



TOWN OF MIAMI LAKES, FLORIDA

MINUTES
PLANNING & ZONING BOARD MEETING
April 21, 2009
6:00 PM
Miami Lakes Middle School
6425 Miami Lakeway North
Miami Lakes, Florida 33014

- 1. Call to Order**
Chairman Thomas McGrath called the meeting to order at 6:05 p.m.
- 2. Roll Call**
Deputy Town Clerk, Marjorie Tejeda called the roll with the following Board Members present: Ameli Padron-Fragetta, Armando Valdes, Sean Schwinghammer, Raul de la Sierra, Humberto Garcia, Pedro Carballo and, Thomas McGrath.
- 3. Pledge of Allegiance/Moment of Silence**
Chairman McGrath led the Pledge of Allegiance and called for a moment of silence.
- 4. Approval of Minutes**
There were no minutes for approval.
- 5. Oaths to Office/ Welcome**
Deputy Town Clerk, Marjorie Tejeda swore in the following Board Members: Ameli Padron-Fragetta, Armando Valdes, Sean Schwinghammer, Raul de la Sierra, and Pedro Carballo.
Mayor Michael Pizzi gave welcoming remarks.
- 6. Organizational Meeting/ Appointment of Vice Chairman**
Chairman McGrath made a motion to nominate Sean Schwinghammer as Vice Chairman of the Board. The motion received a second from Board Member Padron-Fragetta and all were in favor.
- 7. Business Requiring Board Action**

(1) QUASI-JUDICIAL PUBLIC HEARINGS – Please be advised that the following items on the Board’s agenda are quasi-judicial in nature. An opportunity for persons to speak on each item will be made available after the applicant and staff have made their presentations on each item. All testimony, including public testimony and evidence, will be made under oath or affirmation. Additionally, each person who gives testimony may be subject to cross-examination. If you do not wish to be either cross-examined or sworn, your testimony will be given its due weight. The general public will not be permitted to cross-examine witnesses, but the public may request the Board to ask questions of staff or witnesses on their behalf. Persons representing organizations must present evidence of their authority to speak for the organization. Any person presenting documents to the Board should provide the Town Clerk with a minimum of 10 copies. Further details of the quasi-judicial procedure may be obtained from the Clerk.

8. Orientation Workshop

Town Attorney, Kathy Mehaffey, gave a presentation on Sunshine Law, ex-parte communication, public record law, land development regulations, quasi-judicial procedures, conditional use, hardship and practical difficulty variances, and the appeal process.

David Ofstein, Director of Planning, Zoning, and Code Compliance, answered questions posed by the Board.

9. Director’s Report

There was no report.


10. Future Meetings:

May 12, 2009 Town Council Meeting, 6425 Miami Lakeway N, 6:30 PM

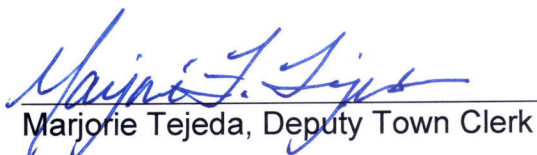
May 19, 2009 Planning & Zoning Board Meeting, 6425 Miami Lakeway N, 6 PM

11. Adjournment: There being no further business to come before the meeting, it adjourned at 7:40 p.m.

Approved this 19th day of May, 2009.


Thomas McGrath, Chairman

Attest:


Marjorie Tejada, Deputy Town Clerk