

**Adopted  
Operating  
&  
Capital Budget  
FY 2024-2025**



# Table of Contents



<b>Budget Message</b>
<b>Functional Organizational Chart &amp; Staffing Positions by Department</b>
<b>General Fund</b>
<b>Special Revenue Fund Impact Fees Fund Building Department Fund &amp; Neighborhood Service Districts</b>
<b>Electric Utility Tax Revenue Fund &amp; Debt Service Fund</b>
<b>Capital Projects Fund Infrastructure Sinking Fund &amp; Five-Year Capital Improvement Plan</b>
<b>Stormwater Utility Fund Stormwater Series 2021 Bond Fund American Rescue Plan Act Fund &amp; Facilities Maintenance Fund</b>
<b>Notes</b>



## **Budget Message**

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# ***TOWN OF MIAMI LAKES***

## ***MEMORANDUM***

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**To:** Honorable Mayor and Town Councilmembers

**From:** Edward Pidermann, Town Manager

**Subject:** FY 2024-25 Proposed Budget - Changes at 2<sup>nd</sup> Reading

**Date:** September 27, 2024

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### **Background**

On September 26, 2024, Budget Hearing, the Town Council amended and subsequently approved the Fiscal Year 2024-25 Budget on second reading as presented in Exhibit A with some modifications.

### **CHANGES AT SECOND READING**

#### **IMPACT FEE FUND**

Open Space Park Impact Fee funds of \$250,000 transferred to the Senior Center in the Capital Fund.

#### **CAPITAL PROJECTS FUND**

Transfer in \$250,000 from Open Space Park Impact Fees into the Senior Center Buildout.





# ***TOWN OF MIAMI LAKES***

## ***MEMORANDUM***

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**To:** Honorable Mayor and Town Councilmembers

**From:** Edward Pidermann, Town Manager

**Subject:** FY 2024-25 Proposed Budget - Changes at 1<sup>st</sup> Reading

**Date:** September 26, 2024

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### **Background**

On September 12, 2024, Budget Hearing, the Town Council amended and subsequently approved the Fiscal Year 2024-25 Budget on first reading as presented in Exhibit A with some modifications.

### **CHANGES AT FIRST READING**

#### **GENERAL FUND**

As directed by the Town Council the following modifications were made to the Proposed Budget:

- Allocate the Neighborhood Service Districts LPR funding to be funded through the general fund (\$32,500).

#### **SPECIAL REVENUE FUND**

Neighborhood Services Districts LPR expenses removed, and funds placed in the contingency reserve line-item for Miami Lakes Sections One, Royal Oaks Section One and Royal Oaks East.

#### **CAPITAL PROJECTS FUND**

- The five-year capital improvement plan was added to the proposed budget.



## ***TOWN OF MIAMI LAKES***

### ***MEMORANDUM***

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**To:** Honorable Mayor and Town Councilmembers

**From:** Edward Pidermann, Town Manager

**Subject:** FY 2024-25 Budget Message

**Date:** September 12, 2024

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#### **Recommendation**

It is recommended that the Town Council approve the millage rate for Fiscal Year 2024-25 at 2.0732 mills, which is \$2.0732 per \$1,000 of assessed property value. This is the same millage rate as adopted for the prior year and it remains one of the lowest millage rates in Miami-Dade County.

The proposed millage rate is anticipated to generate approximately \$9,634,854 in ad valorem revenue. This calculation is based on 95% of property value, as estimated on July 1, 2024, according to data provided by the Miami-Dade County Property Appraiser.

Additionally, we recommend that the Town Council proceeds to adopt the Fiscal Year 2024-25 Budget as presented during the First Reading of the Ordinance.

#### **Background**

On August 1, 2024, Fitch Ratings announced the upgrade of the Town's Issuer Default Rating (IDR) from AA+ to AAA. The upgrade is based on the application of Fitch's new "U.S. Public Finance Local Government Rating Criteria." The AAA rating reflects the Town's strong financial resilience supported by its 'high' revenue control and 'midrange' expenditure control. Fitch also expects the town to maintain unrestricted general fund reserves at levels exceeding 10% of annual spending. Additionally, Fitch affirmed the Special Obligation Bond, Series 2010 at AA+, and Stormwater Utility System Revenue Bond, Series 2021 at A+ rating.

Moody's Investors Service has reaffirmed the Town's strong financial standing by maintaining an Aa2 issuer rating and an Aa3 rating for the Town's Series 2021 Stormwater Utility Bonds. In accordance with its updated rating methodology for special tax instruments, Moody's is currently conducting its annual credit surveillance review. As part of this review, there is potential for an upgrade to the Town's Special Obligation Bonds, Series 2010, which are currently rated Aa3.

These ratings underscore several key strengths of the Town's financial position, including a solid revenue framework, flexibility in managing expenditures, low fixed carrying costs, and a minimal long-term liability burden. They also acknowledge the Town's robust financial leverage, strong revenue defensibility, low operating risk profile, and demonstrated ability to meet its debt obligations.

Overall, the Town's financial position is expected to remain strong, especially as property values continue to increase. These credit ratings and assessments reflect the Town's commitment to sound financial management and its ability to adapt to changing economic conditions while ensuring long-term stability and sustainability for its community.

In November 2015, the Town adopted a 2025 Strategic Plan that encompasses six core goal areas: enhanced mobility, beautification, economic development, sustainability, communication, and innovation/technology. Each of these goal areas is underpinned by a set of objectives, which were approved by the Town Council. The dedicated staff has diligently devised detailed initiatives along with comprehensive work plans to effectively achieve the Goals and Objectives outlined in the 2025 Strategic Plan. Some aspects of this plan may necessitate financial support from the General Fund, notably for initiatives related to beautification and communication.

The specific initiatives were thoroughly deliberated upon during the Strategic Plan Retreat conducted on March 19th and 20th, 2021. Subsequently, the plan underwent refinement and was officially ratified on June 14, 2022.

## **FY2024-25 PROPOSED BUDGET**

The proposed budget is a deliberate balance of revenues and expenditures prepared in accordance with the State of Florida's Truth in Millage process and best serves the Town's prioritization for provision of core services and Council's Strategic Plan initiatives. It balances the Town's financial resources with current programming and service levels while maintaining a solid financial position.

The total Budget for Fiscal Year 2024-25 including all Funds, transfers and reserves is \$79,594,472 as shown in the table below. This represents a decrease of \$12,598,417 or 13.67% as compared to FY2023-24.

FY2024-25 Proposed Budget  
September 12, 2024 (First Reading of the Ordinance)

<b>BUDGET SUMMARY</b> <b>Town of Miami Lakes - FY2024-2025</b> THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF MIAMI LAKES ARE 13.67% LESS THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES								
Millage per \$1,000 General Fund Millage: 2.0732 The General Fund Millage is 7.93% percent higher than the State defined Rolled Back Rate								
ESTIMATED REVENUES	General Fund	Special Revenue Funds	Electric Utility Tax Revenue Fund	Debt Service Fund	Capital Projects Fund	Enterprise Fund	Internal Service Fund	Total All Funds
Ad Valorem Taxes: Millage per \$1,000 = 2.0732	9,784,854	-	-	-	-	-	-	9,784,854
Non-Ad Valorem Assessment	-	1,622,038	-	-	-	-	-	1,622,038
Franchise Fees	1,475,000	-	-	-	-	-	-	1,475,000
Charges for Services	139,288	-	-	-	-	2,235,998	-	2,375,284
Utility Service Taxes	3,978,000	-	579,954	-	-	-	-	4,557,954
Intergovernmental Revenue	5,025,003	2,481,130	-	152,179	8,306,748	1,509,630	-	17,474,688
Licenses and Permits	473,150	3,381,638	-	-	-	-	-	3,834,788
Fines & Forfeitures	238,700	35,000	-	-	-	-	-	271,700
Miscellaneous Revenue	187,500	53,400	-	-	5,000	30,000	-	255,900
<b>TOTAL SOURCES</b>	<b>\$21,279,495</b>	<b>\$7,553,206</b>	<b>\$579,954</b>	<b>\$152,179</b>	<b>\$8,311,746</b>	<b>\$3,775,626</b>	<b>-</b>	<b>41,652,206</b>
Transfers In	\$250,000	-	-	\$578,454	\$3,835,087	-	\$531,607	5,195,148
Fund Balances/Reserves/Net Assets	3,395,604	\$4,808,055	-	\$1,026,286	\$8,398,971	\$17,120,203	-	32,747,119
<b>TOTAL REVENUES, TRANSFERS &amp; BALANCES</b>	<b>\$24,925,099</b>	<b>\$12,359,260</b>	<b>\$579,954</b>	<b>\$1,756,919</b>	<b>\$18,545,804</b>	<b>\$20,895,829</b>	<b>\$531,607</b>	<b>\$79,594,472</b>
ESTIMATED EXPENDITURES								
General Government	3,880,108	-	1,500	-	-	-	318,984	4,200,570
Transportation	1,368,389	1,722,732	-	-	13,967,800	-	-	17,058,922
Public Safety	11,192,154	1,714,495	-	-	-	-	143,534	13,050,183
Parks, Recreation & Community Engagement	3,778,387	24,442	-	-	3,201,565	-	-	7,002,374
Physical Environment	-	-	-	-	-	5,795,007	-	5,795,007
Building, Code, Planning & Zoning	625,542	1,902,604	-	-	-	-	69,109	2,597,255
Debt Services	-	-	-	694,189	-	973,684	-	1,667,853
<b>TOTAL EXPENDITURES</b>	<b>\$20,842,559</b>	<b>\$5,364,273</b>	<b>\$1,500</b>	<b>\$694,169</b>	<b>\$17,169,365</b>	<b>\$6,768,691</b>	<b>\$531,607</b>	<b>51,372,164</b>
Transfers Out	828,498	3,538,198	578,454	-	250,000	-	-	5,195,148
Fund Balances/Reserves/Net Assets	3,254,042	3,456,790	-	1,082,750	1,126,439	14,127,138	-	23,027,158
<b>TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES AND BALANCES</b>	<b>\$24,925,099</b>	<b>\$12,359,260</b>	<b>\$579,954</b>	<b>\$1,756,919</b>	<b>\$18,545,804</b>	<b>\$20,895,829</b>	<b>\$531,607</b>	<b>79,594,472</b>
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN CLERK, 6601 MAIN STREET, MIAMI LAKES, FLORIDA 33014 AS A PUBLIC RECORD.								

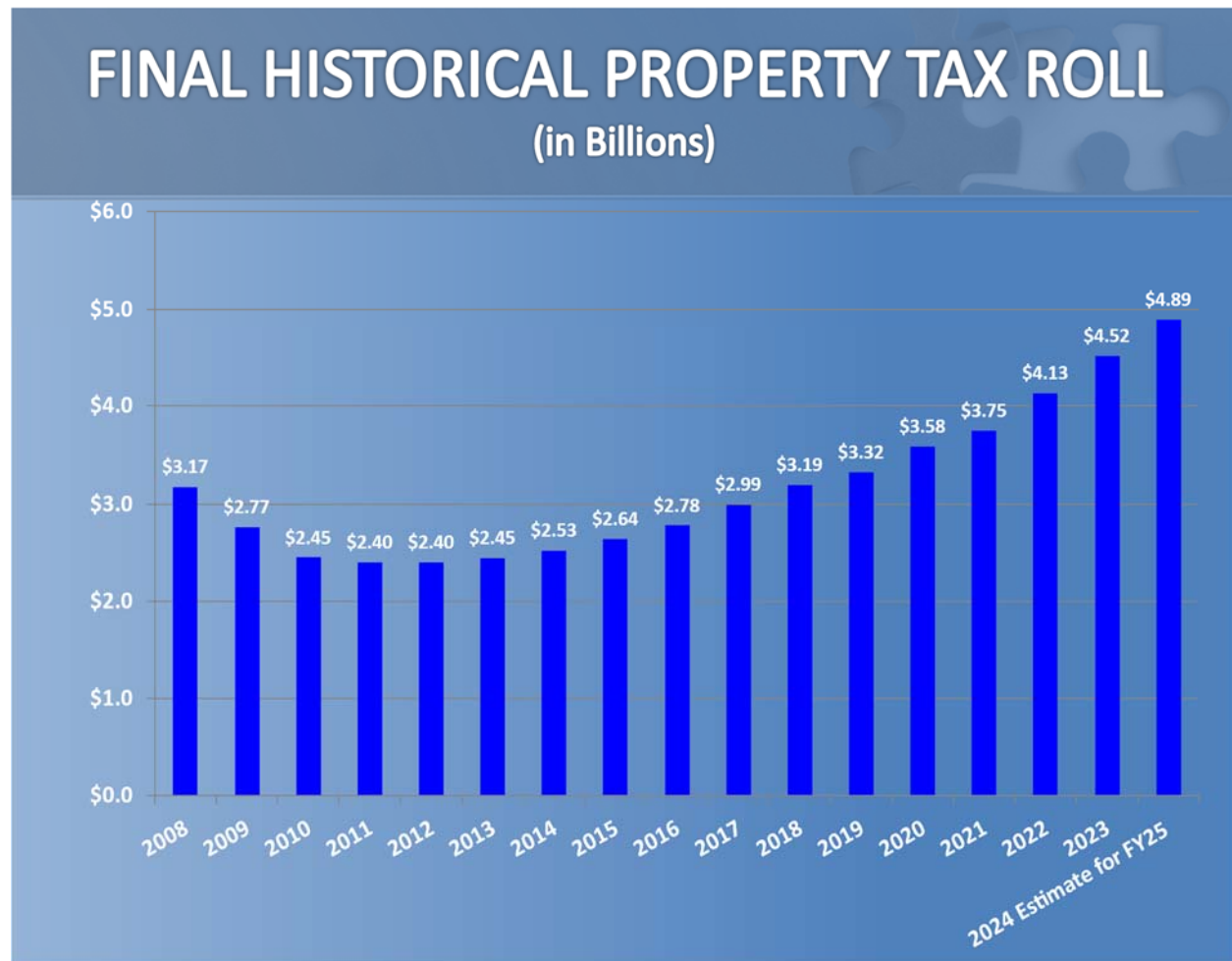
## I. TAX ROLL, MILLAGE RATE, AND AD VALOREM REVENUE

### Property Tax Roll Value

The estimated roll value from Miami-Dade County Property Appraiser on July 1, 2024, reflects a gross taxable value of \$4,891,931,106, which includes an increase of \$23,974,880 in new construction, and improvements. As compared to the taxable value for the previous year of 4,515,345,099 the July 1, 2023, figures show an increase of 376,586,007 or 8.3%, a positive economic indicator of the continued increase in both residential and commercial property developments.

As seen in the graph below, Property Tax Roll value has been steadily on the rise since FY 2013

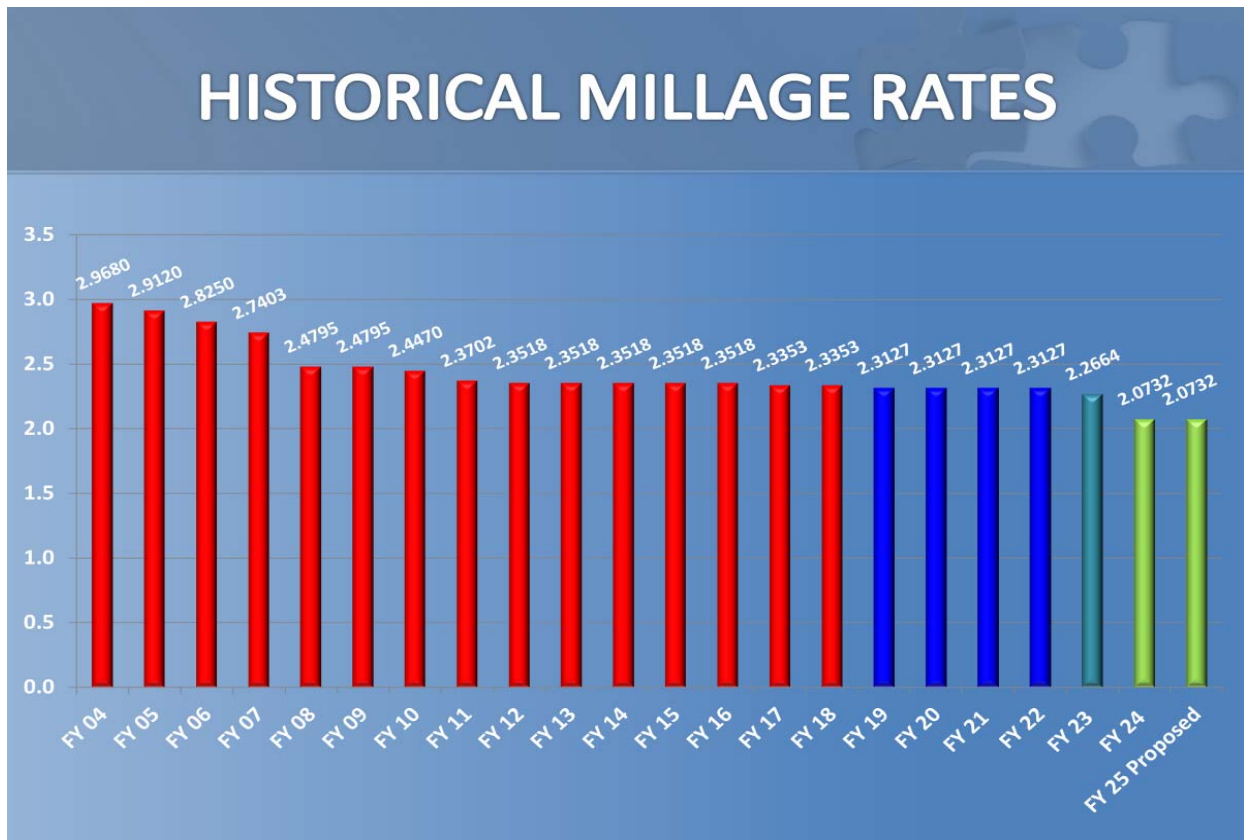
reflecting continuous economic recovery and growth.



### Millage Rate

During the Town Council Meeting held on July 9, 2024, Resolution No. 24-2011 was passed, officially setting the maximum millage rate at 2.0732 mills, equivalent to \$2.0732 per \$1,000 of assessed property value. This decision maintains our position as having the fifth lowest millage rate among the thirty-four municipalities in Miami-Dade County. It's important to note that this rate remains comfortably below the statutory limit of 10.0 mills.

Since its inception, the Town has consistently pursued a reduction in the millage rate. This commitment to fiscal responsibility has resulted in the Town maintaining a low millage rate since 2019, spanning four consecutive years. In the year 2023, we further reduced the millage rate to 2.2664 mills. In FY2024 the millage was set to the roll back rate of 2.0732 mills, an all-time low in Town history. Our current plan for FY2025 includes keeping the millage rate flat at 2.0732. This has in fact made it more and more challenging for staff to deliver the level of services residents expect.



### **Rolled-Back Rate**

The rolled-back rate, as defined by the Truth in Millage (TRIM), is the rate that would yield the same tax revenue as the current year, excluding any income from new construction, additions, deletions, and rehabilitative improvements. Based on the proposed millage rate of 2.0732, the roll-back rate for FY 2025 is 1.9208. This rolled-back rate would generate \$708,254 less in ad-valorem revenue than the millage rate of 2.0732. The proposed millage rate of 2.0732 is 7.4% higher than the current year aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action.

### **Ad Valorem Revenue**

The FY 2024-25 Budget was developed using the proposed millage rate of 2.0732. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes) in the amount of \$9,634,854.



## II. FY2024-25 BUDGET HIGHLIGHTS – BY FUND

### GENERAL FUND

The total General Fund Operating Budget is \$21,671,057 an overall increase of \$21,671,057 or 6.37% as compared to the prior year's Adopted Budget. The budget includes \$93,527 in carryforward funds from prior year for litigation/legal fee settlement, fund balance revenue reserve of \$48,035, and a one-time transfer from the Parks Capital Fund of \$250,000.

In addition, this year's budget provides funding for, increases to property casualty and worker compensation insurance, FRS, health insurance, a 3% cost-of-living adjustment for Town staff, as well as the cost of police patrol services passed through our contract with Miami-Dade County.

A summary of the General Fund Budget is presented below displaying the FY2023-24 Adopted, Amended and Year-End Projection, and comparing the FY2024-25 Proposed Budget to prior year Adopted Budget.

ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 PROPOSED BUDGET	FY2023-24 ADOPTED VS FY2024-25 PROPOSED	% CHANGE
<b>Revenues</b>							
Ad Valorem Taxes	\$3,021,052	\$3,043,153	\$3,043,153	\$3,059,554	\$3,784,854	\$741,701	8.20%
FPL Franchise Fee	\$1,275,000	\$1,275,000	\$1,275,000	\$1,475,466	\$1,275,000	\$0	0.00%
FPL Franchise Fee-Surplus	\$315,238	\$135,000	\$135,000	\$0	\$200,000	\$65,000	48.15%
Utility Service Tax	\$4,003,310	\$3,531,000	\$3,531,000	\$3,383,372	\$3,378,000	\$447,000	12.66%
Communications Service Tax	\$923,384	\$356,534	\$356,534	\$325,180	\$330,000	(\$26,534)	-2.78%
State Revenue Sharing	\$838,134	\$873,042	\$873,042	\$879,067	\$870,413	(\$8,623)	-0.30%
Alcoholic Beverage License	\$13,480	\$17,000	\$17,000	\$24,315	\$20,000	\$3,000	17.65%
Half-cent Sales Tax	\$3,231,315	\$3,100,000	\$3,100,000	\$3,213,343	\$3,200,000	\$100,000	3.23%
Permits & Fees (Non-Building Dept.)	\$485,087	\$383,500	\$383,500	\$453,042	\$433,150	\$43,650	11.21%
Fines & Forfeitures	\$245,804	\$175,500	\$175,500	\$284,738	\$236,700	\$61,200	34.87%
Miscellaneous Revenues	\$615,747	\$167,788	\$285,468	\$465,284	\$346,788	\$173,000	106.68%
<b>Sub-total Recurring Revenues</b>	<b>\$21,100,211</b>	<b>\$19,663,577</b>	<b>\$19,781,257</b>	<b>\$20,764,561</b>	<b>\$21,274,305</b>	<b>\$1,611,328</b>	<b>8.13%</b>
Interfund Transfers	\$4,381	\$493,322	\$493,322	\$493,322	\$250,000	(\$243,322)	-49.33%
Grants	\$8,354	\$4,204	\$4,204	\$4,193	\$4,590	\$386	3.18%
Transfers In	\$0	\$0	\$1,980,308	\$0	\$48,035	\$48,035	0.00%
Prior Year Carry-Over Funds	\$0	\$206,520	\$415,781	\$415,781	\$93,527	(\$112,393)	-54.71%
<b>Sub-total Other Revenues</b>	<b>\$13,335</b>	<b>\$710,046</b>	<b>\$2,893,615</b>	<b>\$919,296</b>	<b>\$396,152</b>	<b>(\$1313,894)</b>	<b>-44.21%</b>
<b>Total Revenues</b>	<b>\$21,113,547</b>	<b>\$20,373,623</b>	<b>\$22,680,872</b>	<b>\$21,683,858</b>	<b>\$21,671,057</b>	<b>\$1,297,434</b>	<b>6.37%</b>
<b>Expenditures</b>							
Town Mayor & Council	\$393,203	\$401,303	\$401,303	\$387,639	\$436,382	\$35,079	8.74%
Town Clerk	\$240,173	\$238,046	\$371,046	\$329,217	\$351,514	\$115,468	48.92%
Administration	\$1,849,721	\$1,369,539	\$2,029,308	\$1,343,468	\$1,348,208	(\$21,391)	-1.03%
Information Technology	\$342,630	\$381,645	\$414,315	\$379,117	\$389,002	\$7,357	1.93%
Non-Departmental	\$78,414	\$419,286	\$336,286	\$77,000	\$0	(\$419,286)	-100.00%
Town Attorney	\$322,366	\$255,000	\$255,000	\$88,198	\$755,000	\$500,000	196.08%
Planning & Zoning	\$193,768	\$215,381	\$215,381	\$203,311	\$224,804	\$8,823	4.03%
Code Compliance	\$358,458	\$381,340	\$381,340	\$367,007	\$400,738	\$19,398	5.03%
GNIP	\$142,170	\$142,474	\$142,474	\$142,474	\$0	(\$142,474)	-100.00%
Police	\$10,022,230	\$10,356,151	\$10,482,651	\$10,482,877	\$11,191,069	\$834,318	8.06%
School Crossing Guards	\$115,039	\$135,611	\$135,611	\$135,803	\$144,619	\$9,008	6.64%
Public Works	\$1,283,333	\$1,238,447	\$1,343,301	\$1,227,668	\$1,168,389	(\$70,058)	-5.66%
Public Works -FPL Franchise Fee Su	\$134,261	\$135,000	\$465,701	\$330,701	\$200,000	\$65,000	48.15%
Parks & Recreation	\$2,362,428	\$3,178,351	\$3,415,200	\$3,218,532	\$3,130,149	(\$48,802)	-1.54%
Committees'	\$274,308	\$204,670	\$408,413	\$275,690	\$204,670	\$0	0.00%
Community Outreach & Engagement	\$393,273	\$406,515	\$419,879	\$413,578	\$441,548	\$35,033	8.62%
<b>Sub-total Expenditures</b>	<b>\$19,111,775</b>	<b>\$20,058,019</b>	<b>\$21,884,409</b>	<b>\$20,818,341</b>	<b>\$20,386,093</b>	<b>\$328,074</b>	<b>4.63%</b>
Transfers Out	\$1,585,390	\$315,604	\$736,463	\$790,706	\$684,364	\$363,360	117.03%
<b>Total Expenditures</b>	<b>\$20,697,166</b>	<b>\$20,373,623</b>	<b>\$22,680,872</b>	<b>\$21,609,047</b>	<b>\$21,671,057</b>	<b>\$1,297,434</b>	<b>6.37%</b>
<b>Excess (Deficiency) of Revenues over</b>	<b>\$415,781</b>	<b>\$0</b>	<b>\$0</b>	<b>\$74,211</b>	<b>\$0</b>		

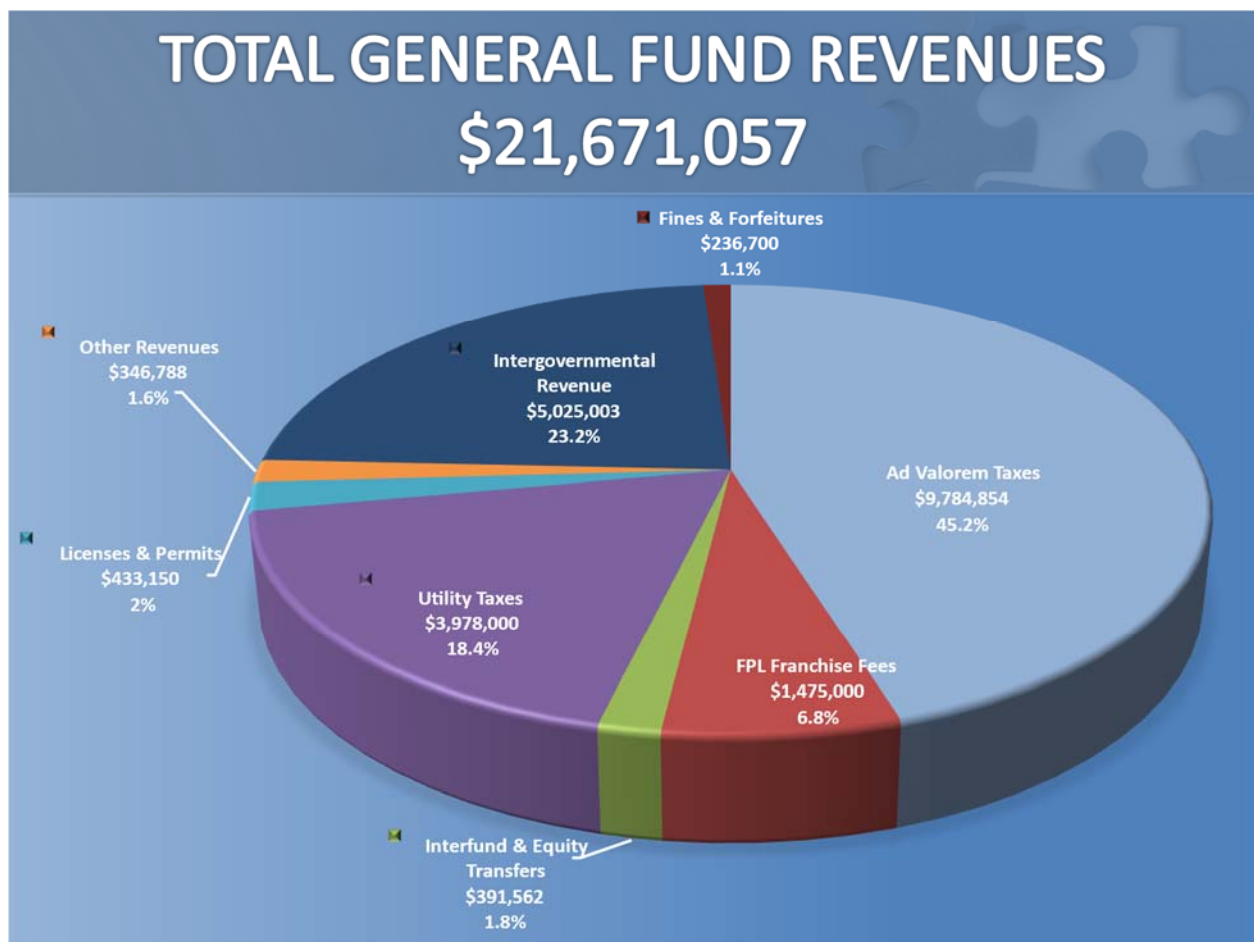
\*Note:

*The FY23-24-year-end projection (carryforward amount) may be reduced for sponsorship and donations, Franchise Fee Surplus, and any outstanding project that may have not been completed in FY23-24*

## **FACTORS AFFECTING FY 2024-25 PROPOSED BUDGET**

### **I. REVENUES**

General Fund Revenues are primarily unrestricted in nature and fund a variety of services including town administration, police patrol, public works, community outreach and parks services. Property Taxes remain the Town's largest revenue source, comprising of Ad Valorem Taxes (45.2%), followed by Intergovernmental Revenues (23.2%), Utility Services Taxes (18.4%), Franchise Fees (6.8%), Licenses & Permits (2%), Interfund transfers (1.8%), Other Miscellaneous Revenues (1.6%), and Fines & Forfeitures (1.1%).



In the FY2024-25 General Fund Budget, the total available revenues for allocation amount to \$21,671,057. This represents an increase of \$1,297,434 or a 6.37% as compared to the prior year's adopted budget.

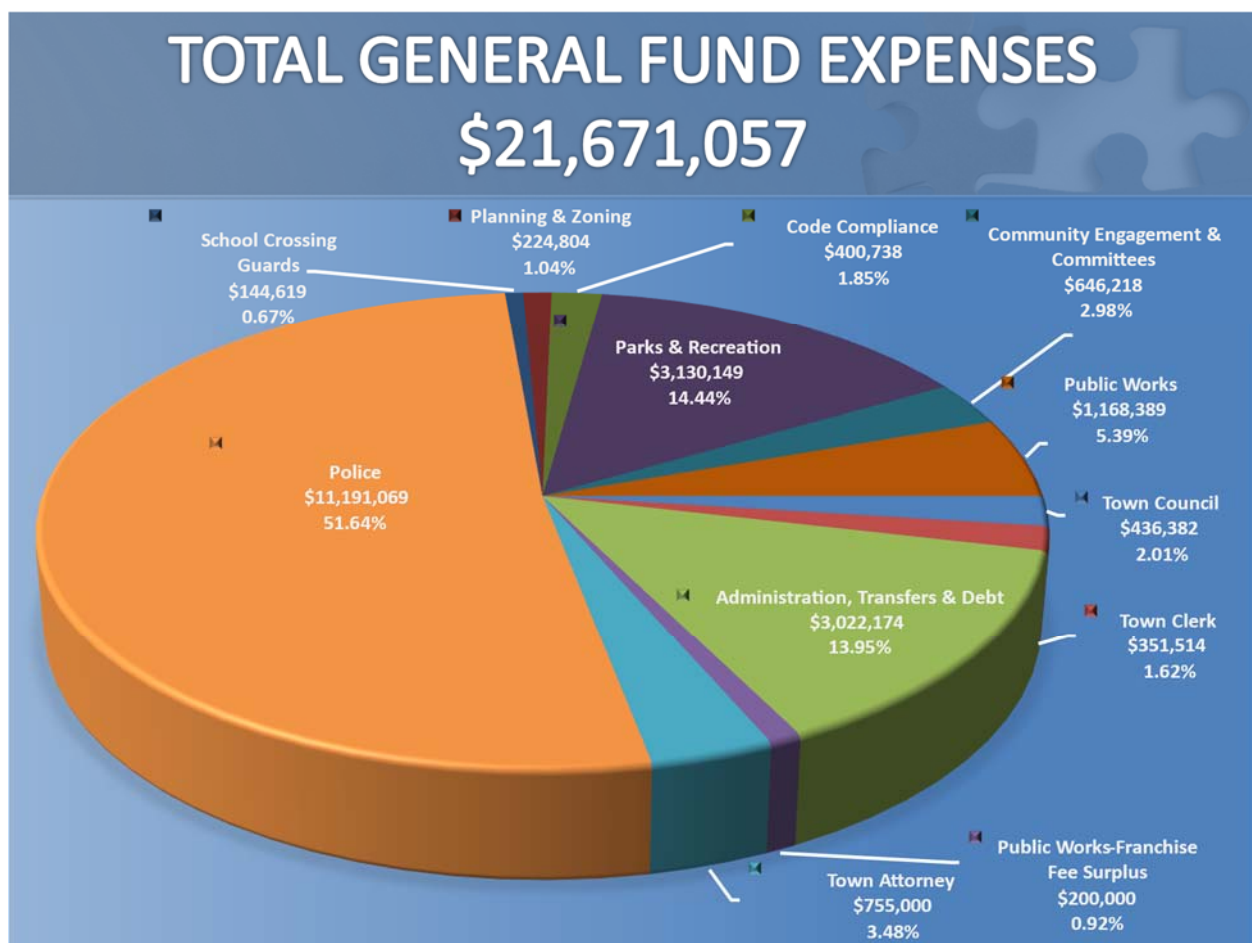
When comparing this budget to the adopted budget and referring to the summary chart above, several revenue categories show noteworthy increases. These increases can be attributed to specific factors: there is a \$100,000 boost from the Half Cent Sales Tax, a \$447,000 in Utility Service



Tax, \$61,200 in Fines & Forfeitures, \$43,650 in Permit & Fees, and an additional \$179,000 from miscellaneous revenues due to Interest earning.

However, it's crucial to highlight that ad valorem revenue saw a significant increase of \$741,701. This is the result of continued property value increases in our Town. In addition, this budget includes \$93,527 carryforward in legal reserves, \$48.035 in fund balance revenue reserve and a \$250,000 transfer in from the Capital Fund Senior Center project to help offset some expenditure priorities.

## II. EXPENSES



The FY2024-25 Operating Expense Budget is \$1,297,434 or 6.37% more than the prior year adopted budget. The significant changes affecting the Proposed Budget are described below:

- **Staffing** – The General Fund Budget includes a total of 101.5 employees, which include 32.5 full-time equivalent positions, 6 part-time, 7 seasonal and 10 part-time seasonal positions. This budget also includes the funding of the Miami Lakes Police Department which is staffed by 47 sworn personnel and 4 non-sworn.

In keeping with the business model of the Town, we continue to maintain a small professional staff with core competencies in specialized areas and contract out many of the service delivery functions when it provides long-term savings to do so.

- **Merit and Cost-of-Living** – Following salary surveys conducted in 2017; an employee retention plan was formulated. This plan included a 2% cost-of-living adjustment for 2017 and 2018. Subsequently, it was anticipated that there would be a 2.36% across-the-board adjustment for additional compensation or cost-of-living increase in FY 2019 and a 3% increase in FY 2020. In FY22, employees earning above the median hourly wage were granted a COLA of 1.9%, while those earning below the median hourly wage received a 2.8% COLA. Any remaining funds after the COLA adjustments were to be allocated for merit-based bonus pay for all Town staff. In FY23, a 5% cost-of-living increase was implemented, 2.5% increase in FY24, and a 3% increase is proposed for FY25.

The Consumer Price Index (CPI-U) for Miami-Ft. Lauderdale -West Palm Beach area was 3.5% for the previous 12-months period, ending June of 2024. Based on the CPI, this budget includes a cost-of-living adjustment of 3%.

- **FRS Contribution** – The Florida Retirement System employer contribution rate increased from 13.57% to 13.63% for regular employees through July 1, 2025.
- **Group Health Insurance** – 18% Increase in group health insurance premium over the current year.
- **Property, Casualty and Workers Compensation Insurance** increased 3% from the current year.
- **Police Services** – The Police Department's Budget which includes contracted police patrol services represents 51.64% of the Town's total General Fund Budget.

The Police Department's Budget includes police patrol services (\$11,191,069) for FY 2024-25 which represents an overall increase of \$834,918 or 8.06% as compared to FY 2023-24 adopted budget. This is primarily the result of overtime, retirement, health insurance, other fringe benefits and county overhead cost increase. This budget also includes overtime for minimum staffing, Burglary Preventions Detail, Traffic Enforcement Detail and Grinch Busters Holiday Detail.

The Town of Miami Lakes Police Section is continually working with Town Staff to purchase and implement additional License Plate Reader LPR technology to strategically cover several key intersections throughout the Town of Miami Lakes to continue to keep our Town one of the safest communities in the County.

- **FPL Franchise Fee Surplus** –In accordance with Town Ordinance 19-247, any monies collected more than the Franchise Fee revenue of \$1,275,000 shall be used specifically for Town infrastructure projects. For this upcoming fiscal year, the Town is projecting a surplus of approximately \$200,000. Please note that the Franchise Fee expenses are offset by the FPL Franchise Fee Surplus Revenue and are to be allocated specifically for Town infrastructure projects.
- **Inter-fund Reimbursements** – During the normal course of business, the General Fund provides administrative, legal, accounting, and technical support to the proprietary and special revenue funds. As such, these Funds reimburse the General Fund a percentage of total cost for services provided, which is shown as an offset to salaries in Administration Department for transparency purposes. These include CITT Peoples Transportation Plan (\$93,232), Stormwater Utility (\$206,429), Building Department (\$241,885), and the six Neighborhood Service Districts (\$157,572).
- **Transfers** – The FY2023-24 General Fund Budget has a transfer to the Facilities Maintenance Fund for Administration (\$318,964) and the Police Department’s (\$143,534) portion of Government Center building expenses, and this budget increases the mandated annual contribution to the Infrastructure Sinking Fund (\$366,000) for facility, equipment and infrastructure renewal and replacement.
- **Committees** – The FY 2024-25 budget provides no increase to committee budgets for a total allocation of \$204,670.

### III. FUND BALANCE

In accordance with the Town’s audited financials as reported in the FY2023 Annual Comprehensive Financial Report, the General Fund unassigned fund balance at the beginning of FY2023-24 is \$5,791,693. Per Ordinance 21-273, the Town shall maintain a minimum unassigned fund balance equal to an average of two months of the total adopted general fund budget, or 16.67%. Currently the reserve amount is \$3,395,604.

For FY2024-25 based on Ordinance 21-273, the fund balance reserve requirement would be \$3,612,565. However, this FY2024-25 Budget proposes an amendment to the Ordinance to reduce the reserve requirement to 15%, or \$3,250,659.

### **SPECIAL REVENUE FUNDS**

**Special Revenue-Other** - In FY2019 the Lucida development paid \$199,885 for Large Park (in lieu of) restricted for the acquisition or improvement of a large new park land, as well as \$200,000 Greenway (in lieu of) funds which are restricted for pedestrian and bicycle infrastructure along the Northern Portion of 77th Court.

The FY 2023-24 \$200,000 was transferred for Miami Lakes Green/NW 77th Ct Greenway (North) project, and no other revenues have come into this fund to date.

For FY2024-25 no revenues from new developments are anticipated however, a projected carryforward fund balance of \$240,725 is budgeted and allocated to contingency reserve for future projects.

**Tree Removal** - In compliance with Ordinance No. 12-151, the Town has established a tree removal permitting process as a testament to its dedication to preserving, advocating for, safeguarding, revitalizing, and enriching the local tree canopy. Noteworthy among these efforts is the recognition of black olive trees within the Town as a nuisance, leading the Town to introduce a replacement initiative. This program is designed to support residents by offering the opportunity to accelerate the removal of a tree in reasonably fair condition through participation in the Tree Removal Program. The resident bears the expenses associated with the removal, disposal, and replacement of the black olive tree, which involves installing a new shade tree following the "right tree, right place" principle. For all tree permits other than those related to the Tree Removal Program, the fees collected are utilized to enhance the Town's annual tree installation program.

In FY 2024-25, revenues from the program are estimated at \$8,000 with a carryforward fund balance of \$16,442, for a total budget of \$24,442 to offset the cost of removing and replacing those trees. To fully fund the 15-year replacement plan, the program would need to be funded at approximately \$85,000 per year.

**Transportation Local Option Gas Tax Fund** – Funding is restricted for transportation related activities that include sidewalk replacement, pothole repairs, pressure cleaning of the rights-of-ways, road striping and signs, etc. At the proposed budget of \$412,984, with a carryforward fund balance of \$169,393, for a total budget of \$582,377. This fund has no reserves.

**People's Transportation Plan** – The Citizen's Independent Transportation Trust (CITT) administers, collects, and distributes the surtax proceeds to the municipalities. The Town anticipates receiving a total of \$1,864,646 in surtax proceeds for FY2024-25. The allocation of funds from the People's Transportation Plan is specified as 80% for transportation activities and 20% for transit activities. However, County Ordinance 02-116 mandates that municipalities allocate at least 20% of their annual distribution to transit projects; this is a minimum requirement, not a maximum limit.

1. **Transportation (PTP 80%)** total budget for FY 2024-25 is \$1,644,510; this includes 80% share of surtax proceeds (\$1,491,717) and projected prior year carry-over funds (\$152,793). Funds are allocated for various purposes, including staff costs to manage the program (\$46,529), traffic studies related to project implementation (\$25,000), travel and per diem (\$1,000), street lighting utilities (\$300,000), maintenance of greenway bike paths (\$25,000), administrative expenses (\$74,586),

and education and training (\$2,000). Additionally, this budget includes transfers to the Capital Projects Fund for transportation-related improvement projects, such as, Fairway Drive Bike Lane & Crosswalk (\$181,000), and NW 59th Avenue Roadway Extension project (\$989,395). This Fund currently maintains no reserves.

2. **Transit** – The total Transit budget for FY2024-25 is \$868,794; this includes the 20% share of revenues from the half-cent discretionary sales surtax (\$372,929), Freebee Expansion Grant (\$203,500) and prior year carry-over funds (\$292,365). These funds are restricted for transit operations and cover the cost for the Freebee service which operates two Tesla vehicles, as well as two 10-passenger vans with ADA accessibility and is funded at \$461,000. The budget also provides storage of two Town owned Moover buses (\$8,000), staff costs for program management (\$46,529), transit studies (\$40,000), travel and per diem expenses (\$1,000), insurance for 23 bus shelters and bus stop signs (\$34,065), repairs and maintenance of bus shelters (\$50,000), promotional support for the Transit program (\$5,000), administrative expenses (\$18,646) and education and training (\$2,000). This fund maintains reserves totaling \$202,554.

**Mobility Fee Trust Account Fund** – Per Ordinance 16-192, the mobility fee is restricted for infrastructure capital improvements and improving the multimodal network included in the Town’s Capital Improvement Element (CIE) of the Comprehensive Plan. For FY2024-25 no mobility fees revenues from new developments are anticipated however, a projected carryforward fund balance of \$168,985 is budgeted and allocated towards the 59<sup>th</sup> Avenue Roadway Project.

**Impact Fees Fund** – This Fund includes public safety impact fees, road impact fees, and parks impact fees from new developments. Revenues from these developments including carry-over from prior year and interest income are estimated at \$25,331 for public safety impact fees, re-budget \$1,897,638 in road impact fees, and \$1,587,075 in parks impact fees. The total FY2024-25 Budget is \$3,510,044 and can only be used to fund the cost of additional capital resources required to maintain and accommodate projected population growth due to new development.

**Building Department Fund** – The Building Department’s FY2024-25 Budget is \$3,516,070. This budget reflects an increase in revenues of approximately \$268,299 or 8.26% as compared to the FY 2023-24 adopted budget.

The Building Administrative revenues include lost plans (\$11,000), building permit fees (\$1,300,000), building permit violation fee (\$35,000), early payments (\$400), interest income (\$50,000), and a projected carryforward fund balance of \$994,348 that is specific to the building operations and administration only. The total administrative expenditure budget for FY2024-25 is \$2,390,748 with a reserve of \$619,136.

The Building Technology sub-fund revenues include \$145,000 in technology fees and a projected carryforward fund balance of \$980,321 that is specific to building technology only. The total Technology expenditure budget for FY2024-25 is \$1,125,321 with a reserve of \$925,221.

**Neighborhood Service Districts** represent a sub-fund within the Special Revenue Fund, specifically created to manage the expenses associated with providing public improvements and special services through non-ad valorem assessments. Non-ad valorem assessments distribute the cost among a group of properties to cover specific public services or enhancements, such as security guard services, lighting, and lake and landscape maintenance, which primarily benefit the properties in those districts. The Town of Miami Lakes administers security guard services for four districts and lake maintenance for two districts.

The FY 2024-25 budget for all Neighborhood Service Districts totals \$1,803,313, marking a \$51,562 or 2.94% increase compared to the prior year's adopted budget. The primary funding sources for this fund include special assessment revenues (\$1,622,038), transponder fees (\$3,000), and a projected carryforward fund balance (\$178,275).

These funds are distributed among the six districts as outlined below:

1. Miami Lakes Section One \$285,200
2. Loch Lomond \$478,086
3. Royal Oaks Section One \$444,270
4. Royal Oaks East \$439,270
5. Lake Patricia \$20,859
6. Lake Hilda \$21,480

In addition to the allocated funds for each district, there is a total reserve amount of \$114,149 within the fund. This total includes specific amounts earmarked for each district as required by Resolution 20-1654.

The proposed assessment rates for each district for FY 2024-25 are as follows:

District Description	District Type	FY2018-19 Adopted Rate	FY2019-20 Adopted Rate	FY2020-21 Adopted Rate	FY2021-22 Adopted Rate	FY2022-23 Adopted Rate	FY2023-24 Adopted Rate	FY2024-25 Adopted Rate
Miami Lakes Section One	Security Guard	\$285.37	\$285.37	\$208.37	\$208.37	\$340.98	\$340.98	\$340.98
Loch Lomond	Security Guard	\$2,726.40	\$2,489.80	\$2,489.80	\$2,489.80	\$2,489.80	\$2,152.00	\$2,669.00
Royal Oaks Section One	Security Guard	\$800.14	\$706.89	\$706.89	\$706.89	\$706.89	\$746.07	\$756.00
Royal Oaks East	Security Guard	\$977.73	\$769.33	\$706.89	\$706.89	\$834.89	\$825.89	\$825.89
Lake Patricia	Lake Maintenance	\$231.46	\$231.46	\$231.46	\$231.46	\$231.46	\$231.46	\$231.46
Lake Hilda	Lake Maintenance	\$157.92	\$157.92	\$157.92	\$157.92	\$157.92	\$157.92	\$157.92

## **DEBT SERVICE FUND**

The FY 2024-25 budget for the Debt Service Fund totals \$1,756,919, encompassing a projected carried-forward balance of \$1,026,286, Electric Utility Tax revenues (\$578,454), and an estimated Federal Direct Payment subsidy (interest reimbursement) of \$152,179. Expenditures in the budget comprise the Series 2010 Special Obligation Bond interest payment of \$452,619, a principal payment of \$240,000, fees amounting to \$1,550 and a reserve of \$1,062,750.

## **CAPITAL PROJECTS FUND**

The Five-Year Capital Improvement Program aligns with the Town's 2025 Strategic Plan. Mobility remains the Town's #1 strategic goal. The FY 2024-25 investment in transportation projects represents \$14,324,216 of the Capital Improvement Program, followed by \$3,392,428 investment in parks, and \$162,681 investment in stormwater improvements. The Capital Projects Budget totals \$17,879,325, projects are grouped into the three categories are summarized below:

- **Parks Improvements** - Parks capital improvements budget for FY2024-25 is \$3,392,428. These funds are sourced from various revenue streams, and include Park Improvement Impact Fees \$2,069, Park Open Space Impact Fees \$230,000, Grants \$725,000 and a projected fund balance carryforward \$2,435,359.

These funds are allocated among several projects aimed at enhancing the Parks infrastructure in the community.

1. Senior Center Build Out \$250,000
2. RACC Critical Facility Energy Resiliency Project \$525,000
3. MLOP Storage Facility \$300,000
4. MLOP Master Plan \$1,269,619
5. 67th Avenue Entry Feature \$8,540
6. K-9 Cove Parking Project \$34,679
7. Business Park East Linear Park \$430,000
8. Mini Park Capital Program Phase 1 \$87,900
9. Par 3 \$230,827

Additionally, there is a reserve set aside for future parks projects, amounting to \$5,863.

- **Transportation Improvements** – The budget for transportation capital improvements in FY2024-25 amounts to \$14,324,216. These funds are sourced from various revenue streams, and include, Local Option Gas Tax (\$156,754), Grants (\$7,366,739), Peoples' Transportation Plan (PTP) (\$1,170,395), Road Impact Fees (\$1,897,638), Mobility Fee (\$168,985) and projected carryforward balance (\$3,563,705).

These resources are allocated among several projects aimed at enhancing the transportation infrastructure in the community:

1. Street Light Improvement Project: \$564,886
2. NW 59th Avenue Extension: \$10,797,221
3. Routes to School Bob Graham: \$17,285
4. Miami Lakes Green/NW 77th Ct Greenway South: \$118,006
5. Miami Lakes Green/NW 77th Ct Greenway North: \$200,000
6. Miami Lakes Park West Bicycle & Pedestrian Improvements: \$46,121
7. Miami Lakes Green 2.0 (146th Street Greenway): \$751,784
8. Miami Lakes NW 154th Street Palmetto Expressway turn lane: \$352,995
9. Fairway Drive Bike Lane & Crosswalk: \$1,119,502

Additionally, there is a reserve set aside for future transportation projects, amounting to \$356,416. This comprehensive allocation of funds ensures that the Town can address critical transportation needs, improve mobility, and plan for future infrastructure enhancements.

- **Stormwater Improvements** – Stormwater capital improvements budget for FY2024-25 amounts to \$162,681. This funding is derived from two primary sources: grant appropriation, contributing \$58,253, and a projected carryforward balance of \$104,428. This budget maintains a contingency reserve of \$162,681.

### **INFRASTRUCTURE SINKING FUND**

On January 15, 2019, the Town Council enacted Ordinance 2019-236, establishing the Long-Term Infrastructure Renewal and Replacement Fund. This fund is designed to ensure the continuous upkeep and replacement of specific general fund assets. The Town is obligated to allocate a minimum of \$150,000 to this fund annually, with the flexibility to adjust this amount through the yearly budgeting process. These funds are exclusively earmarked for the renewal and replacement of capital assets, as per Generally Accepted Accounting Principles (GAAP), and are meticulously tracked and managed in the Town's financial records.

In the Infrastructure Sinking Fund budget for FY2024-25, includes a \$366,000 contribution from the General Fund, \$5,000 in interest income and a projected prior-year carryforward fund balance of \$295,479. For a total budget of \$666,479 and are allocated to the following: 1. The replacement of the meeting room floors at the Robert Alonso Community Center (\$40,000) and Youth Center (\$25,000). A reserve balance of \$601,479 is also included in this budget to address potential unforeseen needs or contingencies.

### **ENTERPRISE FUND**

- **Stormwater Utility Fund**- The Stormwater Utility rate of \$4.50 per Equivalent Residential Unit (ERU) had remained unchanged since the creation of the Utility in 2003. In FY2020, a Stormwater Rate study was conducted to determine an appropriate rate that would



address the fiscal and drainage needs within our community, and in FY2021 the Council adopted a new rate of \$10.50 per ERU. The Town anticipates receiving \$2,235,996 in Stormwater utility fees. Revenues also include \$1,423,152 in fund balance carryforward, \$1,509,630 in Grants and \$30,000 in interest earnings for a total budget of \$5,198,778.

- **Stormwater Series 2021 Bond**-In March 2021 the Town Council passed an ordinance providing the requisite authority to issue its Stormwater Utility System Revenue Bonds to address a portion of the Town's Stormwater infrastructure needs. On July 8, 2021, the Town of Miami Lakes Series 2021 were issued and sold, raising \$18.26 million, including an 18 percent premium above the stated par amount of \$15.5 million. The bonds are set to be paid by the Town at an interest rate of 2.77% over 30 years. Repayment will come from the Town's stormwater utility fee, which is set at \$10.50 per month per household or commercial equivalents. The Stormwater Series 2021 Bond Fund total budget for FY 2024-25 is \$1,504,363.
- **American Rescue Plan Act**-The Town was eligible to receive \$15,710,276, of which we have received 100 % of. On May 11, 2021, the Town Council approved that the funds from the American Rescue Plan Act be utilized for Stormwater capital improvement projects together with the Stormwater bond funds. The American Rescue Plan ACT Fund total budget for FY2024-25 is \$14,192,687.

### **FACILITY MAINTENANCE FUND**

The internal service fund serves as a comprehensive accounting mechanism for all expenses related to the operations, upkeep, and repairs of the Town's Government Center. These costs are allocated based on square footage, with a breakdown as follows: General Fund (60% comprising of Administration and 27% to the Police Department), while the Building Department Fund receives 13%.

This allocation covers a range of expenditures, including salary and benefits for two full-time positions, utility expenses, custodial services, and contractual maintenance services. For the fiscal year 2024-25, the budget for this internal service fund amounts to \$531,607. This allocation strategy ensures a fair distribution of costs among the departments utilizing the Government Center and helps maintain transparency in budgeting and financial management.

### **Conclusion**

We are pleased to present a balanced budget that reflects our commitment to responsible resource allocation, ensuring that the Town of Miami Lakes remains a secure, appealing, and thriving community. This budget effectively addresses the operational requirements of the Town without necessitating an increase in the millage rate.

However, it's important to acknowledge that the cost of conducting our municipal affairs is steadily rising. Expenses related to public safety, construction, maintenance services, and the upkeep of our capital infrastructure continue to escalate. Considering these challenges, we remain steadfast in our dedication to maintaining financial stability and delivering exceptional service quality to our residents as we progress toward a more beautiful and prosperous future.



**Functional Organizational Chart  
&  
Staffing Positions by Department**

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# Town of Miami Lakes FY2024-25 Adopted Budget

## ***Town of Miami Lakes***

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### **Mayor and Town Council**

Manuel Cid, Mayor  
Antonio Fernandez, Vice Mayor  
Luis Collazo, Councilmember  
Joshua Dieguez, Councilmember  
Ray Garcia, Councilmember  
Bryan Morera, Councilmember  
Marilyn Ruano, Councilmember

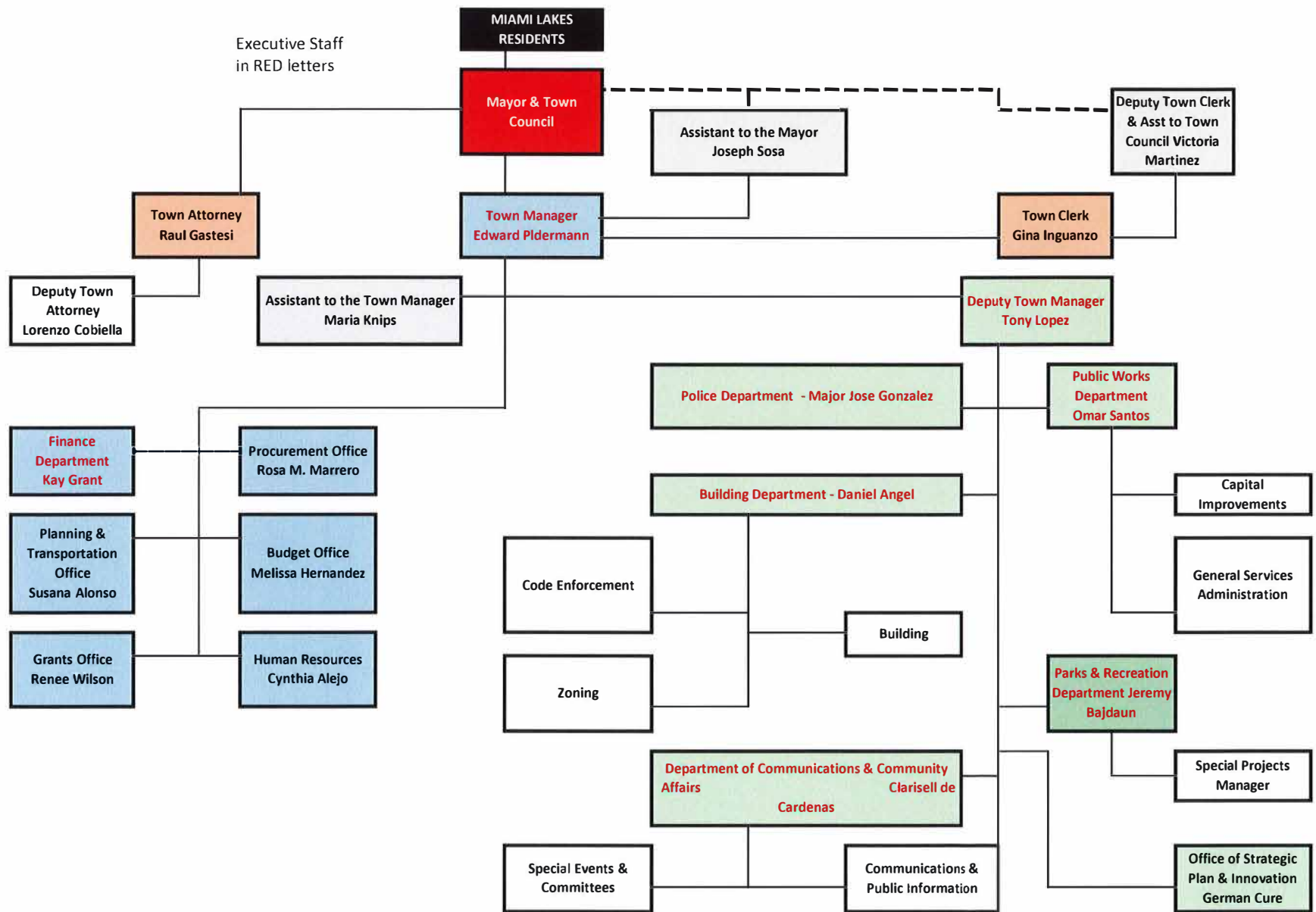
### **Appointed Officials**

Edward Pidermann, Town Manager  
Gina Inguanzo, Town Clerk  
Raul Gastesi, Esq., Town Attorney

### **Senior Personnel**

Daniel Angel, Building Director  
Jeremy Bajdaun, Parks & Recreation Director  
Clarisell De Cardenas, Community Outreach Director  
Jose Gonzalez, Major – Miami-Dade Police Department  
Kay Grant, Chief Financial Officer  
Tony Lopez, Deputy Town Manager  
Omar Santos, Public Works Director

***Mayor - Council - Manager Form of Government***



# TOWN OF MIAMI LAKES

Positions by Department	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Comments
<b>Mayor and Town Council</b>					
<i>Full Time</i>					
Assistant to the Mayor	1	1	1	1	
Assistant to the Council/Deputy Town Clerk	1	1	1	1	
<b>FT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Town Clerk</b>					
<i>Full Time</i>					
Town Clerk	1	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Town Administration</b>					
<i>Full Time</i>					
Town Manager	1	1	1	1	
Deputy Town Manager	1	1	1	1	
Chief Financial Officer	1	1	1	1	
Chief Technology & Innovation Officer	1	1	1	1	
Budget Officer	1	1	1	1	
Controller	1	1	1	1	
Accountant	1	1	1	1	
Procurement Manager	1	1	1	1	
Assistant to the Town Manager	1	1	1	1	
Special Projects Manager	1	1	1	1	
Accounting Technician	1	0	0	0	
Accounts Payable Specialist	0	1	1	1	
Grants & Governmental Affairs Manager	1	1	1	1	
<b>FT Sub-Total</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	
<i>Part Time</i>					
HR Specialist	1	1	1	1	
Office Assistant P/T	0	0	1	1	
Receptionist	1	1	1	1	
Intern (Seasonal)	1	2	0	0	
<b>PT Sub-Total</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>3</b>	
<b>Zoning</b>					
<i>Part Time</i>					
Zoning Official	2	1	1	1	
<b>PT Sub-Total</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Code Compliance</b>					
<i>Full Time</i>					
Code Compliance Manager	0.5	0.5	0.5	0.5	Partially funded in Building Department 50%
Code Compliance Supervisor	1	1	1	1	
Code Compliance Officer	0	1	1	1	
<b>FT Sub-Total</b>	<b>1.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	
<b>Planning</b>					
<i>Full Time</i>					
Principal Planner	1	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>Parks and Recreation</b>					
<i>Full Time</i>					
Parks & Recreation Director	1	1	1	1	
Greenspace Maintenance Superintendent	1	1	1	1	
Arborist/Field Inspector	1	0	0	0	
Arbor Coordinator	0	0	1	1	
Parks & Athletics Manager	1	1	1	1	
Recreation Manager	0	1	1	1	
Leisure Services Manager	1	0	0	0	

# TOWN OF MIAMI LAKES

Positions by Department	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Comments
Leisure Services Specialist	1	1	1	1	
Programs Coordinator	2	2	2	2	
Office Specialist	1	1	1	1	
<b>FT Sub-Total</b>	<b>9</b>	<b>8</b>	<b>9</b>	<b>9</b>	
<b>Part Time/Seasonal</b>					
Crossing Guards P/T	8	9	10	10	1 Supervisor and 9 guards (plus 2 back up on standby)
<b>PT/Seasonal Sub-Total</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>10</b>	
<b>Communication &amp; Community Affairs</b>					
Community Outreach & Engagement Director	1	1	1	1	
Committee & Special Events Coordinator	1	1	1	1	
Marketing & Digital Services Specialist	1	1	1	1	
<b>FT Sub-Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	
<b>Part-time</b>					
Information Specialist P/T	1	0	0	0	
Communications & Community Affairs Specialist P/T	0	1	1	1	
Committee Liaison P/T	0	0	1	1	New position. Converted from ICA to staff.
Office Aide P/T	0	1	0	0	
Office Assistant P/T	1	0	0	0	
<b>PT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>Seasonal</b>					
Class Instructors	8	7	7	7	1 Instructor converted to an ICA for FY23
<b>Seasonal Sub-Total</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>7</b>	
<b>Public Works and Capital Improvements</b>					
<b>Full Time</b>					
Public Works Director	0.5	0.5	0.5	0.5	Partially funded in Stormwater 50%
Public Works Engineer	0.5	0.5	0.5	0.5	Partially funded in Stormwater 50%
Public Works Manager	1	1	1	1	
<b>FT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	
<b>GENERAL FUND SUMMARY</b>					
<b>Full time</b>	<b>31.5</b>	<b>31.5</b>	<b>32.5</b>	<b>32.5</b>	
<b>Part time</b>	<b>7</b>	<b>7</b>	<b>6</b>	<b>6</b>	
<b>Seasonal</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>7</b>	
<b>Part Time/Seasonal</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>10</b>	
<b>SPECIAL REVENUE FUND - TRANSPORTATION</b>					
<b>Full Time</b>					
Senior Transportation Manager	1	0	0	0	
Transportation Coordinator	0	1	1	1	
<b>FT Sub-Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	
<b>BUILDING FUND</b>					
<b>Full Time</b>					
Building Director	1	1	1	1	
Building Official	1	1	1	1	
Building Inspector	1	0	0	0	
Building Services Supervisor	1	1	1	1	
Building Services Coordinator	0	1	1	1	
Code Compliance Manager	0.5	0.5	0.5	0.5	Partially funded in Code Compliance 50%
Permitting Systems Business Analyst	1	0	0	0	
Permit Clerk	3	0	0	0	
Permit Coordinator	0	2	2	2	
Receptionist	1	1	1	1	
Office Specialist	1	1	1	1	
<b>FT Sub-Total</b>	<b>10.5</b>	<b>8.5</b>	<b>8.5</b>	<b>8.5</b>	

# TOWN OF MIAMI LAKES

Positions by Department	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	Comments
<b>Part Time</b>					
Permit Clerk P/T	1	1	1	1	
Senior Building Inspector P/T	1	1	1	1	
Building Inspector P/T	0	1	1	1	
P/T Building / Mechanical / Electrical / Plumbing & Plan Reviewers	-	-	-	-	Based on hours
<b>PT Sub-Total</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	
<b>Total Building Department</b>	<b>12.5</b>	<b>11.5</b>	<b>11.5</b>	<b>11.5</b>	
<b>STORMWATER UTILITY FUND</b>					
<b>Full Time</b>					
Public Works Director	0.5	0.5	0.5	0.5	Partially funded in Public Works 50%
Public Works Engineer	0.5	0.5	0.5	0.5	Partially funded in Public Works 50%
CIP Manager	1	1	1	1	
Stormwater Inspector	0	0	1	1	Converted from and ICA in FY24
Equipment Operator II	1	1	1	1	
Equipment Operator I	1	1	1	1	
<b>FT Sub-Total</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	
<b>FACILITY MAINTENANCE FUND</b>					
<b>Full Time</b>					
Facilities Coordinator	1	0	0	0	Reclassified to General Services Assistant in FY23.
General Services Assistant	0	1	1	1	Reclassified from Facilities Coordinator in FY23.
General Services Manager	1	1	1	1	
<b>FT Sub-Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	





## General Fund

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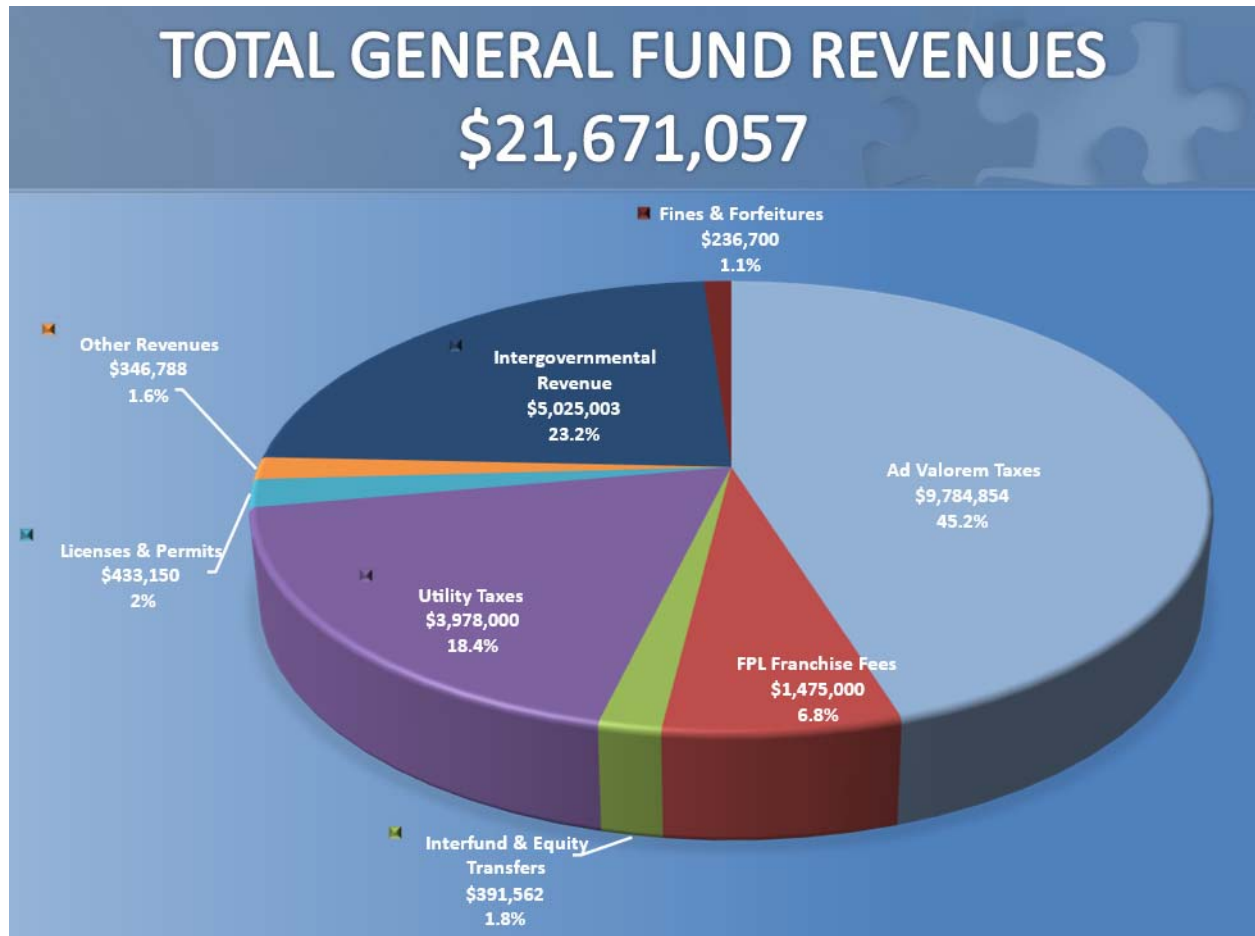
# Town of Miami Lakes FY 2024-25 Adopted Budget

## General Fund Revenues

### General Fund

The General Fund Operating Revenue Budget for Fiscal Year 2024-25 is \$21,671,057, an overall increase of \$1,297,434 or 6.37% as compared to prior year's Adopted Budget.

As depicted in the graph below, the largest revenue source for the Town comes from Ad Valorem Taxes (45.2%), followed by Intergovernmental Revenues (23.2%), Utility Services Taxes (18.4%), Franchise Fees (6.8%), Licenses & Permits (2%), Interfund transfers (1.8%), other Miscellaneous Revenues (1.6%), and Fines & Forfeitures (1.1%)



### Ad Valorem Taxes

Chapter 166 of the Florida Statutes authorizes ad valorem or property taxes. The Florida Constitution limits local governments to a maximum levy of ten mills of ad valorem taxation. The amount of

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

revenue is based on the tax rate multiplied by the assessed value of the Town which is provided by the County Property Appraiser.

The revenue is budgeted at 95% of the gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes. As illustrated in the Town's Fiscal Year 2022 Annual Comprehensive Financial Report shown below, the Town historically collects an average of 95.38% of Ad Valorem taxes levied. In FY 2023, the Town collected 94.42% in taxes levied. Taxpayers who pay prior to February may receive up to a 4% discount. Therefore, the Town's 95% budgeted amount could potentially overestimate the expected Ad Valorem revenue; however, per Florida Statue, the Town is required to budget no less than 95%.

TOWN OF MIAMI LAKES, FLORIDA  
REVENUE CAPACITY  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS  
(IN THOUSANDS)

Fiscal Year ended September 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections To Date	
		Net Amount Levied	Percentage of Levy		Amount	Percentage of Levy
2014	5,904	5,525	93.58%	n/a	n/a	n/a
2015	6,056	5,785	95.53%	85	5,870	96.93%
2016	6,329	5,872	92.78%	95	5,967	94.28%
2017	6,607	6,164	93.29%	103	6,267	94.85%
2018	7,046	6,601	93.69%	152	6,753	95.84%
2019	7,433	6,980	93.90%	169	7,148	96.17%
2020	7,784	7,244	93.06%	174	7,418	95.30%
2021	8,411	7,777	92.46%	164	7,941	94.41%
2022	8,713	8,243	94.61%	141	8,384	96.23%
2023	9,554	8,807	92.18%	214	9,021	94.42%

Source: Miami-Dade County Property Tax Collector

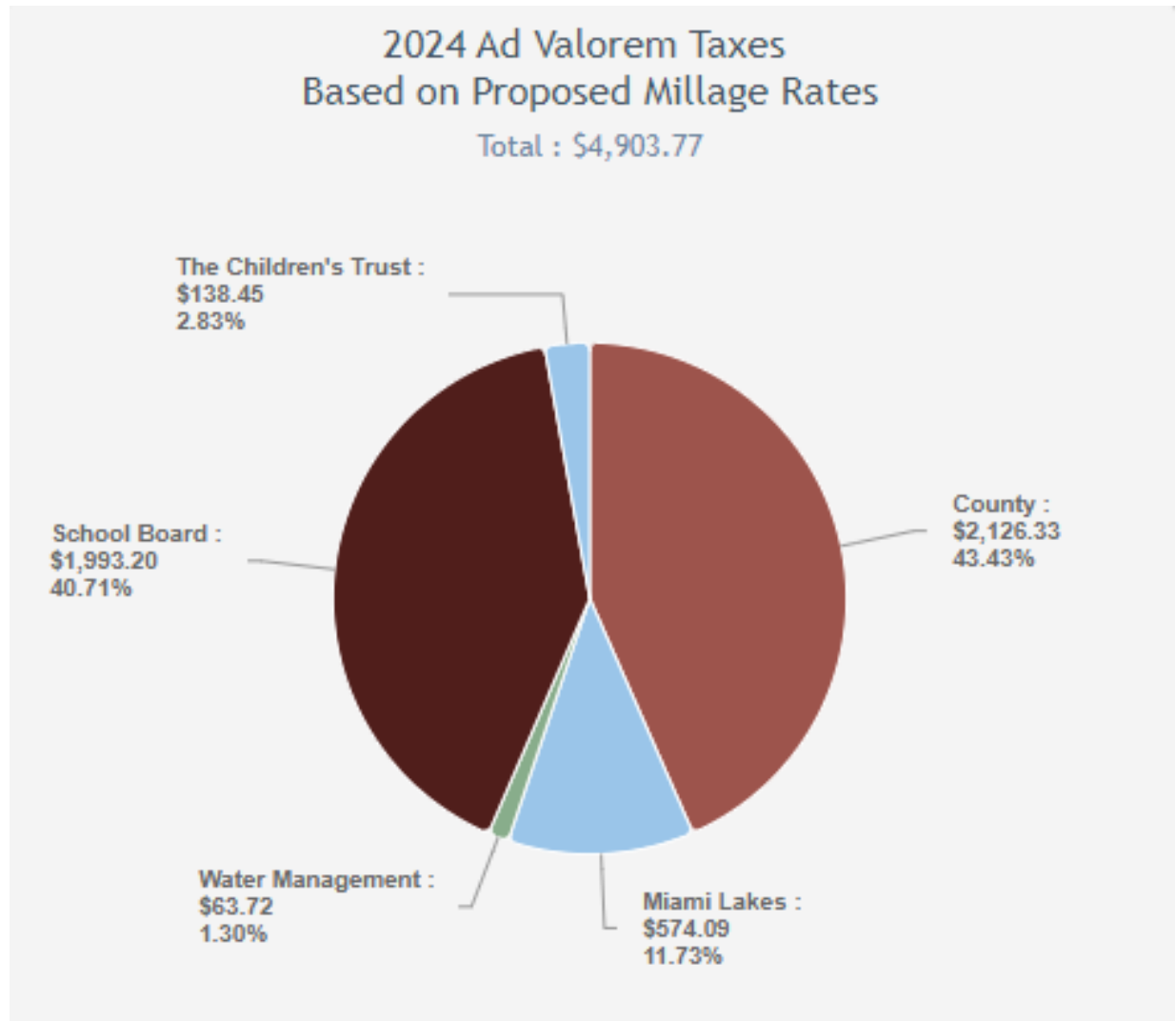
### *Where do your property tax dollars go?*

Property tax revenues are levied by the following:

- Miami-Dade County
- Miami Dade County School Board/ Public Schools
- Cities/Municipalities (Town of Miami Lakes)
- South Florida Water Management District
- Children's Trust

The chart below depicts the distribution of property taxes for a sample home with the taxable property value of \$276,909 and property taxes of \$4,904. The Town of Miami Lakes receives only \$574.09 or 11.73% of the taxes in this example.

## *Town of Miami Lakes FY 2024-25 Adopted Budget*



*\*Please note that the graph above is generated from the Miami Dade County's Property Appraisers Office Tax Visualizer program.*

For more information or for a breakdown of your own property tax dollars distribution please visit Miami Dade County Property Appraisers Office website and use the Tax Visualizer at <https://www.miamidade.gov/pa/tax.html>

The Tax Visualizer lets you see how your property tax dollars are distributed graphically in a pie chart view like the example above. You can also see how your millage rate compares to other taxing jurisdictions in Miami-Dade County.

# Town of Miami Lakes FY 2024-25 Adopted Budget

See your tax dollars at work.



## Property Tax Roll Value

The tax roll for Town of Miami Lakes as certified by the Property Appraiser on July 1, 2024, reflects a gross taxable value of \$4,891,931,106 which includes an increase of \$23,974,880 in new construction, additions, deletions, and rehabilitative improvements. As compared to July 1, 2023, the taxable value for the previous year of \$4,515,345,099, this amount reflects an increase in gross taxable value of \$376,586,007 or 8.3%. As seen in the chart below, property values have been steadily climbing, which is indicative of continuous economic recovery and growth.



# *Town of Miami Lakes FY 2024-25 Adopted Budget*

## **Millage Rate**

During the Town Council Meeting held on July 9, 2024, Resolution No. 24-2011 was passed, officially setting the maximum millage rate at 2.0732 mills, equivalent to \$2.0732 per \$1,000 of assessed property value. This decision maintains our position as having the fourth lowest millage rate among the thirty-four municipalities in Miami-Dade County. It is important to note that this rate remains comfortably below the statutory limit of 10.0 mills.

Since its inception, the Town has consistently pursued a reduction in the millage rate. This commitment to fiscal responsibility has resulted in the Town maintaining a low millage rate since 2019, spanning four consecutive years. In the year 2023, we further reduced the millage rate to 2.2664 mills. In FY2024 the millage was set to the roll back rate of 2.0732 mills, an all-time low in Town history.

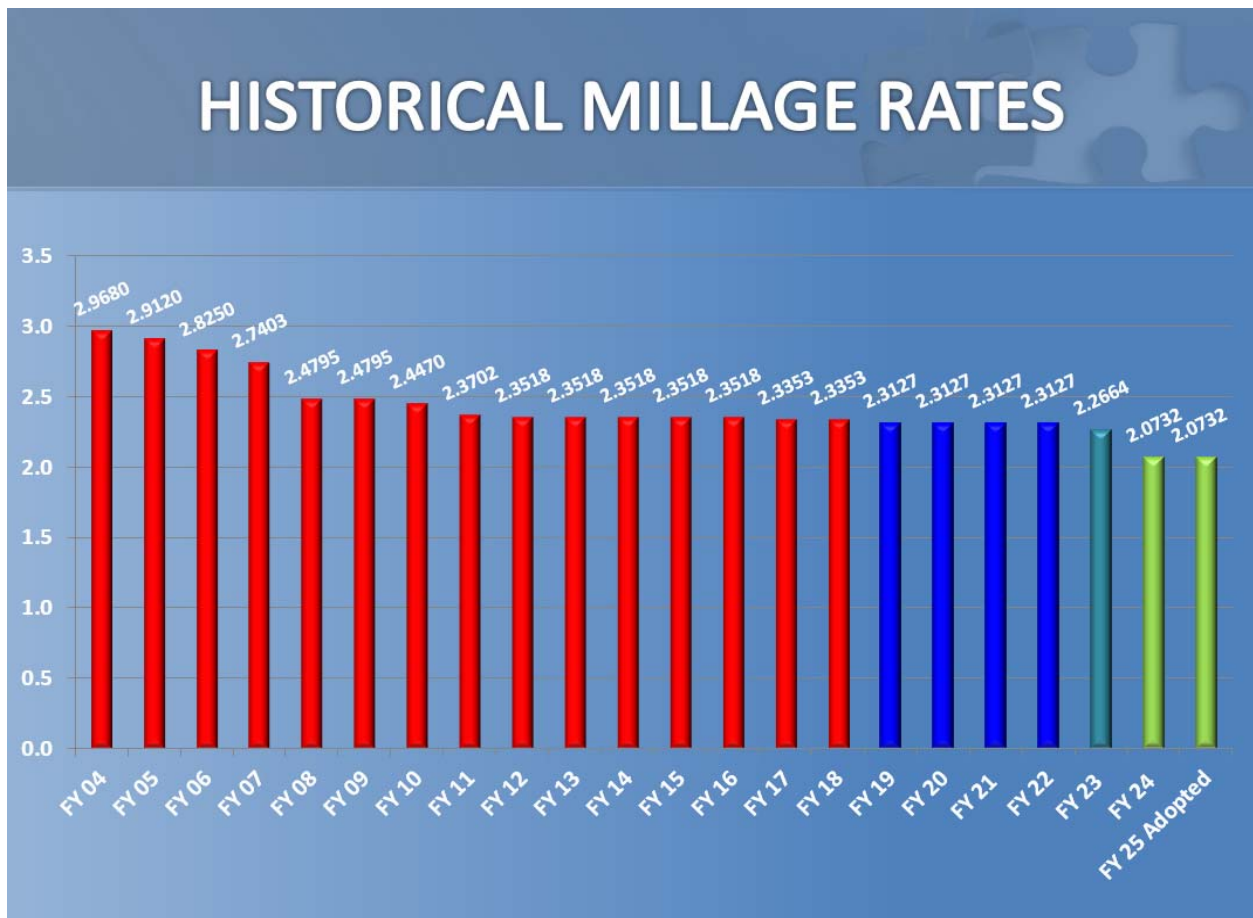




# *Town of Miami Lakes FY 2024-25 Adopted Budget*

## **Rolled-Back Rate**

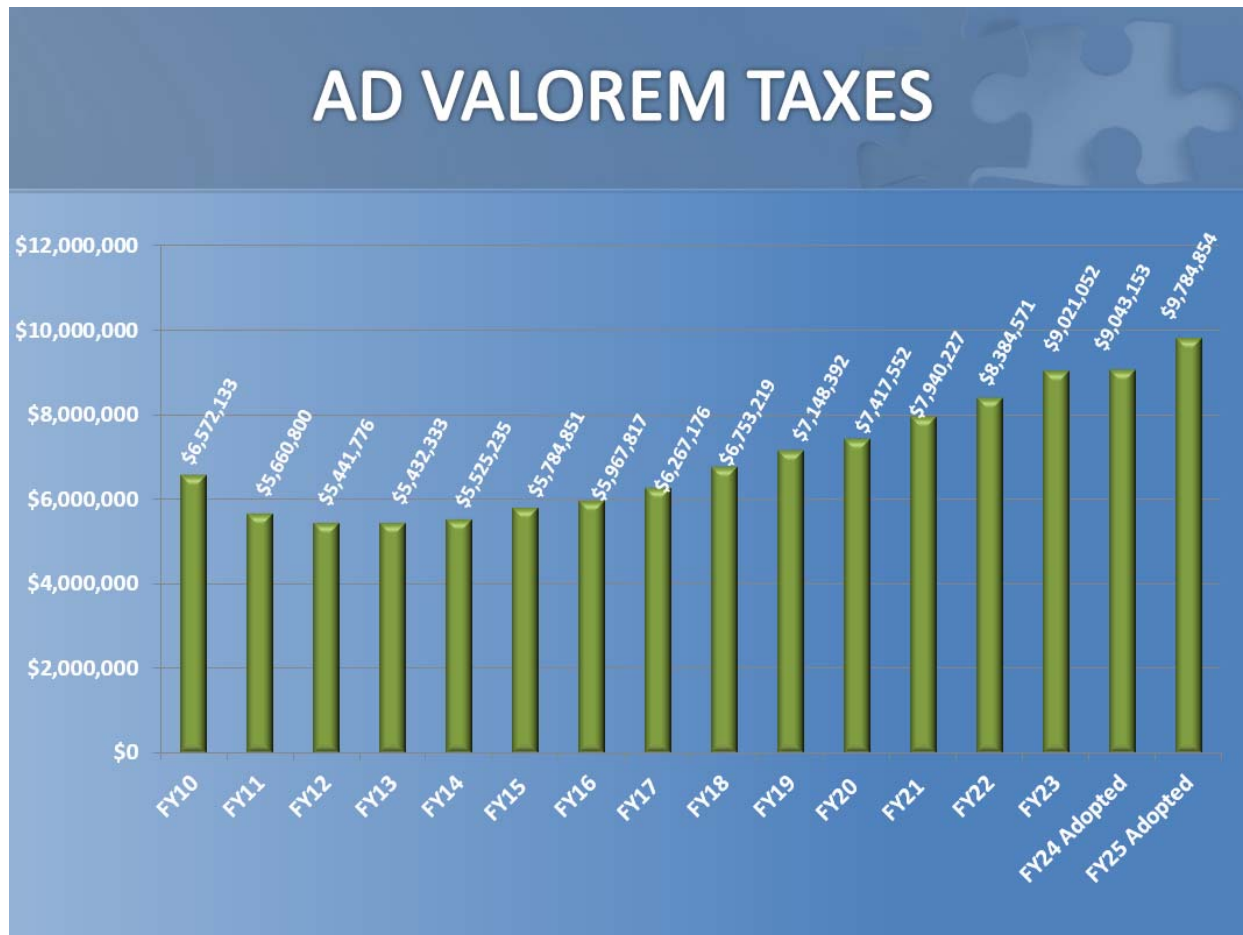
The rolled-back rate, as defined by the Truth in Millage (TRIM), is the rate that would yield the same tax revenue as the current year, excluding any income from new construction, additions, deletions, and rehabilitative improvements. Based on the proposed millage rate of 2.0732, the roll-back rate for FY 2025 is 1.9208. This rolled-back rate would generate \$708,254 less in ad-valorem revenue than the millage rate of 2.0732. The proposed millage rate of 2.0732 is 7.9% higher than the current year's aggregate rolled-back rate. The State Department of Revenue required methodology for calculating the rolled-back rate uses the roll value after the Value Adjustment Board action.



## **Ad Valorem Taxes**

The FY 2024-25 Budget was developed using the proposed millage rate of 2.0732. This millage rate will generate property tax revenues or ad valorem (calculated at 95% for budget purposes) in the amount of \$9,634,854. The Budget also includes \$150,000 for Delinquent Ad Valorem revenues which the Town anticipates receiving based on collections over the past years. The total Ad Valorem Revenues for FY 2024-25 are \$9,784,854.

## Town of Miami Lakes FY 2024-25 Adopted Budget



### Franchise Fees - Electricity

Franchise Fees are established by franchise agreements between a municipality and private service providers. Franchise Fees are negotiated with the utility company for the use of municipal rights-of-ways. Miami-Dade County had an agreement with Florida Power & Light (FPL) covering the boundaries of Miami Lakes. Through that inter-local agreement with the County, the Town of Miami Lakes received 100% of the revenues generated within the Town minus its proportional share of the taxes paid by FPL for power generating facilities.

On May 25, 1990, Miami-Dade County executed a 30-year electrical franchise agreement with FPL. Municipalities that incorporated after the effective date of the County FPL agreement were prohibited from executing independent franchise agreements with FPL during the County FPL agreement 30-year timespan. The Town of Miami Lakes was incorporated on December 5, 2000, and therefore was covered under the County - FPL Agreement. The agreement expired in May 2020.

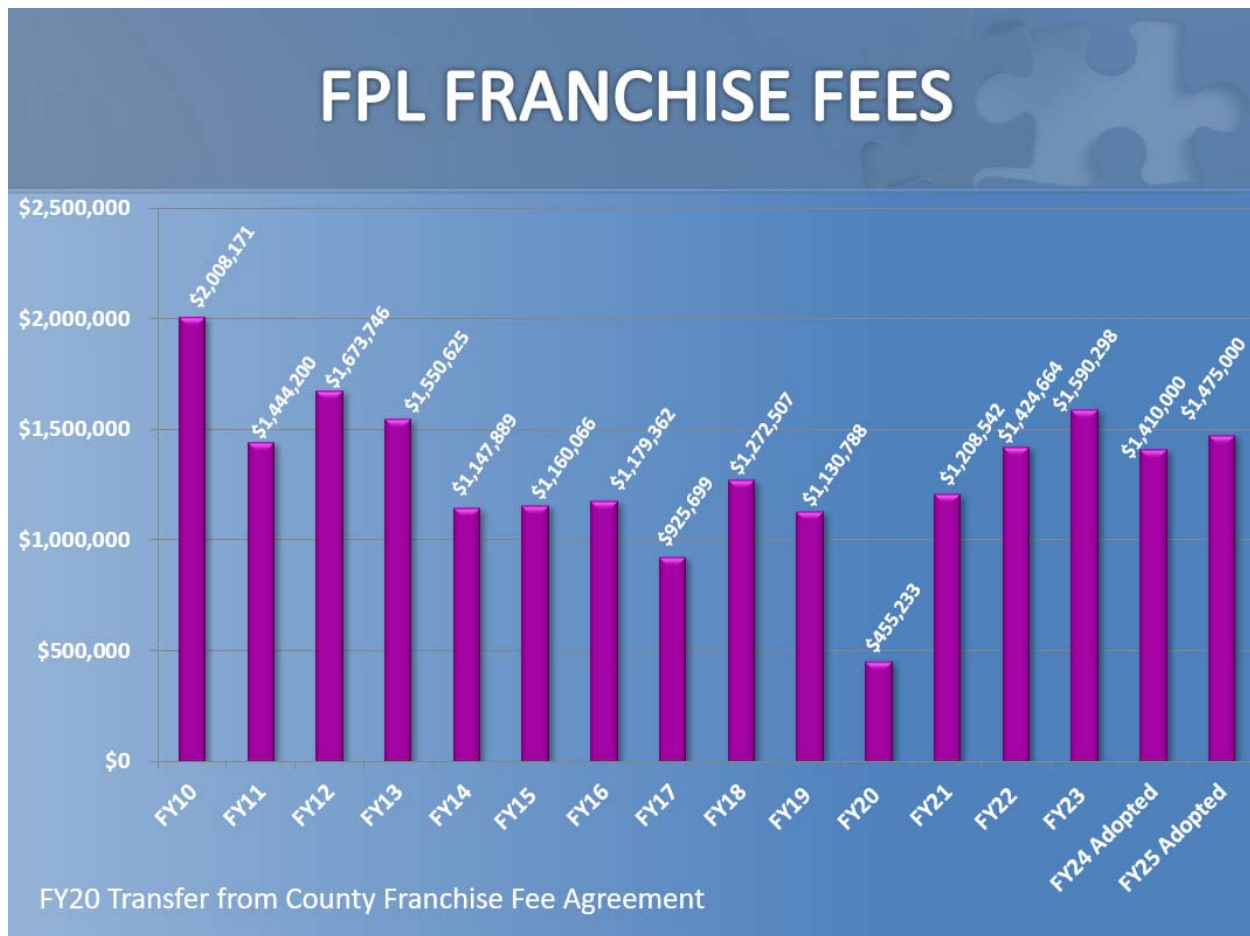
On August 27th, 2019, the Town adopted its own Franchise Fee agreement with Florida Power and Light (FPL) that became effective on June 1, 2020. Through this agreement the Town will generate revenues at the rate of a 3% surcharge on utility fees.



## Town of Miami Lakes FY 2024-25 Adopted Budget

This budget proposes an FPL Franchise Fee Surplus in accordance with Town Ordinance 19-247 that any monies more than the Franchise Fee revenue of \$1,275,000 shall be used specifically for Town infrastructure projects. The additional \$200,000 Franchise Fee Surplus expenses proposed in this budget are offset by the FPL Franchise Fee Surplus Revenue.

The chart below illustrates revenue collections for FPL Franchise Fees.



### Utility Services Taxes

Section 166.231(A) of the Florida Statutes provides that a municipality may levy a tax, not to exceed 10 percent, on the purchase of electricity, water, and natural gas services.

The current year's combined Utility Services Tax is \$3,978,000.

### Utility Service Tax – Electricity

The Town collects utility tax for the use of electricity. Revenues are derived from a 10% tax levied on each customer's electric bill charged by Florida Power & Light (FPL) within the boundaries of the Town. A portion of the revenue is pledged against the Series 2010 Special Obligation Bond which matures in 2040. The bond covenant requires that the electric utility tax revenue be first utilized to make debt service payments. FY

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

2024-25 estimated net revenue is \$3,310,000, a 14.14% increase as compared to the prior year's adopted budget.

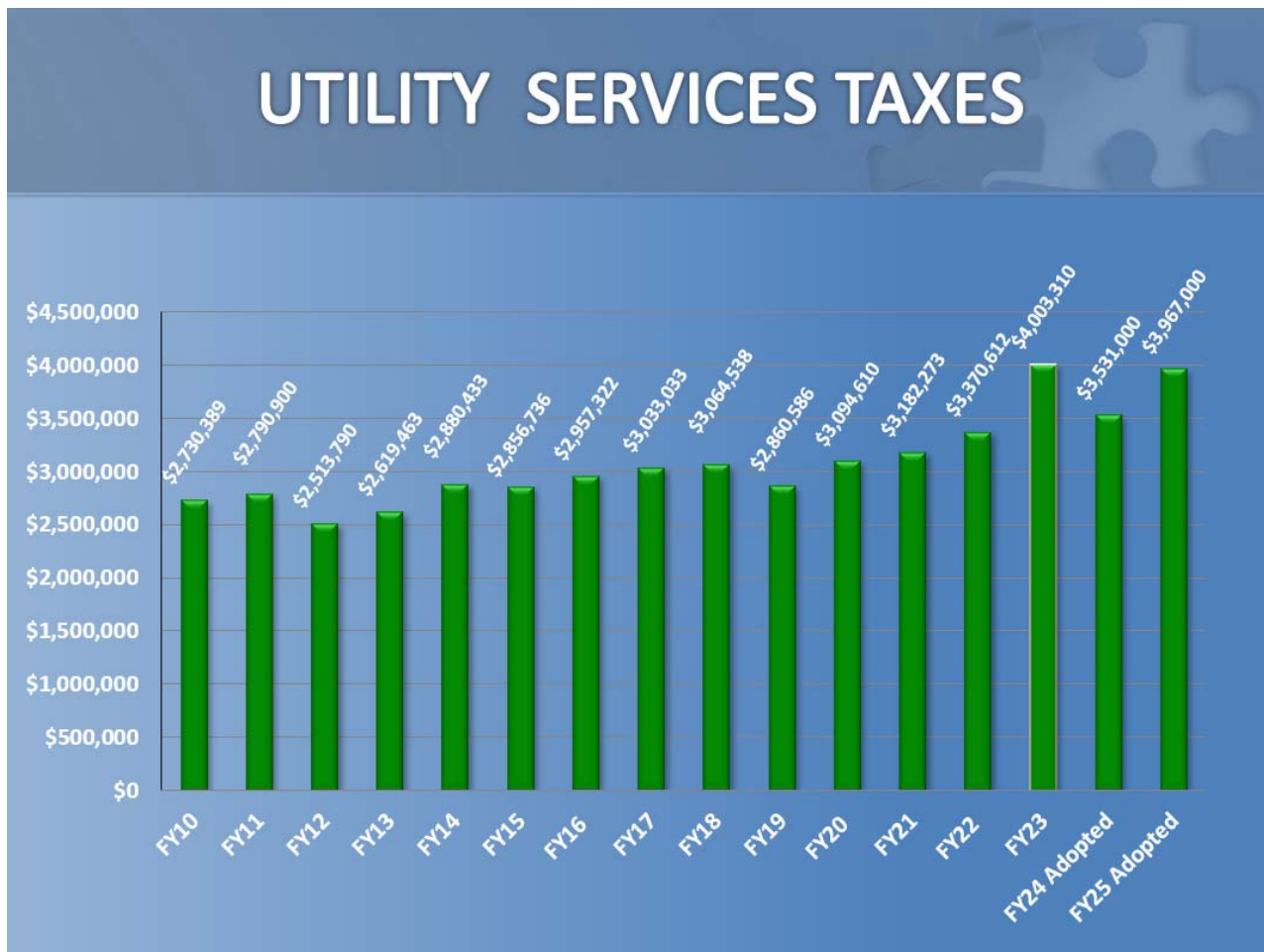
### **Utility Service Tax - Water**

The Town charges a 10% utility tax on water consumption on each customer's water bill that receives service within the boundaries of the Town. Miami Dade County bills, collects, and remits the revenue to the Town of Miami Lakes. Revenues increase as water rates and consumption increase. FY 2024-25 revenue is estimated at \$570,000 or a 5.56% increase as compared to the prior year's adopted budget.

### **Utility Service Tax - Gas**

The Gas Utility Tax is also derived from a 10% tax levied on each customer's gas bill that receives metered or bottled gas service within the boundaries of the Town and is expected to generate \$98,000 or a 7.69% increase as compared to the prior year's adopted budget.

The chart below illustrates the total revenue collections for the three sources of Utility Services Tax.

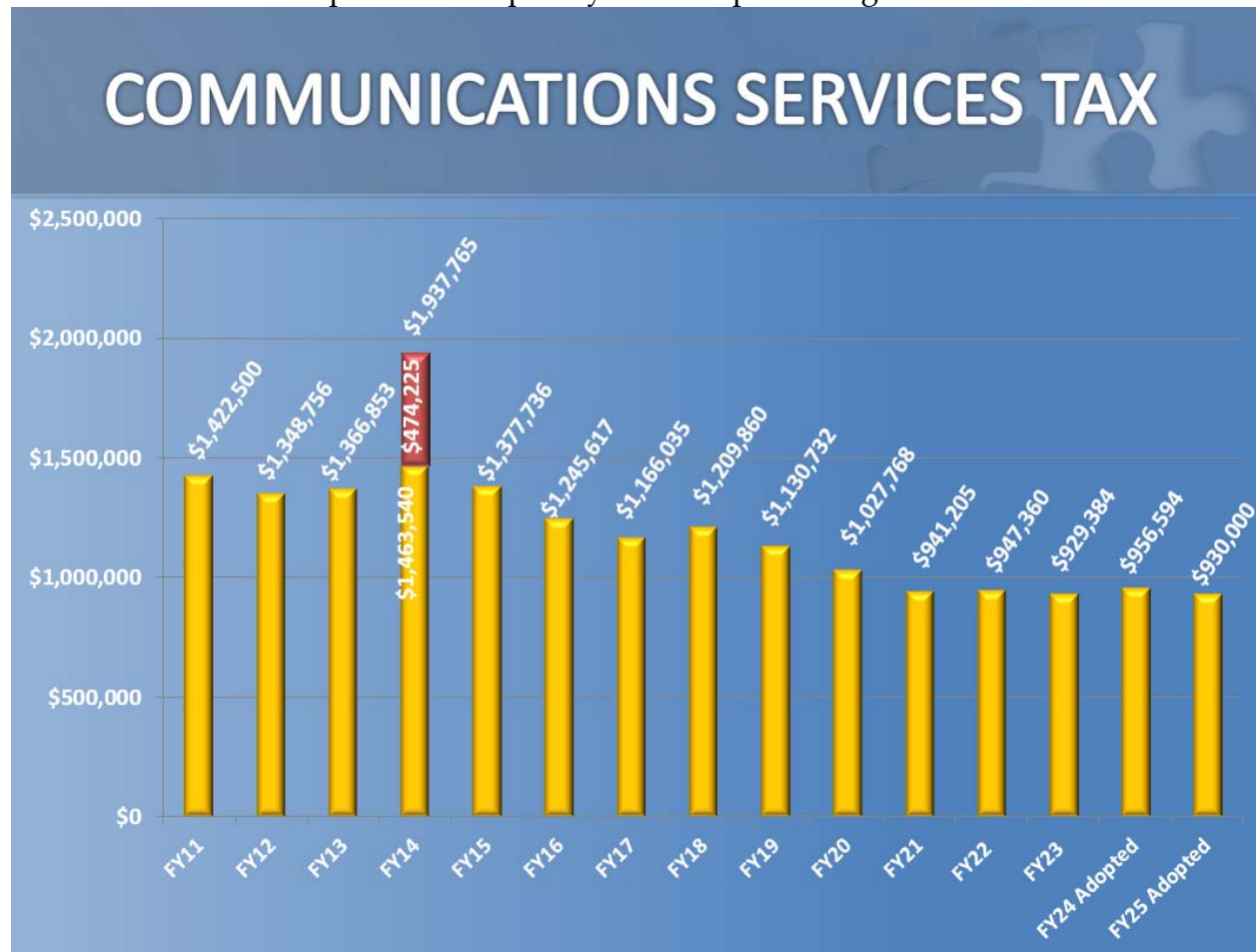


## Town of Miami Lakes FY 2024-25 Adopted Budget

### Communications Services Tax

Communication Services Tax (CST) became effective on October 1, 2001, and applies to the transmission of voice, data, audio, video, or other information services, including cable services. The tax is imposed on retail sales of communications services which originate or terminate in Florida, and which are billed to an address within the Town's boundaries. Chapter 202, Florida Statutes (2001) permits each jurisdiction to adopt its local communications service tax rate, and in accordance with this authority, the Town of Miami Lakes communication services tax rate is 5.22%. CST is collected and distributed by the State of Florida.

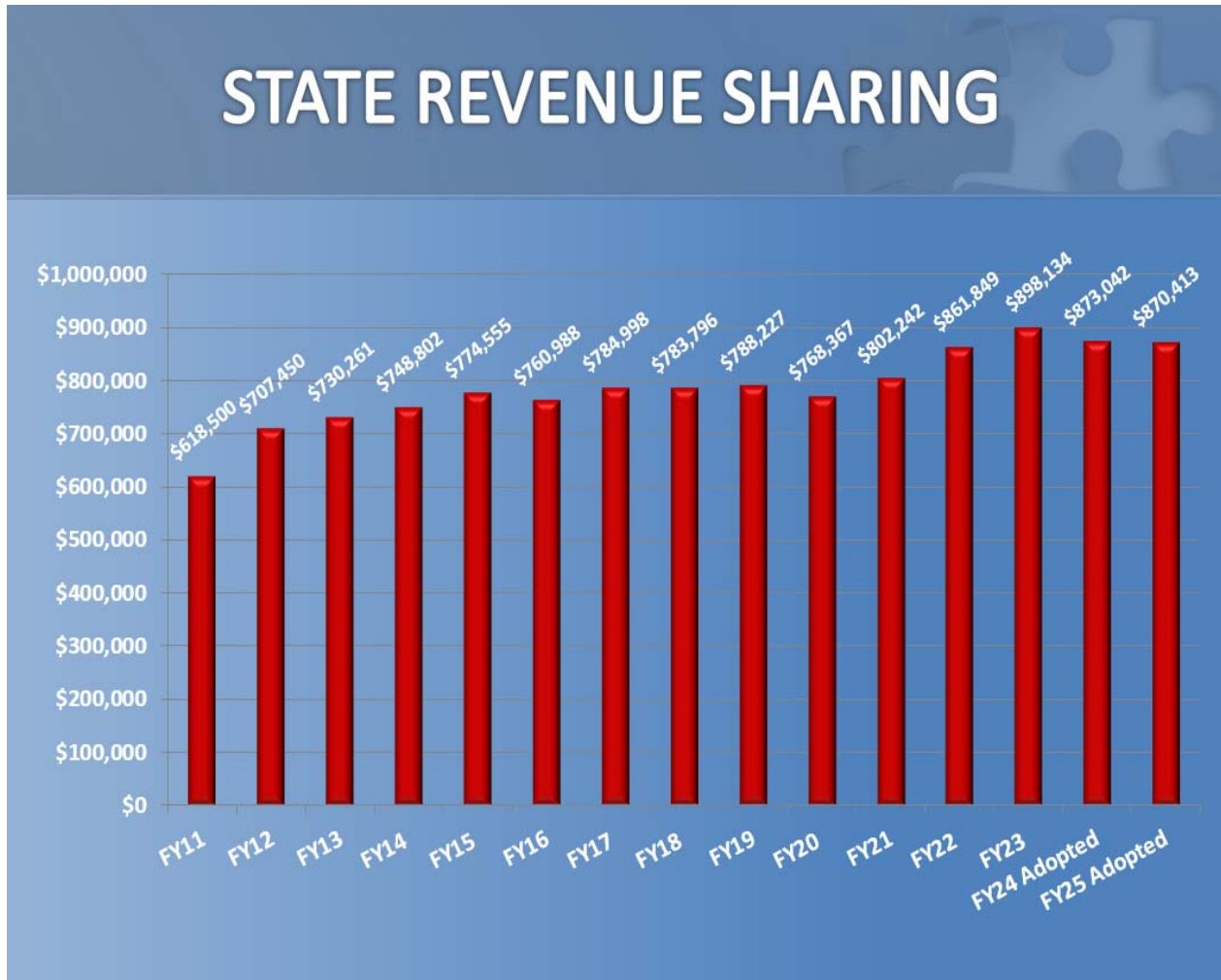
Despite an audit which recovered approximately \$475,000 in FY 2014, this revenue source has continued to experience a gradual decrease since its peak in FY 2009. This is due to competition in the wireless market, decreased demand for residential telephone and cable, and changes by the State legislature. In FY 2017, a refund claim from AT&T Mobility for internet access charges further reduced revenues by approximately \$125,000 or 10%. The Town anticipates gross revenues in the amount of \$930,000 or a - 2.78% decrease as compared to the prior year's adopted budget.



## Town of Miami Lakes FY 2024-25 Adopted Budget

### State Revenue Sharing

The State Revenue Sharing program was created by the State Legislature to ensure a minimum level of revenue parity across units of local government. It includes a percentage of sales tax and the Special Fuel and Motor Fuel Use Tax. The Town anticipates receiving \$870,413 in FY2024-25 based on the Florida Department of Revenue estimate, a decrease of \$2,629 or 0.30% from prior years adopted budget.



### Alcoholic Beverage Tax

The Alcoholic Beverage Tax represents a portion of the annual state license tax levied on manufacturers, distributors, vendors, brokers, sales agents, and importers of alcoholic beverages and collected within a municipality in Florida. The taxes imposed under FS 561.14(6), 563.02, 564.02, 565.02(1), (4), and (5), and 565.03, are subject to having a portion redistributed to eligible municipalities. The Town anticipates receiving approximately \$20,000 in FY2024-25, a \$3,000 increase from the prior year's adopted budget.

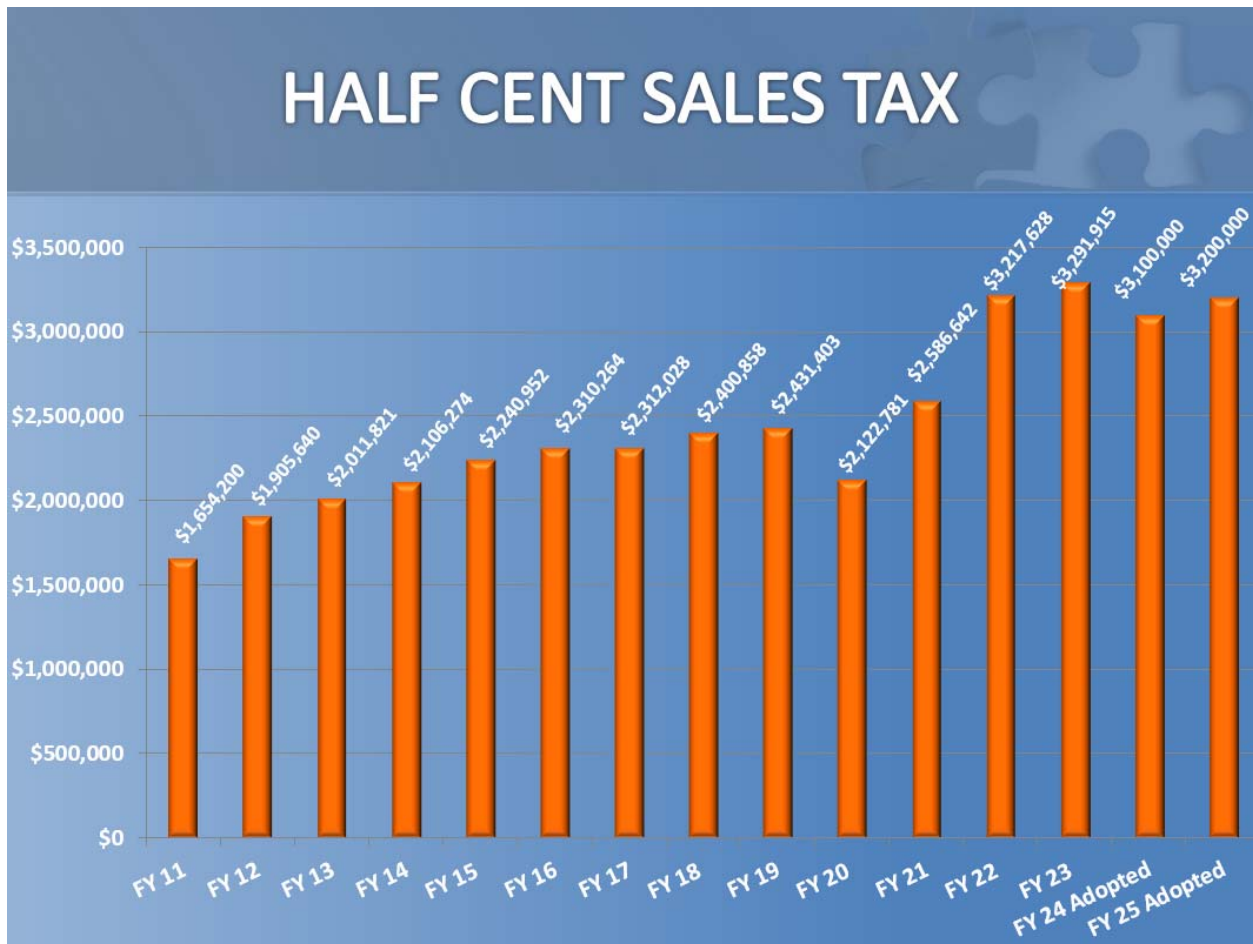


## Town of Miami Lakes FY 2024-25 Adopted Budget

### Half-Cent Sales Tax

Authorized in 1982 under Sections 202.18(2), 212.20(6), and 218.60-.67 of the Florida Statutes, the Local Government Half-Cent

Sales Tax generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing municipalities with revenues for local programs. Based on the Florida Department of Revenue estimates, FY2024-25 Budget is \$3,200,000, an increase of \$100,000 or 3.23% as compared to the prior years adopted budget.



### Business Tax Receipt

A Business Tax Receipt (BTR) is required for any business performing services or selling goods, advertising goods for sale, or advertising the performance of services for a fee within Town boundaries. It is expected that Business Tax Receipts will generate \$149,000 in revenues FY2024-25. This amount includes a share of the County's Business Tax Receipts. Revenues generated from BTRs are reinvested in the business community through the Economic Development Committee, marketing initiatives and promotional support.

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

### *Zoning Permits and Fees*

The estimated revenue for FY2024-25 includes zoning fees, hearings, verification letters, site plan review fees, fine violations and staff cost for a total of \$203,000. The fee structure for zoning permits is designed to off-set the cost of providing these zoning services.

### *False Alarm Fees*

Per Ordinance 14-179, the Town of Miami Lakes False Alarm Reduction Program (FARP) requires registration of burglar alarm systems for a one-time fee of \$10. There is no annual renewal fee, however alarm users must update their contact information when relocating or moving, and when changing alarm service providers. Fines are imposed for false alarm incidents to offset the cost of deployed Police resources. The false alarm fine for unregistered alarms is \$50 on the first instance. A tiered fine schedule is imposed on the third and subsequent false alarm instances for registered alarm users. With the implementation of the false alarm program the Town continues to experience reductions in Police calls for service for false alarms. Revenues for FY 2024-25 are anticipated at \$16,150 which accounts for the cost of administering the program.

### *Public Works Permit*

With the implementation of review fees for public works permits, the Town estimates collecting \$65,000 in revenues based on the prior year's trend.

### *Police – Traffic*

The Traffic Fines/Forfeitures revenue is a statutory share of traffic and parking collections. The Town receives a share of Traffic fines, Parking fines, Misdemeanor fines and Law Enforcement Training Fund (L.E.T.F.). Revenues for FY 2024-25 are estimated at \$22,500.

### *School Crossing Guards*

The Town is entitled to receive a special parking ticket surcharge earmarked to support the cost of the school crossing guard program. Revenues are estimated at \$35,000 for FY 2024-25.

### *Code Violation Fines*

The Code Violation Fines are for violations of the zoning code. Revenues are budgeted at \$179,200 based on the prior years' trend. It should be noted that the Town implemented a Lien Amnesty Program in FY 2015 which was terminated in the first quarter of FY 2016. This Program provided for an amnesty period where liens for violations that have

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

been cured were settled at reduced rates. The program had remarkable results, and almost 30% of existing liens were eliminated and properties brought into compliance.

### *Lien Inquiry Letters*

Lien letters are requested by title insurance companies or individuals to verify that there are no open or expired permits, open violations, or liens on a property. The service is typically requested at the time of purchase or refinance of a property. Revenues are estimated at \$24,000 for FY2024-25.

### *Park Rental Fees & Revenue Sharing Program*

The Town anticipates facility rental revenue and program revenue sharing to remain static as compared to prior years adopted budget. Revenues are budgeted at \$105,000 for FY2024-25.

### *Other Revenues*

This Budget includes a carry-over of \$93,527 to litigation reserve that was not utilized in the prior year. This budget also includes a transfer in from the Capital Fund Parks Senior Center of \$250,000 and an appropriation from fund balance reserve of \$48,035. to compensate for the reduction in ad valorem revenue by going to the rolled-back rate to help offset the reduction.

**TOWN OF MIAMI LAKES**  
**FY2024-25 ADOPTED BUDGET**  
**GENERAL FUND REVENUES**  
Detail by Line Item

ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 PROPOSED BUDGET	BUDGET COMMENTS
<b><u>Ad Valorem Taxes</u></b>						
Current Ad Valorem Taxes	\$8,342,118	\$8,893,153	\$8,893,153	\$8,372,248	\$9,634,854	Based on estimated tax roll of \$4.51 billion at the current tax rate of 2.0732 at 95%
Current Ad Valorem Taxes - Pers. Prop.	\$464,746	\$0	\$0	\$514,011	\$0	
Delinquent Ad Valorem Taxes	\$214,187	\$150,000	\$150,000	\$173,295	\$150,000	
<b>Sub-total: Taxes</b>	<b>\$9,021,052</b>	<b>\$9,043,153</b>	<b>\$9,043,153</b>	<b>\$9,059,554</b>	<b>\$9,784,854</b>	
<b><u>Franchise Fees</u></b>						
Franchise Fees - Electricity	\$1,275,000	\$1,275,000	\$1,275,000	\$1,475,466	\$1,275,000	
Franchise Fees - Electricity Surplus	\$315,298	\$135,000	\$135,000	\$0	\$200,000	Per Ordinance 2019-247
<b>Sub-total: Franchise Fees</b>	<b>\$1,590,298</b>	<b>\$1,410,000</b>	<b>\$1,410,000</b>	<b>\$1,475,466</b>	<b>\$1,475,000</b>	
<b><u>Utility Service Tax</u></b>						
Utility Service Tax - Electricity	\$3,340,593	\$2,900,000	\$2,900,000	\$3,317,432	\$3,310,000	
Utility Service Tax - Water	\$565,016	\$540,000	\$540,000	\$568,067	\$570,000	
Utility Service Tax - Gas	\$97,701	\$91,000	\$91,000	\$97,873	\$98,000	
<b>Sub-total: Utility Services Tax</b>	<b>\$4,003,310</b>	<b>\$3,531,000</b>	<b>\$3,531,000</b>	<b>\$3,983,372</b>	<b>\$3,978,000</b>	
<b><u>Intergovernmental Revenues</u></b>						
Communications Service Tax	\$929,384	\$956,594	\$956,594	\$925,180	\$930,000	Based on Florida Department of Revenue estimates.
State Revenue Sharing	\$898,134	\$873,042	\$873,042	\$879,067	\$870,413	Based on Florida Department of Revenue estimates.
Alcoholic Beverage License	\$19,480	\$17,000	\$17,000	\$24,915	\$20,000	Based on prior year's trends.
Disaster - Hurricane	\$1,094	\$0	\$0	\$0	\$0	
Grants - Byrne Grant / JAG	\$7,860	\$4,204	\$4,204	\$4,193	\$4,590	



**TOWN OF MIAMI LAKES**  
**FY2024-25 ADOPTED BUDGET**  
**GENERAL FUND REVENUES**  
**Detail by Line Item**

ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 PROPOSED BUDGET	BUDGET COMMENTS
Half-cent Sales Tax	\$3,291,915	\$3,100,000	\$3,100,000	\$3,213,943	\$3,200,000	Based on Florida Department of Revenue estimates.
<b>Sub-total: Intergovernmental</b>	<b>\$5,147,867</b>	<b>\$4,950,840</b>	<b>\$4,950,840</b>	<b>\$5,047,299</b>	<b>\$5,025,003</b>	
<b><u>Permits &amp; Fees</u></b>						
Local Business Licenses: TOML	\$138,401	\$90,000	\$90,000	\$98,332	\$110,000	
Local Business Licenses: County	\$38,432	\$40,000	\$40,000	\$38,691	\$39,000	
False Alarm Fees	\$16,551	\$20,000	\$20,000	\$16,830	\$16,150	
Zoning Hearings	\$3,900	\$5,000	\$5,000	\$31,800	\$5,000	
Administrative Site Plan Review	\$0	\$500	\$500	\$0	\$0	
Zoning Letters	\$2,700	\$3,000	\$3,000	\$2,700	\$3,000	
Zoning Fees	\$158,572	\$160,000	\$160,000	\$153,835	\$155,000	
Staff Costs	\$0	\$1,000	\$1,000	\$0	\$0	
Fine Violation Interest	\$63,586	\$35,000	\$35,000	\$39,124	\$40,000	
Administrative Variances	\$150	\$0	\$0	\$0	\$0	
<b><u>Planning Department Revenues:</u></b>	<b>\$422,292</b>	<b>\$354,500</b>	<b>\$354,500</b>	<b>\$381,312</b>	<b>\$368,150</b>	
Public Works Permits	\$62,795	\$35,000	\$35,000	\$71,730	\$65,000	
<b>Sub-total: Permits &amp; Fees</b>	<b>\$485,087</b>	<b>\$389,500</b>	<b>\$389,500</b>	<b>\$453,042</b>	<b>\$433,150</b>	
<b><u>Fines &amp; Forfeitures</u></b>						
Police Traffic Fines	\$13,842	\$15,000	\$15,000	\$12,237	\$15,000	
Police - L.E.T.F.	\$2,211	\$2,500	\$2,500	\$2,134	\$2,500	
Public School Crossing Guards	\$50,632	\$30,000	\$30,000	\$38,174	\$35,000	
Code Violation Fines	\$173,330	\$125,000	\$125,000	\$223,994	\$179,200	
Police Parking Fines	\$5,790	\$3,000	\$3,000	\$8,200	\$5,000	
<b>Sub-total: Fines &amp; Forfeitures</b>	<b>\$245,804</b>	<b>\$175,500</b>	<b>\$175,500</b>	<b>\$284,738</b>	<b>\$236,700</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-25 ADOPTED BUDGET**  
**GENERAL FUND REVENUES**  
Detail by Line Item

ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 PROPOSED BUDGET	BUDGET COMMENTS
<b><u>Miscellaneous Revenues</u></b>						
Interest Income	\$244,717	\$20,000	\$20,000	\$147,519	\$135,000	
Other Charges & Fees - Clerk's	\$1,611	\$1,000	\$1,000	\$2,652	\$1,000	
Lobbyist Registration	\$3,125	\$5,000	\$5,000	\$3,750	\$3,500	
Park - Services & Rental Fees	\$62,793	\$80,000	\$80,000	\$61,857	\$80,000	
Revenue Sharing Programs	\$59,162	\$20,000	\$20,000	\$26,094	\$25,000	
Farmers Market Fees	\$0	\$0	\$0	\$25,200	\$40,000	
Lien Inquiry Letters	\$20,850	\$28,000	\$28,000	\$24,300	\$24,000	
FDOT - Landscape Maintenance	\$5,788	\$5,788	\$5,788	\$5,788	\$5,788	
Contributions & Donations	\$198,829	\$0	\$175,453	\$125,211	\$0	
Insurance Claims	\$0	\$5,000	\$5,000	\$19,224	\$5,000	
Miscellaneous Revenues - Other	18,871	3,000	3,000	23,690	27,500	
<b>Sub-total: Miscellaneous Revenues</b>	<b>\$615,747</b>	<b>\$167,788</b>	<b>\$343,241</b>	<b>\$465,284</b>	<b>\$346,788</b>	
<b><u>Interfund &amp; Equity Transfers</u></b>						
Prior Year Carry Over Funds	\$0	\$206,520	\$415,781	\$415,781	\$93,527	Legal reserve balance.
Interfund transfers from Capital Projects	\$4,381	\$499,322	\$499,322	\$499,322	\$250,000	Transfer in from Parks Capital Fund-Senior Center.
Appropriation from RESERVED Fund Balance	\$0	\$0	\$1,980,308	\$0	\$48,035	Appropriation from Fund Balance Reserve.
<b>Sub-total: Contributions</b>	<b>\$4,381</b>	<b>\$705,842</b>	<b>\$2,895,411</b>	<b>\$915,103</b>	<b>\$391,562</b>	
<b>Total General Fund Revenue</b>	<b>\$21,113,547</b>	<b>\$20,373,623</b>	<b>\$22,738,645</b>	<b>\$21,683,858</b>	<b>\$21,671,057</b>	

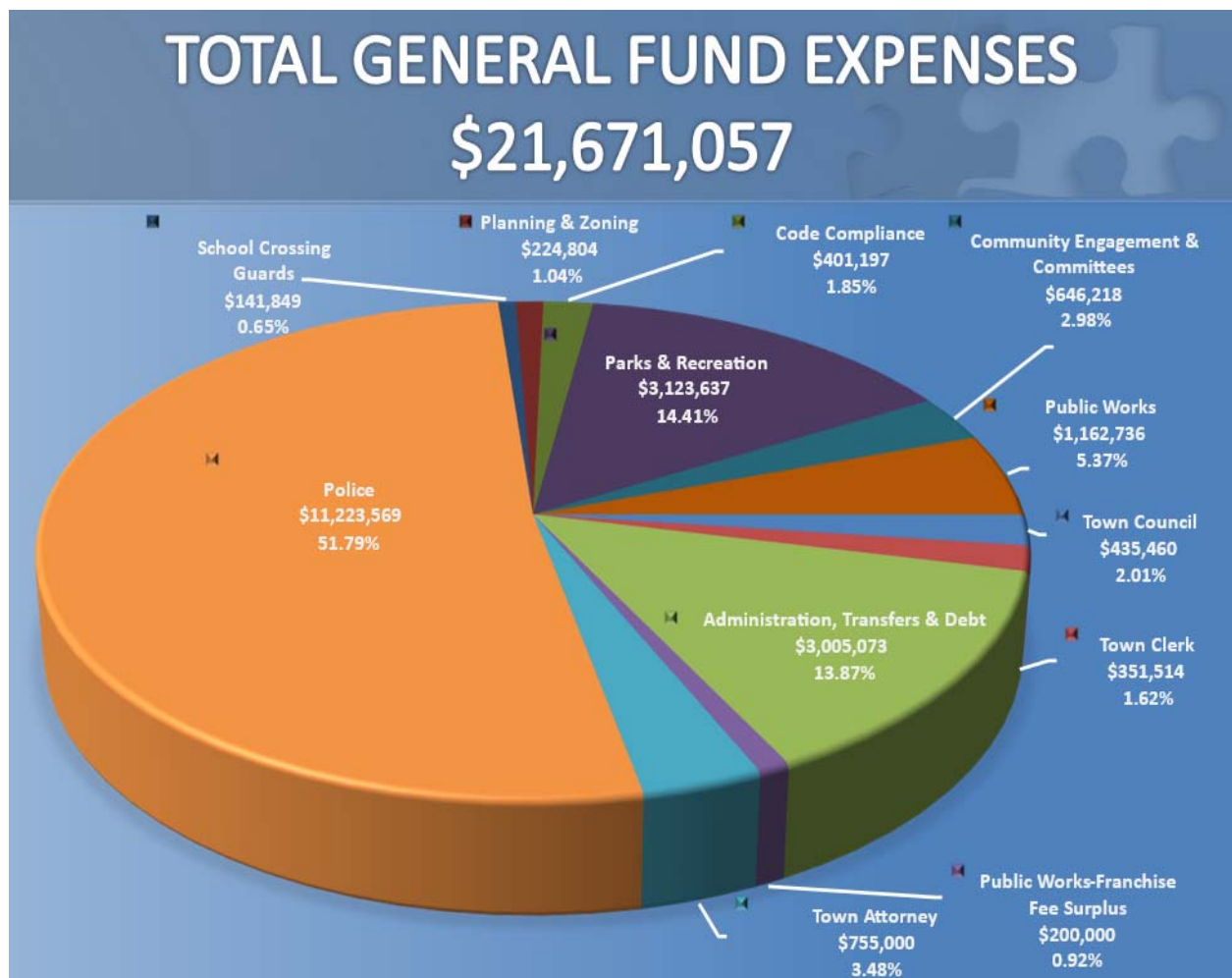
# Town of Miami Lakes FY 2024-25 Adopted Budget

## General Fund Expenditures

### General Fund

The General Fund Operating Expenditure Budget for the FY 2024-25 is \$21,671,057, an increase of \$1,297,434 or 6.37% as compared to the FY 2023-24 Adopted Budget.

The chart below illustrates the distribution of expenditures within the town, with the largest portion allocated to Police (51.79%), followed by Parks & Recreation (14.41%), Administration, Transfer & Debt (13.87%), Public Works (5.37%), Town Attorney (3.48%), Community Engagement & Committees (2.98%), Mayor & Council (2.01%), Code Compliance (1.85%), Town Clerk (1.62%), Planning & Zoning (1.04%), Franchise Fee Surplus (0.92%) and School Crossing Guards (0.65%). Detailed information regarding these operating expenses will be provided below.



# *Town of Miami Lakes FY 2024-25 Adopted Budget*

## *Mayor & Town Council*

The FY 2024-25 Budget for the Mayor and Town Council amounts to \$435,460, an increase of \$34,157 or 8.51% as compared to the FY 2023-24 Adopted Budget. This budget incorporates key adjustments: A Consumer Price Index (CPI) adjustment of 2.6% that is applied to the mayor's salary and Councilmembers' stipends. The adjustment complies with Town Charter Section 2.6 (Ordinance 18-218). A 3% cost of living adjustment is also considered for the Mayor and Council assistants and accommodates the FRS rate increase from 13.57% to 13.63% through July 2024. This budget also accounts for group health insurance premium increase of 18% when compared to the prior year. All other expenses are at the same level as the prior year.

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## *Office of the Town Clerk*

The FY2024-25 Budget for the Office of the Town Clerk is \$351,514, reflecting an increase of \$115,468 or 48.92% as compared to the FY2023-24 Adopted Budget. The increase in budget primarily stems from election costs for both general and special elections in FY 2024-25. Other recurring expenses remain stable, apart from the following adjustments: A 3% cost of living adjustment for the Town Clerk, the accommodation of the FRS rate increased from 13.57% to 13.63% through July 2024. Finally, the group health insurance premium increased 18% when compared to the prior year.

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## *Administration*

The Administration section of the budget encompasses expenses related to various crucial town functions, including the Office of the Town Manager, Budget, Grants, Finance, Procurement, Human Resources, and Information Technology. The FY 2024-25 budget, including administrative transfers, is \$3,005,076. This reflects an increase of \$338,228, or 12.68% as compared to the prior year's adopted budget.

The Budget for Information Technology, a subsection of Administration, is \$389,002, which is an increase of \$7,357, or 1.93%, as compared to FY23-24 Adopted Budget. This budget supports various IT initiatives, including the Town's IT Master Plan, investments in information technology hardware and software, such as servers, laptops, workstations, and network storage peripherals amounting to \$32,000. It also covers the

## Town of Miami Lakes FY 2024-25 Adopted Budget

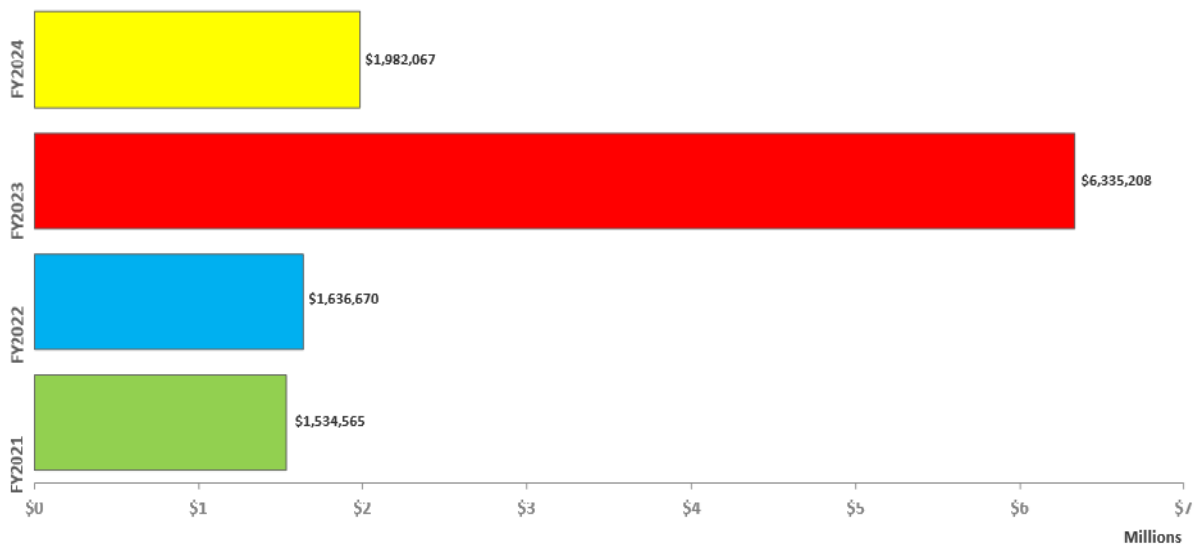
recurring costs of network warranties, software, web support, and security licenses, including a new antivirus threat response software \$135,000, as well as expenses for the phone system, internet, supplies, and mobile support \$42,002. Additionally, contractual services for core IT service and web support are incorporated into the budget, amounting to \$180,000.

The Administrative Transfers budget for FY 2024-25 is \$684,964, an increase of \$369,360, or 117.03%, as compared to the prior year's Adopted Budget. This allocation covers the operational and maintenance expenses of the Town Hall facility, which are consolidated into a single line-item transfer to the Facilities Maintenance Fund in the amount of \$318,964. It is important to note that this budget contributes \$366,000 to the Infrastructure Fund, which supports the renewal and replacement of facility infrastructure and equipment. No other transfers are anticipated for the fiscal year 2024-25.

### Performance Measures

Workload metrics for Administration include, but are not limited to, the number of grant submissions as well as the numbers of visitors

to the Town's website.



**Fig.1:** Total grant pursued, submitted and have been awarded as of the 3<sup>rd</sup> quarter is \$1,982,067.

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

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### *Town Attorney*

The FY2024-25 budget for the Town Attorney is \$240,000, maintaining the same level as the FY2023-24 Adopted Budget. It is important to highlight that a carryforward balance of \$93,527 of legal reserves from prior year will be utilized towards the Michael Pizzi settlement case. This budget accounts for \$500,000 towards the settlement of this case and is the second payment of three. In addition, \$15,000 is also earmarked for potential use in legal fees settlements and to address any legal matters or expenses that may arise during the fiscal year.

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### *Planning & Zoning and Code Compliance*

The Planning and Zoning Department is responsible for preparing plans and regulatory tools to provide for the growth and enhancement of Miami Lakes, as well as gathering, updating, and analyzing demographic, environmental, transportation and infrastructure data needed by other Town departments. Code Compliance is responsible for assuring that all commercial, industrial, and residential properties comply with the Town's Code.

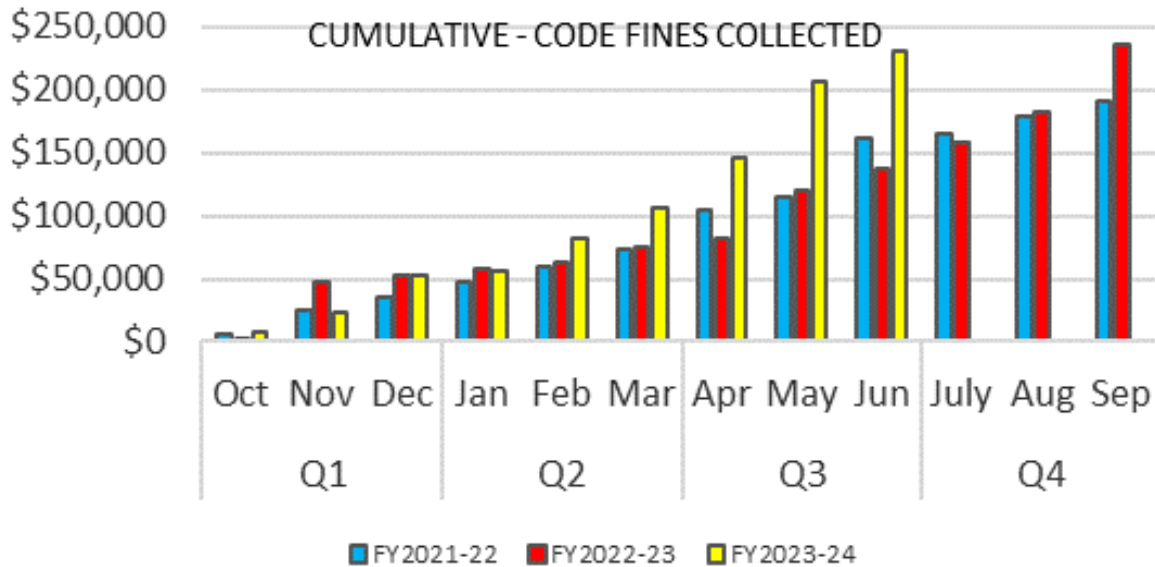
FY 2024-25 total Budget for Planning is \$157,168 and Zoning is \$67,636 and consists of a Senior Planner, and one part-time Zoning Officials for review and approval of major developments, special projects, or planning studies. Operating expenses are at the same level as in the prior year.

The Code Compliance division is budgeted at \$401,197 and reflects a \$19,857 or 5.21% increase compared to the FY2023-24 adopted budget. The division consists of a Code Compliance Supervisor, Code Compliance Manager budgeted at 50% (the other 50% is allocated to the Building Department), Code Compliance Officer and two contracted Code Compliance Officers. Other changes include a 3% cost-of-living adjustment, increase in fringe benefits, FRS contribution from 13.57% to 13.63%. All other operating expenses are at the same level as the prior year.

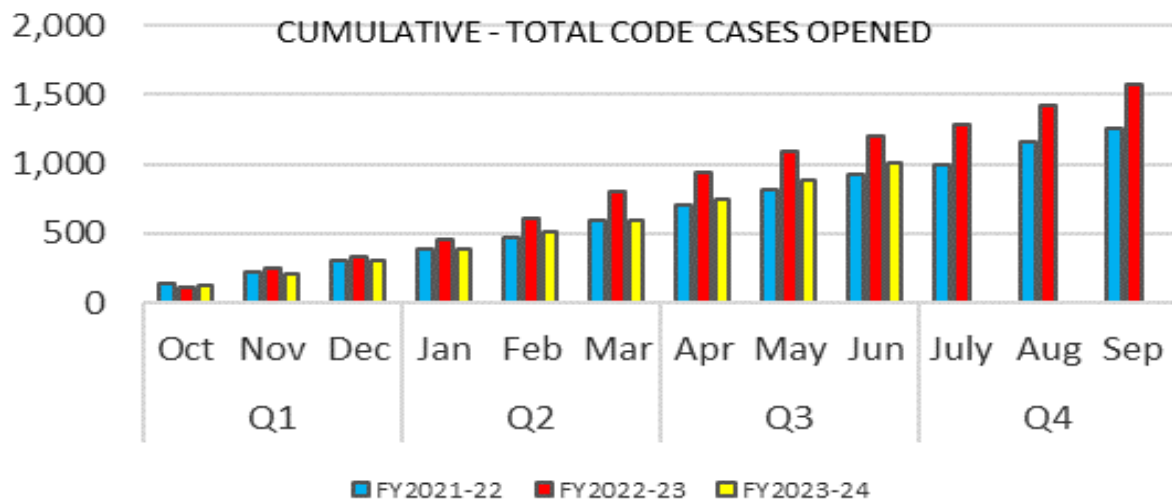
### *Performance Measures*

The charts below represent some key activities managed by this unit: the number of Code cases filed, and the amount collected in fines.

## *Town of Miami Lakes FY 2024-25 Adopted Budget*



**Fig.3:** Cumulative number of code fines collected over the past three years. As of the 3<sup>rd</sup> quarter \$229,901 code fines have been collected.



**Fig.4:** Cumulative number of code cases opened over the past three years. As of the 3<sup>rd</sup> quarter 1,002 code cases have been opened. The Department has maintained its level of initiative-taking monitoring and notification.



# *Town of Miami Lakes FY 2024-25 Adopted Budget*

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## *Police Department*

The Police Department's budget for FY 2024-25 allocates \$11,223,569 to police patrol services, which accounts for 51.79% of the Town's total General Fund

Budget. This represents an overall increase of \$867,418 or 8.38% when compared to the FY 2023-24 Adopted Budget.

These police services are delivered through a contractual arrangement with Miami-Dade County. The budget for base police patrol services, excluding miscellaneous supplies and building operating expenses, is \$11,000,000, an increase of approximately \$810,500 or 7.95% compared to the FY 2023-24 Adopted Budget. This increase is primarily attributed to rising costs associated with patrol services, encompassing salary, fringe benefits, overtime, and county overhead expenses.

The Miami Lakes Police Department operates with a staff of 47 sworn personnel and 4 non-sworn individuals. The department provides 24/7 Uniform Patrol Services and features specialized units such as the Neighborhood Resource Unit, Community Service Officers, Neighborhood Traffic Unit, and a General Investigations Unit. These units play vital roles in conducting follow-up investigations on various cases, including larcenies, burglaries, assaults, and auto thefts.

Residents can access the Police Station, located at Town Hall, during regular business hours from Monday through Friday, 8:00 am to 5:00 pm, for numerous services. These services include watch orders, fingerprinting, background checks, obtaining police reports, submitting public records requests, seeking crime analysis information, obtaining off-duty permits, and addressing any public safety-related inquiries they may have. The Police Department's comprehensive services aim to ensure the safety and security of the community while maintaining a strong presence within the town.

## *Performance Measures*

The Police Department continues to work diligently to ensure the safety of our residents. The Town has seen an increase in

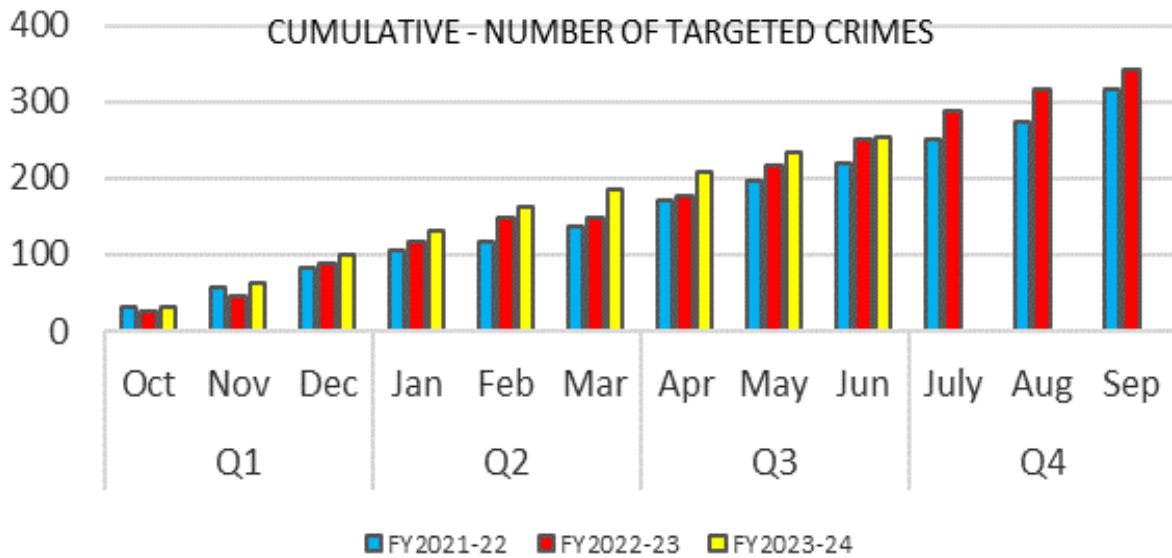
crime reporting over the last several years as community involvement in policing has grown and citizens gain more confidence in their police officers. Additionally, as crimes are now captured via video surveillance cameras, citizens are motivated to report the crime and provide the leads to investigators resulting in a higher rate of community involvement.

The charts below present some of the key performance measures of the Department.



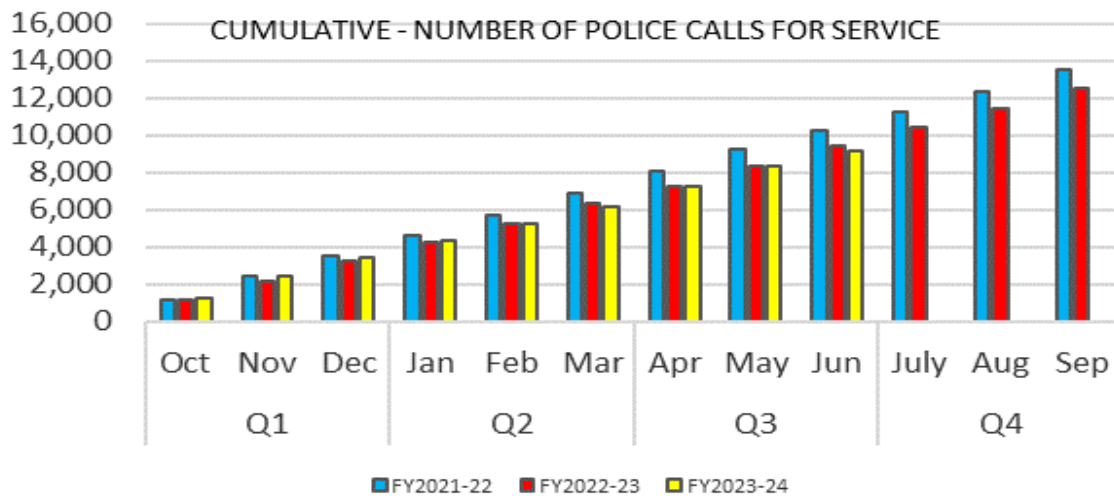
## *Town of Miami Lakes FY 2024-25 Adopted Budget*

<b>POLICE PERSONNEL</b>	<b>FY 2024-25</b>
Town Commander – Major	1
Lieutenant	1
Sergeants	5
Police Officers:	
Uniform Officer	27
Detective	3
Traffic	4
Bike	5
Community Service	1
Administrative Support	2
Police Service Aide (PSA)	2
<b>TOTAL</b>	<b>51</b>

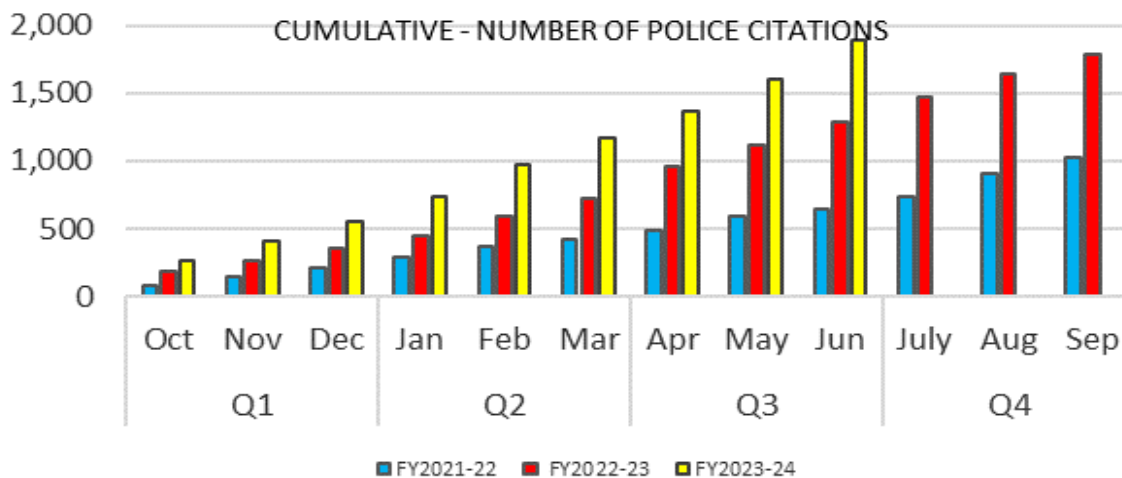


**Fig.5:** Number of police targeted crimes over as of the 3<sup>rd</sup> quarter 253.  
 Targeted crimes are crimes singled out to be tracked and targeted with police manpower.

## Town of Miami Lakes FY 2024-25 Adopted Budget

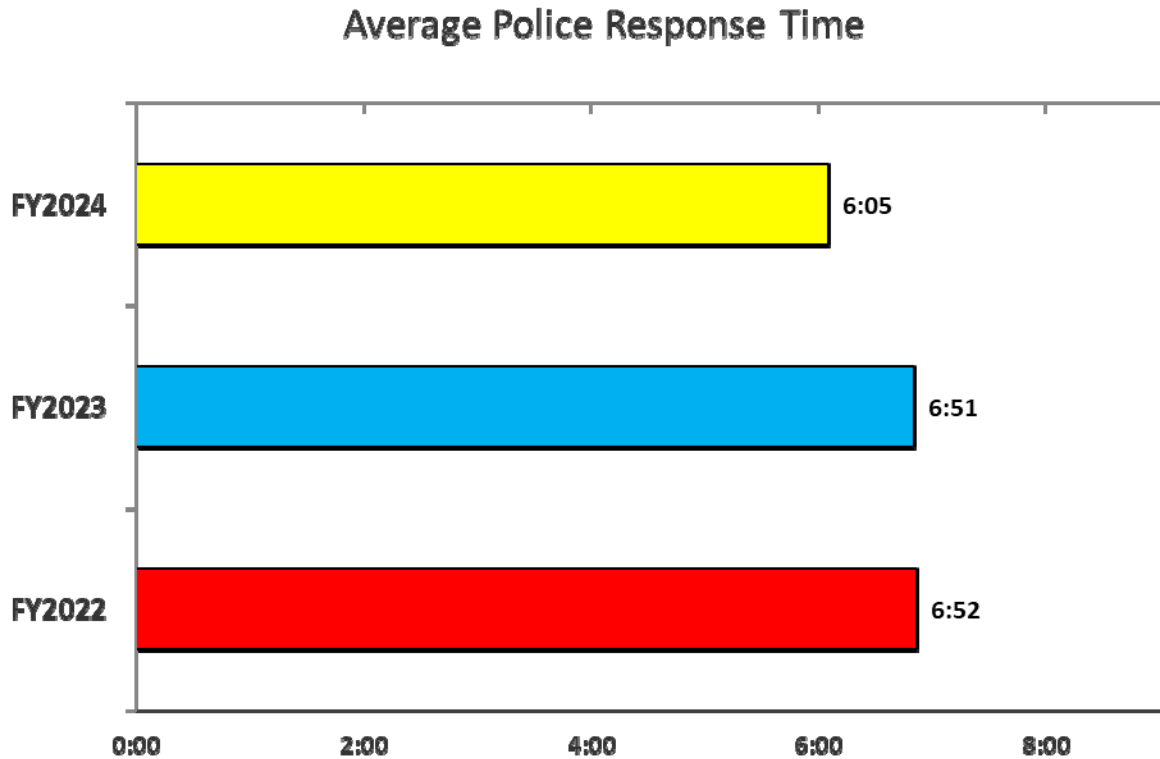


**Fig.6:** The Department strives to address every phone call received to ensure that each resident is assisted. The number of calls for service as of the 3<sup>rd</sup> quarter is 9,130.



**Fig.7:** The number of citations issued as of the 3<sup>rd</sup> quarter 1,884.

## Town of Miami Lakes FY 2024-25 Adopted Budget



**Fig 8:** The FY24 average response time of 6:05 is well under our contractual goal, which states that the average response time must remain under 8 minutes.

### *School Crossing Guards*

The FY2024-25 Budget for the School Crossing Guards is \$141,849 which represents an increase of \$6,238 or 4.60% from FY2023-24 Adopted Budget. This is primarily the result of a cost-of-living adjustment and FRS rate increase from 13.57% to 13.63% through July 2025.

### *Public Works Department & Green Space*

The Department is responsible for the operations, maintenance, and improvements of the Town's infrastructure. This includes canal cleaning, street sweeping, litter debris pick up, sign repairs and replacement, sidewalk repairs, roadway repairs, storm drains, streetlights, and curbs. Additionally, the Department is responsible for regulating and permitting construction within the Town's Public Right of Way (PROW) and managing small capital improvement projects. Many of these activities are funded through the Special Revenue Fund and Stormwater Utility Fund and discussed in those sections of the Budget. The Public Works General Fund Budget includes Administration \$429,296

## ***Town of Miami Lakes FY 2024-25 Adopted Budget***

Green Space \$733,440, and FPL Franchise Fee Surplus \$200,000 for a total Departmental Budget of \$1,362,736.

**The Public Works Administration** General Fund Budget of \$429,296 for FY2024-25 represents a decrease of \$3,773 or -0.87% from the prior year's adopted budget. The change is attributed to the decrease in accident-related light pole repairs, the elimination of right of way holiday décor townwide, and increases in salary, fringe benefits and in FRS contribution.

Funding for the Public Works Director and PW Engineer at 50% of cost of salary and benefits (other 50% allocated to Stormwater), the PW Manager, contractual services for plan reviews and inspections, operating supplies, and vehicle maintenance. The public works permit fee revenue offsets the cost of the plan's reviewer.

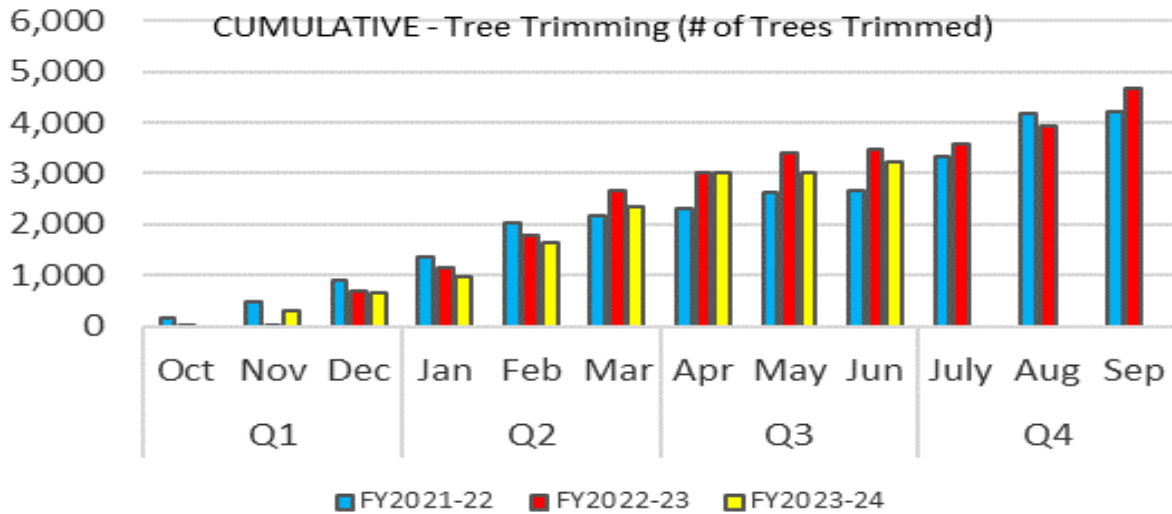
**Public Works – Green Space** General Fund Budget of \$733,440 for FY2024-25. This budget provides for tree trimming service \$100,000, and supplemental funding for the removal of invasive, hazardous, or dead trees \$10,000. This budget also provides for right-of-way grounds maintenance contractual service \$295,490, Water Utility \$47,000, FDOT right-of-way maintenance \$23,838, flowers, landscape beds and cul-de-sac \$77,504, litter and debris/doggie stations \$158,108, miscellaneous repairs including plumbing, electrical and handyman services \$3,000, exterminations services of rodents, bees, and dead animals \$4,000, entry feature maintenance \$3,500 as well as ROW utilities \$11,000.

**Public Works – FPL Franchise Fee Surplus** In accordance with Town Ordinance 19-247 any monies more than the Franchise Fee revenue of \$1,275,000 shall be used specifically for Town infrastructure projects. The Town anticipates an additional \$200,000 for FY24-25. This amount will be allocated to Tree Trimming at \$100,000 and Sidewalk repair & replacement at \$100,000. Please note that the Franchise Fee expenses are offset by the FPL Franchise Fee Surplus Revenue.

### ***Performance Measures***

A key performance measure tracked on our Green Space rights-of-ways is the number of trees trimmed. The Town has an estimated total of 17,832 trees which are all trimmed over a period of three years.

## Town of Miami Lakes FY 2024-25 Adopted Budget



**Fig.9:** The number of trees trimmed at the end of the 3<sup>rd</sup> quarter for FY24 is 3,220.

### Parks & Recreation Department

The budget for the Parks and Recreation Department in FY 2024-25 amounts to \$3,123,637, which is 14.41% of the General Fund Budget. This department is responsible for the management and maintenance of a wide range of town assets, including 101 parks, 120 acres of parkland, 6 lakefront beaches, arbor management, greenways and trails, beautification efforts, and athletic programming.

In comparison to the FY 2023-24 adopted budget, the Parks Department's budget has experienced a decrease of \$55,314, representing -1.74%. This decrease is primarily attributed to reduction to repair and maintenance of our park's town wide.

The budget allocations for various facilities under the department's purview are as follows:

- Royal Oaks Park and Roberto Alonso Community Center: \$652,928
- Park East and the Youth Center: \$161,196
- Mary Collins Community Center at Park West: \$215,150
- Miami Lakes Optimist Park & Clubhouse: \$922,713
- 101 Mini Parks: \$291,288

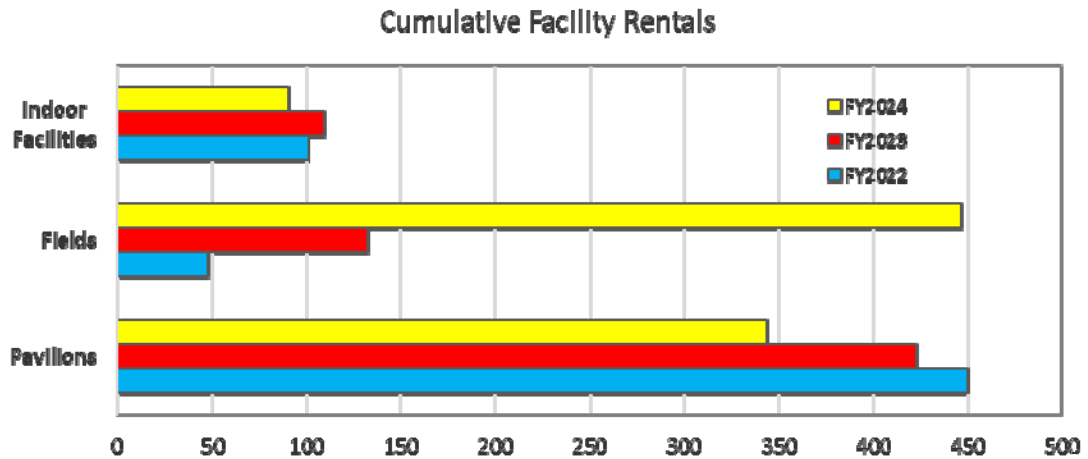
Additionally, the budget encompasses funding for Parks & Recreation Administrative Services, totaling \$612,847. There is also a joint-use agreement with the school board for

## Town of Miami Lakes FY 2024-25 Adopted Budget

Barbara Goleman Senior High School, with a budget allocation of \$4,000, and funding for Recreation and Program services amounting to \$263,515. These allocations collectively support the department's mission of providing recreational and community services to the town's residents.

### Performance Measures

A key performance measure for the Parks - Community Services Department is the number of facility rentals.



**Fig.10:** As of the 3rd quarter of FY24, there were 882 rentals, consisting of 344 pavilion, 447 fields, and 91 indoor facility rentals.

### Communications & Community Affairs Department

The Community Outreach and Engagement Department comprises three key components: Community Affairs, Communications, and Special Events, with a combined budget of \$441,548. This department plays a crucial role in fostering a sustained culture of openness and accountability between the Town and its residents. Its primary objectives are to enhance communication, transparency, and public engagement on all matters, serving as the primary contact point for both residents and the business community.

The Town allocates funding for several important community events, including \$9,000 for the Veterans Day Parade, \$30,000 for the 4th of July fireworks display. To supplement these events, the department actively seeks contributions from local

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

businesses and individuals. Additionally, a portion of the budget, amounting to \$15,000, is designated for implementing media strategies, encompassing hardware, software, and advertisements.

Another crucial aspect of this department's responsibilities is to provide support to the twelve council-appointed volunteer committees and boards. These committees and boards are instrumental in planning over 150 special events, attracting approximately 34,000 attendees annually. The total budget for all these is \$204,670 for FY2024-25.

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**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>GENERAL FUND EXPENDITURES</b>							
<b>TOWN COUNCIL &amp; MAYOR</b>							
0011101-511000	EXECUTIVE SALARIES-MAYOR	\$22,695	\$24,510	\$24,510	\$24,476	\$25,148	Current salary and wages for Mayor as per Town Charter Sec. 2.6 (Ordinance 18-218). Adjusted by CPI by 2.6% increase.
0011101-512000	REGULAR SALARIES	\$99,390	\$101,968	\$101,968	\$104,247	\$108,067	Current salary and wages for Administrative Assistant to the Mayor and Administrative Assistant to Town Council/Deputy Clerk salaries.
0011101-521000	PAYROLL TAXES	\$15,984	\$18,136	\$18,136	\$16,399	\$18,792	Calculated based on 7.65% of salaries.
0011101-522000	FRS RETIREMENT CONTRIBUTION	\$15,086	\$17,580	\$17,580	\$17,468	\$18,271	Rate increase from 13.57% to 13.63% thru Jul '25.
0011101-523000	HEALTH INSURANCE	\$64,406	\$84,530	\$75,572	\$68,404	\$101,372	Includes medical, dental, vision and life for Town Council, Assistant to Mayor and Assistant to Council.
0011101-523001	HEALTH INSURANCE MAYOR	\$19,842	\$22,321	\$22,321	\$22,054	\$26,666	Includes medical, dental, vision for Mayor.
0011101-523003	HEALTH INSURANCE ALLOWANCE	\$8,958	\$0	\$8,958	\$8,958	\$0 -	
0011101-523100	WIRELESS STIPEND	\$960	\$960	\$960	\$960	\$960	Stipend for Mayor's assistant & Council assistant at \$40 a month each.
0011101-540000	TRAVEL & PER DIEM	\$4,346	\$0	\$0	\$303	\$0 -	
0011101-540010	CAR ALLOWANCE-MAYOR	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200	Allowance of \$600 a month for Mayor per Town Charter Sec 2-52.
0011101-540011	CAR ALLOWANCE-COUNCIL	\$35,816	\$36,000	\$36,000	\$33,165	\$36,000	Allowance of \$500 a month for each Councilmember.
0011101-540020	EXPENSE ALLOWANCE MAYOR & COUNCIL	\$62,318	\$67,395	\$67,395	\$63,287	\$69,231	Adjusted by CPI increase by 2.6% as per Town Charter Sec 2.6.
0011101-541001	REMOTE ACCESS DEVICE DATA PLAN	\$3,083	\$3,360	\$3,360	\$3,415	\$3,360	Data plan for 7 iPads & Facebook Live average of \$40 a month.
0011101-541010	MOBILE PHONES	\$3,274	\$3,600	\$3,600	\$3,266	\$4,200	7 mobile phones average of \$50 a month.
0011101-547000	PRINTING & BINDING	\$139	\$1,000	\$1,000	\$82	\$1,000	Business cards for Mayor & Councilmembers and other materials.
0011101-548100	STATE OF THE TOWN ADDRESS-SOT	\$0	\$150	\$150	\$0	\$0 -	
0011101-549443-MAGAL	MAYOR'S GALA-MAGAL	\$17,696	\$0	\$49,119	\$20	\$0 -	
0011101-552010	UNIFORMS	\$318	\$360	\$360	\$358	\$1,000	Includes shirts for Mayor, Council and assistants.
0011101-552042	MEETING SET UP	\$0	\$300	\$300	\$0	\$300	Set-up costs for meetings.
0011101-552044	COUNCIL AWARDS	\$760	\$1,250	\$1,250	\$1,238	\$1,250	Includes awards, proclamations and framing.
0011101-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$10,658	\$10,683	\$10,683	\$12,399	\$12,643	Florida League of Cities (\$5,143), MDC League of Cities (\$4,500) and Miami Lakes Chamber of Commerce Membership (\$3,000).
0011101-554010	EDUCATION & TRAINING	\$275	\$0	\$0	\$0	\$0 -	
<b>TOTAL TOWN COUNCIL EXPENDITURES</b>		<b>\$393,203</b>	<b>\$401,303</b>	<b>\$450,422</b>	<b>\$387,699</b>	<b>\$435,460</b>	
<b>TOWN CLERK</b>							
0011201-512000	REGULAR SALARIES	\$99,946	\$102,539	\$102,539	\$102,490	\$105,615	Current salary and wages.
0011201-521000	PAYROLL TAXES	\$8,348	\$7,844	\$7,844	\$8,545	\$8,080	Calculated based on 7.65% of salaries.
0011201-522000	FRS RETIREMENT CONTRIBUTION	\$12,351	\$14,253	\$14,253	\$13,908	\$14,485	Rate increase from 13.57% to 13.63% thru Jul '25.
0011201-523000	HEALTH & LIFE INSURANCE	\$258	\$10,077	\$1,119	\$258	\$11,804	Includes medical, dental, vision and life.
0011201-523003	HEALTH INSURANCE ALLOWANCE	\$8,958	\$0	\$8,958	\$8,958	\$0 -	
0011201-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$480	\$480	Stipend for Town Clerk at \$40 a month.
0011201-531020	TOWN CLERK AGENDA MANAGER	\$0	\$1,000	\$1,000	\$0	\$1,000	Sign language and interpreter services.
0011201-541001	REMOTE ACCESS DEVICE DATA PLAN	\$71	\$0	\$0	\$0	\$0 -	



**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
0011201-547010	TOWN CLERK CODIFICATION	\$6,914	\$9,000	\$9,000	\$7,256	\$9,000	Assumes codification of one ordinance per meeting (\$800/ordinance).
0011201-549030	TOWN CLERK LEGAL ADVERTISING	\$24,674	\$26,000	\$41,000	\$33,515	\$26,000	Advertisement of ordinances, budget hearings, land development code issues, and committee meetings.
0011201-549080	TOWN CLERK ELECTION COSTS	\$19,377	\$2,000	\$122,000	\$91,843	\$110,000	General Elections (\$30,000), Special Election for seat 4 (\$40,000) and Run-Off Election costs (\$40,000).
0011201-552000	OPERATING SUPPLIES	\$0	\$1,500	\$1,500	\$167	\$1,500	Operating supplies.
0011201-554010	EDUCATION & TRAINING	\$365	\$800	\$800	\$400	\$800	Florida Association of City Clerks & International Institute of Municipal Clerks memberships required to maintain certification (\$488) and Ethics Training (\$312).
0011201-566002	COMPUTER SOFTWARE LICENSES	\$58,432	\$60,553	\$60,553	\$61,397	\$62,750	Escribe (\$51,000), Laserfische (\$6,978) Public Records Request (\$3,380) and Zoom Public Comments license (\$1,392).
<b>TOTAL TOWN CLERK EXPENDITURES</b>		<b>\$240,173</b>	<b>\$236,046</b>	<b>\$371,046</b>	<b>\$329,217</b>	<b>\$351,514</b>	
<b>TOWN ADMINISTRATION</b>							
0011311-512000	REGULAR SALARIES	\$1,283,740	\$1,364,794	\$1,326,383	\$1,324,796	\$1,371,550	Current salary and wages for administrative staff.
0011311-512002	TRANSFER SRF TRANSIT 5% ADM	(\$18,913)	(\$19,062)	(\$19,062)	(\$19,062)	(\$18,646)	Allocation for administrative support.
0011311-512003	TRANSFER SRF TRANSPORTATION 5% ADM	(\$75,332)	(\$76,248)	(\$76,248)	(\$76,248)	(\$74,586)	Allocation for administrative support.
0011311-512006	ADMINISTRATIVE SUPPORT TO STORMWATER FUND	(\$99,223)	(\$149,788)	(\$149,788)	(\$131,019)	(\$206,429)	Allocation for administrative support.
0011311-512010	ADMINISTRATIVE SUPPORT TO BUILDING	(\$179,118)	(\$198,765)	(\$198,765)	(\$198,765)	(\$241,855)	Allocation for administrative support.
0011311-513013	ADMINISTRATIVE SUPPORT TO NSD	(\$165,375)	(\$149,776)	(\$149,776)	(\$149,943)	(\$156,109)	Allocation for administrative support.
0011311-521000	PAYROLL TAXES	\$95,200	\$98,215	\$98,215	\$100,072	\$105,000	Calculated based on 7.65% of salaries.
0011311-522000	FRS RETIREMENT CONTRIBUTION	\$131,589	\$189,706	\$189,706	\$149,519	\$187,181	Rate increase from 13.57% to 13.63% thru Jul '25.
0011311-522010	ICMA 457 PL	\$68,313	\$74,218	\$74,218	\$76,073	\$78,356	Town Manager's benefits per agreement.
0011311-523000	HEALTH & LIFE INSURANCE	\$83,255	\$150,194	\$95,539	\$96,153	\$204,323	Includes medical, dental, vision and life.
0011311-523003	HEALTH INSURANCE ALLOWANCE	\$49,129	\$0	\$54,655	\$54,655	\$0 -	
0011311-523100	WIRELESS STIPEND	\$1,816	\$1,920	\$1,920	\$1,920	\$1,920	Allowance for Deputy Town Manager, Asst to Town Manager, Finance Director and Special Projects Manager.
0011311-525000	ADM UNEMPLOYMENT CLAIMS	\$0	\$3,000	\$3,000	\$1,285	\$3,000 -	
0011311-531000	PROFESSIONAL SERVICES	\$47,675	\$20,000	\$20,000	\$20,700	\$15,000	Fitch Credit Rating (\$5,000), Moody's Credit Rating (\$5,000), and Arbitrage 2010 GO Bond-Town Hall (\$5,000).
0011311-531090	INTERGOVERNMENTAL RELATIONS (LOBBYIST)	\$108,000	\$108,000	\$108,000	\$108,000	\$108,000	Lobbyist services Resolution 2020-1663.
0011311-531100	PROFESSIONAL SERVICES-GRANT SUPPORT	\$16,000	\$50,000	\$50,000	\$48,000	\$48,000	Grants administration support services.
0011311-532000	ACCOUNTING & PAYROLL	\$29,258	\$29,000	\$29,000	\$31,882	\$32,000	ADP processing fee and ADP workforce NOW.
0011311-532001	INDEPENDENT AUDIT	\$59,900	\$62,000	\$62,000	\$51,450	\$70,100	Regular audit (\$51,000), State single audits (\$8,000), Federal Single Audit (\$8,000) and GASB 75 Disclosure Report (\$3,100).
0011311-532002	STAFF HEALTH & WELLNESS	\$2,838	\$0	\$0	\$456	\$0 -	
0011311-533001	BACKGROUND CHECKS	\$402	\$1,000	\$1,000	\$678	\$1,000	This includes background checks for criminal, drug and degree verification: Estimate 15 Candidates \$65.00 each.
0011311-540000	TRAVEL & PER DIEM	\$12,810	\$15,500	\$15,500	\$11,948	\$12,000	Educational travel for staff development.
0011311-540010	CAR ALLOWANCE	\$7,800	\$7,800	\$7,800	\$7,800	\$7,800	Per Town Manager's contract.
0011311-541001	REMOTE ACCESS DEVICE DATA PLAN	\$63	\$175	\$175	\$74	\$175	Data plan.
0011311-542000	POSTAGE & DELIVERY	\$19,857	\$18,000	\$18,000	\$23,124	\$24,000	Includes rental of postage machine & supplies (\$3,000), courier services (\$1,000) and postage (\$20,000).

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
0011311-544010	COPIER LEASE	\$16,698	\$20,300	\$20,300	\$13,841	\$20,300	Rental of Toshiba copy machines and supplies.
0011311-545000	INSURANCE	\$224,355	\$271,066	\$271,066	\$272,113	\$270,980	General Fund portion of Policy for property insurance and workers compensation.
0011311-546999	HURRICANE REPAIRS	\$1,036	\$0	\$0	\$0	\$0 -	
0011311-547000	PRINTING & BINDING	\$1,613	\$1,700	\$1,700	\$731	\$1,700	Business cards, flyers, Town maps, etc.
0011311-548000	TOWN BRANDING	\$11,340	\$19,000	\$19,000	\$18,876	\$19,000	Printed Marketing Materials and promotional items.
0011311-548010	ADVERTISEMENT RECRUITMENT	\$596	\$850	\$850	\$0	\$850	Advertising of Town employment and internship opportunities.
0011311-549071	INVESTMENT ADVISORY SERVICE	\$7,000	\$7,000	\$7,000	\$7,000	\$7,000	Investment Advisory services per agreement.
0011311-549090	FINANCIAL INSTITUTION FEES	\$35,000	\$200	\$200	\$45	\$100	Bank transaction fees.
0011311-549093	CREDIT CARD FEES	\$828	\$500	\$500	\$1,334	\$1,000	Administration's portion of credit card fees for Paypal and Special events.
0011311-549200	MISCELLANEOUS EXPENSE	\$750	\$5,000	\$5,000	\$700	\$0 -	
0011311-549260	HURRICANE EXPENSES	\$1,979	\$2,500	\$2,500	\$1,711	\$2,500	Supplies for hurricane preparedness.
0011311-552000	OPERATING SUPPLIES	\$425	\$1,000	\$1,000	\$113	\$0 -	
0011311-552010	UNIFORMS	\$2,445	\$2,400	\$2,400	\$2,308	\$2,400	1 shirt at \$40 each for all General Fund employees.
0011311-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$10,158	\$12,200	\$12,200	\$10,484	\$13,500	Includes MDCCMA, NIGP, GFOA, ICMA, and other publications and memberships.
0011311-554010	EDUCATION & TRAINING	\$8,923	\$16,000	\$16,000	\$10,354	\$10,000	Includes regular training and safety training for staff.
0011311-568000	TOWN WEBSITE	\$46,891	\$10,000	\$70,309	\$70,309	\$10,000	Annual contract for hosting and maintenance of Town website.
<b>SUB-TOTAL ADMINISTRATION EXPENDITURES</b>		<b>\$1,849,721</b>	<b>\$1,969,599</b>	<b>\$1,991,497</b>	<b>\$1,943,468</b>	<b>\$1,931,110</b>	
<b>INFORMATION SYSTEMS</b>							
0011341-531030	NETWORK SUPPORT	\$135,200	\$155,480	\$162,050	\$162,050	\$171,000	Professional services contract.
0011341-531033	IT OUTSIDE TECHNICAL SUPPORT	\$0	\$500	\$500	\$0	\$0 -	
0011341-531040	WEB SUPPORT	\$8,814	\$11,400	\$11,400	\$9,172	\$9,000	Professional service contract for website hosting (\$6,300), website security certification (\$1,000), website hosting registration (\$300), and domain name services (\$700) and government website registration (\$700).
0011341-531060	VOICE SUPPORT	\$1,521	\$1,982	\$1,982	\$1,209	\$1,982	VOIP backup phones.
0011341-541030	INTERNET SERVICES	\$17,211	\$32,283	\$32,283	\$17,664	\$27,020	Internet (\$24,000), Cable TV service (\$1,200) and back up internet (\$1,820).
0011341-551000	IT SUPPLIES	\$12,198	\$13,000	\$13,000	\$10,188	\$13,000	Operating supplies including accessories, network storage, peripherals, cabling, and battery back up.
0011341-564000	MACHINERY & EQUIPMENT	\$47,414	\$32,000	\$52,600	\$49,004	\$32,000	IT Replacement Plan: Hardware Annual Refreshment: \$17,000, Server replacement and \$13,000, network equipment \$2,000.
0011341-566002	COMPUTER SOFTWARE LICENSES	\$120,271	\$135,000	\$140,500	\$129,831	\$135,000	Dell server warranty (\$12,000), Financial Management System (\$42,600), ArcGIS (\$5,700), See Click Fix (\$12,000), Microsoft licensing (\$20,000), CDW licenses (\$17,794), Sophos Antivirus and Threat Response (\$16,125), and various other network and security licenses (\$8,781).
<b>SUB-TOTAL INFORMATION SYSTEMS</b>		<b>\$342,630</b>	<b>\$381,645</b>	<b>\$414,315</b>	<b>\$379,117</b>	<b>\$389,002</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>ADMINISTRATIVE - TRANSFERS</b>							
0011361-591013	TRANSFER OUT - FACILITIES MAINTENANCE FUND	\$305,902	\$315,604	\$315,604	\$309,847	\$318,964	Administration's portion of building expenses 60%.
0011361-591020	TRANSFER OUT - CPF PARKS	\$964,467	\$0	\$260,859	\$260,859	\$0 -	
0011361-591025	TRANSFER OUT - SPECIAL REVENUE FUND-GAS TAX	\$130,621	\$0	\$0	\$0	\$0 -	
0011361-591041	TRANSFER OUT - CPF TRANSPORTATION	\$0	\$0	\$70,000	\$70,000	\$0 -	
0011361-591053	TRANSFER OUT -IMPACT FEE FUND	\$35,000	\$0	\$0	\$0	\$0 -	
0011361-591073	TRANSFER OUT - INFRASTRUCTURE RENEWAL &	\$150,000	\$0	\$150,000	\$150,000	\$366,000	Allocation to the Infrastructre Sinking Fund.
<b>SUB-TOTAL ADMINISTRATION TRANSFERS</b>		<b>\$1,585,990</b>	<b>\$315,604</b>	<b>\$796,463</b>	<b>\$790,706</b>	<b>\$684,964</b>	
<b>TOTAL ADMINISTRATION EXPENDITURES</b>		<b>\$3,778,341</b>	<b>\$2,666,848</b>	<b>\$3,202,275</b>	<b>\$3,113,291</b>	<b>\$3,005,076</b>	
<b>NON-DEPARTMENTAL</b>							
0011371-549002	CONTINGENCY RESERVE	\$0	\$169,286	\$0	\$0	\$0 -	
0011371-581000	RESERVE FOR COMMITTEES FUTURE DONATIONS	\$0	\$0	\$0	\$0	\$0 -	
0011371-581001	RESERVE FOR LITIGATION/SETTLEMENT	\$0	\$250,000	\$93,527	\$0	\$0 -	
0011371-583000	GRANTS & AIDS (OTHER)	\$2,894	\$0	\$0	\$0	\$0 -	
0011371-583001	SENIOR CITIZEN RELIEF PROGRAM	\$75,520	\$0	\$77,000	\$77,000	\$0 -	
<b>TOTAL NON-DEPARTMENTAL EXPENDITURES</b>		<b>\$78,414</b>	<b>\$419,286</b>	<b>\$170,527</b>	<b>\$77,000</b>	<b>\$0</b>	
<b>TOWN ATTORNEY</b>							
0011401-531140	GENERAL LEGAL	\$236,667	\$240,000	\$240,000	\$240,000	\$240,000	Based on monthly retainage of \$20,000.
0011401-531230	ROUTINE LITIGATION RESERVE	\$5,375	\$15,000	\$2,000	\$1,725	\$15,000	All litigation expenses by Town Attorney.
0011401-531230-DAWNJ	LITIGATION/ DAWN JENKINS	\$600	\$0	\$0	\$0	\$0 -	
0011401-531230-G0101	LITIGATION/ JUAN VALIENTE	\$980	\$0	\$0	\$0	\$0 -	
0011401-531230-G0106	LITIGATION/ ARBELLA	\$6,340	\$0	\$0	\$0	\$0 -	
0011401-531230-PZCRM	LITIGATION/ MICHAEL PIZZI /INSURANCE RECOVERY	\$72,404	\$0	\$656,473	\$656,473	\$500,000	Michael Pizzi settlement payment 2 of 3.
<b>TOTAL TOWN ATTORNEY EXPENDITURES</b>		<b>\$322,366</b>	<b>\$255,000</b>	<b>\$898,473</b>	<b>\$898,198</b>	<b>\$755,000</b>	
<b>PLANNING</b>							
0011501-512000	REGULAR SALARIES	\$101,757	\$104,397	\$104,397	\$104,347	\$107,528	Current salary and wages.
0011501-521000	PAYROLL TAXES	\$6,911	\$7,986	\$7,986	\$7,109	\$8,226	Calculated based on 7.65% of salaries
0011501-522000	FRS RETIREMENT CONTRIBUTION	\$12,574	\$14,511	\$14,511	\$14,160	\$14,748	Rate increase from 11.91% to 13.57% thru Jul '24.
0011501-523000	HEALTH & LIFE INSURANCE	\$20,239	\$22,321	\$22,321	\$22,320	\$26,666	Includes medical, dental, vision and life.
0011521-547000	PRINTING & BINDING	\$0	\$1,000	\$1,000	\$0	\$0 -	
<b>TOTAL PLANNING EXPENDITURES</b>		<b>\$141,481</b>	<b>\$150,215</b>	<b>\$150,215</b>	<b>\$147,936</b>	<b>\$157,168</b>	
<b>CODE COMPLIANCE</b>							
0011532-512000	REGULAR SALARIES	\$180,812	\$186,091	\$186,091	\$186,504	\$191,674	Salaries for Code Compliance Manager at 50%, Code Enforcement Officer and Code Compliance Supervisor.
0011532-521000	PAYROLL TAXES	\$13,819	\$14,695	\$14,695	\$14,314	\$15,581	Calculated based on 7.65% of salaries.
0011532-522000	FRS RETIREMENT CONTRIBUTION	\$22,346	\$25,867	\$25,867	\$23,298	\$26,289	Rate increase from 13.57% to 13.63% thru Jul '25.
0011532-523000	HEALTH & LIFE INSURANCE	\$29,549	\$31,315	\$22,357	\$32,659	\$36,941	Includes medical, dental, vision and life.
0011532-523003	HEALTH INSURANCE ALLOWANCE	\$6,546	\$0	\$8,958	\$8,958	\$0 -	
0011532-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$480	\$480	Cell phone stipend for Code Compliance Supervisor.

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
0011532-531260	SPECIAL MASTER	\$2,850	\$3,000	\$3,000	\$2,375	\$3,000	Assumes \$250 per hearing, 12 hearings/year for Special Master.
0011532-534130	CONTRACT CODE ENFORCEMENT SERVICE	\$76,583	\$93,432	\$73,432	\$72,680	\$93,432	Contracted Code Enforcement Officers (1 weekday officer and 2 weekend officers).
0011532-540011	CAR ALLOWANCE	\$6,000	\$6,000	\$6,000	\$6,000	\$12,000	Car allowance for Code Compliance Supervisor and Code Compliance Officer.
0011532-541001	REMOTE ACCESS DEVICE DATA PLAN	\$866	\$960	\$960	\$1,226	\$1,300	Data plans for Code Officers field services.
0011532-546400	ABANDONED PROPERTY MAINTENANCE	\$1,290	\$1,000	\$1,000	\$1,180	\$1,000	Boarding up of windows, lawn mowing and clearing of abandoned property.
0011532-549041	CODE ENFORCEMENT LIEN RECORDING	\$7,359	\$7,000	\$7,000	\$6,352	\$7,000	Recording of liens.
0011532-549094	ALARM MONITORING PROGRAM	\$8,816	\$10,000	\$10,000	\$10,981	\$11,000	Cost of third party administration of False Alarm Reduction Program and Collection Agency to recover cost; fully offset by revenues.
0011532-554010	EDUCATION & TRAINING	\$1,143	\$1,500	\$1,500	\$0	\$1,500	FACE training, GIS training and other.
<b>TOTAL CODE COMPLIANCE EXPENDITURES</b>		<b>\$358,458</b>	<b>\$381,340</b>	<b>\$361,340</b>	<b>\$367,007</b>	<b>\$401,197</b>	
<b>QNIP</b>							
0011701-571000	QNIP DEBT SERVICE - PRINCIPAL	\$141,458	\$142,203	\$142,203	\$142,203	\$0	Matured in FY2024
0011701-572000	QNIP DEBT SERVICE - INTEREST	\$712	\$271	\$271	\$271	\$0	Matured in FY2024
<b>TOTAL QNIP EXPENDITURES</b>		<b>\$142,170</b>	<b>\$142,474</b>	<b>\$142,474</b>	<b>\$142,474</b>	<b>\$0</b>	
<b>POLICE</b>							
0012102-534030	POL - PATROL SERVICES	\$9,311,051	\$9,732,000	\$10,041,780	\$9,731,051	\$10,416,000	Contract police patrol services.
0012102-534035	POLICE OVERTIME	\$539,766	\$457,500	\$596,552	\$577,500	\$584,000	Base overtime which includes court, call outs, regular extended shifts, Town events etc. (\$350,000), Minimum Staffing (\$75,000), Burglary Prevention Detail (\$78,000), Traffic Enforcement Detail (\$78,000) and Grinch Buster Holiday Detail (\$3,000).
0012102-541010	MOBILE PHONES	\$6,089	\$5,600	\$8,600	\$8,191	\$8,300	Includes 6 phones for command officers and undercover operations and 13 cellular mobile tablets to be utilized for traffic cameras and traffic light monitoring.
0012102-544020	POLICE COPIER COSTS	\$2,811	\$3,500	\$3,500	\$2,867	\$3,000	Toshiba copier lease.
0012102-546000	REPAIR & MAINTENANCE	\$0	\$0	\$4,500	\$4,179	\$5,000	LPR Repair & Maintenance
0012102-546010	REPAIR & MAINTENANCE-VEHICLES	\$6,531	\$3,000	\$8,000	\$7,957	\$18,915	Wrapping of Police Vehicles with Town seal etc.
0012102-547000	PRINTING & BINDING	\$245	\$600	\$600	\$300	\$300	Business Cards for Police command officers.
0012102-549200	MISCELLANEOUS EXPENSE	\$7	\$800	\$800	\$282	\$500	Miscellaneous items as needed for public safety.
0012102-552000	OPERATING SUPPLIES	\$6,490	\$4,000	\$4,000	\$3,594	\$4,000	Special Department supplies including bicycles, repair parts, cameras.
0012102-552010	UNIFORMS	\$1,837	\$2,500	\$2,500	\$2,443	\$2,500	Patches, motor wings, etc.
0012102-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$230	\$225	\$225	\$230	\$230	MDC Association of Police Chiefs membership.
0012102-554010	EDUCATION & TRAINING	\$1,388	\$200	\$200	\$659	\$200	
0012102-555500-G2306	POLICE EMERGENCY EQUIPMENT-NON CAPITAL OUTLAY	\$3,855	\$0	\$0	\$0	\$0	-
0012102-555500-G2307	POLICE EMERGENCY EQUIPMENT-NON CAPITAL OUTLAY	\$4,275	\$0	\$0	\$0	\$0	-
0012102-555500-G2401	POLICE EMERGENCY EQUIPMENT-NON CAPITAL OUTLAY	\$0	\$4,204	\$4,204	\$4,193	\$0	-

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
0012102-555500-XXXX	POLICE EMERGENCY EQUIPMENT-NON CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$4,590	Edward Byrne Memorial Justice Assistance Grant for Law Enforcement Equipment.
0012102-566002	COMPUTER SOFTWARE LICENSES (LPR)	\$0	\$0	\$0	\$0	\$32,500	Annual LPR software licenses for the NSD's.
0012102-591013	TRANSFER TO FACILITIES MAINTENANCE FUND	\$137,656	\$142,022	\$142,022	\$139,431	\$143,534	Police portion of Town Hall building expenses at 27% of total cost.
<b>SUB-TOTAL POLICE EXPENDITURES</b>		<b>\$10,022,230</b>	<b>\$10,356,151</b>	<b>\$10,817,483</b>	<b>\$10,482,877</b>	<b>\$11,223,569</b>	
<b>SCHOOL CROSSING GUARDS</b>							
0012112-512000	REGULAR SALARIES	\$92,874	\$107,707	\$100,707	\$108,758	\$112,690	Current salary and wages.
0012112-521000	PAYROLL TAXES	\$7,105	\$8,240	\$8,240	\$8,320	\$8,621	Calculated based on 7.65% of salaries
0012112-522000	FRS RETIREMENT CONTRIBUTION	\$10,370	\$14,971	\$12,971	\$14,773	\$15,456	Rate increase from 13.57% to 13.63% thru Jul '25.
0012112-552000	OPERATING SUPPLIES	\$555	\$555	\$555	\$83	\$555	Includes stop signs, whistles, batteries and lanyards.
0012112-552010	UNIFORMS	\$3,884	\$3,888	\$3,888	\$3,869	\$4,277	Includes \$150 stipend for pants and shoes for 11 guards \$1,650 and \$2,627 for shirts, raincoat, safety vest, light jacket and hats.
0012112-554010	EDUCATION & TRAINING	\$250	\$250	\$250	\$0	\$250	Crossing guard training renewal.
<b>SUB-TOTAL SCHOOL CROSSING GUARDS</b>		<b>\$115,039</b>	<b>\$135,611</b>	<b>\$126,611</b>	<b>\$135,803</b>	<b>\$141,849</b>	
<b>TOTAL POLICE &amp; SCHOOL CROSSING GUARD EXPENDITURES</b>		<b>\$10,137,269</b>	<b>\$10,491,762</b>	<b>\$10,944,094</b>	<b>\$10,618,680</b>	<b>\$11,365,418</b>	
<b>ZONING</b>							
0012402-512000	REGULAR SALARIES	\$51,224	\$54,106	\$54,106	\$54,146	\$55,729	Salary for part-time Zoning Officials.
0012402-521000	PAYROLL TAXES	\$3,919	\$4,139	\$4,139	\$4,142	\$4,263	Calculated based on 7.65% of salaries.
0012402-522000	FRS RETIREMENT CONTRIBUTION	\$3,144	\$7,521	\$7,521	\$3,686	\$7,643	Rate increase from 13.57% to 13.63% thru Jul '25.
<b>TOTAL ZONING EXPENDITURES</b>		<b>\$58,287</b>	<b>\$65,766</b>	<b>\$65,766</b>	<b>\$61,975</b>	<b>\$67,635</b>	
<b>PUBLIC WORKS</b>							
0014104-512000	REGULAR SALARIES	\$156,397	\$173,657	\$169,057	\$173,318	\$176,652	Current salary and wages for PW Manager, and 50% funding for PW Director and PW Engineer.
0014104-521000	PAYROLL TAXES	\$13,036	\$13,285	\$13,285	\$13,830	\$13,514	Calculated based on 7.65% of salaries.
0014104-522000	FRS RETIREMENT CONTRIBUTION	\$22,094	\$24,138	\$24,138	\$29,428	\$24,228	Rate increase from 13.57% to 13.63% thru Jul '25.
0014104-523000	HEALTH & LIFE INSURANCE	\$5,853	\$26,276	\$8,276	\$7,271	\$31,039	Includes medical, dental, vision and life.
0014104-523003	HEALTH INSURANCE ALLOWANCE	\$14,746	\$0	\$18,000	\$17,916	\$0	-
0014104-523100	WIRELESS STIPEND	\$757	\$960	\$960	\$960	\$960	Stipend for PW Director and PW Engineer.
0014104-531300	TOWN ENGINEER	\$25,032	\$25,000	\$25,000	\$24,570	\$25,000	Town wide projects, technical assistance, and inspection support, as needed.
0014104-534110	PERMITS PLAN REVIEW	\$7,869	\$25,000	\$11,000	\$16,450	\$25,000	Independent Contractor for plans review and inspections. Offset by PW Permit revenues.
0014104-541001	DATA PLAN FOR IPADS	\$782	\$900	\$900	\$575	\$550	Data plans for iPads.
0014104-546000	REPAIR & MAINTENANCE-STREET LIGHTS	\$109,017	\$80,000	\$80,000	\$80,085	\$80,000	Maintenance and repairs of street lights not owned by FPL.
0014104-546010	REPAIR & MAINTENANCE-VEHICLES	\$4,801	\$5,000	\$5,000	\$4,557	\$5,000	Maintenance and repairs for two Public Works vehicles.
0014104-549141	UNDERGROUND UTILITY LOCATION	\$21,897	\$33,353	\$33,353	\$28,268	\$33,353	Underground utility markings: High Tech (\$31,128), Sunshine state one call (\$2,225).
0014104-549175	ROW HOLIDAY DECORATIONS	\$10,850	\$10,000	\$11,000	\$10,988	\$0	-

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
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ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
0014104-552000	OPERATING SUPPLIES	\$1,444	\$3,000	\$3,000	\$1,490	\$3,000	Tools, personal protective equipment, and materials for field work.
0014104-552020	FUEL & LUBRICANTS	\$5,422	\$5,000	\$5,000	\$5,284	\$5,000	Fuel and lubricants for three Public Works vehicles.
0014104-555500	FURN & EQUIP NON CAPITAL	\$1,369	\$2,000	\$2,000	\$1,373	\$2,000	Signage, barricades, furniture, and other Public Works equipment.
0014104-563004	LIGHT POLE	\$0	\$5,500	\$0	\$3,000	\$4,000	Accident related light pole repairs.
<b>SUB-TOTAL PUBLIC WORKS ADMINISTRATION</b>		<b>\$401,367</b>	<b>\$433,069</b>	<b>\$409,969</b>	<b>\$419,363</b>	<b>\$429,296</b>	

<b>PUBLIC WORKS-GREEN SPACE</b>							
0014124-543010	RIGHT-OF-WAY ELECTRICITY	\$10,806	\$11,000	\$11,000	\$10,228	\$11,000	Electricity for entrance features, fountains and pumps.
0014124-543020	UTILITY-WATER	\$47,051	\$42,000	\$42,000	\$46,844	\$47,000	Water & Sewer utility expense.
0014124-546000	REPAIR & MAINTENANCE	\$599,453	\$581,778	\$689,998	\$581,778	\$557,940	Grounds (\$295,490), FDOT ROW (\$23,838), Flowers, landscape beds and cul-de-sac (\$77,504), litter, debris and doggie stations (\$158,108), miscellaneous repairs including plumbing, electrical and handyman services (\$3,000).
0014124-546001	PUBLIC WORK ENTRY MAINTENANCE	\$2,543	\$2,800	\$3,500	\$5,897	\$3,500	Includes maintenance and painting of entrance features at 154th and 87th Avenues.
0014124-546002	EXTERMINATION SERVICES	\$1,827	\$4,000	\$4,000	\$1,000	\$4,000	Extermination of rodents, bees, dead animals, etc.
0014124-546020	PW TREE REMOVAL	\$15,310	\$10,000	\$10,000	\$10,000	\$10,000	Removal of invasive, hazardous or dead trees.
0014124-546025	TREE TRIMMING	\$204,950	\$153,800	\$153,800	\$152,558	\$100,000	Tree Trimming.
0014124-546030	NEW TREE PLANTING	\$28	\$0	\$0	\$0	\$0	\$0 -
0014124-546030-FAMTR	FAMTR NEW TREE PLANTING	\$0	\$0	\$934	\$0	\$0	\$0 -
<b>SUB-TOTAL PUBLIC WORKS-GREEN SPACE</b>		<b>\$881,967</b>	<b>\$805,378</b>	<b>\$915,232</b>	<b>\$808,306</b>	<b>\$733,440</b>	

<b>PUBLIC WORKS-FPL FRANCHISE FEE SURPLUS</b>							
0014134-546020	FPL-TREE REMOVAL	\$0	\$0	\$20,000	\$20,000	\$0	\$0 -
0014134-546025	FPL-TREE TRIMMING	\$74,334	\$0	\$130,000	\$130,000	\$100,000	Tree Trimming
0014134-546030	FPL-NEW TREE PLANTING	\$0	\$0	\$20,040	\$20,040	\$0	\$0 -
0014134-546200	FPL-SIDEWALK REPAIR & REPLACEMENT	\$59,927	\$0	\$90,000	\$90,000	\$100,000	Sidewalk Repair & Replacement.
0014134-546205	FPL-STREET LIGHT REPAIR & REPLACEMENT	\$0	\$0	\$20,298	\$20,298	\$0	\$0 -
0014134-549002	CONTINGENCY RESERVE	\$0	\$135,000	\$135,000	\$0	\$0	\$0 -
0014134-591020	TRANSFER OUT -CIP PARKS	\$0	\$0	\$50,363	\$50,363	\$0	\$0 -
<b>TOTAL FPL FRANCHISE FEE SURPLUS EXPENDITURES</b>		<b>\$134,261</b>	<b>\$135,000</b>	<b>\$465,701</b>	<b>\$330,701</b>	<b>\$200,000</b>	
<b>TOTAL PUBLIC WORKS EXPENDITURES</b>		<b>\$1,417,594</b>	<b>\$1,373,447</b>	<b>\$1,790,902</b>	<b>\$1,558,369</b>	<b>\$1,362,736</b>	

<b>PARKS &amp; RECREATION</b>							
<b>PARKS ADMINISTRATION</b>							
0017207-512000	REGULAR SALARIES	\$359,261	\$387,339	\$363,339	\$363,829	\$398,411	Current salary and wages for Parks staff.
0017207-521000	PAYROLL TAXES	\$25,936	\$29,631	\$26,631	\$26,054	\$30,478	Calculated based on 7.65% of salaries.
0017207-522000	FRS RETIREMENT CONTRIBUTION	\$45,593	\$53,840	\$49,840	\$49,209	\$54,644	Rate increase from 13.57% to 13.63% thru Jul '25.
0017207-523000	HEALTH & LIFE INSURANCE	\$63,374	\$76,720	\$71,720	\$71,208	\$92,374	Includes medical, dental, vision and life.
0017207-523100	WIRELESS STIPEND	\$1,680	\$2,400	\$2,400	\$1,440	\$2,400	Stipend for Director of Parks, Greenspace Superintendent, Arborist, and 2 field operations employees.

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
0017207-531000	PROFESSIONAL SERVICES	\$23,650	\$0	\$0	\$0	\$0 -	
0017207-540000	TRAVEL & PER DIEM	\$1,363	\$2,500	\$2,500	\$717	\$2,500	Mileage reimbursement for Parks staff.
0017207-546010	REPAIR & MAINTENANCE-VEHICLES	\$7,924	\$5,000	\$5,000	\$4,937	\$5,000	Maintenance & repairs of 4 vehicles.
0017207-549093	CREDIT CARD FEES	\$5,631	\$3,500	\$3,500	\$859	\$3,500	Includes credit card transaction fees for Parks.
0017207-549200	MISCELLANEOUS EXPENSE	\$661	\$700	\$700	\$656	\$700	Property taxes for Palm Springs N, Sec A
0017207-549300	COACHES BACKGROUND CHECK	\$8,175	\$5,000	\$5,000	\$4,735	\$5,000	Background checks for all program coaches, instructors & volunteers.
0017207-549310	CHECK CERTIFICATION CLINIC	\$1,374	\$2,000	\$2,000	\$1,231	\$2,000	Certification provided by National Alliance of Youth Coaches.
0017207-552010	UNIFORMS	\$104	\$0	\$0	\$34	\$0 -	
0017207-552020	FUEL & LUBRICANTS	\$3,550	\$4,500	\$4,500	\$4,115	\$4,500	For CLS vehicles.
0017207-566000	SOFTWARE	\$8,693	\$0	\$0	\$0	\$0 -	
0017207-566002	COMPUTER SOFTWARE LICENSES	\$2,559	\$10,800	\$10,800	\$10,800	\$11,340	Annual parks and recreation reservation software subscription.
<b>SUB-TOTAL PARKS SERVICES</b>		<b>\$559,526</b>	<b>\$583,930</b>	<b>\$547,930</b>	<b>\$539,825</b>	<b>\$612,847</b>	

ROYAL OAKS PARK							
0017217-534010	JANITORIAL SERVICES	\$76,533	\$104,032	\$104,032	\$103,843	\$104,032	Custodial services \$8,586 monthly. Additional emergency services of \$1,000.
0017217-541000	TELEPHONE SERVICES	\$6,833	\$7,000	\$7,000	\$11,985	\$12,000	WIFI (\$6,000) voice calling (\$5,800) and rain out line (\$200).
0017217-543000	UTILITY SERVICES	\$95,586	\$94,257	\$94,257	\$93,852	\$95,000	FPL (\$65,000), Water & Sewer (\$4,257), and Waste removal (\$25,743).
0017217-544000	RENATAL & LEASES	\$0	\$0	\$0	\$3,132	\$0 -	
0017217-546000	REPAIR & MAINTENANCE-CONTRACT	\$270,585	\$350,826	\$350,826	\$350,826	\$350,826	Grounds Maintenance Contract.
0017217-546003	REPAIR & MAINTENANCE-GROUNDS	\$72,634	\$41,300	\$84,509	\$60,978	\$41,300	General grounds repairs including irrigation, sod, electrical, plumbing and field equipment.
0017217-546300	REPAIR & MAINTENANCE-FACILITY	\$40,198	\$49,770	\$49,770	\$52,885	\$49,770	Facility repairs including electrical and plumbing (\$14,000), pest control (\$420), air conditioning (\$2,000), handyman services (\$28,000), fire and burglar alarm signals (\$2,950), AC and light monitoring (\$2,400).
0017217-553090	NON-CAPITAL OUTLAY	\$4,743	\$0	\$8,000	\$8,000	\$0 -	
<b>SUB-TOTAL ROYAL OAKS PARK</b>		<b>\$567,112</b>	<b>\$647,185</b>	<b>\$698,394</b>	<b>\$685,501</b>	<b>\$652,928</b>	

PICNIC PARK EAST-YOUTH CENTER							
0017227-512000	REGULAR SALARIES	\$44,118	\$40,795	\$18,760	\$16,123	\$40,984	Current salary and wages.
0017227-521000	PAYROLL TAXES	\$3,591	\$3,121	\$3,121	\$1,228	\$3,135	Calculated based on 7.65% of salaries.
0017227-522000	FRS RETIREMENT CONTRIBUTION	\$5,991	\$5,671	\$5,671	\$2,188	\$5,621	Rate increase from 13.57% to 13.63% thru Jul '25.
0017227-523000	HEALTH & LIFE INSURANCE	\$3,928	\$10,077	\$10,077	\$10,398	\$11,804	Includes medical, dental, vision and life.
0017227-523003	HEALTH INSURANCE ALLOWANCE	\$0	\$0	\$0	\$172	\$0 -	
0017227-523100	WIRELESS STIPEND	\$2,825	\$0	\$0	\$0	\$0 -	
0017227-534010	JANITORIAL SERVICES	\$25,248	\$43,796	\$43,796	\$41,796	\$42,796	Custodial services \$3,483 monthly. Additional emergency services of \$1,000.
0017227-541000	TELEPHONE SERVICES	\$2,381	\$3,000	\$3,000	\$2,624	\$3,000	WIFI services, phones, fire and burglar alarms.
0017227-543000	UTILITY SERVICES	\$17,436	\$16,485	\$16,485	\$17,657	\$16,485	FPL (6,000), water & sewer (\$3,000), and waste removal (\$7,485).
0017227-546000	REPAIR & MAINTENANCE-CONTRACT	\$11,543	\$10,370	\$13,073	\$12,799	\$10,370	Base ground maintenance.



**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
0017227-546003	REPAIR & MAINTENANCE-GROUNDS	\$4,225	\$7,000	\$7,000	\$6,992	\$7,000	General grounds repairs including irrigation, sod, landscape, playground canopy repairs and handyman services.
0017227-546300	REPAIR & MAINTENANCE-FACILITY	\$18,353	\$28,000	\$28,000	\$21,745	\$20,000	Operating costs for facility handyman/general repairs (\$9,640), Electrical (\$3,000), Plumbing (\$3,000), A/C maintenance (\$1,500), pest control (\$360), and Art in Public Places maintenance (\$2,500).
0017227-553090	NON-CAPITAL OUTLAY-PARK IMPROVEMENT	\$4,154	\$0	\$0	\$0	\$0 -	
	<b>SUB-TOTAL PICNIC PARK EAST-YOUTH CENTER</b>	<b>\$143,791</b>	<b>\$168,315</b>	<b>\$148,983</b>	<b>\$133,723</b>	<b>\$161,195</b>	
<b>VETERANS PARK</b>							
0017237-534010	JANITORIAL SERVICES	\$64,164	\$91,424	\$91,424	\$89,424	\$90,424	Custodial services \$7,452 monthly. Additional emergency services of \$1,000.
0017237-541000	TELEPHONE SERVICES	\$7,009	\$7,880	\$7,880	\$9,921	\$7,880	WIFI services (\$4,680) , phones, fire and burglar alarms (\$3,200).
0017237-543000	UTILITY SERVICES	\$39,205	\$37,206	\$37,206	\$41,625	\$42,000	FPL (17,000), water & sewer (\$6,294), and waste removal (\$18,706).
0017237-546000	REPAIR & MAINTENANCE-CONTRACT	\$34,443	\$34,346	\$40,317	\$36,471	\$34,346	Base Grounds Maintenance.
0017237-546003	REPAIR & MAINTENANCE-GROUNDS	\$12,824	\$10,500	\$10,500	\$10,188	\$10,500	General grounds repair, irrigation, sod, landscaping and maintenance, including handyman services.
0017237-546300	REPAIR & MAINTENANCE-FACILITY	\$30,330	\$40,000	\$40,000	\$38,082	\$30,000	General facility repairs and maintenance including plumbing and electrical (\$5,700), handyman services (\$17,000), fire alarm monitoring (\$2,100), pest control (\$400), a/c maintenance and monitoring (\$4,800).
0017237-553090	PARKS IMPROVEMENT - OPERATING	\$23,536	\$0	\$0	\$0	\$0 -	
	<b>SUB-TOTAL PICNIC PARK WEST-MCCC</b>	<b>\$211,512</b>	<b>\$221,356</b>	<b>\$227,327</b>	<b>\$225,711</b>	<b>\$215,150</b>	
<b>MIAMI LAKES OPTIMIST PARK</b>							
0017247-531000	PROFESSIONAL SERVICES	\$15,263	\$0	\$0	\$0	\$0 -	
0017247-534010	JANITORIAL SERVICES	\$40,796	\$47,768	\$47,768	\$44,630	\$44,768	Custodial services \$3,564 monthly to cover weekends for rentals. Additional emergency services of \$2,000.
0017247-541000	TELEPHONE SERVICES	\$6,461	\$7,500	\$7,500	\$10,085	\$7,500	WIFI services (\$4,000), Rain out in (\$200), phones, fire and burglar alarms (\$3,300).
0017247-543000	UTILITY SERVICES	\$154,778	\$168,000	\$168,000	\$152,419	\$158,000	FPL (\$124,000) water & sewer (\$15,000), and waste removal (\$19,000).
0017247-546000	REPAIR & MAINTENANCE-CONTRACT	\$472,113	\$609,979	\$573,979	\$609,979	\$609,979	Base Grounds Maintenance.
0017247-546003	REPAIR & MAINTENANCE-GROUNDS	\$73,232	\$70,966	\$133,534	\$79,632	\$70,966	General grounds repairs including irrigation (\$10,000), electrical and plumbing (\$26,566) and handyman services (\$12,000), portable sanitation trailers (\$22,400).
0017247-546300	REPAIR & MAINTENANCE-FACILITY	\$32,241	\$37,500	\$37,500	\$35,407	\$30,000	General facility repairs (\$9,215) handyman services (\$12,500), fire alarm monitoring (\$3,000), a/c maintenance (\$2,400), Art in Public Places maintenance (\$2,585), pest control (\$300).
0017247-548150-SPTHF	SPORTS HALL OF FAME	\$4,479	\$1,000	\$4,500	\$4,345	\$1,000	Annual Sports Hall of Fame ceremony.
0017247-553055	MIAMI LAKES PARK MARINA OPERATIONS	\$88	\$500	\$500	\$0	\$500	Bait & tackle.
0017247-553090	MIAMI LAKES PARK/IMPROVEMENTS	\$23,899	\$0	\$20,000	\$20,000	\$0 -	
	<b>SUB-TOTAL MIAMI LAKES OPTIMIST PARK</b>	<b>\$823,350</b>	<b>\$943,213</b>	<b>\$993,281</b>	<b>\$956,496</b>	<b>\$922,713</b>	



**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>MINI PARKS - POCKET PARKS</b>							
0017257-543000	UTILITY SERVICES	\$84,999	\$56,000	\$53,000	\$52,834	\$56,000	FPL (\$29,000) and Water & Sewer (\$27,000).
0017257-546000	REPAIR & MAINTENANCE-CONTRACT	\$279,650	\$230,691	\$253,884	\$253,884	\$160,638	Grounds maintenance contract.
0017257-546003	REPAIR & MAINTENANCE-GROUNDS	\$71,096	\$64,650	\$135,655	\$75,892	\$64,650	General grounds repairs including irrigation, sod, debris removal (\$43,000), lake maintenance (14,000), pressure cleaning (\$5,000) handyman services (\$2,000) and pest control (\$650).
0017257-546025	MINI PARKS-TREE TRIMMING	\$20,145	\$10,000	\$10,000	\$10,000	\$10,000	Pocket Park tree trimming.
0017257-546095	K-9 COVE IMPROVEMENTS	\$0	\$0	\$25,000	\$25,000	\$0	-
0017257-555500	FURNITURE & NON CAPITAL OUTLAY	\$6,962	\$0	\$7,100	\$7,100	\$0	-
<b>SUB-TOTAL MINI PARKS-POCKET PARKS</b>		<b>\$462,852</b>	<b>\$361,341</b>	<b>\$484,639</b>	<b>\$424,710</b>	<b>\$291,288</b>	
<b>BARBARA GOLEMAN</b>							
0017267-546080	BARBARA GOLEMAN MAINTENANCE	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	Per agreement -Resolution 02-100.
<b>SUB-TOTAL BARBARA GOLEMAN</b>		<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
<b>TOTAL PARKS</b>		<b>\$2,772,144</b>	<b>\$2,929,340</b>	<b>\$3,104,554</b>	<b>\$2,969,965</b>	<b>\$2,860,121</b>	
<b>RECREATION SERVICES</b>							
0017907-512000	REGULAR SALARIES	\$124,942	\$157,803	\$157,803	\$157,803	\$166,654	Current salary and wages.
0017907-521000	PAYROLL TAXES	\$10,245	\$12,072	\$12,072	\$12,072	\$12,749	Calculated based on 7.65% of salaries.
0017907-522000	FRS RETIREMENT CONTRIBUTION	\$13,791	\$21,935	\$21,935	\$21,935	\$22,857	Rate increase from 13.57% to 13.63% thru Jul '25.
0017907-523000	HEALTH & LIFE INSURANCE	\$3,186	\$20,154	\$11,540	\$20,154	\$23,608	Includes medical, dental, vision and life.
0017907-523003	HEALTH INSURANCE ALLOWANCE	\$8,958	\$0	\$8,614	\$0	\$0	-
0017907-523100	WIRELESS STIPEND	\$258	\$480	\$480	\$480	\$480	Stipend for Leisure Services Manager.
0017907-531000	PROFESSIONAL SERVICES	\$9,210	\$15,000	\$15,000	\$15,000	\$15,000	ICA Martial Arts Instructor
0017907-548202	YOUTH CENTER COMMUNITY PROGRAMS	\$4,615	\$5,500	\$5,500	\$5,500	\$5,500	Bus transportation for educational and community service opportunity field trips, equipment and supplies for workshops and theme nights, monthly punch card prizes, movie licensing, entry fees, etc., t-shirts, and open house.
0017907-549403	TOWN COMMUNITY PROGRAMS	\$15,080	\$16,667	\$16,667	\$15,623	\$16,667	Annual recitals (\$4,777), supplies for table tennis, archery, painting showcase & other (\$7,600), arts & craft and fitness for special needs adults (\$2,300), SAFE Flight Program (\$2,000).
<b>TOTAL RECREATION SERVICES</b>		<b>\$190,284</b>	<b>\$249,611</b>	<b>\$249,611</b>	<b>\$248,567</b>	<b>\$263,515</b>	
<b>TOTAL PARKS &amp; RECREATIONS</b>		<b>\$2,962,428</b>	<b>\$3,178,951</b>	<b>\$3,354,165</b>	<b>\$3,218,532</b>	<b>\$3,123,636</b>	
<b>COMMITTEES</b>							
<b>PUBLIC SAFETY COMMITTEE</b>							
0012122-548157-BANN	BANNERS	\$0	\$200	\$0	\$0	\$200	Large Banner for displays at events.
0012122-548157-BRKF	APPRECIATION BREAKFAST	\$3,451	\$4,000	\$3,500	\$0	\$4,000	Servers, cost of food, janitorial, plaques, venue and giveaways.
0012122-548157-EDMAT	EDUCATIONAL MATERIALS	\$675	\$600	\$1,100	\$235	\$600	Handouts, brochures, and giveaways.
0012122-548157-SHIRT	SHIRTS & SUPPLIES	\$171	\$0	\$200	\$0	\$0	-
<b>TOTAL PUBLIC SAFETY COMMITTEE</b>		<b>\$4,297</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$235</b>	<b>\$4,800</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>NEIGHBORHOOD IMPROVEMENT COMMITTEE</b>							
0017447-548159-AWARD	BEAUTIFICATION CONTEST AWARD	\$0	\$750	\$750	\$750	\$750	
0017447-548159-HOA	QUARTERLY HOA MEETINGS	\$0	\$400	\$0	\$0	\$400	
0017447-548159-PEDES	PEDESTRIAN & BIKE INITIATIVES	\$0	\$5,500	\$5,900	\$8,465	\$5,500	
<b>TOTAL NEIGHBORHOOD IMPROVEMENT COMMITTEE</b>		<b>\$0</b>	<b>\$6,650</b>	<b>\$6,650</b>	<b>\$9,215</b>	<b>\$6,650</b>	
<b>ECONOMIC DEVELOPMENT COMMITTEE</b>							
0017457-549200	MISCELLANEOUS EXPENSES	\$6,052	\$0	\$0	\$0	\$0	-
0017457-549200-MARKE	MARKETING MATERIALS	\$10,000	\$12,000	\$12,000	\$6,891	\$12,000	Annual subscription for Localintel Software.
0017457-549200-ML CH	CHAMBER EXPO	\$2,020	\$2,020	\$2,020	\$2,020	\$2,020	Greater Chamber of Miami Trustee Annual Membership.
0017457-549200-NTWRK	BUSINESS NETWORK & SOCIAL	\$0	\$3,000	\$3,000	\$500	\$3,000	Funds Quarterly Business Networking Socials at local restaurants. Derived from cost associated with an hour of mixer time (food & drinks) at the establishment.
0017457-549200-SMNRS	SEMINARS	\$0	\$2,000	\$2,350	\$0	\$2,000	Event in Town Hall to host an educational bootcamp for new and prospective business owners. Cost would be for food and necessary compensation for presenting parties.
<b>TOTAL ECONOMIC DEVELOPMENT COMMITTEE</b>		<b>\$18,072</b>	<b>\$19,020</b>	<b>\$19,370</b>	<b>\$9,411</b>	<b>\$19,020</b>	
<b>CULTURAL AFFAIRS COMMITTEE</b>							
0017307-548151-BASEL	ART BASEL MIAMI LAKES	\$0	\$500	\$500	\$0	\$500	Event in Town Hall to display the artworks/paintings of local artists during Art Basel.
0017307-548151-BLACK	BLACK HISTORY MONTH CONCERT	\$3,475	\$3,000	\$3,119	\$3,087	\$3,000	National Holiday Celebrating African American contributions & Achievements in American History.
0017307-548151-BOOK	BOOK READING	\$1,237	\$750	\$750	\$750	\$750	Holiday Book Reading with Mrs. Clause for children. Talk from local authors to share their books.
0017307-548151-COF	CONCERT ON THE FAIRWAY	\$14,198	\$10,500	\$10,600	\$10,500	\$10,500	Musical concert in the park for residents of Miami Lakes.
0017307-548151-CON	CONCERTS	\$4,463	\$5,000	\$5,000	\$5,000	\$5,000	Annual "Summerfest" Classical Music Concert.
0017307-548151-FOUR	FOURTH OF JULY	\$14,885	\$11,000	\$29,746	\$26,500	\$11,000	Event celebrating the 4th of July with fireworks, music, food.
0017307-548151-FT	FISHING TOURNAMENT	\$594	\$500	\$1,100	\$1,000	\$500	Fishing at a Miami Lakes Lake for Dads with their sons and daughters.
0017307-548151-HISP	HISPANIC HERITAGE	\$4,570	\$3,000	\$3,271	\$3,190	\$3,000	Celebration of Hispanic Heritage Month.
0017307-548151-JUNET	JUNETEENTH	\$0	\$1,000	\$700	\$0	\$1,000	National Holiday to celebrate the Emancipation Proclamation which freed the slaves. Music, speaker, refreshments.
0017307-548151-LOVE	WHATS YOUR LOVE STORY	\$225	\$0	\$0	\$0	\$0	-
0017307-548151-MISC	MISCELLANEOUS EXPENSES	\$303	\$0	\$0	\$0	\$0	-
0017307-548151-S FLI	SPRING FLING(PAINT A PICTURE)	\$564	\$750	\$750	\$300	\$750	Event to celebrate Mothers by having the children paint a picture and present to them on Mother's Day.
0017307-548151-WOMEN	WOMEN HISTORY MONTH	\$2,174	\$3,500	\$3,500	\$3,193	\$3,500	Event to honor the Women of our Town of Miami Lakes in various categories.
<b>TOTAL CULTURAL AFFAIRS COMMITTEE</b>		<b>\$46,689</b>	<b>\$39,500</b>	<b>\$59,036</b>	<b>\$53,520</b>	<b>\$39,500</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>EDUCATIONAL ADVISORY BOARD</b>							
0017407-548156-APLAN	AP LANGUAGE ARTS PROGRAM	\$26,500	\$26,500	\$26,500	\$26,500	\$26,500	To provide a teacher supplement for a vocabulary class at Bob Graham Educational Center, Miami Lakes K-8 Center, and Miami Lakes Middle.
0017407-548156-EVENT	TOWN EVENTS	\$5,476	\$1,000	\$4,800	\$3,326	\$1,000	Awards of Excellence
0017407-548156-FRIEN	FRIENDS OF THE LIBRARY	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	To assist Miami Lakes Library with events.
0017407-548156-IMAG	IMAGINATION LIBRARY	\$4,154	\$4,000	\$4,000	\$4,195	\$4,000	These funds will continue to provide, in collaboration with Dolly Parton's Imagination Library, free books to children younger than five years old in the town.
0017407-548156-STEM	STEM ELECTIVE COURSES	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	STEM funds to Bob Graham Education Center and Miami Lake K-8 Center which will aid the schools with STEM supplies, equipment, and competition fees.
<b>TOTAL EDUCATIONAL ADVISORY BOARD</b>		<b>\$50,129</b>	<b>\$45,500</b>	<b>\$49,300</b>	<b>\$48,021</b>	<b>\$45,500</b>	
<b>ELDERLY AFFAIRS COMMITTEE</b>							
0017417-548150-BEEFR	TRANSPORTATION BEE FREE (SAT & SUN)	\$2,500	\$0	\$0	\$0	\$0	-
0017417-548150-FORU	COMMUNITY FORUMS	\$485	\$750	\$1,050	\$32	\$750	
0017417-548150-HF	HEALTH FAIR	\$5,266	\$0	\$0	\$0	\$0	-
0017417-548150-METET	MEET & EAT	\$24,619	\$11,750	\$19,150	\$12,039	\$11,750	
0017417-548150-SENO	SENIOR FIELD TRIP	\$6,060	\$6,000	\$6,000	\$1,989	\$6,000	
0017417-548150-SS	SENIOR SOCIAL	\$13,260	\$12,000	\$13,500	\$6,781	\$12,000	
<b>TOTAL ELDERLY AFFAIRS COMMITTEE</b>		<b>\$52,191</b>	<b>\$30,500</b>	<b>\$39,700</b>	<b>\$20,841</b>	<b>\$30,500</b>	
<b>YOUTH ACTIVITIES TASK FORCE</b>							
0017427-548154	YOUTH ACTIVITIES TASK FORCE	\$150	\$0	\$0	\$0	\$0	-
0017427-548154-AWARD	STUDENT VOLUNTEER AWARD	\$0	\$200	\$200	\$0	\$200	
0017427-548154-BR	BICYCLE RODEO	\$2,495	\$5,000	\$5,000	\$0	\$2,000	
0017427-548154-HHH	HALLOWEEN HAUNTED HOUSE	\$22,302	\$15,000	\$24,000	\$24,056	\$16,200	
0017427-548154-ICE	ICE CREAM SOCIAL	\$0	\$500	\$500	\$0	\$0	-
0017427-548154-JUST	JUST RUN	\$498	\$1,000	\$1,250	\$558	\$1,000	
0017427-548154-MP	MOVIES IN THE PARK	\$8,089	\$7,500	\$9,500	\$8,490	\$6,800	
0017427-548154-SPRIN	SPRING FLING	\$7,420	\$7,000	\$12,323	\$9,296	\$10,000	
<b>TOTAL YOUTH ACTIVITIES TASK FORCE</b>		<b>\$40,953</b>	<b>\$36,200</b>	<b>\$52,773</b>	<b>\$42,401</b>	<b>\$36,200</b>	
<b>VETERANS AFFAIRS COMMITTEE</b>							
0017437-548158	VETERANS AFFAIRS COMMITTEE	\$28	\$0	\$12,000	\$0	\$0	-
0017437-548158-5KRUN	VETERAN 5K RUN	\$31,570	\$0	\$35,663	\$34,762	\$0	-
0017437-548158-CARE	CARE PACKAGE DRIVE	\$0	\$500	\$500	\$0	\$500	
0017437-548158-MEMOR	MEMORIAL DAY EVENT	\$157	\$0	\$0	\$0	\$0	-
0017437-548158-MTB	MILITARY TRIBUTE BANNER	\$14,794	\$12,500	\$19,732	\$19,627	\$12,500	
0017437-548158-PLAQU	PURCHASE OF TREES WITH PLAQUE	\$725	\$2,000	\$2,000	\$0	\$2,000	Arbor Day Ceremony tree planting for Veterans.
0017437-583000	GRANTS & AIDS (OTHERS)	\$0	\$0	\$20,858	\$20,858	\$0	-
<b>TOTAL VETERANS AFFAIRS COMMITTEE</b>		<b>\$47,274</b>	<b>\$15,000</b>	<b>\$90,753</b>	<b>\$75,247</b>	<b>\$15,000</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>SPECIAL NEEDS ADVISORY BOARD</b>							
0017467-548162	SPECIAL NEEDS ADVISORY BOARD	\$70	\$0	\$0	\$82	\$0 -	
0017467-548162-AWARE	COMMUNITY AWARENESS	\$4,488	\$0	\$10,368	\$549	\$0 -	
0017467-548162-SKILL	COMMUNITY PROGRAMS /LIFE & JOB SKILLS	\$5,400	\$0	\$24,600	\$5,985	\$0 -	
0017467-548162-SOCIA	SOCIAL & RECREATION PROGRAMS	\$4,330	\$0	\$24,930	\$2,277	\$0 -	
0017467-548162-TRAIN	TRAINING FOR STAFF/FIRST RESPONDERS/OFFICIALS	\$415	\$0	\$9,585	\$554	\$0 -	
0017467-583000	GRANTS & AIDS (OTHERS)	\$0	\$0	\$12,303	\$3,021	\$0 -	
	<b>TOTAL SPECIAL NEEDS ADVISORY BOARD</b>	<b>\$14,703</b>	<b>\$0</b>	<b>\$81,786</b>	<b>\$12,468</b>	<b>\$0</b>	
<b>MENTAL HEALTH TASK FORCE</b>							
0017477-548163	MENTAL HEALTH TASK FORCE	\$0	\$0	\$423	\$261	\$0 -	
	<b>TOTAL MENTAL HEALTH TASK FORCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$423</b>	<b>\$261</b>	<b>\$0</b>	
<b>BLASTING ADVISORY BOARD</b>							
0017487-540000	TRAVEL & CONFERANCES	\$0	\$7,500	\$7,500	\$4,070	\$6,500	
001XXXX-XXXXXX	PROMOTIONAL MATERIALS	\$0	\$0	\$0	\$0	\$1,000	
	<b>TOTAL BLASTING ADVISORY BOARD</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$4,070</b>	<b>\$7,500</b>	
	<b>TOTAL COMMITTEES EXPENDITURES</b>	<b>\$274,308</b>	<b>\$204,670</b>	<b>\$412,091</b>	<b>\$275,690</b>	<b>\$204,670</b>	
<b>COMMUNICATIONS &amp; COMMUNITY AFFAIRS</b>							
<b>COMMUNITY AFFAIRS</b>							
0017937-512000	REGULAR SALARIES	\$66,498	\$68,846	\$75,446	\$75,006	\$97,748	Current salary and wages for Community and Special Events Coordinator and Part-Time Office Aide.
0017937-521000	PAYROLL TAXES	\$5,088	\$5,267	\$5,267	\$5,714	\$7,478	Calculated based on 7.65% of salary.
0017937-522000	FRS RETIREMENT CONTRIBUTION	\$9,682	\$9,570	\$9,570	\$9,809	\$13,407	Rate increase from 13.57% to 13.63% thru Jul '25.
0017937-523000	HEALTH & LIFE INSURANCE	\$9,347	\$10,077	\$10,077	\$10,076	\$11,804	Includes medical, dental, vision and life.
0017937-523003	HEALTH & LIFE INSURANCE ALLOWANCE	\$0	\$0	\$0	\$345	\$0 -	
0017937-523100	WIRELESS STIPEND	\$498	\$480	\$480	\$480	\$480	Stipend for Community & Special Events Coordinator \$40 a month.
	<b>SUB-TOTAL ECONOMIC DEVELOPMENT</b>	<b>\$91,112</b>	<b>\$94,240</b>	<b>\$100,840</b>	<b>\$101,429</b>	<b>\$130,917</b>	
<b>COMMUNICATIONS</b>							
0017947-512000	REGULAR SALARIES	\$63,972	\$64,216	\$61,616	\$58,679	\$72,084	Current salary and wages for Part-time Information Specialist & Marketing & Digital Services Specialist.
0017947-521000	PAYROLL TAXES	\$5,579	\$4,913	\$4,913	\$5,174	\$5,514	Calculated based on 7.65% of salary.
0017947-522000	FRS RETIREMENT CONTRIBUTION	\$6,506	\$8,926	\$8,926	\$7,963	\$9,887	Rate increase from 13.57% to 13.63% thru Jul '25.
0017947-523000	HEALTH & LIFE INSURANCE	\$103	\$10,077	\$1,119	\$102	\$11,804	Includes medical, dental, vision and life.
0017947-523003	HEALTH INSURANCE ALLOWANCE	\$8,958	\$0	\$8,958	\$8,958	\$0 -	
0017947-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$480	\$480	Stipend for Marketing & Digital Services Specialist \$40 a month.
0017947-541300	SOCIAL MEDIA PLAN	\$15,417	\$19,000	\$19,000	\$18,230	\$15,000	Social Media management and optimization platform, video producer, Facebook, Instagram ads, and live-streaming service.
	<b>SUB-TOTAL COMMUNICATIONS</b>	<b>\$101,016</b>	<b>\$107,612</b>	<b>\$105,012</b>	<b>\$99,586</b>	<b>\$114,769</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>SPECIAL EVENTS</b>							
0017957-512000	REGULAR SALARIES	\$110,149	\$113,006	\$113,006	\$113,006	\$116,396	Director's current salary and wages.
0017957-521000	PAYROLL TAXES	\$7,914	\$8,645	\$8,645	\$8,645	\$8,904	Calculated based on 7.65% of salary.
0017957-522000	FRS RETIREMENT CONTRIBUTION	\$13,611	\$15,708	\$15,708	\$15,708	\$15,964	Rate increase from 13.57% to 13.63% thru Jul '25.
0017957-523000	HEALTH & LIFE INSURANCE	\$10,692	\$11,824	\$11,824	\$11,824	\$14,117	Includes medical, dental, vision and life.
0017957-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$480	\$480	Stipend for Community Outreach & Engagement Director \$40 a month.
0017957-546010	REPAIR & MAINTANCE VEHICLES	\$0	\$1,000	\$1,000	\$0	\$1,000	Town Trailer Maintenance.
0017957-548160	VOLUNTEER APPRECIATION	\$4,422	\$0	\$0	\$0	\$0	-
0017957-549418	SPECIAL EVENTS VETERANS DAY	\$12,581	\$9,000	\$14,100	\$14,100	\$9,000	Veterans Day Parade.
0017957-549421	SPECIAL EVENTS 4TH JULY	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	Fireworks and barge.
0017957-549429	OTHER EVENTS	\$11,296	\$15,000	\$17,440	\$12,000	\$0	-
0017957-549445	UTILITY BOX BEAUTIFICATION	\$0	\$0	\$6,800	\$6,800	\$0	-
<b>SUB-TOTAL SPECIAL EVENTS</b>		<b>\$201,145</b>	<b>\$204,663</b>	<b>\$219,003</b>	<b>\$212,563</b>	<b>\$195,861</b>	
<b>TOTAL COMMUNICATIONS &amp; COMMUNITY AFFAIRS</b>		<b>\$393,273</b>	<b>\$406,515</b>	<b>\$424,855</b>	<b>\$413,578</b>	<b>\$441,547</b>	
<b>TOTAL COMMITTEES &amp; COMMUNICATIONS &amp; COMMUNITY AFFAIRS EXPENDITURES</b>		<b>\$667,581</b>	<b>\$611,185</b>	<b>\$836,946</b>	<b>\$689,268</b>	<b>\$646,217</b>	
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>\$20,697,766</b>	<b>\$20,373,623</b>	<b>\$22,738,645</b>	<b>\$21,609,647</b>	<b>\$21,671,057</b>	
<b>TOTAL REVENUES</b>		<b>\$21,113,547</b>	<b>\$20,373,623</b>	<b>\$22,738,645</b>	<b>\$21,683,858</b>	<b>\$21,671,057</b>	
<b>TOTAL EXPENSES</b>		<b>\$20,697,766</b>	<b>\$20,373,623</b>	<b>\$22,738,645</b>	<b>\$21,609,647</b>	<b>\$21,671,057</b>	
<b>DIFFERENCE</b>		<b>\$415,781</b>	<b>\$0</b>	<b>\$0</b>	<b>\$74,211</b>	<b>\$0</b>	



## **Special Revenue Funds**

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Special Revenues – Other  
Tree Ordinance – Black Olive Removal  
Transportation-Local Option Gas Tax  
Peoples’ Transportation Plan (PTP 80%)  
Transit – (PTP 20%)  
Mobility Fee Trust Account Fund  
Micromobility  
Impact Fees Fund  
Building Department Fund  
&  
Neighborhood Service Districts

# *Town of Miami Lakes FY 2024-25 Adopted Budget*

## *Special Revenue Fund*

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Special Revenue Funds serve as financial instruments specifically designed to account for revenues that are legally bound and constrained for expenditure according to statutory regulations or ordinances. These funds are created to ensure that income collected for a particular and predefined purpose is allocated and expended in accordance with the established legal restrictions and requirements.

### *Special Revenues - Other*

In FY2019 the Lucida development paid \$199,885 for Large Park (in lieu of) restricted for the acquisition or improvement of a large new park land, as well as \$200,000 Greenway (in lieu of) funds which are restricted for pedestrian and bicycle infrastructure along the Northern Portion of 77th Court. In 2021 an additional \$40,840 was paid for Greenway (in lieu of) funds which are restricted to pedestrian and bicycle infrastructure. In FY2023, \$200,000 was transferred to the Capital projects fund to be utilized towards the Miami Lakes Green/NW 77th Ct Greenway (North) project.

The FY 2024-25 Budget is a carryforward balance of \$240,725 which is reserved for future projects.

### *Tree Removal Program*

In compliance with Ordinance No. 12-151, the Town has established a tree removal permitting process as a testament to its dedication to preserving, advocating for, safeguarding, revitalizing, and enriching the local tree canopy. Noteworthy among these efforts is the recognition of black olive trees within the Town as a nuisance, leading the Town to introduce a replacement initiative. This program is designed to support residents by offering the opportunity to accelerate the removal of a tree in fair condition through participation in the Tree Removal Program. The resident bears the expenses associated with the removal, disposal, and replacement of the black olive tree, which involves installing a new shade tree following the "right tree, right place" principle. For all tree permits other than those related to the Tree Removal Program, the fees collected are utilized to enhance the Town's annual tree installation program.

In the fiscal year 2024-25, the program anticipates generating revenues of approximately \$8,000, coupled with a carryforward fund balance of \$16,442. This results in a total budget allocation of \$24,442, which is intended to defray the costs associated with the removal and replacement of these trees. To fully support the 15-year replacement plan

## Town of Miami Lakes FY 2024-25 Adopted Budget

and meet its funding requirements, the program would ideally need an annual budget allocation of around \$85,000.

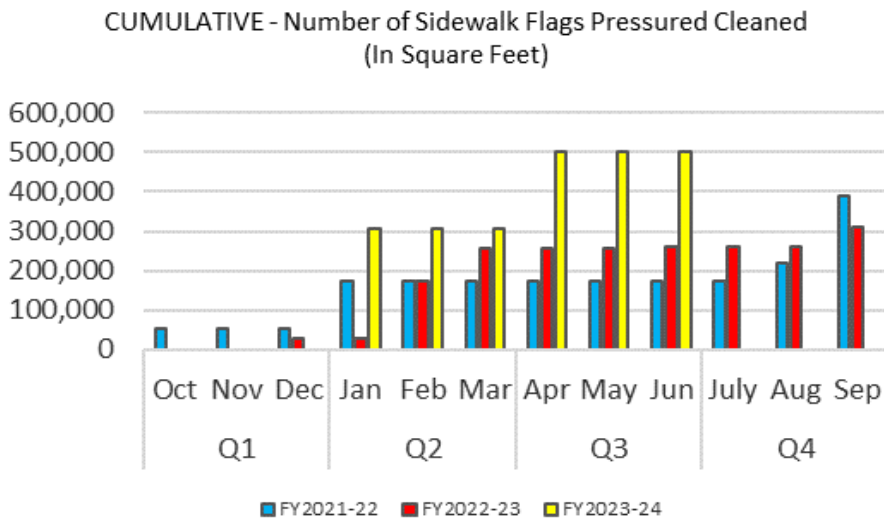
### Local Option Gas Tax

In accordance with Florida Statute 336.025(1)(a), the Local Option Gas tax is generated from the six (6) cents tax levied by Miami-Dade County on each gallon of motor and diesel fuel sold within the county. For the fiscal year 2023-24, the Town expects to receive approximately \$412,984 in revenue, along with a carryforward fund balance of \$169,393, resulting in a total budget allocation of \$582,377.

These funds are dedicated exclusively to transportation-related activities, encompassing a range of initiatives such as ADA compliance for our public rights-of-way \$25,000, traffic calming measures \$107,360, pothole repairs \$20,000, pressure cleaning of sidewalks \$60,000, replacement of sidewalks \$170,000, signage repair and replacement \$51,328, and maintenance of the road system \$148,689. This budget maintains no reserves, with all funds designated for the specified transportation projects and improvements.

### Performance Measures

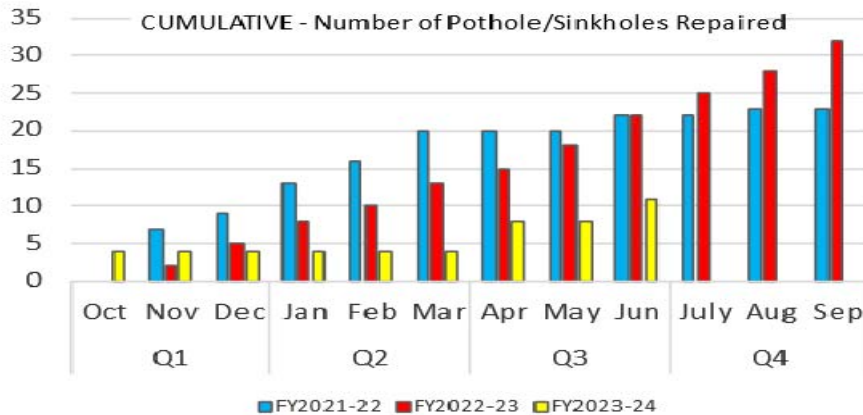
The principal measures of performance for Gas Tax funding are the square footage of sidewalks pressure cleaned, and the cumulative number of potholes/sinkholes and street signs repaired.



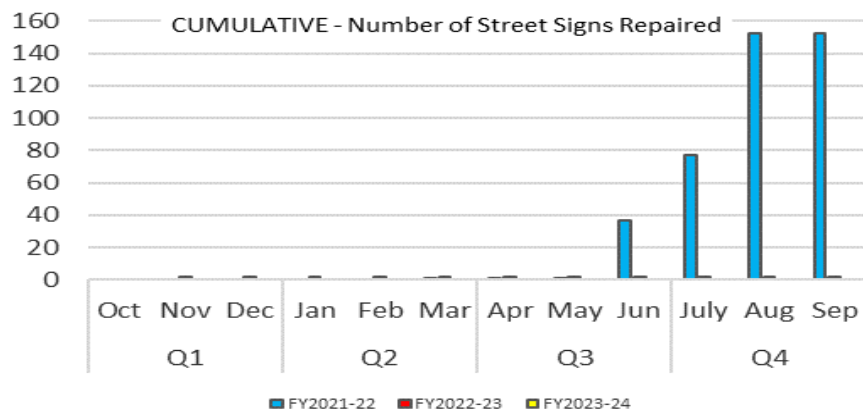
**Fig.1:** Cumulative number of sidewalks pressure cleaned in FY24 as of the 3<sup>rd</sup> quarter was 500,259 sq. ft.



## Town of Miami Lakes FY 2024-25 Adopted Budget



**Fig.2:** The number of pothole/sinkholes repaired at the end of the 3<sup>rd</sup> quarter of FY24 was 11. Potholes typically develop in wet and mucky conditions. This measure has decreased significantly from 2021 due to the completion of roadway resurfacing and drainage projects, and the department's proactive inspections.



**Fig.3:** Signs are repaired when damaged or fading. A total of 0 street signs have been repaired at the end of the 3<sup>rd</sup> quarter of FY24.

### People's Transportation Plan (PTP)

In accordance with Florida Statute 212.055 (1), Miami-Dade County imposes a half-cent discretionary sales surtax on various transactions, such as sales, use, rentals, admissions, and more, as outlined in the statute. The Citizen's Independent Transportation Trust (CITT) manages the administration collection and distribution of these surtax proceeds, with municipalities benefiting from the distribution. For the fiscal year 2024-25, the Town expects to receive a total of \$1,864,646 in surtax proceeds.

The allocation of funds from the People's Transportation Plan is specified as 80% for transportation activities and 20% for transit activities. However, County Ordinance 02-116 mandates that municipalities allocate at least 20% of their annual distribution to transit projects; this is a minimum requirement, not a maximum limit.

### Transportation (PTP 80%)

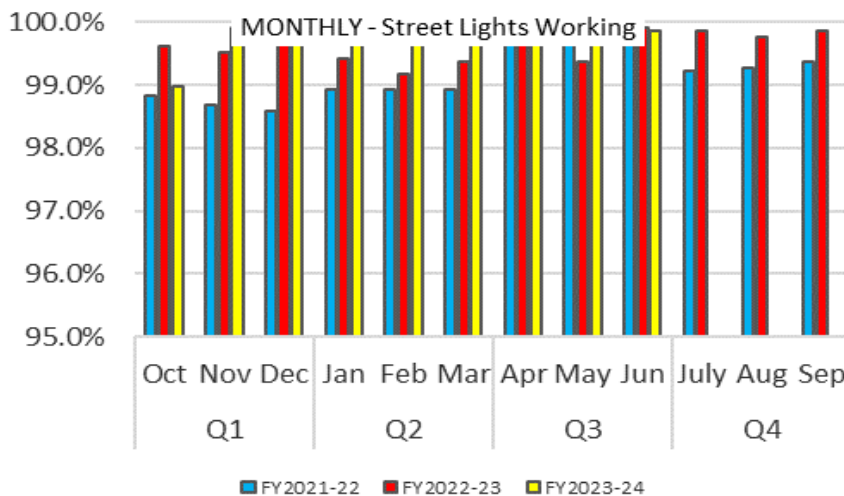
The transportation budget for FY 2024-25 amounts to \$1,644,510, inclusive of the 80% share of surtax proceeds of \$1,491,717 and prior year carry-over funds of \$152,793.

## Town of Miami Lakes FY 2024-25 Adopted Budget

These funds are allocated for various purposes, including staff costs to manage the program \$46,529, traffic studies related to project implementation \$25,000, travel and per diem \$1,000, street lighting utilities \$300,000, maintenance of greenway bike paths \$25,000, administrative expenses \$74,586, and education and training \$2,000. Additionally, this budget includes transfers to the Capital Projects Fund for transportation-related improvement projects, such as the Fairway Drive Bike Lane & Crosswalk \$181,000, and NW 59th Avenue Roadway Extension project \$989,395. This Fund currently maintains no reserves.

### Performance Measures

The principal measure of performance for Transportation funded activities is the percentage of streetlights working.



**Fig.4:** There are currently 2,047 streetlights in Miami Lakes of which 915 are owned by the Town. Over the 3<sup>rd</sup> quarter of FY24, approximately 99.9% of streetlights were working. The Town continues to work with FPL to enhance the quality of service being provided to our residents.

### Transit (PTP 20%)

As mentioned previously, a minimum of 20% of the half-cent sales discretionary surtax proceeds must be designated for transit-related operations. The total budget for FY 2024-25 in this regard is \$868,794, encompassing the 20% share of surtax proceeds is \$372,929, the Freebee Service Grant \$203,500, and projected prior year carry-over funds of \$292,365.

The Town's transit service, known as the 'Moover,' originally launched in July 2012, with the aim of providing efficient and safe transportation within the community via a fixed route system. In May 2018, the Miami-Dade County Board of Commissioners amended the Citizens Independent Transportation Trust (CITT) ordinance to permit the use of on-demand transportation services as a People's Transportation Plan (PTP) eligible expense, effective November 2018. This amendment allowed the Town to

## Town of Miami Lakes FY 2024-25 Adopted Budget

transition from the Moover circulator service to an on-demand/flex route, offering point-to-point public transportation throughout the Town of Miami Lakes.

In FY2018, the Moover service was discontinued in favor of on-demand transportation, and the Town entered into a contract with Freebee to provide this service. The program has been well-received by the community and has expanded to include two five-passenger vehicles and two 10-passenger vans with ADA accessibility. In January 2022, the program further expanded to offer peak-hour park-and-ride service to the Palmetto Metrorail Station. Additionally, in September 2023, the two five-passenger vehicles were replaced with Tesla vehicles, increasing their capacity to serve the community. In July of 2024, the level of operation for the Freebee service was expanded to better meet demand and decrease wait times.

The Freebee program is funded at \$461,000 for FY2024-25. The budget also covers the storage of two Town-owned Moover buses \$8,000, staff costs for program management \$46,529, transit studies \$40,000, travel and per diem expenses \$1,000, insurance for 23 bus shelters and bus stop signs \$34,065, repairs and maintenance of bus shelters \$50,000, promotional support for the Transit program \$5,000, administrative expenses \$18,646, and education and training \$2,000. This fund maintains reserves totaling \$202,554.

### Performance Measures

The principal measure of performance for Transit funded function is ridership.

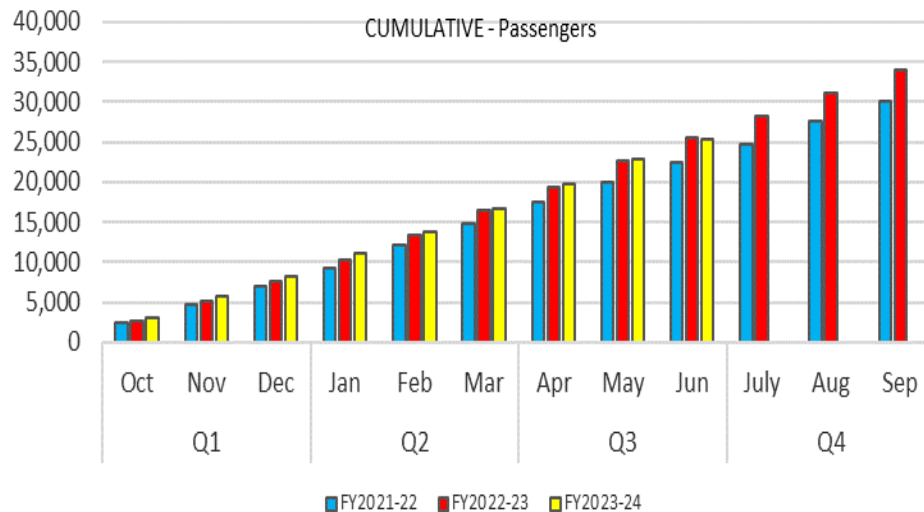


Fig.5: Cumulative number of passengers for Freebee service at the end of 3<sup>rd</sup> quarter is 126,647.

### Mobility Fee Trust Account

Ordinance No. 16-192 introduces a mobility fee aimed at financing a range of transportation improvements

that promote multi-modal options and encourage development practices that effectively address their impact on the transportation system. This fee is designed as an alternative to the conventional transportation concurrency fee. It applies to land development

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

projects seeking approval for land use establishment or changes, specifically those applying for a building permit and/or certificate of use. The funds collected through this fee are earmarked for infrastructure capital enhancements and the expansion of the multimodal network, as specified in the Town's Capital Improvement Element (CIE) within the Comprehensive Plan.

The calculation and collection of this fee are governed by the Mobility Fee Ordinance, and payments are made directly to the Town, subsequently deposited into a Mobility Fee Trust Account Fund.

In fiscal year 2024-25, it is not expected that new development projects will generate revenue from mobility fees. However, a projected carryforward fund balance of \$168,985 has been budgeted, and these funds are allocated towards funding for the 59th Avenue Roadway Extension project.

### *Micromobility Fund*

Ordinance No. 21-278 introduces the establishment of a specialized fund known as the Micromobility Special Revenue Fund. This fund's primary objective is to facilitate the safe utilization of micromobility devices within the Town's rights-of-way, particularly focusing on scooters and other similar means of transportation. The fund serves a dual purpose: firstly, to cover any expenses incurred by the Town of Miami Lakes in this regard, and secondly, to allocate surplus fees towards the enhancement of pedestrian and cyclist infrastructure and overall experience within the Town.

In the fiscal year 2024-25, it is not expected to generate any revenue from micromobility fees.

### *Impact Fees Fund*

Pursuant to Section 163.31801 of the Florida Statute, impact fees are an important source of revenue for a local government to use in funding the infrastructure necessitated by new growth due to new development. Developers pay impact fees to offset the cost to adequately serve the impacts and demands of the new development. Two types of Impact Fees, Parks, and Public Safety are collected by Miami-Dade County on behalf of the Town. The revenues are captured in the Impact Fee Fund to fund capital improvements, capital facility and capital equipment attributable to new developments.

**Public Safety (Police) Impact Fees** are intended to offset the cost of additional capital resources required to maintain adequate police protection for the existing population and to accommodate projected population growth due to new development. No impact fee revenues from new developments are anticipated for FY2024-25. However, a carryforward fund balance is budgeted at \$25,331 and allocated to fund the purchase

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

and implementation of License Plate Readers (LPR) cameras. These items are effective public safety tools used to enhance law enforcement and investigative capabilities while promoting a safe and secure environment for our residents.

**In lieu of payment of Road Impact Fees**, the Town of Miami Lakes submitted a transportation study for the 59th Avenue Roadway Extension project showing the required information to qualify for the seeking of road impact fees. After being granted permission to apply for road impact fees, the Town submitted in FY2020-21 the required documentation showing the construction cost, schedule, and the asking amount. Currently, we are reviewing the Joint Participation Agreement and the terms before getting approval from the Board of County Commissioners for the authority to the county to execute this agreement with the Town of Miami Lakes in the amount of \$1,897,638.

**Parks Impact Fees** are collected: 1) to address the need for improvements to local park property and 2) to offset the impact of residential development on park open space.

- 1) Improvements – No impact fee revenues from new developments are anticipated for FY2024-25. However, a projected carryforward fund balance of \$2,069 is budgeted and will be transferred out to be utilized towards the Miami Lakes Optimist Masterplan project.
- 2) Open Space – No impact fee revenues from new developments are anticipated for FY2024-25. However, a projected carryforward fund balance of \$1,585,006 is budgeted. Of that amount \$230,000 will be transferred out to be utilized towards the design and build of a linear park along NW 139th ST & NW 57th Ct and \$250,000 towards the Senior Center. This fund maintains reserves totaling \$1,105,006 for future projects.

### *Building Department Fund*

The primary objective of the Building Department is to ensure the well-being and safety of the public by upholding and enforcing the Florida

Building Code. This stringent commitment to building code adherence guarantees the highest standards are met.

The Building Department plays a pivotal role in a range of critical tasks. This includes reviewing architectural plans for both commercial and residential projects, conducting mandatory inspections during all construction stages to verify compliance with safety protocols, as well as managing the collection of permit fees and issuance of permits for both commercial and residential construction ventures. Additionally, we are

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

responsible for granting Certificates of Completion, Certificates of Occupancy, and Business Tax Receipts.

To ensure transparency and compliance, we strictly adhere to State Statutes that mandate funds generated by the Building Department are exclusively allocated for building permitting and inspection endeavors. This practice was fortified in FY2016-17 when we effectively separated the building department activities from the General Fund. Subsequently, we established a distinct Building Department Fund dedicated to tracking the inflow of building permit fees, associated revenues, and corresponding expenditures. Notably, revenues and costs associated with zoning functions, as well as Business Tax Receipt activities, continue to be managed within the General Fund, given that these functions are not regulated by the Florida Building Code.

The fiscal year 2024-25 budget allocates to the Building Department Fund \$3,516,069, in total revenues. Within administrative revenues, the funding sources include lost plans \$11,000, building permit fees \$1,300,000, building permit violation fee \$35,000, early payments \$400, interest income \$50,000, and an anticipated carryforward fund balance of \$994,348. This carryforward balance is earmarked exclusively for building operations and administration purposes. Similarly, the Technology sub-fund's revenue consists of building permit technology fees of \$145,000 and an anticipated carryforward fund balance of \$980,321, intended solely for advancing building technology operations.

The operational budget for the building administrative segment during FY2024-25 totals \$2,390,748. This allocation encompasses various components, including staffing salary and benefits \$1,323,012, contractual services dedicated to Public Works plans review, landscape plans review, and building inspection/plans review in support of new residential construction \$20,000, provisions for travel and per diem expenses \$2,000, coverage for property and liability insurance \$50,186, addressing credit card transaction fees \$45,000, allocation for uniforms \$4,000, allocation for education and training \$2,000, allocation for the building departments portion of Government Center related expenses \$69,109, and a provision for miscellaneous expenses \$14,450. Furthermore, this budget involves a reimbursement of \$241,855 to the General Fund, compensating for the administrative support provided. Additionally, a reserve of \$619,136 is designated exclusively for administrative and operational building purposes. This reserve is anticipated to decrease progressively as new developments advance through the permitting process over the coming years.

Similarly, the Building Technology sub-fund is allocating a budget of \$1,125,321 for FY2024-25. This allocation encompasses various initiatives, including engaging a Consultant to provide digital configuration services aimed at enhancing all processes through the digitization and printing of large plans to streamline documentation processes \$50,000, procuring electronic devices for field inspectors to facilitate efficient

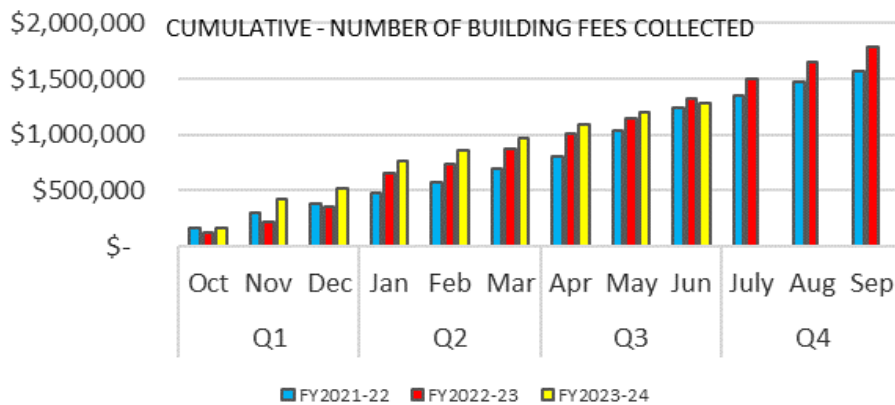


## Town of Miami Lakes FY 2024-25 Adopted Budget

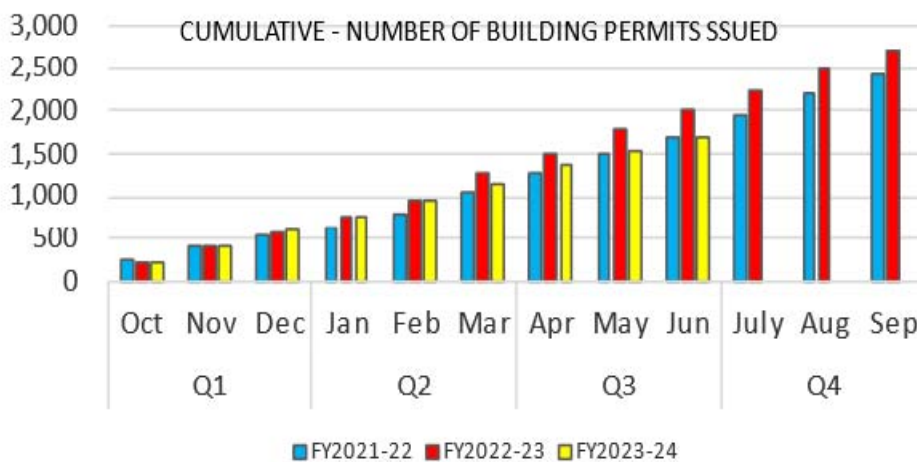
on-site inspections \$9,600, renewing annual software maintenance to ensure the continued smooth operation of our technology systems \$60,000, allocating resources for essential office supplies and materials \$500, setting aside funds for equipment purchases to enhance our technological capabilities \$50,000, securing essential software licenses to support our ongoing digital initiatives \$30,000. Additionally, this sub-fund maintains a substantial reserve totaling \$925,221, exclusively earmarked to support technology-related building projects and further innovations in the future.

### Performance Measures

The primary indicators used to assess the Building Department Fund's performance include the count of issued building permits, the total fees amassed, and the quantity of conducted inspections. The Town also internally tracks additional significant metrics, such as the permit review time, aiming to ensure that all requested inspections are completed within 24 hours.

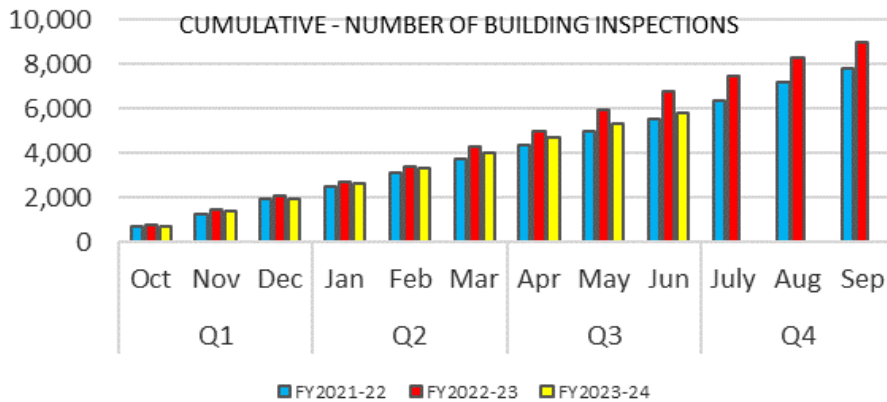


**Fig.6:** At the close of the third quarter in FY24, the accumulated sum of Building Permit Fees collected has amounted to \$1,282,006.



**Fig.7:** At the close of the third quarter in FY24, the accumulated count of Building Permits issued has reached 1,701.

## Town of Miami Lakes FY 2024-25 Adopted Budget



**Fig.8:** At the close of the third quarter of FY24, the total count of Building Inspections conducted has reached 5,817. The Building Department remains committed to delivering exceptional service and efficiently managing the growing influx of requests.

### Neighborhood Service Districts

In 2014, residents of the Town of Miami Lakes who lived in what were previously known as the Special Taxing Districts expressed their desire to transfer these services to the Town to receive hometown services. On November 8, 2016, Miami-Dade County voters approved a Charter Amendment that allowed municipalities to serve as the governing body for these districts within their own limits. Once the amendment was passed, the residents of the six districts within the Town submitted a petition to be transferred from the County, and the Town Council approved the request on September 5, 2017. On January 21, 2018, elections were held via mail-in ballot within the boundaries of the districts. All six districts received a majority vote in favor of the transfer to the Town. The Town then held public meetings with the residents of each district to discuss their preferred level of services and the initial assessment rates.

To account for the cost of providing public improvements and special services, the Neighborhood Service District sub-fund was created within the Special Revenue Fund. This fund collects non-ad valorem assessments, which are shared costs assigned to a group of properties to cover all or part of the expenses associated with a specific public service or improvement. Examples of these services include security guard services, lighting, lake, and landscape maintenance, primarily benefiting those properties. The Town of Miami Lakes provides security guard services to four districts, and lake maintenance to two districts.

The FY 2024-25 Budget for all Districts totals \$1,803,313, a \$51,561 or 2.94% increase as compared to prior year's adopted budget. The assessment rate for each district is as follows:



## *Town of Miami Lakes FY 2024-25 Adopted Budget*

District Description	District Type	FY2018-19 Adopted Assessment Rate	FY2019-20 Adopted Assessment Rate	FY2020-21 Adopted Assessment Rate	FY2021-22 Adopted Assessment Rate	FY2022-23 Adopted Assessment Rate	FY2023-24 Adopted Assessment Rate	FY2024-25 Adopted Assessment Rate
Miami Lakes Section One	Security Guard	\$285.37	\$285.37	\$208.37	\$208.37	\$340.98	\$340.98	\$340.98
Loch Lomond	Security Guard	\$2,726.40	\$2,489.80	\$2,489.80	\$2,489.80	\$2,489.80	\$2,152.00	\$2,669.00
Royal Oaks Section One	Security Guard	\$800.14	\$706.89	\$706.89	\$706.89	\$706.89	\$746.07	\$756.00
Royal Oaks East	Security Guard	\$977.73	\$769.33	\$706.89	\$706.89	\$834.89	\$825.89	\$825.89
Lake Patricia	Lake Maintenance	\$231.46	\$231.46	\$231.46	\$231.46	\$231.46	\$231.46	\$231.46
Lake Hilda	Lake Maintenance	\$157.92	\$157.92	\$157.92	\$157.92	\$157.92	\$157.92	\$157.92

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>SPECIAL REVENUE FUND</b>							
<b>SPECIAL REVENUES-OTHER</b>							
<u>REVENUES</u>							
1011361-370009	BUDGET CARRYFORWARD-SPECIAL REVENUES-OTHER	\$440,725	\$440,725	\$440,725	\$440,725	\$240,725	Projected fund balance carryforward.
	<b>TOTAL REVENUES</b>	<b>\$440,725</b>	<b>\$440,725</b>	<b>\$440,725</b>	<b>\$440,725</b>	<b>\$240,725</b>	
<u>EXPENSES</u>							
1011361-549002	CONTINGENCY RESERVES	\$0	\$240,725	\$240,725	\$0	\$240,725	Reserve for future projects.
1011361-591041	TRANSFER OUT-CAPITAL PROJECTS FUND-TRANSPORTATION	\$0	\$200,000	\$200,000	\$200,000	\$0	
	<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$440,725</b>	<b>\$440,725</b>	<b>\$200,000</b>	<b>\$240,725</b>	
	<b>NET SPECIAL REVENUES-OTHER</b>	<b>\$440,725</b>	<b>\$0</b>	<b>\$0</b>	<b>\$240,725</b>	<b>\$0</b>	
<b>TREE ORDINANCE-BLACK OLIVE REMOVAL PROGRAM</b>							
<u>REVENUES</u>							
1012412-329401	BLACK OLIVE PROGRAM-FEE	\$50	\$0	\$0	\$2,325	\$3,000	Program fee.
1012412-329402	TREE REMOVAL PROGRAM-FEE	\$6,619	\$5,000	\$5,000	\$13,718	\$5,000	Program fee.
1012412-370007	BUDGET CARRYFORWARD-TREE ORDINANCE	\$36,458	\$15,624	\$400	\$399	\$16,442	Prior year fund balance carryforward.
	<b>TOTAL REVENUES</b>	<b>\$43,127</b>	<b>\$20,624</b>	<b>\$5,400</b>	<b>\$16,442</b>	<b>\$24,442</b>	
<u>EXPENSES</u>							
1012412-531205	BLACK OLIVE TREE PROGRAM	\$42,728	\$20,624	\$5,400	\$0	\$24,442	Tree removal and replacement expense.
1012412-591020	TRANSFER OUT-CPF PARKS	\$0	\$0	\$0	\$0	\$0	
1012412-591040	TRANSFER OUT-GENERAL FUND	\$0	\$0	\$0	\$0	\$0	
	<b>TOTAL EXPENDITURES</b>	<b>\$42,728</b>	<b>\$20,624</b>	<b>\$5,400</b>	<b>\$0</b>	<b>\$24,442</b>	
	<b>NET TREE ORDINANCE-BLACK OLIVE REMOVAL PROGRAM</b>	<b>\$400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,442</b>	<b>\$0</b>	
<b>TRANSPORTATION GAS TAX</b>							
<u>REVENUES</u>							
1014134-312410	1ST LOCAL OPTION GAS TAXES - 6¢	\$412,333	\$403,550	\$403,550	\$413,437	\$412,984	Based on Florida Department of Revenue's estimate.
1014134-370003	BUDGET CARRYFORWARD-TRANSPORTATION GAS TAX	\$143,100	\$212,795	\$258,199	\$258,199	\$169,393	Projected fund balance carryforward.
1014134-381109	TRANSFER IN-GENERAL FUND	\$130,621	\$0	\$0	\$0	\$0	-
	<b>TOTAL REVENUES</b>	<b>\$702,079</b>	<b>\$616,345</b>	<b>\$661,749</b>	<b>\$671,636</b>	<b>\$582,377</b>	
<u>EXPENSES</u>							
1014134-531355	TRANSPORTATION - ADA COMPLIANCE	\$36,761	\$25,000	\$25,000	\$24,481	\$25,000	Sidewalk repairs for ADA compliance.
1014134-534200	ROADS - TRAFFIC CALMING	\$50	\$135,751	\$135,751	\$28,391	\$107,360	Speed humps pending ILA approval from Miami Dade county.
1014134-546190	ROADS - POTHOLE REPAIRS	\$16,854	\$20,000	\$20,000	\$19,372	\$20,000	Continuation of town-wide pothole repairs.
1014134-546191	ROADS - SIDEWALK PRESSURE CLEANING	\$58,990	\$60,000	\$60,000	\$60,000	\$60,000	Pressure cleaning of sidewalks throughout Town and main roads.
1014134-546200	ROADS - SIDEWALK REPLACEMENT	\$175,189	\$180,000	\$180,000	\$180,329	\$170,000	Complete replacement of trip hazard and sidewalks town-wide, as necessary.
1014134-546210	ROADS - STRIPING	\$1,686	\$0	\$0	\$0	\$0	-
1014134-546220	ROADS - SIGNAGE	\$11,532	\$10,000	\$60,404	\$9,076	\$51,328	Repair and replacement of street signs.
1014134-553400	TRANSPORTATION - ROAD SYSTEM MAINTENANCE	\$142,818	\$185,594	\$180,594	\$180,594	\$148,689	Roadway repairs (\$116,689) and median repairs (\$32,000) for irrigation and non-capital beautification improvements.
	<b>TOTAL EXPENDITURES</b>	<b>\$443,880</b>	<b>\$616,345</b>	<b>\$661,749</b>	<b>\$502,242</b>	<b>\$582,377</b>	
	<b>NET TRANSPORTATION GAS TAX FUND</b>	<b>\$258,199</b>	<b>\$0</b>	<b>\$0</b>	<b>\$169,393</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
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**PEOPLE'S TRANSPORTATION PLAN (PTP 80%)**

**REVENUES**

1014114-335185	COUNTY TRANSPORTATION SURTAX SALES TAX (PTP 80%)	1,513,049	\$1,524,964	\$1,524,964	\$1,539,023	\$1,491,717	80% of total surtax allocation for Transportation use only budgeted at 95%
1014114-361100	INTEREST INCOME	\$27,062	\$0	\$0	\$102,257	\$0 -	
1014114-370002	BUDGET CARRYFORWARD-TRANSPORTATION (PTP)	\$383,579	\$21,833	\$1,442,474	\$1,442,474	\$152,793	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$1,923,690</b>	<b>\$1,546,797</b>	<b>\$2,967,438</b>	<b>\$3,083,754</b>	<b>\$1,644,510</b>	

**EXPENSES**

1014114-512000	REGULAR SALARIES	\$26,226	\$26,906	\$26,906	\$28,830	\$33,475	Current salary and wages for Transportation Coordinator at 50% funding for Transportation.
1014114-521000	PAYROLL TAXES	\$2,006	\$2,058	\$2,058	\$2,206	\$2,561	Calculated based on 7.65% of salaries.
1014114-522000	FRS RETIREMENT CONTRIBUTION	\$3,241	\$3,740	\$3,740	\$3,912	\$4,591	Rate increase from 13.57% to 13.63% thru Jul '25.
1014114-523000	HEALTH & LIFE INSURANCE	\$3,887	\$5,039	\$5,039	\$4,984	\$5,902	Includes medical, dental, vision and life.
1014114-531391	TRANSPORTATION STUDIES	\$0	\$35,000	\$35,000	\$0	\$25,000	Transportation studies as needed.
1014114-540000	TRAVEL & PER DIEM	\$0	\$2,000	\$2,000	\$0	\$1,000	Travel for staff development.
1014114-543010	UTILITIES-STREET LIGHTING	\$283,143	\$300,000	\$300,000	\$298,802	\$300,000	Electricity for street lights.
1014114-546008	REPAIR & MAINTENANCE-BIKEPATHS/GREENWAY	\$14,038	\$25,000	\$25,000	\$24,194	\$25,000	Repair and maintenance of greenway bike path.
1014114-549350	ADMINISTRATIVE PROGRAM EXPENSE-TRANSPORTATION (PTP) 5%	\$75,332	\$76,248	\$76,248	\$76,951	\$74,586	Administrative expense.
1014114-554010	EDUCATION & TRAINING	\$400	\$2,000	\$2,000	\$1,636	\$2,000	Registration for educational training and conferences.
1014114-591041	TRANSFER OUT CPF-TRANSPORTATION	\$72,942	\$1,068,806	\$2,489,447	\$2,489,447	\$1,170,395	FY25 funding towards Fairway Drive Bike Lane (\$181,000), and 59th Avenue Roadway Extension (\$989,395).
<b>TOTAL EXPENDITURES</b>		<b>\$481,216</b>	<b>\$1,546,797</b>	<b>\$2,967,438</b>	<b>\$2,930,962</b>	<b>\$1,644,510</b>	
<b>NET PEOPLES TRANSPORTATION PLAN (PTP 80%)</b>		<b>\$1,442,474</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$152,793</b>	<b>\$0</b>	

**TRANSIT (PTP 20%)**

**REVENUES**

1014414-334421	FREE BEE EXPANSION GRANT	\$189,167	\$203,500	\$203,500	\$203,044	\$203,500	Service Development Grant for Freebee.
1014414-335180	COUNTY TRANSIT SURTAX SALES TAX (PTP 20%)	\$378,262	\$381,241	\$381,241	\$359,756	\$372,929	20% of total surtax allocation for Transit use only.
1014414-369905 BEEFR	CONTRIBUTIONS & DONATIONS-FREEBEE ADVERTISING	\$6,875	\$6,000	\$6,000	\$16,000	\$0	
1014414-370006	BUDGET CARRYFORWARD - TRANSIT	\$183,917	\$271,481	\$280,200	\$280,200	\$292,365	Projected fund balance carryforward.
<b>TOTAL TRANSIT REVENUES</b>		<b>\$758,221</b>	<b>\$862,222</b>	<b>\$870,941</b>	<b>\$859,000</b>	<b>\$868,794</b>	

**EXPENSES**

1014414-512000	REGULAR SALARIES	\$26,226	\$26,906	\$26,906	\$28,830	\$33,475	Current salary and wages for Transportation Coordinator at 50% funding for Transit.
1014414-521000	PAYROLL TAXES	\$2,006	\$2,058	\$2,058	\$2,218	\$2,561	Calculated based on 7.65% of salaries.
1014414-522000	FRS RETIREMENT CONTRIBUTION	\$3,241	\$3,740	\$3,740	\$3,912	\$4,591	Rate increase from 13.57% to 13.63% thru Jul '25.
1014414-523000	HEALTH & LIFE INSURANCE	\$3,887	\$5,039	\$5,039	\$4,984	\$5,902	Includes medical, dental, vision and life.
1014414-531390	TRANSIT STUDIES	\$0	\$40,000	\$40,000	\$0	\$40,000	Transit studies as needed.
1014414-534141	TRANSIT BUS CIRCULATOR	\$383,834	\$415,000	\$445,000	\$426,717	\$469,000	Freebee service(\$461,000) and storing of two Town Moover Buses (\$8,000).
1014414-540000	TRAVEL & PER DIEM	\$88	\$2,000	\$2,000	\$0	\$1,000	Travel for staff development.
1014414-545000	TRANSIT BUS SHELTER INSURANCE	\$29,112	\$34,323	\$34,323	\$34,333	\$34,065	Insurance for buses and bus shelters.
1014414-546000	REPAIR & MAINTENANCE-TRANSIT BUS SHELTERS	\$4,940	\$40,000	\$75,000	\$31,969	\$50,000	Repair & maintenance of 23 bus shelters and bus stops.
1014414-546010	REPAIR & MAINTENANCE-VEHICLES	\$0	\$0	\$15,000	\$14,184	\$0 -	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
1014414-548000	MARKETING PROMOTIONAL SUPPORT	\$0	\$5,000	\$5,000	\$0	\$5,000	Production of marketing materials and promotional support for Transit program.
1014414-549002	CONTINGENCY	\$0	\$222,094	\$150,813	\$0	\$202,554	Reserve for any Transit needs.
1014414-549350	ADMINSTRATIVE PROGRAM EXPENSE-TRANSIT 5%	\$18,913	\$19,062	\$19,062	\$17,988	\$18,646	Administrative expense.
1014414-549442	CAR CHARGING STATION	\$5,773	\$45,000	\$45,000	\$0	\$0	-
1014414-554010	EDUCATION & TRAINING	\$0	\$2,000	\$2,000	\$1,500	\$2,000	Registration for educational training and conferences.
<b>TOTAL TRANSIT EXPENDITURES</b>		<b>\$478,022</b>	<b>\$862,222</b>	<b>\$870,941</b>	<b>\$566,635</b>	<b>\$868,794</b>	
<b>NET TRANSIT FUND</b>		<b>\$280,200</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$292,365</b>	<b>\$0</b>	
<b>MOBILITY FEE TRUST ACCOUNT FUND</b>							
<b>REVENUE</b>							
1014184-329002	MOBILITY FEE	\$2,135	\$0	\$0	\$155,016	\$0	
1014184-370008	BUDGET CARRYFORWARD-MOBILITY FEE TRUST	\$61,834	\$13,969	\$13,969	\$13,969	\$168,985	Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$63,969</b>	<b>\$13,969</b>	<b>\$13,969</b>	<b>\$168,985</b>	<b>\$168,985</b>	
<b>EXPENSES</b>							
1014184-549002	CONTINGENCY RESERVES	\$0	\$13,969	\$13,969	\$0	\$0	
1014184-591041	TRANSFER OUT CPF-TRANSPORTATION	\$50,000	\$0	\$0	\$0	\$168,985	Funding towards 59th Avenue Roadway Extension project.
<b>TOTAL EXPENDITURES</b>		<b>\$50,000</b>	<b>\$13,969</b>	<b>\$13,969</b>	<b>\$0</b>	<b>\$168,985</b>	
<b>NET MOBILITY FEE TRUST FUND</b>		<b>\$13,969</b>	<b>\$0</b>	<b>\$0</b>	<b>\$168,985</b>	<b>\$0</b>	
<b>MICROMOBILITY FUND</b>							
<b>REVENUE</b>							
1014901-329006	MICROMOBILITY FEE	\$0	\$0	\$0	\$0	\$0	-
1014901-370000	BUDGET CARRYFORWARD-MICROMOBILITY FUND	\$26,600	\$49,600	\$26,600	\$26,600	\$26,600	-
<b>TOTAL REVENUES</b>		<b>\$26,600</b>	<b>\$49,600</b>	<b>\$26,600</b>	<b>\$26,600</b>	<b>\$0</b>	
<b>EXPENSES</b>							
1014901-546000	REPAIR & MAINTENANCE-SIDEWALKS	\$0	\$49,600	\$26,600	\$26,600	\$0	-
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$49,600</b>	<b>\$26,600</b>	<b>\$26,600</b>	<b>\$0</b>	
<b>NET MICROMOBILITY FEE FUND</b>		<b>\$26,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL SPECIAL REVENUE FUND REVENUES:</b>		<b>\$3,958,411</b>	<b>\$3,550,282</b>	<b>\$4,986,822</b>	<b>\$5,267,142</b>	<b>\$3,529,833</b>	
<b>TOTAL SPECIAL REVENUE FUND EXPENDITURES:</b>		<b>\$1,495,845</b>	<b>\$3,550,282</b>	<b>\$4,986,822</b>	<b>\$4,226,439</b>	<b>\$3,529,833</b>	
<b>NET SPECIAL REVENUE FUND:</b>		<b>\$2,462,566</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$1,040,703</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

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**IMPACT FEES FUND**

**REVENUES**

1052102-324220	PUBLIC SAFETY IMPACT FEES	\$244,940	\$0	\$0	\$606	\$0 -
1052102-361100	INTEREST INCOME	\$4,204	\$0	\$0	\$141	\$0 -
1052102-370015	PUBLIC SAFETY BUDGET CARRYFORWARD	\$53,987	\$259,038	\$260,773	\$260,773	\$25,331 Projected fund balance carryforward.
1052102-381109	TRANSFER IN-GENERAL FUND	\$35,000	\$0	\$0	\$0	\$0 -
<b>TOTAL REVENUES</b>		<b>\$338,131</b>	<b>\$259,038</b>	<b>\$260,773</b>	<b>\$261,519</b>	<b>\$25,331</b>

**EXPENDITURES**

1052102-564000	MACHINERY & EQUIPMENT-LICENSE PLATE RECOGNITION	\$77,358	\$259,038	\$260,773	\$236,188	\$25,331 To fund the purchase of LPR cameras.
<b>TOTAL EXPENDITURES</b>		<b>\$77,358</b>	<b>\$259,038</b>	<b>\$260,773</b>	<b>\$236,188</b>	<b>\$25,331</b>
<b>NET PUBLIC SAFETY IMPACT FEES</b>		<b>\$260,773</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,331</b>	<b>\$0</b>

**ROAD IMPACT FEES**

**REVENUES**

1054144-324230-00003	IMPACT FEES ROAD-59TH AVENUE	\$0	\$1,897,638	\$1,897,638	\$0	\$1,897,638 Re-budget funding towards 59th Ave. Roadway Extension project.
<b>TOTAL REVENUES</b>		<b>\$0</b>	<b>\$1,897,638</b>	<b>\$1,897,638</b>	<b>\$0</b>	<b>\$1,897,638</b>

**EXPENDITURES**

1054144-581050-00003	TRANSFER OUT-CAPITAL PROJECTS FUND-TRANSPORTATION	\$0	\$1,897,638	\$1,897,638	\$0	\$1,897,638 Re-budget funding towards 59th Ave. Roadway Extension project.
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$1,897,638</b>	<b>\$1,897,638</b>	<b>\$0</b>	<b>\$1,897,638</b>
<b>NET ROAD IMPACT FEES</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**PARKS IMPROVEMENT**

**REVENUES**

105-361100	INTEREST INCOME	\$487	\$0	\$0	\$0	\$0 -
1057207-324270-PIMP	PARKS IMPACT FEES - IMPROVEMENTS	\$475,762	\$0	\$0	\$2,069	\$0 -
1057207-361100-PIMP	INTEREST INCOME	\$3,631	\$0	\$0	\$0	\$0 -
1057207-370001-PIMP	BUDGET CARRYFORWARD	\$15,148	\$490,910	\$495,027	\$495,027	\$2,069 Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$495,027</b>	<b>\$490,910</b>	<b>\$495,027</b>	<b>\$497,096</b>	<b>\$2,069</b>

**EXPENDITURES**

1057207-591035-PIMP	TRANSFER OUT-CAPITAL PROJECTS FUND-PARKS (PIMP)	\$0	\$490,910	\$495,027	\$495,027	\$2,069 Funding towards MLOP Masterplan.
<b>TOTAL EXPENDITURES</b>		<b>\$0</b>	<b>\$490,910</b>	<b>\$495,027</b>	<b>\$495,027</b>	<b>\$2,069</b>
<b>NET PARKS IMPROVEMENT-IMPACT FEES FUND</b>		<b>\$495,027</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,069</b>	<b>\$0</b>

**PARKS OPEN SPACE**

**REVENUES**

1057207-324270-POS	PARKS IMPACT FEES - OPEN SPACE	\$454,874	\$0	\$0	\$2,244	\$0
1057207-361100-POS	INTEREST INCOME	\$38,482	\$0	\$0	\$0	\$0
1057207-370001-POS	BUDGET CARRYFORWARD-OPEN SPACE	\$1,089,406	\$1,544,281	\$1,582,762	\$1,582,762	\$1,585,006 Projected fund balance carryforward.
<b>TOTAL REVENUES</b>		<b>\$1,582,762</b>	<b>\$1,544,281</b>	<b>\$1,582,762</b>	<b>\$1,585,006</b>	<b>\$1,585,006</b>

TOWN OF MIAMI LAKES  
FY2024-2025 ADOPTED BUDGET  
Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>EXPENDITURES</b>							
1057207-549002 POS	CONTINGENCY RESERVE- OPEN SPACE	\$0	\$1,544,281	\$1,582,762	\$0	\$1,105,006	Reserve for future Parks projects.
1057207-591035 POS	TRANSFER OUT-CAPITAL PROJECTS FUND-PARKS (POS)	\$0	\$0	\$0	\$0	\$480,000	\$200,000 earmarked for 50% grant match for the design and build of a linear park along NW 139th ST & NW 57th Ct to include walking trail, landscaping, irrigation, benches, and public art at the corner of the Town's boundaries to commence in FY24-25, and \$30,000 for conceptual design and public outreach. In addition \$250,000 towards the Senior Center.
TOTAL EXPENDITURES		\$0	\$1,544,281	\$1,582,762	\$0	\$1,585,006	
NET PARKS OPEN SPACE-IMPACT FEES FUND		\$1,582,762	\$0	\$0	\$1,585,006	\$0	
TOTAL IMPACT FEE FUND REVENUES		\$2,415,921	\$4,191,867	\$4,236,200	\$2,343,621	\$3,510,044	
TOTAL IMPACT FEE FUND EXPENDITURES		\$77,358	\$4,191,867	\$4,236,200	\$731,215	\$3,510,044	
NET IMPACT FEES FUND		\$2,338,563	\$0	\$0	\$1,612,406	\$0	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>BUILDING DEPARTMENT FUND</b>							
<b>REVENUES</b>							
107-361100	INTEREST INCOME	\$41,881	\$0	\$0	\$51,846	\$30,000 -	
1072402-322111	BUILDING PERMITS-LOST PLANS	\$16,337	\$10,000	\$10,000	\$11,510	\$11,000	Based on prior year's trend.
1072402-322113	BUILDING PERMITS	\$1,407,782	\$1,240,000	\$1,240,000	\$1,362,834	\$1,300,000	Building permit fees for new developments.
1072402-322114	BUILDING PERMITS-VIOLATION FEE	\$44,198	\$25,000	\$25,000	\$42,444	\$35,000	Building Violations Fees.
1072402-354110	CODE COMPLIANCE EARLY PAYMENTS	\$494	\$0	\$0	\$496	\$400	Based on prior year's trend.
1072402-361100	INTEREST INCOME	\$30,292	\$10,000	\$10,000	\$68,994	\$20,000	Interest income from Investment Portfolio.
1072402-370000	FUND BALANCE CARRYFORWARD-ADMINISTRATION	\$1,038,769	\$877,512	\$986,695	\$986,695	\$994,348	Projected fund balance carryforward for Building Administration.
1072402-380900	MISCELLANEOUS INCOME	\$1	\$0	\$0	\$0	\$0 -	
<b>TOTAL BUILDING ADMINISTRATION REVENUES:</b>		<b>\$2,579,754</b>	<b>\$2,162,512</b>	<b>\$2,271,695</b>	<b>\$2,524,819</b>	<b>\$2,390,748</b>	
<b>EXPENDITURES</b>							
1072402-512000	REGULAR SALARIES	\$939,936	\$1,006,046	\$1,006,046	\$915,524	\$976,772	Current salary and wages.
1072402-521000	PAYROLL TAXES	\$73,985	\$78,340	\$78,340	\$72,278	\$76,100	Calculated based on 7.65% of salaries.
1072402-522000	FRS RETIREMENT CONTRIBUTION	\$115,551	\$136,432	\$136,432	\$114,030	\$130,923	Rate increase from 13.57% to 13.63% thru Jul '25.
1072402-523000	HEALTH & LIFE INSURANCE	\$52,680	\$107,273	\$107,273	\$54,234	\$126,257	Includes medical, dental, vision and life.
1072402-523003	HEALTH INSURANCE ALLOWANCE	\$26,895	\$0	\$0	\$26,874	\$0 -	
1072402-523100	WIRELESS STIPEND	\$960	\$960	\$960	\$960	\$960	Stipend for Building Official and Building Director.
1072402-531000	PROFESSIONAL SERVICES	\$14,363	\$35,000	\$35,000	\$20,000	\$20,000	Contractual services under ICA.
1072402-533001	BACKGROUND CHECKS	\$0	\$150	\$150	\$0	\$150	Background checks and drug screening for new employees.
1072402-540000	TRAVEL & PER DIEM	\$0	\$2,000	\$2,000	\$0	\$2,000	Travel to user conference.
1072402-540010	CAR ALLOWANCE	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	Allowance for Building Official and Building Director.
1072402-542000	FREIGHT & POSTAGE	\$0	\$500	\$500	\$0	\$500	Mailout of notices to residents.
1072402-544010	COPIER LEASE	\$6,970	\$7,200	\$7,200	\$7,008	\$7,200	Building's copier(\$1,800) and scanner (\$5,400) rental and usage.
1072402-545000	INSURANCE	\$54,167	\$42,337	\$42,337	\$42,464	\$50,186	Property and liability insurance, workers compensation.
1072402-546000	REPAIR & MAINTENANCE	\$1,030	\$2,500	\$2,500	\$1,484	\$2,000	Repair of perforator machine.
1072402-547000	PRINTING & BINDING	\$240	\$600	\$600	\$436	\$600	Business cards and printed materials.
1072402-549002	CONTINGENCY RESERVE	\$0	\$408,528	\$517,711	\$0	\$619,136	Reserve for additional expenses related to increase in permit activity.
1072402-549070	ADMINISTRATIVE SUPPORT	\$179,118	\$198,765	\$198,765	\$151,462	\$241,855	Overhead charges for administrative support of Building activities at 15.3%.
1072402-549093	CREDIT CARD FEES	\$42,545	\$47,000	\$47,000	\$37,153	\$45,000	Credit card transaction fees for Building Department - TRAKIT - web and counter.
1072402-551000	OFFICE SUPPLIES	\$266	\$1,500	\$1,500	\$1,817	\$2,000	Office supplies for building administration related items for the department.
1072402-552000	OPERATING SUPPLIES	\$0	\$0	\$0	\$79	\$500	Operating supplies for building administration related items for the department.
1072402-552010	UNIFORMS	\$3,120	\$4,000	\$4,000	\$3,300	\$4,000	Includes 1 shirt for office staff and 5 shirts for field staff with name and Town logo, raincoats.

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
1072402-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$1,470	\$1,000	\$1,000	\$449	\$1,500	Subscriptions and memberships.
1072402-554010	EDUCATION & TRAINING	\$1,484	\$2,000	\$2,000	\$1,786	\$2,000	Registration and training at conferences.
1072402-591013	TRANSFER OUT- FACILITIES MAINTENANCE FUND	\$66,279	\$68,381	\$68,381	\$67,133	\$69,109	Building Department's portion of Town Hall building expenses at 13% of total cost.
<b>TOTAL BUILDING ADMINISTRATION EXPENSES:</b>		<b>\$1,593,059</b>	<b>\$2,162,512</b>	<b>\$2,271,695</b>	<b>\$1,530,471</b>	<b>\$2,390,748</b>	
<b>NET BUILDING ADMINISTRATION FUND:</b>		<b>\$986,695</b>	<b>\$0</b>	<b>\$0</b>	<b>\$994,348</b>	<b>\$0</b>	
1072432-322110	BUILDING PERMITS-TECHNOLOGY FEE	\$171,572	\$145,000	\$145,000	\$136,948	\$145,000	Based on permit fee revenues.
1072432-370000	FUND BALANCE CARRYFORWARD-TECHNOLOGY	\$939,051	\$940,259	\$954,276	\$954,276	\$980,321	Projected fund balance carryforward for Building Technology sub-fund.
<b>TOTAL BUILDING TECHNOLOGY REVENUES:</b>		<b>\$1,110,623</b>	<b>\$1,085,259</b>	<b>\$1,099,276</b>	<b>\$1,091,224</b>	<b>\$1,125,321</b>	
1072432-531000	PROFESSIONAL SERVICES	\$15,613	\$8,640	\$8,640	\$8,640	\$0 -	
1072432-531080	ELECTRONIC RECORDS STORAGE/DIGITAL IMAGING	\$7,462	\$25,000	\$25,000	\$22,023	\$50,000	Digitization and printing of large plans.
1072432-541001	REMOTE ACCESS DEVICE DATA PLAN	\$6,623	\$9,600	\$9,600	\$6,425	\$9,600	Cell phones and data plans for inspector field devices.
1072432-546500	REPAIR & MAINTENANCE-SOFTWARE	\$43,342	\$126,569	\$126,569	\$40,296	\$60,000	Includes annual license & support for Track It permitting system and AutoCAD system.
1072432-549002	CONTINGENCY RESERVE	\$0	\$816,950	\$830,967	\$0	\$925,221	Reserve for additional expenses related to technology.
1072432-551000	OFFICE SUPPLIES	\$830	\$500	\$500	\$302	\$500	Office supplies for technology related items for the department.
1072432-564000	MACHINERY & EQUIPMENT	\$68,220	\$68,000	\$68,000	\$16,423	\$50,000	Computers, printers, server, and iPad checking kiosk.
1072432-566000	SOFTWARE	\$14,256	\$0	\$0	\$0	\$0 -	
1072432-566002	COMPUTER SOFTWARE LICENSES	\$0	\$30,000	\$30,000	\$16,793	\$30,000	Annual licenses for Windows, anti-virus and security software.
<b>TOTAL BUILDING TECHNOLOGY EXPENDITURES:</b>		<b>\$156,347</b>	<b>\$1,085,259</b>	<b>\$1,099,276</b>	<b>\$110,903</b>	<b>\$1,125,321</b>	
<b>NET BUILDING TECHNOLOGY FUND:</b>		<b>\$954,276</b>	<b>\$0</b>	<b>\$0</b>	<b>\$980,321</b>	<b>\$0</b>	
<b>TOTAL BUILDING DEPARTMENT REVENUES:</b>		<b>\$3,690,378</b>	<b>\$3,247,771</b>	<b>\$3,370,971</b>	<b>\$3,616,043</b>	<b>\$3,516,069</b>	
<b>TOTAL BUILDING DEPARTMENT EXPENSES:</b>		<b>\$1,749,406</b>	<b>\$3,247,771</b>	<b>\$3,370,971</b>	<b>\$1,641,373</b>	<b>\$3,516,069</b>	
<b>NET BUILDING DEPARTMENT FUND:</b>		<b>\$1,940,971</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,974,670</b>	<b>\$0</b>	



**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
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**NEIGHBORHOOD SERVICE DISTRICTS**

**MIAMI LAKES SECTION ONE - 1701**

	<i>Number of Units</i>	<i>841.00</i>	<i>841.00</i>	<i>841.00</i>	<i>841.00</i>	<i>841.00</i>	
	<i>Assessment Rate per Unit</i>	<i>\$340.98</i>	<i>\$340.98</i>	<i>\$340.98</i>	<i>\$340.98</i>	<i>\$340.98</i>	
	<i>Total Guard Service Hours</i>	<i>8,496</i>	<i>8,496</i>	<i>8,496</i>	<i>8,496</i>	<i>8,496</i>	24 Hours 365 days minus 11 holidays.
	<i>Total Holiday Hours</i>		<i>264</i>	<i>264</i>	<i>264</i>	<i>264</i>	24 Hours for 11 holidays.
	<i>Guard Hourly Rate</i>	<i>\$22.10</i>	<i>\$22.10</i>	<i>\$22.10</i>	<i>\$22.10</i>	<i>\$23.43</i>	Guard hourly rate increase by \$1.33.
	<i>Guard Holiday Hourly Rate</i>	<i>\$33.15</i>	<i>\$33.15</i>	<i>\$33.15</i>	<i>\$33.15</i>	<i>\$35.15</i>	Guard holiday hourly rate increase by \$2.00.
<b>REVENUES</b>							
1111601-312415	SPECIAL ASSESMENT AT 100%	264	\$272,412	\$286,764	\$286,764	\$286,764	
1111601-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS		\$0	(\$14,338)	(\$14,338)	(\$14,338)	
1111601-329020	STD TRANSPONDERS		\$475	\$1,000	\$1,000	\$0	\$1,000
1111601-361100	INTEREST INCOME		\$402	\$0	\$0	\$0	\$0
1111601-361102	COUNTY & STATE INTEREST		\$1	\$0	\$0	\$303	\$0
1111601-370016	BUDGET CARRYFORWARD		\$3,449	\$24,806	\$26,340	\$26,340	\$31,492
	<b>TOTAL REVENUES</b>		<b>\$276,739</b>	<b>\$298,232</b>	<b>\$299,766</b>	<b>\$299,069</b>	<b>\$304,918</b>
<b>EXPENSES</b>							
1111601-513011	MANAGEMENT & MONITORING (DIRECT COSTS)		\$6,610	\$31,601	\$31,601	\$31,601	\$32,824
1111601-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)		\$19,093	\$10,344	\$10,344	\$10,162	\$10,575
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>		<b>\$25,703</b>	<b>\$41,945</b>	<b>\$41,945</b>	<b>\$41,763</b>	<b>\$43,399</b>
1111601-533002	SECURITY SERVICES - GUARD		\$196,408	\$187,762	\$187,762	\$197,055	\$199,061
1111601-533002	SECURITY GUARD HOLIDAY COST		\$0	\$8,752	\$8,752	\$0	\$9,280
	<b>OPERATING SECURITY COST SUBTOTAL</b>		<b>\$196,408</b>	<b>\$196,514</b>	<b>\$196,514</b>	<b>\$197,055</b>	<b>\$208,341</b>
1111601-534010	JANITORIAL SERVICES		\$1,655	\$1,820	\$1,820	\$1,820	\$1,820
1111601-541000	TELEPHONE SERVICES		\$241	\$288	\$288	\$244	\$288
1111601-542000	FREIGHT & POSTAGE		\$0	\$530	\$530	\$0	\$572
							Weekly services (\$35). New contract rate.
							Monthly services (\$24).
							Mailouts for all residential notices at .68¢ per mailout at a minimum of 1 meetings.
1111601-543000	UTILITY SERVICES-ELECTRICITY		\$1,791	\$1,500	\$1,500	\$1,770	\$1,800
1111601-543020	UTILITY SERVICES-WATER & SEWER		\$1,013	\$500	\$500	\$876	\$900
1111601-545000	INSURANCE		\$434	\$540	\$540	\$573	\$597
							Electric utility expense.
							Water & Sewer utility expense.
							Property damage insurance covering physical structure of guard gate and guard house.
1111601-546000	REPAIR & MAINTENANCE		\$5,129	\$5,000	\$5,000	\$4,513	\$5,000
1111601-546002	EXTERMINATOR SERVICES		\$219	\$228	\$228	\$239	\$240
1111601-546003	REPAIR & MAINTENACE-GROUNDS		\$2,908	\$6,000	\$6,000	\$4,166	\$6,000
1111601-546021	GATE EQUIPMENT & REPAIRS		\$14,615	\$8,000	\$8,000	\$7,400	\$8,000
1111601-547000	PRINTING & BINDING		\$0	\$100	\$100	\$0	\$100
1111601-548020	GENERAL ADVERTISEMENTS		\$282	\$350	\$350	\$172	\$350
							Handymen(\$2,000), electrical services(\$2,000), and plumbing (\$1,000).
							Monthly extermination services (\$20).
							Quarterly flower change out & maintenance.
							Gate arm repairs and replacement.
							Ink, paper and envelops for mailouts.
							Legal notices to residents of public meetings based on a minimum of 5 meetings.
1111601-549311	TRANSPONDERS		\$0	\$1,000	\$1,000	\$0	\$1,000
							New transponders for residents.

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
1111601-555500	NON-CAPITAL OUTLAY	\$0	\$1,000	\$1,000	\$487	\$0 -	
1111601-566002	COMPUTER SOFTWARE LICENSES	\$0	\$6,500	\$6,500	\$6,500	\$0 -	
	<b>OPERATING COST SUBTOTAL</b>	<b>\$28,287</b>	<b>\$33,356</b>	<b>\$33,356</b>	<b>\$28,759</b>	<b>\$26,667</b>	
1111601-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$0	\$0	\$0	\$0	\$0 -	
1111601-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$0	\$0 -	
	<b>CAPITAL OUTLAY SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	Any request for capital improvements that exceed 10% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement.
1111601-549002	CONTINGENCY RESERVE	\$0	\$26,417	\$27,951	\$0	\$26,511	No more than 10% in reserves of the annual operating budget.
	<b>TOTAL MIAMI LAKES SECTION ONE EXPENDITURES</b>	<b>\$250,399</b>	<b>\$298,232</b>	<b>\$299,766</b>	<b>\$267,576</b>	<b>\$304,918</b>	
	<b>NET MIAMI LAKES SECTION ONE</b>	<b>\$26,340</b>	<b>\$0</b>	<b>\$0</b>	<b>\$31,492</b>	<b>\$0</b>	

**LOCH LOMOND - 1700**

	<i>Number of Units</i>	188.00	187.50	187.50	187.50	187.50	
	<i>Assessment Rate per Unit</i>	\$2,489.80	\$2,152.00	\$2,152.00	\$2,152.00	\$2,669.00	Increase assessment rate by \$517.00
	<i>Total Guard Service Hours</i>	16,992	16,992	16,992	16,992	16,992	24 Hours 365 days for 2 guards minus 11 holidays.
	<i>Total Vehicle Hours</i>	8,760	8,760	8,760	8,760	8,760	24 Hours 365 days
	<i>Total Holiday Hours</i>		528	528	528	528	24 Hours for 11 holidays for 2 guards.
	<i>Guard Hourly Rate</i>	\$20.50	\$20.50	\$20.50	\$22.10	\$23.43	Guard hourly rate increase by \$1.33
	<i>Guard Holiday Hourly Rate</i>	\$30.75	\$30.75	\$30.75	\$33.15	\$35.15	Guard holiday hourly rate increase by \$2.00
	<i>Vehicle Hourly Rate</i>	\$2.50	\$2.50	\$2.50	\$2.40	\$2.40	
	<b>REVENUES</b>	528					
1111611-312415	SPECIAL ASSESMENT AT 100%	\$445,023	\$403,500	\$403,500	\$403,500	\$500,438	
1111611-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$20,175)	(\$20,175)	(\$20,175)	(\$25,022)	
1111611-361100	INTEREST INCOME	\$4,198	\$0	\$0	\$0	\$0	
1111611-361102	COUNTY & STATE INTEREST	\$440	\$0	\$0	\$568	\$0	
1111611-369310	PROPERTY DAMAGE SETTLEMENT	\$993	\$0	\$0	\$0	\$0	
1111611-370016	BUDGET CARRYFORWARD	\$73,489	\$83,469	\$87,152	\$87,152	\$26,440	Projected carry forward balance.
	<b>TOTAL REVENUES</b>	<b>\$524,142</b>	<b>\$466,794</b>	<b>\$470,477</b>	<b>\$471,045</b>	<b>\$501,856</b>	
	<b>EXPENSES</b>						
1111611-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$6,610	\$7,293	\$7,293	\$7,293	\$7,575	
1111611-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$33,633	\$17,953	\$17,953	\$18,832	\$20,261	4.5% of total expense for administrative support for Loch Lomond.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$40,243</b>	<b>\$25,246</b>	<b>\$25,246</b>	<b>\$26,125</b>	<b>\$27,836</b>	
1111611-533002	SECURITY SERVICES-GUARD	\$384,834	\$348,336	\$368,519	\$406,238	\$398,123	
1111611-533002	SECURITY GUARD HOLIDAY COST	\$0	\$16,236	\$16,236	\$0	\$18,559	11 Holidays (24 Hours).
1111611-533002	SECURITY SERVICES VEHICLE	\$0	\$21,900	\$21,900	\$0	\$21,024	
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$384,834</b>	<b>\$386,472</b>	<b>\$406,655</b>	<b>\$406,238</b>	<b>\$437,706</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
1111611-534010	JANITORIAL SERVICES	\$1,655	\$1,820	\$1,820	\$1,820	\$1,820	Weekly services (\$35). New contract rate.
1111611-541000	TELEPHONE SERVICES	\$241	\$300	\$300	\$265	\$300	Monthly services (\$25).
1111611-542000	FREIGHT & POSTAGE	\$0	\$592	\$592	\$119	\$640	Mailouts for all residential notices at .68¢ per mailout at a minimum of 5 meetings.
1111611-543000	UTILITY SERVICES-ELECTRICITY	\$1,271	\$1,130	\$1,130	\$1,179	\$1,200	Electric Utility Expense.
1111611-545000	PROPERTY INSURANCE	\$341	\$424	\$424	\$450	\$469	Property damage insurance covering physical structure of guard gate and guard house.
1111611-546000	REPAIR & MAINTENANCE	\$1,576	\$2,050	\$2,050	\$2,513	\$2,050	Handymen (\$1,000), electrical services (\$1,000), and annual fire extinguisher certification (\$50).
1111611-546002	EXTERMINATOR SERVICES	\$219	\$228	\$228	\$239	\$240	Monthly extermination services (\$20).
1111611-546003	REPAIR & MAINTENACE-GROUNDS	\$2,457	\$3,000	\$3,000	\$2,991	\$3,000	Quarterly flower change out & maintenance.
1111611-546021	GATE EQUIPMENT & REPAIRS	\$3,936	\$2,500	\$2,500	\$2,500	\$2,500	Gate arm replacement & repairs.
1111611-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelops for mailouts.
1111611-548020	GENERAL ADVERTISEMENTS	\$218	\$350	\$350	\$168	\$225	Legal notices to residents of public meetings based on a minimum of 5 meetings.
<b>GENERAL OPERATING COST SUBTOTAL</b>		<b>\$11,914</b>	<b>\$12,494</b>	<b>\$12,494</b>	<b>\$12,243</b>	<b>\$12,544</b>	
1111611-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$0	\$0	\$0	\$0	\$0	-
1111611-564000	CAPITAL OUTLAY-MACHINERY & EQUIPMENT	\$0	\$0	\$0	\$0	\$0	-
<b>CAPITAL OUTLAY COST SUBTOTAL</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	Any request for capital improvements that exceed 10% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement.
1111611-549002	CONTINGENCY RESERVE	\$0	\$42,582	\$26,082	\$0	\$23,770	No more than 10% in reserves of the annual operating budget.
<b>TOTAL LOCH LOMOND EXPENDITURES</b>		<b>\$436,991</b>	<b>\$466,794</b>	<b>\$470,477</b>	<b>\$444,605</b>	<b>\$501,856</b>	
<b>NET LOCH LOMOND</b>		<b>\$87,151</b>	<b>\$0</b>	<b>\$0</b>	<b>\$26,440</b>	<b>\$0</b>	
<b>ROYAL OAKS SECTION ONE - 1702</b>							
	<i>Number of Units</i>	<i>589.00</i>	<i>589.00</i>	<i>589.00</i>	<i>589.00</i>	<i>589.00</i>	
	<i>Assessment Rate per Unit</i>	<i>\$706.89</i>	<i>\$746.07</i>	<i>\$746.07</i>	<i>\$746.07</i>	<i>\$756.00</i>	Increase assessment rate by \$9.93
	<i>Total Guard Service Hours</i>	<i>16,992</i>	<i>16,992</i>	<i>16,992</i>	<i>16,992</i>	<i>16,992</i>	24 Hours 365 days for 2 guards minus 11 holidays.
	<i>Total Holiday Hours</i>		<i>528</i>	<i>528</i>	<i>528</i>	<i>528</i>	24 Hours for 11 holidays for 2 guards.
	<i>Guard Hourly Rate</i>	<i>\$17.43</i>	<i>19.17</i>	<i>\$19.17</i>	<i>\$19.17</i>	<i>\$20.32</i>	Guard hourly rate increase by \$1.15
	<i>Guard Holiday Hourly Rate</i>	<i>\$26.15</i>	<i>28.75</i>	<i>\$28.75</i>	<i>\$28.75</i>	<i>\$30.48</i>	Guard holiday hourly rate increase by \$1.73
<b>REVENUES</b>							
1111621-312415	SPECIAL ASSESMENT AT 100%	528 \$398,630	\$439,435	\$439,435	\$439,435	\$445,284	
1111621-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$21,972)	(\$21,972)	(\$21,972)	(\$22,264)	
1111621-329020	STD TRANSPONDERS	\$580	\$1,500	\$1,500	\$245	\$1,000	
1111621-361100	INTEREST INCOME	\$5,892	\$0	\$0	\$0	\$0	
1111621-361102	COUNTY & STATE INTEREST	\$69	\$0	\$0	\$611	\$0	
1111621-370016	BUDGET CARRYFORWARD	\$106,060	\$39,421	\$41,549	\$41,549	\$42,223	Projected carry forward balance.
<b>REVENUE TOTAL</b>		<b>\$511,231</b>	<b>\$458,384</b>	<b>\$460,512</b>	<b>\$459,868</b>	<b>\$466,243</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>EXPENSES:</b>							
1111621-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$13,219	\$21,878	\$21,878	\$21,878	\$22,725	
1111621-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$35,749	\$17,265	\$17,265	\$17,043	\$17,568	4.5% of total expense for administrative support for Royal Oaks Section 1.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$48,968</b>	<b>\$39,143</b>	<b>\$39,143</b>	<b>\$38,921</b>	<b>\$40,293</b>	
1111621-533002	SECURITY SERVICES	\$340,933	\$325,737	\$325,737	\$334,889	\$345,277	
1111621-533002	SECURITY GUARD HOLIDAY COST	\$0	\$15,180	\$15,180		\$16,093	11 Holidays (24 Hours).
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$340,933</b>	<b>\$340,917</b>	<b>\$340,917</b>	<b>\$334,889</b>	<b>\$361,370</b>	
1111621-534010	JANITORIAL SERVICES	\$3,309	\$3,640	\$3,640	\$3,640	\$3,640	Weekly services per guard house (\$35).
1111621-541000	TELEPHONE SERVICES	\$483	\$576	\$576	\$489	\$504	Monthly services for both guard house (\$42).
1111621-542000	FREIGHT & POSTAGE	\$0	\$1,856	\$1,856	\$401	\$2,003	Mailouts for all residential notices at .68¢ per mailout at a minimum of 5 meetings.
1111621-543000	UTILITY SERVICES-ELECTICITY	\$4,741	\$4,000	\$4,000	\$3,425	\$4,000	Electric Utility Expense.
1111621-543020	UTILITY SERVICES-WATER & SEWER	\$1,545	\$1,000	\$1,000	\$392	\$1,000	Water & Sewer utility expense.
1111621-545000	PROPERTY INSURANCE	\$833	\$1,248	\$1,248	\$1,098	\$1,144	Property damage insurance covering physical structure of guard gate and guard house.
1111621-546000	REPAIRS & MAINTENANCE	\$9,869	\$6,000	\$6,000	\$6,154	\$6,000	Grounds Maintenance (\$2,000), Annual Pressure Cleaning (\$1,000), Electrical Repairs (\$1,000), Handymen(\$2,000).
1111621-546002	EXTERMINATOR SERVICES	\$438	\$481	\$481	\$477	\$480	Monthly exterminator service for both guard houses (\$40).
1111621-546003	REPAIR & MAINTENANCE	\$190	\$0	\$0	\$0	\$0	-
1111621-546021	GATE EQUIPMENT & REPAIRS	\$13,828	\$9,000	\$9,000	\$9,000	\$9,000	Gate arm replacement & repairs.
1111621-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelopes for mailouts.
1111621-548020	GENERAL ADVERTISEMENTS	\$108	\$350	\$350	\$74	\$150	Legal notices to residents of public meetings based on a minimum of 5 meetings.
1111621-549311	TRANSPONDERS	\$892	\$1,500	\$1,500	\$0	\$1,000	New transponders for residents.
1111621-566002	COMPUTER SOFTWARE LICENSES	\$13,000	\$13,000	\$13,000	\$12,250	\$0	-
	<b>OPERATING COST SUBTOTAL</b>	<b>\$49,236</b>	<b>\$42,751</b>	<b>\$42,751</b>	<b>\$37,399</b>	<b>\$29,021</b>	
1111621-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$30,545	\$0	\$0	\$6,435	\$0	
	<b>CAPITAL OUTLAY COST SUBTOTAL</b>	<b>\$30,545</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,435</b>	<b>\$0</b>	Any request for capital improvements that exceed 10% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement.
1111621-549002	CONTINGENCY RESERVE	\$0	\$35,573	\$37,701	\$0	\$35,559	No more than 10% in reserves of the annual operating budget.
	<b>TOTAL ROYAL OAKS SECTION ONE EXPENDITURES</b>	<b>\$469,681</b>	<b>\$458,384</b>	<b>\$460,512</b>	<b>\$417,644</b>	<b>\$466,243</b>	
	<b>NET ROYAL OAKS SECTIONS ONE</b>	<b>\$41,549</b>	<b>\$0</b>	<b>\$0</b>	<b>\$42,223</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
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**ROYAL OAKS EAST - 1703**

	<i>Number of Units</i>		533.50	533.50	533.50	533.50	
	<i>Assessment Rate per Unit</i>		\$825.89	\$825.89	\$825.89	\$825.89	
	<i>Total Guard Service Hours</i>		16,992	16,992	16,992	16,992	24 Hours 365 days for 2 guards minus 11 holidays.
	<i>Total Holiday Hours</i>		528	528	528	528	24 Hours for 11 holidays for 2 guards.
	<i>Guard Hourly Rate</i>		\$19.17	\$19.17	\$19.17	\$20.32	Guard hourly rate increase by \$1.15
	<i>Guard Holiday Hourly Rate</i>		\$28.75	\$28.75	\$28.75	\$30.48	Guard holiday hourly rate increase by \$1.73

<b>REVENUES</b>							
1111631-312415	SPECIAL ASSESMENT AT 100%	\$425,900	\$440,612	\$440,612	\$440,612	\$440,612	
1111631-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$22,031)	(\$22,031)	(\$22,031)	(\$22,031)	
1111631-329020	STD TRANSPONDERS	\$420	\$1,500	\$1,500	\$140	\$1,000	Revenue for new transponders purchased.
1111631-361100	INTEREST INCOME	\$3,953	\$0	\$0	\$0	\$0	
1111631-361102	COUNTY & STATE INTEREST	\$295	\$0	\$0	\$580	\$0	
1111631-370016	BUDGET CARRYFORWARD	\$71,542	\$41,943	\$42,321	\$42,321	\$49,687	Projected carryforward balance.
	<b>TOTAL REVENUES</b>	<b>\$502,109</b>	<b>\$462,025</b>	<b>\$462,403</b>	<b>\$461,623</b>	<b>\$469,268</b>	

<b>EXPENSES</b>							
1111631-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$13,219	\$20,257	\$20,257	\$20,257	\$21,041	
1111631-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$34,974	\$17,208	\$17,208	\$16,867	\$17,425	4.5% of total expense for administrative support for Royal Oaks Section East.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$48,193</b>	<b>\$37,465</b>	<b>\$37,465</b>	<b>\$37,124</b>	<b>\$38,466</b>	

1111631-533002	SECURITY SERVICES	\$340,938	\$325,737	\$325,737	\$335,975	\$345,277	
1111631-533002	SECURITY GUARD HOLIDAY COST	\$0	\$15,180	\$15,180		\$16,093	11 Holidays (24 Hours)
	<b>OPERATING SECURITY COST SUBTOTAL</b>	<b>\$340,938</b>	<b>\$340,917</b>	<b>\$340,917</b>	<b>\$335,975</b>	<b>\$361,370</b>	

1111631-534010	JANITORIAL SERVICES	\$3,309	\$3,640	\$3,640	\$3,640	\$3,640	Weekly services per guard house (\$35).
1111631-541000	TELEPHONE SERVICES	\$483	\$576	\$576	\$489	\$504	Monthly services for both guard house (\$42).
1111631-542000	FREIGHT & POSTAGE	\$0	\$1,681	\$1,681	\$363	\$2,003	Mailouts for all residential notices at .63¢ per mailout at a minimum of 5 meetings.

1111631-543000	UTILITY SERVICES-ELECTRICITY	\$3,464	\$3,100	\$3,100	\$1,503	\$2,000	Electric Utility Expense
1111631-543020	UTILITY SERVICES-WATER & SEWER	\$952	\$2,000	\$2,000	\$339	\$1,000	Water & Sewer utility expense.
1111631-545000	PROPERTY INSURANCE	\$707	\$1,059	\$1,059	\$932	\$971	Property damage insurance covering physical structure of guard gate and guard house.

1111631-546000	REPAIRS & MAINTENANCE	\$6,669	\$6,000	\$6,000	\$5,621	\$6,000	Grounds Maintenance (\$2,000), Annual Pressure Cleaning (\$1,000), Electrical Repairs (\$1,000), Handymen(\$2,000).
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1111631-546002	EXTERMINATOR SERVICES	\$438	\$481	\$481	\$477	\$480	Monthly exterminator service for both guard houses (\$40).
1111631-546003	REPAIRS & MAINTENANCE	\$181	\$0	\$0	\$0	\$0	-
1111631-546021	GATE EQUIPMENT & REPAIRS	\$10,077	\$8,000	\$8,000	\$8,085	\$8,000	Gate arm replacement & repairs.
1111631-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelops for mailouts.
1111631-548020	GENERAL ADVERTISEMENTS	\$108	\$350	\$350	\$71	\$150	Legal notices to residents of public meetings based on a minimum of 5 meetings.

1111631-549311	TRANSPONDERS	\$892	\$1,500	\$1,500	\$0	\$1,000	New transponders for residents.
1111631-566002	COMPUTER SOFTWARE LICENSES	\$13,000	\$13,000	\$13,000	\$12,250	\$0	-

**OPERATING COST SUBTOTAL**      **\$40,281**      **\$41,487**      **\$41,487**      **\$33,770**      **\$25,848**

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
1111631-563000	CAPITAL OUTLAY-INFRASTRUCTURE	\$30,377	\$0	\$0	\$5,067	\$0	Any request for capital improvements that exceed 10% of the annual operating budget shall require a straw ballot poll from the residents residing within the district prior to any allocation of moneys for said improvement.
	<b>CAPITAL OUTLAY COST SUBTOTAL</b>	<b>\$30,377</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,067</b>	<b>\$0</b>	
1111631-549002	CONTINGENCY RESERVE	\$0	\$42,156	\$42,534	\$0	\$43,584	
	<b>TOTAL ROYAL OAKS EAST EXPENENDITURES</b>	<b>\$459,788</b>	<b>\$462,025</b>	<b>\$462,403</b>	<b>\$411,935</b>	<b>\$469,268</b>	
	<b>NET ROYAL OAKS EAST</b>	<b>\$42,321</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49,687</b>	<b>\$0</b>	
<b>LAKE PATRICIA - 1704</b>							
	<i>Number of Units</i>		72.5	72.5	72.5	72.5	
	<i>Assessment Rate per Unit</i>		\$231.46	\$231.46	\$231.46	\$231.46	
	<i>Number of cycles</i>		18	18	18	18	
	<i>Number of summer cycles</i>		6	6	6	6	
	<b>REVENUES</b>						
1111641-312415	SPECIAL ASSESMENT AT 100%	\$15,449	\$16,781	\$16,781	\$16,781	\$16,781	
1111641-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$839)	(\$839)	(\$839)	(\$839)	
1111641-361100	INTEREST INCOME	\$718	\$0	\$0	\$0	\$0	
1111641-361102	COUNTY & STATE INTEREST	\$0	\$0	\$0	\$21	\$0	
1111641-370016	BUDGET CARRYFORWARD	\$13,658	\$13,688	\$15,174	\$15,174	\$10,309	Projected carry forward balance.
	<b>TOTAL REVENUES</b>	<b>\$29,825</b>	<b>\$29,630</b>	<b>\$31,116</b>	<b>\$31,137</b>	<b>\$26,251</b>	
	<b>EXPENSES</b>						
1111641-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$0	\$1,755	\$1,755	\$1,755	\$1,794	
1111641-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$1,148	\$800	\$800	\$821	\$821	4.5% of total expense for administrative support for Lake Patricia.
	<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>	<b>\$1,148</b>	<b>\$2,555</b>	<b>\$2,555</b>	<b>\$2,576</b>	<b>\$2,615</b>	
1111641-542000	FREIGHT & POSTAGE	\$0	\$275	\$275	\$46	\$294	Mailouts for all residential notices at .68¢ per mailout at a minimum of 6 meetings.
1111641-546101	WATER TREATMENT SERVICE	\$13,410	\$17,060	\$18,560	\$18,120	\$17,700	Annual contractual lake maintenance for 24 services (\$12,960) summer cycle 4 services (\$2,160) annual fish stocking (\$1,500), and additional services (\$1,080).
1111641-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelops for mailouts.
1111641-548020	GENERAL ADVERTISEMENTS	\$93	\$350	\$350	\$86	\$150	Legal notices to residents of public meetings based on a minimum of 6 meetings.
	<b>OPERATING COSTS SUBTOTAL</b>	<b>\$13,503</b>	<b>\$17,785</b>	<b>\$19,285</b>	<b>\$18,252</b>	<b>\$18,244</b>	
1111641-549002	CONTINGENCY RESERVE	\$0	\$9,290	\$9,276	\$0	\$5,392	No more than 10% in reserves of the annual operating budget.
	<b>TOTAL LAKE PATRICIA EXPENDITURES</b>	<b>\$14,651</b>	<b>\$29,630</b>	<b>\$31,116</b>	<b>\$20,828</b>	<b>\$26,251</b>	
	<b>NET LAKE PATRICIA</b>	<b>\$15,174</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$10,309</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
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**LAKE HILDA - 1705**

<i>Number of Units</i>	111.00	111.00	111.00	111.00
<i>Assessment Rate per Unit</i>	\$157.92	\$157.92	\$157.92	\$157.92
<i>Number of cycles</i>	18	18	18	18
<i>Number of summer cycles</i>	6	6	6	6

**REVENUES**

1111651-312415	SPECIAL ASSESMENT AT 100%	\$16,626	\$17,529	\$17,529	\$17,529	\$17,529	
1111651-312415	5% ADJUSTMENT FOR DISCOUNTS & DELAYED PAYMENTS	\$0	(\$876)	(\$876)	(\$876)	(\$876)	
1111651-361100	INTEREST INCOME	\$1,016	\$0	\$0	\$0	\$0	
1111651-361102	COUNTY & STATE INTEREST	\$0	\$0	\$0	\$24	\$0	
1111651-370016	BUDGET CARRYFORWARD	\$19,386	\$20,034	\$22,742	\$22,742	\$18,124	Projected carry forward balance.
<b>TOTAL REVENUES</b>		<b>\$37,029</b>	<b>\$36,687</b>	<b>\$39,395</b>	<b>\$39,419</b>	<b>\$34,777</b>	

**EXPENSES**

1111651-513011	MANAGEMENT & MONITORING (DIRECT COSTS)	\$0	\$2,632	\$2,632	\$2,632	\$2,691	
1111651-513012	ADMINISTRATIVE OVERHEAD EXPENSES (INDIRECT COSTS)	\$1,119	\$789	\$789	\$804	\$809	4.5% of total expense for administrative support for Lake Hilda.
<b>OPERATING ADMINISTRATIVE COST SUBTOTAL</b>		<b>\$1,119</b>	<b>\$3,421</b>	<b>\$3,421</b>	<b>\$3,436</b>	<b>\$3,500</b>	
1111651-542000	FREIGHT & POSTAGE	\$0	\$420	\$420	\$46	\$450	Mailouts for all residential notices at .68¢ per mailout at a minimum of 6 meetings.
1111651-546101	WATER TREATMENT SERVICE	\$13,074	\$16,672	\$18,172	\$17,728	\$17,280	Annual contractual lake maintenance for 24 services (\$12,624), summer cycle 4 services (\$2,104) annual fish stocking (\$1,500), and additional services (\$1,052).
1111651-547000	PRINTING & BINDING	\$0	\$100	\$100	\$0	\$100	Ink, paper and envelops for mailouts.
1111651-548020	GENERAL ADVERTISEMENTS	\$93	\$350	\$350	\$86	\$150	Legal notices to residents of public meetings based on a minimum of 6 meetings.
<b>OPERATING COSTS SUBTOTAL</b>		<b>\$13,167</b>	<b>\$17,542</b>	<b>\$19,042</b>	<b>\$17,860</b>	<b>\$17,980</b>	
1111651-549002	CONTINGENCY RESERVE	\$0	\$15,724	\$16,932	\$0	\$13,297	No more than 10% in reserves of the annual operating budget.
<b>TOTAL LAKE HILDA EXPENDITURES</b>		<b>\$14,287</b>	<b>\$36,687</b>	<b>\$39,395</b>	<b>\$21,295</b>	<b>\$34,777</b>	
<b>NET LAKE HILDA</b>		<b>\$22,742</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,124</b>	<b>\$0</b>	

<b>TOTAL NEIGHBORHOOD SERVICE DISTRICTS REVENUES:</b>	<b>\$</b>	<b>1,881,075</b>	<b>\$1,751,752</b>	<b>\$1,763,669</b>	<b>\$1,762,160</b>	<b>\$1,803,313</b>
<b>TOTAL NEIGHBORHOOD SERVICE DISTRICTS EXPENDITURES:</b>	<b>\$</b>	<b>1,645,797</b>	<b>\$1,751,752</b>	<b>\$1,763,669</b>	<b>\$1,583,885</b>	<b>\$1,803,313</b>



# **Electric Utility Tax Revenue Fund & Debt Service Fund**

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# *Town of Miami Lakes FY 2024-25 Adopted Budget*

## *Electric Utility Tax Revenue and Debt Service Fund*

### *Electric Utility Tax Revenue*

The covenant outlined in the Series 2010 Special Obligation Bond stipulates that the primary utilization of revenue from the Electrical Utility Tax is for servicing the debt. To ensure proper allocation of this revenue and associated maintenance fees, the Electric Utility Tax Revenue Fund was established. Any remaining funds are subsequently transferred to the General Fund to support overall operations.

In the fiscal year 2024-25, the projected Total Electric Utility Tax revenue amounts to \$3,889,954. This budget includes a transfer of \$578,454 to the Debt Service Fund and a transfer of \$3,310,000 to the General Fund. Additionally, an estimated annual dissemination service fee of \$1,500 is anticipated.

### *Debt Service Fund*

In accordance with Ordinance 2010-127, Resolution 2010-857, and Resolution 2010-858, the Town issued \$7.33 million worth of Town of Miami Lakes, Florida Special Obligation Bonds, Series 2010 (Government Center Project), also known as Build America Bonds – Direct Payment, on December 16, 2010. These "Series 2010 Bonds" were issued to cover expenses related to acquiring, designing, and constructing a new Government Center, as well as to cover capitalized interest, establish a debt service reserve, and, in conjunction with other available funds, facilitate the cost of issuance.

The Series 2010 Bonds are secured by Electric Utility Tax Revenues and are set to mature in a serial manner starting from December 1, 2019, and continuing through the year 2040. Semi-annual interest payments are due on June 1 and December 1 of each year.

To comply with the Bond and Notes covenants, a distinct fund has been established to monitor all revenue and expenditure associated with debt service. This fund manages the servicing of all outstanding long-term obligations, except those payable from

## ***Town of Miami Lakes FY 2024-25 Adopted Budget***

Enterprise Funds. Notably, the Debt Service Fund for FY 2024-25 incorporates the Series 2010 Special Obligation Bond dedicated to the Government Center construction.

For the fiscal year 2024-25, the Series 2010 Bond will require an interest payment of \$452,619, with an estimated Federal Direct Payment (interest reimbursement) of \$152,179. The sixth principal payment, amounting to \$240,000, is scheduled for December 1, 2024. The Series 2010 Bonds, as previously mentioned, are secured by Electric Utility Tax Revenues, and mature in a serial manner starting December 1, 2019, until the year 2040.

The FY 2024-25 budget for the Debt Service Fund totals \$1,756,919, encompassing a projected carried-forward balance of \$1,026,286, Electric Utility Tax revenues (\$578,454), and an estimated Federal Direct Payment subsidy (interest reimbursement) of \$152,179. Expenditures in the budget comprise the Series 2010 Special Obligation Bond interest payment of \$452,619, a principal payment of \$240,000, fees amounting to \$1,550 and a reserve of \$1,062,750.

TOWN OF MIAMI LAKES  
FY2024-2025 ADOPTED BUDGET  
Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>ELECTRIC UTILITY TAX REVENUE</b>							
<b><u>REVENUES</u></b>							
103-314100	ELECTRIC UTILITY SERVICE TAX	\$3,815,867	\$3,484,597	\$3,484,597	\$3,861,182	\$3,889,954	Utility tax levied on customer's electric bill.
103-314101	ELECTRIC UTILITY SERVICE TAX TO GENERAL FUND	(\$3,340,593)	(\$2,900,000)	(\$2,900,000)	(\$3,317,432)	(\$3,310,000)	Net of debt service to General Fund.
<b>TOTAL REVENUES</b>		<b>\$475,274</b>	<b>\$584,597</b>	<b>\$584,597</b>	<b>\$543,750</b>	<b>\$579,954</b>	
<b><u>EXPENDITURES</u></b>							
1038108-531000	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	-
1038108-546230	CONTINGENCY RESERVE	\$0	\$0	\$0	\$0	\$0	-
1038108-549090	FINANCIAL INSTITUTION FEES	\$0	\$0	\$0	\$0	\$0	-
1038108-549091	ANNUAL DISSEMINATION AGENT FEE	\$1,500	\$2,000	\$2,000	\$1,500	\$1,500	
1038108-549092	8038 CP FILING FEE	\$0	\$0	\$0	\$0	\$0	-
1038108-591040	TRANSFER OUT-GENERAL FUND	\$0	\$0	\$0	\$0	\$0	-
1038108-591062	TRANSFER TO TOWN FOUNDATION	\$0	\$0	\$0	\$0	\$0	-
1038108-591070	TRANSFER TO DEBT SERVICE FUND	\$473,724	\$582,597	\$582,597	\$542,250	\$578,454	Transfer to pay debt service on Bond Series 2010.
<b>TOTAL EXPENDITURES</b>		<b>\$475,224</b>	<b>\$584,597</b>	<b>\$584,597</b>	<b>\$543,750</b>	<b>\$579,954</b>	
<b>NET ELECTRIC UTILITY TAX REVENUE FUND</b>		<b>\$50</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

TOWN OF MIAMI LAKES  
FY2024-2025 ADOPTED BUDGET  
Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>DEBT SERVICE FUND</b>							
<b><u>REVENUES</u></b>							
200-361100	INTEREST INCOME	\$28,960	\$0	\$0	\$33,684	\$0	
200-370000	DEBT SERVICE FUND BUDGET CARRYFORWARD	\$1,039,273	\$992,504	\$995,448	\$995,448	\$1,026,286	
200-381212	TRANSFER IN ELECTRIC UTILITY FUND	\$473,724	\$582,597	\$582,597	\$542,250	\$578,454	
200-384002	FEDERAL DIRECT PAYMENT	\$160,090	\$157,531	\$157,531	\$155,641	\$152,179	
	<b>TOTAL REVENUES</b>	<b>\$1,702,047</b>	<b>\$1,732,632</b>	<b>\$1,735,576</b>	<b>\$1,727,023</b>	<b>\$1,756,919</b>	
<b><u>EXPENSES</u></b>							
2001731-549002	CONTINGENCY RESERVE	\$0	\$1,031,895	\$1,034,839	\$0	\$1,062,750	
2001731-549090	FINANCIAL INSTITUTION FEES	\$1,350	\$1,350	\$1,350	\$1,350	\$1,350	
2001731-549092	8038 CP PREPARATION FEES	\$200	\$200	\$200	\$200	\$200	
2001731-571000	SERIES 2010 PRINCIPAL	\$220,000	\$230,000	\$230,000	\$230,000	\$240,000	
2001731-572000	SERIES 2010 INTEREST	\$485,049	\$469,187	\$469,187	\$469,187	\$452,619	
	<b>TOTAL EXPENDITURES</b>	<b>\$706,599</b>	<b>\$1,732,632</b>	<b>\$1,735,576</b>	<b>\$700,737</b>	<b>\$1,756,919</b>	
	<b>NET DEBT SERVICE FUND</b>	<b>\$995,448</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>\$1,026,286</b>	<b>\$0</b>	



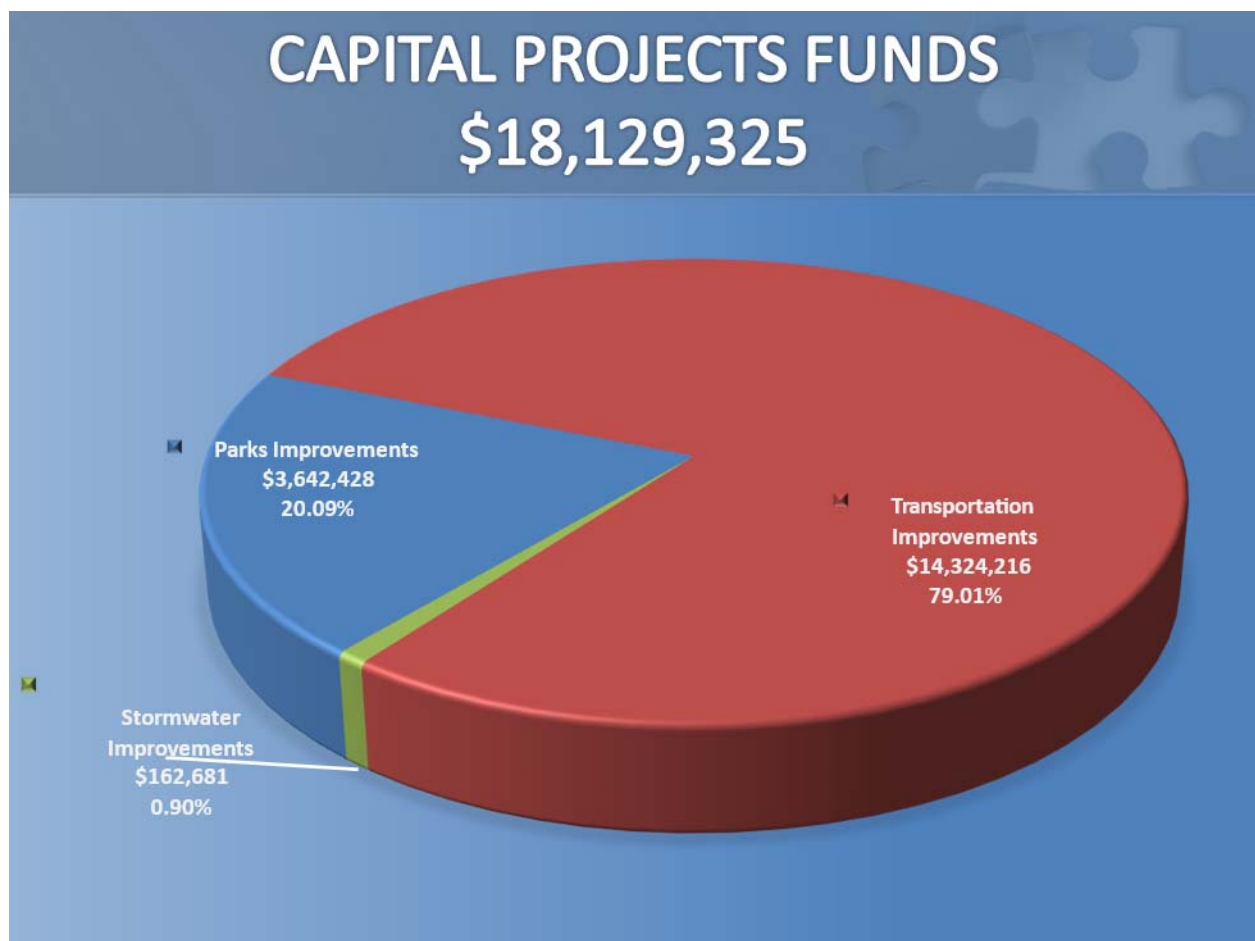
**Capital Projects Fund  
Infrastructure Sinking Fund  
&  
Five-Year Capital Improvement Plan**

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## *Town of Miami Lakes FY 2024-25 Adopted Budget*

### *Capital Projects Fund*

The Capital Improvement Program aligns with the Town's 2015-2025 Strategic Plan where mobility remains the Town's #1 strategic goal. The FY2024-25 Capital Projects Fund Budget includes many of these initiatives with investment in transportation projects representing 79.01% of the Capital Improvement Program, followed by 20.09% in parks improvements, and 0.90% in stormwater improvements.



The Capital Projects Fund is established to account for all resources used for the acquisition of fixed assets or construction of major capital projects. Money is typically transferred to this Fund from other Funds for these projects. The Budget for FY2024-25 totals \$18,129,325. Projects are grouped according to the three sub-fund categories as summarized below:

# *Town of Miami Lakes FY 2024-25 Adopted Budget*

## ***Parks Improvements***

The Parks Improvements Fund total budget for FY2024-25 is \$3,642,428.

These funds include a projected fund balance carryforward of \$2,435,359, a transfer of \$482,069 from Park Impact Fees, and grant funding of \$725,000. Funds are allocated as follows: Senior Center Build Out (\$500,000), RACC Critical Facility Energy Resiliency Project (\$525,000), MLOP Storage Facility (\$300,000), MLOP Master Plan (\$1,269,619), 67<sup>th</sup> Avenue Entry Feature (\$8,540), Parking Improvement Project at K-9 Cove (\$34,679), Business Park East Linear Park (\$430,000) Mini Park Capital Program Phase 1 (\$87,900), Par 3 (\$230,827) and are detailed below. This fund also includes a transfer of \$250,000 to the General Fund and has \$5,863 in reserves.

### **1. Senior Center Buildout**

Estimated project cost - \$500,000; FY 2024-25 Re-budget - \$500,000.

Description: The creation of a senior center and improving the health and vitality of residents of all ages are both part of the Town's 2015-2025 strategic plan. The Senior Community Center project will enhance the Town's ability to provide vital resources, programs, and services to its growing senior population.

The allocation will fund the buildout of the interior facility shell to include furniture, fixtures, and equipment. The facility will be equipped with a catering room to host healthy cooking demos, a multipurpose room for health programs and educational classes, art room, and an open playroom. Currently staff is evaluating options for development of a stand-alone senior center within the Town. This may include potential partnerships with public and private providers.

### **2. Roberto Alonso Community Center Critical Facility Energy Resiliency Project**

Estimated project cost \$525,000; FY2024-25 Re-budget \$525,000.

Description: The Town was awarded the Rebuild Florida Community Development Block Grant-Mitigation (CDBG-MIT) Critical Facility Hardening Program (CFHP) funds in the amount of \$525,000 to design, permit, purchase, and install a new generator to fully power this critical facility as the Town's designated backup/alternate EOC.

### **3. Miami Lakes Optimist Park Storage Facility**

Estimated Project Cost \$300,000; FY 2024-25 Budget is \$300,000.

Description: The budget included \$80,000 to replace the roof and renovate the interior of the storage facility at Optimist Park. Upon design being completed in 2020 to update the facility to match the clubhouse, make it ADA accessible and to meet flood mitigation requirements the cost came back larger than anticipated. In



## ***Town of Miami Lakes FY 2024-25 Adopted Budget***

FY2022 staff began to research other options to maximize storage space, bringing costs down. In FY 2024 Town staff received proposals and adjusted the project scope to include design, demolition, furnishing and installation of a new prefabricated building open-air steel structure. Once the design concept is approved by the Council, project commencement is anticipated for the middle of FY2024-25.

### **4. Miami Lakes Optimist Park Master Plan**

Estimated Project Cost is \$19.5 million; FY 2024-25 Budget is \$1,269,619.

Description: The Town Council adopted the Miami Lakes Optimist Park Master Plan in 2003; in FY2018, a contract for field design work was awarded for \$470,000 which is approximately 37.85% complete to date; and was presented four (4) park development options during the August 2021 workshop.

In FY2022, the Town Council selected a design option that was presented to the voters as a referendum question during the November 2022 election. The General Obligation Bond failed to receive a majority vote in November, the Town now seeks other funding sources and possibly phased approaches to complete the project.

### **5. Entry Feature on NW 67th Avenue**

Estimated project cost is \$40,000; FY 2024-25 Budget - \$8,540

Description: The Town having completed branding and entry feature enhancements at 154th and 87th avenue in FY2022 is looking to add an additional entry feature at the 67th Avenue entry point just North of the Gratigny. This project looks to continue beautification efforts outlined in the Town's Beautification Master Plan that calls for entry features at all major entry points in the Town. The Town awarded the contract for furnishing and installation in August of 2023 with completion anticipated for early FY2024-25.

### **6. K-9 Cove Parking Improvement Project**

Estimated project cost is \$50,000; FY24-25 Budget - \$34,679

Description: The budget allocation is for the design, permitting, and construction of on-street parking near the Town K-9 Cove Dog park.

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

### **7. Business Park East Linear Park (139<sup>th</sup> & NW 57<sup>th</sup> Ct)**

Estimated project cost is \$430,000; FY24-25 Budget - \$430,000

Description: This project includes the design and building of a linear park along NW 139th Street & NW 57th Ct to include multiuse trail, landscaping, irrigation, benches, and public art at the corner of the Town's boundaries to commence in FY24-25. Total estimated project cost is \$430,000 (Grant Award \$200,000, Town Match \$200,000 and Conceptual Design \$30,000).

### **8. Mini Parks Capital Program Phase 1**

Estimated project cost is \$127,900; FY24-25 Budget - \$87,900 with approximately \$40,000 anticipated to be spent in FY2024 for signage and park equipment. The remaining items such as permitting, concrete work, playground repairs and EWF borders installations will be completed through FY2025. This program will enhance approximately 15 pocket parks to have matching amenities and uniform park signage.

### **9. Par 3 Park**

Estimated Project Cost is \$4.7 million; FY 2024-25 Re-Budget is \$230,827

Description: The budget allocation is for design work to turn a Par 3 Golf Course into a multi-use central park with areas for kids to play, fitness activities, and a transit park-and-ride.

## *Transportation Improvements*

The Transportation Improvement Program is based on the results of the Roadway Assessment Report that was completed in 2011, as well as the 2015 Transportation Summit recommendations. These programs were developed to ensure that road resurfacing projects are coordinated with drainage improvements.

The Transportation Improvements Fund total budget for FY 2024-25 is \$14,324,216. These funds include a projected fund balance carryforward of \$3,563,705, Federal and State grants (\$7,366,739), Infrastructure Gas Tax funds (\$156,754), and Transportation Sales Tax (1,170,395), Road Impact Fee Funds (\$1,897,638), and Mobility Fee (\$168,985). These funds are allocated and detailed below and has \$356,416 in reserves.

### **10. Streetlight Improvement Project**

Estimated Project Cost is \$564,866; FY 2024-25 Budget is \$564,886.

Description: This project consists of limited streetlights improvements in various sectors of the Town. The work involves replacement of existing LED fixtures and/or installation of new streetlight poles to bring roadway light levels to the

## ***Town of Miami Lakes FY 2024-25 Adopted Budget***

desired illuminance. Budgeted funds will be used for the design, permitting and construction of these improvements.

### **11. NW 59<sup>th</sup> Avenue Roadway Extension**

Estimated Project Cost is \$14 million; FY 2024-25 Budget is \$10,797,221.

Description: The project includes obtaining the right to a 1.18-acre parcel from Miami-Dade Aviation Department and land acquisition of a private property to design and construct a bridge and roadway improvement, extending from NW 59th Avenue over the C-8 Canal south to NW 151st Street, thereby providing public access that will facilitate increased economic opportunities, commerce, and local jobs. The project also involves improvements to NW 151st Street and NW 153rd Street from Miami Lakeway North to Miami Lakes Drive.

In FY2018 the Town was awarded \$3.6 million in County Incentive Grant Program (CIGP), competitive funds from FDOT for the design, land acquisition, and construction of the NW 59th Avenue project. In FY 2022, THE Town was awarded supplemental funding of \$197,109, increasing the FDOT Grant award to over \$3.81 million. Additionally, the Town is securing Road Impact Fees from the County for \$1.89 million. In FY 2023 the Town was awarded a \$3.00 million Community Project Funding (CPF) Grant from the Department of Housing and Urban Development (HUD), and \$1.5 million in specific appropriations through the legislature for the FDOT Local Transportation Projects Grant.

The FY2025 sources of funding for this project budget includes a re-budget project balance (\$4,584,449) re-budget balance of Road Impact Fees (\$1,897,638), Gas Tax (\$156,754), PTP (\$989,395), Mobility Fee (\$168,985) and HUD Grant (\$3,000,000) for a total budget of \$10,797,221.

### **12. Safe Routes to School Bob Graham Education Center**

Estimated Project Cost is \$241,143; FY 2024-25 Budget is \$17,285.

Description: The Town was initially awarded a grant from FDOT through the Safe Routes to School Program FY2019 in the amount of \$241,143 for the widening of the eastside school campus frontage sidewalk, new pedestrian ramps and crosswalk improvements along NW 79th Avenue from NW 167th Terrace to NW 155th Street and NW 82nd Avenue at 162nd Street. This budget includes the design phase of this project, which commenced in FY2021 and was completed in FY22. The construction portion began in FY 2023 and is expected to be completed in FY2024. This project is grant funded and does not require matching funds.

## ***Town of Miami Lakes FY 2024-25 Adopted Budget***

### **13. Miami Lakes Green / NW 77<sup>th</sup> Ct Greenway South**

Estimated project cost is \$900,000, FY24-25 Budget is \$118,006

Description: The Town was initially awarded a grant from FDOT through the Transportation Alternatives Program in the amount of \$600,000 towards this project. This project is to develop multipurpose greenways, sidewalk network improvements and ADA compliant intersections. The project was delayed by the grantor to FY26. The total estimated project cost is \$900,000 (Grant \$600,000 & Town match \$300,000).

### **14. Miami Lakes Green /NW 77<sup>th</sup> Ct Greenway North**

Estimated project cost is \$400,000, FY24-25 Budget is \$200,000

Description: This Town was initially awarded a grant from FDOT through the Transportation Alternatives Program in the amount of \$200,000 towards this project. This project is to develop a multi-purpose greenway trail from NW 77th Court, north from NW 154th Street to NW 163rd Street. This project was delayed by the grantor to FY26. Design is expected to commence in FY 2024. Total estimated project cost of \$400,000 (Grant \$200,000 & Town match \$200,000).

### **15. Miami Lakes Park West Bicycle & Pedestrian Improvements Project**

Estimated project cost is \$1,216,565, FY24-25 Budget is \$46,121

Description: The Town was initially awarded a grant from FDOT through the Transportation Alternatives Program in the amount of \$1,000,000 towards this project. The Miami Lakes Park West Bicycle and Pedestrian Improvements Project will provide mobility enhancements and access to homes, jobs, businesses, recreation, and public transportation for people of all ages and abilities. The Project is located along Montrose Road (NW 82nd Avenue) and Balgowan Road from Miami Lakes Drive (NW 154th Street) to Ardoch Road, approximately 0.7 miles. The design commenced in FY 2023. The FY25 budget is a carryover project balance from the prior year for the design. Construction and CEI commence in FY26. Total estimated project cost is \$1,216,565 (Grant Award is \$1,000,000 & Town Match \$216,565).

### **16. Miami Lakes Green 2.0 (146<sup>th</sup> Street Greenway)**

Estimated project cost is \$808,200; FY2024-25 Budget is \$751,784.

Description: The Town was initially awarded a grant from FDOT through the Transportation Alternatives Program in the amount of \$541,494 towards this project. Miami Lakes Greenways Represent Energy-Efficient Networks 2.0 involves the development of a multi-purpose greenway connecting bike facilities on NW 87th Avenue and NW 89th Avenue while serving as a gateway to Barbara Goleman Senior High School. The project furthers strategies adopted

## ***Town of Miami Lakes FY 2024-25 Adopted Budget***

in the Town Transportation Master Plan (2004) and Greenways and Trails Master Plan (2014). Both the Town Transportation Master Plan and the Greenways and Trails Master Plan underwent extensive public participation and council approval. The proposed project expands upon the recommendation proposed in the Greenways and Trails Master Plan which calls for bike lanes along this segment of NW 146 Street. This greenway will connect to a future off-road facility on NW 87th Avenue and a future On-Road facility on NW 89th Avenue, allowing students, residents, and visitors to travel throughout the greater region. Design commenced in FY2022, and construction is expected to commence in FY2024 (Grant Award is \$541,494 & Town Match \$266,706).

### **17. Miami Lakes NW 154th Street & Palmetto Expressway Turn Lanes**

Estimated project cost is \$400,000, FY24-25 Budget is \$352,995

The Town was awarded a specific appropriation through the legislature for the FDOT Local Transportation Projects Grant in the amount of \$400,000 to fund this project. This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154th Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes. Design commenced in FY2023, and construction is expected to commence in FY2024.

### **18. Fairway Drive Bike Lane & Crosswalk**

Estimated project cost is \$1,200,000, FY2024-25 Budget is \$1,119,502

The Town was initially awarded a grant from FDOT through the Transportation Alternatives Program in the amount of \$900,00 towards this project. The Fairway Drive Bike Lane & Crosswalk Improvements project is for the construction of bike lanes and crosswalks improvements on Fairway Drive from Miami Lakes Drive to Miami Lakeway North for enhanced pedestrian and bicycle safety-related infrastructure in compliance with the Americans with Disabilities Act. The design commenced in FY23 construction (\$1,036,000) and CEI (\$45,000) in FY25. The total estimated project cost \$1,200,000 (Grant Award \$900,000 and Town match \$300,000).

## ***Stormwater Improvements***

The Stormwater Improvement Program is based on the results of the Stormwater

Master Plan Update that was completed in 2012 and was subsequently updated in 2019.

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

This program was developed to ensure that road resurfacing projects are coordinated with drainage improvements.

As part of its Stormwater Master Plan, over the last few years the Town of Miami Lakes has undertaken a series of projects to protect surface water quality and reduce flooding within the Town. Stormwater improvements typically include the addition of catch basins, French drains, and manholes to provide water quality and quantity treatment. Drainage projects are completed by resurfacing the roadway, pavement markings, signage and when applicable, landscaping and irrigation. The Stormwater Improvements Fund total budget for FY 2024-25 is \$162,681. Currently there are no projects in the Stormwater Improvements program therefore these funds are allocated to contingency reserves.

### *Infrastructure Sinking Fund*

On January 15, 2019, the Town Council enacted Ordinance 2019-236, establishing the Long-Term Infrastructure Renewal and Replacement Fund. This fund serves as a dedicated resource for sustaining the Town's infrastructure over the long term. A minimum annual transfer of \$150,000 is committed to this fund, which can be adjusted and allocated on a yearly basis to support the renewal and replacement of specific general fund assets. The utilization of these funds is limited to capital asset renewal and replacement, as per Generally Accepted Accounting Principles (GAAP), and is meticulously tracked and managed through the Town's financial records.

The Infrastructure Sinking Fund FY24-25 budget includes \$366,000 contribution from the general fund, a projected carryforward fund balance of \$295,479 and interest at \$5,000 for a total budget of \$666,479. These funds are allocated as follows:

**1. Royal Oaks Park - Robert Alonso Community Center**

Budget: \$40,000

Description: This allocation targets the replacement of the meeting room flooring.

**2. Picnic Park East -Youth Center**

Budget: \$25,000

Description: This allocation targets the replacement of the meeting room flooring.

Additionally, this budget designates a reserve balance of \$601,479, ensuring financial prudence and flexibility for potential future infrastructure needs. The Infrastructure

## ***Town of Miami Lakes FY 2024-25 Adopted Budget***

Sinking Fund's prudent allocation and management contribute to the Town's ongoing commitment to maintaining and renewing critical assets.

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>PARKS IMPROVEMENTS</b>							
<b>REVENUES</b>							
301-334705	GRANT-BUSINESS PARK EAST LINEAR PARK (139TH ST & NW 57TH CT)	\$0	\$0	\$0	\$0	\$200,000	Grant for the build of a linear park along NW 139th ST & NW 57th Ct to include walking trail, landscaping, irrigation, benches, and public art at the corner of the Town's boundaries to commence in FY24-25.
301-337205-G2404	GRANT/MDC NEAT STREETS	\$0	\$0	\$50,363	\$50,363	\$0	-
301-370001-PARKS	BUDGET CARRYFORWARD	\$1,719,751	\$2,598,920	\$2,577,811	\$2,577,811	\$2,435,359	Projected fund balance carryforward.
301-381106-PARKS	TRANSFERS IN-GENERAL FUND-PARKS	\$964,467	\$0	\$260,859	\$260,859	\$0	-
301-381115-PIMP	TRANSFERS IN-PARKS IMPACT FEE FUND-IMPROVEMENT	\$0	\$490,910	\$495,027	\$495,027	\$2,069	-
301-381115-POS	TRANSFERS IN-PARKS IMPACT FEE FUND-OPEN SPACE	\$0	\$0	\$0	\$0	\$480,000	For the conceptual design (\$30,000) and build (\$200,000) of a linear park along NW 139th ST & NW 57th Ct to include multiuse trail, landscaping, irrigation, benches, and public art at the corner of the Town's boundaries to commence in FY24-25. In addition \$250,000 towards the Senior Center.
301-381125	TRANSFERS IN-FPL FRANCHISE FEE SURPLUS	\$0	\$0	\$50,363	\$50,363	\$0	-
3017217-334205-G2105	GRANT-CDBG-MIT-FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO)	\$0	\$525,000	\$525,000	\$0	\$525,000	Re-Budget grant award amount.
<b>TOTAL REVENUES:</b>		<b>\$2,684,218</b>	<b>\$3,614,830</b>	<b>\$3,959,423</b>	<b>\$3,434,423</b>	<b>\$3,642,428</b>	
<b>EXPENSES</b>							
3017207-549002	CONTINGENCY RESERVE	\$0	\$4,381	\$4,463	\$0	\$5,863	Reserve for future Parks improvements projects.
3017207-563003-G2404	WEST LAKE NEIGHBORHOOD REFORESTATION PROGRAM	\$0	\$0	\$100,726	\$100,725	\$0	-
3017207-591040	TRANSFERS OUT-GENERAL FUND	\$0	\$499,322	\$499,322	\$499,322	\$250,000	Transfer back to the General Fund from the Senior Center.
3017327-562065	SENIOR CENTER BUILDOUT	\$0	\$500,000	\$500,000	\$0	\$500,000	Re-budget interior buildout of a 6,000 square foot shell building for a senior community center at an estimated total project cost of \$500,000. Transfer back \$250,000 to the General Fund of the total \$500,000, and transfer in \$250,000 from Parks Impact Fees Open Space.
<b>TOTAL ADMINISTRATIVE PROJECTS:</b>		<b>\$0</b>	<b>\$1,003,703</b>	<b>\$1,104,511</b>	<b>\$600,047</b>	<b>\$755,863</b>	
3017217-562005	ROP BASKETBALL COURT	\$0	\$0	\$8,000	\$7,550	\$0	-
3017217-564000-G2105	ROP/RACC INFRASTRUCTURE	\$0	\$525,000	\$525,000	\$0	\$525,000	Re-budget for the design, permitting and construction of a new generator at the Roberto Alonso Community Center (RACC)(EOC) to replace the existing back-up power source to avoid disruption of emergency operations, mitigate threats and emergency related challenges.
<b>TOTAL ROYAL OAKS PARK PROJECTS</b>		<b>\$0</b>	<b>\$525,000</b>	<b>\$533,000</b>	<b>\$7,550</b>	<b>\$525,000</b>	
3017237-563530	MINI PARKS IMPROVEMENTS	\$0	\$0	\$15,000	\$14,050	\$0	-
<b>TOTAL VETERANS PARK - (MARY COLLINS)</b>		<b>\$0</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$14,050</b>	<b>\$0</b>	
3017247-563000	INFRASTRUCTURE	\$4,400	\$183,703	\$295,703	\$295,703	\$0	-
3017247-563001	MLOP STORAGE FACILITY	\$0	\$239,601	\$239,601	\$0	\$300,000	Re-budget design, demolish, furnish and install new 60x40 steel storage structure in existing location, with new asphalt overlay and 10ft perimeter fencing.
3017247-563618	MLOP MASTER PLAN	\$12,898	\$1,341,996	\$1,344,072	\$16,123	\$1,269,619	Re-budget project balance and a transfer of \$60,399 to fund the MLOP Storage Facility new asphalt overlay and 10ft perimeter fencing.



**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>TOTAL MIAMI LAKES OPTIMIST PARK</b>		<b>\$17,298</b>	<b>\$1,765,300</b>	<b>\$1,879,376</b>	<b>\$311,826</b>	<b>\$1,569,619</b>	
3017257-563201	ENTRANCE FEATURE	\$21,191	\$40,000	\$18,809	\$10,269	\$8,540	Re-budget project balance 67th Avenue Entry Feature project.
3017257-563305	PARKING IMPROVEMENT	\$0	\$50,000	\$50,000	\$15,321	\$34,679	Re-budget project balance for the parking project at K-9 Cove.
3017257-563541	RE-SODDING POCKET PARKS	\$12,890	\$0	\$0	\$0	\$0	-
3017257-563543	BUSINESS PARK EAST LINEAR PARK (139TH ST & NW 57TH CT	\$0	\$0	\$0	\$0	\$430,000	This project includes the design and build of a linear park along NW 139th ST & NW 57th Ct to include multiuse trail, landscaping, irrigation, benches, and public art at the corner of the Town's boundaries to commence in FY24-25. Total estimated project cost is \$430,000. (Grant Award \$200,000, Town Match \$200,000 and Conceptual Design \$30,000).
3017257-564000	MACHINERY & EQUIPMENT-MINI PARKS IMPROVEMENT	\$55,028	\$0	\$127,900	\$40,000	\$87,900	Project balance.
<b>TOTAL MINI PARKS</b>		<b>\$89,109</b>	<b>\$90,000</b>	<b>\$196,709</b>	<b>\$65,591</b>	<b>\$561,119</b>	
3017287-563540	PAR 3 PARK	\$0	\$230,827	\$230,827	\$0	\$230,827	Re-budget funds for design of Par 3 Park.
<b>TOTAL PASSIVE PARK DEVELOPMENT</b>		<b>\$0</b>	<b>\$230,827</b>	<b>\$230,827</b>	<b>\$0</b>	<b>\$230,827</b>	
<b>TOTAL PARKS IMPROVEMENTS EXPENDITURES</b>		<b>\$106,407</b>	<b>\$3,614,830</b>	<b>\$3,959,423</b>	<b>\$999,064</b>	<b>\$3,642,428</b>	
<b>NET PARKS IMPROVEMENT</b>		<b>\$2,577,811</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,435,359</b>	<b>\$0</b>	

**TRANSPORTATION IMPROVEMENTS**

**REVENUES**

301-361100-TRANS	INTEREST INCOME	\$90,066	\$5,000	\$5,000	\$762	\$0	-
3014134-312420	SECOND LOCAL OPT GAS TAX-3 CENT	\$155,605	\$154,614	\$154,614	\$154,513	\$156,754	Based on the Florida Department of Revenue estimate. Funding towards 59th Avenue Roadway Extension project.
3014134-331495-G1701	GRANT-MIAMI LAKES GREEN 2.0-146TH STREET GREENWAY (G1701)	\$0	\$541,494	\$541,494	\$0	\$541,494	Re budget award balance for Miami Lakes Greenway 2.0 Grant for the reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue for two lanes with bike lanes and landscaped paths. Total grant award \$541,494.
3014134-331495-G1905	GRANT-TAP-FDOT-MIAMI LAKES FAIRWAY DRIVE BIKE LANES & CROSSWALK (G1905)	\$0	\$0	\$0	\$0	\$900,000	Grant for Construction of bike lanes and crosswalks improvements on Fairway Drive from Miami Lakes Drive to Miami Lakeway North for enhanced pedestrian and bicycle safety-related infrastructure in compliance with the Americans with Disabilities Act. <b>Design commenced in FY23 but is not reimburse able, construction and CEI to commence in FY25.</b> Total grant award \$900,000.
3014134-331495-G2004	GRANT-FDOT-MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT (G2004)	\$79,345	\$115,178	\$35,833	\$12,798	\$23,035	Re-budget award balance for Miami Lakes Park West Bicycle & Pedestrian Improvements Project Grant . Design commenced in FY23 and construction and CEI (\$884,822) to commence in FY26. Total FDOT Grant award \$1,000,000.
3014134-331495-G2305	GRANT-HUD-NW 59TH AVENUE COMMUNITY PROJECT FUNI	\$0	\$3,000,000	\$3,000,000	\$0	\$3,000,000	Re-budget Grant for Miami Lakes 59th Avenue Roadway Extension Project.

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
3014134-331907-G1805	GRANT-CIGP-NW 59 AVE ROADWAY EXTENSION (G1805)	\$0	\$3,635,591	\$3,635,591	\$1,097,109	\$2,538,482	Re-budget award balance for the County Incentive Grant Program for NW 59 Avenue Roadway extension and redevelopment project. Total grant award \$3,614,500 plus additional funding from FDOT of \$197,109, for a total grant award of \$3,811,609.
3014134-334202-G1901	GRANT-SAFE ROUTES TO SCHOOL-BOB GRAHAM (G1901)	\$196,626	\$192,653	\$7,777	\$85,470	\$0 -	
3014134-334490-G2207	GRANT-NW 154TH STREET & PALMETTO EXPRESSWAY TURN LANES (G2207)	\$36,272	\$400,000	\$363,728	\$0	\$363,728	Re-budget grant for NW 154th Street & Palmetto Expressway Turn Lanes. This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154 <sup>th</sup> Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes. Total Grant Award \$400,000.
3014134-334490-G2309	GRANT-FDOT-NW 59TH AVENUE STATE APPROPRIATION	\$0	\$1,500,000	\$1,500,000	\$1,500,000	\$0 -	
3014134-362000-5951	RENTS & ROYALTIES	\$0	\$0	\$0	\$56,496	\$0 -	
3014134-370003	BUDGET CARRYFORWARD	\$3,243,931	\$4,633,154	\$3,481,958	\$3,481,958	\$3,563,705	Projected fund balance carryforward.
301-381050	TRANSFER IN-FROM GENERAL FUND	\$0	\$0	\$70,000	\$70,000	\$0 -	
3014134-381111	TRANSFER IN-SPECIAL REVENUE FUND-TRANSPORTATION (P	\$72,942	\$1,068,806	\$2,489,447	\$2,489,447	\$1,170,395	FY25 funding towards Fairway Drive Bike Lane (\$181,000), and 59th Avenue Roadway Extension (\$989,395).
3014134-381305	TRANSFER IN-SPECIAL REVENUE FUND-OTHER	\$0	\$200,000	\$200,000	\$200,000	\$0 -	
3014144-381304-00003	TRANSFER IN-FROM ROAD IMPACT FEE FUND (59TH AVE)	\$0	\$1,897,638	\$1,897,638	\$0	\$1,897,638	Re-budget balance towards 59th Avenue Roadway Extension project.
3014184-381120	TRANSFER IN-FROM SPECIAL REVENUE FUND-MOBILITY FEE	\$50,000	\$0	\$0	\$0	\$168,985	Funding towards 59th Avenue Roadway extension project.
<b>TOTAL REVENUES</b>		<b>\$3,924,787</b>	<b>\$17,344,128</b>	<b>\$17,383,080</b>	<b>\$9,148,552</b>	<b>\$14,324,216</b>	
<b><u>EXPENSES</u></b>							
3014134-543000-5951	UTILITY SERVICES	\$0	\$0	\$0	\$18,360	\$0 -	
3014134-546000-5951	REPAIRS & MAINTENANCE	\$0	\$0	\$0	\$8,171	\$0 -	
3014134-549002	CONTINGENCY RESERVE	\$0	\$402,140	\$261,759	\$0	\$356,416	Reserves for transportation projects as needed.
3014134-563008	STREET LIGHT IMPROVEMENTS	\$0	\$494,886	\$564,886	\$0	\$564,886	Re-budget project balance for the street lights project.
3014134-563029	59TH AVENUE ROADWAY EXTENSION	\$14,982	\$14,761,506	\$14,827,520	\$4,583,852	\$10,797,221	Re-budget project balance (\$4,584,449), re-budget balance of In lieu of Road Impact Fees (\$1,897,638), Gas Tax (\$156,754), HUD Grant (\$3,000,000), Mobility Fee (\$168,985) and PTP (\$989,395) in order to secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive and construction.
3014134-563029-ED59	59TH AVENUE ROADWAY EXTENSION-EMINENT DOMAIN	\$29,906	\$0	\$0	\$685,897	\$0 -	
3014134-563029-RELOA	59TH AVENUE ROADWAY EXTENSION-RELOCATION	\$0	\$0	\$0	\$40,000	\$0 -	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
3014134-563065-G1901	SAFE ROUTES TO SCHOOL-BOB GRAHAM (G1901)	\$189,528	\$115,508	\$25,153	\$7,868	\$17,285	Re-budget project balance of the Safe Routes to School project at Bob Graham Education Center to include crosswalks and connector ramps improvements along NW 79th Avenue from NW 167 Terr to NW 155 Street and NW 82 Ave at NW 162 Street. Total estimated project cost is \$241,143. This project is grant funded and does not require matching funds. However additional funds (\$21,577) were allocated during the April FY23 carryforward to this project from reserves.
3014134-563301	CURBING OF RIGHT-OF-WAYS	\$17,842	\$0	\$0	\$0	\$0 -	
3014134-563605-G1501	MIAMI LAKES GREEN/NW 77TH CT GREENWAY-SOUTH	\$0	\$118,006	\$118,006	\$0	\$118,006	This project is to develop multipurpose greenways, sidewalk network improvements and ADA compliant intersections. The project was delayed by grantor to FY26. <b>Re budget project balance of \$118,006 in FY25.</b> Total estimated project cost is \$900,000. (Grant \$600,000 & Town match \$300,000).
3014134-563605-G1602	MIAMI LAKES GREEN/NW 77TH CT GREENWAY-NORTH	\$0	\$200,000	\$200,000	\$0	\$200,000	This project is to develop a multi-purpose greenway trail from NW 77th Court, north from NW 154th Street to NW 163rd Street. This project was delayed by the grantor to FY26. <b>Re-budget project balance of \$200,000 in FY25.</b> Total estimated project cost of \$400,000. (Grant \$200,000 & Town match \$200,000.)
3014134-563608-G2004	MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS	\$79,345	\$123,370	\$79,025	\$77,249	\$46,121	The Miami Lakes Park West Bicycle and Pedestrian Improvements Project will provide mobility enhancements and access to homes, jobs, businesses, recreation, and public transportation for people of all ages and abilities. The Project is located along Montrose (NW 82nd Avenue) and Balgowan Roads from Miami Lakes Drive (NW 154th Street) to Ardoch Road, approximately 0.7 miles. The design commenced in FY23 and the funding sources came from PTP (\$43,192) and the Grant (\$115,178). <b>The FY25 budget is a carryover project balance for the design.</b> Construction and CEI to commence in FY26. Total estimated project cost is \$1,216,565. (Grant Award is \$1,000,000 & Town Match \$216,565).
3014134-563619-G1701	MIAMI LAKES GREEN 2.0 (146TH GREENWAY)	\$27,827	\$695,449	\$871,131	\$119,347	\$751,784	Re-budget project balance (\$751,784) to complete the construction. This project is for the reconstruction of NW 146th Street between 89th Avenue to two lanes with bike lanes and landscaped path. Total estimated project cost is \$808,200 (Grant Award \$541,494 & Town match \$266,706).
3014134-563620-G2207	MIAMI LAKES NW 154TH STREET & PALMETTO EXPRESSWAY TURN LANES	\$36,272	\$353,095	\$363,728	\$10,733	\$352,995	This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154 <sup>th</sup> Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes. <b>Re-Budget project balance of \$352,995 for FY25.</b> Total estimated project cost is \$400,000. This project is grant funded and does not require matching funds.

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
3014134-563622-G1905	FAIRWAY DRIVE BIKE LANE & CROSSWALK IMPROVEMENTS PROJECT (G1905)	\$47,128	\$80,168	\$71,872	\$33,370	\$1,119,502	The Fairway Drive Bike Lane & Crosswalk Improvements project is for the construction of bike lanes and crosswalks improvements on Fairway Drive from Miami Lakes Drive to Miami Lakeway North for enhanced pedestrian and bicycle safety-related infrastructure in compliance with the Americans with Disabilities Act. The design (\$119,000) commenced in FY23 construction (\$1,036,000) and CEI (\$45,000) in FY25. Funding in FY23 (\$29,750) and FY24 (\$89,250) from PTP, since the design phase is not reimbursable from the Grant. <b>FY25 Funding is project balance of (\$38,502), PTP (181,000) and Grant (\$900,000).</b> Total estimated project cost \$1,200,000. (Grant Award \$900,000 and Town match \$300,000).
<b>TOTAL EXPENDITURES</b>		<b>\$442,829</b>	<b>\$17,344,128</b>	<b>\$17,383,080</b>	<b>\$5,584,847</b>	<b>\$14,324,216</b>	
<b>NET TRANSPORTATION IMPROVEMENTS</b>		<b>\$3,481,958</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,563,705</b>	<b>\$0</b>	
<b>STORMWATER IMPROVEMENTS</b>							
<b>REVENUES</b>							
3013803-334362-G2108	GRANT-ROYAL OAKS FIRST ADDITION	\$2,856	\$389,324	\$386,468	\$328,216	\$58,253	Re-budget balance for the Award for Royal Oaks First Addition.
3013803-370004	BUDGET CARRYFORWARD	\$167,919	\$151,635	\$163,248	\$163,248	\$104,428	Projected fund balance carryforward.
<b>TOTAL REVENUES:</b>		<b>\$170,775</b>	<b>\$540,959</b>	<b>\$549,716</b>	<b>\$491,464</b>	<b>\$162,681</b>	
<b>EXPENSES</b>							
3013803-563041-G2108	ROYAL OAKS FIRST ADDITION	\$7,527	\$373,039	\$373,039	\$387,036	\$0	-
3013803-581000	CONTINGENCY RESERVE	\$0	\$167,920	\$176,677	\$0	\$162,681	Reserve for future projects.
<b>TOTAL EXPENDITURES:</b>		<b>\$7,527</b>	<b>\$540,959</b>	<b>\$549,716</b>	<b>\$387,036</b>	<b>\$162,681</b>	
<b>NET STORWATER IMPROVEMENT</b>		<b>\$163,248</b>	<b>\$0</b>	<b>\$0</b>	<b>\$104,428</b>	<b>\$0</b>	
<b>TOTAL CAPITAL FUND PROJECTS REVENUES</b>		<b>\$6,784,160</b>	<b>\$21,499,917</b>	<b>\$21,892,219</b>	<b>\$13,074,439</b>	<b>\$18,129,325</b>	
<b>TOTAL CAPITAL FUND PROJECTS EXPENDITURES</b>		<b>\$561,143</b>	<b>\$21,499,917</b>	<b>\$21,892,219</b>	<b>\$6,970,947</b>	<b>\$18,129,325</b>	
<b>NET CAPITAL PROJECTS FUND</b>		<b>\$6,223,017</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,103,492</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>INFRASTRUCTURE SINKING FUND</b>							
<b><u>REVENUES</u></b>							
307-361100	INTEREST INCOME	\$5,485	\$0	\$0	\$11,834	\$5,000	
307-370000	BUDGET CARRYFORWARD	\$356,740	\$370,004	\$371,563	\$371,563	\$295,479	Prior year projected fund balance carryforward.
307-381109	TRANSFERS IN - GENERAL FUND	\$150,000	\$0	\$150,000	\$150,000	\$366,000	-
<b>TOTAL INFRASTRUCTURE SINKING FUND REVENES</b>		<b>\$512,225</b>	<b>\$370,004</b>	<b>\$521,563</b>	<b>\$533,397</b>	<b>\$666,479</b>	
<b><u>EXPENSES</u></b>							
307-549002	CONTINGENCY RESERVE	\$0	\$184,004	\$258,666	\$0	\$601,479	Reserve for future projects for the renewal and replacement of equipment & infrastructure.
3073903-563000	INFRASTRUCTURE-GOVERNMENT CENTER	\$0	\$0	\$0	\$0	\$0	-
3073903-564000	MACHINERY & EQUIPMENT-GOVERNMENT CENTER	\$47,968	\$96,000	\$159,403	\$156,105	\$0	-
3077217-563000	INFRASTRUCTURE-ROYAL OAKS PARK-RACC	\$0	\$0	\$0	\$0	\$0	-
3077217-564000	MACHINERY & EQUIPMENT-ROYAL OAKS PARK-RACC	\$0	\$78,000	\$91,494	\$81,813	\$40,000	Replace meeting room flooring.
3077227-563000	INFRASTRUCTURE-PICNIC PARK EAST-YOUTH CENTER	\$0	\$12,000	\$12,000	\$0	\$0	-
3077227-564000	MACHINERY & EQUIPMENT-PICNIC PARK EAST-YOUTH CENTER	\$0	\$0	\$0	\$0	\$25,000	Replace meeting room flooring.
3077237-563000	INFRASTRUCTURE-PARK WEST- MARY COLLINS	\$0	\$0	\$0	\$0	\$0	-
3077237-564000	MACHINERY & EQUIPMENT-MARY COLLINS	\$83,794	\$0	\$0	\$0	\$0	-
3077247-563000	INFRASTRUCTURE-MIAMI LAKES OPTIMIST PARK-MLOP	\$0	\$0	\$0	\$0	\$0	-
3077247-564000	MACHINERY & EQUIPMENT-MIAMI LAKES OPTIMIST PARK-MLOP	\$8,900	\$0	\$0	\$0	\$0	-
3077257-563000	INFRASTRUCTURE-MINI PARKS	\$0	\$0	\$0	\$0	\$0	-
<b>TOTAL INFRASTRUCTURE SINKING FUND EXPENDITURES</b>		<b>\$140,662</b>	<b>\$370,004</b>	<b>\$521,563</b>	<b>\$237,918</b>	<b>\$666,479</b>	
<b>NET INFRASTRUCTURE SINKING FUND</b>		<b>\$371,563</b>	<b>\$0</b>	<b>\$0</b>	<b>\$295,479</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY 2024-25 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	FY2027-28 BUDGET	FY2028-29 BUDGET	COMMENTS
<b>PARKS IMPROVEMENT</b>							
301-334705	GRANT-BUSINESS PARK EAST LINEAR PARK (139TH ST & NW 57TH CT)	\$200,000	\$0	\$0	\$0	\$0	Grant for the build of a linear park along NW 139th ST & NW 57th Ct to include walking trail, landscaping, irrigation, benches, and public art at the corner of the Town's boundaries to commence in FY24-25.
301-370001-PARKS	BUDGET CARRYFORWARD-PARKS	\$2,435,359	\$5,863	\$5,863	\$5,863	\$5,863	Projected fund balance carryforward.
301-381115-PIMP	TRANSFER IN-IMPACT FEE FUND-PARKS IMPROVEMENTS	\$480,000	\$0	\$0	\$0	\$0	-
301-381115-POS	TRANSFER IN-IMPACT FEE FUND-OPEN SPACE	\$2,069	\$0	\$0	\$0	\$0	Grant match for the conceptual design (\$30,000) and build (\$200,000) of a linear park along NW 139th ST & NW 57th Ct to include multiuse trail, landscaping, irrigation, benches, and public art at the corner of the Town's boundaries to commence in FY24-25.
3017217-334205-G2105	GRANT-CDBG-MIT-FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY (DEO)	\$525,000	\$0	\$0	\$0	\$0	Rebuild Florida Community Development Block Grant Mitigation Critical Facility Hardening Program to fund the design, permitting, and construction of the Roberto Alonso Community Center new generator.
<b>TOTAL REVENUES:</b>		<b>\$3,642,428</b>	<b>\$5,863</b>	<b>\$5,863</b>	<b>\$5,863</b>	<b>\$5,863</b>	
<b>EXPENDITURES</b>							
3017207-549002	CONTINGENCY RESERVE	\$5,863	\$5,863	\$5,863	\$5,863	\$5,863	Reserve for future parks improvement projects.
3017207-563003-G2404	WEST LAKE NEIGHBORHOOD REFORESTATION PROGRAM	\$0	\$0	\$0	\$0	\$0	
3017207-591040	TRANSFERS OUT-GENERAL FUND	\$250,000	\$0	\$0	\$0	\$0	Transfer back to General Fund from the Senior Center Buildout project.
3017327-562065	SENIOR CENTER BUILDOUT	\$500,000	\$0	\$0	\$0	\$0	Re-budget Interior buildout of a 6,000 square foot shell building for a senior community center at an estimated total project cost of \$500,000.
<b>TOTAL ADMINISTRATIVE PROJECTS</b>		<b>\$755,863</b>	<b>\$5,863</b>	<b>\$5,863</b>	<b>\$5,863</b>	<b>\$5,863</b>	
3017217-562005	ROP BASKETBALL COURT	\$0	\$0	\$0	\$0	\$0	
3017217-563000	ROP/RACC INFRASTRUCTURE	\$525,000	\$0	\$0	\$0	\$0	Re-budget for the design, permitting and construction of a new generator at the Roberto Alonso Community Center (RACC)(EOC) to replace the existing back-up power source to avoid disruption of emergency operations, mitigate threats and emergency related challenges.
<b>TOTAL ROYAL OAKS PARK PROJECTS</b>		<b>\$525,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
3017247-563001	MLOP STORAGE FACILITY	\$300,000	\$0	\$0	\$0	\$0	Design was completed in FY2019 and revised in FY2020 to include flood protection requirements. Town staff is currently exploring prefabricated options while material prices are slowly dropping, and construction is projected to commence in FY2025.
3017247-563618	MLOP MASTER PLAN	\$1,269,619	\$0	\$0	\$0	\$0	Budget to complete MLOP Master Plan design and construction documents.
<b>TOTAL MIAMI LAKES OPTIMIST PARK</b>		<b>\$1,569,619</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY 2024-25 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	FY2027-28 BUDGET	FY2028-29 BUDGET	COMMENTS
3017257-563201	ENTRANCE FEATURE	\$8,540	\$0	\$0	\$0	\$0	\$0 Project balance.
3017257-563305	PARKING IMPROVEMENT	\$34,679	\$0	\$0	\$0	\$0	\$0 Re-budget the parking project at K-9 Cove.
30172XX-XXXXXX	BUSINESS PARK EAST LINEAR PARK (139TH ST & NW 57TH CT)	\$430,000	\$0	\$0	\$0	\$0	\$0 This project includes the design and build of a linear park along NW 139th ST & NW 57th Ct to include multiuse trail, landscaping, irrigation, benches, and public art at the corner of the Town's boundaries to commence in FY24-25. Total estimated project cost is \$430,000. (Grant Award \$200,000, Town Match \$200,000 and Conceptual Design \$30,000).
3017257-564000	MACHINERY & EQUIPMENT-MINI PARKS IMPROVEMENT	\$87,900	\$0	\$0	\$0	\$0	\$0 Project balance.
3017287-563540	PAR 3 PARK	\$230,827	\$0	\$0	\$0	\$0	\$0 Re-budget funds for design of Par 3 Park.
	<b>TOTAL PASSIVE PARK</b>	<b>\$791,946</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
	<b>TOTAL PARKS IMPROVEMENTS EXPENDITURES</b>	<b>\$3,642,428</b>	<b>\$5,863</b>	<b>\$5,863</b>	<b>\$5,863</b>	<b>\$5,863</b>	
	<b>NET PARKS IMPROVEMENTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**TRANSPORTATION IMPROVEMENT**

**REVENUES**

301-331493-G1703	GRANT-FDOT-SR 826/NW 154TH STREET LANDSCAPE & HARDSCAPE IMPROVEMENTS (G1703)	\$0	\$0	\$100,000	\$0	\$0	FY27 Grant funding for enhancement of the landscaping around the NW 154th Street northbound and southbound exists of the Palmetto Expressway, and installing red brick pavers in the median beneath the underpass consistent with the Town's streetscape improvements along NW 154th Street. Total grant award \$100,000.
3014134-312420	SECOND LOCAL OPT GAS TAX-3 CENT	\$156,754	\$150,000	\$150,000	\$150,000	\$150,000	1 to 5 cent tax per Florida Statute 336.025 for transportation improvement capital projects. FY24 & 25 funding is earmarked for 59th Ave. Roadway Extension Project.
3014134-331495-G1501	GRANT-MIAMI LAKES GREEN/NW 77TH CT GREENWAY-SOUTH (G1501)	\$0	\$600,000	\$0	\$0	\$0	\$0 Grant for Miami Lakes Green/NW 77th Ct Greenway (South) to develop multipurpose greenways, sidewalk network improvements and ADA compliant intersections. Design commenced in FY24 and Construction and CEI in FY26. Total grant award (\$600,000)
3014134-331495-G1602	GRANT- MIAMI LAKES GREEN/NW 77TH CT GREENWAY-NORTH (G1602)	\$0	\$200,000	\$0	\$0	\$0	\$0 Grant for Miami Lakes Green/NW 77th Ct Greenway (North) to develop a multi-purpose greenway trail from NW 77th Court, north from NW 154th Street to NW 163rd Street. Total grant award \$200,000.
3014134-331495-G1701	GRANT-MIAMI LAKES GREEN 2.0-146TH STREET GREENWAY (G1701)	\$541,494	\$0	\$0	\$0	\$0	\$0 Grant for Miami Lakes Greenway 2.0 for the reconstruction of NW 146th Street between NW 89th Avenue and NW 87th Avenue for two lanes with bike lanes and landscaped paths. Total grant award \$541,494.
3014134-331495-G1905	GRANT-TAP-FDOT-MIAMI LAKES FAIRWAY DRIVE BIKE LANES & CROSSWALK (G1905)	\$900,000	\$0	\$0	\$0	\$0	\$0 This project will create a bike route from Fairway Drive from Miami Lakes Drive to Miami Lakeway North. Design commenced in FY23 and Construction and CEI in FY25. Total grant award \$900,000.

**TOWN OF MIAMI LAKES**  
**FY 2024-25 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	FY2027-28 BUDGET	FY2028-29 BUDGET	COMMENTS
3014134-331495-G2004	GRANT-FDOT-MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS PROJECT (G2004)	\$23,035	\$884,822	\$0	\$0	\$0	Re-budget award balance for Miami Lakes Park West Bicycle & Pedestrian Improvements Project for design (\$115,178) and construction and CEI (\$884,822) to commence in FY26. Total grant award (\$1,000,000).
3014134-331495-G2305	GRANT-HUD-NW 59TH AVENUE COMMUNITY PROJECT FUNDING (G2305)	\$3,000,000	\$0	\$0	\$0	\$0	Grant for Miami Lakes 59th Avenue Roadway Extension Project
3014134-331907-G1805	GRANT-CIGP-NW 59 AVE ROADWAY EXTENSION (G1805)	\$2,538,482	\$0	\$0	\$0	\$0	Re-budget award balance reimbursement for County Incentive Grant Program award for NW 59th Avenue Roadway Extension Project. The total grant award is \$3,614,500 plus additional funding of \$197,109 for new grant total award of \$3,811,609.
3014134-334490-G2207	Miami Lakes NW 154TH STREET & PALMETTO EXPRESSWAY TURN LANES (G2207)	\$363,728	\$0	\$0	\$0	\$0	This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154 <sup>th</sup> Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes. Total Grant Award \$400,000.
3014134-370003	BUDGET CARRYFORWARD	\$3,563,705	\$0	\$0	\$0	\$0	Projected fund balance carryforward.
3014134-381111	TRANSFER IN-SRF-TRANSPORTATION (PTP)	\$1,170,395	\$750,000	\$750,000	\$750,000	\$750,000	Transfer from Special Revenue Fund Transportation (PTP) (half-cent discretionary sales surtax) for transportation related and roadway improvement capital projects. FY25 funding towards Fairway Drive Bike Lane (\$181,000), and 59th Avenue Roadway Extension (\$989,395).
3014144-381304-00003	TRANSFER IN-FROM ROAD IMPACT FEE FUND (59TH AVE)	\$1,897,638	\$0	\$0	\$0	\$0	Re-budget funding balance towards 59th Avenue Roadway Extension Project.
3014184-381120	TRANSFER IN-FROM SRF-MOBILITY FEE	\$168,985	\$0	\$0	\$0	\$0	Mobility Fee funding utilized towards 59th Avenue Roadway Extension project.
<b>TOTAL REVENUES</b>		<b>\$14,324,216</b>	<b>\$2,584,822</b>	<b>\$1,000,000</b>	<b>\$900,000</b>	<b>\$900,000</b>	
<b>EXPENDITURES</b>							
3014134-549002	CONTINGENCY RESERVE	\$356,416	\$82,884	\$5,000	\$900,000	\$900,000	FY25-29 contingency reserve for transportation project needs as needed.
3014134-563008	STREET LIGHT IMPROVEMENTS	\$564,886	\$0	\$0	\$0	\$0	Re-budget project balance for street light project.
3014134-563029	59TH AVENUE ROADWAY EXTENSION (G1805)	\$10,797,221	\$362,749	\$795,000	\$0	\$0	Re-budget project balance (\$4,584,449), re-budget balance of In lieu of Road Impact Fees (\$1,897,638), Gas Tax (\$156,754), HUD Grant (\$3,000,000), Mobility Fee (\$168,985) and PTP (\$989,395) in order to secure approval from FAA and South Florida Water Management District to extend 59th Avenue south to Miami Lakes Drive and construction.



**TOWN OF MIAMI LAKES**  
**FY 2024-25 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	FY2027-28 BUDGET	FY2028-29 BUDGET	COMMENTS
3014134-563065-G1901	SAFE ROUTES TO SCHOOL BOB GRAHAM (G1901)	\$17,285	\$0	\$0	\$0	\$0	\$0 Re-budget project balance of the Safe Routes to School project at Bob Graham Education Center to include crosswalks and connector ramps improvements along NW 79th Avenue from NW 167 Terr to NW 155 Street and NW 82 Ave at NW 162 Street. Total estimated project cost is \$241,143. This project is grant funded and does not require matching funds.
3014134-563605-G1501	MIAMI LAKES GREEN/NW 77TH CT GREENWAY-SOUTH (G1501)	\$118,006	\$781,994	\$0	\$0	\$0	\$0 This project is to develop multipurpose greenways, sidewalk network improvements and ADA compliant intersections. The project was delayed by grantor to FY26. Total estimated project cost is \$900,000. (Grant \$600,000 & Town match \$300,000).
3014134-563605-G1602	MIAMI LAKES GREEN/NW 77TH CT GREENWAY-NORTH (G1602)	\$200,000	\$299,000	\$0	\$0	\$0	\$0 This project is to develop a multi-purpose greenway trail from NW 77th Court, north from NW 154th Street to NW 163rd Street. This project was delayed by the grantor to FY26. Total estimated project cost of \$400,000. (Grant \$200,000 & Town match \$200,000.)
3014134-563608-G2004	MIAMI LAKES PARK WEST BICYCLE & PEDESTRIAN IMPROVEMENTS (G2004)	\$46,121	\$1,058,195	\$0	\$0	\$0	\$0 This project will provide bike lanes, crosswalk improvements, speed tables, signing, pavement markings, and ramps to enhance pedestrian and bicycle safety and mobility options for people of all ages and abilities in compliance with the ADA. The design commenced in FY23 and construction and CEI in FY26. Total estimated project cost is \$1,216,565. (Grant \$1,000,000 & Town match \$216,565).
3014134-563619-G1701	MIAMI LAKES GREEN 2.0 - 146TH STREET GREENWAY (G1701)	\$751,784	\$0	\$0	\$0	\$0	\$0 Re-budget project balance (\$695,449) to complete the construction. This project is for the reconstruction of NW 146th Street between 89th Avenue to two lanes with bike lanes and landscaped path. Total estimated project cost is \$808,200 (Grant Award \$541,494 & Town match \$266,706).
3014134-563620-G2207	MIAMI LAKES NW 154TH STREET & PALMETTO EXPRESSWAY TURN LANES (G2207)	\$352,995	\$0	\$0	\$0	\$0	\$0 This project consists of design and permitting, construction, and construction engineering and inspection (CEI) for the extension of the existing westbound left turn lanes of NW 154 <sup>th</sup> Street westbound from the Palmetto Expressway southbound on-ramp to the northbound ramp. The purpose of the project is to alleviate traffic congestion by extending the westbound left turn lane underneath the Palmetto Expressway and to allow for better movement on the westbound through lanes. Total estimated project cost is \$400,000. This project is grant funded and does not require matching funds.
3014134-563622-G1905	FAIRWAY DRIVE BIKE LANE & CROSSWALK IMPROVEMENTS PROJECT (G1905)	\$1,119,502	\$0	\$0	\$0	\$0	\$0 This project will create a bike route from Fairway Drive from Miami Lakes Drive to Miami Lakeway North. Design commenced in FY23 and Construction and CEI in FY25. Total estimated project cost is \$1,200,000. (Grant \$900,000 & Town match \$300,000).

**TOWN OF MIAMI LAKES**  
**FY 2024-25 ADOPTED BUDGET**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**  
Revenue and Expenditure by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2024-25 BUDGET	FY2025-26 BUDGET	FY2026-27 BUDGET	FY2027-28 BUDGET	FY2028-29 BUDGET	COMMENTS
G1703	SR 826/NW 154TH STREET LANDSCAPE & HARDSCAPE IMPROVEMENT PROJECT	\$0	\$0	\$200,000	\$0	\$0	\$0 Design to commence in FY27 and is for enhancement of the landscaping around the NW 154th Street northbound and southbound exists of the Palmetto Expressway, and installing red brick pavers in the median beneath the underpass consistent with the Town's streetscape improvements along NW 154th Street. Delayed by grantor to FY2027 (FDOT). Total estimated project cost of \$200,000. (Grant \$100,000 & Town match \$100,000).
TOTAL EXPENDITURES:		\$14,324,216	\$2,584,822	\$1,000,000	\$900,000	\$900,000	
NET TRANSPORTATION IMPROVEMENTS		(\$0)	\$0	\$0	\$0	\$0	
STORMWATER IMPROVEMENT							
REVENUES							
3013803-334362-G2108	GRANT-ROYAL OAKS FIRST ADDITION (LAP)	\$58,253	\$0	\$0	\$0	\$0	\$0 Legislative Award for Royal Oaks First Addition.
3013803-370004	BUDGET CARRYFORWARD	\$104,428	\$162,681	\$162,681	\$162,681	\$162,681	Prior year carryforward sub-fund balance.
TOTAL REVENUES:		\$162,681	\$162,681	\$162,681	\$162,681	\$162,681	
EXPENDITURES							
3013803-581000	CONTINGENCY RESERVE	\$162,681	\$162,681	\$162,681	\$162,681	\$162,681	Reserve for Stormwater capital project as needed.
TOTAL EXPENDITURES:		\$162,681	\$162,681	\$162,681	\$162,681	\$162,681	
NET STORWATER IMPROVEMENT		\$0	\$0	\$0	\$0	\$0	
TOTAL CAPITAL REVENUES		\$18,129,324	\$2,753,366	\$1,168,544	\$1,068,544	\$1,068,544	
TOTAL CAPITAL EXPENDITURES		\$18,129,325	\$2,753,366	\$1,168,544	\$1,068,544	\$1,068,544	



**Stormwater Utility Fund  
Stormwater Series 2021 Bond Fund  
American Rescue Plan Fund  
&  
Facilities Maintenance Fund**

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# *Town of Miami Lakes FY 2024-25 Adopted Budget*

## *Enterprise Fund*

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Enterprise Funds are dedicated to funding and managing the acquisition, operation, and maintenance of facilities and services that primarily sustain themselves through the revenue generated from external customers' charges. The Stormwater Utility Fund serves as an enterprise fund created to oversee the operation, maintenance, and capital improvement expenses related to a stormwater collection system that offers services to both the Town's residents and commercial properties.

### *Stormwater Utility Fund*

The Stormwater Utility rate, which had been set at \$4.50 per Equivalent Residential Unit (ERU)

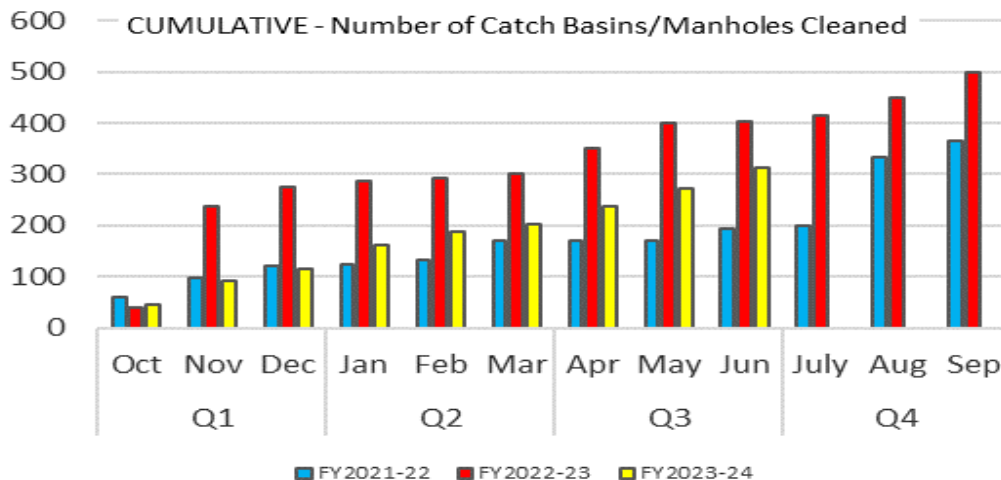
since the Utility's establishment in 2003, underwent a significant change in FY2021 following a Stormwater Rate study conducted in FY2020. The Town Council approved a new rate of \$10.50 per ERU. This adjustment is expected to result in Stormwater utility fee revenues of \$2,235,996 for FY2024-25. Revenues also include \$1,423,152 in a projected fund balance carryforward, \$30,000 in interest income, \$696,030 in state fund grant for the Canal Stabilization Phase III Project, \$593,600 in state funded grant for the Montrose Drainage Improvement Project, and a \$220,000 Vulnerability Assessment Grant, bringing the total budget to \$5,198,778.

The FY2024-25 Budget covers all expenses associated with operating the utility. This encompasses activities such as street sweeping, drainage cleaning, primarily handled in-house with the Town's vacuum truck and supplemented by outsourced support, chemical treatment and maintenance of canals, inspection services, drainage repairs and enhancements in alignment with the Stormwater Master Plan. The Fund is also responsible for covering its proportionate share of annual debt service payments to FEMA-funded canal dredging project at NW 57th Avenue (\$15,734). This debt service obligation is due to mature in 2026. Additionally, the Fund assumes the debt service on the new Stormwater Revenue Bonds Series 2021 (\$902,950), which has a maturity date of 2051. The Fund maintains a reserve of \$1,285,214 to manage contingencies and unexpected expenses.

### *Performance Measures*

A key activity of the Stormwater Utility Fund is the cleaning of catch basins and manholes.

## Town of Miami Lakes FY 2024-25 Adopted Budget



**Fig.1:** Cumulative number of catch basins/manholes cleaned in FY2024 as of the 3<sup>rd</sup> quarter was 313.

### Stormwater Series 2021 Bond

During the March 2021 Town Council Meeting, the Town Council directed the Town Manager, Attorney, and Staff to pursue bond financing in the amount of \$15,500,000 to fund essential improvements to the Town's Stormwater Utility System. In accordance with the Town Charter, any Town borrowing requires approval through an Ordinance. Consequently, the Town Council passed an ordinance to grant the necessary authorization for issuing Stormwater Utility System Revenue Bonds, specifically for addressing a portion of the Town's Stormwater infrastructure needs. To outline the specific terms and details of the bond issuance, the Town Council adopted a bond resolution. These Stormwater Utility System Bonds will be funded exclusively from the revenues generated by the Town's Stormwater Utility System fees, without any other sources of funds being committed to their repayment.

On July 8, 2021, the Town of Miami Lakes successfully issued and sold the Series 2021 bonds, raising a total of \$18.26 million, which includes an 18 percent premium over the stated par amount of \$15.5 million. With this successful bond sale, the Town commenced design, engineering, and construction activities for critical drainage projects within the community. These projects aim to upgrade the stormwater system, enhance drainage, mitigate flooding, safeguard, and improve water quality, and contribute to a more resilient Miami Lakes.

The bonds carry an interest cost of 2.77% over a 30-year period. The repayment of these bonds will be funded through the Town's stormwater utility fee, which has been set at \$10.50 per month per household or its commercial equivalents. The majority of bond purchasers, approximately 91 percent, are institutional investors, while nearly four percent are national retail buyers, with the remaining five percent held by underwriter

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

balances. The Stormwater Series 2021 Bond Fund's total budget for FY 2024-25 is \$1,504,363.

### *American Rescue Plan Act*

Section 9901 of the American Rescue Plan Act of 2021 (ARPA), enacted on March 11, 2021, introduced section 603 to the Social Security Act, establishing the Coronavirus Local Fiscal Recovery Fund (CLFRF). These funds were designed to offer crucial support to local governments as part of the ongoing recovery efforts in response to the COVID-19 pandemic. Specifically, the CLFRF was created to provide significant flexibility to each government, allowing them to address local needs such as assisting households, small businesses, affected industries, essential workers, and the communities that were hit hardest by the pandemic. Additionally, these funds can be utilized for essential investments in water, sewer, and broadband infrastructure.

Under the provisions of ARPA, the State of Florida was allocated a total of \$1,416,425,123 to distribute among 335 cities, towns, and townships across the state. The Town was eligible to receive \$15,710,276, and it has received 100 percent of this eligible amount. On May 11, 2021, the Town Council approved the allocation of funds from the American Rescue Plan Act for use in Stormwater capital improvement projects, in conjunction with the Stormwater bond funds. The total budget for the American Rescue Plan Act Fund for FY2024-25 is \$14,192,687.

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>STORMWATER UTILITY FUND</b>							
<b><u>REVENUES</u></b>							
401-334361-G2205	CANAL STABILIZATION PHASE III (FDEP)	\$0	\$1,000,000	\$1,000,000	\$303,970	\$696,030	This is a state funded grant project includes the stabilization of the south portion of the NW 170th Street Canal (Golden Glades Canal) from 92ND Avenue to the end installation of Phase II on NW 83rd Avenue. The Project will stabilize approximately 4,500 linear feet of the south portion of the Golden Glades Canal.
401-334363-G2308	MONTROSE DRAINAGE IMPROVEMENT PROJECT (FDEP)	\$0	\$593,600	\$593,600	\$0	\$593,600	This is a state funded grant project to construct drainage improvements, including construction of new catch basins, manholes, drainage pipes, exfiltration trenches (French drains), and milling and resurfacing of roadway on Montrose Road (NW 82nd Avenue) from Oak Lane to NW 154th Street. Total estimated project cost is \$742,000. (Grant Award is \$593,600 & Town Match \$148,400).
401-334901-G2304	VULNERABILITY ASSESMENT GRANT	\$0	\$220,000	\$220,000	\$0	\$220,000	Vulnerability Assessment Grant.
401-343900	STORMWATER UTILITY FEES	\$2,473,152	\$2,423,789	\$2,423,789	\$2,439,726	\$2,235,996	Based on 17,746 ERUs at \$10.50 per ERU per month. Per Resolution 21-1730.
401-361100	INTEREST EARNINGS	\$36,801	\$10,000	\$10,000	\$92,065	\$30,000	-
401-370004	BUDGET CARRYFORWARD	\$1,425,030	\$1,478,958	\$1,623,744	\$1,623,744	\$1,423,152	Projected fund balance carryforward.
<b>TOTAL REVENUES:</b>		<b>\$3,934,983</b>	<b>\$5,726,347</b>	<b>\$5,871,133</b>	<b>\$4,459,505</b>	<b>\$5,198,778</b>	
<b><u>EXPENDITURES</u></b>							
4013803-546180	WASAD FEE COLLECTION	\$38,535	\$40,000	\$40,000	\$33,463	\$40,000	WASAD fee to collect stormwater charges.
4013803-549060	STORMWATER ADMINISTRATION	\$99,223	\$149,788	\$149,788	\$131,019	\$206,429	Overhead charges for support of Utility at 15.3%.
4013803-549090	FINANCIAL INSTUTION FEES	\$1,550	\$1,550	\$1,550	\$1,550	\$1,550	Annual financial institution fee for Bond administration.
4013803-549100	PUBLIC OUTREACH/WORKSHOPS	\$0	\$3,000	\$3,000	\$0	\$3,000	Required for NPDES and CRS annual certifications.
4013803-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$0	\$800	\$800	\$0	\$800	Required for CRS: American Association of Flood Plain Managers, FL SW Association & FL Flood Management Association.
4013803-554010	EDUCATION & TRAINING	\$4,676	\$6,200	\$6,200	\$900	\$6,200	Mandated training to maintain certification.
4013803-559030	DEPRECIATION EQUIPMENT & FURNITURE	\$7,600	\$0	\$0	\$7,600	\$0	-
4013803-559040	DEPRECIATION INFRASTRUCTURE	\$450,980	\$0	\$0	\$450,980	\$0	-
4013803-570000	STORMWATER UTILITY REVENUE BOND DEBT-QNIP	\$54,868	\$54,827	\$54,827	\$52,442	\$0	QNIP Debt service payments matured FY2024.
4013803-570011	FEMA FUNDED CANAL DREDGING PAYMENT	\$1,759	\$15,734	\$15,734	\$500	\$15,734	Payment for FEMA-funded canal dredging project - Year 9 of 10. Matures FY2026.
4013803-570060	COST OF ISSUANCE-SERIES 2021	\$500	\$0	\$0	\$0	\$0	-
4013803-571001	PRINCIPAL-SERIES 2021	\$0	\$215,000	\$215,000	\$215,000	\$295,000	Bond principal payment. Matures in 2051.
4013803-572001	INTEREST-SERIES 2021	\$624,750	\$616,550	\$616,550	\$616,550	\$607,950	Bond interest payment. Matures in 2051.
4013803-573006	RENEWAL, REPLACEMENT & IMPROVEMENT	\$0	\$55,000	\$55,000	\$0	\$55,000	Renewal and replacement as per Series 2021 Bond Covenant.
<b>TOTAL STORMWATER UTILITY EXPENSES</b>		<b>\$1,284,441</b>	<b>\$1,158,449</b>	<b>\$1,158,449</b>	<b>\$1,510,004</b>	<b>\$1,231,663</b>	
4013813-531370	NPDES COMPUT. DISCHARGE MOD	\$805	\$1,000	\$1,000	\$805	\$805	Annual regulatory program and surveillance fees.
4013813-546150	NPDES PERMIT FEES	\$13,605	\$31,490	\$31,490	\$31,490	\$31,490	Annual payment to DERM for Water Quality Monitoring, Best Management Practices and Basin Management Action Plan per Interlocal Agreement.
<b>TOTAL NPDES COSTS</b>		<b>\$14,410</b>	<b>\$32,490</b>	<b>\$32,490</b>	<b>\$32,295</b>	<b>\$32,295</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
4013823-512000	REGULAR SALARIES	\$265,566	\$296,092	\$296,092	\$333,978	\$361,519	Salary for PW Director and PW Engineer (50%), CIP Manager, Stormwater Inspector and 2 Vacuum Truck Operators.
4013823-516000	COMPENSATED ABSENCES -CURRENT	\$0	\$300	\$300	\$0	\$0 -	
4013823-521000	PAYROLL TAXES	\$20,979	\$22,651	\$22,651	\$25,475	\$27,656	Calculated based on 7.65% of salaries.
4013823-522000	FRS RETIREMENT CONTRIBUTION	\$30,190	\$41,157	\$41,157	\$39,867	\$49,584	Rate increase from 13.57% to 13.63% thru Jul '25.
4013823-523000	HEALTH & LIFE INSURANCE	\$22,189	\$46,430	\$46,430	\$56,054	\$81,313	Includes medical, dental, vision and life.
4013823-523003	HEALTH ALLOWANCE	\$8,958	\$0	\$0	\$7,511	\$0 -	
4013823-523100	WIRELESS STIPEND	\$480	\$480	\$480	\$951	\$960	Cell phone stipend for PW Director (50%) and PW Engineer (50%).
4013823-531000	PROFESSIONAL SERVICES	\$0	\$5,000	\$5,000	\$4,345	\$5,000	Arbitrage calculation.
4013823-531000-G2304	PROFESSIONAL SERVICES-VULNERABILITY	\$0	\$220,000	\$220,000	\$135,000	\$85,000	Vulnerability assessment professional service balance.
4013823-531331	STORMWATER INSPECTOR	\$51,988	\$52,000	\$52,000	\$0	\$0 -	
4013823-533001	BACKGROUND CHECKS	\$360	\$0	\$0	\$0	\$0 -	
4013823-541001	REMOTE ACCESS DEVICE DATA PLAN	\$2,490	\$2,400	\$2,400	\$2,561	\$2,598	Data plan for field personnel devices.
4013823-544000	RENTALS & LEASES	\$97,821	\$96,654	\$96,654	\$96,644	\$96,654	Annual lease payment for the new Public Works Vac Truck.
4013823-545000	INSURANCE	\$18,177	\$15,334	\$15,334	\$15,368	\$21,843	Property and liability insurance and workers compensation.
4013823-546000	REPAIR & MAINTENANCE-CLEAN BASINS PIPES TRENCHES	\$39,218	\$70,000	\$70,000	\$51,472	\$70,000	Tipping/dumping fee to MDC for vac truck solid waste (\$32,000); annual cleaning of 92 outfalls (\$14,000), on-call cleaning services for drainage system (\$24,000).
4013823-546120	REPAIR & MAINTENANCE-MINOR IMPROVEMENTS	\$57,870	\$53,000	\$84,566	\$17,429	\$84,566	Roadway and drainage restoration per Stormwater Management Master Plan.
4013823-546130	COMMUNITY RATING SYSTEM	\$0	\$3,500	\$3,500	\$3,500	\$3,500	Flood management program to reduce resident flood insurance premiums.
4013823-546160	REPAIR & MAINTENANCE-STREET SWEEPING	\$33,045	\$50,000	\$50,000	\$50,000	\$60,000	Contract street sweeping 62.5 lane miles of roadway bi-weekly.
4013823-546161	REPAIR & MAINTENANCE-STORM VAC TRUCK OPERATIONS	\$4,039	\$15,000	\$15,000	\$3,381	\$15,000	Vac truck and GPS system repair and maintenance.
4013823-546170	REPAIR & MAINTENANCE-CANAL MAINTENANCE	\$264,224	\$285,667	\$285,667	\$277,346	\$285,667	Miami-Dade County contract chemical treatment of canals (\$158,918). Monthly maintenance of canals including above surfacing cleaning (\$65,646), slope mowing 12 cycles (\$52,388), vegetation, algae and herbicidal treatment (\$6,231), rodent control (\$864) and HOAs maintenance fee (\$1,620).
4013823-547000	PRINTING & BINDING	\$270	\$0	\$0	\$0	\$0 -	
4013823-548010	ADVERTISEMENT & RECRUITMENT	\$655	\$0	\$0	\$0	\$0 -	
4013823-549002	CONTINGENCY RESERVE	\$0	\$1,502,193	\$1,615,413	\$0	\$1,285,214	Contingency Reserve.
4013823-552010	UNIFORMS	\$442	\$1,500	\$1,500	\$600	\$1,500	Uniforms for 2 Vac truck operators (\$1,000), and shirts for PW Engineer, CIP Manager and inspectors (\$500).
4013823-552020	FUEL & LUBRICANTS	\$12,283	\$13,000	\$13,000	\$12,320	\$13,000	Gas, oil and lubricants for Vac truck and pressure cleaning equipment.
4013823-566002	COMPUTER SOFTWARE LICENSES	\$0	\$1,050	\$1,050	\$998	\$1,500	Software Licensees and renewals.
<b>TOTAL STORMWATER OPERATING</b>		<b>\$931,245</b>	<b>\$2,793,408</b>	<b>\$2,938,194</b>	<b>\$1,134,799</b>	<b>\$2,552,074</b>	



TOWN OF MIAMI LAKES  
FY2024-2025 ADOPTED BUDGET  
Detail by Line Item

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
4013833-563042-G2205	CANAL STABALIZATION PHASE III	\$0	\$1,000,000	\$1,000,000	\$319,968	\$680,032	This project includes the stabilization of the south portion of the NW 170th Street Canal (Golden Glades Canal) from 92nd Avenue to the end installation of Phase II on NW 83rd Avenue. The Project will stabilize approximately 4,500 linear feet of the south portion of the Golden Glades Canal. This project is grant funded and does not require matching funds.
4013833-563044-G2308	MONTROSE DRAINAGE IMPROVEMENT PROJECT	\$0	\$742,000	\$742,000	\$39,286	\$702,714	This project shall construct drainage improvements, including construction of new catch basins, manholes, drainage pipes, exfiltration trenches (French drains), and milling and resurfacing of roadway on Montrose Road (NW 82nd Avenue) from Oak Lane to NW 154th Street. Total estimated project cost is \$742,000. (Grant Award is \$593,600 & Town Match \$148,400).
TOTAL STORMWATER UTILITY CAPITAL IMPROVEMENT EXPENDITURES:		\$0	\$1,742,000	\$1,742,000	\$359,254	\$1,382,746	
TOTAL STORMWATER UTILITY REVENUES		\$3,934,983	\$5,726,347	\$5,871,133	\$4,459,505	\$5,198,778	
TOTAL STORMWATER UTILITY EXPENDITURES		\$2,230,096	\$5,726,347	\$5,871,133	\$3,036,352	\$5,198,778	
NET STORMWATER UTILITY FUND		\$1,704,887	(\$0)	(\$0)	\$1,423,152	\$0	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>STORMWATER SERIES 2021 BOND FUND</b>							
<b><u>REVENUES</u></b>							
402-361100	INTEREST INCOME	\$551,026	\$0	\$0	\$349,864	\$0	
402-370000	BUDGET CARRYFORWARD	\$16,646,056	\$10,263,253	\$10,241,756	\$10,241,756	\$1,504,363	Projected fund balance carryforward.
<b>TOTAL STORMWATER SERIES 2021 BOND FUND REVENES</b>		<b>\$17,197,082</b>	<b>\$10,263,253</b>	<b>\$10,241,756</b>	<b>\$10,591,620</b>	<b>\$1,504,363</b>	
<b><u>EXPENSES</u></b>							
402-549002	CONTINGENCY RESERVE	\$0	\$1,457,057	\$147,647	\$0	\$490,618	Reserve for projects.
402-563800-21S00	S2021 DRAINAGE IMPROVEMENTS-NW 153RD TERRACE DRAINAG	\$1,234	\$17,458	\$17,458	\$17,138	\$320	
402-563800-21S01	S2021 DRAINAGE IMPROVEMENTS-WEST LAKES GARDENS 2ND AC	\$628,095	\$92,387	\$75,000	\$17,735	\$57,265	
402-563800-21S02	S2021 DRAINAGE IMPROVEMENTS-ALAMEDA NORTHWEST DRAIN	\$1,349,502	\$130,964	\$73,896	\$14,139	\$59,757	
402-563800-21S03	S2021 DRAINAGE IMPROVEMENTS-WEST LAKE GARDENS DRAINAG	\$1,929,708	\$220,992	\$0	\$0	\$0	
402-563800-21S04	S2021 DRAINAGE IMPROVEMENTS-ROYAL OAKS 6TH ADDITION DR	\$1,202,288	\$838,685	\$812,750	\$797,721	\$15,029	
402-563800-21S05	S2021 DRAINAGE IMPROVEMENTS-ROYAL OAKS 8TH ADDITION DR	\$13,713	\$21,839	\$17,863	\$18,293	\$0	
402-563800-21S06	S2021 DRAINAGE IMPROVEMENTS-ROYAL LAKES 1ST ADDITION DI	\$711,952	\$1,049,150	\$1,420,460	\$1,365,782	\$54,678	
402-563800-21S07	S2021 DRAINAGE IMPROVEMENTS-NW 159TH TERRACE DRAINAG	\$3,843	\$34,110	\$0	\$0	\$0	
402-563800-21S08	S2021 DRAINAGE IMPROVEMENTS-NW 166TH STREET DRAINAGE	\$203,856	\$14,199	\$0	\$0	\$0	
402-563800-21S09	S2021 DRAINAGE IMPROVEMENTS-NW 83RD PLACE NORTH DRAIN	\$465,899	\$19,901	\$12,000	\$8,485	\$3,515	
402-563800-21S10	S2021 DRAINAGE IMPROVEMENTS-LOCH LOMOND DRAINAGE	\$8,976	\$1,828	\$13,148	\$18,409	\$0	
402-563800-21S11	S2021 DRAINAGE IMPROVEMENTS-COMMERCE WAY DRAINAGE	\$5,527	\$3,287,955	\$3,303,280	\$3,248,991	\$54,289	
402-563800-21S12	S2021 DRAINAGE IMPROVEMENTS-CANAL BANK STABILIZATION	\$9,140	\$41,527	\$1,316,291	\$580,000	\$736,291	
402-563800-21S13	S2021 DRAINAGE IMPROVEMENTS-WEST LAKE GARDENS 1ST ADD	\$385,245	\$1,611,443	\$1,542,601	\$1,510,000	\$32,601	
402-563800-21S14	S2021 DRAINAGE IMPROVEMENTS-GENESIS OAK GARDENS	\$16,083	\$7,420	\$14,473	\$15,352	\$0	
402-563800-21S15	S2021 DRAINAGE IMPROVEMENTS-FRANCESCA MARY DRAINAGE	\$20,266	\$13,595	\$20,850	\$21,173	\$0	
402-563800-21S16	S2021 DRAINAGE IMPROVEMENTS-ROYAL OAKS 1ST ADDITION DR	\$0	\$1,402,743	\$1,454,039	\$1,454,039	\$0	
<b>TOTAL STORMWATER SERIES 2021 BOND FUND EXPENDITURES</b>		<b>\$6,955,326</b>	<b>\$10,263,253</b>	<b>\$10,241,756</b>	<b>\$9,087,257</b>	<b>\$1,504,363</b>	
<b>NET STORMWATER BOND FUND</b>		<b>\$10,241,756</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,504,363</b>	<b>\$0</b>	

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>AMERICAN RESCUE PLAN ACT FUND</b>							
<b><u>REVENUES</u></b>							
405-331392	AMERICAN RESCUE PLAN	\$308,664	\$0	\$14,878,767	\$14,878,767	\$0 -	
405-361100	INTEREST INCOME	\$530,932	\$0	\$0	\$648,870	\$0 -	
405-370000	BUDGET CARRYFORWARD	\$35,796	\$15,325,039	\$566,728	\$566,728	\$14,192,687	Projected fund balance carryforward.
<b>TOTAL AMERICAN RESCUE PLAN ACT FUND REVENES</b>		<b>\$875,392</b>	<b>\$15,325,039</b>	<b>\$15,445,495</b>	<b>\$16,094,365</b>	<b>\$14,192,687</b>	
<b><u>EXPENSES</u></b>							
405-549002	CONTINGENCY RESERVE	\$0	\$13,257,399	\$11,708,160	\$0	\$12,351,306	Reserve for projects.
405-563805-ARP00	BIG CYPRESS DRAINAGE IMPROVEMENTS	\$12,719	\$16,283	\$14,762	\$15,084	\$0	
405-563805-ARP01	NW 158 STREET DRAINAGE IMPROVEMENTS	\$11,401	\$988,492	\$987,531	\$858,578	\$128,953	
405-563805-ARP02	ROYAL POINTE (NW 158 TERRACE) DRAINAGE IMPROVEMENTS	\$9,113	\$908,224	\$909,850	\$845,428	\$64,422	
405-563805-ARP03	NW 83RD PLACE DRAINAGE IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	
405-563805-ARP04	SEVILLA ESTATES PHASE 1 DRAINAGE	\$30,337	\$15,679	\$17,183	\$2,368	\$14,815	
405-563805-ARP05	SEVILLA ESTATES PHASE 2 DRAINAGE	\$27,537	\$10,996	\$12,906	\$1,932	\$10,974	
405-563805-ARP06	GENESIS OAK GARDENS DRAINAGE	\$0	\$0	\$0	\$0	\$0	
405-563805-ARP07	ROYAL OAKS -SEC D/2ND 5TH ADD	\$24,629	\$50,933	\$41,483	\$41,481	\$0	
405-563805-ARP08	FLORINDA ESTATES DRAINAGE IMPROVEMENTS	\$63,897	\$19,543	\$32,282	\$32,307	\$0	
405-563805-ARP09	ROYAL GARDENS ESTATES PH 1	\$49,709	\$16,509	\$33,032	\$33,087	\$0	
405-563805-ARP10	ROYAL OAKS 3RD & 4TH ADDITION	\$46,896	\$25,118	\$24,726	\$27,117	\$0	
405-563805-ARP11	NW 79TH AVENUE DRAINAGE IMPROVEMENTS	\$32,426	\$15,863	\$15,863	\$18,794	\$0	
405-563805-ARP12	LOCH LOMOND DRAINAGE IMPROVEMENTS	\$0	\$0	\$1,647,717	\$25,500	\$1,622,217	
405-563805-ARP13	ROYAL OAKS 8TH ADDITION DRAINAGE	\$0	\$0	\$0	\$0	\$0	
405-563805-ARP14	FRANCESCA /MARY DRAINAGE IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	
<b>TOTAL AMERICAN RESCUE PLAN ACT FUND EXPENDITURES</b>		<b>\$308,664</b>	<b>\$15,325,039</b>	<b>\$15,445,495</b>	<b>\$1,901,678</b>	<b>\$14,192,687</b>	
<b>NET AMERICAN RESCUE PLAN ACT FUND</b>		<b>\$566,728</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,192,687</b>	<b>\$0</b>	

## *Town of Miami Lakes FY 2024-25 Adopted Budget*

### *Internal Service Fund*

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The Internal Service Fund serves as the designated platform for cataloging the Town's facilities maintenance services, all of which are extended to various departments within the Town.

#### *Facility Maintenance Fund*

The Facilities Maintenance Fund is commissioned to record activities wherein services are furnished to other departments through a cost-reimbursement approach.

This fund comprehensively accounts for all expenses linked to the maintenance, operation, and repairs of the Town's Government Center. The calculation of costs for centralized services is executed proportionately, based on square footage allocation, distributing between the General Fund (Administration at 60% and Police Department at 27%) and the Building Department Fund (at 13%).

This encompasses various components, including the compensation and benefits for two full-time positions, utility costs, custodial services, and contractual maintenance obligations. For the Fiscal Year 2024-25, the allocated budget amounts to \$531,607, ensuring the smooth functioning and upkeep of the Town's vital facilities.

**TOWN OF MIAMI LAKES**  
**FY2024-2025 ADOPTED BUDGET**  
**Detail by Line Item**

ACCOUNT NUMBER	ACCOUNT NAME	FY2022-23 ACTUALS	FY2023-24 ADOPTED BUDGET	FY2023-24 AMENDED BUDGET	FY2023-24 YEAR-END PROJECTION	FY2024-25 ADOPTED BUDGET	BUDGET COMMENTS
<b>FACILITY MAINTENANCE FUND</b>							
<b><u>REVENUES</u></b>							
501-381116	TRANSFER IN-GENERAL FUND-ADMINISTRATION	\$305,902	\$315,604	\$315,604	\$309,847	\$318,964	Administration's portion of building expenses 60%.
501-381117	TRANSFER IN-GENERAL FUND-POLICE	\$137,656	\$142,022	\$142,022	\$139,431	\$143,534	Police Departments portion of building expense 27%.
501-381118	TRANSFER IN-BUILDING FUND	\$66,279	\$68,381	\$68,381	\$67,133	\$69,109	Building Departments portion of building expenses 13%.
<b>TOTAL FACILITY MAINTENANCE REVENUES</b>		<b>\$509,837</b>	<b>\$526,007</b>	<b>\$526,007</b>	<b>\$516,411</b>	<b>\$531,607</b>	
<b><u>EXPENSES</u></b>							
5011901-512000	REGULAR SALARIES	\$118,410	\$121,520	\$121,520	\$129,289	\$126,435	Salary for General Services Manager and Facilities Coordinator.
5011901-521000	PAYROLL TAXES	\$9,044	\$9,296	\$9,296	\$10,210	\$9,672	Calculated based on 7.65% of salaries.
5011901-522000	FRS RETIREMENT CONTRIBUTION	\$14,632	\$16,891	\$16,891	\$17,545	\$17,341	Rate increase from 13.57% to 13.63% thru Jul '25.
5011901-523000	HEALTH & LIFE INSURANCE	\$18,685	\$20,154	\$20,154	\$12,694	\$23,608	Includes medical, dental, vision and life.
5011901-523003	HEALTH INSURANCE ALLOWANCE	\$0	\$0	\$0	\$4,307	\$0 -	
5011901-523100	WIRELESS STIPEND	\$960	\$960	\$960	\$932	\$960	Cell phone stipend for General Services Manager and Facilities Coordinator.
5011901-534010	JANITORIAL SERVICES	\$73,573	\$102,172	\$102,172	\$98,692	\$100,172	Custodial services for Government Center at \$8,181 monthly. Additional emergency services of \$2,000.
5011901-541000	TELEPHONE SERVICES	\$12,765	\$15,000	\$15,000	\$19,598	\$19,000	Includes allocation for alarm including emergency phones (\$12,000), and Suncom phone service (\$7,000) for Town Hall.
5011901-541001	REMOTE ACCESS DEVICE DATA PLAN	\$866	\$866	\$866	\$866	\$866	Two data plans for handyman crew devices.
5011901-543000	UTILITY SERVICES	\$86,341	\$89,000	\$89,000	\$81,739	\$85,000	Includes Administration's allocation of Government Center FPL, water and Sewer, and waste removal.
5011901-546000	REPAIR & MAINTENANCE	\$133,750	\$105,000	\$105,000	\$103,712	\$105,000	Government Center contractual expenses for landscaping and flower change out (\$28,300), A/C maintenance (\$8,520) and A/C monitoring(\$2,400), fire alarm monitoring (\$3,000), plumbing and electrical (\$12,000), handyman service (\$35,580); elevator services (\$6,000), recycling (\$1,200), and other maintenance supplies (\$8,000).
5011901-546010	REPAIR & MAINTENANCE-VEHICLES	\$1,158	\$2,000	\$2,000	\$1,472	\$2,000	Vehicle repair and maintenance.
5011901-549260	HURRICANE EXPENSES	\$671	\$2,000	\$2,000	\$2,432	\$2,000	Hurricane related expenses: equipment, fuel, tools, etc.
5011901-551000	OFFICE SUPPLIES	\$33,553	\$30,000	\$30,000	\$27,304	\$30,000	Office supplies for all departments including holiday decorations.
5011901-552000	OPERATING SUPPLIES	\$0	\$500	\$500	\$0	\$0 -	
5011901-552010	UNIFORMS	\$0	\$500	\$500	\$626	\$800	Uniforms for staff.
5011901-552020	FUEL & LUBRICANTS	\$1,655	\$5,200	\$5,200	\$1,295	\$4,700	Fuel for vehicle (\$1,000) and generator (\$3,700).
5011901-554000	SUBSCRIPTIONS & MEMBERSHIPS	\$139	\$478	\$478	\$139	\$200	
5011901-554010	EDUCATION & TRAINING	\$1,252	\$2,600	\$2,600	\$1,600	\$1,700	Certifications for facility staff.
5011901-559040	DEPRECIATION INFRASTRUCTURE	\$606	\$0	\$0	\$0	\$0 -	
5011901-566002	COMPUTER SOFTWARE LICENSES	\$1,780	\$1,869	\$1,869	\$1,958	\$2,153	Facility Dude License 10% increase every year.
<b>TOTAL FACILITY MAINTENANCE EXPENDITURES</b>		<b>\$509,837</b>	<b>\$526,007</b>	<b>\$526,007</b>	<b>\$516,411</b>	<b>\$531,607</b>	
<b>NET FACILITY MAINTENANCE FUND</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	



## NOTES

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