

RESOLUTION NO. 22-1874

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE SHORTLIST ESTABLISHED BY THE AUDITOR SELECTION COMMITTEE AND APPROVING THE COMMITTEE'S RECOMMENDATION TO AWARD RFP 2022-30, INDEPENDENT AUDITING SERVICES TO ONE OF THE THREE HIGHEST RANKED FIRMS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 2, Article V, Division 2, Section 2-157 of the Town Code provides that procurements more than \$15,000 shall require the use of competitive sealed bidding; and

WHEREAS, in accordance with Chapter 2, Article V, Division 2, Section 2-157 of the Town Code, the Town issued Request for Proposal ("RFP") No. 2022-30 for Independent Auditing Services to secure an independent auditing firm for annual examination of the Town's financial statements; and

WHEREAS, the RFP was advertised online via two public bidding websites, DemandStar and Public Purchase, and was physically posted in the Government Center Lobby; and

WHEREAS, the Town received four (4) bids from the following:

- 1) Caballero Fierman Llerena + Garcia, LLP ("CFLG")
- 2) Garcia, Espinosa, Miyares, Rodriguez, Trueba, and Co. LLP ("GEMRT")
- 3) Keefe McCullough ("Keefe")
- 4) MARCUM

WHEREAS, in accordance with Florida Statute 218.391, the Town Council appointed an Auditor Selection Committee via Resolution No. 22-1860 (the "Committee"); and

WHEREAS, the Committee evaluated and ranked the proposals in accordance with criteria identified in the solicitation and established a list of at least three (3) firms in accordance with Florida Statute 218.391(3)(e), (the “Shortlist”); and

WHEREAS, the three highest ranked firms established by the Committee are as follows and comprise the Shortlist:

- 1) Garcia, Espinosa, Miyares, Rodriguez, Trueba, and Co. LLP
- 2) Caballero Fierman Llerena + Garcia, LLP
- 3) Keefe McCullough

WHEREAS, the cost of independent audit services for the initial three (3) year term as proposed by GEMRT is One Hundred Fifty Thousand dollars and 00/100 (\$150,000), with hourly rates established for additional services as needed; and

WHEREAS, the Town Manager, at his sole discretion, may exercise up to two (2) options to renew for an additional one (1) year period each; and

WHEREAS, the Town Council approves the Committee’s recommendation and authorizes the Town Manager to enter into the Contract with GEMRT for award of RFP 2022-30 Independent Auditing Services; and

WHEREAS, should negotiations with GEMRT be unsuccessful, the Town Manager is authorized to terminate negotiations and move forward with the next highest ranked shortlisted firm until an agreement is successfully negotiated and executed.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. Approval of the Contract. The Town Council hereby approves the award of a contract to Garcia, Espinosa, Miyares, Rodriguez, Trueba, and Co. LLP for Independent Auditing Services in an amount not to exceed budgeted funds per fiscal year in substantially the same form as attached hereto as Exhibit “A” (hereinafter referred to as “Contract”).

Section 3. Authorization of Fund Expenditure. The Town Manager and, or his designee, and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Contract.

Section 4. Authorization of Town Officials. The Town Manager and/or his designee and the Town Attorney and/or his designee are authorized to take all steps necessary to finalize and carry out the terms of the agreement with Garcia, Espinosa, Miyares, Rodriguez, Trueba, and Co. LLP for Independent Auditing Services. In the event negotiations with GEMRT are unsuccessful, the Town Manager is authorized to terminate negotiations and move forward with the next shortlisted firm until an agreement is successfully negotiated and executed.

Section 5. Execution of the Contract. The Town Manager is authorized to execute the Contract with Garcia, Espinosa, Miyares, Rodriguez, Trueba, and Co. LLP for Independent Auditing Services in an amount not to exceed budgeted funds per fiscal year and to execute any extension and/or amendments to the Contract, subject to approval as to form and legality by the Town Attorney.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

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Passed and adopted this 1st day of November, 2022.

The foregoing resolution was offered by Councilmember Fernandez who moved its adoption. The motion was seconded by Councilmember Ruano and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	Yes
Vice Mayor Jeffrey Rodriguez	Yes
Councilmember Carlos O. Alvarez	Yes
Councilmember Tony Fernandez	Yes
Councilmember Josh Dieguez	Absent
Councilmember Luis E. Collazo	Yes
Councilmember Marilyn Ruano	Yes




Manny Cid
MAYOR

Attest:



Gina M. Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:



Raul Gastesi, Jr.
Gastesi, Lopez, and Mestre, PLLC
TOWN ATTORNEY

EXHIBIT A

Agreement
between the
Town of Miami Lakes
and
Garcia, Espinosa, Miyares, Rodriguez, Trueba, and Co. LLP
for
Independent Auditing Services
ITB 2022-30