

**RESOLUTION NO. 18- 1541**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE AWARD OF A CONTRACT FOR RFP 2018-23, CUSTODIAL SERVICES FOR TOWN FACILITIES TO MIAMI JANITORIAL SUPPLIES, INC. IN AN AMOUNT NOT TO \$1,188,000; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Miami Lakes (the “Town”) requires comprehensive custodial services conducted in a manner that will present and maintain a clean, neat, and professional appearance throughout all Town facilities; and

**WHEREAS**, Section 5(b) of the Town’s Procurement Ordinance 17-203 provides that procurements in excess of \$15,000 shall require the use of competitive sealed bidding; and

**WHEREAS**, in accordance with Section 5 of Town Ordinance 17-203, the Town issued a Request for Proposals (“RFP”) No. 2018-23 on April 2, 2018, for Custodial Services for Town Facilities; and

**WHEREAS**, the RFP was advertised online via two public bidding websites, DemandStar and Public Purchase, and was physically posted in the Government Center Lobby; and

**WHEREAS**, the Town received four (4) proposals by the proposal deadline from Chi-Ada Corporation, Miami Janitorial Supplies, Inc. (“Miami Janitorial”), SFM Services, Inc., and Sunshine Cleaning Systems, Inc.; and

**WHEREAS**, the Town's Procurement Department performed a due diligence review of the proposals for responsiveness and found that all proposals were responsive; and

**WHEREAS**, an Evaluation Committee was appointed comprised of the following individuals: Dario Martinez, Lourdes Rodriguez, Ismael Diaz, and Luis Sanchez; and

**WHEREAS**, the Evaluation Committee recommended awarding two contracts: one to Miami Janitorial to serve as the primary contractor and one to SFM Services, Inc. to serve as the secondary contractor; and

**WHEREAS**, the Town Manager found that SFM Services, Inc.'s proposal price of \$1,749,900.00 was significantly overbudget and not in the best interest of the Town; and

**WHEREAS**, the Town Manager recommends the approval of a contract with Miami Janitorial for Custodial Services for Town Facilities in an amount not to exceed \$1,188,000.00, which includes Miami Janitorial's proposal price of \$1,080,000.00 and a contingency amount of \$108,000.00 for additional services as-needed; and

**WHEREAS**, the Town Council approves the recommendations of the Town Manager and authorizes the Town Manager to enter into a contract with Miami Janitorial for Custodial Services for Town Facilities in an amount not to exceed \$1,188,000.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

**Section 2.**     **Approval of the Contract.** The Town Council hereby approves the award of a contract to Miami Janitorial in substantially the form attached hereto as Exhibit "A"

for Custodial Services for Town Facilities in an amount not to exceed \$1,188,000.00 (hereinafter referred to as "Contract").

**Section 3. Authorization of Town Officials.** The Town Manager, his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Contract.

**Section 4. Authorization of Fund Expenditure.** The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of this Resolution and the Contract.

**Section 5. Execution of the Contract.** The Town Manager is authorized to execute the Contract with Miami Janitorial in an amount not to exceed \$1,188,000.00 and to execute any extension and/or amendments to the Contract, subject to approval as to form and legality by the Town Attorney.

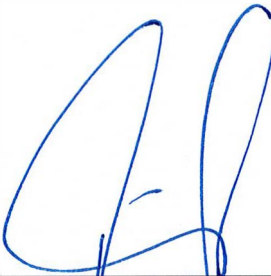
**Section 6. Effective Date.** This Resolution shall take effect immediately upon adoption.

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Passed and adopted this 5<sup>th</sup> day of June 2018.

The foregoing resolution was offered by Councilmember Mestre who moved its adoption. The motion was seconded by Councilmember Collazo and upon being put to a vote, the vote was as follows:

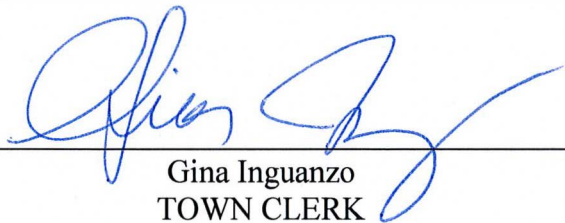
|                                |               |
|--------------------------------|---------------|
| Mayor Manny Cid                | <u>YES</u>    |
| Vice Mayor Frank Mingo         | <u>YES</u>    |
| Councilmember Luis Collazo     | <u>YES</u>    |
| Councilmember Tim Daubert      | <u>YES</u>    |
| Councilmember Ceasar Mestre    | <u>YES</u>    |
| Councilmember Nelson Rodriguez | <u>ABSENT</u> |
| Councilmember Marilyn Ruano    | <u>YES</u>    |



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Manny Cid  
MAYOR

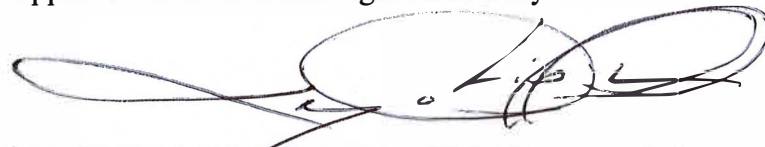
Attest:



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Gina Inguanzo  
TOWN CLERK

Approved as to form and legal sufficiency:



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Raul Gastesi, Jr.  
Gastesi & Associates, P.A.  
TOWN ATTORNEY

# **EXHIBIT A**

Agreement  
between the  
Town of Miami Lakes  
and  
**Miami Janitorial Supplies, Inc.**  
for  
Custodial Services for Town Facilities, RFP 2018-23