

RESOLUTION NO. 22-1842

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE AWARD OF A CONTRACT FOR RFP 2022-18, PARKS AND FACILITIES RESERVATION SOFTWARE SOLUTION TO CIVICPLUS, LLC IN AN AMOUNT NOT TO EXCEED BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 2, Article V, Division 2, Section 2-157 of the Town Code provides that procurements more than \$15,000 shall require the use of competitive sealed bidding; and

WHEREAS, in accordance with Chapter 2, Article V, Division 2, Section 2-155 of the Town Code, the Town issued Request for Proposal (“RFP”) No. 2022-15 on March 21, 2022, Tennis & Pickleball Program; and

WHEREAS, the RFP was advertised online via two (2) public bidding websites, DemandStar and Public Purchase, and was physically posted in the Government Center Lobby; and

WHEREAS, the Town received two (2) proposals by the proposal deadline from the following:

- 1) CivicPlus, LLC
- 2) Tyler Technologies, Inc.; and

WHEREAS, An Evaluation Committee (“Committee”) was appointed, comprising of:

- 1) Jeremy Bajdaun, Director of Parks and Recreation, Town of Miami Lakes
- 2) Jessica Ferralls, Office Specialist, Town of Miami Lakes
- 3) Daniel Angel, Building Director, Town of Miami Lakes
- 4) Ismael Diaz, Chief Financial Officer, Town of Miami Lakes; and

WHEREAS, the Committee met on April 28, 2022, to evaluate and establish a ranking of the responsive proposals; and

WHEREAS, the Committee recommended entering into negotiations with CivicPlus, LLC, the highest-ranked proposer for the award of the contract; and

WHEREAS, the Town Manager recommends awarding a contract to CivicPlus, LLC contingent upon successful negotiations for the Parks and Facilities Reservation Software Solution in an amount not to exceed budgeted funds; and

WHEREAS, the Town Council approves the recommendations of the Town Manager and authorizes the Town Manager to enter into negotiations and execute a contract upon mutual agreement with CivicPlus, LLC for the Parks and Facilities Reservation Software Solution in an amount not to exceed budgeted funds.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Approval of the Contract.** The Town Council hereby approves the award of a contract upon mutual agreement to CivicPlus, LLC in substantially the form attached hereto as Exhibit “A” for the Parks and Facilities Reservation Software Solution in an amount not to exceed budgeted funds (hereinafter referred to as “Contract”).

Section 3. **Authorization of Town Officials.** The Town Manager, his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Contract.

Section 4. **Authorization of Fund Expenditure.** The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of this Resolution and the Contract.

Section 5. **Execution of the Contract.** The Town Manager is authorized to execute the Contract upon mutual agreement with CivicPlus, LLC in an amount not to exceed budgeted funds and to execute any extension and/or amendments to the Contract, subject to approval as to form and legality by the Town Attorney.

Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

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Passed and adopted this 14th day of June 2022.

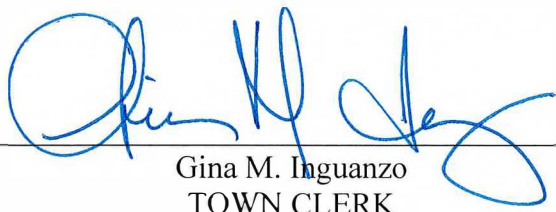
The foregoing resolution was offered by Councilmember Diegeuz who moved its adoption. The motion was seconded by Councilmember Collazo and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	Yes
Vice Mayor Jeffrey Rodriguez	Yes
Councilmember Carlos O. Alvarez	Absent
Councilmember Luis E. Collazo	Yes
Councilmember Joshua Diegeuz	Yes
Councilmember Tony Fernandez	Absent
Councilmember Marilyn Ruano	Yes



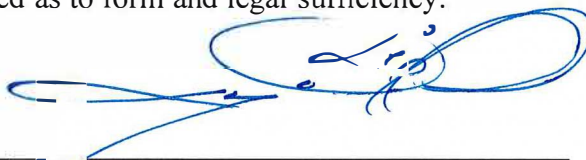
Manny Cid
MAYOR

Attest:



Gina M. Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:



Raul Gastesi, Jr.
Gastesi, Lopez, and Mestre, PLLC
TOWN ATTORNEY

EXHIBIT A

Agreement
between the
Town of Miami Lakes
and
CivicPlus, LLC
for
Parks and Facilities Reservation Software Solution
RFP 2022-18