

RESOLUTION 13-1111

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, TO AWARD A CONTRACT TO ETRAK PLUS, FOR A PERIOD OF FIVE-YEARS TO PROVIDE COMPREHENSIVE, WEB-BASED PARKS AND RECREATION MANAGEMENT, FACILITY RESERVATION, MEMBERSHIP AND PROGRAM REGISTRATION SOFTWARE SYSTEM, IN AN AMOUNT NOT TO EXCEED \$62,000; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE CONTRACTS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Town of Miami Lakes (the “Town”) Department of Community & Leisure Services first phase (“Phase I”) of solicitation for qualified vendors to provide a Parks Reservation Software System, was the Request for Letters of Interest (“RFLI”); and

WHEREAS, after receiving the RFLI, the second phase (“Phase II”) was the submittal of a Request for Information (“RFI”); a web based demonstration to provide an externally hosted software package; and

WHEREAS, the Evaluation Committee (“Committee”) consisted of Elvie Greene (Community & Leisure Services Coordinator), Katya Lysak (Leisure Services Manager), Andrea Agha (Director of Neighborhood Services), Alberto Ruiz (former Information Technology Systems Administrator), and Tony Lopez (Director of Community & Leisure Services); and

WHEREAS, the Committee selected three companies to continue to Phase II of the project, and selected the best fit from the three; and

WHEREAS, the Committee unanimously agreed that eTrak-plus was the most responsive and responsible choice in performing the work; and

WHEREAS, eTrak-plus is a more experienced company with 30 years of experience, and they will provide 24/7 support, upgrades included, and ongoing training as part of their software package; and

WHEREAS, eTrak-plus system is customizable and provides the capability and functionality needed to support future growth; and

WHEREAS, the Committee determined that eTrak-plus fee structure could be negotiated and the rental potential would eventually offset the cost of the program; and

WHEREAS, the initial fee for the software will be \$30,000, thereafter a fee of \$8,000 yearly, for a period of 4 years, with the total cost being \$62,000.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Approval of the Contract.** The Town Council hereby approves the award of the contract to eTrak-plus, for Parks Reservation Software System, for the Town's Department of Community and Leisure Services, in an amount not to exceed \$62,000.

Section 3. **Execution of the Contract.** The Town Manager is authorized to execute contract award with eTrak-plus, for Park Reservation Software System for the Town's Department of Community and Leisure Services, subject to the approval as to form and legality by the Town Attorney.

Section 4. **Authorization of Town Manager.** The Town Manager and/or his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the contract award.

Section 5. Authorization of Fund Expenditure. The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of the contract award.

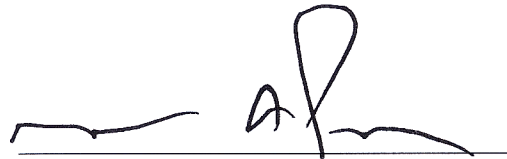
Section 6. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 9 day of July, 2013.

Motion to adopt by Mayor Pizzi, second by Tim Daubert.

FINAL VOTE AT ADOPTION

Mayor Michael Pizzi	<u>yes</u>
Vice Mayor Ceasar Mestre	<u>yes</u>
Councilmember Manny Cid	<u>yes</u>
Councilmember Tim Daubert	<u>yes</u>
Councilmember Nelson Hernandez	<u>yes</u>
Councilmember Tony Lama	<u>yes</u>
Councilmember Nelson Rodriguez	<u>yes</u>



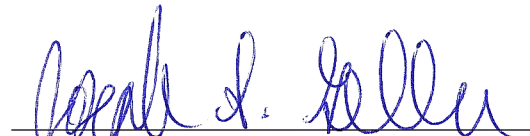
Michael Pizzi
MAYOR

Attest:



Marjorie Tejeda
TOWN CLERK

Approve as to Form and Legal Sufficiency



Joseph S. Geller
Greenspoon Marder PA
TOWN ATTORNEY