

**RESOLUTION NO. 22-1830**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE AWARD OF A CONTRACT FOR ITB 2022-06, REPLACEMENT OF OPERABLE WALL AT THE MARY COLLINS COMMUNITY CENTER TO SSE & ASSOCIATES, INC. IN AN AMOUNT NOT TO EXCEED \$48,774; APPROVING THE TRANSFER OF FUNDS FROM THE CONTINGENCY RESERVE LINE-ITEM INTO 3077237-563000; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 2, Article V, Division 2, Section 2-157 of the Town Code provides that procurements in excess of \$15,000 shall require the use of competitive sealed bidding; and

**WHEREAS**, in accordance with Chapter 2, Article V, Division 2, Section 2-157 of the Town Code, the Town issued Invitation to Bid (“ITB”) No. 2022-06 on February 9, 2022, Replacement of Operable Wall at the Mary Collins Community Center; and

**WHEREAS**, the ITB was advertised online via two public bidding websites, DemandStar and Public Purchase, and was physically posted in the Government Center Lobby; and

**WHEREAS**, the Town received one (1) bid by the bid deadline from SSE & Associates, Inc. (“SSE”); and

**WHEREAS**, based on due diligence, Procurement determined that SSE was the lowest responsive and responsible bidder; and

**WHEREAS**, Procurement recommended awarding a contract to SSE in an amount not to exceed \$48,774; and

**WHEREAS**, it is also recommended transferring funds from the Contingency Reserve line-item into 3077237-56300 to fully fund this Project; and

**WHEREAS**, the Town Manager concurs with Procurement's recommendation and recommends the Town Council authorize the award of a contract to SSE for the Replacement of Operable Wall at the Mary Collins Community Center project in an amount not to exceed \$48,774 and recommends a transfer of funds from the Contingency Reserve line-item into 3077237-56300 to fully fund this Project; and

**WHEREAS**, the Town Council approves the recommendations of the Town Manager and authorizes the Town Manager to enter into a contract with SSE for the Replacement of Operable Wall at the Mary Collins Community Center project and approves the transfer of funds from the Contingency Reserve line-item into 3077237-56300 to fully fund this Project.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

**Section 2. Approval of the Contract.** The Town Council hereby approves the award of a contract to SSE & Associates, Inc. in substantially the form attached hereto as Exhibit "A" for the Replacement of Operable Wall at the Mary Collins Community Center project in an amount not to exceed \$48,774 (hereinafter referred to as "Contract").

**Section 3.**     **Approval of Funds Transfer.** The Town Council hereby approves the transfer of funds from the Contingency Reserve line-item into 3077237-56300 to fully fund the Replacement of the Operable Wall at the Mary Collins Community Center project.

**Section 4.**     **Authorization of Town Officials.** The Town Manager, his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Contract.

**Section 5.**     **Authorization of Fund Expenditure.** The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of this Resolution and the Contract.

**Section 6.**     **Execution of the Contract.** The Town Manager is authorized to execute the Contract with SSE & Associates, Inc. in an amount not to exceed \$48,774 and to execute any extension and/or amendments to the Contract, subject to approval as to form and legality by the Town Attorney.

**Section 7.**     **Effective Date.** This Resolution shall take effect immediately upon adoption.

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Passed and adopted this 12th day of April 2022.

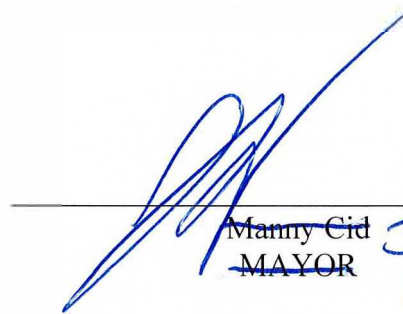
The foregoing resolution was offered by Councilmember Alvarez who moved its adoption. The motion was seconded by Vice Mayor Rodriguez and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	Absent
Vice Mayor Jeffrey Rodriguez	Yes
Councilmember Carlos O. Alvarez	Yes
Councilmember Luis E. Collazo	Yes
Councilmember Joshua Dieguez	Absent
Councilmember Tony Fernandez	Yes
Councilmember Marilyn Ruano	Yes

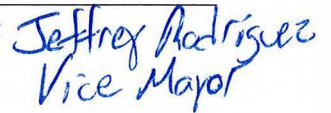
Attest:



Gina M. Inguanzo / Victoria Martinez  
TOWN CLERK / Deputy Town Clerk



Manny Cid  
MAYOR



Jeffrey Rodriguez  
Vice Mayor

Approved as to form and legal sufficiency:



Raul Gastesi, Jr.  
Gastesi, Lopez, and Mestre, PLLC  
TOWN ATTORNEY

# **EXHIBIT A**

Agreement  
between the  
Town of Miami Lakes  
and  
**SSE & Associates, Inc.**  
for  
Replacement of Operable Wall at the Mary Collins Community  
Center  
ITB 2022-06