

RESOLUTION NO. 01-01

**A RESOLUTION OF THE TOWN COUNCIL OF THE
TOWN OF MIAMI LAKES, FLORIDA, APPROVING
BEATRIS M. ARGUELLES AS ACTING TOWN CLERK;
AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town Council finds that it is both necessary and appropriate to select an Acting Town Clerk; and

WHEREAS, Beatris M. Arguelles has volunteered to serve as Acting Town Clerk without compensation.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. Beatris M. Arguelles is approved as Acting Town Clerk. Ms. Arguelles shall serve without compensation, but shall be reimbursed for any direct expenses incurred in performing the duties of Acting Town Clerk.

Section 2. The Acting Town Clerk shall provide notice of regular and special Council meetings and workshops; keep and maintain a journal and record of Council proceedings and of all ordinances, resolutions, and motions as may be enacted by the Council; be the custodian of the Town's public records; attend each Town Council meeting and workshop; and perform any necessary ceremonial functions.

Section 3. This resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 08th day of February, 2001.

Wayne Slaton
WAYNE SLATON, MAYOR

ATTEST:

Debra M. Guille
Acting Town Clerk

APPROVED AS TO LEGAL SUFFICIENCY:

MRO
Acting Town Attorney

m-collins / s - Thomson

Council voted <u>7-0</u> as follows:	
Mayor Wayne Slaton	<u>WS</u>
Vice Mayor Roberto Alonso	<u>RA</u>
Councilmember Mary Collins	<u>MC</u>
Councilmember Robert Meador	<u>RM</u>
Councilmember Michael Pizzi	<u>MP</u>
Councilmember Nancy Simon	<u>NS</u>
Councilmember Peter Thomson	<u>PT</u>