RESOLUTION NO. 25-2126

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AUTHORIZING THE TOWN MANAGER TO AWARD CONTRACTS TO G&R ELECTRIC CORP. AS THE PRIMARY CONTRACTOR AND E-TECH ENERGY SOLUTIONS AS ETHESE CONDARY CONTRACTOR FOR ELECTRICAL SERVICES – AS NEEDED, PURSUANT TO RFP 2025-17; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AUTHORIZATION OF EXPENDITURE OF BUDGETED FUNDS; PROVIDING FOR EXECUTION OF AGREEMENTS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, The Town of Miami Lakes ("Town") requires an electrical contractor to provide as-needed services, including diagnostic and troubleshooting, maintenance and repair, lighting replacement, conduit and wiring installation, breaker and panel replacement, generator connections, and emergency electrical repairs for Town facilities, parks, and roadways; and

WHEREAS, on July 1, 2025, the Town issued Request for Proposals ("RFP") 2025-17 for Electrical Services – As Needed, which was duly advertised in the Community Newspapers, DemandStar, Public Purchase, and the Government Center Lobby; and

WHEREAS, on August 20, 2025, the Town received six (6) proposals, of which four (4) were deemed responsive and reviewed by an Evaluation Committee; and

WHEREAS, on September 3, 2025, the Evaluation Committee ranked G&R Electric Corp. ("G&R") as the highest-ranked proposer with 272 points and e-Tech Energy Solutions ("e-Tech") as the second highest-ranked proposer with 204 points; and

WHEREAS, the Evaluation Committee recommended that the Town award contracts to G&R as the primary contractor and e-Tech as the secondary contractor for Electrical Services – As Needed, each for an initial three-year term, with two (2) one-year renewal options; and

WHEREAS, the Town Council finds it in the best interest of the Town to authorize the Town Manager to award and execute the contracts with G&R and e-Tech in an amount not to exceed budgeted funds.).

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. Authorization of Award. The Town Council hereby authorizes the Town Manager to award and execute contracts with G&R Electric Corp. as the primary contractor and e-Tech Energy Solutions as the secondary contractor for Electrical Services – As Needed, pursuant to RFP 2025-17.

Section 3. Duration of Term. The contracts shall be for an initial period of three (3) years, with two (2) one-year options to renew.

Section 4. Funding. The Expenditures under the contracts shall not exceed budgeted funds.

Section 5. Execution of Agreements. The Town Manager and/or his designee are authorized to execute the contracts, in substantially the form attached hereto as Exhibits "A" and "B," and to take all necessary steps to implement this Resolution.

Section 6 Effective Date. This Resolution shall take effect immediately upon adoption.

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Passed and adopted this 16th day of September 2025.

The foregoing resolution was offered by Mayor Dieguez who moved its adoption. The motion was seconded by Vice Mayor Morera and upon being put to a vote, the vote was as follows:

Mayor Joshua Dieguez	Yes
Vice Mayor Bryan Morera	Yes
Councilmember Juan Carlos Fernandez	Yes
Councilmember Angelo Cuadra Garcia	Yes
Councilmember Ray Garcia	Yes
Councilmember Steven Herzberg	Yes
Councilmember Alex Sanchez	Yes

Joshua Dieguez MAYOR

Ashua a

Attest:

Gina M. Inguanzo TOWN CLERK

Approved as to form and legal sufficiency:

Lorenzo Cobiella

Gastesi, Lopez, Mestre, and Cobiella. PLLC DEPUTY TOWN ATTORNEY

EXHIBIT A & B

Agreement
between the
Town of Miami Lakes
and
G&R Electric Corp
and
e-Tech Energy Solutions
for
Electrical Services – As Needed



AGREEMENT

between

THE TOWN OF MIAMI LAKES

and

e-TECH ENERGY SOLUTIONS

for

RFP No. 2025-17 Electrical Services - As Needed

THIS AGREEMENT is made and entered into as of this day of	_, 2025 by and
between [CONTRACTOR], with principal offices at	(the
"Contractor"), and the Town of Miami Lakes, a municipal corporation in the State of	Florida, with a
principal office located at 6601 Main Street (hereinafter referred to as the "Town").	

WITNESSETH:

WHEREAS, on July 21, 2025, the Town issued Request for Proposals ("RFP") 2025-17 Electrical Services – As Needed, which includes the General Terms and Conditions of the RFP, Special Conditions, Technical Specifications and Exhibits, Bid Forms, and associated addenda, which are collectively referred to as the "RFP 2025-17" and which is attached hereto and incorporated herein as Exhibit "A;" and

WHEREAS, on August 20, 2025, the Contractor submitted a response to RFP 2025-17 Electrical Services – As Needed, hereinafter referred to as the "Contractor's Proposal," and the terms of which are incorporated herein by reference, and which is attached hereto and incorporated herein as Exhibit "B;" and

WHEREAS, the aforementioned Exhibits "A" and "B" shall collectively be referred to as the "Contract Documents" and are specifically incorporated into this Agreement; collectively this is the "Agreement;" and

WHEREAS, the Contractor has offered to provide the materials and/or services and to be bound by the terms and conditions of RFP 2025-17 Electrical Services – As Needed, which includes the Notice to Proposers, Submission of a Response, Scope of Work, Response Format, Evaluation/Selection Process, Terms and Conditions, Price Proposal, Required Forms, and associated addenda attached hereto and incorporated herein as Exhibit "A", and the terms of Contractor's Proposal attached hereto and incorporated herein as Exhibit "B".

WHEREAS, the Town desires to procure from the Contractor such services for the Town in accordance with the terms and conditions of this Agreement.

NOW, **THEREFORE**, in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

- 1. Contractor shall deliver materials and/or provide services in accordance with the terms of RFP 2025-17, attached hereto and incorporated herein as Exhibit "A" and with the terms of Contractor's Proposal attached hereto and incorporated herein as Exhibit "B".
- 2. The Town agrees to make payment in accordance with the terms of RFP 2025-17 incorporated herein as Exhibit "A" and with the terms of Contractor's Proposal attached hereto and incorporated herein as Exhibit "B".
- 3. This Agreement and attachments hereto constitute the entire agreement between the parties hereto, and its provisions shall not be amended, except in writing, after formal approval by both parties.
- 4. This Agreement will be effective upon execution and remain in effect for a period of three (3) years. The Town at its sole option may opt to renew the Contractor for two (2) additional 12-month periods. Price adjustments for renewal terms must be in accordance with RFP 2025-17 Section B3.
- 5. In addition to any other contractual indemnification provisions in Exhibit "A" or Exhibit "B" in favor of the Town, Contractor hereby agrees to indemnify and hold the Town harmless from any and all claims, suits, actions, damages, causes of action, and attorney's fees, arising from any personal injury, loss of life, or damage to person or property sustained by reason of or as a result of the products or materials used or supplied in the performance of this Agreement.
- 6. Attorney's Fees and Costs. In addition to any other contractual attorney's fees and costs provisions in Exhibit "A" or Exhibit "B" in favor of the Town, Contractor hereby agrees that in the event either the Town or Contractor must initiate litigation to enforce this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees and costs, at all levels of litigation, including trials and appeals, including fees for litigating entitlement to and amount of attorney's fees.
- 7. **Governing Law and Venue.** This Agreement shall be interpreted and governed according to the laws of the State of Florida. Any dispute or conflict arising out of or relating to this Agreement must be brought only in the Circuit Court of the Eleventh Judicial Circuit in and for Miami-Dade County, Florida. The Parties agree such court and such court alone shall have personal jurisdiction and venue over any action relating to this agreement and further agree to waive any rights they may have to challenge the court's jurisdiction over them.
- 8. **Notice.** Whenever either party desires to give written notice to the other relating to the Contract, such must be addressed to the party for whom it is intended at the place specified below; and the place for giving the notice shall remain until it shall have been changed by written notice in compliance with the provisions of this Article. Notice shall be deemed given on the date received or within 3 days of mailing, if mailed through the United States Postal Service. Notice shall be deemed given on the date sent via e-mail or facsimile. Notice shall be deemed given via courier/delivery service upon the initial delivery date by the courier/delivery service. For the present, the parties designate the following as the respective places for giving of notice:

For Town:

Mr. Edward Pidermann Town Manager Town of Miami Lakes 6601 Main Street Miami Lakes, Florida 33014 Pidermanne@miamilakes-fl.gov

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With a copy to:

Rosa M. Marrero Procurement Manager Town of Miami Lakes 6601 Main Street Miami Lakes, Florida 33014 Marreror@miamilakes-fl.gov

For Contractor:

Marcial Baralt General Manger e-Tech Energy Solutions 19790 W. Dixie Highway #907 Aventura, FI 33180 marcial@e-techenergy.com

- 9. In the event there is a conflict between or among the provisions of the Agreement, the order of precedence is as follows:
 - 1. Last addendum issued
 - 2. RFP Solicitation No. 2025-17
 - 3. RFP Exhibits, Solicitation No. 2025-17
 - 4. Contractor's Proposal, Solicitation No. 2025-17

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respective dates under each signature.	es have made and executed this Agreement on the Fown of Miami Lakes, through its Town Manager or ing by and through its (title me.
WITNESS/ATTEST	e-TECH ENERGY SOLUTIONS
Signature	— Signature
Print Name, Title	Print Name, Title of Authorized Officer or Official
ATTEST:	(Corporate Seal)
Consultant Secretary (Affirm Consultant Seal, if available)	
ATTEST:	Town of Miami Lakes , a municipal corporation of the State of Florida
Gina Inguanzo, Town Clerk	Edward Pidermann, Town Manager
	APPROVED AS TO LEGAL FORM AND CORRECTNESS:
	Town Attorney

EXHIBIT A

ELECTRICAL SERVICES – AS NEEDED RFP 2025-17

REQUEST FOR PROPOSAL ELECTRICAL SERVICES – AS NEEDED

RFP NO. 2025-17



The Town of Miami Lakes Council:

Mayor Joshua Dieguez
Vice Mayor Bryan Morera
Councilmember Juan Carlos Fernandez
Councilmember Angelo Cuadra Garcia
Councilmember Ray Garcia
Councilmember Steven Herzberg
Councilmember Alex Sanchez

Edward Pidermann, Town Manager
The Town of Miami Lakes
6601 Main Street
Miami Lakes, Florida 33014

Date Advertised	July 21, 2025
Non-Mandatory Pre-Bid Conference	10:00 AM EST, July 30, 2025
Bids Due	10:00 AM EST, August 20, 2025

Table of Contents

SECTION A. NOTICE TO PROPOSERS	5
A1. SOLICITATION OVERVIEW	5
A2. MINIMUM REQUIREMENTS TO SUBMIT A RESPONSE:	5
A3. CONE OF SILENCE:	6
SECTION B. PROJECT OVERVIEW	7
B1. SCOPE OF SERVICES	7
B2. CONTRACT TERM	7
B3. COST ADJUSTMENTS	7
B4. CONTRACTOR RESPONSIBILITIES	8
B5. PERSONNEL CLASSIFICATIONS	
B6. Work Orders	
B7. TOWN FURNISHED DRAWINGS	
B8. ACCESS TO UTILITIES	
B9. AUTHORITY OF THE PROJECT MANAGER	
SECTION C. SUBMISSION OF A PROPOSAL	12
C1. GENERAL INSTRUCTIONS	12
C2. SUBMITTAL REQUIREMENTS	
C3. ADDITIONAL INFORMATION OR CLARIFICATION	13
C4. PRICE COMPONENT	
C5. AWARD OF A CONTRACT	
C6. UNAUTHORIZED WORK	
C7. CHANGES/ALTERATIONS/ASSIGNMENTS	
C8. SUBCONTRACTOR(S)	14
C9. DISCREPANCIES, ERRORS, AND OMISSIONS	
C10. ESTIMATED QUANTITIES	14
C11. ADDITIONAL LINE-ITEM PRICING	14
C12. DISQUALIFICATION/REJECTION OF PROPOSALS	14
C13. PROPOSER'S EXPENDITURES	15
C14. DUE DILIGENCE/INSPECTION OF SITE	15
C15. EXECUTION OF PROPOSAL	15
C16. CERTIFICATION OF ACCURACY OF PROPOSAL	16
C17. ORAL PRESENTATIONS	16

	C18. NEGOTIATIONS	16
SE	CTION D. solicitation TERMS AND CONDITIONS	17
	D1. LEGAL REQUIREMENTS	17
	D2. NON-APPROPRIATION OF FUNDS	17
	D3. BUSINESS TAX RECEIPT REQUIREMENT	17
	D4. local preference	17
	D5. REVIEW OF PROPOSALS FOR RESPONSIVENESS	17
	D6. CLARIFICATIONS	17
	D7. KEY PERSONNEL	17
	D8. AUDIT RIGHTS AND RECORDS RETENTION	
	D9. PUBLIC RECORDS	18
	D10. DEBARRED/SUSPENDED VENDORS	18
	D11. NONDISCRIMINATION	18
	D12. CONTINGENT FEES	18
	D13. ASSIGNMENT; NON-TRANSFERABILITY OF PROPOSAL	18
	D14. TIE BIDS – DRUG FREE WORKPLACE	19
	D15. PROTEST PROCESS	19
	D16. AFFIDAVITS	19
	D16.01. COLLUSION	19
	D16.02. RELATIONSHIPS WITH THE TOWN AFFIDAVIT	19
	D16.03. CONFLICT OF INTEREST	19
	D16.04. ANTIKICKBACK	20
	D16.05. PUBLIC RECORDS AFFIDAVIT	20
	D16.06. PUBLIC ENTITY CRIMES ACT	20
SE	CTION E. INSTRUCTIONS FOR PREPARING A PROPOSAL	22
	E1. PREPARATION REQUIREMENTS	22
	E1.01. TECHNICAL COMPONENT OF THE RFP:	22
	E1.02. PRICE COMPONENT OF THE RFP:	23
	E1.03. PROPOSAL SUBMISSION FORMAT	25
SE	CTION F. EVALUATION/SELECTION PROCESS	27
	F1. PREPARATION REQUIREMENTS	27
	F1.01. EVALUATION PROCEDURES	27
	F1.02. EVALUATION CRITERIA	28

F1.03. SOLICITATION SCHEDULE	. 28
EXHIBIT A – CONTRACT 2025-17	. 29
EXHIBIT B – OTHER EXHIBITS/FORMS	. 30

SECTION A. NOTICE TO PROPOSERS

RFP Name: Electrical Services – As Needed

RFP No.: 2025-17

Pre-Bid Conference:10:00 AM EST, July 30, 2025Proposals Due:10:00 AM EST, August 20, 2025

A1. SOLICITATION OVERVIEW

The Town of Miami Lakes, Florida, ("Town") is accepting sealed Proposals from qualified and licensed contractors to provide Electrical Services to the Town on an as-needed basis ("Services"). See Exhibit A, Contract 2025-17, Section 2 for a full scope of services and additional specifications. Proposals must be submitted in the form of one (1) original and four (4) copies and one (1) flash drive for each component of the Response. Proposers must submit a Technical component and a Price component in separate sealed packages for a complete Proposal. All Proposals <u>must</u> be received by the Town Clerk at 6601 Main Street, Miami Lakes, Florida 33014, by no later than 10:00 AM EST on August 20, 2025, at which time the Technical component of each Proposal will be opened. The Price component will be opened at the Evaluation Committee meeting immediately following the evaluation of the Technical component.

Copies of the RFP will only be made available on the Public Purchase and the Onvia DemandStar ("DemandStar") website. Copies of the RFP, including all related documents can be obtained by visiting the Town's website at www.miamilakes-fl.gov, under Current Solicitations on the Procurement Department page, on Public Purchase's website at www.publicpurchase.com, or at DemandStar's website at www.demandstar.com. If you use Public Purchase or DemandStar it is strongly recommended that you register with them to receive notifications pertaining to this solicitation.

A Non-Mandatory Pre-Bid Conference is scheduled for 10:00 AM EST, July 30, 2025 at Town of Miami Lakes Town Hall. It is strongly recommended that potential Bidders attend this meeting. The meeting space has limited capacity, so we request that no more than two representatives from any one company attend the meeting.

A2. MINIMUM REQUIREMENTS TO SUBMIT A RESPONSE:

To be eligible for award, Proposers must:

- 1. Possess a current valid State of Florida Electrical Contractor license; and
- 2. Have provided electrical services similar to those specified herein for a minimum of three (3) years demonstrated through three (3) different verifiable client references utilizing Form CRL Client Reference Letter.

The Town will consider a Proposer as responsive where a Proposer has less than the stipulated minimum number of years of experience solely where the Proposer has undergone a name change and such change of name has been filed with the State of Florida or where the Proposer was a subsidiary of a larger firm and the Proposer's firm has been merged into the larger firm. Proposer must include documentation substantiating such name change as part of its Proposal for the Town to consider crediting the years of experience from the Proposer under its previous name. Failure to include such documentation with the Response will result in a determination of non-responsive.

A3. CONE OF SILENCE:

Pursuant to subsection (t) "Cone of Silence" of Section 2-11.1 "Conflict of Interest and Code of Ethics Ordinance" of Miami Dade County, public notice is hereby given that a "Cone of Silence" is imposed concerning this solicitation. The "Cone of Silence" prohibits certain communications concerning the substance of RFP's, RFQ's or Bids, until such time as the Town Manager makes a written recommendation to the Town Council concerning the solicitation. Any questions concerning the substance of this or any other solicitation advertised by the Town must be submitted in writing to procurement@miamilakesfl.gov while the Cone of Silence is in effect. No other communication, oral or otherwise, will be accepted. Failure to comply with the Cone of Silence may result in the rejection of a Proposal. For additional information concerning the Cone of Silence please refer to Section 2-11.1 of Miami-Dade County Code.

SECTION B. PROJECT OVERVIEW

B1. SCOPE OF SERVICES

Electrical services include installation, maintenance, and repair of equipment and components for the Town facilities, parks, and roadways, which includes but is not limited to poles, decorative landscape lighting, roadway sign lighting, breakers, photocells, various types of lighting (including LED, street lighting, and sports field lighting), welcome signs and roadway entrance features , panel boards, , contactors, transformers, outlets, switches, and other similar work.

The successful firm will provide a full range of electrical services on an as-needed basis to be issued via work orders including, but not limited to:

- Diagnostic/troubleshooting and testing services
- General electrical maintenance and repair
- Repair and/or replacement of facility, sport, street, and parking lot lights and fixtures
- Installation of conduit, wiring, junction boxes, fixtures, and electrical equipment to repair or replace existing installations
- New service installations
- Providing equipment and maintenance recommendations for electrical energy savings and efficiency
- Panel/Breaker installation/replacement
- Generator and power connections for special events
- Locating existing street lighting wiring without as-built information
- Removal of downed streetlights
- Securing exposed electrical sites within the right of way
- Purchasing and delivering new poles and fixtures as directed by the Town
- EV Station Installation, Maintenance, and Repair (optional)
- Emergency repair work
- Installation and maintenance of electrical systems for playgrounds, splash pads, scoreboards, electronic gates, and outdoor public address systems
- Support for outdoor Wi-Fi, CCTV systems, irrigation controllers, and emergency call boxes
- Installation and maintenance of seasonal/event lighting and temporary power drops for Townhosted events
- Maintenance and repair of solar or battery-backed lighting systems
- Electrical inspections, compliance testing, and documentation for Town facilities and parks

See Exhibit A, Contract 2025-17, Section 2 for a full scope of services and additional specification. Should there be any discrepancy between this Section and Section 2 of the Contract, then the Contract provisions shall govern.

B2. CONTRACT TERM

This Agreement shall be effective upon execution by both parties and shall continue for a term of three (3) years from the date of execution by the Town. The Town retains two (2) options to extend the term of this Agreement for additional one-year terms.

B3. COST ADJUSTMENTS

Costs for all services purchased under this contract shall remain firm for the initial three-year contract period. Costs for any extension term years shall be subject to an adjustment only if increases occur in the

industry. However, unless very unusual and significant changes have occurred in the industry, such increases shall not exceed whichever is less: five percent (5%) per year or, the latest yearly percentage increase in the All-Urban Consumers Price Index (CPI-U) (All Items), for the Miami-Ft. Lauderdale, FL area, as published by the Bureau of Labor Statistics, U.S. Department of Labor. The yearly increase or decrease in the CPI shall be the latest index published and available ninety (90) days prior to the end of the contract year then in effect compared to the index for the same month one (1) year prior. Any requested price increase shall be fully documented and submitted to the Town at least ninety (90) days prior to the extension term start date. The Town will not accept any requests for price increases submitted with less than ninety (90) days prior to the extension term start date. Any approved cost adjustments shall become effective upon the extension term start date of the contract. In the event the CPI or industry costs decline, the Town shall have the right to receive from the Contractor a reasonable reduction in costs that reflect such cost changes in the industry.

The Town may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or any decreases are considered to be insufficient. In the event the Town does not wish to accept the adjusted prices, and the matter cannot be resolved to the satisfaction of the Town, the contract can be cancelled by the Town upon giving thirty (30) days written notice to the Contractor.

B4. CONTRACTOR RESPONSIBILITIES

- a. All work must be provided in a professional workmanlike manner in accordance with the National Electric Code (NEC) and Town Code. While working on behalf of the Town, all Federal, State and Local safety rules and regulations including but not limited to OSHA, National Electric Safety Code, and FDOT (for traffic control) must be complied with.
- b. Firm must be available to perform emergency repairs as the need arises: Twenty-four (24) hours per day, seven (7) days a week. Response time for emergency repairs must be within one (1) hour of notification to firm by the Town's representative of the need for such repairs. Emergency work requested by the Town after normal working hours shall be billed at the "after normal operating hours" rate.
- c. All work shall be performed in accordance with the hours set forth in the Town's noise Ordinance No. 04-50 unless otherwise specified in writing by the Project Manager. The Town's normal operating hours are from 8:30 a.m. to 5:00 p.m. Monday through Friday. The Town anticipates utilizing the selected firm on an as-needed basis during normal operating hours. Firm may opt to work on a Town Holiday subject to approval from the Project Manager. Firm understands and agrees that their decision to work on a Town Holiday or after normal operating hours (unless directed to do so in accordance with Item B4(b) above) is by choice and charges for such work shall be billed at the "regular" rate.
- d. Hourly Rates shall be inclusive of all costs with the exception of parts/new units and shall include but not be limited to all labor, equipment, tools, vehicles, profit, overhead, employee benefits, insurance, etc. necessary to perform the required work. Parts shall be billed at wholesale cost plus a percentage mark-up.
- e. The Town will request an estimate of work to be performed, especially for large projects. Each request for estimate shall set forth the work to be accomplished, time to complete, and if available shall include the materials required and applicable specifications and drawings to be followed.
- f. Firm shall provide written repair estimates for extensive repairs or emergency repairs as may be required. Estimates shall include all time and material charges. The firm must inform the Town

- representative of the repair estimate and request authorization to proceed. Estimates must be approved in advance by the Town.
- g. Firm shall document all site visits recording work performed, labor hours incurred, material and parts used, and other expenses. Firm shall keep Project Manager appraised of all electrical issues.
- h. Firm shall utilize energy management system(s) interfaced with Town electrical systems.
- i. As determined by the Town, Contractor shall be responsible for contacting Sunshine State One Call at 811 prior to their excavation of underground lines to serve as the Town's representative to avoid any potential issue to the Town and damage to existing utility lines.
- j. During the performance of this Contract, there may be times when the Contractor will be required to obtain a Town permit for such work. It is the responsibility of the Contractor to ensure that he has the appropriate Town permits to perform such work as may become necessary during the performance of the work. Any fees related to Town required permits in connection with this Contract will be the responsibility of the Contractor and will be reimbursed by the Town. All work is subject to inspection and approval of the Town's Building Official or designee.
- k. Firm must check-in and check-out with the Project Manager when servicing Town property.
- I. Firm shall not charge travel time for any service, emergency, or routine.
- m. Firm shall promptly pay for all materials, supplies, and labor employed by it so that the property shall be free from materialmen's and mechanic's liens. At time of invoicing, firm shall provide Town with final lien releases from all suppliers providing materials, supplies and labor related to the work.
- n. All materials and equipment furnished by the Contractor shall be new and unused in their original sealer wrapper or container prior to use on a Project. Materials may be subject to inspection prior to use on a Project. Where materials or equipment are, as determined by the Project Manager, not new, unused, or in their original wrapper, or container, the Project Manager may reject their equipment or materials and require its replacement prior to use on a Project. The Town may, at its sole discretion, furnish materials to be used for a Project.
- o. Firm warrants that for one (1) year from the Town's acceptance; the work will be free from defects in material and workmanship and that all services and material furnished shall be in accordance with the requirements of this Contract. Firm also warrants that all material (including repair and replacement parts) will function properly for a period of one (1) year and in accordance with the manufacturers original warranty terms from the Town's acceptance and that such material will be new and of original manufacture. Upon Town's notice to the Firm of any defect or nonconformance, firm shall within one (1) business day of the Town's notice promptly correct or re-perform, at no cost to the Town, any such services and material. If firm fails or refuses to correct or re-perform, Town may correct or replace with similar services and materials and charge to the firm the cost incurred by the Town.
- p. The Contractor shall be available, at the Town's request, to assist the Town and/or its designee at the Emergency Operations Center (EOC) during emergency situations, including but not limited to hurricane preparedness and recovery.
- q. Each Work Crew shall have suitable transportation in the form of a one-half ton (minimum size) full size pickup truck and/or other appropriate vehicle(s) necessary to complete the Project. The truck should be capable of transporting items up to eight feet (8') in length. All vehicles shall be in good working order, with current license, registration, and insurance. The vehicle(s) must also be substantially free of body damage and must be painted uniformly. All vehicles must include the name of the Contractor, Contractor's license number, business telephone number. Rented or borrowed vehicles should properly identify the name and telephone number of the rental company or company from whom it was obtained.
- r. Subcontracting of the work is not permitted under this contract.

B5. PERSONNEL CLASSIFICATIONS

The following minimum personnel qualifications shall apply to any and all labor provided under the contract and shall form the basis for development of individual rates in the Price Schedule:

- a. Master Electrician shall have a minimum of seven (7) years of experience.
- b. Journeyman shall have a minimum of five (5) years of experience.
- c. Apprentice shall have a minimum of two (2) years of experience working directly with a Journeyman.

B6. WORK ORDERS

Should more than one award be made under this RFP the Primary Contractor will be afforded the first opportunity to be issued a Work Order for a Project. However, the Project Manager may issue a Work Order to the Secondary Contractor include, but not be limited to the following:

- The Town and the Primary Contractor cannot agree on the cost/scope of the Project.
- The Primary Contractor cannot perform the Work in the specified timeframe.
- The Primary Contractor does not respond to the Work Order Proposal in the stated timeframe.
- The Project Manager determines that the Primary Contractor has too much Work
- There is insufficient capacity remaining in the Primary Contractor's Contract.
- The Primary Contractor has failed to successfully perform on previous Work Orders or under other Contracts with the Town.

The determination on using the Secondary Contractor shall rest solely with the Project Manager and the Town.

The Town will utilize a Work Order process for issuing Work under the Contract. However, where the Project Manager determines that the Work to be performed falls within either the Emergency or Critical Repair categories, as defined by the Contract the Project Manager may issue a Notice to Proceed in writing that the Contractor proceed with the Work. Where an emergency situation exists, which affects life/safety that does not allow time to issue written notice to proceed, the Project Manager shall issue a verbal Notice to Proceed and follow up as soon as possible with written verification.

The Project Manager will provide the Contractor with appropriate information in order for Contractor to develop a Proposal, which will include the scope of work and, the timeframe for completing the Project, and available drawings (if any), and any additional contract terms and conditions specific to the Project, including but not limited to additional insurance, liquidated damages, etc. The Contractor will also be provided a deadline to respond to the Project Manager concerning the Project.

The Contractor is responsible to visit the site, review any drawings and scope of work, and the site conditions. The Contractor is required to respond to the Project Manager, within the specified timeframe, with a Price Proposal and confirmation that they can perform the Work in the stipulated timeframe. The Price Proposal must include a breakdown of the maximum number of labor hours by trade classification to perform the Work and the maximum estimated cost of materials and equipment required to perform the Work in accordance with the contract Price Schedule. The Project Manager will review any recommended revisions and in its sole discretion accept or reject, in writing, the proposed revisions

Upon written acceptance of the Work Order Proposal, the Project Manager will issue a written Work Order and/or Notice to Proceed for the Project. Where the Contractor rejects the Proposal or where the Contractor fails to respond within the stipulated timeframes the Project Manager may award the Project to another Contractor or utilize other means available to the Town. Contractor shall not commence any Work without receiving a written Work Order and/or Notice to Proceed from the Town.

B7. TOWN FURNISHED DRAWINGS

The Town, in its sole discretion, may furnish design drawings. It shall be the sole responsibility of the Contractor to bring to the immediate attention of the Project Manager any discrepancies between the drawings and existing conditions, excluding hidden or unforeseen conditions, discovered prior to commencing and during the Work. The Contractor shall be solely responsible for verifying the accuracy of any Town provided drawings prior to commencing the Work and shall be responsible for any errors or revisions of the Work, which might have been avoided by notifying the Town prior to commencement. This shall also apply to any revisions or omissions identified by the Contractor.

The Contractor shall submit a Request for Information (RFI) where the Contractor believes that specifications are unclear or conflict. All requests must be submitted in a manner that clearly identifies the specification section or drawing detail, if furnished, where clarification or interpretation is being requested. As part of the RFI, Contractor shall include its recommendation for resolution. The Town shall respond in writing.

The Contractor shall have no basis for any claim for additional costs resulting from their failure to identify any required revisions, omissions and/or errors, not identified in writing to the Project Manager prior to commencing the Work.

B8. ACCESS TO UTILITIES

The Contractor is responsible for providing power required for the performance of the Work, including the use of a generator. The use of a generator may be subject to the prior approval of the Town's representative should the Work be in a primarily residential neighborhood.

The Town may, at its sole discretion, provide access to Town utilities and/or water should such be available at the Work site. However, the Contractor is responsible to ascertain the location and accessibility of any utilities sources necessary to perform the Work. The ability of the Town to make utilities available to the Contractor shall not form any basis for a change order of claim by the Contractor.

B9. AUTHORITY OF THE PROJECT MANAGER

The Town Manager hereby authorizes the Project Manager designated in the Work Order to determine all questions of any nature whatsoever arising out of, under or in connection with, or in any way relating to or on account of the Work, and questions as to the interpretation of the Work to be performed under the Contract Documents.

The Contractor shall be bound by all determinations or orders of the Project Manager and shall promptly respond to requests of the Project Manager, including the withdrawal or modification of any previous order, and regardless of whether the Contractor agrees with the Project Manager's determination or

requests. Where requests are made orally, the Project Manage will follow up in writing, as soon thereafter as is practicable.

The Project Manager shall have authority to act on behalf of the Town to the extent provided by the Contract, unless otherwise modified in writing by the Town. All instructions to the Contractor shall be issued in writing. All instructions to the Contractor shall be issued through the Town Manager or the Project Manager.

The Project Manager will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work and will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

All interpretations and recommendations of the Project Manager shall be consistent with the intent of the Contract Documents.

The Project Manager will not be responsible for the acts or omissions of the Contractor, any Subcontractor, or any of their agents or employees, or any other persons performing any of the Work.

END OF SECTION

SECTION C. SUBMISSION OF A PROPOSAL

C1. GENERAL INSTRUCTIONS

Proposers must carefully review all the materials contained herein and prepare their Proposals in accordance with this RFP. The detailed requirements set forth below will be used to evaluate the Proposals and failure of a Proposer to provide the information requested for a specific requirement may render their Proposal non-responsive and will result in rejection.

C2. SUBMITTAL REQUIREMENTS

This Request for Proposal ("RFP") consists of two parts; a technical component ("Technical") and a Price component ("Price"), both of which when combined constitute the Proposer's Proposal ("Proposal"). Proposers submitting a Proposal in response to this RFP must submit both the Technical and Price components. Proposals must be submitted in sealed envelope(s) or package(s) with the RFP number, title, and due date clearly noted on the outside of the envelope(s) or package(s) in the following manner:

RFP No. 2025-17

Electrical Services – As Needed

Sealed, written Proposals must be received by the Town of Miami Lakes; Town Clerk's Office, no later than the date, time, and at the location indicated in Section A of the RFP, in order to be considered responsive. Faxed documents are not acceptable. Proposals received at any other location than the Town Clerk's Office or after the Proposal due date and time will be deemed non-responsive and will not be considered.

Only one (1) Proposal from an individual, firm, partnership, corporation, or business entity, will be considered in response to this RFP. Subcontractors may be included in more than one Proposal submitted by more than one Proposer. An individual, firm, partnership, corporation, or business entity that submits a Proposal may not be a subcontractor on another Proposal submitted under this RFP. Proposals from joint ventures will not be considered. Where Proposer is listed as a subcontractor on another Proposal both Proposals will be rejected as non-responsive.

C3. ADDITIONAL INFORMATION OR CLARIFICATION

Proposers must e-mail their requests for additional information or clarifications ("RFI") in accordance with the "Cone of Silence" requirements. Requests for additional information or clarifications must be submitted to procurement@miamilakes-fl.gov. The request must include the Proposer's name, the RFP number and title, and the number of pages transmitted. Any request for additional information or clarification must be received in writing no later than seven calendar days prior to the proposal due date. Late or misdelivered requests may not receive a reply.

The Town will issue responses to inquiries and any other corrections or amendments, it deemed necessary, in the form of a written addendum, issued prior to the Response Submission Date. The Town, at its sole discretion, may not issue a response to an RFI submittal. Proposers should not rely on any oral or written representations, statements, or explanations, other than those made in this RFP or in any written addendum to this RFP. Where there appears to be conflict between the RFP and any issued addenda, the last addendum issued will prevail.

Addenda will be posted and made available on the Town's Procurement webpage and on DemandStar and it is the Proposer's sole responsibility to ensure receipt of all addenda prior to submitting its Response. The Proposer should check the Town's webpage, Public Purchase (www.publicpurchase.com) or DemandStar (www.demandstar.com) for all addenda.

The Proposer must complete and sign the Acknowledgment of Addenda form or sign each issued Addendum and include in its Response in order to have the Proposal considered. In the event a Proposer fails to acknowledge receipt of such addenda, the Town may, at its sole discretion, determine that such failure to acknowledge any or all addendum does not materially affect the Response, waive the submittal of said form(s) or the acknowledgement of one or more addendum on the form.

C4. PRICE COMPONENT

The Price Proposal Form, Form PP, requires that Proposers provide pricing for each line item listed on the Form.

The Price component of the Proposal will be opened at the Evaluation Committee meeting immediately following evaluation of the Technical components. The Price component score will be incorporated into the overall rating and ranking of the Proposals.

The Town reserves the right to negotiate the final Contract Price should that be deemed in the best interest of the Town.

C5. AWARD OF A CONTRACT

A contract may be awarded to the Successful Proposer(s) of this RFP by the Town Council, based upon the qualification requirements and Town Manager's recommendation. The Town reserves the right to execute or not execute, as applicable, a contract with the Successful Proposer(s), where it is determined to be in the Town's best interests. The Town reserves the right to cancel this solicitation entirely, in which case no award will be made. Therefore, the Town does not represent that any award will be made.

C6. UNAUTHORIZED WORK

The Successful Proposer(s) must not begin any work until the Town issues a Notice to Proceed. Such Notice to Proceed will constitute the Town's authorization to begin Work. Any unauthorized work performed by the Successful Proposer(s) is done at the Proposer's own risk, will be deemed non-compensable by the Town, and Proposer will not have any recourse against the Town for performing unauthorized work.

C7. CHANGES/ALTERATIONS/ASSIGNMENTS

Proposals will be valid and irrevocable for at least 120 days after the Proposal due date. Proposer may change or withdraw a Proposal at any time prior to the Proposal due date. All changes or withdrawals must be made in writing to the Procurement Department. Oral/Verbal modifications will not be allowed and will be disregarded. No written modifications will be accepted after the Proposal due date. Proposers must not assign or otherwise transfer their Proposal. A transfer or assignment of the Proposal will result in the rejection of the Proposal as non-responsive.

C8. SUBCONTRACTOR(S)

Proposers are not permitted to subcontract any of the Services required under this RFP without the prior written consent of the Town Manager.

Subcontractor(s) is an individual or company who has a contract with the Proposer to assist in the performance of the work required under this RFP. Subcontractor(s) will be paid through the Proposer and not paid directly by the Town. The Proposer must clearly reflect in its Proposal the major Subcontractor(s) to be utilized in the performance of the Work. Any and all liabilities regarding the use of a Subcontractor(s) will be borne solely by the Successful Proposer and insurance for each Subcontractor(s) must be maintained in good standing and approved by the Town throughout the duration of the Contract. Neither the Successful Proposer nor any of its Subcontractor(s) are to be considered employees or agents of the Town.

C9. DISCREPANCIES, ERRORS, AND OMISSIONS

Any discrepancies, errors, omissions or ambiguities in the RFP or addenda (if any) should be reported in writing to the Procurement Department in the same manner as provided for in Section B3, Additional Information or Clarification. Should it be necessary, the Town will issue a written addendum to the RFP clarifying such conflicts or ambiguities.

C10. ESTIMATED QUANTITIES

The quantities stated on the Form PS – Price Sheet are solely estimates of what the Town anticipates its needs are for the first month of the Contract. The stated quantities do not reflect the actual quantities to be ordered and the Town has not established any minimum quantities and no guarantee is expressed or implied as to the total quantity of Work to be issued to a Contractor. The Town reserves the right, at its sole discretion, to make adjustment to the number and/or location of the Bid items. The failure of the Town to order any minimum quantities does not form any basis for a claim by the Contractor for lost work or profits.

C11. ADDITIONAL LINE-ITEM PRICING

The Town reserves the right to request price quotes for additional items not contained in the initial award. Should the Town add any additional line items the Town will do so through the Change Order process.

C12. DISQUALIFICATION/REJECTION OF PROPOSALS

This RFP requires the use and submission of specific Town Forms, along with any supporting documentation or information that may be requested herein. These forms and documents are required for being considered responsive to the solicitation. Failure to utilize Town Forms or to submit supporting documentation or information will result in the rejection of the Proposal as non-responsive. Modification of, retyping, or any other unauthorized alteration of Town Forms will result in the rejection of the Proposal as non-responsive.

The Town reserves the right to disqualify Proposals before or after the submission deadline upon evidence of, including but not limited to, collusion with intent to defraud or other illegal practices on the part of

the Proposer. It also reserves the right to waive any immaterial defect or informality in any Proposal, to reject any or all Proposals in whole or in part, or to cancel this RFP and reissuing another for the same or similar services.

Throughout the RFP, the phrases "must," "will," and "shall" denote mandatory requirements. Any Proposal that does not meet the mandatory requirements is subject to immediate disqualification.

The Town reserves the right to reject a Proposal from any Proposer(s) who has had performance issues under other contracts with the Town, including, but not limited to, issues performing to contractual standards, failure to deliver projects or services on time, default, or other significant issues the Town deems relevant. The Town may also reject a Proposal when it determines, in its sole discretion, that the Proposer is not in a position to perform the requirements defined in this RFP.

Any Proposal submitted by a Proposer who is in arrears, e.g., money owed or otherwise in debt by failing to deliver goods, services, fees, etc. to the Town or where the Town has an open or liquidated claim against a Proposer for monies owed the Town at the time of Proposal submission, or if a Proposer has been declared in default or abandoned a prior Town contract or agreement, or has been debarred by an federal, State of Florida, or Florida public entity within the past five (5) years will be rejected as non-responsive and will not be considered for award.

C13. PROPOSER'S EXPENDITURES

Proposer acknowledges and agrees that any expenditure it makes in the course of preparing and submitting a Proposal or in providing any information requested by the Town in connection with this RFP are exclusively at the expense of the Proposer. The Town will not pay for or reimburse any expenditure, or any other expense incurred by Proposer in connection with preparing and submitting a Proposal, remaining in compliance with the RFP and Contract Documents after a recommendation of award is made, or filing for administrative or judicial proceedings resulting from the solicitation process.

C14. DUE DILIGENCE/INSPECTION OF SITE

Proposers should carefully examine all Contract Documents and the site of the proposed Work, if applicable, before submission of a Proposal and make all necessary investigations to inform themselves thoroughly as to all difficulties involved in the performance of the work in accordance with the requirements of this RFP and the Contract. No plea of ignorance of conditions or difficulties that may hereafter exist, or of conditions or difficulties that may be encountered in the execution of the Work pursuant to this Proposal as a result of failure to make the necessary examinations and investigations will be accepted as an excuse for a failure or omission on the part of the Proposer to fulfill, in every detail, all of the requirements of the Contract Documents, nor will such pleas be accepted as a basis for any claims whatsoever for extra compensation or for an extension of time.

C15. EXECUTION OF PROPOSAL

The Proposal must be physically and duly signed by an authorized corporate officer, principal, or partner (as applicable) <u>in blue ink</u> with a signature in full. Proposer must complete the required Certificate of Authority, which is attached hereto as a required form. Any person signing the Proposal as an agent of the Proposer must include legal evidence of signing authority. Failure to properly execute the Proposal may result in the Proposal being rejected as non-responsive.

Proposers who are nonresident corporations must furnish to the Town a duly certified copy of their authorization to transact business in the State of Florida with the Proposal. Failure to promptly submit this evidence or qualification to do business in the State of Florida may be the basis for rejection of the Proposal.

Proposer acknowledges and agrees that submitting its Proposal to this RFP does not constitute an agreement or contract with the Town.

C16. CERTIFICATION OF ACCURACY OF PROPOSAL

Proposer, by virtue of submitting its Proposal, certifies and attests that all the information contained within the Forms, Affidavits and documents related thereto included in its Proposal are true and accurate.

Any Proposer who submits in its Proposal any information that is determined by the Town, in its sole opinion, to be substantially inaccurate, misleading, exaggerated, or incorrect, will be disqualified from consideration for award of the Contract.

C17. ORAL PRESENTATIONS

Short-listed Proposers/finalists may be required to provide an oral presentation in support of their proposals or to exhibit or otherwise demonstrate the information contained therein or by conference telephone call for clarification purposes only, prior to an award recommendation. The Firm's Project Manager shall be the sole presenter. The Evaluation Committee may elect to re-rank the finalist's proposals. Should the Town require such oral presentation; the Proposer will be notified five (5) days in advance of appearing before the Evaluation Committee.

C18. NEGOTIATIONS

Contract(s) may be awarded on the basis of initial offers received, without discussion. Therefore, each initial offer should contain the Proposer's best terms from a monetary and technical standpoint. Pursuant to Paragraph 5(b) of Section 287.055, Florida Statutes, the Town, at its sole discretion, reserves the right to enter into contract negotiations with the number one ranked, responsive, responsible Proposer. If the Town and said Proposer cannot negotiate a Successful Contract, the Town may terminate said negotiations and begin negotiations with the number two ranked, responsive, responsible Proposer. This process will continue until a contract acceptable to the Town has been executed or all proposals are rejected. No Proposer shall have any rights against the Town arising from such negotiations or termination thereof.

END OF SECTION

SECTION D. SOLICITATION TERMS AND CONDITIONS

D1. LEGAL REQUIREMENTS

This RFP is subject to all applicable federal, state, county, and Town codes, rules, ordinances, laws, and regulations that in any manner affect any of the services covered herein. By virtue of submitting a Proposal, the Proposer acknowledges and agrees that it has full knowledge of such codes, rules, ordinances, laws, and regulations, and that it shall comply with the same. Lack of knowledge of any applicable code, rule, ordinance, law, or regulation will in no way relieve the Proposer from the responsibility to comply with these requirements.

D2. NON-APPROPRIATION OF FUNDS

If insufficient funds are appropriated and budgeting or funding is otherwise unavailable in any fiscal period for the services provided for in this RFP, then the Town will have the unqualified right to terminate the Contract upon written notice to the Successful Proposer, without any penalty or expense to the Town.

D3. BUSINESS TAX RECEIPT REQUIREMENT

Successful Proposer(s) must meet the Town's Business Tax Receipt requirements in accordance with the Town Code, as amended, before conducting business within the Town. See Miami Lakes, Florida, Municipal Code §§ 37-56 – 37-66. Proposer(s) with a business location outside the Town must meet the applicable local or County Business Tax Receipt or Occupational License requirements.

D4. LOCAL PREFERENCE

This RFP is subject to local preference under Section 13 of Town Ordinance 17-203. In order to qualify, Proposers seeking preference must submit the Local Vendor Preference Certification Form with all required supporting documentation. The Local Vendor Preference Certification Form can be found on the Town's website at http://www.miamilakes-fl.gov.

D5. REVIEW OF PROPOSALS FOR RESPONSIVENESS

Each Proposal will be reviewed to determine if it is responsive to the submission requirements outlined in the RFP. A "responsive" Proposal is one which meets the requirements of the RFP and is submitted in the format outlined in the RFP, is of timely submission, can be evaluated in accordance with the Evaluation Criteria, and has appropriate signatures/attachments as required on each document. Failure of the Proposer to provide the information as required under this RFP may result in a rejection of the proposal as non-responsive. A non-responsive Proposal will not be provided to the Evaluation Committee for consideration for an award of a contract.

D6. CLARIFICATIONS

The Town reserves the right to make site visits, visit the Proposer's place(s) of business, request clarifications of information submitted and request or obtain any necessary supporting documentation or information of one or more Proposers, after the deadline for submission of Proposals. After the submittal of its Proposal, Proposer cannot submit any additional documents or information except upon the specific request of the Town. Any such submittal will not be considered and may result in a Proposal being rejected as non-responsive.

D7. KEY PERSONNEL

Subsequent to submission of a Proposal and prior to award of a Contract, Key Personnel must not be changed. Any changes in Key Personnel will result in the Proposal being rejected and not considered for award.

D8. AUDIT RIGHTS AND RECORDS RETENTION

The Successful Proposer must provide access at all reasonable times to the Town, or to any of its duly authorized representatives, to any books, documents, papers, and records of Proposer which are directly pertinent to this RFP, for the purpose of audit, examination, excerpts, and transcriptions. The Successful Proposer must maintain and retain any and all of the books, documents, papers and records pertinent to the RFP and any resulting Contract for not less than three (3) years after the Town makes final payment, and all other pending matters are closed. Proposer's failure to or refusal to comply with this condition will result in the immediate termination of the Contract (if awarded) by the Town.

D9. PUBLIC RECORDS

Proposer understands that the Proposal is a "public record, and the public will have access to all documents and information pertaining the Proposal and the RFP, subject to the provisions of Chapter 119, Florida Statutes. The Proposer, by submitting a Proposal, acknowledges that the Town may provide public access to or provide copies of all documents subject to disclosure under applicable law.

Proposer must claim the applicable exemptions to disclosure as provided by said Florida Statute in its Proposal by identifying the materials to be protected and the reason why such exclusion from public disclosure meets the requirement of Chapter 119, Florida Statutes, and is necessary and legal.

D10. DEBARRED/SUSPENDED VENDORS

An entity or affiliate who has been placed on the State of Florida debarred or suspended vendor list may not submit a Proposal or contract with a public entity for the construction or repair of a public building. In addition, such entity or affiliate may not perform any work as a supplier, subcontractor, or consultant, or subconsultant under any contract with any public entity, and may not transact business with any public entity. Any Proposer who submits a Proposal that includes such an entity or affiliate will be deemed non-responsible and the Proposal will not be considered.

D11. NONDISCRIMINATION

Proposer agrees that it will not discriminate as to race, sex, color, age, religion, national origin, marital status, or disability in connection with its performance under this RFP. Furthermore, Proposer agrees that no otherwise qualified individual will solely by reason of his/her race, sex, color, age, religion, national origin, marital status, or disability be excluded from the participation in, be denied benefits of, or be subjected to, discrimination under any program or activity.

D12. CONTINGENT FEES

Electrical Services - As Needed

Proposer represents and warrants to the Town that it has not employed or retained any person or company, to solicit or secure the award of a contract, and that it has not offered to pay, paid, or agreed to pay any person, company, corporation, or firm any fee, commission, percentage, brokerage fee, or gift of any kind contingent upon or in connection with, the award or making of a contract.

D13. ASSIGNMENT; NON-TRANSFERABILITY OF PROPOSAL

A Proposal must not be assigned, transferred, purchased, or conveyed. A Proposer who is, purchased by or merged with any other corporate entity during any stage of the Proposal process, from date of submission of the Proposal through, to and including awarding of and execution of a contract, will have its Proposal deemed non-responsive and will not be considered or further considered for award.

Attachment A contains specific language as to the assignment, transfer, sale, or conveyance of the Contract after it has been executed and any such action after execution may result in the termination of said Contract, unless it meets the specific applicable provisions of the Contract.

D14. TIE BIDS - DRUG FREE WORKPLACE

Proposer that meets the requirements of Florida Statute 287.087 will receive preference should a tie occur in the ranking of the Proposals by the Evaluation Committee.

Should a tie in the ranking of Proposals occur the tied Proposers will be requested to submit an affidavit, if applicable, attesting to meet the requirements.

D15. PROTEST PROCESS

Any Proposer wishing to file a protest as to the requirements or award of this RFP must do so in accordance with Ordinance 17-203 (Procurement Ordinance), which is available at http://www.miamilakes-fl.gov/index.php?option=com content&view=article&id=67&Itemid=269.

D16. AFFIDAVITS

The following Affidavits are required to be submitted with the Proposer's Proposal:

D16.01. COLLUSION

The Proposer must include in its Proposal, in the applicable section of its Proposal, the Non-Collusive Affidavit, included in this RFP as Form NCA. Failure by the Proposer to submit this affidavit will result in the Proposal being deemed non-responsive.

Where two (2) or more related parties, as defined in this Article, each submit a Proposal to the RFP, such submissions will be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control, and management of such related parties in preparation and submission under the RFP. Related parties means employees, officers or the principals thereof which have a direct or indirect ownership interest in another firm or in which a parent company or the principals of one Proposer have a direct or indirect ownership interest in another Proposer for the same project. RFP Proposals found to be collusive will be rejected. Bids must be developed independently. Where two or more Proposers have worked together, discussed the details of their proposals prior to submission of their Proposals or worked together in independently submitting Proposals such actions will be deemed to be collusion.

The Proposer must certify that its Proposal is made without previous understanding, agreement, or connection either with any person, firm, or corporation submitting a Proposal for the same services, or with any Town department. The Proposer certifies that its Proposal is fair, without control, collusion, fraud, or other illegal action. The Proposer further certifies that it is in compliance with the conflict of interest and code of ethics laws. The Town will investigate all situations where collusion may have occurred, and the Town reserves the right to reject any and all Proposals where collusion may have occurred.

D16.02. RELATIONSHIPS WITH THE TOWN AFFIDAVIT

The Proposer must identify any relationship the owners or employees have with the Town's elected officials or staff using Form PR included in this RFP.

D16.03. CONFLICT OF INTEREST

Proposer, by responding to this RFP, certifies that to the best of its knowledge or belief, no elected/appointed official or employee of the Town is financially interested, directly or indirectly, in the services specified in this RFP. Proposer further certifies that its Proposal is made independently of any assistance or participation from any Town employee, elected official, or contractor working for or on behalf of the Town, who assisted in any aspect with the development, evaluation, or award if this

or any solicitation issued by the Town. Proposers must complete and submit Form COI with its Proposal.

Proposer must include as part of its Proposal a detailed statement describing any relationships; professional, financial, or otherwise that it may have with the Town, its elected or appointed officials, its employees, or agents or any of its agencies or component units for the past five (5) years, together with a statement explaining why such relationships do not constitute a conflict of interest relative to performing the Services sought in this RFP. Additionally, the Proposer must give the Town written notice of any other relationships; professional, financial, or otherwise that it enters into with the Town, its elected or appointed officials, its employees or agents or any of its agencies or component units during the period of the Contract.

Further, Proposer must disclose the name of any Town employee who owns, directly or indirectly, an interest of five percent (5%) or more of the total assets of capital stock in the Proposer's company.

Failure by the Proposer to disclose this information will result in the Proposal being deemed non-responsive.

Town employees may not contract with the Town through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more). Immediate family members, including spouses, parents, and children, are also prohibited from contracting with the Town without the prior approval of the Town Council.

Miami-Dade County Ordinance 2-11.1, Conflict of Interest & Code of Ethics ordinance or the provisions of Chapter 112, Part III, Fla. Stat., Code of Ethics for Public Officers and Employees, as applicable and as amended are hereby included into and made a part of this solicitation.

D16.04. ANTIKICKBACK

Proposers must complete and submit Form AK with their Proposal, attesting that no portion of the sum of the bid will be paid to any employees of the Town, its elected officials, the Proposer, or its consultants, as a commission, kickback, reward, or gift, directly or indirectly by any member of the Proposer's firm.

D16.05. PUBLIC RECORDS AFFIDAVIT

Proposers must complete and submit Form PRA with their Proposal. The Proposer must comply with the Public Records Law as provided by Chapter 119, Florida Statutes, and all applicable amendments. Applicants must invoke the exemptions to disclosure provided by law in the response to the solicitation and must identify the data or other materials to be protected by separate envelopes and must state the reasons why such exclusion from public disclosure is necessary. The submission of a Proposal authorizes release of your firm's credit data to the Town.

All prospective Proposers must complete and submit the Compliance with Public Records Law affidavit with their Proposal. Failure to submit the completed affidavit may result in the Bid being deemed non-responsive. Proposers, by submitting the Compliance with Public Records Law affidavit, specifically acknowledge their obligation to comply with Section 119.0701, Florida Statutes.

D16.06. PUBLIC ENTITY CRIMES ACT

Proposers must submit Form PEC with their Proposal to attest to their compliance with Section 287.133, Florida Statutes. In accordance with the Public Entity Crimes Act, (Section 287.133, Florida Statutes) a person or affiliate who is a contractor, who had been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any

goods or services to the Town, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases or real property to the Town, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with the Town in excess of the threshold amount provided in Section 287.917, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list. Violation of this section by the Contractor will result in rejection of the Bid, termination of the contract, and may cause Contractor debarment. Proposer must complete the Public Entity Crime Affidavit included in the RFP.

END OF SECTION

SECTION E. INSTRUCTIONS FOR PREPARING A PROPOSAL

Proposer's Proposal to this RFP must contain the following information and documents and follow the instructions in its preparation. Failure to do so may deem your Proposal non-responsive. Non-responsive submittals will receive no further consideration and will not be provided to the Evaluation Committee.

E1. PREPARATION REQUIREMENTS

Each Proposal must contain the following documents and forms required by Sections E1.01 and E1.02, each fully completed, and signed as required. Proposers must prepare their Proposals utilizing the same format outlined below in Section E1.03. Each section of the Proposal as stipulated in E1.03 must be separated by a tabbed divider identifying the corresponding section number. Proposers are not to submit any information in response to this RFP that has not been requested or which the Proposer considers confidential, unless specifically required by the RFP. Submission of any confidential information will be deemed a waiver of any confidentiality or other such protection, which would otherwise be available to the Proposer, except as specifically permitted under Florida Statute. Proposers are not to include any documents not specifically required or requested, including, but not limited to; media and public relations literature, annual reports, pictures, etc. Such documentation will not be considered and will be redacted from the copies provided to the Evaluation Committee. The submission of such documentation may adversely affect the evaluation of the Proposal by the Evaluation Committee. Page limitations may have been established for some of the Town Forms, as well as other documents. Any pages submitted in excess of the page limitations will be redacted or removed and not provided to the Evaluation Committee for consideration during the evaluation process. The font size and type for Town Forms are set and cannot be changed. Proposer should use the font style Calibri, Times New Roman, or Arial, with a font size of 11 or 12 for any other information or documents to be submitted.

Hard cover binders are not to be used in the submission of the Proposal. Only heavy stock paper, not exceeding 100#, is to be used for the front and back covers, as well as the required section dividers. Proposers should also make every effort to utilize recycled paper in preparing its proposal. Double sided printing is permitted provided that the Proposal complies with the format set forth in E1.03 below.

E1.01. TECHNICAL COMPONENT OF THE RFP:

The Proposer's response to the requirements of the Technical Proposal should provide complete detailed responses to all of the submission requirements of the Technical component of the RFP. Missing, incomplete or vague responses to the questionnaire or any of the submittal requirements can adversely impact the evaluation of the Proposal. The technical portion of the Proposal must contain sufficient information to enable the Evaluation Committee to evaluate each of the criteria to be used in scoring the Technical component of the Proposal.

1. Company Declaration

Proposer must complete and submit Form CPD, Company Profile & Declaration for this section of its Proposal.

2. Qualifications of the Proposer

Proposer must complete and submit Form CQQ, Company Qualifications Questionnaire for this section of its Proposal.

3 **Qualifications and Experience**

Proposer must provide the following documentation and be capable of meeting the Contract bonding and insurance requirements to be considered responsive to the RFP.

- a. Clearly describe the ability to perform the scope of services proposed.
- b. Provide resumes for all of firm's employees that will be used in providing the services specified herein, including information about licenses, certifications, and training.

4 Resources and Availability

Proposer must complete and submit the following for this section of its Proposal.

- a. Provide a list of current electrical services contracts of similar scope and size.
- b. Describe the firm's management plan to be used, staffing configuration, and safety protocols.
- c. Provide detailed information about the equipment and services at the firm's disposal.

5 References

Proposer shall provide at least three (3) different Form CRLF Client Reference Letters that the Proposer has provided similar services to in the past three (3) years. Governmental references are preferred.

7. Forms

In addition to the Forms and documents identified elsewhere in the RFP the following Form must be submitted:

- Form AK Anti-Kickback Affidavit
- ➤ Form PEC Public Entity Crime Affidavit
- Form NCA Non-Collusive Affidavit
- Form COI Conflict of Interest Affidavit
- > Form PR Public Relations Affidavit
- Form PRA- Public Records Affidavit
- Form CE Contract Execution Form

E1.02. PRICE COMPONENT OF THE RFP:

1. Submission of Price Proposal

Proposers must complete Form RFP-PP or RFP-PS For the Price component of the RFP.

The Proposer will be solely responsible for all costs to complete the Project, except where costs are covered as reimbursable costs under the Contract, or result from Town directed changes, or changes resulting from hidden/unforeseen conditions.

The Price component must be submitted in a <u>separate sealed envelope</u> concurrent with the submittal of the Technical component, utilizing the Price Proposal or Price Sheet Form contained in the RFP.

The Price submitted in the Proposal must be based upon and include any and all costs or expenses to be incurred by the Proposer in completing all aspects of the mobilization/start-up, construction, and Project dose-out. The Price component, in addition to all direct and indirect costs and expenses, must include all other costs and expenses including but not limited to such costs as the Proposer's general, administrative, and overhead costs; project management and supervisory costs; all fees, charges and taxes; labor, direct and indirect payroll costs, including labor burden; insurance and bond costs; cost of equipment, material, tools and transportation; and operating margin (profit).

Options, if any included as part of the Price component must be priced by the Proposer for the Proposal to be considered responsive.

Reimbursable Costs: The Town's permit fees are not to be included within the Price component. Other fees such as Miami-Dade County WASD connection fees are also not to be included in the Price component. The Town will reimburse the Successful Proposer for the Town's permits and regulatory fees and Miami-Dade County WASD connection fees. All other permits and other fees, such as those assessed by Miami-Dade County, FPL, etc., are to be included as part of the Price Component.

The Price Proposal is submitted for the purpose of determining the Successful Proposer. The Town, at its sole discretion, may conduct further negotiation to determine the final value of the Contract to be awarded.

2. Price Proposal Errors

Where the Price Proposal form, Form PP, has erasures or corrections, the Proposer must initial each erasure or correction in ink. In case of unit Price Proposal items, if an error is committed in the extension of an item, the unit price as shown on the Price Proposal Form will govern. Errors between any sum, computed by the Proposer and the correct sum will be resolved in favor of the correct sum. Any discrepancy between words and numbers will be resolved in favor of the written word. Use of any other forms will result in the rejection of the Proposal as non-responsive.

3. Schedule of Values Submittal

Proposer must provide a proposed Schedule of Values for the Construction of the Project. The Schedule of Values will be broken down only to trade categories, such as drainage, roadway, striping, landscaping, etc. The proposed Schedule of Values should include major/critical subtasks but should not include all of the subtasks. At a minimum, the information must include the trade category, and the estimated cost of the Work. Where a discrepancy exists between the trade category's estimated cost of work and the percentage shown in the subcontract list, the trade category estimated percentage of the total work will prevail.

4. Cost and Pricing Data

The Town will require the Successful Proposer to provide, for itself, and Subcontractor(s), prior to commencement of any Work the raw labor rates, burden rates, and fully loaded labor rates by labor classification certified as accurate by an officer of the company to be used in determining and change orders that may occur as a condition precedent to execution of a Contract.

The Town may require that supporting documentation be submitted to support the information provided and such rates may be subject to negotiation by the Town.

The forms for submission of portions of the information contained above are included as part of the RFP and are also available on the Town's website. Where the Town does not provide specific forms to be utilized the Proposer must provide the information in a format acceptable to the Town.

5. <u>Subcontractor/Subconsultants/Supplier Pricing Information</u>

Proposers are expressly prohibited from substituting Subconsultant or Subcontractors projected to perform five percent (5%) or more of the over-all Work as stated in the RFP. Such

substitution, for any reason, after receipt of the Proposal, and prior to award by the Town, will result in disqualification of the Proposal from further consideration for award.

6. Evaluation of Price Proposal Documents

Proposers must submit pricing for all line items in the Price Proposal. Failure to provide pricing for all three (3) Phases of the Project will result in a Proposal being deemed non-responsive. Phase III of the Project will be awarded at the sole discretion of the Town prior to the Contractor achieving Substantial Completion of Phases 1 & II, which will be constructed simultaneously.

The scoring of the Price Proposal will be based on the combined pricing submitted for all three (3) phases.

The Price Proposal will be evaluated in the following manner:

- a. For Form PP
 - i. The responsive Proposal with the lowest total Price component will be given the full weights as identified above.
 - ii. Every other Proposal will be given points proportionally in relation to the lowest price. This point total will be calculated by dividing the lowest price for by the total price of the Price Proposal being evaluated with the result being multiplied by the maximum weight for the price to arrive as a cost score of less than the full score for price.

Example:	Lowest Price Proposed		Total Points		
	Proposer's Price	Χ	for	Price	=
Price Score					

Example: \$1,650,000

\$2,000,000

Χ

125

=

103.13 points

b. Subcontractor Breakdown

This portion of the Price Proposal will be evaluated as part of the Qualification of the Project Team and Subconsultants.

E1.03. PROPOSAL SUBMISSION FORMAT

Proposals are to be prepared and submitted in the following format and in the stated order. Failure to comply with this format may adversely impact the evaluation of the Proposal. Part A and B are to be submitted in separate sealed envelopes or boxes.

Part A - Technical component

- 1. Company Declaration
 - a. Form CPD Company Declaration
- 2. Qualifications of Proposer
 - a. Form CQQ Company Qualifications Questionnaire
- 3. Qualifications and Experience

- 4. Resources and Availability
 - a. Provide list of current electrical services contracts of similar scope and size
 - b. Describe firm's management plan to be used, staffing configuration, and safety protocols
 - c. Provide information about the equipment and services at the firm's disposal.
- 5. References
 - a. Form CRLr-Client Reference Letters
- 6. Forms
 - a. Form AK Anti-Kickback Affidavit
 - b. Form PEC Public Entity Crime Affidavit
 - c. Form NCA Non-Collusive Affidavit
 - d. Form COI Conflict of Interest Affidavit
 - e. Form PR Public Relations Affidavit
 - f. Form PRAr-Public Records Affidavit
 - g. Form CE Contract Execution Form

Part B - Price component

1. Form PP – Price Proposal or Form PS – Price Sheet

SECTION F. EVALUATION/SELECTION PROCESS

F1. PREPARATION REQUIREMENTS

F1.01. EVALUATION PROCEDURES

The procedure for response evaluation and selection is as follows:

- 1. Request for Proposals issued.
- 2. Receipt of Proposals.
- 3. Opening of Technical components and listing of all Proposals received.
- 4. Preliminary review of the Technical Proposals by Town staff for compliance with the submission requirements of the RFP, including verification that each Proposal includes all required documents.
- 5. Review by Town Staff to confirm that the Proposer's Team is qualified to render the required services according to State regulations.
- 6. The Evaluation Committee ("Committee"), appointed by the Town Manager, will meet to evaluate each responsive Proposal Technical component in accordance with the requirements of the RFP. At the Committee's option, the Proposers may be required to attend an interview session. The Committee may, at its sole discretion, shortlist the proposers and may invite only the shortlisted firms to an interview session.
- 7. Subsequent to completing its evaluation of the Technical components, the scoring for the Price component will be calculated by the Evaluation Committee and Town staff.
- 8. The score for each Price component will be determined in accordance with the methodology stated in Section E.
- 9. Town staff will then calculate the total score of each Proposal and advise the Committee of each Proposal's combined score.
- 10. The Committee will form its recommendation of the most qualified Proposer(s) to the Town Manager inclusive of the ranking and scoring of the Proposals.
- 11. The Town Manager will review the Evaluation Committee's recommendation and make his/her own recommendation to the Town Council for award, reject all Responses, or return the recommendation to the Committee for reconsideration. In the event of a tie the recommendation of the Town Manager will control. The Town Manager may submit a recommended Proposer or "short list" of a combination of a recommended Proposer and the "short list" to the Town Council.
- 12. As stated in the solicitation the Town Manager or designees may conduct negotiations with the highest ranked Proposer.
- 13. If the Town is unsuccessful in negotiating a Contract with the selected Proposer the negotiations with the Proposer may be terminated and the Town Manager will attempt to negotiate a Contract with the next highest ranked Proposer and so on.
- 14. The Town Council will make the final selection and award.

F1.02. EVALUATION CRITERIA

Responses will be evaluated according to the following criteria and respective weight:

	Qualifications and Experience	Maximum 30 points
\triangleright	Resources, Equipment and Fleet	Maximum 20 points
\triangleright	Client References	Maximum 15 points
\triangleright	Price Proposal	Maximum 35 points

Total Pointsr. 100

F1.03. SOLICITATION SCHEDULE

Below is the anticipated schedule for this solicitation. Dates are subject to change at the sole discretion of the Town.

- > Date Solicitation Issued: July 21, 2025
- Due Date for Submittals: August 20, 2025
- Due Diligence Period: August 21-26, 2025
- > Evaluation Committee Meeting: August 26-30, 2025
- > Evaluation Committee Award Recommendation: September 2-5, 2025
- Intent to Award Issued: September 9-10, 2025
- > Town Council Award Date: September 16, 2025

EXHIBIT B CONTRACTOR'S PROPOSAL



19790 W. Dixie Hwy. #907 Aventura, FL 33180 305-21**6**-8784 e-techenergy.com

August@0,@025

Town of Miami Lakes

Attn: Edward Pidermann, Town Manager 6601 Main Street Miami Lakes, FL 33014

Re: Letter of Intent - RFP 2025-17 Electrical Services - As Needed

Dear Mr. Pidermann and Evaluation Committee Members,

On behalf of **e-Tech Energy Solutions**, we are pleased to submit this Letter of Intent expressing our commitment to provide the Town of Miami Lakes with high-quality, responsive, and professional electrical services under **RFP 2025-17 – Electrical Services (As Needed)**.

e-Tech Energy Solutions is a licensed Florida Electrical Contracting firm with demonstrated expertise serving municipalities, public agencies, and private-sector clients across the state. Our firm specializes in the installation, maintenance, and repair of electrical systems for facilities, parks, and roadway infrastructure, including street and sports lighting, breaker and panel upgrades, generator support, and energy-efficient retrofits.

As part of **Engetecnica USA**, a high-voltage design and construction firm based in South Florida, we bring the unique ability to serve both low- and high-voltage needs. This integration, backed by a financially strong **construtech** enterprise, ensures that the Town benefits from a partner with the resources, technical expertise, and stability to meet immediate service requirements while supporting future infrastructure modernization initiatives.

We are fully prepared to meet the contract requirements, including:

- 24/7 emergency response with one-hour mobilization.
- Compliance with NEC, OSHA, FDOT, and Town codes.
- A skilled team of Master Electricians, Journeymen, and Apprentices.
- Dedicated fleet, equipment, and inventory to respond quickly to Town needs.

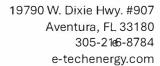
It is our intent to enter into an agreement with the Town of Miami Lakes to provide these services with the highest standards of professionalism, safety, and accountability. We are confident that our qualifications, experience, and integrated capabilities uniquely position us to serve as a reliable and innovative electrical services partner for the Town.

We appreciate your consideration and look forward to the opportunity to support the Town of Miami Lakes in maintaining and advancing its critical electrical infrastructure.

Respectfully submitted,

Marcial Baralt General Manager







Price Sheet



Electrical Services - As Needed RFP 2025-17 Form PS-Price Sheet

 $Note: Proposer's pricing \ as \ submitted \ will determine the \ ("Total Price Amount") for the purpose of evaluating the Proposals. \ However, unless \ determine the \ ("Total Price Amount") for the purpose of evaluating the Proposals. \ However, unless \ determine the \ ("Total Price Amount") for the purpose of evaluating the Proposals. \ However, unless \ determine the \ ("Total Price Amount") for the purpose of evaluating the Proposals. \ However, unless \ determine the \ ("Total Price Amount") for the purpose of evaluating the \ Proposals. \ However, unless \ determine the \ ("Total Price Amount") for the \ Proposals \ determine th$

Item No.	Description	Estimated Quantity (Hours)	Unit	Ur	nit Price	Extended	Price
	HOURLYRATE - DURING	NORMAL OPERA	ATING HO	URS			
1	Master Electrician	20	HR	\$	96.45	\$	1,929.00
2	Journeyman/Supervisor	20	HR	\$	63.11	\$	1,262.20
3	Apprentice/Helper	15	HR	\$	63.11	\$	946.65
4	Laborer	15	HR	\$	30.71	\$	460.65
	HOURLY RATE - AFTER NORMAL OPER	ATING HOURS (*	**SEE NO	TE#1 BEI	_OW***)		
5	Master Electrician	25	HR	\$	80.38	\$	2,009.50
6	Journeyman/Supervisor	25	HR	\$	68.60	\$	1,715.00
7	Apprentice/Helper	20	HR	\$	68.60	\$	1,372.00
8	Laborer	20	HR	\$	33.44	\$	668.80
	ADDITIONA	AL HOURLY RATES	S	1 - 1			
9	Bucket Truck - Daily Operations, less than 50'	10	HR	\$	48.36	\$	483.60
10	Bucket Truck - Minimum 50', on call or emergency	20	HR	\$	52.56	\$	1,051.20
11	Crane - for 30' & 40' light poles	30	HR	\$	57.56	\$	1,726.80
	ADDITIO	NAL SERVICES					
12	Directional Bore	500	LF	\$	2.35	\$	1,175.00
PAR	TS & MATERIALS MARK UP (***SEE NOTE#2 BELOW***)	Estimated Quantity (Dollars)		Perce	ntage	Extended Price	
13	Percentage (Not to exceed 10%)	\$5,000.00		1	.0.00%		\$500.00
	*		TC	TAL PRIC	CE AMOUNT	\$	15,300.40

Notes:

1. After normal operating hours price shall not exceed two times that of the normal operating hours price.
2. Firm will bill for parts and materials at wholesale cost + percentage markup in an amount not to exceed ten (10) percent. Supplier invoice must be attached to all invoices as applicable.

Firm's Name: Signature:

Print Name/Title: Marcial Baralt

Email Address: marcial@e-techenergy.com







Table of Contents

|Tab♠| Certificate of Authority & Company Profile Declaration

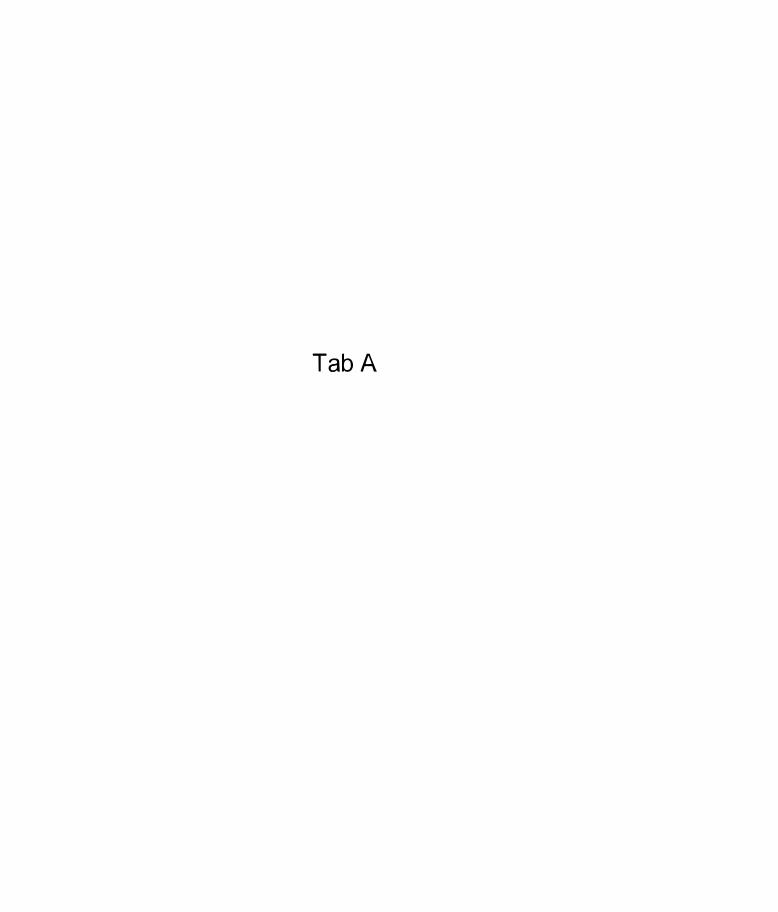
|Tab B| Qualifications and Experience

|Tab€| Resources and Availability

|Tab D| Client References

|Tab E| Standard Forms









CERTIFICATE OF AUTHORITY

(IF CORPORATION)

STATEOF Florida				
) 55	i:			
country of Dade				
I HEREBY CERTIFY that e-Tech Energy Solutions	t a meeting	of the	Board of	Directors of orporation existing
under the laws of the State of	Florida	, held on A	igust 18thd	d, the
following resolution was duly pass	sed and adopted:			
RESOLVED, that Marcial Baral	t, as a	n officer or em	ployee of the C	orporation, be and
is hereby authorized to execute t	he Response dated,	August 20	, 20	25 to the Town
of Miami Lakes and this Corporat	ion and that their ex	ecistion thereof	f, attested by th	he Secretary of the
Corporation, and with the Corpor	ate Scal affixed (if ap	plicable), will b	oe the official a	ct and deed of this
Corporation."				
I further certify that said resolution	n is now in full force a	and effect.		
IN WITNESS WHEREOF, I have her	reunto set my hand a	nd affixed the	official seal of t	he corporation this
20th day of August	, 20 <u>25</u> .			
A A	1			
Secretary: Augustian	7/h			
(SEAL)				

FAILURE TO COMPLETE, SIGN, AND RETURN THIS FORM MAY DISQUALIFY YOUR RESPONSE





2





Company Profile and Declaration

Solicitation Name: REQUEST FOR PROPOSAL ELECTRICAL SERVICES – AS NEEDED RE				
Solicitation Number	NO. 2025-17			
Submitted By:	e-Tech Energy Solution	S		
-	(Respondent Firms' Legal Name)			
	Same			
	(Respondent D/B/A Name, if used for this F	Project)		
	Marcial Baralt			
	(Name and Title of Officer Signing the Subn	nittal for the Respondent)		
	General Manager			
	(Contact Name, if different from Officer)			
	Same			
	(Street Address)			
	19790 W. Dixie Highway #	907, Aventura FL 33180		
	(City/State/Zip Code)			
	marcial@e-techenergy.com	305-216-8784		
	(Email Address)	(Phone Number)		
	Declaration			
, Marcial Ba	aralt	hereby declare that I am the		
·/	Print Name			
General M	anager _{of} e-tech Er	nergy Solutions		
Title	e	Name of Company		

the ("Respondent") submitting the Company Profile and Declaration, and that I am duly authorized to sign this Company Profile and Declaration on behalf of the above-named company; and that all information in this Company Profile and Declaration and other information and documents submitted in response to this RFP are, to the best of my knowledge, true, accurate, and complete as of the submission date.









The Respondent further certifies as follows:

- 1. This Company Profile and Declaration is submitted as part of the Respondent's submittal ("Submittal") in response to the above stated RFP issued by the Town of Miami Lakes;
- Respondent has carefully examined all the documents contained in the RFP and understands all
 instructions, requirements, specifications, terms and conditions, and hereby offers and proposes
 to furnish the products and/or services described herein at the prices, fees and/or rates quoted
 in the Respondent's Submittal, and in accordance with the requirements, specifications, terms
 and conditions, and any other requirements of the RFP Documents;
- 3. This Submittal is a valid and irrevocable offer that will not be revoked and shall remain open for the Town's acceptance for a minimum of 120 days from the date Submittals are due to the Town, to allow for evaluation, selection, negotiation, and any unforeseen delays, and Respondent acknowledges that if its Submittal is accepted, Respondent is bound by all statements, representations, warranties, and guarantees made in its Submittal, including but not limited to, representation to price, fees, and/or rates, performance and financial terms;
- 4. Respondent has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements under this RFP;
- 5. Respondent certifies that it meets the minimum qualification requirements set forth in the RFP.
- 6. Respondent is in full compliance with all applicable Federal, State, and local lows, rules, regulations and ordinances governing its business practices;
- 7. All statements, information and representations prepared and submitted in response to the RFP are current, complete, true, and accurate. Respondent acknowledges that the Town will rely on such statements, information, and representations in selecting a Respondent, and hereby grants the Town permission to contact any persons identify in this RFP to independently verify the information provided in the Submittal;
- Submission of a Submittal indicates the Respondent's acceptance of the evaluation criteria and technique and the Respondent's recognition that some subjective judgments may be made by the Town as part of the evaluation process;
- No attempt has or will be made by the Respondent to induce any other person or firm to not submit a response to this RFP;
- 10. No personnel currently employed by the Town participated, directly or indirectly, in any activities related to the preparation of the Respondent's Submittal;
- 11. Respondent has had no contact with Town personnel regarding the RFP, the Project or evaluation of Submittals in response to this RFP. If contact has occurred, except as permitted under the Cone of Silence, so state and include a statement identifying in detail the nature and extent of such contacts and personnel involved;
- 12. The pricing, rates or fees proposed by the Respondent have been arrived at independently, without consultation, communication, or agreement, for the purpose of restriction of competition, as to any other Respondent or competitor; and unless otherwise required by law,





19790 W. Dixie Hwy. #907 Aventura, FL 33180 305-216-8784 e-techenergy.com



the prices quoted have not been disclosed by the Respondent prior to submission of the Submittal, either directly or indirectly, to any other Respondent or competitor;

- 13. Respondent has reviewed a copy of the Contract, included as an Exhibit to the RFP; and
- 14. Respondent is not currently disqualified, de-listed or debarred from doing business with any public entity, including federal, state, county or local public entities, or if so, Respondent has provided a detailed explanation of such disqualification, de-listing or debarment, including the reasons and timeframe.

This declaration was executed in Orange	County, State of Florida	_ on
20 ²⁵ . Signature		
Marcial Baralt		
Print Name		
Subscribed and sworn to before me this 18	day of August20_25	<u>.</u>
Dang. Olivo	Notary Public State of Florida	ţ
Signature	Danna J Olivo My Commission HH 345969	}
Danna J Olivo	Expires 1/3/2027	ľ
Print Name		



(Notary Seal/Stamp)



19790 W. Dixie Hwy. #907 Aventura, FL 33180 305-21&-8784 e-techenergy.com



Company Qualification Questionnaire

as concise as possible, while including the requested information. In no event should the total page count of all attachments to this Form exceed five (5) pages. Some information may not be applicable, Some responses may require the inclusion of separate attachments. Separate attachments should be in such instances insert "N/A".

									5						1.
e. What is your primary business?_	d. Primary Office Location:	II. Document Number:	I. Date filed:	c. Date registered to conduct business in the State of Florida:	II. License Number:	 Date Licensed by DBPR: 	b. Dept. of Business Professional Regulation Category (DBPR):	a. FEIN/EIN Number:	Type of Company: ☐ Individual ☐ Partnership If other, please describe the type of company:	(*Include active certifications of small or disadvantage business & name of certifying entity)		Electrical Contractor Michael Roy Oberstein #EC13013177	 a. Professional Licenses/Certifications (Include name and license #)* 	<1 Years Name change happened. Original LLC filed in 2022.	
Low Voltage Electrical Contractors (This answer should be specific)	19790 W. Dixie Highway #907, Aventura, FL 33180	L22000412940	02-22-2022	ess in the State of Florida: Florida	#EC13013177	02/07/2025	gulation Category (DBPR):	92-0442958	Type of Company: □ Individual □ Partnership □ Corporation ☒ LLC □ Other If other, please describe the type of company:	e business & name of certifying entity)		y Oberstein #EC13013177 02/07/2025	ns {Include name and license #}* Issuance Date	d. Original LLC filed in 2022.	How many years has your company been in business under its current name and ownership?









f. Name of Qualifier, license number, and relationship to company: Electrical Contractor | Michael Roy Oberstein | #EC13013177 g. Names of previous Qualifiers during the past five (5) years including, license numbers, relationship to company and years as qualifier for the company: N/A h. Name and Licenses of any prior companies Name of Company License Name & No. **Issuance Date** September 22, 2022 L22000412940 e-Tech Solar, LLC 3. Company Ownership a. Identify all owners or partners of the company: Name Title % of ownership Manager 33% Paulo Ceschin Henrique Ceschin 33% Manager Manager Rafael Ceschin 33% b. Is any owner identified above an owner in another company? ☒ Yes ☐ No If yes, Identify the name of the owner, other company names, and % ownership Engetecnica USA Hi-Voltage Electrical Design & Consulting | Paulo Ceschin 100%





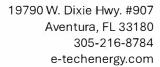
1.2





	 Identify all Individuals authorized to sign for the com authority (check applicable boxes and for other provide specific levels of 			the lev	el of thei
		Signat	tory Aut	hority	
	Name Title	All	Cost	No- Cost	Other
	Marcial Baralt General Manager e-Tech Energy	ř			
	Explanation for Other:				
4.	Employee Information				
	a. Total No. of Employees:				
	b. Total No. of Managerial/Admin. Employees: 2	_			
	 Number of Trades Personnel and total number per clas (Apprentices must be listed separately for each classification) 	sificatio	n:		
	Low-Voltage Electrical Contracting			_	-
5.	Employer Modification Rating: 1.0 te e e e				
6.	Insurance & Bond Information:				
	a. Insurance Carrier name & address:				
	Progresso Insurance 9041 Pembroke Road, Pem	broke P	ines, FL	. 33025	









	b.	Insurance Contact Name, telephone, & e-mall:
		Valentin Borges 954-404-7658 anamaria@progressoins.com
	c.	Insurance Experience Modification Rating (EMR): 1.0+ (if no EMR rating please explain why)
	d.	Number of Insurance Claims paid out in last 5 years & value:0
7.	Have a	ny lawsuits been file against your company in the past 5 years? \square Yes X No
	lawsuit judgme	in a separate attachment, identify each lawsult and its current disposition. For each provide its case number, venue, the year the suit was filed, the basis for the claim or ent, its current disposition and, if applicable, the settlement unless the value of the nent is covered by a written confidentiality agreement.
8.		best of your knowledge, is your company or any officers of your company currently under gation by any law enforcement agency or public entity. \Box Yes $oxtimes$ No
		In a separate attachment, provide details including the identity of the officer and the of the investigation.
9.	compa	any Key Staff or Principals (including stockholders with over 10% ownership) of the ny been convicted by a Federal, State, County or Municipal Court of or do any Key Staff or als have any pending violations of law, other than traffic violations? \Box Yes X No
	•	in a separate attachment, provide an explanation of any convictions or pending action ng the name of the Key Staff member or Principal involved and the nature of the offense.
10.		ur company been assessed liquidated damages or defaulted on a project in the past five rs? $\ \square$ Yes $\ \ { m I\!$
		In a separate attachment provide an explanation including the name of the project, the stances of default or assessed damages, and the ultimate disposition of the issue.
11.	to ento	e Proposer or any of its principals failed to qualify as a responsible proposer, refused er into a contract after an award has been made, failed to complete a contract during st five (5) years, or been declared to be in default in any contract in the last five (5) 口 Yes
		In a separate attachment provide an explanation including the year, the name of the ng agency, and the circumstances leading to default.
12.		e proposer or any of its principals ever been declared bankrupt or reorganized under 11 or put into receivership? \square Yes \boxtimes No









If yes, In a separate attachment provide the date, court jurisdiction, action taken, and any other explanation deemed necessary.

13. In a separate attachment, provide a list of all desk reviews of field reviews performed by Federal or State agencies within the past five (5) years including information on the result of each review, the review's current status, and whether any disciplinary action has been taken against the Proposer as a result of these reviews. N/A

14. In the space below, describe any other experience, not covered by any of the stated submittal

requirements of the RFP, related to the Services to be performed under the Contract that Proposer believes is unique to its organization and would benefit the Town. N/A By signing below, Proposer certifies that the Information contained herein is complete and accurate to the best of Prop ger's kno wedge. August 18, 2025 thorized Officer Date Marcial Baralt | General Manager e-Tech Energy

Printed Name

Tab B





Qualifications and Experience

Ability to Perform the Scope of Services

e-Tech Energy Solutions is a licensed Florida Electrical Contractor with demonstrated expertise in providing installation, maintenance, and repair services for municipal, commercial, and public infrastructure facilities. Our services cover the full spectrum of electrical needs—from troubleshooting and repair of streetlights, breakers, and panel boards to new service installations, generator connections, EV charging stations, and energy-efficiency retrofits.

As part of **Engetecnica USA**, a recognized high-voltage design and construction firm headquartered in South Florida, e-Tech Energy Solutions brings a uniquely integrated capability to this contract. This relationship allows us to serve both **low-voltage municipal and facility needs** and **high-voltage utility and infrastructure requirements**, providing the Town of Miami Lakes with a single-source partner capable of delivering comprehensive electrical solutions. Engetecnica USA's expertise in substation, transmission, and grid design enhances our ability to advise on and execute advanced energy systems, while e-Tech Energy Solutions focuses on local service delivery, emergency response, and facility-level support.

Financial and Technical Backing

Our work is further strengthened by the resources of a **construtech** enterprise network that merges engineering design, construction, and technology innovation. This backing ensures that we not only have the financial stability to support multi-year, as-needed service contracts but also the technical capability to introduce **smart technology integration**, **energy management systems**, and **modern construction methods** into every project. This foundation provides the Town with assurance that all work will be performed to the highest professional standards, with the added benefit of forward-looking design and technology expertise.

Key Personnel and Certifications

e-Tech Energy Solutions' team is comprised of:

- Master Electricians Licensed in Florida with over 10 years of experience managing publicsector electrical projects.
- **Journeyman Electricians** OSHA-certified with 7–9 years of field experience across facility, roadway, and parks projects.
- **Apprentices** With a minimum of two years of training and practical experience under licensed supervision.

All personnel participate in ongoing professional development covering OSHA safety standards, NEC compliance, FDOT traffic safety requirements, and energy-efficiency best practices.

Relevant Experience

Our combined expertise spans both day-to-day service contracts and large-scale electrical infrastructure projects, including:

• Municipal Lighting Upgrades – Retrofit and maintenance of roadway, parking lot, and decorative park lighting.





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- **Emergency Power Systems** Generator installations and temporary power support for public events and emergency operations.
- Facility Electrical Rehabilitation Panel replacements, breaker upgrades, and conduit installations for aging municipal buildings.
- **Technology Integration** Electrical infrastructure supporting CCTV, Wi-Fi, irrigation controllers, and access control systems.
- **High-Voltage Grid Enhancements** (via Engetecnica USA) Design-build services for substation upgrades, transmission line improvements, and utility-scale electrical systems across Florida.

Commitment to the Town of Miami Lakes

By combining the responsive, community-focused service delivery of e-Tech Energy Solutions with the technical depth and financial stability of Engetecnica USA, we offer the Town of Miami Lakes a capable, reliable, and future-ready partner. Our ability to perform across both low- and high-voltage systems, supported by a construtech enterprise that integrates design, construction, and technology, uniquely positions us to provide Miami Lakes with electrical services that are not only safe and reliable today but adaptable to the evolving needs of tomorrow.



Tab C





Resources and Availability

Current Contracts of Similar Scope and Size

e-Tech Energy Solutions currently provides electrical service and maintenance contracts for municipal, institutional, and commercial clients across Florida. These include ongoing support for public parks, roadway lighting, and facility power systems, as well as preventive maintenance and upgrades for educational institutions and large commercial complexes. In each case, we have demonstrated the ability to manage on-call service requests, emergency repairs, and project-based electrical work while maintaining full compliance with NEC, OSHA, and municipal requirements.

Integrated Resources with Engetecnica USA

As part of **Engetecnica USA**, e-Tech Energy Solutions benefits from the additional scale, expertise, and financial strength of a leading **high-voltage design and construction firm**. This integration expands our resource base beyond day-to-day electrical service, giving the Town of Miami Lakes access to advanced capabilities in:

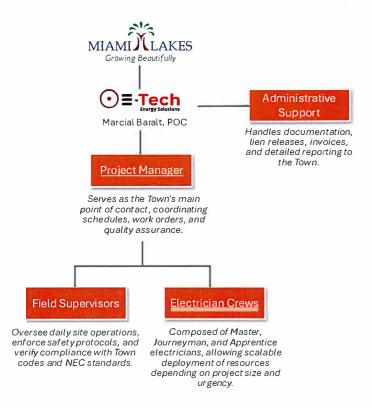
- Substation and transmission line design
- Utility-scale electrical system construction
- · Grid modernization and digital technology integration
- Financial stability to support large-scale or multi-phase contracts

This combined resource pool allows us to deliver reliable, cost-efficient local services while also offering the Town of Miami Lakes the confidence of a partner that can handle both low- and high-voltage requirements.

Management Plan and Staffing Configuration

Our management approach is structured to provide responsive, accountable service tailored to the Town's as-needed requirements as shown to the right.

This structure ensures that the Town of Miami Lakes receives rapid response (within one hour for emergencies), proactive updates, and complete documentation for every work order.





19790 W. Dixie Hwy. #907 Aventura, FL 33180 305-21\(\epsilon -8784\) e-techenergy.com

Safety Protocols

Our safety program is grounded in compliance with OSHA, NEC, FDOT traffic control standards, and the Town's requirements. Key elements include:

- Daily **jobsite safety briefings** and hazard assessments
- Strict adherence to lockout/tagout procedures and PPE use
- Ongoing safety training in confined space entry, fall protection, trench safety, and emergency response
- Safety oversight integrated into both low- and high-voltage operations, leveraging Engetecnica's experience in utility-grade projects

Equipment and Fleet Resources

e-Tech Energy Solutions maintains a dedicated fleet and equipment inventory to meet as-needed and emergency demands, including:

- Fully equipped **service and pickup trucks** (minimum ½ ton), each compliant with contract requirements for identification and load capacity
- Bucket trucks for aerial and streetlight work
- Portable **generators** for temporary power and event support
- Diagnostic and load-testing equipment for troubleshooting and compliance testing
- Inventory of commonly used materials (lighting fixtures, breakers, wiring, and conduit) for expedited repairs

Through the support of **Engetecnica USA**, our fleet resources are augmented by access to specialized high-voltage and construction equipment, ensuring we can scale up for larger or more complex assignments if required.

Commitment of Resources

Backed by a construtech enterprise that merges **design, construction, and technology**, e-Tech Energy Solutions is uniquely positioned to deliver both everyday municipal service and long-term, future-ready electrical solutions. This alignment ensures that the Town of Miami Lakes not only has a dependable contractor for immediate needs but also a partner capable of supporting strategic growth, infrastructure resilience, and energy modernization initiatives.



Tab D



19790 W. Dixie Hwy. #907 Aventura, FL 331&0 305-216-8784 e-techenergy.com

Reference No. 1



To Whom It May Concern,			
Subject: Reference Letter for Bid No. RFP NO. 2025-17	<u>e e</u>	e	e e
Name of Bidder: e-Tech Energy Solutions			
The above-referenced contractor is submitting a bid solir require that the Bidder provide written references with this document the Contractor requests that you provide appreciate you providing the information requested belopertinent:	heir Bid sub the followin	omission and b g reference inf	y providing you with ormation. We would
Name of Project: Building Partner Agreement	e	<u>e ee e</u>	e e
Name of Project Owner: BrillianteSolar e e e e	e <u>e</u>	2	
Scope of work: Electrical Connections, Battery Instal	ations, Sol	ar panels	
Value of Project: \$\\$1,100,000.00 Is constru	ıction ongoi	ng? □ Yes ☑ N	lo
Value of Construction: \$\\\\$1,100,000.00 If no, was const	truction com	npleted on time	e? ☑ Yesඬ No
$ \ \text{Delivery Method:} \ \square \ \text{Design-Bid-Build} \ \square \ \text{CM} \ \square \ \text{Risk} \ \square \ \text{Design-B} $	uild 🛭 Other:	Subcontractor	
Was Construction completed within budget? ☑ Yes ☐ No			
Did the Contractor contribute to any delay(s) or increased cost?	□ Yes ☑ No)	
Causes for Delays or Cost Increases: ☐ Design ☐ Contractor €	Owner□ Reg	gulatory ☑N/A	
Management of Subcontractors: $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \$	erage 🗆 Belo	w expectations	
Project Safety Management:	erage □ Belo	w expectations	
Was the Contractor responsive to the Project Owner?	3 Yes	□ No	
Was the Contractor timely with reviews and submittals? $\hfill \Box$	i Yes □ No		
Number of Change Orders: $\underline{\hspace{1cm} \text{N/A}\hspace{1cm}}$ Were any Contractor dri	ven? □ Ye	s ☑ No	
Would you enter into a contract with the Contractor again in th	e future? 🛭	l Yes □ No	
If no to any of the above, please provide details below. Pr	ovide any ot	her comment y	you feel appropriate
Thank you for your assistance in helping us in evaluating of			
Name of individual completing this form: IgoraLobato			
		Operations N	
Telephone: (954) 990 3155	-mail:	igor@epgtecl	nsolar.com
Sincerely,			

Rosa M. Marrero - Procurement Manager







Reference No. 2



To Whom It May Concern,						
Subject: Reference Letter for Bid No. RFPeNO. 2025-17e e e e e e e e e						
Name of Bidder: e-Tech Energy Solutions						
The above-referenced contractor is submitting a bid solicitation that has been issued by the Town. We require that the Bidder provide written references with their Bid submission and by providing you with this document the Contractor requests that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:						
Name of Project: Miscellaneous Projects						
Name of Project Owner: Carlos Casillas, Founder and Manager						
Scope of work: Installation of Solar on various projects along with electrical						
Value of Project: $\S e^{1e,500,000}$ Is construction ongoing? \square Yes \square No						
Value of Construction: $\$$ 1,500,000 If no, was construction completed on time? \square Yes \square No						
Delivery Method: ☐ Design-Bid-Build ☐ CM ☐ Risk ☐ Design-Build ☐ Other: Subcontractor						
Was Construction completed within budget? ☑ Yes ☐ No						
Did the Contractor contribute to any delay(s) or increased cost? \square Yes $\ \square$ No						
Causes for Delays or Cost Increases:€□ Design □ Contractor □ Owner □ Regulatory ☑N/A						
Management of Subcontractors: ☐ Above expectations ☐ Average ☐ Below expectations						
Project Safety Management: ☐ Above expectations ☐ Average ☐ Below expectations						
Was the Contractor responsive to the Project Owner? ☐ Yes ☐ No						
Was the Contractor timely with reviews and submittals? ☐ Yes ☐ No						
Number of Change Orders: N/A Were any Contractor driven? \square Yes \square No						
Would you enter into a contract with the Contractor again in the future? ☑ Yes ☐ No						
If no to any of the above, please provide details below. Provide any other comment you feel appropriate.						
Thank you for your assistance in helping us in evaluating our bid solicitation.						
Name of individual completing this form: Carlos Casillas Date: 09-19-2025						
Signature: <u>Carlos Casíllas</u> Title: <u>Managoer e e e</u> Telephone: 305-458-3952 E-mail: info@solarconstruction.us						
Telephone: 305-458-3952 E-mail: info@solar@onstruction.us						
Sincerely,						
Rosa M. Marrero - Procurement Manager						







19790 W. Dixie Hwy. #907 Aventura, FL 331&0 305-216-8784 e-techenergy.com

Reference No. 3



CLIENT REFERENCE LETTER To Whom It May Concern, Subject: Reference Letter for Bid No. RFP NOe 2025-17 Name of Bidder: e-Tech Energy Solutions The above-referenced contractor is submitting a bid solicitation that has been issued by the Town. We require that the Bidder provide written references with their Bid submission and by providing you with this document the Contractor requests that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent: Name of Project: 3 current projects - General Electrical Construction Name of Project Owner: Greg Hart, Project Manager Scope of work: Electrical Construction for new and renovated projects se2,000,000 Value of Project: Is construction ongoing? ☑ Yes ☐ No Value of Construction: \$€2,000,000 If no, was construction completed on time? ✓ Yes ✓ No Delivery Method: □ Design-Bid-Build □ CM □ Risk □ Design-Build ☑ Other: Subcontractor Was Construction completed within budget? ☐ Yes ☐ No Did the Contractor contribute to any delay(s) or increased cost? ☐ Yes ☑ No Causes for Delays or Cost Increases: ☐ Design ☐ Contractor ☐ Owner ☐ Regulatory ☐N/A Management of Subcontractors: ☐ Above expectations ☐ Average ☐ Below expectations ☑ Above expectations ☐ Average ☐ Below expectations Project Safety Management: Was the Contractor responsive to the Project Owner? Yes □ No Was the Contractor timely with reviews and submittals? ☑ Yes ☐ No Number of Change Orders: N/A Were any Contractor driven? ☐ Yes ☑ No Would you enter into a contract with the Contractor again in the future? ☐ Yes ☐ No If no to any of the above, please provide details below. Provide any other comment you feel appropriate. Thank you for your assistance in helping us in evaluating our bid solicitation. Name of individual completing this form: Greg Hart Signature: Great Hart Telephone: 239-494-4002

Sincerely,

Rosa M. Marrero - Procurement Manager





19790 W. Dixie Hwy. #907 Aventura, FL 331&0 305-216-8784 e-techenergy.com

Reference No. 4



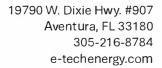
To Whom It May Concern, Subject: Reference Letter for Bid No. RFP NO. 2025-17 Name of Bidder: e-Tech Energy Solutions The above-referenced contractor is submitting a bid solicitation that has been issued by the Town. We require that the Bidder provide written references with their Bid submission and by providing you with this document the Contractor requests that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent: Name of Project: Vendor Relations | Line of Credit Name of Project Owner: Marcos Alvarez, Representative - Outside Sales Scope of work: Product Procurement | Establishing Financial Credibility Value of Project: Is construction ongoing?

✓ Yes ✓ No Value of Construction: \$______ If no, was construction completed on time? ☐ Yes ☐ No Delivery Method: \square Design-Bid-Build \square CM \square Risk \square Design-Build \square Other: $\frac{\mathsf{Vendor}_{\mathsf{e}}}{\mathsf{e}}$ Was Construction completed within budget? ☐ Yes ☐ No Did the Contractor contribute to any delay(s) or increased cost? ☐ Yes ☐ No Causes for Delays or Cost Increases: ☐ Design ☐ Contractor ☐ Owner ☐ Regulatory ☑N/A $\begin{tabular}{lll} Management of Subcontractors: & \square Above expectations \square Average \square Below expectations \\ \end{tabular}$ Project Safety Management: ☐ Above expectations ☐ Average ☐ Below expectations Was the Contractor responsive to the Project Owner? ☐ Yes ☐ No Was the Contractor timely with reviews and submittals? ☐ Yes ☐ No Number of Change Orders: N/A Were any Contractor driven? ☐ Yes ☐ No Would you enter into a contract with the Contractor again in the future?
☐ Yes ☐ No If no to any of the above, please provide details below. Provide any other comment you feel appropriate. Thank you for your assistance in helping us in evaluating our bid solicitation. Name of individual completing this form: Marcos Alvarez Date: 09-1&-2025 Title: Sales Representative Signature: Marcos Alvarez Telephone: 786-236-1012 E-mail: marcos.alvarez@anixter.com Sincerely,



Rosa M. Marrero - Procurement Manager

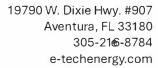
Tab E





ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }	
SS: COUNTY OF MIAMI-DADE }	
I, the undersigned, hereby duly sworn, depose and say that no portion of the s	um herein
bid will be paid to any employees of the Town of Miami Lakes, its elected of	officials, and
or its design consultants, as a commission, kickback, reward or gift,	directly or
indirectly by me or any member of my firm or by an officer of the corporation.	
By:	
BEFORE ME, the undersigned authority, personally appeared <u>Marcial Baralt</u>	to me well
known and known by me to be the person described herein and who e	
foregoing Affidavit and acknowledged <u>to and before</u>	me that
executed said Affidavit for the purpose therein expressed.	
WITNESS, my hand and official seal this18th day of _August, 2025	
My Commission Expires: Notary Public State of Florid.	1
Danna J Olivo)
Notary Public State of Florida at Large	_1





1.

SWORN STATEMENT ON PUBLIC ENTITY CRIMES SECTION 287.133(3)(a), FLORIDA STATUTES

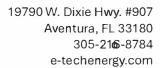
THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the Town of Miami Lakes
by Marcial Baralt, General Manager
[print individual's name and title]
for e-Tech Energy Solutions
[print name of entity submitting sworn statement]
whose business address is
19790 E. Dixie Hwy. #907
Aventura, FL 33180
and (if applicable) its Federal Employer Identification Number (FEIN) is 92-0442958
(If the entity has no FEIN, include the Social Security Number of the individual
signing this sworn statement:)

- 2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)9g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or the United States, including, but not limited to, any bid or contract for goods and services to be provided to any public entity or an agency or political subdivision of any other state or of the United States involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction or a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 4. I understand than an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime.

The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who







has been convicted of a public entity crime in Florida during the preceding 36 months

shall be considered an affiliate. 5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an entity. 6. Based on information and belief, the statement that I have marked below is true in relation to the entity submitting this sworn statement. [Indicate which statement applies.] Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, not any affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989. This entity submitting this sworn statement, or one or more of its officers, directors, executives,

partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. [attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO

UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

BEFORE ME, the undersigned authority, personally appeared Marcial Baralt to me well known and known by me to be the person described herein and who executed the foregoing Affidavit and acknowledged to and before me that Marcial Baralt ____executed said Affidavit for the purpose therein expressed.

WITNESS, my hand and official seal this 18th day of August

My Commission Expires:

Notary Public State of Florida Danna J Olivo My Commission HH 345969 Expires 1/3/2027







NON-COLLUSIVE AFFIDAVIT

State of Florida }	
} SS:	
County of Orange }	
Marcial Baralt being first	duly sworn, deposes and says that:
Dan taking	
a) He/she is the <u>Representative</u>	, (Owner, Partner, Officer, Representative
or Agent) of <u>e-Tech Energy Solutions</u>	the Bidder that has submitted the
attached Proposal;	
	preparation and contents of the attached Proposal and of all
pertinent circumstances respecting such Pro	•
c) Such Proposal is genuine and is not collu	
	ficers, partners, owners, agents, representatives, employees
	, have in any way colluded, conspired, connived or agreed,
	r, firm, or person to submit a collusive or sham Proposal in
	attached Proposal has been submitted; or to refrain from
	have in any manner, directly or indirectly, sought by person oposal or of any other Bidder, or to fix any overhead, profit,
	he Proposal price of any other Bidder, or to secure through
	nlawful agreement any advantage against (Recipient), or any
person interested in the proposed work;	nawlar agreement any advantage against (necipient), or any
	Proposal are fair and proper and are not tainted by any
	of the Bidder or any other of its
agents, representatives, owners, employees	
agents, representatives, eviners, employees	or parties in interest, including this arriant.
Signed, sealed and delivered in the presence of:	
	By:
Witness	7
	Managed Daniel
Witness	Marcial Baralt (Printed Name)
	General Manager
	(Title)
	personally appeared Marcial Baralt to me well known and herein and who executed the foregoing Affidavit and 43-541-64-004-0 executed said Affidavit for the
WITNESS, my hand and official seal	18 day of Auguste 2025
this My Commission Expires:	
M 2 A	
Manay. Ulivo	Notary Public State of Florida Danna J Olivo
Notary Public State of Florida at Large	My Commission HH 345969 Expires 1/3/2027







CONFLICT OF INTEREST AFFIDAVIT

State of Florida }			
County of Orange } SS:			
Marcial&Baralt	being first duly s	worn, deposes and says t	hat he/she is the (Owner,
Partner, Officer, Representat	ive or Agent) of e-Tech En	ergy Solutions	the Proposer that has
submitted the attached Prop	osal and certifies the follo	wing;	
the Town has a financial int or through the award of a (including Town committee elected or appointed official further, that no such Town of them, alone or in combination of them, alone or in combination or indirect ownersh contract award containing Council. Further, Proposer party to a violation of the Code Section 2-11.1, as application of the Code Section 2-11.1, as application of the Code Section 2-11.1, as applications of the Code Section 2-11.1, as app	erest directly or indirectly contract, and that no To emembers) of the Town, all of the Town, may be a pemployee or elected or a nation, may have a materip of more than 5% of the an exception to these recognizes that with respethics ordinances or rules olicable to Town, or the produced is submitted and mass or services to the Town	in this Proposal or any compoun employee, nor any elemonary spouse, parent or partner, officer, director or ppointed officer, or the sportal interest in the Propose to total assets or capital sestrictions must be expressed to this solicitation, if a sof the Town, the provision ovisions of Chapter 112, passer may be disqualified from the terms "Proposer" as	the member, or employee of inpensation to be paid under lected or appointed official or child of such employee or employee of Proposer, and ouse, parent or child of any er. Material interest means stock of the Proposer. Any saly approved by the Town any Proposer violates or is a cons of Miami- Dade County art III, Fla. Stat., the Code of om furnishing the goods or from submitting any future is used herein, includes any vices.
	nspiracy, connivance, or u	inlawful agreement on the	fair and proper and are not part of the Proposer or any ncluding this affiant.
Signed, sealed and delivered	in the presence of:		
Witness	, <u> </u>	ial Baralt	
Witness		(Printed Name)	
		General Manager	
		(Title)	
BEFORE ME, the undersigned by me to be the person descr before me thatMarcia	ibed herein and who exec		it and acknowledged to and
WITNESS, my hand a	nd official seal thisd	ay of August 202	5
My Commission Expires: Notary Public State of Florida	at Large	Notary Public Stat Danna J C My Commission Expires 1/3.	Olivo HH 345969
Notal y Fublic State of Florida	ar rai Rc	1	Form COI







PUBLIC RELATIONS AFFIDAVIT

Bidder's N	lame: e-Tech Energ	y Solutions	Solicitation	No.:	RFP No.	2025	5-1e7
-	ting this affidavit, Prop					nip or	past
Схрененес	s with any canche rown	employee or elect	isa representative or t		VV 11.		
Proposers	shall disclose to the Tow	n:					
a)	representative of the To		in a vendor held by	any	employee	or el	ected
	N/A						
	Last name	First name	Relat	ionship			
	Last name	First name	Relat	ionship			
	Last name	First name	Relat	ionship			
b)	Any family relationships	s with any employ	ee or elected represer	ntative	e of the To	wn.	
	Last name	First name	Relat	ionship			
	Last name	First name	Relat	ionship	•(
	Last name	First name	Relat	ionship	D.		
			09-1&-2025				
	Authorized Signature	<u> </u>	Date:				
	Marcial Baralt		General Manag	er			
	Print Name	 :	Title:				







We have not included data sensitive information assuming this will be done at time of contracting

CONTRACT EXECUTION FORM

This Contract <u>e</u> made thise day of	<u>e</u> <u>e</u> in the year <u>e</u> in an amount not
to exceed \$e e _e _e _e by and between the	ne Town of Miami Lakes, Florida, hereinafter
called the "Town," ande	, hereinafter called the "Contractor."
IN WITNESS WHEREOF, the parties have ex first above written.	ecuted this Agreement as of the day and year
Attest:	TOWN OF MIAMI LAKES
Ву:е	Ву:
Gina Inguanzo, Town Clerk	Edward Pidermann, Town Manager
Legal Sufficiency:	
By:e	Date:
Signed, sealed and witnessed in the presence of:	CONTRACTOR e-Tech Energy Solutions
	(Contractor's Name)
Ву:е	Ву:е
	Name: Marcial Baralt
	Title: General Manager
	Date:

(*) In the event that the Contractor is a corporation, there shall be attached the original of the corporate resolution in the form contained in this Section, of the board of the corporation, authorizing the officer who signs the Contract to do so in its behalf.









ADDENDUM ACKNOWLEDGEMENT FORM

Solicitation No.: RFP No. 2025-1₽

	Addendum received in connection with this Solicitatio
Addendum No	
Addendum No	Dated
Addendum No.	Dated
Addendum No	Dated
Addendum No	Dated
Addendum No.	Dated
No Addendum 's Name: e-Tech Energy Solutions	n issued for this Solicitation
orized Representative's Name: Marcia	l Baraet
General Manager	
LAMA	





TN3M33R0A

THE TOWN OF MIAMI LAKES

put

G&R ELECTRIC CORP.

lor

RFP No. 2025-13 Electrical Services - As Needed

WITNESSETH:

WHEREAS, on July 21, 2025, the Town issued Request for Proposals ("RFP") 2025-17 Electrical Services – As Meeded, which includes the General Terms and Conditions of the RFP, Special Conditions, Technical Specifications and Exhibits, Bid Forms, and associated addends, which are collectively referred to as the "RFP 2025-17" and which is attached hereto and incorporated herein as **Exhibit "A;"** and

WHEREAS, on August 20, 2025, the Contractor submitted a response to RFP 2025-17 Electrical Services – As Needed, hereinafter referred to as the "Contractor's Proposal," and the terms of which are incorporated herein by reference, and which is attached hereto and incorporated herein as Exhibit "B;" and

WHEREAS, the aforementioned Exhibits "A" and "B" shall collectively be referred to as the "Contract Documents" and are specifically incorporated into this Agreement; collectively this is the "Agreement;" and

WHEREAS, the Contractor has offered to provide the materials and/or services and to be bound by the terms and conditions of RFP 2025-17 Electrical Services – As Needed, which includes the Notice to Proposers, Submission of a Response, Scope of Work, Response Format, Evaluation/Selection Process, Terms and Conditions, Price Proposal, Required Forms, and associated addends attached hereto and incorporated herein as Exhibit "A", and the terms of Contractor's Proposal attached hereto and incorporated herein as Exhibit "B".

WHEREAS, the Town desires to procure from the Contractor such services for the Town in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1 013

- 1. Contractor shall deliver materials and/or provide services in accordance with the terms of RFP 2025-17, attached hereto and incorporated herein as Exhibit "A" and with the terms of Contractor's Proposal attached hereto and incorporated herein as Exhibit "B".
- 2. The Town agrees to make payment in accordance with the terms of RFP 2025-17 incorporated herein as Exhibit "A" and with the terms of Contractor's Proposal attached hereto and incorporated herein as Exhibit "B".
- 3. This Agreement and attachments hereto constitute the entire agreement between the parties hereto, and its provisions shall not be amended, except in writing, after formal approval by both parties.
- 4. This Agreement will be effective upon execution and remain in effect for a period of three (3) years. The Town at its sole option may opt to renew the Contractor for two (2) additional 12-month periods. Price adjustments for renewal terms must be in accordance with RFP 2025-17 Section B3.
- 5. In addition to any other contractual indemnification provisions in Exhibit "A" or Exhibit "B" in favor of the Town, Contractor hereby agrees to indemnify and hold the Town harmless from any and all claims, suits, actions, damages, causes of action, and attorney's fees, arising from any personal injury, loss of life, or damage to person or property sustained by reason of or as a result of the products or materials used or supplied in the performance of this Agreement.
- 6. Attorney's Fees and Costs. In addition to any other contractual attorney's fees and costs provisions in Exhibit "A" or Exhibit "B" in favor of the Town, Contractor hereby agrees that in the event either the Town or Contractor must initiate litigation to enforce this Agreement, the prevailing party shall be entitled to an award of reasonable attorney's fees and costs, at all levels of litigation, including trials and appeals, including fees for litigating entitlement to and amount of attorney's fees.
- 7. **Governing Law and Venue.** This Agreement shall be interpreted and governed according to the laws of the State of Florida. Any dispute or conflict arising out of or relating to this Agreement must be brought only in the Circuit Court of the Eleventh Judicial Circuit in and for Miami-Dade County, Florida. The Parties agree such court and such court alone shall have personal jurisdiction and venue over any action relating to this agreement and further agree to waive any rights they may have to challenge the court's jurisdiction over them.
- 8. **Notice.** Whenever either party desires to give written notice to the other relating to the Contract, such must be addressed to the party for whom it is intended at the place specified below; and the place for giving the notice shall remain until it shall have been changed by written notice in compliance with the provisions of this Article. Notice shall be deemed given on the date received or within 3 days of mailing, if mailed through the United States Postal Service. Notice shall be deemed given on the date sent via e-mail or facsimile. Notice shall be deemed given via courier/delivery service upon the initial delivery date by the courier/delivery service. For the present, the parties designate the following as the respective places for giving of notice:

For Town:

Mr. Edward Pidermann Town Manager Town of Miami Lakes 6601 Main Street Miami Lakes, Florida 33014 Pidermanne@miamilakes-fl.gov

With a copy to:

Rosa M. Marrero Procurement Manager Town of Miami Lakes 6601 Main Street Miami Lakes, Florida 33014 Marreror@miamilakes-fl.gov

For Contractor:

Gonzalo Planas President G&R Electric Corp. 4450 E 10 Ct. Hialeah, Florida 33013 grelectriccorp@gmail.com

- 9. In the event there is a conflict between or among the provisions of the Agreement, the order of precedence is as follows:
 - 1. Last addendum issued
 - 2. RFP Solicitation No. 2025-17
 - 3. RFP Exhibits, Solicitation No. 2025-17
 - 4. Contractor's Proposal, Solicitation No. 2025-17

[Remainder of page intentionally left blank]



Electrical Services - As Needed REP 2025-17 Form PS - Price Sheet

Note: Proposer's pricing as submitted will determine the ("Total Price Amount") for the purpose of evaluating the Proposals. However,

Item No.	Description	Estimated Quantity (Hours)	Unit	Unit Price	Extended Price
	HOURLY RATE - DURING	NORMAL OPER	ATING HO	URS O	
1	Master Electrician	20	HR	\$ 45.00	\$ 900:00
2	Journeyman/Supervisor	20	HR	\$ 70.00	\$ 1.400:00
3	Apprentice/Helper	15	HR	\$ 55.00	\$ 825,00
4	Laborer	15	HR	\$ 15.00	\$ 225.00
	HOURLY RATE - AFTER NORMAL OPERA	TING HOURS (*	***SEE NO	TE#1 BELOW***	re xe
5	Master Electrician	25	HR	\$ 60.00	\$ 1,500.00
6	Journeyman/Supervisor	25	HR	\$ 85.00	\$ 2,125:00
7	Apprentice/Helper	20	HR	\$ 70.00	\$ 1,400,00
8	Laborer	20	HR	\$ 25.00	\$ 500:00
150	ADDITIONA	L HOURLY RATE	S	"事数·一篇"篇"。	er ver
9	Bucket Truck - Daily Operations, less than 50'	10	HR	\$ 70.00	\$ 700:00
10	Bucket Truck - Minimum 50', on call or emergency	20	HR	\$ 120.00	\$ 2.400.00
11	Crane - for 30' & 40' light poles	30	HR	\$ 160.00	\$ 4,800:00
Side N	ADDITIO	VAL SERVICES	T ¥2 → >0		
12	Directional Bore	500	LF		\$ -
PART	S & MATERIALS MARK UP (***SEE NOTE #2 BELOW***)	Estimated Quantity (Dottars)		Percentage	Extended Price
13	Percentage (Notto exceed 10%)	\$5,000.00		10%	59000
	**************************************		тот	AL PRICE AMOUNT	

Notes:

- 1. After normal operating hours price shall not exceed two times that of the normal operating hours price.
- 2. Firm will bill for parts and materials at wholesale cost + percentage markup in an amount not to exceed ten (10) percent, Supplier invoice must be attached to all invoices as applicable.

Firm's Name:

Signature:

Print Name/Title:

Email Address:

electric corp @ gmzili com

	s have made and executed this Agreement on the			
respective dates under each signature. Town of Miami Lakes, through its Town Manager or				
designee and G&R Electric Corp. signing by and through its (title of individual) duly authorized to execute same.				
individual, daily authorized to execute same.	•			
WITNESS/ATTEST	G&R ELECTRIC CORP.			
Signature	Signature			
Print Name, Title	Print Name, Title of Authorized Officer or Official			
ATTEST:	(Corporate Seal)			
Consultant Secretary (Affirm Consultant Seal, if available)				
ATTEST:	Town of Miami Lakes , a municipal corporation of the State of Florida			
Gina Inguanzo, Town Clerk	Edward Pidermann, Town Manager			
	APPROVED AS TO LEGAL FORM AND CORRECTNESS:			
	Town Attorney			

2225 45

EXHIBIT AELECTRICAL SERVICES – AS NEEDED RFP 2025-17

REQUEST FOR PROPOSAL

ELECTRICAL SERVICES – AS NEEDED

RFP NO. 2025-17



The Town of Miami Lakes Council:

Mayor Joshua Dieguez
Vice Mayor Bryan Morera
Councilmember Juan Carlos Fernandez
Councilmember Angelo Cuadra Garcia
Councilmember Ray Garcia
Councilmember Steven Herzberg
Councilmember Alex Sanchez

Edward Pidermann, Town Manager
The Town of Miami Lakes
6601 Main Street
Miami Lakes, Florida 33014

Date Advertised	July 21, 2025			
Non-Mandatory Pre-Bid Conference	10:00 AM EST, July 30, 2025			
Bids Due	10:00 AM EST, August 20, 2025			

Table of Contents

SECTION A. NOTICE TO PROPOSERS	5
A1. SOLICITATION OVERVIEW	5
A2. MINIMUM REQUIREMENTS TO SUBMIT A RESPONSE:	5
A3. CONE OF SILENCE:	6
SECTION B. PROJECT OVERVIEW	7
B1. SCOPE OF SERVICES	7
B2. CONTRACT TERM	7
B3. COST ADJUSTMENTS	7
B4. CONTRACTOR RESPONSIBILITIES	8
B5. PERSONNEL CLASSIFICATIONS	10
B6. Work Orders	10
B7. TOWN FURNISHED DRAWINGS	11
B8. ACCESS TO UTILITIES	11
B9. AUTHORITY OF THE PROJECT MANAGER	11
SECTION C. SUBMISSION OF A PROPOSAL	12
C1. GENERAL INSTRUCTIONS	12
C2. SUBMITTAL REQUIREMENTS	
C3. ADDITIONAL INFORMATION OR CLARIFICATION	13
C4. PRICE COMPONENT	13
C5. AWARD OF A CONTRACT	13
C6. UNAUTHORIZED WORK	13
C7. CHANGES/ALTERATIONS/ASSIGNMENTS	
C8. SUBCONTRACTOR(S)	14
C9. DISCREPANCIES, ERRORS, AND OMISSIONS	14
C10. ESTIMATED QUANTITIES	14
C11. ADDITIONAL LINE-ITEM PRICING	14
C12. DISQUALIFICATION/REJECTION OF PROPOSALS	14
C13. PROPOSER'S EXPENDITURES	15
C14. DUE DILIGENCE/INSPECTION OF SITE	15
C15. EXECUTION OF PROPOSAL	15
C16. CERTIFICATION OF ACCURACY OF PROPOSAL	
C17. ORAL PRESENTATIONS	

C18. NEGOTIATIONS	
SECTION D. solicitation TERMS AND CONDITIONS	17
D1. LEGAL REQUIREMENTS	17
D2. NON-APPROPRIATION OF FUNDS	17
D3. BUSINESS TAX RECEIPT REQUIREMENT	17
D4. local preference	17
D5. REVIEW OF PROPOSALS FOR RESPONSIVENESS	17
D6. CLARIFICATIONS	17
D7. KEY PERSONNEL	17
D8. AUDIT RIGHTS AND RECORDS RETENTION	18
D9. PUBLIC RECORDS	18
D10. DEBARRED/SUSPENDED VENDORS	18
D11. NONDISCRIMINATION	18
D12. CONTINGENT FEES	18
D13. ASSIGNMENT; NON-TRANSFERABILITY OF PROPOSAL	18
D14. TIE BIDS – DRUG FREE WORKPLACE	19
D15. PROTEST PROCESS	19
D16. AFFIDAVITS	19
D16.01. COLLUSION	19
D16.02. RELATIONSHIPS WITH THE TOWN AFFIDAVIT	19
D16.03. CONFLICT OF INTEREST	19
D16.04. ANTIKICKBACK	20
D16.05. PUBLIC RECORDS AFFIDAVIT	20
D16.06. PUBLIC ENTITY CRIMES ACT	20
SECTION E. INSTRUCTIONS FOR PREPARING A PROPOSAL	22
E1. PREPARATION REQUIREMENTS	22
E1.01. TECHNICAL COMPONENT OF THE RFP:	22
E1.02. PRICE COMPONENT OF THE RFP:	23
E1.03. PROPOSAL SUBMISSION FORMAT	25
SECTION F. EVALUATION/SELECTION PROCESS	27
F1. PREPARATION REQUIREMENTS	27
F1.01. EVALUATION PROCEDURES	27
F1 02 EVALUATION CRITERIA	28

F1.03. SOLICITATION SCHEDULE	28
EXHIBIT A – CONTRACT 2025-17	29
EXHIBIT B – OTHER EXHIBITS/FORMS	30

SECTION A. NOTICE TO PROPOSERS

RFP Name:

Electrical Services - As Needed

RFP No.:

2025-17

Pre-Bid Conference:

10:00 AM EST, July 30, 2025

Proposals Due:

10:00 AM EST, August 20, 2025

A1. SOLICITATION OVERVIEW

The Town of Miami Lakes, Florida, ("Town") is accepting sealed Proposals from qualified and licensed contractors to provide Electrical Services to the Town on an as-needed basis ("Services"). See Exhibit A, Contract 2025-17, Section 2 for a full scope of services and additional specifications. Proposals must be submitted in the form of one (1) original and four (4) copies and one (1) flash drive for each component of the Response. Proposers must submit a Technical component and a Price component in separate sealed packages for a complete Proposal. All Proposals <u>must</u> be received by the Town Clerk at 6601 Main Street, Miami Lakes, Florida 33014, by no later than 10:00 AM EST on August 20, 2025, at which time the Technical component of each Proposal will be opened. The Price component will be opened at the Evaluation Committee meeting immediately following the evaluation of the Technical component.

Copies of the RFP will only be made available on the Public Purchase and the Onvia DemandStar ("DemandStar") website. Copies of the RFP, including all related documents can be obtained by visiting the Town's website at www.miamilakes-fl.gov, under Current Solicitations on the Procurement Department page, on Public Purchase's website at www.publicpurchase.com, or at DemandStar's website at www.demandstar.com. If you use Public Purchase or DemandStar it is strongly recommended that you register with them to receive notifications pertaining to this solicitation.

A Non-Mandatory Pre-Bid Conference is scheduled for 10:00 AM EST, July 30, 2025 at Town of Miami Lakes Town Hall. It is strongly recommended that potential Bidders attend this meeting. The meeting space has limited capacity, so we request that no more than two representatives from any one company attend the meeting.

A2. MINIMUM REQUIREMENTS TO SUBMIT A RESPONSE:

To be eligible for award, Proposers must:

- Possess a current valid State of Florida Electrical Contractor license; and
- 2. Have provided electrical services similar to those specified herein for a minimum of three (3) years demonstrated through three (3) different verifiable client references utilizing Form CRL Client Reference Letter.

The Town will consider a Proposer as responsive where a Proposer has less than the stipulated minimum number of years of experience solely where the Proposer has undergone a name change and such change of name has been filed with the State of Florida or where the Proposer was a subsidiary of a larger firm and the Proposer's firm has been merged into the larger firm. Proposer must include documentation substantiating such name change as part of its Proposal for the Town to consider crediting the years of experience from the Proposer under its previous name. Failure to include such documentation with the Response will result in a determination of non-responsive.

A3. CONE OF SILENCE:

Pursuant to subsection (t) "Cone of Silence" of Section 2-11.1 "Conflict of Interest and Code of Ethics Ordinance" of Miami Dade County, public notice is hereby given that a "Cone of Silence" is imposed concerning this solicitation. The "Cone of Silence" prohibits certain communications concerning the substance of RFP's, RFQ's or Bids, until such time as the Town Manager makes a written recommendation to the Town Council concerning the solicitation. Any questions concerning the substance of this or any other solicitation advertised by the Town must be submitted in writing to procurement@miamilakes-fl.gov while the Cone of Silence is in effect. No other communication, oral or otherwise, will be accepted. Failure to comply with the Cone of Silence may result in the rejection of a Proposal. For additional information concerning the Cone of Silence please refer to Section 2-11.1 of Miami-Dade County Code.

SECTION B. PROJECT OVERVIEW

B1. SCOPE OF SERVICES

Electrical services include installation, maintenance, and repair of equipment and components for the Town facilities, parks, and roadways, which includes but is not limited to poles, decorative landscape lighting, roadway sign lighting, breakers, photocells, various types of lighting (including LED, street lighting, and sports field lighting), welcome signs and roadway entrance features , panel boards, , contactors, transformers, outlets, switches, and other similar work.

The successful firm will provide a full range of electrical services on an as-needed basis to be issued via work orders including, but not limited to:

- Diagnostic/troubleshooting and testing services
- General electrical maintenance and repair
- Repair and/or replacement of facility, sport, street, and parking lot lights and fixtures
- Installation of conduit, wiring, junction boxes, fixtures, and electrical equipment to repair or replace existing installations
- New service installations
- Providing equipment and maintenance recommendations for electrical energy savings and efficiency
- Panel/Breaker installation/replacement
- Generator and power connections for special events
- Locating existing street lighting wiring without as-built information
- Removal of downed streetlights
- Securing exposed electrical sites within the right of way
- Purchasing and delivering new poles and fixtures as directed by the Town
- EV Station Installation, Maintenance, and Repair (optional)
- Emergency repair work
- Installation and maintenance of electrical systems for playgrounds, splash pads, scoreboards, electronic gates, and outdoor public address systems
- Support for outdoor Wi-Fi, CCTV systems, irrigation controllers, and emergency call boxes
- Installation and maintenance of seasonal/event lighting and temporary power drops for Townhosted events
- Maintenance and repair of solar or battery-backed lighting systems
- Electrical inspections, compliance testing, and documentation for Town facilities and parks

See Exhibit A, Contract 2025-17, Section 2 for a full scope of services and additional specification. Should there be any discrepancy between this Section and Section 2 of the Contract, then the Contract provisions shall govern.

B2. CONTRACT TERM

This Agreement shall be effective upon execution by both parties and shall continue for a term of three (3) years from the date of execution by the Town. The Town retains two (2) options to extend the term of this Agreement for additional one-year terms.

B3. COST ADJUSTMENTS

Costs for all services purchased under this contract shall remain firm for the initial three-year contract period. Costs for any extension term years shall be subject to an adjustment only if increases occur in the

industry. However, unless very unusual and significant changes have occurred in the industry, such increases shall not exceed whichever is less: five percent (5%) per year or, the latest yearly percentage increase in the All-Urban Consumers Price Index (CPI-U) (All Items), for the Miami-Ft. Lauderdale, FL area, as published by the Bureau of Labor Statistics, U.S. Department of Labor. The yearly increase or decrease in the CPI shall be the latest index published and available ninety (90) days prior to the end of the contract year then in effect compared to the index for the same month one (1) year prior. Any requested price increase shall be fully documented and submitted to the Town at least ninety (90) days prior to the extension term start date. The Town will not accept any requests for price increases submitted with less than ninety (90) days prior to the extension term start date. Any approved cost adjustments shall become effective upon the extension term start date of the contract. In the event the CPI or industry costs decline, the Town shall have the right to receive from the Contractor a reasonable reduction in costs that reflect such cost changes in the industry.

The Town may, after examination, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or any decreases are considered to be insufficient. In the event the Town does not wish to accept the adjusted prices, and the matter cannot be resolved to the satisfaction of the Town, the contract can be cancelled by the Town upon giving thirty (30) days written notice to the Contractor.

B4. CONTRACTOR RESPONSIBILITIES

- a. All work must be provided in a professional workmanlike manner in accordance with the National Electric Code (NEC) and Town Code. While working on behalf of the Town, all Federal, State and Local safety rules and regulations including but not limited to OSHA, National Electric Safety Code, and FDOT (for traffic control) must be complied with.
- b. Firm must be available to perform emergency repairs as the need arises: Twenty-four (24) hours per day, seven (7) days a week. Response time for emergency repairs must be within one (1) hour of notification to firm by the Town's representative of the need for such repairs. Emergency work requested by the Town after normal working hours shall be billed at the "after normal operating hours" rate.
- c. All work shall be performed in accordance with the hours set forth in the Town's noise Ordinance No. 04-50 unless otherwise specified in writing by the Project Manager. The Town's normal operating hours are from 8:30 a.m. to 5:00 p.m. Monday through Friday. The Town anticipates utilizing the selected firm on an as-needed basis during normal operating hours. Firm may opt to work on a Town Holiday subject to approval from the Project Manager. Firm understands and agrees that their decision to work on a Town Holiday or after normal operating hours (unless directed to do so in accordance with Item B4(b) above) is by choice and charges for such work shall be billed at the "regular" rate.
- d. Hourly Rates shall be inclusive of all costs with the exception of parts/new units and shall include but not be limited to all labor, equipment, tools, vehicles, profit, overhead, employee benefits, insurance, etc. necessary to perform the required work. Parts shall be billed at wholesale cost plus a percentage mark-up.
- e. The Town will request an estimate of work to be performed, especially for large projects. Each request for estimate shall set forth the work to be accomplished, time to complete, and if available shall include the materials required and applicable specifications and drawings to be followed.
- f. Firm shall provide written repair estimates for extensive repairs or emergency repairs as may be required. Estimates shall include all time and material charges. The firm must inform the Town

- representative of the repair estimate and request authorization to proceed. Estimates must be approved in advance by the Town.
- g. Firm shall document all site visits recording work performed, labor hours incurred, material and parts used, and other expenses. Firm shall keep Project Manager appraised of all electrical issues.
- h. Firm shall utilize energy management system(s) interfaced with Town electrical systems.
- i. As determined by the Town, Contractor shall be responsible for contacting Sunshine State One Call at 811 prior to their excavation of underground lines to serve as the Town's representative to avoid any potential issue to the Town and damage to existing utility lines.
- j. During the performance of this Contract, there may be times when the Contractor will be required to obtain a Town permit for such work. It is the responsibility of the Contractor to ensure that he has the appropriate Town permits to perform such work as may become necessary during the performance of the work. Any fees related to Town required permits in connection with this Contract will be the responsibility of the Contractor and will be reimbursed by the Town. All work is subject to inspection and approval of the Town's Building Official or designee.
- k. Firm must check-in and check-out with the Project Manager when servicing Town property.
- I. Firm shall not charge travel time for any service, emergency, or routine.
- m. Firm shall promptly pay for all materials, supplies, and labor employed by it so that the property shall be free from materialmen's and mechanic's liens. At time of invoicing, firm shall provide Town with final lien releases from all suppliers providing materials, supplies and labor related to the work.
- n. All materials and equipment furnished by the Contractor shall be new and unused in their original sealer wrapper or container prior to use on a Project. Materials may be subject to inspection prior to use on a Project. Where materials or equipment are, as determined by the Project Manager, not new, unused, or in their original wrapper, or container, the Project Manager may reject their equipment or materials and require its replacement prior to use on a Project. The Town may, at its sole discretion, furnish materials to be used for a Project.
- o. Firm warrants that for one (1) year from the Town's acceptance; the work will be free from defects in material and workmanship and that all services and material furnished shall be in accordance with the requirements of this Contract. Firm also warrants that all material (including repair and replacement parts) will function properly for a period of one (1) year and in accordance with the manufacturers original warranty terms from the Town's acceptance and that such material will be new of original and Upon Town's notice to the Firm of any defect or nonconformance, firm shall within one (1) business day of the Town's notice promptly correct or re-perform, at no cost to the Town, any such services and material. If firm fails or refuses to correct or re-perform, Town may correct or replace with similar services and materials and charge to the firm the cost incurred by the Town.
- p. The Contractor shall be available, at the Town's request, to assist the Town and/or its designee at the Emergency Operations Center (EOC) during emergency situations, including but not limited to hurricane preparedness and recovery.
- q. Each Work Crew shall have suitable transportation in the form of a one-half ton (minimum size) full size pickup truck and/or other appropriate vehicle(s) necessary to complete the Project. The truck should be capable of transporting items up to eight feet (8') in length. All vehicles shall be in good working order, with current license, registration, and insurance. The vehicle(s) must also be substantially free of body damage and must be painted uniformly. All vehicles must include the name of the Contractor, Contractor's license number, business telephone number. Rented or borrowed vehicles should properly identify the name and telephone number of the rental company or company from whom it was obtained.
- r. Subcontracting of the work is not permitted under this contract.

B5. PERSONNEL CLASSIFICATIONS

The following minimum personnel qualifications shall apply to any and all labor provided under the contract and shall form the basis for development of individual rates in the Price Schedule:

- a. Master Electrician shall have a minimum of seven (7) years of experience.
- b. Journeyman shall have a minimum of five (5) years of experience.
- c. Apprentice shall have a minimum of two (2) years of experience working directly with a Journeyman.

B6. WORK ORDERS

Should more than one award be made under this RFP the Primary Contractor will be afforded the first opportunity to be issued a Work Order for a Project. However, the Project Manager may issue a Work Order to the Secondary Contractor include, but not be limited to the following:

- The Town and the Primary Contractor cannot agree on the cost/scope of the Project.
- The Primary Contractor cannot perform the Work in the specified timeframe.
- The Primary Contractor does not respond to the Work Order Proposal in the stated timeframe.
- The Project Manager determines that the Primary Contractor has too much Work
- There is insufficient capacity remaining in the Primary Contractor's Contract.
- The Primary Contractor has failed to successfully perform on previous Work Orders or under other Contracts with the Town.

The determination on using the Secondary Contractor shall rest solely with the Project Manager and the Town.

The Town will utilize a Work Order process for issuing Work under the Contract. However, where the Project Manager determines that the Work to be performed falls within either the Emergency or Critical Repair categories, as defined by the Contract the Project Manager may issue a Notice to Proceed in writing that the Contractor proceed with the Work. Where an emergency situation exists, which affects life/safety that does not allow time to issue written notice to proceed, the Project Manager shall issue a verbal Notice to Proceed and follow up as soon as possible with written verification.

The Project Manager will provide the Contractor with appropriate information in order for Contractor to develop a Proposal, which will include the scope of work and, the timeframe for completing the Project, and available drawings (if any), and any additional contract terms and conditions specific to the Project, including but not limited to additional insurance, liquidated damages, etc. The Contractor will also be provided a deadline to respond to the Project Manager concerning the Project.

The Contractor is responsible to visit the site, review any drawings and scope of work, and the site conditions. The Contractor is required to respond to the Project Manager, within the specified timeframe, with a Price Proposal and confirmation that they can perform the Work in the stipulated timeframe. The Price Proposal must include a breakdown of the maximum number of labor hours by trade classification to perform the Work and the maximum estimated cost of materials and equipment required to perform the Work in accordance with the contract Price Schedule. The Project Manager will review any recommended revisions and in its sole discretion accept or reject, in writing, the proposed revisions

Upon written acceptance of the Work Order Proposal, the Project Manager will issue a written Work Order and/or Notice to Proceed for the Project. Where the Contractor rejects the Proposal or where the Contractor fails to respond within the stipulated timeframes the Project Manager may award the Project to another Contractor or utilize other means available to the Town. Contractor shall not commence any Work without receiving a written Work Order and/or Notice to Proceed from the Town.

B7. TOWN FURNISHED DRAWINGS

The Town, in its sole discretion, may furnish design drawings. It shall be the sole responsibility of the Contractor to bring to the immediate attention of the Project Manager any discrepancies between the drawings and existing conditions, excluding hidden or unforeseen conditions, discovered prior to commencing and during the Work. The Contractor shall be solely responsible for verifying the accuracy of any Town provided drawings prior to commencing the Work and shall be responsible for any errors or revisions of the Work, which might have been avoided by notifying the Town prior to commencement. This shall also apply to any revisions or omissions identified by the Contractor.

The Contractor shall submit a Request for Information (RFI) where the Contractor believes that specifications are unclear or conflict. All requests must be submitted in a manner that clearly identifies the specification section or drawing detail, if furnished, where clarification or interpretation is being requested. As part of the RFI, Contractor shall include its recommendation for resolution. The Town shall respond in writing.

The Contractor shall have no basis for any claim for additional costs resulting from their failure to identify any required revisions, omissions and/or errors, not identified in writing to the Project Manager prior to commencing the Work.

B8. ACCESS TO UTILITIES

The Contractor is responsible for providing power required for the performance of the Work, including the use of a generator. The use of a generator may be subject to the prior approval of the Town's representative should the Work be in a primarily residential neighborhood.

The Town may, at its sole discretion, provide access to Town utilities and/or water should such be available at the Work site. However, the Contractor is responsible to ascertain the location and accessibility of any utilities sources necessary to perform the Work. The ability of the Town to make utilities available to the Contractor shall not form any basis for a change order of claim by the Contractor.

B9. AUTHORITY OF THE PROJECT MANAGER

The Town Manager hereby authorizes the Project Manager designated in the Work Order to determine all questions of any nature whatsoever arising out of, under or in connection with, or in any way relating to or on account of the Work, and questions as to the interpretation of the Work to be performed under the Contract Documents.

The Contractor shall be bound by all determinations or orders of the Project Manager and shall promptly respond to requests of the Project Manager, including the withdrawal or modification of any previous order, and regardless of whether the Contractor agrees with the Project Manager's determination or

requests. Where requests are made orally, the Project Manage will follow up in writing, as soon thereafter as is practicable.

The Project Manager shall have authority to act on behalf of the Town to the extent provided by the Contract, unless otherwise modified in writing by the Town. All instructions to the Contractor shall be issued in writing. All instructions to the Contractor shall be issued through the Town Manager or the Project Manager.

The Project Manager will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work and will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

All interpretations and recommendations of the Project Manager shall be consistent with the intent of the Contract Documents.

The Project Manager will not be responsible for the acts or omissions of the Contractor, any Subcontractor, or any of their agents or employees, or any other persons performing any of the Work.

END OF SECTION

SECTION C. SUBMISSION OF A PROPOSAL

C1. GENERAL INSTRUCTIONS

Proposers must carefully review all the materials contained herein and prepare their Proposals in accordance with this RFP. The detailed requirements set forth below will be used to evaluate the Proposals and failure of a Proposer to provide the information requested for a specific requirement may render their Proposal non-responsive and will result in rejection.

C2. SUBMITTAL REQUIREMENTS

This Request for Proposal ("RFP") consists of two parts; a technical component ("Technical") and a Price component ("Price"), both of which when combined constitute the Proposer's Proposal ("Proposal"). Proposers submitting a Proposal in response to this RFP must submit both the Technical and Price components. Proposals must be submitted in sealed envelope(s) or package(s) with the RFP number, title, and due date clearly noted on the outside of the envelope(s) or package(s) in the following manner:

RFP No. 2025-17

Electrical Services - As Needed

Sealed, written Proposals must be received by the Town of Miami Lakes; Town Clerk's Office, no later than the date, time, and at the location indicated in Section A of the RFP, in order to be considered responsive. Faxed documents are not acceptable. Proposals received at any other location than the Town Clerk's Office or after the Proposal due date and time will be deemed non-responsive and will not be considered.

Only one (1) Proposal from an individual, firm, partnership, corporation, or business entity, will be considered in response to this RFP. Subcontractors may be included in more than one Proposal submitted by more than one Proposer. An individual, firm, partnership, corporation, or business entity that submits a Proposal may not be a subcontractor on another Proposal submitted under this RFP. Proposals from joint ventures will not be considered. Where Proposer is listed as a subcontractor on another Proposal both Proposals will be rejected as non-responsive.

C3. ADDITIONAL INFORMATION OR CLARIFICATION

Proposers must e-mail their requests for additional information or clarifications ("RFI") in accordance with the "Cone of Silence" requirements. Requests for additional information or clarifications **must** be submitted to procurement@miamilakes-fl.gov. The request must include the Proposer's name, the RFP number and title, and the number of pages transmitted. Any request for additional information or clarification must be received in writing **no later than seven calendar days prior to the proposal due date.** Late or misdelivered requests may not receive a reply.

The Town will issue responses to inquiries and any other corrections or amendments, it deemed necessary, in the form of a written addendum, issued prior to the Response Submission Date. The Town, at its sole discretion, may not issue a response to an RFI submittal. Proposers should not rely on any oral or written representations, statements, or explanations, other than those made in this RFP or in any written addendum to this RFP. Where there appears to be conflict between the RFP and any issued addenda, the last addendum issued will prevail.

Addenda will be posted and made available on the Town's Procurement webpage and on DemandStar and it is the Proposer's sole responsibility to ensure receipt of all addenda prior to submitting its Response. The Proposer should check the Town's webpage, Public Purchase (www.publicpurchase.com) or DemandStar (www.demandstar.com) for all addenda.

The Proposer must complete and sign the Acknowledgment of Addenda form or sign each issued Addendum and include in its Response in order to have the Proposal considered. In the event a Proposer fails to acknowledge receipt of such addenda, the Town may, at its sole discretion, determine that such failure to acknowledge any or all addendum does not materially affect the Response, waive the submittal of said form(s) or the acknowledgement of one or more addendum on the form.

C4. PRICE COMPONENT

The Price Proposal Form, Form PP, requires that Proposers provide pricing for each line item listed on the Form.

The Price component of the Proposal will be opened at the Evaluation Committee meeting immediately following evaluation of the Technical components. The Price component score will be incorporated into the overall rating and ranking of the Proposals.

The Town reserves the right to negotiate the final Contract Price should that be deemed in the best interest of the Town.

C5. AWARD OF A CONTRACT

A contract may be awarded to the Successful Proposer(s) of this RFP by the Town Council, based upon the qualification requirements and Town Manager's recommendation. The Town reserves the right to execute or not execute, as applicable, a contract with the Successful Proposer(s), where it is determined to be in the Town's best interests. The Town reserves the right to cancel this solicitation entirely, in which case no award will be made. Therefore, the Town does not represent that any award will be made.

C6. UNAUTHORIZED WORK

The Successful Proposer(s) must not begin any work until the Town issues a Notice to Proceed. Such Notice to Proceed will constitute the Town's authorization to begin Work. Any unauthorized work performed by the Successful Proposer(s) is done at the Proposer's own risk, will be deemed non-compensable by the Town, and Proposer will not have any recourse against the Town for performing unauthorized work.

C7. CHANGES/ALTERATIONS/ASSIGNMENTS

Proposals will be valid and irrevocable for at least 120 days after the Proposal due date. Proposer may change or withdraw a Proposal at any time prior to the Proposal due date. All changes or withdrawals must be made in writing to the Procurement Department. Oral/Verbal modifications will not be allowed and will be disregarded. No written modifications will be accepted after the Proposal due date. Proposers must not assign or otherwise transfer their Proposal. A transfer or assignment of the Proposal will result in the rejection of the Proposal as non-responsive.

C8. SUBCONTRACTOR(S)

Proposers are not permitted to subcontract any of the Services required under this RFP without the prior written consent of the Town Manager.

Subcontractor(s) is an individual or company who has a contract with the Proposer to assist in the performance of the work required under this RFP. Subcontractor(s) will be paid through the Proposer and not paid directly by the Town. The Proposer must clearly reflect in its Proposal the major Subcontractor(s) to be utilized in the performance of the Work. Any and all liabilities regarding the use of a Subcontractor(s) will be borne solely by the Successful Proposer and insurance for each Subcontractor(s) must be maintained in good standing and approved by the Town throughout the duration of the Contract. Neither the Successful Proposer nor any of its Subcontractor(s) are to be considered employees or agents of the Town.

C9. DISCREPANCIES, ERRORS, AND OMISSIONS

Any discrepancies, errors, omissions or ambiguities in the RFP or addenda (if any) should be reported in writing to the Procurement Department in the same manner as provided for in Section B3, Additional Information or Clarification. Should it be necessary, the Town will issue a written addendum to the RFP clarifying such conflicts or ambiguities.

C10. ESTIMATED QUANTITIES

The quantities stated on the Form PS – Price Sheet are solely estimates of what the Town anticipates its needs are for the first month of the Contract. The stated quantities do not reflect the actual quantities to be ordered and the Town has not established any minimum quantities and no guarantee is expressed or implied as to the total quantity of Work to be issued to a Contractor. The Town reserves the right, at its sole discretion, to make adjustment to the number and/or location of the Bid items. The failure of the Town to order any minimum quantities does not form any basis for a claim by the Contractor for lost work or profits.

C11. ADDITIONAL LINE-ITEM PRICING

The Town reserves the right to request price quotes for additional items not contained in the initial award. Should the Town add any additional line items the Town will do so through the Change Order process.

C12. DISQUALIFICATION/REJECTION OF PROPOSALS

This RFP requires the use and submission of specific Town Forms, along with any supporting documentation or information that may be requested herein. These forms and documents are required for being considered responsive to the solicitation. Failure to utilize Town Forms or to submit supporting documentation or information will result in the rejection of the Proposal as non-responsive. Modification of, retyping, or any other unauthorized alteration of Town Forms will result in the rejection of the Proposal as non-responsive.

The Town reserves the right to disqualify Proposals before or after the submission deadline upon evidence of, including but not limited to, collusion with intent to defraud or other illegal practices on the part of

the Proposer. It also reserves the right to waive any immaterial defect or informality in any Proposal, to reject any or all Proposals in whole or in part, or to cancel this RFP and reissuing another for the same or similar services.

Throughout the RFP, the phrases "must," "will," and "shall" denote mandatory requirements. Any Proposal that does not meet the mandatory requirements is subject to immediate disqualification.

The Town reserves the right to reject a Proposal from any Proposer(s) who has had performance issues under other contracts with the Town, including, but not limited to, issues performing to contractual standards, failure to deliver projects or services on time, default, or other significant issues the Town deems relevant. The Town may also reject a Proposal when it determines, in its sole discretion, that the Proposer is not in a position to perform the requirements defined in this RFP.

Any Proposal submitted by a Proposer who is in arrears, e.g., money owed or otherwise in debt by failing to deliver goods, services, fees, etc. to the Town or where the Town has an open or liquidated claim against a Proposer for monies owed the Town at the time of Proposal submission, or if a Proposer has been declared in default or abandoned a prior Town contract or agreement, or has been debarred by an federal, State of Florida, or Florida public entity within the past five (5) years will be rejected as non-responsive and will not be considered for award.

C13. PROPOSER'S EXPENDITURES

Proposer acknowledges and agrees that any expenditure it makes in the course of preparing and submitting a Proposal or in providing any information requested by the Town in connection with this RFP are exclusively at the expense of the Proposer. The Town will not pay for or reimburse any expenditure, or any other expense incurred by Proposer in connection with preparing and submitting a Proposal, remaining in compliance with the RFP and Contract Documents after a recommendation of award is made, or filing for administrative or judicial proceedings resulting from the solicitation process.

C14. DUE DILIGENCE/INSPECTION OF SITE

Proposers should carefully examine all Contract Documents and the site of the proposed Work, if applicable, before submission of a Proposal and make all necessary investigations to inform themselves thoroughly as to all difficulties involved in the performance of the work in accordance with the requirements of this RFP and the Contract. No plea of ignorance of conditions or difficulties that may hereafter exist, or of conditions or difficulties that may be encountered in the execution of the Work pursuant to this Proposal as a result of failure to make the necessary examinations and investigations will be accepted as an excuse for a failure or omission on the part of the Proposer to fulfill, in every detail, all of the requirements of the Contract Documents, nor will such pleas be accepted as a basis for any claims whatsoever for extra compensation or for an extension of time.

C15. EXECUTION OF PROPOSAL

The Proposal must be physically and duly signed by an authorized corporate officer, principal, or partner (as applicable) in blue ink with a signature in full. Proposer must complete the required Certificate of Authority, which is attached hereto as a required form. Any person signing the Proposal as an agent of the Proposer must include legal evidence of signing authority. Failure to properly execute the Proposal may result in the Proposal being rejected as non-responsive.

Proposers who are nonresident corporations must furnish to the Town a duly certified copy of their authorization to transact business in the State of Florida with the Proposal. Failure to promptly submit this evidence or qualification to do business in the State of Florida may be the basis for rejection of the Proposal.

Proposer acknowledges and agrees that submitting its Proposal to this RFP does not constitute an agreement or contract with the Town.

C16. CERTIFICATION OF ACCURACY OF PROPOSAL

Proposer, by virtue of submitting its Proposal, certifies and attests that all the information contained within the Forms, Affidavits and documents related thereto included in its Proposal are true and accurate.

Any Proposer who submits in its Proposal any information that is determined by the Town, in its sole opinion, to be substantially inaccurate, misleading, exaggerated, or incorrect, will be disqualified from consideration for award of the Contract.

C17. ORAL PRESENTATIONS

Short-listed Proposers/finalists may be required to provide an oral presentation in support of their proposals or to exhibit or otherwise demonstrate the information contained therein or by conference telephone call for clarification purposes only, prior to an award recommendation. The Firm's Project Manager shall be the sole presenter. The Evaluation Committee may elect to re-rank the finalist's proposals. Should the Town require such oral presentation; the Proposer will be notified five (5) days in advance of appearing before the Evaluation Committee.

C18. NEGOTIATIONS

Contract(s) may be awarded on the basis of initial offers received, without discussion. Therefore, each initial offer should contain the Proposer's best terms from a monetary and technical standpoint. Pursuant to Paragraph 5(b) of Section 287.055, Florida Statutes, the Town, at its sole discretion, reserves the right to enter into contract negotiations with the number one ranked, responsive, responsible Proposer. If the Town and said Proposer cannot negotiate a Successful Contract, the Town may terminate said negotiations and begin negotiations with the number two ranked, responsive, responsible Proposer. This process will continue until a contract acceptable to the Town has been executed or all proposals are rejected. No Proposer shall have any rights against the Town arising from such negotiations or termination thereof.

END OF SECTION

SECTION D. SOLICITATION TERMS AND CONDITIONS

D1. LEGAL REQUIREMENTS

This RFP is subject to all applicable federal, state, county, and Town codes, rules, ordinances, laws, and regulations that in any manner affect any of the services covered herein. By virtue of submitting a Proposal, the Proposer acknowledges and agrees that it has full knowledge of such codes, rules, ordinances, laws, and regulations, and that it shall comply with the same. Lack of knowledge of any applicable code, rule, ordinance, law, or regulation will in no way relieve the Proposer from the responsibility to comply with these requirements.

D2. NON-APPROPRIATION OF FUNDS

If insufficient funds are appropriated and budgeting or funding is otherwise unavailable in any fiscal period for the services provided for in this RFP, then the Town will have the unqualified right to terminate the Contract upon written notice to the Successful Proposer, without any penalty or expense to the Town.

D3. BUSINESS TAX RECEIPT REQUIREMENT

Successful Proposer(s) must meet the Town's Business Tax Receipt requirements in accordance with the Town Code, as amended, before conducting business within the Town. See Miami Lakes, Florida, Municipal Code §§ 37-56 – 37-66. Proposer(s) with a business location outside the Town must meet the applicable local or County Business Tax Receipt or Occupational License requirements.

D4. LOCAL PREFERENCE

This RFP is subject to local preference under Section 13 of Town Ordinance 17-203. In order to qualify, Proposers seeking preference must submit the Local Vendor Preference Certification Form with all required supporting documentation. The Local Vendor Preference Certification Form can be found on the Town's website at http://www.miamilakes-fl.gov.

D5. REVIEW OF PROPOSALS FOR RESPONSIVENESS

Each Proposal will be reviewed to determine if it is responsive to the submission requirements outlined in the RFP. A "responsive" Proposal is one which meets the requirements of the RFP and is submitted in the format outlined in the RFP, is of timely submission, can be evaluated in accordance with the Evaluation Criteria, and has appropriate signatures/attachments as required on each document. Failure of the Proposer to provide the information as required under this RFP may result in a rejection of the proposal as non-responsive. A non-responsive Proposal will not be provided to the Evaluation Committee for consideration for an award of a contract.

D6. CLARIFICATIONS

The Town reserves the right to make site visits, visit the Proposer's place(s) of business, request clarifications of information submitted and request or obtain any necessary supporting documentation or information of one or more Proposers, after the deadline for submission of Proposals. After the submittal of its Proposal, Proposer cannot submit any additional documents or information except upon the specific request of the Town. Any such submittal will not be considered and may result in a Proposal being rejected as non-responsive.

D7. KEY PERSONNEL

Subsequent to submission of a Proposal and prior to award of a Contract, Key Personnel must not be changed. Any changes in Key Personnel will result in the Proposal being rejected and not considered for award.

17

D8. AUDIT RIGHTS AND RECORDS RETENTION

The Successful Proposer must provide access at all reasonable times to the Town, or to any of its duly authorized representatives, to any books, documents, papers, and records of Proposer which are directly pertinent to this RFP, for the purpose of audit, examination, excerpts, and transcriptions. The Successful Proposer must maintain and retain any and all of the books, documents, papers and records pertinent to the RFP and any resulting Contract for not less than three (3) years after the Town makes final payment, and all other pending matters are closed. Proposer's failure to or refusal to comply with this condition will result in the immediate termination of the Contract (if awarded) by the Town.

D9. PUBLIC RECORDS

Proposer understands that the Proposal is a "public record, and the public will have access to all documents and information pertaining the Proposal and the RFP, subject to the provisions of Chapter 119, Florida Statutes. The Proposer, by submitting a Proposal, acknowledges that the Town may provide public access to or provide copies of all documents subject to disclosure under applicable law.

Proposer must claim the applicable exemptions to disclosure as provided by said Florida Statute in its Proposal by identifying the materials to be protected and the reason why such exclusion from public disclosure meets the requirement of Chapter 119, Florida Statutes, and is necessary and legal.

D10. DEBARRED/SUSPENDED VENDORS

An entity or affiliate who has been placed on the State of Florida debarred or suspended vendor list may not submit a Proposal or contract with a public entity for the construction or repair of a public building. In addition, such entity or affiliate may not perform any work as a supplier, subcontractor, or consultant, or subconsultant under any contract with any public entity, and may not transact business with any public entity. Any Proposer who submits a Proposal that includes such an entity or affiliate will be deemed non-responsible and the Proposal will not be considered.

D11. NONDISCRIMINATION

Proposer agrees that it will not discriminate as to race, sex, color, age, religion, national origin, marital status, or disability in connection with its performance under this RFP. Furthermore, Proposer agrees that no otherwise qualified individual will solely by reason of his/her race, sex, color, age, religion, national origin, marital status, or disability be excluded from the participation in, be denied benefits of, or be subjected to, discrimination under any program or activity.

D12. CONTINGENT FEES

Proposer represents and warrants to the Town that it has not employed or retained any person or company, to solicit or secure the award of a contract, and that it has not offered to pay, paid, or agreed to pay any person, company, corporation, or firm any fee, commission, percentage, brokerage fee, or gift of any kind contingent upon or in connection with, the award or making of a contract.

D13. ASSIGNMENT; NON-TRANSFERABILITY OF PROPOSAL

A Proposal must not be assigned, transferred, purchased, or conveyed. A Proposer who is, purchased by or merged with any other corporate entity during any stage of the Proposal process, from date of submission of the Proposal through, to and including awarding of and execution of a contract, will have its Proposal deemed non-responsive and will not be considered or further considered for award.

Attachment A contains specific language as to the assignment, transfer, sale, or conveyance of the Contract after it has been executed and any such action after execution may result in the termination of said Contract, unless it meets the specific applicable provisions of the Contract.

D14. TIE BIDSr-DRUG FREE WORKPLACE

Proposer that meets the requirements of Florida Statute 287.087 will receive preference should a tie occur in the ranking of the Proposals by the Evaluation Committee.

Should a tie in the ranking of Proposals occur the tied Proposers will be requested to submit an affidavit, if applicable, attesting to meet the requirements.

D15. PROTEST PROCESS

Any Proposer wishing to file a protest as to the requirements or award of this RFP must do so in accordance with Ordinance 17-203 (Procurement Ordinance), which is available at http://www.miamilakes-fl.gov/index.php?option=com_content&view=article&id=67&Itemid=269.

D16. AFFIDAVITS

The following Affidavits are required to be submitted with the Proposer's Proposal:

D16.01. COLLUSION

The Proposer must include in its Proposal, in the applicable section of its Proposal, the Non-Collusive Affidavit, included in this RFP as Form NCA. Failure by the Proposer to submit this affidavit will result in the Proposal being deemed non-responsive.

Where two (2) or more related parties, as defined in this Article, each submit a Proposal to the RFP, such submissions will be presumed to be collusive. The foregoing presumption may be rebutted by the presentation of evidence as to the extent of ownership, control, and management of such related parties in preparation and submission under the RFP. Related parties means employees, officers or the principals thereof which have a direct or indirect ownership interest in another firm or in which a parent company or the principals of one Proposer have a direct or indirect ownership interest in another Proposer for the same project. RFP Proposals found to be collusive will be rejected. Bids must be developed independently. Where two or more Proposers have worked together, discussed the details of their proposals prior to submission of their Proposals or worked together in independently submitting Proposals such actions will be deemed to be collusion.

The Proposer must certify that its Proposal is made without previous understanding, agreement, or connection either with any person, firm, or corporation submitting a Proposal for the same services, or with any Town department. The Proposer certifies that its Proposal is fair, without control, collusion, fraud, or other illegal action. The Proposer further certifies that it is in compliance with the conflict of interest and code of ethics laws. The Town will investigate all situations where collusion may have occurred, and the Town reserves the right to reject any and all Proposals where collusion may have occurred.

D16.02. RELATIONSHIPS WITH THE TOWN AFFIDAVIT

The Proposer must identify any relationship the owners or employees have with the Town's elected officials or staff using Form PR included in this RFP.

D16.03. CONFLICT OF INTEREST

Proposer, by responding to this RFP, certifies that to the best of its knowledge or belief, no elected/appointed official or employee of the Town is financially interested, directly or indirectly, in the services specified in this RFP. Proposer further certifies that its Proposal is made independently of any assistance or participation from any Town employee, elected official, or contractor working for or on behalf of the Town, who assisted in any aspect with the development, evaluation, or award if this

or any solicitation issued by the Town. Proposers must complete and submit Form COI with its Proposal.

Proposer must include as part of its Proposal a detailed statement describing any relationships; professional, financial, or otherwise that it may have with the Town, its elected or appointed officials, its employees, or agents or any of its agencies or component units for the past five (5) years, together with a statement explaining why such relationships do not constitute a conflict of interest relative to performing the Services sought in this RFP. Additionally, the Proposer must give the Town written notice of any other relationships; professional, financial, or otherwise that it enters into with the Town, its elected or appointed officials, its employees or agents or any of its agencies or component units during the period of the Contract.

Further, Proposer must disclose the name of any Town employee who owns, directly or indirectly, an interest of five percent (5%) or more of the total assets of capital stock in the Proposer's company.

Failure by the Proposer to disclose this information will result in the Proposal being deemed non-responsive.

Town employees may not contract with the Town through any corporation or business entity in which they or their immediate family members hold a controlling financial interest (e.g., ownership of five (5) percent or more). Immediate family members, including spouses, parents, and children, are also prohibited from contracting with the Town without the prior approval of the Town Council.

Miami-Dade County Ordinance 2-11.1, Conflict of Interest & Code of Ethics ordinance or the provisions of Chapter 112, Part III, Fla. Stat., Code of Ethics for Public Officers and Employees, as applicable and as amended are hereby included into and made a part of this solicitation.

D16.04. ANTIKICKBACK

Proposers must complete and submit Form AK with their Proposal, attesting that no portion of the sum of the bid will be paid to any employees of the Town, its elected officials, the Proposer, or its consultants, as a commission, kickback, reward, or gift, directly or indirectly by any member of the Proposer's firm.

D16.05. PUBLIC RECORDS AFFIDAVIT

Proposers must complete and submit Form PRA with their Proposal. The Proposer must comply with the Public Records Law as provided by Chapter 119, Florida Statutes, and all applicable amendments. Applicants must invoke the exemptions to disclosure provided by law in the response to the solicitation and must identify the data or other materials to be protected by separate envelopes and must state the reasons why such exclusion from public disclosure is necessary. The submission of a Proposal authorizes release of your firm's credit data to the Town.

All prospective Proposers must complete and submit the Compliance with Public Records Law affidavit with their Proposal. Failure to submit the completed affidavit may result in the Bid being deemed non-responsive. Proposers, by submitting the Compliance with Public Records Law affidavit, specifically acknowledge their obligation to comply with Section 119.0701, Florida Statutes.

D16.06. PUBLIC ENTITY CRIMES ACT

Proposers must submit Form PEC with their Proposal to attest to their compliance with Section 287.133, Florida Statutes. In accordance with the Public Entity Crimes Act, (Section 287.133, Florida Statutes) a person or affiliate who is a contractor, who had been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any

goods or services to the Town, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases or real property to the Town, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with the Town in excess of the threshold amount provided in Section 287.917, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list. Violation of this section by the Contractor will result in rejection of the Bid, termination of the contract, and may cause Contractor debarment. Proposer must complete the Public Entity Crime Affidavit included in the RFP.

END OF SECTION

SECTION E. INSTRUCTIONS FOR PREPARING A PROPOSAL

Proposer's Proposal to this RFP must contain the following information and documents and follow the instructions in its preparation. Failure to do so may deem your Proposal non-responsive. Non-responsive submittals will receive no further consideration and will not be provided to the Evaluation Committee.

E1. PREPARATION REQUIREMENTS

Each Proposal must contain the following documents and forms required by Sections E1.01 and E1.02, each fully completed, and signed as required. Proposers must prepare their Proposals utilizing the same format outlined below in Section E1.03. Each section of the Proposal as stipulated in E1.03 must be separated by a tabbed divider identifying the corresponding section number. Proposers are not to submit any information in response to this RFP that has not been requested or which the Proposer considers confidential, unless specifically required by the RFP. Submission of any confidential information will be deemed a waiver of any confidentiality or other such protection, which would otherwise be available to the Proposer, except as specifically permitted under Florida Statute. Proposers are not to include any documents not specifically required or requested, including, but not limited to; media and public relations literature, annual reports, pictures, etc. Such documentation will not be considered and will be redacted from the copies provided to the Evaluation Committee. The submission of such documentation may adversely affect the evaluation of the Proposal by the Evaluation Committee. Page limitations may have been established for some of the Town Forms, as well as other documents. Any pages submitted in excess of the page limitations will be redacted or removed and not provided to the Evaluation Committee for consideration during the evaluation process. The font size and type for Town Forms are set and cannot be changed. Proposer should use the font style Calibri, Times New Roman, or Arial, with a font size of 11 or 12 for any other information or documents to be submitted.

Hard cover binders are not to be used in the submission of the Proposal. Only heavy stock paper, not exceeding 100#, is to be used for the front and back covers, as well as the required section dividers. Proposers should also make every effort to utilize recycled paper in preparing its proposal. Double sided printing is permitted provided that the Proposal complies with the format set forth in E1.03 below.

E1.01. TECHNICAL COMPONENT OF THE RFP:

The Proposer's response to the requirements of the Technical Proposal should provide complete detailed responses to all of the submission requirements of the Technical component of the RFP. Missing, incomplete or vague responses to the questionnaire or any of the submittal requirements can adversely impact the evaluation of the Proposal. The technical portion of the Proposal must contain sufficient information to enable the Evaluation Committee to evaluate each of the criteria to be used in scoring the Technical component of the Proposal.

1. Company Declaration

Proposer must complete and submit Form CPD, Company Profile & Declaration for this section of its Proposal.

2. Qualifications of the Proposer

Proposer must complete and submit Form CQQ, Company Qualifications Questionnaire for this section of its Proposal.

3 Qualifications and Experience

Proposer must provide the following documentation and be capable of meeting the Contract bonding and insurance requirements to be considered responsive to the RFP.

- a. Clearly describe the ability to perform the scope of services proposed.
- b. Provide resumes for all of firm's employees that will be used in providing the services specified herein, including information about licenses, certifications, and training.

4 Resources and Availability

Proposer must complete and submit the following for this section of its Proposal.

- a. Provide a list of current electrical services contracts of similar scope and size.
- b. Describe the firm's management plan to be used, staffing configuration, and safety protocols.
- c. Provide detailed information about the equipment and services at the firm's disposal.

5 References

Proposer shall provide at least three (3) different Form CRL — Client Reference Letters that the Proposer has provided similar services to in the past three (3) years. Governmental references are preferred.

7. Forms

In addition to the Forms and documents identified elsewhere in the RFP the following Form must be submitted:

- ➤ Form AK Anti-Kickback Affidavit
- > Form PEC Public Entity Crime Affidavit
- Form NCAr- Non-Collusive Affidavit
- Form COI Conflict of Interest Affidavit
- Form PR Public Relations Affidavit
- > Form PRA- Public Records Affidavit
- ➢ Form CE − Contract Execution Form

E1.02. PRICE COMPONENT OF THE RFP:

Submission of Price Proposal

Proposers must complete Form RFP-PP or RFP-PS For the Price component of the RFP.

The Proposer will be solely responsible for all costs to complete the Project, except where costs are covered as reimbursable costs under the Contract, or result from Town directed changes, or changes resulting from hidden/unforeseen conditions.

The Price component must be submitted in a <u>separate sealed envelope</u> concurrent with the submittal of the Technical component, utilizing the Price Proposal or Price Sheet Form contained in the RFP.

The Price submitted in the Proposal must be based upon and include any and all costs or expenses to be incurred by the Proposer in completing all aspects of the mobilization/start-up, construction, and Project close-out. The Price component, in addition to all direct and indirect costs and expenses, must include all other costs and expenses including but not limited to such costs as the Proposer's general, administrative, and overhead costs; project management and supervisory costs; all fees, charges and taxes; labor, direct and indirect payroll costs, including labor burden; insurance and bond costs; cost of equipment, material, tools and transportation; and operating margin (profit).

Options, if any included as part of the Price component must be priced by the Proposer for the Proposal to be considered responsive.

Reimbursable Costs: The Town's permit fees are not to be included within the Price component. Other fees such as Miami-Dade County WASD connection fees are also not to be included in the Price component. The Town will reimburse the Successful Proposer for the Town's permits and regulatory fees and Miami-Dade County WASD connection fees. All other permits and other fees, such as those assessed by Miami-Dade County, FPL, etc., are to be included as part of the Price Component.

The Price Proposal is submitted for the purpose of determining the Successful Proposer. The Town, at its sole discretion, may conduct further negotiation to determine the final value of the Contract to be awarded.

2. Price Proposal Errors

Where the Price Proposal form, Form PP, has erasures or corrections, the Proposer must initial each erasure or correction in ink. In case of unit Price Proposal items, if an error is committed in the extension of an item, the unit price as shown on the Price Proposal Form will govern. Errors between any sum, computed by the Proposer and the correct sum will be resolved in favor of the correct sum. Any discrepancy between words and numbers will be resolved in favor of the written word. Use of any other forms will result in the rejection of the Proposal as non-responsive.

3. Schedule of Values Submittal

Proposer must provide a proposed Schedule of Values for the Construction of the Project. The Schedule of Values will be broken down only to trade categories, such as drainage, roadway, striping, landscaping, etc. The proposed Schedule of Values should include major/critical subtasks but should not include all of the subtasks. At a minimum, the information must include the trade category, and the estimated cost of the Work. Where a discrepancy exists between the trade category's estimated cost of work and the percentage shown in the subcontract list, the trade category estimated percentage of the total work will prevail.

4. Cost and Pricing Data

The Town will require the Successful Proposer to provide, for itself, and Subcontractor(s), prior to commencement of any Work the raw labor rates, burden rates, and fully loaded labor rates by labor classification certified as accurate by an officer of the company to be used in determining and change orders that may occur as a condition precedent to execution of a Contract.

The Town may require that supporting documentation be submitted to support the information provided and such rates may be subject to negotiation by the Town.

The forms for submission of portions of the information contained above are included as part of the RFP and are also available on the Town's website. Where the Town does not provide specific forms to be utilized the Proposer must provide the information in a format acceptable to the Town.

5. Subcontractor/Subconsultants/Supplier Pricing Information

Proposers are expressly prohibited from substituting Subconsultant or Subcontractors projected to perform five percent (5%) or more of the over-all Work as stated in the RFP. Such

substitution, for any reason, after receipt of the Proposal, and prior to award by the Town, will result in disqualification of the Proposal from further consideration for award.

6. Evaluation of Price Proposal Documents

Proposers must submit pricing for all line items in the Price Proposal. Failure to provide pricing for all three (3) Phases of the Project will result in a Proposal being deemed non-responsive. Phase III of the Project will be awarded at the sole discretion of the Town prior to the Contractor achieving Substantial Completion of Phases 1 & II, which will be constructed simultaneously.

The scoring of the Price Proposal will be based on the combined pricing submitted for all three (3) phases.

The Price Proposal will be evaluated in the following manner:

- a. For Form PP
 - i. The responsive Proposal with the lowest total Price component will be given the full weights as identified above.
 - ii. Every other Proposal will be given points proportionally in relation to the lowest price. This point total will be calculated by dividing the lowest price for by the total price of the Price Proposal being evaluated with the result being multiplied by the maximum weight for the price to arrive as a cost score of less than the full score for price.

Example: Lowest Price Proposed Total Points
Proposer's Price X for Price
Price Score

Example: \$1,650,000 \$2,000,000 X

125

103.13 points

b. Subcontractor Breakdown

This portion of the Price Proposal will be evaluated as part of the Qualification of the Project Team and Subconsultants.

E1.03. PROPOSAL SUBMISSION FORMAT

Proposals are to be prepared and submitted in the following format and in the stated order. Failure to comply with this format may adversely impact the evaluation of the Proposal. Part A and B are to be submitted in separate sealed envelopes or boxes.

Part A - Technical component

- 1. Company Declaration
 - a. Form CPD Company Declaration
- 2. Qualifications of Proposer
 - a. Form CQQ Company Qualifications Questionnaire
- 3. Qualifications and Experience

- 4. Resources and Availability
 - a. Provide list of current electrical services contracts of similar scope and size
 - b. Describe firm's management plan to be used, staffing configuration, and safety protocols
 - c. Provide information about the equipment and services at the firm's disposal.
- 5. References
 - a. Form CRL Client Reference Letters
- 6. Forms
 - a. Form AK Anti-Kickback Affidavit
 - b. Form PEC Public Entity Crime Affidavit
 - c. Form NCA Non-Collusive Affidavit
 - d. Form COI Conflict of Interest Affidavit
 - e. Form PR Public Relations Affidavit
 - f. Form PRAr- Public Records Affidavit
 - g. Form CE Contract Execution Form

Part B - Price component

 Form PP – Price Proposal or Form PS – Price Sheet

SECTION F. EVALUATION/SELECTION PROCESS

F1. PREPARATION REQUIREMENTS

F1.01. EVALUATION PROCEDURES

The procedure for response evaluation and selection is as follows:

- 1. Request for Proposals issued.
- 2. Receipt of Proposals.
- Opening of Technical components and listing of all Proposals received.
- 4. Preliminary review of the Technical Proposals by Town staff for compliance with the submission requirements of the RFP, including verification that each Proposal includes all required documents.
- 5. Review by Town Staff to confirm that the Proposer's Team is qualified to render the required services according to State regulations.
- 6. The Evaluation Committee ("Committee"), appointed by the Town Manager, will meet to evaluate each responsive Proposal Technical component in accordance with the requirements of the RFP. At the Committee's option, the Proposers may be required to attend an interview session. The Committee may, at its sole discretion, shortlist the proposers and may invite only the shortlisted firms to an interview session.
- 7. Subsequent to completing its evaluation of the Technical components, the scoring for the Price component will be calculated by the Evaluation Committee and Town staff.
- 8. The score for each Price component will be determined in accordance with the methodology stated in Section E.
- 9. Town staff will then calculate the total score of each Proposal and advise the Committee of each Proposal's combined score.
- 10. The Committee will form its recommendation of the most qualified Proposer(s) to the Town Manager inclusive of the ranking and scoring of the Proposals.
- 11. The Town Manager will review the Evaluation Committee's recommendation and make his/her own recommendation to the Town Council for award, reject all Responses, or return the recommendation to the Committee for reconsideration. In the event of a tie the recommendation of the Town Manager will control. The Town Manager may submit a recommended Proposer or "short list" of a combination of a recommended Proposer and the "short list" to the Town Council.
- 12. As stated in the solicitation the Town Manager or designees may conduct negotiations with the highest ranked Proposer.
- 13. If the Town is unsuccessful in negotiating a Contract with the selected Proposer the negotiations with the Proposer may be terminated and the Town Manager will attempt to negotiate a Contract with the next highest ranked Proposer and so on.
- 14. The Town Council will make the final selection and award.

F1.02. EVALUATION CRITERIA

Responses will be evaluated according to the following criteria and respective weight:

>	Qualifications and Experience	Maximum 30 points
\triangleright	Resources, Equipment and Fleet	Maximum 20 points
>	Client References	Maximum 15 points
>	Price Proposal	Maximum 35 points

Total Points: 100

F1.03. SOLICITATION SCHEDULE

Below is the anticipated schedule for this solicitation. Dates are subject to change at the sole discretion of the Town.

- Date Solicitation Issued: July 21, 2025
- Due Date for Submittals: August 20, 2025
- Due Diligence Period: August 21-26, 2025
- > Evaluation Committee Meeting: August 26-30, 2025
- > Evaluation Committee Award Recommendation: September 2-5, 2025
- ➤ Intent to Award Issued: September 9-10, 2025
- > Town Council Award Date: September 16, 2025

EXHIBIT BCONTRACTOR'S PROPOSAL



4450 E 10 CT Hialeah Fl 33013 Office: 305-558-0217 Fax: 305-688-5025

Email: grelectriccorp@gmail.com

State Certified Electrical Contractor

RFP No. 2025-17

ELECTRICAL SERVICES-AS NEEDED

TECHNICAL COMPONENT

Due Date: August 20, 2025



Electrical Services As Needed REP 2025-17 Form PS - Price Sheet

Note: Proposer's pricing as submitted will determine the ("Total Price Amount") for the purpose of evaluating the Proposals. However,

Item No.	Description	Estimated Quantity (Hours)	Unit	Unit Price	Extended Price
1966	HOURLY RATE - DURING	NORMAL OPERA	ATING HO	URS	With the second second
1	Master Electrician	20	HR	\$ 45.00	\$ 900:00
2	Journeyman/Supervisor	20	HR	\$ 70.00	\$ 1.400:00
3	Apprentice/Helper	15	HR	\$ 55.00	\$ 825,00
4	Laborer	15	HR	\$ 15.00	\$ 225.00
	HOURLY RATE - AFTER NORMAL OPERA	ATING HOURS (*	**SEE NO	TE #1 BELOW***)	0
5	Master Electrician	25	HR	\$ 60.00	\$ 1,500.00
6	Journeyman/Supervisor	25	HR	\$ 85.00	\$ 2,125:00
7	Apprentice/Helper	20	HR	\$ 70.00	\$ 1,400.00
8	Laborer	20	HR	\$ 25.00	\$ 500.00
	ADDITIONA	L HOURLY RATE	S		
9	Bucket Truck - Daily Operations, less than 50'	10	HR	\$ 70.00	\$ 7.00:00
10	Bucket Truck - Minimum 50', on call or emergency	20	HR	\$ 120.00	\$ 2,400:00
11	Crane - for 30' & 40' light poles	30	HR	\$ 160.00	\$ 4,800:00
		NAL SERVICES) a		
12	Directional Bore	500	LF		\$ -
PART	S & MATERIALS MARK UP (***SEE NOTE #2 BELOW***)	Estimated Quantity (Dollars)	2.	Percentage	Extended Price
13	Percentage (Not to exceed 10%)	\$5,000.00		10%	5@200
			тот	ALPRICE AMOUNT	\$ 17,275:00

1. Afternormal operating hours price shall not exceed two times that of the normal operating hours price.

2. Firm will bill for parts and materials at wholesale cost + percentage markup in an amount not to exceed ten (10) percent. Supplier invoice must be attached to all invoices as applicable.

Firm's Name:

Signature:

Print Name/Title:

Email Address:

Gonzolo Planas President Grelectric corp @ gmail. com



4450 E 10 CT Hialeah Fl 33013 Office: 305-558-0217 Fax: 305-688-5025 Email: grelectriccorp@gmail.com

State Certified Electrical Contractor

RFP No. 2025-17 ELECTRICAL SERVICES-AS NEEDED

PRICE COMPONENT

Due Date: August 20, 2025



4450 E 10 CT Hialeah Fl 33013 Office: 305-558-0217 Fax: 305-688-5025 Email: grelectriccorp@gmail.com

State Certified Electrical Contractor

TAB.1 Company Declaration



Company Profile and Declaration

Solicitation Name:	Electrical Service- As Needed					
Solicitation Numbe	RFP No. 2025-17					
Submitted By:		G & R Electric Corp.				
outilitied by:	(Respondent Firms' Lo	egal Name)	34			
	Ė					
*	(Respondent D/B/A N	lame, if used for this F	Project)			
	Gonzalo Plar	nas, Presiden	t			
	(Name and Title of Of	ficer Signing the Subn	nittal for the Respondent)			
	(Contact Name, if diff	erent from Officer)				
	4450 E 10 C	T				
	(Street Address)					
	Hialeah FL 3	3013				
	(City/State/Zip Code)	:(0				
	grelectriccorp@	gmail.com	305-558-0217			
	(Email Address)		(Phone Number)			
		Declaration				
, Gonzalo P	lanas		hereby declare that I am the			
·/	Print Name					
President		of G & R Ele	ctric Corp.			
Title Name of Company						

the ("Respondent") submitting the Company Profile and Declaration, and that I am duly authorized to sign this Company Profile and Declaration on behalf of the above-named company; and that all information in this Company Profile and Declaration and other information and documents submitted in response to this RFP are, to the best of my knowledge, true, accurate, and complete as of the submission date.



The Respondent further certifies as follows:

- 1. This Company Profile and Declaration is submitted as part of the Respondent's submittal ("Submittal") in response to the above stated RFP issued by the Town of Miami Lakes;
- 2. Respondent has carefully examined all the documents contained in the RFP and understands all instructions, requirements, specifications, terms and conditions, and hereby offers and proposes to furnish the products and/or services described herein at the prices, fees and/or rates quoted in the Respondent's Submittal, and in accordance with the requirements, specifications, terms and conditions, and any other requirements of the RFP Documents;
- 3. This Submittal is a valid and irrevocable offer that will not be revoked and shall remain open for the Town's acceptance for a minimum of 120 days from the date Submittals are due to the Town, to allow for evaluation, selection, negotiation, and any unforeseen delays, and Respondent acknowledges that if its Submittal is accepted, Respondent is bound by all statements, representations, warranties, and guarantees made in its Submittal, including but not limited to, representation to price, fees, and/or rates, performance and financial terms;
- 4. Respondent has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements under this RFP;
- 5. Respondent certifies that it meets the minimum qualification requirements set forth in the RFP.
- 6. Respondent is in full compliance with all applicable Federal, State, and local lows, rules, regulations and ordinances governing its business practices;
- 7. All statements, information and representations prepared and submitted in response to the RFP are current, complete, true, and accurate. Respondent acknowledges that the Town will rely on such statements, information, and representations in selecting a Respondent, and hereby grants the Town permission to contact any persons identify in this RFP to independently verify the information provided in the Submittal;
- 8. Submission of a Submittal indicates the Respondent's acceptance of the evaluation criteria and technique and the Respondent's recognition that some subjective judgments may be made by the Town as part of the evaluation process;
- 9. No attempt has or will be made by the Respondent to induce any other person or firm to not submit a response to this RFP;
- 10. No personnel currently employed by the Town participated, directly or indirectly, in any activities related to the preparation of the Respondent's Submittal;
- 11. Respondent has had no contact with Town personnel regarding the RFP, the Project or evaluation of Submittals in response to this RFP. If contact has occurred, except as permitted under the Cone of Silence, so state and include a statement identifying in detail the nature and extent of such contacts and personnel involved;
- 12. The pricing, rates or fees proposed by the Respondent have been arrived at independently, without consultation, communication, or agreement, for the purpose of restriction of competition, as to any other Respondent or competitor; and unless otherwise required by law,



the prices quoted have not been disclosed by the Respondent prior to submission of the Submittal, either directly or indirectly, to any other Respondent or competitor;

- 13. Respondent has reviewed a copy of the Contract, included as an Exhibit to the RFP; and
- 14. Respondent is not currently disqualified, de-listed or debarred from doing business with any public entity, including federal, state, county or local public entities, or if so, Respondent has provided a detailed explanation of such disqualification, de-listing or debarment, including the reasons and timeframe.

This declaration was executed in Miami Dade	County, State of Florida	on
20 ²⁵ .		_
Selevo		
Signature		
Gonzalo Planas		
Print Name		
Subscribed and sworn to before me this 20	day of August	20
Signature		
Maria E Hernandez		
Print Name		
MARIA E. HERNANDEZ * Commission # HH 341315 Expires April 7, 2027		-

(Notary Seal/Stamp)



4450 E 10 CT Hialeah Fl 33013

Office: 305-558-0217 Fax: 305-688-5025

Email: grelectriccorp@gmail.com

State Certified Electrical Contractor

TAB.2 Qualification of the Proposer



Company Qualification Questionnaire

Some responses may require the Inclusion of separate attachments. Separate attachments should be as concise as possible, while Including the requested Information. In no event should the total page count of all attachments to this Form exceed five (5) pages. Some Information may not be applicable, in such Instances Insert "N/A".

1.	How many years has your company be	een in business under its currer	nt name and ownership
	39 Years_		
	a. Professional Licenses/Certificati	ions (include name and license #)* Issuance Date
	Master Electrician 13002165	- Gonzalo Planas	9-21-2004
	Master Electrician 1333998-	Gonzalo Planas Jr.	10-16-2008
	(*include active certifications of small or disadvanta	age business & name of certifying entity)	
2.	Type of Company: ☐ Individual ☐ Par	rtnership 🗹 Corporation 🗆 I	LC 🗆 Other
	If other, please describe the type of	company:	
	a. FEIN/EIN Number:	59-2680071	
	b. Dept. of Business Professional R	Regulation Category (DBPR):	
	i. Date Licensed by DBPR:	9-21-2004	
	ii. License Number:	EC13002165	
	c. Date registered to conduct busi	ness in the State of Florida:	May 5, 1986
	i. Date filed:	May 5, 1986	
	ii. Document Number:	M31510	
	d. Primary Office Location:	4450 E 10 CT Hialeah F	L 33013
	e. What is your primary business?	Electrical Contractor	
	in the second se	(This answer should be specific)	



f. Name of Qualifier, license number, and relationship to company:

	3.57			
g. Names of previous Qualifiers during the past five (5) years including, license numbers, relationship to company and years as qualifier for the company:				
N/A				
h. Name and Licenses of	any prior companies			
Name of Company	License Name & No.	Issuance Date		
N/A				
366	Bu.			
ompany Ownership				
	partners of the company:			
	partners of the company: Title	% of ownership		
a. Identify all owners or p		% of ownership 50%		
a. Identify all owners or p	Title			
a. Identify all owners or possible Name Gonzalo Planas	Title President	50%		
a. Identify all owners or possible Name Gonzalo Planas	Title President	50%		
a. Identify all owners or possible Name Gonzalo Planas	Title President	50%		
a. Identify all owners or page 1985. Name Gonzalo Planas Maria T Planas	Title President	50%		
a. Identify all owners or page 14. Name Gonzalo Planas Maria T Planas b. Is any owner identified	Title President Secretary	50% 50% any? Yes No		

3.



c. Identify all individuals authorized to sign for the company, indicating the level of their authority (check applicable boxes and for other provide specific levels of authority)

		Signa	tory Aut	hority		4
	Name Title	All	Cost	No- Cost	Other	
	Gonzalo Planas President					
	Maria T Planas Secreatry					
	3					
	·					
	Explanation for Other:					
4.	Employee Information					
	a. Total No. of Employees:	8				
	b. Total No. of Managerial/Admin. Employees:	3				
	c. Number of Trades Personnel and total number p (Apprentices must be listed separately for each classification)	er classificatio	on:			
5.	Employer Modification Rating: 3.21					
6.	Insurance & Bond Information:					
	a. Insurance Carrier name & address:					
	Technology Insurance Company, Inc. 59 N	Maiden Lan	e, 43rd	Floor,	New York,	NY 10038



	b.	Insurance Contact Name, telephone, & e-mail:
		Aleida Lazaro- 305-728-7261, alazaro@risk-strategies.com
	C.	Insurance Experience Modification Rating (EMR): 3.21 (If no EMR rating please explain why)
	d.	Number of Insurance Claims paid out in last 5 years & value:0
7.	Have a	ny lawsuits been file against your company in the past 5 years? Yes No
	lawsuit judgme	in a separate attachment, identify each lawsuit and its current disposition. For each provide its case number, venue, the year the suit was filed, the basis for the claim or ent, its current disposition and, if applicable, the settlement unless the value of the nent is covered by a written confidentiality agreement.
8.		best of your knowledge, is your company or any officers of your company currently under gation by any law enforcement agency or public entity. \square Yes \square No
		in a separate attachment, provide details including the identity of the officer and the of the investigation.
9.	compa	any Key Staff or Principals (including stockholders with over 10% ownership) of the ny been convicted by a Federal, State, County or Municipal Court of or do any Key Staff or als have any pending violations of law, other than traffic violations? Yes No
	-	in a separate attachment, provide an explanation of any convictions or pending action ng the name of the Key Staff member or Principal involved and the nature of the offense.
10.		ur company been assessed liquidated damages or defaulted on a project in the past five rs? \square Yes \square No
	•	in a separate attachment provide an explanation including the name of the project, the stances of default or assessed damages, and the ultimate disposition of the issue.
11.	to ente	e Proposer or any of its principals failed to qualify as a responsible proposer, refused er into a contract after an award has been made, failed to complete a contract during st five (5) years, or been declared to be in default in any contract in the last five (5) Yes No
	-	in a separate attachment provide an explanation including the year, the name of the ng agency, and the circumstances leading to default.
12.		e proposer or any of its principals ever been declared bankrupt or reorganized under 11 or put into receivership? \square Yes \blacksquare No

Page 4 of 5



If yes, in a separate attachment provide the date, court jurisdiction, action taken, and any other explanation deemed necessary.

- 13. In a separate attachment, provide a list of all desk reviews of field reviews performed by Federal or State agencies within the past five (5) years including information on the result of each review, the review's current status, and whether any disciplinary action has been taken against the Proposer as a result of these reviews. N/A
- 14. In the space below, describe any other experience, not covered by any of the stated submittal requirements of the RFP, related to the Services to be performed under the Contract that Proposer believes is unique to its organization and would benefit the Town.

	neld a maintenance contract with the Town
Lake	
· · · · · ·	
	-
30 St.	
igning below, Proposer certifies that the informat	ion contained herein is complete and accurate to
·ev	08-20-2025
Signature of Authorized Officer	Date
Gonzalo Planas	
Printed Name	

Page 5 of 5



4450 E 10 CT Hialeah Fl 33013

Office: 305-558-0217 Fax: 305-688-5025

Email: grelectriccorp@gmail.com

State Certified Electrical Contractor

TAB.3 Qualifications and Experience



Taking Care of Business since 1986

- Industrial, Commercial, and Residential
- Electrical Design-Build
- Fire Alarm Work and Monitoring
- Bucket Truck Service

August 20, 2025

RE: Letter of Company Description/Scope of Service

To Whom It May Concern,

G&R Electric Corp has been in the electrical business since 1986, serving Dade, Broward, and The Palm Beaches providing exceptional quality electrical service for our customers. Our services are in the areas of electrical, fire alarm systems, communications, lighting maintenance, electrical equipment maintenance, design-build, and lightning protection. G&R Electric is a statewide licensed, bonded, and insured electrical and general contractor.

Within our 39+ years of experience, we have provided emergency service responses to numerous public, private, commercial, and healthcare customers, just to name a few. Each time we are called upon we respond quickly, professionally, and efficiently.

These are just some of the materials, equipment, and resources we have to offer our clients:

- Two Certified Electrical Contractors, Licensed Journeymen, and Fire Alarm System Technicians.
- We have a 24hr 7-day emergency crew ready to be dispatched upon receipt of any type of emergency, regardless of size.
- Over 3 fully stocked vans and a Buckets truck that reach up to 45ft working heights. Each vehicle is managed by an experienced licensed electrician together with one helper ready to be dispatched at any given time.
- A fleet of trucks to carry any needed equipment.
- Over 10,000 square feet of warehouse space in the City of Hialeah alone with any type of electrical necessity ranging from portable generators to emergency portable lighting as well as hard to find "unique" electrical breakers and fuses.
- Emergency phone numbers to contact the principals of G&R Electric Corp.
- E-mail access from anywhere around the county as well as around the world together with a website
- 24hr access to any needed electrical, fire, and communications materials needed
- Experience with all types of contracts
- OSHA 30hr Safety Certified Personnel
- UL certified as a Fire Alarm Service Company

Together with these services, over 39+ years of experience, and long-term relationships with our suppliers, G&R is ready for all your emergency needs.

However, what really sets us apart from any other electrical contractor in this range of service is our

added touch of personal attention to detail. G&R Electric Corp. has been in service since 1986, and since that time has been family owned and operated. Whenever a service request and/or emergency has been called in, our customers can always rest assured that the first responders to their given situation is the owner of the company, Mr. Gonzalo Planas or the Vice President, his son Mr. Gonzalo Planas Jr. With this type of personal attention and over 39 years of combined experience in the electrical industry, its on wonder that our clients can count on us with any problems or emergencies they might have.

We invite you to contact our customers or us and see for yourself why we are able to provide, meet, and exceed your requirements.

If you have any questions, please do not hesitate to contact us. We look forward to doing business with you and thank you for your interest in G&R Electric Corp.

Respectfully Yours,

Gonzalo Planas

President

Gonzalo Planas

E-mail: grelect@bellsouth.net

Home- (305) 823-2265

<u>Cell-</u> (305) 796-1047

Education:

High School, Havana Cuba

Related Work Experience:

G&R Electric Corporation, Hialeah, FL

Qualifier, President, 1986- present

- Manage day-to-day company operations for this Florida State Certified Electrical contracting Firm
- Coordinate all field operating work crews on a daily basis
- Recommend and perform Value Engineering for clients
- Supervise payroll items, invoices, and other office paper work
- Supervise and at times assist electricians in the field with different responsibilities pertaining to commercial, industrial, and residential electrical projects
- Work closely with county officials to process plans and resolve permit issues

FPI Electric Corp., Miami, FL

Electrician and Superintendent,

Various Projects 1979-1986

- Supervise and worked with electrical workers in various construction sites
- Directed and coordinated work crews in electrical projects

Certificates and Licenses:

- Florida State Licensed Electrical Contractor
- ICC (International Code Congress) Electrical Inspector

Volunteer Activates:

- Baynanza Bay Clean Up
- Inner City kids fishing tournament
- After School All Stars Programs
- Seniors Thanksgiving Dinner
- Seniors Christmas Dinner

Memberships:

- Miami Outboard Club Current Commodore
- ICC Member
- NFPA Member
- UL Listed Electrical Company for Fire Alarms
- International Association of Electrical Inspectors

Skills:

- Skilled in reading and understanding architectural/construction plans
- Fluent in Spanish

• Ervin Moncada 786-399-2270 | moncadaervin1@yahoo.com

Professional Summary

Dedicated Journeyman Electrician and Project Manager with over 30 years of experience in the electrical industry. Skilled in supervising projects from planning through completion, ensuring safety, compliance, and efficiency. Proven ability to estimate costs, manage teams, and deliver high-quality electrical installations and maintenance.

Work Experience

G & R Electric Corp. – Miami, FL

Project Manager / Journeyman Electrician

April 1992 – Present

- Inspect work sites to determine materials, equipment, and labor needed for projects.
- Provide accurate project cost estimates and timelines.
- Supervise and coordinate electrical installation, maintenance, and repair activities.
- Ensure compliance with electrical codes, safety standards, and client specifications.
- Train and guide junior electricians and helpers on best practices and safety procedures.
- Maintain clear communication with clients, vendors, and internal teams to ensure successful project delivery.

Skills

- Electrical installation & maintenance (commercial & residential)
- Project planning & cost estimation
- Team supervision & training
- Blueprint reading & code compliance
- Safety protocols & OSHA standards
- Strong problem-solving & troubleshooting

Certifications

- Licensed Journeyman Electrician # 199800332
- OSHA Safety Training –

Miguel Hernandez

786-424-5932 • Miguelcuso@gmail.com • 874 E 33 ST Hialeah, FL 33013

Professional Summary

Electrical Helper with over 10 years of hands-on experience assisting journeyman and master electricians. Skilled in supporting electrical installations, troubleshooting, repairs, and maintenance in residential, commercial, and industrial settings. Strong work ethic, safety-focused, and eager to continue growing in the electrical trade.

Work Experience

Electrical Helper

2014 – Present

- Assisted licensed electricians in the installation, repair, and maintenance of electrical systems.
- Pulled wires, installed conduit, and mounted electrical boxes and fixtures.
- Used hand and power tools safely and effectively on job sites.
- Helped test circuits, troubleshoot issues, and verify proper electrical connections.
- Maintained a clean and safe work environment, following OSHA and company safety guidelines.
- Supported project timelines by preparing materials and organizing tools for electricians.

Skills

- Electrical wiring and conduit installation
- Knowledge of tools, equipment, and safety procedures
- Ability to read and follow blueprints and diagrams
- Troubleshooting support
- Team collaboration and communication
- Strong attention to detail



4450 E 10 CT Hialeah Fl 33013 Office: 305-558-0217 Fax: 305-688-5025

Email: grelectriccorp@gmail.com

State Certified Electrical Contractor

TAB.4 Resources and Availability

- Industrial, Commercial, and Residential
- Electrical Design-Build
- Fire Alarm Work and Monitoring
 Bucket Truck Service
- ELECTRIC CORP.





Taking Care of Business since 1986

LIST OF SOME CURRENT AND PAST CLIENT

RE: RFP 2025-17

Citywide Miscellaneous Electrical Services

Past Simikar Scope of Work:

- 1. Town of Miami Lakes- Electrical Service 5 Years Contract (2011-2016) (305) 364-6100 Ext 1129 Elia Nuñez-- nuneze@miamilakes-fl.gov
- 2. City of Hialeah- Fire Alarm & Monitoring- 3 Years Contract- (2020-2023) 305-687-2620 Jorge Martineze-jm23137@hialeahfl.gov
- 3. City of Doral, 8401 NW 53 Terrace, Doral, &L 33166 (305) 593-6725 Ext. 6022 Luis Sanchez luis.sanchez@cityofdoral.com
- 4. City of Miami Beach 1700 Convention Center Dr, Miami Beach FL 305-613-7823 Jorge Guanchez Jorge Guanchez @miamibeachfl.gov
- 5. Jackson Memorial Hospitale-1611 NW 12 Ave, Miami, FL 33136
- (305)-585-1302 || Ext. 354077 Herminio Pulido Herminio.pulido@jhsmiami.org
- 6. Homestead Air Force Base- 29050 Coral Sea Blvd. Bldg. 718 Homestead AFB, FL 33039 (786)243-4800 Arhtur Andrade arthur.a.andrade@uscg.mil

Current Scope of Work:

1./BC6/Telemundo51-15000 SW 27 St, Miramar FL 33027 (954) 622-6169 Daniel Ramirez - Daniel Ramirezl @nbcuni.com

2.The Emerald Bay at Key Colony 151 Crandon Boulevard 954.792.6000 Juan Lopez - juan.lopez@castlegroup.com

3. Palm Bay Towers 720 NE 69 Street Miami, Fl 33138
786.749.4600 Juan Carlos Hernandez- Maintenance@palmbaytowers.com



Office: 305-558-0217 Fax: 305-688-5025 Email: grelectriccorp@gmail.com

4420 E 10 CL Hialeah Fl 33013

State Certified Electrical Contractor

Vehicle List

dU-q	2023	Silverado
gU-9	2024	Tundra
Van	2016	Express
Van	2015	Express
Van	207	E520
Bucket Truck	2001	F550
al	Year	Model

Trailer		2022	Flat	
Personnel Lift	qrs		SkyJack	
w/Trailer		2019	Triton	
Generator				
Equipment List				



- Industrial, Commercial, and Residential
- Electrical Design-Build
- Fire Alarm Work and Monitoring
- Bucket Truck Service

Taking Care of Business since 1986

SAFETY MEETING TOPICS

1. Pre-trip inspections

This daily safety check can often be missed, forgotten, or overlooked by truck drivers. But it is important to include daily checks in any safety meeting! These checks are a way to:

Remind truck drivers of their importance Enforce how easily it can be done Remind them that they can save their lives and the lives of others Highlight how they can make their jobs a lot easier in the long run and day-to-day Key talking points:

Why pre-trip inspections are important. Remind drivers that checklists can reduce headaches and save lives. Inspections should be done at the start of any shift, before the vehicle moves to see if everything is in working order.

How to perform a pre-trip inspection. Review the inspection items on the checklist and remind drivers how easy the inspection is to perform.

2. Work zone safety

Work zone safety is essential to assuring everyone on the job site is safe and gets to go home at the end of the day. The work zone is any area or space that is used to do work. For drivers, this means the vehicle itself and anywhere it operates.

It is important for drivers to always be aware of their surroundings. Before the driver gets into the truck or piece of equipment, they should do a quick walk-around to check for hazards or obstacles.

It is also best practice to honk the horn and move slowly when moving the vehicle from its parked position. Including this information in your safety meetings will serve as a good reminder for your construction team.

3. Safe driving distances

Whether your drivers are operating within the construction site or on city roads, it is important they have a good understanding of safe driving distance (sometimes referred to as a safe stopping distance). Within the construction site, vehicles and heavy equipment may need to operate closely to complete a task. Safe distances will vary from site to site and task to task, so please customize this for your company and its projects.

On public roads, safe driving distance will vary depending on the road conditions. In good weather conditions, drivers are required to leave a minimum of two full seconds between them and the vehicle in front of them. In poor weather conditions, drivers are required to leave a minimum of four full seconds between them and the vehicle in front of them. Be sure to include tips on how to measure safe driving distances into the safety meeting.

How to measure safe driving distances

To measure safe driving distances, while driving, pick a landmark on the side of the road. For example a light post, electrical box, street sign, etc. Once the vehicle directly ahead has passed the mark, have the driver count upwards, starting at one. If their vehicle passes that same marker before they get to their safe driving distance number (e.g. two or four), this is an indication that they are following too closely and should slow down to give more space.

4. Distracted driving

When people hear the words 'distracted driving', they often think about a driver using their phone while driving. This is only one example for distracted driving. There are actually three types of distracted driving: manual, visual, and cognitive. Manual distraction is when a driver takes their hands off the wheel. Visual distraction is when a driver takes their eyes off the road. And cognitive distraction is when a driver takes their mind off the act of driving.

About eight people are killed every day in motor vehicle crashes in America that are reported to involve a distracted driver. If a driver is distracted while operating a vehicle, they could miss important road signs like speed limits, crosswalks, or stop signs, which could result in serious injuries or fatalities.

Drivers should practice safe driving by staying alert and focused on driving and using hands free devices when necessary.

5. Defensive driving

Practicing defensive driving is one of the most effective approaches to safe driving. Defensive driving is a set of skills that allow drivers to defend themselves against possible collisions caused by bad drivers, distracted drivers, drunk drivers, and poor weather.

Defensive driving techniques include:

Staying alert and looking ahead to spot hazards or issues well ahead of time so the driver has ample opportunity to react if necessary.

Scanning the road and the mirrors so drivers are aware of their surroundings, where vehicles around them are, and how they're behaving.

Using signal lights to indicate intention to other drivers on the road.

Avoiding vehicle blind spots by driving either ahead or behind other vehicles beside them on the road. Always having an "escape route" if something goes wrong on the road, they have a clear path to safety (e.g. the shoulder of the road, a free lane to the left or right, etc.).

Minimizing distractions inside the vehicle (e.g. phones, food, drinks, etc.).

Following safe driving distance guidelines by always leaving two to four seconds of space and ensuring drivers behind them are leaving ample space as well.

Driving the speed limit and adjusting speed according to weather conditions

6. Safety in bad weather

In many regions across North America, the weather can change in a matter of minutes. A clear morning can easily turn into heavy rain or snow in the afternoon and compromise the safety of drivers on the road. Poor weather conditions can also impact job site safety and productivity. Bad weather is a topic that should absolutely be incorporated into any safety meeting. It should cover both highway and city street safety information as well as job site safety.

Driving safely on highway and city streets

Educating drivers on safe driving habits during bad weather will keep them safe, those around them safe, and vehicles in good condition. This section can get pretty detailed and granular, full of many tips to help drivers stay safe and in control. We recommend you do not skip out on this section or take it lightly.

Driving safely on job sites

Since construction sites are not always guaranteed to have roads, drivers may be operating machinery on gravel or dirt roads. When there is rain or snow, these "roads" can become muddy, icy, or unstable. Operating a heavy piece of machinery on compromised ground can be dangerous for the driver and those nearby.

7. Load safety

For construction companies, it is critical to include load safety as a topic in safety meetings. Loads should always be balanced and never overloaded. Equipment like dump trucks should always load on solid, level ground.

It will be essential to include the consequences that could happen if these load safety guidelines are not met. Providing a visual example like an image or a video can really help drive these messages home.

8. Operation guidelines

Every construction company should have their own set of operational guidelines. This may vary across all the different pieces of equipment, as well. It would be valuable to include this information in the safety meeting as well as other guidelines from the DoT and basic driving laws.

For example:

Construction equipment drivers should never operate alone, under the influence of alcohol or other substances, or while fatigued.

Driver and site workers should be well-versed in hand signals and other safety protocols and procedures on and off site.

Inspection Requirements

Truck drivers must inspect their vehicles at the beginning of every shift and each time before resuming their trips. Drivers must check the following parts of their rigs to ensure they are functional and in good repair:

- Brakes
- · Windshield wipers
- Headlights, warning lights, and reflectors
- Dashboard gauges
- Horn
- Turn signals
- · Emergency equipment
- Underride protection
- · Cargo-securing equipment
- Tires and wheels, including mudflaps
- · Engine, clutch/transmission, axles, and steering

Drivers must report any broken or malfunctioning items and may not operate the vehicle if they determine that any damage or malfunction renders the truck unsafe to drive.

TABLE OF CONTENTS

SECTIONsl Management Commitment and Involvement
SECTION2
Safety Committee
Safety Committee Meeting Minutes
SECTIONS SECTIONS
Safety and Health Training
Safety Training Documentation
SECTIONs4
Safety Inspections
SECTIONS
Preventive Maintenance
SECTIONs6
First-Aid Procedures
First-Aid Instructions
SECTIONs7
Accident Investigation
Accident Investigation Report
Instructions for Completing the Accident Investigation Report
SECTIONS SECTIONS
Recordkeeping Procedures
SECTIONs9
Safety Rules, Policies and Procedures
All Employees
Housekeeping
Lifting Procedures
Ladders and Stepladders
Climbing a Ladder22
Driving/Vehicle Safety
Office Personnel
Office Safety
Furniture Use
Equipment Use

Section 2

SAFETY COMMITTEE

Safety Committee Organization

A safety coordinator or a safety committee has been established to recommend improvements to our workplace safety program and to identify corrective measures needed to eliminate or control recognized safety and health hazards. The safety committee consists of an "equal" representation of supervisory and nonsupervisory members of our organization.

Safety Program Coordinator	Nonsupervisory Employee Member
Gonzalo Planas	
Supervisory Employee Member	Nonsupervisory Employee Member
Gonzalo Planas Jr.	
Supervisory Employee Member	Nonsupervisory Employee Member

Responsibilities

In a very small company, a Safety Coordinator can be appointed as the responsible party to satisfy the committee requirements for the credit.

The safety committee shall determine the schedule for evaluating the effectiveness of control measures used to protect employees from safety and health hazards in the workplace.

The safety committee will be responsible for assisting management in reviewing and updating workplace safety rules based on accident investigation findings, any inspection findings, and employee reports of unsafe conditions or work practices; and accepting and addressing anonymous complaints and suggestions from employees.

The safety committee will be responsible for assisting management in updating the workplace safety program by evaluating employee injury and accident records, identifying trends and patterns, and formulating corrective measures to prevent recurrence.

The safety committee will be responsible for assisting management in evaluating employee accident-and illness-prevention programs, and promoting safety and health awareness and co-worker participation through continuous improvements to the workplace safety program.

SAFETY COMMITTEE MEETING MINUTES

Date of Committee Meeting: _	Time:			
Minutes Prepared by:	Location:			
Names of Members in Attendance:				
Previous Action Items:				
Review of Accidents Since Pre	vious Meeting:			
Recommendations for Preventi	on:			
Recommendations from Anony	mous Employees:			
Suggestions from Employees:				
Recommended Updates to Safety Program:				
Recommendations from Accident Investigation Reports:				
Safety Training Recommendations:				
Comments:				

Section 3

SAFETY AND HEALTH TRAINING

Safety and Health Orientation

Workplace safety and health orientation begins on the first day of initial employment or job transfer. Each employee has access to a copy of this safety manual, through his or her supervisor, for review and future reference, and each employee will be given a personal copy of the safety rules, policies and procedures pertaining to his or her job. Supervisors will ask questions of employees and answer employees' questions to ensure knowledge and understanding of safety rules, policies and job-specific procedures described in our workplace safety program manual.

All employees will be instructed by their supervisors that compliance with the safety rules described in the workplace safety manual is required.

All training should be documented and records should be maintained.

Job-Specific Training

- Supervisors will initially train employees on how to perform assigned job tasks safely.
- Supervisors will carefully review with each employee the specific safety rules, policies and procedures that are applicable and that are described in the workplace safety manual.
- Supervisors will give employees verbal instructions and specific directions on how to do the work safely.
- Supervisors will observe employees performing the work. If necessary, the supervisor will provide a demonstration using safe work practices or remedial instruction to correct training deficiencies before an employee is permitted to do the work without supervision.
- All employees will receive safe operating instructions on seldom-used or new equipment before using the equipment.
- Supervisors will review safe work practices with employees before permitting the performance of new, nonroutine or specialized procedures.

Periodic Retraining of Employees

All employees will be retrained periodically on safety rules, policies and procedures, and when changes are made to the workplace safety manual.

Individual employees will be retrained after the occurrence of a work-related injury caused by an unsafe act or work practice, and when a supervisor observes employees displaying unsafe acts, practices or behaviors.

SAFETY TRAINING DOCUMENTATION

EMPLOYEE:		
DATE:		
SUPERVISOR:		
TRAINER:		
RULES AND REGULATIONS REVIEWED	DATE:	
General Review Of Old/New (Circle One) Safety Rules For All Em	ployees	
Specific Safety Procedures for Employees Position		
General Maintenance		
First Aid		
Lifting Procedures		
Office Safety		
Furniture Use		
Equipment Use		
Climbing a Step Ladder		
Sanitation / Health		
All categories have been reviewed with employee. Supervisor Name, Printed: Signature:		
	gar to the Capital	
I have been advised of all Safety and Health regulations and will adhere to them to the best of my ability. Employee Name, Printed: Signature:		

Section 4

SAFETY INSPECTIONS

It is up to all employees to maintain safe working conditions.

Checklists for safety inspections ensure that important items are not overlooked. Inspections identify areas of risk. (accident and/or injury) OSHA recommends general workplace inspections; but, certain inspections are required. Be sure to check the standards to know what you must do in your facility.

inspections should be documented and done on a regular basis. Written reports of these Safety Directors/Supervisors should continually monitor work areas but scheduled inspections should be made and kept on file.

Management should make periodic inspections, announced and unannounced.

(www.osha.gov), go to Safety and Health Topics under Small Business Training, and you Vendors and organizations can supply inspection checklists. On the OSHA website will find extensive self-inspection checklists.

The following suggestions of generic checklists may assist you in creating your own. Be sure to mention the date, time, facility, and inspector and giving satisfactory, unsatisfactory, and "not applicable" columns.

	,
Doors	Personnel Training
Windows	Stairs
Walkings- Working Surfaces	Personal Protective Equipment
Lighting	Flammable & Combustible Materials
Fire Hazards	Hand and Portable Powered Tools
Electrical Boxes	Lockout/Tagout Procedures
Flammable Liquids	Confined Spaces
Emergency Exits:	Hazard Communication
Marked Properly	Electrical
Unobstructed	Building and Grounds Conditions
First Aid Kits, Supplies	Housekeeping Program
Fire Extinguishers	Heating and Ventilation
Accessible	Required OSHA Recordkeeping
Charged	Safety & Health Programs
Required Posters	Your Specific Work Environment
ž	

Section 5 PREVENTIVE MAINTENANCE

Preventive maintenance programs will avoid most equipment failures. Provide regular equipment maintenance to prevent breakdowns that can create hazards.

Preventive maintenance is a schedule of planned inspections to prevent breakdowns and failures before they happen. Inspections should be performed at regularly scheduled times.

Preventive and regular maintenance should be documented, and tracked to completion.

During preventive maintenance, workers can document damage or wearing of parts or equipment so as to repair or replace parts *before* they cause a failure or injuries.

Without a preventive maintenance program, you will lose productivity, and costs will escalate.

Section 6 FIRST-AID PROCEDURES

Safety Coordinator: Genzalo Planas	Poison Control: 800-222-1222
First Aid Response:	Fire Department: 911
Ambulance: 911	Police: 9 <u>11</u>
Medical Clinic: ——	
Clinic Name/Address:	

Minor First-Aid Treatment

First-aid kits are kept in the front office and in the service vehicles. If you sustain an injury or are involved in an accident requiring minor first-aid treatment:

- Inform your supervisor.
- Administer first-aid treatment to the injury or wound.
- If a first-aid kit is used, indicate usage on the accident investigation report.
- Access to a first-aid kit is not intended to be a substitute for medical attention.
- Provide details for the completion of the accident investigation report.

Nonemergency Medical Treatment

For nonemergency work-related injuries requiring professional medical assistance, management must first authorize treatment. If you sustain an injury requiring treatment other than first aid:

- Inform your supervisor.
- Proceed to the posted medical facility. Your supervisor will assist with transportation, if necessary.
- Provide details for the completion of the accident investigation report.

Emergency Medical Treatment

If you sustain a severe injury requiring emergency treatment:

- · Call for help and seek assistance from a co-worker.
- Use the emergency telephone numbers and instructions posted on the first-aid kit to request assistance and transportation to the local hospital emergency room.
- Provide details for the completion of the accident investigation report.

First-Aid Training

Each employee will receive training and instructions from his or her supervisor regarding our first-aid procedures.

FIRST-AID INSTRUCTIONS

In all cases requiring emergency medical treatment, immediately call or have a coworker call to request emergency medical assistance. Use required bloodborne pathogen procedures while administering first aid.

Wounds:

Minor: Cuts, lacerations, abrasions or punctures

- Wash the wound using soap and water; rinse it well.
- Cover the wound using a clean dressing.

Major: Large, deep and bleeding wounds

- Stop the bleeding by pressing directly on the wound, using a bandage or cloth.
- Keep pressure on the wound until medical help arrives.

Broken Bones:

- Do not move the victim unless it is absolutely necessary.
- If the victim must be moved, "splint" the injured area. Use a board, cardboard or rolled newspaper as a splint.

Burns:

Thermal (Heat)

- Rinse the burned area without scrubbing it, and immerse it in cold water.

 Do not use ice water.
- Blot dry the area and cover it using sterile gauze or a clean cloth.

Chemical

• Immediately flush the exposed area with cool water for 15 to 20 minutes.

Eye Injury:

Small particles

- Do not rub your eyes.
- Use the corner of a soft clean cloth to draw particles out, or hold the eyelids open and flush the eyes continuously with water.

Large or stuck particles

- If a particle is stuck in the eye, do not attempt to remove it.
- Cover both eyes with a bandage.

Chemical

• Immediately irrigate the eyes and under the eyelids with water for 30 minutes.

Neck or Spine Injury:

• If the victim appears to have injured his or her neck or spine, or is unable to move his or her arm or leg, do not attempt to move the victim unless it is absolutely necessary.

Heat Exhaustion:

- Loosen the victim's tight clothing.
- Give the victim sips of cool water.
- Make the victim lie down in a cooler place with the feet raised.

Section 7 ACCIDENT INVESTIGATION

Accident Investigation Procedures

An accident investigation will be performed by the supervisor at the location where the accident occurred. The safety coordinator is responsible for seeing that the accident investigation reports are being filled out completely and that the recommendations are being addressed. Supervisors will investigate all accidents, injuries and occupational diseases using the following investigation procedures:

- Implement temporary control measures to prevent any further injuries to employees.
- Review the equipment, operations and processes to gain an understanding of the accident situation.
- Identify and interview each witness and any other person who might provide clues to the accident's causes.
- Investigate causal conditions and unsafe acts; make conclusions based on existing facts.
- Complete the accident investigation report.
- Provide recommendations for corrective actions.
- Indicate the need for additional or remedial safety training.

Accident investigation reports must be submitted to the safety coordinator within 24 hours of the accident.

OSHA requires employers to report any/all of the following within 8 hours of the incident:

- **♦** Fatalities
- ♦ A single incident which requires hospitalization of 3 or more employees

OSHA CENTRAL TELEPHONE NUMBER: 1-800-321-6742

COMPLETING THE ACCIDENT INVESTIGATION REPORT INSTRUCTIONS FOR

An accident investigation is not designed to find fault or place blame, but it is an analysis of the accident to determine causes that can be controlled or eliminated.

- (Items 1-6) Identification: This section is self-explanatory.
- Nature of Injury: Describe the injury, e.g., strain, sprain, cut, burn, fracture. Injury Type: First aid—injury resulted in minor injury/treated on premises; Medical—injury treated off premises by physician; Lost time—injured missed more than one day of work; No Injury injury, near-miss type of incident. (Item 7)

Part of the Body: Part of the body directly affected, e.g., foot, arm, hand, head.

- happened, and where and how it happened. Describe the equipment or Describe the accident: Describe the accident, including exactly what materials involved. (Item 8)
- Cause of the accident: Describe all conditions or acts which contributed to the accident, e.g. (Item 9)
- unsafe conditions (spills, grease on the floor, poor housekeeping or other physical conditions)
 - unsafe acts (unsafe work practices such as failure to warn, failure to use required personal protective equipment). **_**
- Personal protective equipment: This section is self-explanatory. (Item 10)
- Witness(es): List name(s), address(es), and phone number(s). (Item 11)
- Safety training provided: Was any safety training provided to the injured relating to the work activity being performed? (Item 12)

. .

- recurrence of incident, e.g., barricading accident area, posting warning Interim corrective action: Measures taken by supervisor to prevent signs, shutting down operations. (Item 13)
- (Item 14): This section is self-explanatory.
- (Item 15): This section is self-explanatory.
- actions recommended by the safety committee and approved by the employer are taken and that control measures have been implemented. Follow-up: Once the investigation is complete, the safety coordinator shall review and follow up the investigation to ensure that corrective (Item 16)

Section 8 RECORDKEEPING PROCEDURES

The safety coordinator will control and maintain all employee accident and injury records. Records are maintained for a minimum of five (5) years and include:

- Accident Investigation Reports, see Section 7, page 17
- Workers' Compensation First Report of Injury or Illness
- Log and Summary of Occupational Injuries and Illnesses as required by OSHA'a Recordkeeping Regulation, 29 CRF 1904.2:
 - OSHA Form 300 (Rev. 1-2004): Log of Work Related Injuries and Illnesses
 - OSHA Form 300A (Rev. 1-2004): Summary of Work Related Injuries and Illnesses
 - OSHA Form 301: Injury and Illness Incident Report

For certain business classes, Federal OSHA provides for an exemption from accident record keeping requirements. For a current list of business classes that may be exempt from this requirement, please visit the following website: www.osha.gov. Go to the "Recordkeeping" link, and then the "Partially Exempt Industries" link in the middle of the page.

Note: Individual state-specific accident record keeping requirements may exist for certain states. In such a case the above exemption does not apply. Please contact your state OSHA office (if applicable) for clarification.

Section 9

SAFETY RULES, POLICIES AND PROCEDURES

The safety rules contained on these pages have been prepared to protect you in your daily work. Employees are to follow these rules, review them often and use good common sense in carrying out assigned duties.

These safety rules shall include both general workplace safety rules and job-specific safety rules.

General Rules:

All Employees

Job-Specific Rules:

By Occupational Class, e.g., painter, clerk, carpenter, etc.

(Note to Employer: General and job-specific safety rules are to be determined based on the needs and exposures of your particular company and its employees. The following pages represent some common examples.)

ALL EMPLOYEES

Housekeeping

- 1. Use caution signs/cones to barricade slippery areas.
- 2. Do not store or leave items on stairways.
- 3. Return tools to their storage places after using them.
- 4. Do not block or obstruct stairwells, exits or accesses to safety and emergency equipment such as fire extinguishers or fire alarms.
- 5. Do not place materials such as boxes or trash in walkways and passageways.
- 6. Do not use gasoline for cleaning purposes.
- 7. Mop up water around water fountains, drink machines and ice machines.

Lifting Procedures

General

- 1. Test the weight of the load before lifting by pushing the load along its resting surface.
- 2. If the load is too heavy or bulky, use lifting and carrying aids such as hand trucks, dollies, pallet jacks and carts, or get assistance from a co-worker.
- 3. Never lift anything if your hands are greasy or wet.
- 4. Wear protective gloves when lifting objects with sharp corners or jagged edges.

When lifting—

- 1. Face the load.
- 2. Position your feet 6"-12" apart with one foot slightly in front of the other.
- 3. Bend at the knees, not at the back.
- 4. Keep your back straight.
- 5. Get a firm grip on the object using your hands and fingers. Use handles when they are present.
- 6. Hold the object as close to your body as possible.
- 7. Perform lifting movements smoothly and gradually; do not jerk the load.
- 8. If you must change direction while lifting or carrying the load, pivot your feet and turn your entire body. Do not twist at the waist.
- 9. Set down objects in the same manner as you picked them up, except in reverse.
- 10. Do not lift an object from the floor to a level above your waist in one motion. Set the load down on a table or bench and then adjust your grip before lifting it higher.

ALL EMPLOYEES

Ladders and Stepladders

- 1. Read and follow the manufacturer's instruction label affixed to the ladder if you are unsure how to use the ladder.
- 2. Do not use ladders that have loose rungs, cracked or split side rails, missing rubber foot pads, or other visible damage.
- 3. Keep ladder rungs clean and free of grease. Remove buildup of material such as dirt or mud.
- 4. When performing work from a ladder, face the ladder and do not lean backward or sideways from the ladder.
- 5. Allow only one person on the ladder at a time.
- 6. Do not stand on the top two rungs of any ladder.
- 7. Do not stand on a ladder that wobbles or leans to the left or right of center or is crooked.
- 8. Do not try to "walk" a ladder by rocking it. Climb down the ladder and then move it.

Climbing a Ladder

- 1. Face the ladder when climbing up or down it.
- 2. Do not carry items in your hands while climbing up or down a ladder.
- 3. Maintain a three-point contact by keeping both hands and one foot or both feet and one hand on the ladder at all times when climbing up or down the ladder.

Driving/Vehicle Safety

Fueling Vehicles

- 1. Turn the vehicle off before fueling.
- 2. Do not smoke while fueling a vehicle.
- 3. Wash hands with soap and water if you spill gasoline on them.

Driving Rules

- 1. Shut all doors and fasten your seat belt before moving the vehicle.
- 2. Obey traffic patterns and signs at all times.
- 3. Maintain a three-point contact using both hands and one foot or both feet and one hand when climbing into and out of vehicles.
- 4. Do not leave keys in an unattended vehicle.

OFFICE PERSONNEL

Office Safety

General

- 1. Do not place material such as boxes or trash in walkways and passageways.
- 2. Do not throw matches, eigarettes or other smoking materials into trash baskets.
- 3. Do not kick objects out of your pathway; pick them up or push them out of the way.
- 4. Keep floors clear of items such as paper clips, pencils, tacks or staples.
- 5. Straighten or remove rugs and mats that do not lie flat on the floor.
- 6. Mop up water around water fountains and drink machines.
- 7. Do not block your view by carrying large or bulky items; use a dolly or hand truck or get assistance from a fellow employee.
- 8. Store sharp objects, such as pens, pencils, letter openers or scissors, in drawers or with the points down in a container.
- 9. Carry pencils, scissors and other sharp objects with the tips pointing down.
- 10. Use the ladder or step stool to retrieve or store items that are located above your head.
- 11. Do not run on stairs or take more than one step at a time.
- 12. Keep doors in hallways fully open or fully closed.
- 13. Use handrails when ascending or descending stairs or ramps.
- 14. Obey all posted safety and danger signs.

Furniture Use

- 1. Open only one file cabinet drawer at a time. Close the filing cabinet drawer you were working in before opening another filing drawer in the same cabinet.
- 2. Use the handle when closing doors, drawers and files.
- 3. Put heavy files in the bottom drawers of file cabinets.
- 4. Do not tilt your chair on its back two legs while you are sitting in it.
- 5. Do not stand on furniture to reach high places.

Equipment Use

- 1. Do not use fans that have excessive vibration, frayed cords or missing guards.
- 2. Do not place floor-type fans in walkways, aisles or doorways.
- 3. Do not plug multiple electrical cords into a single outlet.
- 4. Do not use extension or power cords that have the ground prong removed or broken off.
- 5. Do not use frayed, cut or cracked electrical cords.
- 6. Use a cord cover or tape down cords when running them across aisles, between desks or across entrances or exits.
- 7. Turn the power switch of the local exhaust fans to "ON" when operating the blueprint machine.
- 8. Do not use lighting fluid to clean drafting equipment; use soap and water.



4450 E 10 CT Hialeah Fl 33013 Office: 305-558-0217 Fax: 305-688-5025

Email: grelectriccorp@gmail.com

State Certified Electrical Contractor

TAB.5 References



To Whom It May Concern,
Subject: Reference Letter for Bid No. RFP No202517
Name of Bidder: G & R ELECTRIC CORP.
The above-referenced contractor is submitting a bid solicitation that has been issued by the Town. We require that the Bidder provide written references with their Bid submission and by providing you with this document the Contractor requests that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:
Name of Project: New Production Control Rooms for NBC6 and Telemundo 51
Name of Project Owner: NBC6 & Telemundo 51
Scope of work: Rennovation of Studio Control Rooms for both NBC6 and Telemundo 51
Value of Project: \$ Is construction ongoing? ☐ Yes ☑ No
Value of Construction: \$150,000 If no, was construction completed on time? ☑ Yesr□ No
Delivery Method: ☑ Design-Bid-Build ☐ CM ☐ Riskr☐ Design-Build ☐ Other:
Was Construction completed within budget? ☒ Yes- ☐ No
Did the Contractor contribute to any delay(s) or increased cost? ☐ Yes ☑ No
Causes for Delays or Cost Increases: ☐ Designr☐ Contractorr☐ Ownerr☐ Regulatory ☐N/A
Management of Subcontractors: ☐ Above expectations ☐ Average ☐ Below expectations
Project Safety Management: ☐ Above expectations ☐ Average ☐ Below expectations
Was the Contractor responsive to the Project Owner? ☐ Yes ☐ No
Was the Contractor timely with reviews and submittals?
Number of Change Orders:
Would you enter into a contract with the Contractor again in the future? ⊠ Yes □ No
If no to any of the above, please provide details below. Provide any other comment you feel appropriate For over 30 years, G&R has been a consistently reliable and collaborative partner,
dedicated to supporting and maintianing Telemundo's projects and now NBC6 as well.
Thank you for your assistance in helping us in evaluating our bid solicitation.
Name of individual completing this form: Daniel Ramirez Date: 08/19/25
Signature: Danish Raminez Title: Facilities Manager
Telephone: 786-827-9069 E-mail: DanielRamirez1@nbcuni.com
Sincerely,



To Whom It May Concern,
Subject: Reference Letter for Bid No. RFP No202517
Name of Bidder: G & R ELECTRIC CORP.
The above-referenced contractor is submitting a bid solicitation that has been issued by the Town. We require that the Bidder provide written references with their Bid submission and by providing you with this document the Contractor requests that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:
Name of Project: Emerald Bay
Name of Project Owner: Emerald BAY
Scope of work: Replace MCC Panela and RTU Replacement
Value of Project: \$98.000 Is construction ongoing? □ Yes ♥ No
Value of Construction: \$ If no, was construction completed on time? Ŷes □ No
Delivery Method: ☐ Design-Bid-Build ☐ CM ☐ Risk d ☐ Design-Build ☐ Other:
Was Construction completed within budget? ☑ Yes ☐ No
Did the Contractor contribute to any delay(s) or increased cost? Yes No
Causes for Delays or Cost Increases: ☐ Design ☐ Contractor ☐ Owner Regulatory 📈 N/A
Management of Subcontractors: ☐ Above expectations ☐ Average ☐ Below expectations
Project Safety Management: DAbove expectations Average Below expectations
Was the Contractor responsive to the Project Owner? Yes 🗆 No
Was the Contractor timely with reviews and submittals? ☐ No
Number of Change Orders: Were any Contractor driven? ☐ Yes ☐ No
Would you enter into a contract with the Contractor again in the future? 10 Yesa No
If no to any of the above, please provide details below. Provide any other comment you feel appropriate.
<u></u>
Thank you for your assistance in helping us in evaluating our bid solicitation.
Name of individual completing this form: /van Lopez Date: 8-18-2025
Name of individual completing this form: TUAN LOPEZ Date: 8-18-2025 Signature Title: RD, MAINTENANCE E-mail: Tuan Lopez @ Castle roop com
Telephone: 186 402 4707 E-mail: Juan. Le pez Clas 726, roup 2000

Sincerely,



To Whom It May Concern,
Subject: Reference Letter for Bid No. RFP No202517
Name of Bidder: G & R ELECTRIC CORP.
The above-referenced contractor is submitting a bid solicitation that has been issued by the Town. We require that the Bidder provide written references with their Bid submission and by providing you with this document the Contractor requests that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:
Name of Project: Control Room Reconfiguration
Name of Project Owner: NBC-6
Scope of work: Electrical work to relocate fixtures and circuits
Value of Project: \$ 32,000.00 Is construction ongoing? ☐ Yes No
Value of Construction: \$ If no, was construction completed on time? ▼Yesr□ No
Delivery Method: ☐ Design-Bid-Build ☐ CM ☐ Riskd☐ Design-Build ☐ Other:
Was Construction completed within budget? Yes \(\subseteq No
Did the Contractor contribute to any delay(s) or increased cost? Yes No
Causes for Delays or Cost Increases: ☐ Design ☐ Contractor ☐ Owner ☐ Regulatory ► N/A
Management of Subcontractors: ✓ Above expectations ☐ Average ☐ Below expectations
Project Safety Management: Above expectations Average Below expectations
Was the Contractor responsive to the Project Owner?
Was the Contractor timely with reviews and submittals? ☐ Yes ☐ No
Number of Change Orders: Were any Contractor driven? ☐ Yes ☐ No
Would you enter into a contract with the Contractor again in the future? ✓ Yes □ No
If no to any of the above, please provide details below. Provide any other comment you feel appropriate.
Thank you for your assistance in helping us in evaluating our bid solicitation. Name of individual completing this form: Gustavo Elias Date: 8/14/2025
Signature: Title:
Telephone: 786 597 6997 E-mail: Elicovet & 9 Mail. Com
4 4
Sincerely,



To Whom It May Concern,
Subject: Reference Letter for Bid No. RFP No202517
Name of Bidder: G & R ELECTRIC CORP.
The above-referenced contractor is submitting a bid solicitation that has been issued by the Town. We require that the Bidder provide written references with their Bid submission and by providing you with this document the Contractor requests that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:
Name of Project: Oym building - 40/50 year Recertification- Electrical. Name of Project Owner: Palm Bay towers etr. al
Name of Project Owner: Palm Bay towers etr. al
Scope of work: Panel replacement Par gym building and pool lighting installation
Value of Project: \$ 26.400 Is construction ongoing? ☐ Yes ☒ No
Value of Project: \$ 26.400 Is construction ongoing? ☐ Yes ☒ No Value of Construction: \$ ¼/4 If no, was construction completed on time? ☒ Yesr☐ No
Delivery Method: ☐ Design-Bid-Build ☐ CM ☐ Risk ☒ Design-Build ☐ Other:
Was Construction.completed within budget? ☑ Yes □ No
Did the Contractor contribute to any delay(s) or increased cost? ☐ Yes 📈 No
Causes for Delays or Cost Increases: ☐ Design ☐ Contractor ☐ Ownerr☐ Regulatory ☒N/A
Management of Subcontractors: ☑ Above expectations ☐ Average ☐ Below expectations
Project Safety Management: △ Above expectations □ Average □ Below expectations
Was the Contractor responsive to the Project Owner? ☐ Yes ☐ No
Was the Contractor timely with reviews and submittals?
Number of Change Orders: <u>Or</u> <u>Were</u> any Contractor driven? □ Yes ✓ No
Would you enter into a contract with the Contractor again in the future?
If no to any of the above, please provide details below. Provide any other comment you feel appropriate.
Thank you for your assistance in helping us in evaluating our bid solicitation.
Name of individual completing this form: Juan Hernandez Date: 08/19/2025
Signature: Title: Chief Engineer
Telephone: 786.9-72.7162 E-mail: Maintenance palm bay towers. com.

Sincerely,



4450 E 10 CT Hialeah F133013

Office: 305-558-0217 Fax: 305-688-5025

Email: grelectriccorp@gmail.com

State Certified Electrical Contractor

TAB.6 Forms

ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA } } SS:
COUNTY OF MIAMI-DADE }
I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein
bid will be paid to any employees of the Town of Miami Lakes, its elected officials, and
G & R Electric Corp or its design consultants, as a commission, kickback, reward or gift, directly or
indirectly by me or any member of my firm or by an officer of the corporation.
By: Title: President
*
BEFORE ME, the undersigned authority, personally appeared Gonzalo Planas to me well
known and known by me to be the person described herein and who executed the foregoing
Affidavit and acknowledged to and before me that Gonzalo Planas executed said
Affidavit for the purpose therein expressed.
WITNESS, my hand and official seal this. 20 day of <u>August</u> , 2025
My Commission Expires:
Notary Public State of Florida at Large MARIA E. HERNANDEZ Gommission # HH 341316 Expires April 7, 2027

SWORN STATEMENT ON PUBLIC ENTITY CRIMES SECTION 287.133(3)(a), FLORIDA STATUTES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1.

This sworn statement is submitted to the Town of Wilami Lakes
_{by} Gonzalo Planas, President
[print individual's name and title]
for G & R Electric Corp.
[print name of entity submitting sworn statement]
whose business address is
4450 E 10 CT Hialeah FL 33013
59-268007
and (if applicable) its Federal Employer Identification Number (FEIN) is $\frac{59-268007}{1}$
(If the entity has no FEIN, include the Social Security Number of the individual
signing this sworn statement:)

- 2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)9g), Florida Statutes, means a violation of any state or federal law byra person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or the United States, including, but not limited to, any bid or contract for goods and services to be provided to any public entity or an agency or political subdivision of any other state or of the United States involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
- 3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction or a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
- 4. I understand than an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime.

The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who

has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an entity.

transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an entity.
6. Based on information and belief, the statement that I have marked below is true in relation to the entity submitting this sworn statement. [Indicate which statement applies.]
Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, not any affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
This entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. [attach a copy of the final order]
I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO
UNDERSTAND <u>THAT</u> I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.
BEFORE ME, the undersigned authority, personally appeared Gonzalo Planas me well known and known by me to be the person described herein and who executed the foregoing Affidavit and acknowledged to and before me that Gonzalo Planas executed said Affidavit for the purpose therein expressed.
WITNESS, my hand and official seal this 20 day of August r 2025
My Commission Expires
Notary Public State of Florida at Large Notary Public State of Florida at Large *** MARIA E. HERNANDEZ Commission #HH 341315

Expires April 7, 2027

NON-COLLUSIVE AFFIDAVIT

State of Florida }										
} SS:										
County of Miami Dad }										
Gonzalo Planas being first	duly sworn, deposes and says that:									
a) Halahaiatha Prosident	Course Partner Officer Partners this									
a) He/she is the <u>President</u> or Agent) of <u>G & R Electric Corp.</u>	(Owner, Partner, Officer, Representative the Bidder that has submitted the									
attached Proposal;	, the blader that has submitted the									
	preparation and contents of the attached Proposal and of all									
pertinent circumstances respecting such Proposal;										
c) Such Proposal is genuine and is not coll										
	fficers, partners, owners, agents, representatives, employees									
	r, have In any way colluded, conspired, connived or agreed, rr, firm, or person to submit a collusive or sham Proposal in									
	attached Proposal has been submitted; or to refrain from									
	have in any manner, directly or indirectly, sought by person									
to fix the price or prices in the attached Pro	oposal or of any other Bidder, or to fix any overhead, profit,									
	he Proposal price of any other Bidder, or to secure through									
· · · · · · · · · · · · · · · · · · ·	nlawful agreement any advantage against (Recipient), or any									
person interested in the proposed work;	Proposal are fair and proper and are not tainted by any									
	vful agreement on the part of the Bidder or any other of its									
	s or parties in interest, including this affiant.									
Signed, sealed and delivered in the presence of:	By:									
Jan .	Gonzalo Planas									
Witness	(Printed Name)									
	President									
	(Title)									
	, personally appeared Gonzalo Planas me well known and herein and who executed the foregoing Affidavit and lo Planas executed said Affidavit for the purpose									
therein expressed.	executed said Amdavit for the purpose									
WITNESS, my hand and official seal this										
My Commission Expires:										
Control of the contro	t.									
Notary Public State of Florida at Large	MARIAE. HERNANDEZ									
	* Commission # HH 341315 Expires April 7, 2027									

CONFLICT OF INTEREST AFFIDAVIT

State of Tionda }	
SS: County of Miami Dadt	7
GonzalorPlanas being first duly sworn, deposes and says that he/she is the (Own	ner,
Partner, Officer, Representative or Agent) of G & R Electric Corp. the Proposer that	has
submitted the attached Proposal and certifies the following;	
Proposer certifies by submitting its Proposal that no elected official, committee member, or employed the Town has a financial interest directly or indirectly in this Proposal or any compensation to be punder or through the award of a contract, and that no Town employee, nor any elected or appoin official (including Town committee members) of the Town, nor any spouse, parent or child of semployee or elected or appointed official of the Town, may be a partner, officer, director or employee Proposer, and further, that no such Town employee or elected or appointed officer, or the spouse, par or child of any of them, alone or in combination, may have a material interest in the Proposer. Mate interest means direct or indirect ownership of more than 5% of the total assets or capital stock of Proposer. Any contract award containing an exception to these restrictions must be expressly approved by the Town Council. Further, Proposer recognizes that with respect to this solicitation, if any Propositionaries or is a party to a violation of the ethics ordinances or rules of the Town, the provisions of Mia Dade County Code Section 2-11.1, as applicable to Town, or the provisions of Chapter 112, part III, Stat., the Code of Ethics for Public Officers and Employees, such Proposer may be disqualified for submitting any future bids or proposals for goods or services to the Town. The terms "Proposer" as unherein, includes any person or entity making a bid or proposal to the Town to provide goods or services.	paid nted such e of rent erial the ved oser ami-Fla. rom rom issed es.
Proposer further certifies that the price or prices quoted in the Proposal are fair and proper and are tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposel any other of its agents, representatives, owners, employees or parties in interest, including this affiant.	r or
Signed, sealed and delivered in the presence of:	
Witness 1	
Witness Gonzalo Planans (Printed Name)	
President	
(Title)	
BEFORE ME, the undersigned authority, personally appeared <u>Gonzalo Planasme</u> well known and known by me to be the person described herein and who executed the foregoing Affidavit and acknowledged and before me that <u>Gonzalo Planas</u> executed said Affidavit for the purpose therein expressed	d to
WITNESS, my hand and official sealth day of August 2025	
My Commission Expires	
Notary Public State of Florida at Large MARIAE. HERNANDEZ Form COI	

Expires April 7, 2027



PUBLIC RELATIONS AFFIDAVIT

Bidder's N	lame: G & R Electric	Corp.	Solicitatio	n No.:	RFP No. 2025-17			
By execu	ting this affidavit, Prop	oser discloses an	y personal or b	usiness	relationship or past			
experience	e with any current Town o	employee or elected	d representative o	f the To	wn.			
Proposer s	shall disclose to the Tow	n:			a			
a)	Any direct or indirect prepresentative of the To		n a vendor held	by any	employee or elected			
	Last name	First name	Re	elationship	•			
	Last name	First name.	Re	elationship	•			
	Last name	First name	Relationship					
b)	Any family relationships	sentativ	e of the Town.					
	Last name	First name	Re	Relationship				
	Last name	First name	Re	elationship				
	Last name	First name	Re	elationship	2			
	000							
	Authorized Signature	ous_	08-20-2025 Date:					
	Addition2ed Oignature	98 000	Date.					
+1	Gonzalo Planas	<i>*</i>	President					
	Print Name		Title:					

COMPLIANCE WITH PUBLIC RECORDS LAW

The Town of Miami Lakes shall comply with the Public Records Law as provided by Chapter 119, Florida Statutes, and all applicable amendments. Applicants must invoke the exemptions to disclosure provided by law in the response to the solicitation and must identify the data or other materials to be protected by separate envelope, and must state the reasons why such exclusion from public disclosure is necessary. The submission of a response authorizes release of your firm's credit data to the Town of Miami Lakes.

If the company submits information exempt from public disclosure, the company must identify with specificity which pages/paragraphs of their submittal/proposal package are exempt from the Public Records Act, identifying the specific exemption section that applies to each. The protected information must be submitted to the Town in a separate envelope marked "EXEMPT FROM PUBLIC RECORDS LAW". Failure to identify protected material via a separately marked envelopment will cause the Town to release this information in accordance with the Public Records Law despite any markings on individual pages of your submittal/proposal.

- (a) CONTRACTOR acknowledges TOWN'S obligations under Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statues, to release public records to members of the public upon request. CONTRACTOR acknowledges that TOWN is required to comply with Article 1, Section 24, Florida Constitution and Chapter 119, Florida Statutes, in the handling of the materials created under this Agreement and that said statute controls over the terms of this Agreement.
- (b) CONTRACTOR specifically acknowledges its obligations to comply with Section 119.0701, Florida Statutes, with regard to public records, and shall:
 - 1. Keep and maintain public records that ordinarily and necessarily would be required by TOWN in order to perform the services required under this Agreement;
 - Provide the public with access to public records on the same terms and conditions that TOWN would provide the records and at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
 - 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed, except as authorized by law; and
 - 4. Meet all requirements for retaining public records and transfer, at no cost to the TOWN, all public records in possession of CONTRACTOR upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to TOWN in a format that is compatible with the information technology system of TOWN.
- (c) Failure to comply with this Section shall be deemed a material breach of this Contract for which TOWN may terminate this Agreement immediately upon written notice to CONTRACTOR.

By submitting a response to this solicitation, the company agrees to defend the Town in the event we are forced to litigate the public records status of the company's documents.

Company Name: G & R Electric Corp.	
Authorized representative (print): Gonzalo Planas	
Authorized representative (signature):	Date: 08-20-2025

CONTRACT EXECUTION FORM

in the year in an amount not	by and between the Town of Miami Lakes, Florida, hereinafter	, hereinafter called the "Contractor."	IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year ve written.	TOWN OF MIAMI LAKES	By:Edward Pidermann, Town Manager		Date:		CONTRACTOR	G & R Electric Corp.	(Contractor's Name)	By: Heleca	Sonzalo Planas	Title: President	8/20/2025
ract made this day of		called the "Town," and	WITNESS WHEREOF, the parties have e written.		Gina Inguanzo, Town Clerk	Legal Sufficiency:		Raul Gastesi, Town Attorney	Signed, sealed and witnessed in the	ce of:			и		
This Contract_	to exceed \$	called the	IN WITNESS first above written.	Attest:	By:	Legal St	Š		Signed,	presence of:		By:			

(*) In the event that the Contractor is a corporation, there shall be attached the original of the corporate resolution in the form contained in this Section, of the board of the corporation, authorizing the officer who signs the Contract to do so in its behalf.

4 4

CORPORATE RESOLUTION

WHEREAS, G & R Electric Corp. Inc. desires to enter into a contract
with the Town of Miami Lakes for the purpose of performing the work described in the contract
to which this resolution is attached; and
WHEREAS, the Board of Directors at a duly held corporate meeting has considered the
matter in accordance with the By-Laws of the corporation;
Now, THEREFORE, BE IT RESOLVED BY THE BOARD OF
DIRECTORS that the,
(type title of officer)
Gonzalo Planas , is hereby authorized
(type name of officer)
and instructed to enter into a contract, in the name and on behalf of this corporation, with the
Town of Miami Lakes upon the terms contained in the proposed contract to which this resolution

DATED this 20 day of August 2025

is attached and to execute the corresponding performance bond.

Corporate Secretary

(Corporate Seal)

CERTIFICATE OF AUTHORITY (IF CORPORATION)

STATE OF)						
) SS:						
COUNTY OF)						
I HEREBY	CERTIFY	that a	meeting	of th	e Board	of	Directors	of
G & R	Electric Co	rp.				a corp	oration ex	isting
under the law	s of the State	of Flor	ida	held on ر	May	<u> 6</u> ,	20 1986	, the
following resol	ution was duly	y passed and	adopted:					
"RESOLVED, th	_{at} Gonza	lo Planas	, as	an officer o	r employee o	f the Cor	poration, be	e and
is hereby auth	orized to exec	cute the Resp	onse dated,			20	, to the ⁻	Town
of Miami Lakes	and this Cor	poration and	that their ex	kecution the	ereof, atteste	d by the	Secretary o	of the
Corporation, a	nd $\overset{\cdot}{with}$ the C	orporate Sea	I affixed (if a	pplicable), v	will be the off	icial act	and deed o	f this
Corporation."								
I further certify	that said res	olution is nov	v in full force	and effect.				
IN WITNESS W	HEREOF, I hav	e hereunto :	set my hand a	and affixed	the official se	al of the	corporation	n this
, day o	_{of} <u>August</u>	, 202	5 - ·					
	Alan	_						
	Hlaves							
Secretary:	Maria T Pla	anas						

CERTIFICATE OF AUTHORITY (IF PARTNERSHIP)

STA	ATE OF)							
co	UNTY OF) SS:)							
ı	HEREBY	CERTIFY	that	а	meeting	of	the	Partners	of
					or	ganized a	nd existir	ng under the la	ws of
the	State of			, he	eld on		, 20	, the follo	wing
res	olution was du	uly passed and	adopted:						
"RES	OLVED, that,				, as			of the Partne	rship,
be a	nd is hereby a	authorized to e	xecute the	e R espoi	nse dated,			20, t	o the
Tow	n of Miami	Lakes and th	is Partneı	rship ar	nd that their	executio	n therec	of, attested by	the the
			is	the off	icial act and de	ed of this	Partners	ship."	
I fur	ther certify th	at said resolutio	on is now i	n full fo	rce and effect.				
IN W	/ITNESS WHEF	REOF, I have he	reunto set	my han	d this da	ay of		20	
Secr	etary:	·							
(SEA	L)								

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DISQUALIFY YOUR RESPONSE

CERTIFICATE OF AUTHORITY (IF AN INDIVIDUAL)

STATE OF)	
) SS:	
COUNTY OF)	
I HEREBY CERTIFY th	at as an individual, I _	, or as a doing
business as ("DBA") _		(if applicable) exist under the laws of the
State of Florida and is	authorized to conduct bus	siness in the State of Florida.
		nd is hereby authorized to execute the Response dated,
	, 20, to the Town	of Miami Lakes as an individual or DBA and that m y
execution thereof, at	tested by a Notary Public	of the State, will be the official act and deed of this
attestation."		
I further certify that sa	aid resolution is now in full	force and effect.
IN WITNESS WHEREO	F, I have hereunto set my	hand and affixed the official seal of Notary Public this
_{_f} day of	, 20	
NOTARY PUBLIC:		
Commission No.:		
I personally know the	individual/do not know tl	ne individual (Please Circle)
Driver's Licenser#	or o	ther form of identification
(SEAL)	ش -	

E-VERIFY COMPLIANCE CERTIFICATION

In accordance with County Policy and Executive Order Number 11-116 from the office of the Governor of the State of Florida, Bidder hereby certifies that the U.S. Department of Homeland Security's E-Verify system will be used to verify the employment eligibility of all new employees hired by the contractor during the contract term, and shall expressly require any subcontractors performing work or providing services pursuant to the contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term; and shall provide documentation of such verification to the Town upon request.

As the person authorized to sign this statement, I certify that this company complies/will comply fully with the above requirements.

COMPANY:

G & R Electric Corp.

ADDRESS:

4450 E 10 CT Hialeah FL 33013

Gonzalo Planas

TITLE: President

NAME:

PHONE: 305-558-0217

E-MAIL:

grelectriccorp@gmail.com

DATE: 08-20-2025

SIGNATURE:

DRUG-FREE WORKPLACE CERTIFICATION

THE BELOW SIGNED PROPOSER CERTIFIES that it has implemented a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

- Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of
- Inform employees about the dangers of drug abuse in the workplace, the business's policy employee assistance programs, and the penalties that may be imposed upon employees for of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and drug abuse violations. 2
- Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in Subsection (1). 3
- or plea of guilty or nolo contendere to, any violation of Chapter 894, Florida Statutes, or of In the statement specified in Subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction. 4
- participation in a drug abuse assistance or rehabilitation program as such is available in the Impose a sanction on any employee who is so convicted or require the satisfactory employee's community. 5
- drug-free workplace through faith effort to continue to maintain implementation of applicable laws, rules and regulations. a good Make 6.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

G & R Electric Corp.	08-20-2025
Company Name:	Date
A Cac	

1.1

Authorized Signature:

Gonzalo Planas, President Printed Name and Title



ADDENDUM ACKNOWLEDGEMENT FORM

Solicitation No.: RFP No. 2025-17									
· · · · · · · · · · · · · · · · · · ·									
Listed below are the dates of issue for each Addendum received in connection with this Solicitation:									
Addendum No Dated									
Addendum No Dated									
Addendum No Dated									
Addendum No, Dated									
Addendum No Dated									
Addendum No Dated									
Addendum No Dated									
Addendum No Dated									
Addendum No Dated									
Addendum No, Dated									
No Addendum issued for this Solicitation									
Firm's Name: G & R Electric Corp.									
Authorized Representative's Name: Gonzalo Planas									
Title: President									
Authorized Signature:									

STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ELECTRICAL CONTRACTORS' LICENSING BOARD

THE ELECTRICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489. FLORIDA STATUTES

PLANAS, GONZALO

G & R ELECTRIC CORP 4450 E 10TH COURT HIALEAH FL 33013

LICENSE NUMBER: EC13002165

EXPIRATION DATE: AUGUST 31, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 06/10/2024

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Local Business Tax Receipt

Miami-Dade County Office of The TaxCollector

-THIS IS NOT A BILL - DO NOT PAY

1606046

BUSINESS NAME/LOCATION G & R ELECTRIC CORP 4450 E 10TH CT HIALEAH, FL 33013-2523 RECEIPT NO.

RENEWAL 1606046

EXPIRES SEPTEMBER 30, 2026

Must be displayed at place of business **Pursuant to County Code** Chapter 8A - Art. 9 & 10

OWNER G & R ELECTRIC CORP

2

196

ELECTRICAL CONTRACTOR

SEC. TYPE OF BUSINESS

EC13002165

PAYMENT RECEIVED BY TAX COLLECTOR

08/19/2025 PTBTE-25-302130

Worker(s)

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business. The RECEIPT NO. above must be displayed on all commercial vehicles - Miami-Dade Code Sec 8a-276.

For more information, visit mdctaxcollector.gov

City of Hialeah

501 Palm Avenue, 1st Floor, Hialeah, FL 33010 (305) 883-5890

BUSINESS TAX RECEIPT

Mayor Jacqueline Garcia-Roves

Business Name:

G & R ELECTRIC CORP.

Business Location: 4450 E 10 CT

Hialeah, FL 33013

Owner:

Gonzalo Planas

License Number:

238210-91

Issued Date:

8/1/2025 9/30/2026 License Type:

Services

Classification:

Mailing Address:

Contractor

4450 E 10 CT

Fees Paid:

\$318.37

Expiration Date: Industry Class:

IMPORTANT INSTRUCTIONS

Report any changes immediately to the Local Business Tax Receipt Division 501 Palm Avenue, 1st Floor, Hialeah, Florida 33010 (305) 883-5890

As per City Ordinances and Codes:

86.44 EXPIRATION DATE OF BUSINESS TAX RECEIPT, DELINQUENCY

Except as otherwise provided, business tax receipts shall expire on the 30th day of September. Those business tax receipts not renewed by October 1st, shall be considered delinquent and subject to a delinquency penalty.

86.47 BILLS OR NOTICES DECLARED UNECESSARY

All license renewals are due on October 1st of each year. Therefore, it is hereby declared to be unnecessary for the City to send out bills or notices to persons engaged in business in Hialeah.

86.48 BUSINESS TAX POSTING & EXHIBITION

Every license shall be posted in a conspicuous place in the place of business for which it is issued and the holder of such license shall exhibit same to the City License Inspector, his deputy, or any police officer upon request.

LAS LICENCIAS VENCEN TODAS EL 30 DE SEPTIEMBRE, SI NO SE RENUEVAN A TIEMPO, SE COBRARA UN RECARGO ADICIONAL POR LOS PAGOS ATRASADOS. LA LEY EXIGE QUE ESTAS LICENCIAS ESTEN EN UN LUGAR VISIBLE EN EL ESTABLESIMIENTO PARA QUE PUEDA SER VISTA POR INSPECTORES DE LA CIUDAD. LA CIUDAD DE HIALEAH NO ESTA OBLIGADA A ENVIAR UNA CUENTA POR COBRAR. SINO QUE CORRESPONDE A USTED RENOVAR SU LICIENCIA ANTES DE OCTUBRE PRIMERO DE CADA AÑO, PARA CUALQUIER OTRA INFORMACION EN ESPAÑOL, LLAME AL 305-883-5890.

Por favor, reporte cualquier cambio de su negocio al departamento de licencia ocupacional: 501 Palm Avenue, 1 piso, Hialeah, FL 33010.

TO BE POSTED IN A CONSPICUOUS PLACE

G&REL-1

OPID: NE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 07/21/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed

İ	f SUBROGATION IS WAIVE his certificate does not con	D. subject to	the te	erms and conditions of the tificate holder in lieu of su	e polic	v. certain p	olicies may		. A si	tatement on
this certificate does not confer rights to the certificate holder in lieu of suppopulation and the certificate holder in l					CONTACT AVG INSURANCE GROUP INC					
Combined Underwriters of Miami Risk Strate g ies					PHONE (A/C, Wio, Ext): 305-477-0444 FAX (A/C, No): 305-599-2343					
935 Mia	k Strateĝies 0 S. Dixid Highway Ste 140 mi, FL 33156	0			E-MAIL ADDRE	ss:0		·		
AV	G INSURANCE GROUP INC				INSURER(S) AFFORDING COVERAGE				NAIC#	
					INSURERA: PALMS INSURANCE CO LTD					
INSURED G&R Electric, Corp ATTN Gonzalo Planas 4450 E 10 Court Hialeah, FL 33013					INSURER & GAMTRUST NORTH AMERICA INSURER C: EVANSTON INSURANCE CO. 35378					35378
A I I 445	IN Gonzalo Planas 0 E 10 Court						1011 11301	MANCE CO.		33376
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LTR	TYPE OF INSURANCE		DL SUBF D WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	3	1,000,000
Α	X COMMERCIAL GENERAL LI.	OCCUR		PCC000939		07/18/2025	07/18/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ \$	100,000
								MED EXP (Any one person)	\$	5,000 1,000,000
								PERSONAL & ADV INJURY	\$	2,000,000
	GEN'L AGGREGATE LIMIT APPLIE POLICY X PRO-	7 ' I		,,				GENERAL AGGREGATE	\$	2,000,000
		LOC						PRODUCTS - COMP/OP AGG	\$	2,000,000
ļ	AUTOMOBILE LIABILITY						··· ·· · · · · · · · · · · · · · · · ·	COMBINED SINGLE LIMIT	\$	
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		I-OWNED OSONED						PROPERTY DAMAGE (Per accident)	\$	
	AUTOS ONLY	OSONEI						(or addition	\$	
C	UMBRELLA LIAB X	OCCUR			· · · · · · · · · · · · · · · · · · ·			EACH OCCURRENCE	\$	1,000,000
	X EXCESS LIAB	CLAIMS-MADE		MPXS3008649		07/18/2025	07/18/2026	AGGREGATE	\$	1,000,000
	DED RETENTION \$								\$	
В	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	V / N						X PER OTH-		:
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		TWC4534334			01/30/2025	01/30/2026	E.L. EACH ACCIDENT	\$	1,000,000
	(Mandatory in NH) If veis, describe under		,					E.L. DISEASE Q EA EMPLOYEE	\$	1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS b	elow						E.L. DISEASE POLICY LIMIT	\$	1,000,000
DES	SCRIPTION OF OPERATIONS / LOCA	TIONS / VEHICLES	(ACOP	D 101 Additional Remarks Schedul	le. may h	e attached if mor	e snace le recuir			
FI I	ECTRICAL CONTRACTO	R & GENER	ÀI C	ONTRACTOR	•		•	,		
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CE	RTIFICATE HOLDER			1	CANC	ELLATION				
				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE						
	TOWN OF MIAMI LAKES BUILDING DEPARTMENT				THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					

ACORD 25 (2016/03)

1ST FLOOR

6601 MAIN STREET MIAMI LAKES, FL 33014

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AUTHORIZED REPRESENTATIVE