to the CITY, at no cost to the CITY, all public records in CONTRACTOR's possession. All records stored electronically by the CONTRACTOR must be provided to the CITY, upon request from the CITY's custodian of public records, in a format that is compatible with the information technology systems of the CITY.

19.2 The failure of Contractor to comply with the provisions set forth in this Article shall constitute a Default and Breach of this Agreement and the CITY shall enforce the Default in accordance with the provisions set forth in Article 16.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT

**CITY CLERK
601 CITY CENTER WAY, 4th FLOOR
PEMBROKE PINES, FL 33026
(954) 450-1050
mgraham@ppines.com**

**ARTICLE 20
MISCELLANEOUS**

20.1 Ownership of Documents. Reports, surveys, studies, and other data provided in connection with this Agreement are and shall remain the property of CITY, whether or not the project for which they are made is completed.



20.2 **Legal Representation.** It is acknowledged that each party to this agreement had the opportunity to be represented by counsel in the preparation of this Agreement, and accordingly, the rule that a contract shall be interpreted strictly against the party preparing same shall not apply herein due to the joint contributions of both parties.

20.3 **Records.** CONTRACTOR shall keep such records and accounts and require any and all subcontractors to keep records and accounts as may be necessary in order to record complete and correct entries as to personnel hours charged to this engagement, and any expenses for which CONTRACTOR expects to be reimbursed. Such books and records will be available at all reasonable times for examination and audit by CITY and shall be kept for a period of ten (10) years after the completion of all work to be performed pursuant to this Agreement. Incomplete or incorrect entries in such books and records will be grounds for disallowance by CITY of any fees or expenses based upon such entries.

20.4 **Assignments; Amendments.** This Agreement, and any interests herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances, by CONTRACTOR without the prior written consent of CITY. For purposes of this Agreement, any change of ownership of CONTRACTOR shall constitute an assignment which requires CITY approval. However, this Agreement shall run to the benefit of CITY and its successors and assigns.

It is further agreed that no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and of equal dignity herewith.

20.5 **No Contingent Fees.** CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for CONTRACTOR to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for CONTRACTOR any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, CITY shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

20.6 **Notice.** Whenever any party desires to give notice unto any other party, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended and the remaining party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, CONTRACTOR and CITY designate the following as the respective places for giving of notice:

CITY	Charles F. Dodge, City Manager City of Pembroke Pines 601 City Center Way Pembroke Pines, Florida 33025 Telephone No. (954) 450-1040
------	--



Copy To: Samuel S. Goren, City Attorney
Goren, Cherof, Doody & Ezrol, P.A.
3099 East Commercial Boulevard, Suite 200
Fort Lauderdale, Florida 33308
Telephone No. (954) 771-4500
Facsimile No. (954) 771-4923

Contractor **Daniel Gonzalez, Vice President**
FPI Security Services, Inc.
1776 West 38 Place
Hialeah, FL 33012
E-mail: dgonzalez@fpisecurity.com
Telephone No: (305) 827-4300
Cell phone No:
Facsimile No: (305) 826-7741

20.7 **Binding Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

20.8 **Headings.** Headings herein are for the convenience of reference only and shall not be considered in any interpretation of this Agreement.

20.9 **Exhibits.** Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The exhibits if not physically attached should be treated as part of this Agreement and are incorporated herein by reference.

20.10 **Severability.** If any provision of this Agreement or application thereof to any person or situation shall to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable, shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

20.11 **Entire Agreement and Conflicts:** This Agreement is intended by the parties hereto to be final expression of this Agreement, and it constitutes the full and entire understanding between the parties with respect to the subject hereof, notwithstanding any representations, statements, or agreements to the contrary heretofore made. In the event of a conflict between this Agreement, the RFP and the CONTRACTOR's bid proposal, this Agreement shall govern, then the RFP, and then the bid proposal.

20.12 **Waiver.** Failure of CITY to insist upon strict performance of any provision or condition of this Agreement, or to execute any right therein contained, shall not be constructed as a waiver or



relinquishment for the future of any such provision, condition, or right, but the same shall remain in full force and effect.

20.13 **Disputes.** Any claim, objection, or dispute arising out of the terms of this Agreement shall be litigated in the Seventeenth Judicial Circuit Court in and for Broward County.

20.14 **Attorney's Fees.** In the event that either party brings suit for enforcement of this Agreement, each party shall bear its own attorney's fees and court costs, except as otherwise provided under the indemnification provisions set forth herein above.

20.15 **Protection of City Property.** At all times during the performance of this Agreement, CONTRACTOR shall protect CITY's property from all damage whatsoever on account of the work being carried on under this Agreement.

20.16 **Counterparts and Execution.** This Agreement may be executed in multiple originals or counterparts, each of which shall be deemed to be an original and together shall constitute one and the same agreement. Execution and delivery of this Agreement by the Parties shall be legally binding, valid and effective upon delivery of the executed documents to the other party through facsimile transmission, email, or other electronic delivery.

20.17 **Compliance with Statutes.** It shall be the CONTRACTOR's responsibility to be aware of and comply with all statutes, ordinances, rules, orders, regulations and requirements of all local, City, state, and federal agencies as applicable; **specifically the Jessica Lunsford Act – Chapter 1012, Florida Statutes, which provides for the screening of individuals who are vendors or contractors with a Florida public school or district.** Therefore, any personnel assigned to any of the CITY's Charter School Campuses, or any other location to which the Jessica Lunsford Act applies, shall be screened as required by law prior to working at the site. CONTRACTOR shall provide written verification of the screenings and background checks required by the Jessica Lunsford Act to the CITY, upon request from the CITY. A failure to comply with this Section shall be grounds for immediate termination of this Agreement.

20.18 **Additional Background Screening Requirements.** In addition, to any other background screening requirements that may be required in **Exhibit A** and/or by statutes, ordinances, rules, orders, regulations and requirements of all local, City, state, and federal agencies, the CONTRACTOR shall ensure that all employees that are providing services to the CITY, shall complete and pass a **Level II background check.** All required screenings and background checks shall be completed on CONTRACTOR personnel prior to working at any location where such screenings or background checks are required. CONTRACTOR shall provide written verification of the required screenings and background checks to the CITY, upon request from the CITY. A failure to comply with this Section shall be grounds for immediate termination of this Agreement.

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HAS BEEN INTENTIONALLY LEFT BLANK



IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

CITY:

CITY OF PEMBROKE PINES, FLORIDA

ATTEST:

[Signature] 5/10/17 By: Charles F. Dodge
MARLENE C. GRAHAM, CITY CLERK t CHARLES F. DODGE, CITY MANAGER

APPROVED AS TO FORM:

[Signature]
OFFICE OF THE CITY ATTORNEY

CONTRACTOR:

FPI SECURITY SERVICES, INC.

By: [Signature]
Name: Alexander Perez
Title: President

STATE OF Florida)
COUNTY OF Broward)

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, personally appeared Alexander Perez as president of FPI Security Services, Inc., a company authorized to conduct business in the State of Florida, and acknowledged execution of the foregoing Agreement as the proper official of FPI Security Services, Inc. for the use and purposes mentioned in it and affixed the official seal of the corporation, and that the instrument is the act and deed of that corporation.

IN WITNESS OF THE FOREGOING, I have set my hand and official seal at in the State and County aforesaid on this 28 day of April, 2017.

[Signature]
NOTARY PUBLIC



FPI Security Services

Bid Contact **Daniel Gonzalez**
dgonzalez@fpisecurity.com
Ph 305-827-4300

Address **1776 West 38 Place**
Hialeah, FL 33012

Supplier Code 239846

Item#	Line Item	Notes	Unit Price	Qty/Unit		Attch.	Docs
PSPW-16-17--01-01	Unarmed Guard - 23,088 Estimated Hours Per Year	Supplier Product Code:	First Offer - \$14.35	23088 / hour	\$331,312.80	Y	Y
PSPW-16-17--01-02	Armed Guard - 4,368 Estimated Hours Per Year	Supplier Product Code:	First Offer - \$14.35	4368 / hour	\$62,680.80		Y
PSPW-16-17--01-03	Site Supervisor - Hourly Rate	Supplier Product Code:	First Offer - \$15.00	1 / hour	\$15.00		Y
PSPW-16-17--01-04	Golf Cart - Marked/Lighted (Without Guard)	Supplier Product Code:	First Offer - \$0.45	4368 / hour	\$1,965.60		Y
PSPW-16-17--01-05	Patrol Care Marked/Lighted (Without Guard)	Supplier Product Code:	First Offer - \$2.25	8736 / hour	\$19,656.00		Y
Supplier Total					\$415,630.20		

FPI Security Services

Item: **Unarmed Guard - 23,088 Estimated Hours Per Year**

Attachments

Pembroke Pines Proposal.pdf



PROPOSAL FOR PSPW-16-17 Security Guard Services

December 13, 2016



Presented by:
Daniel Gonzalez
Vice President
Dgonzalez@fpisecurity.com
FPI Security Services
1776 West 38 Place
Hialeah, FL 33012
305-827-4300



SECURITY SERVICES

Tab 1

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SECURITY SERVICES

Tab 2 Letter of Interest



FPI SECURITY SERVICES, INC.

BID SYNC

City of Pembroke Pines
10100 Pines Boulevard
Pembroke Pines, FL 33026

December 13, 2016

RE: PSPW-16-17 Security Guard Services

To whom it may concern,

We are responding to your request for proposals for Security Guard Services at the City of Pembroke Pines facilities, in accordance with the terms, conditions, and specifications contained in the request. We understand that you wish to contract with a security firm to provide the requested services to commence upon the date of award, and shall expire two years from that date with the option to renew, on a yearly basis, for an additional two years.

Our company is respectfully requesting to be considered for this contract. We have fully read and understand all the requirements, and conditions of your request. We are confident that we meet and exceed the required parameters and we are the right company for this partnership with the City of Pembroke Pines. FPI Security Services holds no conflict of interest with City of Pembroke Pines, and meets all the requirements, and special conditions of the request. Our company with over 30 years of experience in this field is normally and routinely engaged in performing such services. We are legally licensed, bonded and insured to perform the work delineated in the request.

At FPI our customers are our partners. We act with the best interest of the clients first. We measure our success by how we meet and exceed our client's expectations and needs. Our experience, integrity, work ethics, innovations, and productivity have allowed our company to grow and develop at rates above our competitors. We are a Minority Business Enterprise staffed with an elite team of over 300 professionals stemming from the field of Military, Police and Public Safety. Our emphasis on customer service is the genesis and key to our success in this industry.

FPI Security Services, Inc.

1770 West 38th Place, Hialeah FL 33012
PO BOX 12356 Hialeah, FL 33012-1605

Phone: 305.827.4300 / 1800.374.4316 / Fax: 305.826.7741

www.FPIsecurity.com



FPI SECURITY SERVICES, INC.

I want to thank you for taking a moment from your valuable time to review this letter. You will find that not only does FPI meet and exceed your requirements and qualifications, but that our partnership will be a great benefit to the City of Pembroke Pines. Our goal to, “best serve the interests of our clients” is a perfect fit to this organization. Our company’s stability, sense of responsibility along with our proven methodology has made us an industry leader. We truly believe that the premier blend of FPI services with the needs of Pembroke Pines will set a benchmark for other municipalities to follow. We have successfully performed similar services to municipalities such as Coral Gables, Fort Lauderdale, and Hialeah. Our Staff is readily available to meet with all necessary City personnel to execute the services outlined herein.

In addition, I wish to confirm that FPI is the only entity that will be providing the services requested, and this proposal is made without collusion with any other person(s), company or parties submitting a proposal. The signer hereby attests that he has full authority to contract and bind FPI with City of Pembroke Pines.

It is with great admiration to The City of Pembroke Pines that we present this Proposal and we look forward to a wonderful partnership of service, should we have the privilege of being awarded this bid.

Sincerely,

Alexander Perez
President/CEO
FPI Security Services Inc.

FPI Security Services, Inc.

1770 West 38th Place, Hialeah FL 33012
PO BOX 12356 Hialeah, FL 33012-1605

Phone: 305.827.4300 / 1800.374.4316 / Fax: 305.826.7741

www.FPIsecurity.com



Tab 3

Experience and Ability



Who we are

FPI Security Services has made a tradition of dependable and efficient service that extends more than 30 years. From its beginnings, FPI has made its security services out to be a dependable ethical work force that prides itself on making a difference.

FPI is a well-managed growth-oriented provider of security officers and related services. The company currently employs in excess of 300 individuals and offers services to governmental, commercial, industrial and residential clients. FPI is an equal opportunity employer and is proud to be a family owned company.



The company has achieved growth in excess of 10% per year substantially in excess of its peers in the industry, both larger and smaller. This success has been the result of experienced management, proper selection and intensive training of people and remarkable responsiveness to customer needs and service opportunities.

Having developed a stable and proven management team, the company is poised for growth, both geographically and through the expansion of corollary services in the ever-expanding security and service industry.

“ FPI’s team is confident that its solid foundation built on exceptional customer satisfaction, together with carefully managed profitability will enable the company to continue its growth and become an outstanding leader in the industry.” – Alex Perez



We are a full service protection company capable of providing top notch, professional security services to a large client base.

We take pride in performing above industry standards, our personnel receive training both in the classroom and on the job to assure that all personnel have the knowledge and ability to perform the work required.

At FPI, each client is treated with individual and personalized attention. FPI has established

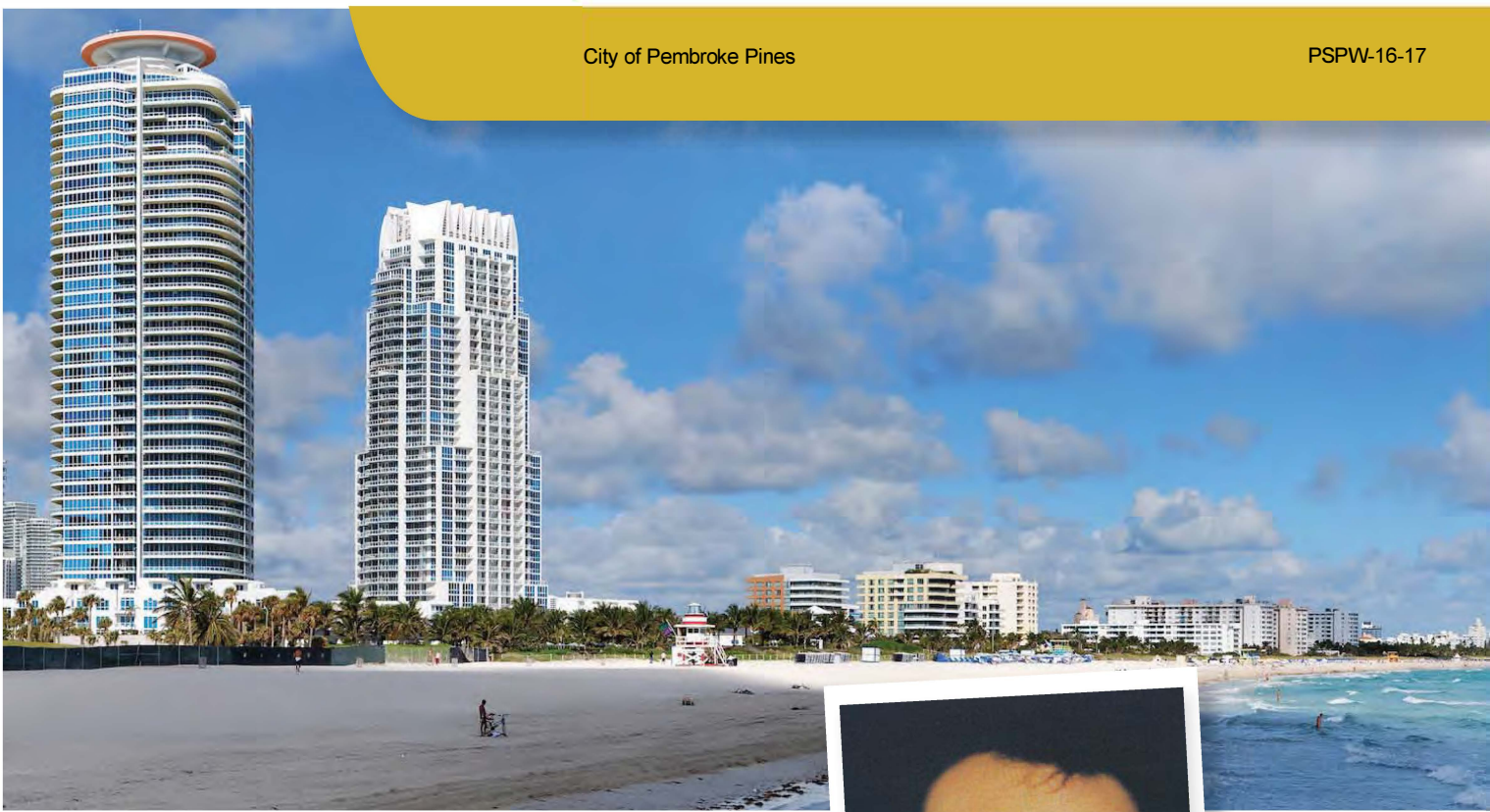
a “hands on” approach and will do whatever is necessary to ensure customer satisfaction. We offer a wide range of services tailored to meet the demands of our clients.

We specialize in:

- Security Services
- Access control
- Concierge services
- Patrol services
- Emergency coverage

FAMILY + OPERATED
OWNED

- Special events
- Risk assessments
- Parking enforcement
- Guard houses

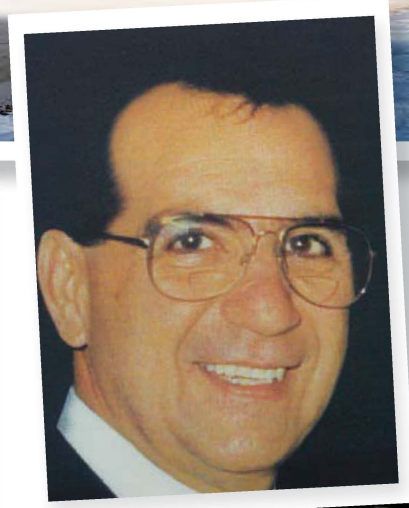


MEET THE FOUNDERS

FPI Security Services was founded in 1981 by Andres Perez. Andres spent 20 years in the United States Army and served in the Vietnam War. When he retired from the military, Andres began a career in law enforcement. Soon after FPI Security Services was born. Andres used the experienced he gained in the military and law enforcement to build a professional security company that aimed to provide the highest standard of service.

Alex Perez, the son of Andres Perez, began to learn the business as soon as he was old enough to work. He spent countless hours with his father learning the security industry. Alex learned the business from the ground up, starting as a security guard. After his father's passing, Alex took over FPI Security Services.

Using the knowledge and experience gained from his father, Alex and FPI provide professional and leading edge security services.



"We look forward to the opportunity of serving your community"

Alex Perez
President & CEO

Strengths

FPI has positioned itself as the leading, privately owned provider of high quality security services in South Florida. While the market encompasses thousands of potential clients, the company chooses to target governmental agencies, commercial and residential development accounts. Our customer base consists of a diverse clientele including Fortune 500 companies, hospitals, marinas, and many more. We now proudly serve the entire State of Florida.



Employee Screening

The Company maintains the highest standards for employment in the industry providing applicants pass a 7 panel drug screen and are able to pass an FDLE criminal background check. FPI requires significantly higher levels of experience and educational background than its competition.

Customer Retention & Service

Because of its attention to customer service, the company maintains high retention rates among its clients. Top management is in daily contact with its clients, maintains personal involvement and provides immediate response to client concerns and needs. The company maintains the philosophy of providing extraordinary customer service and “doing whatever it takes” to anticipate and handle any and all client needs.





Billing & Payroll

FPI pays its security officers every two weeks, which translates into 26 billing periods a year for payroll. Your organization will be invoiced once a month for guard services with payments due 30 days from date of invoice.

Pricing

FPI positions itself as a competitively priced Service Company with a strong emphasis on quality and customer service. Its clients pay for the level of service that they select. FPI adheres to rigorous quality control and training programs that support each level of personnel requested.

FPI has maintained its reputation by providing superior personnel which ensure high customer satisfaction and retention.



Professional Memberships & Certifications

Staying at the top of our industry requires constant educational growth. As FPI Security Services grows we have gained certifications and professional memberships with the following organizations:



American Board for Certification in Homeland Security



American Society for Industrial Security (ASIS)



Better Business Bureau, Accredited Business



International Association for Healthcare Security & Safety



Miami-Dade County Association of Chiefs of Police

Dispatch Center

FPI has a dispatch center available to handle any problems or concerns that may arise during the day to day operations. FPI's dispatch center is open 24 hours a day, year round, including holidays and for natural disasters. In addition, the dispatch center is responsible for attending to scheduling issues that may arise. FPI is equipped with state of the art emergency backup systems including high efficiency generators. In the event of an emergency, our operations will continue to run as scheduled, providing our clients with uninterrupted service during the most crucial times.



Executive Assistance

Executive assistance will be available to you, to assist in any situation that may arise during the term of this contract.



Organizational Chart





Management Team

Alexander Perez has more than 25 years security experience, Alexander Perez has an established track record for FPI that deliver sustained growth and profits and in identifying critical Municipal partnership opportunities that strategically expand market share. Mr. Perez has spent the last eight years as President and CEO of Florida Patrol Investigators, Inc. the market leader in the high-end Security Service. Under Mr. Perez's guidance FPI has become a leader in the industry, setting trends in customer relations and services. FPI's core values have placed the client's interests the priority for the business model.

Daniel Gonzalez is FPI's Vice President. Daniel has been with the company almost 10 years and has a strong background in emergency management and security operations. He attended Saint Thomas University and obtained his Bachelor's Degree in Organizational Leadership. Daniel brings strong leadership and innovation to the FPI management team.

Josie Fernandez brings a strong background in developing and directing financial, operational, and administrative functions in public and private accounts serviced by FPI. Mrs. Fernandez has provided key roles in guiding the company through dynamic, high growth, as well as difficult market environments. She honed her expertise in various senior financial positions for multiple corporations prior to her tenure at FPI.

FPI's proven management and supervisory teams are made up of elite members professionally trained and certified to conduct the services hereby delineated.

FPI is proud to be composed of members from the fields of Law Enforcement, Life Safety, First responders, Fire Rescue personnel, retired military, criminal justice professionals, and emergency management specialists.

The top echelon of our company is made up of professionally trained and season members with many years of experience in the field of Business Management, Finance, marketing, and customer service.

Please see attached Resumes.



FPI Security Services

1776 West 38 Place, Hialeah, FL 33012

Toll Free: 1-800-374-4316 Dade: 305-827-4300 Broward: 954-370-5300

Email: info@fpisecurity.com

Objective:

FPI Security Services is a full service security agency capable of providing the latest in innovation to clients with a variety of needs. For over 30 years, FPI has provided security services above the industry standard.

Established in 1981

FPI Security was created in 1981 by Andres Perez. Andres was an Army veteran who saw the need for a professional security agency in South Florida. After over 30 years in business, FPI now serves the entire State of Florida.

Turnover below industry standards

FPI takes care of our employees so that our employees take care of our clients. Our employee retention programs have lowered our turnover to just under 30%. The industry standard is anywhere between 100-300%.

Security Instructors on Staff

FPI is also a licensed security school capable of providing the training required for individuals to obtain a security license. Our training staff is made up of several law enforcement instructors that provide the highest level of training to our officers. Our training facility includes an indoor shooting range for the training of our armed officers.

Experience:

FPI provides security services to a diverse client base made up of residential, commercial, and governmental agencies. Our client base includes Fortune 500 companies, hospitals, marinas, high-rises, and many more.

The Miami Herald, Doral, FL

Served since 2013

HBO Latin America, Sunrise, FL

Served since 2011

Silverlakes Homeowners Association, Pembroke Pines, FL

Served since 2011

Gibson Truck World, Sanford, FL

Served since 2013

Certifications & Memberships

American Board for Certification in Homeland Security

American Society for Industrial Security

International Association for Healthcare Security & Safety

Miami-Dade County Association of Chiefs of Police



ALEXANDER ANDRES PEREZ
1776 West 38th Place, Hialeah, FL 33012
Office: 305-827-4300
E-Mail: alex@fpisecurity.com

Position:

President / CEO of FPI Security Services, Inc.

Summary:

20 years of executive experience in the Security Industry
Responsible for 150+ Security Officers
Security and Safety Surveys
Recruit and Train Security Officers
Obtain new security contracts
Schedule security officers
Maintain security contracts
Executive Office Administration
Certified Instructor for counter-terrorism
Certified Classroom Instructor
Operations Manual creation
Loss Prevention Investigations

Experience:

November 2004 – Present, FPI Security Services, Inc
President & CEO
January 2001 – Present, Florida Gun Center, Inc
Owner & President
June 1988 – November 2004, FPI Detective Agency
Senior Vice President

Professional Affiliations:

American Society for Industrial Security (ASIS)
Better Business Bureau
Dade County Chiefs of Police Association
Federal Firearms License Dealer
Florida Notary Public
International Association for Healthcare Security & Safety
NRA – Firearms Instructor

State of Florida Licenses:

Private Investigator License C 2501083
Security Officer Instructor License DI 2800026
Security/Investigative Agency Manager M 2500120
Statewide Firearm License G 2504772
Security Officer License D 2526046
Firearms Instructor License



DANIEL GONZALEZ
1776 West 38th Place, Hialeah, Fl
Office: 305-827-4300 Mobile: 305-300-7622
E-Mail: dgonzalez@fpisecurity.com

Position:

Vice President, FPI Security Services, Inc.

Summary:

A goal oriented individual with 9 years of experience in security operations and extensive education and training in management.

Experience:

May 2013-Present

FPI Security Services

Vice President

January 2011-May 2013

Florida Patrol Investigators, Inc.

Account Manager

July 2009-January 2011

Florida Patrol Investigators, Inc.

Site Supervisor

August 2006 – July 2009

Florida Patrol Investigators, Inc.

Security Officer

Education:

Broward College, Hollywood, FL

Emergency Management

Saint Thomas University, Miami Gardens, FL

Organizational Leadership

Emergency Management Institute

FEMA Independent Study Courses: Fundamentals of Emergency Management, Incident Command System, Emergency Planning, Leadership and Influence, Decision Making and Problem Solving, Effective Communication, Developing and Managing Volunteers, National Incident Management System, Workplace Security Awareness, Anticipating Hazardous Weather and Community Risk, and Professional Development Series.

Additional Skills

Fluent in English and Spanish, Microsoft Office, Quickbooks

State of Florida Licenses:

Security D License # D 1108906



JOSIE FERNANDEZ

1776 West 38th Place, Hialeah, FL 33012
Office: 305-827-4300 Mobile: 305-321-3447
E-Mail: accounting@fpisecurity.com

Position:

Chief Financial Officer (CFO), FPI Security Services, Inc.

Summary:

An effective, responsible and goal-oriented Top Management professional with more than 26 years of experience in sales, inventory-control and management. Proven managerial, communications, analytical and complex problem solving skills with the ability to implement solutions to increase productivity while decreasing costs.

Experience:

March 2005 – Present

FPI Security Services, Inc.

Chief Financial Officer

Human Resource Director

2002-2005

CPS Products

Human Resource/ Accounting Manager

1998-2002

Finotex USA

Internal Auditor

Education:

Florida International University; Miami, FL

Miami Dade College; Miami, FL

South Gate High school; California

Additional Skills:

Proficient in speaking, writing and reading English, Spanish and Portuguese.

Maximum Performance Management,

Government Services-administrative coordinator

Collections, Accounting systems coordinator, and Payroll Processing

Sig Sigma Green Belt

Achieving Extraordinary Customer Care, Time Management, Writing Effective Performance

Appraisals, Interviewing Skills, Psychology of Selling, Superior Sales Management

The Phoenix Seminar.

Computer knowledge: Microsoft Office, Corel Word Perfect, Corel Photo Paint 5, Paperwork Visioneer, Excel, POS, Portia, I2k, Internet and many more.



LUIS DOMINGUEZ
1776 West 38th Place, Hialeah, FL 33012
Office: 305-827-4300 Mobile: 305 321 3447
E-Mail: luis@fpisecurity.com

Position:

Contract Coordinator, FPI Security Services, Inc.

Summary:

An effective, responsible and goal-oriented professional with more than 26 years of experience in sales, inventory-control and management.

Experience:

September 2008 – Present

FPI Security Services, Inc.

Contract Coordinator

2002-2008

The Customer Center, Fairfield, Ct. Northeast Regional Manager

2000-2002

Sprint PCS, Coral Gables, FL. District Manager

1997-2000

TMG, Plantation, Florida. (AT&T Wireless Kiosk Program) Regional Sales Manager

1994-1997

Bell Atlantic NYNEX Mobile, New Haven, Connecticut. Store Manager

Education:

Central Connecticut State University; New Britain, Connecticut

University of Connecticut; West Hartford, Connecticut

Hartford High School; Hartford, Connecticut

Additional Skills:

Proficient in speaking writing and reading in Spanish.

Attended seminars; Media Train with TV interviewing, Maximum Performance Management, Achieving Extraordinary Customer Care, Time Management, Writing Effective Performance Appraisals, Interviewing Skills, The Phoenix Seminar, Psychology of Selling, Superior Sales Management, Tom Hopkins; How to gain, train and maintain a dynamic sales force, Motorola, Nokia, Audiovox and many other Vendor training's.

Computer knowledge: Word 7.0, Corel Word Perfect, Corel Photo Paint 5, Paperwork Visioneer, Excel, POS, Portia, I2k, Internet and many more.



RENOLD BERICE

1776 West 38th Place, Hialeah, FL 33012
Office: 305-827-4300 Mobile: 305-300-7622
E-Mail: berice@fpisecurity.com

Position:

Senior Executive Supervisor, FPI Security Services, Inc.

Summary:

18 years of operations experience in the Security Industry.
Responsible for 150+ Security Officers
Respond to Emergency Situations
Security and Safety Surveys
Recruit and Train Security Officers
Obtain new security contracts
Schedule security officers
Maintain security contracts
Office Administration

Experience:

November 2004 - Present
FPI Security Services, Inc.
Senior Executive Supervisor
June 1999 – November 2004
FPI Detective Agency
Patrol Supervisor
June 1996 – June 1999
50 State Security
Supervisor

Education:

Barber Scotia College, Concord, NC
Criminal Justice Studies

State of Florida Licenses:

Statewide Firearm License G 2603258
Security Office License D 2111367



Tab 4

Previous Experience



Current Client References

City of Fort Lauderdale
100 N. Andrews Avenue
Fort Lauderdale, FL 33301
Reina Gonzalez, 954-828-5139
Email: Rgonzalez@fortlauderdale.gov
9/2012 - Present

City of Coral Gables
2800 SW 72 Avenue
Miami, FL 33134
Ralph Rodriguez, 305-460-5014
Email: rrodriguez1@coralgables.com
11/2015 - Present

City of Hialeah Fire Dept.
83 East 5th Street
Hialeah, Florida 33012
Chief William Guerra, 305-505-0001
Email: wguerra@hialeah.gov
6/2011 - Present

Headquarter Honda
17700 State Road 50
Clermont, FL 34711
Judy Serra, 305-364-9800
Email: judy.serra@headquartertoyota.com
6/2000 - Present

Century Village Pembroke Pines
13300 SW 10th Street
Pembroke Pines, Florida 33027
George Beckhart 954-435-6001
Email: gbeckhart@cenrec.com
3/2015 - Present





SECURITY SERVICES

City of Fort Lauderdale

FPI Security Services provides security services to the City of Fort Lauderdale. FPI is contracted to secure two water treatment facilities using armed guards. Guards make rounds of the facilities using a golf cart. The guards must screen all visitors at a guardhouse and provide them with a visitor's passes. Guards are trained in hazardous materials and Homeland Security procedures for a high risk facility.



CITY OF
FORT LAUDERDALE

City of Coral Gables

FPI Security Services provides security services to the City of Coral Gables. FPI provides Citywide security services including their City Hall, parking garages, public works, parks, and special events. Officers were tasked with completing rounds of the buildings and securing City assets. Officers are in constant communication with the City's Administration and Coral Gables Police Department. Our officers communicate with the Police via a Police issued radio.





SECURITY SERVICES

City of Hialeah Fire Department

FPI provides fire watch services for the entire City of Hialeah. FPI maintains a strong relationship with the Fire Department and is contacted in the case a property is without fire alarms systems or fire sprinklers. It is our responsibility to maintain a high alert for fire hazards and report immediately to the fire department.



Century Village of Pembroke Pines

FPI has a staff of over 50 employees that are responsible for securing a property with over 7,000 living units. The property is a 55+ community and has two gatehouses with multiple visitor lanes. We have multiple patrol vehicles patrolling the property 24 hours a day. Patrol officers are responsible for responding to medical calls and assisting first responders. We are tasked with securing a 135,000 sq ft clubhouse with theatres, party rooms, and a gym.





SECURITY SERVICES

Headquarter Honda

FPI Security Services provides coverage to the Headquarter family of dealers that span the entire State of Florida. We are tasked with ensuring assets are delivered in good condition and patrolling each site to deter crime. We also complete investigations at the request of Headquarter management.



HEADQUARTER
HONDA

Your Security is Our Profession!



REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:Name of Firm, City, County or Agency: Address: City/State/Zip: Contact Name: Title:E-Mail Address: Telephone: Fax: **Project Information:**Name and location of the project:

Nature of the firm's responsibility on the project:

Project duration: Completion (Anticipated) Date: Size of project: Cost of project: Work for which staff was responsible: Contract Type: The results/deliverables of the project:

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

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Nature of the firm's responsibility on the project:

Project duration: Completion (Anticipated) Date: Size of project: Cost of project: Work for which staff was responsible: Contract Type: The results/deliverables of the project:

REFERENCES FORM

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Name of Firm, City, County or Agency:

Address:

City/State/Zip:

Contact Name: Title:

E-Mail Address:

Telephone: Fax:

Project Information:

Name and location of the project:

Nature of the firm's responsibility on the project:

Project duration: Completion (Anticipated) Date:

Size of project: Cost of project:

Work for which staff was responsible:

Contract Type:

The results/deliverables of the project:

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:Name of Firm, City, County or Agency: Address: City/State/Zip: Contact Name: Title:
E-Mail Address: Telephone: Fax: **Project Information:**Name and location of the project:

Nature of the firm's responsibility on the project:

Project duration: Completion (Anticipated) Date: Size of project: Cost of project: Work for which staff was responsible: Contract Type: The results/deliverables of the project:



Tab 5

Firm Understanding and Approach to the Work



1. Statement of Understanding

FPI Security Services fully understands the scope of this RFQ and the intentions of the City of Pembroke Pines. The scope of work covers many different services in which FPI has extensive experience. We understand the City is looking for a professional security agency that will provide high standards of security service throughout the City. Through our experience working for other municipalities, we have learned the importance of training, customer service, and communication. These are the areas we will focus on throughout our approach to provide the City of Pembroke Pines with professional security guard services.

The scope of work covers five (5) City facilities located at different areas throughout the City. These facilities will require unarmed security personnel except for the Broward Correctional Institution Property which will require an armed guard as well as a marked patrol vehicle. The only other vehicle required per the RFQ is a marked/ lighted golf cart at the Howard C. Forman Human Services Campus. The remaining City facilities not previously mentioned include Academic Village, Storage Lot, and Pines Place.

The project consists of a total of 27,456 man hours and 13,104 vehicle hours on an annual basis. Out of the total number of hours, 23,088 are scheduled to be unarmed security service. The remaining 4,368 hours will be utilized at the Broward Correctional Institution as an armed security service. There will be a marked and lighted patrol vehicle assigned to this location even when no officer is present or on duty.

FPI Security Services has extensive experience in providing the requested services throughout the City. We have gained this experience by providing similar services to municipalities such as City of Fort Lauderdale, City of Coral Gables, and City of Hialeah. We have found that professional service to our clients is achieved by providing extensive training pre-employment as well as continuous training throughout employment. Just as important as training are communication and customer service. While performing the services under this RFQ, our officers will not only be FPI employees but representatives of the City of Pembroke Pines. That is why we stress the importance of customer service to our staff, especially when assigned to a government facility.

FPI Security Services is fully capable and willing to provide the services requested in this RFQ. We are also fully capable of providing additional services at additional facilities not listed in this RFQ. We look forward to the opportunity of presenting our company and the services we provide through this proposal for the services requested at the City of Pembroke Pines.



2. Approach

1.6.1 Descriptive Tasks and Responsibilities

A) **Security Officer:** The specific tasks for the Security Officers will be determined at a later date and contingent upon the specific facility, location, or assignment needs. The required tasks shall be approved by the City.

Our security officer will be tasked with all the duties discussed in section 1.6.1 of the RFQ. Additional services and tasks will be included in the post orders after meeting with City officials to determine the specific needs of each facility.

Our security officers will be tasked with providing crime deterrence and visibility throughout their shift. All the officers hired by FPI Security Services are placed through a 16-hour pre-assignment training course. This training course is not required by the State of Florida; however, it is imperative that all security officers we employ are familiar with proper policies and procedures. This training course also ensures that our security officers meet our standards.

B) **Site Supervisor:** The specific tasks for the Site Supervisor will be determined at a later date and contingent upon the specific facility, location, or assignment needs. The required tasks shall be approved by the City. The general tasks for the Site Supervisor shall include all the tasks listed for the Security Officer position along with the provision of oversight and guidance to subordinate Security Officers.

FPI Site Supervisors are tasked with being a liaison between security officers and FPI management. This system allows for a good flow of communication between our staff. As stated previously, communication is one of the processes that provides efficient operations. Communication includes completing incident reports and daily activity reports, debriefing your relief, notifying Pembroke Pines Police of all incidents.

C) **Selected Proposer's Project Manager (SPPM):** FPI Security Services will provide a Project Manager to the City of Pembroke Pines. The Project Manager will meet all the qualifications required by the City. The Project Manager will be responsible for meeting with City personnel regularly to adjust resources as needed. He/She will be responsible for ensuring all officers assigned to the City are in full uniform and meet the standards necessary. This person will be available at all times via phone or email and can respond to any situation that arises throughout the length of the contract.

1.6.2 Reporting Requirements and Procedures

FPI Security Services understands the importance of accurate and thorough documentation. For this reason, we have implemented an electronic reporting system that can be accessed from a laptop or mobile device in the field. The reporting system



outlines all the required information and allows the officer to attach pictures. This report is then forwarded to the appropriate City personnel for review.

All officers assigned to the City will be responsible for completing a daily activity report throughout their shifts. This report will document activity as it occurs and provide an outline of the officer's shift. The officers will also complete incident reports after unusual events or criminal acts occur. These reports will all be completed on our electronic reporting system. The reports will be forwarded to the appropriate City personnel once completed and will be readily available at all times.

1.6.3 Post Order

FPI Security understands the importance of communication in providing high levels of service. If awarded the contract, our first course of action would be to meet with the facility supervisors and the Pembroke Pines Police Department. After meeting with City administrators, we will begin to develop a comprehensive post orders. A draft will be provided to the City for feedback and approval.

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SECURITY SERVICES

Academic Village



Schedule

Monday- Friday 7:00pm-7:00am
Saturday and Sunday 24 Hours
108 Hours Weekly

Service

(1) Unarmed Security Officer

FPI Security Services will provide one security officer at the times listed above. The academic village is home to several educational institutions. These institutions will be inhabited by students. Our officer will be responsible for providing security in the non-business hours. During this time, our officer will conduct golf cart and foot patrols of the property. FPI will install checkpoints throughout the facility to ensure proper coverage of the facility.

We understand that the City currently provides a golf cart for this facility. It is our recommendation that the golf cart utilized at this facility be equipped with lights that provide high visibility. This will provide a high level of deterrence and maximize the effectiveness of the security officer.

After meeting with City personnel, duties at this location will be included in the comprehensive post orders.



SECURITY SERVICES

Storage Lot



Schedule

Monday-Sunday 7:00pm-7:00am
84 Hours Weekly

Service

(1) Unarmed Security Officer

FPI Security Services will provide one unarmed security officer at the Storage Lot located on Pembroke Rd. and 108th Avenue during the hours listed above. The security officer assigned to this location will be responsible for conducting foot patrols of the storage lot(s). During these foot patrols, they will provide visibility and inspect City property to ensure it has not been tampered with or missing.

Due to the size of the property, it is our recommendation that this officer be equipped with a lighted golf cart. The lighted golf cart will provide high visibility and mobility. According to our review of the property on Google Earth, the property appears to be almost half a mile in length. This could create coverage concerns without the assistance of a lighted golf cart.



SECURITY SERVICES

Pines Place



Schedule

24 Hours per Day
7 Days per Week
168 Hours Weekly

Service

(1) Unarmed Security Officer

FPI Security Services will provide (1) unarmed security officer at the Pines Place Apartments for the schedule listed above. Since there appears to be a guardhouse, the officer will be posted there. The guard will verify all visitors and request identification. This property is also in close proximity to the Howard C. Forman Human Services Campus. It is important that both officers maintain communication via radio always. In the event of a dispute at the gate, the officer from the Howard Human Services Campus could respond at a moment's notice to assist.

FPI Security Services has extensive experience providing guardhouse services to communities with a high volume of vehicles. Our experience has allowed us to develop strong policies and procedures at guardhouses. Customer service is the #1 thing we emphasize when training an officer for a guardhouse. A confident, pleasant, and professional officer will be more likely respected and cooperated with.



SECURITY SERVICES

Howard C. Forman Human Services Campus



Schedule

Monday-Sunday 7:00pm-7:00am
84 Hours Weekly

Service

- (1) Unarmed Security Officer
- (1) Lighted/Marked Golf Cart

FPI Security Services will provide an unarmed security officer at the Human Services Campus along with a marked/lighted golf cart. The offer will be responsible for patrolling the property on the golf cart and maintaining high visibility. The officer will respond to incidents and contact Pembroke Pines Police Department as necessary. We will provide checkpoints throughout the property to ensure proper coverage.

Officer will maintain communication with the officer at Pines Place. In the event of a dispute, officer could respond and assist in a timely fashion. Both officers can communicate suspicious activity back and forth to ensure maximum awareness.

Officers assigned to this location will be certified in CPR/AED due to the health institutions located on the property.



SECURITY SERVICES

Broward Correctional Institution



Schedule

Monday-Sunday 7:00pm-7:00am (Security Officer)
Monday-Sunday 24 Hours (Patrol Vehicle)

Service

- (1) Armed Security Officer
- (1) Marked/Lighted Patrol Vehicle

FPI Security Services understands that this property may be sold prior to contract start date per the Q & A. In the event that the property is not sold and services would be required, FPI is fully capable of providing the required services. FPI has provided Armed Security Officers at City of Fort Lauderdale Water Treatment Facilities and is experienced in serving a municipality in this role.

Armed Security Services require significant training prior to assignment. Our officers are placed through a qualifying course in addition to the required training of the State of Florida. FPI's course ensures that our officer's meet our high standards of service. Use of force and crisis intervention will be key subjects covered in the training.

The officer would patrol the property with overhead lights on for maximum visibility. Any suspicious activity will be reported to Pembroke Pines Police Department. The officer will be equipped with a radio to communicate with FPI dispatch at all times. This property would provide checkpoints throughout the property to ensure proper coverage.

Proactive Management Plan

- i. FPI Security Services firmly believes that training is an essential part of providing high levels of service. Our training programs, discussed herein, will touch on subjects covered in every security officer's pre-licensure training. Our training will ensure that officers not only meet the State of Florida's standards, but also ours. FPI and our management team have extensive experience in providing similar services to other municipalities.
- ii. Customer service is an important factor in providing high levels of service. Customer service not only to the people utilizing City facilities, but also customer service to the City. Regular meetings with City personnel will ensure that FPI is meeting all the requirements at all times. Any issues that may arise throughout the contract will be corrected immediately. Our goal is to provide the City with services that exceed their expectations.
- iii. Our officers will be training in the use of force laws. Crisis intervention will be a key lesson during this training. It is important our officers attempt verbal cues in an effort to deescalate any situation. In the event this is unable to be successful, appropriate use of force procedures will be shown.
- iv. Our electronic reporting system has modules that allow us to run reports with information about incident report types, frequency, times, and locations. This kind of information will be shared with the City in an effort to better allocate City resources.





SECURITY SERVICES

Emergency Preparedness Plan, e.g. Hurricane, Civil Unrest or Disorder

Post: All, Including Dispatch Center and Administrative Offices

Approved By: Alexander Perez, President, & CEO

Purpose:

The Emergency Preparedness Plan's purpose is to establish protective measures and preparations for FPI's Security Officers, post staff and visitors, and the facilities before, during, and after a hurricane, or any emergency needing emergency actions.

Definition:

Hurricane season is in effect from June 1 through November 1st. During this period of time, the following conditions of readiness will be implemented to ensure maximum preparedness.

ALERT CONDITIONS AND ACTIONS

Phase I:

FPI Administration and Operations will prepare staffing plans. Employees required to be on duty during the hurricane, will receive shelter accommodations if needed. Post Schedules will be adjusted accordingly to try and accommodate all personnel. Contract Coordinators will contact individual contracts and request which properties will require security coverage before, during and after any storms. Initial provisions will be made for food, water and shelter for on duty Dispatchers and Supervisors. Personnel Dept. employees will create a contact list of employees willing and able to work before, during and after a storm.

Site Supervisors, Road Patrol Supervisors, Operations and Administration Directors will be kept informed of the situation by the Dispatch Center.

Phase II:

A tropical storm or hurricane is fully developed and is predicted to impact the South Florida area within 72 hours.

FPI Contract Coordinators and Directors prepare staffing plans. Plans should include the creation of a team of employees that will be at the requested posts and the Dispatch Center before/during (Team A) and after (Team B). Team A should consist of enough



SECURITY SERVICES

numbers that will allow one sub-team to work and one sub-team to rest. Team A members should expect to be at their assigned post for at least 48 hours.

Operations Directors are expected to participate in accordance with Hurricane team schedule.

When a Hurricane Watch has been called, hurricane conditions are possible within 36 hours. All departments should complete the procurement of their necessary supplies as well as resolve any problems that will interfere with the hurricane plan. The Operations Director will coordinate a meeting with all Department Directors and Staff to make the final preparations for hurricane/tropical storm. A list of important contact phone numbers will be available at the Dispatch Center

Phase III:

A Hurricane Warning is issued when hurricane conditions are within 24 hours.

Hurricane Post kits, see attachment in page for a list of items, will be distributed by Road Patrol Supervisors. FPI personnel should secure their Post and the Dispatch Center: request any needed supplies, check emergency equipment, print employee contact lists and print the Security Officer schedule every hour, and work together as a team to coordinate transfers and discharges.

At least one Director or his Designee will be at the Dispatch Center

EMPLOYEE RESPONSIBILITIES AND INFORMATION:

- RESPONSIBILITIES

Employees at the Dispatch Center or at their assigned Post will report in as usual, via the computerized employee attendance system. In the event that this system fails, Security Officers on post should call the Dispatch Center at 1-800-374-4316 or 305-827-4300 to report their clock in / clock out times and their hourly check in.

Employees who are unable to be at their assigned Post during the storm are to call the Dispatch Center as soon as the hurricane is deemed over by the Broward Emergency Management Center or Miami-Dade Emergency Operations Center, whichever is appropriate. With the call, the employee is to let the Dispatcher know if he/she is available for duty. If the telephone system is down, the employee should report to the Dispatch Center to determine if his/her services are needed. In the likelihood of the disruption of telephone services, employees are expected to listen to radio or television announcements by civil authorities (e.g., County Manager or Emergency Management representatives) advising of post hurricane emergency needs, cautions, and requests for assistance as well as clearance to report back to work.

If an employee is scheduled to work and arrived at their assigned post before the beginning hour of their shift, the employee must report to their respective Supervisor. When an employee has completed their shift, they are to report back to their Supervisor. If there are no further assignments, they should remain there until reassigned.



SECURITY SERVICES

- INFORMATION

Employees who are required to work before, during and/or after a hurricane should be advised of the following:

1. Plan to arrive at their assigned Post before high winds pose a risk.
2. Dress in the Uniform of the Day for their assigned post. Security Officer's working over 12 hours, may wear a Security t-shirt as assigned by their Supervisor.
3. Employee's should bring all necessary toiletry and clean uniform items with them for 48 hours.
4. Employees should bring water and food with them. Supplies will be provided by FPI, but arrival of supplies will be dictated by wind speed and road conditions.
5. Employees, who are required to work, must report to their respective Supervisor.

- COMMUNICATION

Contract Coordinators and Supervisors will be responsible for communicating individual Post's needs to the Dispatch Center. The same communications protocols that are followed on a daily basis will also be followed during disaster.

PROVISION, STORAGE AND UTILIZATION OF KEY SERVICES DURING HURRICANE

ADDITIONAL SUPPLIES:

FPI will attempt to provide food and water to available posts. Employees should strive to be self-sufficient, and request any additional supplies before the storm arrives. Supply requests should be made with the Dispatch Center and relayed to the Road Supervisors, via telephone, through e-mail, or text message.

Dispatch Center Safety & Safety/Emergency Power



SECURITY SERVICES

All interior locations are secure for hurricane preparedness.

- Grounds / Roof Areas: Once Hurricane Watch has been established, Operations Department will be responsible for policing all grounds and roof. Landscaping contractor will be called to trim trees. All dumpsters will be emptied by contractors.

- Generators: At Hurricane Watch, generators will be tested; the Dispatch Center is equipped with back-up emergency generated power. There is one generator that services the Dispatch Center and Administrative Offices. Alternate emergency power sources are available via contractor. Operations Department will assure that three (3) feet of sand bags protect generators for the Dispatch Center

- Gasoline: The Dispatch Center has gas tank capacity for generators of 500 gallons. This assures sufficient fuel for five (5) days. Operations will assure that all tanks are filled when a Hurricane Watch has been posted.

Hurricane Post Supply Kits

Typical Post Kit:

- 3 Flash Lights D-Size Batteries(Hand Held)
- Spare D-Batteries
- 4 Spare Bulbs
- 10 Rolls 2" masking tape
- 4 Rolls of duct tape
- Fluorescent light sticks
- 1 Box of 30 Gallon Contractor Trash Bags
- First Aid Kit

FPI SECURITY SERVICES

POLICY AND PROCEDURES

**SUBJECT: Emergency Preparedness Plan, e.g. Hurricane, Civil Unrest or Disorder
(Security Personnel Responsibilities)**

Post: All, Including Dispatch Center and Administrative Offices

Approved By: Alexander Perez, President, & CEO

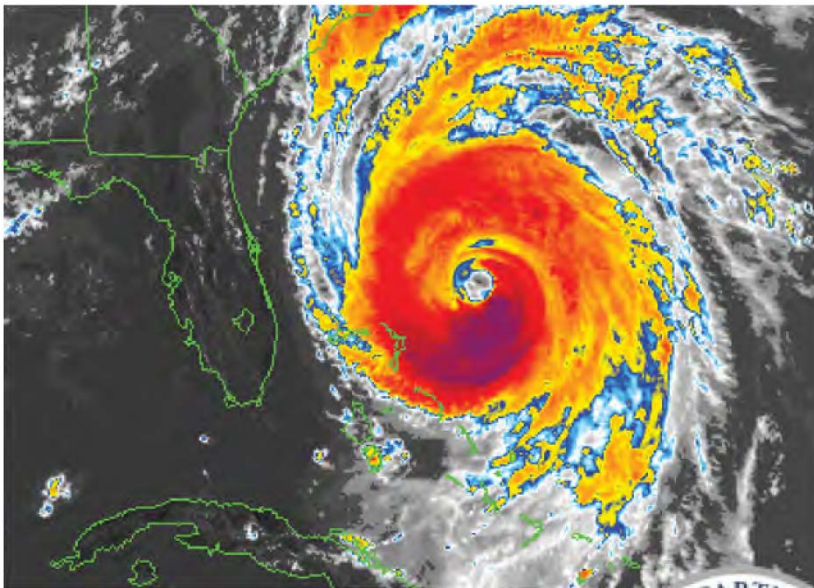
Purpose: To provide plans of action in the event of a weapons of mass destruction incident and or any localized incident.



SECURITY SERVICES

In the event of weapons of mass destruction incident and or any localized incident occurring within the immediate area of the Dispatch Center or Contracted Property, Security personnel and Local Police Officers present will respond to a designated command post where the situation will be assessed. If any further assistance is needed from Police and Fire departments, that will be requested by the Police Officer(s) if a partial or full evacuation of any Contracted Property is needed, the Security department and the extra duty Police Officer will take direction from the Administration in charge/ Incident Commander.

In the event of a weapon of mass destruction incident or any other catastrophic incident, the Fire / Police Departments will instruct Security personnel as to their duties.



FEMA



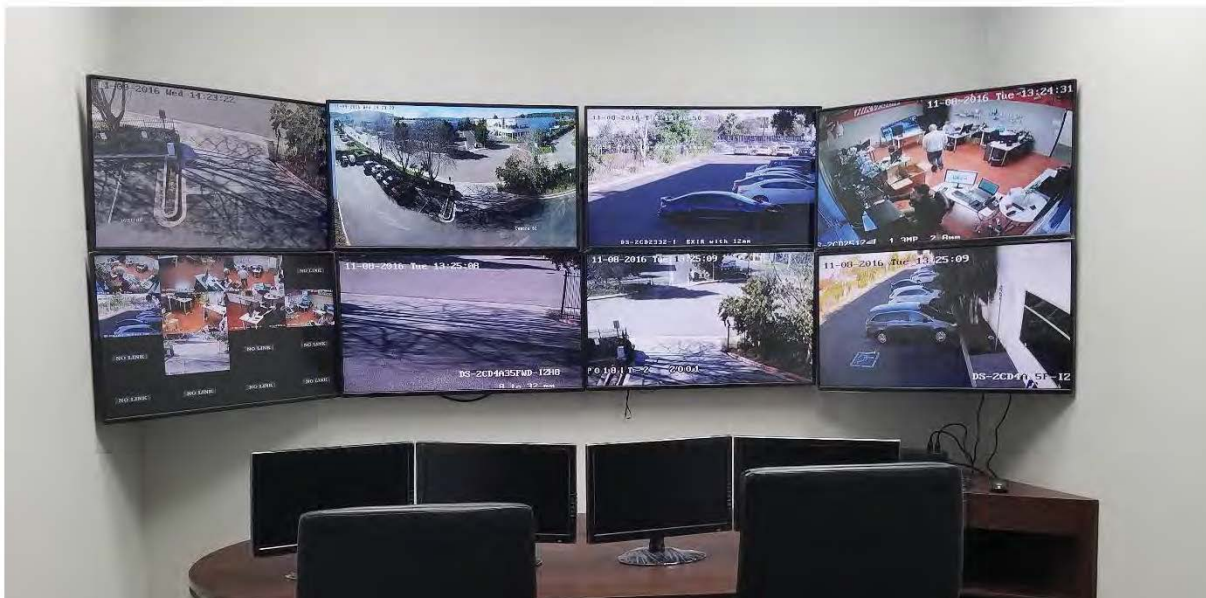
SECURITY SERVICES

Communication and Dispatch Center



FPI Security Services has a 24-hour dispatch center as well as a 24-monitoring station. This station is backed up by generators for continuity of services throughout a disaster.

- Will be located in Pembroke Pines
- Manned 24-hours a day 7 days a week
- Camera monitoring station
- Equipped with generators





Quality Assurance Plan

FPI Security has three core values that it uses in its business model that are essential to our success.

Family

Pride

Innovation

Family

At FPI, family is everything. We treat our employees and our clients like family. From the newest security officer to the top executive, everyone is considered family. Our employees work better when they are treated with respect and taken care of. We provide incentives for employees to serve you better. Gift cards, bonuses, and referral incentives are some of the programs we use to make our employees feel appreciated. Happy employee=Happy client. We have a turnover rate significantly lower than other competitors. We feel this is because of our culture of family is everything.

Pride

We take pride in all that we do. This sounds cliché, but it's a value that was instilled in the company since its founding in 1981. Andres Perez, our founder, decided to create a security agency that stood above the rest. He saw a need that could be filled. FPI Security Services was founded to provide high levels of service at an affordable price. Our customers receive the highest standards of service without paying the premiums charged by national and global companies. Our ownership invests money in our equipment on a regular basis to ensure we look sharp. We take pride in having a prestigious fleet of vehicles equipped with the latest in technology. Our supervisors are tasked with inspecting our officers in the field to insure they meet the high standards of appearance.

Innovation

Our company is constantly investing in the newest technology in the security industry. We attend global conferences to keep up to date with the necessary upgrades. For example, we have body worn cameras, mobile dvr's with cameras on our vehicles, mobile trailers with cameras, GPS tracking of our officers, electronic time and attendance, electronic reporting systems, and much more! Providing the best technology has to offer ensures that our clients are receiving the best services in the industry at all times.



SECURITY SERVICES

Our quality control plan is built around those three values.

Are we treating our clients like family?

Are we providing services we are proud of?

Is our client receiving the best technology has to offer?

These are questions we ask ourselves when reviewing the services being provided to our clients. Our supervisory team is essential in providing feedback on a regular basis from different areas of the company. This is how we discover areas that need improvement.

Appearance

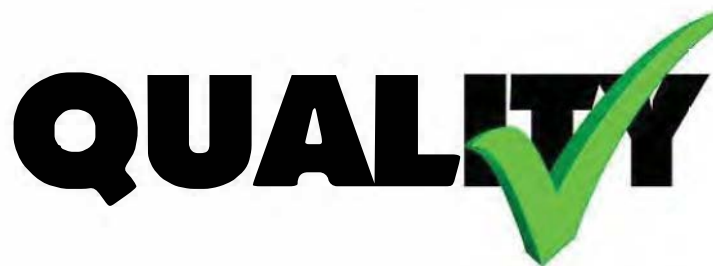
One of the areas we find important in our quality control plan is appearance. In security, appearance is the first impression any person gets when looking at a security officer. A security officer that is well groomed and well dressed with his/her uniform pressed, will earn respect from citizens without even opening their mouth. This is imperative in providing services that we are proud of. Our supervisors are tasked with checking each and every post throughout the day to ensure that our officers are meeting the high standards of appearance set by FPI.

Recurring Training

At FPI, we understand the importance of training. Training is important even after the officer has been working at a post for years. Recurring training ensures that the officer is up to date with recent information. Recurring training is a great way of correcting issues that have arisen from previous incidents.

Communication

Communication is another important feature of our quality control plan. Our project manager will maintain constant communication with City personnel to receive feedback of our services and personnel. If at any time any officer needs to be replaced, it will be done immediately. An FPI Supervisor will relieve the officer until a suitable replacement arrives. We take communication serious. That includes communication with our officers in the field. Our officers have valuable information from the field that only they can gather. Having regular discussions with them regarding the services and what can improve allows us to gather important information that can then be shared with the City.





SECURITY SERVICES

Technology

FPI Security has been serving the community since 1981. With over 30 years of experience, we understand the importance of keeping up with technology. In the last decade, the security industry has seen a substantial increase in technology. FPI Security has made technology a priority to better serve our clients. We participate in seminars across the country to ensure that we are providing the latest that technology has to offer in security. We take pride in having systems throughout our company that allow us to provide state-of-the-art services to our clients.

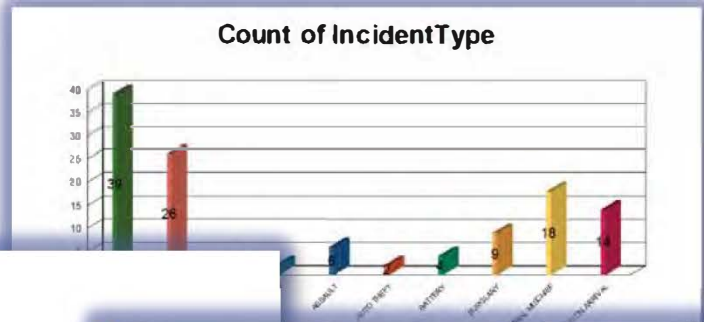
What technology do we provide our clients? We have an electronic reporting system used by over 300 police departments and security agencies across the world. We have an electronic time and attendance system that makes scheduling almost 300 employees a quick and simple process. This system alerts our 24-hour dispatch in the event an employee fails to show for work. Our vehicles are equipped with cameras and a mobile DVR that allows us to monitor our vehicles 24 hours a day.



FPI Security Services is always looking for ways to better serve our clients. We work closely with several technology companies in an effort to bring our clients the latest in security technology.



SECURITY SERVICES



External Agency # 1

Reference/External Report Number	External Agency
1142-1029	CITY OF PEMBROKE PINE FL DEPT

Color(s) | **Assigned** | **Assigned** | **Assigned**

Submitted On | **Submitted On** | **Submitted On** | **Submitted On**

Submitted By: D. GARCIA/201

Signature: [Signature]

Page 1 of 3

Daily Event

FPI Security
Report Range : 10/20/16 to 10/20/16

RIO, FERNANT
CORRAL GABLES

SHIFT 10/20/16 08:00 PM - 10/20/16 03:00 AM
N289

Comments/Status/Notes: Incident previous shift, police search, vehicle not recovered, police # 206, at scene on/off parking garage # 1, with two 4000 ft. speed cameras installed, the camera video not working in area 1, 200. Starting Miles: 2482 Ending Miles: 2482

Events:

Event Time	Event Location
10/20/16 08:00	INFORMATION
10/20/16 08:00	CORRAL GABLES PARKING GARAGE 1
10/20/16 08:00	FM
10/20/16 08:01	REPORT WRITING (ACTIVITY REPORT)
10/20/16 08:16	CORRAL GABLES PARKING GARAGE 1
10/20/16 08:16	FM
10/20/16 08:16	AREA PATROL
10/20/16 08:37	CORRAL GABLES PARKING GARAGE 1
10/20/16 08:37	FM
10/20/16 08:41	AREA PATROL
10/20/16 08:41	CORRAL GABLES PARKING GARAGE 1
10/20/16 08:41	FM
10/20/16 09:04	AREA PATROL WITH DEPT
10/20/16 09:04	CORRAL GABLES PARKING GARAGE 1
10/20/16 09:29	FM

Print 1 of 3 Social generated by: ©2016 CoreLogic Edge Software, Inc.

Report #	Report Date	Report Time	Report Location	Report Type	Report Status	Report User
10000001	10/20/16	08:00	CORRAL GABLES PARKING GARAGE 1	INFORMATION	COMPLETED	RIO, FERNANT
10000002	10/20/16	08:16	CORRAL GABLES PARKING GARAGE 1	REPORT WRITING	COMPLETED	RIO, FERNANT
10000003	10/20/16	08:37	CORRAL GABLES PARKING GARAGE 1	AREA PATROL	COMPLETED	RIO, FERNANT
10000004	10/20/16	08:41	CORRAL GABLES PARKING GARAGE 1	AREA PATROL	COMPLETED	RIO, FERNANT
10000005	10/20/16	09:04	CORRAL GABLES PARKING GARAGE 1	AREA PATROL WITH DEPT	COMPLETED	RIO, FERNANT
10000006	10/20/16	09:29	CORRAL GABLES PARKING GARAGE 1	FM	COMPLETED	RIO, FERNANT

REPORT # 10000001 | **REPORT DATE 10/20/16** | **REPORT TIME 08:00** | **REPORT LOCATION CORRAL GABLES PARKING GARAGE 1** | **REPORT TYPE INFORMATION** | **REPORT STATUS COMPLETED** | **REPORT USER RIO, FERNANT**

Contact # 1 (R000000001)

Full Name: R0-STAYO MORCADO
Vehicle License: H025-292-64091-01
Age: 38 | **Sex:** Male | **Height:** 5'10" | **Weight:** 180 | **Eye Color:** Brown | **Hair Color:** Black | **Complexion:** Tan

Vehicle # (R000000001):

Plate Type	Plate Number	Year & Make	Vehicle Role
ATV/MOTORCYCLE	702E47	HONDA	4 DOOR VEHICLE
Vehicle Color	Disposition	VIN	Plate State
CMV	REGISTRATION	HCYRHH3HCYH24000	FL
Year	Vehicle Color	Owner	Make
2015	BLACK	GUSTAVO MORCADO	

VEHICLE COLOR BLACK MAKE UNDETERMINED

Vehicle # 2 (R000000002)

FPI Security Services uses a fully electronic reporting system that allows officers to document incidents more efficiently. More efficient reporting means that the officer will be patrolling more often and maintain high visibility. Our reporting system allows officers to document their daily activity reports, incident reports, BOLOs, lost item reports, found item reports, and much more. Important information can be uploaded into the system and shared with all officers simultaneously.

The reports are electronically submitted via email to the appropriate personnel. This eliminates the need to keep files and more files of incident reports. The entire process is paperless and therefore, environmentally conscious.



SECURITY SERVICES

Our electronic workforce management system allows us to schedule and manage almost 300 employees from anywhere in the world. The system is designed specifically for the needs of a security agency.

When an officer is unable to report for duty, the system makes it easy to find a qualified replacement in a hurry. This allows us to provide continuity of service to our clients at all times. Our software maintains the employee's personnel file and alerts us to possible expirations of required licenses. This feature ensures that all officers in the field are in compliance with all applicable laws and regulations.

eTime Xpress by Celayix
Industry Standard in Workforce Management

View: Shift | Filter Detail | Customer | Site | Employee

From: 08/01/2016 Mon To: 08/07/2016 Sun

Customer: All Site: All Employee: All

Service: All Shift Type: All Shifts

Scheduling Manager for FPI Security Services

Site	Site	Emp	Employee	Srv	Mon 1	Tue 2	Wed 3	Thu 4	Fri 5	Sat 6	Sun 7
4209 Monsignor Edward Pace											
1	PACE GATEHO...	11	Cordero, Caridad	SG	05:30-15:00 CorderoC	05:30-15:00 CorderoC	05:30-15:00 CorderoC	05:30-15:00 CorderoC	05:30-15:00 CorderoC		
1	PACE GATEHO...	221	Aquino, Mirha	SG	14:00-23:00 AquinoM	14:00-23:00 AquinoM	14:00-23:00 AquinoM	14:00-23:00 AquinoM	14:00-23:00 AquinoM		
1	PACE GATEHO...	819	Diaz, Dayana	SG						12:00-23:00 DiazD	
1	PACE GATEHO...	951	Garcia, Francisco	SG						06:00-12:00 GarciaF	
4209 Monsignor Edward Pace											
2	PACE PATROL	0	OPEN	SG			07:00-14:00 OPEN	07:00-14:00 OPEN			
2	PACE PATROL	1154	Marrero, Oscar	SG						06:00-12:00 MarreroO	
2	PACE PATROL	1158	Suarez, Manuel	SG						12:00-23:00 SuarezM	
2	PACE PATROL	1305	Amador, Jose	SG	14:00-23:00 AmadorJ	14:00-23:00 AmadorJ	14:00-23:00 AmadorJ	14:00-23:00 AmadorJ	14:00-23:00 AmadorJ		
4231 Ateco											
3	Ateco	65	Perez, Carlos	SG	22:00-06:00 PerezC	22:00-06:00 PerezC	22:00-06:00 PerezC	22:00-06:00 PerezC	22:00-06:00 PerezC		
3	Ateco	716	Aquino, Israel	SG	06:00-14:00 AquinoI	06:00-14:00 AquinoI	06:00-14:00 AquinoI	06:00-14:00 AquinoI	06:00-14:00 AquinoI		
3	Ateco	793	Valido, Alberto	SG	14:00-22:00 ValidoA	14:00-22:00 ValidoA	14:00-22:00 ValidoA	14:00-22:00 ValidoA	14:00-22:00 ValidoA		
3	Ateco	959	Bispo, Niko	SG						18:00-06:00 BispoN	18:00-06:00 BispoN
3	Ateco	1585	Ramos, Luis	SG						16:00-18:00 RamosL	16:00-18:00 RamosL

Dominguez, Oreste

Name	ID	Status
Pardo, Joshua	1537A	
Diaz, Antuan	1370A	
Diaz, Carlos	797A	
Diaz, Dayana	819A	
Diaz, Juan Jose	1051A	
Diaz, Luis	1291A	
Diaz, Ramon	1192A	
Lejuste, Ansan	1566A	
Dominguez, Eduardo	1224A	
Dominguez, Oreste	1413A	
Donate, Amy	1278A	



SECURITY SERVICES

HIKVISION
iVMS-4200



Apple Windows Linux



HIKVISION
iVMS-4500



Android iPhone Windows

FPI Security has partnered with Hikvision to provide state-of-the-art video surveillance systems. We chose Hikvision because of their high quality. The technology and equipment we provide is currently used in London's massive video surveillance system. From design to installation, FPI can provide you a comprehensive security solution to meet today's ever-increasing security demands.





SECURITY SERVICES

Personnel

FPI Security Services understands the importance of maintaining strict hiring standards. We take pride in having one of the strictest hiring standards in the industry. Having high hiring standards is our way of mitigating poor service to our clients. All our employees are screened at the State and Federal level for criminal history. Every employee must submit to a 7-panel drug screening pre-employment and randomly throughout their employment, per our Drug Free Workplace Policy. We also perform a State of Florida license verification pre-employment to confirm license status. All records will be made available to the City of Pembroke Pines.



FPI Security Services understands the qualifications required for the personnel assigned to the City of Pembroke Pines. The required qualifications are minimum standards that our company already requests from our employees. Our hiring standards meet or exceed all the required qualifications. Our employees are screened for criminal history and drugs pre-employment. They must also pass a written communication screening that requires the employee to write several reports prompted by various scenarios. This will ensure that employees can communicate the required information via an incident report.

We maintain a pool of candidates by using multiple recruiting sources. We place ads in all the leading job recruiting sites such as Monster, CareerBuilder, Indeed, and many more! Applicants can easily apply via our website. This allows us up to receive a high volume of candidates which is necessary to screen and find the right candidate.





SECURITY SERVICES

Training Program



Personnel Training

FPI has developed several training programs that enable the company to begin client contracts with personnel that are knowledgeable and up to date with all State and Federal Laws, community posts orders and specific site training procedures.

FPI values the importance of your business and recognizes the reward of continuing education. Our principals are “An Educated Associate=Good Performance=Long Term Relationship”. The following is a training program to be implemented at your site prior to and during our term as your security provider.

Initial Training

This training will take place at our State Certified Training Facility and will encompass most of the material included in this section. The officer will receive computer training and will be tested on their ability to handle stressful situations and handle public relations situations as needed.

Training Program

The overall training of each officer includes a new hire training class, on-site training and post retraining every three to four months. The following is an outline of the programs.

Basic Training (New Hire Training)

Each contract employee including supervisors, are required to pass a written test on all subjects in class in accordance with this contract. Each employee, should he/she fail the written test on the initial attempt, will be given one additional opportunity to retake the written examination within a single ninety-day period. Each officer will receive numerous hours of initial instruction that will include the following:



SECURITY SERVICES

I. Roles and Functions of Security Personnel (2 HOURS)

- *Protection of Person and Property*
- *Role of Security Personnel*
- *Public Relations*
- *Human/Interpersonal Relations*

II. Report Writing (2 HOURS)

- *Report Elements 6 interrogatives (Who, What, When, Where, How, Why)*
- *Requirement for legibility and literacy (clear, neat, complete, brief, accurate, prompt)*
- *Significance and Use of Reports*
- *Observation Techniques*
- *Field Note-Taking Pre-Requisite to Good reporting*
- *Procedure (outline, draft & final product)*
- *Importance of Proofreading*
- *Sample Report Common to the Security Industry*
- *Grammar Guidance*
- *Punctuation and Capitalization*

III. Ethics and Professional Conduct (1 HOUR)

- *Describe what professional conduct is for a security officer*
- *Code of conduct or code of ethics (defined)*
- *Uniform and personal Grooming*
- *Effective Assertiveness*
- *Discipline*
- *Readiness: Shift work and sleep adjustment*
- *Alertness*
- *Honesty*
- *Developing rapport with management, employees and guest*

IV. Legal Issues / Civil Liability (2 HOURS)

- *Felonies - misdemeanors (types, punishment & identification)*
- *Arrest - Detention*
- *Search - Seizure*
- *Use of Force*
- *Interviews*
- *Testify - Courts, Depositions, State Attorney Hearings*
- *Florida Criminal Laws relative to common crimes, such as theft, assault, battery,*
- *robbery and burglary*
- *Limitations of Arrest Authority (citizen arrest and retail theft)*
- *Legal use of Force and Chapter 776, Florida Statutes*
- *Response to Crimes in Progress*
- *Guidelines for when client requests a search*



SECURITY SERVICES

V. Patrol Techniques: Foot/Vehicle Patrol (2 HOURS)

- Radio Communications
- Gate House, Sign-in, Entry Systems
- Clocks & Key Rounds
- Alarm Response
- Control Room - Console Monitoring & Response
- Traffic Control
- Vehicle and Suspect Approach
- Night Vision, Shadowing and Light Adjustment
- Define Patrolling
- Purpose for Patrol
- Types of Patrol
- Identify Required Equipment for a Security Officer
- Mobile Patrol and Vehicle Safety (Defensive Driving Techniques)
- Preventative Patrols and Fire Watches
- Fixed Post Duties and Vehicle Control

VI. Emergency Procedures (2 HOURS)

- Weapons of Mass Destruction
- Fire and Bomb threats and evacuation - Law Enforcement Response
- Weather Alerts (Hurricane, Flood, Tornadoes)
- Nuclear Power Plant Alerts
- Special Response: Gangs, Mentally Ill, Juveniles , Alcohol & Drug Abuse
- Riot Preparation
- Natural Disaster Preparation and Responses
- Major Electrical Failure

VII. Basic Emergency First Aid (3 HOURS)

Provide the student with the basics of first aid techniques so that they will be able to service a victims needs until professional assistance arrives.

Basic first aid instructions on various injuries, wounds and shock: emergency response requirements

Provide information about the Florida Good Samaritan Act

Orientation to blood borne pathogens

CPR/ AED

VIII. Use Of Communications Equipment (2 HOURS)

- Telephone
- Two-Way Radio Use and Procedures
- Cellular Communications
- Routine and Emergency Procedures
- Telephone Etiquette

On Site Training

Facility Training (40 HOURS)

In addition to the above training each employee, whether an officer or supervisor will be trained in the areas below. Each employee must be familiar with all requirements of a specific facility before being assigned to it. Designated employees of client may ask FPI employees questions about these areas. FPI will provide this training at the facility in coordination with the client, prior to the employee performing their duty.

- I. General information and special orders for the facilities to be protected under this contract (8 Hours).
- II. Operational procedures for systems on the protected premises (8 hours).
- III. Additional support and supervision (24 hours)

Post Re-Training (4 HOURS)

Re-training of officers is provided on an “as needed” basis, usually every three to four months.

- I. Similar to the fore-going with emphasis on new or special circumstances that might have arisen (2 hours).
- II. Obtain feedback from officers as to their perception of the post (2 hours).





SECURITY SERVICES

Why is this proposal most beneficial to the City?

FPI Security Services has been a leader in providing security services to the South Florida community since 1981. We are currently moving our entire operations to the City of Pembroke Pines. We currently have significant resources invested in the City of Pembroke Pines. Serving large clients such as Century Village and SilverLakes, located within the City of Pembroke Pines, has allowed us to develop relationships with the Pembroke Pines Police Department. We are well informed on the issues and concerns of the City.

If awarded this contract, we will continue to serve the City of Pembroke Pines community with pride and integrity.





SECURITY OFFICERS

FPI provides uniformed and plain clothed armed and unarmed security officers for access control, theft prevention, surveillance, intrusion prevention, vehicular foot patrol and other non-uniformed service as requested in this proposal on a 24 hour basis, 365 days a year. FPI also provides specialized services including concierge, guard house, doorman security services, personal security checks, traffic and parking control, plant security, protection against fire, theft, sabotage and safety hazards. Other clients include retail establishments, hospitals and governmental agencies. Also provided are corporate investigative services, security analysis, security surveys, background investigation and personal security services for high profile executives and celebrities.

Our requirements for security service representatives surpass the expectations of all requests.

Qualified personnel must meet the following:

Level 1

Minimum of one year experience as a Security Officer

3 months of telephone customer service experience

US Citizenship or Alien Form 1-9

Fluency in English & Spanish verbal and written skills and able to complete mathematical problems

Ability to maintain composure and professionalism at all times

Detail oriented, ability to efficiently review data to verify accuracy

Ability to work independently



FPI personnel receive training both in the classroom and on the job to assure that all personnel have the knowledge and ability to perform the work required. FPI provides all personnel with customized training specifically for all position. FPI uses the most recent Florida State Approved training curriculum for security guards and certifies all FPI personnel.

Level 2

This is the intermediate level of a security officer and represents the fastest growing part of our business with 40% of all officers in this program. To be eligible an officer must have fulfilled at least one of the following:

- Two or more years of military service
- College Degree in Law Enforcement
- Two years of security experience
- Two or more years of college
- CPR, AED and First Aid certified
- Fire Watch and Crowd Management trained

SERVICES

FRONT DESK:

Management of residential and commercial premises, to ensure the efficient and smooth entry for your residents, tenants and clients; with constant patrol to prevent and detect signs of intrusion and ensure the security of all points of entry to the facility.

Security control entrance to monitor the entry and departure of employees, outside workers and non affiliated personnel that may pose an additional risk to the association's interest.

Provide a control center for telephone communications to take messages, answer questions and or provide information as needed at any time during business and non business hours.

SITE PATROL:

Protection of your commercial and residential site around the clock or as requested. Security circulation amongst visitors, patrons, and employees to preserve order and provide required protection of the premises to include: appropriate warnings when warranted, and the eviction of violators from the premises when required in a safe and professional manner.

Site officers are tasked with inspection of security systems, equipment and machinery for proper functionality and to detect any evidence of tampering. If any faults are detected officers will activate proper protocols to immediately address the condition and provide the appropriate response, maintaining an equivalent level of security until the issues is resolved.

A Deggy system will be implemented thru-out the facility to insure maximum patrol coverage and adequate accountability.



All Parking areas will be monitored and patrolled for the appropriate corresponding vehicles and to ensure proper parking rules are followed.

Security Officers will respond to all alarms and investigate any disturbance initiating FPI Protocols for reporting and response.

All officers are tasked with answering questions in the assistance of our clients and provide information as needed as well as write reports of activities and irregularities such as:

Any equipment and property damage

Theft

Unauthorized persons

Unusual occurrences

Incidents

EMERGENCY SITUATIONS:

Our dispatch staff and security officers are equipped to handle emergency situations 24 hours a day, 7 days a week. All security officers are radio equipped and in constant communication with our dispatch center at all times.

All officers are trained in emergency notification for Police and Fire response, should an incident occur at the facility.

FPI officers will assist Police and Fire Unit in case of emergencies.

PATROL VEHICLES:

Effective coverage of the site can be achieved using various patrolling methods including foot patrol, bike patrol, golf carts and patrol vehicles.

PRIVATE INVESTIGATION:

Professional and discreet private investigation and surveillance services performed by licensed and trained personnel will be available should this service be needed.

SUPERVISION

FPI will make candid visits by our Patrol Supervisors who inspect each site at least once per shift. All Patrol Supervisors will also be available to assist with any issues that may arise during a shift. Our Supervisors are experienced in providing additional training to officers encountering difficulties in any area of duty. This service is performed at no additional cost to the Association



EMPLOYEE SCREENING:

FPI can help the Association conduct a thorough personnel screening.

Some of our services include:

Polygraph Exams

Background Checks

Credit Reports

Workman's Compensation Checks

DRUG FREE WORK PLACE

FPI is committed to creating and maintaining a drug-free workplace. Our policy now formally states that substance abuse will not be tolerated.

Employees who are found to be under the influence of illegal drugs or alcohol or who violate this policy in other ways are subject to disciplinary action including termination. Because of the serious nature of these violations, each individual case will be thoroughly investigated to determine the appropriate course of action. Included in this policy is pre-employment screening of all personnel and random drug and alcohol tests that are done on a regular basis.

INSURANCE

FPI shall furnish to client a Certificate(s) of Insurance, which indicates that insurance coverage has been obtained which meets the requirement as outlined below:

Workman's Compensation Insurance for all employees of the vendor as required by Florida Statue 440.

General Liability on a comprehensive basis, including Personal Injury Liability, in an amount not less than \$ 1,000,000 combined single limit per occurrence for bodily injury and property damage.

Excess Liability covering in an amount not less than \$1,000,000.

Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount up to \$1,000,000 combined single limit per occurrence for bodily injury and property damage.

Terrorism Insurance (where required).

The insurance coverage provided will include those classifications, which most closely reflect the operations of the vendor. Companies authorized to do business under the laws of the State of Florida shall issue all insurance policies required above.



UNIFORMS

Uniform type and use shall conform to standards and usage described below:

All employees performing under this contract shall wear the same color and style of uniform. Appropriately, female members of the guard force shall wear feminine style uniforms.

FPI shall, prior to the contract performance date, submit to client's representative documentation that the following items of uniforms and equipment have been issued to each employee. FPI shall issue a sufficient quantity of uniform items to ensure that each officer is in proper uniform while on post. Any disputes regarding application of the standards shall be referred to the client.

Note: Uniforms and equipment must be in good condition and meet the company's standards. As always there is never a charge to our officers for the uniforms or accessories that they wear.

The uniform shall only be worn when the officer is on official duty or when the officer is in transit between his/her place of residence and duty station.

Shoes shall be low quarter or high-topped, lace types with police or plain toe and standard heel.

NOTE: No officer will be on duty until he/she is completely uniformed including accessories as per the client's requirements.

FPI will furnish all officers with an adequate number of uniforms without cost to client. In addition, uniform cleaning and maintenance is made the responsibility of the officer. However, in those instances where the uniforms furnished are made of "wash and wear" material, they may be routinely washed and dried with other personal garments, and do not require any special treatment; such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of client's contract or by FPI.

SUPPLEMENTARY EQUIPMENT

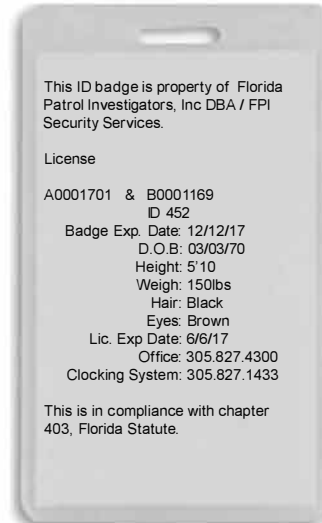
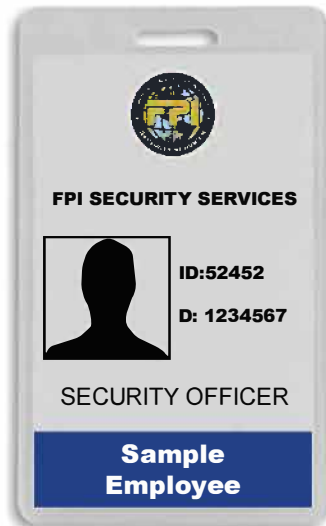
Each officer on duty shall be equipped with supplementary equipment including, but not limited to notebooks, pens, pencils, replacement flashlight batteries and bulbs, traffic control safety apparel (reflective vests, gloves, traffic buttons, etc.) as appropriate to operations. Officers shall not be permitted to issue themselves any unauthorized supplemental or personal equipment, such as concealed firearms, knives or other non-standard items.

FPI shall provide and maintain, on-site, an adequate supply of batteries for all flashlights and traffic control batons.

Inclement weather clothing shall be required for those officers required to perform duties while exposed to cold, rain, and other inclement weather conditions. All inclement weather clothing must be identical in style and color for each officer.

Sample Uniform and Duty Equip

Florida Patrol Investigators, Inc. Current Company Card - June 2015





ADDITIONAL SERVICES

MOTORIZED PATROL EQUIPMENT

Patrol vehicles (where applicable), shall be provided by FPI. Vehicles shall be in operating condition at all times. All costs for the operation and maintenance of vehicles, including all license and insurance fees, but excluding fuel shall be born by FPI. Each vehicle shall be marked for identification. In the event a patrol vehicle is temporarily inoperable (due to maintenance, etc.), an equivalent, fully operational, substitute vehicle, will be provided ensuring the vehicle furnished under this contract complies with the requirements outlined herein, spot light, hand held or otherwise.

Patrol Vehicles can be equipped with (additional costs may apply):

GPS Tracking, customer will receive daily GPS Tracking reports Mobile Computer Terminals, customers may receive E-Mailed Daily & Incident Reports Video Recording, video and still photographs will be available upon request

FPI will be happy to place important information that you provide, on the sides of the patrol vehicles that have been assigned to your property.* Below, please find a sample of what can be custom tailored for your property.

*FPI will try to have these marked vehicles available during all patrol rounds. FPI asks for your understanding and patience, when these vehicles are out of service, for maintenance / repair. FPI will provide another patrol vehicle during these times.



Sample Pictures of Patrol Vehicles:



- 3M reflective decals prove high visibility even in low lighting
- Laptop capability provides access to our reporting system(Report Exec)
- First-aid kits and AED
- High visibility LED light bar
- Airhorn and PA system for parking enforcement (only on private property)



ELECTRIC PATROL EQUIPMENT

FPI uses the groundbreaking T3 Series electric standup vehicle (ESV) a zero-gas-emission, clean-energy innovation that is simple, intuitive and economical to operate. With significant breakthroughs in its proprietary power management and propulsion system, this performer delivers high "mpg" equivalent, long battery run time, short recharge time, and plug 'n play battery modules.

It is highly stable with a low center of gravity, offers wide visibility for the driver elevated on a 9-inch platform, strikes a commanding presence, can access restricted spaces including elevators and narrow corridors, handles curbs easily, and is highly agile with a zero-degree turning radius. And it's very quiet.

The T3 Series is designed to enhance patrols to save driver energy and increase response times. Lockable, onboard storage is easily accessible. For maximum flexibility, two swappable battery packs mean virtually no downtime. And, with dramatically fewer parts than gasoline-powered vehicles, the T3 Series is high on reliability and low on maintenance. Not to mention an operating cost of around 10 cents per day.



T3 Series ESV Details

Electric Vehicle	Zero gas emissions, Clean energy vehicle
Easy to Operate	Simple and intuitive to drive
Economical	Operates for less than 10 cents per day
Unlimited Range	Field swap-able power modules
Charge Time	3 - 4 hours
Enhanced Visibility	9-inch raised platform offers visibility above the crowd
Agility	0-degree turning radius
Integrated LED Lighting	Headlights, Brake lights, Running lights, and Emergency lights
Speed Range	User Selectable -- 5 mph, 8 mph, 10 mph, 12 mph, 25 mph
Cargo Capacity:	450 pounds (rider + equipment)

The T3 Series is truly the next generation in green personal transportation solutions.



APPLICATIONS:

- Community / Policing
- Campuses
- Airports
- Entertainment / Sporting Venues
- Malls
- Military Bases
- Parking Control
- Parks and Beaches
- Federal Buildings
- Homeland Security
- Hospitals
- Casinos

T3 ESV Information obtained from T3 Motion Inc, www.t3motion.com

Depending on customer requirements, FPI has Electric EZ GO Golf Carts available in many configurations. Golf carts offer the ability to go into off road situations, such as dirt road alleys in between industrial sites where ESV's and motorized vehicles cannot go. Security Golf Carts can carry up to 800 pounds including Security Officer(s) and patrol equipment.





FPI DISPATCH CENTER

FPI has a dispatch center available to handle any problems or concerns that may arise during the day to day operations. FPI's dispatch center is open 24 hours a day, year round, including holidays and for natural disasters. In addition, the dispatch center is responsible for attending to scheduling issues that may arise. FPI is equipped with state of the art emergency backup systems including high efficiency generators. In the event of an emergency, our operations will continue to run as scheduled, providing our clients with uninterrupted service during the most crucial times.

Dispatch Center:

Centrally Located in The Tri-County Area

Open 24 Hours a Day, 7 Days a Week

Including Holidays and Natural / Man Made Disasters Backup Generators Ensure Continuity of Service

On Duty Dispatchers can reach Management 24 Hours a Day

CCTV Cameras can also be remotely monitored for security and accountability

Communications Equipment Includes:

Computer Systems with E-Mail & Internet Access

Land Line Telephone

Radio Communications

Cellular Telephone

Video Monitoring

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SECURITY SERVICES

TOUR VERIFICATION

FPI uses Deggy® Complete Guard Tour Solutions to ensure that our customer’s requirements are being fulfilled. Tour verification is essential in meeting customer demands.

Here’s how it works:



Step 1 - The Patrol Tour	Checkpoints The guard touches the Deggy Checkpoint installed at a client’s location with the Deggy steel pen. The pen collects the checkpoint location with the time and date stamp.
Step 2 – Downloading the Tour	Supervisor’s Portable Downloader - Every time a Patrol Supervisor arrives at a site, tour data can be downloaded right on the spot. Once collected from a pen to a supervisor’s portable downloader, tour data is transferred wirelessly to FPI’s dispatch center.
Step 3 – Managing the Tour Data	2009 Guard Tour Software - Easy to use Deggy Control Windows software manages all your tour data. The Deggy Control Software allows FPI to download from the Internet with the new Wireless Deggy Web. It converts tour data into useful, detailed, printable reports. Reports can be send to customers daily.

Deggy Information obtained from Deggy Inc, www.deggy.com

Report Exec is a web based application that allows security officers to generate reports on the computer. This eliminates the risk of important incident reports being lost or misplaced. Digital media such as pictures and audio can be added to the report to create a comprehensive report all into a single file that can be stored on your computer.

Report Exec is used by over 300 police departments and security agencies nationwide. The software allows officers to spend less time doing reports and more time patrolling your properties. The software also allows an administrator to run reports that display statistics in a variety of different graphs. This feature allows managers to adjust security resources as needed.



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TRANSITION PLAN

FPI will observe current security practices, and obtain client feedback for improvement. One week prior to commencement of service, FPI's Patrol Supervisors, Site Supervisor, assigned Security Officers and Client Representatives will visit the facilities for on-site training and familiarization. Upon the designated date and time, FPI's Security Officers and Supervisors will report for duty and assume Security Services from the previous Security Provider.

Sample Transition Plan

Week One	<ul style="list-style-type: none"> Contract Award to FPI Begin Weekly Transition Meetings with Client to review Past Practices, Likes & Dislikes
Week Two	<ul style="list-style-type: none"> Begin Supervisor Selection Begin Security Officer Selection Weekly Transition Meeting for Post Order Creation
Week Three	<ul style="list-style-type: none"> Complete Employee Selection Begin Supervisor Training Employee and Employee File Review by Client Complete In-House Training
Week Four	<ul style="list-style-type: none"> With Client Approval, Begin On-Site Familiarization and Training Final Meeting with Client Complete Post Orders FPI & Client Relationship Begins

Transition Plans are customized to Client's Needs



FPI Plan of Action

In preparation to meet the needs of the Town in this RFP, FPI has outline specific action notes to be implemented in the event the contract is awarded to this vendor.

Hiring process:

In order to properly provide security services in an ethical and professional manner FPI has available a fully functional personnel department that is ready to assist in the hiring process for security officers at all levels. The method of operation for FPI is as follows:

Recruiting

We recruit through the Internet, Newspapers, Security Training Schools throughout the Palm Beach, Broward areas, and as well as our own State Certified Security Academy, to satisfy your needs. We have a pool of floaters in the Palm Beach area ready to serve the Town of Palm Beach.

Application process:

All applicants are asked to complete an employment application. Applicants are tested to verify their ability to read, understand and write English. Skills testing, dependent upon assignment, may also include mathematical, computer and other specific disciplines and skills needed to determine their ability and qualifications to become a member of our team.

Interview:

Once the application process has been completed and approved, the applicant will go through an extensive interview process conducted by our Personnel Department.

Drug Testing:

The applicant will be asked to submit to a seven panel drug and alcohol screening test.

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SECURITY SERVICES

Tab 6 Project Cost

Supplier Response Form



City of Pembroke Pines

Attachment A

CONTACT INFORMATION FORM

IN ACCORDANCE WITH "RFP # PSPW-16-17" dated **October 25, 2016** titled "Security Guard Services" attached hereto as a part hereof, the undersigned submits the following:

A) Contact Information

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through www.bidsync.com as part of the bidder's submittal. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

COMPANY INFORMATION:

COMPANY:

STREET ADDRESS:

CITY, STATE & ZIP CODE:

PRIMARY CONTACT FOR THE PROJECT:

NAME: TITLE:

E-MAIL:

TELEPHONE: FAX:

AUTHORIZED APPROVER:

NAME: TITLE:

E-MAIL:

TELEPHONE: FAX:

SIGNATURE:

B) Proposal Checklist

Is a copy of the Proposer's Class "B", Security Agency License, or Class "BB" Security Agency Branch Office License, issued by the State of Florida, Division of Licensing included in this package? Yes

Is a Proposal Security in the form of a certified check, cashiers check or Bid Bond, in the amount of \$10,000 included in this package? Yes

C) Sample Proposal Form

The following sample price proposal is for information only. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

Item #	Item Description	Cost Per Hour
--------	------------------	---------------

		Estimated Hours Per Year	
1)	Unarmed Guard	23,088	Price to be Submitted Via BidSync
2)	Armed Guard	4,368	Price to be Submitted Via BidSync
3)	Site Supervisor	0	Price to be Submitted Via BidSync
4)	Golf Cart - Marked/Lighted (Without Guard)	4,368	Price to be Submitted Via BidSync
5)	Patrol Car - Marked/Lighted (Without Guard)	8,736	Price to be Submitted Via BidSync

Please enter your password below and click Save to update your response.

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

To take exception:

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username **fpisecurity**

Password *

Save

[Take Exception](#)

[Close](#)

* Required fields



SECURITY SERVICES

Tab 7 Documents



(OFFICE USE ONLY) Vendor number:

Please complete this vendor information form entirely along with the IRS Form W-9, scan and upload it to the www.bidsync.com

Vendor Information Form

Operating Name (Payee)	FPI Security Services, Inc.		
Legal Name (as filed with IRS)	FPI Security Services, Inc.		
Remit-to Address (For Payments)	1776 West 38 Place		
	Hialeah, FL 33012		
Remit-to Contact Name:	Alexander Perez	Title:	President
Email Address:	dgonzalez@fpisecurity.com		
Phone #:	305-827-4300	Fax #	305-826-7741
Order-from Address (For purchase orders)			
Order-from Contact Name:	Daniel Gonzalez	Title:	Vice President
Email Address:	dgonzalez@fpisecurity.com		
Phone #:	305-827-4300	Fax #	305-826-7741
Return-to Address (For product returns)	1776 West 38 Place		
	Hialeah, FL 33012		
Return-to Contact Name	Daniel Gonzalez	Title:	Vice President
Email Address:	Dgonzalez@fpisecurity.com		
Phone #:	305-827-4300	Fax #	305-826-7741
Payment Terms:	Net 30		

Type of Business (please check one and provide Federal Tax identification or social security Number)

Corporation
Federal ID Number:
 Sole Proprietorship/Individual
Social Security No.:
 Partnership
 Health Care Service Provider
 LLC – C (C corporation) – S (S corporation) – P (partnership)
 Other (Specify):

Digitally signed by Daniel Gonzalez
 Date: 2016.12.13 11:12:12 -05'00'
Name of Applicant / Signature _____
Title of Applicant Vice President **Date** 12-13-2016

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
FPI Security Services, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only **one** of the following seven boxes:
 Individual/sole proprietor or single-member LLC
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
 Other (see instructions) ▶ _____
 C Corporation
 S Corporation
 Partnership
 Trust/estate
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
1776 West 38 Place

6 City, state, and ZIP code
Hialeah, FL 33012

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number								
			-					

or

Employer identification number									
3	7	-	1	4	9	9	6	9	2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ Digitally signed by Daniel Gonzalez
Date: 2016.12.13 11:15:54 -05'00'

Date ▶ **12-13-2016**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

- By signing the filled-out form, you:
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
 2. Certify that you are not subject to backup withholding, or
 3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301e7701e7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301e7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1e1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I—A common trust fund as defined in section 584(a)
- J—A bank as defined in section 581
- K—A broker
- L—A trust exempt from tax under section 664 or described in section 4947(a)(1)
- M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1e800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671e4(b)(2)(i)(A))	The grantor ⁴

For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671e4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

*Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Supplier Response Form



City of Pembroke Pines

Attachment C

NON-COLLUSIVE AFFIDAVIT

BIDDER is the (Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature *

Title

Name of Company *

Please enter your password below and click Save to update your response.

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

To take exception:

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username **fpisecurity**

Password *

[Save](#)

* Required fields

Supplier Response Form



City of Pembroke Pines

Attachment D

SWORN STATEMENT ON PUBLIC ENTITY CRIMES UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).

1. This sworn statement is submitted (name of entity submitting sworn statement) whose business address is and (if applicable) its Federal Employer Identification Number (FEIN) is . (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: .)
2. My name is and my (Please print name of individual signing) relationship to the entity named above is .
3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

City of Pembroke Pines

BidSync

7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**

A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, **AND (Please indicate which additional statement applies.)**

B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**

B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**

B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**

*
Bidder's Name/Signature

*
Company

*
Date

Please enter your password below and click Save to update your response.

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

To take exception:

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username **fpisecurity**

Password *

[Save](#)

[Take Exception](#)

[Close](#)

* Required fields

Supplier Response Form

City of Pembroke Pines

Attachment E

LOCAL VENDOR PREFERENCE CERTIFICATION**SECTION 1 GENERAL TERM****LOCAL PREFERENCE**

The evaluation of competitive bids is subject to section 35.36 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation. A local business shall be defined as:

1. "Local Pembroke Pines Vendor" shall mean a business entity which has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the City of Pembroke Pines.

OR;

2. "Local Broward County Vendor" shall mean or business entity which has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides.

A preference of five percent (5%) of the total evaluation point, or five percent (5%) of the total price, shall be given to the **Local Pembroke Pines Vendor(s)**; A preference of two and a half percent (2.5%) of the total evaluation point for local, or two and a half percent (2.5%) of the total price, shall be given to the **Local Broward County Vendor(s)**.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION**LOCAL PREFERENCE CERTIFICATION:**

- Place a check mark here only if affirming bidder meets requirements above as a Local Pembroke Pines Vendor.
In addition, the business must attach a current business tax receipt from the City of Pembroke Pines along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
- Place a check mark here only if affirming bidder meets requirements above as a Local Broward County Vendor.

In addition, the business must attach a current business tax receipt from the Broward County or the city within Broward County where the business resides along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.

Place a check mark here only if affirming bidder does not meet the requirements above as a Local Vendor.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Local Preference. This form must be completed by/for the proposer; the proposer **WILL NOT** qualify for Local Vendor Preference based on their sub-contractors' qualifications.

COMPANY NAME: *

PRINTED NAME / AUTHORIZED SIGNATURE: *

Please enter your password below and click Save to update your response.

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

To take exception:

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username **fpisecurity**

Password *

[Save](#)

* Required fields

Supplier Response Form



City of Pembroke Pines

Attachment F

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE

The evaluation of competitive bids is subject to section 35.37 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to veteran owned small businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with the following objective criteria as of the bid or proposal submission date stated in the solicitation. A veteran owned small business shall be defined as:

1. "Veteran Owned Small Business" shall mean a business entity which has received a "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).

A preference of two and a half percent (2.5%) of the total evaluation point, or two and a half percent (2.5%) of the total price, shall be given to the **Veteran Owned Small Business (VOSB)**. This shall mean that if a **VOSB** submits a bid/quote that is within 2.5% of the lowest price submitted by any vendor, the **VOSB** shall have an option to submit another bid which is at least 1% lower than the lowest responsive bid/quote. If the **VOSB** submits a bid which is at least 1% lower than that lowest responsive bid/quote, then the award will go to the **VOSB**. If not, the award will be made to the vendor that submits the lowest responsive bid/quote. If the lowest responsive and responsible bidder IS a "**Local Pembroke Pines Vendor**" (**LPPV**) or a "**Local Broward County Vendor**" (**LBCV**) as established in Section 35.36 of the City's Code of Ordinances, entitled "Local Vendor Preference", then the award will be made to that vendor and no other bidders will be given an opportunity to submit additional bids as described herein.

If there is a **LPPV**, a **LBCV**, and a **VOSB** participating in the same bid solicitation and all three vendors qualify to submit a second bid, the **LPPV** will be given first option. If the **LPPV** cannot beat the lowest bid received by at least 1%, an opportunity will be given to the **LBCV**. If the **LBCV** cannot beat the lowest bid by at least 1%, an opportunity will be given to the **VOSB**. If the **VOSB** cannot beat the lowest bid by at least 1%, then the bid will be awarded to the lowest bidder.

If multiple **VOSBs** submit bids/quotes which are within 2.5% of the lowest bid/quote and there are no **LPPV** or **LBCV** as described in Section 35.36 of the City's Code of Ordinance, entitled "Local Vendor Preference", then all **VOSBs** will be asked to submit a **Best and Final Offer (BAFO)**. The award will be made to the **VOSB** submitting the lowest **BAFO** providing that that **BAFO** is at least 1% lower than the lowest bid/quote received in the original solicitation. If no **VOSB** can beat the lowest bid/quote by at least 1%, then the award will be made to the lowest responsive bidder.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION:

- Place a check mark here only if affirming bidder meets requirements above as a Veteran Owned Small Business.
In addition, the bidder must attach the "Determination Letter" from the U.S. Dept. of Veteran Affairs Center.

Place a check mark here only if affirming bidder does not meet the requirements above as a VOSB.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for VOSB Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for VOSB Preference based on their sub-contractors' qualifications.

COMPANY NAME: *

PRINTED NAME / AUTHORIZED SIGNATURE: *

Please enter your password below and click Save to update your response.

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

To take exception:

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username **fpisecurity**

Password *

[Save](#)

[Take Exception](#)

[Close](#)

* Required fields

Supplier Response Form



City of Pembroke Pines

Attachment G

EQUAL BENEFITS CERTIFICATION FORM FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

“During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City’s Code of Ordinances, and its employees with Domestic Partners and all Married Couples”.

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

SECTION 1 DEFINITIONS

1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such

registration, or with an internal registry maintained by the employer of at least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- A.** Contractor currently complies with the requirements of this section; or
- B.** Contractor will comply with the conditions of this section at the time of contract award; or
- C.** Contractor will not comply with the conditions of this section at the time of contract award: or
- D.** Contractor does not comply with the conditions of this section because of the following allowable exemption (**Check only one box below**):
- 1.** The Contractor does not provide benefits to employees' spouses in traditional marriages;
- 2.** The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;
- 3.** The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;
- 4.** The Contractor is a governmental agency;

The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.

COMPANY NAME: *

AUTHORIZED OFFICER NAME / SIGNATURE: *

Please enter your password below and click Save to update your response.

Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See [Electronic Signatures in Global and National Commerce Act](#) for more information.)

To take exception:

- 1) Click Take Exception.
- 2) Create a Word document detailing your exceptions.
- 3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username **fpisecurity**

Password *

[Save](#)

[Take Exception](#)

[Close](#)

* Required fields

Supplier Response Form



City of Pembroke Pines

Attachment H

PROPOSER'S QUALIFICATIONS STATEMENT

PROPOSER shall furnish the following information. Failure to comply with this requirement will render Bid non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address:

FPI Security Services, Inc.
1776 West 38 Place
Hialeah, FL 33012

Contact Person's Name and Title: Daniel Gonzalez, Vice Presic *

Contact Person's E-mail Address: Dgonzalez@fpisecurity.com *

PROPOSER'S Telephone and Fax Number: 305-827-4300, 30 *

PROPOSER'S License Number: B0001169 *

(Please attach certificate of status, competency, and/or state registration.)

PROPOSER'S Federal Identification Number: 371499692 *

Number of years your organization has been in business 35 *

State the number of years your firm has been in business under your present business name 12 *

State the number of years your firm has been in business in the work specific to this solicitation: 35 *

Names and titles of all officers, partners or individuals doing business under trade name:

Alexander Perez President
Daniel Gonzalez Vice President

The business is a: Sole Proprietorship [] Partnership [] Corporation [x]

IF USING A FICTITIOUS NAME, SUBMIT EVIDENCE OF COMPLIANCE WITH FLORIDA FICTITIOUS NAME STATUTE. (ATTACH IN PROPOSER EXHIBIT SECTION)

Under what former name has your business operated? Include a description of the business. Failure to include such information shall be deemed to be intentional misrepresentation by the City and shall render the proposer RFP submittals non-responsive.

Florida Patrol Investigators- Same business operations just name change.

At what address was that business located?

1776 West 38 Place
Hialeah, FL 33012

*

Name, address, and telephone number of surety company and agent who will provide the required bonds on this contract:

N/A

*

Have you ever failed to complete work awarded to you. If so, when, where and why?

No

*

Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

Yes

*

Will you subcontract any part of this WORK? If so, give details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor(s).

No. All work will be conducted by FPI Security Services.

*

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

N/A

*

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

None

*

List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

None.

*

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

None.

Has the Proposer, its principals, officers or predecessor organization(s) been CONVICTED OF A Public Entity Crime, debarred or suspended from bidding by any government entity? If so, provide details.

No

Are you an Original provider sales representative distributor, broker, manufacturer other, of the commodities/services proposed upon? If other than the original provider, explain below.

N/A

Have you ever been debarred or suspended from doing business with any governmental agency? If yes, please explain:

No

Describe the firm's local experience/nature of service with contracts of similar size and complexity, in the previous three (3) years:

FPI Security Services has performed services for multiple municipalities such as City of Fort Lauderdale, City of Coral Gables, and City of Hialeah. We currently service Century Village which is also much larger in scope.

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

FPI Security Services, Inc. *
(Company Name)
Alexander Perez *
(Printed Name/Signature)

Please enter your password below and click Save to update your response. Please be aware that typing in your password acts as your electronic signature, which is just as legal and binding as an original signature. (See Electronic Signatures in Global and National Commerce Act for more information.)

- To take exception:
1) Click Take Exception.
2) Create a Word document detailing your exceptions.
3) Upload exceptions as an attachment to your offer on BidSync's system.

By completing this form, your bid has not yet been submitted. Please click on the place offer button to finish filling out your bid.

Username fpisecurity

Password *

Save

[Take Exception](#)

[Close](#)

* Required fields



Tab 8

Class B Security Agency License

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

**ADAM H. PUTNAM
COMMISSIONER**

DIVISION OF LICENSING

04/02/15
DATE ISSUED

12/15/17
DATE OF EXPIRATION

B 0001169
LICENSE NUMBER

**FLORIDA PATROL INVESTIGATORS, INC.
DBA FPI SECURITY SVCES.**

1770 WEST 38 PLACE
HIALEAH, FL 33012

PEREZ, ALEXANDER ANDRES, PRESIDENT

THE *SECURITY AGENCY* NAMED ABOVE IS LICENSED AND REGULATED UNDER THE PROVISIONS OF
CHAPTER 493, FLORIDA STATUTES.



**ADAM H. PUTNAM
COMMISSIONER**



SECURITY SERVICES

FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

**ADAM H. PUTNAM
COMMISSIONER**

DIVISION OF LICENSING

04/07/15 DATE ISSUED	01/03/17 DATE OF EXPIRATION	DS2700001 LICENSE NUMBER
--------------------------------	---------------------------------------	------------------------------------

FLORIDA PATROL INVESTIGATORS, INC
1774 WEST 38 PLACE
HIALEAH, FL 33012

THE *SECURITY OFFICER* SCHOOL OR TRAINING FACILITY NAMED ABOVE IS LICENSED AND REGULATED UNDER THE PROVISIONS OF CHAPTER 493, FLORIDA STATUTES.

**ADAM H. PUTNAM
COMMISSIONER**





State of Florida Department of State

I certify from the records of this office that FPI SECURITY SERVICES, INC. is a corporation organized under the laws of the State of Florida, filed on November 5, 2004, effective November 4, 2004.

The document number of this corporation is P04000151888.

I further certify that said corporation has paid all fees due this office through December 31, 2016, that its most recent annual report/uniform business report was filed on April 15, 2016, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Fourth day of August, 2016*



Ken Detjen
Secretary of State

TrackingNumber: CU0209691891

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



Tab 9

Local Business Tax Receipts & Certifications

005203

Local Business Tax Receipt
 Miami-Dade County, State of Florida
 -THIS IS NOT A BILL - DO NOT PAY



6543996

BUSINESS NAME/LOCATION
 FPI SECURITY SERVICES INC
 1776 W 38 PL
 HIALEAH FL 33012

RECEIPT NO.
RENEWAL
6814579

EXPIRES
SEPTEMBER 30, 2017
 Must be displayed at place of business
 Pursuant to County Code
 Chapter 8A -- Art. 9 & 10

OWNER
 FPI SECURITY SERVICES INC
 Employee(s) 144

SEC. TYPE OF BUSINESS
 213 GUARD PATROL AGENCY
 B0001169

PAYMENT RECEIVED
BY TAX COLLECTOR
 \$648.00 09/26/2016
 CHECK21-16-130798

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-276.

For more information, visit www.miamidade.gov/taxcollector

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

DBA:
Business Name: FPI SECURITY SERVICES INC

Receipt #: 319-3541
Business Type: ALL OTHERS (PRIVATE INVESTIGATOR)

Owner Name: ALEXANDER PEREZ
Business Location: 1770 W 38 PL
MIAMI DADE COUNTY
Business Phone: 305-827-4300

Business Opened: 06/09/2009
State/County/Cert/Reg: A0001701
Exemption Code:

Rooms

Seats

Employees

4

Machines

Professionals

For Vending Business Only

Number of Machines:				Vending Type:		
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
30.00	3.00	0.00	0.00	0.00	0.00	33.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT

WHEN VALIDATED

This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

Mailing Address:

ALEXANDER PEREZ
1776 W 38 PL
HIALEAH, FL 33012

Receipt # 15B-16-00000068
Paid 11/15/2016 3.00

2016 - 2017



SECURITY SERVICES

Tab 10 Additional Information



City of Pembroke Pines



Frank C. Ortis, Mayor
Carl Shechter, Vice-Mayor
Charles F. Dodge, City Manager

Angelo Castillo, Commissioner
Jay Schwartz, Commissioner
Iris A. Siple, Commissioner

November 29, 2016

RFQ # PSPW-16-17

Addendum# 1
City of Pembroke Pines
RFQ # PSPW-16-17
Security Guard Services

A) ADDITIONAL INFORMATION

The following documents are included with this Addendum:

- Attachment L – Agreement with Bayus Security Services
- Attachment M – Agreement with Dalama Protection

B) REVISION TO BONDING REQUIREMENTS

- A Proposal Security / Bid Bond, as requested in Section 4.1, is no longer required for this project.
- A Payment and Performance Bond, as requested in Section 4.2, is no longer required for this project.

Mark Gomes
Purchasing Manager
City of Pembroke Pines

AGENCY CUSTOMER ID: City of Pembroke Pines, FL

LOC #: All



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Comprehensive Insurance Underwriter		NAMED INSURED FPI Security Services Inc	
POLICY NUMBER Various - See Page 1 of 2		1784 West 38th Place	
CARRIER Various - See Page 1 of 2		NAIC CODE	Hialeah, FL 33012
		EFFECTIVE DATE:	

ADDITIONAL REMARKS

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: Below FORM TITLE: See Below**

Commercial General Liability - Occurrence Form - Per Project Aggregate
 Assault & Battery (Included - "Reasonable Force" EGC 04 562 10 02)
 False Arrest & Sexual Abuse - (Included - CG 00 01 10 01)
 Care Custody & Control (Included EGC 04 564 04 15)
 Lost Key (Included EGC 04 561 04 15)
 City of Pembroke Pines is Additional Insured (Included - ECG 20 596 04 12)
 Additional Insured Primary & Non-Contributory wording (Included - ECG 24 520 08 05)
 Waiver of Subrogation in favor of Pembroke Pines (Included - ECG 24 522 04 02 - Enhanced wording ECG 04 622 03 09)
 Policy contains "Severability of Interest" / "Cross Liability" (Included - CG 00 01 10 01)
 without (no) obligation for premium payment by the CITY

Business Auto Liability
 Covered Auto Symbol (1) Any Auto
 Includes Covered Auto Symbol (8) Hired Autos & Covered Auto Symbol (9) Non-Owned Autos

Professional Liability / Errors & Omissions Insurance
 Commercial General Liability (Included EGC 04 566 12 15)

NO ADDITIONAL WORDING FOLLOWS

**SAMPLE
INSURANCE
CERTIFICATE
ORIGINAL TO
BE PROVIDED
UPON BID
ACCEPTANCE**

Supplier: **FPI Security Services**



City of Pembroke Pines

Attachment A

CONTACT INFORMATION FORM

IN ACCORDANCE WITH “RFP # PSPW-16-17” dated **October 25, 2016** titled “**Security Guard Services** attached hereto as a part hereof, the undersigned submits the following:

A) Contact Information

The Contact information form shall be electronically signed by one duly authorized to do so, and in case signed by a deputy or subordinate, the principal's properly written authority to such deputy or subordinate must accompany the proposal. This form must be completed and submitted through www.bidsync.com as part of the bidder's submittal. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

COMPANY INFORMATION:

COMPANY: **FPI Security Services, Inc.**

STREET ADDRESS: **1776 West 38 Place**

CITY, STATE & ZIP CODE: **Hialeah, FL 33012**

PRIMARY CONTACT FOR THE PROJECT:

NAME: **Daniel Gonzalez** TITLE: **Vice President**

E-MAIL: **dgonzalez@fpisecurity.com**

TELEPHONE: **305-827-4300** FAX: **305-826-7741**

AUTHORIZED APPROVER:

NAME: **Alexander Perez** TITLE: **President**

E-MAIL: **alex@fpisecurity.com**

TELEPHONE: **305-827-4300** FAX: **305-826-7741**

SIGNATURE: **Alexander Perez**

B) Proposal Checklist

Is a copy of the Proposer's Class “B”, Security Agency License, or Class “BB” Security Agency Branch Office License, issued by the State of Florida, Division of Licensing included in this package? Yes

Is a Proposal Security in the form of a certified check, cashiers check or Bid Bond, in the amount of \$10,000 included in this package? Yes

C) Sample Proposal Form

The following sample price proposal is for information only. The vendor must provide their pricing through the designated lines items listed on the BidSync website.

Item#	Item Description	Estimated Hours Per Year	Cost Per Hour
1)	Unarmed Guard	23,088	Price to be Submitted Via BidSync
2)	Armed Guard	4,368	Price to be Submitted Via BidSync
3)	Site Supervisor	0	Price to be Submitted Via BidSync
4)	Golf Cart - Marked/Lighted (Without Guard)	4,368	Price to be Submitted Via BidSync
5)	Patrol Car - Marked/Lighted (Without Guard)	8,736	Price to be Submitted Via BidSync

Supplier: **FPI Security Services**



City of Pembroke Pines

Attachment C

NON-COLLUSIVE AFFIDAVIT

BIDDER is the **Owner**,

(Owner, Partner, Officer, Representative or Agent)

BIDDER is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

Such Bid is genuine and is not a collusive or sham Bid;

Neither the said BIDDER nor any of its officers, partners, owners, agents, representative, employees or parties in interest, including this affidavit, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other BIDDER, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted; or to refrain from bidding in connection with such Contract; or have in any manner, directly or indirectly, sought by agreement or collusion, or communications, or conference with any BIDDER, firm, or person to fix the price or prices in the attached Bid or any other BIDDER, or to fix any overhead, profit, or cost element of the Bid Price or the Bid Price of any other BIDDER, or to secure through any collusion conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Contract;

The price of items quoted in the attached Bid are fair and proper and are not tainted by collusion, conspiracy, connivance, or unlawful agreement on the part of the BIDDER or any other of its agents, representatives, owners, employees or parties in interest, including this affidavit.

Printed Name/Signature **Alexander Perez**

Title **President**

Name of Company **FPI Security Services, Inc.**

Supplier: FPI Security Services



City of Pembroke Pines

Attachment D

SWORN STATEMENT ON PUBLIC ENTITY CRIMES UNDER FLORIDA STATUTES CHAPTER 287.133(3)(a).

1. This sworn statement is submitted **FPI Security Services, Inc.** (name of entity submitting sworn statement) whose business address is **1776 West 38 Place, Hialeah, FL 33012** and (if applicable) its Federal Employer Identification Number (FEIN) is **37-1499692**. (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: .)
2. My name is **Alexander Perez** and my
(Please print name of individual signing)

relationship to the entity named above is **President**.
3. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid, proposal, reply, or contract for goods or services, any lease for real property, or any contract for the construction or repair of a public building or public work, involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
4. I understand that a "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
5. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime: or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The Cityship by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
6. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any

natural person or any entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts let by a public entity, or which otherwise transacts or applies to transact business with a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

7. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. **(Please indicate which statement applies.)**

A) Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

B) The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND **(Please indicate which additional statement applies.)**

B1) There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. **(Please attach a copy of the final order.)**

B2) The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. **(Please attach a copy of the final order.)**

B3) The person or affiliate has not been placed on the convicted vendor list. **(Please describe any action taken by or pending with the Department of General Services.)**

Alexander Perez
Bidder's Name/Signature

FPI Security Services
Company

12-13-2016
Date

Supplier: FPI Security Services



City of Pembroke Pines

Attachment E

LOCAL VENDOR PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

LOCAL PREFERENCE

The evaluation of competitive bids is subject to section 35.36 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation. A local business shall be defined as:

1. "Local Pembroke Pines Vendor" shall mean a business entity which has maintained a permanent place of business with full-time employees within the City limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the City of Pembroke Pines.

OR;

2. "Local Broward County Vendor" shall mean or business entity which has maintained a permanent place of business with full-time employees within the Broward County limits for a minimum of one (1) year prior to the date of issuance of a bid or proposal solicitation. The permanent place of business may not be a post office box. The business location must actually distribute goods or services from that location. In addition, the business must have a current business tax receipt from the Broward County or the city within Broward County where the business resides.

A preference of five percent (5%) of the total evaluation point, or five percent (5%) of the total price, shall be given to the **Local Pembroke Pines Vendor(s)**; A preference of two and a half percent (2.5%) of the total evaluation point for local, or two and a half percent (2.5%) of the total price, shall be given to the **Local Broward County Vendor(s)**.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

LOCAL PREFERENCE CERTIFICATION:

- Place a check mark here only if affirming bidder meets requirements above as a Local Pembroke Pines Vendor.
In addition, the business must attach a current business tax receipt from the City of Pembroke Pines along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
- Place a check mark here only if affirming bidder meets requirements above as a Local Broward County Vendor.
In addition, the business must attach a current business tax receipt from the Broward County or the city within Broward County where the business resides along with any previous business tax receipts to indicate that the business entity has maintained a permanent place of business for a minimum of one (1) year.
- Place a check mark here only if affirming bidder does not meet the requirements above as a Local Vendor.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for Local Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for Local Vendor Preference based on their sub-contractors' qualifications.

COMPANY NAME: FPI Security Services, Inc.

PRINTED NAME / AUTHORIZED SIGNATURE: **Alexander Perez**

Supplier: FPI Security Services



City of Pembroke Pines

Attachment F

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION

SECTION 1 GENERAL TERM

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE

The evaluation of competitive bids is subject to section 35.37 of the City's Procurement Procedures which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to veteran owned small businesses. To satisfy this requirement, the vendor shall affirm in writing its compliance with the following objective criteria as of the bid or proposal submission date stated in the solicitation. A veteran owned small business shall be defined as:

1. "Veteran Owned Small Business" shall mean a business entity which has received a "Determination Letter" from the United States Department of Veteran Affairs Center for Verification and Evaluation notifying the business that they have been approved as a Veteran Owned Small Business (VOSB).

A preference of two and a half percent (2.5%) of the total evaluation point, or two and a half percent (2.5%) of the total price, shall be given to the **Veteran Owned Small Business (VOSB)**. This shall mean that if a **VOSB** submits a bid/quote that is within 2.5% of the lowest price submitted by any vendor, the **VOSB** shall have an option to submit another bid which is at least 1% lower than the lowest responsive bid/quote. If the **VOSB** submits a bid which is at least 1% lower than that lowest responsive bid/quote, then the award will go to the **VOSB**. If not, the award will be made to the vendor that submits the lowest responsive bid/quote. If the lowest responsive and responsible bidder is a "**Local Pembroke Pines Vendor**" (**LPPV**) or a "**Local Broward County Vendor**" (**LBCV**) as established in Section 35.36 of the City's Code of Ordinances, entitled "Local Vendor Preference", then the award will be made to that vendor and no other bidders will be given an opportunity to submit additional bids as described herein.

If there is a **LPPV**, a **LBCV**, and a **VOSB** participating in the same bid solicitation and all three vendors qualify to submit a second bid, the **LPPV** will be given first option. If the **LPPV** cannot beat the lowest bid received by at least 1%, an opportunity will be given to the **LBCV**. If the **LBCV** cannot beat the lowest bid by at least 1%, an opportunity will be given to the **VOSB**. If the **VOSB** cannot beat the lowest bid by at least 1%, then the bid will be awarded to the lowest bidder.

If multiple **VOSBs** submit bids/quotes which are within 2.5% of the lowest bid/quote and there are no **LPPV** or **LBCV** as described in Section 35.36 of the City's Code of Ordinance, entitled "Local Vendor Preference", then all **VOSBs** will be asked to submit a **Best and Final Offer (BAFO)**. The award will be made to the **VOSB** submitting the lowest **BAFO** providing that that **BAFO** is at least 1% lower than the lowest bid/quote received in the original solicitation. If no **VOSB** can beat the lowest bid/quote by at least 1%, then the award will be made to the lowest responsive bidder.

COMPARISON OF QUALIFICATIONS

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the city from giving any other preference permitted by law instead of the preferences granted, nor prohibit the city to select the bid or proposal which is the most responsible and in the best interests of the city.

SECTION 2 AFFIRMATION

VETERAN OWNED SMALL BUSINESS (VOSB) PREFERENCE CERTIFICATION:

Place a check mark here only if affirming bidder meets requirements above as a Veteran Owned Small Business.
In addition, the bidder must attach the "Determination Letter" from the U.S. Dept. of Veteran Affairs Center.

Place a check mark here only if affirming bidder does not meet the requirements above as a VOSB.

Failure to complete this certification at this time (by checking either of the boxes above) shall render the vendor ineligible for VOSB Preference. This form must be completed by/for the proposer; the proposer WILL NOT qualify for VOSB Preference based on their sub-contractors' qualifications.

COMPANY NAME: **FPI Security Services, Inc.**

PRINTED NAME / AUTHORIZED SIGNATURE: **Alexander Perez**

Supplier: FPI Security Services



City of Pembroke Pines

Attachment G

EQUAL BENEFITS CERTIFICATION FORM FOR DOMESTIC PARTNERS AND ALL MARRIED COUPLES

Except where federal or state law mandates to the contrary, a Contractor awarded a Contract pursuant to a competitive solicitation shall provide benefits to Domestic Partners and spouses of its employees, irrespective of gender, on the same basis as it provides benefits to employees' spouses in traditional marriages.

The Contractor shall provide the City and/or the City Manager or his/her designee, access to its records for the purpose of audits and/or investigations to ascertain compliance with the provisions of this section, and upon request shall provide evidence that the Contractor is in compliance with the provisions of this section upon each new bid, contract renewal, or when the City Manager has received a complaint or has reason to believe the Contractor may not be in compliance with the provisions of this section. Records shall include but not be limited to providing the City and/or the City Manager or his/her designee with certified copies of the Contractor's records pertaining to its benefits policies and its employment policies and practices.

The Contractor must conspicuously make available to all employees and applicants for employment the following statement:

“During the performance of a contract with the City of Pembroke Pines, Florida, the Contractor will provide Equal Benefits to its employees with spouses, as defined by Section 35.39 of the City’s Code of Ordinances, and its employees with Domestic Partners and all Married Couples”.

The posted statement must also include a City contact telephone number and email address which will be provided to each contractor when a covered contract is executed.

SECTION 1 DEFINITIONS

1. **Benefits** means the following plan, program or policy provided or offered by a contractor to its employees as part of the employer's total compensation package which may include but is not limited to sick leave, bereavement leave, family medical leave, and health benefits.
2. **Cash Equivalent** mean the amount of money paid to an employee with a domestic partner or spouse in lieu of providing benefits to the employee's domestic partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee for his or her spouse from a traditional marriage.
3. **Covered Contract** means a contract between the City and a contractor awarded subsequent to the date when this section becomes effective valued at over \$25,000 or the threshold amount required for competitive bids as required in section 35.18(A) of the Procurement Code.
4. **Domestic Partner** shall mean any two (2) adults of the same or different sex who have registered as domestic partners with a governmental body pursuant to state or local law authorizing such registration, or with an internal registry maintained by the employer of at least one of the domestic partners. A contractor may institute an internal registry to allow for the provision of equal benefits to employees with domestic partners who do not register their partnerships pursuant to a governmental body authorizing such registration, or who are

located in a jurisdiction where no such governmental domestic partnership registry exists. A contractor that institutes such registry shall not impose criteria for registration that are more stringent than those required for domestic partnership registration by the City of Pembroke Pines.

5. **Equal benefits** means the equality of benefits between employees with spouses and/or dependents of spouses and employees with domestic partners and/or dependents of domestic partners, and/or between spouses of employees and/or dependents of spouses and domestic partners of employees and/or dependents of domestic partners.
6. **Spouse** means one member of a married pair legally married under the laws of any state within the United States of America or any other jurisdiction under which such marriage is legally recognized, irrespective of gender.
7. **Traditional marriage** means a marriage between one man and one woman.

SECTION 2 CERTIFICATION OF CONTRACTOR

The firm providing a response, by virtue of the signature below, certifies that it is aware of the requirements of Section 35.39 "City Contractors providing Equal Benefits for Domestic Partners and all Married Couples" of the City's Code of Ordinances, and certifies the following (**Check only one box below**):

- A. Contractor currently complies with the requirements of this section; or
- B. Contractor will comply with the conditions of this section at the time of contract award; or
- C. Contractor will not comply with the conditions of this section at the time of contract award:
or
- D. Contractor does not comply with the conditions of this section because of the following allowable exemption (**Check only one box below**):
1. The Contractor does not provide benefits to employees' spouses in traditional marriages;
2. The Contractor provides an employee the cash equivalent of benefits because the Contractor is unable to provide benefits to employees' Domestic Partners or spouses despite making reasonable efforts to provide them. To meet this exception, the Contractor shall provide a notarized affidavit that it has made reasonable efforts to provide such benefits. The affidavit shall state the efforts taken to provide such benefits and the amount of the cash equivalent. Cash equivalent means the amount of money paid to an employee with a Domestic Partner or spouse rather than providing benefits to the employee's Domestic Partner or spouse. The cash equivalent is equal to the employer's direct expense of providing benefits to an employee's spouse;
3. The Contractor is a religious organization, association, society, or any non-profit charitable or educational institution or organization operated supervised or controlled by or in conjunction with a religious organization, association, or society;
4. The Contractor is a governmental agency;

The certification shall be signed by an authorized officer of the Contractor. Failure to provide such certification (by checking the appropriate boxes above along with completing the information below) shall result in a Contractor being deemed non-responsive.

COMPANY NAME: **FPI Security Services, Inc.**

AUTHORIZED OFFICER NAME / SIGNATURE: **Alexander Perez**

Supplier: FPI Security Services



City of Pembroke Pines

Attachment H

PROPOSER'S QUALIFICATIONS STATEMENT

PROPOSER shall furnish the following information. Failure to comply with this requirement will render Bid non-responsive and shall cause its rejection. Additional sheets shall be attached as required.

PROPOSER'S Name and Principal Address:

**FPI Security Services, Inc.
1776 West 38 Place
Hialeah, FL 33012**

Contact Person's Name and Title: **Daniel Gonzalez, Vice President**

Contact Person's E-mail Address: **Dgonzalez@fpisecurity.com**

PROPOSER'S Telephone and Fax Number: **305-827-4300, 305-826-7741**

PROPOSER'S License Number: **B0001169**
(Please attach certificate of status, competency, and/or state registration.)

PROPOSER'S Federal Identification Number: **371499692**

Number of years your organization has been in business **35**

State the number of years your firm has been in business under your present business name **12**

State the number of years your firm has been in business in the work specific to this solicitation: **35**

Names and titles of all officers, partners or individuals doing business under trade name:

Alexander Perez President
Daniel Gonzalez Vice President

The business is a: Sole Proprietorship Partnership Corporation

IF USING A FICTITIOUS NAME, SUBMIT EVIDENCE OF COMPLIANCE WITH FLORIDA FICTITIOUS NAME STATUTE. (ATTACH IN PROPOSER EXHIBIT SECTION)

Under what former name has your business operated? Include a description of the business. Failure to include such information shall be deemed to be intentional misrepresentation by the City and shall render the proposer RFP submittals non-responsive.

Florida Patrol Investigators- Same business operations just name change.

At what address was that business located?

1776 West 38 Place

Hialeah, FL 33012

Name, address, and telephone number of surety company and agent who will provide the required bonds on this contract:

N/A

Have you ever failed to complete work awarded to you. If so, when, where and why?

No

Have you personally inspected the proposed WORK and do you have a complete plan for its performance?

Yes

Will you subcontract any part of this WORK? If so, give details including a list of each sub-contractor(s) that will perform work in excess of ten percent (10%) of the contract amount and the work that will be performed by each subcontractor (s).

No. All work will be conducted by FPI Security Services.

The foregoing list of subcontractor(s) may not be amended after award of the contract without the prior written approval of the Contract Administrator, whose approval shall not be reasonably withheld.

List and describe all bankruptcy petitions (voluntary or involuntary) which have been filed by or against the Proposer, its parent or subsidiaries or predecessor organizations during the past five (5) years. Include in the description the disposition of each such petition.

N/A

List and describe all successful Bond claims made to your surety (ies) during the last five (5) years. The list and descriptions should include claims against the bond of the Proposer and its predecessor organization(s).

None

List all claims, arbitrations, administrative hearings and lawsuits brought by or against the Proposer or its predecessor organizations(s) during the last (10) years. The list shall include all case names; case, arbitration or hearing identification numbers; the name of the project over which the dispute arose; and a description of the subject matter of the dispute.

None.

List and describe all criminal proceedings or hearings concerning business related offenses in which the Proposer, its principals or officers or predecessor organization(s) were defendants.

None.

Has the Proposer, its principals, officers or predecessor organization(s) been CONVICTED OF A Public Entity Crime, debarred or suspended from bidding by any government entity? If so, provide details.

No

Are you an Original provider sales representative distributor, broker, manufacturer other, of the commodities/services proposed upon? If other than the original provider, explain below.

N/A

Have you ever been debarred or suspended from doing business with any governmental agency? If yes, please explain:

No

Describe the firm's local experience/nature of service with contracts of similar size and complexity, in the previous three (3) years:

FPI Security Services has performed services for multiple municipalities such as City of Fort Lauderdale, City of Coral Gables, and City of Hialeah. We currently service Century Village which is also much larger in scope.

The PROPOSER acknowledges and understands that the information contained in response to this Qualification Statement shall be relied upon by CITY in awarding the contract and such information is warranted by PROPOSER to be true. The discovery of any omission or misstatement that materially affects the PROPOSER'S qualifications to perform under the contract shall cause the CITY to reject the Bid, and if after the award, to cancel and terminate the award and/or contract.

FPI Security Services, Inc.

(Company Name)

Alexander Perez

(Printed Name/Signature)

Supplier: FPI Security Services**REFERENCES FORM**

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: **City of Fort Lauderdale**

Address: **100 N. Andrews Avenue**

City/State/Zip: **Fort Lauderdale, FL 33301**

Contact Name: **Reina Gonzalez** Title: **Facility Director**

E-Mail Address: **Rgonzalez@fortlauderdale.com**

Telephone: **954-828-5139** Fax: **954-828-6033**

Project Information:

Name and location of the project: **Fort Lauderdale- Fiveash and Peele Dixie**

Nature of the firm's responsibility on the project: **Provide armed security officer to protect water treatment facilities.**

Project duration: **5 years** Completion (Anticipated) Date: **12/2016**

Size of project: **252 Hours Weekly** Cost of project: **\$911,00.00**

Work for which staff was responsible: **Protection of city infrastructure**

Contract Type: **Security Services**

The results/deliverables of the project: **No serious incidents in 5 years**

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: **City of Coral Gables**

Address: **2800 SW 72 Avenue**

City/State/Zip: **Miami, FL 33134**

Contact Name: **Ralph Rodriguez** Title: **Facilities Director**

E-Mail Address: **Rrodriguez1@coralgables.com**

Telephone: **305-460-5014** Fax: **305-460-5595**

Project Information:

Name and location of the project: **Citywide Security Services**

Nature of the firm's responsibility on the project: **Provide security services at City Hall, parking garages, passport facility, parks, public works department, city events, and other city facilities.**

Project duration: **2 years** Completion (Anticipated) Date: **11/2018**

Size of project: **700 Hours Weekly** Cost of project: **\$2,900,000.00**

Work for which staff was responsible: **Citywide security services**

Contract Type: **Security Services**

The results/deliverables of the project: **No serious incidents**

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency: **City of Hialeah**

Address: **83 East 5 Street**

City/State/Zip: **Hialeah, FL 33012**

Contact Name: **William Guerra** Title: **Chief**

E-Mail Address: **wguerra@hialeahfl.gov**

Telephone: **305-505-0001** Fax: **305-883-6975**

Project Information:

Name and location of the project: **Citywide Firewatch Services**

Nature of the firm's responsibility on the project: **Provide firewatch and security services to buildings and properties that were non-compliant with fire hazard standards.**

Project duration: **7 Years** Completion (Anticipated) Date: **Ongoing**

Size of project: **Varies** Cost of project: **Total- @1,700,000.00**

Work for which staff was responsible: **Firewatch Services**

Contract Type: **Firewatch and Security Services**

The results/deliverables of the project: **No incidents**

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency:

Address:

City/State/Zip:

Contact Name: Title:

E-Mail Address:

Telephone: Fax:

Project Information:

Name and location of the project:

Nature of the firm's responsibility on the project:

Project duration: Completion (Anticipated) Date:

Size of project: Cost of project:

Work for which staff was responsible:

Contract Type:

The results/deliverables of the project:

REFERENCES FORM

Provide specific examples of similar contracts. References should be should be capable of explaining and confirming your firm's capacity to successfully complete the scope of work outlined herein. **This form should be duplicated for each reference and any additional information that would be helpful can be attached.**

Reference Contact Information:

Name of Firm, City, County or Agency:

Address:

City/State/Zip:

Contact Name: Title:

E-Mail Address:

Telephone: Fax:

Project Information:

Name and location of the project:

Nature of the firm's responsibility on the project:

Project duration: Completion (Anticipated) Date:

Size of project: Cost of project:

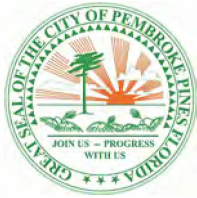
Work for which staff was responsible:

Contract Type:

The results/deliverables of the project:

Contract for RFQ # PSPW-16-17 "Security Guard Services"
with FPI Security Services, Inc.
Exhibit C – "Pricing"

Description	Hourly Rate
Unarmed Guard	\$14.35
Armed Guard	\$14.35
Site Supervisor	\$15.00
Golf Cart - Marked/Lighted	\$0.45
Patrol Car - Marked/Lighted	\$2.25



City of Pembroke Pines, FL

601 City Center Way
Pembroke Pines, FL
33025
www.ppines.com

Agenda Request Form

Agenda Number: 5.

File ID: 17-0223

Type: Bid

Status: Passed

Version: 1

**Agenda
Section:**

In Control: City Commission

File Created: 04/20/2017

Short Title: Award RFQ # PSPW-16-17 "Security Guard Services"
to FPI Security Services, Inc.

Final Action: 05/03/2017

Title: MOTION TO APPROVE THE FINDINGS AND RECOMMENDATION OF THE
EVALUATION COMMITTEE AND TO AWARD RFQ # PSPW-16-17
"SECURITY GUARD SERVICES" TO FPI SECURITY SERVICES, INC. IN
THE ESTIMATED ANNUAL AMOUNT OF \$333,278.40.

***Agenda Date:** 05/03/2017

Agenda Number: 5.

Internal Notes:

Attachments: 1. Draft Contract, 2. Meeting Minutes and Score Summary - Evaluation Committee Meeting (2017-04-18), 3. Meeting Minutes and Score Summary Evaluation Committee Meeting (2017-03-28), 4. PSPW-16-17 - Bid Tabulation, 5. Submittal from FPI Security Services, 6. PSPW-16-17 - Security Guard Services

1 City Commission 05/03/2017 approve

Action Text: This Bid was approve.

Notes:

MOTION TO APPROVE THE FINDINGS AND RECOMMENDATION OF THE EVALUATION COMMITTEE AND TO AWARD RFQ # PSPW-16-17 "SECURITY GUARD SERVICES" TO FPI SECURITY SERVICES, INC. IN THE ESTIMATED ANNUAL AMOUNT OF \$333,278.40.

SUMMARY EXPLANATION AND BACKGROUND:

1. On October 19, 2016, the City Commission authorized the advertisement of RFQ # PSPW-16-17 "Security Guard Services", which was advertised on October 25, 2016.
2. The purpose of this solicitation was to seek hourly rates for Security Guard Services that can be utilized by various departments throughout the City on an as-needed basis.
3. On December 13, 2016, the City opened sixteen (16) proposals and one (1) "No Bid" from the following vendors (listed in order of lowest to highest):

<u>Vendor</u>	<u>Cost</u>
Diamond Investigations and Security	No Bid
Bayus Security Protection, Inc.	\$266,373.12
Blue Shield Security and Protection, Inc.	\$302,764.80
Delad Security, Inc.	\$313,597.44
American Guard Services, Inc.	\$315,862.56
USI Security Services, Inc.	\$316,842.24
Swift Security, Inc.	\$326,277.12
DSI Security Services	\$327,759.12
FPI Security Services, Inc.	\$333,278.40
Security Alliance, LLC	\$333,715.20
Regions Security Services, Inc.	\$336,242.40
Indemnity Security and Investigations, Inc.	\$348,067.20
Northern Security Force	\$349,190.40
Universal Protection Service, LLC	\$350,263.93
Kent Security Services, Inc.	\$372,902.40
G4S Secure Solutions (USA) Inc.	\$434,029.44
Patrol Eagle Protection, LLC	\$599,040.00

Note - The RFQ listed the following estimated hours for the various departments:

<u>Location</u>	<u>Security Type</u>	<u>Annual Est. Hours</u>
Academic Village (Pool & Water Tank)	Unarmed Guard	5616
Pembroke Road Storage Lot	Unarmed Guard	4368
Pines Place	Unarmed Guard	8736
Howard C. Forman Campus	Unarmed Guard	4368
Howard C. Forman Campus	Golf Cart	4368
Broward Correctional Institution Property	Armed Guard	4368
Broward Correctional Institution Property	Patrol Car	8736

However, the Broward Correctional Institution Property was recently sold, and the City no longer needs to provide guard services at this facility. As a result, the estimated annual cost shown above utilizes the per unit pricing from the various vendors, based on the estimated hours needed for the various departments, without the Broward Correctional Institution Property.

4. On March 28, 2017, the City convened an evaluation committee to evaluate the qualifications of the proposers based on the weighted criteria provided for in the RFQ documents and listed below:

- Experience and Ability (25 points)
- Previous Experience (20 points)
- Firm's Understanding and Approach to the Work (25 points)
- Project Cost (25 points)
- Local Vendor Preference/Veteran Owned Small Business Preference (5 points)

5. At the March 28, 2017 meeting, the evaluation committee made a motion, which passed unanimously, to deem the following vendors unresponsive for the various reasons listed below:

<u>Vendor</u>	<u>Did not complete or provide the following</u>
Bayus Security Protection	Attachment D - Sworn Statement on Public Entity Crimes Form
Blue Shield Security & Protection	Class B or Class BB License (Security Agency or Branch Office)
Universal Protection Service	Class B or Class BB License (Security Agency or Branch Office)
Patrol Eagle Protection	Class B or Class BB License (Security Agency or Branch Office)
Swift Security	Previous Experience, Firm's Understanding & Approach to Work

6. In addition, the evaluation committee ranked the remaining vendors as shown below:

<u>Vendor</u>	<u>Rank</u>
FPI Security Services, Inc.	1
American Guard Services, Inc.	2
Delad Security, Inc.	3
USI Security Services, Inc. (United Services Inc.)	4
G4S Secure Solutions (USA) Inc.	5
Kent Security Services, Inc.	6
DSI Security Services	7
Regions Security Services, Inc.	8
Security Alliance, LLC.	9
Indemnity Security & Investigations, Inc.	10
Universal Security Corp. dba Northern Security Force	11

7. After ranking the proposers, the evaluation committee made a motion, which passed unanimously, to short list the top six (6) vendors for presentations at a second meeting.

8. On April 18, 2017, the evaluation committee listened to presentations from the top six (6) vendors and participated in a question and answer session. As a result, the evaluation committee ranked the vendors as shown below:

<u>Vendor</u>	<u>Rank</u>
FPI Security Services, Inc.	1
G4S Secure Solutions (USA) Inc.	2
Kent Security Services, Inc.	3
American Guard Services, Inc.	4

Delad Security, Inc. 5
 USI Security Services, Inc. (United Services Inc.) 6

9. Based on the scoring results, the Evaluation Committee unanimously approved a motion to recommend the City Commission to award RFQ # PSPW-16-17 "Security Guard Services" to the first ranked vendor, FPI Security Services, Inc.

10. In addition, FPI Security Services, Inc. has also completed the Equal Benefits Certification Form and has stated that the "Contractor currently complies with the requirements of this section."

11. The estimated cost shown below utilizes the per unit pricing from FPI Security Services, Inc., with the estimated hours needed for the various departments, however actual usage may vary throughout the year based on increases or decreases in hours needed for departments throughout the City:

<u>Location</u>	<u>Security Type</u>	<u>Annual Est. Hours</u>	<u>Hourly Rates</u>	<u>Annual Est. Amount</u>
Academic Village (Pool & Water Tank)	Unarmed Guard	5616	\$ 14.35	\$ 80,589.60
Pembroke Road Storage Lot	Unarmed Guard	4368	\$ 14.35	\$ 62,680.80
Pines Place	Unarmed Guard	8736	\$ 14.35	\$ 125,361.60
Howard C. Forman Campus	Unarmed Guard	4368	\$ 14.35	\$ 62,680.80
Howard C. Forman Campus	Golf Cart	4368	\$ 0.45	\$ 1,965.60
				\$ 333,278.40

12. In addition, Administration would like to enter into a two year agreement, with two additional two year renewal terms.

13. Request Commission approve the findings and recommendation of the Evaluation Committee and to award RFQ # PSPW-16-17 "Security Guard Services" to FPI Security Services, Inc in the estimated annual amount of \$333,278.40.

FINANCIAL IMPACT DETAIL:

a) **Initial Cost:** Estimated annual cost of \$333,278.40.

b) **Amount budgeted for this item in Account No:** Funds are available in the following accounts, for the remainder of the fiscal year:

- \$16,073.64 in account # 471-536-6010-510-34990 (Contractual Services - Other)
- \$10,715.76 in account # 1-572-7001-34990 (Contractual Services - Other)
- \$41,672.40 in account # 1-554-8002-603-34990 (Contractual Services - Other)
- \$21,489.60 in account # 1-519-6008-34990 (Contractual Services - Other)

c) **Source of funding for difference, if not fully budgeted:** Not Applicable.

d) **5 year projection of the operational cost of the project:** This contract is for an initial two year period commencing on June 1, 2017 through May 30, 2019, with two additional two year renewal terms.

	6/1/17 - 9/30/17	10/1/17 - 9/30/18	10/1/18 - 5/30/19	TBD	TBD
Revenues	\$0	\$0	\$0	\$0	\$0
Expenditures	\$140,787.60	\$333,278.40	\$222,490.80	\$0	\$0
Net Cost	\$140,787.60	\$333,278.40	\$222,490.80	\$0	\$0

e) **Detail of additional staff requirements:** Not Applicable.