



**MIAMI DADE COUNTY
TOWN OF MIAMI LAKES POLICE DIVISION
SPECIAL NEEDS REGISTRY APPLICATION FORM**

What is the Town of Miami Lakes Police Division Special Needs Registry?

To better serve those with special needs in our community, the Town of Miami Lakes has created a special needs registry. The registry is intended to compile and maintain a list of individuals who have “special needs” due to mental or neurological disabilities, and who reside within the Town of Miami Lakes. Residents are invited to proactively provide information about themselves or their child or Ward. with special needs, regardless of age, who may require special assistance during an interaction with Miami Dade County Police Officers.

The Special Needs Registry program is completely voluntary.
None of the information requested on this form is mandatory.

Registration Procedures

To register for the Special Needs Registry, complete the Special Needs Registry Application Form and return the document in a sealed envelope to the Town of Miami Lakes Police Division Office. Forms can be dropped off at Town Hall Police Division Office, Attention Officer Robin Amador (6601 Main Street, Miami Lakes, FL 33014) or emailed to ramador@mdpd.com. You may also schedule a time for the Special Needs Registry Application Form to be picked up by calling 305.827.4020. Guardians of the minor or adult incapacitated or capable adults with special needs may enroll.

What happens once the person is registered?

When a Miami Dade County Officer has contact with a person listed on the registry, our 9-1-1 center can provide useful information to successfully interact and communicate with your loved one. The 911 dispatcher will also be able to provide the officer with parent or caregiver’s emergency contact information so that the officer may communicate with a family member to determine the best approach for a successful interaction with your loved one.

This program is subject to Florida Statue Chapter 119, and as such, upon request, information provided may not be confidential and may be shared with third parties.



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PERSONAL INFORMATION

Please input the personal information of the special needs' individual below.

Name (First, Middle, Last): _____

Date of Birth: _____

Gender: _____

Race: _____

Hair Color: _____ Eye Color: _____

Identifying Features (Scars/Birthmarks/Tattoos): _____

Verbal or Non-Verbal: _____

Primary Language: _____

RESIDENTIAL INFORMATION

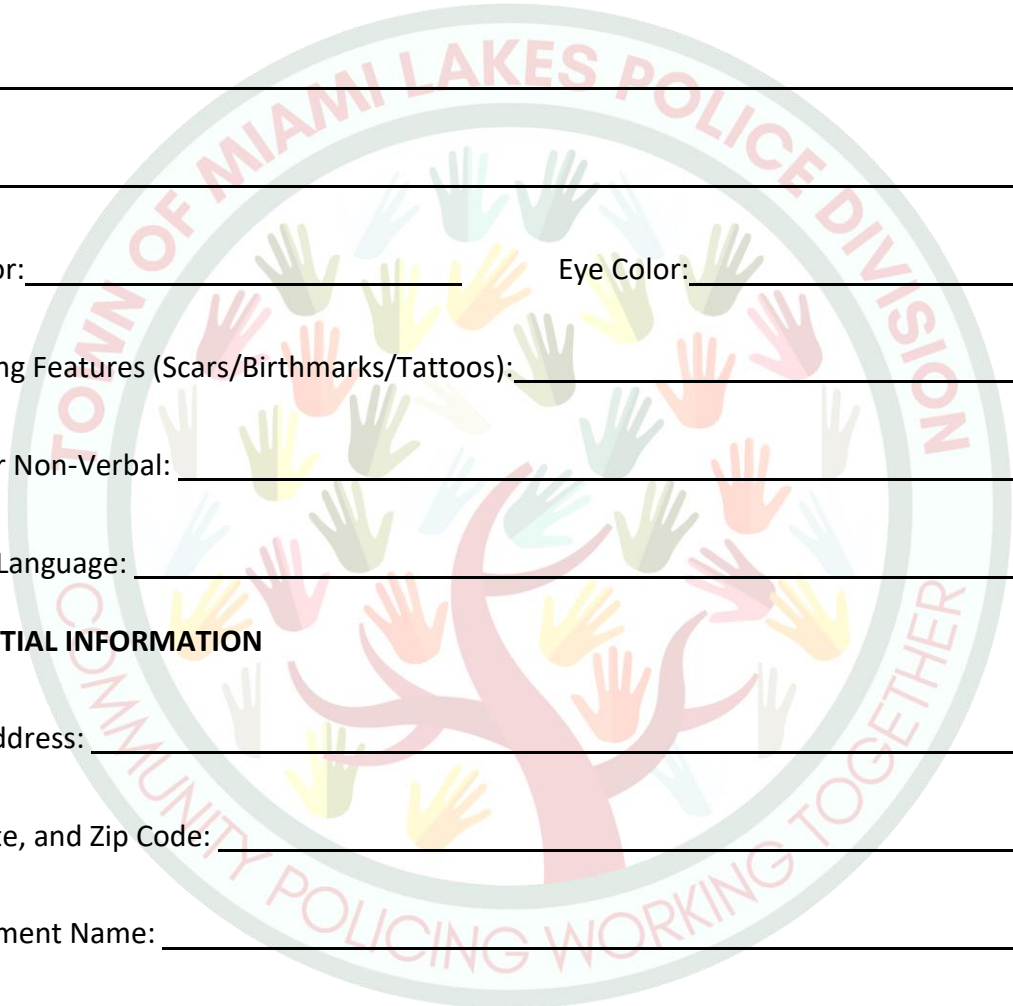
Home Address: _____

City, State, and Zip Code: _____

Development Name: _____

Phone: _____

Email Address: _____





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PARENT OR GUARDIAN INFORMATION

Please input the personal information of a Parent and/or Guardian below.

Name: _____

Home Phone: _____ Cell Phone: _____

Place of Employment: _____

Email Address: _____

ADDITIONAL CONTACT INFORMATION

Name: _____

Home Phone: _____ Cell Phone: _____

Place of Employment: _____

Email Address: _____

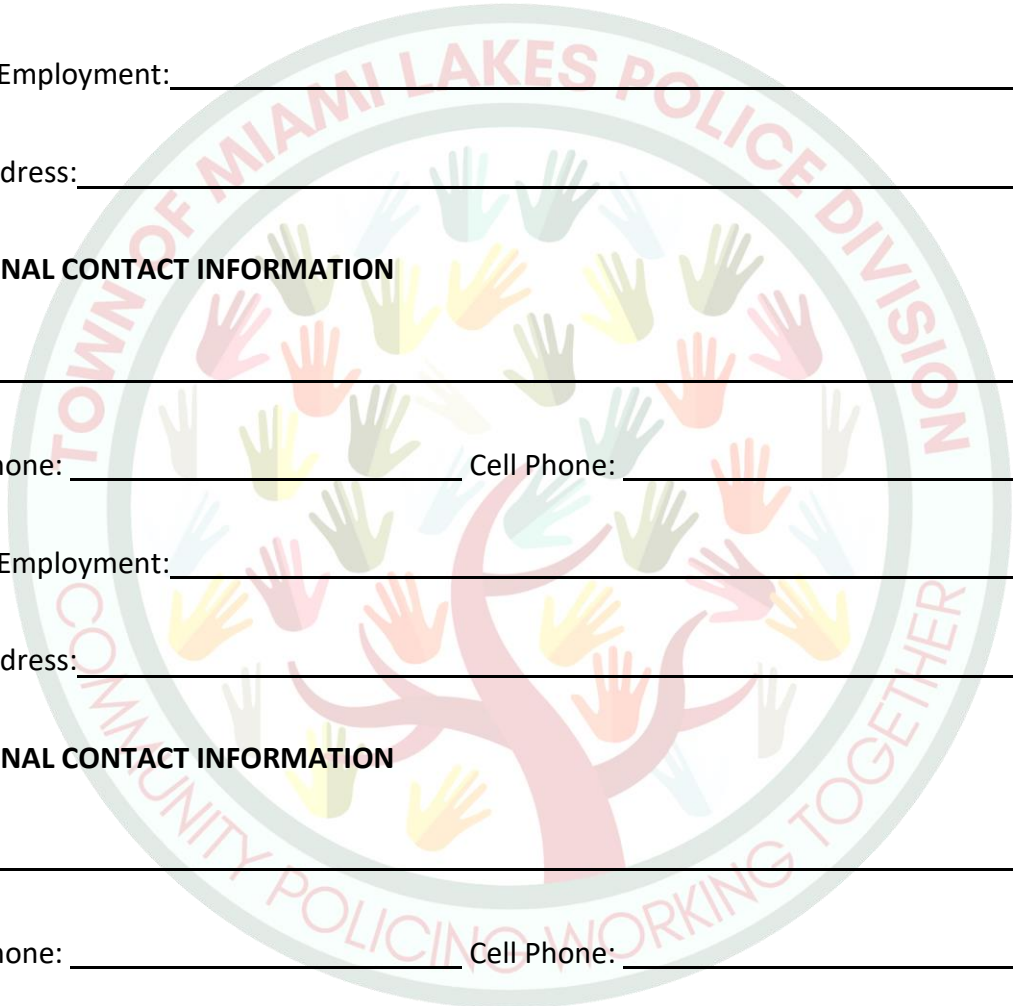
ADDITIONAL CONTACT INFORMATION

Name: _____

Home Phone: _____ Cell Phone: _____

Place of Employment: _____

Email Address: _____





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REGISTRY INFORMATION

Please input the personal information of the special needs' individual below.

Primary Diagnosis: _____

Co-Existing Diagnosis: _____

Additional Notes: _____

Medication(s): _____

Doctor: _____



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Please list any characteristics that are associated with this person:

(Examples include sensory issues, certain behaviors, physical aggression, calming strategies, trigger mechanisms, audio or visual aids, or previous dealings with police.)

What is the best method of communication with this individual?

(Examples include words, pictures, electronic devices, etc.)



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Please carefully read this information and print all pages.

I am an individual, or I am the lawful and legal parent and/or guardian of a person with special needs. The individual listed in this registry is _____ and my relationship is his/her _____.

I understand the information provided to the Town of Miami Lakes Police Division is for law enforcement to have useful information to better handle a situation involving the registered individual. This information **will be** subject to Chapter 119 public records laws. This information is **not** protected by HIPAA and will therefore be accessible to anyone who requests it pursuant to a Chapter 119 public records request.

RELEASE OF INFORMATION and Waiver

I hereby understand that by voluntarily providing personal medical information to Miami Lakes/Miami-Dade County Police Department, I am waiving any rights and/or claims to the confidentiality of the information. I understand that if requested the Miami Lakes/Miami-Dade County Police Department will be obligated to turn over the information. I hereby hold the Miami Lakes/Miami-Dade County Police Department, its employees, elected officials, contractors, attorneys, or agents, harmless for any direct or indirect liability for personal injury, property damage, property theft, loss, or claims of any kind resulting from the intentional or negligent release of the provided information.

The undersigned understands that participation in this voluntary Special Needs Registry does not create any specific right, interest, or guarantee from the Town of Miami Lakes, Miami Lakes/Miami-Dade County Police Department, Miami-Dade County, its employees, elected officials, contractors, attorneys, and/or agents. The undersigned, on behalf of myself and on behalf of the Special Needs individual identified on these forms, hereby release, waive, and discharge the Town of Miami Lakes, Miami Lakes/Miami-Dade County Police Department, Miami-Dade County, its employees, elected officials, contractors, attorneys, and/or agents from any liability for personal injury, property damage, property theft, loss, or claims of any kind which may accrue to any person or any entity, including but not limited to the Special Needs Individual. Such waiver, release, and discharge include attorney's fees and litigation costs arising from, but not limited to, participation in this voluntary Special Needs Registry.

Signature: _____

Date: _____



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FREQUENTLY ASKED QUESTIONS

Who is eligible?

The registry is developed with the intent to serve all members (adult or juvenile) of our community who have a “special need” and volunteer to register with the Town of Miami Lakes Police Division.

As soon as I register, will the information be immediately available to responding police officers?

No. The content from the registration form must be entered into the internal Miami Dade County Police Department database, and then forwarded to the Dispatch Center. The process may take up to two (2) weeks to finalize.

Can I update my profile if there are changes? How do I do that?

Information can be updated at any time.

Changes can be made by contacting our Town of Miami Lakes Police Division at 305.827.4020.

How will this registry help if my family member is missing?

If the registered individual is reported missing by the parent/guardian, our responding police officers have easy access to their information through the Special Needs Registry. Knowing an individual’s special needs (including triggers, stimulants, and de-escalation techniques) greatly assists our officers in locating your loved one, and safely handling an encounter.

