

**TOWN OF MIAMI LAKES, FLORIDA**

**MARCH 22, 2001**  
SHULA'S HOTEL  
MIAMI LAKES, FL 33014

**PARLIAMENTARY PROCEDURES WORKSHOP  
MINUTES**

**CALL TO ORDER:** The Workshop Meeting of the Town of Miami Lakes was called to order on March 22, 2001 by Mayor Wayne Slaton at 7:45 p.m.

**ROLL CALL:** The following Council Members were present at roll call: Vice Mayor Roberto Alonso, Mary Collins, Robert Meador, Michael Pizzi, Nancy Simon, and Peter Thomson. The following interim staff were also present: Acting Town Attorney: Weiss, Serota, Helfman, Pastoriza & Guedes, P.A. Attorney Alison Bieler, Interim Administrative Coordinator Angela Garrison and Acting Town Clerk Beatris Arguelles. Members of the public were also present.

**PARLIAMENTARY PROCEDURES -** Hernando Medina gave an overview of parliamentary procedures in accordance with Roberts Rules of Order. He distributed and literature regarding motions, order of motions, and answered questions from the Council.

**ADJOURNMENT:** The Mayor adjourned the meeting at 10:15 p.m.


Prepared by:

Beatris M. Arguelles, CMC/AAE  
Acting Town Clerk

Approved this 24<sup>th</sup> day of April, 2001



Beatris M. Arguelles, CMC/AAE  
Acting Town Clerk

  
Wayne Slaton, Mayor