RESOLUTION NO. 20-1655

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING THE AWARD OF A CONTRACT FOR ITB 2020-02, TREE AND PALM PURCHASE, INSTALLATION, REMOVAL, AND RELOCATION SERVICES TO SFM SERVICES, INC. IN AN AMOUNT NOT TO EXCEED BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE TERMS AND CONDITIONS OF THE CONTRACT; AUTHORIZING THE TOWN MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE CONTRACT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 5(b) of the Town's Procurement Ordinance 17-203 provides that procurements in excess of $15,000 shall require the use of competitive sealed bidding; and

WHEREAS, in accordance with Section 5 of Town Ordinance 17-203, the Town issued an Invitation To Bid ("ITB") No. 2020-02 on November 19, 2019, for Tree and Palm Purchase, Installation, Removal, and Relocation Services; and

WHEREAS, the ITB was advertised online via two public bidding websites, DemandStar and Public Purchase, and was physically posted in the Government Center Lobby; and

WHEREAS, the Town received two (2) proposals by the proposal deadline from SFM Services, Inc. ("SFM") and Superior Landscaping and Lawn Services, Inc. ("Superior"); and

WHEREAS, based on due diligence, Procurement determined that SFM was the lowest responsive and responsible bidder; and

WHEREAS, Procurement recommended awarding a contract to SFM in an amount not to exceed budgeted funds; and

WHEREAS, the Town Manager concurs with Procurement's recommendation and recommends the Town Council authorize the award of a contract to SFM for tree and palm purchase, installation, removal and relocation services in an amount not to exceed budgeted funds; and

WHEREAS, the Town Council approves the recommendations of the Town Manager and authorizes the Town Manager to enter into a contract with SFM for tree and palm purchase, installation, removal and relocation services.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

Section 2. **Approval of the Contract.** The Town Council hereby approves the award of a contract to SFM in substantially the form attached hereto as Exhibit "A" for tree and palm purchase, installation, removal and relocation services in an amount not to exceed budgeted funds (hereinafter referred to as "Contract").

Section 3. **Authorization of Town Officials.** The Town Manager, his designee and the Town Attorney are authorized to take all steps necessary to implement the terms and conditions of the Contract.

Section 4. **Authorization of Fund Expenditure.** The Town Manager is authorized to expend budgeted funds to implement the terms and conditions of this Resolution and the Contract.

Section 5. **Execution of the Contract.** The Town Manager is authorized to execute the Contract with SFM in an amount not to exceed budgeted funds and to execute any extension

and/or amendments to the Contract, subject to approval as to form and legality by the Town Attorney.

Section 6. **Effective Date**. This Resolution shall take effect immediately upon adoption.

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Passed and adopted this 21st day of January 2020.

The foregoing resolution was offered by Vice Mayor Rodriguez who moved its adoption. The motion was seconded by Councilmember Dieguez and upon being put to a vote, the vote was as follows:

Mayor Manny Cid	Yes
Vice Mayor Nelson Rodriguez	Yes
Councilmember Carlos Alvarez	Absent
Councilmember Luis Collazo	Yes
Councilmember Joshua Dieguez	Yes
Councilmember Jeffrey Rodriguez	Yes
Councilmember Marilyn Ruano	Yes

Manny Cid
MAYOR

Attest:

Gina M. Inguanzo
TOWN CLERK

Approved as to form and legal sufficiency:

Raul Gastesi, Jr.
Gastesi, Lopez and Mestre, PLLC
TOWN ATTORNEY

EXHIBIT A

Agreement
between the
Town of Miami Lakes
and
SFM Services, Inc.
for
Tree and Palm Purchase, Installation, Removal and Relocation Services, ITB 2020-02