

**RESOLUTION NO. 25-2141A**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AUTHORIZING THE TOWN MANAGER TO EXECUTE CONTRACTS WITH ECOSTRATA SERVICES, INC. AND BELL TOWER CONSULTING GROUP, LLC, PURSUANT TO RFP 2025-16 FOR GRANT WRITING AND SUPPORT SERVICES; PROVIDING FOR AUTHORIZATION OF EXPENDITURES NOT TO EXCEED BUDGETED FUNDS; PROVIDING FOR INCORPORATION OF RECITALS; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Town of Miami Lakes (“Town”) maintains a professional services agreement for grant writing and support services to assist the Town’s Grants Manager in securing external funding from local, state, and federal sources; and

**WHEREAS**, the previous professional services agreement expired on October 1, 2025; and

**WHEREAS**, on July 7, 2025, the Town issued Request for Proposals (RFP) 2025-16 seeking qualified firms to provide Grant Writing and Support Services; and

**WHEREAS**, six (6) responsive proposals were received from B&A Grant Services Software, Bell Tower Consulting Group LLC, Earthology, LLC, Ecostrata Services, Inc., TRC Environmental Services, and Witt O’Brien’s-Ambipar; and

**WHEREAS**, an Evaluation Committee comprised of the Town’s Grants Manager, Public Works Director, and a representative from the Miami-Dade Transportation and Planning Organization reviewed and ranked the proposals based on the evaluation criteria set forth in the RFP; and

**WHEREAS**, the Evaluation Committee recommended the following ranking: (1) Ecostrata Services, Inc. – 278.58 points; (2) Bell Tower Consulting Group, LLC – 268 points; (3) TRC Environmental Services – 257 points; (4) B&A Grant Services Software – 246.38 points; (5) Earthology, LLC – 229 points; (6) Witt O’Brien’s-Ambipar – 179 points; and

**WHEREAS**, Ecostrata Services, Inc., established in 2010, has extensive experience in municipal grant writing, management, and project development, and has successfully secured funding from a wide range of federal, state, and local agencies including FDOT, DEP, DEM, and FEMA; and

**WHEREAS**, Bell Tower Consulting Group, LLC, established in 2009, has successfully served as the Town's current grants support consultant and has demonstrated proven performance and familiarity with the Town's operational and funding needs; and

**WHEREAS**, the Town Manager recommends awarding Ecostrata Services, Inc. as the primary contractor and Bell Tower Consulting Group, LLC as the secondary contractor, with each agreement having an initial term of one (1) year with four (4) one-year options to renew, in an amount not to exceed budgeted funds; and

**WHEREAS**, it is the Town Council desires to authorize the Town Manager to execute contracts with both firms consistent with the terms of the RFP and the Evaluation Committee's recommendations.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

**Section 2. Authorization of Award.** The Town Council hereby authorizes the Town Manager to execute professional services agreements with Ecostrata Services, Inc. as the primary contractor and Bell Tower Consulting Group, LLC as the secondary contractor pursuant to RFP 2025-16, for Grant Writing and Support Services, in an amount not to exceed budgeted funds.

**Section 3. Term.** The contracts shall each be for an initial term of one (1) year with four (4) one-year options to renew, subject to mutual agreement and annual budget appropriation.

**Section 4. Authorization of Expenditures.** The Town Manager is authorized to expend funds in an amount not to exceed the amounts appropriated for grant writing and support services in the Town's adopted budget.

**Section 5. Implementation.** The Town Manager and Town Attorney are authorized to take all necessary steps to implement the intent and purpose of this Resolution.

**Section 6. Effective Date.** This Resolution shall take effect immediately upon adoption.

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Passed and adopted this 21<sup>st</sup> day of October 2025.

The foregoing resolution was offered by Vice Mayor Morera who moved its adoption. The motion was seconded by Mayor Dieguez and upon being put to a vote, the vote was as follows:

|                                     |        |
|-------------------------------------|--------|
| Mayor Joshua Dieguez                | Yes    |
| Vice Mayor Bryan Morera             | Yes    |
| Councilmember Juan Carlos Fernandez | Yes    |
| Councilmember Angelo Cuadra Garcia  | Absent |
| Councilmember Ray Garcia            | Yes    |
| Councilmember Steven Herzberg       | Yes    |
| Councilmember Alex Sanchez          | Yes    |

  
Joshua Dieguez  
MAYOR

Attest:

  
Gina M. Inguanzo  
TOWN CLERK

Approved as to form and legal sufficiency:

  
Lorenzo Cobiella  
Gastesi, Lopez, Mestre, and Cobiella. PLLC  
DEPUTY TOWN ATTORNEY

# **EXHIBIT A**

Agreement  
between the  
**TOWN OF MIAMI LAKES**  
and  
**ECOSTRATA SERVICES, INC.**  
for  
**Grant Writing And Support Services**