

Sec. 13-2102. - Fees for planning and zoning approvals.

Fees and/or cost recovery deposits for planning and zoning approvals are hereby adopted as set forth in the fee schedule for planning and zoning approvals maintained by the Town Clerk. The fee schedule for planning and zoning approvals may be amended from time to time by resolution of the Town Council.

**Fee Schedule for Planning and Zoning Approvals<sup>i</sup>**

	Development Approval Requested	Application Fee	Deposit
1.	<b>After-the-fact development approval</b>	\$500.00 plus the application fees or cost recovery participation for the applicable development approval	
2.	<b>Variances</b>		
<u>2.1</u>	Additional fee for each variance in an application after the first	\$150.00 for each additional variance after the first	
2.2	Administrative, and public hearing fence, driveway, deck, or walkway	<u>\$450.00 (for notification and recording).</u>	
<u>2.3</u>	Public hearing		
2.3.1	One single-family, two-family, or townhouse unit	<u>\$1,250.00</u>	
2.3.2	<u>Reserved</u>		

2.3.3	Multifamily, including single-family developments with multiple units.	\$1,100.00 plus notification and recording costs	<u>\$650.00</u> *
2.3.4	Commercial and industrial	\$1,700.00 plus notification and recording costs <u>Cost recovery.</u>	<u>\$650.00</u> *
2.3.5	Signs	\$1,100.00 plus notification and recording costs <u>Cost recovery.</u>	<u>\$650.00</u> *
2.3.6	Town Council rehearing of P&Z Board Decision	Cost recovery	
2.3.7	All others	<u>Cost recovery.</u>	<u>\$2,000.00</u>
3.	<b>Site Plan Review</b>		
<u>3.1</u>	Administrative		
3.1.1	Individual single-family on waterfront lot	\$100.00 plus notification costs	\$50.00 *
3.1.2	Individual townhouse	\$100.00 plus notification costs	\$50.00 *
3.1.3	Individual single-family or two-family residential	\$100.00 plus notification costs	\$50.00 *
3.1.4	All others	Cost recovery	\$1,000.00
<u>3.2</u>	Public Hearing		

3.2.1	Single-family, two-family and townhouse developments	Cost recovery	\$3,500.00
3.2.2	All others	Cost recovery	\$3,500.00
4.	<b>Conditional Uses</b>		
<u>4.1</u>	Liquor spacing	\$1,100.00	\$650.00 *
<u>4.2</u>	All others (public hearing)	Cost recovery	\$5,000.00
<u>4.3</u>	Minor conditional uses	Cost recovery	\$1,000.00
<u>4.4</u>	Annual renewal of minor conditional uses	\$150.00	
5.	<b>Administrative Parking Waiver</b>	\$250.00 plus notification and recording costs	\$750.00 *
6.	<b>Development Approval Extension</b>		
<u>6.1</u>	By Administrative Official	\$250.00 plus notification and recording costs	\$250.00 *
6.2	By Town Council	\$750.00 plus notification and recording costs	\$650.00 *
7.	<b>Modification of an Existing Resolution</b>		
<u>7.1</u>	Individual single-family, two-family or townhouse unit	\$750.00 plus notification and recording costs	\$650.00 *
<u>7.2</u>	All others	Cost recovery	\$1,500.00

8.	<b>Amend Comprehensive Plan, Land Use Map, Text of Land Development Regulations, or Zoning Map</b>	Cost recovery	\$5,000.00
9.	<b>Plats</b>		
<u>9.1</u>	Preliminary	Cost recovery	\$5,000.00
<u>9.2</u>	Final	Cost recovery	\$5,000.00
<u>9.3</u>	Waiver of plat/lot split	Cost recovery	\$5,000.00
<u>9.4</u>	Right-of-way vacation	Cost recovery	\$5,000.00
10.	<b>Appeal of Administrative Decision</b>		
10.1	Appeal of administrative variance for individual single-family, two-family, or townhouse	\$1,500.00 plus notification and recording costs	\$650.00 *
10.2	Appeal of all other administrative variances	\$2,500.00 plus notification and recording costs	\$650.00 *
10.3	Appeal of administrative site plan for individual single-family, two-family, or townhouse (including waterfront lots)	\$1,500.00 plus notification and recording costs	\$650.00 *
10.4	Appeal of all other administrative site plans	\$2,500.00 plus notification and recording costs	\$650.00 *
10.5	Appeal of all other administrative decisions	\$2,500.00 plus notification and recording costs	\$650.00 *

11.	<b>All Other Public Hearings</b>	\$1,100.00 plus notification and recording costs	\$650.00 *
12.	<b><u>Zoning Review and Inspection of Building Permits</u></b>		
12.1	<u>Plan review — single-family and two-family (each submittal)</u> <sup>ii</sup>	<u>\$35.00</u> <sup>iii</sup>	
12.2	<u>Plan review - all others (each submittal)</u> <sup>ii</sup>	<u>\$70.00</u> <sup>iii</sup>	
12.3	<u>Zoning inspection — single-family, two-family and townhouse (each inspection)</u>	<u>\$35.00</u>	
12.4	<u>Zoning inspection — all others (each inspection)</u>	<u>\$70.00</u>	
13.	<b>Certificate of Use</b>		
13.1	Application Fee — Home Office	\$28.50	
13.2	Inspection — Home Office	\$36.48	
13.3	Annual Renewal — Home Office	\$28.50	
13.4	Application Fee — All others	\$0.034 per square foot of business area, minimum charge \$108.30	
13.5	Inspection — All Others	\$36.48	
13.6	Annual Renewal — All Others (where necessary, based on specific use)	\$62.70	
14.	<b>Zoning Letters</b>		

14.1	Individual residential lot	\$100.00	
14.2	All others	\$150.00	
14.3	Expedited	\$400.00	
15.	<b>Special Event Permit</b>		
15.1	If application is received at least seven (7) days prior to event	\$100.00	
15.2	If application is received less than seven (7) days prior to event	\$500.00	
16.	<b>Newsracks (for each location)</b>	\$25.00	
17.	<b>Review of Alcoholic Beverage License</b>		
17.1	Special event	\$50.00	
17.2	All others	\$125.00	
18.	<b>Development Agreements</b>	Cost recovery	\$5,000.00
19.	<b>Mobility Fee Ordinance</b>		
19.1	Alternative Trip Generation Study (subsection <u>13-2005(b)(3)</u> )	<u>Cost recovery</u>	<u>\$1,500.00</u>
19.2	Application for mobility fee credits (Section <u>13-2007</u> )	<u>\$250.00</u>	
	* Cost deposit, in addition to the application fee, for notification and recording costs for all applications which require notification and recording and are not cost recovery		

*Note:* Many administrative approvals and all public hearings require notification posted on the property, advertised in the newspaper and mailed to property owners within a required radius around the subject property and the final development order reflecting the Town Council's action will be recorded by the Town Clerk in the Office of the Miami-Dade County Clerk of Court. In addition to the above fees the applicant shall be responsible for the cost of these notifications and recording.

- i New or revised fees are underlined .
- ii The zoning plan review fee is not to be assessed when included in the Building Permit Fee as indicated in the Building Department Permit Fee Schedule.
- iii This fee has been consolidated from the Zoning Fees previously found in the "Building Permit Fees" section of the Building Permit Fee Schedule (which are no longer applicable in that schedule), which were specifically the following:

<i>Description</i>	Zoning Fee (\$)
Alterations-Residential	
Shade Houses per 100 sq. ft. or fractional part of floor area	0.14 per 100 sq. ft.
Tents 0—5000 SF	\$16.16
Over 5000 SF	\$47.00
Slabs	
Driveway/Slabs only (Residential)	\$19.12
Approach only (Residential)	\$19.12
Sidewalk only (Residential)	\$19.12
Approach and Sidewalk (Residential)	\$19.12

Roofing/Re-Roofing/Roof Repair	
Minimum fee	\$19.12
Roofing Flat/Shingle per SF	\$19.12
Roofing Tile per SF	\$19.12
Fences and/or Walls	
Wood, Chain link, or Ornamental Iron	
Minimum	\$18.06
0—500 linear ft.	\$18.06
Each additional 500 linear ft.	\$23.62
Concrete each linear ft.	\$0.36
Temporary Platforms and Temporary Bleachers To Be Used For Public Assembly	\$18.05
Screen Enclosures, Canopies, Awnings & Aluminum Roof	
(a) Screen enclosures	\$19.00
(b) Free standing canopies	\$19.00
(c) Awnings, Canopies and Aluminum roof	\$19.00
(d) Recover Awnings and Canopies	\$19.00
Temp. Trailer (For Construction) Tie Down Inspection Fee (For 180 Days) (This does not include installation of meter mounts and service equipment. Includes mechanical, plumbing and related electrical permits are required).	\$22.22



Sign Permit Fees	
(a) Fee per sign	\$25.40
Chickees Huts Constructed by Miccosukee Tribe of Indians or Seminole Tribe of Florida	\$119.00

(LDC 2008, Div. 12.2; Ord. No. 08-106, § 2(Div. 12.2), 10-21-2008; Ord. No. 12-143, § 4, 1 10-2012; Ord. No. 14-168, § 2, 4-8-2014; Ord. No. 14-177, § 2, 10-28-2014; Ord. No. 16-192, § 2, 4-25-2016; Ord. No. 19-248, § 2(Exh. A), 9-10-2019)

**Editor's note**— Ord. No. 14-177, § 2, adopted October 28, 2014, amended the title of § 13-2102 to read as set out herein. Previously § 13-2102 was titled application fees for planning and zoning approvals.